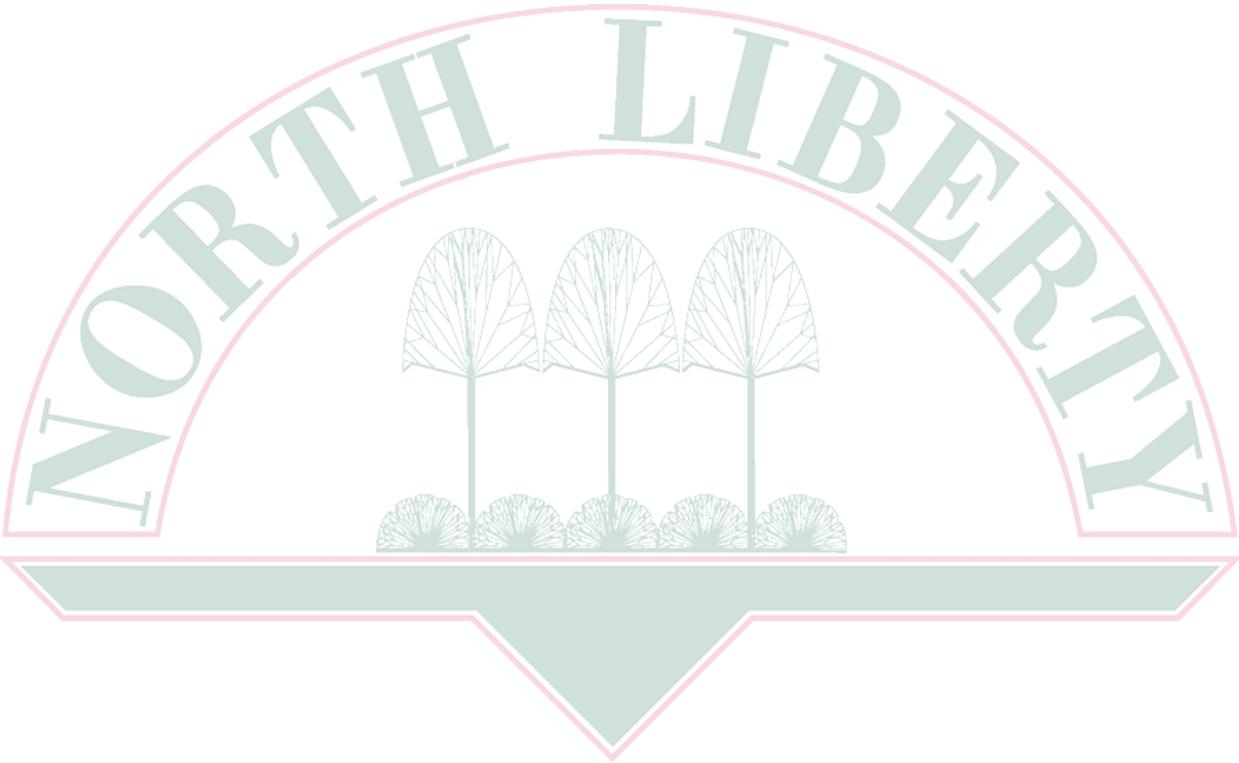




North Liberty City Council

November 8, 2016
Work Session and
Regular Session

City Administrator Memo





City Council Memo

for November 8, 2016

from the desk of Ryan C. Heiar

Meetings & Events

Monday, Nov 7 at 6:00p.m.

Telecommunications

Commission

Tuesday, Nov 8 at 6:00p.m.

City Council Work Session &
Meeting

Monday, Nov 21 at 7:00p.m.

Library Board

Tuesday, Nov 22 at 6:03p.m.

City Council

Consent Agenda

The following items are on the consent agenda and included in your packet:

- City Council Minutes (10/25/16)
- Claims
- Pay Application #1, Phase 1 Water System Improvements Division 1 – Water Treatment Plant, Portzen Construction, Inc., \$364,240.29
- Pay Application #8, North Liberty Road/Dubuque Street Project, Streb Construction Co. Inc., \$223,557.30
- Pay Application #14, Wastewater Treatment Plant Phase II Project, Tricon Construction, \$647,010.76
- Pay Application #3, North Liberty SRF Sponsored Water Quality Project (Centennial Park), Metro Pavers Inc., \$264,149.25 Change
- Pay Application #8, Penn Street ICAAP Project, Metro Paver Inc., \$58,556.57

Mickelson 1st Addition Revised Preliminary Plat

The Mickelson 1st Addition plat has been resubmitted with a smaller area to avoid complications related to street extensions and storm water features raised when first submitted; however, resolution of those issues is being pursued and a second plat that includes that area will eventually be submitted. In this case, utility and drainage is all served thorough the Smigel Addition to the east. It is recommended for approval.

Mayor, City Council, City Administrator Ordinance Amendments

At our work session in October the Council discussed proposed changes to the Mayor, City Council and City Administrator ordiances. Included in your packet is a draft ordinance prepared by City Attorney Scott Peterson. The agenda includes a public hearing and consideration of the first reading of this ordinance.

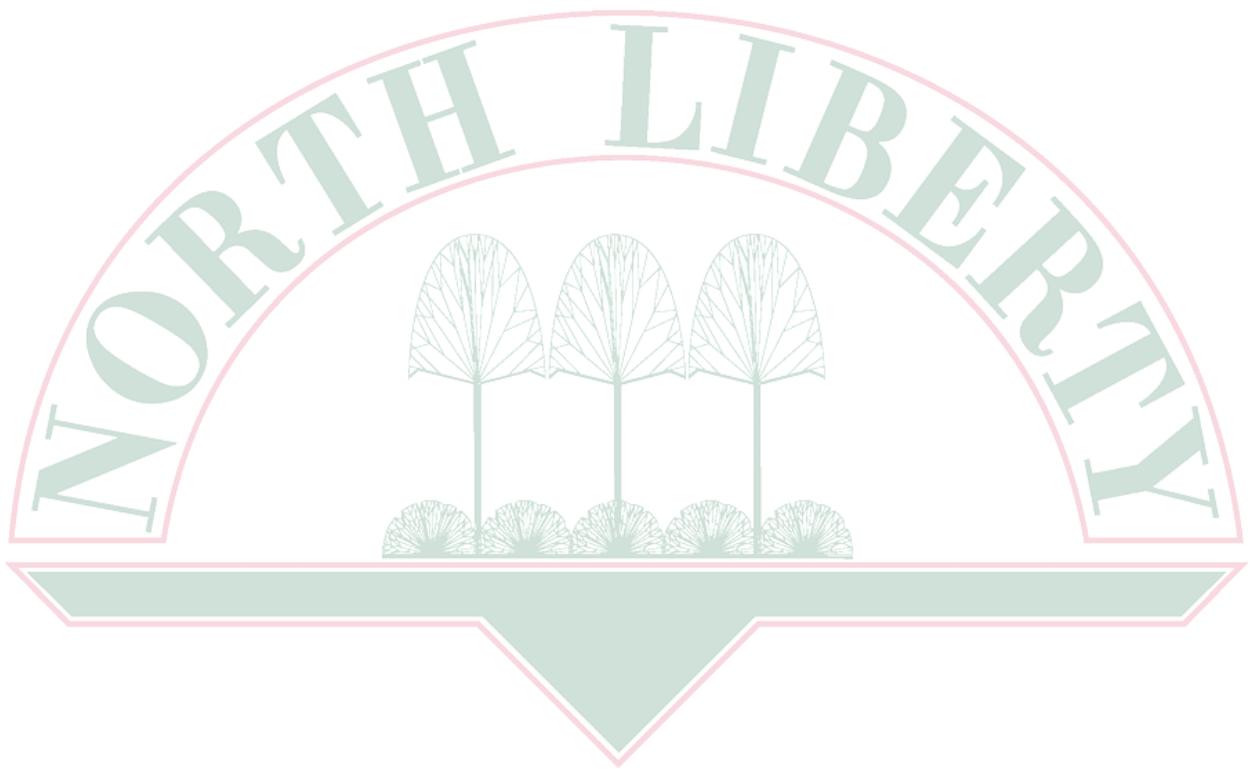
Ryan C. Heiar, City Administrator

rheiar@northlibertyiowa.org • office (319) 626-5700 • fax (319) 626-3288 • cell (319) 541-8404

Major Street Plan Map Update

A couple of months ago staff presented a revised Major Street Plan that added a new classification of major street called "Neighborhood Collector," to acknowledge those somewhat more trafficked streets and to help manage signage requests from residents. That map, and an accompanying table explaining the various major street designations, is in your packet for approval consideration.

Agenda





AGENDA
North Liberty City Council
November 8, 2016
Work Session
6:00 p.m.
Regular Session
6:30 p.m.
City Council Chambers

1. Call to order
2. Roll call
3. Approval of the Agenda
4. Work Session
5. Consent Agenda
 - A. City Council Minutes, Regular Session, October 25, 2016
 - B. Claims
 - C. Liquor License amendment, JMAC Enterprises (Gasby's), Adding Carryout Native Wine endorsement
 - D. Phase I Water System Improvements Division I – Water Treatment Plant; Pay Application Number 1; Portzen Construction, Inc.; \$364,240.29
 - E. North Liberty Road/Dubuque Street Project; Pay Application Number 8; Streb Construction Co., Inc.; \$223,557.30
 - F. Phase II, Wastewater Treatment Plant Improvements Project; Pay Application Number 14R; Tricon Construction Group; \$647,010.76
 - G. SRF Sponsored Water Quality Project; Pay Application Number 3; Metro Pavers; \$264,149.25
 - H. Penn Street ICAAP Project; Pay Application Number 8; Metro Pavers; \$58,556.57
6. Public Comment
7. City Planner Report
8. City Engineer Report
9. City Attorney Report
10. City Administrator Report
11. Mayor Report
 - A. World Pancreatic Day Proclamation
 - B. Hunger Homeless Week Proclamation

12. Mickelson First Addition Revised Preliminary Plat
 - A. Staff and Commission recommendations
 - B. Applicant presentation
 - C. Resolution Number 2016-115, A Resolution approving the Revised Preliminary Plat of Mickelson First Addition, North Liberty, Iowa

13. Mayor, City Council, City Administrator Ordinance Amendments
 - A. Public Hearing regarding proposed ordinance amendments
 - B. First consideration of Ordinance Number 2016-16, An Ordinance Amending Chapter 15 "Mayor," Chapter 17 "City Council," and Chapter 21 "City Administrator of the North Liberty City Code of Ordinances by delineating the powers and duties of the Mayor and City Administrator

14. Major Street Plan Map
 - A. Resolution Number 2016-116, A Resolution Adopting the Major Street Plan Map

15. Old Business

16. New Business

17. Adjournment

Work Session



Evaluation Review Form

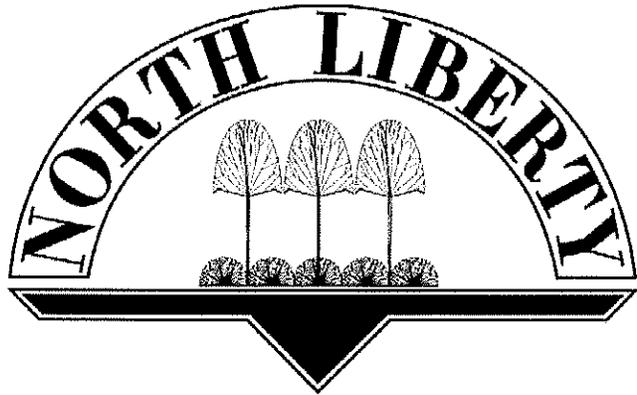
Maximum 100 points - rate each item between 1 - 5 (1 = poor, 2 = fair, 3 = average, 4 = good, 5 = excellent)

FISCAL YEAR: 2017

Organization Name: 4Cs Community Coordinated Childcare

Program Name: A Picture is Worth a Thousand Words

Organizational Profile (5 points possible)		
1) Proposed program supports the organization's mission		3
Organizational Profile Subtotal		3
Community Need (20 points possible)		
1) Problem and needs are described and well assessed		3
2) Evidence is presented that demonstrates understanding of the problem and community efforts to address it		3
3) Target population and geographic area to be served are described		5
4) Application demonstrates that the program addresses an underserved need in the community		3
Community Need Subtotal		14
Program Summary (35 points possible)		
1) Proposed program is fully described and understandable		3
2) Proposed program is based upon effective, proven models		3
3) Program addresses gaps in the community		2
4) Program demonstrates an innovative approach to addressing the community need		2
5) Applicant proposes to leverage other funders or demonstrates additional valuable opportunities for clients		1
6) Organization proposes collaborations with others to meet identified need		2
7) Program makes services accessible to meet target population needs		2
Program Summary Subtotal		15
Program Outcomes (20 points possible)		
1) Goals and activities are detailed		4
2) Outcomes are measurable		3
3) Data collection and measurement tools are described		3
4) Program success is defined and achievable		3
Program Outcomes Subtotal		13
Budget (20 points possible)		
1) Funding request is reasonable for type and level of services provided and prioritizes funding for services		1
2) Application demonstrates the ability to successfully execute program through defined budget		3
3) City grant is appropriate to project budget		1
4) Grant per capita served \$5.00 (1 > \$1,000, 2 = \$500 - 999, 3 = \$200 - 499, 4 = \$100 - 199, 5 = <100)		5
Budget Subtotal		10
TOTAL SCORE (maximum of 100 points)		55



SOCIAL SERVICES FUNDING APPLICATION – FY 2017

North Liberty City Council has allocated funds in the FY 2017 budget for social service programs and projects. These funds allow for smaller projects and contributions to programs. Applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application.

General Information

Agency Name: **4Cs Community Coordinated Child Care**

Agency Contact: **Susan Gray**

Position: **4Cs Executive Director**

Address: **1500 Sycamore Street, Iowa City, IA 52240**

Phone: **319-338-7684**

Email: **susan@iowa4cs.com**

Website: **www.iowa4cs.com**

Agency Mission Statement:

4Cs primary purpose is to promote quality child care in our community. Good quality child care is part of the infrastructure of a vibrant, sustainable community that determines the quality of life for its residents.

Tax Status: **Non-Profit 501(c)3**

Program/Project Information

Program/Project Title: **A Picture is Worth a Thousand Words**

City Funding request amount: **\$2,000.00**

Matching funds and source(s): \$84,317 JC Empowerment, \$15,000 City of Iowa City, \$2140 City of Coralville, \$5411 United Way

Total program/project budget: **\$106,868.00**

City percentage of total program/project budget: **2%**

Anticipated/Actual start date: **December 1, 2016**

Anticipated Program/Project completion date: **June 30, 2017**

Application Information

1. Describe the program/project.

This project is part of the 4Cs Provider Services Program which addresses the quality of child care programs for children birth - 5 years by providing education, consultations/ coaching and resources to child care programs in Johnson County. "A Picture is Worth a Thousand Words" will invite child care providers in the community to submit photographs that they believe depicts early learning. They will be asked to relate the picture to the Iowa Early Learning Standards. Working with a committee of community volunteers and child care providers 4Cs will create a photographic display showing the early learning expectations a community should have for its youngest citizens. The photographs will be displayed on retractable banners and display boards that are easy to move. The pictorial display will become a traveling display that will be exhibited in businesses, community sites such as public libraries, city halls, child care centers and at early childhood conferences.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Most people understand that birth - 5 years is a critically important stage of development which impacts all future learning and success in life. Unfortunately this knowledge, and the pressure of insuring one's children are 'school ready' often leads to adults trying to hurry the process, or provide experiences that are more appropriate for older children. Many of the strategies that are used for early learning leave parents concerned that their children are 'just playing'. The goal of this project is to heighten public awareness that young children learn through play, and through this process they are learning about and preparing for their world. This project will be used to increase the debate on the importance of the early years of life.

11% of North Liberty's population is under 5 years (Coralville is 7.8%, Iowa City 4.6%). We need to make sure they are getting the best start in life possible. 74% of Johnson County families with children under six years have both, or a single parent working outside the home. The majority of young children are therefore in child care.

3. How many North Liberty residents will you be serving with this program/project?

We work directly with 13 home-based child care programs in North Liberty which provide 148 child care slots. We work directly with three child care centers which provide 438 child care slots. We could serve 400 adults through child care programs. The display would also reach more people that see it in public sites.

4. Provide a succinct, specific description of your primary target population(s).

We have two primary target populations. Child care providers working in home or center-based child care programs will be invited to participate in the project. We believe that this project will increase this groups intentionality in their work with children, and support them in advocacy of early childhood issues. The second group is parents and the general public. We want these groups to increase awareness of the importance of these early years and join the debate of how we can best serve this population - who, in about 15 years will join the workforce.

5. What percentage of the program/project benefits North Liberty residents?

20%

6. How will this program/project benefit the community of North Liberty?

North Liberty has a very high population of children under 5 years - 11%. The quality of child care in your community is going to impact the level of school readiness in the community, the success levels at school, and even later your workforce. We currently provide education, consultations and resources to all child care providers in North Liberty. 4Cs believes that quality improvement is brought about by a comprehensive approach. The "A Picture is Worth a Thousand Words" project is a part of the public awareness piece that impacts change. It is also a part of our work with child care providers that asks them to stop and reflect on what they see "their" children learning, so that they can teach with greater intentionality, and with growing confidence in the difference they are making to these children's lives.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

We currently work with 68% of North Liberty registered home-based child care programs. We provide services to all licensed centers that serve children birth - 5 years and have also provided consultations/ coaching to three centers. We have provided training in North Liberty, and child care centers have generously provided space for these trainings.

Over the summer, in partnership with the Chamber of Commerce's Early Literacy Task Force 4Cs participated in the "Not a Box Party" - a family event held in Penn Meadows. Last year 4Cs participated in a Baby Fair at the North Liberty Public Library.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If funding is not available, we will try to find alternative funding. If that is not successful, we will have to cut the project from the program. Child care programs in North Liberty will continue to have access to education opportunities and be able to participate in other 4Cs quality initiatives. However, projects like the photography project help to generate interest, bring providers together with a common purpose, a commitment to advocacy and empowerment in the work that they do.

9. List all amounts and years of funds previously received from the City of North Liberty.

4Cs has not received funding from the City of North Liberty.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

N/A

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

9/28/16

Please send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Please do not send any hard copies of applications.

Submission deadline: First round applications will be accepted until September 30, 2016 with awards made at the October 11, 2016 Council meeting. Second round applications will be accepted until January 3, 2017 with awards made at the January 10, 2017 Council meeting.

Evaluation Review Form

Maximum 100 points - rate each item between 1 - 5 (1 = poor, 2 = fair, 3 = average, 4 = good, 5 = excellent)

FISCAL YEAR: 2017

Organization Name: Domestic Violence Intervention Program

Program Name: Ensuring Safety for North Liberty Victims of Domestic Violence

Organizational Profile (5 points possible)

- 1) Proposed program supports the organization's mission

5

Organizational Profile Subtotal

5

Community Need (20 points possible)

- 1) Problem and needs are described and well assessed
 2) Evidence is presented that demonstrates understanding of the problem and community efforts to address it
 3) Target population and geographic area to be served are described
 4) Application demonstrates that the program addresses an underserved need in the community

4

4

4

4

Community Need Subtotal

16

Program Summary (35 points possible)

- 1) Proposed program is fully described and understandable
 2) Proposed program is based upon effective, proven models
 3) Program addresses gaps in the community
 4) Program demonstrates an innovative approach to addressing the community need
 5) Applicant proposes to leverage other funders or demonstrates additional valuable opportunities for clients
 6) Organization proposes collaborations with others to meet identified need
 7) Program makes services accessible to meet target population needs

3

4

3

4

4

4

4

Program Summary Subtotal

26

Program Outcomes (20 points possible)

- 1) Goals and activities are detailed
 2) Outcomes are measurable
 3) Data collection and measurement tools are described
 4) Program success is defined and achievable

4

4

3

4

Program Outcomes Subtotal

15

Budget (20 points possible)

- 1) Funding request is reasonable for type and level of services provided and prioritizes funding for services
 2) Application demonstrates the ability to successfully execute program through defined budget
 3) City grant is appropriate to project budget
 4) Grant per capita served \$360 (1 > \$1,000, 2 = \$500 - 999, 3 = \$200 - 499, 4 = \$100 - 199, 5 = <100)

4

4

4

3

Budget Subtotal

15

TOTAL SCORE (maximum of 100 points)

77



SOCIAL SERVICES FUNDING APPLICATION – FY 2017

North Liberty City Council has allocated funds in the FY 2017 budget for social service programs and projects. These funds allow for smaller projects and contributions to programs. Applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Tax Status:

Program/Project Information

Program/Project Title:

City Funding request amount:

Matching funds and source(s):

Total program/project budget:

City percentage of total program/project budget:

Anticipated/Actual start date:

Anticipated Program/Project completion date:

Application Information

1. Describe the program/project.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

3. How many North Liberty residents will you be serving with this program/project?

4. Provide a succinct, specific description of your primary target population(s).

5. What percentage of the program/project benefits North Liberty residents?

6. How will this program/project benefit the community of North Liberty?

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

9. List all amounts and years of funds previously received from the City of North Liberty.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Date

Please send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Please do not send any hard copies of applications.

Submission deadline: First round applications will be accepted until September 30, 2016 with awards made at the October 11, 2016 Council meeting. Second round applications will be accepted until January 3, 2017 with awards made at the January 10, 2017 Council meeting.

Evaluation Review Form

Maximum 100 points - rate each item between 1 - 5 (1 = poor, 2 = fair, 3 = average, 4 = good, 5 = excellent)

FISCAL YEAR: 2017

Organization Name: Elder Services

Program Name: Social Services for Seniors in North Liberty

Organizational Profile (5 points possible)		
1) Proposed program supports the organization's mission		5
Organizational Profile Subtotal		5
Community Need (20 points possible)		
1) Problem and needs are described and well assessed		2
2) Evidence is presented that demonstrates understanding of the problem and community efforts to address it		3
3) Target population and geographic area to be served are described		5
4) Application demonstrates that the program addresses an underserved need in the community		3
Community Need Subtotal		13
Program Summary (35 points possible)		
1) Proposed program is fully described and understandable		5
2) Proposed program is based upon effective, proven models		5
3) Program addresses gaps in the community		5
4) Program demonstrates an innovative approach to addressing the community need		2
5) Applicant proposes to leverage other funders or demonstrates additional valuable opportunities for clients		3
6) Organization proposes collaborations with others to meet identified need		3
7) Program makes services accessible to meet target population needs		5
Program Summary Subtotal		28
Program Outcomes (20 points possible)		
1) Goals and activities are detailed		3
2) Outcomes are measurable		4
3) Data collection and measurement tools are described		3
4) Program success is defined and achievable		3
Program Outcomes Subtotal		13
Budget (20 points possible)		
1) Funding request is reasonable for type and level of services provided and prioritizes funding for services		1
2) Application demonstrates the ability to successfully execute program through defined budget		3
3) City grant is appropriate to project budget		1
4) Grant per capita served \$23.07 (1 > \$1,000, 2 = \$500 - 999, 3 = \$200 - 499, 4 = \$100 - 199, 5 = <100)		5
Budget Subtotal		10
TOTAL SCORE (maximum of 100 points)		69

Leverages other City funds

23.07692



SOCIAL SERVICES FUNDING APPLICATION – FY 2017

North Liberty City Council has allocated funds in the FY 2017 budget for social service programs and projects. These funds allow for smaller projects and contributions to programs. Applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Elder Services, Inc.(ESI) provides programs, services, and resources to assist persons age 60 and over in Johnson County and east central Iowa to stay active, independent, and safe in their homes.

Tax Status:

501(c)3

Program/Project Information

Program/Project Title:

Social Services for Seniors in North Liberty

City Funding request amount:

\$1,500.00

Matching funds and source(s):

Heritage AAA, \$4.50/meal, Multiple Grants

Total program/project budget:

\$45,000

City percentage of total program/project budget:

3.3%

Anticipated/Actual start date:

07/01/16

Anticipated Program/Project completion date:

12/31/16

Application Information

1. Describe the program/project.

Elder Services, Inc.(ESI) utilizes volunteers to deliver hot nutritious meals which provide one-third RDA(Recommended Daily Allowance)to seniors Monday through Friday as well as breakfast bags, and freshly frozen meals for evenings and weekends. The volunteers also serve as a wellness check for seniors receiving the meal.

We intend to provide 3,600 home delivered meals to North Liberty residents(up 12% from previous year) between July 1, 2016, and December 31, 2016.

Through the Retired Senior Volunteer program (R.S.V.P.), ESI provides transportation to medical appointments for seniors who can't utilize other forms of transportation and tutoring to youth in North Liberty. The volunteers, both residents and non-residents, provide an estimated \$7,200 per year in volunteering hours to the North Liberty community.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

ESI is addressing the nutritional needs of the estimated 7% of seniors that are food insecure.

R.S.V.P. provides seniors with opportunities to remain active and engaged in the community by providing 125 hours of volunteering opportunities including medical transportation and the tutoring of at-risk children.

3. How many North Liberty residents will you be serving with this program/project?

We expect to serve 65 North Liberty residents meals during this period (up 18% from the previous year), provide 125 hours of volunteering opportunities, and medical transportation as requested (24 rides last year), to any North Liberty resident or their families.

4. Provide a succinct, specific description of your primary target population(s).

Seniors who wish to remain safe in their own homes residing in North Liberty and the seniors who want to assist others in the community through volunteering.

5. What percentage of the program/project benefits North Liberty residents?

This project is dedicated entirely to serving North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

The Social Services for Senior's in North Liberty project, will enrich the community, by utilizing the skill and knowledge of retired senior volunteers throughout the community through R.S.V.P., and strengthen neighborhoods and families by helping seniors age in place through our Meals on Wheels program. Thus enhancing the community by allowing seniors to remain in their own homes, interact with their communities, pass on their knowledge and experience.

All of this resulting in North Liberty residents knowing they are part of a community of shared respect and dignity for all residents.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

ESI is dedicated to providing services that are accessible to the entire senior population, as a whole. Regarding our Meals on Wheels program specifically, our service is to deliver the meal to the seniors door.

ESI often sends flyers out to our clients promoting volunteering opportunities, community events, and requesting feedback to determine what new services may be needed in the community. ESI promotes its services through our website, Facebook page, and in search engine ads.

Additionally, Elder Services has located our primary kitchen facility in North Liberty in anticipation of significant growth in the area.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

The recent Medicaid Privatization has caused significant cash flow disruptions jeopardizing ESI's ability to continue to provide services. Dozens of ESI's clients who were previously on Medicaid are in renewal limbo, or have switched Managed Care Organizations(MCOs) and the MCOs have not informed ESI. Leading to not only cash flow concerns, but massive insecurity about whether or not ESI will be paid by Medicaid for services already rendered, or will have to use another funding source to cover those meals at a significant deficit.

To date, ESI has not allowed a single senior who relies on our meals and wellness checks to be dropped from our program due to reduced funding for their meals, and has run significant deficits because of it.

Without this funding ESI may no longer have the ability to continue to provide home delivered meals, medical transportation, or volunteering opportunities to the seniors in the City of North Liberty.

9. List all amounts and years of funds previously received from the City of North Liberty.

ESI received grants of \$1,120 and \$2,500 from North Liberty in FY16, and \$5,000 for FY 17.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes. All reports are up to date.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

9/30/16

Please send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Please do not send any hard copies of applications.

Submission deadline: First round applications will be accepted until September 30, 2016 with awards made at the October 11, 2016 Council meeting. Second round applications will be accepted until January 3, 2017 with awards made at the January 10, 2017 Council meeting.

Evaluation Review Form

Maximum 100 points - rate each item between 1 - 5 (1 = poor, 2 = fair, 3 = average, 4 = good, 5 = excellent)

FISCAL YEAR: 2017

Organization Name: ISU Extension and Outreach of Johnson County

Program Name: "Growing Power" 4-H Youth Development Program

Organizational Profile (5 points possible)		
1) Proposed program supports the organization's mission		5
Organizational Profile Subtotal		5
Community Need (20 points possible)		
1) Problem and needs are described and well assessed		5
2) Evidence is presented that demonstrates understanding of the problem and community efforts to address it		5
3) Target population and geographic area to be served are described		5
4) Application demonstrates that the program addresses an underserved need in the community		5
Community Need Subtotal		20
Program Summary (35 points possible)		
1) Proposed program is fully described and understandable		5
2) Proposed program is based upon effective, proven models		5
3) Program addresses gaps in the community		5
4) Program demonstrates an innovative approach to addressing the community need		5
5) Applicant proposes to leverage other funders or demonstrates additional valuable opportunities for clients		5
6) Organization proposes collaborations with others to meet identified need		5
7) Program makes services accessible to meet target population needs		5
Program Summary Subtotal		35
Program Outcomes (20 points possible)		
1) Goals and activities are detailed		5
2) Outcomes are measurable		4
3) Data collection and measurement tools are described		3
4) Program success is defined and achievable		4
Program Outcomes Subtotal		16
Budget (20 points possible)		
1) Funding request is reasonable for type and level of services provided and prioritizes funding for services		5
2) Application demonstrates the ability to successfully execute program through defined budget		5
3) City grant is appropriate to project budget		5
4) Grant per capita served \$78.57 (1 > \$1,000, 2 = \$500 - 999, 3 = \$200 - 499, 4 = \$100 - 199, 5 = <100)		5
Budget Subtotal		20
TOTAL SCORE (maximum of 100 points)		96



SOCIAL SERVICES FUNDING APPLICATION – FY 2017

North Liberty City Council has allocated funds in the FY 2017 budget for social service programs and projects. These funds allow for smaller projects and contributions to programs. Applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application.

General Information

Agency Name: ISU Extension and Outreach of Johnson County

Agency Contact: Amey Kollar

Position: Program Associate

Address: 3109 Old Highway 218 S. Iowa City, IA 52246

Phone: 319-337-2145

Email: akollar@iastate.edu

Website: <http://www.extension.iastate.edu/johnson/>

Agency Mission Statement:

Our mission - is to provide research-based education and build partnerships designed to solve today's problems and prepare for the future. We do this by being everywhere for Iowans. ISU Extension and Outreach serves a 99-county campus, connecting the needs of Iowans with Iowa State University research and resources.

