

**North Liberty Parks & Recreation Committee Meeting**  
**Thursday, February 2, 2012**  
**Proposal of Agenda**

**NEW BUSINESS:**

1. Approve minutes from meeting (s) of: Minutes from January meeting.
2. Public Comments/Concerns: Open to public for comments and concerns;  
5 minutes per person time limit.
3. Dog Park: Citizen request to be placed on March's monthly meeting and presentation.  
Initial discussion would include land/location; amenities, costs/funding, etc....  
Key question is priority & effects on existing CIP projects.
4. Building & Grounds Report: See Guy's monthly report.
5. Upcoming Events:

Boy Scout Chili Supper	February 4
Sundown Ski Trip	February 10
2012 Chicago Auto Show	February 16
NCJH Ski Trip	February 20
6. Other Issues/Concerns: Any new issues not on the agenda?

**OLD BUSINESS:**

1. Recreation Monthly Report: Report included in packet summarizing the past month.
2. Monthly Budget Reports: Request for monthly budget revenue & expenditure reports.
3. Other Issues/Concerns: Any old issues not on the agenda?

**CONCLUSION:**

1. Next Meeting Thursday, March 1, 2012 at 7:00PM  
Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourn

**North Liberty Parks & Recreation Committee Meeting**  
**Thursday, January 5, 2012**

**Board Members Present:** Shelby Behrens, Dan Skemp, Jami Maxson, and Kerry Fitzpatrick  
**Others Present:** Shelly Simpson, Brian Motley, Guy Goldsmith  
**Meeting called to order: 7:00 pm**

**NEW BUSINESS:**

1. **Approve minutes:** Minutes from December meeting approved
2. **Building & Grounds Report:** Received a *Trees Please!* \$2000 grant that will be used for new trees at the Quail Ridge dry retention basin; Tree City USA recertification application being processed
3. **Winter/Spring 2012 Brochure:** Programs offered January-April 2012  
Most programs beginning this week or next week  
Summer Pool Pass discounts: 15% in Jan & Feb, 10% in Mar and Apr
4. **Field Reservations/Rentals:** New process this year: Field Rental Meeting; Wednesday, February 1 at 6PM  
Each team/coach will participate in a draft/lottery to choose field dates & times to rent.  
Each team draws a number and Brian will go one by one with each team to choose one date / time / field per request.  
Tournament requests can be submitted one year from date of the tourney. Brian already has 6-8 tournaments scheduled for this summer.
5. **Upcoming Events:**

Boy Scout Chili Supper	February 4
Sundown Ski Trip	February 10
2012 Chicago Auto Show	February 16
NCJH Ski Trip	February 20
6. **Other Issues/Concerns:** Shelly has received any inquiry regarding dog parks (Iowa City dog park fees are increasing for non-residents). There may be an upcoming presentation re: local interest in a dog park.

**OLD BUSINESS:**

1. **Recreation Monthly Report:** Increased facility use during school break time. Breakfast with Santa: NL Lions served a full breakfast; NL Optimists had an inflatable Winter Wonderland. NLRC basketball program has good numbers again; wrestling program is taking place again, with good numbers in the younger age group.
2. **Monthly Budget Reports:** Budget reports were reviewed
3. **Other Issues/Concerns:** Need to start discussion again re: ball fields, esp. as City Council looks at budget and capital improvement projects.

**CONCLUSION:**

1. Next Meeting  
Thursday, February 2, 2012 at 7:00PM  
Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourned at 7:31pm

Minutes submitted by Jami Maxson

To: Park & Recreation Commission Board Members  
Mayor, City Council and City Administrator  
From: Shelly Simpson, Recreation Director  
Date: January 31, 2012  
Re: Monthly Report – January 2012

Month Summary: This month is the start of our busiest time of year in the facility. Staff evaluations were completed. Meetings were held regarding budgets and capital projects. Started to research floor options for Room C, Recsters Room and the Upper Aerobics Room.

### Program Summaries – January

#### Swim Lessons:

Parent Tot: This session had 23 participants.  
Tadpoles: This session had 24 participants.  
Level 1: This session had 29 participants.  
Level 2: This session had 26 participants.  
Level 3: This session had 28 participants.  
Level 4: This session had 28 participants.  
Level 5: This session had 18 participants.  
Level 6: This session had 12 participants.  
Level 7: This session had 19 participants.  
Level 8: This session had 9 participants.  
Level 9: This session had 9 participants.  
Private Lessons: Tuesdays = 21, Thursdays = 21 = totals 42  
Private (Open) Lessons: This month, \$ 135.00 collected.

