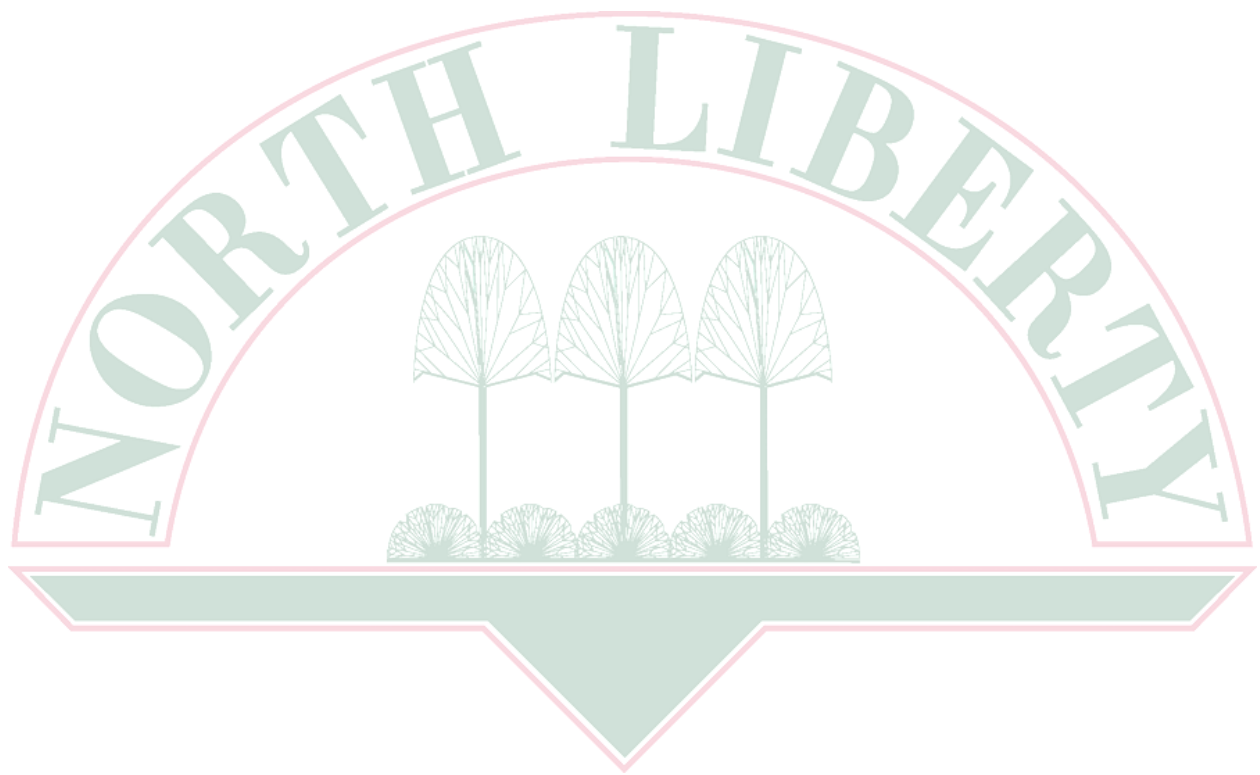




North Liberty City Council
Regular Session
February 13, 2018

City Administrator Memo





City Council Memo

for February 13, 2018

from the desk of Ryan C. Heiar

Meetings & Events

Tuesday, Feb 13 at 6:30p.m.
City Council

Monday, Feb 19
President's Day – City Offices
Closed

Tuesday, Feb 27 at 6:30p.m.
City Council

Consent Agenda

The following items are on the consent agenda and included in your packet:

- City Council Minutes (01/23/18 & 01/25/18 01/29/18)
- Claims
- Liquor Licenses Renewals
 - Pancheros
 - Cactus
- Change Order #10; Phase 1 Water System Improvements Division I – Water Treatment Plant; Portzen Construction Inc.; \$38,108
- Pay Application #16; Phase 1 Water System Improvements Division I – Water Treatment Plant; Portzen Construction Inc.; \$981,557.88
- Pay Application #29; Phase II WWTP Improvements; Tricon Construction Group; \$3,434.38

Johnson County Refuse; Garbage Collection System Update

Steve Smith with Johnson County Refuse will be in attendance Tuesday to present a concept for a new garbage and recycling collection system. Included in your packet is a document summarizing his proposal and how the changes could impact North Liberty residents. In short, this new system would be automated, eliminating garbage stickers and requiring the use of specific containers that would be provided by Johnson County Refuse. The garbage container would have a 65-gallon capacity [35 gallons larger than what is current allowed] and the recycling container would have a 95-gallon capacity [75-gallons more than what is provided for now]. The document also explains the estimated monthly cost that every single-family and duplex unit would be required to pay and compares the proposed fee to the current average fee. If the City Council is interested in considering a change to our current garbage and recycling collection method, the next step would be to solicit community feedback on the proposed changes.

ICCSD Christine Grant Elementary Site Plan

This is a request from the Iowa City Community School District to approve an elementary school site plan for land located between CENTRO manufacturing and N Front Street. A Good Neighbor meeting

Ryan C. Heiar, City Administrator

rheiar@northlibertyiowa.org • office (319) 626-5700 • fax (319) 626-3288 • cell (319) 541-8404

was held on October 26 for the rezoning (which is now completed) and plat (still to come) to allow any interested party an opportunity to comment prior to submission, and eight people attended. Those who signed in were contacted by staff to let them know a site plan has been submitted and were offered staff time to review it with them. Bob, Mary, and Jesse Burns, who sold the property to the school and still own property to the south, have strongly advocated for the extension of North Bend Drive to not curve as shown on the concept site plan but to extend straight east to N Front Street, so that their property located south of the street would have access to it. Chuck Deisbach of South Slope also had concerns related to difficulty they have entering and exiting the South Slope driveway. After engineering analysis and very early in discussions with the school district, the intersection location as shown on the proposed site plan was determined to be the safer alternative than that suggested by the Burns', and after reviewing the preliminary roundabout design for the new street alignment South Slope supports the plan. Staff will continue to work with South Slope in development of plans and in construction anticipated in calendar year 2019. The Burns property can be easily and logically served by the planned extension of Jefferson Street on the west side of N Front Street.

Traffic and pedestrian issues anticipated with the new school have been studied and redesigns for North Front Street and Penn Street in the vicinity are being considered, as well as speed limit changes for N Front Street, pending refinement and Council approval. The school site plan as well as existing and planned wide sidewalk and trail connections maximize the potential for walking to this school. It is recommended for approval by staff and the Planning Commission.

Mickelson First Addition Final Plat

Construction has been completed and inspected, all fees paid, and all agreements executed for this single-family development west of Jones Boulevard and north of Forevergreen Road, and the final plat is recommended for approval. The preliminary plat was approved by Council in November of 2016.

Golfview Lot 8 Site Plan

This request is to approve a site plan for multi-user commercial development on the east side of 965 between Lions Drive and Hawkeye Drive. The site layout is similar to other buildings nearby and logical considering the shape of the lot, with buildings oriented east-west and parking near the 965 right-of-way. It should be noted that 965 is substantially higher in elevation than the lot under review. The site planning and landscaping plan meet basic requirements for development. There is no outside storage or display shown so none will be allowed unless specifically approved at a later time. The building design is proportional and features a good mix of materials used well to create an interesting site, with windows, doors, and awnings that work well together. The applicant has worked well with City staff to resolve issues in previous submissions, and this site plan is recommended for approval by City staff and by the Planning Commission.

