

**North Liberty Tree & Storm Water Advisory Board
Committee Meeting: Wednesday October 5, 2011, @ 7:00PM
City Council Chambers (#1 Quail Creek Circle)**

Proposed Agenda

NEW BUSINESS:

1. Review and approve minutes: Minutes from July meeting.
2. Public Comments/Concerns: Open to public for comments and concerns;
5 minutes per person time limit.
3. Tree Please Grant: Grant application due October 21.
4. Tree board Ordinance: Review ordinance and duties of Tree & Storm Water Board Members.
Any concerns or questions.
5. Storm Water Issues: Discussion and update on Penn Meadows Park Parking lot and Rain
Garden project. (Seeding, landscaping and Snow Removal).
DNR and City Staff stocked Channel Catfish at Liberty Centre Pond.
Fox Run Pond and Goose Lake.
New pervious concrete trail connection at the Golfview Dr. Muddy Creek crossing.
Update on Rainscaping Bus Tour on Sept. 29.
6. Cornerstone Park: Upcoming native seed planting.
7. Discussion on any issues or concerns not on agenda:

OLD BUSINESS:

1. Old Business:
Issues from past meetings.

CONCLUSION:

1. Next meeting: Next Meeting: Jan 4, 2012 7:00 pm. City Council Chambers.
2. Adjourn:



Rainscaping Bus Tour

MS4 Communities in Johnson County, Iowa
ISWEP Quarter 3 Meeting
Thursday - September 29, 2011
10:00 am – 2:35 pm (plus travel time)

BMP TOUR SCHEDULE



- 8:15 Western / Central Iowa Members leave via bus from IAMU parking lot
- 9:45 ALL ISWEP members meet at Penn Meadows Park in North Liberty, IA
- 10:00 Penn Meadows Park
Rain Gardens / Bio-Retention Cell / Bio-Swale / Pervious Pavement
- 10:15 ALL ISWEP members board tour bus
- 10:25 University of Iowa / Farmstead Road
Rain Garden
- 10:40 Corallville Fire Station
Rain Garden
- 11:10 Bank of the West
Bio-Retention Facility
- 11:30 LUNCH – Corallville Public Library
- 12:35 J. T. Morrison Park
Stream Bank Restoration
- 1:00 Johnson County Administration Building
Bio-Retention / Pervious Pavement
- 1:25 East Side Recycling Center
Green Roof / Living Wall / Rain Garden / Bio-Swales / Pervious Pavement
- 2:05 Forever Green Garden Center
Curb-Cut / Rain Garden / Rain Barrel Ribbon Cutting
- 2:35 Return to Penn Meadows Park

Visit IowaStormwater.Org for a list of upcoming training events.

Johnson County and other surrounding municipal units.
(Ord. 73 §6, 1972).

2.20.060 Compensation. Members of the commission, its subcommittees and workers shall serve without compensation. (Ord. 73 §5, 1972).

2.20.070 Election of officers. The commission shall elect from its own membership at its regular January meeting its chairman and vice-chairman, each to serve for a term of one year. It shall, at its regular January meeting, elect a secretary who may be, but need not be, a member of the commission. (Ord. 73 §7, 1972).

2.20.080 Meetings. A. The commission shall hold at least one regular meeting during each calendar month, the time and place to be determined by its rules.

B. The chairman, vice-chairman, or any three of the members of the commission may call a special meeting by giving at least one clear day's notice in writing to every member of the commission. The call for special meeting shall include an agenda, and only matters included in that agenda may be discussed at that meeting.

C. A quorum of the commission shall be three members, and the chairman shall vote as a member of the commission.

D. The commission may adopt, amend, or rescind such rules as may be necessary for the conduct of its business.

E. The commission shall cause to be submitted to the city clerk the minutes of any meeting within a reasonable time after the meeting, but the submission shall be prior to the next date of meeting of the city council. (Ord. 84-8 §5, 1984; Ord. 78-10 §4, 1978; Ord. 73 §8, 1972).

Chapter 2.21

TREE AND STORMWATER ADVISORY BOARD

Sections:

- 2.21.010 Purpose.
- 2.21.020 Established.
- 2.21.030 Members--Appointment and terms.

Sections: (Continued)

- 2.21.040 Duties.
- 2.21.050 Compensation.
- 2.21.060 Election of officers.
- 2.21.070 Meetings.

2.21.010 Purpose. The purpose of this chapter is to establish a tree and stormwater advisory board and to authorize the board to study, investigate, plan, advise, report and recommend any action, program, purchase, plan or legislation which the board finds or determines necessary or advisable for:

A. The care, preservation, pruning, planting, re-planting, removal or disposition of trees, shrubs, plants, foliage or other landscaping in public parks, along streets and in other public areas.

B. The establishment of a public education and outreach program about the impacts of stormwater discharges and measures which residents can implement to reduce pollutants in stormwater runoff. (Ord. 05-02 §1(part), 2005).

2.21.020 Established. There is established a tree and stormwater advisory board for the city. (Ord. 05-02 §1(part), 2005).

2.21.030 Members--Appointment and terms. The tree and stormwater advisory board shall consist of five members who are citizens and residents of the city, appointed by the city council. In addition, the board may, for good cause shown, appoint ex officio members to the board. Ex officio board members shall not be entitled to vote on any matter before the board.