#### Pool Programs:

Water Fitness: Early Bird Aqua Aerobics: Next session = March.  
Water Resistance AM: This class had 3 participants, plus walk-ins.  
Easy Does It: This class had 7 participants, plus walk-ins.  
Aqua Boot Camp: This class had 5 participants, plus walk-ins.  
Swim Stroke: This class had 3 participants, plus walk-ins.  
Lifeguard Class (Jan.) This class had 1 participant.

#### Preschool:

Indoor Playground: For this month; \$ 117.00 collected.  
Lucky Duck: For this month; \$ 56.00 collected  
Babysitting / Childcare: For this month, \$ 173.00 collected  
Pee Wee Basketball: 10am class = 0; 10:30am class = 10 participants  
5:45pm class = 12 participants; 6:30pm class = 12 participants; 7:15 pm class = 12 participants.  
Painting 101: AM classes = no enrollment  
6pm class = 6 participants, 6:30pm = 0

**Youth:** BASP 2011: January: RC: AM = 19, PM = 50; and BG: AM= 45, PM = 69; totals AM = 69, PM= 114  
All Day (Jan. 16) = RC = 17 participants, BG = 0

Tae Kwon Do: This class has 12 participants

Youth Wrestling: Grades K-2 = 6pm class has 19 participants; 7pm class has 15 participants  
Grades 3-6 = 3 participants

NLC Youth Basketball: Grades 1 & 2: Boys = 110 participants, Girls = 59 participants  
Grades 3 & 4: Boys = 61 participants, Girls = 48 participants  
Grades 5 & 6: Boys = 30 participants, Girls = 22 participants  
Totaling: Boys = 201, Girls = 129 = 330 participants

Youth Competitive BB League: Grade 5 = 8 teams, Grade 6 = 7 teams, Grade 7 = 2 teams, Grade 8 = 3 teams.

**Adult Sports/Programs:**

Adult Basketball: A League has 3 teams; B League has 16 teams  
Coed Volleyball: This league has 16 teams.  
Pickleball: This month, open gym activity took in package \$100.00; Drop-in \$144.00; totals \$244.00  
Basketball: This month, open gym activity took in package \$185.00; Drop-in \$ 150.00; totals \$ 335.00  
Badminton: This month, open gym activity took in package \$.00; Drop-in \$ 2.00; totals \$2.00

**Adult Fitness:**

Cardio Pump: This session had 9 participant, plus walk-ins.  
Kickboxing PM: This session had 4 participants, plus walk-ins.  
Cardio / Kick Combo: This session had 5 participants, plus walk-ins.  
Boot Camp: This session had 1 participant, plus walk-ins.  
Lower Body Blast: This session had 3 participants, plus walk-ins.  
Body Blast: This session had 7 participants, plus walk-ins.  
Jazzercise: Continues with PM classes  
Zumba - Tues: This session had 7 participants, plus walk-ins.  
Body Sculpt AM: This session had 5 participants, plus walk-ins.  
Zumba – Fri: This session had 3 participant, plus walk-ins.  
Zumba – Wed: Begins in February.  
Zumba – Thurs: This session had 3 participants, plus walk-ins  
Gentle Yoga: This session had 5 participants, plus walk-ins.  
Yoga Flow: This session had 5 participants, plus walk-ins.  
Renew & Relax: This session was canceled.  
Personal Training: This month, Kris took in \$1,092.00.00; Lindsay took in \$.00

**Adult / Senior Programs:**

Senior Dining: January 6: (7) Senior Citizens were in attendance.  
 January 20: (7) Senior Citizens were in attendance.

**Special Events:**

Tannebaum Shopping Trip: This event was canceled due to lack of interest.  
Breakfast With Santa: This event had changes from year's past. Lion's Club offered a full breakfast, Optimist Club offered an inflatable wonderland, photos were taken and craft projects were all part of the event. Attendance = 250  
Santa Calls: This year 75 santa calls were made.  
Bingo Night: We had 25 participants for this event.

**ActiveNet Totals:** Gross Income for the month of January, 2012: \$65,462.05

<b>Residency Breakdown</b>				
January 1-31, 2012				
<b>Package</b>	<b>Residents</b>	<b>Non-residents</b>	<b>Total</b>	
Track Package	317	260	577	vs. Dec. = 252
<b>Daily Fees</b>				
January 1-31, 2012				
Daily Weight	1,036	260	1,296	vs. Dec. = 874
Senior Daily Weight	237	31	268	vs. Dec. = 171
Sub Total	1,273	291	1,564	vs. Dec. = 1,045
<b>Pool</b>				
January 1-31, 2012				
Daily Fees	<b>Adult</b>	<b>Youth</b>	<b>Total</b>	
	462	359	821	vs. Dec. = 538