Trail Network Project

Five bids were submitted for this trail project which includes the installation of new trail segments on Penn Street, Alexander Way, Scaled Bend Road and Pheasant Lane. The lowest bid was submitted by All American Concrete from West Liberty in the amount of \$305,500, approximately \$46,000 under the engineer's estimate. Staff recommends approval of the bid and contract award to All American Concrete.

| Trail Network Improvements Project Bid Summary | |
|---|-------------------|
| All American Concrete | \$305,500 |
| J&L Construction, LLC | \$321,500 |
| Dennis Spencer Construction, Inc. | \$330,000 |
| Jasper Construction Services, Inc. | \$366,674 |
| Midwest Concrete Inc. | \$374,750 |
| Engineer's Estimate | \$351,775 |
| Difference | (\$46,275) |

Ranshaw House Project

| Ranshaw House Renovations Project | | | | |
|-----------------------------------|------------------|-----------------|-----------------|------------------------|
| Bid Summary | | | | |
| | Base | Alt #1 | Alt #2 | Proposed Accepted Work |
| Wolfe Construction | \$125,000 | \$31,405 | \$29,355 | \$154,355 |
| Garling Construction | \$157,300 | \$28,700 | \$8,200 | |
| Frye Builders & Associates | \$189,500 | \$20,000 | \$12,000 | |
| Tricon Construction | \$197,000 | \$17,000 | \$13,000 | |
| Engineer's Estimate | \$150,000 | \$15,000 | \$5,000 | \$155,000 |

This project, which includes HVAC, plumbing and electrical work, was initially bid in June of 2017; however, at that time only one bid was received and it was 43% (\$64K) over the engineer's estimate. It was recommending that the bid be rejected and the project temporarily postponed, anticipating

that additional contractor interested could be garnered with a winter bid date. Last week, four contractors submitted bids for this project and much better results were obtained, with the low base bid coming in at \$125,000, \$25,000 less than the engineer's estimate. Staff is recommending approval of the base bid and bid alternate #2 from Wolfe Construction out of Muscatine. It is recommended that bid alternate #1, the ADA ramp at a price of \$31,405, be rejected for a couple of reasons. After further consideration, it makes more sense to construct the ramp after the exterior improvements are completed and the engineer believe this work can be done for far less than \$31,000. The recommended project costs total \$154,355, just under the engineer's estimate of \$155,000.

Storage Shed Ordinance Amendment, 2nd Reading

The proposed piece of legislation provides more flexibility for the mobile home park residents and reduces the restrictions on storage shed placement within mobile home parks. Mobile home courts are different than other residential subdivisions in that they do not have platted individual lots. Instead, the entire park is platted as one lot and it is up to the park owner to create individual lots. The Building Department worked with the park managers to develop the proposed language, which restricts the placement of storage sheds in front yard areas, but allows them anywhere else on the lot (with the exception of the lots adjacent to the mobile home park boundaries in which case the current zoning ordinance setbacks are applicable).

Highway 965 (Ranshaw Way) Improvements Project, Phase 3

The agenda includes a public hearing and resolution approving the plans and specifications for the Highway 965 (Ranshaw Way) Improvements Project, Phase 3. The project includes work from Penn Street, south to Zeller Street, including pavement widening, trail and sidewalk installation, lighting and drainage improvements. A video highlighting the project can be found at: <http://northlibertyiowa.org/government/projects/>. Bids for this project will be received through the DOT letting process and are due on February 20 and a bid award recommendation is anticipated at the March 13 Council meeting. Staff recommends approval of the plans and specifications.

Front Street Improvements Project

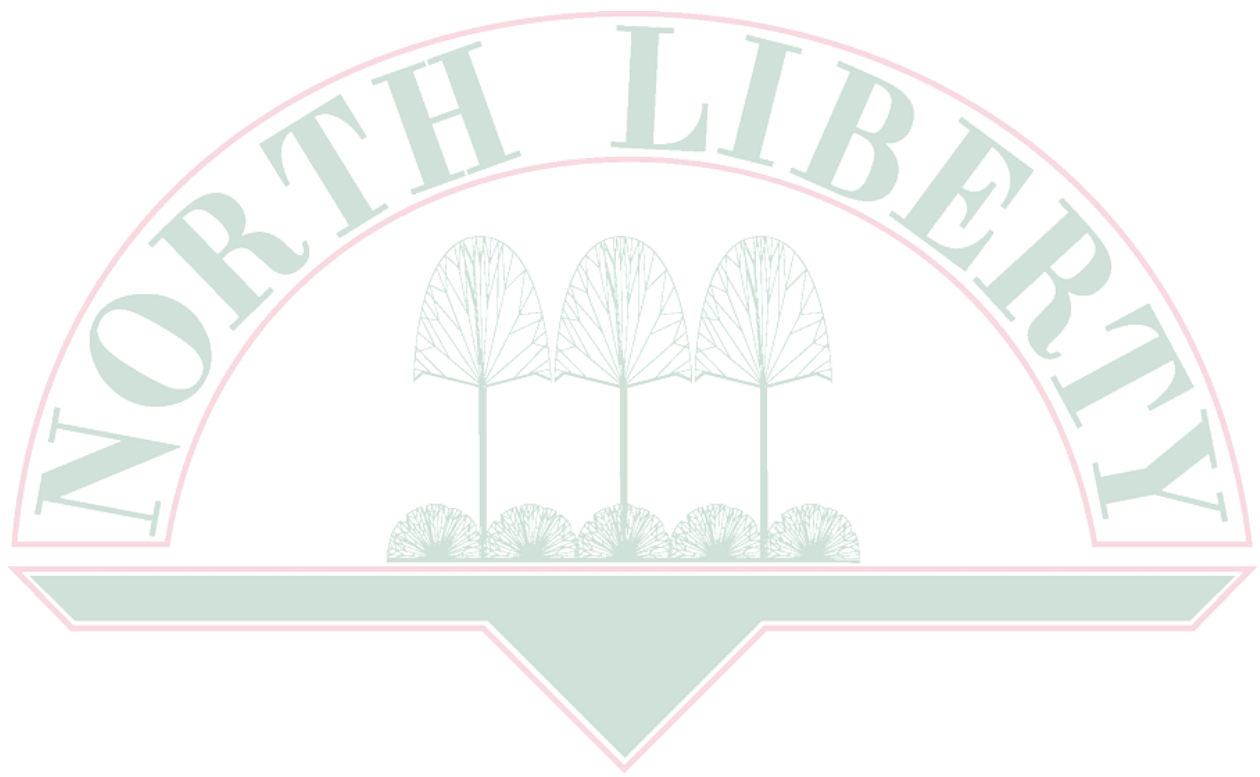
The agenda includes a public hearing and resolution approving the plans and specifications for the Front Street Improvements Project. The project includes reconstruction of the roadway, water main replacement and storm water improvements between Zeller and Cherry Streets. Bids for this project are

due on February 21 and a bid award recommendation is anticipated at the February 27 Council meeting. Staff recommends approval of the plans and specifications.

FY 19 Budget

Included in your packet are the State required budget forms and the City's budget model, finalized based on the City Council's recent discussions. The public hearing for this budget is tentatively planned for February 27th; however, if changes are made at Tuesday's meeting the hearing and final approval consideration will be postponed to the March 13th meeting.

Agenda





AGENDA

North Liberty City Council
February 13, 2018
Regular Session
6:30 p.m.
City Council Chambers
1 Quail Creek Circle

1. Call to order
2. Roll call
3. Approval of the Agenda
4. Consent Agenda
 - A. City Council Minutes, Regular Session, January 23, 2018
 - B. City Council Minutes, Special Session, January 25, 2018
 - C. City Council Minutes, Special Session, January 29, 2018
 - D. Claims
 - E. Liquor License Renewal, Pancheros Mexican Grill
 - F. Liquor License Renewal, el Cactus Authentic Mexican Cuisine
 - G. Phase I Water System Improvements, Div. 1 Water Treatment Plant, Change Order Number 10, Portzen Construction, Inc., \$38,108.00
 - H. Phase I Water System Improvements, Div. 1 Water Treatment Plant, Pay Application Number 16, Portzen Construction, Inc., \$981,577.88
 - I. Phase II WWTP Improvements, Pay Application Number 29R, Tricon Construction Group, \$3,434.48
5. Public Comment
6. City Planner Report

7. City Engineer Report
8. City Attorney Report
9. Assistant City Administrator Report
10. City Administrator Report
11. Mayor Report
 - A. Black History Month Proclamation
12. Johnson County Refuse Update
 - A. Discussion regarding Johnson County Refuse
13. ICCSD Site Plan
 - A. Staff and Planning Commission Recommendations
 - B. Applicant Presentation
 - C. Resolution Number 2018-12, A Resolution approving the Development Site Plan for Lot 1, Grant Elementary School Subdivision, North Liberty, Iowa
14. Mickelson First Addition, Final Plat
 - A. Resolution Number 2018-13, A Resolution approving the Final Plat and accepting improvements for Mickelson First Addition, North Liberty, Iowa
15. Lot 8 Golfview Site Plan
 - A. Staff and Planning Commission Recommendations
 - B. Applicant Presentation
 - C. Resolution Number 2018-14, A Resolution approving the Development Site Plan for Lot 8, Golf View Commercial Subdivision, Part Two, North Liberty, Iowa
16. Trail Network Project
 - A. Resolution Number 2018-15, A Resolution accepting the bid and authorizing execution of the contract for the Trail Network Improvements Project, North Liberty, Iowa
17. Ranshaw House Project
 - A. Resolution Number 2018-16, A Resolution accepting the bid and authorizing execution of the contract for the Ranshaw House Renovation (Re-bid) Project North Liberty, Iowa
18. Storage Shed Ordinance Amendment
 - A. Second consideration of Ordinance Number 2018-01, An Ordinance amending Chapter 168 of the North Liberty Code of Ordinances by revising subsection regarding storage sheds
19. Ranshaw Way (Highway 965), Phase 3 Improvements Project
 - A. Public Hearing regarding the Ranshaw Way (Highway 965), Phase 3 plans, specifications, and estimate of costs for the project

