

North Liberty Parks & Recreation Committee Meeting
Thursday, September 1, 2011; 7:00PM @ New City Council Chambers

Proposal of Agenda

NEW BUSINESS:

1. Approve minutes from meeting (s) of: Minutes from August meeting.
2. Public Comments/Concerns: Open to public for comments and concerns;
5 minutes per person time limit.
3. Building & Grounds Report: See Guy's monthly report.
4. Fall 2011 Programs & Registration: Registration is in full swing.
Most fall programs begin Week of September 5th.
5. Holiday Hours: Labor Day Weekend Hours;
Saturday & Sunday, Sept. 3 & 4: Recreation & Indoor Pool; 8:00AM-6:00PM
Outdoor Pool; 12(Noon)-6:00PM
Monday, Sept. 5: Entire Facility CLOSED
6. Upcoming Events:

BASP @ Buford Garner & NLRC	Began August 18
Outdoor Pool Closes for season	Sun., Sept. 4
Pee Wee Football	Sept. 7-28
Kickball	Sept. 8-29
Dog Swim	Sept. 11
Co-ed Adult Volleyball	Sept. 11
Fall Swim Lessons – first session	Sept. 12
NLC Youth Volleyball	Sept. 13 - Oct. 27
NLC Flag Football	Sept. 18 - Oct. 30
Fun Run & Walk	Sept. 18
Beginning Archery	Sept. 20 – Oct. 11
Geode Fest	Sept. 23
Men's Basketball	Sept. 25
7. Other Issues/Concerns: Any new issues not on the agenda?

OLD BUSINESS:

1. Recreation Monthly Report: Report included in packet summarizing the past month.
2. Monthly Budget Reports: Request for monthly budget revenue & expenditure reports.
3. Other Issues/Concerns: Any old issues not on the agenda?

CONCLUSION:

1. Next Meeting Thursday, October 6, 2011 at 7:00PM
New Location: City Council Chambers at Quail Creek Circle
2. Adjourn

**North Liberty Parks & Recreation Committee
Minutes from August 4, 2011**

Board Members present: Shelby Behrens, Jami Maxson, Carmen Noska, Kerry Fitzpatrick, Matt Haas, Deanna Kerschen
Others present: Shelly Simpson, Guy Goldsmith
Meeting called to order at 7:04 pm

NEW BUSINESS:

1. Approved minutes from meeting from July meeting.
2. **Public Comments/Concerns:** Scott Rundle of NLYBS was present to express the group's continued interest in being involved in discussion about a new concession stand at Penn Meadows Park. This will hopefully be considered in the next fiscal year, and Guy will be sure to include NLYBS.
3. **Pickleball:** Pickleball participants were present to introduce themselves. The popularity is growing, and Shelly is trying to find more court time for them to use. The lines in the gym are going to be redone in one color to ease play; they would also like to have lines painted on the outdoor tennis courts. This is a possibility, as the courts are soon due to be repainted. Having more courts would also allow them to be able to host tournaments. Pictures from a recent tournament trip to Rockford, IL were shown.
4. **NLYBS Grant Item:** NLYBS received a grant from Mars Corp for new storage/concession shed. It is an 8x8 cedar shed that they would like to use for storage, near the fields near the new south parking lot. It does need a pad to rest on; Guy is able to do a gravel pad and will work with NLYBS on placement. Staff will also check with the city attorney on advertising that may be on the building.
5. **Additional Ball Field Proposal:** the proposal for an additional ball field (near the north parking lot) for Park & Rec use will be on August 9 City Council Meeting Agenda. It is requested that as many Park Board members as possible be present for discussion.
6. **Building & Grounds Report:** See Guy's monthly report. Toilets and sinks were repaired at the ball fields, and prep work was done for Blues & BBQ. The new playground structure at Penn Meadows Park is almost complete. The trail extension to complete the loop at Liberty Centre Pond is complete.
7. **Fall 2011 Brochure:** Fall brochure is out to the public; registration is underway as of August 1.
8. **Upcoming Events:**
 - Adventure land Tickets Still available for purchase
 - Lost Island Tickets Still available for purchase
 - NL Night at the Kernels August 5 (sponsors covered the cost of 150 tickets)
 - BASP @ Buford Garner & NLRC August 18
 - NLC Flag Football Registration through August 21
 - NLC Youth Volleyball Registration through August 28
9. **I-Pad Training:** board members will be contacted soon by NLTV personnel to go over I-Pad Training
With Sept. Meeting we will be in "new" City Council Chambers and all Board members will have meeting information provided through an I-Pad.

