



Large trees and stumps removed for N Front St construction project



Closing of Forevergreen Rd for contractors to pump concrete for new bridge footings

Communications Department Report

Submitted to the North Liberty City Council

Feb. 1, 2018, for the month of January 2018

Beat the Bitter

The festival, now a week-long celebration, began on Jan. 28. Early in the week are mostly affiliated events: events organized and hosted by local business or other organizations but marketed under the Beat the Bitter umbrella. We have been pleased with the turnouts and feedback has been positive. We're hoping that the success of these additional offerings will make recruiting affiliated events in the future easier, though it might also require us to do some curation or setting some additional standards to keep it at a reasonable number.

At the end of the week we're offering many of the same options as last year (Fire & Ice Friday, with fireworks, and Saturday's winter games, including 5K-ish and kickball) but both days have also expanded to include new activities, including curling, broomball, woodcarving, smores, ice skating and more. We're excited for the weekend.

Derek and Evan are shooting throughout the week, including the complete talk from local Olympian Jean Prahm, so we can assemble highlight videos of the festival's various aspects in the future, and promote the festival next year and beyond.

Jillian's work has been a huge boon to this burgeoning festival, and it's grown by leaps and bounds in the two years she's been involved. In short: her leadership has raised the bar and built a new North Liberty tradition that's being recognized by the wider community. I'm very excited to see where it goes from here.

Website redesign

Work continues with Maudience on the redesign and organization. Maudience presented early wireframes to the Commission in January and has provided some additional looks. After conversations with Nick and other staff, they've planned for automating some things that will make the website easier to navigate, such as internal navigation constructed from headline HTML tags. Once page layouts are set, actual code development will begin, which is expected to start in February.

Infrastructure projects

We're not far off from road construction season, and so we're laying the ground work for public communications about the projects and their impact on the community in the coming weeks: talking with engineers and talking about projects with the public to help set expectations about coming work and inconvenience while also highlighting the future improvements. We're also starting to plan our annual open house, which will be held in late February or March, so folks can come, ask questions and see what we're doing. Last year we added a display of future projects

anticipated in the Capital Improvements Plan, which I think was helpful for folks to be exposed to, and we'll plan to do so again.

Library endowment promotion

Evan is working on a video showcasing our library's offerings and promoting its endowment. This month, he started shooting with library staff and members of the board of trustees, in addition to footage showing off programming.

NLTV scheduling

Derek has been working on an ambitious plan to rethink NLTV's schedule. Despite its public, education and government mission, it's primarily been government programming, particularly meetings, for years. Derek is working with public and educational providers to increase the variety of programming on the cable channel itself, while also working to increase the visibility of the community bulletin board (what is also displayed on the monitors in city facilities) on cable, hoping to catch some drive-by views, by creating deliberate spaces for it between programs.

Other

We produced and submitted City Council and MPOJC Urban Planning Board meetings to the Iowa City government and Coralville PEG channels.

Staff represented the City of North Liberty at as part of the Iowa City Area Chamber of Commerce North Liberty steering committee, on a Community Leadership Program panel, with the United Way and Think Iowa City.

Jillian did live interviews with KCRG and KGAN regarding Beat the Bitter.

We sent news releases about speed limited changes, Beat the Bitter, additional recreation programming and more.

Social media (Current month and preceding 12)

Month	Facebook new likes	Facebook reach (28 days)	Twitter new follows	Twitter impressions	Instagram net new follows
January 2018	87	32,521	30	28,600	10 (1064)
December 2017	224	86,779	24	28,700	17 (1054)
November 2017	57	25,611	24	20,500	2 (1037)
October 2017	57	44,372	29	38,400	19 (1035)
September 2017	107	65,887	36	33,400	21 (1016)
August 2017	111	51,381	37	46,900	18 (995)
July 2017	49	20,886	47	23,300	20 (977)
June 2017	69	27,806	29	16,700	20 (957)
May 2017	81	22,901	23	21,800	11 (937)
April 2017	72	37,913	36	28,400	15 (926)
March 2017	92	63,364	29	20,100	10 (911)
February 2017	54	40,720	39	38,100	14 (901)