- B. Resolution Number 2018-17, A Resolution finally approving and confirming plans, specifications, and estimate of cost for the Ranshaw Way (Highway 965), Phase 3 Improvements Project

20. Front Street Project

- A. Public Hearing regarding the Front Street Project plans, specifications, and estimate of costs for the project
- B. Resolution Number 2018-18, A Resolution finally approving and confirming plans, specifications, and estimate of cost for the Front Street Improvements Project

21. FY 19 Budget

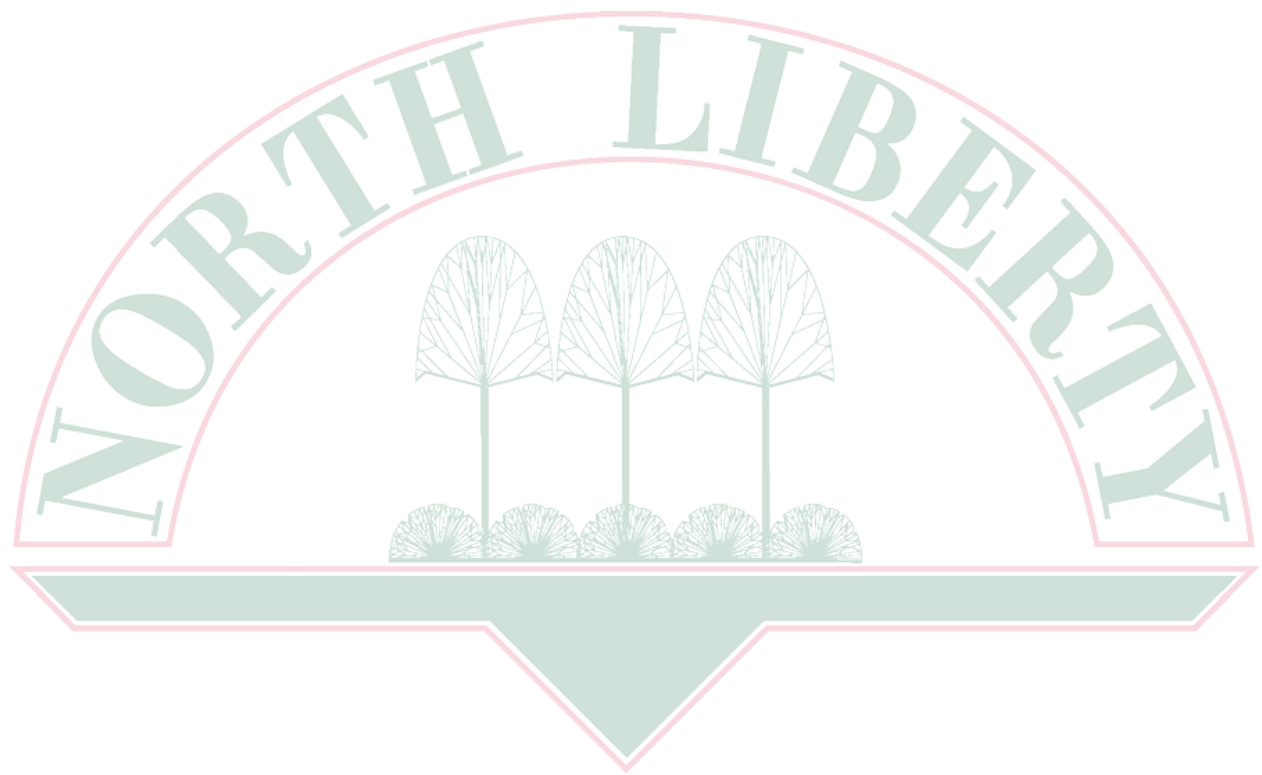
- A. Discussion regarding proposed FY 19 Budget

22. Old Business

23. New Business

24. Adjournment

Consent Agenda





Minutes (Not official until approved by City Council)

North Liberty City Council
January 23, 2018
Regular Session
City Council Chambers
1 Quail Creek Circle

Call to order

Mayor Terry Donahue called the January 23, 2018 Regular Session of the North Liberty City Council to order at 6:30 p.m. Councilors present: Jennifer Goings, Chris Hoffman, Sarah Madsen, Annie Pollock and Jim Sayre.

Others present: Ryan Heiar, Tracey Mulcahey, Scott Peterson, Kevin Trom, Dean Wheatley, Evan Runkle and other interested parties.

Approval of the Agenda

Madsen moved, Pollock seconded to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Hoffman moved, Sayre seconded to approve the Consent Agenda including City Council Minutes from the Regular Session on January 9, 2018; City Council Minutes from the Special Session on January 16, 2018; the attached list of Claims; December Treasurer Report; December Revenues; Liquor License Renewal, The Station II; Liquor License Renewal, SugaPeach; Liquor License Application, Beat the Bitter; Phase I Water System Improvements, Division II Water Mains, Ricklefs Excavating, Ltd., Pay Application Number 3, \$244,340.00; and Phase I Water System Improvements, Division II Water Mains, Ricklefs Excavating, Ltd., Change Order Number 1, (\$6,775.12). The vote was all ayes. Consent Agenda approved.

Public Comment

No public comment was offered.

City Planner Report

City Planner Dean Wheatley attended the MPO Technical Advisory Committee meeting today.

City Engineer Report

City Engineer Kevin Trom reported that the well pumps for the water system project should arrive next week. The raw water main project contractor has installed the main along Birch Court and made the connection to the existing water plant. 77% of the main has been installed. Alliant Energy continues work on undergrounding electric along the Highway 965, Phase 3 Project. The schedule has not changed. The public hearing will be held on February 13 with the award being made possibly on February 27, but likely on March 13. The final project audit for the Penn Street Improvements Project was completed last week. The IDOT had minor comments. One final change order will be presented for this project. The public hearing is tonight for the trail network update project. The bid will be awarded on February 13. The Front Street Project final owner review meeting was held last week. The public hearing is February 13, bids accepted on February 21 and awarded on February 27. Two large trees near Walnut Street have been removed. The Kansas Avenue RISE project design continues. Staff review meeting is tomorrow and meetings with utilities were last week. The Penn Street study and preliminary engineering project is planned to be completed in February. Council discussed the report with Trom.

City Attorney Report

City Attorney Scott Peterson reported on the 28E Agreement with Coralville and distributed the map that is the exhibit with the agreement. Peterson reported on legislation in the Iowa State House.

Assistant City Administrator Report

Assistant City Administrator Tracey Mulcahey reported that there has been more interest in the Ranshaw House Project than in the last round of bidding. The City of North Liberty is partnering with Coralville to complete an IDALS water quality application. Council discussed the report with Mulcahey.

City Administrator Report

City Administrator Ryan Heiar reported on the Council Goal Setting Session. He requested that Council review the information, on behalf of Jeff Schott. The meeting will begin promptly at 4 p.m. and will be completed by 8 p.m. Monday evening is the second budget meeting starting at 6:30 p.m. The packet will be distributed by the end of the week. The Police Department Project design consultant is putting together the site layout and elevations. Council should expect to see something on the agenda by the second meeting in February.

Mayor Report

Mayor Terry Donahue reported on the Joint Entities meeting. Donahue reported that the Iowa City School boundary meeting was very well attended last night. The next meeting is next Monday night at 6 p.m. at Liberty High School in the library.

Commission Appointment

Pollock moved, Madsen seconded to approve the Mayoral appointment of Dave Moore to Communications Advisory Commission effective immediately. The vote was all ayes. Appointment approved.

Trail Network Project

Goings moved, Hoffman seconded to approve Resolution Number 2018-06, A Resolution approving the Permanent Public Use Easement Agreement between Liberty's Gate Part One Owner's Association and the City of North Liberty. After discussion, the vote was: ayes – Pollock, Hoffman, Sayre, Goings, Madsen; nays – none. Motion carried.

At 6:52 p.m., Mayor Donahue opened the public hearing regarding plans, specifications and the estimate of cost for the Trail Network Improvements Project. No oral or written comments were received. The public hearing was closed.