Tax Status:

State-funded public educational institution; Federal ID #: 42-6021441

Program/Project Information

Program/Project Title:

"Growing Power" 4-H Youth Development Program

City Funding request amount:

\$1,100.00

Matching funds and source(s):

Johnson County Extension \$2,000; NLCP garden budget \$25,000

Total program/project budget:

\$5,100.00

City percentage of total program/project budget:

21.57%

Anticipated/Actual start date:

May, 2017

Anticipated Program/Project completion date:

September, 2017

Application Information

1. Describe the program/project.

"Growing Power" 4-H Club is a free, after-school club for fourteen, 7th and 8th grade at-risk youth, in North Liberty, Iowa. "Growing Power" is a new 4-H club in the community; the club will partner with the North Liberty Community Pantry. Through community gardening, youth will participate in hands-on agricultural and nutrition education to enrich student's connection between the foods they eat, their personal health, and the health of their communities. Teens will gain leadership skills and important life skills through working together to design a garden, plant seeds, weed, tend, harvest, and cook vegetables from the "Growing Together Garden". Youth will gain awareness of hunger and food insecurity needs within their communities and become stronger citizens while becoming part of the solution to meet the immediate needs of the local food pantry.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Hunger and Nutrition:

In Iowa, 1 in 5 children are food insecure, or not having access to enough food for an active, healthy life because of a lack of resources (<https://www.foodbankiowa.org/>). For a healthy diet, four to five servings of fruits and vegetables per day is recommended, but are often cost prohibitive for low-income families, and many do not select produce items if they are unfamiliar with the taste or preparation methods (northlibertycommunitypantry.org). With the "dollar menu" being more affordable and convenient, "food-insecure youths reported eating more fast food than youth who were food secure, with 34.3 percent of children consuming a significant portion of their daily nutrition from fast food restaurants (Am J Public Health). "Growing Power" 4-H club will strengthen the local community through agricultural and nutrition education, cooking skills, and providing fresh produce for people struggling with food insecurity within the community. The USDA reports, "Children who garden are more likely to eat fruits and vegetables and have greater knowledge about nutrition and healthy eating habits; associated with a decreased risk of many diseases". (<https://peoplesgarden.usda.gov/our-impact>). Adults who have a household member who participates in a community garden are 1.4 times as likely to consume fruits and vegetables (American Dietetic Association, 2010).

3. How many North Liberty residents will you be serving with this program/project?

14 youth, grades 7-8 from North Central Junior High (located near North Liberty); 600-700 Pantry clients in North Liberty and the surrounding rural areas of Johnson County including Solon, Swisher, Shueyville, Oxford, and Tiffin (In 2015, the Pantry served 634 families, distributing just under 300,000 pounds of food and toiletries).

4. Provide a succinct, specific description of your primary target population(s).

Club enrollment is open to fourteen, at-risk youth who currently participate in the 4-H, Big Brothers Big Sisters "Noble Knights" after-school club at North Central Junior High, and then fill the remaining spots with students that are referred to the program from the North Central Junior High guidance counselor. No specific eligibility requirements will be used, though the youth will be assessed for risk factors such as single-parent homes, poverty, previous involvement in the juvenile justice or school discipline systems, and lack of social relationships/supports.

5. What percentage of the program/project benefits North Liberty residents?

One hundred percent of the program will benefit residents of North Liberty. The fourteen youth who participate in "Growing Power" are residents from North Liberty.

6. How will this program/project benefit the community of North Liberty?

Through the partnership between the "Growing Power" 4-H Club and the North Liberty Community Pantry, many residents will see a harvest of benefits. First, the participating youth will be the helping hands who diligently work in the NLCP garden to help increase local food production, helping meet the local needs of people who struggle with food insecurity within North Liberty and the surrounding rural areas. Second, the education and experience desired by the "Growing Power" 4-H club aligns almost exactly with the hands-on learning about growing, preserving, and preparing healthy food the NLCP Garden offers. Third, this learning opportunity serves the youth, providing them:

1. Knowledge of agricultural processes, where their food comes from, and how it impacts their health and well-being.
2. Experience planning, planting, growing and harvesting gardening produce
3. Skills in food preparation including an understanding of safe food practices
4. Participation in their community through volunteering at the North Liberty Community Food Pantry
5. Leadership skills through community involvement

The "Growing Power" 4-H Coordinator, will undertake program management tasks through promoting "Growing Power" club; planning and organizing program activities; processing registrations; transporting youth; communicating between parents, youth, the North Liberty Community pantry, and the guidance counselor of North Central Junior High. In addition, "Growing Power" 4-H Coordinator will lead students in 10 hours of Food and Nutrition education, Food safety and Handling, and basic cooking techniques as the youth work as a team to follow recipes and prepare healthy, nutritious meals together. The North Liberty Community Pantry, Garden Coordinator, who is educated in Environmental Science and Sustainability, will partner with us by guiding youth in 10 hours of garden activities; learning about soil, composting, plant biology, irrigation, field preparation and planting, insect and weed management, harvesting, and food safety.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

The "Growing Power" 4-H Club fills a gap in services for "high need" youth ages 12-14 who are identified as individuals who would benefit from a stronger peer network, increased exposure to hands-on learning and leadership experiences. To ensure that this enrichment program is assessable for youth; the club will be offered at no cost. The 4-H Club will meet twice a month during summer months, May through September 2017, providing structured, out of school opportunities with caring adults. Starting in April 2017, club registrations will be open to the youth currently enrolled in "Noble Knights", a 4-H Big Brothers Big Sisters after-school program at North Central Junior High, who we already have established a relationship. Then the remaining spots will be open to students that are referred to the program from the NCJH guidance counselor. "Growing Power" 4-H club will be held at the North Liberty Recreation Center, providing a central location for students, where the 4-H Coordinator will lead five hands-on sessions in Food and Nutrition education, Food safety and Handling, and basic cooking techniques. In addition, five sessions will take place at the North Liberty Community Pantry, where the Garden Coordinator, will lead students in agricultural lessons in the community garden.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

One challenge we foresee is that the youth we are targeting will have transportation barriers; they are not old enough to drive themselves to the program and many of the youth come from single family households in which the parent may be at work during the day, unable to transport the child to these activities. If awarded funding through North Liberty Social Services, youth would be given access to to these positive youth development activities during the summer months. The North Liberty Social Services funds would be used to rent a 15 passenger van through Enterprise Rent-A Car, where 4-H Coordinator would provide free transportation for the youth for five, round trip, field trips from the North Liberty Recreation center to the NLCP garden; as well as pay for the room rental at the North Liberty Recreation Center for five sessions. We are passionate about offering the "Growing Power" club; therefore, we will offer this opportunity to youth even if we do not receive the transportation funding through North Liberty Social Services. If the funding is not available we will rely on parents, family, and neighbors to help assist the youth to getting to this program.

9. List all amounts and years of funds previously received from the City of North Liberty.

ISU Extension and Outreach of Johnson County 4-H has not received funding in the past from City of North Liberty.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

n/a

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Date

September 28, 2016

Please send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Please do not send any hard copies of applications.

Submission deadline: First round applications will be accepted until September 30, 2016 with awards made at the October 11, 2016 Council meeting. Second round applications will be accepted until January 3, 2017 with awards made at the January 10, 2017 Council meeting.

To engage our community in feeding and clothing our neighbors



September 22, 2016

North Liberty Community Pantry
89 N Jones Blvd,
North Liberty, IA 52317
(319) 626-2711

RE: Letter of Support
Johnson County Extension; "Growing Power" 4-H Youth Development Program

Dear North Liberty City Council,

I am writing this letter of support on behalf of the "Growing Power" 4-H Club of Johnson County. The North Liberty Community Pantry (NLCP) is excited to partner with 7th-8th grade youth from the "Growing Power" 4-H Club to help meet the local needs of people who struggle with food insecurity within North Liberty, and the surrounding rural areas of Johnson County including Solon, Swisher, Shueyville, Oxford, and Tiffin. When Amey Kollar, from the Johnson County Extension office, met with me a month ago to share her vision to educate youth about food and nutrition using a community garden, I could see that there could be mutual benefits with this partnership. The education and experience desired by the Growing Power group aligns almost exactly with the hands-on learning about growing, preserving, and preparing healthy food the Garden offers. We have been looking to increase our community connections, and they found us.

The Pantry is an essential source of food for hundreds of families each week. In 2015, the Pantry served 634 families, distributing just under 300,000 pounds of food and toiletries. Fresh fruits and vegetables are cost prohibitive for low-income families and many do not select produce items if they are unfamiliar with the taste or preparation methods. The Board set forth objectives which initiated the Garden Project. These objectives were updated in 2015 to include the following:

- 1) Educate families and volunteers about healthy eating.
- 2) Increase access to recipes and healthy food options.
- 3) Develop infrastructure to engage volunteers and families in the Growing Together Garden.

The partnership with volunteer groups such as the "Growing Power" 4-H club moves us forward in our mission to engage our community in feeding and clothing our neighbors. As the Volunteer and Garden Coordinator, I have agreed to deliver a total of 10 hours of agricultural education to the youth as they learn to plant, weed, water, and harvest the Garden. While Amey, the 4-H Growing Power Coordinator, will deliver 10 hours of nutrition education and cooking lessons where the youth will prepare healthy, nutritious foods.

In conclusion, I fully support the "Growing Power" 4-H club as they seek funding to help deliver an exceptional opportunity for the community.

Sincerely,

Ilsa DeWald (Signed electronically) 9/22/16

Evaluation Review Form

Maximum 100 points - rate each item between 1 - 5 (1 = poor, 2 = fair, 3 = average, 4 = good, 5 = excellent)

FISCAL YEAR: 2017

Organization Name: Rape Victim Advocacy Program

Program Name: SafeDates Healthy Relationship Education and Client Services

Organizational Profile (5 points possible)

- 1) Proposed program supports the organization's mission

5

Organizational Profile Subtotal

5

Community Need (20 points possible)

- 1) Problem and needs are described and well assessed
- 2) Evidence is presented that demonstrates understanding of the problem and community efforts to address it
- 3) Target population and geographic area to be served are described
- 4) Application demonstrates that the program addresses an underserved need in the community

4

4

4

4

Community Need Subtotal

16

Program Summary (35 points possible)

- 1) Proposed program is fully described and understandable
- 2) Proposed program is based upon effective, proven models
- 3) Program addresses gaps in the community
- 4) Program demonstrates an innovative approach to addressing the community need
- 5) Applicant proposes to leverage other funders or demonstrates additional valuable opportunities for clients
- 6) Organization proposes collaborations with others to meet identified need
- 7) Program makes services accessible to meet target population needs

3

4

3

3

3

4

4

Program Summary Subtotal

24

Program Outcomes (20 points possible)

- 1) Goals and activities are detailed
- 2) Outcomes are measurable
- 3) Data collection and measurement tools are described
- 4) Program success is defined and achievable

4

3

3

4

Program Outcomes Subtotal

14

Budget (20 points possible)

- 1) Funding request is reasonable for type and level of services provided and prioritizes funding for services
- 2) Application demonstrates the ability to successfully execute program through defined budget
- 3) City grant is appropriate to project budget
- 4) Grant per capita served \$360 (1 > \$1,000, 2 = \$500 - 999, 3 = \$200 - 499, 4 = \$100 - 199, 5 = <100)

3

4

3

5

Budget Subtotal

15

TOTAL SCORE (maximum of 100 points)

74

\$500 awarded in FY 16
36



SOCIAL SERVICES FUNDING APPLICATION – FY 2017

North Liberty City Council has allocated funds in the FY 2017 budget for social service programs and projects. These funds allow for smaller projects and contributions to programs. Applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application.

General Information

Agency Name: Rape Victim Advocacy Program

Agency Contact: Adam Robinson

Position: Executive Director

Address: 332 S. Linn St., Suite 100, Iowa City, IA 52240

Phone: 319-335-6001

Email: adam-robinson@uiowa.edu

Website: rvap.uiowa.edu

Agency Mission Statement:

Mission: The Rape Victim Advocacy Program provides free, confidential, trauma-informed advocacy to all affected by sexual violence and promote social change through prevention education.

Vision: A community free of sexual violence.

Core Values: Empowerment, Integrity, Inclusion, Prevention, and Resiliency

Tax Status:

42-6004813

Program/Project Information

Program/Project Title:

SafeDates Healthy Relationship Education and Client Services

City Funding request amount:

\$9,000

Matching funds and source(s):

\$9,000

Total program/project budget:

\$18,000

City percentage of total program/project budget:

50%

Anticipated/Actual start date:

September 2016

Anticipated Program/Project completion date:

June 2017

Application Information

1. Describe the program/project.

City of North Liberty funding provides RVAP with resources to provide comprehensive primary prevention education to residents of North Liberty and supports our ability to deliver trauma-informed direct services to primary and secondary survivors of sexual violence.

Funding from North Liberty will have a large impact on the primary prevention we provide in our community. RVAP offers evidence-based, comprehensive prevention curriculum to schools in North Liberty. In FY16, RVAP provided multi-session prevention curriculum to 215 students at North Central Junior High. The next fiscal year will see an increase in those numbers as we provide education to Liberty High School. Continued North Liberty funding ensures that we will be able to provide the prevention strategies necessary to make our community and schools safer and work to change the culture surrounding sexual violence.

North Liberty funding will also have a large impact on our direct services to survivors. We provided free trauma-informed support to multiple clients from North Liberty in FY16. This support included 24-hour 1:1 legal, medical, and mobile advocacy, counseling services, and 24-hour crisis line support via the Iowa Sexual Abuse Hotline, which RVAP operates. In FY17 we look forward to expanding our direct services to the residents of North Liberty. In order to successfully expand while sustaining staff, we are moving towards contract coverage of evening and weekend hours by trained part-time advocates. This change will help provide the high-level of crisis support and care to survivors while following new guidelines from the Fair Labor Standards Act. RVAP is requesting an increase in funding from the City of North Liberty to help maintain these critical services.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Sexual violence is an issue that impacts every individual and all communities. According to the Department of Justice and The Centers for Disease Control and Prevention, a sexual assault (defined as sexual contact without consent) occurs every 109 seconds. Broken down by gender identity, we see that 1 in 3 cisgender women, 1 in 6 cisgender men, and 1 in 2 transgender individuals will experience some form of sexual violence in their lifetime (CDC, 2012 and FORGE, 2004). At RVAP, we view violence as a community wide problem; while an individual might personally experience sexual assault, every individual in our community knows one or multiple people who have experienced this type of violence.

The need for direct services in our communities is high. In fiscal year 2016, RVAP met with 639 victim-survivors. This is a steep increase of 44% more victim-survivors seen than in FY2015. Services provided to these individuals included both secondary and tertiary intervention modalities, addressing the immediate aftermath and lasting consequences of violence. These interventions include medical, legal, school, and other systems advocacy; individual and group counseling; assistance with crime victim compensation; and providing support and referrals. While some of these contacts are as brief as a phone call, many clients who access advocacy services may have between 15-25 contact hours.

The community need for primary prevention interventions is also very high. Best practice in primary prevention includes multiple touchpoints through comprehensive educational modalities. Research shows that the average age of first time perpetration of sexual violence is 16 years-old (Ybarra and Mitchell, 2013). Primary prevention is most effective when it is reaching audiences before and around this age range. In FY16, RVAP provided comprehensive healthy relationship curriculum to over 1200 students in grades 7-12 in Washington and Johnson counties alone.

The CDC statistics show that the majority of sexual assault survivors never seek professional help (2012). We know that the number of clients we see is only a small fraction of the survivors in our community. The last few years have seen an unprecedented level of national media attention on the issue of sexual violence, which is often followed by more people experiencing the courage to come forward and tell their story. As seen by the 44% increase in clients from FY15 to FY16, the need for our services in the community is at an all-time high.

3. How many North Liberty residents will you be serving with this program/project?

250-300

4. Provide a succinct, specific description of your primary target population(s).

RVAP's prevention and education programming is targeted to all populations, but focuses on youth ages 12-22. Prevention populations for this funding source will be all eighth grade students at North Central Junior High. Our direct services are provided to victim-survivors of sexual abuse, assault and harassment, and their friends, family, and loved ones.

5. What percentage of the program/project benefits North Liberty residents?

Of this specific funding source, 100% will benefit North Liberty residents

6. How will this program/project benefit the community of North Liberty?

The evidence-based SafeDates curriculum provides a statistically significant increase in changes to participants attitudes, behaviors, and beliefs surrounding healthy relationships and interpersonal violence. These changes are the foundation for future experiences and social interactions, which have a lasting effect on the whole community.

In addition to the physical, mental, and emotional side effects of sexual violence, survivors experience an economic impact as well. Research estimates that each rape in the United States costs \$151,423 for the victim and community systems to absorb (DeLisi, 2010). Survivors of sexual violence are in need of trauma-informed, victim-centered care. If a survivor is interfacing with a system such as medical services or law enforcement, it is critical they are provided with all of their options and that their choices are supported and validated. RVAP advocates help mitigate the mental, emotional, and financial impact of sexual violence on the individual and the community.

To reduce barriers to seeking services, RVAP is working to maximize the impact and efficiency of our 24-hour crisis line. Victim-survivors who do not have transportation, who require support in languages other than English, and those who lack access can utilize phone support from RVAP's trained ISAH advocates. This resource is critical for all populations with barriers to service access, and most importantly for marginalized communities. RVAP is committed to expanding our crisis line support so that all North Liberty residents can access 24/7 care.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Our prevention programming works in conjunction with Personal Development classes at North Central Junior High School. This collaboration gives RVAP access to all enrolled eighth graders at the school and additionally any NCJH students who would like to meet with us.

RVAP has a list of community centers and businesses in which we post notices of our services and upcoming support groups. Included in that list are multiple North Liberty locations including the Recreation Center and coffee shops. RVAP will also redistribute tri-fold information cards to all North Liberty Police officers. These cards have been used by law enforcement to provide victims of sexual assault with documentation of their contact information. They also include bi-lingual notification of the rights of crime victims. North Liberty Police provided positive feedback regarding the use of these cards.

RVAP advocates also employ mobile advocacy practices and can meet clients who have limited access to transportation.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

With prevention requests increasing over the last two fiscal years, it has been difficult to maintain our current level of prevention programming without local support. While RVAP would continue our relationship with North Liberty Schools, we cannot guarantee full request coverage, but will do our best to provide for those students.

Direct service requests have also increased (44% increase from FY15 to FY16). While we will always ensure that emergency advocacy will be available to those who need it, the increase in clients has led to the creation of wait lists for non-emergent services. North Liberty funding will not entirely eradicate that need, but it will help to resolve it. Similarly, we will continue to operate our 24-hour crisis line regardless of North Liberty funding. However, expanding staff and completing some of the initiatives planned for expansion will be put on hold.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY2016: \$500

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Date

Please send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Please do not send any hard copies of applications.

Submission deadline: First round applications will be accepted until September 30, 2016 with awards made at the October 11, 2016 Council meeting. Second round applications will be accepted until January 3, 2017 with awards made at the January 10, 2017 Council meeting.

Evaluation Review Form

Maximum 100 points - rate each item between 1 - 5 (1 = poor, 2 = fair, 3 = average, 4 = good, 5 = excellent)

FISCAL YEAR: 2017

Organization Name: Table to Table Food Distribution Network

Program Name: Ongoing Food Rescue Program

Organizational Profile (5 points possible)		
1) Proposed program supports the organization's mission		5
Organizational Profile Subtotal		5
Community Need (20 points possible)		
1) Problem and needs are described and well assessed		5
2) Evidence is presented that demonstrates understanding of the problem and community efforts to address it		4
3) Target population and geographic area to be served are described		4
4) Application demonstrates that the program addresses an underserved need in the community		4
Community Need Subtotal		17
Program Summary (35 points possible)		
1) Proposed program is fully described and understandable		4
2) Proposed program is based upon effective, proven models		4
3) Program addresses gaps in the community		4
4) Program demonstrates an innovative approach to addressing the community need		4
5) Applicant proposes to leverage other funders or demonstrates additional valuable opportunities for clients		4
6) Organization proposes collaborations with others to meet identified need		5
7) Program makes services accessible to meet target population needs		5
Program Summary Subtotal		30
Program Outcomes (20 points possible)		
1) Goals and activities are detailed		4
2) Outcomes are measurable		3
3) Data collection and measurement tools are described		3
4) Program success is defined and achievable		4
Program Outcomes Subtotal		14
Budget (20 points possible)		
1) Funding request is reasonable for type and level of services provided and prioritizes funding for services		5
2) Application demonstrates the ability to successfully execute program through defined budget		5
3) City grant is appropriate to project budget		5
4) Grant per capita served \$120 (1 > \$1,000, 2 = \$500 - 999, 3 = \$200 - 499, 4 = \$100 - 199, 5 = <100)		4
Budget Subtotal		19
TOTAL SCORE (maximum of 100 points)		85



SOCIAL SERVICES FUNDING APPLICATION – FY 2017

North Liberty City Council has allocated funds in the FY 2017 budget for social service programs and projects. These funds allow for smaller projects and contributions to programs. Applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

To keep wholesome food from going to waste by collecting it from donors and distributing it to those in need through agencies that serve the hungry, homeless and at-risk population of Johnson County.

Tax Status:

Program/Project Information

Program/Project Title:

City Funding request amount:

Matching funds and source(s):

Total program/project budget:

City percentage of total program/project budget:

Anticipated/Actual start date:

Anticipated Program/Project completion date:

Application Information

1. Describe the program/project.

The mission of Table to Table is to keep wholesome, edible food from going to waste by collecting it from donors and distributing to those in need through agencies that serve the hungry, homeless and at-risk populations. We have a group of over 100 volunteers collecting and distributing food throughout the area.

Table to Table distributes rescued food directly to 36 agency sites throughout the county. We charge no fee for this service. The savings on these agencies' budgets allows them to provide more direct services to their clients. In 2015, we distributed 1,567,470 pounds of food.

In North Liberty, we distribute food to the North Liberty Food Pantry 2 times per week. We provide an average of 7,500 pounds of food to their program each month. Nearly 1,000 pounds per month is fresh produce.

This pantry plays an essential role in getting food to those in need in North Liberty. We are asking for support to offset our costs to provide this food to their site.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

The North Liberty pantry reports they served 634 families in 2015 impacting 2,028 individuals. A total of 8,755 visits were made to their site for services. Nearly 300,000 pounds of food were distributed (4% increase over 2014). As the population in North Liberty growing rapidly they expect to see a further increase in the service numbers in the upcoming year.

Table to Table wants to be able to continue to support this vital program through the food we are able to deliver to their site.

3. How many North Liberty residents will you be serving with this program/project?

Every 1.2 pounds of food is considered an equivalent meal by USDA standards. We supplied the pantry with approximately 75,000 meals in the last year. This is 30% of the meals worth of food the pantry supplied to the community.

4. Provide a succinct, specific description of your primary target population(s).

The primary target population are those who are food insecure in the community that are coming to the pantry for services.

5. What percentage of the program/project benefits North Liberty residents?

Approximately 6% of the food we rescued was distributed through the pantry in North Liberty.

6. How will this program/project benefit the community of North Liberty?

Having access to wholesome, nutritious food is vital for a healthy lifestyle. When people are hungry, they cannot work effectively. Students who are hungry have a difficult time learning. Seniors on fixed incomes often forgo food to pay for other expenses like medicine. This contributes to other health problems.

By collecting and distributing this food, Table to Table is able to support the work of so many critical social service agencies like the North Liberty Food Pantry. We feel it is essential to keep wholesome food as a resource especially when there are those in need.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

We rely on the pantry to do outreach in the community. They are the experts in understanding the need. They share this with our program so we can provide the forms of food the clients need most. For example, there is a need for more fresh produce. We increased our volume going toward their program. In the last year, our volunteers delivered over 11,000 pounds of fresh fruit and vegetables to the pantry.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

We try to maintain a diversified revenue stream in support of our program. Any time there is change, either positive or negative, the effect ripples throughout our system.

Currently, we do not receive funding from the city of North Liberty. However, as the volume of food we rescue and distribute grows, so do our expenses (we had a 16% increase in volume over the prior year). As such, the impact would require us to seek other sources to offset this request should it not be awarded.

9. List all amounts and years of funds previously received from the City of North Liberty.

So far, we have not sought funding from North Liberty.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

not applicable

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

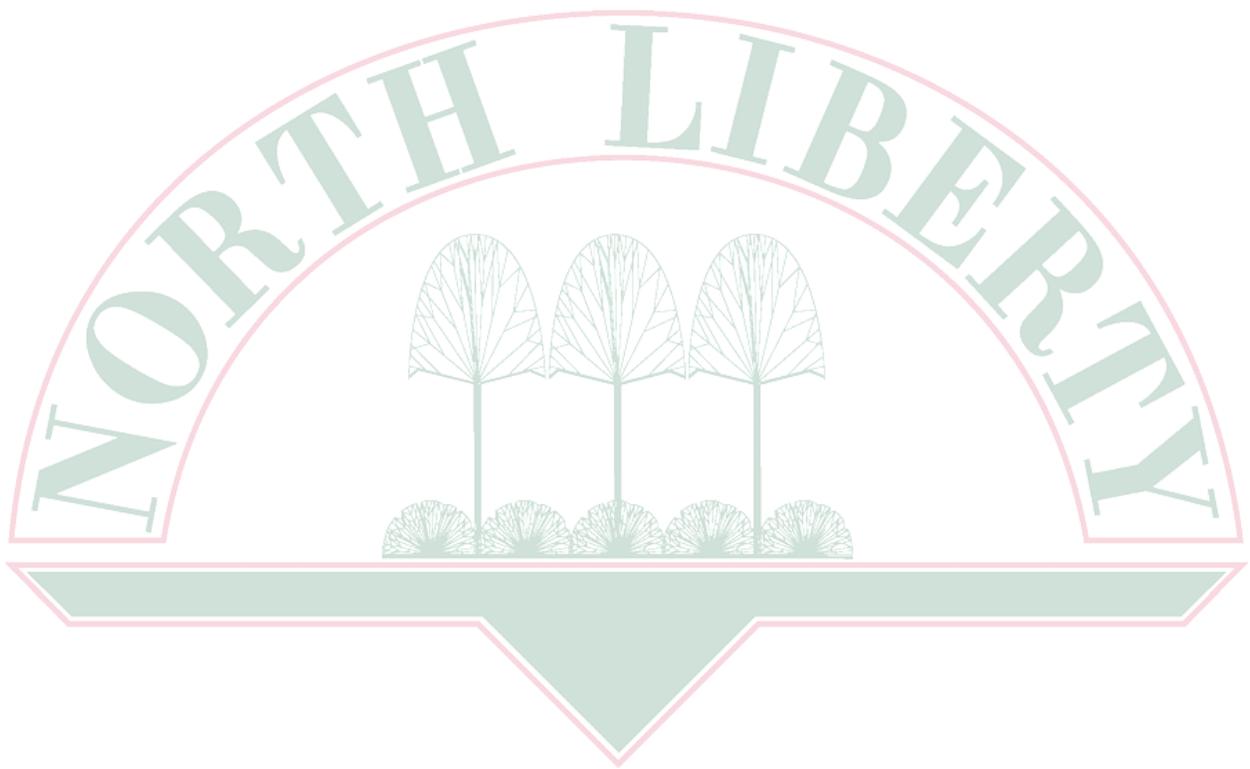
Signature

Date

Please send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Please do not send any hard copies of applications.

Submission deadline: First round applications will be accepted until September 30, 2016 with awards made at the October 11, 2016 Council meeting. Second round applications will be accepted until January 3, 2017 with awards made at the January 10, 2017 Council meeting.

Consent Agenda





Minutes
North Liberty City Council
October 25, 2016
Regular Session

Call to order

Mayor Amy Nielsen called the October 25, 2016 Regular Session of the North Liberty City Council to order at 6:30 p.m. Councilors present: Terry Donahue, Chris Hoffman, Annie Pollock, and Brian Wayson (by phone); absent – Jim Sayre.

Others present: Ryan Heiar, Tracey Mulcahey, Scott Peterson, Kevin Trom, Dean Wheatley, Megan Benischek and other interested parties.

Approval of the Agenda

Hoffman moved, Pollock seconded to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Hoffman moved, Pollock seconded to approve the Consent Agenda including the City Council Minutes from the Work & Regular Sessions on October 11, 2016; the attached list of Claims; September Revenues; the Liquor License Renewal for J & A Tap, Inc., Class C Liquor License with Catering Privilege and Outdoor Service and Sunday Sales endorsements; the Liquor License Renewal for Fareway Stores, Inc., Class E Liquor License; Resolution Number 2016-108, Streetlight removal at the intersection of Penn Street and Kansas Avenue; and Change Order Number 1 for the North Liberty SRF Sponsored Water Quality Project to Metro Pavers, Inc. in the amount of \$905.10. The vote was: all ayes. Consent agenda approved.

Public Comment

Paul Iversen, from Mount Vernon, is a labor educator at the University of Iowa. He referenced a letter Council received regarding the minimum wage issue. He reviewed evidence regarding wage increases. Stephanie Bails requested that Council leave the minimum wage the same as the rest of the county. John Greve spoke regarding support of maintaining the minimum wage increase in North Liberty. Dan Skemp asked that council do nothing on this issue and let the increase go through. Mr. Cisneros spoke of his experience with working for minimum wage.

Carmen Bargan moved here from Columbus Junction to save on the commute. She supports minimum wage being left alone. Lisa Green-Douglass stated that as a landlord, many of her tenants are low wage earners. She supports the increase. She encouraged Council to be a part of the big three. Charlie Bui, 795 Prairie Street, urged City council to do nothing and let the wage increase pass. John Hochstetler wants to have the minimum wage be \$10.10/hour. Mike Mbanza thanked the Mayor, City Council, City Administrator, and City Attorney for support of social justice. He advocated in favor of the minimum wage increase. A representative from the Center for Work Justice spoke on behalf of a resident who was trying to make it to the meeting, but was unable. He and his wife both work two jobs. With the increase, they could possibly decrease the number of jobs worked.

