STAFF USE ONLY
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DATE:

Building Permit Application
Single Family Dwelling
BUILDING, ELECTRICAL, PLUMBING, MECHANICAL , BUILDING SEWER & WATER SERVICE
(Form #1)

Applicant must complete numbered items and highlighted spaces.

1	**JOB ADDRESS:**			
2	OWNER	MAILING ADDRESS	CITY STATE ZIP	PHONE # EMAIL
3	APPLICANT	MAILING ADDRESS	CITY STATE ZIP	PHONE # EMAIL
4	GENERAL CONTRACTOR	MAILING ADDRESS	CITY STATE ZIP	PHONE # EMAIL
5	ELECTRICAL CONTRACTOR	MAILING ADDRESS	CITY STATE ZIP	PHONE # EMAIL STATE LICENSE #
6	PLUMBING CONTRACTOR	MAILING ADDRESS	CITY STATE ZIP	PHONE # EMAIL STATE LICENSE # BEGINNING 7/1/09
7	HVAC CONTRACTOR	MAILING ADDRESS	CITY STATE ZIP	PHONE # EMAIL STATE LICENSE # BEGINNING 7/1/09
8	SEWER & WATER CONTRACTOR	MAILING ADDRESS	CITY STATE ZIP	PHONE # EMAIL STATE LICENSE # BEGINNING 7/1/09
9	DESCRIBE WORK:			

10	TOTAL SQ. FT OF HABITABLE FINISHED AREAS	11	TOTAL SQ. FT OF UNFINISHED / STORAGE	12	TOTAL SQ. FT OF GARAGE AREA

13	USE OF BUILDING OR STRUCTURE	14	VALUATION:	15	NUMBER OF WATER METERS:

ENERGY EFFICIENCY REQUIRMENTS CHAPTER 11 of the INTERNATIONAL RESIDNETIAL CODE
Compliance shall be demonstrated by either meeting the requirements below or meeting the requirements of International Energy Conservation Code Section 404 by providing a ***Compliance Report***

CLIMATE ZONE	FENESTRATION U-FACTOR	SKYLIGHT U-FACTOR	CEILING R-VALUE	WOOD FRAME WALL R-VALUE	MASS WALL R-VALUE	FLOOR R-VALUE	BASEMENT WALL R-VALUE	SLAB R-VALUE AND DEPTH	CRAWL SPACE WALL R-VALUE
5	**0.35**	**0.60**	**38**	**20 or 13 + 5 (See Table N1102.1 footnote h)**	**13**	**30 (See Table N1102.1 footnote f)**	**10/13**	**10,2 ft**	**10/13**

Minimum Requirements for Residential Plot Plan

The plot plan must be accurately drawn to an engineer scale displaying the following information:

Minimum paper size 8 ½"x11"
Maximum paper size 11" x 17"

General Information:

1. Applicant(s) name.
2. Legal description.
3. Site address.
4. Current zoning classification.
5. Zoning setback lines.
6. An indentified scale.
7. North directional arrow.
8. Property line dimensions and bearing directions.
9. Official property iron pins.
10. Existing structures including decks, porches, garages and sheds.
11. Proposed structures or additions including decks, porches, sunrooms, garages and sheds.
12. Dimensions of all buildings.
13. Roof overhangs.
14. Existing or proposed fences.
15. Driveways, private sidewalks, patios and retaining walls. (engineering required for retaining walls when the height exceeds 4-ft from the bottom of the footing to the top of the wall)
16. Distances between building walls and lot lines.
17. Water service size and location.
18. Building sewer size and location.
19. The sump pump discharge line location. (minimum 3" diameter)
20. Place two points on the side line lots where the front wall intersects the side lot lines. Indicate the distances from the front corner iron pins to the two points and from the two points to the building corners.
21. Statement on the site plan that all property iron pins shall be visible and marked during the entire construction process.

Engineering Information :

1. Public utilities abutting the property. (storm sewers, sanitary sewers & water mains)
2. Location and dimensions of all public and private easements. (see property title and subdivision final plat)
3. Flood zones.
4. Minimum low opening elevations.
5. Elevations of top of foundation walls, final grade at foundation walls, final grade at 10 feet from foundation walls, top of lowest floor elevation, top of curb, property corner elevations and storm sewer conveyance openings.
6. Storm water surface flow arrows.

REQUIREMENTS FOR SUBMITTING DRAWINGS
(one set of plans required for each application)

1. Scaled floor plans with designated room uses, square footage of habitable space, square footage of unfinished/storage spaces, doors and windows.
2. Foundation plan showing all footings, stem walls, basement walls, slabs, foundation damp proofing material, drainage system and slab vapor barrier. Sizes, locations and cross sections showing reinforcement of each. All bearing load number from engineered girders and beams shall be noted. If engineered foundation is used or required, stamped plans shall be submitted with the permit application for approval.
3. Floor framing plans, which include size, type of material, spans, and bearing points of all joist, girders, beams and columns. Show method of all connections to the footings or foundation.
4. Wall cross sections providing framing details showing interior wall finish, vapor barrier, insulation, wall bracing, sheathing, weather barrier, flashing and exterior wall coverings.
5. Header sizes and materials of openings exceeding 4-feet in width.
6. Roof framing details indicating roof system to be used, sheathing, underlayment, ice dam, covering.
7. Stair details showing rise, run, guards and handrails.
8. Decks and porches showing footing locations, depth and size, columns, floor and roof framing materials and connection methods throughout the entire structures.
9. Location of all heating appliances and type of fuel to be used.
10. Location of electrical service and panel boards.
11. Show all insulation materials used to comply with energy code requirements.
12. If mail order plans are used and changes are made, the plans will need to be modified prior to submittal for permit.
13. Show all design standard requirements of Section 1612 of the Zoning Code.

WHEN PERMIT IS ISSUED

- The lot locator signs provided by the City shall be placed so that the address is visible from the public street.
- Inspection record card must be posted in a conspicuous place on the job and protected from weather.
- The approved set of plans, specifications and other data must be kept on the job site and protected from weather.
- Advance one day notice is required for inspection request. See inspection policy for exceptions.
- All contractors on job sites must maintain all required business license, contractor's license, bonds and insurances.
- The permit holder is required to review and follow the approved plans, specifications and understand all building code comments listed on the permit prior to beginning construction.
- A common rule of thumb for inspections is **"never cover anything until the City Inspector has seen it and signed off."**

The undersigned has submitted the required plans, specifications and plot plan which are hereto attached, incorporated into and part of this application. The undersigned agrees to comply with all applicable codes; give full notification to the building inspector when required inspections are needed; that he or she will not use or occupy this structure or structures covered by the permit until the certificate of occupancy has been issued; and will not proceed with construction until the permit is issued.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or waive the provisions of any other laws required by Federal, State, and City or covenants regulating construction or the performance of construction.

_____

Signature of Owner or Authorized Agent Date

PLEASE PRINT ABOVE NAME HERE: _____