January 2017	41	27,035	59	17,400	13 (887)
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Website Statistics (Current month and preceding 12)

Month	Sessions	Users	Pageviews	Pages/Session	Avg. Session
January 2018	21,025	15,098	42,369	2.02	1:19
December 2017	18,941	13,550	37,510	1.98	1:17
November 2017	16,921	11,883	33,819	2.00	1:26
October 2017	18,630	13,044	36,558	1.96	1:24
September 2017	14,559	10,929	29,604	2.03	1:24
August 2017	17,263	12,335	36,431	2.11	1:30
July 2017	22,274	15,331	43,681	1.96	1:23
June 2017	24,295	18,102	45,565	1.88	1:14
May 2017	17,593	12,775	37,549	2.13	1:33
April 2017	17,784	12,520	36,183	2.03	1:26
March 2017	27,434	21,552	47,673	1.74	0:59
February 2017	13,340	9,711	29,186	2.19	1:32
January 2017	15,482	10,918	35,254	2.28	1:33

Completed Videos

Title	Requested By	Date Completed	Duration
Social: Deb Carneol's World Marathon Challenge	Communications	Jan. 4	0:01
Parks and Recreation Commission	City Administration	Jan. 4	1:30
Social: Penn Meadows Ice Rink	Communications	Jan. 8	0:01
Communications Advisory Commission	City Administration	Jan. 8	0:54
City Council	City Administration	Jan. 9	1:16
Tree & Stormwater Advisory Board	City Administration	Jan. 10	0:44
Library Board of Trustees	City Administration	Jan. 15	0:53
City Council	City Administration	Jan. 16	2:06
Library In-service Training, part 1	Library	Jan. 17	0:54
Library In-service Training, part 2	Library	Jan. 17	0:47
Library In-service Training, part 3	Library	Jan. 17	0:59
Social: Ice Rink Resurfacing	Communications	Jan. 18	0:01
Social: NLFD Ice Rescue	Communications	Jan. 22	0:01
City Council	City Administration	Jan. 23	1:23
City Council	City Administration	Jan. 29	2:02
Transit Task Force	City Administration	Jan. 30	1:44
MPOCJ Urban Policy Board	MPOJC	Jan. 31	1:30
Jean Prahm: My Life as an Olympic Bobsledder	Communications	Jan. 31	1:10
Total shoots: 18	Duration of new video: 17.9 hours		

Water Pollution Control Plant



Iowa

TO: City Council, Mayor and City Administrator

FROM: Drew Lammers

DATE: Feb. 1, 2018

SUBJECT: January 2018 Water Pollution Control Plant (WPCP) Report

1. All scheduled preventative maintenance at the plant and lift stations was completed. Staff stayed very busy with numerous operational jobs throughout the month.
2. WPCP operations staff continue to make adjustments and fine tune control settings of new expansion equipment to improve treatment. We have done testing with several parameters of phosphorus reduction and currently have a sequence that is reducing the nutrients to designed levels. We are not currently regulated for phosphorus reduction but will now be ready when future limits are imposed in our discharge permit.
3. This month's staff safety meeting was on lock-out / tag-out. Employees completed the target solutions tasks as well as reviewed safety training topics as a group. All staff is competent performing lock-out / tag-out procedures for equipment at the facility and lift stations.
4. Iowa DNR requires a Tier 2 report to be submitted annually for hazardous chemicals in large quantities. WPCP department has completed this annual report for chlorine which is the only chemical that qualifies for submission on this report. All safety plans and a map of the chemical storage around the facility was also submitted.
5. The majority of the WPCP Phase 2 expansion project is complete with the exception of some changes in design and construction to our preliminary treatment process. Several punch-list items have been addressed and others are scheduled for completion and follow-up. WPCP management is coordinating with project engineers and contractors to complete all of the remaining work as quickly and efficiently as possible.