Patrick Wallace, the President of the Iowa City Federation of Labor offered the stories he hears about people struggling. He stated that \$10.10 is not enough and it takes \$13.31/hour for a single person for living wage. Matthew Pollock spoke about how close many are to bankruptcy. He is not directly impacted, but feels everyone deserves a living wage.

City Planner Report

City Planner Dean Wheatley reported on the revision to the major street plan. He requested follow up questions or comments regarding it.

City Engineer Report

City Engineer Kevin Trom reported the Dubuque Street/North Liberty Road project is substantially complete. The roads were opened last week ahead of schedule. The contractor is working on the punch list. The Penn Street ICAAP Project is substantially complete. The Water Plant Project contractor has completed the rough grading and is working on the over excavation. The Well Project contractor will likely be starting work in November. Council discussed the report with Trom.

Wheatley reported on transit to date. In the first eleven days, the service had 15 riders.

City Attorney Report

City Attorney Scott Peterson reported that he and Tom Palmer have been working on other amendments to the code over the last two years. He hopes to have the updates for Council at the next meeting or the meeting after that.

Assistant City Administrator Report

Assistant City Administrator Tracey Mulcahey reported that she will be presenting regarding the City's SQR Project at the Iowa DNR's Sponsored Project workshop tomorrow. To date, 246 applications for \$285K have been received.

City Administrator Report

City Administrator Ryan Heiar reported on the Joint Meeting with local governments. One item was a letter of support to the Army Corp requesting they revisit their lake regulation plan. Heiar asked Council to review. The consensus was to move ahead with the letter. Heiar reported that staff is recommending a Budget Goal Setting Session on November 16. The IDOT has a public information session on November 1 regarding the Forevergreen Road interchange project. There is a neighborhood meeting regarding the well project on November 2. The Keystone Place open house is next week. Staff is working on the agreement with IDOT for the Forevergreen Road. Hope to have it for the Council at the second November meeting. Trick or Treating is October 31 from 5 – 8 p.m.

Mayor Report

Mayor Nielsen reported on the Library waffle breakfast. Mayor Nielsen read the Domestic Violence Proclamation.

Dahnovan Estates

Donahue moved, Pollock seconded to approve Resolution Number 2016-109, A Resolution approving the Stormwater Management Facility Maintenance Agreement and Easement between the City of North Liberty and Zoned Development, L.L.C.; Roller Development, LLC; and Kaiser Holdings, LLC that establishes the terms and conditions under which stormwater management facilities will be maintained on Dahnovan Estates in the City of North Liberty, Iowa. The vote was: ayes – Wayson, Hoffman, Donahue, Pollock; nays – none. Motion carried.

Hoffman moved, Donahue seconded to approve Resolution Number 2016-110, A Resolution approving the Storm Sewer and Drainage Easement between the City of North Liberty and Scanlon Family, L.L.C that establishes the terms and conditions under which an easement will be established and maintained in the City of North Liberty, Iowa. After discussion, the vote was: ayes – Hoffman, Wayson, Pollock, Donahue; nays – none. Motion carried.

Hoffman moved, Pollock seconded to approve Resolution Number 2016-111, A Resolution approving the Final Plat and accepting improvements for Dahnovan Estates, North Liberty, Iowa. The vote was: ayes – Hoffman, Pollock, Wayson, Donahue; nays – none. Motion carried.

Highway 965 Renaming

Nick Bergus presented the recommendation for renaming Highway 965. The committee is recommending Ranshaw Way as the name. The Committee is also recommending a celebration and significant markers along the way. Donahue moved to move ahead with the recommendations of the committee, Pollock seconded. The vote was: ayes – Wayson, Donahue, Hoffman, Pollock; nays – none. Motion carried.

Minimum Wage

Council discussed the proposed minimum wage increase and offered feedback regarding the information and input from the speakers tonight. The Council consensus was to take no action at this time.

At 7:30 p.m., Council recessed. The Council reconvened at 7:42 p.m.

Building Code Ordinance

Hoffman moved, Donahue seconded to approve the third consideration and adoption of Ordinance Number 2016-14, An Ordinance amending Chapter 157 of the North Liberty Municipal Code entitled, “Building Code” by repealing Chapter 157 and adopting in lieu thereof new Chapter 157 to adopt the 2015 International Building Code and Chapter 158 entitled “Fire Code” by repealing Chapter 158 and adopting in lieu thereof a new Chapter 158 to adopt the 2015 International Fire Code to be utilized by the City. The vote was: ayes – Donahue, Pollock, Hoffman, Wayson; nays – none. Motion carried.

Precinct Boundaries

Donahue moved, Pollock seconded to approve the third consideration and adoption of Ordinance Number 2016-12, An Ordinance amending Chapter 6 of the North Liberty Code of Ordinances by amending Section 6.07 “Voting Precincts.” The vote was: ayes – Hoffman, Donahue, Wayson, Pollock; nays – none. Motion carried.

Wellhead Protection Ordinance

Pollock moved, Hoffman seconded to approve the second consideration of Ordinance Number 2016-15, An Ordinance amending the North Liberty Code of Ordinances by adding Chapter 95, Wellhead Protection. The vote was: ayes – Hoffman, Pollock, Wayson, Donahue; nays – none. Motion carried.

Hoffman moved, Donahue seconded to waive the requirement of three separate readings on three separate dates. After discussion, the vote was: ayes- Wayson, Hoffman, Pollock, Donahue; nays – none. Motion carried.

Hoffman moved, Wayson seconded to approve the third consideration and adoption of Ordinance Number 2016-15, An Ordinance amending the North Liberty Code of Ordinances by adding Chapter 95, Wellhead Protection. The vote was: ayes – Donahue, Hoffman, Wayson, Pollock; nays – none. Motion carried.

Assessment Resolution

Pollock moved, Hoffman seconded to approve Resolution Number 2016-112, A Resolution authorizing the assessment of amounts owed to the City of North Liberty Iowa to individual property taxes. After discussion, the vote was: ayes – Hoffman, Wayson, Pollock, Donahue; nays – none. Motion carried.

Street Name Change

Hoffman moved, Pollock seconded to approve Resolution Number 2016-113, A Resolution authorizing and approving the change of a street name from Paca Court to Pace Court in Harvest Estates II, Part 3, North Liberty, Iowa. After discussion, the vote was: ayes – Pollock, Wayson, Donahue, Hoffman; nays – none. Motion carried.

Alliant Utility Relocation Agreement

Donahue moved, Hoffman seconded to approve Resolution Number 2016-114, A Resolution approving the Agreement for Utility Relocation between the City of North Liberty and Interstate Power and Light Company that establishes the terms and conditions under which certain overhead power lines will be installed underground in the City of North Liberty, Iowa. The vote was: ayes – Wayson, Donahue, Hoffman, Pollock; nays – none. Motion carried.

Old Business

Mayor Nielsen reported that she has asked the City Attorney to bring back ordinances at the November 8 meeting.

New Business

Councilor Donahue reported on the Joint Meeting. The next meeting is in January.

Adjournment

At 7:56 p.m., Mayor Nielsen adjourned the meeting.

CITY OF NORTH LIBERTY

By: _____
Amy Nielsen, Mayor

Attest:

Tracey Mulcahey, City Clerk

Applicant License Application (BC0030442)

Name of Applicant: <u>J.M.A.C. Enterprises, Inc.</u>		
Name of Business (DBA): <u>Gasby's II</u>		
Address of Premises: <u>1 Hawkeye Drive</u>		
City <u>North Liberty</u>	County: <u>Please Select</u>	Zip: <u>52317</u>
Business <u>(319) 626-7990</u>		
Mailing <u>1 Hawkeye Drive</u>		
City <u>North Liberty</u>	State <u>IA</u>	Zip: <u>52317</u>

Contact Person

Name <u>Shane Jacob McCusker</u>
Phone: <u>(319) 325-3899</u> Email <u>jakemccusker@hotmail.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 10/01/2016

Expiration Date: 09/30/2017

Privileges:

Class B Native Wine Permit

Class C Beer Permit (BC)

Status of Business

BusinessType: <u>Privately Held Corporation</u>
Corporate ID Number: <u>500721</u> Federal Employer ID <u>47 4017710</u>

Ownership

Shane Jacob McCusker

First Name: Shane Jacob

Last Name: McCusker

City:

State: Iowa

Zip: 52317

Position: owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:



ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 1

Application Period: 10/31/2016		Application Date: 10/25/2016	
To: City of North Liberty 3 Quail Creek Circle (Owner): North Liberty, Iowa 52317	From: Portzen Construction Inc. 205 Stone Valley Drive (Contractor): Dubuque, Iowa 52003	Via (Engineer): Fox Engineering 414 S. 17th Street, Suite 107 Ames, Iowa 50010	
Project: Phase I Water System Improvements Division 1- Water Treatment Plant	Contract:		
Owner's Contract No.: None	Contractor's Project No.: #16-29	Engineer's Project No.: 3373-15A	

Application For Payment Change Order Summary

Approved Change Orders				
Number	Additions	Deductions		
			1. ORIGINAL CONTRACT PRICE..... \$ 13,449,000.00	
			2. Net change by Change Orders..... \$	
			3. Current Contract Price (Line 1 ± 2)..... \$ 13,449,000.00	
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates)..... \$ 383,410.83	
			5. RETAINAGE:	
			a. 5% X \$383,410.83 Work Completed..... \$ 19,170.54	
			b. 5% X _____ Stored Material..... \$	
			c. Total Retainage (Line 5.a + Line 5.b)..... \$ 19,170.54	
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 364,240.29	
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$	
			8. AMOUNT DUE THIS APPLICATION..... \$ 364,240.29	
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above)..... \$ 13,084,759.71	
TOTALS				
NET CHANGE BY CHANGE ORDERS				

Contractor's Certification

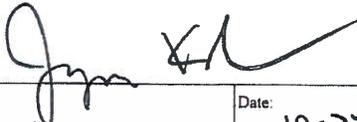
The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

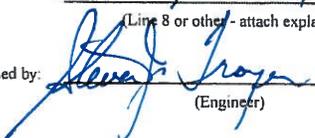
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 10-27-2016

Jayme Kluesner, Controller

Payment of: \$ 364,240.29
(Line 8 or other - attach explanation of the other amount)

is recommended by:  10-28-16
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ (Date)
Funding or Financing Entity (if applicable)

Line #	Description	Quantity	UM	Unit Price	Total Price	Previous Quantity	Current			Completed		
							Quantity	Amount	%	Quantity	Amount	%
1	CLEARING AND GRUBBING	1,798.500	UN	\$ 17.00	\$ 30,574.50	1,798.500	-	\$ -	0.00%	1,798.500	\$ 30,574.50	100.00%
2	EXCAVATION, CLASS 10 ROADWAY & BORROW	62,925.000	CY	\$ 4.41	\$ 277,499.25	69,482.700	-	\$ -	0.00%	69,482.700	\$ 306,418.71	110.42%
3	TOPSOIL, STRIP, SALVAGE & SPREAD	13,580.000	CY	\$ 1.17	\$ 15,888.60	13,580.000	-	\$ -	0.00%	13,580.000	\$ 15,888.60	100.00%
4	SUBGRADE TREATMENT	16,310.000	SY	\$ 7.10	\$ 115,801.00	16,879.000	-	\$ -	0.00%	16,879.000	\$ 119,840.90	103.49%
5	MODIFIED SUBBASE	5,715.000	CY	\$ 25.20	\$ 144,018.00	5,824.110	-	\$ -	0.00%	5,824.110	\$ 146,767.57	101.91%
6	PAVED TRANSITION, HOT MIX ASPHALT MIXTURE, 7"	121.000	SY	\$ 75.20	\$ 9,099.20	121.000	-	\$ -	0.00%	121.000	\$ 9,099.20	100.00%
7	PA VED SHOULDER, HOT MIX ASPHALT MIXTURE, 8"	877.000	SY	\$ 45.25	\$ 39,684.25	877.000	-	\$ -	0.00%	877.000	\$ 39,684.25	100.00%
8	SHOULDER FINISHING, EARTH	140.000	STA	\$ 125.00	\$ 17,500.00	140.000	-	\$ -	0.00%	140.000	\$ 17,500.00	100.00%
9	RELOCATION OF MAILBOXES	9.000	EA	\$ 225.00	\$ 2,025.00	4.000	5.00	\$ 1,125.00	55.56%	9.000	\$ 2,025.00	100.00%
10	PAVEMENT SCARIFICATION	5,855.000	SY	\$ 4.45	\$ 26,054.75	5,578.500	698.22	\$ 3,107.08	11.93%	6,276.720	\$ 27,931.40	107.20%
11	STD OR SLIP FORM PCC PAVEMENT, CL C, CL3 DURABILITY, 7"	373.000	SY	\$ 40.95	\$ 15,274.35	373.000	-	\$ -	0.00%	373.000	\$ 15,274.35	100.00%
12	STD OR SLIP FORM PCC PAVEMENT, CL C, CL3 DURABILITY, 9"	20,680.000	SY	\$ 42.55	\$ 879,934.00	20,700.620	-	\$ -	0.00%	20,700.620	\$ 880,811.38	100.10%
13	PAY ADJ INCENTIVE/DISINCENTIVE FOR PCC PAVEMENT THICKNESS	18,025.000	EA	\$ 1.00	\$ 18,025.00	-	-	\$ -	0.00%	-	\$ -	0.00%
14	HMA MIXTURE (3,000,000 ESAL, BASE COURSE, 1/2" MIX	1,410.000	TN	\$ 63.25	\$ 89,182.50	1,589.680	-	\$ -	0.00%	1,589.680	\$ 100,547.26	112.74%
15	HMA MIXTURE (3,000,000 ESAL) INTERMED COURSE, 1/2" MIX	440.000	TN	\$ 70.85	\$ 31,174.00	432.700	-	\$ -	0.00%	432.700	\$ 30,656.80	98.34%
16	HMA MIXTURE (3,000,000 ESAL), SURFACE COURSE, 1/2" MIX, FRICTION L-3	790.000	TN	\$ 73.40	\$ 57,986.00	842.610	77.10	\$ 5,659.14	9.76%	919.710	\$ 67,506.71	116.42%
17	ASPHALT BINDER, PG 58-28	90.000	TN	\$ 369.00	\$ 33,210.00	79.480	-	\$ -	0.00%	79.480	\$ 29,328.12	88.31%
18	ASPHALT BINDER, PG 64-28	80.000	TN	\$ 445.00	\$ 35,600.00	62.670	3.67	\$ 1,633.15	4.59%	66.340	\$ 29,521.30	82.93%
19	TEMPORARY PAVEMENT	1,910.000	SY	\$ 42.00	\$ 80,220.00	2,059.430	-	\$ -	0.00%	2,059.430	\$ 86,496.06	107.82%
20	SURFACING, DRIVEWAY, CLASS A CRUSHED STONE	115.000	TN	\$ 20.00	\$ 2,300.00	90.130	16.47	\$ 329.40	14.32%	106.600	\$ 2,132.00	92.70%
21	PAY ADJ INCENTIVE/DISINCENTIVE FOR PCC PAVEMENT SMOOTHNESS	10,726.000	EA	\$ 1.00	\$ 10,726.00	-	-	\$ -	0.00%	-	\$ -	0.00%
22	REMOVAL OF SIGN	22.000	EA	\$ 55.00	\$ 1,210.00	14.000	8.00	\$ 440.00	36.36%	22.000	\$ 1,210.00	100.00%
23	REMOVALS, AS PER PLAN	1.000	LS	\$ 5,000.00	\$ 5,000.00	1.120	-	\$ -	0.00%	1.120	\$ 5,600.00	112.00%
24	REMOVAL OF CONCRETE	1,777.000	SY	\$ 8.00	\$ 14,216.00	1,793.840	-	\$ -	0.00%	1,793.840	\$ 14,350.72	100.95%
25	APRONS, CONCRETE, 15" DIA	4.000	EA	\$ 850.00	\$ 3,400.00	4.000	-	\$ -	0.00%	4.000	\$ 3,400.00	100.00%
26	APRONS, CONCRETE, 24" DIA	3.000	EA	\$ 1,200.00	\$ 3,600.00	3.000	-	\$ -	0.00%	3.000	\$ 3,600.00	100.00%
27	APRONS, CONCRETE, 30" DIA	4.000	EA	\$ 1,300.00	\$ 5,200.00	4.000	-	\$ -	0.00%	4.000	\$ 5,200.00	100.00%
28	APRONS, CONCRETE, 42" DIA	2.000	EA	\$ 2,000.00	\$ 4,000.00	2.000	-	\$ -	0.00%	2.000	\$ 4,000.00	100.00%
29	APRONS, CONCRETE, 48" DIA	1.000	EA	\$ 2,200.00	\$ 2,200.00	1.000	-	\$ -	0.00%	1.000	\$ 2,200.00	100.00%
30	MANHOLE, STORM SEWER, SW-401, 48"	5.000	EA	\$ 2,650.00	\$ 13,250.00	5.000	-	\$ -	0.00%	5.000	\$ 13,250.00	100.00%
31	MANHOLE, STORM SEWER, SW-401, 60"	2.000	EA	\$ 4,000.00	\$ 8,000.00	-	-	\$ -	0.00%	-	\$ -	0.00%
32	MANHOLE, STORM SEWER, SW-401, 72"	1.000	EA	\$ 5,000.00	\$ 5,000.00	1.000	-	\$ -	0.00%	1.000	\$ 5,000.00	100.00%
33	MANHOLE, STORM SEWER, SW-401, 96"	1.000	EA	\$ 14,100.00	\$ 14,100.00	-	-	\$ -	0.00%	-	\$ -	0.00%
34	MANHOLE, STORM SEWER, SW-404	1.000	EA	\$ 9,000.00	\$ 9,000.00	2.000	-	\$ -	0.00%	2.000	\$ 18,000.00	200.00%
35	INTAKE, SW-501	3.000	EA	\$ 3,100.00	\$ 9,300.00	3.000	-	\$ -	0.00%	3.000	\$ 9,300.00	100.00%
36	INTAKE, SW-507	19.000	EA	\$ 3,100.00	\$ 58,900.00	19.000	-	\$ -	0.00%	19.000	\$ 58,900.00	100.00%
37	INTAKE, SW-508	1.000	EA	\$ 3,200.00	\$ 3,200.00	1.000	-	\$ -	0.00%	1.000	\$ 3,200.00	100.00%
38	INTAKE, SW-509	17.000	EA	\$ 3,800.00	\$ 64,600.00	17.000	-	\$ -	0.00%	17.000	\$ 64,600.00	100.00%
39	INTAKE, SW-510	1.000	EA	\$ 4,500.00	\$ 4,500.00	1.000	-	\$ -	0.00%	1.000	\$ 4,500.00	100.00%
40	INTAKE, SW-512	2.000	EA	\$ 1,600.00	\$ 3,200.00	2.000	-	\$ -	0.00%	2.000	\$ 3,200.00	100.00%
41	MANHOLE ADJUSTMENT, MINOR	1.000	EA	\$ 250.00	\$ 250.00	-	-	\$ -	0.00%	-	\$ -	0.00%
42	MANHOLE ADJUSTMENT, MAJOR	3.000	EA	\$ 675.00	\$ 2,025.00	1.000	-	\$ -	0.00%	1.000	\$ 675.00	33.33%
43	REMOVAL OF INTAKES & UTILITY ACCESSES	6.000	EA	\$ 350.00	\$ 2,100.00	5.000	-	\$ -	0.00%	5.000	\$ 1,750.00	83.33%
44	SUBDRAIN, LONGITUDINAL (SHOULDER), 4" DIA	4,550.000	LF	\$ 6.00	\$ 27,300.00	6,577.000	-	\$ -	0.00%	6,577.000	\$ 39,462.00	144.55%
45	SUBDRAIN OUTLETS	31.000	EA	\$ 120.00	\$ 3,720.00	46.000	-	\$ -	0.00%	46.000	\$ 5,520.00	148.39%
46	SUBDRAIN OUTLET, DR-304	11.000	EA	\$ 350.00	\$ 3,850.00	-	-	\$ -	0.00%	-	\$ -	0.00%
47	STORM SEWER, TRENCHED RCP 2000D (CL III), 15"	2,571.000	LF	\$ 40.00	\$ 102,840.00	2,662.000	-	\$ -	0.00%	2,662.000	\$ 106,480.00	103.54%
48	STORM SEWER, TRENCHED RCP 2000D (CL III), 18"	280.000	LF	\$ 49.00	\$ 13,720.00	252.000	-	\$ -	0.00%	252.000	\$ 12,348.00	90.00%
49	STORM SEWER, TRENCHED RCP 2000D (CL III), 24"	1,164.000	LF	\$ 54.00	\$ 62,856.00	1,142.000	-	\$ -	0.00%	1,142.000	\$ 61,668.00	98.11%
50	STORM SEWER, TRENCHED RCP 2000D (CL III), 30"	141.000	LF	\$ 75.00	\$ 10,575.00	141.000	-	\$ -	0.00%	141.000	\$ 10,575.00	100.00%
51	STORM SEWER, TRENCHED RCP 2000D (CL III), 36"	299.000	LF	\$ 89.00	\$ 26,611.00	304.000	-	\$ -	0.00%	304.000	\$ 27,056.00	101.67%
52	STORM SEWER, TRENCHED RCP 2000D (CL III), 42"	200.000	LF	\$ 103.00	\$ 20,600.00	285.000	-	\$ -	0.00%	285.000	\$ 29,355.00	142.50%
53	STORM SEWER, TRENCHED RCP 2000D (CL III), 48"	147.000	LF	\$ 121.00	\$ 17,787.00	141.000	-	\$ -	0.00%	141.000	\$ 17,061.00	95.92%

Line #	Description	Quantity	UM	Unit Price	Total Price	Previous	Current			Completed		
						Quantity	Quantity	Amount	%	Quantity	Amount	%
54	STORM SEWER, TRENCHED RCP 2000D (CL III), 66"	17.000	LF	\$ 290.00	\$ 4,930.00	-	-	\$ -	0.00%	-	\$ -	0.00%
55	REMOVE STORM SEWER PIPE >OR = TO 36"	426.000	LF	\$ 10.00	\$ 4,260.00	532.000	-	\$ -	0.00%	532.000	\$ 5,320.00	124.88%
56	REMOVE STORM SEWER PIPE GREATER THAN 36"	17.000	LF	\$ 20.00	\$ 340.00	77.000	-	\$ -	0.00%	77.000	\$ 1,540.00	452.94%
57	REMOVE/REINSTALL STORM SEWER PIPE >OR = TO 36"	420.000	LF	\$ 28.00	\$ 11,760.00	291.000	-	\$ -	0.00%	291.000	\$ 8,148.00	89.29%
58	REVTMENT, CLASS E / RIP RAP, CL D	1,070.000	TN	\$ 35.00	\$ 37,450.00	953.350	93.63	\$ 3,277.05	8.75%	1,046.980	\$ 36,644.30	97.85%
59	MACADAM STONE BASE	364.000	TN	\$ 22.00	\$ 8,008.00	382.790	42.00	\$ 924.00	11.54%	424.790	\$ 9,345.38	116.70%
60	REMOVAL OF PAVEMENT	5,025.000	SY	\$ 10.00	\$ 50,250.00	5,157.240	-	\$ -	0.00%	5,157.240	\$ 51,572.40	102.63%
61	RECREATIONAL TRAIL, PCC, 6"	946.000	SY	\$ 33.00	\$ 31,218.00	925.380	-	\$ -	0.00%	925.380	\$ 30,537.54	97.82%
62	SIDEWALK, PCC 6"	99.000	SY	\$ 36.00	\$ 3,564.00	99.000	-	\$ -	0.00%	99.000	\$ 3,564.00	100.00%
63	DETECTABLE WARNINGS	80.000	SF	\$ 40.00	\$ 3,200.00	80.000	-	\$ -	0.00%	80.000	\$ 3,200.00	100.00%
64	CURB & GUTTER, PCC, 4 0 FT	1,380.000	LF	\$ 22.05	\$ 30,429.00	1,450.000	-	\$ -	0.00%	1,450.000	\$ 31,972.50	105.07%
65	UNIT PAVERS	13,825.000	SF	\$ 12.26	\$ 169,494.50	8,720.000	5,105.00	\$ 62,587.30	36.93%	13,825.000	\$ 169,494.50	100.00%
66	PCC SUBBASE FOR UNIT PAVERS	1,536.000	SY	\$ 35.00	\$ 53,760.00	1,536.000	-	\$ -	0.00%	1,536.000	\$ 53,760.00	100.00%
67	PCC RIBBON CURB, 1 5 FT	283.000	LF	\$ 37.30	\$ 10,555.90	283.000	-	\$ -	0.00%	283.000	\$ 10,555.90	100.00%
68	DRIVEWAY, PCC, 6"	450.000	SY	\$ 38.75	\$ 17,437.50	450.000	-	\$ -	0.00%	450.000	\$ 17,437.50	100.00%
69	FENCE, CHANNEL CROSSING, TYPE A	46.000	LF	\$ 26.00	\$ 1,196.00	46.000	-	\$ -	0.00%	46.000	\$ 1,196.00	100.00%
70	FENCE, FIELD	2,880.000	LF	\$ 6.70	\$ 19,296.00	2,885.000	-	\$ -	0.00%	2,885.000	\$ 19,329.50	100.17%
71	GATE, FIELD FENCE, 16 FT	1.000	EA	\$ 975.00	\$ 975.00	1.000	-	\$ -	0.00%	1.000	\$ 975.00	100.00%
72	REMOVAL/REINSTALLATION OF FENCE, FIELD	2,570.000	LF	\$ 7.70	\$ 19,789.00	1,285.000	784.35	\$ 6,039.50	30.52%	2,069.351	\$ 15,934.00	80.52%
73	REMOVAL OF FENCE, FIELD	5,975.000	LF	\$ 1.50	\$ 8,962.50	5,975.000	-	\$ -	0.00%	5,975.000	\$ 8,962.50	100.00%
74	REMOVE/REINSTALL SIGN AS PER PLAN	3.000	EA	\$ 200.00	\$ 600.00	-	2.50	\$ 500.00	83.33%	2.500	\$ 500.00	83.33%
75	PERFORATED SQUARE STEEL TUBE POSTS	620.000	LF	\$ 9.00	\$ 5,580.00	60.000	560.00	\$ 5,040.00	90.32%	620.000	\$ 5,580.00	100.00%
76	TYPE A SIGNS, SHEET ALUMINUM	267.000	SF	\$ 21.00	\$ 5,607.00	18.500	248.50	\$ 5,218.50	93.07%	267.000	\$ 5,607.00	100.00%
77	SOLAR RADAR SPEED FEEDBACK SIGN ASSEMBLY	2.000	EA	\$ 3,500.00	\$ 7,000.00	1.500	0.50	\$ 1,750.00	25.00%	2.000	\$ 7,000.00	100.00%
78	PAINTED PAVEMENT MARKINGS, EPOXY	325.000	STA	\$ 61.00	\$ 19,825.00	92.300	232.70	\$ 14,194.70	71.60%	325.000	\$ 19,825.00	100.00%
79	WET RETROREFLECTIVE REMOVABLE TAPE MARKINGS	46.000	STA	\$ 115.00	\$ 5,290.00	67.850	-	\$ -	0.00%	67.850	\$ 7,802.75	147.50%
80	PAINTED SYMBOLS & LEGENEDS, EPOXY	19.000	EA	\$ 225.00	\$ 4,275.00	7.000	12.00	\$ 2,700.00	63.16%	19.000	\$ 4,275.00	100.00%
81	PAVEMENT MARKINGS REMOVED	36.250	STA	\$ 45.00	\$ 1,631.25	9.120	-	\$ -	0.00%	9.120	\$ 410.40	25.16%
82	TRAFFIC CONTROL	1.000	LS	\$ 20,000.00	\$ 20,000.00	0.900	0.10	\$ 2,000.00	10.00%	1.000	\$ 20,000.00	100.00%
83	FLAGGERS	50.000	EA	\$ 400.00	\$ 20,000.00	14.000	2.00	\$ 800.00	4.00%	16.000	\$ 6,400.00	32.00%
84	CHANGEABLE MESSAGE SIGNS, PORTABLE	50.000	CDAY	\$ 75.00	\$ 3,750.00	45.000	5.00	\$ 375.00	10.00%	50.000	\$ 3,750.00	100.00%
85	MOBILIZATION	1.000	LS	\$ 185,000.00	\$ 185,000.00	1.000	-	\$ -	0.00%	1.000	\$ 185,000.00	100.00%
86	WATER MAIN, TRENCHED, PVC PIPE, 12"	1,737.000	LF	\$ 32.00	\$ 55,584.00	1,737.000	-	\$ -	0.00%	1,737.000	\$ 55,584.00	100.00%
87	FITTINGS BY COUNT, DUCTILE IRON, 12"	4.000	EA	\$ 450.00	\$ 1,800.00	5.000	-	\$ -	0.00%	5.000	\$ 2,250.00	125.00%
88	VALVE, GATE, DIP, 12"	7.000	EA	\$ 2,300.00	\$ 16,100.00	5.000	-	\$ -	0.00%	5.000	\$ 11,500.00	71.43%
89	FIRE HYDRANT ASSEMBLY, WM-20"	5.000	EA	\$ 4,500.00	\$ 22,500.00	5.000	-	\$ -	0.00%	5.000	\$ 22,500.00	100.00%
90	VALVE BOX EXTENSION	2.000	EA	\$ 165.00	\$ 330.00	6.000	6.00	\$ 990.00	300.00%	12.000	\$ 1,980.00	600.00%
91	FIRE HYDRANT ADJUSTMENT	4.000	EA	\$ 900.00	\$ 3,600.00	-	3.00	\$ 2,700.00	75.00%	3.000	\$ 2,700.00	75.00%
92	LIGHT POLES	10.000	EA	\$ 3,486.55	\$ 34,865.50	10.000	-	\$ -	0.00%	10.000	\$ 34,865.50	100.00%
93	HANDHOLES & JUNCTION BOXES	7.000	EA	\$ 750.00	\$ 5,250.00	7.000	-	\$ -	0.00%	7.000	\$ 5,250.00	100.00%
94	LIGHTING CONTROL CABINET	1.000	EA	\$ 9,000.00	\$ 9,000.00	1.000	-	\$ -	0.00%	1.000	\$ 9,000.00	100.00%
95	ELECTRICAL CIRCUITS	1,620.000	LF	\$ 11.00	\$ 17,820.00	1,620.000	-	\$ -	0.00%	1,620.000	\$ 17,820.00	100.00%
96	8' x 8' BOX CULVERT EXTENSIONS	1.000	LS	\$ 135,000.00	\$ 135,000.00	0.994	-	\$ -	0.00%	0.994	\$ 134,250.00	99.44%
97	COMPOST FILTER TUBE (8" DIA) OR SILT FENCE	21,000.000	LF	\$ 1.45	\$ 30,450.00	15,170.000	20.00	\$ 29.00	0.10%	15,190.000	\$ 22,025.50	72.33%
98	BIODEGRADABLE EROSION CONTROL BLANKET	4,025.000	SQ	\$ 12.00	\$ 48,300.00	2,779.770	126.00	\$ 1,512.00	3.13%	2,905.770	\$ 34,869.24	72.19%
99	HYDRAULIC SEEDING, FERTILIZING, MULCHING, TYPE 1	7.000	AC	\$ 3,750.00	\$ 26,250.00	4.440	1.30	\$ 4,875.00	18.57%	5.740	\$ 21,525.00	82.00%
100	HYDRAULIC SEEDING, FERTILIZING, MULCHING, TYPE 2	8.000	AC	\$ 3,175.00	\$ 25,400.00	5.790	0.10	\$ 317.50	1.25%	5.890	\$ 18,700.75	73.63%
101	STABILIZING CROP-SEEDING, FERTILIZING & MULCHING, TYPE 4	14.350	AC	\$ 500.00	\$ 7,175.00	8.950	0.61	\$ 305.00	4.25%	9.560	\$ 4,780.00	66.62%
102	PERMEABLE DITCH CHECKS	1,260.000	LF	\$ 5.75	\$ 7,245.00	1,170.000	-	\$ -	0.00%	1,170.000	\$ 6,727.50	92.86%
103	REMOVAL OF COMPOST FILTER TUBE/SILT FENCE/DITCH CHECKS	21,645.000	LF	\$ 0.05	\$ 1,082.25	1,002.000	1,747.00	\$ 87.35	8.07%	2,749.000	\$ 137.45	12.70%
104	MAINTENANCE OF COMPOST FILTER TUBE/SILT FENCE/DITCH CHECKS	1,380.000	LF	\$ 0.50	\$ 690.00	200.000	-	\$ -	0.00%	200.000	\$ 100.00	14.49%
105	MOBILIZATION, EROSION CONTROL	20.000	EA	\$ 200.00	\$ 4,000.00	28.000	4.00	\$ 800.00	20.00%	32.000	\$ 6,400.00	160.00%
106	TREES, FURNISHED & INSTALLED	12.000	EA	\$ 385.00	\$ 4,620.00	-	11.00	\$ 4,235.00	91.67%	11.000	\$ 4,235.00	91.67%

TO: CITY OF NORTH LIBERTY
FROM: STREB CONSTRUCTION CO., INC.