OLD BUSINESS:

1. **Recreation Monthly Report:** Report included in packet summarizing the past month. There continue to be good numbers for the BASP. Pickleball brought in more money than basketball in July.
2. **Monthly Budget Reports:** The pool brought in considerable money, including concessions.

CONCLUSION:

1. Next Meeting Thursday, September 1, 2011 at 7:00PM
New Location: City Council Chambers at Quail Creek Circle
Meeting adjourned at 8:40pm
Minutes submitted by Jami Maxson

To: Park & Recreation Commission Board Members
Mayor, City Council and City Administrator
From: Shelly Simpson, Recreation Director
Date: August 24, 2011
Re: Monthly Report – August 2011

Month Summary: This month consisted of Fall 2011 program registration, BASP preparation, gymnasium floor work, reduced outdoor pool hours and one week vacation.

Program Summaries – August

Swim Lessons:

Parent Tot: Lessons will resume in September.
Tadpoles: Lessons will resume in September.
PS Level 1: Lessons will resume in September.
PS Level 2: Lessons will resume in September.
PS Level 3: Lessons will resume in September.
RC Level 1: Lessons will resume in September.
RC Level 2: Lessons will resume in September.
RC Level 3: Lessons will resume in September.
RC Level 4: Lessons will resume in September.
RC Level 5: Lessons will resume in September.
RC Level 6: Lessons will resume in September.
Private Lessons: Lessons will resume in September.
Private (Open) Lessons: Lessons will resume in September.

Pool Programs:

Water Fitness: Early Bird Aqua Aerobics: This class had 10 participants, plus walk-ins.
Water Resistance AM: Next session resumes in September.
Easy Does It: Next session resumes in September.

Preschool:

Indoor Playground: For this month; will resume in September.
Lucky Duck: For this month; \$16.00
Babysitting / Childcare: For this month, \$87.00
Creature Feature: Class canceled

Youth: BASP Fall 2011: RC: AM = 17, PM = 48; totals = 65 and BG: AM= 47, PM = 70, (WL= 17) totals = 117
Summer Camp: Week 9: BG = 36; RC = 47; totaling 76
Tae Kwon Do: Ages 4-7: 2 participants
Ages 8+: 8 participants
NLC Youth Volleyball: Registration in progress
NLC Flag Football: Registration in progress

Adult Sports/Programs:

Adult Basketball: Registration in progress, will resume in September.
Coed Volleyball: Registration in progress, will resume in September.
Pickleball: This month, open gym activity took in package \$-0-; Drop-in \$31; totals \$31.00
Basketball: This month, open gym activity took in package \$25; Drop-in \$231; totals \$256.00
Badminton: This month, open gym activity took in package \$0; Drop-in \$0; totals \$-0-

Adult Fitness:

Cardio Pump: This session had 4 participants, plus walk-ins.
Kickboxing PM: This session had 2 participants, plus walk-ins.
Cardio / Kick Combo: This session had 8 participants, plus walk-ins.
Lower Body Blast: This session had 1 participant, plus walk-ins.
Body Blast: This session had 3 participants, plus walk-ins.

Jazzercise: Continues with PM classes
Yoga Boot:: This class will resume in September.
Zumba - Tues: This session had 3 participants, plus walk-ins.
Body Sculpt AM: This class had just drop-ins for this month.
Zumba – Fri: This session had 2 participants, plus walk-ins.
Arthritis Exercise: No class was offered this session.
Yoga Basics: No class was offered this session.
Yoga Flow: No class was offered this session.
Personal Training: This month, Kris took in \$912.00; Lindsay took in \$-0-

Adult / Senior Programs:

Senior Dining: August 12: (11) Senior Citizens were in attendance.
 August 26: Next scheduled date.

Special Events:

Kernels Game: (175 +) participants enjoyed sponsor tickets to see the Kernels & fireworks.
Celebration Belle: (11) participants

ActiveNet Totals: Gross Income for the month of August, 2011: \$95,710.05
 (Note: August 1-24 only)

Residency Breakdown				
August 1-24, 2011				
<u>Package</u>	<u>Residents</u>	<u>Non-residents</u>	<u>Total</u>	
Track Package	32	25	57	vs. July = 93
Daily Fees				
August 1-24, 2011				
Daily Weight	365	76	441	vs. July = 652
Senior Daily Weight	92	13	105	vs. July = 180
Sub Total	457	89	546	vs. July = 832
Pool				
July 1-31, 2011				
	<u>Adult</u>	<u>Youth</u>	<u>Total</u>	
Daily Fees	1,662	3,684	5,346	vs. July = 10,912