Drew Lammers
WPCP Superintendent

City of North Liberty
3 Quail Creek Circle
PO Box 77
North Liberty, IA 52317

Phone: 319-626-5738
Fax: 319-626-5739
northlibertyiowa.org

To: Mayor and City Council

From: Greg Metternich, Water Superintendent

Re: Monthly Report

February 7, 2018

We read 8,260 radio reads last month that's an increase of 18 accounts. We had to re-read approximately 33 accounts.

We delivered 178 shut off notices and shut off approximately 60 overdue accounts for non-payment last month.

We had 106 service orders, 54 equipment change outs, 8 new meter sets, and 59 calls for service.

In the month of January, we treated a total of 39,804,000 gallons of water, our average daily flow was 1,284,000 gallons, and our maximum daily flow was 1,549,000 gallons. The total for the month was 14.84% higher than last January. We started the injection process on the ASR well on January 24th, after injecting around 1.5mg a chemical injection pipe broke on the inlet side of the well piping. The only damage sustained was the loss of a monitor, keyboard, mouse, and some paperwork.

On January the 8th the process equipment was delivered to the new treatment plant. Harn RO sent a representative from Florida to oversee the installation. Portzen seems to be on schedule, all of the process equipment has been installed with the exception of the high service pumps. The electricians have been pulling wire to the new RO Units.

Peerless Well and Pump has installed the new pump and motor in well #9 (Silurian), and have started installing the pump and motor in well #8 (Jordan). They ran into an issue with the wire length in well #8 it might have to be pulled out and re-set with new wire.

Ricklefs Excavating has finished the water main installation from the old water plant site to the new raw water connection on South Front Street, they only have one more section of main to install behind the new treatment plant and all of the pipe will be connected. Once that is finished they will start the testing process.

We've been very busy organizing our new storage building. We moved a sink, installed a new fire proof storage cabinet, and installed a new air compressor.

Water Superintendent
Greg Metternich

North Liberty Community Library Board of Trustees Meeting
City Council Chambers, 1 Quail Creek Drive, North Liberty
6:30pm, January 15, 2018

Meeting called to order at 6:30 PM

Attendance: Bud Forbes, President; Jessica Beck; John Henk; Marcia Ziemer;
Chris Mangrich; and Doug Neale

Library Director; Jennie Garner

I. Additions/Changes to the Agenda: none

II. Public Comment: none

III. Approval of Minutes

December: Marcia Ziemer moved and John Henk seconded. Approved.

IV. Reports

- a. Staff introduction – Caroline, Youth and Teen Library Asst; NLCL Outreach Program at Liberty High School at a Volunteer Fair held over the lunch hour. Student staff member Shane participated to encourage fellow students to engage library in volunteer opportunities. Caroline is exploring the creation of a new group that would include teens to 30 year. She is working on drop in and pop up programs. Caroline will be graduating this semester as well.
- b. Budget— Budget is on track for time period, only part time expenses higher than forecasted due to added coverage times.
- c. Friends---Friends are assisting with support of library staff conference fees (RIPL). Friends' assistance continues to greatly enhance the mission of the library.
- d. Director---One of the part time staff will be leaving and the position is already posted to be filled soon. Evaluations of staff members are completed and are being shared with library staff at this time. Library In-Service Training was held on January 11, 2018. Caroline led with Behavior Basics, the NL Police Department provided safety training, and Erin led with a "Circle" activity. Polaris software was updated during the day and the following Sunday and was coordinated by Janet. Director Garner is encouraging all Board members to support the Library Endowment prior to sending out the appeals letter (later in February).

North Liberty Community Library Board of Trustees Meeting
City Council Chambers, 1 Quail Creek Drive, North Liberty
6:30pm, January 15, 2018

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Our new Board member, Chris Mangrich, attended the Legislative Event held on January 3rd. As a note, Bob Dvorsky, long time state legislative representative and strong advocate of library support, has announced his upcoming retirement.

e. Staff reports – questions

Board member Ziemer reflected on the proposed gardening project led by Elaine.