Hoffman moved, Pollock seconded to approve Resolution Number 2018-07, A Resolution finally approving and confirming plans, specifications and the estimate of cost for the Trail Network Improvements Project. The vote was: ayes – Pollock, Sayre, Hoffman, Goings, Madsen; nays – none. Motion carried.

Ranshaw House Project

At 6:53 p.m., Mayor Donahue opened the public hearing regarding plans, specifications and the estimate of cost for the Ranshaw House Improvements Project. No oral or written comments were received. The public hearing was closed.

Hoffman moved, Goings seconded to approve Resolution Number 2018-08, A Resolution finally approving and confirming plans, specifications and the estimate of cost for the Ranshaw House Improvements Project. After discussion, the vote was: ayes – Goings, Madsen, Hoffman, Sayre; nays – Pollock. Motion carried.

ICCS School Property Rezoning

Wheatley updated on the progress of the school site application. Hoffman moved, Madsen seconded to approve the third consideration and adoption of Ordinance Number 2017-13, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property owned by the Iowa City Community School District located in North Liberty, Iowa to those set forth in the Municipal Code for the P-Public Zoning District. The vote was: ayes – Pollock, Goings, Madsen, Sayre, Hoffman; nays – none. Motion carried.

Storage Shed Ordinance Amendment

Wheatley presented information on the proposed ordinance amendment. Council discussed the amendment with staff. At 7:12 p.m., Mayor Donahue opened the public hearing regarding proposed amendment regarding storage sheds. No oral or written comments were received. The public hearing was closed.

Goings moved, Madsen seconded to approve the first consideration of Ordinance Number 2018-01, An Ordinance amending Chapter 168 of the North Liberty Code of Ordinances by adding subsection regarding storage sheds. After discussion, the vote was: ayes – Sayre, Madsen, Pollock, Goings, Hoffman; nays – none. Motion carried.

North Liberty Road/Dubuque Street Speed Limits

Trom presented information on the speed study from the MPOJC. Council discussed the amendments with staff. Madsen moved, Pollock seconded to approve Resolution Number 2018-09, A Resolution approving special speed limits in the City of North Liberty, Iowa. After discussion, the vote was: ayes – Madsen, Pollock, Goings, Hoffman, Sayre; nays -none. Motion carried.

Assessment Resolution

Sayre moved, Goings seconded to approve Resolution Number 2018-10, A Resolution authorizing the assessments of amounts owed to the City of North Liberty, Iowa to individual property taxes. After discussion, the vote was: ayes – Sayre, Hoffman, Madsen, Pollock, Goings; nays – none. Motion carried.

CRANDIC Commuter Rail Study

Mayor Donahue led the discussion regarding the study and City's participation. Council discussed the study. Consensus was to find out what data will be obtained to finalize the City's possible commitment. Rails to Trails inclusion consensus was yes.

Coral Ridge/Ranshaw Way Improvement Project

Heiar presented information on the agreement. Council discussed the agreement and the project. Hoffman moved, Madsen seconded to approve Resolution Number 2018-11, A Resolution approving the 28E Agreement between the City of Coralville, Iowa and the City of North Liberty, Iowa for the reconstruction of Coral Ridge Avenue (Ranshaw Way) between Oakdale Boulevard in the City of Coralville and Forevergreen Road and Forevergreen Road in the City of Coralville and the City of North Liberty. After discussion, the vote was: ayes – Madsen, Pollock, Hoffman, Sayre, Goings; nays – none. Motion carried.

Old Business

No Old Business was presented.

New Business

Councilor Pollock offered a Beat the Bitter reminder.

Adjournment

At 7:48 p.m., Mayor Donahue adjourned the meeting.

CITY OF NORTH LIBERTY

By: _____
Terry L. Donahue, Mayor

Attest:

Tracey Mulcahey, City Clerk



Minutes (Not official until approved by City Council)

North Liberty City Council
January 25, 2018
Special Work Session
City Council Closed Session Area

Call to order

Mayor Terry Donahue called the January 25, 2018 Special Session of the North Liberty Council to order at 4:03 p.m. Councilors present: Jennifer Goings, Chris Hoffman, Sarah Madsen, and Jim Sayre; absent: Annie Pollock.

Others present: Jeff Schott, Ryan Heiar and Angela McConville.

Goal Setting

Schott led Council through goal setting for the next two years.

Adjournment

At 8:09 p.m., Mayor Donahue adjourned the meeting.

CITY OF NORTH LIBERTY

By: _____
Terry L. Donahue, Mayor

Attest:

Tracey Mulcahey, City Clerk



Minutes (Not official until approved by City Council)

North Liberty City Council
Monday, January 29, 2018
Special Work Session
City Council Chambers
3 Quail Creek Circle

Call to order

Mayor Terry Donahue called the January 29, 2018 Special Session of the North Liberty City Council to order at 6:31. Councilors present: Jennifer Goings, Chris Hoffman, Sarah Madsen, Annie Pollock and Jim Sayre.

Others present: Ryan Heiar, Tracey Mulcahey, Guy Goldsmith, Shelly Simpson, Michael Pentecost, Evan Runkle, Julie Hajek and other interested parties.

Approval of the Agenda

Hoffman moved, Goings seconded to approve the agenda. The vote was all ayes. Agenda approved.

Budget Presentation – FY 2019

Heiar and staff presented information regarding proposed Capital Improvement planning with Council. Consensus was reached on a Capital Improvements Plan for FY 2019.

Council discussed the remaining Operational Budget Items including the Joint Access Center (CIT), Christine Grant gymnasium expansion, debt service revenues, TIF revenues, alternative revenues including franchise fees, social service application funding, and the proposed end of year balance.

Adjournment

At 8:24p.m., Mayor Donahue adjourned the meeting.

CITY OF NORTH LIBERTY

By: _____
Terry L. Donahue, Mayor

Attest:

Tracey Mulcahey, City Clerk

Applicant License Application (BB0033075)

| | | |
|--|-------------------------------|--------------------------|
| Name of Applicant: <u>FMNL, LLC</u> | | |
| Name of Business (DBA): <u>Panchero's Mexican Grill</u> | | |
| Address of Premises: <u>650 Community Drive</u> | | |
| City <u>North Liberty</u> | County: <u>Johnson</u> | Zip: <u>52317</u> |
| Business <u>(319) 545-6565</u> | | |
| Mailing <u>2475 Coral Court</u> | | |
| City <u>Coralville</u> | State <u>IA</u> | Zip: <u>52241</u> |

Contact Person

| | |
|-------------------------------------|---|
| Name <u>Jennifer Knock</u> | |
| Phone: <u>(319) 545-6565</u> | Email <u>jenniferk@pancheros.com</u> |

Classification Class B Beer (BB) (Includes Wine Coolers)

Term:12 months

Effective Date: 03/01/2018

Expiration Date: 02/28/2019

Privileges:

Class B Beer (BB) (Includes Wine Coolers)

Sunday Sales

Status of Business

| | |
|---|--|
| BusinessType: <u>Limited Liability Company</u> | |
| Corporate ID Number: <u>XXXXXXXXXX</u> | Federal Employer ID <u>XXXXXXXXXX</u> |

Ownership

Laura Anderson

| | | |
|--------------------------------------|-----------------------------------|--------------------------|
| First Name: <u>Laura</u> | Last Name: <u>Anderson</u> | |
| City: <u>Coralville</u> | State: <u>Iowa</u> | Zip: <u>52241</u> |
| Position: <u>Shareholder</u> | | |
| % of Ownership: <u>35.00%</u> | U.S. Citizen: <u>Yes</u> | |

Wendell Moore, Trust

| | | |
|--------------------------------------|---------------------------------------|--------------------------|
| First Name: <u>Wendell</u> | Last Name: <u>Moore, Trust</u> | |
| City: <u>Debary</u> | State: <u>Florida</u> | Zip: <u>32713</u> |
| Position: <u>Shareholder</u> | | |
| % of Ownership: <u>10.00%</u> | U.S. Citizen: <u>Yes</u> | |

Kristin Hardy

| | | |
|-------------------------------------|--------------------------------|--------------------------|
| First Name: <u>Kristin</u> | Last Name: <u>Hardy</u> | |
| City: <u>Coralville</u> | State: <u>Iowa</u> | Zip: <u>52241</u> |
| Position: <u>Shareholder</u> | | |

% of Ownership: 10.00%

U.S. Citizen: Yes

Rodney Anderson

First Name: Rodney

Last Name: Anderson

City: Coralville

State: Iowa

Zip: 52241

Position: Manager of LLC

% of Ownership: 0.00%

U.S. Citizen: Yes

FreeMex, LLC Gary Freeman

First Name: FreeMex, LLC

Last Name: Gary Freeman

City: Coralville

State: Iowa

Zip: 52241

Position: investor

% of Ownership: 10.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Ohio Casualty

Policy Effective Date: 03/01/2018

Policy Expiration 02/28/2019

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:



North Liberty Police Department

5 E Cherry St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

January 14, 2018

Liquor License Check

Business: Panchero's

650 Community Drive

North Liberty, IA 52317

Owners: Wendell Moore (DOB: 1940)
Laura Anderson (DOB: 1968)
Rodney Anderson (DOB: 1968)
Kirstin Hardy (DOB: 1969)
Gary Freeman

There is not any record with the owners and no concerning calls at the business.