N LIBERTY ROAD AND DUBUQUE STREET,
NORTH LIBERTY, IOWA

PAY APP# 8
DATE 10/28/2016
PAGE 3 OF 3

Line #	Description	Quantity	UM	Unit Price	Total Price	Previous			Current			Completed		
						Quantity	Amount	%	Quantity	Amount	%	Quantity	Amount	%
107	PERENNIAL PLANTS & SHRUBS	1.000	LS	\$ 25,000.00	\$ 25,000.00	-	1.04	\$ 26,104.00	104.42%	1.044	\$ 26,104.00	104.42%		
108	AMENDED SOIL (18" DEPTH)	740.000	CY	\$ 51.00	\$ 37,740.00	250.000	490.00	\$ 24,990.00	66.22%	740.000	\$ 37,740.00	100.00%		
109	LIMESTONE EDGING	29.000	TN	\$ 700.00	\$ 20,300.00	18.000	8.45	\$ 5,915.00	29.14%	26.450	\$ 18,515.00	91.21%		
110	MULCH, LAVA ROCK	4,073.000	CF	\$ 11.30	\$ 46,024.90	2,037.000	2,176.00	\$ 24,588.80	53.42%	4,213.000	\$ 47,606.90	103.44%		
111	CENTER ISLAND WALLS & SIGNAGE	1.000	LS	\$ 165,000.00	\$ 165,000.00	0.694	0.11	\$ 18,579.00	11.26%	0.807	\$ 133,155.00	80.70%		
Original Contract Cost					\$ 3,974,446.70									
Value of Work Completed					\$ 3,681,697.37				\$ 233,727.47	5.88%	\$ 3,915,424.84 98.51%			
111.1	Materials Stored on Site -NEUMILLER		\$ 1.00	\$ 28,794.00	\$ -				\$ -	0.00%	\$ - 0.00%			
Value of Work Completed and Materials Stored					\$ 3,681,697.37				\$ 233,727.47		\$ 3,915,424.84			
Approved Change Orders														
112	CO1 DUBUQUE ST NORTH DITCH TEMPORARY DRAINAGE	1.000	LS	\$ 7,148.40	\$ 7,148.40	1.000	-	\$ -	0.00%	1.000	\$ 7,148.40	100.00%		
113	CO2 NL RD STORM MOD - STORM MANHOLE SW402	2.000	EA	\$ 5,972.50	\$ 11,945.00	2.000	-	\$ -	0.00%	2.000	\$ 11,945.00	100.00%		
114	CO3 RESTOCK FEE: REPL 66" CMP w/42" RCP	1.000	LS	\$ 1,019.47	\$ 1,019.47	1.000	-	\$ -	0.00%	1.000	\$ 1,019.47	100.00%		
115	CO4 CONCRETE COLLARS - ITC 10	1.000	LS	\$ 483.00	\$ 483.00	1.000	-	\$ -	0.00%	1.000	\$ 483.00	100.00%		
116	CO5 4" LONGITUDINAL SUBDRAIN TRENCHED	312.000	LF	\$ 14.49	\$ 4,520.88	312.000	-	\$ -	0.00%	312.000	\$ 4,520.88	100.00%		
117	CO5 4" LONGITUDINAL SUBDRAIN EXCAVATED	423.000	LF	\$ 21.74	\$ 9,196.02	423.000	-	\$ -	0.00%	423.000	\$ 9,196.02	100.00%		
118	CO5 SUBDRAIN CLEANOUT	2.000	EA	\$ 301.88	\$ 603.76	2.000	-	\$ -	0.00%	2.000	\$ 603.76	100.00%		
119	CO5 OAK LANE SUBGRADE COREOUT	1.000	LS	\$ 2,079.00	\$ 2,079.00	1.000	-	\$ -	0.00%	1.000	\$ 2,079.00	100.00%		
120	CO6 TEMPORARY TAPE ARROWS	4.000	EA	\$ 147.00	\$ 588.00	4.000	-	\$ -	0.00%	4.000	\$ 588.00	100.00%		
121	CO6 NL ROAD - SEDIMENT/EROSION	1.000	LS	\$ 1,932.00	\$ 1,932.00	1.000	-	\$ -	0.00%	1.000	\$ 1,932.00	100.00%		
122	CO6 DUBUQUE STREET - SUBGRADE COREOUT	3.000	HR	\$ 152.25	\$ 456.75	3.000	-	\$ -	0.00%	3.000	\$ 456.75	100.00%		
123	CO6 DUBUQUE STREET - SEDIMENT / EROSION	4.000	HR	\$ 152.25	\$ 609.00	4.000	-	\$ -	0.00%	4.000	\$ 609.00	100.00%		
124	CO7 BACKSLOPE SUBDRAIN TILE 4"	135.000	LF	\$ 31.40	\$ 4,238.33	135.000	-	\$ -	0.00%	135.000	\$ 4,238.33	100.00%		
125	CO7 CUT/REMOVE HANDRAIL PANELS BOX CULVERT	1.000	LS	\$ 787.50	\$ 787.50	1.000	-	\$ -	0.00%	1.000	\$ 787.50	100.00%		
126	CO7 ADDITIONAL SAW CUTTING 8-9-16	1.000	LS	\$ 300.00	\$ 300.00	1.000	-	\$ -	0.00%	1.000	\$ 300.00	100.00%		
127	CO8 SIGN ANCHORS	1.000	LS	\$ 1,596.00	\$ 1,596.00	-	1.00	\$ 1,596.00	100.00%	1.000	\$ 1,596.00	100.00%		
128	CO8 FIELD FENCE GATE 8'	1.000	EA	\$ 971.25	\$ 971.25	1.000	-	\$ -	0.00%	1.000	\$ 971.25	100.00%		
Total Change Orders					\$ 48,474.36	\$ 46,878.36				\$ 1,596.00	3.29%	\$ 48,474.36	100.00%	
Original Contract Cost & Change Orders					\$ 4,022,921.06									
Value of Work Completed, Materials Stored & Change Orders					\$ 3,728,575.73				\$ 235,323.47	5.85%	\$ 3,963,899.20 98.53%			
Less Retainage 5.00%					\$ 186,428.79				\$ 11,766.17		\$ 198,194.96			
Net Amount Due Including This Statement					\$ 3,542,146.94				\$ 223,557.30		\$ 3,765,704.24			
Less Previous Payments					\$ 3,542,146.94							\$ 3,542,146.94		
Balance Due This Request					\$ 0.00							\$ 223,557.30		

CONTRACTOR:

STREB CONSTRUCTION CO., INC.

Steven M. Streb

Title: Vice President

Date: 11/1/2016

ENGINEER:

SHIVE-HATTERY, INC.

Josian Bilskemper

Title: Project Engineer

Date: 11/2/16

OWNER:

CITY OF NORTH LIBERTY

Ryan Heiar

Title: City Administrator

Date:

Contractor's Application for Payment No.

14R

Application Period: 10/01/16 - 10/31/16		Application Date: 10/31/2016
To (Owner): City of North Liberty, 3 Quail Creek Circle, North Liberty, IA 52317	From (Contractor): Tricon Construction Group, Dubuque, IA 52001	Via (Engineer): Fox Engineering Inc 414 S St, Ste 107, Ames IA
Project: Phase II WWTP Improvements City of North Liberty	Contract: Phase II WWTP Improvements	
Owner's Contract No.:	Contractor's Project No.: 15-012-IA	Engineer's Project No.: 2489-11A

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$3,862.41	
2	\$23,001.91	
3	\$6,448.07	
4	\$9,908.71	
5	\$62,335.01	
6	\$3,942.11	
7	\$9,069.92	
8		
TOTALS	\$118,568.14	
NET CHANGE BY CHANGE ORDERS	\$118,568.14	

1. ORIGINAL CONTRACT PRICE.....	\$	\$15,621,000.00
2. Net change by Change Orders.....	\$	\$118,568.14
3. Current Contract Price (Line 1 ± 2).....	\$	\$15,739,568.14
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$12,874,020.49
5. RETAINAGE:		
a. 5% X \$9,612,530.47 Work Completed.....	\$	\$480,626.52
b. 5% X \$3,261,490.02 Stored Material.....	\$	\$163,074.50
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$643,701.02
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$12,230,319.47
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$11,583,308.71
8. AMOUNT DUE THIS APPLICATION.....	\$	\$647,010.76
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$3,509,248.67

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Mary K. Stone Date: 10-31-16

Payment of: \$ 647,010.76
 (Line 8 or other - attach explanation of the other amount)

is recommended by: Jennifer Rudaly 11/1/16
 (Engineer) (Date)

Payment of: \$ _____
 (Line 8 or other - attach explanation of the other amount)

is approved by: _____
 (Owner) (Date)

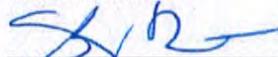
Approved by: _____
 Funding or Financing Entity (if applicable) (Date)

ITEM #	ITEM NAME	QTY	UNIT	UNIT PRICE	EXTENSION	PREVIOUS QTY	CURRENT QTY	CURRENT AMOUNT	%	JTD QTY	JTD AMOUNT	JTD %	
1	Subdrain	4,120	LF	10.00	\$ 41,200.00	1,320.00	1,300.00	\$ 13,000.00	32%	2,620.00	\$ 26,200.00	64%	
2	12" Storm Sewer	232	LF	25.00	\$ 5,800.00	0	232.00	\$ 5,800.00	100%	232	\$ 5,800.00	100%	
3	15" Storm Sewer	269	LF	30.00	\$ 8,070.00	160	109.00	\$ 3,270.00	41%	269	\$ 8,070.00	100%	
4	18" Storm Sewer	165	LF	40.00	\$ 6,600.00	0	165.00	\$ 6,600.00	100%	165	\$ 6,600.00	100%	
5	15" Storm Outlet Headwall	5	EA	2,500.00	\$ 12,500.00	0	0.00	\$ -	0%	0	\$ -	0%	
6	18" Storm Outlet Headwall	6	EA	3,000.00	\$ 18,000.00	0	0.00	\$ -	0%	0	\$ -	0%	
7	Storm Curb Intake Structure	5	EA	3,000.00	\$ 15,000.00	4	0.00	\$ -	0%	4	\$ 12,000.00	80%	
8	Storm Beehive Intake Structure	1	EA	2,500.00	\$ 2,500.00	0	1.00	\$ 2,500.00	100%	1	\$ 2,500.00	100%	
9	Storm Nyloplast Intake	5	EA	3,500.00	\$ 17,500.00	5	0.00	\$ -	0%	5	\$ 17,500.00	100%	
10	Light Poles (Parking)	13	EA	11,000.00	\$ 143,000.00	0	0.00	\$ -	0%	0	\$ -	0%	
11	Light Poles (Pedestrian - Trail)	8	EA	10,000.00	\$ 80,000.00	0	0.00	\$ -	0%	0	\$ -	0%	
12	3/8" Stone Chips (ASTM No. 57)	417	Ton	59.09	\$ 24,640.53	0	0.00	\$ -	0%	0	\$ -	0%	
13	1" Clean Rock (ASTM No. 2)	1,514	Ton	20.00	\$ 30,280.00	0	984.00	\$ 19,280.00	64%	984	\$ 19,280.00	64%	
14	1 1/2" - 3" Clean Rock (ASTM No. 2)	2,496	Ton	25.00	\$ 62,400.00	0	2,496.00	\$ 62,400.00	100%	2,496	\$ 62,400.00	100%	
15	IDOT 4130.05 Erosion Stone	275	Ton	30.00	\$ 8,250.00	0	0.00	\$ -	0%	0	\$ -	0%	
16	Dioswale Modified Soil/Grading	2,000	CY	15.00	\$ 30,000.00	0	0.00	\$ -	0%	0	\$ -	0%	
17	Erosion Control Blanket	136,272	SF	0.12	\$ 16,352.64	0	0.00	\$ -	0%	0	\$ -	0%	
18	Geotextile Fabric	10,500	SF	2.00	\$ 21,000.00	0	3,900.00	\$ 7,800.00	37%	3,900	\$ 7,800.00	37%	
19	PCC Drive Pavement & Subbase	2,939	SY	39.35	\$ 115,849.65	0	2,628.00	\$ 103,411.80	89%	2,628	\$ 103,411.80	89%	
20	PCC Sidewalk & Trail Pavement	5,506	SY	35.00	\$ 192,710.00	3,777	229.00	\$ 8,015.00	4%	4,006	\$ 140,210.00	73%	
21	Permeable Pavers	50,670	SF	3.82	\$ 193,558.40	0	0.00	\$ -	0%	0	\$ -	0%	
22	PCC Curb & Gutter Paver Edge	3,000	LF	20.00	\$ 60,000.00	0	1,020.00	\$ 20,400.00	34%	1,020	\$ 20,400.00	34%	
23	Traffic & Parking Signs	7	EA	200.00	\$ 1,400.00	0	0.00	\$ -	0%	0	\$ -	0%	
24	Pavement Striping	4,300	LF	1.09	\$ 4,687.00	0	0.00	\$ -	0%	0	\$ -	0%	
26	Mobilization	1	LS	71,230.78	\$ 71,230.78	0.25	0.25	\$ 17,800.95	25%	0.5	\$ 35,619.80	50%	
26	Erosion Control & Silt Fence	1	LS	30,000.00	\$ 30,000.00	0.35	0.00	\$ -	0%	0.35	\$ 10,500.00	35%	
27	Temporary Traffic Control	1	LS	2,400.00	\$ 2,400.00	0.35	0.15	\$ 360.00	15%	0.5	\$ 1,200.00	50%	
28	Topsoil Striping & Respreading	8,825	CY	8.00	\$ 70,600.00	7,080	0.00	\$ -	0%	7,080	\$ 56,640.00	80%	
29	Grading and Excavation	8,000	CY	8.60	\$ 68,800.00	5,400	0.00	\$ -	0%	5,400	\$ 46,440.00	90%	
30	Haul In - Fill Material	2,500	EA	20.00	\$ 50,000.00	1,250	325.00	\$ 6,500.00	13%	1,575	\$ 31,500.00	63%	
31	Plantings - Plugs	59,932	CY	3.00	\$ 179,796.00	0	0.00	\$ -	0%	0	\$ -	0%	
32	Hydroseed	10	AC	2,800.00	\$ 28,000.00	0	0.00	\$ -	0%	0	\$ -	0%	
33	Overstory Trees	28	EA	250.00	\$ 7,000.00	0	0.00	\$ -	0%	0	\$ -	0%	
34	Ornamental Trees	26.0	EA	350.00	\$ 9,100.00	0	0.00	\$ -	0%	0	\$ -	0%	
35	Shrubs	240.0	EA	125.00	\$ 30,000.00	0	0.00	\$ -	0%	0	\$ -	0%	
36	Mulch	141	CY	65.00	\$ 9,165.00	0	0.00	\$ -	0%	0	\$ -	0%	
CO 01	Core-out Unsuitable Subgrade	1	LS	\$ 905.10	\$ 905.10	0.00	1.00	\$ 905.10	100%	1	\$ 905.10	100%	
TOTAL CONTRACT:					\$ 1,650,905.10								
								VALUE OF COMPLETED WORK:		\$ 278,051.85	17%	\$ 614,816.79	37%
								LESS RETAINAGE (5%):		\$ 13,902.59		\$ 30,740.84	
								NET AMOUNT DUE:		\$ 264,149.25		\$ 584,075.95	
								LESS PREVIOUS PAYMENTS:				\$ 319,926.70	
								AMOUNT DUE THIS REQUEST:				\$ 264,149.25	

SIGNATURES:

CONTRACTOR

METRO PAVERS, INC.



SHELLY DUSTER, CFO

DATE: 10/28/16

ENGINEER:

SHIVE-HATTERY, INC.



RYAN BOWERS, PE

DATE: 10/31/16

OWNER:

CITY OF NORTH LIBERTY

DATE:

APPLICATION AND CERTIFICATE FOR PAYMENT

Owner: City of North Liberty
 Contractor: Metro Pavers

Project: Penn Street ICAAP Improvements

Contract: STP-A-5557(619)--86-52

Pay App# 8
 Date 10/28/2016

Item	Item Code	Item	Unit	Unit Cost	Division 1				Division 2				TOTAL			
					Awarded		To Date		Awarded		To Date		Awarded		To Date	
					Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost
1	2101-0850002	CLEARING AND GRUBBING	UNIT	\$ 30.00	188.8	\$ 5,640.00	188.80	\$ 5,664.00					188.8	\$ 5,640.00	188.80	\$ 5,664.00
2	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	\$ 18.00	2465	\$ 44,370.00	2,465.00	\$ 44,370.00	3400	\$ 61,200.00	3,498.89	\$ 62,980.02	5865	\$ 105,570.00	5,963.89	\$ 107,350.02
3	2105-8425005	TOPSOIL, FURNISH AND SPREAD	CY	\$ 42.00					422	\$ 17,724.00	422.00	\$ 17,724.00	422	\$ 17,724.00	422.00	\$ 17,724.00
4	2105-8425015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	\$ 12.80	1202	\$ 15,385.60	1,202.00	\$ 15,385.60	1484	\$ 18,995.20	1,484.00	\$ 18,995.20	2686	\$ 34,380.80	2,686.00	\$ 34,380.80
5	2109-8225100	SPECIAL COMPACTION OF SUBGRADE	STA	\$ 535.00	23.6	\$ 12,626.00	23.60	\$ 12,626.00	25.8	\$ 13,803.00	25.80	\$ 13,803.00	49.4	\$ 26,429.00	49.40	\$ 26,429.00
6	2115-0100000	MODIFIED SUBBASE	CY	\$ 28.00	765	\$ 21,420.00	758.78	\$ 21,245.84	1040	\$ 29,120.00	987.10	\$ 27,638.80	1805	\$ 50,540.00	1,745.88	\$ 48,884.64
7	2123-7450020	SHOULDER FINISHING, EARTH	STA	\$ 295.00	23.6	\$ 6,962.00	23.60	\$ 6,962.00	25.8	\$ 7,611.00	25.80	\$ 7,611.00	49.4	\$ 14,573.00	49.40	\$ 14,573.00
8	2213-7100400	RELOCATION OF MAIL BOXES	EACH	\$ 300.00					1	\$ 300.00	1.00	\$ 300.00	1	\$ 300.00	1.00	\$ 300.00
9	2301-1033100	STD/S-F PCC PAV'T, CL C CL 3, 10 IN.	SY	\$ 44.65	3784	\$ 168,955.60	3,817.50	\$ 170,451.38	4816	\$ 215,034.40	4,837.30	\$ 215,985.45	8600	\$ 383,990.00	8,654.80	\$ 386,436.82
10	2301-7000110	PAY ADJ INCENTIVE/DISINCENTIVE FOR PCC PAVEMENT THICKNESS (BY SCHEDULE)	EACH	\$ 1.00	3385	\$ 3,385.00	5,113.54	\$ 5,113.54	3779	\$ 3,779.00	6,479.56	\$ 6,479.56	7164	\$ 7,164.00	11,593.10	\$ 11,593.10
11	2304-0101000	TEMPORARY PAVEMENT	SY	\$ 41.25	85	\$ 3,506.25	85.00	\$ 3,506.25	160	\$ 6,600.00	160.00	\$ 6,600.00	245	\$ 10,106.25	245.00	\$ 10,106.25
12	2316-0000110	PAY ADJ INCENTIVE/DISINCENTIVE FOR PCC PAVEMENT SMOOTHNESS (BY SCHEDULE)	EACH	\$ 1.00	2820	\$ 2,820.00	500.00	\$ 500.00	3149	\$ 3,149.00	-		5969	\$ 5,969.00	500.00	\$ 500.00
13	2401-6745355	REMOVAL OF CONCRETE FOOTINGS OF HIGHWAY SIGNS	EACH	\$ 600.00	2	\$ 1,200.00	2.00	\$ 1,200.00					2	\$ 1,200.00	2.00	\$ 1,200.00
14	2401-6750001	REMOVALS, AS PER PLAN	LS	\$ 13,000.00	0.4	\$ 5,200.00	0.40	\$ 5,200.00	0.6	\$ 7,800.00	0.60	\$ 7,800.00	1	\$ 13,000.00	1.00	\$ 13,000.00
15	2416-0100018	APRONS, CONCRETE, 18 IN. DIA.	EACH	\$ 800.00					1	\$ 800.00	1.00	\$ 800.00	1	\$ 800.00	1.00	\$ 800.00
16	2416-0101036	REMOVE AND REINSTALL CONCRETE PIPE APRON LESS THAN OR EQUAL TO 36 IN.	EACH	\$ 600.00					1	\$ 600.00	1.00	\$ 600.00	1	\$ 600.00	1.00	\$ 600.00
17	2435-0140148	MANHOLE, STORM SEWER, SW-401, 48 IN.	EACH	\$ 2,800.00					1	\$ 2,800.00	1.00	\$ 2,800.00	1	\$ 2,800.00	1.00	\$ 2,800.00
18	2435-0140172	MANHOLE, STORM SEWER, SW-401, 72 IN.	EACH	\$ 6,500.00					1	\$ 6,500.00	1.00	\$ 6,500.00	1	\$ 6,500.00	1.00	\$ 6,500.00
19	2435-0250900	INTAKE, SW-509	EACH	\$ 4,000.00	9	\$ 36,000.00	9.00	\$ 36,000.00	11	\$ 44,000.00	11.00	\$ 44,000.00	20	\$ 80,000.00	20.00	\$ 80,000.00
20	2435-0251224	INTAKE, SW-512, 24 IN.	EACH	\$ 1,600.00	2	\$ 3,200.00	2.00	\$ 3,200.00	2	\$ 3,200.00	2.00	\$ 3,200.00	4	\$ 6,400.00	4.00	\$ 6,400.00
21	2435-0600010	MANHOLE ADJUSTMENT, MINOR	EACH	\$ 350.00	1	\$ 350.00	1.00	\$ 350.00					1	\$ 350.00	1.00	\$ 350.00
22	2435-0700010	CONNECTION TO EXISTING MANHOLE	EACH	\$ 700.00	1	\$ 700.00	1.00	\$ 700.00					1	\$ 700.00	1.00	\$ 700.00
23	2435-0700020	CONNECTION TO EXISTING INTAKE	EACH	\$ 700.00	1	\$ 700.00			1	\$ 700.00	1.00	\$ 700.00	2	\$ 1,400.00	1.00	\$ 700.00
24	2502-8212036	SUBDRAIN, LONGITUDINAL, (SHOULDER) 6 IN. DIA.	LF	\$ 9.00	765	\$ 6,885.00	765.00	\$ 6,885.00	1540	\$ 13,860.00	1,077.00	\$ 9,693.00	2305	\$ 20,745.00	1,842.00	\$ 16,578.00
25	2502-8221006	SUBDRAIN RISER, 6 IN., AS PER PLAN	LF	\$ 400.00	2	\$ 800.00	2.00	\$ 800.00	3	\$ 1,200.00	3.00	\$ 1,200.00	5	\$ 2,000.00	5.00	\$ 2,000.00
26	2502-8221303	SUBDRAIN OUTLET, DR-303	EACH	\$ 200.00	7	\$ 1,400.00	7.00	\$ 1,400.00	6	\$ 1,200.00	6.00	\$ 1,200.00	13	\$ 2,600.00	13.00	\$ 2,600.00
27	2502-8221305	SUBDRAIN OUTLET, DR-305	EACH	\$ 350.00	1	\$ 350.00	1.00	\$ 350.00					1	\$ 350.00	1.00	\$ 350.00
28	2503-0114215	STORM SEWER, TRENCHED, RCP 2000 (CL III), 15 IN.	LF	\$ 62.00	1153	\$ 71,486.00	1,153.00	\$ 71,486.00	1704	\$ 105,648.00	1,704.00	\$ 105,648.00	2857	\$ 177,134.00	2,857.00	\$ 177,134.00
29	2503-0114218	STORM SEWER, TRENCHED, RCP 2000 (CL III), 18 IN.	LF	\$ 70.00	89	\$ 6,230.00	89.00	\$ 6,230.00	40	\$ 2,800.00	40.00	\$ 2,800.00	129	\$ 9,030.00	129.00	\$ 9,030.00
30	2503-0114224	STORM SEWER, TRENCHED, RCP 2000 (CL III), 24 IN.	LF	\$ 80.00	30	\$ 2,400.00	30.00	\$ 2,400.00	4	\$ 320.00	4.00	\$ 320.00	34	\$ 2,720.00	34.00	\$ 2,720.00
31	2503-0114236	STORM SEWER, TRENCHED, RCP 2000 (CL III), 36 IN.	LF	\$ 120.00					14	\$ 1,680.00	14.00	\$ 1,680.00	14	\$ 1,680.00	14.00	\$ 1,680.00
33	2503-0200036	REMOVE STORM SEWER PIPE LESS THAN OR EQUAL TO 36 IN.	LF	\$ 9.00	98	\$ 882.00	98.00	\$ 882.00	192	\$ 1,728.00	192.00	\$ 1,728.00	290	\$ 2,610.00	290.00	\$ 2,610.00
34	2504-01504100	SANITARY SEWER FORCE MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 10 IN.	LF	\$ 35.00	1240	\$ 43,400.00	1,240.00	\$ 43,400.00					1240	\$ 43,400.00	1,240.00	\$ 43,400.00
35	2504-0230000	SEWAGE AIR RELEASE VALVE AND PIT	EACH	\$ 4,500.00	1	\$ 4,500.00	1.00	\$ 4,500.00					1	\$ 4,500.00	1.00	\$ 4,500.00
36	2510-6745050	REMOVAL OF PAVEMENT	SY	\$ 9.50	480	\$ 4,560.00	491.60	\$ 4,670.20	2215	\$ 21,042.50	2,240.00	\$ 21,280.00	2695	\$ 25,602.50	2,731.60	\$ 25,950.20
37	2512-1725206	CURB AND GUTTER, P.C. CONCRETE, 2.0 FT.	LF	\$ 20.00					1104	\$ 22,080.00	1,104.00	\$ 22,080.00	1104	\$ 22,080.00	1,104.00	\$ 22,080.00
38	2512-1859000	CURB, SPECIAL, AS PER PLAN	LF	\$ 7.60					1340	\$ 10,184.00	1,340.00	\$ 10,184.00	1340	\$ 10,184.00	1,340.00	\$ 10,184.00
39	2515-2475007	DRIVEWAY, P.C. CONCRETE, 7 IN.	SY	\$ 45.00					75	\$ 3,375.00	75.00	\$ 3,375.00	75	\$ 3,375.00	75.00	\$ 3,375.00
40	2524-6765010	REMOVE AND REINSTALL SIGN AS PER PLAN	EACH	\$ 250.00	4	\$ 1,000.00	3.00	\$ 750.00			2.00	\$ 500.00	4	\$ 1,000.00	5.00	\$ 1,250.00
41	2524-6765210	REMOVAL OF TYPE A SIGN ASSEMBLY	EACH	\$ 50.00	4	\$ 200.00	4.00	\$ 200.00	1	\$ 50.00			5	\$ 250.00	4.00	\$ 200.00
42	2524-9081260	CONCRETE FOOTING FOR BREAKAWAY SIGN POST, 2'-0" DIA. X6'-0"	EACH	\$ 575.00	2	\$ 1,150.00	2.00	\$ 1,150.00					2	\$ 1,150.00	2.00	\$ 1,150.00
43	2524-9276010	PERFORATED SQUARE STEEL TUBE POSTS	LF	\$ 11.50					60	\$ 690.00	60.00	\$ 690.00	60	\$ 690.00	60.00	\$ 690.00
44	2524-9281121	STEEL BREAKAWAY SIGN POSTS FOR TYPE A OR B SIGNS, W 6 X 12	LF	\$ 60.00	28	\$ 1,680.00	28.00	\$ 1,680.00					28	\$ 1,680.00	28.00	\$ 1,680.00
45	2524-9325001	TYPE A SIGNS, SHEET ALUMINUM	SF	\$ 30.00					14	\$ 420.00	14.00	\$ 420.00	14	\$ 420.00	14.00	\$ 420.00
46	2525-0000100	TRAFFIC SIGNALIZATION	LS	\$ 288,111.00					1	\$ 288,111.00	0.95	\$ 273,311.00	1	\$ 288,111.00	0.95	\$ 273,311.00
47	2527-9263118	PAINTED PAVEMENT MARKINGS, EPOXY	STA	\$ 47.00	155.4	\$ 7,303.80	147.83	\$ 6,948.01	140.4	\$ 6,598.80	134.43	\$ 6,318.21	295.8	\$ 13,902.60	282.26	\$ 13,266.22
48	2527-9263131	WET RETROREFLECTIVE REMOVABLE TAPE MARKINGS	STA	\$ 115.00	11	\$ 1,265.00	2.12	\$ 243.80	22	\$ 2,530.00	3.97	\$ 456.55	33	\$ 3,795.00	6.09	\$ 700.35
49	2527-9263146	PAINTED SYMBOLS AND LEGENDS, EPOXY	EACH	\$ 210.00	9	\$ 1,890.00	9.00	\$ 1,890.00	11	\$ 2,310.00	13.00	\$ 2,730.00	20	\$ 4,200.00	22.00	\$ 4,620.00
50	2527-9263180	PAVEMENT MARKINGS REMOVED	STA	\$ 38.50	158	\$ 6,083.00	158.00	\$ 6,083.00	149	\$ 5,736.50	149.00	\$ 5,736.50	307	\$ 11,819.50	307.00	\$ 11,819.50
51	2527-9263190	SYMBOLS AND LEGENDS REMOVED	EACH	\$ 85.00	10	\$ 850.00	23.00	\$ 1,955.00	5	\$ 425.00	22.00	\$ 1,870.00	15	\$ 1,275.00	45.00	\$ 3,825.00
52	2528-8445110	TRAFFIC CONTROL	LS	\$ 10,500.00	0.5	\$ 5,250.00	0.48	\$ 4,987.50	0.5	\$ 5,250.00	0.48	\$ 4,987.50	1	\$ 10,500.00	0.95	\$ 9,975.00
53	2528-8445113	FLAGGER	EACH	\$ 435.00	3	\$ 1,305.00	0.50	\$ 217.50	3	\$ 1,305.00	1.50	\$ 652.50	6	\$ 2,610.00	2.00	\$ 870.00
54	2533-4980005	MOBILIZATION	LS	\$ 100,000.00	0.5	\$ 50,000.00	0.50	\$ 50,000.00	0.5	\$ 50,000.00	0.50	\$ 50,000.00	1	\$ 100,000.00	1.00	\$ 100,000.00
55	2554-0114012	WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	LF	\$ 37.00					2550	\$ 94,350.00	2,557.00	\$ 94,609.00	2550	\$ 94,350.00	2,557.00	\$ 94,609.00
56	2554-0124012	WATER MAIN, TRENCHLESS, POLYVINYL CHLORIDE PIPE (PVC), 12 IN.	LF	\$ 100.00					420	\$ 42,000.00	420.00	\$ 42,000.00	420	\$ 42,000.00	420.00	\$ 42,000.00
57	2554-0202200	FITTINGS BY COUNT, DUCTILE IRON, AS PER PLAN	EACH	\$ 700.00	5	\$ 3,500.00	6.00	\$ 4,200.00	17	\$ 11,900.00	20.00	\$ 14,000.00	22	\$ 15,400.00	26.00	\$ 18,200.00
58	2554-0207012	VALVE, GATE, DIP, 12 IN.	EACH	\$ 2,100.00					6	\$ 12,600.00	7.00	\$ 14,700.00	6	\$ 12,600.00	7.00	\$ 14,700.00

