

**North Liberty Parks & Recreation Committee Meeting**  
**Thursday, May 5, 2016**  
**Proposal of Agenda**

**REGULAR MEETING: 7:00PM**

**NEW BUSINESS:**

1. Approve minutes from meeting (s) of: Minutes from April 7 meeting.
2. Public Comments/Concerns: Open to public for comments and concerns;  
5 minutes per person time limit.
3. Board Appointments: Member terms set to expire June 30: Dan Skemp and Jef Farland  
Re-apply by resubmitting application by May 20.  
Mayor interviews; May 23-June3  
June 14: Appointments made at City Council meeting
4. Building & Grounds Report: Parks Monthly Report
5. Summer Preparations: May is a busy month to get ready for summer.  
Staff hires at all positions  
Outdoor Pool – power wash, crack repair, install new gutter grates, and begin to fill.  
Huge thanks to Parks Dept. in repairing crack.
6. Upcoming Events:

Community Gardens – planting	May 1
St. Louis Cardinals vs. Chicago Cubs	May 25
Outdoor Pool Opening	May 28
Free Swimming Lessons	June 3
Free Fishing Weekend	June 4
Summer Camp & Summer Lunch	June 6
Summer Swim Lessons – first session	June 6
7. Memorial Day Weekend Hours: Saturday-Monday, May 28-30: Regular Hours: 8:00AM-6:00PM  
Outdoor Pool: 12(Noon)-6:00PM
8. Any new issues not on the agenda?

**OLD BUSINESS:**

1. Recreation Monthly Report: Report included in packet summarizing the past month.
2. Any old business not on agenda?

**CONCLUSION:**

1. Next Meeting Thursday, June 2 at 7:00 PM  
Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourn

**North Liberty Parks & Recreation Committee Meeting**  
**Thursday, April 7, 2016**

**Board Members Present:** Dan Skemp, Bonnie Pitz, Jef Farland, RaQuisha Harrington, Jeff Kellbach and Scott Stahmer

**Others Present:** Shelly Simpson and Tim Hamer

**Meeting called to order: 7:00 pm**

**NEW BUSINESS:**

1. **Approve minutes:** Minutes from March 3 approved.
2. **Building and Grounds Report:** Maintenance and equipment repairs as needed. Hooking up utilities in restroom-concession stand. Early summer is completion date. April 2 was NLYBS clean up day at the ball diamonds; April 9 is Muddy Creek clean up and April 30 is city wide clean up. Splash pad should go out for bid in the next couple weeks with a June completion date. Interviews for seasonal workers is under way, would like 12 and looking for 4 more.
3. **Aquatics Supervisor Position:** Ashley Kipp is the new aquatics supervisor, 2 – 3 weeks on the job. She has been doing staff issues, learning operations. Outdoor pool preparations and training to follow.
4. **Summer Brochure:** Registration began this week. Lower level swim lessons if filled, 26 reservations for garden plots with 20 remaining. 5 out of 10 weeks are filled for Summer Recsters.
5. **Field Reservation:** First tournament was held April 2 and 3. April preseason will start with teams starting to practice. May and June season is in swing with major field use in these months. July and August is wind down with most leagues over.
6. **Upcoming Events:** Summer Camp registration begins April 1, Summer Programs/swim lesson Registration is April 4-6. Spring Shed Scavenger Hunt is April 9; Lifeguard Class is April 15-17.
7. **New Issues:** Outdoor pool opens May 28.

**OLD BUSINESS:**

1. **Recreation Monthly Report:** Reviewed reports presented, including capital projects. Pancake breakfast was held March 5, Easter Egg Hunt was held March 19. We received \$100 donation.

**CONCLUSION:**

1. Next Meeting

**Thursday May 5, 2016 at 7:00PM**

Location: City Council Chambers at 1 Quail Creek Circle

2. Adjourned at 7:38 pm

Minutes submitted by Bonnie Pitz

To: Park & Recreation Commission Board Members  
 Mayor, City Council and City Administrator  
 From: Shelly Simpson, Recreation Director  
 Date: May 2, 2016  
 Re: Monthly Report – April 2016

Program Summaries – April

Swim Lessons:

Parent Tot: This session had 27 participants.  
Tadpoles: This session had 20 participants.  
Level 1: This session had 19 participants.  
Level 2: This session had 19 participants.  
Level 3: This session had 22 participants.  
Level 4: This session had 23 participants.  
Level 5: This session had 19 participants.  
Level 6: This session had 11 participants.  
Private Lessons: Tuesdays This session had 26 participants.  
 Thursdays This session had 27 participants.  
 Totaling 213 participants learning to swim this month.

Pool Programs:

Water Fitness: Early Bird Aqua Aerobics: 3 participants, plus walk-ins.  
 Easy Does It: 2 participants, plus walk-ins.  
 Water Resistance AM 5 participants, plus walk-ins.  
 Aqua Boot Camp: 3 participants, plus walk-ins.  
 Arthritis Foundation Aqua: 2 participants, plus walk-ins.  
 Noodle Triathlon Workout Walk-ins only.

Lifeguard Class: 14 participants

Preschool:

Kids Campsite: AM session = 628; PM session = 624; totaling 1,252 participants.  
Lucky Duck: This session \$ 158.00  
Kiinderclub: Tues & Thurs Class 1 participant, plus walk-ins.  
 Tues only Class 1 participant, plus walk-ins.  
 Thurs only Class Walk-ins only.  
Mini Cakes: 7 participants  
Tot Art Workshop: 3 participants

Youth Programs:

<u>BASP:</u>	AM	PM	Total
Recsters:	34	45	79
All Day:	Canceled		
<u>Cake Decorating:</u>	7 participants		
<u>Sewing:</u>	2 participants		
<u>Youth Cooking:</u>	6 participants		

Youth Sports:

Tae Kwon Do M/TH: Canceled  
Tae Kwon Do T/W: 2 participants  
Jr. Golf: 15 participants

**Adult Sports/Programs:**

Basketball: Package \$70; Drop-in \$270; totals \$340.00  
Pickleball: Package \$145; Drop-in \$375; totals \$520.00

Adult Basketball Leagues: League play concludes for season.  
Co-ed Volleyball Leagues: League play concludes for season.