I recommend the license be granted.

This record check was conducted by Sergeant Chris Shine.



**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Panchero's Mexican Grill

Name of Business (DBA): _____

Address of Business: 650 Community Dr. Suite B N. Liberty IA

Business Phone & Email: 319-545-6565

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City official **Tom Palmer** Digitally signed by Tom Palmer
DN: cn=Tom Palmer, o=City of North Liberty, ou=Building
Safety, email=tpalmer@ci.north-liberty.ia.us, c=US
Date: 2018.01.05 10:31:14 -06'00'

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Panchero's Mexican Grill

Name of Business (DBA): _____

Address of Business: 650 Community Dr. Suite B N. Liberty IA

Business Phone & Email: 319-545-6565

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

✓ The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

James Jara 1/5/18

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

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Address of Business: 650 Community Dr. Suite B N. Liberty IA

Business Phone & Email: 319-545-6565

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

 2/3/18

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____



North Liberty Fire Department

Occupancy: **Panchero's**
Occupancy ID: **PANC01**
Address: **650 Community DR Apt/Suite #Suite #B**
North Liberty IA 52317

Inspection Type: **Liquor License Inspection**
Inspection Date: **2/5/2018** By: **Hardin, Bryan E (01-1022)**
Time In: **17:13** Time Out: **17:45**
Authorized Date: **Not Authorized** By:

Form: General Fire
Inspection Checklist 1.0

Inspection Description:

ORDER TO COMPLY:

You must correct the violations noted upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from the date of inspection.

This initial and the first re-inspection are at no charge. If subsequent re-inspections are needed to ensure compliance, you will be charged the current fee schedule.

If you fail to comply with this notice, you may be liable for the penalties provided for by law for such violations.

Inspection Topics:

Assembly Occupancies

Occupant Load Posted

1004.3 Posting of occupant load. Every room or space that is an assembly occupancy shall have the occupant load of the room or space posted in a conspicuous place, near the main exit or exit access doorway from the room or space. Posted signs shall be of an approved legible permanent design and shall be maintained by the owner or authorized agent. Approved occupant load signs can be obtained from the North Liberty Building Department (319-626-5713).

Status: FAIL

Notes: Post city issued occupant load sign near main entrance.

Fire Extinguishers

Fire Extinguisher Annual Inspection - Current Inspection Tag

901.6.1 Standards. Fire detection, alarm, and extinguishing systems, mechanical smoke exhaust systems, and smoke and heat vents shall be maintained in an operative condition at all times, and shall be replaced or repaired where defective. Non-required fire protection systems and equipment shall be inspected, tested and maintained or removed. Fire Alarm System, Fire Sprinkler System and Fire Extinguishers are required to be inspected annually.

Status: FAIL

Notes: Due this month.



Kitchen Hood System

Kitchen Hood System Inspection- Current Bi-Annual Inspection Tag

904.12.6.2 Extinguishing system service. Automatic fire-extinguishing systems shall be serviced at least every six months and after activation of the system. Inspection shall be by qualified individuals, and a certificate of inspection shall be forwarded to the fire code official upon completion.

Status: **FAIL**
Notes: **Due this month.**



Kitchen Hood and Duct Cleaned- Current Inspection Tag on Hood

609.3.3.1 Inspection. Hoods, grease-removal devices, fans, ducts and other appurtenances shall be inspected at intervals specified in Table 609.3.3.1 or as approved by the fire code official. Inspections shall be completed by qualified individuals.

Status: **FAIL**
Notes: **Due last month.**



Cooking Equipment with Casters Have Approved Flexible Gas Conntector

Section 609.4 Movement of new and existing cooking appliances with caster(s) under a Type I hood shall be limited by an approved floor mounted restraining device and flexible gas connector installed in accordance with the connector and appliance manufacturer's instructions.

Status: **FAIL**

Notes: **Add wire restraining device from wall to all three cooking appliances near each gas hose.**



Cooking Equipment with Casters in Approved Floor Mounted Restraining Device

Section 609.4 Movement of new and existing cooking appliances with caster(s) under a Type I hood shall be limited by an approved floor mounted restraining device and flexible gas connector installed in accordance with the connector and appliance manufacturer's instructions.

Status: **FAIL**

Notes: **Add approved floor mounted devices to the back two wheels of All three cooking appliances. FD will email additional information.**



Additional Time Spent on Inspection:

| Category | Start Date / Time | End Date / Time |
|------------------------------------|-------------------|-----------------|
| Notes: No Additional time recorded | | |

Total Additional Time: 0 minutes
Inspection Time: 32 minutes
Total Time: 32 minutes

Summary:

Overall Result: Correction Notice Issued
Inspector Notes:

Closing Notes:

Above is the results of your Fire Inspection conducted by the North Liberty Fire Department Department. If you have any questions, please feel free to contact Fire Marshal Bryan Hardin at (319) 626-5709. If you had any violations, please reply back when all corrections are made so we may close out your inspection. Thank you for your time and attention.

Inspector:

Name: Hardin, Bryan E
Rank: Assistant Chief
Work Phone(s): None on file
Email(s): bhardin@northlibertyiowa.org
Hardin, Bryan E:



Signed on: 02/05/2018 17:33

Signature

Date

Representative Signature:

Signature of: Tanika lyvers on 02/05/2018 17:39



Signature

Date

Applicant License Application (LC0041399)

Name of Applicant: SAN JUAN INC
Name of Business (DBA): El Cactus Authentic Mexican Cuisine
Address of Premises: 40 Sugar Creek Ln #5
City North Liberty **County:** Johnson **Zip:** 52317
Business (319) 665-2046
Mailing 40 Sugar Creek Ln
City North Liberty **State** IA **Zip:** 52317

Contact Person

Name Ivan Armendariz
Phone: (319) 499-8603 **Email** ivanarmendariz6012@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 01/20/2018

Expiration Date: 01/19/2019

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

Status of Business

BusinessType: Privately Held Corporation
Corporate ID Number: XXXXXXXXXX **Federal Employer ID** XXXXXXXXXX

Ownership

Jose Miguel Huerta

First Name: Jose **Last Name:** Miguel Huerta
City: Moline **State:** Illinois **Zip:** 61244
Position: President
% of Ownership: 100.00% **U.S. Citizen:** No

Insurance Company Information

Insurance Company: Farm Bureau Financial Services
Policy Effective Date: 01/20/2018 **Policy Expiration** 01/20/2019
Bond Effective **Dram Cancel Date:**
Outdoor Service Effective **Outdoor Service Expiration**
Temp Transfer Effective **Temp Transfer Expiration Date:**



North Liberty Fire Department

Occupancy: **EI Cactus**
Occupancy ID: **ALJR01**
Address: **40 Sugar Creek LN Apt/Suite ##5 & 6**
North Liberty IA 52317

Inspection Type: **Reinspection**

Inspection Date: **1/16/2018**

Time In: **13:00**

Authorized Date: **Not Author**

By: **Hardin, Bryan E (01-1022)**

Time Out: **13:00**

By:

Form: General Fire
Inspection Checklist 1.0

Inspection Description:

ORDER TO COMPLY:

You must correct the violations noted upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from the date of inspection.

This initial and the first re-inspection are at no charge. If subsequent re-inspections are needed to ensure compliance, you will be charged the current fee schedule.

If you fail to comply with this notice, you may be liable for the penalties provided for by law for such violations.

