

January 10, 2017

North Liberty City Council Regular Session

## **City Administrator Memo**





### **Meetings & Events**

Monday, Jan 9 at 6:00p.m. Telecommunications Commission

Tuesday, Jan 10 at 6:30p.m. City Council

Wednesday, Jan 11 at 6:30p.m. Planning Commission

Wednesday, Jan 11 at 7:00p.m. Tree & Storm Water Board

Monday, Jan 16 at 7:00p.m. Library Board

Tuesday, Jan 17 at 5:30p.m. City Council Budget Workshop

Tuesday, Jan 24 at 6:30p.m. City Council

Monday, Jan 30 at 4:00p.m.

Joint Government Meeting

## **City Council Memo**

for January 10, 2017 from the desk of Ryan C. Heiar

### Consent Agenda

The following items are on the consent agenda and included in your packet:

- City Council Minutes (12/27/16)
- Claims
- Liquor License Renewals
  - o Red's Alehouse
  - o El Cactus
  - o Hoosier Bay Chapter of Delta Water Fowl
  - Sugapeach
- Wastewater Treatment Plant Project, Change Order #9,
   Tricon Construction Group, \$38,110.05
- Wastewater Treatment Plant Project, Pay Request #16,
   Tricon Construction Group, \$301,521.89
- Sponsored Water Quality Project, Pay Request #5, Metro Pavers, \$14,823.80
- Well Improvement Project, Pay Request #1, Gingerich
   Well & Pump Service, \$291,350.75
- Penn Street ICAAP Project, Pay Request #10, Metro Pavers, \$3,880.64
- North Liberty Road/Dubuque Street Project, Pay Request #10, Streb Construction Inc., \$197,466.70

### FY 16 Audit

Included in your packet is the FY 16 audit. Steve Kuhl will attend Tuesday's meeting to present the audit and answer any questions. There were no major deficiencies identified and, as in previous years, the auditor is confident in our internal controls and daily financial practices. Overall, I am pleased with audit results and staff's ability to implement the financial operations of the City.

### Ryan C. Heiar, City Administrator

### O'Reilly's Auto Parts Site Plan

O'Reilly's has resubmitted building elevations that are consistent with the Council's requests from the December 13 meeting. In summary, the architect has replaced the vertical red steel on the front of the building with masonry and has added additional features to the sides of the building. Staff recommends approval of the new plan.

### Ogden Agreement

The agreement included in your packet with the Ogden family is a settlement for additional issues that were not covered in the initial easement agreement. In short, we used their property for a longer period than was called out in the easement agreement. In addition, a piece of their equipment was damaged after we were off the site and it was alleged that the damaged was caused by rock remaining from the project. The contractor for the project, Langman Construction, paid the Ogden's directly for the damaged equipment. The agreement notes the payment already made by Langman Construction and states that the City will pay \$1,050, which will clear up any and all remaining claims. Staff recommends approval the agreement with the Ogdens.

### North Liberty Road Project

The agenda includes a public hearing and resolution regarding the plans and specification for the North Liberty Road project, from Oak Street to where the pavement ends on Penn Street. Staff recommends approval of the plans specifications. Bids are due on January 16 and it is anticipated that an award recommendation will be on the January 24 agenda. The links below will direct you to videos prepared by Shive Hattery that highlight the project limits and scope:

Project overview: https://vimeo.com/195519610/a9896d46f3

Side-by-side comparison of existing and future road: <a href="https://vimeo.com/195520857/9408a5fc7a">https://vimeo.com/195520857/9408a5fc7a</a>

### **Communications Commission Ordinance, Third Reading**

The Telecommunications Commission was originally charged with oversight of our franchise agreements with local cable service providers, but changes at the state level, and the expiration of those local agreements, means the state has appropriated much of that role. However, the department's public relations, community building and other functions are well served with Commission oversight, and this updated ordinance gives the Commission an advisory role in the department's work with the public. Staff recommends approval of the third and final reading.

### **Mayoral Vacancy**

Included in your packet is a memo from City Attorney Scott Peterson regarding the options for appointing or holding a special election for the Mayor position. Whatever option is decided, it can be approved by a motion/second/voice vote – a resolution is not needed. Staff is seeking direction from the group so that the Mayoral replacement process can begin.

# Agenda





### **AGENDA**

North Liberty City Council January 10, 2017 Regular Session 6:30 p.m. City Council Chambers

- 1. Call to order
- 2. Roll call
- 3. Approval of the Agenda
- 4. Consent Agenda
  - A. City Council Minutes, Regular Session, December 27, 2016
  - R Claims
  - C. Liquor License Renewal, Red's Alehouse Ownership change
  - D. Liquor License Renewal, El Cactus, Class C Liquor License with Sunday sales endorsement
  - E. Liquor License Application, Sugapeach, Special Class C Liquor License with Sunday sales endorsement
  - F. Liquor License Application, Hoosier Bay Chapter of Delta Water Fowl, Special Class C Liquor License; January 27, 2017 Event
  - G. Wastewater Treatment Plant Project, Change Order Number 9, Tricon Construction Group, \$38,110.05
  - H. Wastewater Treatment Plant Project, Pay Request Number 16, Tricon Construction Group, \$301,521.89
  - I. Sponsored Water Quality Project, Pay Request Number 5, Metro Pavers, \$14,823.80
  - J. Well Improvement Project, Pay Request Number 1, Gingerich Well & Pump Service, \$291,350.75
  - K. Penn Street ICAAP, Pay Request Number 10, Metro Pavers, \$3,880.64
- 5. Public Comment
- 6. City Planner Report
- 7. Assistant City Administrator Report

- 8. City Administrator Report
- 9. Mayor Pro Tem Report

### 10. FY 2016 Audit Report

- A. Resolution Number 2017-01, A Resolution accepting the Audit Report for Fiscal Year 2016 as completed by Winkel, Parker & Foster CPA, PC
- 11. O'Reilly's Auto Parts Site Plan
  - A. Consideration of removing from the table
  - B. Staff and Commission recommendations
  - C. Applicant presentation
  - D. Resolution Number 2017-02, A Resolution approving the Development Site Plan for Lot A, Wallace First Subdivision, North Liberty, Iowa

### 12. Ogden Agreement

A. Resolution Number 2017-03, A Resolution approving the Agreement between Larry H. Ogden and Mary Jo Ogden and the City of North Liberty, Johnson County, Iowa

### 13. North Liberty Road Improvements Project

- A. Public hearing regarding plans and specifications, form of contract and estimate of costs for the North Liberty Road Improvements Project
- B. Resolution Number 2017-04, A Resolution approving and confirming plans, specifications, form of contract and estimate of cost for the North Liberty Road Improvements Project

### 14. Telecommunications Commission Ordinance

A. Third consideration and adoption of Ordinance Number 2016-18, An Ordinance amending Chapter 25, "Telecommunications Commission" of the North Liberty Code of Ordinances by repealing current Chapter 25 and adopting new Chapter 25, "Communications Advisory Commission"

### 15. Mayoral Vacancy

- A. Discussion and possible action regarding Mayoral vacancy
- 16. Old Business
- 17. New Business
- 18. Adjournment

# **Consent Agenda**





AGENDA
North Liberty City Council
December 27, 2016
Regular Session
6:30 p.m.
City Council Chambers

### Call to order

At 6:30 p.m., Mayor Amy Nielsen called the December 27, 2016 Regular Session of the North Liberty Council to order. Council members present: Terry Donahue, Chris Hoffman, Jim Sayre and Brian Wayson; absent: Annie Pollock.

Other present: Scott Peterson, Dean Wheatley, Megan Benischek, Mary Byers, Ryan Heiar (by phone), Scott Rundle, Channel 2 News and other interested parties.

### **Approval of the Agenda**

Donahue moved, seconded by Hoffman to approve the agenda. The vote was: ayes-Donahue, Hoffman, Sayre, Wayson; nays—none: absent: Pollock. Motion carried.

### **Consent Agenda**

Sayre moved, seconded by Wayson, to approve the Consent Agenda including City Council Minutes of the Regular Session of December 13, 2016; the attached claims; November Revenues; Liquor License Renewal, Walgreens, Class E Liquor License with Sunday Sales endorsement. The vote was: ayes--Wayson, Sayre, Hoffman, Donahue; nays--absent: Pollock. Motion carried.

### **Public Comment**

No Public Comment was offered.

### **City Planner Report**

City Planner Wheatley handed out a graph showing historic monthly housing starts in building permits values North Liberty and also gave an update on the North Liberty Transit System.

### **City Attorney Report**

Peterson reported that he will not be at the next Council Meeting. He had given information earlier to the Council on their options for the Mayor vacancy, if they choose to act at the next meeting.

### **City Administrator Report**

Heiar had nothing to report.

### Mayor Report

Nielsen reported on the sweatshirts and dog bowls that the North Liberty Police Department is selling for the Fund-raising for the K9 dog.

### **NLYBS Agreement**

Donahue moved, seconded by Wayson, to approve Resolution Number 2016-126, A Resolution approving the Agreement for Baseball and Softball Leagues between the City of North Liberty and North Liberty Youth Baseball/Softball. After discussion, the vote was: ayes-- Hoffman, Sayre, Wayson, Donahue; nays—none; absent Pollock. Motion carried.

### Forevergreen Road Utilities

Hoffman moved, seconded by Wayson, to approve Resolution Number 2016-127, A Resolution approving the Services Agreement between the City of North Liberty and Shive-Hattery, Inc. After discussion, the vote was: ayes-- Wayson, Hoffman, Donahue, Sayre; nays—none; absent—Pollock. Motion carried.

### **North Liberty Road Project**

Wayson moved, seconded by Hoffman, to approve Resolution Number 2016-128, A Resolution approving the Temporary Construction Easement Agreements and Public Easement Agreements for the North Liberty Road Improvement Project between numerous property owners and the City of North Liberty, Johnson County, Iowa. After discussion, the vote was: ayes—Sayre, Donahue, Hoffman, Wayson; nays-none; absent—Pollock. Motion carried.

### **Building Code Ordinance Amendments**

Donahue moved, seconded by Sayre, to approve the Third consideration and adoption of Ordinance Number 2016-17, An Ordinance amending Chapters 90, 96, 155, 156, 157 and 180 of the North Liberty Code of Ordinances regarding Building Department Administrative Provisions and Building Code Requirements. After discussion, the vote was: ayes—Hoffman, Sayre, Donahue, Wayson; nays—none; absent—Pollock. Motion carried.

### **Telecommunications Commission Ordinance**

Hoffman moved, seconded by Donahue, to consideration of Ordinance Number 2016-18, An Ordinance amending Chapter 25, "Telecommunications Commission" of the North Liberty Code of Ordinances by repealing current Chapter 25 and adopting new Chapter 25, "Communications Advisory Commission". After discussion, the vote was: ayes-- Sayre, Wayson, Hoffman, Donahue; nays—none; absent—Pollock. Motion carried.

### **Old Business**

No old business was reported.

### **New Business**

Donahue presented a plaque to Mayor Nielsen for her service to the City of North Liberty.

| -                    | to adjourn the meeting at 7:15 p.m. The vote was ue; nays—none; absent—Pollock. Motion carried. |
|----------------------|---|
| Mayor Nielsen, Mayor |   |
|                      | Mary Byers, Deputy City Clerk   |

Mayor Nielsen thanked everyone for their help during her tenure as Mayor.

Applicant License Application ( LC0036590 )

Name of Applicant: Chrisma, Inc

Name of Business (DBA): Reds Alehouse
Address of Premises: 405 N. Dubuque

City North Liberty County: Johnson Zip: 52317

 Business
 (319) 626-2100

 Mailing
 18 Fairview Knoll

City <u>lowa City</u> State <u>IA</u> Zip: <u>52240</u>

### **Contact Person**

Name Faye Swift

Phone: (319) 331-7418 Email fpswiftia@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

**Effective Date:** <u>01/05/2018</u>

Expiration Date:

Privileges:

Class C Liquor License (LC) (Commercial)

### **Status of Business**

BusinessType: Privately Held Corporation

Corporate ID Number: 124112 Federal Employer ID 421321205

Ownership

**Faye Swift** 

First Name: Faye Last Name: Swift

City: State: lowa Zip: 52241

Position: <u>President</u>

% of Ownership: 63.00% U.S. Citizen: Yes

**Matthew Swift** 

First Name: <u>Matthew</u> Last Name: <u>Swift</u>

City: <u>lowa City</u> State: <u>lowa</u> Zip: <u>52240</u>

Position: Secretary

% of Ownership: <u>37.00%</u> U.S. Citizen: Yes

### **Insurance Company Information**

Insurance Company: Selective Insurance Company of America

Policy Effective Date: 01/05/2017 Policy Expiration 01/04/2018

Bond Effective Dram Cancel Date:

Outdoor Service Effective Outdoor Service Expiration

Temp Transfer Effective Temp Transfer Expiration Date:

Applicant Licer

License Application ( LC0041399

Name of Applicant: SAN JUAN INC

Name of Business (DBA): <u>EL CACTUS AUTHENTIC MEXICAN CUISINE</u>

Address of Premises: 40 SUGAR CREEK LN #5

City North Liberty County: Johnson Zip: 52317

)

 Business
 (319) 665-2046

 Mailing
 40 Sugar Creek Ln

City North Liberty State IA Zip: 52317

### **Contact Person**

Name Ivan Armendariz

Phone: (319) 499-8603 Email ivanarmendariz6012@gmail.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: <u>01/20/2017</u>

Expiration Date: <u>01/19/2018</u>

Privileges:

Class C Liquor License (LC) (Commercial)

Sunday Sales

### Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: 488181 Federal Employer ID 47-1950157

### Ownership

### **ERICKA MARTINEZ**

First Name: <u>ERICKA</u> Last Name: <u>MARTINEZ</u>

City: NORTH LIBERTY State: lowa Zip: 52317

Position: PRESIDENT

% of Ownership: 100.00% U.S. Citizen: Yes

### **Insurance Company Information**

Insurance Company: Auto Owners Insurance Company

Policy Effective Date: 01/20/2017 Policy Expiration 01/20/2018

Bond Effective Dram Cancel Date:

Outdoor Service Effective Outdoor Service Expiration

Temp Transfer Effective Temp Transfer Expiration Date:



### **North Liberty Police Department**

5 E Cherry St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

December 15, 2016

Liquor License Check

Business: El Cactus

40 Sugar Creek Lane Unit 5 & 6

North Liberty, IA 52317

Owner: Ericka L. Martinez Cautino (DOB: 1992)

A record check of the above business and owner shows:

- Trespass calls 2
- Civil disputes 1
- Thefts 1
- Fight/disturbances 1
- According to our records, the owner, Ericka, was issued a criminal trespass warning for the property on August 17, 2016. No other calls involving Ericka have been reported at the business since that date. It is unsure if the business has changed ownership, but a change in the liquor license has not been made.

North Liberty Police Department does not have any other documented contacts with the owner or business that raises concerns.

Record check completed by Sergeant Chris Shine



# City of North Liberty Inspection Report for Alcoholic Beverage Licensing Chapter 15.04 of the Municipal Code

| Liquor Sunday Salesyes New/Renewal/Amended  Juan Inc.  Lactus Authentic Mexican Cuisine  Sugar Creek Lane # 546 North Library  a Martinez 665-2046 or 319-333-8852  artinez 02@ armal. Com  Juires approval from the following City and County Departments |
|--|
| Sugar Creek Lane # 5+6-North Library Creek Lane # 5+6-North Library a Martinez 665-2046 or 319-333-885   |
| artinez 000- 2046 or 34-333-8850   |
| artinez 000- 2046 or 34-333-8850   |
| uires approval from the following City and County Departments  |
|  |
| epartment:   |
| ted within a zoning district permitting the sale or consumption of   |
| 11-22-16   |
| Date   |
| ove referenced property to verify fire extinguisher maintenance program  |
| ctor Date  |
| hnson County Health Department:  ne listed address is: (check one)  ce with Iowa Food Code.  nsed in accordance with the Iowa Food Code.   |
|  |
| al Date  |
|  |
| h  |



### North Liberty Fire Dept (IA) 25 W Cherry St PO Box 77 North Liberty, IA 52317

### Fire Dept Violation Notice

December 7, 2016

El Cactus 40 Sugar Creek LN, Suite #5 & 6 North Liberty, IA 52317

ORDER TO COMPLY: Since these conditions are contrary to law, you must correct them upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from Dec 7, 2016.

If you fail to comply with this notice before the re-inspection date listed, you may be liable for the penalties & fees provided for by law for such violations.

Fire Inspection Fees:

Initial Fire Inspection: No Charge
 1st Re-Inspection: No Charge
 2nd Re-Inspection: \$75.00

- Additional Re-Inspections: Municipal Infraction, Daily until Corrected.

### **Violations**

703.1 Maintenance

Note Replace Sheetrock on wall in furnace room.



605.3 Working space and clearance

Note A working space of not less than 30 inches in width, 36 inches in depth and 78 inches in height shall be provided in front of electrical service equipment. Where the electrical service equipment is wider than 30 inches the working space shall not be less than the width of the equipment. No storage of any materials shall be located within the designated working space.



#### **Violations**

### 605.4.3 Installation

Note Relocatable power tap cords shall not extend through walls, ceilings, floors, under doors or floor coverings, or be subject to environmental or physical damage. Must be plugged directly into an outlet. Must be placed on the floor or secured to the wall.

-- surge protector next to tappers has exposed wiring. Needs to be replaced and mounted.



### 605.6 Unapproved conditions

Note Open junction boxes and open-wiring splices shall be prohibited. Approved covers shall be provided for all switch and electrical outlet boxes. No exposed wiring.

- -- near restrooms, install cover for light switch.
- -- outlet behind tv in bar is missing cover.





### 3003.5.3 Securing compressed gas containers

Note Securing compressed gas containers, cylinders and tanks. Compressed gas containers, cylinders and tanks shall be secured to prevent falling caused by contact, vibration or seismic activity. Tanks must be secured to the wall or non-movable object. Chain must be anchored on both sides of the tank.

-- secure all cylinders







### 605.4 Multiplug adapters

Note Multiplug adapters, such as cube adapters, unfused plug strips or any other device not complying with NFPA 70 shall be prohibited.

- -- north tv. Replace multi plug adapter with mounted surge protector.
- -- tv in bar. Replace must plug adapter with mounted surge protector





### 803.1 General

Note The provisions of this section shall limit the allowable flame spread and smoke development of interior wall and ceiling finishes and interior wall and ceiling trim in existing buildings based on location and occupancy classification.

Replace missing, broken and ceiling tiles with holes through restaurant.









### 313.1 General

Note Fire extinguishers shall be inspected either at a minimum of 30-day intervals by staff. Documentation of the 30 day inspection shall be recorded on the backside of the inspection tag (Date & Initials) or on a log book.

-- office, remove empty gas can.



### 609.3.3.1 TBL Cleaning Intervals

Note -- Current cooking operations is allowing cooking exhaust/smoke to vent throughout the restaurant which can be seen with a haze in the seating area. Move all cooking equipment under the hood at least 6" from the edge of the hood.

- --Have mechanical contractor look at your exhaust fan to verify if it is operating correctly and sized correctly for your cooking operation. Have them provide a report to the building and fire department.
- -- cheese melter (left of hood) was added without approval since last inspection. Is currently not installed correctly with exhaust and is using an extension cord. Submit application specifications to building depart for electrical, gas and mechanical review.





### 506.5.3 Exhaust fan mounting

Note Kitchen hood upblast exhaust fan is required to have hinges installed. Past deadline given to install hinges. Install in the next 45 days.

### 7.2.1.2 30 Day Inspection.

Note Fire extinguishers shall be inspected either at a minimum of 30-day intervals by staff. Documentation of the 30 day inspection shall be recorded on the backside of the inspection tag (Date & Initials) or on a log book.



### 906.7 Hangers and brackets

Note Hand-held portable fire extinguishers, not housed in cabinets, shall be installed on the hangers or brackets supplied. Hangers or brackets shall be securely anchored to the mounting surface in accordance with the manufacturer's installation instructions.

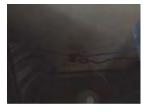
-- remount fire extinguisher near back door.



### 605.5 Extension cords

Note Extension cords and flexible cords shall not be a substitute for permanent wiring. Extension cords and flexible cords shall not be affixed to structures, extended through walls, ceilings or floors, or under doors or floor coverings, nor shall such cords be subject to environmental damage or physical impact. Extension cords shall be used only with portable appliances.

- -- remove extension cord to Christmas tree. Can use surge protector.
- -- under bar sink, surge protector is plugged into extension cord. Remove extension cord, plunge surge protector directly into outlet and mount to the wall.







Visit us at www.nlfire.org Complete code references can be found at: http://www.nlfire.org/permits.html

HARDIN BRYAN HARDIN Inspector

Ivan ruiz

Applicant License Application (

Name of Applicant: SUGAPEACH Chicken & Fish Fry

Name of Business (DBA): SUGAPEACH Chicken & Fish Fry

Address of Premises: 650 Pacha Parkway

City North Liberty County: Johnson Zip: 52317

)

 Business
 (319) 826-1809

 Mailing
 650 Pacha Parkway

City North Liberty State IA Zip: 52317

### **Contact Person**

Name Chad Simmons

Phone: (773) 531-7051 Email info@iowasoulfood.com

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 12 months

Expiration Date: 01/01/1900

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

Sunday Sales

### **Status of Business**

BusinessType: <u>Limited Liability Company</u>

Corporate ID Number: 516536 Federal Employer ID 81-1612994

### Ownership

**Chad Simmons** 

First Name: Chad Last Name: Simmons

City: North Liberty State: lowa Zip: 52317

Position: Owner

% of Ownership: 90.00% U.S. Citizen: Yes

### **Insurance Company Information**

Insurance Company: MOUNT VERNON FIRE INS CO

Policy Effective Date: 01/11/2017 Policy Expiration 01/11/2018

Bond Effective Dram Cancel Date:

Outdoor Service Expiration Outdoor Service Expiration

Temp Transfer Effective Temp Transfer Expiration Date:

# City of North Liberty Inspection Report for Alcoholic Beverage Licensing Chapter 15.04 of the Municipal Code Beer/Liquor Sunday Sales (Nov Personal Action Code)

| Diccise Ty  | be been bidged Sunday Sale  | es (New)Renewal/Amended                                    |
|---|---|--|
| Legal Name of Applica                                       | ant: Suga Peach C   | hicken & Fish Fry  |
| Name of Business (DB  | •   | Chicken + Fish Fry   |
| Address of Business:  | ·   | rkway Suite 1-N. Liberty of                                |
| Contact Phone:  | • • •   | 1773 531-7051  |
| Section 5.04.100 of the Mun                                 | icipal Code requires approval from the f  | ollowing City and County Departments                       |
| City of North Liberty I                                     |   |  |
| The above mentioned pro<br>alcoholic beverage.<br>Code Offi | fel -   | rict permitting the sale or consumption of  12/15/16  Date |
| and exit requirements.                                      | ned at the above referenced property    Fire Inspector  | to verify fire extinguisher maintenance program            |
| . Designated  |   | Date   |
|   | Johnson County Health facility at the listed address is: (che in accordance with Iowa Food Code | ck one)  |
| In the process of bea                                       | coming licensed in accordance with  | the Iowa Food Code.  |
| Johnson County H  | ealth Official  | Date   |
| City of North Liberty                                       |   |  |
| [word Permit  | License Expires   | State License #  |
| Renewal letter  | Official e-mail   | Council Agenda date  |



North Liberty Fire Dept (IA) 25 W Cherry St PO Box 77 North Liberty, IA 52317

### Fire Dept Violation Notice

January 4, 2017

SugaPeach 650 Pacha PKY, 1 & 2 North Liberty, IA 52317

ORDER TO COMPLY: Since these conditions are contrary to law, you must correct them upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from Jan 4, 2017.

If you fail to comply with this notice before the re-inspection date listed, you may be liable for the penalties & fees provided for by law for such violations.

Fire Inspection Fees:

Initial Fire Inspection: No Charge
 1st Re-Inspection: No Charge
 2nd Re-Inspection: \$75.00

- Additional Re-Inspections: Municipal Infraction, Daily until Corrected.

#### **Violations**

1003.6 Means of egress continuity

Note The path of egress travel along a means of egress shall not be interrupted by any building element other than a means of egress component as specified in this chapter. Obstructions shall not be placed in the required width of a means of egress except projections permitted by this chapter. The required capacity of a means of egress system shall not be diminished along the path of egress travel.

-- remove tables from back hallway.



### 906.7 Hangers and brackets

Note Hand-held portable fire extinguishers, not housed in cabinets, shall be installed on the hangers or brackets supplied. Hangers or brackets shall be securely anchored to the mounting surface in accordance with the manufacturer's installation instructions.

-- near front entrance.



### 3003.5.3 Securing compressed gas containers

### Note

Compressed gas containers, cylinders and tanks, except those designed for use in a horizontal position, and all compressed gas containers, cylinders and tanks containing nonliquefied gases, shall be stored in an upright position with the valve end up.





Visit us at www.nlfire.org
Complete code references can be found at: http://www.nlfire.org/permits.html

HARDIN BRYAN HARDIN Inspector

Carol Cater-Simmons

Carol Can



### **North Liberty Police Department**

5 E Cherry St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

December 15, 2016

Liquor License Check

Business: Sugapeach Chicken & Fish Fry

650 Pacha Parkway North Liberty, IA 52317

Owner: Chad Simmons (DOB: 1966)

### <u>Civil Lawsuits in which he is the defendant:</u>

<u>Date Created</u> <u>Case Status</u> <u>Case Disposition</u>

8/22/2016 Pending8/23/2016 Pending

North Liberty Police does not have any documented call involving the owner or the business. I recommend the license to be granted.

This records check was conducted on 12/15/16 by Sergeant Chris Shine



# City of North Liberty Inspection Report for Alcoholic Beverage Licensing Chapter 15.04 of the Municipal Code

| License Typ  | be Beer/Liquor Sunday Sale   | s New Renewal/Amended                            |
|--|--|--|
| Legal Name of Applica  |  | hicken & Fish Fry                                |
| Name of Business (DB   | A): Sugapeach  | Chicken & Fish Fry                               |
| Address of Business:   | 650 Pacha Pa   | rkway Suite 1-N. Liberty of                      |
| Contact Phone:   |  | 1773 531-7051                                    |
| C 11 201400 010 74   | infociowaso  | we food. com                                     |
| Section 5.04.100 of the Mun                                  | icipal Code requires approval from the fo  | llowing City and County Departments              |
| The above mentioned pro-                                     | operty is located within a zoning dist   | rict permitting the sale or consumption of       |
| Code Offi  | oial —   | Det  |
| and exit requirements.                                       | I Tale T   | The de-  |
|  | I Nino Insportor   |  |
| Designator   | l Fire Inspector  Johnson County Health  | Date Department:                                 |
| The above mentioned food  Is currently license               | The same of the sa | Department: ck one) the Iowa Food Code.          |
| Is currently license   | Johnson County Health I facility at the listed address is: (che in accordance with Iowa Food Code  | Department: ck one) the Iowa Food Code. 12/16/16 |
| The above mentioned food  Is currently license               | Johnson County Health I facility at the listed address is: (che in accordance with Iowa Food Code  | Department: ck one) the Iowa Food Code.          |
| Is currently license  In the process of be  Johnson County H | Johnson County Health I facility at the listed address is: (che in accordance with Iowa Food Code  | Department: ck one) the Iowa Food Code. 12/16/16 |
| Is currently license   | Johnson County Health I facility at the listed address is: (che in accordance with Iowa Food Code  | Department: ck one) the Iowa Food Code.          |

Applicant License Application (

Name of Applicant: Delta Waterfowl Foundation

Name of Business (DBA): Hoosier Bay Chapter of Delta Waterfowl

Address of Premises: 980 NORTHFRONT ST.

City North Liberty County: Johnson Zip: 52317

)

 Business
 (319) 750-4564

 Mailing
 2207 Miler St.

City Burlington State IA Zip: 52601

### **Contact Person**

Name Nicolas Hampton

Phone: (319) 750-4564 Email nhampton@deltawaterfowl.org

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 5 days

Expiration Date: 01/27/2017

Expiration Date: 01/01/1900

Privileges:

Special Class C Liquor License (BW) (Beer/Wine)

### **Status of Business**

BusinessType: Privately Held Corporation

Corporate ID Number: 0 Federal Employer ID 53-0259796

Ownership

**Nicolas Hampton** 

First Name: Nicolas Last Name: Hampton

City: <u>Burlington</u> State: <u>lowa</u> Zip: <u>52601</u>

Position: Regional Director

% of Ownership: <u>0.00%</u> U.S. Citizen: Yes

### **Insurance Company Information**

Insurance Company: Illinois Union Insurance Company

Policy Effective Date: 01/27/2017 Policy Expiration 02/01/2017

Bond Effective Dram Cancel Date:

Outdoor Service Effective Outdoor Service Expiration

Temp Transfer Effective Temp Transfer Expiration Date:

### APPLICANT

| Applicant's Signature                      | 1-3-17<br>Date  |
|--|---|
| NOTARY                                     |   |
| ate of IOWA                                |   |
| ounty of Cerro GORDO                       |   |
| gned and sworn to before me on 132017 Date |   |
| Nicolas Hampton Print Name of Applicant    |   |
| Signature of Notary                        | 1/3/17<br>Date  |
|  | DANIELLE BACHMAN  |
|  | Notarial Seal - IOWA<br>Commission No. 782848<br>My Commission Expires February 26, 201 |

### **Phase II Wastewater Treatment Plant Improvements Project**

## **Change Order Summary**

Project Bid Price: \$15,621,000.00

| Change Orders To Date |              | 12/22/2016 |
|-----------------------|--------------|------------|
| No.                   | Cost         |            |
| 1                     | \$3,862.41   |            |
| 2                     | \$23,001.91  |            |
| 3                     | \$6,448.07   |            |
| 4                     | \$9,908.71   |            |
| 5                     | \$62,335.01  |            |
| 6                     | \$3,942.11   |            |
| 7                     | \$9,069.92   |            |
| 8                     | (\$928.64)   |            |
| 9                     | \$38,110.05  |            |
| Total Change Orders   | \$155,749.55 |            |
| % of Project Cost     | 1.00%        |            |
|                       |              |            |

| Work Change Directives To Date |                |                             | 12/22/2016 |
|--------------------------------|----------------|-----------------------------|------------|
| No.                            | Estimated Cost |                             |            |
| 1                              |                | Cost of \$3506.54 in CO #3  |            |
| 2                              | \$13,952.88    |                             |            |
| 3                              |                | Cost of \$1,414.48 in CO #9 |            |
| 4                              |                | Cost of \$2,833.97 in CO #9 |            |
| Total Work Change Directives   | \$13,952.88    |                             |            |
|                                |                |                             |            |
| % of Project Cost              | 0.09%          |                             |            |
|                                |                |                             |            |

| Other Known Outstanding Po | 12/22/2016   |  |
|----------------------------|--------------|--|
|                            |              |  |
|                            |              |  |
| Estimated Amount           | \$110,994.13 |  |
|                            |              |  |
| % of Project Cost          | 0.71%        |  |
|                            |              |  |

<sup>\*</sup> These are items that have been requested to be added to the project by Contractor, Owner, or Engineer. Pricing has been received, but not finalized.

These will not become final until approved / rejected by Owner.

There are additional items for which pricing has not yet been received. Estimates for these items was included in the estimated amount.

| <b>Total for All Change Orders, Work</b> | 12/22/2016 |  |
|--|------------|--|
|  |            |  |
| Totals for CO, WCD, & Other              |            |  |
|  |            |  |
| % of Project Cost                        |            |  |
|  |            |  |

Date of Issuance: December 22, 2016 Effective Date: June 25, 2015

Owner: City of North Liberty, Iowa Owner's Contract No.: N/A
Contractor: Tricon Construction Group, Dubuque, IA
Engineer: FOX Engineering Engineer's Project No.: 2489-11A.660

Project: Phase II WWTP Improvements Contract Name:

The Contract is modified as follows upon execution of this Change Order:

### **Description:**

- <u>Item 1</u> Change Proposal Request (CPR) No. 009 (Contractor's Change Order Request (COR) No. 28R3):
  Upgrade extension stem material from carbon steel to 316L stainless steel for two plug valves installed in the WAS pit, and add stem guides for the extension stems. Add \$5,026.43.
- Item 2 CPR No. 017 (Contractor's COR No. 25R2): Expansion and modification of existing security system to extend it to new building doors and windows. CPR includes material and labor to install conduit and wire for the security system in the Control Building, Biosolids Dewatering Facility, and Secondary Treatment Building addition. Installation of security devices and programming is not included in the cost and will be secured by the City outside of the project. Add \$23,193.45 and 14 Days.
- COR No. 48: Per Request for Information (RFI) 95, install required interlock wiring from auxiliary contacts to the variable frequency drive disconnects. The auxiliary contacts are used to stop the VFD output prior to turning off the motor and serve as part of the automatic operation of the VFDs. Add \$5,029.76.
- Item 4 COR No. 49: Install required power wiring and conduit from panel UPS2 to the membrane control panel CPL 4.4. Add \$611.96.
- <u>Item 5</u> Work Change Directive (WCD) No. 003: Add control wiring to membrane air relief line control valve FV-3468 located on the 8 inch permeate pipe. **Add \$1,414.48.**
- <u>Item 6</u> WCD No. 004: Add permeate pump pressure switch control wiring to pressure switches located on the upstream and downstream sides of each of the four (4) permeate pumps. Complete programming for the permeate pumps to run in reverse to backpulse the membranes. **Add \$2,833.97.**

Attachments: CPR No. 009 (Contractor COR 28R3), CPR 017 (Contractor COR 37), Contractor COR No. 48 (RFI No. 95), Contractor COR No. 49, WCD No. 003, WCD No. 004

| CHANGE IN CONTRACT PRICE   | CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]                          |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|
| Original Contract Price:   | Original Contract Times:   |  |  |  |  |  |  |  |
| And a reference of the control of th | Substantial Completion: <u>June 30, 2017</u> Ready for Final Payment: <u>August 30, 2017</u> |  |  |  |  |  |  |  |
| \$ 15,621,000.00   |  |  |  |  |  |  |  |  |
| [Increase] [Decrease] from previously approved Change  | [Increase] [Decrease] from previously approved Change  |  |  |  |  |  |  |  |
| Orders No. 1 to No. 8:   | Orders No. <u>1</u> to No. <u>8</u> :  |  |  |  |  |  |  |  |
|  | Substantial Completion: O days   |  |  |  |  |  |  |  |
| \$ 117,639.50  | Ready for Final Payment: <u>0 days</u>   |  |  |  |  |  |  |  |
| Contract Price prior to this Change Order:   | Contract Times prior to this Change Order:   |  |  |  |  |  |  |  |
| ¢ 45 730 630 50  | Substantial Completion: <u>June 30, 2017</u> Ready for Final Payment: <u>August 30, 2017</u> |  |  |  |  |  |  |  |
| \$ 15,738,639.50   | [Increase] [Decrease] of this Change Order:  |  |  |  |  |  |  |  |
| [Increase] [Decrease] of this Change Order:  | Substantial Completion: 14 days  |  |  |  |  |  |  |  |
| \$38,110.05  | Ready for Final Payment: 14 days   |  |  |  |  |  |  |  |
| 738,110.03   | Ready for Financial Lives  |  |  |  |  |  |  |  |
| Contract Price incorporating this Change Order:  | Contract Times with all approved Change Orders:  |  |  |  |  |  |  |  |
|  | Substantial Completion: July 14, 2017  |  |  |  |  |  |  |  |
| \$_15,776,749.55   | Ready for Final Payment: September 13, 2017  |  |  |  |  |  |  |  |
| RECOMMENDED: ACC   | EPTED: ACCEPTED:   |  |  |  |  |  |  |  |
| By: Jemile Rudder By:  | By:  |  |  |  |  |  |  |  |
| Title: Project Engineer (if required) Owner (Au  | thorized Signature) Contractor (Authorized Signature) Title                                  |  |  |  |  |  |  |  |
| Date: 12/22/10 Date  | Date 17. 27.16   |  |  |  |  |  |  |  |
| Approved by Funding Agency (if applicable)   |  |  |  |  |  |  |  |  |
| By:  | Date:  |  |  |  |  |  |  |  |
| Title:   |  |  |  |  |  |  |  |  |
| Title  |  |  |  |  |  |  |  |  |

| EJCI                      | OC =  | Contractor's A  | Application for  | Payment No.                         | 16R                         |                     |  |  |
|---------------------------|---|---|--|-------------------------------------|-----------------------------|---------------------|--|--|
| ENGINEERS JO<br>DOCUMENTS | DINT CONTRACT<br>COMMITTEE  | Application 12/01/16 - 12/31/16<br>Period:                      | ,  | Application Date:                   | 2017                        |                     |  |  |
|                           | y of North Liberty, 3 Quail Creek Circle, North<br>erty, IA 52317                                       | From (Contractor): Tricon Construction Group, Dubuque, IA 52001 |  | Via (Engineer): Fox                 | Engineering Inc 414 S S     | t, Ste 107, Ames IA |  |  |
| Project: Pha              | ise II WWTP Improvements City of North Liberty  | Contract: Phase II WWTP Impre                                   | ovements   |                                     |                             |                     |  |  |
| Owner's Contrac           | et No.:   | Contractor's Project No.:<br>15-012-IA                          | 1  | Engineer's Project No.:<br>2489-11A |                             |                     |  |  |
| Approved Chang            | Application For Paymen Change Order Summary   |   | 7  |                                     |                             |                     |  |  |
| Approved Chang            |   |   |  | ACT PRICE                           |                             |                     |  |  |
| Number 1                  |   | Deductions  |  | ge Orders                           |                             |                     |  |  |
| 2                         | \$3,862.41<br>\$23.001.91   |   |  | ice (Line 1 ± 2)                    |                             | \$15,738,639.50     |  |  |
| 3                         | \$6,448.07  |   | 7  | ED AND STORED TO DATE               |                             |                     |  |  |
| 4                         | \$9,908.71  |   |  | rogress Estimates)                  | \$_                         | \$13,448,560.80     |  |  |
| 5                         | \$62,335.01   |   | 5. RETAINAGE:  |                                     |                             |                     |  |  |
| 6                         | \$3,942.11  |   | a. 5%  |                                     | _                           | \$555,594.06        |  |  |
| 7                         | \$9,069.92  |   | 7  | X \$2,336,679.66 Store              | _                           |                     |  |  |
| 8                         | \$2,007,72  | \$928.64  |  | Retainage (Line 5.a + Line 5.b      |                             |                     |  |  |
|                           | TOTALS \$118,568.14   | \$928.64  |  | E TO DATE (Line 4 - Line 5.0        |                             |                     |  |  |
| NET CU                    | ANGE BY   | 3928.04   |  | AYMENTS (Line 6 from prior          |                             |                     |  |  |
| CHANGE                    | S117.   | 639.50  | 8. AMOUNT DUE THIS APPLICATION   |                                     |                             |                     |  |  |
|                           |   | ***************************************                         |  | rogress Estimates + Line 5.c al     | bove) \$                    | \$2,962,506.74      |  |  |
| Contractor's Ce           | rtification   |   | 7  |                                     |                             |                     |  |  |
| (1) All previous:         | Contractor certifies, to the best of its knowledge, progress payments received from Owner on account    | nt of Work done under the Contract                              | Payment of: \$   |                                     | 521.89                      |                     |  |  |
| have been applie          | d on account to discharge Contractor's legitimate   | obligations incurred in connection                              |  | (Line 8 or other - attac            | ch explanation of the other | r amount)           |  |  |
| (2) Title to all W        | overed by prior Applications for Payment;<br>ork, materials and equipment incorporated in said          | Work or otherwise listed in or                                  | A contact and  | 1 . 0 0                             | 11                          | 1-4-17              |  |  |
| covered by this A         | application for Payment, will pass to Owner at time   | e of payment free and clear of all                              | is recommended by:   | Jungas R                            | udaly -                     | 1-7-11              |  |  |
| indemnifying Ov           | sterests, and encumbrances (except such as are covered against any such Liens, security interest, or en | rered by a bond acceptable to Owner                             |  | (Engineer)                          |                             | (Date)              |  |  |
| (3) All the Work          | covered by this Application for Payment is in acc   | ordance with the Contract Documents                             | Double of the state of the stat | V                                   |                             |                     |  |  |
| and is not defecti        | ve.   |   | Payment of: \$   | (Line 8 or other - attacl           | h explanation of the othe   | τ amount)           |  |  |
|                           |   |   | is approved by:  |                                     |                             |                     |  |  |
|                           |   |   |  | (Owner)                             |                             | (Date)              |  |  |
| Contractor Sign:          | ature   |   |  |                                     |                             |                     |  |  |
| By: Mar                   | 15 K. Stone   | Date: 1-04-17   | Approved by:   | Funding or Financing Entity         | (if applicable)             | (Date)              |  |  |
|                           |   |   | •  | 0                                   | 5 A A A 1177                | ()                  |  |  |