**Adult Fitness:**

Cardio Pump: 5 participants, plus walk-ins.  
Kickboxing PM: 1 participant, plus walk-ins.  
Cross Fit: 1 participant, plus walk-ins.  
Boot Camp/Yoga: Walk-ins only.  
Lower Body Blast: Walk-ins only.  
Body Blast: 2 participants, plus walk-ins.  
Core Fusion: 2 participants, plus walk-ins.  
Glutes, Core, Flex: 2 participants, plus walk-ins.  
Personal Training: This month totals  
     Kris C                      \$ 80.00  
     Rachel W                  \$ 400.00  
     Denise Barnhouse        \$ -0-

**Senior Citizens:**

Senior Dining: April 1 = 26 participants  
 April 8 = 25 participants  
 April 15 = 14 participants  
 April 22 = 17 participants  
 April 29 = 13 participants

**Special Events:**

Spring Shed & Scavenger Hunt - April 9: This free outdoor event had 56 participants.

**ActiveNet Totals:** Gross Income = \$ 131,497.40

<b>Residency Breakdown</b>					
April 1-30, 2016					
<b>Package</b>	<b>Residents</b>	<b>Non-residents</b>	<b>Total</b>		
Track Package	27	10	37		vs. Mar = 209
<b>Daily Fees</b>					
April 1-30, 2016					
Daily Weight	822	112	934		vs. Mar = 1,108
Senior Daily Weight	219	49	268		vs. Mar = 247
Sub Total	1,041	161	1,202		vs. Mar = 1,355
<b>Pool</b>					
April 1-30, 2016	<b>Adult</b>	<b>Youth/Seniors</b>	<b>Total</b>		
Daily Fees	467	550	1,017		vs. Mar = 1,257

# Net Revenue Report By Account Name

GL Account: Aquatic Programs/ Classes, Baseball/ Softball, Before/After School, Classes/Programs, Conf. Center Rental, Daily Pool Fees, Donations/ Misc., Field Rental, Gerdin CC Rental, Gym Rentals, League Fees, Membership, Park/ Special Event Fees, Pool Concessions, Pool Passes, Pool Programs, Pool Rentals, Rec. Rentals, Swim Lessons, Uniforms...(first 20 selections shown)

Transaction Date/Time: From Apr 1, 2016 through Apr 30, 2016

Revenue Site: North Liberty Recreation Department

Account Name	Account #	Regular Sales +	POS Sales +	Total Deposits -	Total Discount =	Total Income	Total Refs/ Credits/ - Paid-Outs -	Total Expense =	Net Revenue	Other Information			
										Unpaid Amounts	Paid Amounts	Deferred Revenue	POS QTY
Aquatic Programs/ Classes	Aquatic Programs/ Classes	\$4,106.00	\$970.00	\$0.00	\$0.00	\$5,076.00	(\$425.00)	\$0.00	\$4,651.00	\$0.00	\$4,651.00	\$0.00	396
Before/After School	Before/After School	\$61,305.00	\$0.00	\$0.00	(\$1,560.00)	\$59,745.00	(\$2,500.00)	\$0.00	\$57,245.00	\$0.00	\$57,245.00	\$0.00	
Classes/Programs	Classes/Programs	\$13,862.75	\$1,527.00	\$0.00	\$0.00	\$15,389.75	(\$440.00)	\$0.00	\$14,949.75	\$0.00	\$14,949.75	\$0.00	530
Daily Pool Fees	Daily Pool Fees	\$0.00	\$3,688.00	\$0.00	\$0.00	\$3,688.00	\$0.00	\$0.00	\$3,688.00	\$0.00	\$3,688.00	\$0.00	1102
League Fees	League Fees	\$640.00	\$0.00	\$0.00	\$0.00	\$640.00	\$0.00	\$0.00	\$640.00	\$0.00	\$640.00	\$0.00	
Membership	Membership	\$851.00	\$0.00	\$0.00	\$0.00	\$851.00	\$0.00	\$0.00	\$851.00	\$0.00	\$851.00	\$0.00	
Pool Passes	Pool Passes	\$8,462.80	\$2.00	\$0.00	(\$523.70)	\$7,941.10	\$0.00	\$0.00	\$7,941.10	\$0.00	\$7,941.10	\$0.00	1
Pool Programs	Pool Programs	\$0.00	\$16.00	\$0.00	\$0.00	\$16.00	\$0.00	\$0.00	\$16.00	\$0.00	\$16.00	\$0.00	4
Rec. Rentals	Rec. Rentals	\$45.00	\$10.50	\$0.00	\$0.00	\$55.50	(\$15.00)	\$0.00	\$40.50	\$0.00	\$40.50	\$0.00	19
Swim Lessons	Swim Lessons	\$39,820.80	\$0.00	\$0.00	\$0.00	\$39,820.80	(\$3,176.00)	\$0.00	\$36,644.80	\$0.00	\$36,644.80	\$0.00	
Weight Fees	Weight Fees	\$2,493.25	\$2,337.00	\$0.00	\$0.00	\$4,830.25	\$0.00	\$0.00	\$4,830.25	\$0.00	\$4,830.25	\$0.00	1222
Grand Total:		\$131,586.60	\$8,550.50	\$0.00	(\$2,083.70)	\$138,053.40	(\$6,556.00)	\$0.00	\$131,497.40	\$0.00	\$131,497.40	\$0.00	3274

