

Application for  
BOARD or COMMISSION  
Appointment

Name: Glenn R. Siders  
 Address: 1180 South Jones Boulevard  
 Phone: 631-1179 (cell phone) Email: gsiders@sgdev.net (business email)

I would like to volunteer to serve on the:

- |  |  |
|--|--|
| <input type="checkbox"/> Board of Adjustment           | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Board of Appeals              | <input type="checkbox"/> Planning & Zoning Commission  |
| <input type="checkbox"/> Cemetery Board                | <input type="checkbox"/> Telecommunications Commission |
| <input checked="" type="checkbox"/> Transit Task Force | <input type="checkbox"/> Tree & Stormwater Board       |
| <input type="checkbox"/> Library Board of Trustees     |  |

Place of employment and position: Southgate Development Services, LLC

Length of residence in North Liberty: 40.5 years

Please give a brief statement of why you would like serve on this Board or Commission:


Please see attached

Please note any real estate, business or commercial interests within the City, other than your primary residence, for the purpose of identifying any actual or potential conflicts of interest:

We have real estate developments along Front & Zeller Streets and along Highway 965. I do not believe I would have any conflict of interest.

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

I am well known amongst the community and would be happy to address any questions or concerns anyone may have.

Signature of Applicant:  Date: July 1, 2010

July 1, 2010

I have seen the need for public transportation in our community increase over the past several years. I am familiar with how North Liberty has grown and would be greatly honored if I could give some of my time to investigate the possibilities of improving this need.

A handwritten signature in blue ink that reads "Glenn R. Siders". The signature is written in a cursive style with a large initial 'G' and 'S'.

Glenn R. Siders

Application for  
BOARD or COMMISSION  
Appointment

Name: Adam McLaughlin

Address: 710 Strathmore Dr

Phone: 430-1243 Email: amclaughlin@midwestone.com

I would like to volunteer to serve on the:

- |  |  |
|--|--|
| <input type="checkbox"/> Board of Adjustment           | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Board of Appeals              | <input type="checkbox"/> Planning & Zoning Commission  |
| <input type="checkbox"/> Cemetery Board                | <input type="checkbox"/> Telecommunications Commission |
| <input checked="" type="checkbox"/> Transit Task Force | <input type="checkbox"/> Tree & Stormwater Board       |
| <input type="checkbox"/> Library Board of Trustees     |  |

Place of employment and position: MidWestOne Bank, Business Services Officer

Length of residence in North Liberty: 1 year

Please give a brief statement of why you would like serve on this Board or Commission:

I'd like to be a part of this process, to help discover transit options for the area, ~~at~~

Please note any real estate, business or commercial interests within the City, other than your primary residence, for the purpose of identifying any actual or potential conflicts of interest:

None

*which would be efficient & cost effective*

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

Experience in other North Liberty Committees: 1) Chair of NL Chamber Steering Committee 2) Board Member at NL Area Development Corporation 3) Board President of Friends of NL Library 4) Co-Chair of NL Library Expansion Committee 5) Member of NL Parks Task Force

Signature of Applicant: *Adam McLaughlin* Date: 6/15/10

Application for  
BOARD or COMMISSION  
Appointment

Name: James Jetter

Address: 1070 Cory Ct North Liberty, IA 52317

Phone: 319-626-3054 Email: jjetter@isualum.com

I would like to volunteer to serve on the:

- Board of Adjustment
- Board of Appeals
- Cemetery Board
- Transit Task Force
- Library Board of Trustees
- Parks & Recreation Commission
- Planning & Zoning Commission
- Telecommunications Commission
- Tree & Stormwater Board

Place of employment and position: U of Iowa Purchasing Agent

Length of residence in North Liberty: 5 years

Please give a brief statement of why you would like serve on this Board or Commission:

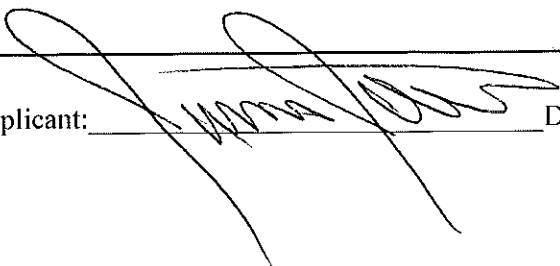
To assist the council in finding transit solutions that best assist residents, optimize road use, and greenify.

Please note any real estate, business or commercial interests within the City, other than your primary residence, for the purpose of identifying any actual or potential conflicts of interest:

none

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

I have been a regular bus user for since the route began, and have done so in 2 other communities.