| ITEM<br># | ITEM NAME                           | QTY     | UNIT | UNIT PRICE                        | EXT                     | ENSION               | PREVIOUS | CURRENT        | CURRENT                                 | %   | JTD<br>QTY |       | JTD<br>AMOUNT                         | JTD<br>% |
|-----------|-------------------------------------|---------|------|-----------------------------------|-------------------------|----------------------|----------|----------------|---|-----|------------|-------|---------------------------------------|----------|
| 1         | Subdrain                            | 4,120   | LF   | 10.00                             | THE RESIDENCE           | 41,200.00            | 4,120.00 | \$             |   | 0%  | 4,120.00   | \$    | 41,200.00                             | 100%     |
| 2         | 12" Storm Sewer                     | 232     | LF   | 25.00                             | \$                      | 5,800.00             | 232      | \$             |   | 0%  | 232        | \$    | 5,800.00                              | 100%     |
| 3         | 15" Storm Sewer                     | 269     | LF   | 30.00                             | \$                      | 8,070.00             | 269      | \$             | 4                                       | 0%  | 269        | \$    | 8,070.00                              | 1009     |
| 4         | 18" Storm Sewer                     | 165     | LF   | 40.00                             | \$                      | 6,600.00             | 165      | \$             |   | 0%  | 165        | \$    | 6,600.00                              | 1009     |
| 5         | 15" Storm Outlet Headwall           | 5       | EA   | 2,500.00                          | \$ 1                    | 12,500.00            | 0        | \$             | -                                       | 0%  | 0          | \$    |                                       | 0%       |
| 6         | 18" Storm Outlet Headwall           | 6       | EA   | 3,000.00                          | \$ 1                    | 18,000.00            | 0        | \$             | 1                                       | 0%  | 0          | \$    |                                       | 0%       |
| 7         | Storm Curb Intake Structure         | 5       | EA   | 3,000.00                          | \$ 1                    | 15,000.00            | 4        | \$             |   | 0%  | 4          | \$    | 12,000.00                             | 80%      |
| 8         | Storm Beehive Intake Structure      | 1       | EA   | 2,500.00                          | \$                      | 2,500.00             | 1        | \$             |   | 0%  | 1          | \$    | 2,500.00                              | 100%     |
| 9         | Storm Nylopast Intake               | 5       | EA   | 3,500.00                          | \$ 1                    | 17,500.00            | 5        | \$             |   | 0%  | 5          | \$    | 17,500.00                             | 100%     |
| 10        | Light Poles (Parking)               | 13      | EA   | 11,000.00                         | \$ 14                   | 13,000.00            | 0        | \$             |   | 0%  | 0          | \$    |                                       | 0%       |
| 11        | Light Poles (Pedestrian - Trail)    | 8       | EA   | 10,000.00                         | \$ 8                    | 30,000.00            | 0        | \$             |   | 0%  | 0          | \$    |                                       | 0%       |
| 12        | 3/8" Stone Chips (ASTM No. 57)      | 417     | Ton  | 59.09                             | \$ 2                    | 24,640.53            | 100      | \$             |   | 0%  | 100        | \$    | 5,909.00                              | 24%      |
| 13        | 1" Clean Rock (ASTM No. 2)          | 1,514   | Ton  | 20.00                             | Section 1               | 30,280.00            | 1164     | 60.00 \$       | 1,200.00                                | 4%  | 1224       | s     | 24,480.00                             | 81%      |
| 14        | 1 1/2" - 3" Clean Rock (ASTM No. 2) | 2,496   | Ton  | 25.00                             |                         | 32,400.00            | 2496     | \$             |   | 0%  | 2496       | \$    | 62,400.00                             | 100%     |
| 15        | IDOT 4130.05 Erosion Stone          | 275     | Ton  | 30.00                             |                         | 8,250.00             | 200      | \$             |   | 0%  | 200        | \$    | 6,000.00                              | 73%      |
| 16        | Bioswale Modified Soil/Grading      | 2,000   | CY   | 15.00                             | AND COLOR               | 00.000.00            | 2000     | s              |   | 0%  | 2000       | \$    | 30,000.00                             | 100%     |
| 17        | Erosion Control Blanket             | 136,272 | SF   | 0.12                              |                         | 6,352.64             | 0        | s              |   | 0%  | 0          | \$    |                                       | 0%       |
| 18        | Geotextile Fabric                   | 10,500  | SF   | 2.00                              |                         | 1,000.00             | 3900     | 6,600.00 s     | 13,200.00                               | 63% | 10500      | \$    | 21,000.00                             | 100%     |
| 19        | PCC Drive Pavement & Subbase        | 2,939   | SY   | 39.35                             | \$ 11                   | 5,649.65             | 2628     | s              |   | 0%  | 2628       | \$    | 103,411.80                            | 89%      |
| 20        | PCC Sidewalk & Trail Pavement       | 5,506   | SY   | 35.00                             |                         | 2,710.00             | 4706     | s              |   | 0%  | 4706       | \$    | 164,710.00                            | 85%      |
| 21        | Permeable Pavers                    | 50,670  | SF   | 3.82                              | \$ 19                   | 3,559.40             | 0        | s              |   | 0%  | 0          | \$    |                                       | 0%       |
| 22        | PCC Curb & Gutter Paver Edge        | 3,000   | LF   | 20.00                             | \$ 6                    | 0,000.00             | 2600     | s              |   | 0%  | 2600       | s     | 52,000.00                             | 87%      |
| 23        | Traffic & Parking Signs             | 7       | EA   | 200.00                            | \$                      | 1,400.00             | 0        | s              |   | 0%  | 0          | s     |                                       | 0%       |
| 24        | Pavement Striping                   | 4,300   | LF   | 1.09                              |                         | 4,687.00             | 0        | s              |   | 0%  | 0          | s     |                                       | 0%       |
| 25        | Mobilization                        | 4       | LS   | 71,239.78                         | DOLL STREET             | 1,239.78             | 0.5      | \$             | 100000000000000000000000000000000000000 | 0%  | 0.5        | \$    | 35,619.89                             | 50%      |
| 26        | Erosion Control & Silt Fence        | 1       | LS   | 30,000.00                         | XX. VY.89               | 0,000,00             | 0.5      | s              |   | 0%  | 0.5        | \$    | 15,000.00                             | 50%      |
| 27        | Temporary Traffic Control           | 1       | LS   | 2,400.00 \$                       | \$                      | 2,400.00             | 0.8      | \$             |   | 0%  | 0.8        | \$    | 1,920.00                              | 80%      |
| 28        | Topsoil Striping & Respreading      | 8,825   | CY   | 8.00 \$                           |                         | 0,600.00             | 8150     | \$             |   | 0%  | 8150       | \$    | 65,200.00                             | 92%      |
| 29        | Grading and Excavation              | 6,000   | CY   | 8.60 \$                           |                         | 1,600.00             | 5800     | 140.00 S       | 1,204.00                                | 2%  | 5940       | \$    | 51,084.00                             | 99%      |
| 30        | Haul In - Fill Material             | 2,500   | CY   | 20.00 \$                          | \$ 5                    | 0,000.00             | 2500     | \$             |   | 0%  | 2500       | 5     | 50,000.00                             | 100%     |
| 31        | Plantings - Plugs                   | 59,932  | EA   | 3.00 \$                           | 24070400                | 9,796.00             | 0        | s              |   | 0%  | 0          | s     | 49/49/5/0                             | 0%       |
| 32        | Hydroseed                           | 10      | AC   | 2,800.00 \$                       |                         | 8,000.00             | 0        | \$             |   | 0%  | 0          | s     |                                       | 0%       |
| 33        | Overstory Trees                     | 28      | EA   | 250.00 \$                         |                         | 7,000.00             | 0        | 5              |   | 0%  | 0          | s     |                                       | 0%       |
| 34        | Ornamental Trees                    | 26.0    | EA   | 350.00 \$                         |                         | 9,100.00             | 0        | \$             |   | 0%  | 0          | s     | 2000 210 V40 CO                       | 0%       |
| 35        | Shrubs                              | 240.0   | EA   | 125.00 \$                         |                         | 0,000.00             | 0        | S              |   | 0%  | 0          | s     |                                       | 0%       |
| 36        | Mulch                               | 141     | CY   | 65.00 \$                          |                         | 9,165.00             | 0        | \$             |   | 0%  | 0          | \$    |                                       | 0%       |
| CO 01     | Core-out Unsuitable Subgrade        | 1       | LS   | \$ 905.10 \$                      | CARL TAX                | 905.10               | 1.00     | \$             | 40.00                                   | 0%  | 1          | s     | 905.10                                | 100%     |
|           |                                     |         |      | ALUE OF COMP<br>LESS RET<br>NET . | PLETER<br>TAINA<br>AMOU | GE (5%):<br>INT DUE: |          | \$<br>\$<br>\$ | 15,604.00<br>780.20<br>14,823.80        | 1%  | ,          | \$ \$ | 783,309.79<br>39,165.49<br>744,144.30 | 47.4%    |
| NONA      | TURES:                              | 5.0000  |      |                                   | AMOU<br>US PAY          | NT DUE:<br>/MENTS:   |          | \$             | The second second second                |     |            | -     |                                       |          |

| CONTRACTOR         | OWNER:                |                       |
|--------------------|-----------------------|-----------------------|
| METRO PAVERS, INC. | SHIVE-HATTERY, INC. / | CITY OF NORTH LIBERTY |
| 5/2-               | Jun Jun               | ay                    |
| SMELLY DUSTER, CFO | RYAN BOWERS, PE       |                       |
| DATE: 1317         | DATE: 1/3/17          | DATE:                 |

| FICDC  |  | Contractor's A                                | nnlication for                 | Payment No.                          | 1                        |  |  |  |  |
|--|--|---|--------------------------------|--------------------------------------|--------------------------|--|--|--|--|
|  |  | Application Period:                           | Spiroution 101                 | Application Date:                    |                          |  |  |  |  |
| DOCUMENTS COMMITTEE  |  |   | ;                              | 12/20/2016                           |                          |  |  |  |  |
| To City of North L   |  | 12/20/2016<br>From (Contractor):              | ,                              | Via (Engineer):                      |                          |  |  |  |  |
| Quail Creek Ci<br>(Owner): North Liberty   |  | Gingerich Well & Pu                           | mp Service                     | 200                                  |                          |  |  |  |  |
|  | System Improvements                        | Contract: City of North Liberty P             | hase I-Water System            | Fox Engineering Associates           |                          |  |  |  |  |
|  | ell Construction and Rehabilitation        | Improvements Division                         | III-Well Construction          |                                      |                          |  |  |  |  |
| Owner's Contract No.:  |  | and Rehabilitation  Contractor's Project No.: |                                | Engineer's Project No.:              |                          |  |  |  |  |
|  | -14-DWSRF-020                              | Contractor's Project No.:                     |                                | ,                                    |                          |  |  |  |  |
| F3-32  | -14-D WSRF-020                             | 1   |                                | 3373-15/                             | Α                        |  |  |  |  |
|  | Application For Payment                    |   |                                |                                      |                          |  |  |  |  |
|  | Change Order Summary                       |   |                                |                                      |                          |  |  |  |  |
| Assessed Change Orders   | Change Order Sammary                       |   | ]                              | RACT PRICE                           |                          |  |  |  |  |
| Approved Change Orders   | A 1 1***                                   | T 5   | 1                              |                                      |                          |  |  |  |  |
| Number   | Additions                                  | Deductions                                    | 2. Net change by Change Orders |                                      |                          |  |  |  |  |
|  |  |   | 1                              | \$ <u>\$2,880,094.00</u>             |                          |  |  |  |  |
|  |  |   | 1                              | ED AND STORED TO DATE                |                          |  |  |  |  |
|  |  |   | 1                              | Progress Estimates)                  | \$ <u>\$306,685.00</u>   |  |  |  |  |
|  |  |   | 5. RETAINAGE:                  |                                      |                          |  |  |  |  |
|  |  |   | a. 5%                          | X \$306,685.00 Work Complet          |                          |  |  |  |  |
|  |  |   | Ъ.                             | XStored Materia                      | ıl S                     |  |  |  |  |
|  |  |   | c. Total                       | Retainage (Line 5.a + Line 5.b)      | \$ \$15,334.25           |  |  |  |  |
|  |  |   | 6. AMOUNT ELIGIBL              | LE TO DATE (Line 4 - Line 5.c)       | \$ <u>\$291,350.75</u>   |  |  |  |  |
| TOTALS   |  |   | 7. LESS PREVIOUS P.            | AYMENTS (Line 6 from prior Applicati | ion) S                   |  |  |  |  |
| NET CHANGE BY  |  |   | 8. AMOUNT DUE TH               | IS APPLICATION                       | \$ \$291,350.75          |  |  |  |  |
| CHANGE ORDERS  |  |   | 9. BALANCE TO FINI             | SH, PLUS RETAINAGE                   |                          |  |  |  |  |
|  |  |   | (Column G total on P           | rogress Estimates + Line 5.c above)  | \$ <u>\$2,588,743.25</u> |  |  |  |  |
| Contractor's Certification   |  |   | 1                              |                                      |                          |  |  |  |  |
| The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract                       |  |   | Payment of: s 291,350.75       |                                      |                          |  |  |  |  |
|  |  |   |                                |                                      |                          |  |  |  |  |
| the Work covered by prior  | nt to discharge Contractor's legitimate of | bligations incurred in connection with        |                                | (Ente o oi ourer - attach explanat   | ion of the other amounty |  |  |  |  |
| (2) Title to all Work, materia   | als and equipment incorporated in said     |   | is recommended by:             | Jay Hopp                             | er 1/4/2017              |  |  |  |  |
| covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner |  | is recommended by:                            |                                |                                      |                          |  |  |  |  |
| indemnifying Owner against   | any such Liens, security interest, or en   | cumbrances); and                              |                                | (Engineer)                           | (Date)                   |  |  |  |  |
| (3) All the Work covered by  | this Application for Payment is in acco    | ordance with the Contract Documents           |                                |                                      |                          |  |  |  |  |
| and is not defective.  |  |   | Payment of: \$                 |                                      |                          |  |  |  |  |
|  |  |   |                                | (Line 8 or other - attach explanate  | ion of the other amount) |  |  |  |  |
|  | i A  |   |                                |                                      |                          |  |  |  |  |
|  | 777  |   | is approved by:                |                                      |                          |  |  |  |  |
| //   | ( K )                                      |   |                                | (Owner)                              | (Date)                   |  |  |  |  |
| Contractor Signature   | <u> </u>                                   |   |                                |                                      |                          |  |  |  |  |
| By: Jill Williams-G  | ngerich Well & Pump Service                | Date: 12/20/2016                              | Approved by:                   |                                      |                          |  |  |  |  |

Funding or Financing Entity (if applicable)

(Date)

Owner: City of North Liberty Project: Penn Street ICAAP Improvements Contract: STP-A-5557(619)--86-52 Pay App# 10

Contractor: Metro Pavers

Date 12/30/2016

| Item Item Code               |  |         |                 |                             | DIVI                      |                             |                        |             |                          |                |                        |                   |                       |                    |                              |
|------------------------------|--|---------|-----------------|-----------------------------|---------------------------|-----------------------------|------------------------|-------------|--------------------------|----------------|------------------------|-------------------|-----------------------|--------------------|------------------------------|
|                              |  |         |                 | Division 1  Awarded To Date |                           | Division 2  Awarded To Date |                        | Date        | Awarded                  |                | TAL To Date            |                   |                       |                    |                              |
|                              | Item   | Unit    | Unit Cost       | Qty                         | Cost                      | Qty                         | Cost                   | Oty         | Cost                     | Qty            | Cost                   | Qty               | Cost                  | Qty                | Cost                         |
| 1 2101-0850                  | 22 CLEARING AND GRUBBING                                       | UNIT \$ | 30.00           | 188.8                       | \$5,640.00                | 188.80                      | \$5,664.00             |             |                          |                |                        | 188.8 \$          | 5,640.00              | 188.80             | \$ 5,664.00                  |
| 2 2102-2710                  | 70 EXCAVATION, CLASS 10, ROADWAY AND BORROW                    | CY \$   | 18.00           | 2465                        | \$44,370.00               | 2,465.00                    | \$44,370.00            | 3400        | \$61,200.00              | 3,498.89       | \$62,980.02            | 5865 \$           | 105,570.00            | 5,963.89           | \$ 107,350.02                |
| 3 2105-8425                  | 35 TOPSOIL, FURNISH AND SPREAD                                 | CY \$   | 42.00           |                             |                           |                             |                        | 422         | \$17,724.00              | 422.00         | \$17,724.00            | 422 \$            | 17,724.00             | 422.00             | \$ 17,724.00                 |
| 4 2105-8425                  | 15 TOPSOIL, STRIP, SALVAGE AND SPREAD                          | CY \$   | 12.80           | 1202                        | \$15,385.60               | 1,202.00                    | \$15,385.60            | 1484        | \$18,995.20              | 1,484.00       | \$18,995.20            | 2686 \$           | 34,380.80             | 2,686.00           | \$ 34,380.80                 |
| 5 2109-8225                  | 90 SPECIAL COMPACTION OF SUBGRADE                              | STA \$  | 535.00          | 23.6                        | \$12,626.00               | 23.60                       | \$12,626.00            | 25.8        | \$13,803.00              | 25.80          | \$13,803.00            | 49.4 \$           | 26,429.00             | 49.40              | \$ 26,429.00                 |
| 6 2115-0100                  | 00 MODIFIED SUBBASE  | CY \$   | 28.00           | 765                         | \$21,420.00               | 801.48                      | \$22,441.44            | 1040        | \$29,120.00              | 1,040.00       | \$29,120.00            | 1805 \$           | 50,540.00             | 1,841.48           | \$ 51,561.44                 |
| 7 2123-7456                  | · · · · · · · · · · · · · · · · · · ·                          | STA \$  | 295.00          | 23.6                        | \$6,962.00                | 23.60                       | \$6,962.00             | 25.8        | \$7,611.00               | 25.80          | \$7,611.00             | 49.4 \$           | 14,573.00             | 49.40              | \$ 14,573.00                 |
| 8 2213-7100                  |  | EACH \$ | 300.00          |                             |                           |                             |                        | 1           | \$300.00                 | 2.00           | \$600.00               | 1 \$              | 300.00                | 2.00               | \$ 600.00                    |
| 9 2301-1033                  |  | SY \$   | 44.65           | 3784                        | \$168,955.60              | 3,817.50                    | \$170,451.38           | 4816        | \$215,034.40             | 4,837.30       | \$215,985.45           | 8600 \$           | 383,990.00            | 8,654.80           | \$ 386,436.82                |
| 10 2301-7000                 |  | EACH \$ | 1.00            | 3385                        | \$3,385.00                | 5,113.54                    | \$5,113.54             | 3779        | \$3,779.00               | 6,479.56       | \$6,479.56             | 7164 \$           | 7,164.00              | 11,593.10          | \$ 11,593.10                 |
| 11 2304-0101                 |  | SY \$   | 41.25           | 85                          | \$3,506.25                | 85.00                       | \$3,506.25             | 160         | \$6,600.00               | 160.00         | \$6,600.00             | 245 \$<br>5969 \$ | 10,106.25             | 245.00<br>500.00   | \$ 10,106.25<br>\$ 500.00    |
| 13 2401-6745                 |  | EACH \$ | 1.00            | 2820                        | \$2,820.00<br>\$1,200.00  | 500.00                      | \$500.00<br>\$1,200.00 | 3149        | \$3,149.00               |                |                        | 2 \$              | 5,969.00<br>1,200.00  | 2.00               | \$ 1,200.00                  |
| 14 2401-6750                 |  | LS \$   | 13,000.00       | 0.4                         | \$5,200.00                | 0.40                        | \$5,200.00             | 0.6         | \$7,800.00               | 0.60           | \$7,800.00             | 1 \$              | 13,000.00             | 1.00               | \$ 13,000.00                 |
| 15 2416-0106                 | •  | EACH \$ | 800.00          |                             | *-,                       | ****                        | ***,=*****             | 1           | \$800.00                 | 1.00           | \$800.00               | 1 \$              | 800.00                | 1.00               | \$ 800.00                    |
| 16 2416-0101                 |  | EACH \$ | 600.00          |                             |                           |                             |                        | 1           | \$600.00                 | 1.00           | \$600.00               | 1 \$              | 600.00                | 1.00               | \$ 600.00                    |
| 17 2435-0146                 |  | EACH \$ | 2,800.00        |                             |                           |                             |                        | 1           | \$2,800.00               | 1.00           | \$2,800.00             | 1 \$              | 2,800.00              | 1.00               | \$ 2,800.00                  |
| 18 2435-0146                 |  | EACH \$ | 6,500.00        |                             |                           |                             |                        | 1           | \$6,500.00               | 1.00           | \$6,500.00             | 1 \$              | 6,500.00              | 1.00               | \$ 6,500.00                  |
| 19 2435-0250                 |  | EACH \$ | 4,000.00        | 9                           | \$36,000.00               | 9.00                        | \$36,000.00            | 11          | \$44,000.00              | 11.00          | \$44,000.00            | 20 \$             | 80,000.00             | 20.00              | \$ 80,000.00                 |
| 20 2435-0251                 | 24 INTAKE, SW-512, 24 IN.                                      | EACH \$ | 1,600.00        | 2                           | \$3,200.00                | 2.00                        | \$3,200.00             | 2           | \$3,200.00               | 2.00           | \$3,200.00             | 4 \$              | 6,400.00              | 4.00               | \$ 6,400.00                  |
| 21 2435-0600                 | 0 MANHOLE ADJUSTMENT, MINOR                                    | EACH \$ | 350.00          | 1                           | \$350.00                  | 1.00                        | \$350.00               | 1           | -                        |                |                        | 1 \$              | 350.00                | 1.00               | \$ 350.00                    |
| 22 2435-0700                 | 10 CONNECTION TO EXISTING MANHOLE                              | EACH \$ | 700.00          | 1                           | \$700.00                  | 1.00                        | \$700.00               |             |                          |                |                        | 1 \$              | 700.00                | 1.00               | \$ 700.00                    |
| 23 2435-0700                 |  | EACH \$ | 700.00          | 1                           | \$700.00                  |                             |                        | 1           | \$700.00                 | 1.00           | \$700.00               | 2 \$              | 1,400.00              | 1.00               | \$ 700.00                    |
| 24 2502-8212                 |  | LF \$   | 9.00            | 765                         | \$6,885.00                | 765.00                      | \$6,885.00             | 1540        | \$13,860.00              | 1,077.00       | \$9,693.00             | 2305 \$           | 20,745.00             | 1,842.00           | \$ 16,578.00                 |
| 25 2502-8221                 |  | LF \$   | 400.00          | 2                           | \$800.00                  | 2.00                        | \$800.00               | 3           | \$1,200.00               | 3.00           | \$1,200.00             | 5 \$              | 2,000.00              | 5.00               | \$ 2,000.00                  |
| 26 2502-8221                 |  | EACH \$ | 200.00          | 7                           | \$1,400.00                | 7.00                        | \$1,400.00             | 6           | \$1,200.00               | 6.00           | \$1,200.00             | 13 \$             | 2,600.00              | 13.00              | \$ 2,600.00                  |
| 27 2502-8221                 | •  | EACH \$ | 350.00          | 1                           | \$350.00                  | 1.00                        | \$350.00               |             |                          |                |                        | 1 \$              | 350.00                | 1.00               | \$ 350.00                    |
| 28 2503-0114<br>29 2503-0114 |  | LF \$   | 62.00<br>70.00  | 1153<br>89                  | \$71,486.00<br>\$6,230.00 | 1,153.00<br>89.00           | \$71,486.00            | 1704<br>40  | \$105,648.00             | 1,704.00       | \$105,648.00           | 2857 \$           | 177,134.00            | 2,857.00<br>129.00 | \$ 177,134.00<br>\$ 9.030.00 |
| 29 2503-0114<br>30 2503-0114 |  | LF \$   | 70.00<br>80.00  | 89<br>30                    |                           | 30.00                       | \$6,230.00             | 40          | \$2,800.00<br>\$320.00   | 40.00          | \$2,800.00<br>\$320.00 | 129 \$<br>34 \$   | 9,030.00              | 129.00<br>34.00    | , ,                          |
| 31 2503-0114                 |  | LF \$   | 120.00          | 36                          | \$2,400.00                | 30.00                       | \$2,400.00             | 14          | \$1,680.00               | 14.00          | \$1,680.00             | 14 \$             | 2,720.00<br>1,680.00  | 14.00              | \$ 2,720.00                  |
| 33 2503-0206                 |  | LF \$   | 9.00            | 98                          | \$882.00                  | 98.00                       | \$882.00               | 192         | \$1,728.00               | 192.00         | \$1,728.00             | 290 \$            | 2,610.00              | 290.00             | \$ 2,610.00                  |
| 34 2504-0150                 |  | LF \$   | 35.00           | 1240                        | \$43,400.00               | 1,240.00                    | \$43,400.00            | 172         | \$1,720.00               | 152.00         | \$1,720.00             | 1240 \$           | 43,400.00             | 1,240.00           | \$ 43,400.00                 |
| 35 2504-0236                 |  | EACH \$ | 4,500.00        | 1                           | \$4,500.00                | 1.00                        | \$4,500.00             |             |                          |                |                        | 1 \$              | 4,500.00              | 1.00               | \$ 4,500.00                  |
| 36 2510-6745                 |  | SY \$   | 9.50            | 480                         | \$4,560.00                | 518.31                      | \$4,923.95             | 2215        | \$21,042.50              | 2,213.80       | \$21,031.10            | 2695 \$           | 25,602.50             | 2,732.11           | \$ 25,955.05                 |
| 37 2512-1725                 | 06 CURB AND GUTTER, P.C. CONCRETE, 2.0 FT.                     | LF \$   | 20.00           |                             |                           |                             |                        | 1104        | \$22,080.00              | 1,104.00       | \$22,080.00            | 1104 \$           | 22,080.00             | 1,104.00           | \$ 22,080.00                 |
| 38 2512-1859                 | 00 CURB, SPECIAL, AS PER PLAN                                  | LF \$   | 7.60            |                             |                           |                             |                        | 1340        | \$10,184.00              | 1,340.00       | \$10,184.00            | 1340 \$           | 10,184.00             | 1,340.00           | \$ 10,184.00                 |
| 39 2515-2475                 | 7 DRIVEWAY, P.C. CONCRETE, 7 IN.                               | SY \$   | 45.00           |                             |                           |                             |                        | 75          | \$3,375.00               | 75.00          | \$3,375.00             | 75 \$             | 3,375.00              | 75.00              | \$ 3,375.00                  |
| 40 2524-6765                 | 10 REMOVE AND REINSTALL SIGN AS PER PLAN                       | EACH \$ | 250.00          | 4                           | \$1,000.00                | 3.00                        | \$750.00               |             |                          | 2.00           | \$500.00               | 4 \$              | 1,000.00              | 5.00               | \$ 1,250.00                  |
| 41 2524-6765                 | 10 REMOVAL OF TYPE A SIGN ASSEMBLY                             | EACH \$ | 50.00           | 4                           | \$200.00                  | 4.00                        | \$200.00               | 1           | \$50.00                  |                |                        | 5 \$              | 250.00                | 4.00               | \$ 200.00                    |
| 42 2524-9081                 |  | EACH \$ | 575.00          | 2                           | \$1,150.00                | 2.00                        | \$1,150.00             |             |                          |                |                        | 2 \$              | 1,150.00              | 2.00               | \$ 1,150.00                  |
| 43 2524-9276                 |  | LF \$   | 11.50           |                             |                           |                             |                        | 60          | \$690.00                 | 60.00          | \$690.00               | 60 \$             | 690.00                | 60.00              | \$ 690.00                    |
| 44 2524-9281                 |  | LF \$   | 60.00           | 28                          | \$1,680.00                | 28.00                       | \$1,680.00             | 1           |                          |                |                        | 28 \$             | 1,680.00              | 28.00              | \$ 1,680.00                  |
| 45 2524-9325                 |  | SF \$   | 30.00           |                             |                           |                             |                        | 14          | \$420.00                 | 14.00          | \$420.00               | 14 \$             | 420.00                | 14.00              | \$ 420.00                    |
| 46 2525-0006                 |  | LS \$   | 288,111.00      | 45-                         | 47 2                      |                             | ** *** *               | 1           | \$288,111.00             | 0.96           | \$276,111.00           | 1 \$              | 288,111.00            | 0.96               | \$ 276,111.00                |
| 47 2527-9263<br>48 2527-9263 | •  | STA \$  | 47.00<br>115.00 | 155.4<br>11                 | \$7,303.80<br>\$1,265.00  | 147.83<br>2.12              | \$6,948.01<br>\$243.80 | 140.4<br>22 | \$6,598.80<br>\$2,530.00 | 134.43<br>3.97 | \$6,318.21<br>\$456.55 | 295.8 \$          | 13,902.60<br>3,795.00 | 282.26<br>6.09     | \$ 13,266.22<br>\$ 700.35    |
| 48 2527-9263                 |  | EACH \$ | 210.00          | 11<br>9                     | \$1,265.00                | 9.00                        | \$243.80               | 11          | \$2,530.00               | 13.00          | \$456.55               | 33 \$<br>20 \$    | 4,200.00              | 22.00              | \$ 4,620.00                  |
| 50 2527-9263                 |  | STA \$  | 38.50           | 158                         | \$6,083.00                | 158.00                      | \$6,083.00             | 149         | \$2,310.00               | 149.00         | \$5,736.50             | 20 \$<br>307 \$   | 11,819.50             | 307.00             | \$ 11,819.50                 |
| 51 2527-9263                 |  | EACH \$ | 85.00           | 10                          | \$850.00                  | 23.00                       | \$1,955.00             | 5           | \$425.00                 | 22.00          | \$1,870.00             | 15 \$             | 1,275.00              | 45.00              | \$ 3,825.00                  |
| 52 2528-8445                 |  | LS \$   | 10,500.00       | 0.5                         | \$5,250.00                | 0.49                        | \$5,145.00             | 0.5         | \$5,250.00               | 0.49           | \$5,145.00             | 1 \$              | 10,500.00             | 0.98               | \$ 10,290.00                 |
| 53 2528-8445                 |  | EACH \$ | 435.00          | 3                           | \$1,305.00                | 0.50                        | \$217.50               | 3           | \$1,305.00               | 1.50           | \$652.50               | 6 \$              | 2,610.00              | 2.00               | \$ 870.00                    |
| 54 2533-4986                 | DS MOBILIZATION  | LS \$   | 100,000.00      | 0.5                         | \$50,000.00               | 0.50                        | \$50,000.00            | 0.5         | \$50,000.00              | 0.50           | \$50,000.00            | 1 \$              | 100,000.00            | 1.00               | \$ 100,000.00                |
| 55 2554-0114                 | 12 WATER MAIN, TRENCHED, POLYVINYL CHLORIDE PIPE (PVC), 12 IN. | LF \$   | 37.00           |                             |                           |                             |                        | 2550        | \$94,350.00              | 2,557.00       | \$94,609.00            | 2550 \$           | 94,350.00             | 2,557.00           | \$ 94,609.00                 |
| 56 2554-0124                 |  | LF \$   | 100.00          |                             |                           |                             |                        | 420         | \$42,000.00              | 420.00         | \$42,000.00            | 420 \$            | 42,000.00             | 420.00             | \$ 42,000.00                 |
| 57 2554-0202                 | 90 FITTINGS BY COUNT, DUCTILE IRON, AS PER PLAN                | EACH \$ | 700.00          | 5                           | \$3,500.00                | 6.00                        | \$4,200.00             | 17          | \$11,900.00              | 20.00          | \$14,000.00            | 22 \$             | 15,400.00             | 26.00              | \$ 18,200.00                 |
| 58 2554-0207                 | 12 VALVE, GATE, DIP, 12 IN.                                    | EACH \$ | 2,100.00        |                             |                           |                             |                        | 6           | \$12,600.00              | 7.00           | \$14,700.00            | 6 \$              | 12,600.00             | 7.00               | \$ 14,700.00                 |
| 59 2554-0210                 |  | EACH \$ | 4,500.00        |                             |                           |                             |                        | 5           | \$22,500.00              | 5.00           | \$22,500.00            | 5 \$              | 22,500.00             | 5.00               | \$ 22,500.00                 |
| 60 2555-0000                 |  | LS \$   | 1,000.00        |                             |                           |                             |                        | 1           | \$1,000.00               | 1.00           | \$1,000.00             | 1 \$              | 1,000.00              | 1.00               | \$ 1,000.00                  |
| 61 2599-9999                 |  | EACH \$ | 16.00           |                             |                           |                             |                        | 3070        | \$49,120.00              | 3,094.00       | \$49,504.00            | 3070 \$           | 49,120.00             | 3,094.00           | \$ 49,504.00                 |
| 62 2599-9999                 | 99 LIMESTONE EDGING  | LF \$   | 15.00           |                             |                           |                             |                        | 969         | \$14,535.00              | 969.00         | \$14,535.00            | 969 \$            | 14,535.00             | 969.00             | \$ 14,535.00                 |

Owner: City of North Liberty Contractor: Ketro Pavers

Project:

Penn Street ICAAP Improvements

Contract: STP-A-5557(619)--86-52

Pay App# 10 Date 12/30/2016

|                     |  |                  |     |          |       | Divis        | sion 1   |              | 1        | Divisio        | on 2     | The second     |            | 101          | rr .     |        |         |
|---------------------|--|------------------|-----|----------|-------|--------------|----------|--------------|----------|----------------|----------|----------------|------------|--------------|----------|--------|---------|
|                     |  |                  |     |          | As    | orded        | To       | bate         | 11111    | Alarded        | To       | Date           | Au         | arded        | To       | Date   |         |
| Iten Iten Code Iten | Iten unit uni  | Unit Cost        | Qty | Cost     | Qty   | Cost         | Qty      | Cost         | Qty      | Cost           | Qty      | Cost           | Qty        |              | Cost     |        |         |
| 63 2599-9999015     | BIODEGRADABLE EROSION CONTROL BLANKET                    | SQ               | \$  | 20.00    |       |              |          |              | 277      |                |          |                | \$         |              |          | \$     |         |
| 64 2599-9999015     | BIODEGRADABLE EROSION CONTROL BLANKET                    | 92               | \$  | 20.00    | 480   | \$9,600.00   | 480.00   | \$9,600.00   | 710      | \$14,200.00    | 686.75   | \$13,735.00    | 1190 \$    | 23,800.00    | 1,166.75 | \$ 2   | 23,335. |
| 65 2601-2634105     | MULCHING, BONDED FIBER MATRIX                            | ACRE             | 5   | 3,350.00 | 2     | \$6,700.00   | 1.60     | \$5,360.00   | 2        | \$6,700.00     | 2.00     | \$6,700.00     | 4 \$       | 13,400.00    | 3.60     | 5 1    | 12,060. |
| 66 2601-2636044     | SEEDING AND FERTILIZING (URBAN)                          | ACRE             | 5   | 1,350.00 | 2     | \$2,700.00   | 1.60     | \$2,160.00   | 2        | \$2,700.00     | 2.00     | \$2,700.00     | 4 \$       | 5,400.00     | 3.60     | \$     | 4,860.  |
| 67 2601-2642120     | STABILIZING CROP - SEEDING AND FERTILIZING (URBAN)       | ACRE             | \$  | 500.00   | 2     | \$1,000.00   |          |              | 2        | \$1,000.00     |          |                | 4 5        | 2,000.00     |          | 5      |         |
| 68 2602-0000020     | SILT FENCE   | LF               | \$  | 1.60     | 2177  | \$3,483.20   | 1,591.00 | \$2,545.60   | 271      | \$433.60       | 126.00   | \$201.60       | 2448 \$    | 3,916.80     | 1,717.00 | \$     | 2,747.  |
| 69 2602-0000071     | REMOVAL OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS     | LF               | \$  | 0.25     | 2177  | \$544.25     | 4,658.00 | \$1,164.50   | 271      | \$67.75        | 3,040.00 | \$760.00       | 2448 \$    | 612.00       | 7,698.00 | \$ :   | 1,924.  |
| 70 2602-0000101     | MAINTENANCE OF SILT FENCE OR SILT FENCE FOR DITCH CHECKS | LF               | \$  | 0.25     | 544   | \$135.00     |          |              | 68       | \$17.00        |          |                | 612 \$     | 153.00       |          | \$     |         |
| 71 2602-0000309     | PERIMETER AND SLOPE SEDIMENT CONTROL DEVICE, 9 IN. DIA.  | LF               | \$  | 3.00     | 2698  | \$8,094.00   | 3,067.00 | \$9,201.00   | 3263     | \$9,789.00     | 2,914.00 | \$8,742.00     | 5961 \$    | 17,883.00    | 5,981.00 | \$ 17  | 17,943. |
| 72 2602-0010010     | MOBILIZATION, EROSION CONTROL                            | EACH             | \$  | 500.00   | 3     | \$1,500.00   | 2.50     | \$1,250.00   | 3        | \$1,500.00     | 2.50     | \$1,250.00     | 6 \$       | 3,000.00     | 5.00     | 5      | 2,500.  |
| 73 2602-0010020     | MOBILIZATION, EMERGENCY EROSION CONTROL                  | EACH             | \$  | 1,000.00 | 1     | \$1,000.00   |          |              | 1        | \$1,000.00     |          |                | 2 \$       | 2,000.00     |          | 5      |         |
| 74 2610-000200      | MILCH  | CY               | \$  | 300.00   |       |              |          |              | 52       | \$15,600.00    | 52.00    | \$15,600.00    | 52 \$      | 15,600.00    | 52.00    | 5 1    | 15,600. |
| 75 2610-000400      | WATERING FOR PLANTS                                      | MGAL             | \$  | 100.00   |       |              |          |              | 21.6     | \$2,160.00     | 8.00     | \$800.00       | 21.6 \$    | 2,160.00     | 3.00     | 5      | 800.    |
| 751 2599-9999009    | STORM SENER GRAVITY MAIN, TRENCHLESS, 16 IN.             | LF               | \$  | 165.00   | -101  |              |          |              | 72       | \$11,880.00    | 72.00    | \$11,880.00    | 72 \$      | 11,880.00    | 72.00    | 5 1    | 11,880. |
| 752 2554-0112012    | MATER MAIN, TRENCHED, DUCTILE IRON PIPE (DIP), 12 IN.    | LF               | \$  | 80.00    |       |              |          |              | 80       | \$6,400.00     | 80.00    | \$6,400.00     | E0 \$      | 6,400.00     | 80.00    | 5      | 6,400.  |
| 8001 2599-9999010   | TILE ADANDON'ENT   | LS               | \$  | 1.00     |       |              | PHIL     |              | 3,880.39 | \$3,880.39     | 3,680.39 | \$3,880.39     | 3880.39 \$ | 3,880.39     | 3,880.39 | \$     | 3,880.  |
| 8002 2599-9999010   | HYDRANT ADJUSTMENT                                       | LS               | \$  | 1.00     |       |              |          |              | 790.00   | \$790.00       | 790.00   | \$790.00       | 790.00 \$  | 790.00       | 790.00   | 5      | 790.    |
| 8003 2599-9999010   | SAVITARY FORCE MAIN REMOVAL                              | LS               | 5   | 1.00     |       |              |          |              | 1,083.25 | \$1,083.25     | 1,083.25 | \$1,083.25     | 1083.25 \$ | 1,083.25     | 1,083.25 | \$     | 1,083.  |
| 8004 2599-9999010   | 36" RCP CONCRETE COLLARS                                 | LS               | \$  | 1.00     |       |              |          |              | 790.00   | \$790.00       | 790.00   | \$790.00       | 790.00 \$  | 790.00       | 790.00   | \$     | 790.    |
| 8005 2102-2710080   | EXCAVATION, CLASS 10, UNSTABLE OR UNSTUTABLE MATERIAL    | CY               | \$  | 36.00    | 36.48 | \$1,313.28   | 36.48    | \$1,313.28   | 98.89    | \$3,560.04     | 98.89    | \$3,560.04     | 135.37 \$  | 4,873.32     | 135.37   | 5      | 4,873.  |
| 8006 2530-5070210   | PATCHES, PARTIAL-DEPTH PCC FINISH                        | SF               | \$  | 75.00    | 3.8   | \$285.00     | 3.80     | \$285.00     | 53.50    | \$4,012.50     | 53.50    | \$4,012.50     | 57.30 \$   | 4,297.50     | 57.30    | 5 .    | 4,297.  |
| 8007 2599-9999010   | WATER MAIN ABANDONMENT                                   | LS               | \$  | 1.00     |       |              |          |              | 774.45   | \$774.45       | 774.45   | \$774.45       | 774.45 \$  | 774.45       | 774.45   | 5      | 774.    |
| 8008 2599-9999010   | REPLACE DETECTOR LOOP                                    | LS               | \$  | 1.00     |       |              |          |              | 2,119.14 | \$2,119.14     | 2,119.14 | \$2,119.14     | 2119.14 \$ | 2,119.14     | 2,119.14 | 5      | 2,119.  |
| 8999                | STORED MATERIALS   | LS               | \$  | 1.00     |       |              |          |              |          |                | 9,044.00 | \$9,044.00     |            |              | 9,044.00 | \$     | 9,044.  |
|                     | CONSTR   | UCTION SUBTOTALS |     |          | 100   | \$593,145.98 | 31.00    | \$590,268.84 |          | \$1,330,721.52 |          | \$1,325,537.45 | 5          | 1,923,867.50 |          | \$1.91 | 15,806. |

| Original Contract Sum                  | \$<br>1,905,259.45 |
|--|--------------------|
| Net change by Change Orders            | \$<br>21,409.51    |
| Contract Sum to Date                   | \$<br>1,926,668.96 |
| Toal Completed and Stored to Date      | \$<br>1,915,806.29 |
| Less Retainage (3%)                    | \$<br>30,680.60    |
| Total Earned less Retainage            | \$<br>1,885,806.29 |
| Less Previous Certificates for Payment | \$<br>1,881,925.65 |
| Cucrent Payment Due                    | 3 990 64           |
|  |                    |

CONTRACTOR: ENGINEER: OWNER: METRO PAVERS SHIVE-HATTERY, IN City of North Liberty Josian Bilskenper, P.E. Shelly Duster Ryan Heiar Title: Title: Project Engineer Title: City Administrator Date: Date: Date:

# FY 2016 Audit Report





INDEPENDENT AUDITOR'S REPORTS
BASIC FINANCIAL STATEMENTS
SUPPLEMENTARY AND OTHER INFORMATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS

JUNE 30, 2016



## Table of Contents

|  |          | Page |
|--|----------|------|
| Officials  |          | 1    |
| Independent Auditor's Report                             |          | 2    |
| Management's Discussion and Analysis                     |          | 5    |
| Basic Financial Statements:                              | Exhibit  |      |
| Government-wide Financial Statement:                     |          |      |
| Cash Basis Statement of Activities and Net Position      | Α        | 13   |
| Governmental Fund Financial Statement:                   |          |      |
| Statement of Cash Receipts, Disbursements and            |          | 1.5  |
| Changes in Cash Balances                                 | В        | 17   |
| Proprietary Fund Financial Statement:                    |          |      |
| Statement of Cash Receipts, Disbursements and            | 4        | 2.0  |
| Changes in Cash Balances                                 | С        | 21   |
| Notes to Financial Statements                            |          | 22   |
| Other Information:                                       |          |      |
| Budgetary Comparison Schedule of Receipts,               |          |      |
| Disbursements, and Changes in Balances - Budget          |          |      |
| and Actual (Cash Basis) - All Governmental Funds         |          |      |
| and Proprietary Funds                                    |          | 38   |
| Notes to Other Information - Budgetary Reporting         |          | 40   |
| Schedule of the City's Proportionate Share of the        |          |      |
| Net Pension Liability                                    |          | 41   |
| Schedule of City Contributions                           |          | 42   |
| Notes to Other Information - Pension Liability           |          | 44   |
| Supplementary Information:                               | Schedule |      |
| Schedule of Cash Receipts, Disbursements and             |          |      |
| Changes in Cash Balances - Governmental Funds -          |          |      |
| General Fund Detail                                      | 1        | 45   |
| Schedule of Cash Receipts, Disbursements and             |          |      |
| Changes in Cash Balances - Nonmajor Governmental Funds   | 2        | 51   |
| Schedule of Cash Receipts, Disbursements and             |          |      |
| Changes in Cash Balances - Nonmajor Governmental Funds - |          |      |
| Capital Projects Funds                                   | 3        | 52   |
| Schedule of Cash Receipts, Disbursements and             |          |      |
| Changes in Cash Balances - Proprietary Funds -           |          |      |
| Water Enterprise and Sewer Enterprise Funds Detail       | 4        | 54   |
| Schedule of Cash Receipts, Disbursements and             |          |      |
| Changes in Cash Balances - Nonmajor Proprietary Funds    | 5        | 56   |
| Schedule of Indebtedness                                 | 6        | 57   |
| Bond and Note Maturities                                 | 7        | 59   |
| Schedule of Receipts by Source and Disbursements         |          | 54-5 |
| by Function - All Governmental Funds                     | 8        | 67   |
| Schedule of Expenditures of Federal Awards               | 9        | 69   |
| Notes to the Schedule of Expenditures of Federal Awards  |          | 70   |



| Independent Auditor's Report on Internal Control Over<br>Financial Reporting and on Compliance and Other Matters |    |
|--|----|
| Based on an Audit of Financial Statements Performed in   |    |
| Accordance With Government Auditing Standards  | 71 |
| Independent Auditor's Report on Compliance for Each Major  |    |
| Federal Program and on Internal Control Over Compliance  |    |
| Required by the Uniform Guidance   | 73 |
| Schedule of Findings and Questioned Costs  | 75 |



## Officials

| Name              | Title                                   | Term Expires  |
|-------------------|---|---------------|
| Mayor and Council |   |               |
|                   | Through December 2015                   |               |
| Amy Nielsen       | Mayor                                   | December 2017 |
| Terry Donahue     | Mayor Pro Tem                           | December 2015 |
| Coleen Chipman    | Council Member                          | December 2015 |
| Terry Donahue     | Council Member                          | December 2015 |
| Chris Hoffman     | Council Member                          | December 2015 |
| Annie Pollock     | Council Member                          | December 2017 |
| Brian Wayson      | Council Member                          | December 2017 |
|                   | Beginning January 2016                  |               |
| Amy Nielsen       | Mayor                                   | December 2017 |
| Terry Donahue     | Mayor Pro Tem                           | December 2019 |
| Annie Pollock     | Council Member                          | December 2017 |
| Brian Wayson      | Council Member                          | December 2017 |
| Terry Donahue     | Council Member                          | December 2019 |
| Chris Hoffman     | Council Member                          | December 2019 |
| Jim Sayre         | Council Member                          | December 2019 |
| City Staff        |   |               |
| Ryan Heiar        | City Administrator                      |               |
| Tracey Mulcahey   | City Clerk/Assistant City Administrator |               |
| Debra Hilton      | Treasurer                               |               |
| Scott Peterson    | City Attorney                           |               |
|                   |   |               |





#### INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council City of North Liberty, Iowa

## Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of North Liberty, lowa, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

## Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective cash basis financial position of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of North Liberty, Iowa, as of June 30, 2016, and the respective changes in cash basis financial position for the year then ended in accordance with the basis of accounting described in Note 1.