V. Policy Review

a. Mission Statement –

Board member Ziemer will take the lead and review “link” that explores mission statement design. She will reach out to Board members and library staff who want to participate (possibly in early March).

b. Service Policy –

Motion to approve by Ziemer, seconded by Henk. Approved. This policy revision includes patron Bill of Rights and child safety. It also sets out to allow a “child card” whereby younger children may request and receive a library card.

VI. Old Business --- none

VII. New Business –

- a. Board Training in future will include individual Board member reviews of training found “on-line” or other relevant library information updates (conferences, meetings, etc.).

VIII. Other Business --

- a. Next library board meeting will be held March. It will need to be confirmed that March 19th will be the date (third Monday of the month).

Adjourn

Motion by Henk; seconded by Ziemer. Meeting adjourned at 7:17 PM

North Liberty Parks & Recreation Committee Meeting
Thursday, February 8, 2018
Proposal of Agenda
RESCHEDULED MEETING: 7:00PM

NEW BUSINESS:

1. Approve minutes from meeting of: Minutes from January meeting.
2. Public Comments/Concerns: Open to public for comments and concerns; 5 minutes per person time limit.
3. Centennial Park:
 - a) Rock climbing feature options
 - b) Centennial Park; CIP = \$350,000; prioritize amenities.
4. Fees / Membership Discussion: Discussion continues on new fee / membership proposal, changes to simplify options and increase fees with May 1 implementation.
5. Building & Grounds Report: Parks Monthly Report
6. Upcoming Events:

NL Optimist Club	March 3
Easter Egg Hunt	March 24
7. Any new issues not on the agenda?

OLD BUSINESS:

1. Recreation Monthly Report: Report included in packet summarizing the past month.
2. Any old business not on agenda?

CONCLUSION:

1. Next Meeting: Thursday, March 1, 2018 at 7:00 PM
Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourn

North Liberty Parks & Recreation Committee Meeting

Thursday, January 4, 2018

Board Members Present: Matthew Eckhardt, Jami Maxson, Scott Stahmer, Raquishia Harrington, Jeff Kellbach,
Troy Carter

Others Present: Shelly Simpson, Guy Goldsmith, Brian Motley, Tim Hamer

Meeting called to order: 7:00 pm

NEW BUSINESS:

1. **Approve minutes:** Minutes from December 7 meeting approved.
2. **Fees/Membership discussion:** Updated proposals reviewed. Options of daily fees of \$4/\$3 for children and ages 60+ (options of \$5/4 for non-residents). Other package proposals unchanged, except facility track memberships of \$5 resident/\$6 non-resident. Input from board liking ID cards for tracking, still some concern re track fees as obstacle to draw people to the Rec Center. Could recoup some cost for cleaning and resurfacing of track. Problems recognized re: enforcing facility pass users with others utilizing community center, possibility of hand stamps to ID those already checked in with pass. Consideration of numbers of pass holders for different packages, fairly large percentage of non-residents purchasing and those package prices greatly decreased.
3. **Aquatics Plan update:** Shelly and Dean Wheatly have been directed to review and recommend final draft, will utilize Dean's input from working on parks plan with Guy. Prioritizing boards A through E recommendations, hoping to do outdoor pool changes FY 2019, but parking changes at a dead end, need to find other options to address parking issue. Staff is continuing to gather surveys re community recreation needs.
4. **Ice Skating update:** Dec 27 started rentals, even with cold weather 21 families have rented skates. Able to readily repair damage after vandalism. Consideration of security camera, could also monitor usage and need for lights.
5. **Winter Trail Maintenance:** Clear trails anytime there is considerable snow. Troy expressed gratitude that this is done. Guy often sees bikers or runners even quite early when he is clearing trails, there is considerable community use.
6. **Building and Grounds Report:** Busy with building maintenance, snow removal, working on Equipment maintenance, working on ice rink. Sent in Tree City USA application. Playground for Centennial Park ordered.
7. **Winter/Spring Facility Usage:** Demand high with New Year's resolutions, freezing temps, new programs.
8. **Upcoming events:** Beat the Bitter February 2&3

OLD BUSINESS:

1. **Recreation Monthly Report:** Some breaks in programming with the holidays. Thanks to North Liberty Lions and Good Shepherd Lutheran Church for efforts at Santa Breakfast.