Signature of Applicant:  Date: 6/2/2010

Application for  
BOARD or COMMISSION  
Appointment

Name: Delbert E. Long  
 Address: 60 Green Meadow Court #4  
North Liberty, Iowa 52317  
 Phone: 319-853-0065 Email: delbertlong1@gmail.com

I would like to volunteer to serve on the:

- |  |   |
|--|---|
| <input type="checkbox"/> Board of Adjustment           | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Board of Appeals              | <input type="checkbox"/> Planning & Zoning Commission             |
| <input type="checkbox"/> Cemetery Board                | <input type="checkbox"/> Telecommunications Commission            |
| <input checked="" type="checkbox"/> Transit Task Force | <input type="checkbox"/> Tree & Stormwater Board                  |
| <input type="checkbox"/> Library Board of Trustees     |   |

Place of employment and position: I recently retired from the Mayo Health System where I was a Human Resources Administrator.

Length of residence in North Liberty: I moved to North Liberty on April 1, 2010. I plan to live in North Liberty throughout my retirement years.

Please give a brief statement of why you would like serve on this Board or Commission:

I would like to be engaged with others in a meaningful and productive way to continue to improve and advance the North Liberty community.

Please note any real estate, business or commercial interests within the City, other than your primary residence, for the purpose of identifying any actual or potential conflicts of interest:

I do not have any real estate, business or commercial interests within the city.

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

I grew up in southeast Iowa, graduated (with an MBA) from the University of Iowa, and lived and worked in Iowa City for a few years. I have a lot of experience in a number of areas including strategic and operations planning, budgeting and management. I have served on, and interacted with, various organization and community boards and committees.

Signature of Applicant: Delbert E. Long Date: 6/7/2010

Application for  
BOARD or COMMISSION  
Appointment

Name: Jim Sayre

Address: 1395 Antler Dr.

Phone: 480 390 6065 Email: jimsayre56@gmail.com

I would like to volunt eer to serve on the:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Board of Adjustment | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input checked="" type="checkbox"/> Board of Appeals    | <input checked="" type="checkbox"/> Planning & Zoning Commission  |
| <input type="checkbox"/> Cemetery Board                 | <input type="checkbox"/> Telecommunications Commission            |
| <input checked="" type="checkbox"/> Transit Task Force  | <input type="checkbox"/> Tree & Stormwater Board                  |
| <input type="checkbox"/> Library Board of Trustees      |   |

Place of employment and position: University of Iowa, Associate Director, Parking/Transportation

Length of residence in North Liberty: 2 years

Please give a brief statement of why you would like serve on this Board, or Commission: I have always been a participating part of my community and have been looking for that opportunity in North Liberty.  
Please note any real estate, business or commercial interests within the City, other than your primary residence, for the purpose of identifying any actual or potential conflicts of interest: N/A

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision: Ever since high school where I served as class president, I have volunteered my time. Throughout college I volunteered in various organizations. Since moving to North Liberty I have been looking for an opportunity to get involved.

Signature of Applicant: Jim Sayre Date: 6/6/10

Application for  
BOARD or COMMISSION  
Appointment

Name: **Joshua Sabin**  
Address: **1675 Timber Wolf Drive, NL**  
Phone: **(319) 325-2320 (Cell)**  
Email: **jossabin@iowanorthern.com**

I would like to volunteer to serve on the:

- |  |  |
|--|--|
| <input type="checkbox"/> Board of Adjustment                   | <input type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Board of Appeals                      | <input type="checkbox"/> Planning & Zoning Commission  |
| <input type="checkbox"/> Cemetery Board                        | <input type="checkbox"/> Telecommunications Commission |
| <input checked="" type="checkbox"/> Transit Citizen Task Force | <input type="checkbox"/> Tree Board                    |
| <input type="checkbox"/> Library Board of Trustees             |  |

Place of employment and position: **Iowa Northern Railway, Director of Administration**

Length of residence in North Liberty: **5 Years**

Please give a brief statement of why you would like serve on this Board or Commission:

**I have had a strong desire to serve my community for some time and feel this opportunity would allow me to bring my interest, experience, and expertise to the City. Additionally, I would enjoy learning more about the transportation needs of North Liberty residents, and the county as a whole, while looking to support those needs with providing sensible recommendations to the city council.**

Please note any real estate, business or commercial interests within the City, other than your primary residence, for the purpose of identifying any actual or potential conflicts of interest:

**None other than primary residence.**

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

**Please see attached bio.**

Signature of Applicant: \_\_\_\_\_

*Joshua Sabin*

Date: \_\_\_\_\_

*July 27, 2010*



**Joshua D. Sabin** serves as the Iowa Northern Railway Company's Director of Administration based in Cedar Rapids. Joshua manages the company's corporate operations, the railroad's government and public affairs matters, as well as Iowa Northern's special projects and strategic initiatives. Additionally, Joshua oversees the railroad's *Hawkeye Express* passenger operations, primarily used each fall to transport fans to and from Kinnick Stadium for University of Iowa home football games. He is also responsible for the company's charitable giving and fundraising efforts.

