



LICENSE APPLICATION

PEDDLER

Carrying goods for immediate sale from house to house or upon a public street

SOLICITOR

Sale of goods for future delivery or solicitation of contributions from house to house or upon public street

TRANSIENT MERCHANT

Temporary merchandising or conducting business out of a vehicle parked within the City limits

(Please print)

FULL NAME (applicant) _____

Local address _____

Email _____ Phone # _____ Cell Phone # _____

Permanent residence _____
Street or PO Box City State Zip Code Phone #

Driver's License # _____ State where license issued _____ Expiration Date _____

Height _____ Weight _____

Attach a copy of Driver's License or a recent photograph

Hair Color _____ Eye Color _____ Date of Birth _____ Sex M F

Business Name _____ Business Phone # _____

Address _____ Website _____

Name of Supervisor _____ Phone # _____

Product / Nature of Business (be specific) _____

Date(s) Requested for License _____

Last three (3) cities and dates in which applicant engaged in similar activity:

1. City _____ Dates _____ Permit Issued? Yes No

2. City _____ Dates _____ Permit Issued? Yes No

3. City _____ Dates _____ Permit Issued? Yes No

Have you had a municipal license in the City of North Liberty before? Yes No If yes, list date(s) _____

Vehicle Information (If operating a vehicle, list all vehicles that will be used, and read page 3 of application. Attach a separate page if necessary.)

Make _____ Model _____ Year _____

Color _____ License Plate # _____ State _____

Have you been convicted of or plead guilty to any felony, misdemeanor, or other crime . . .

Yes No If yes, list date(s) and nature of charge(s) _____

Do you have any such charges pending now? Yes No If yes, give full details _____

As part of the application, each applicant shall provide an Iowa criminal history which shall be dated within one year of the application and shall be provided at the sole expense of the applicant. Criminal histories from other states may also be required. See page 2.

Before a license can be issued to a **transient merchant**, an applicant shall provide evidence that he or she has filed a bond with the Iowa Secretary of State in accordance with Chapter 9C of the Code of Iowa.

Please complete all of the above information prior to signing the application. Incomplete or unsigned applications will be denied.

Additional requirements:

1. Persons engaging in soliciting by operating out of a vehicle shall provide a certified copy of their driving records.
2. If a new applicant resided outside of Iowa anytime during the five years before applying, the person must also obtain, at his or her own expense, a copy of his or her current criminal history and a certified copy of his or her driving record from each state of resident during the prior five years.
3. Each applicant must provide a list of all convictions and guilty pleas for criminal offenses, other than traffic offenses, during the ten years immediately preceding the date of the application.
4. Each applicant must provide a list of all convictions for traffic violations for which the applicant's driver's license was suspended, revoked or barred during the five years immediately preceding the date of the application.

Please note: the process to obtain one or more of the above reports may take between two and six weeks.

ATTACHMENT CHECKLIST	
<input type="checkbox"/> completed and signed application	<input type="checkbox"/> application fee (non-refundable) — \$10.00
<input type="checkbox"/> copy of driver's license or ID	<input type="checkbox"/> license fee:
<input type="checkbox"/> criminal history report(s)	for solicitors — \$20.00 per year
<input type="checkbox"/> certified copy of driving record(s), if required	for peddlers and transient merchants —
<input type="checkbox"/> evidence of bond , for transient merchants only	\$10.00 for one day
	\$15.00 for one week
	\$40.00 for up to six months
	\$75.00 for up to one year

I, the undersigned applicant, hereby swear that I will comply with all local, state, and federal laws when conducting the business enterprise described herein and that all information contained in this application is true. I am aware that statements given on this application are subject to investigation and verification. I understand that a permit shall be denied if the information provided on this application proves to be a misrepresentation of the facts. I promise to release the City of North Liberty, Iowa, its officials, agents or employees from any liability or damages which result from verifying the accuracy and reliability of the information contained on this application.

Signature of applicant

Signature of legal guardian if applicant is a minor

Date

For Clerk's use only	
Result of investigation: _____	

License was <input type="checkbox"/> denied <input type="checkbox"/> issued on _____ and expires on _____	
License fee was <input type="checkbox"/> unpaid <input type="checkbox"/> paid on _____ by <input type="checkbox"/> cash <input type="checkbox"/> check # _____ <input type="checkbox"/> credit card	
License fee was refunded upon license denial by <input type="checkbox"/> cash <input type="checkbox"/> check # _____ <input type="checkbox"/> credit to credit card	