Inspection Topics:

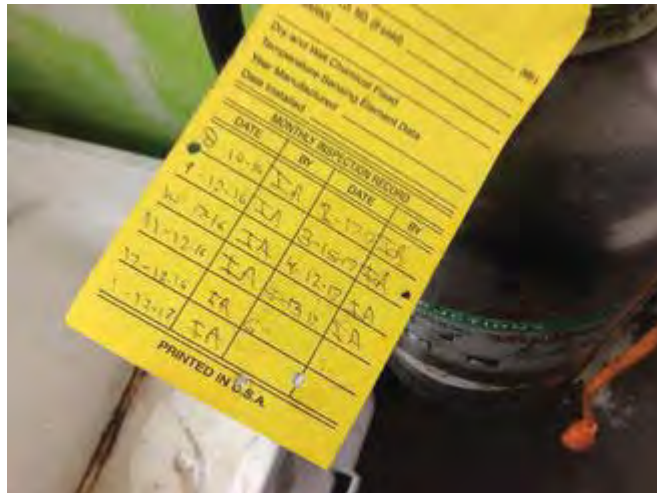
Fire Extinguishers

Fire Extinguisher Monthly Inspection - Initial & Date Tag

NFPA 10: Standard for Portable Fire Extinguishers, 2013 Edition, Section 7.2.1.2 Fire extinguishers and Class D extinguishing agents shall be visually inspected at intervals not exceeding 31 days. Documentation of the visual inspection shall be recorded on the backside of the inspection tag (Date & Initials) or on a log book.

Status: **FAIL**

Notes: **Complete monthly inspection of all fire extinguishers. All fire extinguishers need to be inspected monthly. Date and initial backside of tag.**



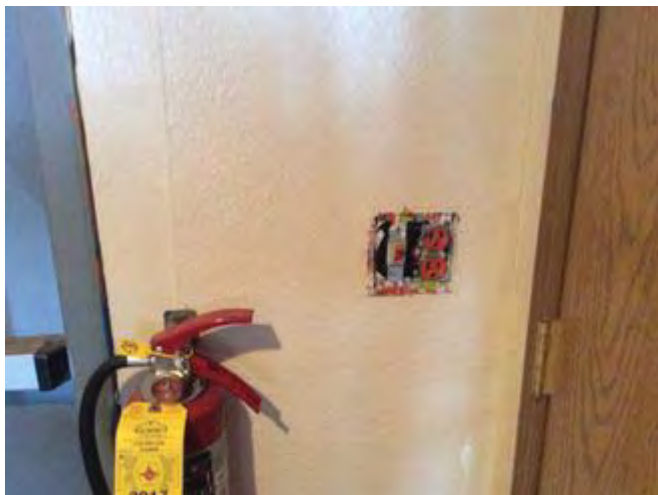
Electrical Rooms / Electrical Wiring

Electrical Panels, Junction Boxes & Outlet Boxes - No Openings or Exposed Wiring

605.6 Unapproved conditions. Open junction boxes and open-wiring splices shall be prohibited. Approved covers shall be provided for all switch and electrical outlet boxes.

Status: FAIL

Notes: By rear door, install missing switch cover.



Kitchen Hood System

Kitchen Hood System Inspection- Current Bi-Annual Inspection Tag

904.12.6.2 Extinguishing system service. Automatic fire-extinguishing systems shall be serviced at least every six months and after activation of the system. Inspection shall be by qualified individuals, and a certificate of inspection shall be forwarded to the fire code official upon completion.

Status: FAIL

Notes: Kitchen cooking equipment under hood is not properly protected by kitchen suppression system nozzles.

Summit fire adjusted nozzles but it is still inadequate.

Oven that was brought on-site has been reviewed by the Building Department and will be brought completely under the hood.

Griddle is being replaced with smaller griddle to accommodate the oven.

All cooking equipment has to be located at least 6" inside the edge of the hood.

Permit will be required to relocate revised kitchen cooking equipment layout under the kitchen hood.

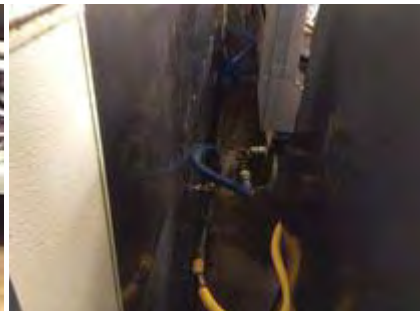


Kitchen Hood and Duct Cleaned- Current Inspection Tag on Hood

609.3.3.1 Inspection. Hoods, grease-removal devices, fans, ducts and other appurtenances shall be inspected at intervals specified in Table 609.3.3.1 or as approved by the fire code official. Inspections shall be completed by qualified individuals.

Status: FAIL

Notes: Most of the grease has been cleaned but some puddles of grease were present during inspection.



Cooking Equipment with Casters in Approved Floor Mounted Restraining Device

Section 609.4 Movement of new and existing cooking appliances with caster(s) under a Type I hood shall be limited by an approved floor mounted restraining device and flexible gas connector installed in accordance with the connector and appliance manufacturer's instructions.

- Status:** FAIL
- Notes:** Two burner range needs floor mounted devices. FD to send additional information.
- All gas fed appliances need approved wire restraining cable. Install and secure all gas fed cooking appliances.
 - Two burner stove needs floor mounted device on both back caster wheels.



Kitchen Hood Exhaust Fan Has Hinges

Section 609.6 Kitchen Hood Exhaust Fan Hinge Requirement. New and existing Type I hood kitchen hood exhaust/up blast fans shall be installed with listed hinges, weatherproof electrical cable and hold open retainer for servicing and cleaning.

- Status:** FAIL
- Notes:** Rectify approval of oven, exhaust fan cfm and approved hinges on exhaust fan with building department.
- Reviewed by Building Department. Oven will be relocated under the kitchen hood.
 - Still need mechanical exhaust evaluation by mechanical contractor to verify exhaust airflow is adequate and system is balanced.



| Additional Time Spent on Inspection: | | |
|---|-------------------|-----------------|
| Category | Start Date / Time | End Date / Time |
| Notes: No Additional time recorded | | |

Total Additional Time: 0 minutes

Summary:**Overall Result:** Correction Notice Issued**Inspector Notes:****Closing Notes:**

Above is the results of your Fire Inspection conducted by the North Liberty Fire Department Department. If you have any questions, please feel free to contact Fire Marshal Bryan Hardin at (319) 626-5709. If you had any violations, please reply back when all corrections are made so we may close out your inspection. Thank you for your time and attention.

Inspector:

Name: Hardin, Bryan E
Rank: Assistant Chief
Work Phone(s): None on file
Email(s): bhardin@northlibertyiowa.org
Hardin, Bryan E:



Signed on: 01/18/2018 13:20

*Signature*_____
*Date***Representative Signature:**_____
*Signature*_____
Date



North Liberty Fire Department

Occupancy: **El Cactus**
Occupancy ID: **ALJR01**
Address: **40 Sugar Creek LN Apt/Suite ##5 & 6**
North Liberty IA 52317

Inspection Type: **Liquor License Inspection**
Inspection Date: **12/29/2017** By: **Hardin, Bryan E (01-1022)**
Time In: **11:03** Time Out: **11:54**
Authorized Date: **Not Author** By:

Form: General Fire
Inspection Checklist 1.0

Inspection Description:

ORDER TO COMPLY:

You must correct the violations noted upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from the date of inspection.

This initial and the first re-inspection are at no charge. If subsequent re-inspections are needed to ensure compliance, you will be charged the current fee schedule.

If you fail to comply with this notice, you may be liable for the penalties provided for by law for such violations.

Inspection Topics:

Fire Extinguishers

Fire Extinguisher Required Location

906.1 Where required. Portable fire extinguishers shall be installed in the following locations. 1. In new and existing Group A, B, E, F, H, I, M, R-1, R-2, R-4 and S occupancies.

Status: **FAIL**

Notes: **Near front door, fire extinguisher is empty. Needs replaced.**

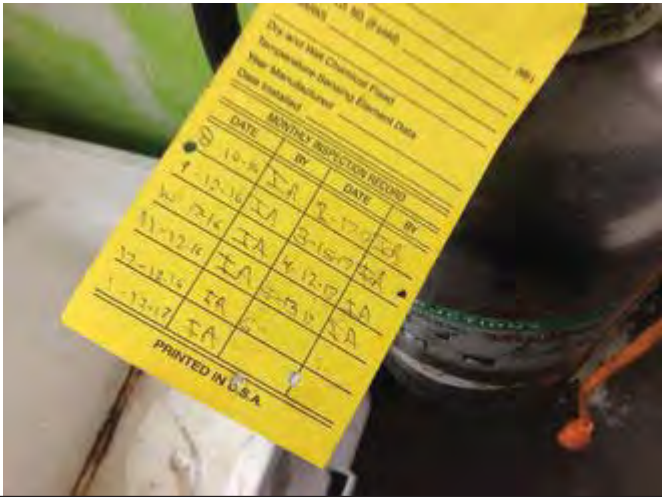


Fire Extinguisher Monthly Inspection - Initial & Date Tag

NFPA 10: Standard for Portable Fire Extinguishers, 2013 Edition, Section 7.2.1.2 Fire extinguishers and Class D extinguishing agents shall be visually inspected at intervals not exceeding 31 days. Documentation of the visual inspection shall be recorded on the backside of the inspection tag (Date & Initials) or on a log book.