\* Linked account credits

**Recreation Revenue Summary; April 1-30, 2016**

<b>Date</b>	<b>Class/Prgms</b>	<b>Weight Fees</b>	<b>BASP</b>	<b>League Fees</b>	<b>Rentals</b>	<b>Park Fees</b>	<b>GCC Fees</b>	<b>BB / SB</b>	<b>Totals</b>
Fri., Apr 1	\$ 713.00	\$ 128.75	\$ 45,797.50	\$ -	\$ 1,650.00	\$ 10.00	\$ 550.00	\$ -	\$ 48,849.25
Sat., Apr 2	\$ 164.50	\$ 393.00	\$ 800.00	\$ 370.00	\$ 1.50	\$ -	\$ -	\$ -	\$ 1,729.00
Sun., Apr 3	\$ 72.00	\$ 415.00	\$ -	\$ -	\$ 195.50	\$ -	\$ -	\$ -	\$ 682.50
Mon., Apr 4	\$ 3,924.07	\$ 237.00	\$ 1,700.00	\$ 45.00	\$ 1,054.88	\$ 5.00	\$ 360.00	\$ -	\$ 7,325.95
Tues., Apr 5	\$ 675.25	\$ 163.00	\$ 480.00	\$ -	\$ 50.50	\$ -	\$ -	\$ -	\$ 1,368.75
Wed., Apr 6	\$ 1,011.00	\$ 253.00	\$ 1,790.00	\$ -	\$ 415.00	\$ -	\$ -	\$ -	\$ 3,469.00
Thurs., Apr 7	\$ 366.50	\$ 150.00	\$ -	\$ -	\$ 800.00	\$ -	\$ -	\$ -	\$ 1,316.50
Fri., Apr 8	\$ 1,392.75	\$ 136.00	\$ 1,320.00	\$ -	\$ 1,660.00	\$ -	\$ -	\$ -	\$ 4,508.75
Sat., Apr 9	\$ 82.50	\$ 128.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210.50
Sun., Apr 10	\$ 236.00	\$ 86.00	\$ -	\$ 40.00	\$ 505.00	\$ -	\$ -	\$ -	\$ 867.00
Mon., Apr 11	\$ 364.75	\$ 384.00	\$ 900.00	\$ 80.00	\$ 93.00	\$ -	\$ -	\$ -	\$ 1,821.75
Tues., Apr 12	\$ 145.00	\$ 173.00	\$ 600.00	\$ 80.00	\$ 895.50	\$ 10.00	\$ -	\$ -	\$ 1,903.50
Wed., Apr 13	\$ 466.00	\$ 73.00	\$ -	\$ 80.00	\$ -	\$ 5.00	\$ -	\$ 179.00	\$ 803.00
Thurs., Apr 14	\$ 225.50	\$ 70.00	\$ 200.00	\$ -	\$ 290.50	\$ -	\$ -	\$ -	\$ 786.00
Fri., Apr 15	\$ 788.00	\$ 141.00	\$ -	\$ 40.00	\$ 100.00	\$ -	\$ -	\$ 350.00	\$ 1,419.00
Sat., Apr 16	\$ 139.50	\$ 34.00	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 213.50
Sun., Apr 17	\$ 229.00	\$ 60.00	\$ -	\$ -	\$ 0.50	\$ -	\$ -	\$ -	\$ 289.50
Mon., Apr 18	\$ 858.00	\$ 164.00	\$ 350.00	\$ -	\$ 123.00	\$ -	\$ -	\$ 30.00	\$ 1,525.00
Tues., Apr 19	\$ 153.50	\$ 147.00	\$ (150.00)	\$ -	\$ 95.50	\$ -	\$ -	\$ -	\$ 246.00
Wed., Apr 20	\$ 352.00	\$ 180.00	\$ -	\$ -	\$ 0.50	\$ -	\$ -	\$ -	\$ 532.50
Thurs., Apr 21	\$ 410.50	\$ 125.00	\$ 405.00	\$ 68.00	\$ 50.00	\$ 5.00	\$ -	\$ -	\$ 1,063.50
Fri., Apr 22	\$ 450.00	\$ 215.50	\$ -	\$ -	\$ 1,260.00	\$ -	\$ -	\$ 400.00	\$ 2,325.50
Sat., Apr 23	\$ 68.00	\$ 64.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132.00
Sun., Apr 24	\$ 129.00	\$ 99.50	\$ -	\$ -	\$ 22.50	\$ -	\$ -	\$ -	\$ 251.00
Mon., Apr 25	\$ 535.50	\$ 140.00	\$ 645.00	\$ -	\$ 20.50	\$ 5.00	\$ -	\$ -	\$ 1,346.00
Tues., Apr 26	\$ 102.50	\$ 206.00	\$ 1,275.00	\$ 80.00	\$ 10.00	\$ -	\$ -	\$ -	\$ 1,673.50
Wed., Apr 27	\$ 265.50	\$ 426.50	\$ (700.00)	\$ 40.00	\$ 165.50	\$ -	\$ -	\$ -	\$ 197.50
Thurs., Apr 28	\$ 122.50	\$ 116.00	\$ 1,935.00	\$ -	\$ 480.50	\$ -	\$ -	\$ -	\$ 2,654.00
Fri., Apr 29	\$ 404.75	\$ 170.00	\$ 940.00	\$ -	\$ 1,020.50	\$ 10.00	\$ -	\$ 1,046.50	\$ 3,591.75
Sat., Apr 30	\$ 165.50	\$ 119.00	\$ -	\$ -	\$ (38.00)	\$ -	\$ -	\$ -	\$ 246.50
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ 15,012.57</b>	<b>\$ 5,197.25</b>	<b>\$ 58,287.50</b>	<b>\$ 963.00</b>	<b>\$ 10,922.38</b>	<b>\$ 50.00</b>	<b>\$ 910.00</b>	<b>\$ 2,005.50</b>	<b>\$ 93,348.20</b>