CONCLUSION:

1. **Next Meeting** Thursday February 1, 2018 at 7:00PM
Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourned at 8:22 pm

Minutes submitted by Jami Maxson

The Kids Campsite remains a popular area of the community center. Kyle continues to do a great job with our Pee Wee Sports program. Wiggle Worms, Music & Movement, Kinder Club and Tippi Toes (new January offering) are all contract programs using our facility space to offer their classes.

Youth Programs:

Recsters BASP: AM – 15, PM-61, totaling 76 participants
All Day (Jan 15): Canceled due to lack of enrollment.
Parents Night Out (Jan 12): 16 participants

Matt Fielder is the supervisor for our Before & After School, Summer Camp programs. In January, he started offering a new program Parents Night Out.

Youth Sports:

NLC Basketball: Grades 1-2: NL - Boys 112; Girls 80; CV – Boys 90; Girls 40 participants
Grades 3-4: NL - Boys 46; Girls 52; CV – Boys 70; Girls 40 participants
Grades 5-6: NL - Boys 41; Girls 29; CV – Boys 60; Girls 30 participants
Totaling 360 registered through NL, 330 registered through CV

Both Brian & Kyle work on this cooperative program with Coralville. Games are played on Saturdays at all gymnasium sites at Rec Center and schools to accommodate the 690 participants.

Youth Competitive Leagues: Grade 5: Boys -0-; Girls 8 teams
Grade 6: Boys 16; Girls 6 teams
Grade 7: Boys 6; Girls -0- teams
Grade 8: Boys 7; Girls -0- teams
Totaling - 43 teams participating

Brian & Kyle work on this league in which teams sign up as complete team with coach. We are seeing more competitive/traveling teams wanting a place to play sport specific games year-round.

Youth Soccer Clinic (Jan 19): Grade K-2: 10 participants
Grade 3-5: 3 participants

Brian works with Jason Witt with Cedar River Soccer Association to offer soccer clinics and program.

Tae Kwon Do M/TH: 3 participants
Tae Kwon Do T/W: 3 participants

These are contract programs using space as well.

Adult Sports/Programs:

Basketball: Package \$110; Drop-in \$214; totals \$ 324.00
Pickleball: Package \$180; Drop-in \$700; totals \$ 880.00
Volleyball: Package \$ -0-; Drop-in \$100; totals \$ 100.00

Pickleball seems to be growing and growing in popularity.

Adult Basketball: 16 team league
Co-ed Volleyball: B division is a 10 team league

Brian and Kyle supervise our adult leagues.

Adult Fitness:

Cardio Pump: 8 participants, plus drop-ins.
 Cross Training: 2 participants, plus drop-ins.
 Boot Camp: Drop-ins only.
 Lower Body Blast: Drop-ins only.
 Body Blast: Drop-ins only.
 Body Sculpt: 3 participants, plus drop-ins.
 Personal Training: This month totals: Kris = -0-; Allan = -0-; Rachel = -0-

Senior Citizens:

Senior Dining: Jan 5 14 participants
 Jan 12 12 participants
 Jan 19 16 participants
 Jan 26 25 participants
 Total for month: 67 participants

Special Events:

Family Open Gym: Free, 1st & 3rd Tuesdays, 2nd & 4th Fridays each month
 Seeing a return of families coming to shoot hoops.

 Regular Open Gym: Free, 2nd & 4th Tuesdays, 1st & 3rd Fridays each month
 Regular shooting baskets times in gymnasium.

ActiveNet Totals: Gross Income (Jan) = \$ 50,522.50

Residency Breakdown - POS: (Jan)

	Resident	Nonresident	Total	Previous Month
Track	167	91	258	163
Daily Weight	1,153	145	1,298	1,086
Senior DW	174	33	207	227
Sub Total	1,327	178	1,505	1,313

	Adult	Youth/Seniors	Total	Previous Month
Pool Daily Fees	465	503	968	921

**North Liberty Tree & Storm Water Advisory Board
Minutes of Wednesday, October 10th, 2017 Meeting
City Council Chambers**

Meeting called to order: 7:00pm.

