

City Administrator Memo



City Council Memo

Meeting Date: January 23, 2012

From the Desk of Ryan C. Heiar

Upcoming Meetings & Events

Monday, Jan 23 6:30 P.M.
City Council

Tuesday, Jan 24
Iowa League of Cities Legislative Day

Thursday, Feb 2 5:30 P.M.
Chamber of Commerce Annual Banquet

Thursday, Feb 2 7:00 P.M.
Parks and Recreation Commission

Monday, Feb 6 6:00 P.M.
Telecommunications Commission

Monday, Feb 6 - Wednesday, Feb 8
Washington DC Lobby Trip

Tuesday, Feb 7 6:30 P.M.
Planning & Zoning Commission

Monday, Feb 13 4:00 P.M.
City Council Goal Setting

Tuesday, Feb 14 7:00 P.M.
City Council

Consent Agenda

The following items are on the consent agenda and included in your packet:

- City Council Minutes (01/10/12 and 01/17/12)
- Claims
- December Revenues
- Liquor License Renewal, Pancharo's
- Change Order #7, Jones Boulevard Project, HCI, (\$285)

Library Expansion

Dwight Dobberstein with Neumann Monson Architects will be at the meeting to review the proposed plans and budget for the Library Expansion Project. Included in your packet is the Power Point presentation that Dwight will speak from as well as the budget for the expansion project.

Hunting in City Limits

In 2003, the City passed an ordinance allowing goose and deer hunting within the city limits. However, it has recently come to staff's attention that the ordinance is missing from our newly adopted code. Evidently, this section was inadvertently removed by Iowa Codification during the ordinance updating process. At this point, Council has to decide to readopt this code section or to keep it as is, thereby not allowing hunting within the City limits. Figure 1, to the right, provides a list of hunting permits that were applied for and received in the last six years. I have contacted the DNR about this issue and hope to have more information from them to share with Council on Monday.

Hunting Permit Summary		
Year	Deer	Goose
2006	0	3
2007	0	2
2008	0	1
2009	0	0
2010	0	5
2011	0	4
Total	0	15

Figure 1

Need more Information?

Contact:

Ryan C. Heiar
City Administrator

Phone:

626-5700 (w)
626-3288 (f)
541-8404 (c)

Email:

rheiar@ci.north-liberty.ia.us

Sign Ordinance Amendment, Third and Final Reading

Staff has recently updated the sign ordinance and added provisions for somewhat larger signs in the I-380 corridor (see section 173.10). Other changes include mainly cleanup items, clarifications and slight rewordings to match current practice. The Planning and Zoning Commission has reviewed the proposed changes and is recommending approval. The third and final reading of the ordinance is on the agenda for your consideration.

Urban Renewal Plan Amendment and Library Project Financing

The Community Center has been located in an urban renewal area since 1989, and the City has intended to use Tax Increment Financing dollars for the library project. Our bond Counsel is recommending that we amend the urban renewal plan, stating that the enhancement of the library facilities is an economic development initiative to be pursued under the plan. After the public hearing,

the resolution on the agenda is implementing the proposed minor modification to the plan so that we can move forward with the library expansion. Staff invited the County, Iowa City School District and Kirkwood Community College to meet and discuss the amendment, but no one attended the meeting.

Hidden Meadows Development

Hidden Meadows Development, generally located north of Penn Street and east of North Dubuque Street is moving forward with their project. On the agenda are the following development related issues for this subdivision, all of which are recommended for approval:

- Preliminary and final plat
- Site plan
- Storm water agreement
- Developer’s agreement

Road Use Tax Issuance

The resolution on the agenda is setting a sale date for the RUT revenue bonds for the Street Maintenance Facility and approving the Official Statement. The bond sale date is scheduled for February 14, in the amount of \$1.815 million. Figure2, to the right, displays the budget for the project.

Alliant Energy Agreement

Staff has negotiated an agreement with Alliant Energy providing for Alliant to use a small area at the Streets/Parks Campus to stage and store materials and equipment for work related to substation rehabilitation throughout the City. In return, Alliant will pay the City \$400/month for eight months, with the intent to use this funding for an LED light retrofit project for the trail lights at Liberty Centre. Staff is recommending approval of the agreement.

Assessment Resolution

Staff is requesting authorization to file an assessment on a property, in the amount of \$600, for repair of a water shut-off valve. If approved, staff will file the lien with the Johnson County Assessor.

Officer Training Reimbursement Agreement

Included in your packet is an Officer Training Reimbursement Agreement with our newest officer, Cody Jacobsen. Cody started with the department the first of the year and headed to the academy earlier this month. The agreement is standard practice for newly hired, uncertified officers.

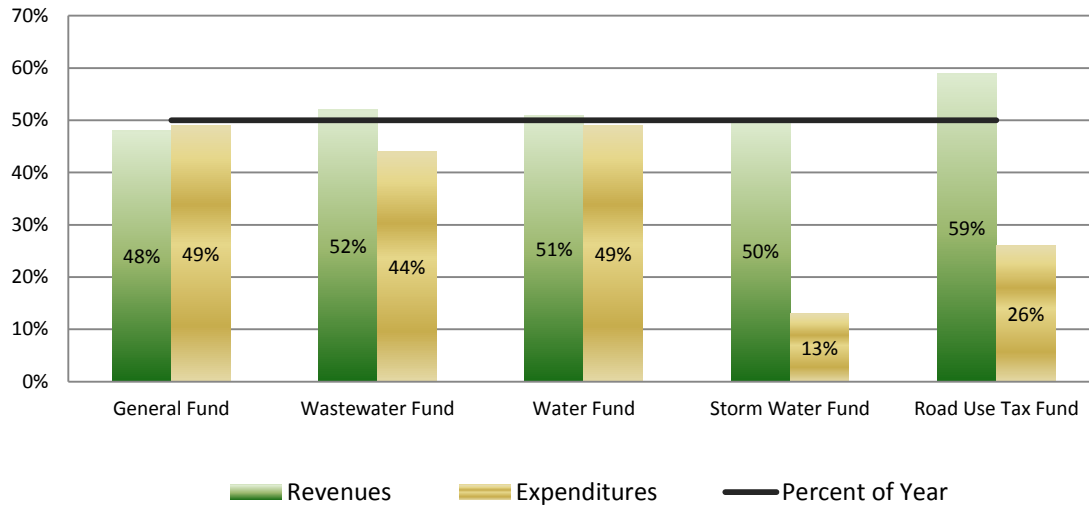
Documents Included For Your Review

- Library Director’s Report

SMF Budget	
Expenditures	
Base Bid	\$1,931,000
Vehicle Wash Bay	\$290,000
Asphalt Training Pad	\$33,000
A/E Fees	\$238,000
Contingency	\$111,000
Total	\$2,603,000
Revenues	
GO Bond	\$700,000
RUT Revenue Bond	\$1,600,000
RUT Reserves	\$270,000
Fire Capital Reserve	\$33,000
Total	\$2,603,000

Figure 2

Fi\$cal Fact\$



Month Ending, December 2011

If you have **any** questions, concerns or comments about the agenda, memo or packet, please contact me prior to the meeting.