APPLICATION AND CERTIFICATE FOR PAYMENT

Owner: City of North Liberty
Contractor: Metro Pavers

Project: Penn Street ICAAP Improvements

Contract: STP-A-5557(619)--86-52

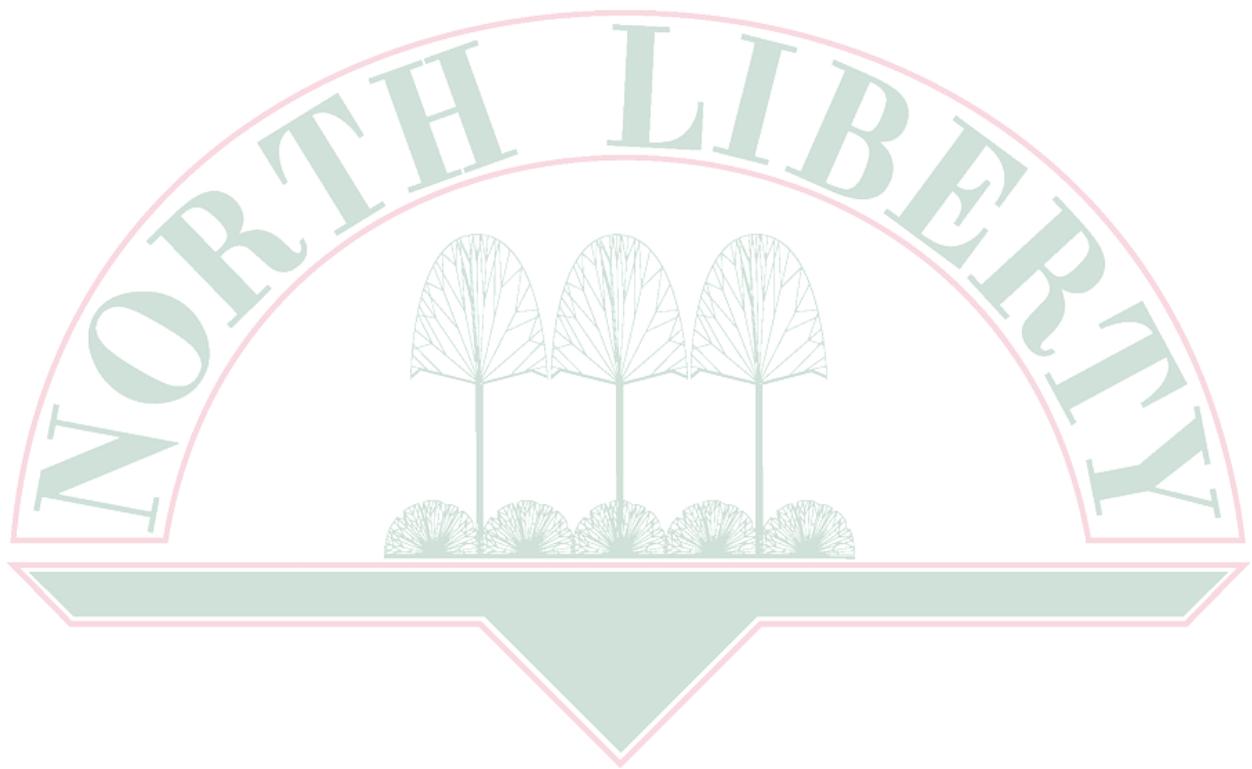
Pay App# 8
Date 10/28/2016

Item	Item Code	Item	Unit	Unit Cost	Division 1				Division 2				TOTAL			
					Awarded		To Date		Awarded		To Date		Awarded		To Date	
					Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost	Qty	Cost
59	2554-0210201	FIRE HYDRANT ASSEMBLY, W4-201	EACH	\$ 4,500.00					5	\$22,500.00	5.00	\$22,500.00	5	\$ 22,500.00	5.00	\$ 22,500.00
60	2555-0000010	DELIVER AND STOCKPILE SALVAGED MATERIALS	LS	\$ 1,000.00					1	\$1,000.00	1.00	\$1,000.00	1	\$ 1,000.00	1.00	\$ 1,000.00
61	2599-9999005	PERENNIAL PLANTS	EACH	\$ 16.00					3070	\$49,120.00	3,070.00	\$49,120.00	3070	\$ 49,120.00	3,070.00	\$ 49,120.00
62	2599-9999009	LIMESTONE EDGING	LF	\$ 15.00					969	\$14,535.00	969.00	\$14,535.00	969	\$ 14,535.00	969.00	\$ 14,535.00
63	2599-9999015	BIODEGRADABLE EROSION CONTROL BLANKET	SQ	\$ 20.00												
64	2599-9999015	BIODEGRADABLE EROSION CONTROL BLANKET	SQ	\$ 20.00	480	\$9,600.00	480.00	\$9,600.00	710	\$14,200.00	686.75	\$13,735.00	1190	\$ 23,800.00	1,166.75	\$ 23,335.00
65	2601-2634105	MULCHING, BONDED FIBER MATRIX	ACRE	\$ 3,350.00	2	\$6,700.00	1.50	\$5,025.00	2	\$6,700.00	2.00	\$6,700.00	4	\$ 13,400.00	3.50	\$ 11,725.00
66	2601-2636004	SEEDING AND FERTILIZING (URBAN)	ACRE	\$ 1,350.00	2	\$2,700.00	1.50	\$2,025.00	2	\$2,700.00	2.00	\$2,700.00	4	\$ 5,400.00	3.50	\$ 4,725.00
67	2601-2642120	STABILIZING CROP - SEEDING AND FERTILIZING (URBAN)	ACRE	\$ 500.00	2	\$1,000.00			2	\$1,000.00			4	\$ 2,000.00		
68	2602-0000020	SILT FENCE	LF	\$ 1.60	2177	\$3,483.20	1,591.00	\$2,545.60	271	\$433.60	126.00	\$201.60	2448	\$ 3,916.80	1,717.00	\$ 2,747.20
69	2602-0000071	REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	\$ 0.25	2177	\$544.25	4,650.00	\$1,164.50	271	\$67.75	3,040.00	\$760.00	2448	\$ 612.00	7,690.00	\$ 1,924.50
70	2602-0000101	MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS	LF	\$ 0.25	544	\$136.00			68	\$17.00			612	\$ 153.00		
71	2602-0000309	PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.	LF	\$ 3.00	2698	\$8,094.00	3,067.00	\$9,201.00	3263	\$9,789.00	2,914.00	\$8,742.00	5961	\$ 17,883.00	5,981.00	\$ 17,943.00
72	2602-0010010	MOBILIZATION, EROSION CONTROL	EACH	\$ 500.00	3	\$1,500.00	2.00	\$1,000.00	3	\$1,500.00	2.00	\$1,000.00	6	\$ 3,000.00	4.00	\$ 2,000.00
73	2602-0010020	MOBILIZATION, EMERGENCY EROSION CONTROL	EACH	\$ 1,000.00	1	\$1,000.00			1	\$1,000.00			2	\$ 2,000.00		
74	2610-000200	MULCH	CY	\$ 300.00					52	\$15,600.00	52.00	\$15,600.00	52	\$ 15,600.00	52.00	\$ 15,600.00
75	2610-000400	WATERING FOR PLANTS	M GAL	\$ 100.00					21.6	\$2,160.00	8.00	\$800.00	21.6	\$ 2,160.00	8.00	\$ 800.00
751	2599-9999009	STORM SEWER GRAVITY MAIN, TRENCHLESS, 16 IN.	LF	\$ 165.00					72	\$11,880.00	72.00	\$11,880.00	72	\$ 11,880.00	72.00	\$ 11,880.00
752	2554-0112012	WATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 12 IN.	LF	\$ 80.00					80	\$6,400.00	80.00	\$6,400.00	80	\$ 6,400.00	80.00	\$ 6,400.00
8001	2599-9999010	TILE ABANDONMENT	LS	\$ 1.00					3,880.39	\$3,880.39	3,880.39	\$3,880.39	3880.39	\$ 3,880.39	3,880.39	\$ 3,880.39
8002	2599-9999010	HYDRANT ADJUSTMENT	LS	\$ 1.00					790.00	\$790.00	790.00	\$790.00	790.00	\$ 790.00	790.00	\$ 790.00
8003	2599-9999010	SANITARY FORCE MAIN REMOVAL	LS	\$ 1.00					1,083.25	\$1,083.25	1,083.25	\$1,083.25	1083.25	\$ 1,083.25	1,083.25	\$ 1,083.25
8004	2599-9999010	36" RCP CONCRETE COLLARS	LS	\$ 1.00					790.00	\$790.00	790.00	\$790.00	790.00	\$ 790.00	790.00	\$ 790.00
8005	2102-2710080	EXCAVATION, CLASS 10, UNSTABLE OR UNSUITABLE MATERIAL	CY	\$ 36.00	36.48	\$1,313.28	36.40	\$1,313.28	98.89	\$3,560.04	98.89	\$3,560.04	135.37	\$ 4,873.32	135.37	\$ 4,873.32
8006	2530-5070210	PATCHES, PARTIAL-DEPTH PCC FINISH	SF	\$ 75.00	3.8	\$285.00	3.80	\$285.00	53.50	\$4,012.50	53.50	\$4,012.50	57.30	\$ 4,297.50	57.30	\$ 4,297.50
8007	2599-9999010	WATER MAIN ABANDONMENT	LS	\$ 1.00					774.45	\$774.45	774.45	\$774.45	774.45	\$ 774.45	774.45	\$ 774.45
8008	2599-9999010	REPLACE DETECTOR LOOP	LS	\$ 1.00					2,119.14	\$2,119.14	2,119.14	\$2,119.14	2119.14	\$ 2,119.14	2,119.14	\$ 2,119.14
8999		STORED MATERIALS	LS	\$ 1.00							9,044.00	\$9,044.00			9,044.00	\$ 9,044.00
CONSTRUCTION SUBTOTALS						\$593,145.98	\$587,942.00		\$1,330,721.52	\$1,320,413.65		\$ 1,923,867.50	\$1,908,355.65			

Original Contract Sum	\$ 1,905,259.45
Net change by Change Orders	\$ 21,409.51
Contract Sum to Date	\$ 1,926,668.96
Toal Completed and Stored to Date	\$ 1,908,355.65
Less Retainage (3%)	\$ 30,000.00
Total Earned less Retainage	\$ 1,878,355.65
Less Previous Certificates for Payment	\$ 1,819,799.08
Current Payment Due	\$ 58,556.57

CONTRACTOR: METRO PAVERS  Shelly Duster	ENGINEER: SHIVE-HATTERY, INC.  Josiah Bilskemper, P.E.	OWNER: City of North Liberty Ryan Heiar
Title: CFO	Title: Project Engineer	Title: City Administrator
Date: 11/1/16	Date: 11/1/16	Date:

Mayor Report





PROCLAMATION
World Pancreatic Cancer Day
November 17, 2016

WHEREAS, in 2016, an estimated 53,070 people in the United States will be diagnosed with pancreatic cancer, one of the deadliest cancers, and 41,780 will die from the disease, and

WHEREAS, pancreatic cancer surpassed breast cancer this year to become the third leading cause of cancer death in the United States, and it is projected to become the second leading cause by 2020, and

WHEREAS, pancreatic cancer is the only major cancer with a five-year relative survival rate in the single digits at just eight percent, and

WHEREAS, when symptoms of pancreatic cancer present themselves, it is generally in later stages and 71 percent of pancreatic cancer patients die within the first year of their diagnosis, and

WHEREAS, approximately 430 deaths will occur in Iowa in 2016, and

WHEREAS, pancreatic cancer is the seventh most common cause of cancer-related death in men and women across the world, and

WHEREAS, there will be an estimated 418,451 new pancreatic cancer cases diagnosed worldwide in 2020, and

WHEREAS, the good health and well-being of the residents of North Liberty are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes and effective treatments.

NOW, THEREFORE, be is resolved that I, Amy Nielsen, Mayor of the City of North Liberty, proclaim November 17, 2016 as World Pancreatic Cancer Day in the City of North Liberty, Iowa .

Signed this 8th day of November, 2016, in North Liberty, Iowa

Amy Nielsen, Mayor



PROCLAMATION
Hunger and Homelessness Awareness Week
November 13 -19, 2016

Whereas, homelessness is the result of a complex set of circumstances that push people into poverty and force impossible choices between food, shelter and other basic needs; and

Whereas hunger and homelessness remains one of our nation’s most pressing domestic issues; and

Whereas, hunger and homelessness is an issue faced daily by hundreds of men, women, and children throughout our own community; and

Whereas this community continues to work towards developing resources and capacity to meet the needs of the hundreds of unique individuals and families who experience homelessness in our community; and

Whereas, we recognize that the work of the partner agencies of the Johnson County Local Homeless Coordinating Board touches the lives of the most vulnerable in our community every day—offering them hope, opportunity, and dignity in overcoming the barriers they face daily.

Now, Therefore, I Amy Nielsen, by virtue of the authority vested in me as Mayor of North Liberty, do hereby proclaim November 13th through the 19th, 2016 to be

Hunger and Homelessness Awareness Week

in North Liberty, Iowa and urge all citizens to join in recognizing the important roles we each can and do play in making a difference in the lives of men, women, and children who are hungry and homeless in our community.

Signed this 8th day of November, 2016, in North Liberty, Iowa

Amy Nielsen, Mayor

Mickelson First Addition Revised Preliminary Plat





October 26, 2016

Recommended for approval by
Planning Commission at their
meeting on November 1.

Memo

To: North Liberty Planning Commission
From: Dean Wheatley, Planning Director
Subject: Request of Hodge Construction to approve a modified preliminary plat, Mickelson First Addition, for single-family residential development west of the recent Smigel subdivision near the northwest corner of South Jones Boulevard and Forevergreen Road.

Your North Liberty city staff has reviewed the subject submission, and offer comments presented in this memo. The staff review team includes the following personnel:

Ryan Heiar, City Administrator
Tracey Mulcahey, Assistant City Administrator
Tom Palmer, City Building Official
Scott Peterson, City Attorney
Kevin Trom, City Engineer
Dean Wheatley, Planning Director

The original version of Mickelson First Addition preliminary plat was tabled at City Council pending resolution of issues related to the southern portion of this subdivision. Because those issues may take some time to resolve, the developer is requesting that the City consider just the northerly portion of the original request, 9.56 of the original 17.49 acres. This is a logical request because all of the storm water management for this section is managed through the Smigel addition to the east and not through lands farther south, and because the number of lots proposed to be created is not a large enough number to require a second access point.

This request is to subdivide the 9.56 acre tract into 25 single-family lots sized to meet requirements of the current RS-6 zoning district. Chipman Lane is planned to continue through this plat from the Smigel subdivision currently under construction. A concept plan has been developed by the applicant for the entire contiguous property of the property owner, showing in general the extension of streets in the Major Street network and how internal neighborhood streets might all connect in the future. The Good Neighbor meeting for this plat was held concurrently with the rezoning, and four residents attended. Two were concerned about lot widths immediately west of their acre-sized lots, and two had concerns about Forevergreen Road improvements.

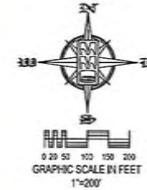
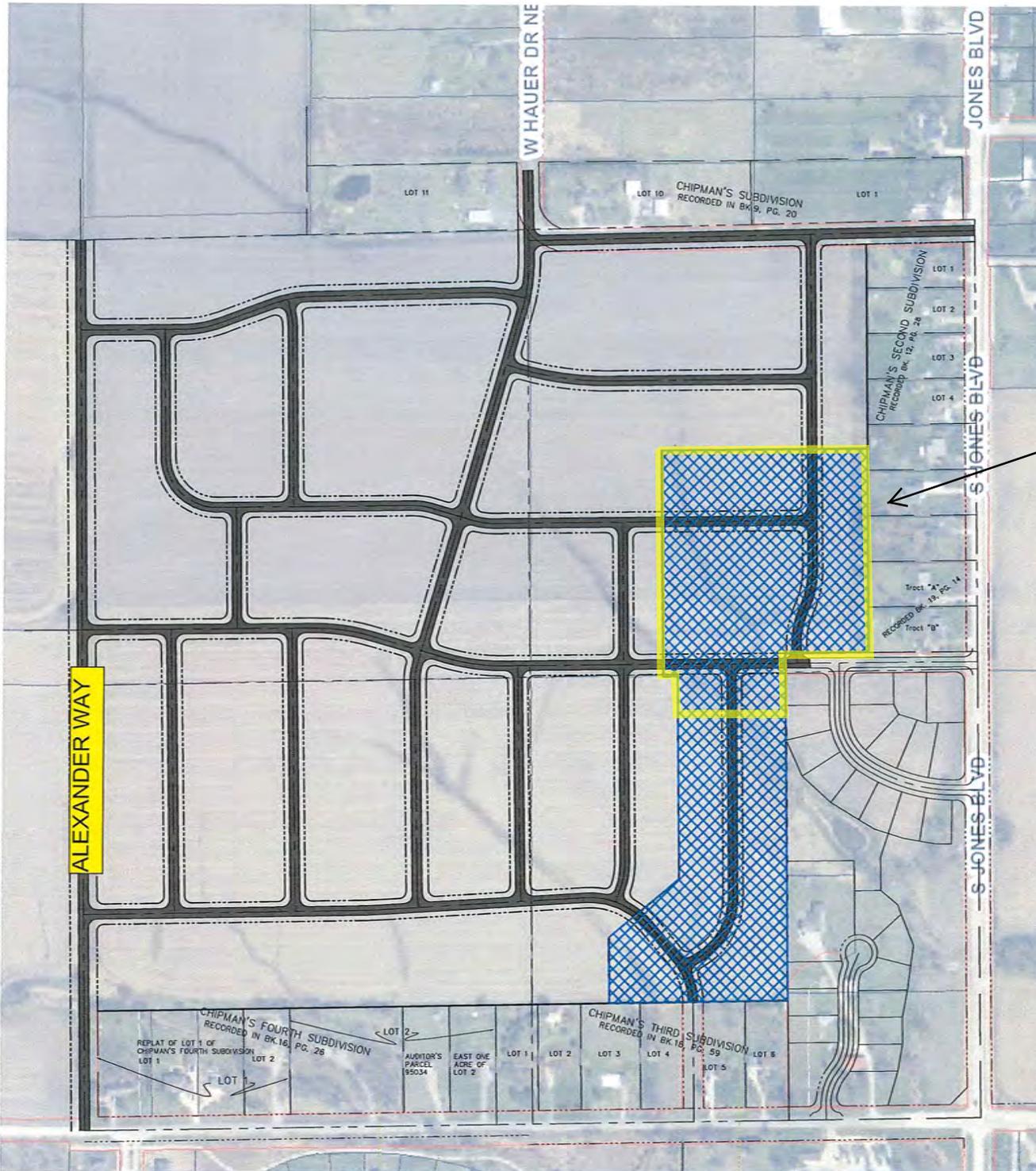
Staff recommends approval of the plat.

Notes:

- a) Off-site easements will need to be provided prior to construction plan approval.
- b) The concept plan will be made a part of the records of this plat, and future subdivisions need

to start with that as a general guide.

- c) This plat is within the "Gravity Zone" for the West Trunk Sewer service area, and the hookup fee of \$1,229 per acre will need to be paid prior to final plat approval.
- d) 2009 IFC D103.4 Dead ends. Dead-end fire apparatus access roads in excess of 150 feet shall be provided with width and turnaround provisions in accordance with Table D103.4. Once development starts, the following streets will need a temporary turnaround, capable of supporting 75,000lbs. - Chipman Lane.
- e) Verify all roads and turn-arounds are designed to support a gross axle weight of 75,000lb.
- f) Roads are 29' wide, on street parking only allowed on one side of the street. "No Parking" signs provided on the other side of the street.



Approximate area of preliminary plat



CIVIL ENGINEERS
 LAND PLANNERS
 LAND SURVEYORS
 LANDSCAPE ARCHITECTS
 ENVIRONMENTAL SPECIALISTS
 1917 S. GILBERT ST.
 IOWA CITY, IOWA 52240
 (319) 351-8282
www.mmsconsultants.net

Date	Revision

CONCEPT EXHIBIT
 AUDITOR'S PARCEL
 2015006
 NORTH LIBERTY
 JOHNSON COUNTY
 IOWA

MMS CONSULTANTS, INC.

Date:	04-20-16
Designed by:	KJB Field Book No.
Drawn by:	JDM Scale: 1"=
Checked by:	KJB Sheet No.
Project No:	IOWA CITY 1
1296218	of 1



CIVIL ENGINEERS
LAND PLANNERS
LAND SURVEYORS
LANDSCAPE ARCHITECTS
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1917 S. GILBERT ST.
IOWA CITY, IOWA 52240
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Date	Revision
05-19-16	PER CITY COMMENTS -JDM
05-31-16	CITY REVIEW -JDM
07-21-16	REVISED PER CLIENT -JDM

PRELIMINARY GRADING PLAN MICKELSON FIRST ADDITION NORTH LIBERTY, IOWA

PLAT PREPARED BY:
MMS CONSULTANTS INC.
1917 S. GILBERT STREET
IOWA CITY, IA 52240

OWNER/APPLICANT:
HODGE CONSTRUCTION CO.
711 S. GILBERT STREET
IOWA CITY, IA 52240

APPLICANT'S ATTORNEY:
TIMOTHY J. KRUMM
122 S. LINN STREET
IOWA CITY, IA 52240

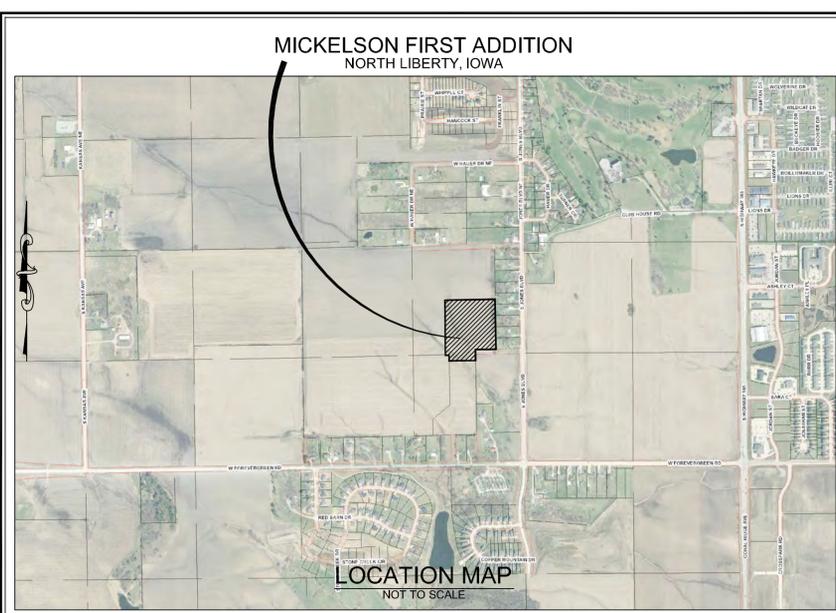


STANDARD LEGEND AND NOTES	
---	PROPERTY &/or BOUNDARY LINES
---	CONGRESSIONAL SECTION LINES
---	RIGHT-OF-WAY LINES
---	EXISTING RIGHT-OF-WAY LINES
---	CENTER LINES
---	EXISTING CENTER LINES
---	LOT LINES, INTERNAL
---	LOT LINES, PLATTED OR BY DEED
---	PROPOSED EASEMENT LINES
---	EXISTING EASEMENT LINES
-EXIST-	-PROP-
⊙	POWER POLE
⊙	POWER POLE W/DROP
⊙	POWER POLE W/TRANS
⊙	POWER POLE W/LIGHT
⊙	GUY POLE
⊙	LIGHT POLE
⊙	SANITARY MANHOLE
⊙	FIRE HYDRANT
⊙	WATER VALVE
⊙	DRAINAGE MANHOLE
⊙	CURB INLET
⊙	FENCE INLET
---	EXISTING SANITARY SEWER
---	PROPOSED SANITARY SEWER
---	EXISTING STORM SEWER
---	PROPOSED STORM SEWER
---	WATER LINES
---	ELECTRICAL LINES
---	TELEPHONE LINES
---	GAS LINES
---	CONTOUR LINES (INTERVAL)
---	EXISTING TREE LINE
---	EXISTING DECIDUOUS TREE & SHRUB
---	EXISTING EVERGREEN TREES & SHRUBS

THE ACTUAL SIZE AND LOCATION OF ALL PROPOSED FACILITIES SHALL BE VERIFIED WITH CONSTRUCTION DOCUMENTS, WHICH ARE TO BE PREPARED AND SUBMITTED SUBSEQUENT TO THE APPROVAL OF THIS DOCUMENT.