Attachments: ActiveNet Net Revenue Monthly Reports
 Recreation Expenditures Monthly Report; Pool Expenditures Monthly Report
 Monthly Attendance Totals Sheet

Net Revenue Report By Account Name

Transaction Date/Time: From Aug 1, 2011 through Aug 24, 2011

Revenue Site: North Liberty Recreation Department, Buford Garner, Internet Site - North Liberty Recreation Dept., Pool

Account Name	Account #	Regular Sales +	POS Sales +	Total Deposits -	Total Discounts =	Total Income -	Total Refs/ Credits/ Paid-Outs -	Total Expenses =	Net Revenue	Other Information			
										Unpaid Amounts	Paid Amounts	Deferred Revenue	POS QTY
A/R Account	A/R Account	\$5,707.50	\$0.00	\$0.00	\$0.00	\$5,707.50	\$0.00	\$0.00	\$5,707.50	(\$5,707.50)	\$0.00	\$0.00	
Aquatic Programs/ Classes	Aquatic Programs/ Classes	\$819.00	\$84.00	\$0.00	\$0.00	\$903.00	(\$27.00)	\$0.00	\$876.00	\$0.00	\$876.00	\$0.00	47
Before/After School	Before/After School	\$3,140.00	\$40.00	\$0.00	\$0.00	\$3,180.00	(\$430.00)	\$0.00	\$2,750.00	\$0.00	\$2,750.00	\$0.00	1
Classes/Programs	Classes/Programs	\$9,016.00	\$8,842.50	\$0.00	(\$78.00)	\$17,780.50	(\$384.00)	\$0.00	\$17,396.50	\$0.00	\$17,396.50	\$0.00	706
Customer Account	Customer Account	\$139.00	\$0.00	\$0.00	\$0.00	\$139.00	\$0.00	\$0.00	\$139.00	\$0.00	\$139.00	\$0.00	
Daily Pool Fees	Daily Pool Fees	\$0.00	\$19,081.00	\$0.00	\$0.00	\$19,081.00	\$0.00	\$0.00	\$19,081.00	\$0.00	\$19,081.00	\$0.00	6037
Gym Rentals	Gym Rentals	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$0.00	\$125.00	\$0.00	\$125.00	\$0.00	
League Fees	League Fees	\$18,513.75	\$0.00	\$0.00	\$0.00	\$18,513.75	(\$1,225.00)	\$0.00	\$17,288.75	\$0.00	\$17,288.75	\$0.00	
Membership	Membership	\$1,659.00	\$0.00	\$0.00	\$0.00	\$1,659.00	\$0.00	\$0.00	\$1,659.00	\$0.00	\$1,659.00	\$0.00	
Park/ Special Event Fees	Park/ Special Event Fees	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	\$0.00	
Pool Concessions	Pool Concessions	\$0.00	\$5,646.50	\$0.00	\$0.00	\$5,646.50	\$0.00	\$0.00	\$5,646.50	\$0.00	\$5,646.50	\$0.00	4648
Pool Passes	Pool Passes	\$2,968.85	\$32.00	\$0.00	\$0.00	\$3,000.85	\$0.00	\$0.00	\$3,000.85	\$0.00	\$3,000.85	\$0.00	16
Pool Programs	Pool Programs	\$42.00	\$0.00	\$0.00	\$0.00	\$42.00	\$0.00	\$0.00	\$42.00	\$0.00	\$42.00	\$0.00	
Pool Rentals	Pool Rentals	\$2,160.00	\$0.00	\$0.00	\$0.00	\$2,160.00	\$0.00	\$0.00	\$2,160.00	\$0.00	\$2,160.00	\$0.00	
Rec. Rentals	Rec. Rentals	\$4,417.50	\$203.95	\$0.00	\$0.00	\$4,621.45	(\$50.00)	\$0.00	\$4,571.45	\$0.00	\$4,571.45	\$0.00	52
Swim Lessons	Swim Lessons	\$11,688.50	\$0.00	\$0.00	\$0.00	\$11,688.50	(\$639.00)	\$0.00	\$11,049.50	\$0.00	\$11,049.50	\$0.00	
Uniforms	Uniforms	\$1,183.00	\$0.00	\$0.00	\$0.00	\$1,183.00	\$0.00	\$0.00	\$1,183.00	\$0.00	\$1,183.00	\$0.00	
Weight Fees	Weight Fees	\$1,943.00	\$1,096.00	\$0.00	\$0.00	\$3,039.00	\$0.00	\$0.00	\$3,039.00	\$0.00	\$3,039.00	\$0.00	557