The five members appointed to the board shall be appointed for staggered terms with not more than two members having their appointment terms end in a single year. All appointments shall be for three-year terms. In the event of the death, resignation or other vacancy of any member, a successor shall be appointed to fill the unexpired term for which such former member was originally appointed. (Ord. 05-02 §1(part), 2005).

2.21.040 Duties. The board shall have and exercise the following powers and duties:

A. Study, investigate, develop, update annually and oversee the administration of a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees, shrubs or other foliage in city parks, along streets and in other public areas. Such plan will be presented annually to the city council and upon their acceptance and approval shall constitute the official comprehensive city tree plan;

B. Develop standards for tree maintenance and other specifications to foster the city's tree population;

C. Assist in distributing and disseminating information about the protection, maintenance and improvement of the city's tree population;

D. Provide technical advice and assistance to developers, builders, contractors and others in the selection and protection of trees during the development of property within the city, including the development of wooded areas;

E. Develop and implement a public education program about the impacts of stormwater discharges and measures which residents can implement to reduce pollutants in stormwater runoff, as set forth in the North Liberty municipal separate storm sewer system permit;

F. Sponsor an annual creek cleanup program in which debris in the waterways located in the city shall be removed;

G. Promote integration of the city's tree and stormwater programs with other governmental agencies and commissions, including but not limited to the school districts, Johnson County and other surrounding municipalities;

H. When requested by the city council, make a study and report findings and recommendations on any special question coming within the scope of the board's work;

I. Propose such legislation to the city council as may be necessary and practical to pursue the ends for which the board was created;

J. Monitor and initiate action regarding the enforcement of applicable ordinances. (Ord. 05-02 §1(part), 2005).

2.21.050 Compensation. Members of the board, including ex officio members, shall serve without compensation. (Ord. 05-02 §1(part), 2005).

2.21.060 Election of officers. The board shall elect from its own membership at its regular January meeting its chairperson and vice-chair, each to serve for a term of one year. (Ord. 05-02 §1(part), 2005).

2.21.070 Meetings. A. The board shall hold at least one regular meeting during each calendar month, the time and place to be determined by its rules.

B. The chairperson, vice-chair or any three members of the board may call a special meeting in accordance with the open meeting laws of the state of Iowa. The call for special meetings shall include an agenda and only matters included in that agenda may be discussed at the meeting.

C. A quorum of the board shall consist of three members and the chairperson shall vote as a member of the board. Passage of any recommendation or other measure requires an affirmative vote of not less than three board members.

D. The board may adopt, amend or rescind such rules as it may deem necessary for the conducting of its business and to carry out its duties and purposes.

E. The board shall submit minutes of any meeting to the city clerk within a reasonable time after the meeting, but the submission shall be prior to the next regularly scheduled city council meeting following such board meeting. (Ord. 05-02 §1(part), 2005).

Chapter 2.22

TELECOMMUNICATIONS COMMISSION

Sections:

- 2.22.010 Purpose.
- 2.22.020 Commission established.
- 2.22.030 Members--Appointment and terms.
- 2.22.040 Duties.
- 2.22.050 Compensation.
- 2.22.060 Election of officers.

**North Liberty Tree & Storm Water Advisory Board
Minutes of July 6, 2011 meeting**

Meeting called to order: 7:03

Present: Virginia Combs, Nick Gefaller, Guy Goldsmith, Thomas Stoeffler, Kevin Coates

Absent: Benjamin Voss

New Business:

1. Review and approve minutes: April meeting minutes reviewed and approved.
2. Open to public for comments and concerns. No comments or concerns brought forward.
3. Tree & Storm Water Board member appointment and terms: New member Kevin Coates takes the place of Todd Coleman and continuing members Nick Gefaller and Thomas Stoeffler were appointed to new terms.
4. Tree Board Ordinance: board members were provided with copies of the city ordinance sections pertaining to the board.
5. Storm Water Issues: Discussion and update on the Penn Meadows Park Parking lot and Rain Garden project. The project is completed and in use. The pervious concrete is excellent and has already been tested. Rain gardens need to be modified a bit to ensure there will not be too much standing water.
6. New board meeting location starting next time. Location will be at #1 Quail Creek Circle which is currently being remodeled to serve as a new council chambers.
7. Issues not on the agenda: Clogging of pervous concrete at Cornerstone Park due to construction that is occurring. The contractor is aware of the issue and Guy will have continuing conversations with them to ensure as little damage is done as possible. The city has not obtained rubber plow fins for plowing the pervious concrete, but the new Penn Meadows parking lot will not be plowed in the winters. Excess snow will also not be piled on this parking lot by snow plows in order to keep sand and salt out of the concrete. The tree stump by the gazebo may be turned into table tops since it has to be removed for the new pedestrian trail that is being installed.

Old Business:

1. True Value trees have been replaced. Trees have been planted at Quail Ridge Park North. Board member Benjamin Voss was able to help with the tree planting.

Next meeting: October 5, 2011 7:00 pm at New City Council Chambers.

Meeting adjourned: 7:15