EROSION CONTROL LEGEND	
---	SILT FENCE/FILTER SOCK
---	PERIMETER SILT FENCE
---	TEMPORARY ROCK CONSTRUCTION ENTRANCE/EXIT
---	TEMPORARY PARKING AND STORAGE
---	CONCRETE TRUCK/EQUIPMENT WASHOUT
---	PORTABLE RESTROOM
---	DOCUMENT LOCATION (PERMITS, SMPPP, INSPECTION FORMS, ETC.)
---	FILTER SOCK INLET PROTECTION
---	FILTER SOCK BEHIND CURB AT CURB RAMP
---	TEMPORARY SOIL STOCKPILE AREA
---	DIRECTION OF OVERLAND FLOW
---	DUMPSTER FOR CONSTRUCTION WASTE
---	RIP RAP OUTLET PROTECTION
---	OTHER MEASURE: _____
---	OTHER MEASURE: _____
---	OTHER MEASURE: _____

THE ABOVE LISTED ITEMS ARE SHOWN IN THEIR RECOMMENDED LOCATIONS. IF A CONTROL MEASURE IS ADDED OR MOVED TO A MORE SUITABLE LOCATION, INDICATE THE REVISION ON THIS SHEET. THE BLANKS LEFT FOR OTHER MEASURES SHOULD BE USED IF AN ITEM NOT SHOWN ABOVE IS IMPLEMENTED ON SITE. ADDITIONAL PRACTICES FOR EROSION PREVENTION AND SEDIMENT CONTROL CAN BE FOUND IN APPENDIX D OF THE SMPPP.



PRELIMINARY GRADING PLAN

MICKELSON FIRST ADDITION

NORTH LIBERTY
JOHNSON COUNTY
IOWA

MMS CONSULTANTS, INC.

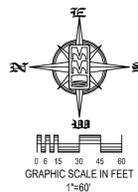
Date:	05-02-16
Designed By:	DAM
Field Book No.:	
Drawn By:	JDM
Scale:	1"=60'
Checked By:	PVA
Sheet No.:	1
Project No.:	1296218
IOWA CITY	
of 1	

PRELIMINARY PLAT MICKELSON FIRST ADDITION NORTH LIBERTY, IOWA

PLAT PREPARED BY: MMS CONSULTANTS INC.
1917 S. GILBERT STREET
IOWA CITY, IA 52240

OWNER/APPLICANT: HODGE CONSTRUCTION CO.
711 S. GILBERT STREET
IOWA CITY, IA 52240

APPLICANT'S ATTORNEY: TIMOTHY J. KRUMM
122 S. LINN STREET
IOWA CITY, IA 52240



LEGAL DESCRIPTION
BEGINNING AT THE NORTHEAST CORNER OF AUDITOR'S PARCEL 2015006, NORTH LIBERTY, IOWA, IN ACCORDANCE WITH THE PLAT THEREOF RECORDED IN PLAT BOOK 59, AT PAGE 143, IN THE RECORDS OF THE JOHNSON COUNTY RECORDER'S OFFICE; THENCE 500°46'17"E, ALONG THE EAST LINE OF SAID AUDITOR'S PARCEL 2015006, A DISTANCE OF 604.37 FEET; THENCE S89°16'29"W, ALONG SAID EAST LINE, 247.71 FEET; THENCE S00°46'17"E, ALONG SAID EAST LINE, 139.83 FEET; THENCE S89°13'43"W, 320.50 FEET, TO A POINT ON THE WEST LINE OF SAID AUDITOR'S PARCEL 2015006; THENCE N00°46'17"E, ALONG SAID WEST LINE, 74.09 FEET; THENCE S89°16'29"W, ALONG SAID WEST LINE, 43.50 FEET; THENCE N00°46'17"W, ALONG SAID WEST LINE, 669.87 FEET, TO THE NORTHWEST CORNER THEREOF; THENCE N89°13'43"E, ALONG THE NORTH LINE OF SAID AUDITOR'S PARCEL 2015006, A DISTANCE OF 611.70 FEET, TO SAID POINT OF BEGINNING, CONTAINING 9.56 ACRES, AND SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

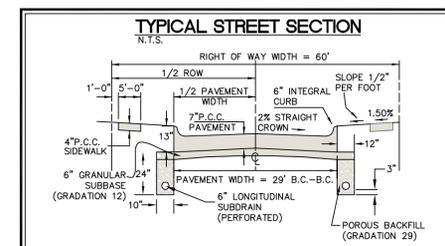
STANDARD LEGEND AND NOTES	
---	PROPERTY &/or BOUNDARY LINES
---	CONGRESSIONAL SECTION LINES
---	RIGHT-OF-WAY LINES
---	EXISTING RIGHT-OF-WAY LINES
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---	LOT LINES, INTERNAL
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-EXIST-	POWER POLE
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-PROP-	PROPOSED SANITARY SEWER
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-EXIST-	EXISTING TREE LINE
-EXIST-	EXISTING DECIDUOUS TREE & SHRUB
-EXIST-	EXISTING EVERGREEN TREES & SHRUBS

THE ACTUAL SIZE AND LOCATION OF ALL PROPOSED FACILITIES SHALL BE VERIFIED WITH CONSTRUCTION DOCUMENTS, WHICH ARE TO BE PREPARED AND SUBMITTED SUBSEQUENT TO THE APPROVAL OF THIS DOCUMENT.

PLAT/PLAN APPROVED
by the
City of North Liberty

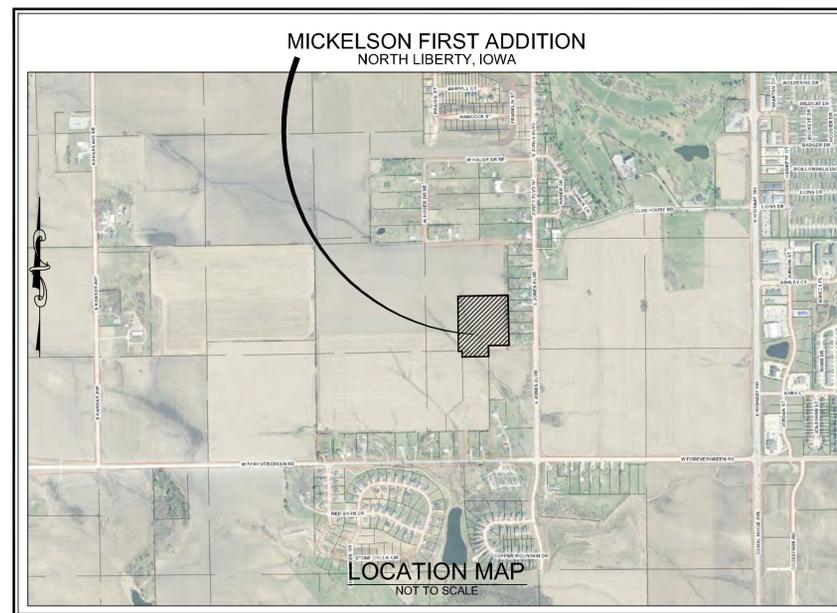
City Clerk _____ Date: _____

UTILITY EASEMENTS, AS SHOWN HEREON, MAY OR MAY NOT INCLUDE SANITARY SEWER LINES, AND/OR STORM SEWER LINES, AND/OR WATER LINES : SEE CONSTRUCTION PLANS FOR DETAILS.



- GENERAL NOTES:
- NO KNOWN FLOODPLAINS, FLOODWAYS, OR DESIGNATED FLOOD LEVELS ARE FOUND ON THIS DEVELOPMENT PROPERTY BASED ON INFORMATION DEPICTED ON FIRM MAP 1910300180E DATED FEBRUARY 16, 2007.
 - PARKING IS ONLY ALLOWED ON ONE SIDE OF THE STREET. "NO PARKING" SIGNS SHALL BE PROVIDED ON THE OPPOSITE SIDE.

EXISTING FIELD TILE NOTE:
EXPLORATORY TRENCHES 4" DEEP SHALL BE EXCAVATED ALONG THE ENTIRE NORTHERLY AND WESTERLY BOUNDARY OF THE SUBDIVISION DURING ROUGH GRADING OPERATIONS. ALL EXISTING FIELD TILES DRAINING TO THE SUBDIVISION SHALL BE TERMINATED AT THE SUBDIVISION BOUNDARY AND RE-ROUTED TO A SATISFACTORY STORM SEWER CONVEYANCE AS DIRECTED BY THE DESIGN ENGINEER. ALL TILES ENCOUNTERED AT THE SUBDIVISION BOUNDARY AND ALL OTHER TILES ENCOUNTERED WITHIN THE SUBDIVISION SHALL BE EXCAVATED AND REMOVED. CLAY TILE MATERIAL SHALL BE BROKEN AND MAY BE INCORPORATED IN THE BACKFILL OF EXPLORATORY TRENCHES. PLASTIC TILE MATERIAL SHALL BE REMOVED FROM THE SITE AND PROPERLY DISPOSED OF. THE CITY OF NORTH LIBERTY INSPECTOR SHALL BE NOTIFIED AND INSPECT ALL EXPLORATORY TRENCHES PRIOR TO BACKFILL.



PRELIMINARY PLAT

MICKELSON FIRST ADDITION

NORTH LIBERTY
JOHNSON COUNTY
IOWA

MMS CONSULTANTS, INC.

Date: 05-02-16
Designed By: DAM Field Book No:
Drawn By: JDM Scale: 1"=60'
Checked By: PVA Sheet No:
Project No: 1296218
IOWA CITY
1296218 of 1



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Date	Revision
05-19-16	PER CITY COMMENTS -JDM
05-31-16	CITY REVIEW -JDM
07-21-16	REVISED PER CLIENT -JDM

Resolution No. 2016-115

**RESOLUTION APPROVING THE REVISED PRELIMINARY
PLAT OF MICKELSON FIRST ADDITION, NORTH LIBERTY,
IOWA**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY,
IOWA:**

WHEREAS, the owners and developers, Hodge Construction Company, has filed with the City Clerk a revised preliminary plat described in Exhibit A which is attached hereto;

WHEREAS, said real estate is owned by the above named party and the subdivision is being made with free consent and in accordance with the desires of the owner;

WHEREAS, said revised preliminary plat has been examined by the North Liberty Planning and Zoning Commission, which did recommend that the preliminary plat described as Mickelson First Addition with no conditions;

WHEREAS, said revised preliminary plat is found to conform with Chapter 354 of the Code of Iowa and ordinances of the City of North Liberty.

NOW, THEREFORE, BE IT RESOLVED that the Revised Preliminary Plat for Mickelson First Addition is approved.

APPROVED AND ADOPTED this 8th day of November, 2016.

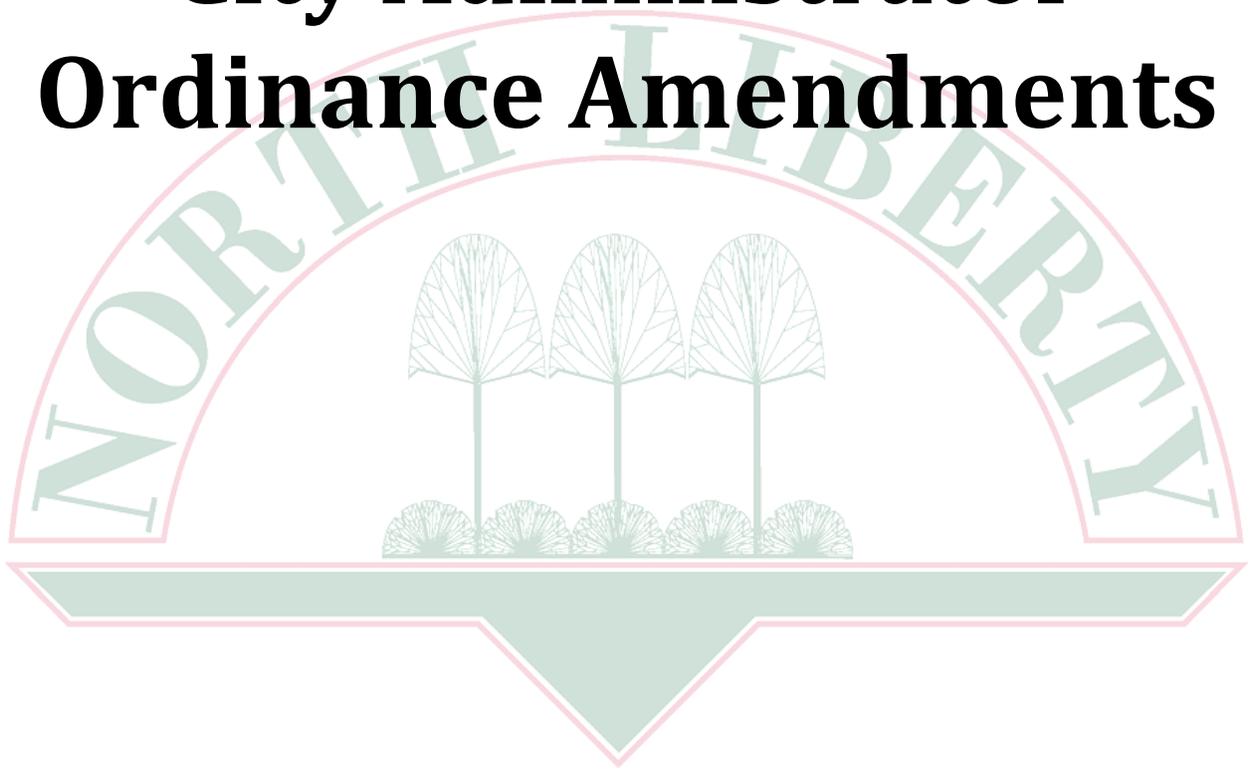
CITY OF NORTH LIBERTY:

ATTEST:

AMY NIELSEN, MAYOR

TRACEY MULCAHEY, CITY CLERK

**Mayor, City Council, and
City Administrator
Ordinance Amendments**



ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTERS 15, 16 AND 17 OF THE NORTH LIBERTY CODE OF ORDINANCES BY DELINEATING POWERS AND DUTIES OF MAYOR, THE CITY COUNCIL, AND CITY ADMINISTRATOR

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT. Chapter 15, "Mayor," of the North Liberty Code of Ordinances (2015) is hereby amended by amending and adopting in lieu thereof Section 15.02 to read as follows:

15.02 POWERS AND DUTIES. The powers and duties of the Mayor are as follows:

1. **Chief Executive Officer.** Act as the chief executive officer of the City and presiding officer of the Council, supervise ~~the City Administrator all departments of the City, except for supervisory duties delegated to the City Administrator,~~ give general direction to department heads concerning the functions of the departments, and have the ~~power authority~~ to examine all functions of the municipal departments, including their records, and to call for special reports from department heads at any time.

(Code of Iowa, Sec. 372.14[1])

2. Reports to Council. Make such oral or written reports to the Council as required or deemed important. These reports shall concern municipal affairs generally, the municipal departments, and recommendations suitable for Council action.

3. **Proclamation of Emergency.** Have authority to take command of the police and govern the City by proclamation, upon making a determination that a time of emergency or public danger exists. Within the City limits, the Mayor has all the powers conferred upon the Sheriff to suppress disorders.

(Code of Iowa, Sec. 372.14[2])

4. **Special Meetings.** Call special meetings of the Council when the Mayor deems such meetings necessary to the interests of the City.

(Code of Iowa, Sec. 372.14[1])

5. **Mayor's Veto.** Sign, veto, or take no action on an ordinance, amendment, or resolution passed by the Council. The Mayor may veto an ordinance, amendment, or resolution within fourteen days after passage. The Mayor shall explain the reasons for the veto in a written message to the Council at the time of the veto.

(Code of Iowa, Sec. 380.5 & 380.6[2])

~~5. Reports to Council. Make such oral or written reports to the Council as required. These reports shall concern municipal affairs generally, the municipal departments, and recommendations suitable for Council action.~~

~~6. Negotiations. Represent the City in all negotiations properly entered into in accordance with law or ordinance. The Mayor shall not represent the City where this duty is specifically delegated to another officer by law, ordinance, or Council direction.~~

Comment [SP1]: Since the Council is considering amendments to Chapters 15 and 21, this is an opportunity to discuss delegation of purchase and contract approval to the mayor and/or the City Administrator.

Comment [SP2]: RH recommended language 15.02(1):

Act as the chief executive officer of the city and presiding officer of the council. Except for the supervisory duties which have been delegated by law to a city administrator, the mayor shall supervise all city officers and departments.

RH comments:

1. This language is directly from state code.
2. Interchangeable with city manager.

Comment [AN3R2]: I agree with the 15.02 as it is written here, not what is written in the comments above. Seems contrary to what we have discussed and too general

Comment [SP4]: New 10/31

Comment [SP5]: 1.Struck proposed new language in new Para. 2: Council Liaison. Serve as liaison between the Council and the City Administrator concerning policies and issues of particular importance or interest to the Council and the community.

Comment [SP6]: Added to language from old paragraph 5.

~~67.~~ Contracts. Whenever authorized by the Council, sign contracts on behalf of the City.

~~78.~~ Professional Services. Upon order of the Council and if not otherwise delegated to the City Administrator, secure for the City such specialized and professional services not already available to the City. In executing the order of the Council, the Mayor shall act in accordance with the Code of Ordinances and the laws of the State.

~~9.~~ Licenses and Permits. ~~Sign all licenses and permits which have been granted by the Council, except those designated by law or ordinance to be issued by another municipal officer.~~

~~10.~~ Nuisances. ~~Issue written order for removal, at public expense, any nuisance for which no person can be found responsible and liable.~~

~~811.~~ Absentee Officer. Make appropriate provision that duties of any absentee officer ~~the City Administrator~~ be ~~are~~ carried on during such absence ~~if the City Administrator is absent for thirty days or more.~~

SECTION 2. AMENDMENT. Chapter 17, "City Council," of the North Liberty Code of Ordinances (2015) is hereby amended by amending and adopting in lieu thereof Section 17.02 to read as follows:

17.02 POWERS AND DUTIES. The powers and duties of the Council include, but are not limited to the following:

1. General. All powers of the City are vested in the Council except as otherwise provided by law or ordinance.

(Code of Iowa, Sec. 364.2[1])

~~2.~~ Wards. ~~By ordinance, the Council may divide the City into wards based upon population, change the boundaries of wards, eliminate wards, or create new wards.~~

~~*(Code of Iowa, Sec. 372.13[7])*~~

~~3-2.~~ Fiscal Authority. The Council shall apportion and appropriate all funds, and audit and allow all bills, accounts, payrolls and claims, and order payment thereof. It shall make all assessments for the cost of street improvements, sidewalks, sewers and other work, improvement, or repairs which may be specially assessed.

(Code of Iowa, Sec. 364.2[1], 384.16 & 384.38[1])

~~4-3.~~ Public Improvements. The Council shall make all orders for the construction of any improvements, bridges, or buildings.

(Code of Iowa, Sec. 364.2[1])

~~5-4.~~ Contracts. The Council shall make or authorize the making of all contracts. No contract shall bind or be obligatory upon the City unless approved by the Council.

(Code of Iowa, Sec. 26.10)

~~6-5.~~ Employees. The Council shall authorize, by resolution, the number, duties, term of office and compensation of employees or officers not otherwise provided for by State law or the Code of Ordinances.

(Code of Iowa, Sec. 372.13[4])

7-6. Setting Compensation for Elected Officers. By ordinance, the Council shall prescribe the compensation of the Mayor, Council members, and other elected City officers, but a change in the compensation of the Mayor does not become effective during the term in which the change is adopted, and the Council shall not adopt such an ordinance changing the compensation of any elected officer during the months of November and December in the year of a regular City election. A change in the compensation of Council members becomes effective for all Council members at the beginning of the term of the Council members elected at the election next following the change in compensation.

(Code of Iowa, Sec. 372.13[8])

SECTION 3. AMENDMENT. Chapter 21, "City Administrator," of the North Liberty Code of Ordinances (2015) is hereby amended by amending and adopting in lieu thereof Sections 21.01 and 21.03 to read as follows:

21.01 TERM OF OFFICE. By virtue of the authority conferred by Chapter 372, Code of Iowa, the office of the City Administrator for the City of North Liberty is hereby established. The City Administrator shall be appointed by the Council pursuant to an employment agreement and shall serve at its direction and that of the Mayor, until resignation of that person or until that person's removal by the Council in accordance with the terms of the employment agreement. The appointment of the City Administrator shall be made on the basis of that individual's qualifications and not on a basis of political affiliation.

.....

21.03 DUTIES.

1. The City Administrator is the chief operating officer of the City and is responsible to the Council and the Mayor for the administration of all City affairs place in the City Administrator's charge by or under the Iowa Code, this Code of Ordinances or the Council. The City Administrator shall perform such duties as are required by law and shall have authority to establish and direct an organizational structure and issue administrative policies for internal operations necessary to carry out the policies of the City Council in accordance with and within scope of the annual budget. More specifically, [The duties of the City Administrator are as follows:

Comment [SP7]: New 10/31

A. To have general supervision and direction of the administration of the City government.

~~A.B. To supervise City staff in the enforcement and execution of this Code of Ordinances, policies, and Council directives, and to have general supervision and direction of the administration of the City government.~~

~~B.C. To attend all meetings of the Council unless excused therefrom by the Council or the Mayor.~~

~~C.D. To be directly responsible to the Mayor and the Council for the administration of municipal affairs as directed by that body. All City departmental administration requiring the attention of the Council shall be brought before the Council by the City Administrator. Council~~

involvement in administration initiated by the Council must be coordinated through the City Administrator.

~~D.E.~~ To supervise and direct the official conduct of all non-elected officers, departments, and employees of the City.

~~E.F.~~ To hire such employees of the City for which the Council has approved the position generally and to discharge employees found incompetent or derelict in their duties. Employment and discharge at department head level, unless otherwise specifically provided for by ordinance, shall be subject to approval upon the Council. The power to hire and discharge shall not apply to the Police Chief, Assistant City Administrator, City Clerk, City Attorney, City Engineer, and the City Treasurer, but the City Administrator shall report to and advise the Council and Mayor on the performance of the individuals filling those positions suggesting recommendations with regard to their employment, all subject to grievance procedures of this Code.

~~F.G.~~ Upon order of the Council, to obtain for the City such specialized and professional services deemed necessary by the Council and not already available to the City.

~~G.H.~~ To supervise the construction, improvement, repair, maintenance, and management of all City property capital improvements and undertakings of the City, ~~except as provided by the Council in a separate agreement~~. A report and accounting of all such obligations, agreements, commitments, and contractual relationships involving the City shall be maintained and a prompt periodic reporting, in writing, shall be given to the Mayor and the Council advising of the status of all such projects. In addition, in the event that there are any major deviations from any agreements, the Mayor and the Council shall receive an immediate report in order that the appropriate action can be taken.

~~H.I.~~ To make such investigations into the affairs and conduct of any department, agency, officer, or employee under the supervision of the City Administrator as is necessary or desirable or as so directed by the Mayor or the Council.

~~I.J.~~ To supervise the recording, issuing, and revocation of licenses and permits, and to sign the same when authorized by this Code.

~~J.K.~~ To keep the Mayor and the Council fully advised of the financial and other conditions of the City and its future needs.

~~K.L.~~ To ~~make to provide~~ the Mayor and the Council with periodic itemized financial reports in writing.

~~L.M.~~ To assemble the department heads' proposed annual departmental budgets, which proposals shall include projected revenues, proposed expenditures, and salary requirements, and thereafter to submit said proposed budget on prescribed forms to the Council.

~~M.N.~~ To conduct the business affairs of the City and cause accurate records to be kept.

~~O.~~ To designate one or more City employees to discharge the duties of the office of City Administrator when the City Administrator is absent for less than thirty days from his or her position or when the position is vacant. ~~Said designation shall be subject to Council approval.~~

~~N.P.~~ To sign all licenses and permits which have been granted by the Council, except those designated by law or ordinance to be issued by another City officer.

Comment [SP8]: RH comment: recommends eliminating this addition

Comment [AN9R8]: Asst CA is part of administration/department head level and should be subject to council action to hire/fire, as well as have council aware of job performance.

Comment [AN10R8]:

Comment [SP11]: Not an employee; Council has to approve contract for engineering services

Comment [SP12]: RH comment: open to keeping or deleting

Comment [SP13]: AN comment:

I would suggest that department head job performance should also be reported to council annually, as follows:

...shall not apply to the Police Chief, Assistant City Administrator, City Clerk, City Attorney, and City Treasurer. The City Administrator shall report to and advise the Council and Mayor on the performance of the individuals filling those positions, as well as all department heads, and suggesting recommendations with regard to their employment, all subject to grievance procedures of this Code.

Comment [SP14]: RH comment: "and" instead of "or"

Comment [AN15R14]: The Mayor's ordinance grants this authority to the Mayor.

Comment [SP16]: New 10/31

~~Q.Q.~~ To order ~~in writing to be abated~~ any nuisance as established under this Code ~~to be abated or delegate this authority to department heads. Said order shall be in writing. Also to issue written order for removal, at public expense, of any nuisance for which no person can be found responsible and liable.~~

~~P.R.~~ To direct the purchasing of all commodities, materials, supplies, capital outlay, and services for all departments of the City that have been budgeted and appropriated by ~~appropriate~~ resolution of the Council and to enforce a program to determine that such purchases are received and are of the quality and character called for in the appropriate purchase order.

~~Q.S.~~ To assist the Council and the Planning and Zoning Commission in the carrying out of the comprehensive plan and to assist in all other forms of planning with the City government.

~~T.~~ To furnish the goals, as established by the ~~Mayor and the~~ Council and the plans therefor, to citizens, businesses, community organizations and boards and other interested parties, and to coordinate actions of the City with all other communities and regional groups, and to be able to share matters of mutual interest or concern.

~~R.U.~~ ~~To represent the City in all negotiations properly entered into in accordance with law or ordinance. The City Administrator shall not represent the City where this duty is specifically delegated to another officer by law, ordinance, or Council direction.~~

2. The City Administrator shall be in a position to receive all inquiries, concerns, and complaints voiced through residents of the City, ~~elected officials~~~~the Mayor and the Council~~, or other parties and to take such action as is necessary to make sure that the problems are resolved and to present to the ~~Mayor and the~~ Council a proper report advising as to the nature and character of any such incident.

3. The City Administrator shall be charged to constantly work on methods of improving municipal operations, including the adoption of programs that would be beneficial to the City and to keep the ~~Mayor and the~~ Council advised of any new developments which would be beneficial to the City or of some detriment to the City.

4. The City Administrator shall perform such other duties as ~~the Mayor or~~ the Council may direct.

Comment [SP17]: Similar issue and concern as 21.03(1)(I)

SECTION 4. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on _____, 2016.

Second reading on _____, 2016.

Third and final reading on _____, 2016.

CITY OF NORTH LIBERTY:

ATTEST:

AMY NIELSEN, MAYOR

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. _____ in the North Liberty
Leader on the ____ day of _____, 2016.

TRACEY MULCAHEY, CITY CLERK

ORDINANCE NO. 2016-16

AN ORDINANCE AMENDING CHAPTERS 15, 16 AND 17 OF THE NORTH LIBERTY CODE OF ORDINANCES BY DELINEATING POWERS AND DUTIES OF MAYOR, THE CITY COUNCIL, AND CITY ADMINISTRATOR

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT. Chapter 15, "Mayor," of the North Liberty Code of Ordinances (2015) is hereby amended by amending and adopting in lieu thereof Section 15.02 to read as follows:

15.02 POWERS AND DUTIES. The powers and duties of the Mayor are as follows:

1. Chief Executive Officer. Act as the chief executive officer of the City and presiding officer of the Council, supervise the City Administrator, give general direction to department heads concerning the functions of the departments, and have the authority to examine all functions of the municipal departments, including their records, and to call for special reports from department heads at any time.

(Code of Iowa, Sec. 372.14[1])

2. Reports to Council. Make such oral or written reports to the Council as required or deemed important.. These reports shall concern municipal affairs generally, the municipal departments, and recommendations suitable for Council action.

3. Proclamation of Emergency. Have authority to take command of the police and govern the City by proclamation, upon making a determination that a time of emergency or public danger exists. Within the City limits, the Mayor has all the powers conferred upon the Sheriff to suppress disorders.

(Code of Iowa, Sec. 372.14[2])

4. Special Meetings. Call special meetings of the Council when the Mayor deems such meetings necessary to the interests of the City.

(Code of Iowa, Sec. 372.14[1])

5. Mayor's Veto. Sign, veto, or take no action on an ordinance, amendment, or resolution passed by the Council. The Mayor may veto an ordinance, amendment, or resolution within fourteen days after passage. The Mayor shall explain the reasons for the veto in a written message to the Council at the time of the veto.

(Code of Iowa, Sec. 380.5 & 380.6[2])

6. Contracts. Whenever authorized by the Council, sign contracts on behalf of the City.

7. Professional Services. Upon order of the Council and if not otherwise delegated to the City Administrator, secure for the City such specialized and professional services not already available to the City. In executing the order of the Council, the Mayor shall act in accordance with the Code of Ordinances and the laws of the State.

8. Absentee Officer. Make appropriate provision that duties of the City Administrator are carried on if the City Administrator is absent for thirty days or more.

SECTION 2. AMENDMENT. Chapter 17, "City Council," of the North Liberty Code of Ordinances (2015) is hereby amended by amending and adopting in lieu thereof Section 17.02 to read as follows:

17.02 POWERS AND DUTIES. The powers and duties of the Council include, but are not limited to the following:

1. General. All powers of the City are vested in the Council except as otherwise provided by law or ordinance.

(Code of Iowa, Sec. 364.2[1])

2. Fiscal Authority. The Council shall apportion and appropriate all funds, and audit and allow all bills, accounts, payrolls and claims, and order payment thereof. It shall make all assessments for the cost of street improvements, sidewalks, sewers and other work, improvement, or repairs which may be specially assessed.

(Code of Iowa, Sec. 364.2[1], 384.16 & 384.38[1])

3. Public Improvements. The Council shall make all orders for the construction of any improvements, bridges, or buildings.

(Code of Iowa, Sec. 364.2[1])

4. Contracts. The Council shall make or authorize the making of all contracts. No contract shall bind or be obligatory upon the City unless approved by the Council.

(Code of Iowa, Sec. 26.10)

5. Employees. The Council shall authorize, by resolution, the number, duties, term of office and compensation of employees or officers not otherwise provided for by State law or the Code of Ordinances.

(Code of Iowa, Sec. 372.13[4])

6. Setting Compensation for Elected Officers. By ordinance, the Council shall prescribe the compensation of the Mayor, Council members, and other elected City officers, but a change in the compensation of the Mayor does not become effective during the term in which the change is adopted, and the Council shall not adopt such an ordinance changing the compensation of any elected officer during the months of November and December in the year of a regular City election. A change in the compensation of Council members becomes effective for all Council members at the beginning of the term of the Council members elected at the election next following the change in compensation.