Status: **FAIL**

Notes: **Complete monthly inspection of all fire extinguishers.**

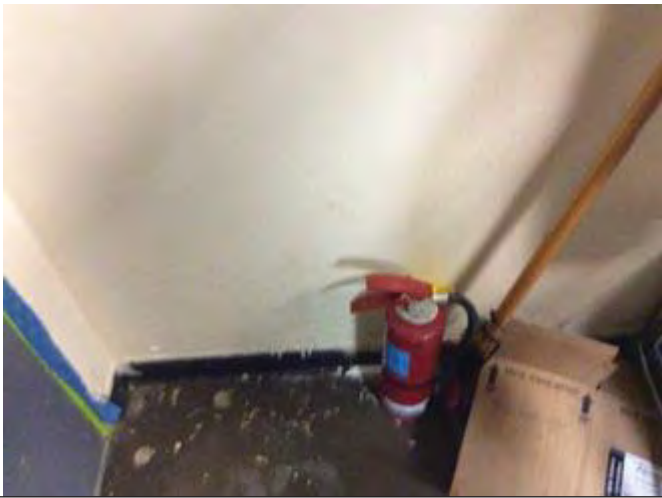


Fire Extinguisher Mounted on a Bracket or in a Cabinet

906.7 Hangers and brackets. Hand-held portable fire extinguishers, not housed in cabinets, shall be installed on the hangers or brackets supplied. Hangers or brackets shall be securely anchored to the mounting surface in accordance with the manufacturer's installation instructions.

Status: **FAIL**

Notes: **Kitchen; mount fire extinguisher**



Electrical Rooms / Electrical Wiring

Electrical Panels, Junction Boxes & Outlet Boxes - No Openings or Exposed Wiring

605.6 Unapproved conditions. Open junction boxes and open-wiring splices shall be prohibited. Approved covers shall be provided for all switch and electrical outlet boxes.

Status: FAIL

Notes: By rear door, install missing switch cover.

Kitchen; open junction box above ceiling.



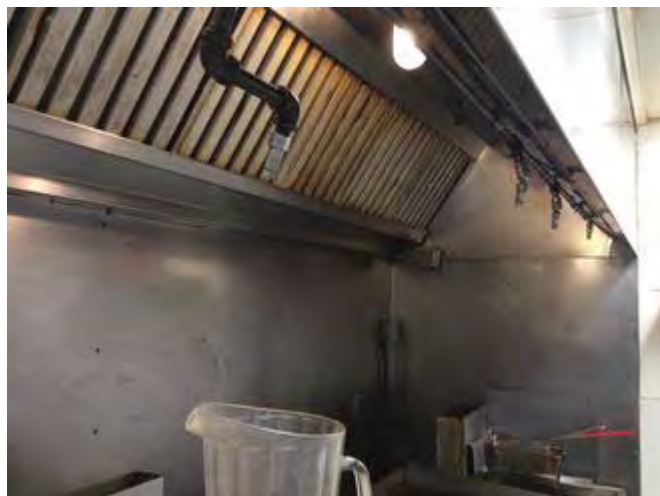
Kitchen Hood System

Kitchen Hood System Inspection- Current Bi-Annual Inspection Tag

904.12.6.2 Extinguishing system service. Automatic fire-extinguishing systems shall be serviced at least every six months and after activation of the system. Inspection shall be by qualified individuals, and a certificate of inspection shall be forwarded to the fire code official upon completion.

Status: FAIL

Notes: Kitchen cooking equipment under hood is not properly protected by kitchen suppression system nozzles. Range is not protected at all. Must have suppression company correct in the next 14 days.



Kitchen Hood and Duct Cleaned- Current Inspection Tag on Hood

609.3.3.1 Inspection. Hoods, grease-removal devices, fans, ducts and other appurtenances shall be inspected at intervals specified in Table 609.3.3.1 or as approved by the fire code official. Inspections shall be completed by qualified individuals.

Status: **FAIL**

Notes: Large amount of grease is present under cooking equipment. Needs to be cleaned.

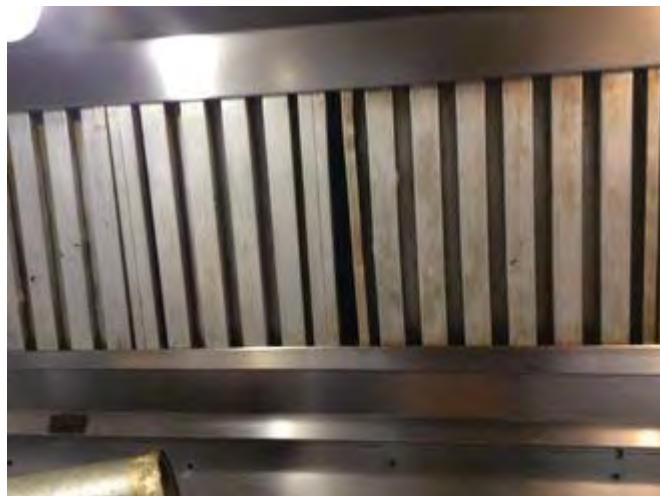


Kitchen Hood All Grease Filters in Place

609.3.1 Ventilation system. The ventilation system in connection with hoods shall be operated at the required rate of air movement, and classified grease filters shall be in place when equipment under a kitchen grease hood is used.

Status: **FAIL**

Notes: Gap between filters. Filters shall be installed so no opens exist.



Cooking Equipment with Casters in Approved Floor Mounted Restraining Device

Section 609.4 Movement of new and existing cooking appliances with caster(s) under a Type I hood shall be limited by an approved floor mounted restraining device and flexible gas connector installed in accordance with the connector and appliance manufacturer's instructions.

Status: FAIL

Notes: Two burner range needs floor mounted devices. FD to send additional information.



Kitchen Hood Exhaust Fan Has Hinges

Section 609.6 Kitchen Hood Exhaust Fan Hinge Requirement. New and existing Type I hood kitchen hood exhaust/up blast fans shall be installed with listed hinges, weatherproof electrical cable and hold open retainer for servicing and cleaning.

Status: FAIL

Notes: Rectify approval of oven, exhaust fan cfm and approved hinges on exhaust fan with building department.



Means of Egress & Corridors

Means of Egress Unobstructed

1003.6 Means of egress continuity. The path of egress travel along a means of egress shall not be interrupted by a building element other than a means of egress component as specified in this chapter. Obstructions shall not be placed in the minimum width or required capacity of a means of egress component except projections permitted by this chapter. The minimum width or required capacity of a means of egress system shall not be diminished along the path of egress travel.

Status: FAILED & CORRECTED

Notes:



Interior Finish/Flame Spread

Suspended Ceiling Tiles/Panels in Place

703.1 Maintenance. The required fire-resistance rating of fire-resistance-rated construction, including, but not limited to, walls, firestops, shaft enclosures, partitions, smoke barriers, floors, fire-resistive coatings and sprayed fire-resistant materials applied to structural members and fire-resistant joint systems, shall be maintained. Such elements shall be visually inspected by the owner annually and properly repaired, restored or replaced where damaged, altered, breached or penetrated. All suspend ceiling panels/tiles shall be in place and in good condition.

Status: FAIL

Notes: -Office; install missing ceiling tiles.

-Above main entrance, put ceiling tiles back in place.

-kitchen.



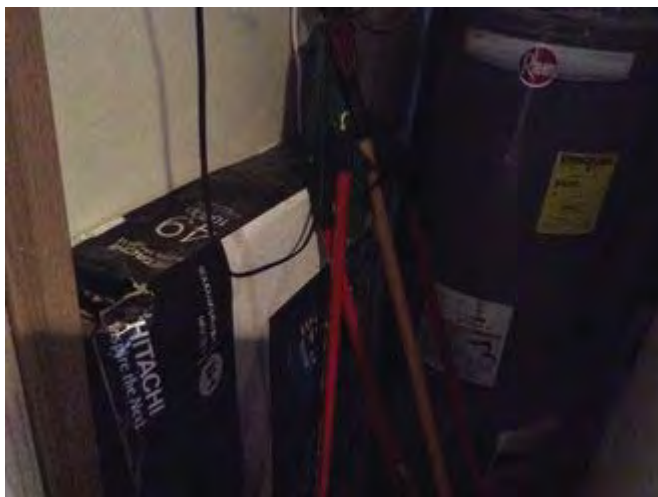
Combustible, General & Outside Storage

No Combustible Storage in Boiler Rooms, Mechanical Rooms, Electrical Equipment Rooms or in Fire Command Centers

315.3.3 Equipment rooms. Combustible material shall not be stored in boiler rooms, mechanical rooms, electrical equipment rooms or in fire command centers as specified in Section 508.1.5.