Attachments: ActiveNet Net Revenue Monthly Reports  
Recreation Expenditures Monthly Report; Pool Expenditures Monthly Report  
Monthly Attendance Totals Sheet

# Net Revenue Report By Account Name

GL Account: Aquatic Programs/ Classes, Baseball/ Softball, Before/After School, Classes/Programs, Conf. Center Rental, Daily Pool Fees, Donations/ Misc., Field Rental, Gerdin CC Rental, Gym Rentals, League Fees, Membership, Park/ Special Event Fees, Pool Concessions, Pool Passes, Pool Programs, Pool Rentals, Rec. Rentals, Swim Lessons, Uniforms, Vending Revenue, Weight Fees

Transaction Date/Time: From Jan 1, 2012 through Jan 31, 2012

Revenue Site: North Liberty Recreation Department, Buford Garner, Internet Site - North Liberty Recreation Dept., Pool

Account Name	Account #	Regular Sales +	POS Sales +	Total Deposits -	Total Discounts =	Total Income -	Total Refs/ Credits/ Paid-Outs -	Total Expenses =	Net Revenue	Other Information			
										Unpaid Amounts	Paid Amounts	Deferred Revenue	POS QTY
Aquatic Programs/ Classes	Aquatic Programs/ Classes	\$939.00	\$554.00	\$0.00	\$0.00	\$1,493.00	(\$9.00)	\$0.00	\$1,484.00	\$0.00	\$1,484.00	\$0.00	181
Before/After School	Before/After School	\$23,946.20	\$0.00	\$0.00	(\$1,425.00)	\$22,521.20	(\$517.00)	\$0.00	\$22,004.20	\$0.00	\$22,004.20	\$0.00	
Classes/Programs	Classes/Programs	\$8,332.00	\$1,788.00	\$0.00	(\$48.00)	\$10,072.00	(\$659.50)	\$0.00	\$9,412.50	\$0.00	\$9,412.50	\$0.00	571
Daily Pool Fees	Daily Pool Fees	\$0.00	\$2,983.00	\$0.00	\$0.00	\$2,983.00	(\$8.00)	\$0.00	\$2,975.00	\$0.00	\$2,975.00	\$0.00	826
Donations/ Misc.	Donations/ Misc.	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$1.00	\$0.00	\$1.00	\$0.00	1
Gym Rentals	Gym Rentals	\$1,005.00	\$0.00	\$0.00	\$0.00	\$1,005.00	(\$2,490.00)	\$0.00	(\$1,485.00)	\$0.00	(\$1,485.00)	\$0.00	
League Fees	League Fees	\$325.00	\$0.00	\$0.00	\$0.00	\$325.00	\$0.00	\$0.00	\$325.00	\$0.00	\$325.00	\$0.00	
Membership	Membership	\$1,329.00	\$0.00	\$0.00	\$0.00	\$1,329.00	(\$136.00)	\$0.00	\$1,193.00	\$0.00	\$1,193.00	\$0.00	
Pool Passes	Pool Passes	\$4,728.50	\$0.00	\$0.00	(\$191.85)	\$4,536.65	\$0.00	\$0.00	\$4,536.65	\$0.00	\$4,536.65	\$0.00	
Pool Programs	Pool Programs	\$0.00	\$60.00	\$0.00	\$0.00	\$60.00	\$0.00	\$0.00	\$60.00	\$0.00	\$60.00	\$0.00	15
Pool Rentals	Pool Rentals	\$560.00	\$570.00	\$0.00	\$0.00	\$1,130.00	\$0.00	\$0.00	\$1,130.00	\$0.00	\$1,130.00	\$0.00	2
Rec. Rentals	Rec. Rentals	\$9,047.50	\$261.20	\$0.00	\$0.00	\$9,308.70	(\$75.00)	\$0.00	\$9,233.70	\$0.00	\$9,233.70	\$0.00	50
Swim Lessons	Swim Lessons	\$6,824.00	\$0.00	\$0.00	\$0.00	\$6,824.00	(\$582.00)	\$0.00	\$6,242.00	\$0.00	\$6,242.00	\$0.00	
Uniforms	Uniforms	\$3.00	\$0.00	\$0.00	\$0.00	\$3.00	\$0.00	\$0.00	\$3.00	\$0.00	\$3.00	\$0.00	
Weight Fees	Weight Fees	\$5,100.00	\$3,247.00	\$0.00	\$0.00	\$8,347.00	\$0.00	\$0.00	\$8,347.00	\$0.00	\$8,347.00	\$0.00	1612

# Net Revenue Report By Account Name

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Transaction Date/Time: From Jan 1, 2012 through Jan 31, 2012