Prior to the Iowa Northern, Joshua acted as Amtrak's Senior Government Affairs Officer based in Washington, DC and Chicago. He was responsible for much of the day-to-day interaction between Amtrak and state and local officials, governors, and federal representatives, particularly in the Midwest with the railroad's state contract partners as well as special projects. Joshua also has experience working as Press Secretary and Legislative Assistant for Transportation in the office of former Michigan Congressman Nick Smith and as Staff Assistant to former Michigan Governor John Engler.

Joshua enjoys serving as an at-large board member of the Iowa City/Coralville Convention and Visitors Bureau. He is a graduate of Michigan State University and resides in North Liberty with his wife Kelly, daughter Ashley, and son Grant. Joshua and his family are members of St. Andrew Presbyterian Church in Iowa City.

## Ranshaw House Budget & Proposed Phasing Schedule

### PHASE 1

#### **Roofing**

**\$8,400**

Removal of existing roofing and flashing, down to the original sheathing; installation of new roof exterior quality plywood underlayment, 1/2" minimum; installation of new flashings, bituminous backed metal on all corners, valleys, chimneys, etc.; installation of new ice guard, bituminous membrane; installation of Certainteed Landmark T.L. Ultimate Luxury Shingles with triple layer thickness; installation of gutters and downspouts.

### PHASE 2

#### **Siding, Windows, Installation, Porches, Painting**

**\$114,400**

Existing siding to be stripped of existing paint and patched where necessary with new or salvaged wood siding to match existing siding; primed and painted.

Replace existing window sash with new true divided glass replacement windows in style and size, same as existing; incorporate existing cut, beveled and leaded window panes into existing windows; replace all casings and trim, same as existing; paint and finish same as existing and as directed by paint schedule.

Insulate attic with 10" fiberglass lay-in insulation over existing floor; provide blown-in cellulose insulation in existing wall cavities, install all necessary ventilation vents for proper ventilation; insulate all accessible exterior wall areas at floors with fiberglass bat insulation, at basement and first floor levels.

Rebuild entire front wraparound porch; replace columns with appropriate style fiberglass, non-rotting columns and replace all handrails. All new porch ceiling is to match existing ceiling materials; paint as directed on paint schedule; add back porch, to be built same style as front porch.

The entire house will be painted after windows and siding have been installed and prepared; paint also the exposed foundation only after proper repair work is done to the existing masonry; all replacement of broken block, stone must be done and all joints tuck pointed before new paint is applied.

### PHASE 3

#### **HVAC, Plumbing, Electrical, Interior Plaster Walls, Interior Woodwork**

**\$63,000**

Remove existing heating system and replace with new geo-thermal in-ground heating system; install all new hot/cold air distribution duct work to all areas of house with proper returns, floor registers, and wall grills; patch all existing pipe holes and return air openings; patch all floors, ceilings; remove all abandoned pipes, complete with hangers; replace with new equipment to be located in existing basement, grouped together in one mechanical room; install complete with multiple zones for all floors and closed office areas; equipment must be accessible for maintenance on the basement level of the building.

Replace all interior drain lines to the cast iron sewer line; replace all toilets, sinks, traps, etc. with new city approved plastic or copper pipe; install cast iron under slabs.

Upgrade all electrical to new code construction in the entire house; new electrical feed, panels, distribution, to be code with outlets suitable for office use; all new light fixtures in designated office spaces; historic light fixtures are to be refurbished and reinstalled.