**Pool Revenue Summary; April 1-30, 2016**

<b>Date</b>	<b>Pool Passes</b>	<b>Daily Fees</b>	<b>Swim Lessons</b>	<b>Aqua Prgms</b>	<b>Concessions</b>	<b>Rentals</b>	<b>Uniforms</b>	<b>Totals</b>
Fri., Apr 1	\$ -	\$ 73.00	\$ 125.00	\$ 251.00	\$ -	\$ 1,030.00	\$ -	\$ 1,479.00
Sat., Apr 2	\$ 25.00	\$ 297.00	\$ 30.00	\$ 201.00	\$ -	\$ -	\$ -	\$ 553.00
Sun., Apr 3	\$ 220.00	\$ 212.00	\$ 14.00	\$ 320.00	\$ -	\$ -	\$ -	\$ 766.00
Mon., Apr 4	\$ 438.40	\$ 31.00	\$ 20,659.45	\$ 292.00	\$ -	\$ 1,010.00	\$ -	\$ 22,430.85
Tues., Apr 5	\$ 407.70	\$ 50.00	\$ 1,977.00	\$ 35.00	\$ -	\$ 90.00	\$ -	\$ 2,559.70
Wed., Apr 6	\$ 692.34	\$ 104.00	\$ 6,586.50	\$ 221.00	\$ -	\$ 190.00	\$ -	\$ 7,793.84
Thurs., Apr 7	\$ 445.00	\$ 46.00	\$ 1,067.50	\$ 186.00	\$ -	\$ 280.00	\$ -	\$ 2,024.50
Fri., Apr 8	\$ 25.00	\$ 107.00	\$ 517.75	\$ 384.00	\$ -	\$ 90.00	\$ -	\$ 1,123.75
Sat., Apr 9	\$ 25.00	\$ 246.00	\$ 387.75	\$ 4.00	\$ -	\$ -	\$ -	\$ 662.75
Sun., Apr 10	\$ -	\$ 193.00	\$ 185.00	\$ -	\$ -	\$ -	\$ -	\$ 378.00
Mon., Apr 11	\$ 297.70	\$ 55.00	\$ 848.60	\$ 192.00	\$ -	\$ -	\$ -	\$ 1,393.30
Tues., Apr 12	\$ 112.50	\$ 185.00	\$ 393.50	\$ 674.00	\$ -	\$ 280.00	\$ -	\$ 1,645.00
Wed., Apr 13	\$ 767.60	\$ 80.00	\$ 519.00	\$ 195.00	\$ -	\$ -	\$ -	\$ 1,561.60
Thurs., Apr 14	\$ 137.70	\$ 7.00	\$ 189.00	\$ 172.00	\$ -	\$ 180.00	\$ -	\$ 685.70
Fri., Apr 15	\$ -	\$ 190.00	\$ 500.00	\$ (120.00)	\$ -	\$ -	\$ -	\$ 570.00
Sat., Apr 16	\$ 404.15	\$ 113.00	\$ 60.00	\$ 4.00	\$ -	\$ -	\$ -	\$ 581.15
Sun., Apr 17	\$ 180.00	\$ 323.00	\$ 207.00	\$ -	\$ -	\$ -	\$ -	\$ 710.00
Mon., Apr 18	\$ 202.60	\$ 37.00	\$ 335.00	\$ 62.00	\$ -	\$ 90.00	\$ -	\$ 726.60
Tues., Apr 19	\$ 546.10	\$ 77.00	\$ 44.00	\$ 16.00	\$ -	\$ -	\$ -	\$ 683.10
Wed., Apr 20	\$ 195.60	\$ 72.00	\$ 208.00	\$ 65.00	\$ -	\$ -	\$ -	\$ 540.60
Thurs., Apr 21	\$ 255.30	\$ 78.00	\$ 77.00	\$ 238.50	\$ -	\$ -	\$ -	\$ 648.80
Fri., Apr 22	\$ 572.00	\$ 120.00	\$ 90.00	\$ 265.00	\$ -	\$ -	\$ -	\$ 1,047.00
Sat., Apr 23	\$ 24.00	\$ 170.00	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ 224.00
Sun., Apr 24	\$ 243.00	\$ 158.00	\$ 60.00	\$ 8.00	\$ -	\$ -	\$ -	\$ 469.00
Mon., Apr 25	\$ 416.70	\$ 28.00	\$ 500.00	\$ 113.00	\$ -	\$ (90.00)	\$ -	\$ 967.70
Tues., Apr 26	\$ 275.40	\$ 57.00	\$ 162.00	\$ 680.00	\$ -	\$ -	\$ -	\$ 1,174.40
Wed., Apr 27	\$ 301.20	\$ 113.00	\$ 190.00	\$ 122.00	\$ -	\$ -	\$ -	\$ 726.20
Thurs., Apr 28	\$ 297.00	\$ 58.00	\$ 165.00	\$ 12.00	\$ -	\$ -	\$ -	\$ 532.00
Fri., Apr 29	\$ 426.60	\$ 109.00	\$ 30.00	\$ 76.00	\$ -	\$ -	\$ -	\$ 641.60
Sat., Apr 30	\$ 542.70	\$ 281.00	\$ -	\$ 4.00	\$ -	\$ (90.00)	\$ -	\$ 737.70
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>	<b>\$ 8,476.29</b>	<b>\$ 3,670.00</b>	<b>\$ 36,158.05</b>	<b>\$ 4,672.50</b>	<b>\$ -</b>	<b>\$ 3,060.00</b>	<b>\$ -</b>	<b>\$ 56,036.84</b>