## **Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinions are not modified with respect to this matter.

## Other Matters

## Supplementary and Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of North Liberty, lowa's basic financial statements. We previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the three years ended June 30, 2015 (which are not presented herein) and expressed unmodified opinions on those financial statements which were prepared on the basis of cash receipts and disbursements. The financial statements for the six years ended June 30, 2012 (which are not presented herein) were audited by other auditors and they expressed unqualified opinions on those financial statements which were prepared on the basis of cash receipts and disbursements. The supplementary information included in Schedules 1 through 9, including the Schedule of Expenditures of Federal Awards required by Title 2, U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance), is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

## Disclaimer of Opinion on Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of North Liberty, lowa's basic financial statements. The other information, the City's Management's Discussion and Analysis, the budgetary comparison information, the Schedule of the City's Proportionate Share of the Net Pension Liability and the Schedule of City Contributions on pages 5 through 12 and 38 through 44 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on it.



## Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated January 10, 2017 on our consideration of the City of North Liberty, lowa's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of North Liberty, lowa's internal control over financial reporting and compliance.

Winkel, Parker & Foster, and PC

Iowa City, Iowa January 10, 2017



MANAGEMENT'S DISCUSSION AND ANALYSIS



## MANAGEMENT'S DISCUSSION AND ANALYSIS

The City of North Liberty provides this Management's Discussion and Analysis of its financial statements. This narrative overview and analysis of the financial activities is for the fiscal year ended June 30, 2016. We encourage readers to consider this information in conjunction with the City's financial statements, which follow.

## FY 2016 FINANCIAL HIGHLIGHTS

- Receipts of the City's governmental activities increased almost \$3.4 million from FY 2015 to FY 2016. Property tax receipts increased significantly, tax increment financing increased approximately \$600,000 and charges for services decreased approximately \$350,000. Bond proceeds were comparable to the previous year, approximately \$3.7 million versus the previous year's \$3.1 million.
- Disbursements of the City's governmental activities increased approximately \$5.21 million, or 27.36%, from FY 2015 to FY 2016. Public safety disbursements increased approximately \$270,000, public works disbursements increased approximately \$115,000, culture and recreation disbursements increased approximately \$135,000, community and economic development disbursements increased approximately \$481,000 and general government disbursements increased approximately \$54,000. Debt service disbursements increased by approximately \$300,000. Capital project expenditures increased by more than \$3.8 million.
- The City's total cash basis net position increased 33.87%, or approximately \$3,355,000, from June 30, 2015 to June 30, 2016. Of this amount, the position of the governmental activities decreased by approximately \$10,000 and the position of the business type activities increased by approximately \$3,365,000.

## USING THIS ANNUAL REPORT

The annual report consists of a series of financial statements and other information, as follows:

Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.

The Government-wide Financial Statement consists of a Cash Basis Statement of Activities and Net Position. This statement provides information about the activities of the City as a whole and presents an overview of the City's finances.

The Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund financial statements report the City's operations in more detail than the government-wide statement by providing information about the most significant funds.

Notes to Financial Statements provide additional information essential for a full understanding of the data provided in the basic financial statements.



Other Information further explains and supports the financial statements with a comparison to the City's budget for the year.

Supplementary Information provides detailed information about the General Fund, nonmajor governmental funds, proprietary funds and the City's indebtedness.

## BASIS OF ACCOUNTING

The City of North Liberty maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with U.S. generally accepted accounting principles. Therefore, when reviewing the financial information and discussion within this annual report, the reader should keep in mind the limitations resulting from the use of the cash basis of accounting.

## REPORTING THE CITY'S FINANCIAL ACTIVITIES

## Government-wide Financial Statement

One of the most important questions asked about the City's finances is, "Is the City as a whole better off or worse off as a result of the year's activities?" The Cash Basis Statement of Activities and Net Position reports information which helps answer this question.

The Cash Basis Statement of Activities and Net Position presents the City's cash basis net position. Over time, increases or decreases in the City's net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Cash Basis Statement of Activities and Net Position is divided into two kinds of activities:

- Governmental Activities include public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service and capital projects. Property taxes, tax increment financing and bond sale proceeds finance a significant portion of most of these activities.
- Business Type Activities include the water, sanitary sewer, and storm sewer utilities and utility deposits. These activities are financed primarily by user charges.

## Fund Financial Statements

The City of North Liberty has two kinds of funds:

1) Governmental Funds account for most of the City's basic services. These focus on how money flows into and out of those funds, and the balances at year-end that are available for spending. The governmental funds include: 1) the General Fund, 2) the Special Revenue Funds, such as Road Use Tax and Urban Renewal Tax Increment, 3) the Debt Service Funds, and 4) the Capital Projects Funds. The governmental fund financial statements provide a detailed, short-term view of the City's general government operations and the basic services it



provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The required financial statements for governmental funds include a statement of cash receipts, disbursements and changes in cash balances.

2) Proprietary Funds account for the City's enterprise funds. Enterprise funds are used to report business type activities. The City maintains four enterprise funds to provide separate information on the Water and Sanitary Sewer and Storm Water utility funds and the Utility Deposits fund.

The required financial statements for proprietary funds include a statement of cash receipts, disbursements and changes in cash balances.

## **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

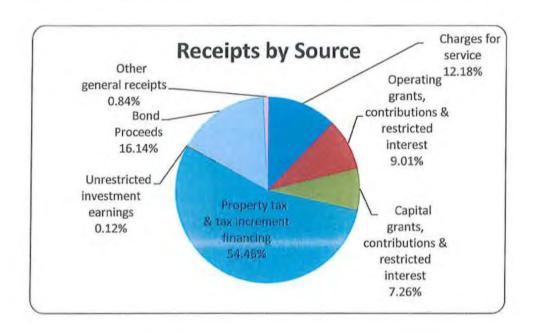
Net position may serve over time as a useful indicator of financial position. The City's cash basis net position for governmental activities decreased from a year ago, from approximately \$8,256,000 to \$8,246,000. The analysis that follows focuses on the changes in cash basis net position of governmental activities.

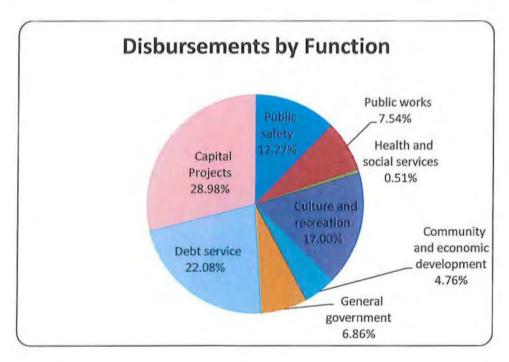
| Changes in Cash Basis Net Position of Government Acti | vities |
|---|--------|
| (Expressed in Thousands)                              |        |

|   | Year ended | l June 30, |
|---|------------|------------|
|   | FY 2016    | FY 2015    |
| Receipts:   |            |            |
| Program Receipts:                                     |            |            |
| Charges for service                                   | \$2,809    | \$3,157    |
| Operating grants, contributions & restricted interest | 2,078      | 1,743      |
| Capital grants, contributions & restricted interest   | 1,674      | 437        |
| General Receipts:                                     |            |            |
| Property tax & tax increment financing                | 12,562     | 11,048     |
| Unrestricted investment earnings                      | 28         | 29         |
| Bond and loan proceeds                                | 3,723      | 3,138      |
| Other general receipts                                | 194        | 154        |
| Total Receipts  | \$23,068   | \$19,706   |
| Disbursements:  |            |            |
| Public safety   | \$2,836    | \$2,563    |
| Public works  | 1,627      | 1,511      |
| Health and social services                            | 105        | 98         |
| Culture and recreation                                | 3,593      | 3,458      |
| Community and economic development                    | 1,648      | 1,166      |
| General government                                    | 1,592      | 1,538      |
| Debt service  | 4,831      | 4,528      |
| Capital projects                                      | 8,024      | 4,182      |



| Total Disbursements                                | \$24,256   | \$19,044 |
|--|------------|----------|
| Change in cash basis net position before transfers | (\$ 1,188) | 662      |
| Transfers, net                                     | 1,178      | 910      |
| Change in cash basis net position                  | (\$10)     | \$1,572  |
| Cash basis net position, beginning of year         | 8,256      | 6,684    |
| Cash basis net position, end of year               | \$8,246    | \$8,256  |







The City's total receipts for governmental activities increased 17.05% or approximately \$3,361,000. The total cost of all programs and services, provided by the City, increased by approximately \$5,211,000 or 27.36%. No new programs were added.

The City maintained the property tax rate for fiscal year 2016. With the growth in the City's taxable property, tax receipts increased approximately \$582,594 in fiscal year 2016. Because of the growth in taxable valuation in the City of North Liberty from \$617,878,109 in FY 2015 to \$677,362,574 in FY 2016, general property tax revenues increased by \$482,824 even though the City's general city tax levy remained at the maximum \$8.10 per \$1,000 of taxable valuation. The total city levy in FY 2016 was constant at \$11.03264 from the levy in FY 2015. The balance of the levy was made up of a \$1.11971 debt service levy and a \$1.81293 employee benefits levy.

The cost of all governmental activities this year was approximately \$24,256,000, compared to approximately \$19,044,000 last year. General City operating expenses increased with more capital projects than the previous fiscal year.

## Changes in Cash Basis Net Position of Business Type Activities (Expressed in Thousands)

|  | Year Ended | June 30,  |
|--|------------|-----------|
|  | 2016       | 2015      |
| Receipts:  |            |           |
| Program receipts:                                      |            |           |
| Charges for Service                                    |            |           |
| Water  | \$3,302    | \$2,943   |
| Sanitary Sewer   | 3,814      | 3,530     |
| Storm Water  | 193        | 187       |
| Utility Deposits                                       | 170        | 175       |
| General Receipts:                                      |            |           |
| Unrestricted interest on investments                   |            |           |
| Water  | 1          | 1         |
| Sanitary Sewer   | 1          | 1         |
| Bond and note proceeds                                 | 16,493     | 966       |
| Total receipts   | \$23,974   | \$7,803   |
| Disbursements:   |            |           |
| Water  | \$4,256    | \$1,845   |
| Sanitary Sewer   | 13,314     | 6,183     |
| Storm Water  | 90         | 65        |
| Utility Deposits                                       | 198        | 249       |
| Debt Service   | 1,573      | 1,544     |
| Total Disbursements                                    | \$19,431   | \$9,886   |
| Change in net cash basis net position before transfers | \$4,543    | (\$2,083) |
| Transfers, net   | (1,178)    | (910)     |



| Change in cash basis net position          | \$3,365 | (\$2,993) |
|--|---------|-----------|
| Cash basis net position, beginning of year | 1,649   | 4,642     |
| Cash basis net position, end of year       | \$5,014 | \$1,649   |

Total business type activities receipts for the fiscal year were approximately \$24 million compared to approximately \$7.8 million last year. The increase was primarily due to significant capital project costs in the current fiscal year. The cash basis net position increased approximately \$3,365,000 due to significant reimbursements through borrowing for capital projects for both water and sewer utilities. Total disbursements for the fiscal year increased by 96.5%, or approximately \$9,544,000, due to the extensive number of capital projects undertaken by the City in fiscal year 2016.

## INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As North Liberty completed the year, its governmental funds reported a combined fund balance of \$8,246,445, a decrease of approximately \$10,000 below last year's total of \$8,255,766. The following are the major reasons for the changes in fund balances of the major funds from the prior year.

## General Fund

• The General Fund balance increased \$761,332 from the prior year to \$6,346,000. Property taxes increased by approximately \$561,000. Licenses and permits decreased by approximately \$73,000 due to a decrease in building permit fees. Intergovernmental revenues increased by approximately \$134,000. Charges for service decreased by \$326,211 due to fewer recreation fees and inspection fees. Public safety expenditures increased by approximately \$278,000 due to increased personnel costs in both the police and building departments. Culture and recreation costs increased approximately \$135,000 due to additional programs and costs. Capital project costs for fiscal year 2016 were approximately \$1,450,000 more than in fiscal year 2015.

## Special Revenue

- The Special Revenue, Urban Renewal Tax Increment fund cash balance increased by \$610,843. Collections of the tax increment financing receipts increased by \$591,408. The City only draws what is necessary to cover costs from this funding source.
- The Special Revenue, Road Use Tax fund cash balance increased by \$313,177. Additional funds from the state were received from the extra funds collected. The additional funds are being allocated to street improvement projects.

## <u>Debt Service – General Obligation Debt</u>

• The Debt Service – General Obligation Debt cash balance decreased by approximately \$231,000. Funds accumulated over the previous years were utilized.

## Debt Service - Road Use Tax Bond Reserve

• The Debt Service – Road Use Tax Bond Reserve was funded for the first time in fiscal year 2012. The fund has \$149,740 in debt service reserve.

## Capital Projects

• Highway 965 Improvements fund cash balance increased by \$375,965 due to proceeds from bonds and state grants for project costs exceeding expenditures.

10



## INDIVIDUAL MAJOR BUSINESS TYPE FUND ANALYSIS

- The Water Enterprise Fund cash basis net position increased \$1,998,035 to \$3,653,065, due
  to an increase in the water rates in July 2015, and proceeds from the State Revolving Fund
  bonds to cover project costs that were funded with cash on hand in previous fiscal years.
- The Sewer Enterprise Fund cash basis net position increased \$1,465,708 to \$841,253 due to capital projects that were cash flowed during previous years being replenished with borrowing.

## BUDGETARY HIGHLIGHTS

Over the course of the year, the City amended its budget once. The amendment was approved on May 24, 2016 and resulted in an increase in operating disbursements of approximately \$12,850,000 due to numerous unplanned expenses including bond refinancing expenditures, minimum wage increase, special census cost, playback system replacement, Highway 965 project costs, and other capital project expenditures that were not projected to extend into FY 2016. The City had sufficient cash balances to absorb these additional costs. An additional \$9,932,950 was amended for revenues including additional borrowing.

The actual disbursements for the year were less in all categories than budgeted except Health and Social Services with an overage of \$350. Capital project disbursements were about \$4,000,000 less than budgeted due to delay of projects in construction. Business type activities were about \$7,000,000 less than budgeted due to projects carrying over to the next fiscal year.

### DEBT ADMINISTRATION

At June 30, 2016, the City had \$65,708,000 in bonds and long-term debt compared to \$40,905,000 last year, as shown below.

| Outstanding Debt a (Expressed in Th |          |          |  |  |  |  |
|-------------------------------------|----------|----------|--|--|--|--|
|                                     | June 30  |          |  |  |  |  |
|                                     | 2016     | 2015     |  |  |  |  |
| General obligation bonds            | \$30,638 | \$25,458 |  |  |  |  |
| Rural Economic Development loan     | 280      | 320      |  |  |  |  |
| Road Use Tax revenue bonds          | 1,390    | 1,500    |  |  |  |  |
| Revenue bonds                       | 33,400   | 13,627   |  |  |  |  |
| Total                               | \$65,708 | \$40,905 |  |  |  |  |

The City also borrowed \$1,563,964 on two short-term loan programs with the Iowa Finance Authority during the year ended June 30, 2016. One short term loan with a balance of \$1,180,057 was paid off during the year ended June 30, 2016. The outstanding balance of this debt at June 30, 2016 was \$1,350,000.



Debt increased as a result of new debt incurred in excess of existing debts being retired. Several significant projects like the wastewater treatment plant expansion project occurred in this fiscal year.

The City of North Liberty continues to carry a Moody's bond rating of Aa3 assigned by national rating agencies to the City's debt. The constitution of the State of Iowa limits the amount of general obligation debt cities can issue to 5% of the assessed value of all taxable property within the City's corporate limits. The City's outstanding general obligation debt of \$30,638,000 at June 30, 2016 is significantly below its constitutional debt limit of approximately \$67 million.

## **ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES**

North Liberty City's elected and appointed officials considered many factors when setting the fiscal year 2017 budget, tax rates, and fees charged for various City activities. Economic indicators such as unemployment, tax base growth, rollback increase were taken into account when adopting the budget for fiscal year 2017. Fiscal year 2017 continues the trend of multiple, large capital projects. If all of the budget estimates are realized, the City's budgeted cash balance is expected to remain relatively steady in the upcoming fiscal year.

## CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Tracey Mulcahey, City Clerk, 3 Quail Creek Circle, P.O. Box 77, North Liberty, IA 52317.



BASIC FINANCIAL STATEMENTS



## Cash Basis Statement of Activities and Net Position (Page 1 of 2)

As of and for the Year Ended June 30, 2016

|                                    |               |            |    |                       | Pro | ogram Receip   | ts |  |  |
|------------------------------------|---------------|------------|----|-----------------------|-----|--|----|--|--|
|                                    | Disbursements |            | C  | harges for<br>Service | C   | Operating<br>Grants,<br>ontributions,<br>id Restricted<br>Interest | C  | Capital Grants,<br>Contributions<br>and Restricted<br>Interest |  |
| Functions/Programs:                |               |            |    |                       |     |  |    |  |  |
| Governmental activities:           | - 2           |            |    |                       |     | 222 222  | 2  |  |  |
| Public safety                      | \$            | 2,836,301  | \$ | 147,837               | \$  | 306,066  | \$ |  |  |
| Public works                       |               | 1,626,565  |    | 582,343               |     | 1,652,749  |    | -  |  |
| Health and social services         |               | 105,350    |    | -                     |     | -  |    | -  |  |
| Culture and recreation             |               | 3,593,454  |    | 1,018,633             |     | 35,444   |    | -  |  |
| Community and economic development |               | 1,647,664  |    | 41,476                |     | 83,432   |    | -  |  |
| General government                 |               | 1,591,679  |    | 837,877               |     | 597  |    | -  |  |
| Debt service                       |               | 4,831,259  |    | -                     |     | -  |    |  |  |
| Capital projects                   |               | 8,023,964  |    | 181,305               |     |  |    | 1,673,552  |  |
| Total governmental activities      |               | 24,256,236 |    | 2,809,471             |     | 2,078,288  |    | 1,673,552  |  |
| Business type activities:          |               |            |    |                       |     |  |    |  |  |
| Water                              |               | 4,783,381  |    | 3,115,795             |     |  |    |  |  |
| Sewer                              |               | 14,359,845 |    | 3,807,994             |     |  |    | -  |  |
| Utility deposits                   |               | 198,167    |    | 170,440               |     | -  |    |  |  |
| Stormwater management              |               | 89,532     |    | 192,767               |     | 4  |    |  |  |
| Total business type activities     |               | 19,430,925 |    | 7,286,996             |     | -  |    |  |  |
| Total                              | \$            | 43,687,161 | \$ | 10,096,467            | \$  | 2,078,288  | \$ | 1,673,552  |  |

General Receipts and Financing Sources (Uses):

Property tax and other related levies for:

General purposes

Debt service

Other purposes

Tax increment financing

Unrestricted interest on investments

Bond and loan proceeds, net of refundings

Miscellaneous

Transfers

Total general receipts and transfers

Change in cash basis net position

Cash basis net position, beginning of year

Cash basis net position, end of year



## Net (Disbursements) Receipts and Changes in Cash Basis Net Position

| Governmental<br>Activities |              |    | 하면, 하면 3.100명 중에 대한 100명 하는 사람들이 하면 하면 하면 하는데 그렇게 하는데 다 |    |              |  |  |  |
|----------------------------|--------------|----|---|----|--------------|--|--|--|
|                            |              |    |   |    |              |  |  |  |
| \$                         | (2,382,398)  | \$ |   | \$ | (2,382,398   |  |  |  |
| î                          | 608,527      |    | -   |    | 608,527      |  |  |  |
|                            | (105,350)    |    |   |    | (105,350     |  |  |  |
|                            | (2,539,377)  |    | -   |    | (2,539,377   |  |  |  |
|                            | (1,522,756)  |    |   |    | (1,522,756   |  |  |  |
|                            | (753,205)    |    | -   |    | (753,205     |  |  |  |
|                            | (4,831,259)  |    | -   |    | (4,831,259   |  |  |  |
|                            | (6,169,107)  |    | - 4   |    | (6,169,107   |  |  |  |
| _                          | (17,694,925) | -  | é   | _  | (17,694,925  |  |  |  |
|                            |              |    | (1,667,586)   |    | (1,667,586   |  |  |  |
|                            | -            |    | (10,551,851)  |    | (10,551,851  |  |  |  |
|                            |              |    | (27,727)  |    | (27,727      |  |  |  |
|                            | -            |    | 103,235   |    | 103,235      |  |  |  |
|                            | -            |    | (12,143,929)  |    | (12,143,929  |  |  |  |
| _                          | (17,694,925) |    | (12,143,929)  |    | (29,838,854  |  |  |  |
|                            |              |    |   |    |              |  |  |  |
|                            | 5,806,842    |    |   |    | 5,806,842    |  |  |  |
|                            | 971,002      |    | €   |    | 971,002      |  |  |  |
|                            | 1,275,335    |    | 17.6  |    | 1,275,335    |  |  |  |
|                            | 4,509,489    |    |   |    | 4,509,489    |  |  |  |
|                            | 27,931       |    | 1,584   |    | 29,515       |  |  |  |
|                            | 3,723,426    |    | 16,492,701  |    | 20,216,127   |  |  |  |
|                            | 193,905      |    | 192,173   |    | 386,078      |  |  |  |
| -                          | 1,177,674    |    | (1,177,674)   |    | W (1500) AND |  |  |  |
|                            | 17,685,604   | _  | 15,508,784  |    | 33,194,388   |  |  |  |
|                            | (9,321)      |    | 3,364,855   |    | 3,355,534    |  |  |  |
|                            | 8,255,766    |    | 1,649,315   |    | 9,905,081    |  |  |  |
| _                          |              |    |   |    |              |  |  |  |



Cash Basis Statement of Activities and Net Position (Page 2 of 2)

As of and for the Year Ended June 30, 2016

Cash Basis Net Position

Restricted

Expendable:

Streets

Urban renewal

Capital equipment purchases

Property improvements

Trail projects

Employee benefits

Debt service

Hotel/motel tax

Tree purchases

Police

Housing rehabilitation

Utility deposits

Unrestricted

Total cash basis net position



|    | Governmental<br>Activities |    | 이렇게 들어 느 없는데 말을 가르고 하는 때는 내가 의 가지 않는데 없다면 가득하다 하다 하다. |    |            |  | Total |
|----|----------------------------|----|---|----|------------|--|-------|
|    |                            |    |   |    |            |  |       |
| \$ | 2,474,914                  | \$ |   | \$ | 2,474,914  |  |       |
|    | 2,116,361                  |    | -   |    | 2,116,36   |  |       |
|    | 40,225                     |    | -   |    | 40,225     |  |       |
|    | 69,778                     |    |   |    | 69,778     |  |       |
|    | 8,529                      |    |   |    | 8,529      |  |       |
|    | 2,545                      |    |   |    | 2,545      |  |       |
|    | 258,231                    |    | 1,903,508   |    | 2,161,739  |  |       |
|    | 76,384                     |    | -   |    | 76,384     |  |       |
|    | 7,213                      |    | -   |    | 7,213      |  |       |
|    | 1,931                      |    | -   |    | 1,931      |  |       |
|    | 21,246                     |    | - 4   |    | 21,246     |  |       |
|    | -                          |    | 397,780   |    | 397,780    |  |       |
|    | 3,169,088                  |    | 2,712,882   | _  | 5,881,970  |  |       |
| \$ | 8,246,445                  | \$ | 5,014,170   | \$ | 13,260,615 |  |       |





Statement of Cash Receipts, Disbursements and Changes in Cash Balances -Governmental Funds (Page 1 of 2)

As of and for the Year Ended June 30, 2016

|  |    |                 | Special Revenue |   |                 |  |  |  |
|--|----|-----------------|-----------------|---|-----------------|--|--|--|
|  |    | General<br>Fund | Ta              | Urban<br>Renewal<br>ax Increment        | Road Use<br>Tax |  |  |  |
| Receipts:  | _  |                 | -               | 110000000000000000000000000000000000000 |                 |  |  |  |
| Property tax   | \$ | 5,468,019       | \$              | - \$                                    | 8 .             |  |  |  |
| Tax increment financing                                    |    |                 |                 | 4,509,489                               |                 |  |  |  |
| Other city tax   |    | 332,077         |                 |   |                 |  |  |  |
| Licenses and permits                                       |    | 478,562         |                 |   | -               |  |  |  |
| Use of money and property                                  |    | 159,299         |                 | 9.                                      |                 |  |  |  |
| Intergovernmental  |    | 582,654         |                 | 9                                       | 1,652,749       |  |  |  |
| Charges for service  |    | 1,893,581       |                 | 9                                       |                 |  |  |  |
| Miscellaneous  |    | 447,235         |                 | -                                       | - 4             |  |  |  |
| Total receipts   | -  | 9,361,427       | _               | 4,509,489                               | 1,652,749       |  |  |  |
| Disbursements:   |    |                 |                 |   |                 |  |  |  |
| Operating:   |    |                 |                 |   |                 |  |  |  |
| Public safety  |    | 2,836,301       |                 | 1.4                                     |                 |  |  |  |
| Public works   |    | 703,448         |                 | 4                                       | 923,117         |  |  |  |
| Health and social services                                 |    | 105,350         |                 | 1.6                                     | -               |  |  |  |
| Culture and recreation                                     |    | 3,593,454       |                 | 3                                       |                 |  |  |  |
| Community and economic development                         |    | 695,990         |                 | 951,674                                 | 0.5             |  |  |  |
| General government   |    | 1,591,679       |                 | -                                       | 1.5             |  |  |  |
| Debt service   |    | *               |                 | . 4                                     |                 |  |  |  |
| Capital projects   | _  | 2,079,674       |                 | . 7                                     | .9,             |  |  |  |
| Total disbursements  | _  | 11,605,896      |                 | 951,674                                 | 923,117         |  |  |  |
| Excess (deficiency) of receipts over (under) disbursements | _  | (2,244,469)     | _               | 3,557,815                               | 729,632         |  |  |  |
| Other financing sources (uses):                            |    |                 |                 |   |                 |  |  |  |
| Proceeds from sale of general obligation bonds             |    | 700,000         |                 | 4                                       | 1.40            |  |  |  |
| Refunding debt service - principal                         |    | 0.0 3017 17     |                 | - 2                                     | -               |  |  |  |
| Operating transfers in                                     |    | 2,935,105       |                 |   |                 |  |  |  |
| Operating transfers (out)                                  |    | (629,304)       |                 | (2,946,972)                             | (416,455)       |  |  |  |
| Total other financing sources (uses)                       |    | 3,005,801       |                 | (2,946,972)                             | (416,455)       |  |  |  |
| Net change in cash balances                                |    | 761,332         |                 | 610,843                                 | 313,177         |  |  |  |
| Cash and cash investments, beginning of year               |    | 5,584,922       | _               | 910,607                                 | 798,649         |  |  |  |
| Cash and cash investments, end of year                     | \$ | 6,346,254       | \$              | 1,521,450 \$                            | 1,111,826       |  |  |  |

## Exhibit B

## **DRAFT**

|                        |    | Other                            |    | Capital Projects                        |   | /ice                              | Serv | Debt :                        |    |
|------------------------|----|----------------------------------|----|---|---|-----------------------------------|------|-------------------------------|----|
| Total                  | _  | Nonmajor<br>overnmental<br>Funds |    | Highway<br>965<br>Improvements          |   | Road Use<br>Tax - Bond<br>Reserve |      | General<br>Obligation<br>Debt | (  |
| \$ 7,583,03            | \$ | 1,199,509                        | \$ | \$ -                                    |   |                                   | \$   | 915,503                       | \$ |
| 4,509,489              |    |                                  |    | -                                       |   |                                   |      | 100                           |    |
| 360,492                |    | 17,558                           |    | -                                       |   |                                   |      | 10,857                        |    |
| 478,562                |    |                                  |    | -                                       |   |                                   |      | -                             |    |
| 159,353                |    | 54                               |    | 4 500 400                               |   |                                   |      | 44.040                        |    |
| 3,889,968<br>1,893,581 |    | 77,460                           |    | 1,532,463                               |   |                                   |      | 44,642                        |    |
| 471,339                |    | 21,045                           |    | 3,059                                   |   |                                   |      |                               |    |
| 19,345,815             | _  | 1,315,626                        | _  | 1,535,522                               |   |                                   |      | 971,002                       |    |
| 2 926 204              |    |                                  |    |   |   |                                   |      |                               |    |
| 2,836,301<br>1,626,565 |    | -                                |    | - 5                                     |   |                                   |      |                               |    |
| 105,350                |    |                                  |    | <u> </u>                                |   |                                   |      |                               |    |
| 3,593,454              |    |                                  |    | 2                                       |   | 1.4                               |      |                               |    |
| 1,647,664              |    | -                                |    | 0.0                                     |   |                                   |      | 1.4                           |    |
| 1,591,679              |    | 1.2                              |    | 4                                       |   |                                   |      | 1.2                           |    |
| 4,831,259              |    |                                  |    | **************************************  |   |                                   |      | 4,831,259                     |    |
| 8,023,964              | _  | 3,349,733                        | _  | 2,594,557                               | - |                                   |      |                               |    |
| 24,256,236             | _  | 3,349,733                        |    | 2,594,557                               | _ | -                                 |      | 4,831,259                     |    |
| (4,910,421             | _  | (2,034,107)                      | _  | (1,059,035)                             | - |                                   |      | (3,860,257)                   |    |
| 4,573,426              |    | 795,000                          |    | 1,885,000                               |   |                                   |      | 1,193,426                     |    |
| (850,000               |    |                                  |    |   |   | O <del>2</del>                    |      | (850,000)                     |    |
| 6,895,740              |    | 675,000                          |    | 1 3 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 |   | -                                 |      | 3,285,635                     |    |
| (5,718,066             | _  | (1,275,335)                      |    | (450,000)                               | _ | -                                 |      |                               | _  |
| 4,901,100              | _  | 194,665                          |    | 1,435,000                               | _ |                                   |      | 3,629,061                     | _  |
| (9,321                 |    | (1,839,442)                      |    | 375,965                                 |   |                                   |      | (231,196)                     |    |
| 8,255,766              | _  | (509,274)                        |    | 981,435                                 | _ | 149,740                           |      | 339,687                       |    |
|                        |    | (2,348,716)                      | \$ | 1,357,400                               |   | 149,740                           | \$   | 108,491                       |    |



## Statement of Cash Receipts, Disbursements and Changes in Cash Balances -Governmental Funds (Page 2 of 2)

As of and for the Year Ended June 30, 2016

|   |                 |           | Special Revenue |                                 |                 |  |  |  |
|---|-----------------|-----------|-----------------|---------------------------------|-----------------|--|--|--|
|   | General<br>Fund |           | Та              | Urban<br>Renewal<br>x Increment | Road Use<br>Tax |  |  |  |
| Cash basis fund balances:                       |                 |           |                 |                                 |                 |  |  |  |
| Restricted for:                                 |                 |           |                 |                                 |                 |  |  |  |
| Street operations                               | \$              | -         | \$              | - \$                            | 1,111,826       |  |  |  |
| Street capital projects                         |                 | 2         |                 |                                 |                 |  |  |  |
| Urban renewal purposes                          |                 | 4.1       |                 | 1,521,450                       | -               |  |  |  |
| Urban renewal projects                          |                 | 9.1       |                 | *                               |                 |  |  |  |
| Capital equipment purchases                     |                 | 4.        |                 | ×                               | -               |  |  |  |
| Property improvements                           |                 |           |                 | <b>*</b>                        |                 |  |  |  |
| Trail projects                                  |                 |           |                 | )÷                              |                 |  |  |  |
| Employee benefits                               |                 | -         |                 |                                 | +               |  |  |  |
| Debt service                                    |                 | -         |                 |                                 | *               |  |  |  |
| Hotel/motel tax                                 |                 | 76,384    |                 | #                               |                 |  |  |  |
| Tree purchases                                  |                 | 7,213     |                 | 8                               |                 |  |  |  |
| Police  |                 | 1,931     |                 | 8                               | +               |  |  |  |
| Housing rehabilitation                          |                 | 21,246    |                 | *                               |                 |  |  |  |
| Assigned for:                                   |                 |           |                 |                                 |                 |  |  |  |
| Capital equipment purchases                     |                 | 778,591   |                 | 30                              | -               |  |  |  |
| Street capital projects                         |                 | 1,814,876 |                 | 2                               | -               |  |  |  |
| Park development                                |                 | 127,553   |                 |                                 | -               |  |  |  |
| Stormwater capital projects                     |                 | 42,999    |                 | *                               |                 |  |  |  |
| Information technology upgrades                 |                 | 50,000    |                 | 9                               |                 |  |  |  |
| Youth scholarships/recreation capital equipment |                 | 56,115    |                 | 4                               | 12              |  |  |  |
| Unassigned                                      | -               | 3,369,346 |                 | -                               | -               |  |  |  |
| Total cash basis fund balances                  | \$              | 6,346,254 | \$              | 1,521,450 \$                    | 1,111,826       |  |  |  |

## Exhibit B



|           |    | Other                             |    | apital Projects               | Ca | ce                                | Serv | Debt 8                        |    |
|-----------|----|-----------------------------------|----|-------------------------------|----|-----------------------------------|------|-------------------------------|----|
| Total     | _  | Nonmajor<br>Sovernmental<br>Funds |    | Highway<br>965<br>nprovements | lm | Road Use<br>Fax - Bond<br>Reserve |      | General<br>Obligation<br>Debt |    |
| 1,111,826 | \$ |                                   | \$ |                               | \$ | G.                                | \$   |                               | \$ |
| 1,363,088 |    | 5,688                             |    | 1,357,400                     |    | E .                               |      |                               |    |
| 1,521,450 |    |                                   |    | -                             |    | -                                 |      | -                             |    |
| 594,911   |    | 594,911                           |    | -                             |    | -                                 |      | -                             |    |
| 40,225    |    | 40,225                            |    | -                             |    | .8                                |      | -                             |    |
| 69,778    |    | 69,778                            |    |                               |    | -                                 |      | -                             |    |
| 8,529     |    | 8,529                             |    | Ψ.                            |    |                                   |      | -                             |    |
| 2,545     |    | 2,545                             |    | × 1                           |    | - X                               |      | -                             |    |
| 258,231   |    |                                   |    |                               |    | 149,740                           |      | 108,491                       |    |
| 76,384    |    | -                                 |    | 30                            |    |                                   |      | -                             |    |
| 7,213     |    | -                                 |    | *                             |    | -                                 |      | 17.6                          |    |
| 1,931     |    |                                   |    | 9                             |    |                                   |      | -                             |    |
| 21,246    |    | 3                                 |    | 7                             |    |                                   |      | *                             |    |
| 778,591   |    |                                   |    | -                             |    | 4                                 |      | -                             |    |
| 1,855,869 |    | 40,993                            |    | -                             |    |                                   |      |                               |    |
| 127,553   |    | -                                 |    |                               |    | 1.4                               |      | 4.0                           |    |
| 42,999    |    | -                                 |    | 1.0                           |    | 14.                               |      | -                             |    |
| 50,000    |    | -                                 |    | 4.1                           |    | 14.                               |      | _                             |    |
| 56,115    |    | -                                 |    |                               |    | La.                               |      | -                             |    |
| 257,961   |    | (3,111,385)                       |    | -                             |    |                                   |      |                               |    |
| 8,246,445 | \$ | (2,348,716)                       | \$ | 1,357,400                     | \$ | 149,740                           | \$   | 108,491                       | \$ |

## Statement of Cash Receipts, Disbursements and Changes in Cash Balances -Proprietary Funds



As of and for the Year Ended June 30, 2016

|  |    | Water<br>Enterprise    | Sewer<br>Enterprise      |    | Other<br>Nonmajor<br>Proprietary<br>Funds |    | Total                               |
|--|----|------------------------|--------------------------|----|---|----|-------------------------------------|
| Operating receipts:  |    | Sit ionies             | Le sideore               | 0  | T27022                                    |    | Autoria eser                        |
| Charges for service<br>Miscellaneous   | \$ | 3,115,795<br>185,815   | \$<br>3,807,994<br>5,684 | \$ | 363,207<br>674                            | \$ | 7,286,996<br>192,173                |
| Total operating receipts   |    | 3,301,610              | 3,813,678                |    | 363,881                                   |    | 7,479,169                           |
| Operating disbursements:<br>Business type activities   | _  | 4,256,171              | 13,313,829               |    | 287,699                                   |    | 17,857,699                          |
| Excess (deficiency) of operating receipts<br>over (under) operating disbursements                              | _  | (954,561)              | (9,500,151)              |    | 76,182                                    |    | (10,378,530)                        |
| Non-operating receipts and (disbursements):  |    |                        |                          |    |   |    |                                     |
| Interest on cash investments Debt service  |    | 840<br>(527,210)       | 744<br>(1,046,016)       |    |   |    | 1,584<br>(1,573,226)                |
| Total non-operating receipts<br>and (disbursements)  |    | (526,370)              | (1,045,272)              |    | 4   |    | (1,571,642)                         |
| Excess (deficiency) of receipts<br>over (under) disbursements  | -  | (1,480,931)            | (10,545,423)             |    | 76,182                                    |    | (11,950,172)                        |
| Other financing sources (uses): Proceeds from sale of general obligation bonds State Revolving Fund loan draws |    | 2,651,000              | 2,875,000                |    |   |    | 5,526,000                           |
| Water Sewer, net of interim loan repayment of \$1,180,057 and retained fee of \$100,000                        |    | 1,302,872              | 9,663,829                |    |   |    | 1,302,872<br>9,663,829              |
| Operating transfers: Operating transfers in Operating transfers (out)  |    | 960,668<br>(1,435,574) | 1,601,503<br>(2,129,201) |    | -<br>(175,070)                            | į  | 2,562,171<br>(3,739,845)            |
| Total other financing sources (uses)   |    | 3,478,966              | 12,011,131               |    | (175,070)                                 |    | 15,315,027                          |
| Net change in cash balances  |    | 1,998,035              | 1,465,708                |    | (98,888)                                  |    | 3,364,855                           |
| Cash and cash investments, beginning of year   | _  | 1,655,030              | (624,455)                |    | 618,740                                   |    | 1,649,315                           |
| Cash and cash investments, end of year   | \$ | 3,653,065              | \$<br>841,253            | \$ | 519,852                                   | \$ | 5,014,170                           |
| Cash basis fund balances: Restricted for: Debt service Utility deposits  | \$ | 1,257,609              | \$<br>645,899            | \$ | 397,780                                   | \$ | (Exhibit A)<br>1,903,508<br>397,780 |
| Unrestricted: Unrestricted   |    | 2,395,456              | 195,354                  |    | 122,072                                   |    | 2,712,882                           |
| Total cash basis fund balances   | \$ | 3,653,065              | \$<br>841,253            | \$ | 519,852                                   | \$ | 5,014,170                           |
|  |    |                        |                          |    |   |    |                                     |

Notes to Financial Statements



June 30, 2016

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of North Liberty, Iowa is a political subdivision of the State of Iowa located in Johnson County. It was first incorporated in 1913 and operates under the Home Rule provisions of the Constitution of Iowa. The City operates under the Mayor-Council form of government with the Mayor and Council Members elected on a nonpartisan basis. The City provides numerous services to citizens including public safety, public works, health and social services, culture and recreation, community and economic development, utilities and general government services.

## A. Reporting Entity and Jointly Governed Organizations

For financial reporting purposes, the City of North Liberty, Iowa has included all funds, organizations, agencies, boards, commissions and authorities. The City has also considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the City are such that exclusion would cause the City's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and 1) the ability of the City to impose its will on that organization or 2) the potential for the organization to provide specific benefits or impose specific financial burdens on the City. The City has no component units which meet the Governmental Accounting Standards Board criteria.

The City also participates in several jointly governed organizations that provide goods or services to the citizenry of the City but do not meet the criteria of a joint venture since there is not ongoing financial interest or responsibility by the participating governments. The City and its officials are members of various jointly governed organizations, including the Johnson County Assessors Conference Board, Johnson County Joint E911 Service Board, Metropolitan Planning Organization of Johnson County, East Central lowa Council of Governments, and the Johnson County Compensation Board.

## B. Basis of Presentation

Government-wide Financial Statement - The Cash Basis Statement of Activities and Net Position reports information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from this statement. Governmental activities, which are supported by tax and intergovernmental revenues, are reported separately from business type activities, which rely to a significant extent on fees and charges for services.

The Cash Basis Statement of Activities and Net Position presents the City's nonfiduciary net position. Net position is reported in the following categories/components:

Nonexpendable restricted net position is subject to externally imposed stipulations which require the cash balance to be maintained permanently by the City. The City has no net position required to be reported in this category.

Expendable restricted net position results when constraints placed on the use of cash balances are either externally imposed or imposed by law through constitutional provisions or enabling legislation.

Unrestricted net position consists of cash balances that do not meet the definitions of the preceding categories. Unrestricted net position often has constraints on resources imposed by management, which can be removed or modified.



Notes to Financial Statements

June 30, 2016

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The Cash Basis Statement of Activities and Net Position demonstrates the degree to which the direct disbursements of a given function are offset by program receipts. Direct disbursements are those clearly identifiable with a specific function. Program receipts include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function and 2) grants, contributions and interest on investments restricted to meeting the operational or capital requirements of a particular function. Property tax and other items not properly included among program receipts are reported instead as general receipts.