Revenue Site: North Liberty Recreation Department, Buford Garner, Internet Site - North Liberty Recreation Dept., Pool

Account Name	Account #	Regular Sales +	POS Sales +	Total Deposits -	Total Discounts =	Total Income -	Total Refs/ Credits/ Paid-Outs -	Total Expenses =	Net Revenue	Other Information			
										Unpaid Amounts	Paid Amounts	Deferred Revenue	POS QTY
Grand Total:		\$62,139.20	\$9,464.20	\$0.00	(\$1,664.85)	\$69,938.55	(\$4,476.50)	\$0.00	\$65,462.05	\$0.00	\$65,462.05	\$0.00	3258

010-GENERAL FUND						
CULTURE & RECREATION						
RECREATION						
58.33% OF YEAR COMP.						
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
PERSONNEL SERVICES						
010-6-4040-1-6010	REGULAR SALARIES AND W	366,400.00	27,444.59	206,487.79	56.36	159,912.21
010-6-4040-1-6020	PART-TIME & TEMPORARY	200,000.00	15,955.76	161,568.16	80.78	38,431.84
010-6-4040-1-6040	OVERTIME PAY	1,000.00	287.74	1,253.34	125.33 (	253.34)
010-6-4040-1-6110	FICA/MEDICARE	43,330.00	3,293.72	27,925.12	64.45	15,404.88
010-6-4040-1-6130	IPERS	45,708.00	3,400.37	28,606.67	62.59	17,101.33
010-6-4040-1-6150	GROUP INSURANCE	42,734.00	3,507.81	22,963.18	53.74	19,770.82
010-6-4040-1-6160	WORKERS' COMPENSATION	9,000.00	0.00	0.00	0.00	9,000.00
010-6-4040-1-6181	UNIFORMS	0.00	0.00	0.00	0.00	0.00
010-6-4040-1-6182	MILEAGE	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4040-1-6183	GROUP INSURANCE DEDUCT	7,000.00	1,928.38	3,716.07	53.09	3,283.93
010-6-4040-1-6210	DUES/MEMBERSHIPS/SUBSC	1,000.00	0.00	662.50	66.25	337.50
010-6-4040-1-6240	TRAINING & CONFERENCES	2,000.00	0.00	255.54	12.78	1,744.46
010-6-4040-1-6253	EMPLOYEE RECOGNITION	500.00	0.00	0.00	0.00	500.00
TOTAL PERSONNEL SERVICES		719,672.00	55,818.37	453,438.37	63.01	266,233.63
SERVICES & COMMODITIES						
010-6-4040-2-6310	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6331	FUEL/OIL/LUBE	1,500.00	359.79	2,180.46	145.36 (	680.46)
010-6-4040-2-6332	VEHICLE/EQUIPMENT MAIN	1,500.00	0.00	496.87	33.12	1,003.13
010-6-4040-2-6340	OFFICE EQUIPMENT REPAI	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6371	ELECTRIC UTILITY	75,000.00	4,760.43	43,741.57	58.32	31,258.43
010-6-4040-2-6372	DUMPSTER PICKUP	450.00	35.00	245.00	54.44	205.00
010-6-4040-2-6390	GAS UTILITY	20,000.00	1,389.18	9,234.01	46.17	10,765.99
010-6-4040-2-6408	INSURANCE/GENERAL	10,000.00	0.00	0.00	0.00	10,000.00
010-6-4040-2-6412	IMMUNIZATION & TESTING	7,000.00	912.00	3,115.00	44.50	3,885.00
010-6-4040-2-6414	ADVERTISING AND PUBLIC	5,000.00	0.00	2,095.96	41.92	2,904.04
010-6-4040-2-6422	OFFICE EQUIPMENT MAINT	3,000.00	196.11	4,107.14	136.90 (	1,107.14)
010-6-4040-2-6425	TELEPHONE & CELL PHONE	4,000.00	374.43	2,697.95	67.45	1,302.05
010-6-4040-2-6428	BUILDING MAINTENANCE C	5,000.00	0.00	2,682.63	53.65	2,317.37
010-6-4040-2-6438	INSTRUCTOR/OFFICIALS C	32,000.00	2,023.90	23,795.63	74.36	8,204.37
010-6-4040-2-6439	CREDIT CARD FEES	17,000.00	2,355.34	12,339.91	72.59	4,660.09
010-6-4040-2-6440	NSF CHARGEBACK FEES	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6441	REC EQUIPMENT MAINT CO	4,000.00	344.50	344.50	8.61	3,655.50
010-6-4040-2-6491	SOFTWARE SUPPORT	2,000.00	216.20	2,785.33	139.27 (	785.33)
010-6-4040-2-6499	MISCELLANEOUS CONTRACT	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6504	MINOR EQUIPMENT	0.00	0.00	137.83	0.00 (	137.83)
010-6-4040-2-6506	OFFICE SUPPLIES	4,000.00	182.82	1,390.61	34.77	2,609.39
010-6-4040-2-6508	POSTAGE AND SHIPPING	150.00	0.00	29.20	19.47	120.80
010-6-4040-2-6511	CLEANING SUPPLIES	6,000.00	993.76	5,792.21	96.54	207.79
010-6-4040-2-6514	BUILDING MAINTENANCE S	9,500.00	273.30	6,463.23	68.03	3,036.77
010-6-4040-2-6518	COMPUTERS & TECHNOLOGY	2,500.00	1,074.40	1,927.05	77.08	572.95
010-6-4040-2-6531	VEHICLE/EQUIPMENT PART	1,500.00	0.00	2,577.40	171.83 (	1,077.40)
010-6-4040-2-6537	PROGRAM MATERIALS	38,000.00	2,168.85	31,224.16	82.17	6,775.84
010-6-4040-2-6538	MISC GROUNDS MAINTENAN	500.00	0.00	0.00	0.00	500.00
010-6-4040-2-6550	BEFORE & AFTER SCHOOL	25,000.00	1,238.31	17,900.79	71.60	7,099.21
010-6-4040-2-6551	BASEBALL/SOFTBALL SUPP	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4040-2-6552	REC EQUIPMENT PARTS/SU	1,500.00	574.59	1,255.28	83.69	244.72
TOTAL SERVICES & COMMODITIES		277,100.00	19,472.91	178,559.72	64.44	98,540.28