010-GENERAL FUND		83.33% OF YEAR COMP.				
CULTURE & RECREATION						
RECREATION						
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE	
<b>PERSONNEL SERVICES</b>						
010-6-4040-1-6010	REGULAR SALARIES AND W	484,592.00	47,918.82	375,408.94	77.47	109,183.06
010-6-4040-1-6020	PART-TIME & TEMPORARY	200,000.00	20,136.30	193,195.60	96.60	6,804.40
010-6-4040-1-6040	OVERTIME PAY	2,000.00	6.90	203.06	10.15	1,796.94
010-6-4040-1-6110	FICA/MEDICARE	52,371.00	5,059.23	42,204.01	80.59	10,166.99
010-6-4040-1-6130	IPERS	61,134.00	5,879.20	46,421.14	75.93	14,712.86
010-6-4040-1-6150	GROUP INSURANCE	72,060.00	6,450.63	61,399.15	85.21	10,660.85
010-6-4040-1-6160	WORKERS' COMPENSATION	20,000.00	0.00	2,396.00	11.98	17,604.00
010-6-4040-1-6181	UNIFORMS	5,000.00	0.00	3,829.96	76.60	1,170.04
010-6-4040-1-6182	MILEAGE	1,600.00	0.00	0.00	0.00	1,600.00
010-6-4040-1-6183	GROUP INSURANCE DEDUCT	12,000.00	448.75	6,457.74	53.81	5,542.26
010-6-4040-1-6210	DUES/MEMBERSHIPS/SUBSC	2,000.00	30.00	696.80	34.84	1,303.20
010-6-4040-1-6240	TRAINING & CONFERENCES	4,000.00	80.00	337.00	8.43	3,663.00
010-6-4040-1-6253	EMPLOYEE RECOGNITION	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL PERSONNEL SERVICES		917,757.00	86,009.83	732,549.40	79.82	185,207.60
<b>SERVICES &amp; COMMODITIES</b>						
010-6-4040-2-6310	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6331	FUEL/OIL/LUBE	3,000.00	261.66	1,338.33	44.61	1,661.67
010-6-4040-2-6332	VEHICLE/EQUIPMENT MAIN	1,000.00	38.96	1,627.65	162.77 (	627.65)
010-6-4040-2-6340	OFFICE EQUIPMENT REPAI	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6371	ELECTRIC UTILITY	78,000.00	10,584.93	65,311.65	83.73	12,688.35
010-6-4040-2-6372	DUMPSTER PICKUP	500.00	35.00	390.75	78.15	109.25
010-6-4040-2-6390	GAS UTILITY	24,000.00	646.84	9,153.87	38.14	14,846.13
010-6-4040-2-6408	INSURANCE/GENERAL	18,000.00	0.00	1,105.00	6.14	16,895.00
010-6-4040-2-6412	IMMUNIZATION & TESTING	6,000.00	267.50	3,960.00	66.00	2,040.00
010-6-4040-2-6414	ADVERTISING AND PUBLIC	7,000.00	2,425.26	7,589.07	108.42 (	589.07)
010-6-4040-2-6422	OFFICE EQUIPMENT MAINT	6,500.00	338.52	3,883.77	59.75	2,616.23
010-6-4040-2-6425	TELEPHONE & CELL PHONE	3,500.00	197.15	1,865.45	53.30	1,634.55
010-6-4040-2-6428	BUILDING MAINTENANCE C	3,000.00	0.00	0.00	0.00	3,000.00
010-6-4040-2-6438	INSTRUCTOR/OFFICIALS C	45,000.00	2,204.98	32,551.89	72.34	12,448.11
010-6-4040-2-6439	CREDIT CARD FEES	41,750.00	5,825.39	34,220.09	81.96	7,529.91
010-6-4040-2-6440	NSF CHARGEBACK FEES	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6441	REC EQUIPMENT MAINT CO	3,500.00	325.00	1,300.00	37.14	2,200.00
010-6-4040-2-6491	SOFTWARE SUPPORT	6,500.00	1,011.94	3,221.16	49.56	3,278.84
010-6-4040-2-6499	MISCELLANEOUS CONTRACT	2,500.00	0.00	585.00	23.40	1,915.00
010-6-4040-2-6504	MINOR EQUIPMENT	1,000.00	0.00	1,024.65	102.47 (	24.65)
010-6-4040-2-6506	OFFICE SUPPLIES	5,000.00	547.17	4,052.90	81.06	947.10
010-6-4040-2-6508	POSTAGE AND SHIPPING	100.00	8.30	703.20	703.20 (	603.20)
010-6-4040-2-6511	CLEANING SUPPLIES	12,000.00	445.87	8,041.09	67.01	3,958.91
010-6-4040-2-6514	BUILDING MAINTENANCE S	10,500.00	543.98	10,170.68	96.86	329.32
010-6-4040-2-6518	COMPUTERS & TECHNOLOGY	4,100.00	0.00	1,813.85	44.24	2,286.15
010-6-4040-2-6531	VEHICLE/EQUIPMENT PART	3,000.00	0.00	208.10	6.94	2,791.90
010-6-4040-2-6537	PROGRAM MATERIALS	45,000.00	1,483.98	32,591.66	72.43	12,408.34
010-6-4040-2-6538	MISC GROUNDS MAINTENAN	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4040-2-6550	BEFORE & AFTER SCHOOL	30,000.00	1,043.16	21,650.35	72.17	8,349.65
010-6-4040-2-6551	BASEBALL/SOFTBALL SUPP	1,500.00	0.00	0.00	0.00	1,500.00
010-6-4040-2-6552	REC EQUIPMENT PARTS/SU	6,500.00	414.22	5,021.13	77.25	1,478.87
TOTAL SERVICES & COMMODITIES		369,450.00	28,649.81	253,381.29	68.58	116,068.71

CITY OF NORTH LIBERTY  
 EXPENDITURES REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2016