Fund Financial Statements - Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. All remaining governmental funds are aggregated and reported as nonmajor governmental funds.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax receipts and other receipts not allocated by law or contractual agreement to some other fund are accounted for in this fund. From the fund are paid the general operating disbursements, the fixed charges and the capital improvement costs that are not paid from other funds.

## Special Revenue:

The Urban Renewal Tax Increment Fund is used to account for urban renewal projects financed by tax increment financing.

The Road Use Tax Fund is used to account for the road use tax allocation from the State of lows to be used for road construction and maintenance.

### Debt Service:

The Debt Service Fund - General Obligation Debt Fund is utilized to account for the payment of interest and principal on the City's general long-term debt.

The Debt Service Fund - Road Use Tax Bond Reserve Fund is utilized to account for the required reserve fund that must be maintained in accordance with the terms of the City's road use tax revenue bonds.

#### Capital Projects:

The Capital Projects Fund - Highway 965 Improvements Fund is used to account for improvements to the main arterial highway through the City.

The City reports the following major proprietary funds:

The Water Enterprise Fund accounts for the operation and maintenance of the City's water system.

The Sewer Enterprise Fund accounts for the operation and maintenance of the City's waste water treatment and sanitary sewer system.



Notes to Financial Statements

June 30, 2016

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

## C. Measurement Focus and Basis of Accounting

The City maintains its financial records on the basis of cash receipts and disbursements and the financial statements of the City are prepared on that basis. The cash basis of accounting does not give effect to accounts receivable, accounts payable and accrued items. Accordingly, the financial statements do not present financial position and results of operations of the funds in accordance with accounting principles generally accepted in the United States of America.

Under the terms of grant agreements, the City funds certain programs with a combination of specific costreimbursement grants, categorical block grants and general receipts. Thus, when program disbursements are paid, there are both restricted and unrestricted cash basis net position available to finance the programs. Generally, it is the City's policy to first apply cost-reimbursement grant resources to such programs, followed by categorical block grants and then with general receipts.

When a disbursement in governmental funds can be paid using either restricted or unrestricted resources, the City's policy is generally to first apply the disbursement toward restricted fund balance and then to less-restrictive classifications - committed, assigned and then unassigned fund balances.

Proprietary funds distinguish operating receipts and disbursements from nonoperating items. Operating receipts and disbursements generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. All receipts and disbursements not meeting this definition are reported as nonoperating receipts and disbursements.

## D. Governmental Cash Basis Fund Balances

In the governmental fund financial statements, cash basis fund balances are classified as follows:

Nonspendable - Amounts which cannot be spent because they are legally or contractually required to be maintained intact.

<u>Restricted</u> - Amounts restricted to specific purposes when constraints placed on the use of the resources are either externally imposed by creditors, grantors, or state or federal laws or imposed by law through constitutional provisions or enabling legislation.

<u>Committed</u> - Amounts restricted to use as a result of formal action of the Council and generally based on the occurrence of a specific event.

Assigned - Amounts the Council intends to use for specific purposes.

Unassigned - All amounts not included in the preceding classifications.

## E. Budgets and Budgetary Accounting

The budgetary comparison and related disclosures are reported as Other Information. During the year ended June 30, 2016, disbursements for the health and social services function exceeded budgeted amounts.

Notes to Financial Statements



June 30, 2016

## NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### F. Property Tax Calendar

The City's property taxes were extended against the assessed valuation of the City as of January 1, 2014, to compute the amounts which became liens on property on July 1, 2015. These taxes were due and payable by the property owners in two installments on September 30, 2015 and March 31, 2016, at the Johnson County Treasurer's Office. These taxes are recognized as income to the City when they are received from the county.

## NOTE 2. CASH AND POOLED INVESTMENTS

The City's deposits in banks and credit unions at June 30, 2016 were entirely covered by federal depository insurance or by the State Sinking Fund in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

The City is authorized by statute to invest public funds in obligations of the United States government, its agencies and instrumentalities; certificates of deposit or other evidences of deposit at federally insured depository institutions approved by the City Council; prime eligible bankers acceptances; certain high rated commercial paper; perfected repurchase agreements; certain registered open-end management investment companies; certain joint investment trusts; and warrants or improvement certificates of a drainage district.

The City uses the fair value hierarchy established by generally accepted accounting principles based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are significant other observable inputs and Level 3 inputs are significant unobservable inputs.

Interest rate risk - The City's investment policy limits the investment of operating funds (funds expected to be expended in the current budget year or within 15 months of receipt) to instruments that mature within 397 days. Funds not identified as operating funds may be invested in investments with maturities longer than 397 days, but the maturities shall be consistent with the needs and uses of the City.

#### NOTE 3. BONDS AND NOTES PAYABLE

Annual debt service requirements to maturity for general obligation, road use tax revenue and enterprise fund revenue bonds at June 30, 2016 are as follows:

|                  |  | •   | Road Use Tax<br>Revenue Bonds   |  |  |  |  |
|------------------|--|---|---|--|--|--|--|
| Principal        |  | Interest  |   | Principal  |  | Interest   |  |
| \$<br>4,358,000  | \$   | 662,653   | \$  | 115,000  | \$   | 33,140   |  |
| 3,945,000        |  | 576,197   |   | 115,000  |  | 30,840   |  |
| 3,690,000        |  | 496,970   |   | 115,000  |  | 28,540   |  |
| 3,685,000        |  | 422,135   |   | 120,000  |  | 26,240   |  |
| 3,535,000        |  | 342,658   |   | 120,000  |  | 23,840   |  |
| 11,425,000       |  | 707,735   |   | 660,000  |  | 76,300   |  |
|                  | 1.5  |   |   | 145,000  |  | 4,350  |  |
| \$<br>30,638,000 | \$   | 3,208,348   | \$  | 1,390,000  | \$   | 223,250  |  |
| \$               | Principal  \$ 4,358,000 3,945,000 3,690,000 3,685,000 3,535,000 11,425,000 | Bonds Principal  \$ 4,358,000 \$ 3,945,000 3,690,000 3,685,000 3,535,000 11,425,000 | \$ 4,358,000 \$ 662,653<br>3,945,000 576,197<br>3,690,000 496,970<br>3,685,000 422,135<br>3,535,000 342,658<br>11,425,000 707,735 | Bonds           Principal         Interest           \$ 4,358,000         \$ 662,653         \$ 3,945,000         576,197           3,690,000         496,970         3,685,000         422,135           3,535,000         342,658         11,425,000         707,735 | Bonds         Revenue           Principal         Interest         Principal           \$ 4,358,000         \$ 662,653         \$ 115,000           3,945,000         576,197         115,000           3,690,000         496,970         115,000           3,685,000         422,135         120,000           3,535,000         342,658         120,000           11,425,000         707,735         660,000           -         -         145,000 | Bonds         Revenue Bonds           Principal         Interest         Principal           \$ 4,358,000         \$ 662,653         \$ 115,000           3,945,000         576,197         115,000           3,690,000         496,970         115,000           3,685,000         422,135         120,000           3,535,000         342,658         120,000           11,425,000         707,735         660,000           -         -         145,000 |  |

Notes to Financial Statements



June 30, 2016

## NOTE 3. BONDS AND NOTES PAYABLE (Continued)

| Year<br>Ending | Enterpr<br>Revenu |                 | To               | otal |            |
|----------------|-------------------|-----------------|------------------|------|------------|
| June 30,       | Principal         | Interest        | Principal        |      | Interest   |
| 2017           | \$<br>1,175,000   | \$<br>536,672   | \$<br>5,648,000  | \$   | 1,232,465  |
| 2018           | 1,593,000         | 668,468         | 5,653,000        |      | 1,275,505  |
| 2019           | 1,640,000         | 660,525         | 5,445,000        |      | 1,186,035  |
| 2020           | 1,683,000         | 623,440         | 5,488,000        |      | 1,071,815  |
| 2021           | 1,727,000         | 578,443         | 5,382,000        |      | 944,941    |
| 2022-2026      | 7,696,000         | 2,224,460       | 19,781,000       |      | 3,008,495  |
| 2027-2031      | 7,640,000         | 1,319,317       | 7,785,000        |      | 1,323,667  |
| 2032-2036      | 8,453,000         | 606,532         | 8,453,000        |      | 606,532    |
| 2037-2041      | 1,793,000         | 31,378          | 1,793,000        |      | 31,378     |
| Total          | \$<br>33,400,000  | \$<br>7,249,235 | \$<br>65,428,000 | \$   | 10,680,833 |

### General Obligation Urban Renewal Corporate Purpose (Tax Increment Financing) Bonds

The City has issued several general obligation urban renewal corporate purpose (tax increment financing) bonds for the purpose of defraying a portion of the costs of various construction and refurbishment projects within the City's urban renewal districts. Portions of certain other issued general obligation bonds were for the same purposes. The bonds are payable solely from the tax increment financing (TIF) receipts generated by increased property values in the City's TIF districts and which are credited to the Special Revenue - Urban Renewal Tax Increment Fund in accordance with Chapter 403.19 of the Code of Iowa. TIF receipts are generally projected to produce 100 percent of the debt service requirements over the life of the bonds. The proceeds from the sales of the bonds shall be expended only for purposes which are consistent with the plans of the City's urban renewal areas. The bonds are not a general obligation of the City, however, the debt is subject to the constitutional debt limitation of the City. At June 30, 2016, the outstanding balances on these bonds totaled approximately \$19,766,100, which are payable through June 1, 2026. Total interest remaining payable on the bonds at June 30, 2016 was approximately \$2,120,500. During the year, principal and interest paid on these bonds totaled approximately \$3,097,300 and \$471,440, respectively. Tax increment financing receipts during the year were \$4,509,489.

## Revenue Bonds

The City has pledged future water customer receipts, net of specified operating disbursements, to repay three outstanding water revenue bond issues totaling \$5,135,000. The bonds were issued between September 2008 and April 2014. Proceeds from the sales of the bonds provided financing for the construction of several water system improvement projects in the City. The bonds are payable solely from water customer defined net receipts and are payable through June 2026. Annual principal and interest payments on the bonds are expected to require less than 40 percent of defined net receipts. At June 30, 2016, total principal and interest remaining to be paid on the bonds was \$3,729,445. Principal and interest paid on all bonds totaled \$420,000 and \$105,710, respectively. Total defined net receipts during the year were \$1,494,654.

The City has pledged future sewer customer receipts, net of specified operating disbursements, to repay seven sewer revenue bond issues totaling \$36,390,000. The bonds were issued between March 1998 and March 2016. Proceeds from the sales of the bonds provided financing for the construction of and improvements to the waste water treatment plant. The bonds are payable solely from sewer customer defined net receipts and are payable through June 2037. Annual principal and interest payments on the bonds are expected to require less than 45 percent of defined net receipts. At June 30, 2016, total principal and interest remaining to be paid on the bonds was \$36,919,791. Principal and interest paid on all bonds totaled \$718,000 and \$309,786, respectively. Total defined net receipts during the year were \$2,604,599.

## Notes to Financial Statements



June 30, 2016

## NOTE 3. BONDS AND NOTES PAYABLE (Continued)

The resolutions providing for the issuance of the enterprise fund revenue notes and bonds include the following provisions:

- (a) The notes and bonds will only be redeemed from the future earnings of the enterprise activity and the note and bond holders hold a lien on the future earnings of the funds.
- (b) Sufficient monthly cash transfers shall be made to separate sewer and water revenue sinking accounts for the purpose of making the principal and interest payments when due.
- (c) The provisions of the Water Revenue Refunding Bond Series 2014B require that \$541,255 be set aside into the Water Reserve Fund and maintained until all water revenue bonds of the City have been fully redeemed.

The provisions of the Sewer Revenue Refunding Bond Series 2014A require that \$307,105 be set aside into the Sewer Reserve Fund and maintained until all sewer revenue bonds of the City have been fully redeemed.

- (d) All funds remaining in the sewer rental and water utilities accounts after the payments of all maintenance and operating expenses and required transfers shall be placed in separate water and sewer revenue surplus accounts. These accounts are restricted for the purpose of paying any deficiency in the sinking funds. As long as the sinking funds have the full amount required to be deposited, any balance in the surplus funds may be made available to the City as the Council may from time to time direct.
- (e) User rates shall be established at a level which produces and maintains defined net receipts at the following levels:

Water - equal to at least 120% of the average amount that will come due in any fiscal year during the life of the three water revenue bond issues.

Sewer - equal to at least 125% of the average amount that will come due in any fiscal year during the life of the seven sewer revenue bond issues, and equal to at least 125% of the maximum amount that will come due in any fiscal year during the life of the seven sewer revenue bonds. On and after June 1, 2026, these percentages decrease to 110% for all outstanding sewer revenue bond issues.

The City has pledged future road use tax receipts to repay one road use tax revenue bond issue totaling \$1,815,000. The bonds were issued in March 2012. Proceeds from the sale of the bonds provided financing to pay for a portion of the construction costs of the public works/streets department facility. The bonds are payable solely from future road use tax receipts and are payable through June 2027. At June 30, 2016, total principal and interest remaining to be paid on the bonds was \$1,573,250. During the year, principal and interest paid on the bonds totaled \$110,000 and \$35,340, respectively.

### Rural Economic Development Loan

During the year ended June 30, 2013, the City received a Rural Economic Development Loan of \$360,000 from Linn County Rural Electric Cooperative Association to provide funds for construction of a portion of the library expansion project. The loan is dated May 8, 2013 and has an interest rate of 0%. The loan is due in annual installments of \$40,000 beginning May 8, 2015, and continuing annually thereafter until final payment on May 8, 2023. There is an annual administrative fee of 1% based on the outstanding principal balance. During the year ended June 30, 2016, \$40,000 was paid on the loan and the balance of the loan at June 30, 2016 was \$280,000.

Notes to Financial Statements



June 30, 2016

## NOTE 3. BONDS AND NOTES PAYABLE (Continued)

Annual maturities of the loan at June 30, 2015 are as follows:

| Year ending June 30, 2017 | \$<br>40,000  |
|---------------------------|---------------|
| 2018                      | 40,000        |
| 2019                      | 40,000        |
| 2020                      | 40,000        |
| 2021                      | 40,000        |
| 2022 - 2023               | 80,000        |
|                           | \$<br>280,000 |

## Early Redemption of Bonds

On October 8, 2015, the City called the Urban Renewal Corporate Purpose Series 2007A and the General Obligation Water Improvement Series 2007B bonds for early redemption. The bonds were redeemed with a portion of the proceeds of the sale of the General Obligation Corporate Purpose Series 2015A bonds. The 2015A bonds have an interest rate of 2.00%. Interest rates on the 2007A and 2007B bond issues ranged from rates of 3.45% to 4.1%. The refunding reduced total debt service payments through June 1, 2022 by approximately \$65,536, and results in an economic gain (difference between present values of the debt service payments on the old and new debt) of approximately \$63,837.

### NOTE 4. PENSION PLAN

Plan Description - IPERS membership is mandatory for employees of the City, except for those covered by another retirement system. Employees of the City are provided with pensions through a cost-sharing multiple employer defined benefit pension plan administered by lowa Public Employees' Retirement System (IPERS). IPERS issues a stand-alone financial report which is available to the public by mail at 7401 Register Drive, P.O. Box 9117, Des Moines, Iowa 50306-9117 or at www.ipers.org.

IPERS benefits are established under Iowa Code Chapter 97B and the administrative rules thereunder. Chapter 97B and the administrative rules are the official plan documents. The following brief description is provided for general informational purposes only. Refer to the plan documents for more information.

Pension Benefits - A regular member may retire at normal retirement age and receive monthly benefits without an early-retirement reduction. Normal retirement age is age 65, anytime after reaching age 62 with 20 or more years of covered employment, or when the member's years of service plus the member's age at the last birthday equals or exceeds 88, whichever comes first. (These qualifications must be met on the member's first month of entitlement to benefits.) Members cannot begin receiving retirement benefits before age 55. The formula used to calculate a Regular member's monthly IPERS benefit includes:

- · A multiplier (based on years of service).
- The member's highest five-year average salary. (For members with service before June 30, 2012, the highest three-year average salary as of that date will be used if it is greater than the highest five-year average salary.)

Protection occupation members may retire at normal retirement age, which is generally age 55. The formula used to calculate a protection occupation member's monthly IPERS benefit includes:

#### Notes to Financial Statements



June 30, 2016

## NOTE 4. PENSION PLAN (Continued)

- 60% of average salary after completion of 22 years of service, plus an additional 1.5% of average salary for more than 22 years of service but not more than 30 years of service.
- · The member's highest three-year average salary.

If a member retires before normal retirement age, the member's monthly retirement benefit will be permanently reduced by an early-retirement reduction. The early-retirement reduction is calculated differently for service earned before and after July 1, 2012. For service earned before July 1, 2012, the reduction is 0.25 percent for each month that the member receives benefits before the member's earliest normal retirement age. For service earned starting July 1, 2012, the reduction is 0.50 percent for each month that the member receives benefits before age 65.

Generally, once a member selects a benefit option, a monthly benefit is calculated and remains the same for the rest of the member's lifetime. However, to combat the effects of inflation, retirees who began receiving benefits prior to July 1990 receive a guaranteed dividend with their regular November benefit payment.

Disability and Death Benefits - A vested member who is awarded federal Social Security disability or Railroad Retirement disability benefits is eligible to claim IPERS benefits regardless of age. Disability benefits are not reduced for early retirement. If a member dies before retirement, the member's beneficiary will receive a lifetime annuity or a lump-sum payment equal to the present actuarial value of the member's accrued benefit or recalculated with a set formula, whichever is greater. When a member dies after retirement, death benefits depend on the benefit option the member selected at retirement.

Contributions - Contribution rates are established by IPERS following the annual actuarial valuation, which applies IPERS' Contribution Rate Funding Policy and Actuarial Amortization Method. State statute limits the amount rates can increase or decrease each year to 1 percentage point. IPERS Contribution Rate Funding Policy requires that the actuarial contribution rate be determined using the "entry age normal" actuarial cost method and the actuarial assumptions and methods approved by the IPERS Investment Board. The actuarial contribution rate covers normal cost plus the unfunded actuarial liability payment based on a 30-year amortization period. The payment to amortize the unfunded actuarial liability is determined as a level percentage of payroll, based on the Actuarial Amortization Method adopted by the Investment Board.

In fiscal year 2016, pursuant to the required rates, Regular members contributed 5.95% of covered payroll and the City contributed 8.93% of covered payroll, for a total rate of 14.88%, and Protection Occupation members contributed 6.56% of covered payroll and the City contributed 9.84% of covered payroll, for a total rate of 16.40%.

The City's contributions to IPERS for the year ended June 30, 2016 were \$478,367.

Net Pension Liability, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2016, the City's liability for its proportionate share of the net pension liability totaled \$2,545,393. The net pension liability was measured as of June 30, 2015, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's share of contributions to IPERS relative to the contributions of all IPERS participating employers. At June 30, 2015, the City's proportion was 0.051521%, which was an increase of 0.004783% from its proportion measured as of June 30, 2014.

For the year ended June 30, 2016, the City's pension expense, deferred outflows of resources and deferred inflows of resources totaled \$268,146, \$651,723 and \$859,103, respectively.

#### Notes to Financial Statements



June 30, 2016

## NOTE 4. PENSION PLAN (Continued)

There were no non-employer contributing entities to IPERS.

Actuarial Assumptions - The total pension liability in the June 30, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

| Rate of Inflation (effective June 30, 2014)                   | 3.00% per annum.   |  |
|---|--|--|
| Rates of salary increase (effective June 30, 2010)            | 4.00% to 17.00%, average, including inflation. Rates vary by membership group. |  |
| Long-term investment rate of return (effective June 30, 1996) | 7.50%, compounded annually, net of investment expense, including inflation.    |  |
|   |  |  |

Wage growth (effective June 30, 1990)
4.00% per annum, based in 3.00% inflation and 1.00% real wage inflation.

The actuarial assumptions used in the June 30, 2015 valuation were based on the results of actuarial experience studies with dates corresponding to those listed above.

Mortality rates were based on the RP-2000 Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on Scale AA.

The long-term expected rate of return on IPERS' investments was determined using a building-block method in which best-estimate ranges of expected future real rates (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

| Asset Class            | Asset<br>Allocation<br>Percentage | Long-Term<br>Expected<br>Real Rate<br>of Return |
|------------------------|-----------------------------------|---|
| Core plus fixed income | 28%                               | 2.04%   |
| Domestic equity        | 24                                | 6.29  |
| International equity   | 16                                | 6.75  |
| Private equity/debt    | 11                                | 11.32   |
| Real estate            | 8                                 | 3.48  |
| Credit opportunities   | 5                                 | 3.63  |
| U.S. TIPS              | 5                                 | 1.91  |
| Other real assets      | 2                                 | 6.24  |
| Cash                   | 1                                 | (0.71)  |
| Total                  | 100%                              |   |
|                        |                                   |   |

#### Notes to Financial Statements



June 30, 2016

## NOTE 4. PENSION PLAN (Continued)

Discount Rate - The discount rate used to measure the total pension liability was 7.50%. The projection of cash flows used to determine the discount rate assumed employee contributions will be made at the contractually required rate and contributions from the City will be made at contractually required rates, actuarially determined. Based on those assumptions, IPERS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on IPERS' investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the City's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.5%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower (6.50 percent) or 1% higher (8.50 percent) than the current rate:

City's proportionate share of the net pension liability:

| 1% decrease (6.5%)   | \$<br>5,164,895 |
|----------------------|-----------------|
| Discount rate (7.5%) | 2,545,393       |
| 1% increase (8.5%)   | 335,247         |

IPERS' Fiduciary Net Position - Detailed information about IPERS' fiduciary net position is available in the separately issued IPERS financial report which is available on IPERS' website at www.ipers.org.

#### NOTE 5. COMPENSATED ABSENCES

City employees accumulate a limited amount of earned but unused vacation and compensatory hours for subsequent use or for payment upon retirement, termination or death. These accumulations are not recognized as disbursements by the City until used or paid. The City's approximate liability for earned vacation and compensatory time payments payable to employees at June 30, 2016, primarily relating to the General Fund, is as follows:

| Type of Benefit   | <br>Amount    |  |  |  |  |
|-------------------|---------------|--|--|--|--|
| Compensatory time | \$<br>45,624  |  |  |  |  |
| Vacation          | <br>288,452   |  |  |  |  |
| Total             | \$<br>334,076 |  |  |  |  |

This liability has been computed based on rates of pay as of June 30, 2016.

Sick leave is payable when used. It is not paid upon termination, retirement or death. The approximate liability for unused sick leave at June 30, 2016, based on rates of pay as of June 30, 2016, is \$1,074,542.



#### Notes to Financial Statements

June 30, 2016

#### NOTE 6. SOLID WASTE DISPOSAL CONTRACT

An agreement between the City and Johnson County Refuse for the period July 1, 2014 through June 30, 2019, provides the City and its citizens with solid waste collection and disposal services. The agreement providing for the services includes the following provisions:

- (a) The City shall pay the contractor a monthly charge of \$4.25 per month for each single and two-family dwelling unit. These fees are for recyclables.
- (b) The fees for non-recyclable wastes are based on the current lowa City Landfill tipping fee schedule and are subject to change in the event landfill fees increase or decrease.

#### NOTE 7. TRANSIT SERVICES CONTRACT

An agreement for the period July 1, 2013 through June 30, 2014, between the City and the City of Coralville, provides the City and its citizens with limited transit services. The agreement providing for these services includes the following provisions:

- (a) The City shall pay the City of Coralville a monthly charge for the operating cost per hour for the number of hours of transit services provided each month.
- (b) The City shall pay the City of Coralville for the amount the City of Coralville pays to Johnson County SEATS for paratransit services provided to citizens of the City of North Liberty.
- (c) All fares collected shall be kept by the City of Coralville.
- (d) The agreement will automatically be renewed on a year-to-year basis unless one party gives notice to the other party no later than November 1 in a given year of its intent to terminate the agreement.

#### NOTE 8. CONSTRUCTION CONTRACTS

The City has entered into various contracts with construction and engineering services companies totaling approximately \$44,220,000. The unpaid balances at June 30, 2016 totaled approximately \$17,800,000, which will be paid as work on the projects progresses.

#### NOTE 9. RISK MANAGEMENT

The City of North Liberty is exposed to various risks of loss related to torts, theft, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by the purchase of commercial insurance. The City assumes liability for any deductibles and claims in excess of coverage limitations. Settled claims from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

#### NOTE 10. DEFICIT BALANCES

The following capital projects funds had deficit balances at June 30, 2016, because the project and construction costs were incurred prior to availability of funds:

Capital Projects - Penn Street Improvements \$ 1,185,535 Capital Projects - Street Capital Projects 1,864,581 Capital Projects - Land and Facilities 61,269



#### Notes to Financial Statements

June 30, 2016

### NOTE 10. DEFICIT BALANCES (Continued)

The following capital reserve account within the General Fund had a deficit balance at June 30, 2016 because project costs were incurred prior to availability of funds:

General Fund - Park Development

\$ 45,751

The following capital projects account within the Sewer Enterprise Fund had a deficit balance at June 30, 2016 because project and construction costs were incurred prior to availability of funds:

Sewer Capital Projects

\$ 4,137,161

The deficit balances in these capital projects funds and accounts arose because project and construction costs were incurred prior to the availability of funds. These deficits will be eliminated with several sources of funds, but not limited to, proceeds from debt financing, grants, future tax increment financing collections and available funds in the water and sewer enterprise funds and other general City funds.

#### **NOTE 11. LEASE COMMITMENTS**

The City entered into a lease agreement effective May 1, 2014 to lease commercial space for the City administration offices and Council chambers for the period May 1, 2014 to December 31, 2018. This agreement supersedes a lease agreement for similar facilities for the period from April 1, 2011 to December 31, 2015. The current lease agreement provides for the option to exercise up to four additional extensions of six months each at a rate not to exceed the previous year's rate plus three percent increase per annum. The current lease also provides for additional rent based on the excess of the assessed value of the property over \$1,480,510.

Lease payments are due in six month intervals each January 15 and July 15. Lease expense for the year ended June 30, 2016 was \$175,203, which included additional rent of \$9,452 based on the assessed value of the property.

Future minimum commitments under this lease as of June 30, 2016 are as follows:

|                           | \$<br>437,143 |
|---------------------------|---------------|
| 2019                      | <br>90,564    |
| 2018                      | 175,836       |
| Year ending June 30, 2017 | \$<br>170,743 |

#### NOTE 12. STATE REVOLVING FUND INTERIM LOANS

The City obtained two interim financing loans from the lowa Finance Authority's State Revolving Fund to provide funding for the planning and design phases of the water and sewer improvement and expansion projects. These interim loans will be paid off when the revenue bond issues are sold as these projects are completed in the future. No interest is being charged on these loans.

The Water Revenue Loan and Disbursement Agreement Anticipation Project Note was issued April 11, 2014 in the maximum amount of \$1,350,000 and is due April 11, 2017. The City has drawn \$1,350,000 on this loan as of June 30, 2016.

The Sewer Revenue Loan and Disbursement Agreement Anticipation Project Note was issued July 25, 2014 in the maximum amount of \$1,450,000 and was due July 25, 2017. The City drew \$1,180,057 on this loan and the loan was paid off with proceeds of the sewer revenue bonds that were sold on March 4, 2016.



Notes to Financial Statements

June 30, 2016

### NOTE 13. OTHER POST-EMPLOYMENT BENEFITS (OPEB)

The City maintains a fully-insured single-employer health insurance plan for employees, retirees and their qualified beneficiaries are provided the opportunity to continue health insurance coverage under rules established by law. Employees are eligible to continue coverage when a "qualifying event" would normally result in the loss of eligibility. "Qualifying events" are defined in the City's employee manual. Employees and their beneficiaries are required to pay the full cost for the continuing coverage. Continuing coverage is available until the employees and their beneficiaries attain age 65. The cost of the continuing coverage is the same as the cost for active employees.

The City finances the health insurance plan with Wellmark on a pay-as-you-go basis. The most recent monthly premium costs are \$402.38 for single coverage, \$725.98 for employee/dependent coverage, \$782.15 for employee/spouse coverage and \$1,152.13 for family coverage. The same monthly premiums apply to retirees. There are 74 active employees and 2 former employees participating in the plan as of June 30, 2016. During the year ended June 30, 2016, the City contributed \$638,565 and plan members contributed \$103,792 to the plan.

#### NOTE 14. CONDUIT DEBT OBLIGATIONS

During the year ended June 30, 2011, the City issued a total of \$2,032,000 of Midwest Disaster Area Revenue Bonds to provide financial assistance to private-sector entities for the acquisition and construction of commercial facilities in the community. The outstanding principal amount on the bonds at June 30, 2016 totaled \$775,000. The bonds are secured by property purchased with the bond proceeds and are payable solely from payments received on the underlying mortgage loans, derived from rents payable by the tenants. The bond principal and interest do not constitute liabilities of the City, and neither the City, the State, nor any political subdivision thereof is obligated in any manner for repayment of the bonds.

#### NOTE 15. ECONOMIC DEVELOPMENT LOANS

The City entered into two economic development loan agreements with two local business entities during the year ended June 30, 2015. The loan proceeds to these entities are to be used to increase permanent employment opportunities in the City, increase the local property tax base and diversify the City's economic composition. Details of the loan agreements are as follows:

Agreement dated August 26, 2014, with BlendCard, Inc., in the amount of \$25,000. Monthly repayment of \$460.42 beginning on November 26, 2014, and continuing on the 26th day of each month thereafter until October 26, 2019, on which date the remaining unpaid indebtedness is due in full. Interest at a rate of four percent (4%) per annum is due on the unpaid balance throughout the term of the note. During the year ended June 30, 2016, the City received repayments of \$1,381, of which \$149 was applied to interest on the note and \$1,232 was applied to principal. The balance due on the loan at June 30, 2016 was \$21,271.

Agreement dated November 25, 2014, with Moxie Solar LLC, in the amount of \$25,000. Monthly repayment of \$465.06 beginning on February 25, 2015, and continuing on the 25th day of each month thereafter until January 25, 2020, on which date the remaining unpaid indebtedness is due in full. Interest at a rate of four percent (4%) per annum is due on the unpaid balance throughout the term of the note. During the year ended June 30, 2016, the City received repayments of \$5,143, of which \$781 was applied to interest on the note and \$4,362 was applied to principal. The balance due on the loan at June 30, 2016 was \$18,916.

Notes to Financial Statements



June 30, 2016

#### NOTE 16. INTERFUND AND INTRAFUND TRANSFERS

Transfers generally move resources from the fund statutorily required to collect the resources to the fund statutorily required to disburse the resources, move resources to facilitate the payment of principal and interest on bonds and notes payable, and move resources for the acquisition of major equipment purchases and capital projects.

The detail of interfund transfers for the year ended June 30, 2016 is as follows:

| Water Enterprise -  |   |  |
|---|---|--|
| Water Operating   | \$  | 327,698  |
| Sewer Operating   |   | 327,698  |
| Enterprise  |   | 35,070   |
| Employee Benefits   |   | 1,275,335  |
|   |   | 1,965,801  |
| Special Revenue - Urban Renewal Tax Increment Special Revenue - |   | 2,946,972  |
| Road Use Tax  |   | 191,455  |
| Water Enterprise -<br>Water Revenue Sinking                     |   | 147,208  |
|   |   | 3,285,635  |
| Special Revenue -<br>Road Use Tax<br>Sewer Enterprise -         |   | 225,000  |
| Capital Reserve   |   | 200,000  |
| Enterprise  |   | 140,000  |
|   |   | 565,000  |
| General Fund  |   | 100,000  |
| General Fund  |   | 125,000  |
| Capital Projects -<br>Highway 965 Improvements                  |   | 450,000  |
|   | \$  | 6,491,436  |
|   | Sewer Enterprise - Sewer Operating Stormwater Management Enterprise Special Revenue - Employee Benefits  Special Revenue - Urban Renewal Tax Increment Special Revenue - Road Use Tax Water Enterprise - Water Revenue Sinking  Special Revenue - Road Use Tax Sewer Enterprise - Sewer Rental - Capital Reserve Stormwater Management Enterprise  General Fund  General Fund  Capital Projects - | Sewer Enterprise - Sewer Operating Stormwater Management Enterprise Special Revenue - Employee Benefits  Special Revenue - Urban Renewal Tax Increment Special Revenue - Road Use Tax Water Enterprise - Water Revenue Sinking  Special Revenue - Road Use Tax Sewer Enterprise - Sewer Rental - Capital Reserve Stormwater Management Enterprise  General Fund  General Fund  Capital Projects - Highway 965 Improvements |

# Notes to Financial Statements



June 30, 2016

# NOTE 16. INTERFUND AND INTRAFUND TRANSFERS (Continued)

The detail of intrafund transfers for the year ended June 30, 2016 is as follows:

| Transfer To  | Transfer To Transfer From                           |        |                        |     | Amount                 |  |  |  |
|--|---|--------|------------------------|-----|------------------------|--|--|--|
| General Fund - Fire<br>Equipment Reserve<br>General Fund -   | General Fund  |        |                        | \$  | 99,404                 |  |  |  |
| Recreation Equipment   |   |        |                        |     | 70,000                 |  |  |  |
| General Fund -<br>Park Development   |   |        |                        |     | 12,000                 |  |  |  |
| General Fund -<br>Equipment Revolving<br>General Fund -  |   |        |                        |     | 207,900                |  |  |  |
| Telecommunications<br>Equipment  |   |        |                        |     | 15,000                 |  |  |  |
|  |   |        |                        |     | 404,304                |  |  |  |
| Water Enterprise -<br>Water Revenue Sinking  | Water Enterpri<br>Water Operati                     |        |                        |     | 675,168                |  |  |  |
| Water Enterprise -<br>Water Capital Projects   |   |        |                        |     | 85,500                 |  |  |  |
| AND THE PERSON NAMED IN  |   |        |                        |     | 760,668                |  |  |  |
| Water Enterprise -<br>Water Capital Projects   | Water Enterpris<br>Water Utilities<br>Capital Reser | 2      |                        |     | 200,000                |  |  |  |
| Sewer Enterprise -<br>Sewer Capital Projects   | Sewer Enterpris<br>Sewer Operati                    |        |                        |     | 193,646                |  |  |  |
| Sewer Enterprise -<br>Sewer Rental -<br>Capital Reserve  | Sewer Enterpris                                     |        |                        |     | 387,000                |  |  |  |
| Sewer Enterprise -<br>Sewer Revenue Sinking  | Sewer Enterpris<br>Sewer Operati                    |        |                        |     | 1,020,857              |  |  |  |
|  |   |        |                        | \$  | 2,966,475              |  |  |  |
| Total transfers during the year e  | nded June 30, 2016                                  | were a | as follows:            |     |                        |  |  |  |
| Interfund transfers Intrafund transfers  |   |        |                        | \$  | 6,491,436<br>2,966,475 |  |  |  |
|  |   |        |                        | \$  | 9,457,911              |  |  |  |
| Reconciliation to the financia   | al statements:                                      |        |                        |     |                        |  |  |  |
|  |   | T      | ransfers In            | Tra | ansfers Out            |  |  |  |
| Governmental funds (Exhibit Proprietary funds (Exhibit C)  |   | \$     | 6,895,740<br>2,562,171 | \$  | 5,718,066<br>3,739,845 |  |  |  |
| A STATE OF THE PARTY OF THE PAR |   | \$     | 9,457,911              | \$  | 9,457,911              |  |  |  |

Notes to Financial Statements



June 30, 2016

#### **NOTE 17. LITIGATION**

The City was the defendant in a case brought by a citizen seeking damages in connection with an incident that occurred in 2011 involving City police officers. The case was tried after June 30, 2016 and the court ruled in favor of the City. The plaintiff has appealed the decision. The City believes it will prevail in the appeal and does not anticipate any possible loss.

The City was the defendant in a case brought by a property owner in November 2014 challenging the sanitary sewer easement needed for the construction of a new high school and development of the area. The case was tried during the year ended June 30, 2016, and the court ruled in favor of the City. The plaintiff has appealed the court's decision. The City expects to prevail in the appeal and no estimate of any possible loss to the City can be determined at this time.

The City was one of six defendants in a case brought by four citizens seeking damages in connection with flooding damages to their properties, which were alleged to be the result of negligence in installing sewer tile line. The case was settled after June 30, 2016 and the City's insurance carrier paid \$33,332 to the plaintiffs for it's share of the joint settlement.

#### NOTE 18. NEW ACCOUNTING PRONOUNCEMENT

The City adopted fair value guidance as set forth in Governmental Accounting Standards Board Statement No. 72, Fair Value Measurement and Application. The Statement sets forth guidance for determining and disclosing the fair value of assets and liabilities reported in the financial statements. Adoption of the guidance did not have a significant impact on amounts reported or disclosed in the financial statements.

## **NOTE 19. SUBSEQUENT EVENTS**

The City sold the following bond issue after June 30, 2016:

Sewer Revenue Improvement and Refunding \$ 22,337,000

The following construction projects were approved after June 30, 2016:

Water Systems Improvements Phase I (Building) 13,449,000
Water Systems Improvements Phase I (Wells) 2,880,094

The following grants were approved after June 30, 2016:

Penn Street PCC Pavement: STP-U-5557[620]--70-52 837,000 Highway 965 PCC Pavement: STP-U-5557[618]--70-52 1,986,000



OTHER INFORMATION



Budgetary Comparison Schedule of Receipts, Disbursements, and Changes in Balances -Budget and Actual (Cash Basis) - All Governmental Funds and Proprietary Funds

# Other Information

# Year Ended June 30, 2016

|   | G  | overnmental<br>Funds<br>Actual | F  | Proprietary<br>Funds<br>Actual | Net              |
|---|----|--------------------------------|----|--------------------------------|------------------|
| Receipts:   | -  | , iotau                        |    | 7.1016161                      | 1100             |
| Property tax  | \$ | 7,583,031                      | \$ | -                              | \$<br>7,583,031  |
| Tax increment financing   |    | 4,509,489                      |    | -                              | 4,509,489        |
| Other city tax  |    | 360,492                        |    | -                              | 360,492          |
| Licenses and permits  |    | 478,562                        |    | -                              | 478,562          |
| Use of money and property   |    | 159,353                        |    | 1,584                          | 160,937          |
| Intergovernmental   |    | 3,889,968                      |    | -                              | 3,889,968        |
| Charges for service   |    | 1,893,581                      |    | 7,116,556                      | 9,010,137        |
| Miscellaneous   |    | 471,339                        |    | 362,613                        | 833,952          |
| Total receipts  |    | 19,345,815                     |    | 7,480,753                      | 26,826,568       |
| Disbursements:  |    |                                |    |                                |                  |
| Public safety   |    | 2,836,301                      |    | -                              | 2,836,301        |
| Public works  |    | 1,626,565                      |    |                                | 1,626,565        |
| Health and social services  |    | 105,350                        |    | -                              | 105,350          |
| Culture and recreation  |    | 3,593,454                      |    | -                              | 3,593,454        |
| Community and economic development  |    | 1,647,664                      |    | -                              | 1,647,664        |
| General government  |    | 1,591,679                      |    | -                              | 1,591,679        |
| Debt service  |    | 4,831,259                      |    |                                | 4,831,259        |
| Capital projects  |    | 8,023,964                      |    |                                | 8,023,964        |
| Business type activities  | -  |                                |    | 19,430,925                     | 19,430,925       |
| Total disbursements   |    | 24,256,236                     |    | 19,430,925                     | 43,687,161       |
| Excess (deficiency) of receipts over under disbursements  |    | (4,910,421)                    | (  | 11,950,172)                    | (16,860,593)     |
| Other financing sources, net  | -  | 4,901,100                      |    | 15,315,027                     | 20,216,127       |
| Excess (deficiency) of receipts and other financing sources over (under) disbursements and other financing uses |    | (9,321)                        |    | 3,364,855                      | 3,355,534        |
| Balances, beginning of year   |    | 8,255,766                      |    | 1,649,315                      | 9,905,081        |
| Balances, end of year   | \$ | 8,246,445                      | \$ | 5,014,170                      | \$<br>13,260,615 |

There were no funds of the City not required to be budgeted during the year ended June 30, 2016.

See accompanying independent auditor's report and accompanying Notes to Other Information.



| - |      | A   | 4  |      |     |
|---|------|-----|----|------|-----|
| R | idae | tod | Δm | MILO | ate |
|   |      |     |    |      |     |

|    | Original     |    | Final        |    | Final to<br>let Variance |
|----|--------------|----|--------------|----|--------------------------|
| \$ | 7,634,142    | \$ | 7,634,142    | \$ | (51,111)                 |
| Ψ  | 4,269,967    | Ψ  | 4,269,967    | Ψ  | 239,522                  |
|    | 108,571      |    | 108,571      |    | 251,921                  |
|    | 687,135      |    | 687,135      |    | (208,573)                |
|    | 149,100      |    | 149,100      |    | 11,837                   |
|    | 2,276,356    |    | 3,630,906    |    | 259,062                  |
|    | 9,103,677    |    | 9,143,677    |    | (133,540)                |
|    | 1,649,106    |    | 1,668,306    |    | (834,354)                |
| _  | 25,878,054   | _  | 27,291,804   | _  | (465,236)                |
|    | 3,316,438    |    | 3,350,090    |    | 513,789                  |
|    | 1,608,820    |    | 1,783,931    |    | 157,366                  |
|    | 105,000      |    | 105,000      |    | (350)                    |
|    | 3,890,424    |    | 3,983,628    |    | 390,174                  |
|    | 1,937,226    |    | 1,977,226    |    | 329,562                  |
|    | 1,412,099    |    | 1,942,299    |    | 350,620                  |
|    | 4,254,222    |    | 5,294,222    |    | 462,963                  |
|    | 7,739,900    |    | 12,448,400   |    | 4,424,436                |
|    | 20,542,735   |    | 26,763,735   |    | 7,332,810                |
|    | 44,806,864   |    | 57,648,531   | _  | 13,961,370               |
|    | (18,928,810) |    | (30,356,727) |    | 13,496,134               |
|    | 19,982,000   | _  | 28,251,200   | _  | (8,035,073)              |
|    | 1,053,190    |    | (2,105,527)  |    | 5,461,061                |
|    | 12,581,296   |    | 9,905,081    |    | -                        |
| \$ | 13,634,486   | \$ | 7,799,554    | \$ | 5,461,061                |



Notes to Other Information - Budgetary Reporting

June 30, 2016

The budgetary comparison is presented in accordance with Governmental Accounting Standards Board Statement No. 41 for governments with significant budgetary perspective differences resulting from not being able to present budgetary comparisons for the General Fund and each major fund.

In accordance with the Code of Iowa, the City Council annually adopts a budget on the cash basis following required public notice and hearing for all funds. The annual budget may be amended during the year utilizing similar statutorily prescribed procedures.

Formal and legal budgetary control is based upon nine major classes of disbursements known as functions, not by fund or fund type. These nine functions are: public safety, public works, health and social services, culture and recreation, community and economic development, general government, debt service, capital projects and business type activities. Function disbursements are required to be budgeted for all funds. Although the budget document presents function disbursements by fund, the legal level of control is at the aggregated function level, not by fund. During the year, one budget amendment increased budgeted disbursements by \$12,841,667. The budget amendment is reflected in the final budgeted amounts.