CITY OF NORTH LIBERTY  
 EXPENDITURES REPORT (UNAUDITED)  
 AS OF: JANUARY 31ST, 2012

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
010-GENERAL FUND					
CULTURE & RECREATION					
RECREATION					
58.33% OF YEAR COMP.					
CAPITAL OUTLAY					
010-6-4040-3-6710 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
010-6-4040-3-6725 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TRANSFERS					
010-6-4040-5-6911 TRANSFER TO EQUIP REVO	0.00	0.00	0.00	0.00	0.00
010-6-4040-5-6912 TRANSFER TO RESERVE FU	10,000.00	0.00	0.00	0.00	10,000.00
010-6-4040-5-6913 TRANSFER TO COMPUTER R	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	10,000.00	0.00	0.00	0.00	10,000.00
TOTAL RECREATION	1,006,772.00	75,291.28	631,998.09	62.77	374,773.91
TOTAL CULTURE & RECREATION	1,006,772.00	75,291.28	631,998.09	62.77	374,773.91
TOTAL EXPENDITURES	1,006,772.00	75,291.28	631,998.09	62.77	374,773.91
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CITY OF NORTH LIBERTY  
EXPENDITURES REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2012

010-GENERAL FUND		58.33% OF YEAR COMP.				
CULTURE & RECREATION POOL						
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
<b>PERSONNEL SERVICES</b>						
010-6-4070-1-6010	REGULAR SALARIES AND W	48,320.00	3,944.44	34,661.08	71.73	13,658.92
010-6-4070-1-6020	PART-TIME & TEMPORARY	298,000.00	9,909.54	160,901.13	53.99	137,098.87
010-6-4070-1-6040	OVERTIME PAY	1,500.00	0.00	169.66	11.31	1,330.34
010-6-4070-1-6110	FICA/MEDICARE	26,646.00	1,050.54	14,914.30	55.97	11,731.70
010-6-4070-1-6130	IPERS	28,109.00	776.73	7,163.41	25.48	20,945.59
010-6-4070-1-6150	GROUP INSURANCE	3,487.00	540.07	3,522.34	101.01 (	35.34)
010-6-4070-1-6160	WORKERS' COMPENSATION	10,000.00	0.00	0.00	0.00	10,000.00
010-6-4070-1-6181	UNIFORMS	5,000.00 (	45.00)	3,893.11	77.86	1,106.89
010-6-4070-1-6182	MILEAGE	500.00	0.00	286.94	57.39	213.06
010-6-4070-1-6183	GROUP INSURANCE DEDUCT	1,000.00	50.00	514.97	51.50	485.03
010-6-4070-1-6210	DUES/MEMBERSHIPS/SUBSC	150.00	0.00	35.00	23.33	115.00
010-6-4070-1-6240	TRAINING & CONFERENCES	650.00	0.00	288.20	44.34	361.80
TOTAL PERSONNEL SERVICES		423,362.00	16,226.32	226,350.14	53.46	197,011.86
<b>SERVICES &amp; COMMODITIES</b>						
010-6-4070-2-6310	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
010-6-4070-2-6371	ELECTRIC UTILITY	48,000.00	2,507.07	23,022.67	47.96	24,977.33
010-6-4070-2-6390	GAS UTILITY	15,000.00	782.99	5,204.61	34.70	9,795.39
010-6-4070-2-6408	INSURANCE/GENERAL	10,000.00	0.00	0.00	0.00	10,000.00
010-6-4070-2-6412	IMMUNIZATION & TESTING	5,000.00	156.00	1,699.50	33.99	3,300.50
010-6-4070-2-6414	ADVERTISING AND PUBLIC	1,000.00	0.00	1,055.65	105.57 (	55.65)
010-6-4070-2-6418	STATE SALES TAX	16,000.00	238.00	8,702.88	54.39	7,297.12
010-6-4070-2-6425	TELEPHONE & CELL PHONE	1,500.00	142.00	985.95	65.73	514.05
010-6-4070-2-6427	TORT LIABILITY	11,000.00	0.00	0.00	0.00	11,000.00
010-6-4070-2-6428	BUILDING MAINTENANCE C	0.00	0.00	0.00	0.00	0.00
010-6-4070-2-6438	INSTRUCTOR/OFFICIALS C	3,000.00	419.30	2,540.60	84.69	459.40
010-6-4070-2-6442	POOL EQUIPMENT MAINT C	8,000.00	1,698.39	1,872.65	23.41	6,127.35
010-6-4070-2-6491	SOFTWARE SUPPORT	1,500.00	0.00	0.00	0.00	1,500.00
010-6-4070-2-6499	MISCELLANEOUS CONTRACT	3,000.00	0.00	2,735.25	91.18	264.75
010-6-4070-2-6501	CHEMICALS/SUPPLIES	28,000.00	35.73	14,673.56	52.41	13,326.44
010-6-4070-2-6506	OFFICE SUPPLIES	2,000.00	155.12	548.82	27.44	1,451.18
010-6-4070-2-6508	POSTAGE AND SHIPPING	500.00	0.00	144.19	28.84	355.81
010-6-4070-2-6510	SAFETY EQUIPMENT	2,500.00	269.20	2,186.64	87.47	313.36
010-6-4070-2-6511	CLEANING SUPPLIES	4,500.00	0.00	2,035.60	45.24	2,464.40
010-6-4070-2-6514	BUILDING MAINTENANCE S	4,200.00	146.21	1,015.65	24.18	3,184.35
010-6-4070-2-6518	COMPUTERS & TECHNOLOGY	1,000.00	0.00	872.20	87.22	127.80
010-6-4070-2-6537	PROGRAM MATERIALS	8,000.00	1,227.83	3,844.96	48.06	4,155.04
010-6-4070-2-6538	MISC GROUNDS MAINTENAN	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4070-2-6553	PERMITS & LICENSES	1,500.00	0.00	0.00	0.00	1,500.00
010-6-4070-2-6554	POOL EQUIPMENT PARTS/S	13,500.00	4,857.00	20,613.38	152.69 (	7,113.38)
010-6-4070-2-6555	CONCESSION SUPPLIES	35,000.00	0.00	10,154.73	29.01	24,845.27
010-6-4070-2-6556	POOL EQUIPMENT	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL SERVICES & COMMODITIES		226,700.00	12,634.84	103,909.49	45.84	122,790.51
<b>TRANSFERS</b>						
010-6-4070-5-6912	TRANSFER TO CAPITAL RE	80,000.00	0.00	0.00	0.00	80,000.00
TOTAL TRANSFERS		80,000.00	0.00	0.00	0.00	80,000.00

CITY OF NORTH LIBERTY  
EXPENDITURES REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2012

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
010-GENERAL FUND CULTURE & RECREATION POOL				58.33% OF YEAR COMP.	
TOTAL POOL	730,062.00	28,861.16	330,259.63	45.24	399,802.37
TOTAL CULTURE & RECREATION	730,062.00	28,861.16	330,259.63	45.24	399,802.37
TOTAL EXPENDITURES	730,062.00	28,861.16	330,259.63	45.24	399,802.37