010-GENERAL FUND  
 CULTURE & RECREATION  
 RECREATION

83.33% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>CAPITAL OUTLAY</b>					
010-6-4040-3-6710 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
010-6-4040-3-6725 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>TRANSFERS</b>					
010-6-4040-5-6911 TRANSFER TO EQUIP REVO	25,000.00	0.00	786.40	3.15	24,213.60
010-6-4040-5-6912 TRANSFER TO RESERVE FU	25,000.00	0.00	0.00	0.00	25,000.00
010-6-4040-5-6913 TRANSFER TO COMPUTER R	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	50,000.00	0.00	786.40	1.57	49,213.60
<b>TOTAL RECREATION</b>	<b>1,337,207.00</b>	<b>114,659.64</b>	<b>986,717.09</b>	<b>73.79</b>	<b>350,489.91</b>
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>1,337,207.00</b>	<b>114,659.64</b>	<b>986,717.09</b>	<b>73.79</b>	<b>350,489.91</b>
<b>TOTAL EXPENDITURES</b>	<b>1,337,207.00</b>	<b>114,659.64</b>	<b>986,717.09</b>	<b>73.79</b>	<b>350,489.91</b>
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010-GENERAL FUND					
CULTURE & RECREATION					
POOL					
75.00% OF YEAR COMP.					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
PERSONNEL SERVICES					
010-6-4070-1-6010 REGULAR SALARIES AND W	58,387.00	4,885.60	54,070.53	92.61	4,316.47
010-6-4070-1-6020 PART-TIME & TEMPORARY	300,000.00	14,146.58	210,624.92	70.21	89,375.08
010-6-4070-1-6040 OVERTIME PAY	1,500.00	99.67	199.65	13.31	1,300.35
010-6-4070-1-6110 FICA/MEDICARE	27,417.00	1,415.70	19,808.31	72.25	7,608.69
010-6-4070-1-6130 IPERS	32,004.00	950.08	10,357.91	32.36	21,646.09
010-6-4070-1-6150 GROUP INSURANCE	13,158.00	1,124.47	10,730.90	81.55	2,427.10
010-6-4070-1-6160 WORKERS' COMPENSATION	18,000.00	0.00	459.00	2.55	17,541.00
010-6-4070-1-6181 UNIFORMS	6,500.00	0.00	4,412.96	67.89	2,087.04
010-6-4070-1-6182 MILEAGE	500.00	135.65	773.86	154.77 (	273.86)
010-6-4070-1-6183 GROUP INSURANCE DEDUCT	2,500.00	64.57	2,201.58	88.06	298.42
010-6-4070-1-6210 DUES/MEMBERSHIPS/SUBSC	500.00	0.00	120.00	24.00	380.00
010-6-4070-1-6240 TRAINING & CONFERENCES	2,500.00	0.00	3,900.04	156.00 (	1,400.04)
TOTAL PERSONNEL SERVICES	462,966.00	22,822.32	317,659.66	68.61	145,306.34
SERVICES & COMMODITIES					
010-6-4070-2-6310 BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
010-6-4070-2-6371 ELECTRIC UTILITY	50,000.00	0.00	27,363.34	54.73	22,636.66
010-6-4070-2-6390 GAS UTILITY	15,000.00	483.81	4,011.63	26.74	10,988.37
010-6-4070-2-6408 INSURANCE/GENERAL	8,000.00	0.00	720.00	9.00	7,280.00
010-6-4070-2-6412 IMMUNIZATION & TESTING	4,000.00	43.00	1,170.50	29.26	2,829.50
010-6-4070-2-6414 ADVERTISING AND PUBLIC	3,000.00	0.00	3,639.56	121.32 (	639.56)
010-6-4070-2-6418 STATE SALES TAX	18,000.00	461.00	9,594.00	53.30	8,406.00
010-6-4070-2-6425 TELEPHONE & CELL PHONE	1,000.00	0.00	77.50	7.75	922.50
010-6-4070-2-6427 TORT LIABILITY	12,000.00	0.00	0.00	0.00	12,000.00
010-6-4070-2-6428 BUILDING MAINTENANCE C	0.00	0.00	0.00	0.00	0.00
010-6-4070-2-6438 INSTRUCTOR/OFFICIALS C	10,500.00	591.45	6,146.65	58.54	4,353.35
010-6-4070-2-6442 POOL EQUIPMENT MAINT C	11,000.00	0.00	8,006.57	72.79	2,993.43
010-6-4070-2-6491 SOFTWARE SUPPORT	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4070-2-6499 MISCELLANEOUS CONTRACT	7,000.00	140.00	985.00	14.07	6,015.00
010-6-4070-2-6501 CHEMICALS/SUPPLIES	34,000.00	1,376.00	20,961.11	61.65	13,038.89
010-6-4070-2-6506 OFFICE SUPPLIES	4,000.00	68.65	1,385.80	34.65	2,614.20
010-6-4070-2-6508 POSTAGE AND SHIPPING	1,000.00	12.94	233.79	23.38	766.21
010-6-4070-2-6510 SAFETY EQUIPMENT	6,500.00	0.00	3,939.59	60.61	2,560.41
010-6-4070-2-6511 CLEANING SUPPLIES	7,500.00	0.00	2,003.99	26.72	5,496.01
010-6-4070-2-6514 BUILDING MAINTENANCE S	10,525.00	423.87	7,539.67	71.64	2,985.33
010-6-4070-2-6518 COMPUTERS & TECHNOLOGY	4,100.00	0.00	3,949.00	96.32	151.00
010-6-4070-2-6537 PROGRAM MATERIALS	15,000.00	813.82	9,189.33	61.26	5,810.67
010-6-4070-2-6538 MISC GROUNDS MAINTENAN	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4070-2-6553 PERMITS & LICENSES	2,500.00	0.00	734.00	29.36	1,766.00
010-6-4070-2-6554 POOL EQUIPMENT PARTS/S	30,000.00	465.22	11,572.79	38.58	18,427.21
010-6-4070-2-6555 CONCESSION SUPPLIES	25,500.00	0.00	12,963.64	50.84	12,536.36
010-6-4070-2-6556 POOL EQUIPMENT	4,000.00	0.00	0.00	0.00	4,000.00
TOTAL SERVICES & COMMODITIES	286,125.00	4,879.76	136,187.46	47.60	149,937.54
TRANSFERS					
010-6-4070-5-6912 TRANSFER TO CAPITAL RE	45,000.00	0.00	0.00	0.00	45,000.00
TOTAL TRANSFERS	45,000.00	0.00	0.00	0.00	45,000.00