Net Revenue Report By Account Name

Transaction Date/Time: From Aug 1, 2011 through Aug 24, 2011

Revenue Site: North Liberty Recreation Department, Buford Garner, Internet Site - North Liberty Recreation Dept., Pool

Account Name	Account #	Regular Sales +	POS Sales +	Total Deposits -	Total Discounts =	Total Income -	Total Refs/ Credits/ Paid-Outs -	Total Expenses =	Net Revenue	Other Information			
										Unpaid Amounts	Paid Amounts	Deferred Revenue	POS QTY
Grand Total:		\$63,542.10	\$35,025.95	\$0.00	(\$78.00)	\$98,490.05	(\$2,755.00)	\$0.00	\$95,735.05	(\$5,707.50)	\$90,027.55	\$0.00	1206
													4

010-GENERAL FUND

CULTURE & RECREATION
RECREATION

16.67% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL SERVICES					
010-6-4040-1-6010 REGULAR SALARIES AND W	366,400.00	26,633.33	63,872.01	17.43	302,527.99
010-6-4040-1-6020 PART-TIME & TEMPORARY	200,000.00	18,896.74	62,562.54	31.28	137,437.46
010-6-4040-1-6040 OVERTIME PAY	1,000.00	139.02	191.66	19.17	808.34
010-6-4040-1-6110 FICA/MEDICARE	43,330.00	3,438.66	9,578.08	22.10	33,751.92
010-6-4040-1-6130 IPERS	45,708.00	3,470.84	9,453.73	20.68	36,254.27
010-6-4040-1-6150 GROUP INSURANCE	42,734.00	3,552.23	7,012.24	16.41	35,721.76
010-6-4040-1-6160 WORKERS' COMPENSATION	9,000.00	0.00	0.00	0.00	9,000.00
010-6-4040-1-6182 MILEAGE	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4040-1-6183 GROUP INSURANCE DEDUCT	7,000.00	121.00	432.96	6.19	6,567.04
010-6-4040-1-6210 DUES/MEMBERSHIPS/SUBSC	1,000.00	70.00	70.00	7.00	930.00
010-6-4040-1-6240 TRAINING & CONFERENCES	2,000.00	0.00	0.00	0.00	2,000.00
010-6-4040-1-6253 EMPLOYEE RECOGNITION	500.00	0.00	0.00	0.00	500.00
TOTAL PERSONNEL SERVICES	719,672.00	56,321.82	153,173.22	21.28	566,498.78
SERVICES & COMMODITIES					
010-6-4040-2-6310 BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6331 FUEL/OIL/LUBE	1,500.00	340.40	672.44	44.83	827.56
010-6-4040-2-6332 VEHICLE/EQUIPMENT MAIN	1,500.00	189.95	423.85	28.26	1,076.15
010-6-4040-2-6340 OFFICE EQUIPMENT REPAIR	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6371 ELECTRIC UTILITY	75,000.00	9,119.78	9,119.78	12.16	65,880.22
010-6-4040-2-6372 DUMPSTER PICKUP	450.00	35.00	70.00	15.56	380.00
010-6-4040-2-6390 GAS UTILITY	20,000.00	994.66	3,414.25	17.07	16,585.75
010-6-4040-2-6408 INSURANCE/GENERAL	10,000.00	0.00	0.00	0.00	10,000.00
010-6-4040-2-6412 IMMUNIZATION & TESTING	7,000.00	360.00	360.00	5.14	6,640.00
010-6-4040-2-6414 ADVERTISING AND PUBLIC	5,000.00	2,095.96	2,095.96	41.92	2,904.04
010-6-4040-2-6422 OFFICE EQUIPMENT MAINT	3,000.00	564.13	1,219.21	40.64	1,780.79
010-6-4040-2-6425 TELEPHONE & CELL PHONE	4,000.00	364.11	740.39	18.51	3,259.61
010-6-4040-2-6428 BUILDING MAINTENANCE C	5,000.00	0.00	2,682.63	53.65	2,317.37
010-6-4040-2-6438 INSTRUCTOR/OFFICIALS C	32,000.00	1,516.55	3,617.60	11.31	28,382.40
010-6-4040-2-6439 CREDIT CARD FEES	17,000.00	2,257.41	4,743.34	27.90	12,256.66
010-6-4040-2-6440 NSF CHARGEBACK FEES	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6441 REC EQUIPMENT MAINT CO	4,000.00	0.00	0.00	0.00	4,000.00
010-6-4040-2-6491 SOFTWARE SUPPORT	2,000.00	646.33	1,032.53	51.63	967.47
010-6-4040-2-6499 MISCELLANEOUS CONTRACT	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6504 MINOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6506 OFFICE SUPPLIES	4,000.00	110.21	161.30	4.03	3,838.70
010-6-4040-2-6508 POSTAGE AND SHIPPING	150.00	0.00	0.00	0.00	150.00
010-6-4040-2-6511 CLEANING SUPPLIES	6,000.00	372.56	906.96	15.12	5,093.04
010-6-4040-2-6514 BUILDING MAINTENANCE S	9,500.00	801.79	1,321.18	13.91	8,178.82
010-6-4040-2-6518 COMPUTERS & TECHNOLOGY	2,500.00	0.00	0.00	0.00	2,500.00
010-6-4040-2-6531 VEHICLE/EQUIPMENT PART	1,500.00	174.17	1,137.91	75.86	362.09
010-6-4040-2-6537 PROGRAM MATERIALS	38,000.00	10,794.94	13,082.34	34.43	24,917.66
010-6-4040-2-6538 MISC GROUNDS MAINTENAN	500.00	0.00	0.00	0.00	500.00
010-6-4040-2-6550 BEFORE & AFTER SCHOOL	25,000.00	5,085.33	11,571.44	46.29	13,428.56
010-6-4040-2-6551 BASEBALL/SOFTBALL SUPP	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4040-2-6552 REC EQUIPMENT PARTS/SU	1,500.00	0.00	449.77	29.98	1,050.23
TOTAL SERVICES & COMMODITIES	277,100.00	35,823.28	58,822.88	21.23	218,277.12