CITY OF NORTH LIBERTY  
 EXPENDITURES REPORT (UNAUDITED)  
 AS OF: JANUARY 31ST, 2012

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
010-GENERAL FUND					
CULTURE & RECREATION					
COMMUNITY CENTER					
58.33% OF YEAR COMP.					
SERVICES & COMMODITIES					
010-6-4060-2-6310 BUILDING MAINTENANCE	45,000.00	715.33	17,396.47	38.66	27,603.53
010-6-4060-2-6428 BUILDING MAINTENANCE C	70,500.00	4,720.67	33,946.18	48.15	36,553.82
010-6-4060-2-6499 MISCELLANEOUS CONTRACT	5,000.00	290.00	4,262.31	85.25	737.69
TOTAL SERVICES & COMMODITIES	120,500.00	5,726.00	55,604.96	46.15	64,895.04
TOTAL COMMUNITY CENTER	120,500.00	5,726.00	55,604.96	46.15	64,895.04
TOTAL CULTURE & RECREATION	120,500.00	5,726.00	55,604.96	46.15	64,895.04
TOTAL EXPENDITURES	120,500.00	5,726.00	55,604.96	46.15	64,895.04

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To: Mayor and City Council  
Parks and Recreation Commission  
City Administrator

From: Guy Goldsmith, Director of Parks, Building and Grounds

Date: February 1, 2012

Re: Monthly Report

We maintained equipment as needed this month. We performed preventive maintenance and repaired winter equipment as time permitted. We continue to prepare for the upcoming growing season by performing preventive maintenance and repairs to mowing and trimming equipment.

We removed snow and ice from City parking lots, sidewalks and trails this month as needed.

We picked up trash and pet waste stations as needed this month.

I continue to review the Parks FY1213 budget and capital projects items to prepare for the next fiscal year.

We were awarded the Tree City USA recertification and have received this award for the past 16 years. This helps us obtain other tree grants.

We continue to organize and clean-up our shop and pesticide storage area.

We continue to work with Alliant Energy regarding the funding of LED trail lighting at Liberty Centre Park.

Parks staff completed demo work at City Hall by removing walls and repaired dry wall in preparation of the office renovation project.