CITY OF NORTH LIBERTY  
EXPENDITURES REPORT (UNAUDITED)  
AS OF: MARCH 31ST, 2016

010-GENERAL FUND  
CULTURE & RECREATION  
POOL

75.00% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL POOL	794,091.00	27,702.08	453,847.12	57.15	340,243.88
TOTAL CULTURE & RECREATION	794,091.00	27,702.08	453,847.12	57.15	340,243.88
TOTAL EXPENDITURES	794,091.00	27,702.08	453,847.12	57.15	340,243.88

CITY OF NORTH LIBERTY  
 EXPENDITURES REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2016

010-GENERAL FUND  
 CULTURE & RECREATION  
 COMMUNITY CENTER

83.33% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
SERVICES & COMMODITIES					
010-6-4060-2-6310 BUILDING MAINTENANCE	67,000.00	3,920.23	33,052.11	49.33	33,947.89
010-6-4060-2-6428 BUILDING MAINTENANCE C	63,000.00	0.00	46,634.00	74.02	16,366.00
010-6-4060-2-6499 MISCELLANEOUS CONTRACT	7,569.00	581.36	10,236.25	135.24 (	2,667.25)
TOTAL SERVICES & COMMODITIES	137,569.00	4,501.59	89,922.36	65.37	47,646.64
CAPITAL OUTLAY					
010-6-4060-3-6726 CAPITAL EQUIPMENT	160,000.00	0.00	95,671.35	59.79	64,328.65
TOTAL CAPITAL OUTLAY	160,000.00	0.00	95,671.35	59.79	64,328.65
TOTAL COMMUNITY CENTER	297,569.00	4,501.59	185,593.71	62.37	111,975.29
TOTAL CULTURE & RECREATION	297,569.00	4,501.59	185,593.71	62.37	111,975.29
TOTAL EXPENDITURES	297,569.00	4,501.59	185,593.71	62.37	111,975.29

To: Mayor and City Council  
Parks and Recreation Commission  
City Administrator

From: Guy Goldsmith, Director of Parks, Building and Grounds

Date: May 3, 2016

Re: Monthly Report

We performed various building maintenance tasks as needed this month.

We picked up trash and pet waste stations as needed this month.

We performed ground and landscape maintenance. We have trimmed and pruned trees as needed. We treated all City ash trees for EAB. We continue to mow and trim as time permits but with the recent inclement weather and short on staff it has been challenging. We have applied fertilizer and aerated areas of turf grass as time permits.

We have been maintaining ball fields and facilities this month. We have made preparations for weekend tournament games. Parks staff continues to maintain ball fields on weekends in support of the weekend tournaments.

The annual Muddy Creek and Bike Trail clean-up on April 9<sup>th</sup> was a success. I would like to thank the Tree & Storm Water Board members, City staff, Boy Scouts and Cub Scouts and the public for helping out with removing much trash and debris that accumulated over winter.

Park staff prepared and tilled the Community Gardens site located at the northeast corner of Penn Meadows Park next to the barn in preparation for the May 1 garden plot renters. This program has been a great success.

We met with potential contractors on the proposed solar project at the Fire Station building and the Parks and Streets campus.

Work continues on the new restroom/concessions building at Penn Meadows Park. The water and sewer service to the building is now complete and the electrical service will be finished soon. The concrete project will hopefully begin this week.

The Parks Department on April 30<sup>th</sup> participated with other City Departments in the annual City Wide Clean- up Day.

Planning and preparation continue for the July 9<sup>th</sup> Blues & BBQ celebration.

We have 6 of our 12 seasonal employees currently working. The remaining six will start work on various dates after college is out for the summer.

## 010-GENERAL FUND

## CULTURE &amp; RECREATION

83.33% OF YEAR COMP.