010-GENERAL FUND

CULTURE & RECREATION
 RECREATION

16.67% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
CAPITAL OUTLAY					
010-6-4040-3-6710 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
010-6-4040-3-6725 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TRANSFERS					
010-6-4040-5-6911 TRANSFER TO EQUIP REVO	0.00	0.00	0.00	0.00	0.00
010-6-4040-5-6912 TRANSFER TO RESERVE FU	10,000.00	0.00	0.00	0.00	10,000.00
010-6-4040-5-6913 TRANSFER TO COMPUTER R	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL RECREATION	1,006,772.00	92,145.10	211,996.10	21.06	794,775.90
TOTAL CULTURE & RECREATION	1,006,772.00	92,145.10	211,996.10	21.06	794,775.90
TOTAL EXPENDITURES	1,006,772.00	92,145.10	211,996.10	21.06	794,775.90

010-GENERAL FUND

CULTURE & RECREATION

16.67% OF YEAR COMP.

POOL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL SERVICES					
010-6-4070-1-6010 REGULAR SALARIES AND W	48,320.00	5,352.39	14,033.72	29.04	34,286.28
010-6-4070-1-6020 PART-TIME & TEMPORARY	298,000.00	32,651.24	96,413.12	32.35	201,586.88
010-6-4070-1-6040 OVERTIME PAY	1,500.00	121.94	161.58	10.77	1,338.42
010-6-4070-1-6110 FICA/MEDICARE	26,646.00	2,903.90	8,439.37	31.67	18,206.63
010-6-4070-1-6130 IPERS	28,109.00	1,108.39	3,036.27	10.80	25,072.73
010-6-4070-1-6150 GROUP INSURANCE	3,487.00	800.77	1,362.06	39.06	2,124.94
010-6-4070-1-6160 WORKERS' COMPENSATION	10,000.00	0.00	0.00	0.00	10,000.00
010-6-4070-1-6181 UNIFORMS	5,000.00	1,948.61	1,807.61	36.15	3,192.39
010-6-4070-1-6182 MILEAGE	500.00	0.00	0.00	0.00	500.00
010-6-4070-1-6183 GROUP INSURANCE DEDUCT	1,000.00	15.99	65.99	6.60	934.01
010-6-4070-1-6210 DUES/MEMBERSHIPS/SUBSC	150.00	35.00	35.00	23.33	115.00
010-6-4070-1-6240 TRAINING & CONFERENCES	650.00	0.00	0.00	0.00	650.00
TOTAL PERSONNEL SERVICES	423,362.00	44,938.23	125,354.72	29.61	298,007.28
SERVICES & COMMODITIES					
010-6-4070-2-6310 BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
010-6-4070-2-6371 ELECTRIC UTILITY	48,000.00	4,799.10	4,799.10	10.00	43,200.90
010-6-4070-2-6390 GAS UTILITY	15,000.00	560.63	1,924.39	12.83	13,075.61
010-6-4070-2-6408 INSURANCE/GENERAL	10,000.00	0.00	0.00	0.00	10,000.00
010-6-4070-2-6412 IMMUNIZATION & TESTING	5,000.00	278.00	792.00	15.84	4,208.00
010-6-4070-2-6414 ADVERTISING AND PUBLIC	1,000.00	0.00	160.00	16.00	840.00
010-6-4070-2-6418 STATE SALES TAX	16,000.00	2,595.00	5,732.00	35.83	10,268.00
010-6-4070-2-6425 TELEPHONE & CELL PHONE	1,500.00	140.35	280.70	18.71	1,219.30
010-6-4070-2-6427 TORT LIABILITY	11,000.00	0.00	0.00	0.00	11,000.00
010-6-4070-2-6428 BUILDING MAINTENANCE C	0.00	0.00	0.00	0.00	0.00
010-6-4070-2-6438 INSTRUCTOR/OFFICIALS C	3,000.00	149.80	556.80	18.56	2,443.20
010-6-4070-2-6442 POOL EQUIPMENT MAINT C	8,000.00	0.00	43.48	0.54	7,956.52
