

# Community Programming Request

North Liberty Television  
nltv@northlibertyiowa.org  
319.626.5726

Submitter's  
name \_\_\_\_\_  
Organization's  
name \_\_\_\_\_

Date  
submitted \_\_\_\_\_  
Is your organization a  
non- or not-for-profit?  Yes  No \_\_\_\_\_

Date of  
event \_\_\_\_\_  
Location of  
event \_\_\_\_\_  
On-site  
contact person \_\_\_\_\_  
Contact  
phone number \_\_\_\_\_  
Description of event  
and community benefit \_\_\_\_\_

Time of  
event \_\_\_\_\_  
Duration of  
event \_\_\_\_\_  
Time NLTV can access  
location for setup \_\_\_\_\_  
Contact  
e-mail address \_\_\_\_\_

Speakers and presenters (sponsor is responsible  
for getting permission to record and televise.) \_\_\_\_\_

*I agree to release all City of North Liberty staff and volunteers from any liability and realize that the requested program may be edited for content, length, and/or clarity at the City's discretion.*

Signature and date \_\_\_\_\_

- Requests are processed on a first-come, first-served basis. The more advance notice you give for your program, the more likely it is we can accommodate your request.
- Please return completed form to NLTV at PO Box 77, North Liberty IA 52317 or nltv@northlibertyiowa.org at least two weeks prior to scheduled event.
- If you have any questions or comments about this request or your specific program, please contact us at 319-626-5726 or nltv@northlibertyiowa.org.