Status: FAIL

Notes: Remove tv box in water heater room.



Proper Clearance from Heating Appliance

315.3 Storage in buildings. Storage of materials in buildings shall be orderly and stacks shall be stable. Storage of combustible materials shall be separated from heaters or heating devices by distance or shielding so that ignition cannot occur.

Status: FAIL

Notes:



Compressed Gas Cylinders / LPG

Compressed Gas Cylinders Secured or Chained

5303.5.3 Securing compressed gas containers, cylinders and tanks. Compressed gas containers, cylinders and tanks shall be secured to prevent falling caused by contact, vibration or seismic activity. Securing of compressed gas containers, cylinders and tanks shall be by one of the following methods: 1. Securing containers, cylinders and tanks to a fixed object with one or more restraints. 2. Securing containers, cylinders and tanks on a cart or other mobile device designed for the movement of compressed gas containers, cylinders or tanks. 3. Nesting of compressed gas containers, cylinders and tanks at container filling or servicing facilities or in sellers' warehouses not accessible to the public. Nesting shall be allowed provided the nested containers, cylinders or tanks, if dislodged, do not obstruct the required means of egress. 4. Securing of compressed gas containers, cylinders and tanks to or within a rack, framework, cabinet or similar assembly designed for such use. Exception: Compressed gas containers, cylinders and tanks in the process of examination, filling, transport or servicing.

Status: FAIL

Notes: Secured all compressed cylinders.



Miscellaneous

No Other Unsafe Conditions

110.4 Abatement. The owner, the owner's authorized agent, operator or occupant of a building or premises deemed unsafe by the fire code official shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other approved corrective action.

Status: FAIL

Notes: Remove heat lamp from furnace Room. If lighting is needed install approved light that is not a heat source such as led light.



Additional Time Spent on Inspection:

Category

Start Date / Time

End Date / Time

Notes: No Additional time recorded

Total Additional Time: 0 minutes

Summary:**Overall Result:** Correction Notice Issued**Inspector Notes:****Closing Notes:**

Above is the results of your Fire Inspection conducted by the North Liberty Fire Department Department. If you have any questions, please feel free to contact Fire Marshal Bryan Hardin at (319) 626-5709. If you had any violations, please reply back when all corrections are made so we may close out your inspection. Thank you for your time and attention.

Inspector:

Name: Hardin, Bryan E
Rank: Assistant Chief
Work Phone(s): None on file
Email(s): bhardin@northlibertyiowa.org
Hardin, Bryan E:



Signed on: 12/29/2017 11:55

Signature_____
Date**Representative Signature:**

Signature of: Luis chagala on 12/29/2017 11:56

_____
Signature_____
Date

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: El Cactus Mexican Cuisine

Name of Business (DBA): _____

Address of Business: 40 Sugar Creek Lane

Business Phone & Email: 319-499-8603 or 319-665-2046 ivanarmendariz6012@gmail.com

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

✓ The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official



2/6/17

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: El Cactus Mexican Cuisine

Name of Business (DBA): _____

Address of Business: 40 Sugar Creek Lane

Business Phone & Email: 319-499-8603 or 319-665-2046 ivanarmendariz6012@gmail.com

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official **Tom Palmer** Digitally signed by Tom Palmer
DN: cn=Tom Palmer, o=City of North Liberty, ou=Building
Safety, email=tpalmer@ci.north-liberty.ia.us, c=US
Date: 2017.12.06 11:36:44 -06'00'

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: El Cactus Mexican Cuisine

Name of Business (DBA): _____

Address of Business: 40 Sugar Creek Lane

Business Phone & Email: 319-499-8603 or 319-665-2046 ivanarmendariz6012@gmail.com

City of North Liberty:

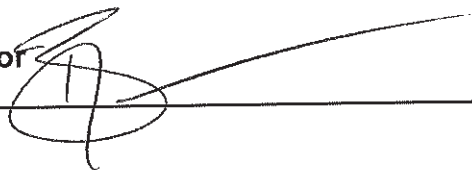
The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector



12/29/17

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____



North Liberty Police Department

5 E Cherry St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

December 13, 2017

Liquor License Check

Business: El Cactus
40 Sugar Creek Lane Unit 5 & 6
North Liberty, IA 52317

Owner: Jose Miguel Huerta (DOB: 1969)

North Liberty Police Department does not have any documented contacts with the owner or business related to their liquor license since their last renewal.

I recommend their license be approved.

Record check completed by Sergeant Chris Shine.



Date of Issuance: 02-5-18
 Owner: City of North Liberty
 Contractor: Portzen Construction, Inc.
 Engineer: FOX Engineering
 Project: Phase I Water System Improvements
 Div. I Water Treatment Plant

Effective Date: 02-13-18
 Owner's Contract No.:
 Contractor's Project No.: 16-29
 Engineer's Project No.: 3373-15A
 Contract Name:

The Contract is modified as follows upon execution of this Change Order:

- Item 1** VFD Shielded Cables for Wells 8 & 9: Revise power cables for wells 8 & 9 from standard THHN/THWN wiring to VFD shielded cables to provide some measure of protection against electrically induced corrosion at the wells. Per Change Proposal Request (CPR) #22R. See Contractor Change Order Request (COR) 42r1. **Add \$32,104**
- Item 2** Door Access System Modifications: Provide modifications to the door access system per CPR 024. This includes providing a centralized controller, server, software license, and fobs. See COR 45. **Add \$4,229**
- Item 3** Air Vacuum Valve Modifications: Remove air vacuum valve AVV 010 from the project scope and provide 3" stainless steel vent piping per CPR 025. See COR 46. **Add \$2,665**
- Item 4** Overhead Door Color Change: Provide white overhead doors in lieu of the specified color. See COR 47. **Deduct \$500**
- Item 5** Change Locker Sizes: Change size of lockers from 18" to 15" wide. See COR 48. **Deduct \$390**

Attachments: COR 42r1, 45, 46, 47, & 48; CPR 22R, 024, & 025.

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIMES |
|--|--|
| Original Contract Price: \$ <u>13,449,000.00</u> | Original Contract Times: Substantial Completion: <u>May 15, 2018</u> Ready for Final Payment: <u>August 15, 2018</u> |
| Increase from previously approved Change Orders No. <u>1</u> to No. <u>9</u> : \$ <u>4741.00</u> | Increase from previously approved Change Orders No. <u>1</u> to No. <u>9</u> : Substantial Completion: <u>0 days</u> Ready for Final Payment: <u>0 days</u> |
| Contract Price prior to this Change Order: \$ <u>13,453,741.00</u> | Contract Times prior to this Change Order: Substantial Completion: <u>May 15, 2018</u> Ready for Final Payment: <u>August 15, 2018</u> |
| Increase of this Change Order: \$ <u>38,108.00</u> | Increase of this Change Order: Substantial Completion: <u>0 days</u> Ready for Final Payment: <u>0 days</u> |
| Contract Price incorporating this Change Order: \$ <u>13,491,849.00</u> | Contract Times with all approved Change Orders: Substantial Completion: <u>May 15, 2018</u> Ready for Final Payment: <u>August 15, 2018</u> |

| | | | | | |
|-------------------------------|------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <u>RECOMMENDED:</u> | | <u>ACCEPTED:</u> | | <u>ACCEPTED:</u> | |
| By: <u>Steven J. Hoyer</u> | By: _____ | By: <u>Mark</u> | By: <u>Mark</u> | By: _____ | By: _____ |
| Engineer (if required) | Owner (Authorized Signature) | Contractor (Authorized Signature) | Contractor (Authorized Signature) | Contractor (Authorized Signature) | Contractor (Authorized Signature) |
| Title: <u>Project Manager</u> | Title: _____ | Title: <u>Project Manager</u> | Title: <u>Project Manager</u> | Title: _____ | Title: _____ |
| Date: <u>2-5-18</u> | Date: _____ | Date: <u>2-5-2018</u> | Date: <u>2-5-2018</u> | Date: _____ | Date: _____ |

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____