010-6-4070-2-6491 SOFTWARE SUPPORT	1,500.00	0.00	0.00	0.00	1,500.00
010-6-4070-2-6499 MISCELLANEOUS CONTRACT	3,000.00	883.00	1,105.00	36.83	1,895.00
010-6-4070-2-6501 CHEMICALS/SUPPLIES	28,000.00	7,645.01	9,171.48	32.76	18,828.52
010-6-4070-2-6506 OFFICE SUPPLIES	2,000.00	145.79	145.79	7.29	1,854.21
010-6-4070-2-6508 POSTAGE AND SHIPPING	500.00	33.80	33.80	6.76	466.20
010-6-4070-2-6510 SAFETY EQUIPMENT	2,500.00	577.77	812.83	32.51	1,687.17
010-6-4070-2-6511 CLEANING SUPPLIES	4,500.00	62.32	835.54	18.57	3,664.46
010-6-4070-2-6514 BUILDING MAINTENANCE S	4,200.00	705.95	816.75	19.45	3,383.25
010-6-4070-2-6518 COMPUTERS & TECHNOLOGY	1,000.00	872.20	872.20	87.22	127.80
010-6-4070-2-6537 PROGRAM MATERIALS	8,000.00	488.67	689.18	8.61	7,310.82
010-6-4070-2-6538 MISC GROUNDS MAINTENAN	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4070-2-6553 PERMITS & LICENSES	1,500.00	0.00	0.00	0.00	1,500.00
010-6-4070-2-6554 POOL EQUIPMENT PARTS/S	13,500.00	35.37	5,086.01	37.67	8,413.99
010-6-4070-2-6555 CONCESSION SUPPLIES	35,000.00	4,509.22	9,798.28	28.00	25,201.72
010-6-4070-2-6556 POOL EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL SERVICES & COMMODITIES	226,700.00	24,481.98	43,655.33	19.26	183,044.67
TRANSFERS					
010-6-4070-5-6912 TRANSFER TO CAPITAL RE	80,000.00	0.00	0.00	0.00	80,000.00
TOTAL TRANSFERS	80,000.00	0.00	0.00	0.00	80,000.00

CITY OF NORTH LIBERTY
EXPENDITURES REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2011

010-GENERAL FUND
CULTURE & RECREATION
POOL

16.67% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL POOL	730,062.00	69,420.21	169,010.05	23.15	561,051.95
TOTAL CULTURE & RECREATION	730,062.00	69,420.21	169,010.05	23.15	561,051.95
TOTAL EXPENDITURES	730,062.00 =====	69,420.21 =====	169,010.05 =====	23.15 =====	561,051.95 =====

CITY OF NORTH LIBERTY
EXPENDITURES REPORT (UNAUDITED)
AS OF: AUGUST 31ST, 2011

010-GENERAL FUND

CULTURE & RECREATION

16.67% OF YEAR COMP.

COMMUNITY CENTER

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
SERVICES & COMMODITIES					
010-6-4060-2-6310 BUILDING MAINTENANCE	45,000.00	6,501.89	7,404.98	16.46	37,595.02
010-6-4060-2-6428 BUILDING MAINTENANCE C	70,500.00	4,720.67	10,342.83	14.67	60,157.17
010-6-4060-2-6499 MISCELLANEOUS CONTRACT	5,000.00	0.00	1,006.72	20.13	3,993.28
TOTAL SERVICES & COMMODITIES	120,500.00	11,222.56	18,754.53	15.56	101,745.47
TOTAL COMMUNITY CENTER	120,500.00	11,222.56	18,754.53	15.56	101,745.47
TOTAL CULTURE & RECREATION	120,500.00	11,222.56	18,754.53	15.56	101,745.47
TOTAL EXPENDITURES	120,500.00	11,222.56	18,754.53	15.56	101,745.47

To: Mayor and City Council
Parks and Recreation Commission
City Administrator

From: Guy Goldsmith, Director of Parks, Building and Grounds

Date: Sept 1, 2011

Re: Monthly Report

We performed building maintenance as needed this month.