(Code of Iowa, Sec. 372.13[8])

SECTION 3. AMENDMENT. Chapter 21, "City Administrator," of the North Liberty Code of Ordinances (2015) is hereby amended by amending and adopting in lieu thereof Sections 21.01 and 21.03 to read as follows:

21.01 TERM OF OFFICE. By virtue of the authority conferred by Chapter 372, Code of Iowa, the office of the City Administrator for the City of North Liberty is hereby established. The City Administrator shall be appointed by the Council pursuant to an employment agreement and shall serve at its direction and that of the Mayor, until resignation of that person or until that person's removal by the Council in accordance with the terms of the employment agreement. The appointment of the City Administrator shall be made on the basis of that individual's qualifications and not on a basis of political affiliation.

.....

21.03 DUTIES.

1. The City Administrator is the chief operating officer of the City and is responsible to the Council and the Mayor for the administration of all City affairs place in the City Administrator's charge by or under the Iowa Code, this Code of Ordinances or the Council. The City Administrator shall perform such duties as are required by law and shall have authority to establish and direct an organizational structure and issue administrative policies for internal operations necessary to carry out the policies of the City Council in accordance with and within scope of the annual budget. More specifically, the duties of the City Administrator are as follows:

A. To have general supervision and direction of the administration of the City government.

B. To supervise City staff in the enforcement and execution of this Code of Ordinances, policies, and Council directives.

C. To attend all meetings of the Council unless excused therefrom by the Council or the Mayor.

D. To be directly responsible to the Mayor and the Council for the administration of municipal affairs as directed by that body. All City departmental administration requiring the attention of the Council shall be brought before the Council by the City Administrator. Council involvement in administration initiated by the Council must be coordinated through the City Administrator.

E. To supervise and direct the official conduct of all non-elected officers, departments, and employees of the City.

F. To hire such employees of the City for which the Council has approved the position generally and to discharge employees found incompetent or derelict in their duties. Employment and discharge at department head level, unless otherwise specifically provided for by ordinance, shall be subject to approval upon the Council. The power to hire and discharge shall not apply to the Police Chief, Assistant City Administrator, City Clerk, City Attorney, and City Treasurer, but the City Administrator shall report to and advise the Council and Mayor on the performance of the individuals filling those positions suggesting recommendations with regard to their employment, all subject to grievance procedures of this Code.

G. Upon order of the Council, to obtain for the City such specialized and professional services deemed necessary by the Council and not already available to the City.

H. To supervise the construction, improvement, repair, maintenance, and management of all City property capital improvements and undertakings of the City. A report and accounting of all such obligations, agreements, commitments, and contractual relationships involving the City shall be maintained and a prompt periodic reporting, in writing, shall be given to the Mayor and the Council advising of the status of all such projects. In addition, in the event that there are any major deviations from any agreements, the Mayor and the Council shall receive an immediate report in order that the appropriate action can be taken.

I. To make such investigations into the affairs and conduct of any department, agency, officer, or employee under the supervision of the City Administrator as is necessary or desirable or as so directed by the Mayor or the Council.

J. To supervise the recording, issuing, and revocation of licenses and permits, and to sign the same when authorized by this Code.

K. To keep the Mayor and the Council fully advised of the financial and other conditions of the City and its future needs.

L. To provide the Mayor and the Council with periodic itemized financial reports in writing.

M. To assemble the department heads' proposed annual departmental budgets, which proposals shall include projected revenues, proposed expenditures, and salary requirements, and thereafter to submit said proposed budget on prescribed forms to the Council.

N. To conduct the business affairs of the City and cause accurate records to be kept.

O. To designate one or more City employees to discharge the duties of the office of City Administrator when the City Administrator is absent for less than thirty days.

P. To sign all licenses and permits which have been granted by the Council, except those designated by law or ordinance to be issued by another City officer.

Q. To order in writing any nuisance as established under this Code to be abated or delegate this authority to department heads. Also to issue written order for removal, at public expense, of any nuisance for which no person can be found responsible and liable.

R. To direct the purchasing of all commodities, materials, supplies, capital outlay, and services for all departments of the City that have been budgeted and appropriated by resolution of the Council and to enforce a program to determine that such purchases are received and are of the quality and character called for in the appropriate purchase order.

S. To assist the Council and the Planning and Zoning Commission in the carrying out of the comprehensive plan and to assist in all other forms of planning with the City government.

T. To furnish the goals, as established by the Mayor and the Council and the plans therefor, to citizens, businesses, community organizations and boards and other interested parties, and to coordinate actions of the City with all other communities and regional groups, and to be able to share matters of mutual interest or concern.

U. To represent the City in all negotiations properly entered into in accordance with law or ordinance. The City Administrator shall not represent the City where this duty is specifically delegated to another officer by law, ordinance, or Council direction.

2. The City Administrator shall be in a position to receive all inquiries, concerns, and complaints voiced through residents of the City, the Mayor and the Council, or other parties and to take such action as is necessary to make sure that the problems are resolved and to present to the Mayor and the Council a proper report advising as to the nature and character of any such incident.

3. The City Administrator shall be charged to constantly work on methods of improving municipal operations, including the adoption of programs that would be beneficial to the City and to keep the Mayor and the Council advised of any new developments which would be beneficial to the City or of some detriment to the City.

4. The City Administrator shall perform such other duties as the Mayor or the Council may direct.

SECTION 4. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on _____, 2016.
Second reading on _____, 2016.
Third and final reading on _____, 2016.

CITY OF NORTH LIBERTY:

ATTEST:

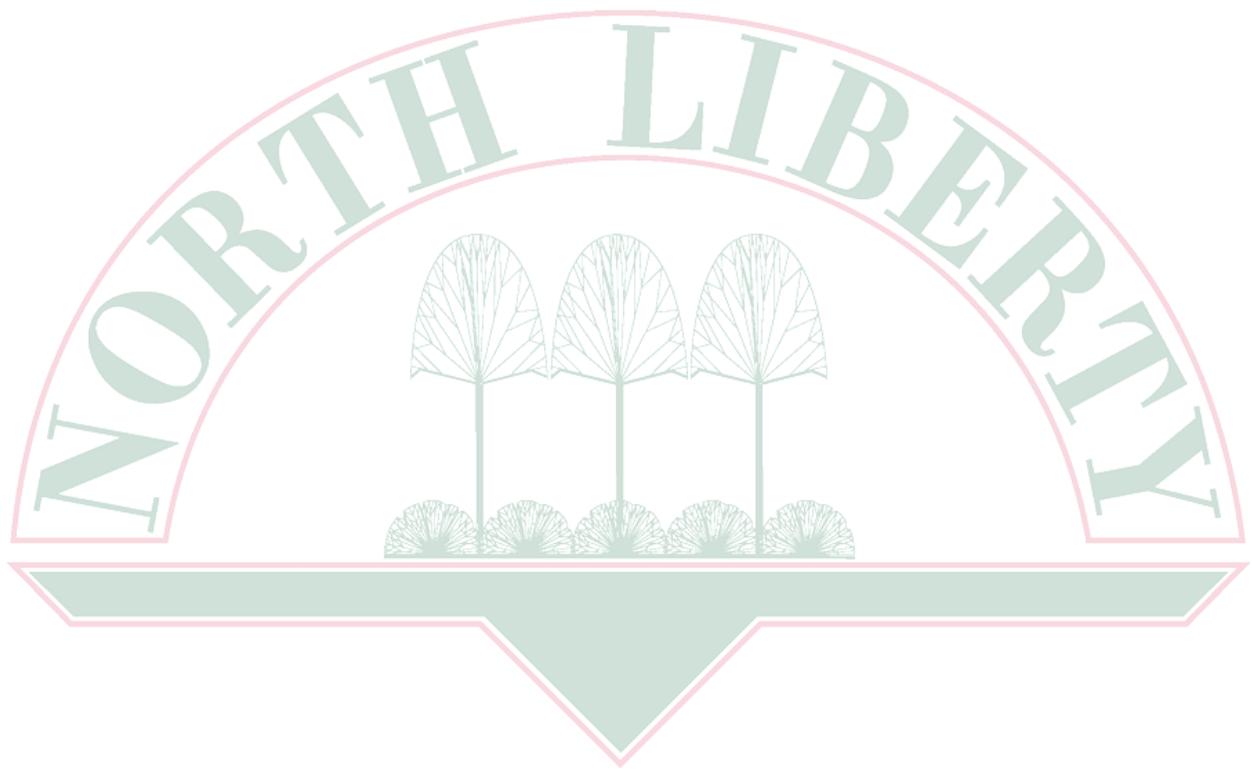
AMY NIELSEN, MAYOR

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. _____ in the North Liberty *Leader* on the ____ day of _____, 2016.

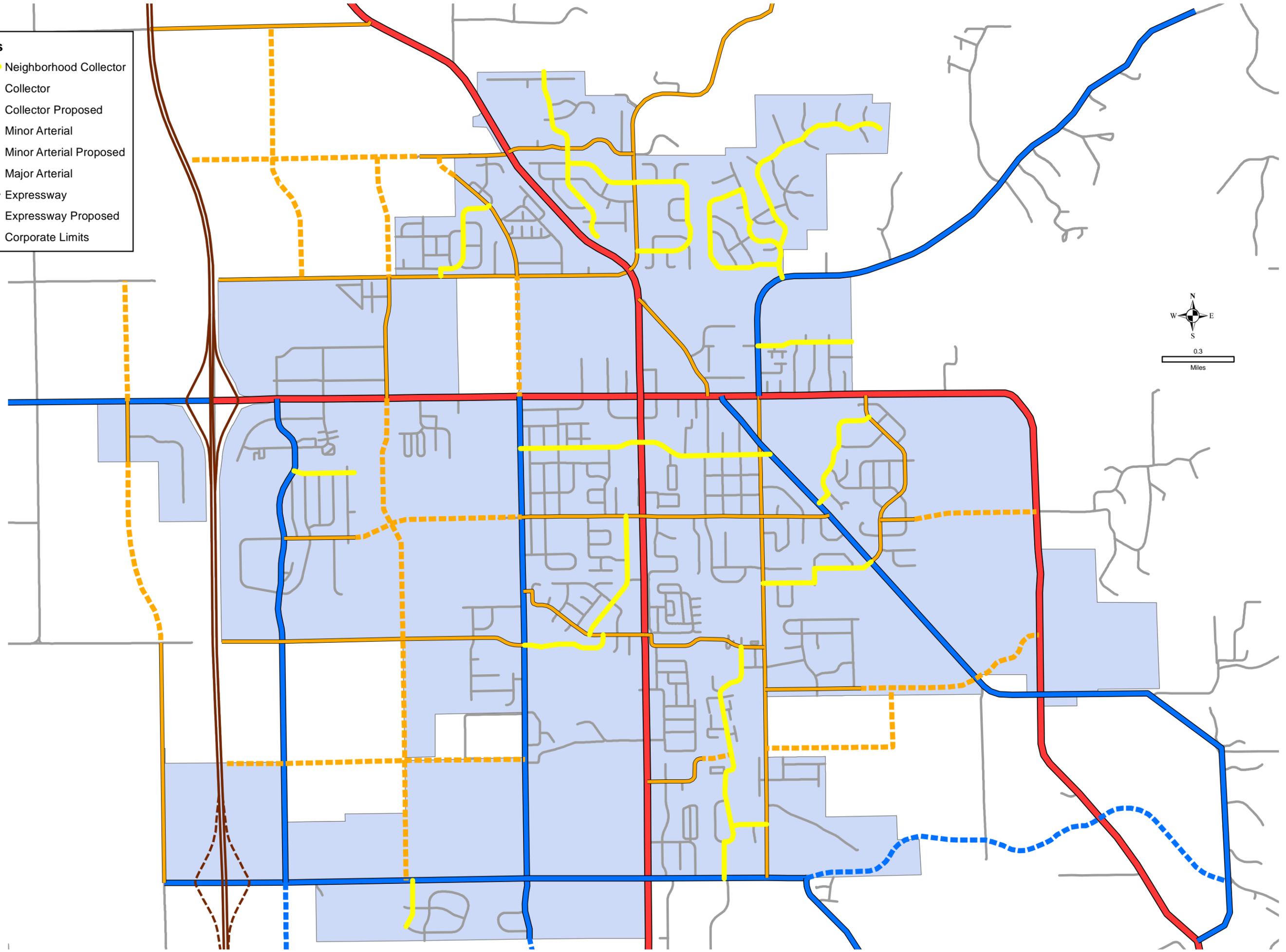
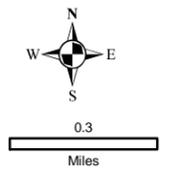
TRACEY MULCAHEY, CITY CLERK

Major Street Plan Map



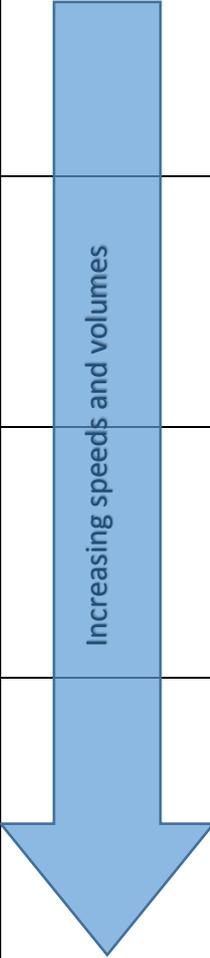
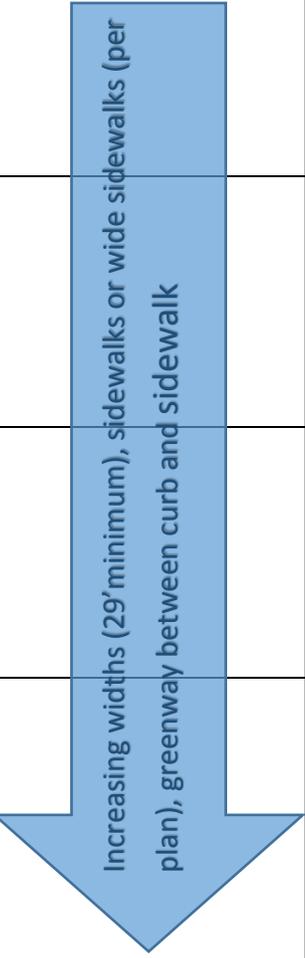
Class

- Neighborhood Collector
- Collector
- Collector Proposed
- Minor Arterial
- Minor Arterial Proposed
- Major Arterial
- Expressway
- Expressway Proposed
- Corporate Limits



Proposed Major Street Definitions – add “Neighborhood Collector” designation

10/2016

Classification	Primary Uses	Users	Speed & Volume	Flow Characteristics	Adjacent Land Uses	Typical Elements
Local Streets	Property Access	Residents. Visitors. Residential and delivery, service vehicles.		Low speed and low volume with pedestrian and driveway access priority.	All types of residential, but particularly low density. Commercial/office. Mixed use	
Neighborhood Collector	Low speed traffic through neighborhoods	Residents. Visitors. Residential and delivery, service vehicles.		Low speed and low volume with pedestrian and driveway access priority. Stop or yield control from local streets when necessary.	All types of residential, but particularly low density. Commercial/office. Mixed use	
Collector	Medium speed traffic between neighborhoods or from neighborhoods to arterial streets	Residents. Visitors. Residential and delivery, service vehicles.		Somewhat higher speed and volume than local and neighborhood collector streets. Stop or yield control from local streets at all intersections.	All types of residential, but particularly medium to high density. Commercial/office. Mixed use	
Arterial	Higher speed and traffic volumes, generally across the city or beyond	Residents. Visitors. Residential and delivery, service vehicles. Semis and other heavy trucks.		Higher speeds and higher volumes than other streets. Traffic signals likely. Tightly controlled access points for driveways and side streets.	Generally higher density residential. Commercial/office. Mixed use. Industrial.	

Resolution No. 2016-116

RESOLUTION ADOPTING THE MAJOR STREET PLAN MAP

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the City of North Liberty adopted a Major Street Plan delineating the layout of future streets in the context of existing streets;

WHEREAS, the map has been updated to match the Major Street Plan.

NOW, THEREFORE, BE IT RESOLVED that the Major Street Plan Map is approved.

APPROVED AND ADOPTED this 8th day of November, 2016.

CITY OF NORTH LIBERTY:

ATTEST:

AMY NIELSEN, MAYOR

TRACEY MULCAHEY, CITY CLERK

Additional Information



To: Mayor and City Council
From: Tom Palmer, Building Official
CC: City Administrator
Date: 11/2/2016
Re: Monthly Report

October Permit Report:

Ninety-nine permits were issued in October with estimated construction value of \$19,727,556.98. Nineteen permits were issued for single family dwellings with a value of over 4 million dollars, two permits for commercial projects with a value of 1.8 million dollars and the permit for the new water treatment plant. Staff completed 664 inspections.

Certificate of Occupancy:

Eight occupancy certificates were issued for single-family dwelling units, one for Keystone project, one for new warehouses, and six for alterations to existing dwelling and commercial units. Nineteen applications were submitted for zoning certificates.

Rental/Code Enforcement:

Twelve new rental permit applications were received in October. Fourteen rental inspections were completed along with five code enforcement complaints were handled in October.

Keystone project:

The property owner North Liberty Senior Living requested a certificate of occupancy to allow tenants to move in on Monday the October 31st. Final inspections revealed the contractor failed to complete the project in accordance with all city requirements. State Fire Marshal and city staff performed a safety inspection on Friday 28th to verify completion of life safety requirements. This inspection revealed several deficient life safety items. At the request of the owner, our staff returned on Monday morning to verify the contractor had completed the life safety items. Several deficient items were found with the emergency backup system. City staff remained on site until the contractor made all necessary repairs and the emergency backup system test passed. A final certificate of occupancy was issued for the assisted/memory care units and a temporary certificate was issued for the independent units. Upon completion of the outstanding items and acceptance by the Building/Fire Inspection Departments, the final certificate will be issued for the entire project. The contractor is anticipating the remaining items will be completed by January 31st.



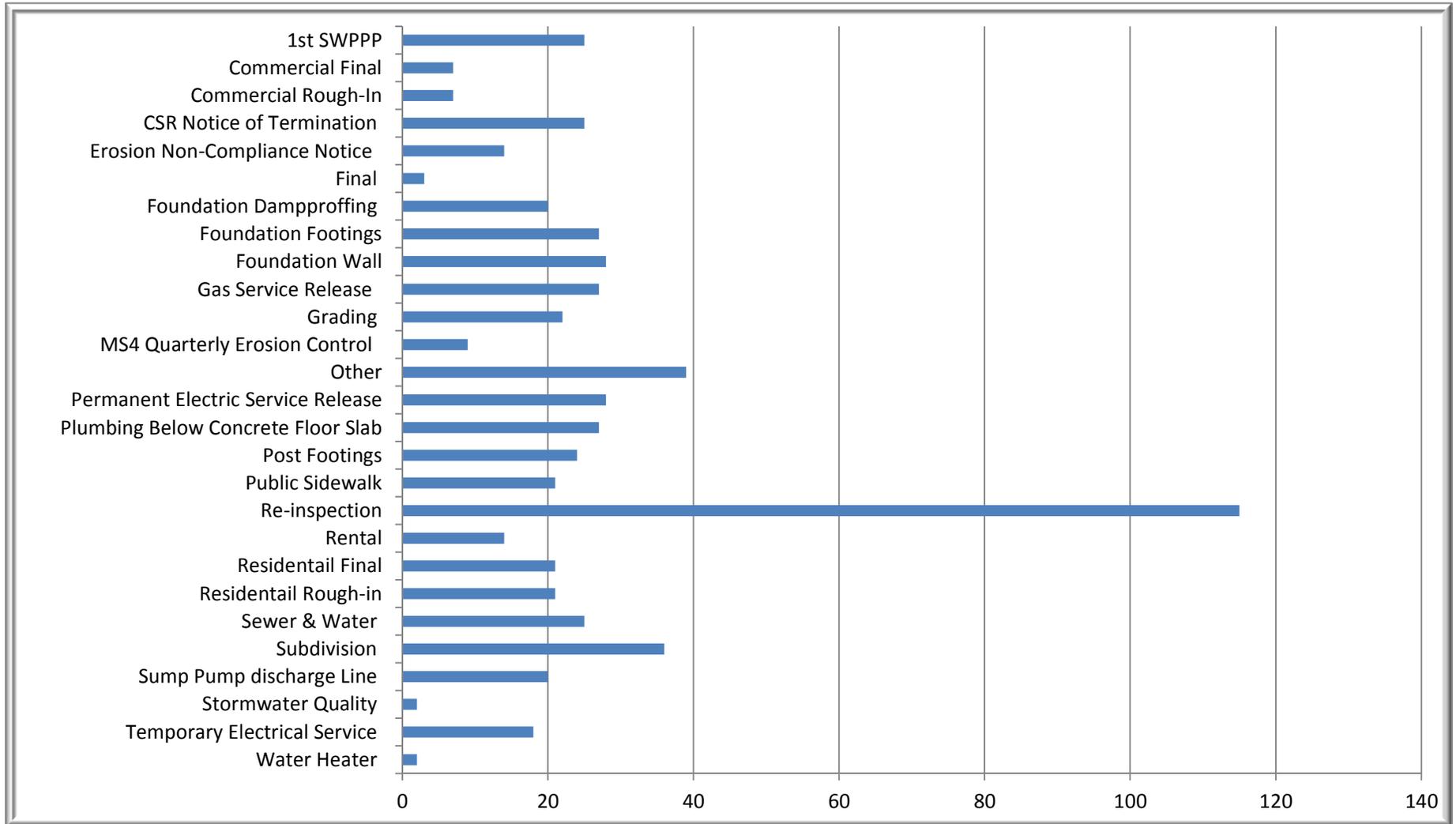
**October 2016
 Monthly Permit Report**

Code	Permit Purpose	Permits	Construction Value	Permit Fees	Bldgs.	Units	Notes
1	New Single Family Dwelling	13	\$3,386,949.00	\$39,998.95	13	13	
2	New Single Family Dwelling Attached	6	\$899,368.00	\$10,206.98	3	6	
3	New Townhouse	0	\$0.00	\$0.00	0	0	
4	New Multi-Family Housing	0	\$0.00	\$0.00	0	0	
5	New Commercial	2	\$1,804,966.00	\$10,306.51	2	5	
6	New Industrial	0	\$0.00	\$0.00	0	0	
7	School	0	\$0.00	\$0.00			
8	Residential Alteration	12	\$77,674.00	\$1,161.36			
9	Residential Addition	1	\$4,000.00	\$97.25			
10	Commercial Alteration	5	\$61,949.94	\$1,709.00			
11	Commercial Addition	1	\$30,000.00	\$441.75			
12	Industrial Alteration	0	\$0.00	\$0.00			
13	Industrial Addition	0	\$0.00	\$0.00			
14	Other	58	\$13,650.00	\$3,222.50			
15	Public	1	\$13,449,000.00	\$0.00	1		
	Totals	99	\$19,727,556.94	\$67,144.30	19	24	

SFD Attached are zero lot line units

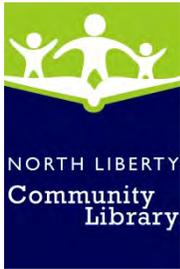
Townhouse are 3 or more units with shared side walls and have a rear yard area

Inspections for the Month of October



Total Inspections 664

<input checked="" type="checkbox"/>	<u>Permit #</u>	<u>Parcel Address</u>	<u>Applicant</u>	<u>Status</u>	<u>Permit Issued Date</u>	<u>Permit Expiration</u>	<u>Permit Type</u>	<u>Project Description</u>	<u>Plan Reviewer</u>	<u>C.O. Issued By:</u>	
<input checked="" type="checkbox"/>	6478	1350 Kennel Court (Building A-B-C)	Energy Control of Iowa-Woody Bruhn	Issued	10/26/2016	4/24/2017	Zoning Certificate	Unit A-5 Energy Control of Iowa	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	6466	1350 Kennel Court (Building A-B-C)	Mike Prier	Issued	10/26/2016	4/24/2017	Zoning Certificate	Zoning Compliance Unit C-1	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	6407	925 Prairie Ridge Road	Digits Nail Salon	Issued	10/4/2016	4/2/2017	Zoning Certificate	Nail Salon in home	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	6369	1350 Kennel Court (Building A-B-C-D)	Emmons Automotive Services LLC	Issued	10/26/2016	4/24/2017	Zoning Certificate	Zoning Compliance Unit B-1			Edit/View
<input checked="" type="checkbox"/>	6333	1350 Kennel Court	C & C Anderson Electric LLC	Issued	10/26/2016	4/1/2017	Zoning Certificate	Unit A-1	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	6310	1350 Kennel Court	Cole's Quality Foods, Inc.	Issued	10/26/2016	4/8/2017	Zoning Certificate	Units A-3 and A-4 Cole's Quality Foods	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	6200	655 Liberty Way Unit 1	Brown's School of Martial Arts	Issued	10/10/2016	2/11/2017	Zoning Certificate	Suite one-Browns School of Martial Arts	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5899	950 238th Street Unit A-1	Rocca Custom Homes LLC	Issued	10/27/2016	1/10/2017	Zoning Certificate	Zoning Compliance Suite A-1	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5830	950 238th Street Unit B-13	Burns & Burns	Issued	10/27/2016	1/10/2017	Zoning Certificate	Zoning Compliance Suite B-13	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5829	950 238th Street Unit B-12	Capstone Construction	Issued	10/27/2016	4/25/2017	Zoning Certificate	Zoning Compliance Suite B-12	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5812	950 238th Street Unit B-10	Hobgoblin LLC-Wesley Bachman	Issued	10/27/2016	4/25/2017	Zoning Certificate	Zoning Compliance Suite B-10	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5806	950 238th Street Unit C-20	QT Properties	Issued	10/27/2016	1/9/2017	Zoning Certificate	Zoning Compliance Unit c-20	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5796	950 238th Street Unit C-15	Michael Durkee	Issued	10/27/2016	12/31/2016	Zoning Certificate	Zoning Compliance Unit C-15	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5795	950 238th Street Unit C-19	Michael Durkee	Issued	10/27/2016	4/25/2017	Zoning Certificate	Zoning Compliance Unit C-19	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5794	950 238th Street Unit C-18	JBK Construction	Issued	10/27/2016	1/17/2017	Zoning Certificate	Zoning Compliance Unit C-18	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5793	950 238th Street Unit B-8	JBK Construction	Issued	10/27/2016	4/25/2017	Zoning Certificate	Zoning Compliance Unit B-8	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5788	950 238th Street Unit C-16	John C. Langland	Issued	10/27/2016	1/17/2017	Zoning Certificate	Zoning Compliance Unit C-16	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5767	950 238th Street Unit A-6 and A-7	Butler's Quality Plumbing, Inc.	Issued	10/27/2016	1/9/2017	Zoning Certificate	Zoning Compliance Unit A-6 and A-7	Brandon Davis		Edit/View
<input checked="" type="checkbox"/>	5759	950 238th Street Unit C-21	McConnell Construction	Issued	10/27/2016	1/10/2017	Zoning Certificate	Zoning compliance for Unit C-21	Brandon Davis		Edit/View

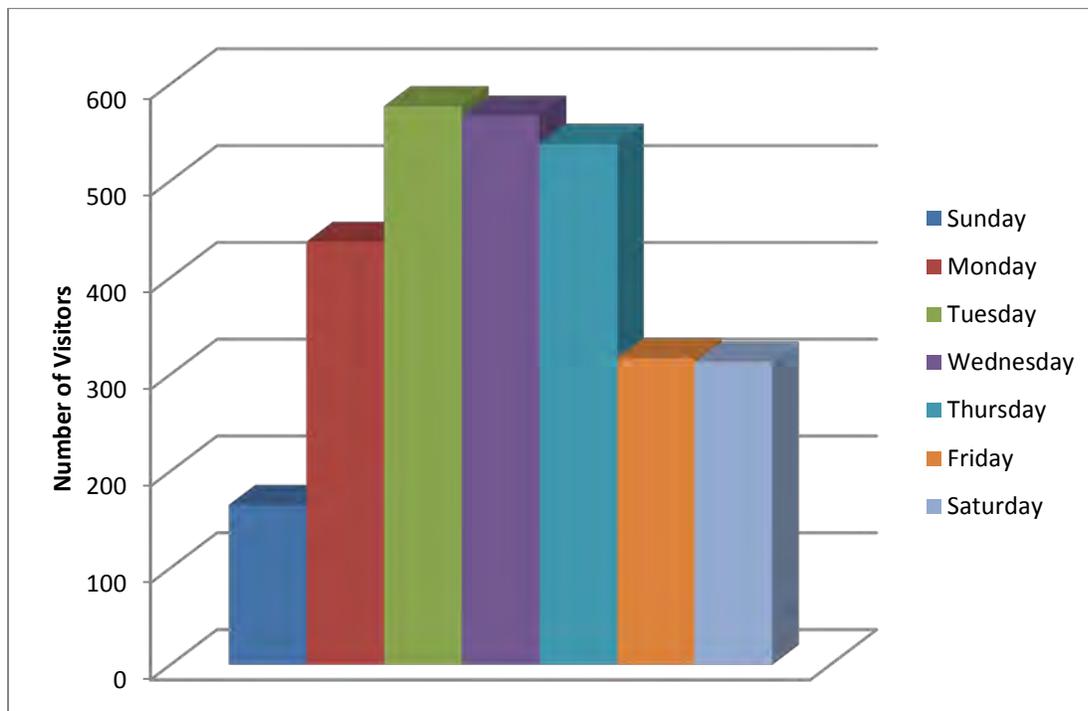


TO: City Administrator and City Council
FROM: Jennie Garner, Library Director
DATE: November 2, 2016
SUBJECT: October 2016 Library Monthly Report

October At a Glance

Door Count	11,468
Computer Usage	3180
Database Use	2971
Meeting Room Use	924

Average Daily Library Visits



Programming, Events and News

We collaborated with Iowa City Public Library (ICPL) and the Iowa City Autism Community to host our first Autism Accessible Browsing Night on October 14, after hours from 5:30-6:30pm). Parents in the Iowa City Autism Community approached ICPL about hosting a browsing event when the library is closed as sometimes autistic individuals find that the library is too loud and busy during regular hours and at programs. North Liberty staff connected with ICPL to offer our location for accessible browsing hours on alternating months. The browsing night was attended by 41 people and featured sensory stations, a therapy dog, Petey, and a miniature therapy horse, Marigold. Iowa City hosted their browsing hour on a Saturday morning in September and will host in November again. North Liberty is offering after hours again in December for autistic individuals and their families.