CITY OF NORTH LIBERTY  
EXPENDITURES REPORT (UNAUDITED)  
AS OF: JANUARY 31ST, 2012

010-GENERAL FUND						
CULTURE & RECREATION 58.33% OF YEAR COMP.						
PARKS/BUILDINGS/GROUNDS						
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
PERSONNEL SERVICES						
010-6-4030-1-6010 REGULAR SALARIES AND W	202,864.00	14,397.79	110,754.03	54.60	92,109.97	
010-6-4030-1-6020 PART-TIME & TEMPORARY	50,000.00	0.00	46,796.19	93.59	3,203.81	
010-6-4030-1-6040 OVERTIME PAY	5,000.00	0.00	5,375.22	107.50 (	375.22)	
010-6-4030-1-6041 OVERTIME REGULAR PAY	0.00	0.00	0.00	0.00	0.00	
010-6-4030-1-6110 FICA/MEDICARE	19,344.00	1,192.81	12,607.44	65.17	6,736.56	
010-6-4030-1-6130 IPERS	20,406.00	1,158.67	9,371.80	45.93	11,034.20	
010-6-4030-1-6150 GROUP INSURANCE	38,770.00	3,159.98	22,110.55	57.03	16,659.45	
010-6-4030-1-6160 WORKERS' COMPENSATION	10,000.00	0.00	0.00	0.00	10,000.00	
010-6-4030-1-6182 MILEAGE	100.00	0.00	0.00	0.00	100.00	
010-6-4030-1-6183 GROUP INSURANCE DEDUCT	4,000.00	308.06	2,718.77	67.97	1,281.23	
010-6-4030-1-6185 UNIFORM SERVICE	1,000.00	29.99	1,519.21	151.92 (	519.21)	
010-6-4030-1-6210 DUES/MEMBERSHIPS/SUBSC	200.00	0.00	267.50	133.75 (	67.50)	
010-6-4030-1-6240 TRAINING & CONFERENCES	1,500.00	0.00	360.00	24.00	1,140.00	
TOTAL PERSONNEL SERVICES	353,184.00	20,247.30	211,880.71	59.99	141,303.29	
SERVICES & COMMODITIES						
010-6-4030-2-6310 BUILDING MAINTENANCE	5,000.00	430.04	2,190.01	43.80	2,809.99	
010-6-4030-2-6320 GROUNDS MAINTENANCE	500.00	0.00	0.00	0.00	500.00	
010-6-4030-2-6331 FUEL/OIL/LUBE	16,500.00	332.15	7,809.24	47.33	8,690.76	
010-6-4030-2-6332 VEHICLE/EQUIPMENT MAIN	2,000.00	0.00	339.38	16.97	1,660.62	
010-6-4030-2-6371 ELECTRIC UTILITY	17,000.00	1,131.13	7,236.79	42.57	9,763.21	
010-6-4030-2-6372 DUMPSTER PICKUP	200.00	17.50	122.50	61.25	77.50	
010-6-4030-2-6390 GAS UTILITY	5,000.00	371.14	479.21	9.58	4,520.79	
010-6-4030-2-6392 TURF MAINTENANCE	7,000.00	0.00	761.04	10.87	6,238.96	
010-6-4030-2-6393 POND MAINTENANCE	4,000.00	0.00	1,086.19	27.15	2,913.81	
010-6-4030-2-6394 LANDSCAPE TREE & PLANT	9,500.00	0.00	329.58	3.47	9,170.42	
010-6-4030-2-6395 TRAIL MAINTENANCE	3,500.00	180.00	180.00	5.14	3,320.00	
010-6-4030-2-6407 ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00	
010-6-4030-2-6408 INSURANCE/GENERAL	5,000.00	0.00	0.00	0.00	5,000.00	
010-6-4030-2-6411 LEGAL FEES	0.00	0.00	0.00	0.00	0.00	
010-6-4030-2-6412 IMMUNIZATION & TESTING	1,000.00	72.00	398.00	39.80	602.00	