During the year ended June 30, 2016, disbursements for the health and social services function exceeded budgeted amounts.





# Schedule of the City's Proportionate Share of the Net Pension Liability Iowa Public Employees' Retirement System For the Last Two Years \*

#### Other Information

|   | -  | 2016                   |    | 2015                 |
|---|----|------------------------|----|----------------------|
| City's proportion of the net pension liability  |    | 0.051521%              |    | 0.046738%            |
| City's proportionate share of the net pension liability   | \$ | 2,545,393              | \$ | 1,853,576            |
| City's total covered-employee payroll Regular Protection occupation                                     | \$ | 3,741,181<br>1,143,311 | \$ | 3,462,507<br>997,332 |
|   | \$ | 4,884,492              | \$ | 4,459,839            |
| City's proportionate share of the net pension liability as a percentage of its covered-employee payroll |    | 52.111724%             | 4  | 1.561500%            |
| Plan fiduciary net position as a percentage of the total pension liability                              |    | 85.19%                 |    | 87.61%               |

<sup>\*</sup> In accordance with GASB Statement No. 68, the amounts presented for each fiscal year were determined as of June 30 of the preceding fiscal year.

GASB Statement No. 68 requires ten years of information to be presented in this table. However, until a full ten year trend is compiled, the City will present information for those years for which information is available.





# Schedule of City Contributions Iowa Public Employees' Retirement System Last Ten Fiscal Years

# Other Information

|      | 2016                 |   | 2015  |   | 2014   |
|------|----------------------|---|---|---|--|
|      |                      |   | A Comment   |   |  |
| \$   | 354,553              | \$  | 334,088   | \$  | 309,202  |
|      | 124,309              |   | 115,932   |   | 101,129  |
| \$   | 478,862              | \$  | 450,020   | \$  | 410,331  |
|      |                      |   |   |   |  |
| \$   | 354,553              | \$  | 334,088   | \$  | 309,202  |
|      | 124,309              |   | 115,932   |   | 101,129  |
| \$   | 478,862              | \$  | 450,020   | \$  | 410,331  |
| \$   | - 4                  | \$  | - 2   | \$  |  |
|      |                      |   |   |   |  |
| \$ : | 3,970,354            | \$  | 3,741,181   | \$ :  | 3,462,507  |
|      | 1,263,298            |   | 1,143,311   |   | 997,332  |
| \$   | 5,233,652            | \$  | 4,884,492   | \$ 4  | 1,459,839  |
|      |                      |   |   |   |  |
|      | 8.93%                |   | 8.93%   |   | 8.93%  |
|      | 9.84%                |   | 10.14%  |   | 10.14%   |
|      | \$<br>\$<br>\$<br>\$ | \$ 354,553<br>124,309<br>\$ 478,862<br>\$ 354,553<br>124,309<br>\$ 478,862<br>\$ -<br>\$ 3,970,354<br>1,263,298<br>\$ 5,233,652 | \$ 354,553 \$ 124,309 \$ 478,862 \$ \$ 124,309 \$ 478,862 \$ \$ 124,309 \$ 478,862 \$ \$ 1,263,298 \$ 5,233,652 \$ 48,93% | \$ 354,553 \$ 334,088 124,309 \$ 115,932 \$ 478,862 \$ 450,020 \$ 15,932 \$ 478,862 \$ 450,020 \$ - \$ - \$ - \$ \$ 3,970,354 1,263,298 1,143,311 \$ 5,233,652 \$ 4,884,492 | \$ 354,553 \$ 334,088 \$ 124,309 \$ 115,932 \$ 478,862 \$ 450,020 \$ \$ 124,309 \$ 115,932 \$ 478,862 \$ 450,020 \$ \$ \$ - \$ - \$ \$ \$ 3,970,354 \$ 1,263,298 \$ 1,143,311 \$ 5,233,652 \$ 4,884,492 \$ 4 \$ 4,884, |



|      | 2013                 |      | 2012                 | _    | 2011                 | _    | 2010                 | _    | 2009                 | _    | 2008                 | _    | 2007                 |
|------|----------------------|------|----------------------|------|----------------------|------|----------------------|------|----------------------|------|----------------------|------|----------------------|
| \$   | 285,504<br>95,933    | \$   | 257,699<br>82,283    | \$   | 201,757<br>67,379    | \$   | 178,743<br>59,361    | \$   | 162,451<br>47,957    | \$   | 139,246<br>38,787    | \$   | 110,358<br>26,321    |
| \$   | 381,437              | \$   | 339,982              | \$   | 269,136              | \$   | 238,104              | \$   | 210,408              | \$   | 178,033              | \$   | 136,679              |
| \$   | 285,504<br>95,933    | \$   | 257,699<br>82,283    | \$   | 201,757<br>67,379    | \$   | 178,743<br>59,361    | \$   | 162,451<br>47,957    | \$   | 139,246<br>38,787    | \$   | 110,358<br>26,321    |
| \$   | 381,437              | \$   | 339,982              | \$   | 269,136              | \$   | 238,104              | \$   | 210,408              | \$   | 178,033              | \$   | 136,679              |
| \$   | -                    | \$   | -                    | \$   | 2                    | \$   | -                    | \$   |                      | \$   | -                    | \$   | - 2                  |
| \$ 3 | 3,293,006<br>934,112 | \$ : | 3,193,298<br>825,306 | \$ : | 2,902,976<br>677,179 | \$ : | 2,687,862<br>645,230 | \$ : | 2,558,279<br>567,536 | \$ : | 2,301,592<br>457,929 | \$   | 1,919,276<br>288,607 |
| \$ 4 | 1,227,118            | \$ 4 | 4,018,604            | \$ : | 3,580,155            | \$ 3 | 3,333,092            | \$ 3 | 3,125,815            | \$ 2 | 2,759,521            | \$ 2 | 2,207,883            |
|      | 8.67%<br>10.27%      |      | 8.07%<br>9.97%       |      | 6.95%<br>9.95%       |      | 6.65%<br>9.20%       |      | 6.35%<br>8.45%       |      | 6.05%<br>8.47%       |      | 5.75%<br>9.12%       |



#### Notes to Other Information - Pension Liability

June 30, 2016

## **Changes of Benefit Terms**

Legislation passed in 2010 modified benefit terms for current Regular members. The definition of final average salary changed from the highest three to the highest five years of covered wages. The early retirement reduction increased from 3 percent per year measured from the member's first unreduced retirement age to a 6 percent reduction for each year of retirement before age 65.

In 2008, legislative action transferred four groups - emergency medical service providers, county jailers, county attorney investigators, and National Guard installation security officers - from Regular membership to the protection occupation group for future service only.

Benefit provisions for sheriffs and deputies were changed in the 2004 legislative session. The eligibility for unreduced retirement benefits was lowered from age 55 by one year each July 1 (beginning in 2004) until it reached age 50 on July 1, 2008. The years of service requirement remained at 22 or more. Their contribution rates were also changed to be shared 50-50 by the employee and employer, instead of the previous 40-60 split.

#### Changes of Assumptions

The 2014 valuation implemented the following refinements as a result of a quadrennial experience study:

- Decreased the inflation assumption from 3.25 percent to 3.00 percent.
- Decreased the assumed rate of interest on member accounts from 4.00 percent to 3.75 percent per year.
- Adjusted male mortality rates for retirees in the Regular membership group.
- Reduced retirement rates for sheriffs and deputies between the ages of 55 and 64.
- Moved from an open 30 year amortization period to a closed 30 year amortization period for the UAL beginning June 30, 2014. Each year thereafter, changes in the UAL from plan experience will be amortized on a separate closed 20 year period.

The 2010 valuation implemented the following refinements as a result of a quadrennial experience study:

- Adjusted retiree mortality assumptions.
- Modified retirement rates to reflect fewer retirements.
- Lowered disability rates at most ages.
- Lowered employment termination rates.
- Generally increased the probability of termination members receiving a deferred retirement benefit.
- Modified salary increase assumptions based on various service duration.

The 2007 valuation adjusted the application of the entry age normal cost method to better match projected contributions to the projected salary stream in the future years. It also included in the calculation of the UAL amortization payments the one year lag between the valuation date and the effective date of the annual actuarial contribution rate.



SUPPLEMENTARY INFORMATION

Schedule of Cash Receipts, Disbursements and Changes in Cash Balances -Governmental Funds - General Fund Detail (Page 1 of 3)



As of and for the Year Ended June 30, 2016

|  |    | General        | Recreation<br>Equipment |    | ark<br>opment | Spe | uth<br>orts<br>arship | Telecomm-<br>unications<br>Equipment | Tree<br>Program |
|--|----|----------------|-------------------------|----|---------------|-----|-----------------------|--------------------------------------|-----------------|
| Receipts:  |    |                |                         |    |               |     |                       |                                      |                 |
| Property tax   | \$ | 5,468,019      | \$ -                    | \$ | -             | \$  | 3.                    | \$ .                                 | - \$ -          |
| Other city tax:                                      |    |                |                         |    |               |     |                       |                                      |                 |
| Mobile home tax                                      |    | 17,861         | 4                       |    |               |     | -                     |                                      |                 |
| Utility tax replacement excise tax                   |    | 60,626         |                         |    |               |     | -                     | 1.0                                  |                 |
| Hotel/motel tax                                      |    | 79,732         |                         |    | 2             |     | -                     |                                      |                 |
| Utility franchise fees                               |    | 173,858        | 104                     |    |               |     | - 2                   |                                      |                 |
|  |    | 332,077        |                         |    | -             |     | - 1                   |                                      | - 14            |
| Licenses and permits:                                |    |                |                         |    |               |     |                       |                                      |                 |
| Beer and liquor                                      |    | 10,855         |                         |    |               |     |                       |                                      |                 |
| Cigarette  |    | 794            |                         |    |               |     | _                     |                                      |                 |
| Business/building trades                             |    | 2,325          |                         |    |               |     |                       |                                      |                 |
| Pet and other  |    | 1,550          |                         |    | -             |     |                       |                                      | N 12            |
| Building   |    | 463,038        |                         |    | - 8           |     | - 0                   |                                      |                 |
| building   |    | 478,562        |                         |    | - 4           |     | -                     |                                      |                 |
| Use of money and property:                           |    |                |                         |    |               |     |                       |                                      |                 |
| Interest on cash investments                         |    | 27,877         |                         |    | 2             |     |                       | 4                                    |                 |
| Rent   |    | 131,422        |                         |    | -             |     | -                     |                                      |                 |
| None   |    | 159,299        |                         |    | -             |     | -                     | -                                    | ¥               |
| Intergovernmental:                                   |    |                |                         |    |               |     |                       |                                      |                 |
| Disaster mitigation grants Commercial and industrial |    | 1,832          | - 1                     |    | ÷             |     |                       | 1                                    | 4               |
| property tax replacement                             |    | 260,336        | 9.                      |    | 20            |     |                       |                                      |                 |
| Police grants  |    | 69,037         |                         |    | 87            |     | -                     |                                      |                 |
| Fire department SAFER grant                          |    | 50,982         |                         |    | - 5           |     | - 2                   |                                      |                 |
| Township fire protection                             |    | 165,023        |                         |    | - 2           |     |                       |                                      |                 |
| County library contribution                          |    | 27,011         |                         |    |               |     |                       |                                      |                 |
| Library grants and open access                       |    | 8,433          | 4                       |    |               |     | +                     |                                      | 2               |
| Elbrary granto and open access                       |    | 582,654        |                         |    | -             |     | - 4                   |                                      |                 |
| Charges for service:                                 |    |                |                         |    |               |     |                       |                                      |                 |
| Inspection fees                                      |    | 105,656        | 4.0                     |    | 2             |     | 42                    |                                      |                 |
| Library fees   |    | 4,819          |                         |    |               |     | -                     | 1.2                                  |                 |
| Police service fees                                  |    | 5,115          |                         |    | - 2           |     | -                     | -                                    | _               |
| Fire department service fees                         |    | 25,623         |                         |    |               |     | -                     |                                      |                 |
| Zoning and subdivision                               |    | 25,964         | 5.                      |    |               |     |                       |                                      |                 |
| Garbage and recycling fees                           |    | 577,027        |                         |    | 1             |     |                       |                                      |                 |
| Recreation charges                                   |    | 912,411        | - 3                     |    | 1             |     | 18                    |                                      |                 |
| Rain barrels and compost bins                        |    | 725            | 3                       |    |               |     | -                     |                                      |                 |
| Impact fees  |    | 725            |                         |    | - 0           |     |                       | 1.5                                  |                 |
| Mowing and snow removal                              |    | 4,586          |                         |    | - 3           |     |                       | -                                    | -               |
| Cemetery plot location fees                          |    | 105            |                         |    | - 3           |     | -                     | -                                    |                 |
| Animal control                                       |    | 553            |                         |    |               |     | -                     |                                      | 3               |
|  |    |                | -                       |    |               |     |                       |                                      |                 |
| Maps and photocopy fees                              |    | 117            |                         |    |               |     | -                     |                                      |                 |
| Administrative charges                               |    | 38,680         | -                       |    |               |     |                       |                                      |                 |
| Transit  | _  | 5<br>1,701,386 |                         | _  |               |     | -                     | *                                    |                 |
|  | _  | 1,701,300      | -                       |    |               |     | -                     | *                                    |                 |



|          | Impact Fees |    |                |    |        |                |     |                          |     |                         |     |                  |    |                        |      |             |    |
|----------|-------------|----|----------------|----|--------|----------------|-----|--------------------------|-----|-------------------------|-----|------------------|----|------------------------|------|-------------|----|
| Total    |             |    | Storm<br>Water |    |        | Tran<br>portat | d   | Police<br>Seize<br>Funds |     | olice<br>pment<br>serve | Equ | ipment<br>olving |    | ire<br>ipment<br>serve | Equi | ary<br>erve |    |
| 5,468,0  | \$          | -  |                | \$ | -      | \$             |     |                          | . 9 | -                       | \$  | -                | \$ |                        | \$   |             | \$ |
|          |             |    |                |    |        |                |     |                          |     |                         |     |                  |    |                        |      |             |    |
| 17,86    |             | -  |                |    | *      |                | -   |                          |     | -                       |     | -                |    | -                      |      | -           |    |
| 60,62    |             | *  |                |    |        |                | -   |                          |     | -                       |     |                  |    | -                      |      | -           |    |
| 79,73    |             |    |                |    | -      |                | -   |                          |     | -                       |     | -                |    | -                      |      | -           |    |
| 173,85   |             | *  |                |    | +      |                | -   |                          |     | -                       |     | ~                |    |                        |      | -           |    |
| 332,07   |             | +  |                |    | -      |                | -   |                          |     |                         |     | -                |    |                        |      | *           |    |
| 10,85    |             |    |                |    |        |                |     |                          |     |                         |     |                  |    |                        |      |             |    |
| 79       |             | ĵ. |                |    | - 2    |                | -   |                          |     | - 7                     |     |                  |    |                        |      | -           |    |
| 2,32     |             |    |                |    | -      |                | *   |                          |     | -                       |     |                  |    | -                      |      |             |    |
| 1,55     |             | -  |                |    | -      |                | -   |                          |     |                         |     | -                |    | - 17                   |      | - 7         |    |
|          |             |    |                |    | - 5    |                | -   |                          |     | -                       |     | -                |    | -                      |      | _           |    |
| 463,03   |             | -  |                | _  |        |                |     |                          | _   |                         |     | ~                |    | -                      |      |             |    |
| 478,56   | _           | •  |                |    | -      |                | -   |                          | _   | •                       |     | •                | _  |                        |      | -           |    |
| 27,87    |             | -  |                |    | -      |                |     |                          |     | -                       |     | _                |    | -                      |      |             |    |
| 131,42   |             |    |                |    | -      |                | -   |                          |     |                         |     | -                |    |                        |      | -           |    |
| 159,29   |             | -  |                |    |        |                | ¥.  |                          |     |                         |     |                  |    | -                      |      |             |    |
|          |             |    |                |    |        |                |     |                          |     |                         |     |                  |    |                        |      |             |    |
| 1,83     |             | -  |                |    | -      |                |     |                          |     | -                       |     |                  |    | -                      |      | -           |    |
| 260,33   |             |    |                |    | ÷-     |                | , A |                          |     |                         |     | - 2              |    | 4                      |      | -           |    |
| 69,03    |             |    |                |    | -      |                | -   |                          |     |                         |     | 191              |    |                        |      | +           |    |
| 50,98    |             |    |                |    | -      |                |     |                          |     | -                       |     |                  |    |                        |      |             |    |
| 165,02   |             | -  |                |    | 4.0    |                | 4   |                          |     | -                       |     | 4                |    | -                      |      | 4           |    |
| 27,01    |             | +  |                |    | 91     |                | +   |                          |     | +                       |     | 9                |    | -                      |      | -           |    |
| 8,43     |             | 4  |                |    | 4      |                | -   |                          |     |                         |     | <u> </u>         |    | -                      |      | -           |    |
| 582,65   |             | *  |                |    | - 1    |                | ÷   |                          |     | 14                      |     | 1.4              |    | -                      |      | -           |    |
| 105.05   |             |    |                |    |        |                |     |                          |     |                         |     |                  |    |                        |      |             |    |
| 105,65   |             | -  |                |    | -      |                | -   |                          |     |                         |     | -                |    |                        |      | **          |    |
| 4,81     |             | •  |                |    | -      |                | -   |                          |     | - 000                   |     | -                |    | -                      |      | -           |    |
| 16,00    |             | -  |                |    | - 1    |                | -   |                          |     | 0,890                   |     | -                |    |                        |      | -           |    |
| 25,62    |             | -  |                |    | -      |                | -   |                          |     |                         |     |                  |    | -                      |      | -           |    |
| 25,96    |             | -  |                |    | -      |                | -   |                          |     |                         |     | -                |    |                        |      | -           |    |
| 577,02   |             | -  |                |    | -      |                | -   |                          |     |                         |     | -                |    | *                      |      | -           |    |
| 912,41   |             | -  |                |    | -      |                | -   |                          |     | -                       |     | -                |    |                        |      | -           |    |
| 72       |             | -  |                |    | 1 005  | 404            | ~   |                          |     |                         |     | -                |    |                        |      | -           |    |
| 181,30   |             | -  |                |    | 1,305  | 181,           | -   |                          |     | -                       |     | 0.0              |    |                        |      | ~           |    |
| 4,58     |             | -  |                |    | -      |                | -   |                          |     |                         |     | 10.87            |    | -                      |      | -           |    |
| 10       |             | -  |                |    | ~      |                |     |                          |     |                         |     |                  |    |                        |      | -           |    |
| 55       |             | -  |                |    | -      |                | -   |                          |     | -                       |     | -                |    | -                      |      | -           |    |
| 11       |             | -  |                |    | -      |                | *   |                          |     | *                       |     | ~                |    |                        |      | 7           |    |
| 38,68    |             | -  |                |    |        |                |     |                          |     |                         |     | 0                |    |                        |      | -           |    |
| 1,893,58 |             | +  |                |    | 1,305  | 14.4.7         |     |                          | _   | 0,890                   |     | .+               |    |                        |      | -           |    |
|          |             | *  |                |    | 1 3015 | 101            | -   |                          |     | 11 12(1)                | - 7 | -                |    |                        |      | -           |    |

Schedule of Cash Receipts, Disbursements and Changes in Cash Balances -Governmental Funds - General Fund Detail (Page 2 of 3)



As of and for the Year Ended June 30, 2016

|                              | General   | Recreation<br>Equipment | Park<br>Development | Youth<br>Sports<br>Scholarship | Telecomm-<br>unications<br>Equipment | Tree<br>Program |
|------------------------------|-----------|-------------------------|---------------------|--------------------------------|--------------------------------------|-----------------|
| Receipts: (continued)        | Contra    | Equipmon                | Dorotopitott        |                                |                                      | , , , , ,       |
| Miscellaneous:               |           |                         |                     |                                |                                      |                 |
| Refunds and reimbursements   | 34,485    |                         |                     | -                              |                                      |                 |
| Fines and fees               | 42,222    |                         |                     | 2                              |                                      | 4               |
| Donations/contributions      | 597       | 650                     | 33,735              |                                | <u>.</u>                             | 3,700           |
| Miscellaneous                | 98,626    | 1,731                   |                     | 16,631                         |                                      | 15,512          |
| Penalties                    | 99,905    |                         |                     | 15.55                          | 5.                                   | 1177            |
| T Straines                   | 275,835   | 2,381                   | 33,735              | 16,631                         | -                                    | 19,212          |
| Total receipts               | 8,997,832 | 2,381                   | 33,735              | 16,631                         |                                      | 19,212          |
| Disbursements:               |           |                         |                     |                                |                                      |                 |
| Public Safety:               |           |                         |                     |                                |                                      |                 |
| Police                       | 1,866,604 | 2.                      | 1                   |                                |                                      |                 |
| Emergency management         | 19,693    |                         |                     |                                |                                      |                 |
| Fire                         | 465,224   | -                       |                     |                                | 2                                    |                 |
| Building inspections/safety  | 467,995   | -                       | <u></u>             |                                |                                      |                 |
| Animal control               | 13,395    |                         | -                   |                                |                                      | -               |
| Total public safety          | 2,832,911 | - 4                     | - 4                 | - 4                            | - 1                                  | 16              |
| Public Works:                |           |                         |                     |                                |                                      |                 |
| Traffic control and safety   | 27,967    |                         |                     |                                |                                      | 12              |
| Streets                      | 43,111    | 100                     | 5                   | 5                              | 1                                    |                 |
| Sanitation                   | 560,144   |                         | 1 81                | - 6                            |                                      |                 |
| Transit                      | 72,226    |                         | - 2                 | -                              | -                                    | - 2             |
|                              |           |                         |                     |                                |                                      |                 |
| Total public works           | 703,448   |                         |                     | -                              | -                                    |                 |
| Health and social services:  |           |                         |                     |                                |                                      |                 |
| Social services              | 105,350   | - 15                    | ×                   | -                              | •                                    | -               |
| Culture and recreation:      |           |                         |                     |                                |                                      |                 |
| Library                      | 824,961   |                         | -                   |                                | -                                    |                 |
| Parks                        | 676,708   | -                       |                     |                                | -                                    |                 |
| Recreation center            | 1,208,758 |                         |                     | 11,641                         | -                                    | -               |
| Community center             | 198,384   | +                       |                     |                                |                                      |                 |
| Aquatic center               | 658,078   |                         | -                   |                                |                                      | -               |
| Cemetery                     | 14,924    | -                       |                     | H.                             |                                      | 1.8             |
| Total culture and recreation | 3,581,813 |                         | K-1                 | 11,641                         |                                      |                 |
| Community and economic       |           |                         |                     |                                |                                      |                 |
| development:                 |           |                         |                     |                                |                                      |                 |
| Community beautification     |           |                         |                     |                                |                                      | 15,487          |
| Economic development         | 67,949    | -                       | 7                   | -                              | C#                                   | *               |
| Tourism promotion            | 35,823    |                         | 20                  | (-)                            |                                      | 5               |
| Planning and zoning          | 336,560   |                         |                     | 3.                             |                                      | -               |
| Telecommunications           | 240,171   | -                       |                     |                                |                                      |                 |
| Total community and          | 222       |                         |                     |                                |                                      |                 |
| economic development         | 680,503   | -                       | ÷                   |                                | -                                    | 15,487          |



|                   | Fees           | Impact              | 2.77                      |                                |                        |                              |                    |
|-------------------|----------------|---------------------|---------------------------|--------------------------------|------------------------|------------------------------|--------------------|
| Total             | Storm<br>Water | Trans-<br>portation | Police<br>Seized<br>Funds | Police<br>Equipment<br>Reserve | Equipment<br>Revolving | Fire<br>Equipment<br>Reserve | Library<br>Reserve |
|                   |                |                     |                           |                                |                        |                              |                    |
| 53,05             |                |                     |                           |                                | 10,146                 | 8,426                        |                    |
| 42,22             |                | 4                   |                           | -                              | -                      |                              |                    |
| 94,64             | 1,5            | £                   | -                         | 100                            |                        | 37,500                       | 18,359             |
| 157,41            | -              | 4.                  |                           | -                              | 24,910                 |                              | -                  |
| 99,90<br>447,23   | - 1            | -                   |                           | 100                            | 35,056                 | 45,926                       | 18,359             |
|                   |                |                     |                           |                                |                        |                              |                    |
| 9,361,42          | •              | 181,305             | -                         | 10,990                         | 35,056                 | 45,926                       | 18,359             |
| 1,869,99          |                |                     | - 2                       | 3,390                          | 1                      |                              | - 4                |
| 19,69             | 9              |                     | · ·                       |                                | -                      |                              |                    |
| 465,22            | -              | -                   | -                         | -                              | -                      | -                            | -                  |
| 467,99            | -              | -                   | -                         | -                              |                        | -                            | -                  |
| 13,39             |                | -                   | -                         |                                |                        |                              |                    |
| 2,836,30          |                | •                   |                           | 3,390                          |                        | -                            |                    |
| 27,96             |                | ş.,                 |                           |                                |                        |                              |                    |
| 43,11             | -              | -                   | 91                        | -                              | -                      | -                            | -                  |
| 560,14            | -              | 2                   | -                         | 4                              |                        | 4                            | 4                  |
| 72,22             |                |                     |                           | -                              |                        |                              |                    |
| 703,44            | 7.             | 2                   | - 0                       |                                |                        |                              | •                  |
| 105,35            | - 2            |                     | -                         |                                | -                      | -                            |                    |
| 824,96            |                | 61                  |                           |                                | -                      | 1.4                          |                    |
| 676,70            |                | -                   | 141                       | -                              | -                      |                              |                    |
| 1,220,39          | - 2            | -                   |                           |                                | -                      | 4                            |                    |
| 198,38            | 2              | 2.                  |                           |                                |                        | -                            |                    |
| 658,07            | -              | ÷ .                 | 4                         |                                | +                      |                              | +                  |
| 14,92             |                | -                   |                           | i e                            | 137                    |                              | 5                  |
| 3,593,45          |                | 2                   | *                         | ė,                             | -                      |                              | - 4                |
| 12.02             |                |                     |                           |                                |                        |                              |                    |
| 15,48             | -              | -                   |                           | 1.5                            | -                      |                              |                    |
| 67,94             | -              |                     |                           |                                |                        | -                            | *                  |
| 35,82             | -              | -                   |                           |                                | -                      | -                            |                    |
| 336,560<br>240,17 | - 5            |                     |                           |                                |                        |                              |                    |
| 240,17            |                |                     | 7                         |                                | 7                      |                              | _                  |
| 695,990           | -              |                     |                           |                                | -                      |                              |                    |
|                   |                |                     |                           |                                |                        |                              |                    |

Schedule of Cash Receipts, Disbursements and Changes in Cash Balances -Governmental Funds - General Fund Detail (Page 3 of 3) As of and for the Year Ended June 30, 2016



|   |    | General   |    | Recreation<br>Equipment | D  | Park<br>evelopment |    | Youth<br>Sports<br>Scholarship |    | Telecomm-<br>unications<br>Equipment |    | Tree<br>Program |
|---|----|-----------|----|-------------------------|----|--------------------|----|--------------------------------|----|--------------------------------------|----|-----------------|
| Disbursements: (continued)  |    |           |    |                         |    |                    |    |                                |    |                                      |    |                 |
| General government:   |    |           |    |                         |    |                    |    |                                |    |                                      |    |                 |
| Mayor and council   |    | 31,002    |    |                         |    |                    |    | 2                              |    |                                      |    | 7               |
| City administration   |    | 1,322,143 |    | +                       |    |                    |    |                                |    | -                                    |    |                 |
| Legal services  |    | 217,388   |    | -                       |    | 8                  |    |                                |    | -                                    |    | 1.4             |
| Other general government  |    | 21,146    | _  |                         |    | -                  | _  |                                | -  |                                      | _  |                 |
| Total general government  | _  | 1,591,679 |    | -                       |    | -                  |    | -                              |    | -                                    |    | ÷               |
| Capital projects:   |    |           |    |                         |    |                    |    |                                |    |                                      |    |                 |
| Capital projects  |    | 85,504    |    | 104,666                 |    | 997,961            | _  | -                              |    | 29,041                               |    |                 |
| Total disbursements   |    | 9,581,208 |    | 104,666                 |    | 997,961            |    | 11,641                         |    | 29,041                               |    | 15,487          |
| Excess (deficiency) of receipts   |    |           |    |                         |    |                    |    |                                |    |                                      |    |                 |
| over (under) disbursements  | _  | (583,376) |    | (102,285)               |    | (964,226)          |    | 4,990                          |    | (29,041)                             |    | 3,725           |
| Other financing sources (uses): Proceeds from sale of general obligation bonds Operating transfers in |    | 1,965,801 |    | 70,000                  |    | 700,000<br>12,000  |    |                                |    | 15,000                               |    |                 |
| Operating transfers (out)   |    | (629,304) |    | +                       |    |                    |    |                                |    | -                                    |    | -               |
| Total other financing sources (uses)  |    | 1,336,497 |    | 70,000                  |    | 712,000            |    | *                              |    | 15,000                               |    |                 |
| Net change in cash balances   |    | 753,121   |    | (32,285)                |    | (252,226)          |    | 4,990                          |    | (14,041)                             |    | 3,725           |
| Cash and cash investments, beginning of year  |    | 3,091,933 |    | 166,610                 |    | 206,475            |    | 51,125                         |    | 55,341                               |    | 11,307          |
| Cash and cash investments, end of year  | \$ | 3,845,054 | \$ | 134,325                 | \$ | (45,751)           | \$ | 56,115                         | \$ | 41,300                               | \$ | 15,032          |
|   |    |           |    |                         |    |                    |    |                                |    |                                      |    |                 |
| Cash basis fund balances:<br>Restricted for:  |    |           |    |                         |    |                    |    |                                |    |                                      |    |                 |
| Hotel/motel tax   | \$ | 76,384    | \$ | 4                       | \$ | L.                 | \$ |                                | \$ | -                                    | \$ | -               |
| Tree purchases  |    |           |    |                         |    | 2                  |    | -                              |    |                                      |    | 7,213           |
| Police  |    |           |    | -                       |    | 87                 |    | - A                            |    |                                      |    |                 |
| Housing rehabilitation  |    | 21,246    |    |                         |    | *                  |    |                                |    |                                      |    | -               |
| Assigned for:   |    |           |    |                         |    |                    |    |                                |    |                                      |    |                 |
| Capital equipment purchases   |    | - 6       |    | 134,325                 |    |                    |    | -                              |    | 41,300                               |    | 190             |
| Street capital projects   |    | -         |    |                         |    | 91255              |    | -                              |    | -                                    |    | -               |
| Park development  |    |           |    | 7                       |    | 127,553            |    | 1 4                            |    |                                      |    |                 |
| Stormwater capital projects   |    | -         |    | -                       |    | -                  |    | -                              |    |                                      |    |                 |
| Information technology upgrades   |    | 50,000    |    | -                       |    |                    |    |                                |    |                                      |    | -               |
| Youth scholarships/<br>recreation capital equipment   |    |           |    |                         |    |                    |    | 56,115                         |    |                                      |    |                 |
| Unassigned  |    | 3,697,424 |    | -                       |    | (173,304)          |    | -                              |    |                                      |    | 7,819           |
| Total cash basis fund balances  | \$ | 3,845,054 | \$ | 134,325                 | \$ | (45,751)           | \$ | 56,115                         | \$ | 41,300                               | \$ | 15,032          |



|   |    |        |     |            |    |           |    |           |             | Impa            | ct F | ees    |                 |
|---|----|--------|-----|------------|----|-----------|----|-----------|-------------|-----------------|------|--------|-----------------|
|   |    |        | - 1 | Equipment  |    |           | d  | Equipment | Seized      |                 | 1    |        | Total           |
|   |    |        |     |            |    |           |    |           |             |                 |      |        |                 |
|   |    |        |     |            |    | -         |    |           | -           |                 |      |        | 31,002          |
| 7,568       37,500       817,434       -       -       2,079,67         7,568       37,500       817,434       3,390       -       -       11,605,89         10,791       8,426       (782,378)       7,600       181,305       -       (2,244,46)         -       99,404       772,900       -       -       -       700,000         -       99,404       772,900       -       -       -       3,005,80         10,791       107,830       (9,478)       7,600       -       181,305       -       761,33         7,152       370,449       176,993       30,820       1,931       1,371,787       42,999       5,584,922         \$       17,943       \$ 478,279       \$ 167,515       \$ 38,420       \$ 1,931       \$ 1,553,092       \$ 42,999       \$ 6,346,254         \$       -       -       -       1,931       \$ 1,553,092       \$ 42,999       \$ 6,346,254         \$       -       \$       -       \$ -       \$ -       \$ 76,384         \$       -       \$ -       \$ -       \$ -       \$ 76,384         \$       -       \$ -       \$ -       \$ -       \$ 76,384 <t< td=""><td></td><td>-</td><td></td><td>-</td><td></td><td>~</td><td></td><td>-</td><td>-</td><td>-</td><td></td><td>-</td><td>1,322,143</td></t<>  |    | -      |     | -          |    | ~         |    | -         | -           | -               |      | -      | 1,322,143       |
| 7,568         37,500         817,434         -         -         2,079,67           7,568         37,500         817,434         3,390         -         -         11,605,89           10,791         8,426         (782,378)         7,600         -         181,305         -         2,244,46           -         99,404         772,900         -         -         -         2,935,10         (629,30           -         99,404         772,900         -         -         -         3,005,80           10,791         107,830         (9,478)         7,600         -         181,305         -         761,33           7,152         370,449         176,993         30,820         1,931         1,371,787         42,999         5,584,922           \$         17,943         478,279         \$         167,515         \$         38,420         1,931         1,553,092         \$         42,999         \$         6,346,256           \$         -         \$         -         \$         -         \$         -         7,215         -         -         -         7,215         -         -         -         -         7,215         -         -  |    | -      |     | -          |    | -         |    |           | ,4          | -               |      | -      | 217,388         |
| 7,568         37,500         817,434         -         -         2,079,67           7,568         37,500         817,434         3,390         -         -         11,605,89           10,791         8,426         (782,378)         7,600         -         181,305         -         (2,244,46)           -         -         99,404         772,900         -         -         -         2,935,10)         (629,30)           -         -         99,404         772,900         -         -         -         3,005,80           10,791         107,830         (9,478)         7,600         -         181,305         -         761,33           7,152         370,449         176,993         30,820         1,931         1,371,767         42,999         5,584,922           \$         17,943         478,279         \$ 167,515         \$ 38,420         1,931         1,553,092         \$ 42,999         \$ 6,346,254           \$         -         -         -         -         7,215         -         -         -         7,215         -         -         -         -         -         -         7,215         -         -         -         -         -   | _  |        | -   |            | -  |           |    |           |             | -               |      |        | 21,146          |
| 7,568         37,500         817,434         3,390         -         -         11,605,89           10,791         8,426         (782,378)         7,600         181,305         -         (2,244,46)           -         99,404         772,900         -         -         -         2,935,100           -         99,404         772,900         -         -         -         3,005,800           10,791         107,830         (9,478)         7,600         -         181,305         -         761,332           7,152         370,449         176,993         30,820         1,931         1,371,787         42,999         5,584,922           \$         17,943         478,279         \$         167,515         \$         38,420         \$         1,931         \$         1,553,092         \$         42,999         \$         6,346,256           \$         -         \$         -         \$         -         \$         -         \$         76,388         -         -         \$         7,213         -         1,931         1,553,092         \$         42,999         \$         6,346,256         -         \$         -         -         \$         76,388  | _  |        |     |            | 1  | -         |    | -         |             | -               |      | -      | 1,591,679       |
| 10,791       8,426       (782,378)       7,600       - 181,305       - (2,244,46)         -       99,404       772,900       -       -       -       2,935,100         -       99,404       772,900       -       -       -       3,005,800         10,791       107,830       (9,478)       7,600       -       181,305       -       761,337         7,152       370,449       176,993       30,820       1,931       1,371,787       42,999       5,584,922         \$ 17,943       \$ 478,279       \$ 167,515       \$ 38,420       \$ 1,931       \$ 1,553,092       \$ 42,999       \$ 6,346,254         \$ -       \$ -       \$ -       \$ -       \$ -       \$ -       \$ 76,384         -       -       -       -       -       -       -       7,215         \$ -       \$ -       \$ -       \$ -       \$ -       \$ -       \$ 76,384         -       -       -       -       -       -       -       7,215         -       -       -       -       -       -       -       -       7,215         -       -       -       -       -       -       -       -   |    | 7,568  |     | 37,500     | 1  | 817,434   |    |           |             |                 |      |        | 2,079,674       |
| \$ 17,943 \$ 478,279 \$ 167,515 \$ 38,420 \$ 1,931 \$ 1,553,092 \$ 42,999 \$ 6,346,254  \$ 17,943 \$ 478,279 \$ 68,324 \$ 38,420 \$ - 1,814,876 \$ - 1,814,876 \$ - 1,814,876 \$ - 1,814,876 \$ - 1,814,876 \$ - 1,814,876 \$ - 1,814,876 \$ - 1,914 \$ - 2,999 \$ 1,900,000 \$ - 1,814,876 \$ - 1,8 |    | 7,568  |     | 37,500     |    | 817,434   |    | 3,390     | -           |                 |      | . 12   | 11,605,896      |
| - 99,404 772,900 2,935,100 - 99,404 772,900 3,005,800  10,791 107,830 (9,478) 7,600 - 181,305 - 761,332  7,152 370,449 176,993 30,820 1,931 1,371,787 42,999 5,584,922  \$ 17,943 \$ 478,279 \$ 167,515 \$ 38,420 \$ 1,931 \$ 1,553,092 \$ 42,999 \$ 6,346,254  \$ - \$ - \$ - \$ - \$ - \$ - \$ 76,384 7,215 1,931 7,215 1,931 21,246  17,943 478,279 68,324 38,420 778,591 1,814,876 - 1,814,876 - 1,814,876 - 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876  |    | 10,791 |     | 8,426      |    | (782,378) |    | 7,600     |             | 181,305         |      | 15     | (2,244,469)     |
| - 99,404 772,900 2,935,100 - 99,404 772,900 3,005,800  10,791 107,830 (9,478) 7,600 - 181,305 - 761,332  7,152 370,449 176,993 30,820 1,931 1,371,787 42,999 5,584,922  \$ 17,943 \$ 478,279 \$ 167,515 \$ 38,420 \$ 1,931 \$ 1,553,092 \$ 42,999 \$ 6,346,254  \$ - \$ - \$ - \$ - \$ - \$ - \$ 76,384 7,215 1,931 7,215 1,931 21,246  17,943 478,279 68,324 38,420 778,591 1,814,876 - 1,814,876 - 1,814,876 - 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876  |    |        |     |            |    |           |    |           |             |                 |      |        |                 |
| - 99,404 772,900 2,935,100 - 99,404 772,900 3,005,800  10,791 107,830 (9,478) 7,600 - 181,305 - 761,332  7,152 370,449 176,993 30,820 1,931 1,371,787 42,999 5,584,922  \$ 17,943 \$ 478,279 \$ 167,515 \$ 38,420 \$ 1,931 \$ 1,553,092 \$ 42,999 \$ 6,346,254  \$ - \$ - \$ - \$ - \$ - \$ - \$ 76,384 7,215 1,931 7,215 1,931 21,246  17,943 478,279 68,324 38,420 778,591 1,814,876 - 1,814,876 - 1,814,876 - 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876 1,814,876  |    |        |     |            |    |           |    | - 2       | - 1         | 1               |      | 1.2    | 700.000         |
| -       99,404       772,900       -       -       3,005,800         10,791       107,830       (9,478)       7,600       -       181,305       -       761,333         7,152       370,449       176,993       30,820       1,931       1,371,787       42,999       5,584,922         \$ 17,943       \$ 478,279       \$ 167,515       \$ 38,420       \$ 1,931       \$ 1,553,092       \$ 42,999       \$ 6,346,254         \$ -       \$ -       \$ -       \$ -       \$ -       \$ -       \$ 76,384         -       -       -       -       -       -       7,216         -       -       -       -       -       -       7,216         -       -       -       -       -       -       7,216         -       -       -       -       -       -       7,216         -       -       -       -       -       -       7,216         -       -       -       -       -       -       7,216         -       -       -       -       -       -       7,216         -       -       -       -       -       -       - <t< td=""><td></td><td></td><td></td><td>99,404</td><td></td><td>772,900</td><td></td><td></td><td></td><td></td><td></td><td></td><td>2,935,105</td></t<>   |    |        |     | 99,404     |    | 772,900   |    |           |             |                 |      |        | 2,935,105       |
| 10,791       107,830       (9,478)       7,600       - 181,305       - 761,332         7,152       370,449       176,993       30,820       1,931       1,371,787       42,999       5,584,922         \$ 17,943       478,279       167,515       38,420       1,931       1,553,092       42,999       6,346,254         \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -  |    | +      |     |            |    |           |    | Ų         | -           |                 |      |        | (629,304)       |
| 10,791       107,830       (9,478)       7,600       - 181,305       - 761,332         7,152       370,449       176,993       30,820       1,931       1,371,787       42,999       5,584,922         \$ 17,943       478,279       167,515       38,420       1,931       1,553,092       42,999       6,346,254         \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -  |    |        |     | 99.404     |    | 772.900   |    |           | _           |                 |      |        | 3.005.801       |
| \$ 17,943 \$ 478,279 \$ 167,515 \$ 38,420 \$ 1,931 \$ 1,553,092 \$ 42,999 \$ 6,346,254  \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 76,384  1,931 1,931  1,814,876  1,814,876  1,814,876  1,814,876  42,999 42,999  50,000  56,115  - 99,191 (261,784) - 3,369,346   |    | 10,791 |     | Section of |    | 11.74     |    | 7,600     | i i         | 181,305         |      | 79     | 761,332         |
| \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 76,384 1,931 1,931 21,246  17,943 478,279 68,324 38,420 778,591 1,814,876 - 1,814,876 1,814,876 42,999 50,000 56,115 - 99,191 - (261,784) - 3,369,346   |    | 7,152  |     | 370,449    |    | 176,993   |    | 30,820    | 1,931       | 1,371,787       |      | 42,999 | 5,584,922       |
| 7,213 1,931 1,931 21,246  17,943 478,279 68,324 38,420 778,591 1,814,876 - 1,814,876 42,999 42,999 42,999 42,999 56,115 - 99,191 - (261,784) - 3,369,346  | \$ | 17,943 | \$  | 478,279    | \$ | 167,515   | \$ | 38,420    | \$<br>1,931 | \$<br>1,553,092 | \$   | 42,999 | \$<br>6,346,254 |
| 7,213 1,931 1,931 21,246  17,943 478,279 68,324 38,420 778,591 1,814,876 - 1,814,876 42,999 42,999 42,999 42,999 56,115 - 99,191 - (261,784) - 3,369,346  |    |        |     |            |    |           |    |           |             |                 |      |        |                 |
| 7,213 1,931 1,931 21,246  17,943 478,279 68,324 38,420 778,591 1,814,876 - 1,814,876 42,999 42,999 42,999 42,999 56,115 - 99,191 - (261,784) - 3,369,346  | \$ |        | \$  |            | \$ |           | \$ |           | \$<br>- 9   | \$<br>          | \$   |        | \$<br>76,384    |
| 17,943 478,279 68,324 38,420 778,591 1,814,876 - 1,814,876 42,999 42,998 56,115 - 99,191 - (261,784) - 3,369,346  |    | -      |     | -          |    | ~         |    | 4         |             | 2               |      |        | 7,213           |
| 17,943 478,279 68,324 38,420 778,591 1,814,876 - 1,814,876 127,553 42,999 42,999 56,115 - 99,191 - (261,784) - 3,369,346  |    | =      |     | -          |    |           |    | 1.5       | 1,931       | -               |      |        | 1,931           |
| 1,814,876 - 1,814,876<br>127,553<br>42,999 42,999<br>50,000<br>56,115<br>- 99,191 - (261,784) - 3,369,346   |    |        |     |            |    | -         |    | -         | -           |                 |      | 1.5    | 21,246          |
| 1,814,876 - 1,814,876<br>127,553<br>42,999 42,999<br>50,000<br>56,115<br>- 99,191 - (261,784) - 3,369,346   |    | 17,943 |     | 478,279    |    | 68,324    |    | 38,420    | 1           |                 |      |        | 778,591         |
| 127,553<br>42,999 42,999<br>50,000<br>56,115<br>- 99,191 - (261,784) - 3,369,346  |    | A-0-03 |     |            |    | 4         |    |           | 41          | 1,814,876       |      | -      | 1,814,876       |
| 42,999 42,999<br>50,000<br>56,115<br>- 99,191 - (261,784) - 3,369,346   |    | -      |     | 1.         |    | -         |    | -         | -           |                 |      |        | 127,553         |
| 50,000<br>56,115<br>99,191 (261,784) - 3,369,346  |    | -      |     | -          |    | *         |    | -         | -           | -               |      | 42,999 | 42,999          |
| 99,191 (261,784) - 3,369,346  |    | 9      |     | : 87       |    | 1.0       |    |           | *           | 9               |      | -      | 50,000          |
| 99,191 (261,784) - 3,369,346  |    | 2      |     |            |    |           |    | - 2       |             |                 |      |        | 56.115          |
| \$ 17,943 \$ 478,279 \$ 167,515 \$ 38,420 \$ 1.931 \$ 1.553.092 \$ 42,999 \$ 6.346.254  |    | - 3    |     | -          |    | 99,191    |    |           |             | (261,784)       |      |        | 3,369,346       |
|   | \$ | 17,943 | \$  | 478,279    | \$ | 167,515   | \$ | 38,420    | \$<br>1,931 | \$<br>1,553,092 | \$   | 42,999 | \$<br>6,346,254 |