We're very excited to be able to extend our services to make the library welcoming for this population and have plans to expand the program to include more sensory items..

The second annual Trunk or Treat event was held on Friday, Oct. 28. We invited city departments to participate and deck out their vehicles (personal or fun city equipment) for Halloween and give out candy in a safe environment. The Johnson County Jaycees had two volunteers attend to help traffic control and directions as well. Final count was eight vehicles from seven city departments, two Jaycees volunteers and 396 community members. Thanks to those departments and the Jaycees who took time out to partner with us to make this event a big success.

This month, the DOT kiosk had record use with 192 attempts and 70 successful transactions for people to renew or update drivers' licenses. We are pleased to be able to offer this service at the library.

Andrew Frisbie, our collection development librarian, was featured in the November issue of the national journal, *American Libraries*. You can read the article online at <http://edition.pagesuite-professional.co.uk/launch.aspx?eid=f165e338-66ce-4050-9d3b-94883f5a8d13> on page 34 of the journal.

In addition, our adult services librarian, Elaine Hayes, presented two sessions at the national Association for Rural & Small Libraries conference at the end of October in Fargo, North Dakota. Elaine shared information to over 60 librarians at each session on our outreach services at North Liberty, focusing on the Popup Library we offer monthly at the North Liberty Food Pantry and the North Liberty Living Center. The popup library will soon be expanding to include Keystone Place Senior Housing.

October Highlights:



Our Tuesday evening Stitching Around group has worked the last few months to make scarves and other items to donate to the VA Hospital.



Family Pumpkin painting program was very popular – this guy makes a face to match his pumpkin.



Autism Accessible Browsing night.

Seven city departments worked together to help make Trunk or Treat a success this year – 396 attendees!



To: Mayor and City Council
Parks and Recreation Commission
City Administrator

From: Guy Goldsmith, Director of Parks, Building and Grounds

Date: November 1, 2016

Re: Monthly Report

We performed various building maintenance tasks as needed this month.

We picked up trash and pet waste stations as needed this month.

We maintained ball fields, soccer fields and facilities at Penn Meadows Park this month. The season has recently come to a close so we will now begin winterizing the facilities. The new facility at Penn Meadows Park was a fantastic addition to the Park and next season will even be better now that the majority of the construction has been completed.

We performed equipment repair and preventative maintenance on equipment as needed this month. We have begun servicing winter equipment as time permits.

We have been mowing and trimming all City parks and grounds. We continue to perform ground, landscape and pond maintenance. We have finished winterizing all City landscaping areas. We trimmed trees on all Hwy 965 intersections to help keep the traffic control lights visible.

On October 15th residents along with City Parks Staff cut down all the invasive willow trees at West Lakes Park. Eleven dump truck loads of brush were hauled away from the West Lakes area. I personally would like to say thank you to the residents of West Lakes for all of their organization and help. A lot was accomplished in one day.

We attended the Aquatic, Forest, and Roadside Pest Management Re-Certification Applicator Class on October 19th at the Johnson County Extension Office. This is required annually to maintain our state pesticide and herbicide licenses.

We finished installing the roof on the new shelter at Penn Meadows Park restroom/concessions building.

Moxie Solar installed the solar array for the Streets maintenance facility and in my opinion the location of the solar array was ideal and looks great.

We completed and submitted the *Trees Please* Grant from MidAmerica Energy. We will know in March if we have been selected and awarded the grant to plant additional trees at the Fox Valley open area next season.

All of the Seasonal Park Maintenance Workers have finished working for the season. We had a great group of seasonal employees and couldn't accomplish what we do without them.



North Liberty Police Monthly Report October 2016

Training:

- Officer Eric Kapfer is continuing his training at the Cedar Rapids Regional Training Academy.
- An officer attended a conference for investigators. Topics included online and open source investigations, cyber tips, and interviewing sex offenders (20 hours) in Des Moines.
- Officers completed the bi-annual night qualification for handgun and rifle (8 hours X21= 168 hours)
- Two officers attended a weeklong Basic Crime Investigation Scene School (80 hours)
- An officer attended a defensive tactics and tactical handcuffing school in Des Moines. (24 hours)
- A firearms instructor attended a Shield Instructor School in Marshalltown (24 hours)
- A Standardized Field Sobriety Instructor (SFST) attended a re-certification training course at the JECC (8 hours).
- Officer attended bomb squad training (8 hours)
- Chief attended a 2.5 day training session in Nevada on the legal aspects of Discipline, Internal Affairs investigations and audits of complaints and internal operations. (20 hours)

Traffic Contacts	352
Parking Contacts	32
Vehicle Inspections	34
Vehicle Unlocks	30
Crash Investigations	18
Public Assists	81
Assist Other Agency	84
Crimes Against Persons Report	5
Crimes Against Property Report	25
Other Reports	21
Arrests	28
Warrants	0
Alcohol/Narcotics Charges	20
Crimes Against Persons Charges	2
Crimes Against Property Charges	5
Other Charges	9
Animal Calls	24
Total Calls for Service	2014
*Total Calls for Service for the year	17529

Public Relations:

- Officers continued safety presentations, completed a K9 video, and sold T-shirts during the month at the Colony Pumpkin Patch.
- Officer Chuck, Officer Travis and Alisha participated in the Snapchat Employee Takeover for City Week.
- On duty officers attended the City's annual tailgate celebration.
- The Department partnered up with McDonald's to host the National Coffee with a Cop Day. Officers met community members in the dining area and served customers at the drive through.
- Officers attended the Trunk or Treating event at the North Liberty Library. Over 400 kids came through dressed in their costumes.
- National Prescription Drug take back was held again on October 22nd. NLPD collected over 70 pounds of prescription and over the counter medication.
- Officer Chuck presented empathy training for 6th graders at Van Allen.

Equipment:

- The department received 18 plastic riot control shields from the Johnson County EMA through the GSA program. We did not have shields and the only cost was the shipping.

Enforcement:

- Officers responded to three robbery types calls this month. One involved a business, one in a home (both suspects were caught) and one when an individual was walking down the street. Follow up continues on two of the reported robberies.

Department Admin:

- Spence Madole was released from the Field Training program and assigned to solo patrol.
- Budget planning and departmental needs are still being considered for FY2018.
- Sergeant Tyson Landsgard was promoted to Lieutenant. He will start on his duties and we will backfill the Sergeant position.
- The Department completed Sergeant Interviews with the help from other department heads, other officers and supervisors. Rueben Ross was selected and will take over the Sergeant responsibilities in January. The process has started to replace the investigator assignment.
- Request for nomination went out to all officers for the Officer of the Year award.
- An executive summary and the results were published from the September community survey.

Respectfully Submitted by Chief Diane Venenga and Alisha Ruffcorn 11/3/2016

To: Mayor, City Council and City Administrator
From: Shelly Simpson, Recreation Director
Date: November 1, 2016

Monthly Report – October 2016

Recreation Update:

“Kids Campsite” usage for this month, AM session = 742 and PM session = 504; totaling 1,246 participants.

October is a busy month with special events; Matt M coordinated a kayak/canoe trip down the Iowa River. Matt replaced the hayrack rides with the Moonlight Walk around Liberty Centre with 175 in attendance. Pumpkin creations had 30 participants, Haunted Happenings totaled 683 over the two nights and the Rec Dept. had an entry in the Library’s trunk or treat. Other events included the city tailgate event and flu shots.

Rec Staff worked on planning programs/events for January-April, 2017 for the next brochure. Information went to Nick, Communications to put final touches on design by middle of November. Registration for programs will begin Week of December 5.

Various meetings attended included Beat the Bitter, Senior Council, FT staff meetings, and NLYBS.

Pool Update:

The Indoor Pool remains busy with lap swimmers, water fitness participants and swim lessons. Another session of swim lessons started October 24.

We met with Shive-Hattery to assist in putting bid documents together on options for re-surfacing the indoor pool deck. Bids to be returned in early November. Work is planned for November 28-December 28; pool will need to close. More exact timeline and details will follow in early November.

Submitted by Shelly Simpson

To: Mayor and City Council

From: Michael Pentecost, Street Superintendent

Re: October 2016 Monthly Report

November 3, 2016

The following items took place in the month of October that involved the Streets Department.

- Leaf collection is ongoing
 - a. 18.25 trailer loads (this equals to 365 cubic yards of material)
 - b. All leaf material is stock piled and “stirred” 2 times a month to expedite the breakdown process of turning organic matter into compost
- Continued sign maintenance, installation, and repair throughout the city
 - a. “No Parking” signs installed on W Birch St by Buford Gardner School
 - b. Street ID and stop signs installed at Harvest Estates II part 3
 - c. “No Parking” signs installed on N Dubuque St and Copeland Ln area
 - d. Repaired signs on W Penn St traffic signal arm
- Ongoing jetting (cleaning) of sewer mains in problematic areas (Restaurant areas)
- Continued animal control services (responded to 10 animal issues)
- Continued departmental equipment maintenance and repair
 - a. Winterization of some equipment
 - b. Starting process of outfitting winter equipment
- Continued meetings with IDOT and city staff in regards to I380 and Forevergreen Rd overpass
 - a. Right of way discussion
 - b. Traffic signal collaboration
 - c. Public Meeting held at REC Center on Tuesday, November 01
- Locating of City Utilities (312 job tickets) ongoing
- Major construction on Penn St project completed
 - a. Punch list generated of unfinished items
- Major construction on S Dubuque St project completed
 - a. Punch list generated of unfinished items
- First meeting about Spring 2017 Penn St project
- Stocking piling of salt and sand for winter
 - a. 300 Ton of salt
 - b. 240 Ton of sand
- Cemetery plot locates (3 in total)
- Fall mowing of road/ditch areas
- Fluid spill clean-up of vehicle to prevent storm water pollution
 - a. Semi with ruptured coolant radiator
 - b. Traffic accident with ruptured transmission
- Completed 2016 Illicit Discharge Dry Weather Outfall Testing for the DNR
 - a. 37 sites selected throughout town
 - b. Documented, sampled if needed, and organized into yearly report
- Continued FY 2018 budget planning

Communications Department Report

Submitted to the North Liberty City Council
Nov. 1, 2016 for the month of October 2016

Cablecast Server

We've moved over to the Tighrope servers and are using them full time, including all playback, bulletin board and live-meeting capture. We're fine tuning our use now and hope to move on to the digital signage (driven by Carousel, as seen at right) soon. We have an updated digital bulletin policy, approved by the Telecommunications Commission, that will allow non-commercial community use, while keeping the signage valuable for City of North Liberty messages.



Communications Specialist

Megan Benischek started full-time on Oct. 10 and was able to spend a week working with Stefan Juran before he moved to Nashville, Tenn. Megan's learning our systems and has the skills to contribute and refine what we already have in place. Her first major project is a video focused on the North Liberty Police Department's effort to bring a police dog to the force. The video will debut at the North Liberty Business Banquet on Nov. 3.

City Week

For City Week, Oct. 10 to 14, Jillian organized a city-employee-driven Snapchat takeover, which offered a behind-the-scenes look at what the city does each day. Streets, parks, recreation, police, communications, human resources and legal departments participated, and the takeover touched on water, waste water and building inspection as well. Staff who participated successfully balanced information and engagement. The initiative, cross promoted online and other social networks, added 177 Snapchat followers. She also organized a mock city council meeting as part of a Iowa City Area Chamber RoundTable lunch hosted in our council chambers. Attendees took the role of councilors, developers, residents and others, which gave them the chance to see how elected officials grapple with decisions that have no clear right answer.

Beat the Bitter

Planning for the second year of our winter games and good cheer, Beat the Bitter, is ongoing for Feb. 3 and 4, 2017. Our goal is to build on the success of last year's success by refining the core

events (5K-ish obstacle run, scavenger hunt, kickball tournament, adult evening gathering), keeping popular affiliated events (fat tire bikes, rugby) and adding additional elements, both affiliated and core. We plan to roll out details in time for holiday gifts (some events will require registration and fees) with the main marketing push at the start of the new year.

Blues & BBQ and Another Episode

We're working on securing sponsorships for 11th year of Blues & BBQ (it will be held July 8, 2017, with plans for a ticketed fundraiser on Friday, July 7) and our first season of Another Episode (May 18, June 15, July 20 and Aug. 17, 2017), a twist on movie-in-the-park. We'll continue seeking sponsorships in the coming months.

North Liberty Transit

We distributed materials to targeted audiences when the service launched on Oct. 10, reaching out directly to residents at route stops such as the North Liberty Living Center, Savannah Village and Jefferson Point, as well as service agencies such as the Community Pantry and the elementary schools' Family Resource Centers.

For Oct. 17, we coordinated a ribbon cutting as well as coverage in print, such as the *Gazette*, *Press-Citizen* and the *Leader*, on TV, such as KCRG, KGAN and NLTV, as well as on radio, such as KCJJ, WMT and KXIC. Additionally, we done owned social and online previews of the route and a couple rounds of launch follow up as well.

Projects

We've been working to communicate details about the water treatment plant and associated projects. With well drilling starting in November, Nick is working to communicate with residents most effected by that work, including coordinating an open house on Nov. 2 with neighbors.

Other

We produced and submitted City Council meetings to the Iowa City government channel.

Staff represented the City of North Liberty at the Iowa City Area Chamber of Commerce's North Liberty Roundtable. Jillian is working with the United Way of Johnson and Washington Counties' annual campaign cabinet (and coordinated the city's workplace campaign).

Nick put together and distributed a survey to collect information about the county's minimum wage impact in North Liberty and compiled the results.

We participated, as social media trolls, with other city departments in the community library's second annual Trunk or Treat.

We sent news releases about the city's increased recycling fee, the NLPD's community survey, road work and more.

Social media

Month	Facebook new likes	Facebook reach (28 days)	Twitter new follows	Twitter impressions	Instagram new follows
October 2016	79	74,835	42	30,300	19 (843)
September 2016	64	62,860	52	25,000	21 (824)
August 2016	84	74,265	55	29,500	82 (803)
July 2016	110	83,551	70	16,500	124 (721)
June 2016	217	66,227	92	25,400	89 (597)
May 2016	112	54,190	55	37,800	46 (508)
April 2016	122	62,193	30	24,500	43 (462)
March 2016	139	41,479	43	26,200	41 (419)

Website Statistics (Current month and preceding 12)

Month	Sessions	Users	Pageviews	Pages/Session	Avg. Session
October 2016	18,311	12,813	35,906	1.96	1:25
September 2016	14,139	10,256	30,028	2.12	1:30
August 2016	21,915	15,496	42,191	1.93	1:22
July 2016	21,164	15,123	40,525	1.91	1:22
June 2016	23,761	16,469	47,658	2.01	1:27
May 2016	19,917	14,231	39,812	2.00	1:22
April 2016	16,898	12,044	36,230	2.14	1:38
March 2016	19,400	14,590	37,648	1.94	1:18
February 2016	13,444	9,722	29,899	2.22	1:40
January 2016	15,994	11,582	34,566	2.16	1:33
December 2015	14,596	10,984	28,898	1.98	1:19
November 2015	14,280	10,477	29,299	2.05	1:23
October 2015	15,120	10,934	29,983	1.98	1:20
September 2015	14,061	10,142	28,736	2.04	1:21

Completed Shoots

Title	Requested By	Date Shot	Duration
Telecommunication Commission	City Administration	Oct. 3	0:31
Parks and Recreation Commission	City Administration	Oct. 6	0:21
Coffee with a Cop	Communications	Oct. 7	0:02
City Council	City Administration	Oct. 11	2:36
Mock City Council Meeting	Communications	Oct. 12	0:23
Tree and Storm Water Advisory Board	City Administration	Oct. 12	0:26
Transit Ribbon Cutting	Communications	Oct. 17	0:03
Library Board of Trustees	City Administration	Oct. 17	0:42
City Council	City Administration	Oct. 25	1:30
NLPD K9 Banquet Video	Communications	Oct. 31	0:03
Total shoots: 10	Duration of new video: 6.2 hours		

Water Pollution Control Plant



Iowa

TO: City Council, Mayor and City Administrator

FROM: Dave Ramsey

DATE: November 1, 2016

SUBJECT: October 2016 Water Pollution Control Plant (WPCP) Report

The following items were worked on at the WPCP during the month of October:

1. All scheduled preventative maintenance at the plant and lift stations was completed. Staff stayed very busy with numerous operational jobs throughout the month.
2. This month's staff safety training was on fire extinguishers.
3. We held our 16th construction meeting on the WPCP Phase 2 expansion project. We are working with the general contractor and Fox Engineering on a daily basis to keep the project moving forward while trying our best to minimize change orders and related costs. Overall the project is going very well.
4. Staff gave presentations on the Water Pollution Control Plant and how it improves the environment to two classes of 7th and 8th grade students at the Heritage Christian School in North Liberty.
5. Several startups of equipment started this month. The electrical and SCADA portion of the Dewatering building was completed. A field service rep from GE was on site to review the process for getting the 4th train in production.

Dave Ramsey
WPCP Superintendent

City of North Liberty
3 Quail Creek Circle
PO Box 77
North Liberty, IA 52317

Phone: 319-626-5738
Fax: 319-626-5739
northlibertyiowa.org

To: Mayor and City Council

From: Greg Metternich, Water Superintendent

Re: Monthly Report

November 1, 2016

We read 8,080 radio reads last month that's an increase of 34 accounts. We had to re-read approximately 44 accounts.

We delivered 147 shut off notices and shut off approximately 52 overdue accounts for non-payment last month.

In the month of October we treated a total of 41,177,000 gallons of water, our average daily flow was 1,328,000 gallons a day, and our maximum daily flow was 1,486,000 gallons. The total for the month was 12.99% higher than last year. Some of the increase in pumpage can be contributed to the hydrant flushing program that was completed on the 27th.

PCI broke ground on the New Water Plant site on October the 4th, they over excavated the entire area, hauled in rock, removed several trees, and moved a large section of fence along South Front St. They should be finished moving dirt on the site later this week and then they will be moving to the new well site.

Northway Well and Pump will start work on the ASR well the first week of November, we are having them remove the pump and motor, televise the casing, and do a cleaning process on the well. We need to have this work completed by the end of December so we can start injecting the well by January.

We continue to stay busy collecting curb box location information, installing new meters and RF's, we've had several meter change outs this month.

Water Superintendent

Greg Metternich

North Liberty Parks & Recreation Committee Meeting
Thursday, November 3, 2016
Proposal of Agenda

REGULAR MEETING: 7:00PM

NEW BUSINESS:

1. Approve minutes from meeting (s) of: Minutes from October 6 meeting.
2. Public Comments/Concerns: Open to public for comments and concerns;
5 minutes per person time limit.
3. Building & Grounds Report: Parks Monthly Report
4. Indoor Pool Deck: Capital project update; bids out for two different floor types; Life Floor, Quartz flooring.
Bids due next week. Pool Closing for work; to be determined.
5. Winter/Spring Brochure: Brochure highlighting programs offered January-April, 2017 will be available to public,
middle to end of this month. Registration starts Week of Dec. 5th.
6. Facility Holiday Hours: Facility hours over Thanksgiving holiday:
Thursday, November 24 = **CLOSED**
Friday, November 25 = **CLOSED**
Sat. & Sun., November 26 & 27 = Regular hours: 8am-6pm
7. Budget Work: Staff will begin working on budget/capital projects for FY 18.
8. Any new issues not on the agenda?

OLD BUSINESS:

1. Recreation Monthly Report: Report included in packet summarizing the past month.
2. Any old business not on agenda?

CONCLUSION:

1. Next Meeting Thursday, December 1 at 7:00 PM
Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourn

North Liberty Parks & Recreation Committee Meeting

Thursday, October 6, 2016

Board Members Present: Jeff Kellbach, Jami Maxson, Scott Stahmer, RaQuishia Harrington

Others Present: Guy Goldsmith, Brian Motley and Tim Hamer

Meeting called to order: 7:00 pm

NEW BUSINESS:

1. **Approve minutes:** Minutes from August 4 meeting approved.
2. **Building and Grounds Report:** performed building and equipment maintenance, Beaver Kreek playground installed. Penn Meadows shelter work continues, have several seeding projects. Concrete trail around Centennial Park completed (staff plan to do snow removal along trail this winter), prep work for parking lot to be done before winter. Splash pad expanded with 6 foot ring of concrete around perimeter, moved limestone boulders out. This will help avoid spray on grass and increase buffer zone for children at play.
3. **Winter/Spring brochure:** Planning for programs January-April 2017.
4. **Halloween Events:**

Moonlight Walk	October 14
Pumpkin Paint/Carve	October 15
Trunk or Treat	October 28
Haunted Happenings	October 27&28
5. **Budget Work:** Staff beginning to work on budget/capital projects for FY 2018 (due in Nov)
6. **New Issues:** adding new signs inside Rec Center, similar to library signs, also updating Braille signs. Met re: pool study and reviewed preliminary drawing showing option to add to outdoor pool, also discussed ideas to enhance indoor pool. Gathering bids for new flooring for indoor pool deck.

OLD BUSINESS:

1. **Recreation Monthly Report:** Star Party successful (149 attended); doggie plunge successful, \$2774 donated to Cedar Valley Humane Society

CONCLUSION:

1. **Next Meeting** **Thursday November 3, 2016 at 7:00PM**
Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourned at 7:20 pm

Minutes submitted by Jami Maxson

To: Park & Recreation Commission Board Members
Mayor, City Council and City Administrator
From: Shelly Simpson, Recreation Director
Date: November 1, 2016
Re: Monthly Report – October 2016

Program Summaries – October

Swim Lessons: October session of swim lessons:

Parent Tot: 21 participants
Tadpoles: 13 participants
Level 1: 16 participants
Level 2: 19 participants
Level 3: 13 participants
Level 4: 15 participants
Level 5: 16 participants
Level 6: 8 participants
Private Lessons: Tuesdays 27 participants
Thursdays 27 participants; Totaling 175 participants
Private (Open) Lessons: \$.00 collected this month; on hold this time of year.

Pool Programs:

Water Fitness: Early Bird Aqua Aerobics: 4 participants, plus walk-ins.
Easy Does It: 2 participants, plus walk-ins.
Water Resistance AM 5 participants, plus walk-ins
Aqua Boot Camp: 4 participants, plus walk-ins.
Arthritis Foundation Aqua: 22 participants, plus walk-ins.
Noodle Triathlon Workout Walk-ins only.

Preschool:

Kids Campsite: AM session = 742; PM session = 504; totaling 1,246 participants.
Lucky Duck: Held on Tues & Thurs mornings, this session \$ 43.00 collected
Wiggle Worms: 5 participants
Wiggle Together: 2 participants
Stroller Strides: AM & PM = Drop-ins only
Kinder Club – Tues. 1 participants, plus drop-ins
Pee Wee Soccer: AM = 24 participants; PM = 35 participants
Lil Chefs: AM = 5 participants; PM = 5 participants

Youth Programs:

Recsters BASP: AM = 14 participants; PM = 49 participants
All-Day (Oct 7): 19 participants
All-Day (Oct 10): 13 participants

Youth Sports:

Tae Kwon Do M/TH: No participants this month
Tae Kwon Do T/W: 2 participants, plus walk-ins this month
Youth Competitive Basketball - Boys: Grade 5: 8 teams; Grade 6: 4 teams; Grade 7: 7 teams; Grade 8: 7 teams
Youth Competitive Basketball – Girls: Grade 5-6: 11 teams; Grade 7-8 was canceled

Adult Sports/Programs:

Basketball: Package \$155; Drop-in \$468; totals \$623.00
Pickleball: Package \$125; Drop-in \$424; totals \$549.00

Adult Basketball: A League: 5 teams; B League: 14 teams
Co-ed Volleyball: A League: no enrollment; B League: 15 teams

Diners Club: Canceled due to lack of enrollment.

Adult Fitness:

Cardio Pump: 4 participants, plus walk-ins.
Kickboxing PM: 3 participants, plus walk-ins.
Boot Camp: Walk-ins only.
Abs, Buttocks, Core: 1 participant, plus walk-ins.
Lower Body Blast: Walk-ins only.
Body Blast: Walk-ins only.
Core Fusion: 2 participants, plus walk-ins.
Personal Training: This month totals: Kris C, Rachel, Denise;= \$-0-

Senior Citizens:

Senior Dining: October 7 = 16 participants
 October 14 = 15 participants
 October 21 = 10 participants
 October 28 = 16 participants
 Total for month: 57 participants

Special Events:

Kayak/Canoe Trip: 9 participants
Halloween Moonwalk: 175 participants
Pumpkin Paint/Carve: 30 participants
Haunted Happenings: Thurs., October 27: 325 participants; Fri., October 28: 358 participants
 Totaling 683 participants.

ActiveNet Totals: Gross Income (October) = \$ 31,299.15

Residency Breakdown					
October 1-31, 2016					
<u>Package</u>	<u>Residents</u>		<u>Non-residents</u>		<u>Total</u>
Track Package	39		23		62 vs. Sept = 41
<u>Daily Fees</u>					
October 1-31, 2016					
Daily Weight	674		90		764 vs. Sept = 660
Senior Daily Weight	158		24		182 vs. Sept = 208
Sub Total	832		114		946 vs. Sept = 868
<u>Pool</u>					
October 1-31, 2016	<u>Adult</u>		<u>Youth/Seniors</u>		<u>Total</u>
Daily Fees	334		544		878 vs. Sept = 1,402



Planning Commission
Minutes
November 1, 2016

Roll Call

Chair Ronda Detlefsen called the November 1, 2016 Regular Session of the North Liberty Planning Commission to order. Commission members present: Jennifer Bleil, Josh Covert, Ronda Detlefsen, Adam Gebhart, Jason Heisler, Kylie Pentecost and Patrick Staber.

Others present: Dean Wheatley, Ryan Heiar, Tracey Mulcahey, Kevin Trom, Megan Benischek, Carter Kurdre, Kevin Digmann, Duane Musser, Ryan Abraham, Mike Bails, Molly Robb and other interested parties.

Agenda Approval

Bleil moved, Covert seconded to approve the agenda. The vote was all ayes. Agenda approved.

Mickelson First Addition Revised Preliminary Plat

Staff Presentation

Wheatley presented the request of Hodge Construction to approve a revised preliminary plat, Mickelson First Addition, for single-family residential development west of the recent Smigel subdivision near the northwest corner of South Jones Boulevard and Forevergreen Road. Staff recommends approval of the revised Preliminary Plat.

Applicants Presentation

Kevin Digmann was present on behalf of the applicant and offered to answer questions.

Public Comments

No public comments were offered.

Questions and Comments

The Commission discussed attendance and concerns from the Good Neighbor meeting. The footnote regarding the dead end in the staff report was noted. There are no changes to lot layouts and sizes.

Recommendation to the City Council

Covert moved, Bleil seconded to recommend approval of the Revised Preliminary Plat for Mickelson First Addition to the City Council with no conditions. The vote was: ayes – Detlefsen, Covert, Staber, Heisler, Gebhart, Bleil, Pentecost; nays – none. Motion carried.

O'Reilly Automotive Stores Site Plan

Staff Presentation

Wheatley presented the request of O'Reilly Automotive Stores to approve a site plan for a new auto parts store located on the west side of Highway 965 just north of the Zeller Street Hills Bank location. Staff recommends denial of the application due to the design of the building.

Applicants Presentation

Molly Robb, Anderson Engineering, was present on behalf of the applicant and offered to answer questions. She reported that O'Reilly is interested in adding windows/shutters and requested a provisional approval to include those updates.

Public Comments

No public comments were offered.

Questions and Comments

The Commission discussed the option of tabling the issue and schedule. The procedures of approval were discussed.

Recommendation to the City Council

Detlefsen moved, Pentecost seconded to recommend approval of the O'Reilly Automotive Stores Site Plan to the City Council with the following condition: that the design is worked out between O'Reilly's and city staff to make the building consistent with North Liberty design standards. The vote was: ayes – Staber, Gebhart, Bleil, Detlefsen, Covert, Pentecost; nays - Heisler. Motion carried
RD rec approval with condition that agreement is worked out between O'Reillys and city staff on the design to make it consistent with NL design standards/KP

Kaiser Holdings LLC Residential Site Plan

Staff Presentation

Wheatley presented the request of Kaiser Holdings LLC to approve a site plan for multi-family property located west of North Liberty Road, north of Dubuque Street, generally directly west of Liberty High School. Staff recommends approval of the site plan, subject to architectural improvements being made to the rear elevations of the slab buildings prior to issuance of building permits.

Applicants Presentation

Mike Bails was present on behalf of the developer and presented additional pictures of backs of similar buildings and pergolas. He offered to answer questions from the commission. The Commission discussed the application with Bails.

Public Comments

No public comments were offered.

Questions and Comments

The Commission offered support for the addition of pergolas and requested differentiation in colors on units.

Recommendation to the City Council

Covert moved, Staber seconded to recommend approval of the Kaiser Holdings LLC Site Plan to the City Council with no conditions. After discussion, the vote was: ayes – Heisler, Bleil, Gebhart, Covert, Staber, Detlefsen, Pentecost; nays – none. Motion carried.

Approval of Previous Minutes

Heisler moved, Gebhart seconded to approve the minutes of the September 6 Planning Commission. The vote was all ayes. Minutes approved.

Old Business

No old business was presented.

New Business

Wheatley reported that there are three or four new cases for next month.

Adjournment

At 7:20 p.m., Covert moved, Gebhart seconded to adjourn. All ayes. Meeting adjourned.