010-6-4030-2-6414 ADVERTISING AND PUBLIC	250.00	0.00	0.00	0.00	250.00	
010-6-4030-2-6424 RADIO REPAIR/MAINTENAN	600.00	1,785.00	1,785.00	297.50 (	1,185.00)	
010-6-4030-2-6425 TELEPHONE & CELL PHONE	1,200.00	153.93	1,070.90	89.24	129.10	
010-6-4030-2-6491 SOFTWARE SUPPORT	200.00	0.00	322.97	161.49 (	122.97)	
010-6-4030-2-6499 MISCELLANEOUS CONTRACT	600.00	0.00	2,527.25	421.21 (	1,927.25)	
010-6-4030-2-6504 MINOR EQUIPMENT	3,500.00	0.00	1,727.53	49.36	1,772.47	
010-6-4030-2-6510 SAFETY EQUIPMENT	800.00	0.00	1,219.24	152.41 (	419.24)	
010-6-4030-2-6514 BUILDING MAINTENANCE S	5,000.00	1,009.07	3,658.80	73.18	1,341.20	
010-6-4030-2-6518 COMPUTERS & TECHNOLOGY	1,000.00	0.00	0.00	0.00	1,000.00	
010-6-4030-2-6528 TOOLS	1,500.00	28.20	241.31	16.09	1,258.69	
010-6-4030-2-6529 SHOP SUPPLIES	3,000.00	207.02	2,795.94	93.20	204.06	
010-6-4030-2-6531 VEHICLE/EQUIPMENT PART	12,000.00	1,285.03	4,722.10	39.35	7,277.90	
010-6-4030-2-6538 MISC GROUNDS MAINTENAN	3,000.00	0.00	1,011.72	33.72	1,988.28	
010-6-4030-2-6547 PLAYGROUND EQUIPMENT P	7,000.00	0.00	4,726.96	67.53	2,273.04	
010-6-4030-2-6548 MINOR PARK/PLAYGROUND	3,500.00	0.00	5,377.28	153.64 (	1,877.28)	
010-6-4030-2-6549 SAND/SALT/ETC	2,000.00	0.00	0.00	0.00	2,000.00	

CITY OF NORTH LIBERTY  
 EXPENDITURES REPORT (UNAUDITED)  
 AS OF: JANUARY 31ST, 2012

010-GENERAL FUND					
CULTURE & RECREATION					
PARKS/BUILDINGS/GROUNDS					
58.33% OF YEAR COMP.					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
010-6-4030-2-6599 MISCELLANEOUS SUPPLIES	1,200.00	0.00	0.00	0.00	1,200.00
TOTAL SERVICES & COMMODITIES	122,550.00	7,002.21	52,118.94	42.53	70,431.06
CAPITAL OUTLAY					
010-6-4030-3-6732 SHOP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TRANSFERS					
010-6-4030-5-6911 TRANSFER TO EQUIP REVO	42,750.00	0.00	0.00	0.00	42,750.00
010-6-4030-5-6912 TRANSFER TO CAPITAL RE	0.00	0.00	0.00	0.00	0.00
010-6-4030-5-6913 TRANSFER TO COMPUTER R	0.00	0.00	0.00	0.00	0.00
010-6-4030-5-6914 TRANSFER TO PLAYGROUND	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	42,750.00	0.00	0.00	0.00	42,750.00
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TOTAL PARKS/BUILDINGS/GROUNDS	518,484.00	27,249.51	263,999.65	50.92	254,484.35
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TOTAL CULTURE & RECREATION	518,484.00	27,249.51	263,999.65	50.92	254,484.35
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TOTAL EXPENDITURES	518,484.00	27,249.51	263,999.65	50.92	254,484.35
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