Parks Department staff completed various projects at the new City Council Chambers this month.

We picked up trash and pet waste stations as needed this month. Pet waste station usage continues to increase. Last year we used 15 cases of Mutt Mitts compared to 25 cases so far this year.

A great deal of time was spent trimming weeds at all city parks and grounds this month. The need for mowing decreased due to the dry conditions.

We performed ground and landscape maintenance. Landscape maintenance has taken a great deal of time due to the abundance of weeds. The Japanese beetle has been prevalent again this year which has been a challenge. We trapped 1300 pounds of beetles this season compared to 400 pounds in 2010 and 800 pounds in 2009.

We have been successful this season at keeping our city ponds algae free and have received positive feedback from local residents.

The new playground structure at Penn Meadows Park is now complete. Parks staff spent the first week of August installing the structure. The weather was a little hot but the installation went well and again has proven to be a fantastic team building experience for our staff. The new play structure has been a very popular destination for kids, families and daycare providers this past month.

The Parks Department completed the final grade and seeding at the northwest point of Liberty Centre Pond/Park along the new concrete trail extension.

We continue to maintained ball diamonds and facilities during the week due to continued usage of the fields. We cut and cleaned up infield to outfield grass edges on all eleven baseball fields.

Nine of our ten seasonal parks maintenance workers have finished for the season and returned to college.

The new bike trail is nearing completion. Areas that need completion are Cornerstone Park tie in, Old Town Park tie in, south and middle shelter Penn Meadows Park tie in, small pour from Penn Meadows Park down Penn Street to Front Street, four small pours from Penn Street to E. Jefferson Street and one tie in to Cedar Springs Drive. Grading and seeding of those areas to follow.

010-GENERAL FUND

CULTURE & RECREATION

16.67% OF YEAR COMP.