Present: Derrick Parker, Eric Beck, Hunter Schmitt, Jessica Marks, Guy Goldsmith, Mike Wolfe

Absent: Darice Baxter

Minutes taken by: Derrick Parker

NEW BUSINESS:

1. Review and approve minutes: Minutes from the July meeting

- Minutes not reviewed. To be reviewed at the next meeting. No meeting minutes from information meeting caused confusion on which were to be reviewed. Add to next meeting.

2. Public Comments/Concerns: Open to public for comments and concerns

- No comments

3. Board Appointments: Chairperson: Jessica Marks

Need to appoint Vice Chair Person: Hunter Schmitt

Secretary: Secretary: Derrick Parker

4. Updates from Mike – none to present.

5. Action for the boards to review areas in town and bring for discussion

- Derrick brought up Beaver Kreek area. Opportunity to put in native grasses and absorb some of the nutrients that are coming from up street. City used to let it grow but now they are mowing and getting blue green algae. It would be helpful to get a horticulturalist to see what could be done. Water park has another time to dig through the park, waiting for the water works to be moved and then can fix. Culvert needs to be recovered.
- Hunter –Liberty Center run off from Tin Roof has killed off the blue gill in the pond. The run off has raised the sentiment level. Mike stated the main purpose of the pond to be a run off and is designed to do this. Tin Roof construction was permitted to do this. Used to be 2-3 feet deep and now is very shallow, about 6". Guy will budget to replace some of the stone and possibly dredge the area (as far as they can reach) .
- Eric – the area on north Front Street that does not have curb and gutter is going to be replaced next year. Derrick brought up opportunities to add storm water management. Starting at Zeller and going north, the ditches will be adjusted and added. Also brought up muddy creek which is looking much better. From Nicolas Lane filters into and looks nice now.
- Jessica would like to improve homeowner education. Brought up the painting of rocks and placing these in random areas in town. Guy has noticed a few around town. Facebook group that is following these. Positive thing for the community. Only minor concern is kids tromping through looking for ricks. Good to get the kids out. No concerns from the city in supporting the painted rock.
- Mike – Storm water page will be updated and be using Facebook more. A lot of good publications for soil restoration. Mike does get calls about 4 times a week. Jessica asked to see if we could have people publish photos of their work – voluntary only.

Issues/concerns not on the agenda: N/A

OLD BUSINESS:

1. Painting of the Storm Water discuss in January when Darice is available.
2. Follow up on the floating islands. Should add to review
3. Trees have been planted from the Trees Forever Grant. Some inquiries about creating a home-owners organization that might be able to take this over.

New topics:

Trees Forever is having a symposium coming up December 7th at the Cedar Rapids Country Club (Marion). There is a \$50 charge for this event. <http://www.treesforever.org/Symposium>

Issues/concerns from past meetings: None

Beat the biter is coming up the first week of Feb. Nothing we can add for this event.

CONCLUSION:

1. Next meeting: Next Meeting: January 10th , 2017 at 7:00 pm. City Council Chambers.

Meeting Quarterly: (January, April, July, October)

2. Adjourn: Motion to adjourn from Jessica and second Eric.

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Meeting Quarterly: (January, April, July, October)

2. Adjourn: Motion to adjourn from Jessica and second Eric.



North Liberty Communications Advisory Commission

Meeting Agenda

Monday, Feb. 5, 2018

6:00 p.m. Regular Session

City Council Chambers, 1 Quail Creek Circle

1. Call to order.

Commissioner Fields called the meeting to order at 6:00 p.m.

2. Roll call.

In attendance were Commissioners Fields, Wells and Moore, as well as Nick Bergus, Jillian Miller and Derek Blackman. Commissioner Hoffman was absent. There is still an open seat on the commission.

3. Public comment for items not on the agenda.

There was none.