All walls to be patched and repaired for painting; all walls to be painted minimum 2 coats of finished paint and one coat of primer; all woodwork to be cleaned, stripped where painted and refinished with new coat of varnish or clear finish

**PHASE 4**

*Parking, Paving, Garden Planting Areas, Sidewalks, Stoops, Steps, Ramps* **\$40,000**

*Contingency* **\$45,160**

**Total Estimated Project Cost** **\$270,960**

**Proposed Revenues**

Historic Preservation Grants \$135,480

Great Places Grant \$24,000

City Funds (TIF) **\$111,480**

**\$270,960**

## Ranshaw House Project Timeline

- |                       |  |
|-----------------------|--|
| <b>August 2010</b>    | Submit Grant Application for Consultant Assistance.  |
| <b>September 2010</b> | Begin discussion with community groups about use of facility.                                |
| <b>October 2010</b>   | Complete Phase 1 and other miscellaneous maintenance work using Great Places and City funds. |
| <b>February 2011</b>  | Hire consultant to develop application for National Historic Register.                       |
| <b>July 2011</b>      | Begin Phase 2 Work with Great Places and City funds.   |
| <b>June 2012</b>      | Consultant submits nomination of Ranshaw House to State.                                     |
| <b>July 2012</b>      | Continue Phase 2 work with Great Places and City funds.                                      |
| <b>July 2012</b>      | Submit Preservation Grant Application for remaining Phase 2 work.                            |
| <b>March 2013</b>     | Complete Phase 2 work with preservation funds and City funds.                                |
| <b>October 2013</b>   | Submit Preservation Grant Application for Phase 3 and 4 work.                                |
| <b>March 2014</b>     | Complete Phase 3 and 4.  |

CHAPTER 28E AGREEMENT BETWEEN THE CITY OF CORALVILLE AND THE CITY OF NORTH LIBERTY REGARDING THE PROVISION OF LIMITED TRANSIT SERVICES TO THE CITY OF NORTH LIBERTY BY THE CORALVILLE TRANSIT DEPARTMENT.

THIS AGREEMENT is made by and between the City of Coralville, Iowa, an Iowa municipal corporation (hereafter “Coralville”) and the City of North Liberty, Iowa, an Iowa municipal corporation (hereafter “North Liberty”).

WHEREAS, Coralville currently provides North Liberty limited transit services under a previous 28E Agreement between the cities; and

WHEREAS, North Liberty and Coralville desire to enter into a subsequent 28E Agreement to continue the provision of limited transit services to North Liberty.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

- I. **Purpose.** The purpose of this Agreement is to outline the obligations of each party as it pertains to the provision of limited transit services to North Liberty.
- II. **Consideration.** The mutual consideration herein is the provision of limited transit service to North Liberty and the payment of said services to Coralville.
- III. **No separate legal entity.** No separate legal entity is created by this Agreement. The Coralville Director of Parking and Transportation will administer this Agreement on behalf of Coralville and the North Liberty City Administrator will administer this Agreement on behalf of North Liberty.
- IV. **Applicable Law.** Both parties acknowledge that Coralville receives funding from both the federal and state governments to fund its transit system. Therefore, North Liberty acknowledges that this Agreement will be administered in accordance with applicable federal, state and local laws applicable to operating a transit system while receiving federal and state funding, as well as applicable employment agreements Coralville has entered into with its transit employees. Any requests to provide service contrary to applicable federal, state or local laws shall be denied. Further, any actions by North Liberty in violation of said applicable law will be grounds for immediate termination of this Agreement, at Coralville’s discretion.
- V. **Duration of the Agreement.** This agreement shall supersede the previous agreement and will commence as of September 1, 2008 and terminate on August 31, 2010. However, either party can terminate this agreement on August 31, 2009 by providing written notice to the other party no later than June 1, 2009.
- VI. **Transit services to be provided by Coralville.** Coralville shall provide transit services to North Liberty pursuant to the terms of this Agreement on the fixed routes listed on Exhibit “A” attached hereto (hereafter “Fixed Route Service”). Any modification to the Fixed Route Service shall be at the sole discretion of the Coralville Director of Parking and Transportation

upon thirty days written notice to the North Liberty City Administrator, unless in case of emergency.

North Liberty acknowledges that pursuant to federal law, North Liberty is required to provide paratransit services to North Liberty. Both parties acknowledge that Johnson County SEATS shall provide said paratransit services to North Liberty.

For purposes of this Agreement, the term “Transit Services” shall collectively refer to the provision of Fixed Route Service by Coralville and paratransit services provided by Johnson County SEATS.

VII. **Payment for Transit Services.** North Liberty shall pay Coralville for all Transit Services provided to North Liberty by Coralville or Johnson County SEATS. The costs shall be calculated as follows:

A. Payment for Fixed Route Service.

- 1) North Liberty shall pay Coralville the monthly “operational cost per hour” to provide Fixed Route Service. The “operational cost per hour” is calculated by totaling the entire operating expense of the Coralville Transit Department for that month and dividing that amount by the operational hours run by the Coralville Transit Department for that month.