Schedule of Cash Receipts, Disbursements and Changes in Cash Balances -Nonmajor Governmental Funds



As of and for the Year Ended June 30, 2016

|   |    | Special                            | Reve | enue              | Other  |   |
|---|----|------------------------------------|------|-------------------|--|---|
|   |    | imployee<br>Benefits               |      | rug Task<br>Force | Capital<br>Projects  | Total   |
| Receipts: Property tax Other city tax Use of money and property Intergovernmental Miscellaneous   | \$ | 1,199,509<br>17,558<br>-<br>58,268 |      | 48<br>19,192      | \$<br>-<br>6<br>-<br>21,045  | \$<br>1,199,509<br>17,558<br>54<br>77,460<br>21,045                                   |
| Total receipts  |    | 1,275,335                          |      | 19,240            | 21,051   | 1,315,626   |
| Disbursements:<br>Capital projects  |    |                                    |      | 3,373             | 3,346,360  | 3,349,733   |
| Excess (deficiency) of receipts over (under) disbursements  |    | 1,275,335                          |      | 15,867            | (3,325,309)  | (2,034,107)   |
| Other financing sources (uses): Proceeds from sale of general obligation bonds Operating transfers in Operating transfers (out)   | (  | -<br>-<br>1,275,335)               |      |                   | 795,000<br>675,000   | 795,000<br>675,000<br>(1,275,335)   |
| Total other financing sources (uses)  | (  | 1,275,335)                         |      | -                 | 1,470,000  | 194,665   |
| Net change in cash balances   |    |                                    |      | 15,867            | (1,855,309)  | (1,839,442)   |
| Cash and cash investments, beginning of year  |    | 2,545                              |      | 24,358            | (536,177)  | (509,274)   |
| Cash and cash investments, end of year  | \$ | 2,545                              | \$   | 40,225            | \$<br>(2,391,486)  | \$<br>(2,348,716)   |
| Cash basis fund balances:  Restricted for:  Street capital projects  Urban renewal projects  Police capital equipment purchases  Property improvements  Trail projects  Employee benefits  Assigned for:  Street capital projects  Unassigned | \$ | 2,545                              | \$   | 40,225            | \$<br>5,688<br>594,911<br>-<br>69,778<br>8,529<br>-<br>40,993<br>(3,111,385) | \$<br>5,688<br>594,911<br>40,225<br>69,778<br>8,529<br>2,545<br>40,993<br>(3,111,385) |
| Total cash basis fund balances  | \$ | 2,545                              | \$   | 40,225            | \$<br>(2,391,486)  | \$<br>(2,348,716)   |



Schedule of Cash Receipts, Disbursements and Changes in Cash Balances -Nonmajor Governmental Funds -Other Capital Projects Funds

As of and for the Year Ended June 30, 2016

|   |     | anshaw<br>House<br>Project |    | TIF<br>Projects | Е  | Library<br>xpansion |    | Penn Street |
|---|-----|----------------------------|----|-----------------|----|---------------------|----|-------------|
| Receipts:   |     |                            |    |                 |    |                     |    |             |
| Use of money and property: Interest on cash investments Miscellaneous:  | \$  | - 2                        | \$ |                 | \$ | 6                   | \$ | - 4         |
| Donations/contributions Miscellaneous   |     | 1,100                      |    | -               |    | 14,265              |    | 5,180       |
|   | -   | -                          | _  | -               |    |                     | -  | 13 1210     |
| Total receipts  |     | 1,100                      |    | -               |    | 14,271              |    | 5,180       |
| Disbursements:<br>Capital projects  | - 2 | 200                        |    |                 |    |                     |    | 1,146,293   |
| Excess (deficiency) of receipts over (under) disbursements  |     | 900                        |    |                 |    | 14,271              |    | (1,141,113) |
| Other financing sources (uses): Proceeds from sale of general obligation bonds Operating transfers in Operating transfers (out) |     | -                          |    | 100,000         |    |                     |    | 125,000     |
| Total other financing sources (uses)  |     | -                          |    | 100,000         |    | á                   |    | 125,000     |
| Net change in cash balances   |     | 900                        |    | 100,000         |    | 14,271              | П  | (1,016,113) |
| Cash and cash investments, beginning of year  |     | 8,734                      |    | 416,252         |    | 45,873              |    | (169,422)   |
| Cash and cash investments, end of year  | \$  | 9,634                      | \$ | 516,252         | \$ | 60,144              | \$ | (1,185,535) |
| Cash basis fund balances: Restricted for:   |     |                            |    |                 |    |                     |    |             |
| Street capital projects   | \$  | 14                         | \$ |                 | \$ | -                   | \$ |             |
| Urban renewal projects  |     |                            |    | 516,252         |    |                     |    | 15          |
| Property improvements   |     | 9,634                      |    | -               |    | 60,144              |    | -           |
| Trail projects  |     | 2                          |    |                 |    |                     |    | -           |
| Assigned for:   |     |                            |    |                 |    |                     |    |             |
| Street capital projects   |     |                            |    | -               |    |                     |    | // ADE ECS  |
| Unassigned  | -   | •                          | -  | A               | -  |                     | _  | (1,185,535) |
| Total cash basis fund balances  | \$  | 9,634                      | \$ | 516,252         | \$ | 60,144              | \$ | (1,185,535) |

# Schedule 3



|    | I-JOBS<br>Street<br>Projects |    | Street<br>Capital<br>Projects |    | Trail<br>Projects | Entryway<br>Development |         |    | Economic<br>evelopment<br>Projects |    | Land and Facilities | Total            |      |
|----|------------------------------|----|-------------------------------|----|-------------------|-------------------------|---------|----|------------------------------------|----|---------------------|------------------|------|
| \$ | - 4                          | 9  | -                             | \$ | 6                 | \$                      |         | \$ |                                    | \$ | 1.9                 | \$               | 6    |
|    | - 6                          |    | - 2                           |    |                   |                         | -       |    | (2)                                |    | - 2                 | 15,              | 365  |
| _  | -                            |    | 500                           |    |                   |                         | -       |    | •                                  |    | -                   | 5,0              | 680  |
|    | 1-                           |    | 500                           |    | -                 |                         | -       |    | -                                  |    |                     | 21,0             | 051  |
|    | -                            |    | 1,877,748                     |    | 313,028           |                         |         |    |                                    |    | 9,091               | 3,346,           | 360  |
|    | - 3                          |    | (1,877,248)                   |    | (313,028)         |                         |         |    |                                    |    | (9,091)             | (3,325,          | 309) |
|    | 14                           |    | 445,000                       |    | 350,000           |                         | 1,5     |    | J.                                 |    |                     | 795,0            | 000  |
|    | -                            |    | -                             |    |                   |                         | -       |    |                                    |    | 450,000             | 675,0            | 000  |
|    | · ·                          |    |                               | _  |                   |                         |         |    | •                                  | -  | •                   |                  | -    |
|    | -                            | _  | 445,000                       |    | 350,000           | _                       |         | _  | <del>*</del>                       |    | 450,000             | 1,470,0          | 000  |
|    |                              |    | (1,432,248)                   |    | 36,972            |                         | . 9     |    | 1.0                                |    | 440,909             | (1,855,3         | 309) |
|    | 5,688                        |    | (432,333)                     |    | (28,443)          |                         | 40,993  |    | 78,659                             |    | (502,178)           | (536,            | 177) |
| \$ | 5,688                        | \$ | (1,864,581)                   | \$ | 8,529             | \$                      | 40,993  | \$ | 78,659                             | \$ | (61,269)            | \$ (2,391,4      | 186) |
|    |                              |    |                               |    |                   |                         |         |    |                                    |    |                     |                  |      |
| \$ | 5,688                        | \$ | ire)                          | \$ | -                 | \$                      | -       | \$ | 70.050                             | \$ | 4                   |                  | 888  |
|    | +                            |    |                               |    | •                 |                         |         |    | 78,659                             |    | -                   | 594,9<br>69,7    |      |
|    |                              |    |                               |    | 8,529             |                         | -       |    |                                    |    | -                   |                  | 29   |
|    |                              |    |                               |    |                   |                         | .5.5.5. |    |                                    |    |                     |                  |      |
|    | 2                            |    | (1,864,581)                   |    | 3                 |                         | 40,993  |    | -                                  |    | (61,269)            | 40,9<br>(3,111,3 |      |
| \$ | 5,688                        | \$ | (1,864,581)                   | \$ | 8,529             | \$                      | 40,993  | \$ | 78,659                             | \$ |                     | \$ (2,391,4      |      |
| Ψ  | 0,000                        | ψ  | (1,004,001)                   | Ψ  | 0,029             | Ψ                       | 40,000  | Ψ  | 70,008                             | Ψ  | (01,209)            | Ψ (2,081,4       | 00)  |

Schedule of Cash Receipts, Disbursements and Changes in Cash Balances - Proprietary Funds -Water Enterprise and Sewer Enterprise Funds Detail



As of and for the Year Ended June 30, 2016

|   |    |                      |    |                             |    | Water E          | nte | rprise                                    |    |                                   |                                   |
|---|----|----------------------|----|-----------------------------|----|------------------|-----|---|----|-----------------------------------|-----------------------------------|
|   |    | Water<br>Operating   |    | Water<br>Revenue<br>Sinking |    | Water<br>Reserve |     | Water<br>Utilities-<br>Capital<br>Reserve |    | Water<br>Capital<br>Projects      | Total                             |
| Operating receipts:<br>Charges for service<br>Miscellaneous   | \$ | 3,115,795<br>185,815 | \$ |                             | \$ | -                | \$  |   | \$ | · ·                               | \$<br>3,115,795<br>185,815        |
| Total operating receipts  |    | 3,301,610            |    | 9                           |    | ~                |     | -   |    | -                                 | 3,301,610                         |
| Operating disbursements:<br>Business type activities  | _  | 1,806,956            |    | ٥                           |    |                  |     | 90,202                                    |    | 2,359,013                         | 4,256,171                         |
| Excess (deficiency) of operating receipts over (under) operating disbursements  |    | 1,494,654            |    |                             |    |                  |     | (90,202)                                  |    | (2,359,013)                       | (954,561)                         |
| Non-operating receipts and (disbursements): Interest on cash investments Debt service   |    | 840<br>-             |    | (527,210)                   |    | ÷                |     | *   |    |                                   | 840<br>(527,210)                  |
| Total non-operating receipts and (disbursements)  |    | 840                  |    | (527,210)                   |    |                  |     | v   |    | +                                 | (526,370)                         |
| Excess (deficiency) of receipts over (under) disbursements  |    | 1,495,494            |    | (527,210)                   |    | 2.               |     | (90,202)                                  |    | (2,359,013)                       | (1,480,931)                       |
| Other financing sources (uses): Proceeds from sale of general obligation bonds State Revolving Fund loan draws, net Operating transfers: Operating transfers in |    |                      |    | 490,000<br>-<br>675,168     |    |                  |     | -<br>-<br>85,500                          |    | 2,161,000<br>1,302,872<br>200,000 | 2,651,000<br>1,302,872<br>960,668 |
| Operating transfers (out)   | _  | (1,088,366)          | -  | (147,208)                   | _  | •                | _   | (200,000)                                 | ÷  |                                   | (1,435,574)                       |
| Total other financing sources (uses)  |    | (1,088,366)          |    | 1,017,960                   |    | -                |     | (114,500)                                 |    | 3,663,872                         | 3,478,966                         |
| Net change in cash balances   |    | 407,128              |    | 490,750                     |    |                  |     | (204,702)                                 |    | 1,304,859                         | 1,998,035                         |
| Cash and cash investments, beginning of year  |    | 1,183,153            |    | 225,604                     |    | 541,255          |     | 246,429                                   |    | (541,411)                         | 1,655,030                         |
| Cash and cash investments, end of year  | \$ | 1,590,281            | \$ | 716,354                     | \$ | 541,255          | \$  | 41,727                                    | \$ | 763,448                           | \$<br>3,653,065                   |
| Cash basis fund balances: Restricted for: Debt service Unrestricted:  | \$ |                      | \$ | 716,354                     | \$ | 541,255          | \$  |   | \$ |                                   | \$<br>1,257,609                   |
| Unrestricted  |    | 1,590,281            |    | 7)                          |    |                  | 3   | 41,727                                    | 6  | 763,448                           | <br>2,395,456                     |
|   | \$ | 1,590,281            | \$ | 716,354                     | \$ | 541,255          | \$  | 41,727                                    | \$ | 763,448                           | \$<br>3,653,065                   |

See accompanying independent auditor's report.



| Sewer<br>Operating       |    | Sewer<br>Revenue<br>Sinking |    | Sewer<br>Reserve |    | Sewer<br>Rental -<br>Capital<br>Reserve |    | Sewer<br>Capital<br>Projects |    | Total                    |
|--------------------------|----|-----------------------------|----|------------------|----|---|----|------------------------------|----|--------------------------|
| \$<br>3,806,150<br>5,684 | \$ |                             | \$ |                  | 9  | 1,844                                   | \$ |                              | \$ | 3,807,994<br>5,684       |
| 3,811,834                |    |                             |    | - 8              |    | 1,844                                   |    | -                            |    | 3,813,678                |
| 1,207,235                | _  |                             | _  | - 4              |    | Á                                       |    | 12,106,594                   |    | 13,313,829               |
| 2,604,599                |    | -                           |    |                  |    | 1,844                                   | 1  | (12,106,594)                 |    | (9,500,151)              |
| 744                      |    | (1,046,016)                 |    |                  |    | 8                                       |    | -                            |    | 744<br>(1,046,016)       |
| 744                      |    | (1,046,016)                 |    | -                | _  |   |    |                              |    | (1,045,272)              |
| 2,605,343                |    | (1,046,016)                 |    | Ä                |    | 1,844                                   |    | (12,106,594)                 | i  | (10,545,423)             |
| Ĭ,                       |    |                             |    | -                |    |   |    | 2,875,000<br>9,663,829       |    | 2,875,000<br>9,663,829   |
| (1,929,201)              |    | 1,020,857                   |    | -                |    | 387,000<br>(200,000)                    |    | 193,646                      |    | 1,601,503<br>(2,129,201) |
| (1,929,201)              |    | 1,020,857                   |    | 12               |    | 187,000                                 |    | 12,732,475                   |    | 12,011,131               |
| 676,142                  |    | (25,159)                    |    | 9                |    | 188,844                                 |    | 625,881                      |    | 1,465,708                |
| 2,411,997                |    | 363,953                     | _  | 307,105          |    | 1,055,532                               |    | (4,763,042)                  |    | (624,455)                |
| \$<br>3,088,139          | \$ | 338,794                     | \$ | 307,105          | \$ | 1,244,376                               | \$ | (4,137,161)                  | \$ | 841,253                  |
| \$                       | \$ | 338,794                     | \$ | 307,105          | \$ |   | \$ |                              | \$ | 645,899                  |
| 3,088,139                |    | -                           | 2  | -                | 9  | 1,244,376                               |    | (4,137,161)                  |    | 195,354                  |
| \$<br>3,088,139          | \$ | 338,794                     | \$ | 307,105          | \$ | 1,244,376                               | \$ | (4,137,161)                  | \$ | 841,253                  |

Schedule of Cash Receipts, Disbursements and Changes in Cash Balances -Nonmajor Proprietary Funds



As of and for the Year Ended June 30, 2016

|  |    | Utility<br>Deposits | 115 | tormwater<br>anagement |    | Total          |
|--|----|---------------------|-----|------------------------|----|----------------|
| Operating receipts: Charges for service Miscellaneous                          | \$ | 170,440             | \$  | 192,767<br>674         | \$ | 363,207<br>674 |
| Total operating receipts   |    | 170,440             |     | 193,441                |    | 363,881        |
| Operating disbursements: Business type activities                              | _  | 198,167             |     | 89,532                 |    | 287,699        |
| Excess (deficiency) of operating receipts over (under) operating disbursements |    | (27,727)            |     | 103,909                |    | 76,182         |
| Other financing sources (uses): Operating transfers: Operating transfers (out) |    |                     |     | (175,070)              |    | (175,070)      |
| Net change in cash balances  |    | (27,727)            |     | (71,161)               |    | (98,888)       |
| Cash and cash investments, beginning of year                                   | _  | 425,507             |     | 193,233                |    | 618,740        |
| Cash and cash investments, end of year   | \$ | 397,780             | \$  | 122,072                | \$ | 519,852        |
| Cash basis fund balances: Restricted for: Utility deposits                     | \$ | 397,780             | \$  |                        | \$ | 397,780        |
| Unrestricted: Unrestricted   | Ψ  | 557,700             | Ψ   | 122,072                | Ψ  | 122,072        |
|  | \$ | 397,780             | \$  | 122,072                | \$ | 519,852        |

# Schedule of Indebtedness



Year Ended June 30, 2016

| Obligation  | Date of<br>Issue | Interest<br>Rates | Amount<br>Originally<br>Issued |
|---|------------------|-------------------|--------------------------------|
| General Obligation Bonds:   |                  |                   | •                              |
| General Obligation Sewer Improvement  | 1/6/98           | 1.75 %            | \$ 1,000,000                   |
| Corporate Purpose   | 11/15/06         | 3.60-3.85         | 570,000                        |
| Urban Renewal Corporate Purpose   | 8/1/07           | 4.00              | 3,515,000                      |
| General Obligation Water Improvement  | 12/15/07         | 3.45-4.10         | 855,000                        |
| Corporate Purpose   | 6/30/08          | 2.50-3.95         | 1,940,000                      |
| Corporate Purpose   | 5/27/09          | 1.50-4.15         | 2,425,000                      |
| Corporate Purpose   | 10/25/10         | 1.00-2.60         | 1,730,000                      |
| Urban Renewal Corporate Purpose   | 10/25/10         | 2.00-2.75         | 6,765,000                      |
| Corporate Purpose and Refunding   | 9/28/11          | 1.00-2.00         | 790,000                        |
| Urban Renewal Corporate Purpose   | 9/28/11          | 1.50-3.10         | 5,810,000                      |
| Urban Renewal Library Improvement   | 11/12/12         | 0.35-1.70         | 1,815,000                      |
| General Obligation Refunding  | 7/1/13           | 0.35-2.15         | 2,540,000                      |
| Corporate Purpose   | 11/5/13          | 2.00-2.40         | 1,425,000                      |
| Urban Renewal Corporate Purpose   | 11/5/13          | 2.00-2.40         | 3,540,000                      |
| Corporate Purpose   | 10/30/14         | 2.00              | 3,090,000                      |
| Corporate Purpose   | 10/8/15          | 2.00              | 9,965,000                      |
| Total   |                  |                   |                                |
| Rural Economic Development Loan and Grant Program:<br>Rural Economic Development Loan | 5/8/13           | 0 %               | \$ 360,000                     |
|   |                  |                   |                                |
| Road Use Tax Revenue Bonds:   | 12/25/17/2       | ounced to         | 1 10 10 113                    |
| Road Use Tax Series 2012A   | 3/29/12          | 2.00-3.00 %       | \$ 1,815,000                   |
| Jtility Revenue Bonds:  |                  |                   |                                |
| Sewer Revenue Bond Series 1998A   | 3/23/98          | 1.75 %            | \$ 323,957                     |
| Sewer Revenue Bond Series 1998B   | 3/23/98          | 1.75              | 3,769,043                      |
| Sewer Revenue Bond Series 2007  | 8/23/07          | 3.00              | 5,271,000                      |
| Sewer Revenue Bond Series 2008A   | 7/30/08          | 3.00              | 3,250,000                      |
| Sewer Revenue Bond Series 2008C   | 9/15/08          | 2.75-4.40         | 1,550,000                      |
| Water Revenue Bond Series 2008D   | 9/15/08          | 2.75-4.40         | 2,350,000                      |
| Water Revenue Refunding Bond Series 2012C   | 11/12/12         | 0.50-2.00         | 1,575,000                      |
| Sewer Revenue Refunding Bond Series 2014A   | 4/23/14          | 2.00-3.00         | 1,315,000                      |
| Water Revenue Refunding Bond Series 2014B   | 4/23/14          | 2.00-3.05         | 1,210,000                      |
| Sewer Revenue Bond Series 2016 **   | 3/4/16           | 1.75              | 20,911,000                     |
| Total   |                  |                   |                                |
| State Revolving Fund Anticipation Project Notes:                                      |                  |                   |                                |
| Water Revenue Planning and Design Loan PDDW1432                                       | 4/11/14          | 0 %               | \$ 1,350,000                   |
| Sewer Revenue Planning and Design Loan PDCW1503                                       | 7/25/14          | 0                 | 1,450,000                      |

<sup>\*\*</sup> At June 30, 2016, \$10,682,794 had been drawn on this bond through the Iowa Finance Authority.



|    | Balance<br>Beginning<br>of Year | inning During |            | 4  | Redeemed<br>During<br>Year |     | Balance<br>End of<br>Year | _  | Interest<br>Paid                    | Interest<br>Due and<br>Unpaid |     |
|----|---------------------------------|---------------|------------|----|----------------------------|-----|---------------------------|----|-------------------------------------|-------------------------------|-----|
| \$ | 203,000                         | \$            |            | \$ | 65,000                     | 9   | 138,000                   | \$ | 2,984                               | \$                            |     |
| Ψ  | 135,000                         | Ψ             | _          | Ψ  | 65,000                     | 4   | 70,000                    | Ψ  | 5,165                               | Ψ                             |     |
|    | 820,000                         |               | -          |    | 820,000                    |     | ,0,000                    |    | 12,938                              |                               |     |
|    | 490,000                         |               | _          |    | 490,000                    |     |                           |    | 7,601                               |                               |     |
|    | 730,000                         |               | 3          |    | 235,000                    |     | 495,000                   |    | 27,522                              |                               |     |
|    | 1,665,000                       |               |            |    | 160,000                    |     | 1,505,000                 |    | 60,965                              |                               |     |
|    | 1,000,000                       |               | -          |    | 190,000                    |     | 810,000                   |    | 21,525                              |                               |     |
|    | 4,215,000                       |               |            |    | 660,000                    |     | 3,555,000                 |    | 95,350                              |                               |     |
|    | 355,000                         |               |            |    | 85,000                     |     | 270,000                   |    | 5,568                               |                               |     |
|    | 4,715,000                       |               | i i        |    | 375,000                    |     | 4,340,000                 |    | 108,817                             |                               |     |
|    | 1,465,000                       |               | - 5        |    | 175,000                    |     | 1,290,000                 |    | 16,405                              |                               |     |
|    | 2,065,000                       |               |            |    | 250,000                    |     | 1,815,000                 |    | 29,160                              |                               |     |
|    | 1,295,000                       |               | - 3        |    | 135,000                    |     | 1,160,000                 |    | 27,077                              |                               |     |
|    | 3,215,000                       |               | -          |    | 330,000                    |     | 2,885,000                 |    | 67,238                              |                               |     |
|    | 3,090,000                       |               |            |    | 290,000                    |     | 2,800,000                 |    | 61,800                              |                               |     |
|    | 3,090,000                       |               | 0.065.000  |    |                            |     |                           |    | and the second second second second |                               | -   |
|    |                                 |               | 9,965,000  | _  | 460,000                    | _   | 9,505,000                 | _  | 128,991                             |                               |     |
| \$ | 25,458,000                      | \$            | 9,965,000  | \$ | 4,785,000                  | \$  | 30,638,000                | \$ | 679,106                             | \$                            |     |
| \$ | 320,000                         | \$            | -          | \$ | 40,000                     | \$  | 280,000                   | \$ |                                     | \$                            |     |
| \$ | 1,500,000                       | \$            |            | \$ | 110,000                    | \$  | 1,390,000                 | \$ | 35,340                              | \$                            |     |
| \$ | 90,000                          | \$            |            | \$ | 21,000                     | \$  |                           | \$ | 1,391                               | \$                            |     |
|    | 991,000                         |               | -          |    | 234,000                    |     | 757,000                   |    | 15,295                              |                               | - 4 |
|    | 4,502,000                       |               | 1.0        |    | 111,000                    |     | 4,391,000                 |    | 135,060                             |                               | 1.0 |
|    | 2,174,000                       |               | -          |    | 137,000                    |     | 2,037,000                 |    | 65,220                              |                               | -   |
|    | 950,000                         |               |            |    | 105,000                    |     | 845,000                   |    | 39,925                              |                               | -   |
|    | 1,495,000                       |               |            |    | 160,000                    |     | 1,335,000                 |    | 62,845                              |                               |     |
|    | 1,090,000                       |               |            |    | 170,000                    |     | 920,000                   |    | 16,500                              |                               |     |
|    | 1,210,000                       |               | -          |    | 110,000                    |     | 1,100,000                 |    | 27,335                              |                               | -   |
|    | 1,125,000                       |               |            |    | 90,000                     |     | 1,035,000                 |    | 26,365                              |                               |     |
|    |                                 | 2             | 20,911,000 |    | -                          |     | 20,911,000                |    | 25,560                              |                               | -   |
| \$ | 13,627,000                      | \$ 2          | 20,911,000 | \$ | 1,138,000                  | \$  | 33,400,000                | \$ | 415,496                             | \$                            | -   |
|    |                                 |               |            |    |                            |     |                           |    |                                     |                               |     |
|    | 47,128                          |               | 1,302,872  |    |                            |     | 1,350,000                 |    | -                                   |                               | -   |
| _  | 918,965                         | _             | 261,092    |    | 1,180,057                  | 700 | -                         | -  | 040                                 |                               |     |
| \$ | 966,093                         | \$            | 1,563,964  | \$ | 1,180,057                  | \$  | 1,350,000                 | \$ |                                     | \$                            |     |

Bond and Note Maturities (Page 1 of 4) June 30, 2016



General Obligation Bonds

|                           | Sewer Imp         | pro  | vement  | Corporate         | Pu     | rpose      | Corporate         | Pu                  | irpose  | Corporate         | Pu | irpose    |
|---------------------------|-------------------|------|---------|-------------------|--------|------------|-------------------|---------------------|---------|-------------------|----|-----------|
| Vana                      | Issued Ja         | n. 6 | 6, 1998 | Issued Nov        | , 2006 | Issued Jun | 0, 2008           | Issued May 27, 2009 |         |                   |    |           |
| Year<br>Ending<br>June 30 | Interest<br>Rates |      | Amount  | Interest<br>Rates |        | Amount     | Interest<br>Rates |                     | Amount  | Interest<br>Rates |    | Amount    |
| 2017                      | 1.75 %            | \$   | 68,000  | 3.85 %            | \$     | 70,000     | 3.75 %            | \$                  | 245,000 | 3.00 %            | \$ | 165,000   |
| 2018                      | 1.75              |      | 70,000  |                   |        |            | 3.95              |                     | 250,000 | 3.25              |    | 170,000   |
| 2019                      |                   |      |         |                   |        |            |                   |                     |         | 3.50              |    | 175,000   |
| 2020                      |                   |      |         |                   |        |            |                   |                     |         | 3.75              |    | 185,000   |
| 2021                      |                   |      |         |                   |        |            |                   |                     |         | 4.00              |    | 190,000   |
| 2022                      |                   |      |         |                   |        |            |                   |                     |         | 4.05              |    | 200,000   |
| 2023                      |                   |      |         |                   |        |            |                   |                     |         | 4.10              |    | 205,000   |
| 2024                      |                   |      |         |                   |        |            |                   |                     |         | 4.15              |    | 215,000   |
| 2025                      |                   |      |         |                   |        |            |                   |                     |         |                   |    |           |
| 2026                      |                   |      |         |                   |        |            |                   | _                   |         |                   |    |           |
| Total                     |                   | \$   | 138,000 |                   | \$     | 70,000     |                   | \$                  | 495,000 |                   | \$ | 1,505,000 |

General Obligation Bonds

|                            | Corporate         | Purpose      | Library Imp       | provement    | General Obliga    | tion Refunding | Corporate           | Purpose      |  |
|----------------------------|-------------------|--------------|-------------------|--------------|-------------------|----------------|---------------------|--------------|--|
| Voor                       | Issued Sept       | . 28, 2011   | Issued Nov        | . 12, 2012   | Issued Jul        | y 1, 2013      | Issued Nov. 5, 2013 |              |  |
| Year<br>Ending<br>June 30, | Interest<br>Rates | Amount       | Interest<br>Rates | Amount       | Interest<br>Rates | Amount         | Interest<br>Rates   | Amount       |  |
| 2017                       | 1.50 %            | \$ 380,000   | 0.70 %            | \$ 175,000   | 0.85 %            | \$ 250,000     | 2.00 %              | \$ 135,000   |  |
| 2018                       | 1.60              | 390,000      | 0.80              | 180,000      | 1.10              | 255,000        | 2.00                | 135,000      |  |
| 2019                       | 1.85              | 400,000      | 1.00              | 180,000      | 1.30              | 255,000        | 2.00                | 140,000      |  |
| 2020                       | 2.10              | 410,000      | 1.20              | 185,000      | 1.50              | 260,000        | 2.00                | 140,000      |  |
| 2021                       | 2.30              | 420,000      | 1.35              | 185,000      | 1.75              | 260,000        | 2.00                | 145,000      |  |
| 2022                       | 2.45              | 435,000      | 1.55              | 190,000      | 1.90              | 265,000        | 2.10                | 150,000      |  |
| 2023                       | 2.60              | 450,000      | 1.70              | 195,000      | 2.15              | 270,000        | 2.25                | 155,000      |  |
| 2024                       | 2.80              | 465,000      |                   |              |                   |                | 2.40                | 160,000      |  |
| 2025                       | 3.00              | 485,000      |                   |              |                   |                |                     |              |  |
| 2026                       | 3.10              | 505,000      |                   |              | a 14-             |                | 104                 |              |  |
| Total                      |                   | \$ 4,340,000 |                   | \$ 1,290,000 |                   | \$ 1,815,000   |                     | \$ 1,160,000 |  |



|         | Transfer of the Contract of th | 100   |
|---------|--|-------|
| Conoral | Obligation   | Danda |
| General | Obligation   | DONUS |

| Corporate         | e Pu  | irpose  | Corpo             | rate | e Pu | irpose    | Corpor            | ate   | Pu   | irpose  |
|-------------------|-------|---------|-------------------|------|------|-----------|-------------------|-------|------|---------|
| Issued Oc         | t. 28 | 5, 2010 | Issued            | Oc   | t. 2 | 5, 2010   | Issued S          | Sep   | t. 2 | 8, 2011 |
| Interest<br>Rates |       | Amount  | Interest<br>Rates |      |      | Amount    | Interest<br>Rates |       |      | Amount  |
| 1.90 %            | \$    | 195,000 | 2.00              | %    | \$   | 675,000   | 1.40              | %     | \$   | 90,000  |
| 2.20              |       | 200,000 | 2.00              |      |      | 690,000   | 1.70              |       |      | 90,000  |
| 2.40              |       | 205,000 | 2.25              |      |      | 710,000   | 2.00              |       |      | 90,000  |
| 2.60              |       | 210,000 | 2.50              |      |      | 730,000   |                   |       |      |         |
|                   |       |         | 2.75              |      |      | 750,000   |                   |       |      |         |
|                   | \$    | 810,000 |                   |      | \$ : | 3,555,000 |                   | 0 -10 | \$   | 270,000 |

# General Obligation Bonds Corporate Purpose

Corporate Purpose

| Issued No         |      |           | Issued O            | 30, 2014 | Issued Oc | Issued Oct. 8, 2015 |        |           |    |            |
|-------------------|------|-----------|---------------------|----------|-----------|---------------------|--------|-----------|----|------------|
| Interest<br>Rates |      |           | Interest<br>Rates / |          | Amount    | Interest<br>Rates   | Amount |           | _  | Total      |
| 2.00 %            | \$   | 330,000   | 2.00 %              | 6 5      | 295,000   | 2.00 %              | \$     | 1,285,000 | \$ | 4,358,000  |
| 2.00              |      | 340,000   | 2.00                |          | 295,000   | 2.00                |        | 880,000   |    | 3,945,000  |
| 2.00              |      | 345,000   | 2.00                |          | 300,000   | 2.00                |        | 890,000   |    | 3,690,000  |
| 2.00              |      | 350,000   | 2.00                |          | 305,000   | 2.00                |        | 910,000   |    | 3,685,000  |
| 2.00              |      | 360,000   | 2.00                |          | 305,000   | 2.00                |        | 920,000   |    | 3,535,000  |
| 2.10              |      | 375,000   | 2.00                |          | 310,000   | 2.00                |        | 935,000   |    | 2,860,000  |
| 2.25              |      | 385,000   | 2.00                |          | 325,000   | 2.00                |        | 890,000   |    | 2,875,000  |
| 2.40              |      | 400,000   | 2.00                |          | 330,000   | 2.00                |        | 910,000   |    | 2,480,000  |
|                   |      |           | 2.00                |          | 335,000   | 2.00                |        | 930,000   |    | 1,750,000  |
| 12                |      |           |                     | _        |           | 2.00                |        | 955,000   | _  | 1,460,000  |
|                   | \$ : | 2,885,000 |                     | 9        | 2,800,000 |                     | \$     | 9,505,000 | \$ | 30,638,000 |

Corporate Purpose

Bond and Note Maturities (Page 2 of 4) June 30, 2016



|                            | Sewer Revenu   | in Con |  | e Fund Revenue |    |         | Carres Davis      |              | Carles 0007 |  |
|----------------------------|----------------|--------|--|----------------|----|---------|-------------------|--------------|-------------|--|
|                            |                |        | THE RESERVE THE PARTY OF THE PA | Sewer Revenu   |    |         | Sewer Rever       | _            |             |  |
| Year<br>Ending<br>June 30, | Interest Rates |        |  | Interest       |    |         | Interest<br>Rates | ug. 23, 2007 |             |  |
|                            |                | _      | mount  | Rates          |    | Amount  |                   | _            | Amount      |  |
| 2017                       | 1.75 %         | \$     | 22,000   | 1.75 %         | \$ | 243,000 | 3.00 %            | \$           | 114,000     |  |
| 2018                       | 1.75           |        | 23,000   | 1.75           |    | 252,000 | 3.00              |              | 117,000     |  |
| 2019                       | 1.75           |        | 24,000   | 1.75           |    | 262,000 | 3.00              |              | 121,000     |  |
| 2020                       |                |        |  |                |    |         | 3.00              |              | 416,000     |  |
| 2021                       |                |        |  |                |    |         | 3.00              |              | 430,000     |  |
| 2022                       |                |        |  |                |    |         | 3.00              |              | 444,000     |  |
| 2023                       |                |        |  |                |    |         | 3.00              |              | 459,000     |  |
| 2024                       |                |        |  |                |    |         | 3.00              |              | 475,000     |  |
| 2025                       |                |        |  |                |    |         | 3.00              |              | 486,000     |  |
| 2026                       |                |        |  |                |    |         | 3.00              |              | 654,000     |  |
| 2027                       |                |        |  |                |    |         | 3.00              |              | 675,000     |  |
| 2028                       |                |        |  |                |    |         |                   |              |             |  |
| 2029                       |                |        |  |                |    |         |                   |              |             |  |
| 2030                       |                |        |  |                |    |         |                   |              |             |  |
| 2031                       |                |        |  |                |    |         |                   |              |             |  |
| 2032                       |                |        |  |                |    |         |                   |              |             |  |
| 2033                       |                |        |  |                |    |         |                   |              |             |  |
| 2034                       |                |        |  |                |    |         |                   |              |             |  |
| 2035                       |                |        |  |                |    |         |                   |              |             |  |
| 2036                       |                |        |  |                |    |         |                   |              |             |  |
| 2037                       |                |        |  |                |    |         |                   |              |             |  |
| Total                      |                | \$     | 69,000   |                | \$ | 757,000 |                   | \$           | 4,391,000   |  |



| Sewer Revenue        | Series 2008A                  | Enterprise Fund R<br>Sewer Revenue |                               | Water Revenue        | Series 2008D                  |
|----------------------|-------------------------------|------------------------------------|-------------------------------|----------------------|-------------------------------|
| Issued July          | 30, 2008                      | Issued Sept.                       | 15, 2008                      | Issued Sep           | t. 15, 2008                   |
| Interest<br>Rates    | Amount                        | Interest<br>Rates                  | Amount                        | Interest<br>Rates    | Amount                        |
| 3.00 %<br>3.00       | 146,000                       | 4.00 %<br>4.10                     | 110,000                       | 4.00 %<br>4.10       | \$ 165,000<br>175,000         |
| 3.00<br>3.00<br>3.00 | 151,000<br>156,000<br>161,000 | 4.20<br>4.25<br>4.30               | 115,000<br>120,000<br>125,000 | 4.20<br>4.25<br>4.30 | 180,000<br>190,000<br>200,000 |
| 3.00<br>3.00         | 166,000<br>171,000            | 4.35<br>4.40                       | 130,000<br>140,000            | 4.35<br>4.40         | 210,000<br>215,000            |
| 3.00<br>3.00         | 177,000<br>183,000            | 4.40                               | 140,000                       | 4.40                 | 213,000                       |
| 3.00<br>3.00         | 189,000<br>195,000            |                                    |                               |                      |                               |
| 3.00                 | 201,000                       |                                    |                               |                      |                               |
|                      |                               |                                    |                               |                      |                               |
|                      |                               |                                    |                               |                      |                               |
|                      |                               |                                    |                               |                      |                               |
|                      |                               |                                    |                               |                      |                               |
|                      | \$ 2,037,000                  |                                    | \$ 845,000                    |                      | \$ 1,335,000                  |

Bond and Note Maturities (Page 3 of 4) June 30, 2016



Enterprise Fund Revenue Bonds

|                            | Water Refundin    | g Series 2012C | Sewer Refundir    | ng Series 2014A | Water Refundir    | ng Series 2014B |
|----------------------------|-------------------|----------------|-------------------|-----------------|-------------------|-----------------|
| 8                          | Issued Nov        | , 12, 2012     | Issued Apr        | ril 23, 2014    | Issued Ap         | ril 23, 2014    |
| Year<br>Ending<br>June 30, | Interest<br>Rates | Amount         | Interest<br>Rates | Amount          | Interest<br>Rates | Amount          |
| 2017                       | 1.20 %            | \$ 175,000     | 2.00 %            | \$ 115,000      | 2.00 %            | \$ 95,000       |
| 2018                       | 1.40              | 180,000        | 2.00              | 115,000         | 2.00              | 95,000          |
| 2019                       | 1.60              | 185,000        | 2.00              | 115,000         | 2.00              | 100,000         |
| 2020                       | 1.80              | 190,000        | 2.00              | 120,000         | 2.00              | 100,000         |
| 2021                       | 2.00              | 190,000        | 2.00              | 120,000         | 2.00              | 100,000         |
| 2022                       |                   |                | 2.25              | 125,000         | 2.25              | 105,000         |
| 2023                       |                   |                | 2.45              | 125,000         | 2.50              | 105,000         |
| 2024                       |                   |                | 2.70              | 130,000         | 2.70              | 110,000         |
| 2025                       |                   |                | 3.00              | 135,000         | 3.00              | 110,000         |
| 2026                       |                   |                |                   |                 | 3.05              | 115,000         |
| 2027                       |                   |                |                   |                 |                   |                 |
| 2028                       |                   |                |                   |                 |                   |                 |
| 2029                       |                   |                |                   |                 |                   |                 |
| 2030                       |                   |                |                   |                 |                   |                 |
| 2031                       |                   |                |                   |                 |                   |                 |
| 2032                       |                   |                |                   |                 |                   |                 |
| 2033                       |                   |                |                   |                 |                   |                 |
| 2034                       |                   |                |                   |                 |                   |                 |
| 2035                       |                   |                |                   |                 |                   |                 |
| 2036                       |                   |                |                   |                 |                   |                 |
| 2037                       | _                 | -              | -                 |                 | -                 |                 |
| Total                      | _                 | \$ 920,000     | _                 | \$ 1,100,000    |                   | \$ 1,035,000    |



#### Water Refunding Series 2014B Issued April 23, 2014

| Interest<br>Rates |      | Amount     |    | Total      |
|-------------------|------|------------|----|------------|
| 1.75 %            | 6 \$ |            | \$ | 1,175,000  |
| 1.75              |      | 380,000    |    | 1,593,000  |
| 1.75              |      | 387,000    |    | 1,640,000  |
| 1.75              |      | 391,000    |    | 1,683,000  |
| 1.75              |      | 401,000    |    | 1,727,000  |
| 1.75              |      | 406,000    |    | 1,586,000  |
| 1.75              |      | 413,000    |    | 1,628,000  |
| 1.75              |      | 564,000    |    | 1,456,000  |
| 1.75              |      | 578,000    |    | 1,492,000  |
| 1.75              |      | 576,000    |    | 1,534,000  |
| 1.75              |      | 588,000    |    | 1,458,000  |
| 1.75              |      | 1,297,000  |    | 1,498,000  |
| 1.75              |      | 1,531,000  |    | 1,531,000  |
| 1.75              |      | 1,561,000  |    | 1,561,000  |
| 1.75              |      | 1,592,000  |    | 1,592,000  |
| 1.75              |      | 1,624,000  |    | 1,624,000  |
| 1.75              |      | 1,657,000  |    | 1,657,000  |
| 1.75              |      | 1,690,000  |    | 1,690,000  |
| 1.75              |      | 1,724,000  |    | 1,724,000  |
| 1.75              |      | 1,758,000  |    | 1,758,000  |
| 1.75              |      | 1,793,000  | _  | 1,793,000  |
|                   | \$   | 20,911,000 | \$ | 33,400,000 |