4. Communication with retired residents.

Special Projects Coordinator for the City of North Liberty Angie McConville shared her outreach with the retired population in North Liberty. While most of her efforts have been focused on reinvigorating the Senior Dining at the recreation center, she has begun identifying different groups of seniors and is strategizing various modes of communication. The next Senior Council meeting will be March 2 from 11-11:30 a.m. McConville invited the commission to attend the Senior Council meetings to learn more about how they currently hear about city happenings, and what they feel is lacking. Commissioner Wells volunteered to attend the meeting to represent the Commission and report back to the group.

5. Televising public meetings.

Bergus reference the memo included in the commission packet. Wells shared that he fully supports recording the meetings but was interested in another setting other than Council Chambers. Bergus explained that recording equipment at chambers is difficult

to replicate at another location and as a city ordinance, the formal setting of the chambers is appropriate.

6. Staff report.

Bergus shared staff updates from the past month including the website redesign, infrastructure projects, and a revamp of NLTB programming. Miller also provided a brief overview on the success of the 3rd Annual Beat the Bitter that took place Jan. 28-Feb. 3, 2018.

7. Approval of minutes.

Wells moved, and Moore seconded, to approve the minutes from the commission's meeting on January. 8. 2018.

8. Old business.

There was none.

9. New business.

Bergus reminded the commission that there is an open seat on the commission that expires in June 2018.

10. Next meeting date.

The commission is scheduled to meet at 6 p.m. on March 5, 2018.

11. Adjourn.

Moore moved, and Wells seconded, to adjourn the meeting at 6:26 p.m., and the motion passed with all in favor.



NORTH LIBERTY PLANNING COMMISSION

Minutes

February 6, 2018

City Council Chambers, 1 Quail Creek Circle

Roll Call

Chair Ronda Detlefsen called the February 6, 2018 Planning Commission meeting to order at 6:30 pm. Commissioners present: Ronda Detlefsen, Adam Gebhart, Jason Heisler, Becky Keogh, Kylie Pentecost and Patrick Staber. Absent: Bleil.

Others present: Dean Wheatley, Carter Kurdlre, Mary Byers, Neil Trott, Duane Van Hemert, Evan Runkle and other interested parties.

Agenda Approval

Gebhart moved, seconded by Pentecost, to approve the agenda. The vote was all ayes. Agenda was approved.

Iowa City Community School District Site Plan

Wheatley presented the request from Iowa City Community School District to approve the Site Plan for the new Grant Elementary School. Staff recommended approval.

Applicants Presentation

Duane Van Hemert, Iowa City Community School District, was present on behalf of the applicant and offered to answer questions.

Public Comments

No public comment was offered.

Questions and Comments

There was discussion on traffic issues with the new school during certain times of the day. Staff feels that with the purposed improvement to this area and the site being served with the City's trail and sidewalks systems that there should be good pedestrian and vehicular traffic flow.

Recommendation to the City Council

Staber moved, seconded by Keogh to recommend to the City Council approval of the site plan. The vote was: ayes—Detlefsen, Gebhart, Heisler, Keogh, Pentecost, Staber; nays—none; absent: Bleil. Motion carried.

Lot 8 Golfview Commercial Development Site Plan

Staff Presentation

Wheatley presented the request of Neil Trott for a multi-user building, Staff recommends approval.

Recommendation to the City Council

Staber moved, seconded by Gebhart, to recommend approval of the Site Plan. The vote was: ayes--Pentecost, Staber, Keogh, Detlefsen, Heisler, Gebhart; nays—none; absent: Bleil. Motion carried.

Approval of previous Minutes

Gebhart moved, seconded by Heisler, to approve the Minutes of December 5, 2017 Commission meeting. The vote was all ayes. Minutes were approved.

Old Business

No old business was presented.

New Business

Wheatley reported that there are no new cases for March.

Adjournment

Keogh moved, seconded by Staber, to adjourn the meeting at 7:25 p.m. The vote was all ayes and the meeting was adjourned.

Mary Byers, Deputy City Clerk