PARKS/BUILDINGS/GROUNDS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL SERVICES					
010-6-4030-1-6010 REGULAR SALARIES AND W	202,864.00	18,139.34	33,535.07	16.53	169,328.93
010-6-4030-1-6020 PART-TIME & TEMPORARY	50,000.00	17,971.61	32,250.53	64.50	17,749.47
010-6-4030-1-6040 OVERTIME PAY	5,000.00	2,488.47	3,002.40	60.05	1,997.60
010-6-4030-1-6041 OVERTIME REGULAR PAY	0.00	0.00	0.00	0.00	0.00
010-6-4030-1-6110 FICA/MEDICARE	19,344.00	2,906.07	5,168.71	26.72	14,175.29
010-6-4030-1-6130 IPERS	20,406.00	1,609.06	2,878.78	14.11	17,527.22
010-6-4030-1-6150 GROUP INSURANCE	38,770.00	3,159.98	6,319.96	16.30	32,450.04
010-6-4030-1-6160 WORKERS' COMPENSATION	10,000.00	0.00	0.00	0.00	10,000.00
010-6-4030-1-6182 MILEAGE	100.00	0.00	0.00	0.00	100.00
010-6-4030-1-6183 GROUP INSURANCE DEDUCT	4,000.00	0.00	75.00	1.88	3,925.00
010-6-4030-1-6185 UNIFORM SERVICE	1,000.00	0.00	1,401.24	140.12 (401.24)
010-6-4030-1-6210 DUES/MEMBERSHIPS/SUBSC	200.00	0.00	0.00	0.00	200.00
010-6-4030-1-6240 TRAINING & CONFERENCES	1,500.00	0.00	0.00	0.00	1,500.00
TOTAL PERSONNEL SERVICES	353,184.00	46,274.53	84,631.69	23.96	268,552.31
SERVICES & COMMODITIES					
010-6-4030-2-6310 BUILDING MAINTENANCE	5,000.00	0.00	769.97	15.40	4,230.03
010-6-4030-2-6320 GROUNDS MAINTENANCE	500.00	0.00	0.00	0.00	500.00
010-6-4030-2-6331 FUEL/OIL/LUBE	16,500.00	2,215.02	3,564.99	21.61	12,935.01
010-6-4030-2-6332 VEHICLE/EQUIPMENT MAIN	2,000.00	180.62	266.36	13.32	1,733.64
010-6-4030-2-6371 ELECTRIC UTILITY	17,000.00	1,231.82	1,312.35	7.72	15,687.65
010-6-4030-2-6372 DUMPSTER PICKUP	200.00	17.50	35.00	17.50	165.00
010-6-4030-2-6390 GAS UTILITY	5,000.00	11.29	22.59	0.45	4,977.41
010-6-4030-2-6392 TURF MAINTENANCE	7,000.00	0.00	0.00	0.00	7,000.00
010-6-4030-2-6393 POND MAINTENANCE	4,000.00	175.20	846.19	21.15	3,153.81
010-6-4030-2-6394 LANDSCAPE TREE & PLANT	9,500.00	0.00	329.58	3.47	9,170.42
010-6-4030-2-6395 TRAIL MAINTENANCE	3,500.00	0.00	0.00	0.00	3,500.00
010-6-4030-2-6407 ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00
010-6-4030-2-6408 INSURANCE/GENERAL	5,000.00	0.00	0.00	0.00	5,000.00
010-6-4030-2-6411 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
010-6-4030-2-6412 IMMUNIZATION & TESTING	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4030-2-6414 ADVERTISING AND PUBLIC	250.00	0.00	0.00	0.00	250.00
010-6-4030-2-6424 RADIO REPAIR/MAINTENAN	600.00	0.00	0.00	0.00	600.00
010-6-4030-2-6425 TELEPHONE & CELL PHONE	1,200.00	152.19	305.60	25.47	894.40
010-6-4030-2-6491 SOFTWARE SUPPORT	200.00	0.00	0.00	0.00	200.00
010-6-4030-2-6499 MISCELLANEOUS CONTRACT	600.00	469.00	958.00	159.67 (358.00)
010-6-4030-2-6504 MINOR EQUIPMENT	3,500.00	1,727.53	1,727.53	49.36	1,772.47
010-6-4030-2-6510 SAFETY EQUIPMENT	800.00	0.00	956.26	119.53 (156.26)
010-6-4030-2-6514 BUILDING MAINTENANCE S	5,000.00	1,408.34	1,519.91	30.40	3,480.09
010-6-4030-2-6518 COMPUTERS & TECHNOLOGY	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4030-2-6528 TOOLS	1,500.00	169.57	449.66	29.98	1,050.34
010-6-4030-2-6529 SHOP SUPPLIES	3,000.00	284.52	579.02	19.30	2,420.98
010-6-4030-2-6531 VEHICLE/EQUIPMENT PART	12,000.00	560.58	560.58	4.67	11,439.42
010-6-4030-2-6538 MISC GROUNDS MAINTENAN	3,000.00	85.26	987.74	32.92	2,012.26
010-6-4030-2-6547 PLAYGROUND EQUIPMENT P	7,000.00	1,524.89	2,399.25	34.28	4,600.75
010-6-4030-2-6548 MINOR PARK/PLAYGROUND	3,500.00	5,162.78	5,162.78	147.51 (1,662.78)
010-6-4030-2-6549 SAND/SALT/ETC	2,000.00	0.00	0.00	0.00	2,000.00

010-GENERAL FUND

CULTURE & RECREATION

16.67% OF YEAR COMP.

PARKS/BUILDINGS/GROUNDS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
010-6-4030-2-6599 MISCELLANEOUS SUPPLIES	1,200.00	0.00	0.00	0.00	1,200.00
TOTAL SERVICES & COMMODITIES	122,550.00	15,376.11	22,753.36	18.57	99,796.64
CAPITAL OUTLAY					
010-6-4030-3-6732 SHOP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TRANSFERS					
010-6-4030-5-6911 TRANSFER TO EQUIP REVO	42,750.00	0.00	0.00	0.00	42,750.00
010-6-4030-5-6912 TRANSFER TO CAPITAL RE	0.00	0.00	0.00	0.00	0.00
010-6-4030-5-6913 TRANSFER TO COMPUTER R	0.00	0.00	0.00	0.00	0.00
010-6-4030-5-6914 TRANSFER TO PLAYGROUND	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	42,750.00	0.00	0.00	0.00	42,750.00
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TOTAL PARKS/BUILDINGS/GROUNDS	518,484.00	61,650.64	107,385.05	20.71	411,098.95
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TOTAL CULTURE & RECREATION	518,484.00	61,650.64	107,385.05	20.71	411,098.95
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TOTAL EXPENDITURES	518,484.00	61,650.64	107,385.05	20.71	411,098.95
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