Total Operating Expenses for the Coralville Transit Department = “operational cost/hour”

Total operational hours of the Coralville Transit Dept.

- 2) Next, multiply the “operational cost/hour” times the number of total hours necessary to provide Fixed Route Service. North Liberty will be charged a minimum of two hours for each route necessary to provide Fixed Route Service.

(“Operational Cost/Hour X Total Number of Hours to Provide Fixed Route Service)

- 3) Next deduct from that amount, the sum of \$0.85 times the number of rides on the North Liberty Fixed Route Service

B. Payment for Paratransit Service.

Coralville has an existing agreement with Johnson County SEATS to provide Paratransit services to Coralville. Therefore, Coralville shall pay to Johnson County SEATS all costs associated with providing paratransit services to North Liberty as required by federal law. North Liberty shall reimburse said entire amount paid to Johnson County SEATS by Coralville on its behalf.

- C. Collection of Fares. All fares collected shall be kept by the City of Coralville.
- D. Invoice/Reporting and Payment.

On or before the 30<sup>th</sup> day of each month, Coralville shall submit to North Liberty an invoice for providing Transit Services to North Liberty covering the previous month. Said invoice shall contain a detailed report showing how the cost was calculated. North Liberty shall pay said invoice within thirty (30) days.

VIII. **Declaration of Default and Notice.** In the event that either party determined the other party has defaulted in the performance of its material obligations hereunder, the aggrieved party may declare default has occurred and give notice of such to the defaulting party as listed in Paragraph XI below. Said Notice and Default shall be given in writing and outline the default with particularity, and describe what action is required of the defaulting party to correct said default. If at the end of the thirty (30) day period, the default has not, in the opinion of the aggrieved party, been corrected, that party may pursue remedies as provided herein.

VIX. **Remedies Under Default.** In the event of default by North Liberty of its obligations to adhere to applicable law as outlined in Paragraph IV above or to make payment for Transit Services as outlined in Paragraph IX above, Coralville, at its option, after declaring default and giving notice thereof and a chance to remedy as described in Paragraph VIII above, may immediately terminate this Agreement.

In the event of a default by Coralville in its obligations to provide Fixed Route Services, North Liberty may, after declaring default and giving notice thereof and a chance to remedy as described in Paragraph VIII above, may immediately terminate this Agreement.

In the event that either party commences a cause of action to enforce the terms of this Agreement, the non-breaching party shall be entitled to collect reasonable costs and attorneys fees from the breaching party.

X. **Notices.** Any notice under this Agreement by any party to the other party shall be sufficiently given or delivered if it is dispatched via regular or certified mail, postage prepaid, return receipt requested, or personally delivered, and

- 1) In the case of North Liberty, is addressed or personally delivered to:

City Administrator  
City of North Liberty, Iowa  
5 E. Cherry Street  
North Liberty, Iowa 52317

- 2) In the case of Coralville, is addressed or personally delivered to:

City Administrator  
City of Coralville, Iowa

1512 7<sup>th</sup> Street, P.O. Box 5127  
Coralville, Iowa 52241

XI. **Filing.** The City Clerk of Coralville shall file this Agreement with the Secretary of State following execution of this Agreement by both parties.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2008.

Coralville:

North Liberty:

\_\_\_\_\_  
Jim L. Fausett, Mayor

\_\_\_\_\_  
Thomas Salm, Mayor

ATTEST:

ATTEST:

\_\_\_\_\_  
Thorsten J. Johnson, City Clerk

\_\_\_\_\_  
Tracey Mulcahey, City Clerk

## **EXHIBIT “A”**

### **Fixed Route Service**

1. Morning Service.

The morning service will depart from North Liberty from the Community Center parking lot at approximately 7:05 a.m. From there, the bus will proceed south down Front Street and 12<sup>th</sup> Avenue in Coralville; then proceed to Holiday Road and continuing down 1<sup>st</sup> Avenue in Coralville to the University of Iowa Hospitals and Clinics and arriving in downtown Iowa City at approximately 7:50 a.m. The number and location of stops to pick-up or drop-off persons will be determined by the Coralville Director of Parking and Transportation.

2. Afternoon Service.

The afternoon service will be the reverse route of the Morning Service, departing from downtown Iowa City at approximately 5:10 p.m. and arriving in North Liberty at approximately 5:55 p.m. The number and location of stops to pick-up or drop-off persons will be determined by the Coralville Director of Parking and Transportation.