Bond and Note Maturities (Page 4 of 4) June 30, 2016



Road Use Tax Revenue Bonds

Road Use Tax Rev. Ser. 2012A Issued March 29, 2012 Rural Economic Development Loan and Grant Program

Rural Econ. Development Loan Issued May 8, 2013

| ay o, | 2010    |
|-------|---------|
|       | Amount  |
| 6 \$  | 40,000  |
|       | 40,000  |
|       | 40,000  |
|       | 40,000  |
|       | 40,000  |
|       | 40,000  |
|       | 40,000  |
|       |         |
|       |         |
|       |         |
|       |         |
|       |         |
| \$    | 280,000 |
|       | \$      |

#### Schedule 7





## Schedule of Receipts By Source and Disbursements By Function - All Governmental Funds

#### Last Ten Years

|                            | 2016          | 2015          | 2014          | 2013          |
|----------------------------|---------------|---------------|---------------|---------------|
| Receipts:                  |               |               |               |               |
| Property tax               | \$ 7,583,031  | \$ 6,861,247  | \$ 6,127,781  | \$ 6,107,502  |
| Tax increment financing    | 4,509,489     | 3,918,081     | 3,518,713     | 3,228,972     |
| Other city tax             | 360,492       | 341,057       | 311,708       | 292,566       |
| Licenses and permits       | 478,562       | 552,067       | 507,326       | 565,465       |
| Use of money and property  | 159,353       | 149,029       | 143,887       | 140,675       |
| Intergovernmental          | 3,889,968     | 2,136,378     | 2,152,197     | 1,767,090     |
| Charges for service        | 1,893,581     | 2,219,792     | 1,674,579     | 1,698,909     |
| Special assessments        |               |               | 1,067         | 1,660         |
| Miscellaneous              | 471,339       | 390,306       | 647,785       | 302,042       |
| Total                      | \$ 19,345,815 | \$ 16,567,957 | \$ 15,085,043 | \$ 14,104,881 |
| Disbursements:             |               |               |               |               |
| Public safety              | \$ 2,836,301  | \$ 2,563,426  | \$ 2,315,057  | \$ 2,144,553  |
| Public works               | 1,626,565     | 1,511,077     | 1,424,544     | 1,367,808     |
| Health and social services | 105,350       | 98,207        | 97,000        | 135,150       |
| Culture and recreation     | 3,593,454     | 3,458,203     | 3,208,940     | 2,862,412     |
| Community and economic     | 8.170000      | 24274         |               | -24-5-240 stp |
| development                | 1,647,664     | 1,166,131     | 898,262       | 1,097,172     |
| General government         | 1,591,679     | 1,537,711     | 1,293,854     | 1,250,373     |
| Debt service               | 4,831,259     | 4,528,242     | 4,168,095     | 3,952,064     |
| Capital projects           | 8,023,964     | 4,181,863     | 5,468,736     | 7,091,862     |
| Total                      | \$ 24,256,236 | \$ 19,044,860 | \$ 18,874,488 | \$ 19,901,394 |

#### Schedule 8



|    | 2012       | -  | 2011       | -  | 2010       | -  | 2009       | -  | 2008       | -  | 2007       |
|----|------------|----|------------|----|------------|----|------------|----|------------|----|------------|
| \$ | 5,502,489  | \$ | 5,314,263  | \$ | 4,914,385  | \$ | 3,863,587  | \$ | 3,093,326  | \$ | 2,430,379  |
|    | 3,301,297  |    | 2,737,069  |    | 1,389,368  |    | 2,822,497  |    | 2,660,586  |    | 2,470,154  |
|    | 291,492    |    | 287,105    |    | 269,844    |    | 267,057    |    | 196,571    |    | 161,686    |
|    | 560,046    |    | 475,789    |    | 501,169    |    | 517,615    |    | 482,903    |    | 617,217    |
|    | 164,087    |    | 177,521    |    | 162,861    |    | 189,544    |    | 180,001    |    | 190,964    |
|    | 2,264,687  |    | 1,617,962  |    | 883,561    |    | 1,078,608  |    | 800,564    |    | 1,460,925  |
|    | 1,457,531  |    | 1,547,314  |    | 1,437,878  |    | 1,240,283  |    | 1,228,972  |    | 982,868    |
|    | 5,051      |    | 6,285      |    | 9,620      |    | 10,383     |    | 24,347     |    | 26,182     |
| _  | 545,227    | _  | 598,909    | _  | 299,628    | _  | 205,944    | _  | 313,332    | _  | 141,640    |
| \$ | 14,091,907 | \$ | 12,762,217 | \$ | 9,868,314  | \$ | 10,195,518 | \$ | 8,980,602  | \$ | 8,482,015  |
| \$ | 1,984,061  | \$ | 1,779,435  | \$ | 1,682,165  | \$ | 1,560,255  | \$ | 1,424,463  | \$ | 1,806,083  |
|    | 1,163,999  |    | 1,102,168  |    | 1,001,921  |    | 1,148,712  |    | 1,143,600  |    | 967,256    |
|    | 86,000     |    | 90,446     |    | 56,050     |    | 70,600     |    | 35,020     |    | 36,500     |
|    | 2,825,660  |    | 2,692,700  |    | 2,466,178  |    | 2,578,532  |    | 2,281,120  |    | 2,445,972  |
|    | 1,033,597  |    | 927,060    |    | 861,398    |    | 619,737    |    | 576,163    |    | 520,060    |
|    | 1,133,334  |    | 1,048,025  |    | 875,271    |    | 739,891    |    | 842,771    |    | 739,627    |
|    | 3,844,731  |    | 2,956,440  |    | 3,050,069  |    | 2,823,582  |    | 4,219,859  |    | 2,074,465  |
|    | 7,854,575  | _  | 8,901,225  | _  | 2,891,519  | _  | 2,058,032  | _  | 2,797,451  | _  | 2,470,613  |
| \$ | 19,925,957 | \$ | 19,497,499 | \$ | 12,884,571 | \$ | 11,599,341 | \$ | 13,320,447 | \$ | 11,060,576 |

#### Schedule of Expenditures of Federal Awards

#### For the Year Ended June 30, 2016



| Federal Grantor/Pass-Through<br>Grantor/Program Title             | Federal<br>CFDA<br>Number | Agency or<br>Pass-Through<br>Number | Program/<br>Award<br>Amount | Federal<br>Award<br>Expended |
|---|---------------------------|-------------------------------------|-----------------------------|------------------------------|
| U.S. Department of Transportation                                 |                           |                                     |                             |                              |
| Indirect Programs:  |                           |                                     |                             |                              |
| Passed Through Iowa Department of<br>Transportation:              |                           |                                     |                             |                              |
| Highway Planning and Construction                                 | 20.205                    | STP-U-5557(617)70-52                | \$1,859,000                 | \$ 1,212,846                 |
| Highway Planning and Construction                                 | 20.205                    | STP-A-5557(619)86-52                | 408,000                     | 298,737                      |
|   |                           |                                     |                             | 1,511,583                    |
| Passed Through Governor's Traffic Safety Bureau:                  |                           |                                     |                             |                              |
| Alcohol Impaired Driving Countermeasures<br>Incentive Grants I    | 20.601                    | PAP 15-405d-M6OT                    | 6,000                       | 1,892                        |
|   | 20.601                    | PAP 16-402-MOPT                     | 9,950                       | 6,170                        |
|   |                           |                                     |                             | 8,062                        |
| Total U.S. Department of Transportation                           |                           |                                     |                             | 1,519,645                    |
| U.S. Department of Homeland Security                              |                           |                                     |                             |                              |
| Direct Programs:  |                           |                                     |                             |                              |
| Assistance to Firefighters Grant                                  | 97.044                    | EMW-2011-FF-00580                   | 163,318                     | 51,677                       |
| U.S. Department of Justice  |                           |                                     |                             |                              |
| Direct Programs:  |                           |                                     |                             |                              |
| Bulletproof Vest Partnership Program                              | 16.607                    | 2015BUBX15077810                    | 2,512                       | 1,403                        |
|   | 16.607                    | 2016BUBX16082269                    | 4,544                       | 7 4-2                        |
| 1001 011 011 011  |                           |                                     |                             | 1,403                        |
| ARRA - Public Safety Partnership and<br>Community Policing Grants | 16.710                    | 2014UMWX0153                        | 125,000                     | 42,047                       |
| Total U.S. Department of Justice                                  | 10.1.10                   | 201101111111110                     | 120,000                     | 43,450                       |
| TOTAL EXPENDITURES OF FEDERAL AWARDS                              |                           |                                     |                             | \$ 1,614,772                 |
| TOTAL ENGLISHED OF TEDERAL AWARDS                                 |                           |                                     |                             | Ψ 1,014,112                  |

See accompanying independent auditor's report and the accompanying notes to the schedule of expenditures of federal awards.

Notes to the Schedule of Expenditures of Federal Awards



For the Year Ended June 30, 2016

#### NOTE A. BASIS OF PRESENTATION

The accompanying Schedule of Expenditures of Federal Awards ("the Schedule") includes the federal award activity of the City of North Liberty, lowa, under programs of the federal government for the year ended June 30, 2016. The information in the Schedule is presented in accordance with the requirements of Title 2, U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City of North Liberty, Iowa, it is not intended to and does not present the financial position, changes in financial position or cash flows of the City of North Liberty, Iowa.

#### NOTE B. BASIS OF ACCOUNTING

The accompanying Schedule of Expenditures of Federal Awards is a summary of the City's federal award programs during the year ended June 30, 2016 and is prepared on the basis of cash receipts and disbursements, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Expenditures are recognized following, as applicable, either the cost principles in OMB Circular A-87, Cost Principles for State, Local and Indian Tribal Governments, or the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The City has not elected to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

#### NOTE C. RISK-BASED AUDIT APPROACH

The dollar threshold used to distinguish between Type A and Type B programs is \$750,000. The City does not qualify as a low-risk auditee.

#### NOTE D. SUBRECIPIENTS OF FEDERAL AWARDS

There were no subrecipients of federal awards received by the City during the year ended June 30, 2016.

#### NOTE E. NONCASH ASSISTANCE

The City did not receive any federal noncash assistance during the year ended June 30, 2016.





# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor and Members of the City Council City of North Liberty, Iowa

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in the Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business type activities, each major fund and the aggregate remaining fund information of the City of North Liberty, Iowa, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated January 10, 2017. Our report expressed unmodified opinions on the financial statements which were prepared on the basis of cash receipts and disbursements, a basis of accounting other than accounting principles generally accepted in the United States of America.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of North Liberty, lowa's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of North Liberty, lowa's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of North Liberty, lowa's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of North Liberty, lowa's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, we noted certain immaterial instances of noncompliance and other matters which are described in Part IV of the accompanying Schedule of Findings and Questioned Costs.

Comments involving statutory and other legal matters about the City of North Liberty, lowa's operations for the year ended June 30, 2016 are based exclusively on knowledge obtained from procedures during our audit of the financial statements of the City of North Liberty, lowa. Since our audit was based on tests and samples, not all transactions that might have an impact on the comments were necessarily audited. The comments involving statutory and other legal matters are not intended to constitute legal interpretations of those statutes.

#### City of North Liberty, Iowa's Responses to Findings

The City of North Liberty, lowa's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs. The City of North Liberty, lowa's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We would like to acknowledge the many courtesies and assistance extended to us by personnel of the City of North Liberty, lowa during the course of our audit. Should you have any questions concerning any of the above matters, we shall be pleased to discuss them with you at your convenience.

lowa City, Jowa

Winkel, Parker & Factor, CALPC

Iowa City, Iowa January 10, 2017





#### INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Honorable Mayor and Members of the City Council City of North Liberty, Iowa

#### Report on Compliance for Each Major Federal Program

We have audited the City of North Liberty, lowa's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement that could have a direct and material effect on the City of North Liberty, lowa's major federal program for the year ended June 30, 2016. The City of North Liberty, lowa's major federal program is identified in the Part I of the accompanying Schedule of Findings and Questioned Costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the City of North Liberty, lowa's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2, U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of North Liberty, Iowa's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the City of North Liberty, lowa's compliance.

#### Opinion on Each Major Federal Program

In our opinion, the City of North Liberty, Iowa complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2016.



#### Report on Internal Control Over Compliance

Management of the City of North Liberty, lowa is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of North Liberty, lowa's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of North Liberty, lowa's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weakness or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Iowa City, Iowa January 10, 2017

Wenkel, Parker & Forter, CAPC



#### Schedule of Findings and Questioned Costs

Year Ended June 30, 2016

#### Part I. Summary of the Independent Auditor's Results:

| Financial Statements   |                         |              |            |                     |
|--|-------------------------|--------------|------------|---------------------|
| Type of auditor's report issued:   |                         | Unmodified   | b          |                     |
| Internal control over financial reports Material weakness identified? Significant deficiency identified material weaknesses?       | not considered to be    | yes          | x<br>x     | no<br>none reported |
| Noncompliance material to finance  | cial statements noted?  | yes          | X          | no                  |
| Federal Awards   |                         |              |            |                     |
| Internal control over major progra<br>Material weakness identified?<br>Significant deficiency identified r<br>material weaknesses? | not considered to be    | yes<br>yes   | <u>x</u> x | no<br>none reported |
| Type of auditor's report issued on<br>programs:  | compliance for major    | Unmodified   | 1          |                     |
| Any audit findings disclosed that a in accordance with the Uniform G   |                         | yes          | X          | no                  |
| Identification of major program:   |                         |              |            |                     |
| CFDA Number  | Name of Federal Progra  | m or Cluster |            |                     |
| 20.205   | Highway Planning and Co | onstruction  |            |                     |
| Dollar threshold used to distinguis<br>Type B programs:  | h between Type A and    | \$750,00     | 0          |                     |
| Auditee qualified as low-risk audite   | ee?                     | ves          | X          | no                  |



#### Schedule of Findings and Questioned Costs

Year Ended June 30, 2016

#### Part II. Current Year Findings Related to the Financial Statements

Internal Control Deficiencies

No matters were noted.

Instances of Noncompliance

No matters were noted.

#### Part III. Current Year Findings and Questioned Costs for Federal Awards

Instances of Noncompliance

No matters were noted.

Internal Control Deficiencies

No matters were noted.

#### Schedule of Findings and Questioned Costs



Year Ended June 30, 2016

#### Part IV. Other Findings Related to Required Statutory Reporting

2016-001 Certified Budget - Disbursements during the year ended June 30, 2016 for the health and social services function exceeded the budgeted amount.

**Recommendation** - The budget should have been amended in accordance with Chapter 384.18 of the Code of lowa before disbursements were allowed to exceed the budget.

Response - The City will amend the budget and will monitor expenditures to ensure that overages do not occur.

Conclusion - Response accepted.

- 2016-002 Questionable Disbursements We noted no disbursements that may not meet the requirements of public purpose as defined in an Attorney General's opinion dated April 25, 1979.
- 2016-003 Travel Expenses No disbursements of City money for travel expenses of spouses of City officials or employees were noted.
- 2016-004 Business Transactions with City Officials and Employees We noted no business transactions between the City and City officials or employees during the year ended June 30, 2016.
- 2016-005 Bond Coverage Surety bond coverage of City officials and employees is in accordance with statutory provisions. The amount of coverage should be reviewed annually to ensure that the coverage is adequate for current operations.
- 2016-006 Publication of Council Minutes No transactions were noted from the minutes of the Council meetings that we believe should have been approved by the Council but were not. The minutes of all Council meetings tested for compliance with publication were made within fifteen days as required by Chapter 372.13(6) of the Code of Iowa.

#### 2016-007 Deposits and Investments

Comment - The maximum depository amount at one of the banks the City is authorized to bank with was exceeded for two days in April 2016. It appears that the maximum depository amount was exceeded due to the significant property tax receipts during the month. Transfers to accounts at other banks in amounts that exceeded the excess amount were noted to have cleared in two days.

**Recommendation** - Total deposits on hand at the banks the City is authorized to bank with should be reviewed on a regular basis by appropriate City staff in order to minimize the time that balances at any of the authorized depositories exceed, or are expected to exceed, the maximum depository amounts.

Response - City staff have reminders to check amounts on hand in September and April when property tax revenues are received to ensure funds on deposit do not exceed the depository limit. The Hills Bank and Trust Company deposit limit is set at \$13,000,000 to allow for adequate bond payment funds on June 1.

Conclusion - Response accepted.

#### Schedule of Findings and Questioned Costs



Year Ended June 30, 2016

#### Part IV. Other Findings Related to Required Statutory Reporting (Continued)

2016-008 Revenue Bonds - No instances of noncompliance with the revenue bond resolutions or other requirements of those bonds were noted.

#### 2016-009 Financial Condition

Comment - The City had deficit balances at June 30, 2016 in three capital projects funds, the Park Development capital reserve account within the General Fund and the Sewer Capital Projects capital projects account within the Sewer Enterprise Fund that arose because project and construction costs were incurred prior to the availability of funds.

**Recommendation** - In many situations common to governmental entities, the costs of construction projects and activities are expended prior to the availability of certain funds. The City has followed the practice of using available City funds to pay for project and construction costs and then seek grant reimbursements or authorize the sale of bonds to replenish the fund balances. The City should make sure that there are adequate revenues, grants, proceeds from sales of bonds and available City funds to cover the costs of these projects and construction activities.

**Response** - The City plans borrowing on a regular basis to ensure that negative fund balances are eliminated, but the most cost-effective borrowing plan is implemented. Funds that historically had negative balances are being remedied through annual regular transfers to eliminate the deficits.

Conclusion - Response accepted.

2016-010 Annual Urban Renewal Report - The annual urban renewal report was properly approved and certified to the lowa Department of Management on or before December 1 and no exceptions were noted.

#### Resolution No. 2017-01

## RESOLUTION ACCEPTING THE AUDIT REPORT FOR FISCAL YEAR 2016 AS COMPLETED BY WINKEL, PARKER & FOSTER CPA, PC

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

**WHEREAS**, Winkel, Parker & Foster CPA, PC has completed the Audit Report for Fiscal Year 2016;

WHEREAS, the City Council has received the City's Audit Report; and

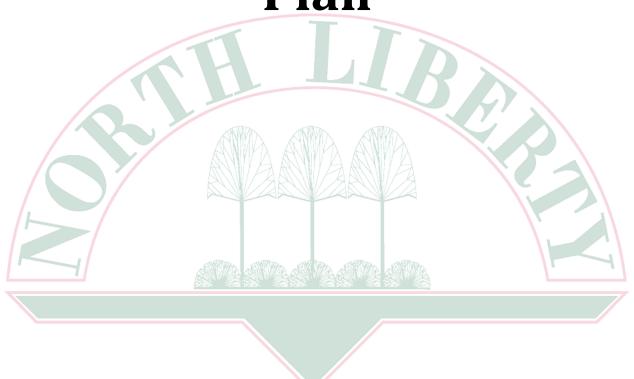
**NOW, THEREFORE, BE IT RESOLVED** by the City Council of North Liberty, Iowa, that the Audit Report for Fiscal Year 2016 as completed by Winkel, Parker & Foster CPA, PC is accepted

**APPROVED AND ADOPTED** this 10th day of January, 2017.

| CITY OF NORTH LIBERTY:          | ATTEST:                     |
|---------------------------------|-----------------------------|
|                                 |                             |
| TERRY L. DONAHUE, MAYOR PRO TEM | TRACEY MULCAHEY, CITY CLERK |

North Liberty – 2017 Resolution Number 2017-01

## O'Reilly's Auto Parts Site Plan





October 26, 2016

### **Memo**

To: North Liberty Planning Commission From: Dean Wheatley, Planning Director Subject: Site Plan Approval Request (Lot A, Wallace First Subdivision) Recommended by
Planning Commission for approval 11/1/2016, subject to conditions in this report plus upgrading the building with additional windows. Since that time the applicant has worked with staff to address those issues.

Your North Liberty city staff has reviewed the subject submission, and offer comments presented in this memo. The staff review team includes the following personnel:

Ryan Heiar, City Administrator Tracey Mulcahey, Assistant City Administrator Tom Palmer, City Building Official Scott Peterson, City Attorney Kevin Trom, City Engineer Dean Wheatley, Planning Director

This request from O'Reilly Automotive Stores to approve a site plan for a new auto parts store located on the west side of Highway 965 just north of the Zeller Street Hills Bank location. The zoning is C-2-A, commercial, and property north and south is also zoned commercial. Property to the rear of the site is zoned RM-21, multi-family residential, and is developed with condominiums.

This plan proposes a single building and large parking lot containing many more parking spaces than required by code. A draft plan was provided to staff ahead of the application to allow for early review comments, but a number of those comments, including code requirements, were not followed up on and cordial but repeated restatements of code items have been required.

The building design is corporate in nature and meets masonry requirements but is not consistent with design qualities expected by the City and developed over time working with other corporate establishments such as McDonalds and Arby's, nor is it compatible with the high quality design in buildings on either side of the applicant's lot. It is basically a rectangular block building with only front windows. In working with the architect for the applicant, several changes were made to the original submission in response to staff comments, including:

- Adding column offsets at the corners of the building.
- Adding a stone wainscoting on the front and sides of the building.
- Adding a metal canopy over the front door.

However, while all of these changes are positive, the lack of windows on the building, whether real or faux, still gives the appearance of a more industrial bunker-style building. Development as proposed would be incompatible with lots on either side and with the general level of design quality the City has worked hard to attain.

In addition, the building is set in a sea of concrete, with minimal landscaping shown at the front of the

lot. Required pedestrian-oriented feature(s) are minimal, including a colored sidewalk extension up to the front door, a relatively small landscaped area, and the addition of the metal canopy over the front door as noted above.

Overall, the site plan and building are utilitarian and functional, but not consistent with North Liberty design expectations and established norms despite some improvements from the original submission, and staff recommends denial of the site plan.

#### Ordinance submission/design standard provisions.

- 1. Add undulating berming to the east frontage.
- 2. Provide accessible means of egress by removing the curb barrier between the north egress door and sidewalk.

#### Notes:

A BMP maintenance agreement is required. The City Attorney will draft the agreement, but the applicant must supply the proposed BMP maintenance requirements for the agreement. As part of the Stormwater Rules/BMP Agreement, the owner will be required to inspect the BMP as constructed, provide as-built drawings of the BMP, and certify (by the Engineer of Record) upon completion that the BMP was installed and is functioning in compliance with the design intent.

Coordinate the building sewer connection with the Building Inspection Dept.

Provide either an assessment release or one-time cash payment for future installation of sidewalk along Highway 965.

OWNER: HILLS BANK AND TRUST COMPANY

ADDRESS: 131 MAIN ST.

HILLS, IA BK. 720, PG. 57

ZONING: C-2-A - COMMERCIAL, HIGHWAY

50' ROAD & UTILITY ESMT.

50' PRIVATE DRIVE ESMT.

### **GENERAL NOTES:**

A. REFER TO PROJECT MANUAL FOR ADDITIONAL REQUIREMENTS.

B. ALL SITE DIMENSIONS TO THE GUTTER LINE OF CURB, CONCRETE OR PROPERTY LINE UNLESS OTHERWISE NOTED. CONTRACTOR TO FIELD VERIFY EXISTING CONDITIONS BY DETAILED INSPECTION PRIOR TO SUBMITTING BID AND STARTING CONSTRUCTION.

C. COORDINATE WORK WITH OTHER SITE RELATED DEVELOPMENT DRAWINGS.

D. REFER TO STRUCTURAL PLANS FOR DEVELOPMENT OF SIDEWALKS ADJACENT TO FOUNDATIONS.

E. PRIOR TO INSTALLATION, GENERAL CONTRACTOR TO CONFIRM THAT LIGHT POLES, LANDSCAPING AND UTILITIES DO NOT CONFLICT WITH SIGN LOCATION SHOWN. IF ANY POTENTIAL CONFLICT IS DISCOVERED, GENERAL CONTRACTOR TO CONTACT THE O'REILLY PROJECT ADMINISTRATOR BEFORE PROCEEDING.

## **KEY NOTES:**

CONCRETE PAVING:

1 REFER TO DETAIL 1/C3. 

CONCRETE DRIVEWAY PER CITY MUNICIPAL DESIGN STANDARDS CONCRETE DRIVEWAY PER CITY MODIFICAL DESCRIPTION SECTION 3. REFER TO SHEET C1 IN ADDITION TO THE MUNICIPAL DESIGN STANDARDS FOR SPECIFICATIONS.

(3) CONCRETE CURB: REFER TO DETAIL 3/C3.

(4) CONCRETE SIDEWALK:

REFER TO DETAIL 4/C3 AND STRUCTURAL SHEETS.

(5) CONCRETE DOOR LANDING: REFER TO DETAIL 4/C3 AND STRUCTURAL DETAILS. RAMP PAVING AS INDICATED. LANDING CAN BE POURED MONOLITHIC IF CONCRETE PAVING IS USED.

6 STEEL BOLLARD: REFER TO DETAIL 6/C3. PROVIDE (2) AT TRASH, (2) AT OVERHEAD DOOR, (2) AT GAS METER, PROVIDE (8) AT SIDEWALK. REFER TO STRUCTURAL PLAN FOR LOCATION.

7 HANDICAP PARKING SIGN: REFER TO DETAIL 7/C3.

90

PROVIDE 4" WIDE STRIPING. AS SHOWN FOR PEDESTRIAN WALKWAY AND LOADING ZONE. USE HIGHWAY MARKING PAINT -YELLOW (2 COATS)

9 HANDICAP PARKING SYMBOL: REFER TO DETAIL 5/C3.

HANDICAP ACCESS UNLOADING ZONE: SLOPE 2% MAX. EACH WAY ( ADA COMPLIANT ) AND STRIPE AS SHOWN.

SCREEN FENCE:
REFER TO DETAIL 11/C3.

SCREEN FENCE GATES:
REFER TO DETAIL 12/C3. REFER TO DETAIL 12/C3.

(13) CONCRETE BUMPER BLOCK: 8"w x 5"h x 6'-0" LONG CONCRETE. ANCHOR TO PAVING WITH (2) 1'-6" LONG #4 REBAR (TO SIT LEVEL WITH PAVING).

(14) PARKING LOT LIGHTING: REFER TO SITE LIGHTING PLAN FOR LOCATION AND TYPE.

15 LIMITS OF NEW PAVING: MATCH EXISTING PER CITY STANDARDS.

FURNISHED AND INSTALLED BY OWNER. REFER TO STRUCTURAL DRAWINGS FOR DETAILS.

17 NEW FIRE HYDRANT

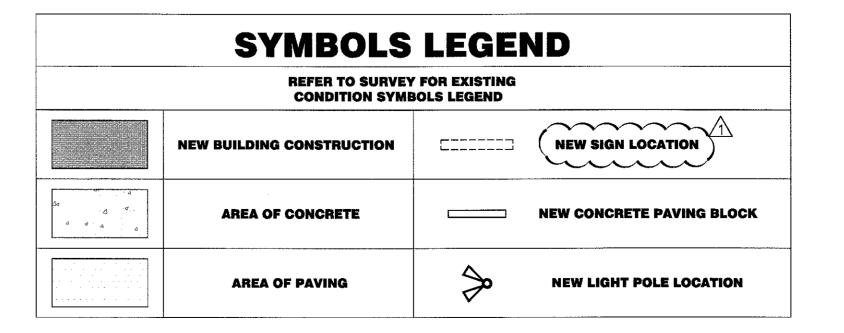
3' WIDE MINIMUM DESIGNATED ACCESSIBLE ROUTE. SLOPE 5% MAXIMUM DIRECTION OF TRAVEL WITH 2% CROSS SLOP. PROVIDE PAVEMENT STRIPING AS INDICATED.

(19) CONCRETE SIDEWALK IN RIGHT-OF-WAY TO BE INSTALLED PER CITY/OR STATE STANDARDS.

CONCRETE TO BE SAME OUR CONCRETE TO BE SAME QUALITY AS DETAIL 1/C3. COLOR: DARK

RED, COORDINATE EXACT COLOR SPECIFICATIONS WITH OWNER.

REFER TO LANDSCAPE PLAN FOR PLANTINGS



1 SITE DEVELOPMENT PLAN C2 | SCALE: 1" = 20'

lacksquare 20' UTILITY ESMT.



architecture • planning • interior design

C.M. ARCHITECTURE, P.A. 800 WASHINGTON AVE. N. SUITE 208 MINNEAPOLIS, MN 55401 (612) 547-1377 (612) 547-1301

CONTACT: TONY JOHNSON

CONSULTANTS:

ANDERSON ENGINEERING, INC. 2045 WEST WOODLAND SPRINGFIELD, MO 65619 PHONE: 417-866-2741 FAX: 417-866-2778

7212 METRO BLVD. EDINA, MN 55439 PHONE: 952-854-9302 FAX: 952-854-9360

3855 S JEFFERSON AVE SPRINGFIELD, MO 65807 PHONE: 417-882-2200 FAX: 417-882-1188



**Reilly** 

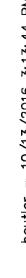
SHEET TITLE: SITE DEVELOPMENT PLAN

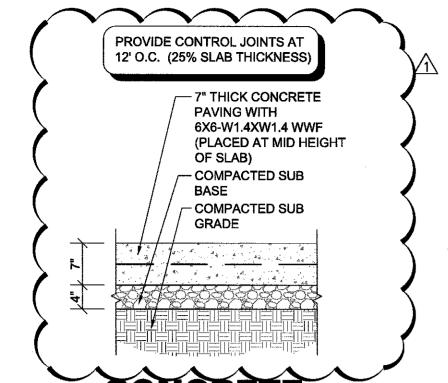
| REVI            | SIONS:   |  |
|-----------------|----------|--|
| NO:             | DATE:    | BY:  |
| $\triangle$     | 10.12.16 | PLANNING   |
|                 |          |  |
|                 |          |  |
|                 |          |  |
|                 |          |  |
|                 |          | and the state of t |
| an and a second |          | NA CANADA  |
|                 |          |  |
| PROJE           | ECT NO:  | 16115.01   |

DRAWN BY:

SHEET 2 OF 3

COPYRIGHT C.M. ARCHITECTURE, P.A. 2016





- PAVING, REFER TO SITE DEVELOPMENT PLAN FOR LOCATION AND TYPE. NOTE: CONTRACTOR'S OPTION TO POUR INTEGRAL (MONOLITHIC) CURB AND PAVING. WHERE PAVING POURED SEPARATE, PROVIDE KEY-WAY OR #4 X 1'-0" DOWELS AT (3) #4's CONT. W/ 3" MIN. COVER - #4 TIE BARS AT 48" O.C.

PROVIDE TOOLED CONTROL JOINTS AT 6' O.C. (25% SLAB THICKNESS) AND ISOLATION JOINTS AT 24' O.C., UNLESS OTHERWISE NOTED. - 4" THICK CONCRETE SIDEWALK W/ 6 X 6 W1.4 x W1.4 WWF **COMPACTED SUB BASE** COMPACTED SUB GRADE CONTROL JOINT

1. SYMBOL TO BE PAINTED (HIGHWAY GRADE) YELLOW PER ACCESSIBILITY STANDARDS.

CONCRETE PAVING SECTION SCALE: 3/4" = 1'-0"

C3

**NOT USED** SCALE:

C3

CONCRETE **CURB SECTION** SCALE: 3/4" = 1'-0" C3

PROVIDE CONTROL JOINTS AT 10' O.C. (25% SLAB THICKNESS)

> CONCRETE SIDEWALK SECTION SCALE: 3/4" = 1'-0"

HANDICAP PARKING SYMBOL SCALE: 3/4" = 1'-0" C3

STANDARD 4" INSIDE DIAMETER STEEL PAINT O'REILLY GREEN. REFER TO EXTERIOR FINISH SCHEDULE. CONCRETE PAD OR SIDEWALK:
REFER TO SITE DEVELOPMENT FOR LOCATION AND TYPE. - CONCRETE FILL - CONCRETE FOOTING

HANDICAPPED PARKING" EQUAL TO "BEST" No. SS53. AT RIGHT HAND DISCHARGE LOCATION PROVIDE "VAN ACCESSIBLE" SIGNAGE EQUAL TO "BEST" No. SS57. ATTACH EA. SIGN TO BOLLARDS W/ GALV. MOUNTING BOLTS. - 4'-0" X 1 1/2" DIAMETER GALVANIZED POLE SET INSIDE BOLLARD W/ CONCRETE. BOLLARD: REFER TO DETAIL 6/C3

1'-0"

DROP INLET WITH GRATE OR YARD INLET WITH OPENINGS SANDBAGS STACKED 3 HIGH - FILL BAGS WITH 5/8" TO 1 1/2" CRUSHED LIMESTONE. BAGS MAY BE BURLAP OR BIODEGRADABLE PLASTIC COMPACTED SOIL ---TO PREVENT PIPING **FILTERED** WATER RUNOFF WATER WITH SEDIMENT 1. FILL BAGS WITH 5/8" CRUSHED LIMESTONE. 4" MIN. 2. BAGS SHALL BE BURLAP OR BIODEGRADABLE PLASTIC. 3. BAGS SHALL BE INSPECTED AND REPLACED AS NEEDED.

**NOT USED** 

SCALE: N.T.S.

C3

TYP. (2) STANLEY BB855 PHOSPHATE WITH NO HOLES ON ONE SIDE FOR

WELDING TO STEEL PIPE.

/- <u>6" HINGE</u>:

STEEL BOLLARD SECTION SCALE: 3/4" = 1'-0"

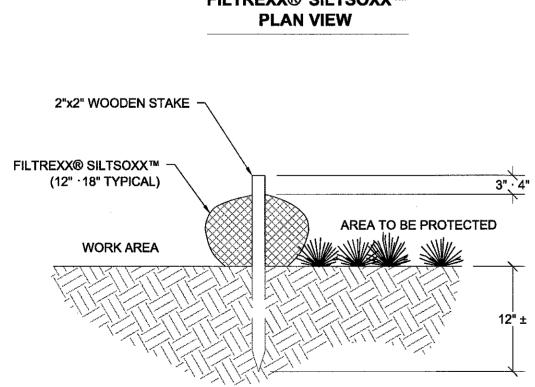
HANDICAP PARKING SIGN C3 SCALE: 3/4" = 1'-0"

C3 SCALE: N.T.S

8

**INLET SEDIMENT FILTER** 

STAKE ON 10' LINEAL SPACING AREA TO BE PROTECTED WATER FLOW FILTREXX® COMPOST **WORK AREA** SILTSOXX™ FILTREXX® SILTSOXX™



MASONRY TEXTURES AND COLORS TO MATCH BUILDING. REFER TO ARCHITECTURAL DRAWINGS. T.O. CMU EL. 106'-0" ARCHITECTURAL PRECAST CONCRETE UNIT CAP WITH BACKER ROD AND SEALANT AT BUTT JOINTS. DRIP EDGE CAST INTO CAP (TYP.) FLEXIBLE FLASHING, CONTINUOUS. #3 DOWEL X 6" AT 32" O.C. EXTENDING 1 1/2" MIN. INTO PRECAST AND BOND BEAM. MORTAR IN PLACE. 8" SPLIT FACE CONCRETE MASONRY UNIT (CMU) BOND BEAM UNIT UPSIDE 8" SPLIT FACE CONCRETE MASONRY UNIT (CMU) IN STACK BOND WITH HORIZONTAL REINFORCEMENT AT 16" O.C., GROUT ALL CELLS FULL. LAWN OR PAVEMENT, REFER TO SITE 1/2" ISOLATION JOINT WITH ASPHALTIC FILLER AND SEALER. CONCRETE PAVEMENT, REFER TO SITE T.O. SLAB EL. (VAR.) PLAN FOR TYPE. (REF. CIVIL) B.O. FOOTING REFER TO STRUCTURAL FOR FOUNDATIONS AND REINFORCEMENT REQUIREMENTS. (SEE STRUCTURAL)

1-1/2"x 1-1/2"x 1/8" STEEL TUBE OR 2"x 2"x 1/8" ANGLE W/ WELDED JOINTS. PAINT O'REILLY GREEN. ATTACH HORZ. C.C.A. 2 X 4'S ON STEEL FRAME @ TOP & BOTTOM W/ 4" X 1/4" GALV. CARRIAGE BOLTS ON OUTSIDE TO RECEIVE FENCE FACE BOARD. BARREL BOLT: STANLEY HEAVY BARREL BOLT # CD1084BB SCREW THROUGH WOOD & INTO METAL FRAME. 3/4" BENT STL. BAR - (2) 1" I.D. X 2" LONG STL. PIPE WELDED TO FRAME & ALIGNED FOR BENT BAR ON EACH GATE. - 1" HOLE IN PAVM'T W/ MTL. SLEEVE TO RECEIVE STL. BAR (3" DEPTH MIN.) REFER SITE DEVELOPMENT FOR TYPE AND LOCATION. **FRONT ELEVATION** ALL MTL. PARTS PRIMED W/ METAL **PRIMER & PAINTED OREILLY GREEN** - 4" x 4" x 1/4" STEEL TUBE GROUT FILLED & CAPED W/ CONCRETE, - GATES OPENING SHOULD BE PLACED PAINT O'REILLY GREEN. AT CENTER LINE OF CONCRETE PAD L 1 1/2" X 1 1/2" X 1/8" X 4'-0" LONG WELDED TO GATE. 1-1/2" - 3/4" BENT STL. BAR **PLAN VIEW** 

10 FILTREXX SILTSOXX™

SCALE: NTS

11 SCREEN FENCE DETAIL SCALE: 3/4" = 1'-0"

SCREEN FENCE GATE DETAIL SCALE: 3/4" = 1'-0"

architecture · planning · interior design C.M. ARCHITECTURE, P.A. 800 WASHINGTON AVE. N. SUITE 208 MINNEAPOLIS, MN 55401 PHONE: (612) 547-1377 FAX: (612) 547-1301

**CONSULTANTS:** 

ANDERSON ENGINEERING, INC. 2045 WEST WOODLAND SPRINGFIELD, MO 65619 PHONE: 417-866-2741 FAX: 417-866-2778

CONTACT: TONY JOHNSON

AST, INC. 7212 METRO BLVD. EDINA, MN 55439 PHONE: 952-854-9302 FAX: 952-854-9360

SGE, INC. 3855 S JEFFERSON AVE SPRINGFIELD, MO 65807 PHONE: 417-882-2200 FAX: 417-882-1188

PATRICK G. BLEES

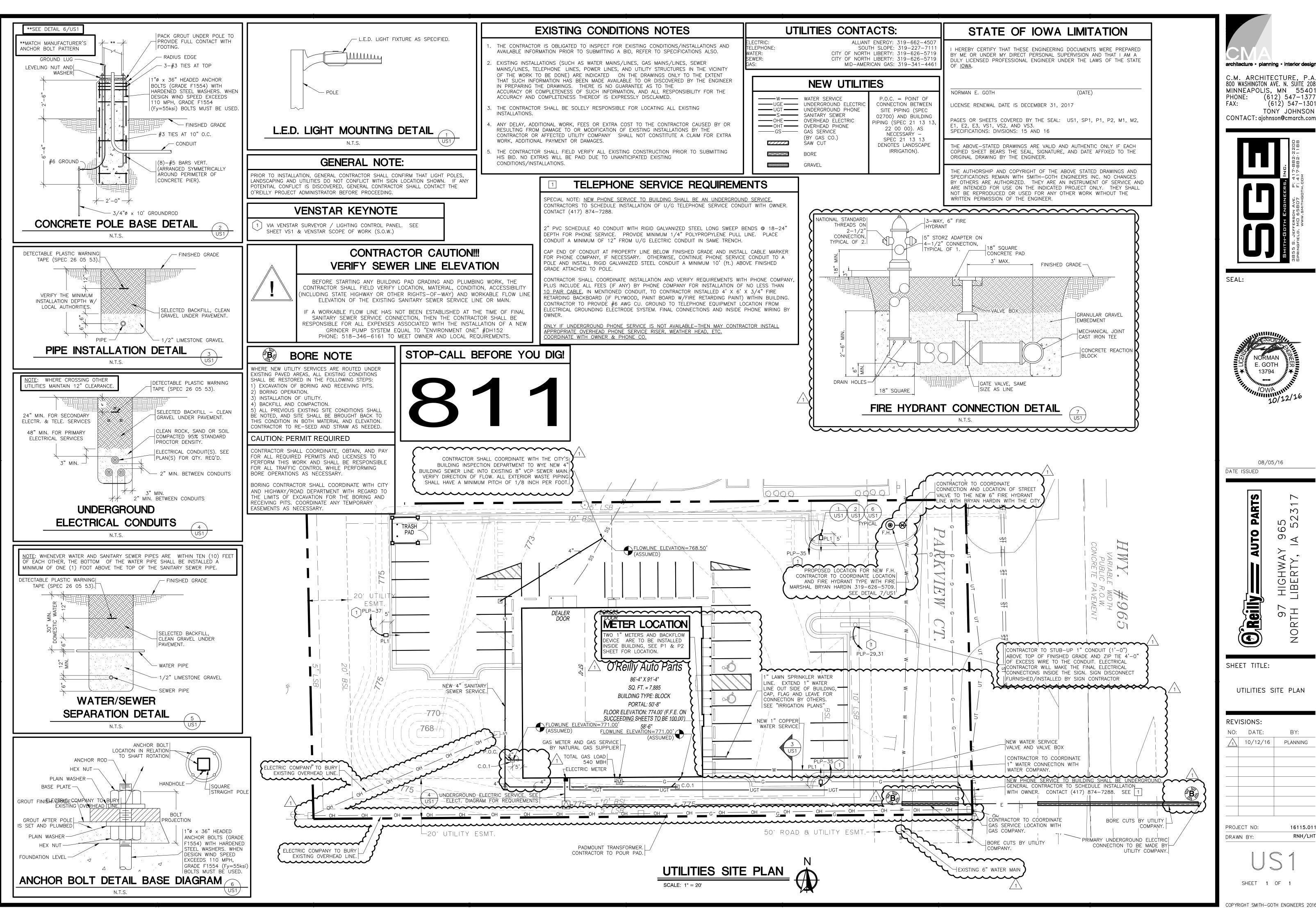
> HIGHWA` LIBERTY, **E**Reilly

SHEET TITLE: SITE DETAILS

**REVISIONS:** NO: DATE: 10.12.16 PLANNING PROJECT NO: 16115.011 DRAWN BY: KJO/BLC

SHEET 3 OF 3

COPYRIGHT C.M. ARCHITECTURE, P.A. 2016

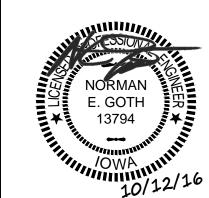




800 WASHINGTON AVE. N. SUITE 208 MINNEAPOLIS, MN 55401 (612) 547-1377 PHONE: `(612) 547-1301 TONY JOHNSON CONTACT: ajohnson@cmarch.com