## PARKS/BUILDINGS/GROUNDS

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<b>PERSONNEL SERVICES</b>					
010-6-4030-1-6010 REGULAR SALARIES AND W	280,995.00	22,263.07	232,912.87	82.89	48,082.13
010-6-4030-1-6020 PART-TIME & TEMPORARY	75,000.00	1,992.84	66,563.51	88.75	8,436.49
010-6-4030-1-6040 OVERTIME PAY	5,000.00	64.08	5,676.05	113.52 (	676.05)
010-6-4030-1-6041 OVERTIME REGULAR PAY	0.00	0.00	0.00	0.00	0.00
010-6-4030-1-6110 FICA/MEDICARE	27,234.00	1,792.51	22,735.82	83.48	4,498.18
010-6-4030-1-6130 IPERS	31,790.00	1,990.24	22,466.90	70.67	9,323.10
010-6-4030-1-6150 GROUP INSURANCE	57,522.00	5,151.67	48,625.24	84.53	8,896.76
010-6-4030-1-6160 WORKERS' COMPENSATION	18,000.00	0.00	2,396.00	13.31	15,604.00
010-6-4030-1-6181 UNIFORMS	0.00	0.00	545.12	0.00 (	545.12)
010-6-4030-1-6182 MILEAGE	100.00	0.00	0.00	0.00	100.00
010-6-4030-1-6183 GROUP INSURANCE DEDUCT	5,000.00	369.99	5,613.11	112.26 (	613.11)
010-6-4030-1-6185 UNIFORM SERVICE	1,300.00	0.00	657.88	50.61	642.12
010-6-4030-1-6210 DUES/MEMBERSHIPS/SUBSC	200.00	99.00	831.50	415.75 (	631.50)
010-6-4030-1-6240 TRAINING & CONFERENCES	1,500.00	0.00	350.00	23.33	1,150.00
TOTAL PERSONNEL SERVICES	503,641.00	33,723.40	409,374.00	81.28	94,267.00
<b>SERVICES &amp; COMMODITIES</b>					
010-6-4030-2-6310 BUILDING MAINTENANCE	5,000.00	119.19	1,906.08	38.12	3,093.92
010-6-4030-2-6320 GROUNDS MAINTENANCE	500.00	0.00	0.00	0.00	500.00
010-6-4030-2-6331 FUEL/OIL/LUBE	18,000.00	339.11	8,627.25	47.93	9,372.75
010-6-4030-2-6332 VEHICLE/EQUIPMENT MAIN	2,000.00	0.00	4,369.74	218.49 (	2,369.74)
010-6-4030-2-6371 ELECTRIC UTILITY	17,000.00	1,300.71	11,525.38	67.80	5,474.62
010-6-4030-2-6372 DUMPSTER PICKUP	200.00	17.50	175.00	87.50	25.00
010-6-4030-2-6390 GAS UTILITY	5,000.00	273.69	2,045.15	40.90	2,954.85
010-6-4030-2-6392 TURF MAINTENANCE	15,400.00	0.00	1,477.39	9.59	13,922.61
010-6-4030-2-6393 POND MAINTENANCE	4,000.00	0.00	3,225.04	80.63	774.96
010-6-4030-2-6394 LANDSCAPE TREE & PLANT	14,500.00	0.00	3,321.66	22.91	11,178.34
010-6-4030-2-6395 TRAIL MAINTENANCE	10,000.00	0.00	1,384.26	13.84	8,615.74
010-6-4030-2-6407 ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00
010-6-4030-2-6408 INSURANCE/GENERAL	8,000.00	0.00	0.00	0.00	8,000.00
010-6-4030-2-6411 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
010-6-4030-2-6412 IMMUNIZATION & TESTING	2,000.00	171.00	1,221.50	61.08	778.50
010-6-4030-2-6414 ADVERTISING AND PUBLIC	250.00	0.00	99.00	39.60	151.00
010-6-4030-2-6424 RADIO REPAIR/MAINTENAN	500.00	0.00	107.99	21.60	392.01
010-6-4030-2-6425 TELEPHONE & CELL PHONE	1,200.00	68.53	688.55	57.38	511.45
010-6-4030-2-6491 SOFTWARE SUPPORT	1,500.00	117.42	2,535.68	169.05 (	1,035.68)
010-6-4030-2-6499 MISCELLANEOUS CONTRACT	2,000.00	848.00	2,792.00	139.60 (	792.00)
010-6-4030-2-6504 MINOR EQUIPMENT	3,500.00	0.00	3,344.10	95.55	155.90
010-6-4030-2-6510 SAFETY EQUIPMENT	1,500.00	375.04	1,933.74	128.92 (	433.74)
010-6-4030-2-6514 BUILDING MAINTENANCE S	5,500.00	3,060.35	4,189.14	76.17	1,310.86
010-6-4030-2-6518 COMPUTERS & TECHNOLOGY	4,500.00	0.00	6,702.30	148.94 (	2,202.30)
010-6-4030-2-6528 TOOLS	1,500.00	110.08	4,445.81	296.39 (	2,945.81)
010-6-4030-2-6529 SHOP SUPPLIES	4,500.00	76.00	3,260.14	72.45	1,239.86
010-6-4030-2-6531 VEHICLE/EQUIPMENT PART	15,000.00	560.01	16,690.91	111.27 (	1,690.91)
010-6-4030-2-6538 MISC GROUNDS MAINTENAN	4,000.00	170.00	1,033.60	25.84	2,966.40
010-6-4030-2-6547 PLAYGROUND EQUIPMENT P	4,500.00	0.00	267.81	5.95	4,232.19
010-6-4030-2-6548 MINOR PARK/PLAYGROUND	3,500.00	106.00	769.05	21.97	2,730.95

CITY OF NORTH LIBERTY  
 EXPENDITURES REPORT (UNAUDITED)  
 AS OF: APRIL 30TH, 2016

010-GENERAL FUND		83.33% OF YEAR COMP.			
CULTURE & RECREATION					
PARKS/BUILDINGS/GROUNDS					
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
010-6-4030-2-6549 SAND/SALT/ETC	2,000.00	0.00	0.00	0.00	2,000.00
010-6-4030-2-6599 MISCELLANEOUS SUPPLIES	1,200.00	0.00	50.31	4.19	1,149.69
010-6-4030-2-6600 TOURNAMENT SUPPLIES	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL SERVICES & COMMODITIES	160,250.00	7,712.63	88,188.58	55.03	72,061.42
CAPITAL OUTLAY					
010-6-4030-3-6732 SHOP EQUIPMENT	0.00	0.00	0.00	0.00	0.00
010-6-4030-3-6739 BEAVER KREEK PARK IMPR	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TRANSFERS					
010-6-4030-5-6911 TRANSFER TO EQUIP REVO	76,000.00	0.00	0.00	0.00	76,000.00
010-6-4030-5-6912 TRANSFER TO CAPITAL RE	0.00	0.00	0.00	0.00	0.00
010-6-4030-5-6913 TRANSFER TO COMPUTER R	0.00	0.00	0.00	0.00	0.00
010-6-4030-5-6914 TRANSFER TO PLAYGROUND	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	76,000.00	0.00	0.00	0.00	76,000.00
TOTAL PARKS/BUILDINGS/GROUNDS	739,891.00	41,436.03	497,562.58	67.25	242,328.42
TOTAL CULTURE & RECREATION	739,891.00	41,436.03	497,562.58	67.25	242,328.42
TOTAL EXPENDITURES	739,891.00	41,436.03	497,562.58	67.25	242,328.42