SEAL:



AUTO Reilly

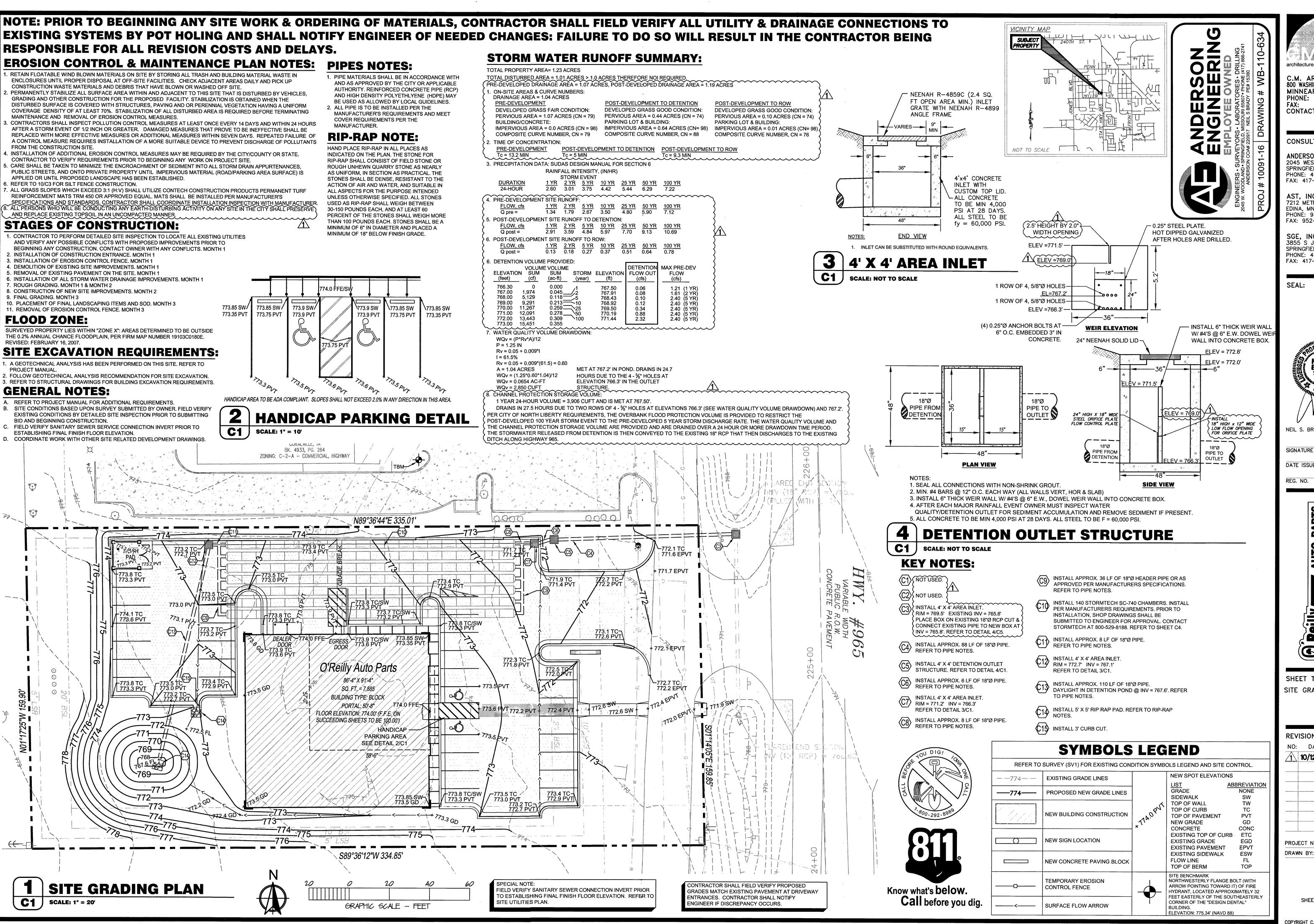
SHEET TITLE:

UTILITIES SITE PLAN

**REVISIONS:** NO: DATE: 10/12/16 PLANNING PROJECT NO: 16115.011 DRAWN BY:

COPYRIGHT SMITH-GOTH ENGINEERS 2016

SHEET 1 OF



architecture · planning · interior design

C.M. ARCHITECTURE, P.A. 800 WASHINGTON AVE. N. SUITE 208 MINNEAPOLIS, MN 55401 (612) 547-1377 `(612) 547-1301 CONTACT: TONY JOHNSON

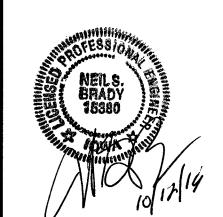
aiohnson@cmarch.com

**CONSULTANTS:** 

ANDERSON ENGINEERING. INC. 2045 WEST WOODLAND SPRINGFIELD, MO 65619 PHONE: 417-866-2741 FAX: 417-866-2778

7212 METRO BLVD. EDINA, MN 55439 PHONE: 952-854-9302 FAX: 952-854-9360

SGE, INC. 3855 S JEFFERSON AVE SPRINGFIELD, MO 65807 PHONE: 417-882-2200 FAX: 417-882-1188



NEIL S. BRADY, CIVIL ENGINEER

7-22-16 DATE ISSUED

HIGHWAY LIBERTY, **GReilly** 

SHEET TITLE: SITE GRADING PLAN

**REVISIONS:** NO: DATE: 10/12/16 PLANNING PROJECT NO: 16115.011

SHEET 1 OF

COPYRIGHT C.M. ARCHITECTURE, P.A. 2016

#### **PLANTING SCHEDULE** REFER TO PROJECT MANUAL FOR ADDITIONAL REQUIREMENTS ALL PLANTINGS MAY BE SUBSTITUTED DUE TO REGION OR LOCAL REQUIREMENTS IF NECESSARY, AND WITH OWNER APPROVAL QUANTITY SIZE DETAIL #2 4/L2 4/L2 #5 4/L2 #1 #2 4/L2 GLEDITSIA TRIACANTHOS VAR. INERMI\$ IMPERIAL HONEYLOCUST 2"BB 'IMPCOLE'

## **GENERAL NOTES:**

- A. REFER TO PROJECT MANUAL FOR ADDITIONAL REQUIREMENTS.
- B. SITE CONDITIONS BASED UPON SURVEY PROVIDED BY OWNER. CONTRACTOR TO FIELD VERIFY EXISTING CONDITIONS BY DETAILED INSPECTION PRIOR TO

SUBMITTING BID AND BEGINNING CONSTRUCTION.

- C. REFER TO CIVIL DRAWINGS FOR ADDITIONAL REQUIREMENTS.
- D. ALL PLANTING TYPES SHALL COMPLY WITH LOCAL GOVERNING CODES AND REGULATIONS, CONFORM TO REQUIREMENTS OF PLANT LIST AND TO THE AMERICAN ASSOCIATION OF NURSERYMEN "AMERICAN STANDARD OF NURSERY STOCK" AND "HORTICULTURAL STANDARDS" AS TO SPECIES, AGE, SIZE, AND PLANTING RECOMMENDATIONS.
- E. NO MATERIAL SUBSTITUTIONS SHALL BE MADE WITHOUT THE OWNERS'S PRIOR WRITTEN APPROVAL. ALTERNATE MATERIALS OF SIMILAR SIZE AND CHARACTER MAY BE CONSIDERED IF SPECIFIED PLANT MATERIALS CANNOT BE OBTAINED.
- F. PLANT LOCATIONS ARE APPROXIMATE. ADJUST AS NECESSARY TO AVOID CONFLICTS. DO NOT PLANT TREES OVER OR WITHIN 8' OF UNDERGROUND UTILITIES.
- G. QUANTITIES OF MATERIALS SHOWN ON LANDSCAPING PLAN TAKE PRECEDENCE OVER QUANTITIES SHOWN ON PLANTING SCHEDULE. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL QUANTITIES ON LANDSCAPING PLAN.
- H. ROCKHOUND, GRADE AND PROVIDE 4" TOPSOIL AT ALL SOD, SEED AND PLANTING AREAS. GRADE SHALL BE ADJUSTED FOR SOD THICKNESS.
- I. WHEN CLAY SOIL IS ENCOUNTERED IN THE ESTABLISHMENT OF THE LAWN OR THE INSTALLATION OF PLANT MATERIAL IT SHALL BE IMPROVED IN ACCORDANCE WITH STANDARD
- UTILITY TRENCHING IN THE RIGHT-OF-WAY.

(UNLESS NOTED OTHERWISE) ALL AREAS DISTURBED BY CONSTRUCTION ARE FIRST TO BE FINE GRADED AND THEN

 $\frac{\text{CREEK GRAVEL:}}{3\text{" DEEP , 5/8" CREEK GRAVEL OVER LANDSCAPE FABRIC. REFER}$ 

₹**~~~~~~~** (5) LANDSCAPE BERMING:

|   | NEW BUILDING CONSTRUCTION |
|---|---------------------------|
| a                                       | AREA OF CONCRETE          |
| [                                       | NEW POLE SIGN LOCATION    |
|   | NEW CONCRETE PAVING BLOCK |
| >                                       | NEW LIGHT POLE LOCATION   |
| 1 1 + + + + + + + + + + + + + + + + + + |                           |

**CREEK GRAVEL** AREA OF SOD REFER TO GRADING PLAN NEW SHRUB FOR SIZE AND TYPE

REFER TO PLANTING SCHEDULE FOR SIZE AND TYPE

16115.011 KJO/BLC

SHEET TITLE:

**REVISIONS:** NO: DATE:

PROJECT NO:

DRAWN BY:

LANDSCAPE PLANTING PLAN

10.12.16 PLANNING

architecture • planning • interior design

C.M. ARCHITECTURE, P.A.

800 WASHINGTON AVE. N. SÚITE 208

MINNEAPOLIS, MN 55401

PHONE: (612) 547-1377

CONTACT: TONY JOHNSON

ANDERSON ENGINEERING, INC.

CONSULTANTS:

2045 WEST WOODLAND SPRINGFIELD, MO 65619

PHONE: 417-866-2741

FAX: 417-866-2778

7212 METRO BLVD.

EDINA, MN 55439 PHONE: 952-854-9302

FAX: 952-854-9360

SGE, INC. 3855 S JEFFERSON AVE

SPRINGFIELD, MO 65807

PHONE: 417-882-2200

PATRICK G.

BLEES

FAX: 417-882-1188

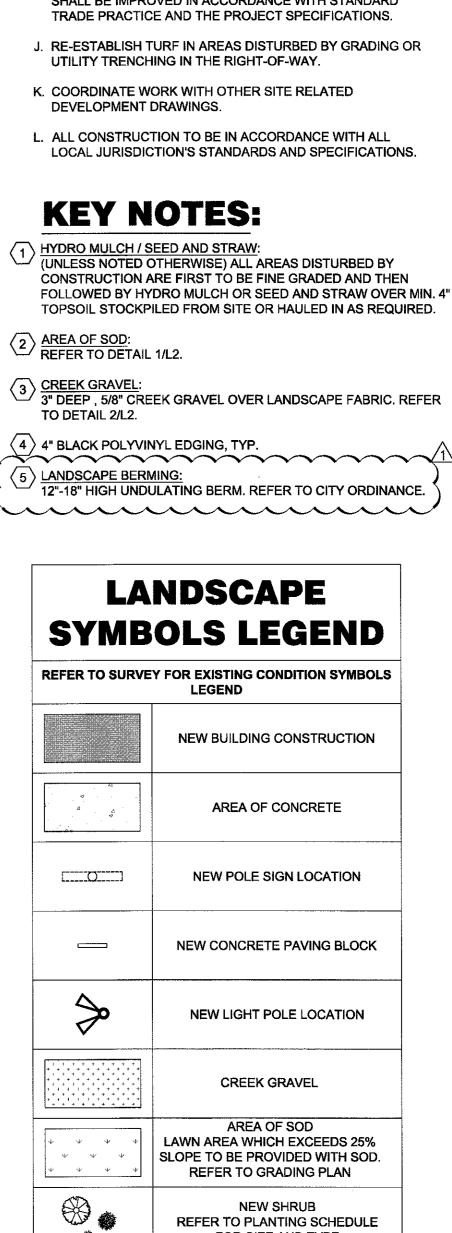
AST, INC.

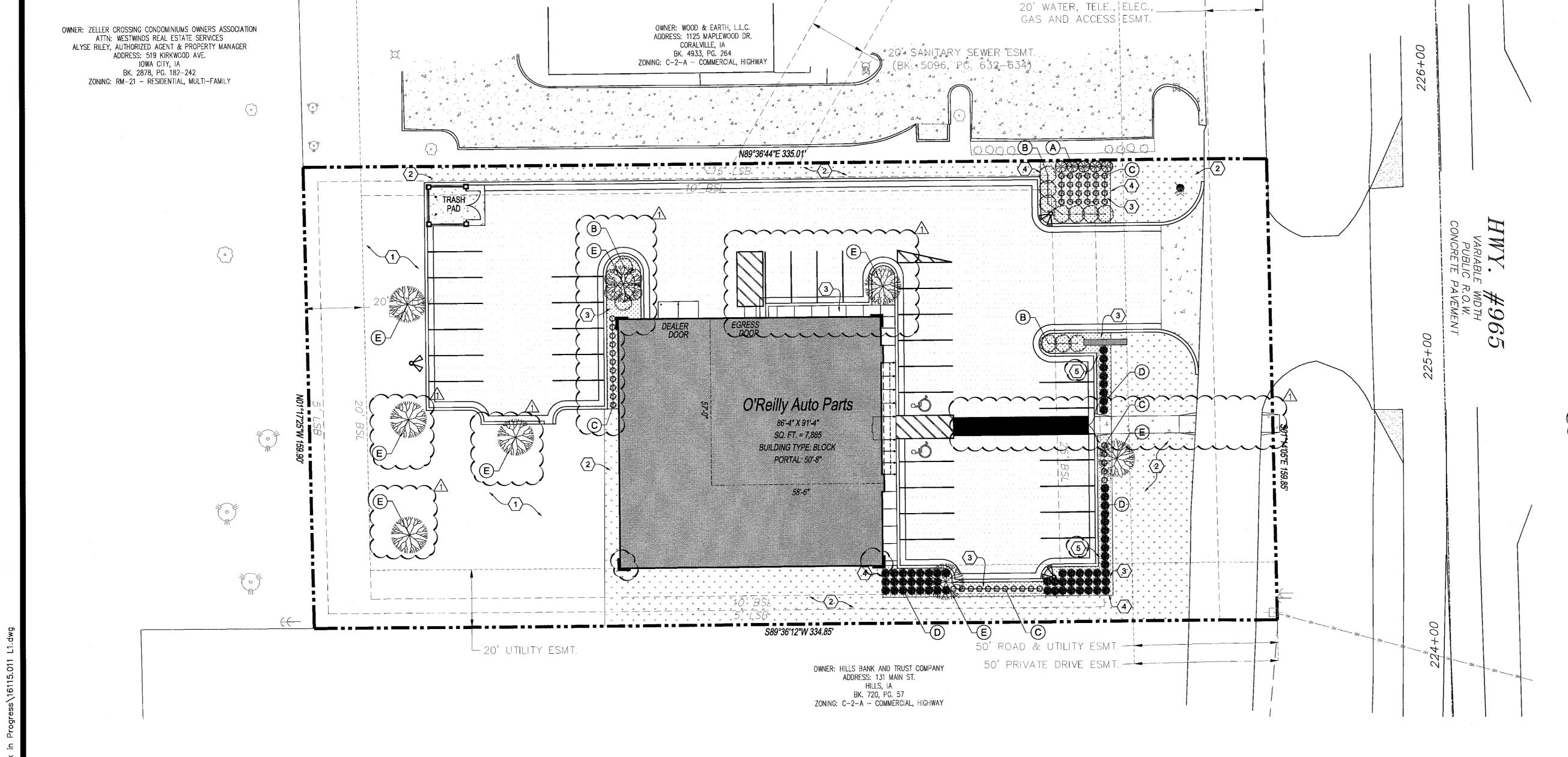
`(612) 547-1301

ajohnson@cmarch.com

SHEET 1 OF 3

COPYRIGHT C.M. ARCHITECTURE, P.A. 2016

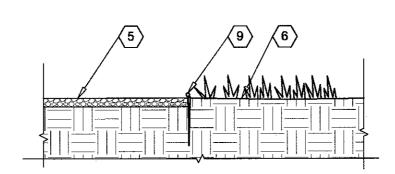




LANDSCAPE PLANTING PLAN

SCALE: 1" = 20'



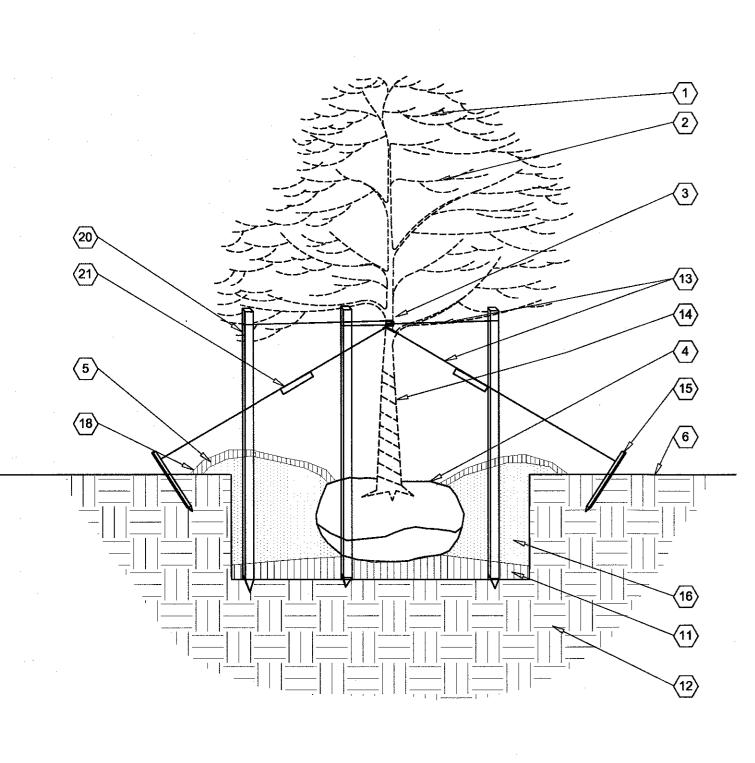


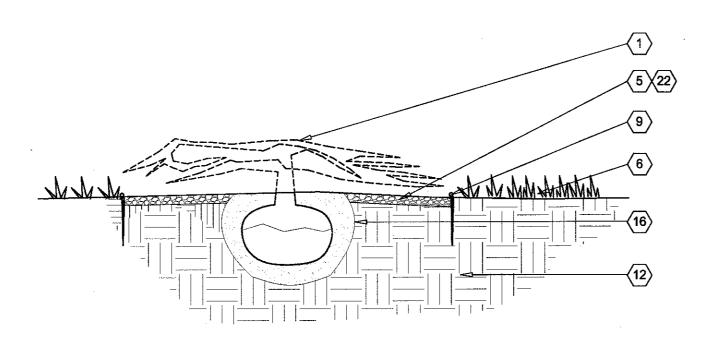
1 SODDING WITH PINS

SCALE: 3/4" = 1'-0"

CREEK GRAVEL
LANDSCAPE FABRIC

SCALE: 3/4" = 1'-0"





LARGE DECIDUOUS TREE PLANTING

SCALE: 3/4" = 1'-0"

4 SHRUB PLANTING

SCALE: 3/4" = 1'-0"

## **GENERAL NOTES:**

- A. REFER TO PROJECT MANUAL FOR ADDITIONAL REQUIREMENTS.
- B. COORDINATE WORK WITH OTHER SITE RELATED DEVELOPMENT DRAWINGS.

## **KEY NOTES:**

- 1 PLANTING: REFER TO PLANTING SCHEDULE FOR TYPE
- 2 SET TREE LEVEL AND PLUM. STRAIGHTEN AFTER SETTLEMENT IF NEEDED.
- (3) ENCASE WIRE AROUND TRUNK IN BLACK RUBBER.
  MOVE UP ABOVE OR EQUAL TO 1/2 TO 1/3 OF THE HEIGHT
  OF TREE.
- 4 SET TREE WITH TOP 1/3 OF ROOT ABOVE FINISH GRADE.
- The second cover type and locations.
- 6 LAWN
- 7 PLACE THREE PINS EVERY 2'-0", SPACING EQUALLY. SOD SHALL BE COMPOSED OF TWO VARIETIES MINIMUM OF FESCUE GRASS.
- 8 3" DEEP , 5/8" CREEK GRAVEL OVER LANDSCAPE FABRIC.
- 9 4" BLACK POLYVINYL EDGING
- 10 NOT APPLICABLE
- (11) COMPACTED PLANTING
- (12) SUB GRADE
- 13 TWO STRANDS OF WIRE
- 14 TRUNK WRAP
- 2" X 2" X 20" WOOD STAKES BURY BELOW FINISH GRADE. STAKES
  MUST BE INSTALLED OUTSIDE THE OF THE PREPARED PLANTING
  MIXTURE 16 AND EXTENTS OF PLANTING BERM TO HOLD WATER
- PREPARED PLANTING MIXTURE.
- TREES GREATER THAN 6'-0" IN HEIGHT SHALL BE STAKED AS INDICATED IN 20 BELOW.
- (18) EXTENTS OF PLANTING BERM TO HOLD WATER.
- TREES BETWEEN 3'-0" AND 6'-0" IN HEIGHT MUST BE TIED AND STAKED AS INDICATED IN 15 ABOVE OR 20 BELOW.
- 20 2" X 4" STAKE OR METAL FENCE POST (48" OR 60" STEEL U-POSTS)
- (21) 1" X 4" X 10" WHITE WOOD FLAG.
- 22 3" DEEP HARDWOOD MULCH.



C.M. ARCHITECTURE, P.A. 800 WASHINGTON AVE. N. SUITE 208 MINNEAPOLIS, MN 55401 PHONE: (612) 547-1377 FAX: (612) 547-1301 CONTACT: TONY JOHNSON ajohnson@cmarch.com

CONSULTANTS:

ANDERSON ENGINEERING, INC. 2045 WEST WOODLAND SPRINGFIELD, MO 65619 PHONE: 417-866-2741 FAX: 417-866-2778

AST, INC. 7212 METRO BLVD. EDINA, MN 55439 PHONE: 952-854-9302 FAX: 952-854-9360

SGE, INC. 3855 S JEFFERSON AVE SPRINGFIELD, MO 65807 PHONE: 417-882-2200 FAX: 417-882-1188

PATRICK G. BLEES, ARCHITECT

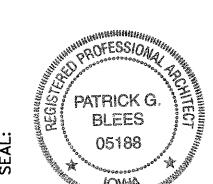
TYPED-OR PRINTED AND

TYPED-OR PRINTED AND

SIGNATURE

SHEETS COVERED BY THIS SEAL: T1, D1, C2, L1

L2, L3, A1, A2, A3, A4, A5, F1



97 HIGHWAY 965 ORTH LIBERTY, 1A 52317

SHEET TITLE:
LANDSCAPE PLANTING
DETAILS

| REVIS                                   | SIONS:                                  |     |
|---|---|-----|
| NO:                                     | DATE:                                   | BY: |
|   |   |     |
| *************************************** | ~~~~                                    |     |
|   |   |     |
|   | **************************************  |     |
|   |   |     |
|   |   |     |
|   | *************************************** |     |
|   |   |     |
|   |   |     |

12

SHEET 2 OF 3

COPYRIGHT C.M. ARCHITECTURE P.A. 2016

NOTE: PRIOR TO BEGINNING ANY SITE WORK & ORDERING OF MATERIALS, CONTRACTOR SHALL FIELD VERIFY ALL UTILITY & DRAINAGE CONNECTIONS TO EXISTING SYSTEMS BY POT HOLING AND SHALL NOTIFY ENGINEER OF NEEDED CHANGES: FAILURE TO DO SO WILL RESULT IN THE CONTRACTOR BEING RESPONSIBLE FOR ALL REVISION COSTS AND DELAYS.

### **EROSION CONTROL & MAINTENANCE PLAN NOTES:**

- . RETAIN FLOATABLE WIND BLOWN MATERIALS ON SITE BY STORING ALL TRASH AND BUILDING MATERIAL WASTE IN ENCLOSURES UNTIL PROPER DISPOSAL AT OFF-SITE FACILITIES. CHECK ADJACENT AREAS DAILY AND PICK UP CONSTRUCTION WASTE MATERIALS AND DEBRIS THAT HAVE BLOWN OR WASHED OFF SITE.
- PERMANENTLY STABILIZE ALL SURFACE AREA WITHIN AND ADJACENT TO THIS SITE THAT IS DISTURBED BY VEHICLES, GRADING AND OTHER CONSTRUCTION FOR THE PROPOSED FACILITY. STABILIZATION IS OBTAINED WHEN THE DISTURBED SURFACE IS COVERED WITH STRUCTURES, PAVING AND OR PERENNIAL VEGETATION HAVING A UNIFORM COVERAGE DENSITY OF AT LEAST 70%. STABILIZATION OF ALL DISTURBED AREA IS REQUIRED BEFORE TERMINATING MAINTENANCE AND REMOVAL OF EROSION CONTROL MEASURES.
- CONTRACTORS SHALL INSPECT POLLUTION CONTROL MEASURES AT LEAST ONCE EVERY 14 DAYS AND WITHIN 24 HOURS AFTER A STORM EVENT OF 1/2 INCH OR GREATER. DAMAGED MEASURES THAT PROVE TO BE INEFFECTIVE SHALL BE REPLACED WITH MORE EFFECTIVE MEASURES OR ADDITIONAL MEASURES WITHIN SEVEN DAYS. REPEATED FAILURE OF A CONTROL MEASURE REQUIRES INSTALLATION OF A MORE SUITABLE DEVICE TO PREVENT DISCHARGE OF POLLUTANTS
- CONTRACTOR TO VERIFY REQUIREMENTS PRIOR TO BEGINNING ANY WORK ON PROJECT SITE.
- CARE SHALL BE TAKEN TO MINIMIZE THE ENCROACHMENT OF SEDIMENT INTO ALL STORM DRAIN APPURTENANCES. PUBLIC STREETS, AND ONTO PRIVATE PROPERTY UNTIL IMPERVIOUS MATERIAL (ROAD/PARKING AREA SURFACE) IS
- REFER TO 10/C3 FOR SILT FENCE CONSTRUCTION. ALL GRASS SLOPES WHICH EXCEED 3:1 (H:V) SHALL UTILIZE CONTECH CONSTRUCTION PRODUCTS PERMANENT TURF REINFORCEMENT MATS TRM 450 OR APPROVED EQUAL. MATS SHALL BE INSTALLED PER MANUFACTURER'S
- SPECIFICATIONS AND STANDARDS. CONTRACTOR SHALL COORDINATE INSTALLATION INSPECTION WITH MANUFACTURER. ALL PERSONS WHO WILL BE CONDUCTING ANY EARTH-DISTURBING ACTIVITY ON ANY SITE IN THE CITY SHALL PRESERVE AND REPLACE EXISTING TOPSOIL IN AN UNCOMPACTED MANNER.

### **CONSTRUCTION EGRESS NOTES:**

- CONSTRUCTION EGRESS SHALL BE 25' MINIMUM WIDTH AND 50' MINIMUM LENGTH AND 6" MIN THICKNESS OF STONE (1.5"-3.5") COARSE AGGREGATE WITH GEOTEXTILE UNDERLINER. REFER TO THE CITY OR STATE FOR ANY ADDITIONAL REQUIREMENTS.
- THE EXIT SHALL BE MAINTAINED IN A CONDITION WHICH WILL PREVENT TRACKING OR FLOW OF MUD ONTO PUBLIC RIGHT-OF-WAY. THIS MAY REQUIRE PERIODIC TOP DRESSING WITH 1.5-3.5 INCH STONE, AS CONDITIONS DEMAND, AND REPAIR AND/OR CLEAN OUT OF ANY STRUCTURE USED TO TRAP SEDIMENT, ALL MATERIALS SPILLED, DROPPED, WASHED, OR TRACKED FROM VEHICLES OR SITE ONTO ROADWAYS OR INTO STORM DRAINS MUST BE REMOVED IMMEDIATELY
- WHEELS MUST BE CLEANED TO REMOVE MUD PRIOR TO ENTRANCE ONTO PUBLIC RIGHT-OF-WAY. WHEN WASHING IS REQUIRED, IT SHALL BE DONE ON AN AREA WITH CRUSHED STONE WHICH DRAINS INTO AN APPROVED SEDIMENT TRAP OR SEDIMENT BASIN LOCATED PER THE CITY OR STATE REQUIREMENTS.

### **STAGES OF CONSTRUCTION:**

- 1. CONTRACTOR TO PERFORM DETAILED SITE INSPECTION TO LOCATE ALL EXISTING UTILITIES AND VERIFY ANY POSSIBLE CONFLICTS WITH PROPOSED IMPROVEMENTS PRIOR TO BEGINNING ANY CONSTRUCTION, CONTACT OWNER WITH ANY CONFLICTS, MONTH 1 2. INSTALLATION OF CONSTRUCTION ENTRANCE, MONTH 1
- 3. INSTALLATION OF EROSION CONTROL FENCE. MONTH 1 4. DEMOLITION OF EXISTING SITE IMPROVEMENTS. MONTH 1
- 5. REMOVAL OF EXISTING PAVEMENT ON THE SITE. MONTH 1
- 6. INSTALLATION OF ALL STORM WATER DRAINAGE IMPROVEMENTS. MONTH 1 7. ROUGH GRADING, MONTH 1 & MONTH 2
- 8. CONSTRUCTION OF NEW SITE IMPROVEMENTS, MONTH 2 9. FINAL GRADING, MONTH 3

**SCALE:** 1" = 20'

- 10. PLACEMENT OF FINAL LANDSCAPING ITEMS AND SOD, MONTH 3
- 11. REMOVAL OF EROSION CONTROL FENCE. MONTH 3

## **RIP-RAP NOTE:**

COMPACTED SOIL -

TO PREVENT PIPING

RUNOFF WATER

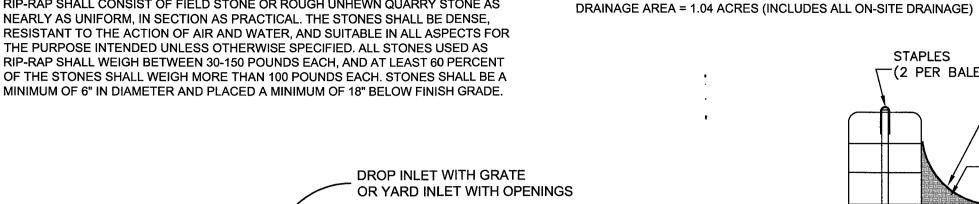
WITH SEDIMENT

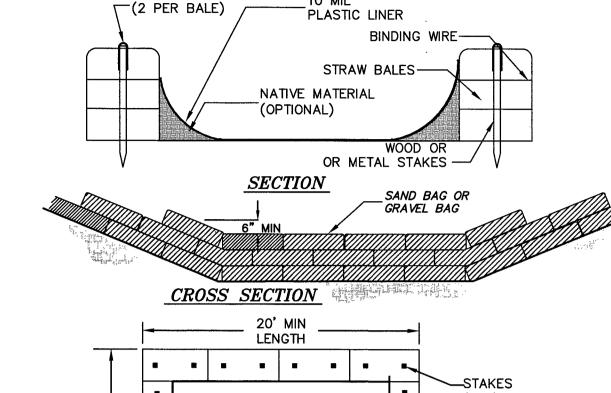
1. FILL BAGS WITH 5/8" CRUSHED LIMESTONE.

2. BAGS SHALL BE BURLAP OR BIODEGRADABLE PLASTIC.

3. BAGS SHALL BE INSPECTED AND REPLACED AS NEEDED.

HAND PLACE RIP-RAP IN ALL PLACES AS INDICATED ON THE PLAN. THE STONE FOR RIP-RAP SHALL CONSIST OF FIELD STONE OR ROUGH UNHEWN QUARRY STONE AS NEARLY AS UNIFORM, IN SECTION AS PRACTICAL. THE STONES SHALL BE DENSE, RESISTANT TO THE ACTION OF AIR AND WATER, AND SUITABLE IN ALL ASPECTS FOR THE PURPOSE INTENDED UNLESS OTHERWISE SPECIFIED. ALL STONES USED AS RIP-RAP SHALL WEIGH BETWEEN 30-150 POUNDS EACH, AND AT LEAST 60 PERCENT OF THE STONES SHALL WEIGH MORE THAN 100 POUNDS EACH, STONES SHALL BE A





**STORM WATER RUNOFF SUMMARY:** 

TOTAL DISTURBED AREA = 1.01 ACRES > 1.0 ACRES THEREFORE NOI REQUIRED.

TOTAL PROPERTY AREA= 1.23 ACRES

SANDBAGS STACKED 3 HIGH - FILL

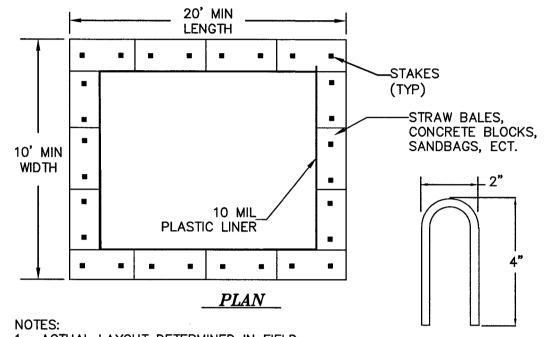
BAGS WITH 5/8" TO 1 1/2" CRUSHED

LIMESTONE. BAGS MAY BE BURLAP

**FILTERED** 

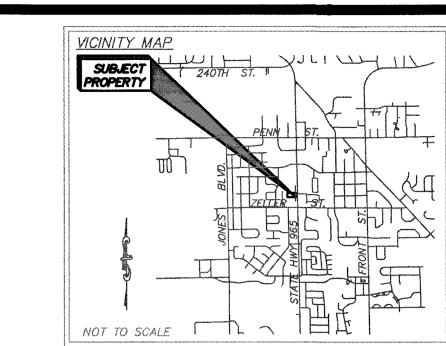
OR BIODEGRADABLE PLASTIC

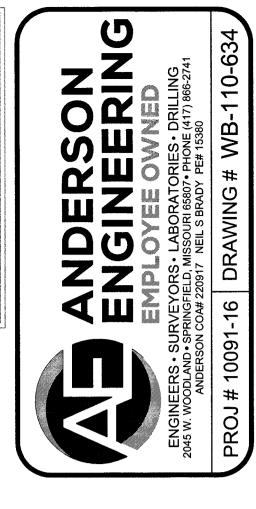
GRAPHIC SCALE - FEET

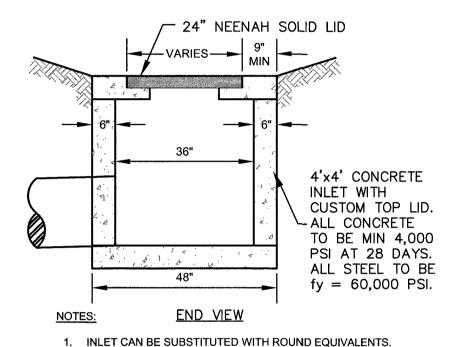


. ACTUAL LAYOUT DETERMINED IN FIELD 2. THE CONCRETE WASHOUT SIGN SHALL BE INSTALLED WITHIN 30 FT. OF THE TEMPORARY CONCRETE WASHOUT FACILITY

## **CONCRETE WASHOUT AREA** SCALE: NOT TO SCALE







4' X 4' AREA INLET

C5 | SCALE: NOT TO SCALE

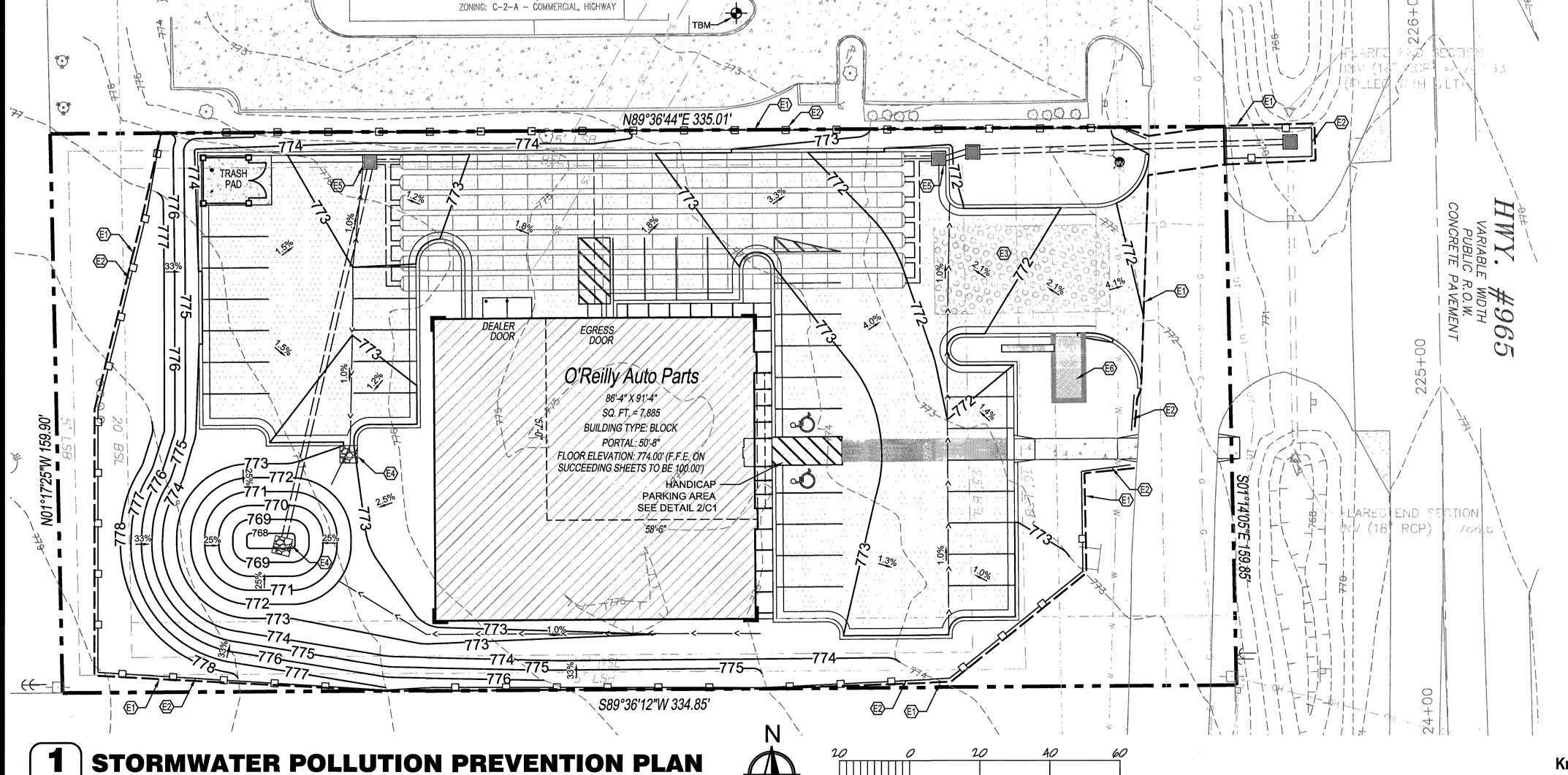
BK. 4933, PG. 264

**INLET SEDIMENT FILTER** SCALE: NOT TO SCALE

## **EROSION KEY NOTES:**

- (E1) LIMITS OF DISTURBANCE.
- LIMITS OF TEMPORARY EROSION CONTROL FENCE; REFER TO DETAIL 10/C3.
- **INSTALL CONSTRUCTION EGRESS PER NOTE**
- INSTALL 5' X 5' RIP RAP PAD. REFER TO RIP-RAP NOTES
- INSTALL INLET PROTECTION. REFER TO DETAIL 2/C5.
- (E6) INSTALL CONCRETE WASHOUT REFER TO DETAIL 3/C5.

····· SHEET ADDED TO SET.





Know what's below.

Call before you dig.

|                             | SYMBOLS                            | LEG         | END   |  |
|-----------------------------|------------------------------------|-------------|---|--|
| REFER TO                    | SURVEY (SV1) FOR EXISTING CON      | DITION SYMB | OLS LEGEND AND SITE CO  | NTROL.                                 |
| anun anun Z Z Lizanan wumun | EXISTING GRADE LINES               |             | NEW SPOT ELEVATIONS   |  |
| 774                         | PROPOSED NEW GRADE LINES           |             | GRADE   | BREVIATION<br>NONE                     |
|                             | LIMITS OF DISTURBANCE              | 1           | SIDEWALK TOP OF WALL TOP OF CURB  | SW<br>TW<br>TC                         |
|                             | NEW BUILDING CONSTRUCTION          | *LIVO BYL   | TOP OF CURB TOP OF PAVEMENT NEW GRADE CONCRETE EXISTING TOP OF CURB   | PVT<br>GD<br>CONC<br>ETC               |
| 0                           | NEW SIGN LOCATION                  |             | EXISTING GRADE EXISTING PAVEMENT EXISTING SIDEWALK FLOW LINE  | EGD<br>EPVT<br>ESW<br>FL               |
|                             | NEW CONCRETE PAVING BLOCK          |             | TOP OF BERM   | TOP                                    |
|                             | TEMPORARY EROSION<br>CONTROL FENCE |             | SITE BENCHMARK  NORTHWESTERLY FLANGE BO ARROW POINTING TOWARD IT HYDRANT, LOCATED APPROX FEET EASTERLY OF THE SOU | T) OF FIRE<br>IMATELY 32<br>THEASTERLY |
|                             | SURFACE FLOW ARROW                 | Ī           | CORNER OF THE "DESIGN DEI<br>BUILDING.<br>ELEVATION: 775.34' (NAVD 88)  |  |



architecture • planning • interior design C.M. ARCHITECTURE, P.A. 800 WASHINGTON AVE. N. SUITE 208 MINNEAPOLIS, MN 55401 (612) 547-1377

`(612) 547-1301

**CONSULTANTS:** 

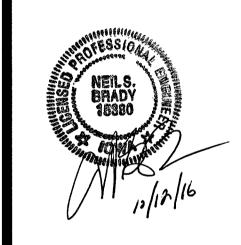
ANDERSON ENGINEERING. INC. 2045 WEST WOODLAND SPRINGFIELD, MO 65619 PHONE: 417-866-2741 FAX: 417-866-2778

CONTACT: TONY JOHNSON

7212 METRO BLVD. EDINA, MN 55439 PHONE: 952-854-9302 FAX: 952-854-9360

SGE, INC. 3855 S JEFFERSON AVE SPRINGFIELD, MO 65807 PHONE: 417-882-2200 FAX: 417-882-1188

SEAL:



NEIL S. BRADY, CIVIL ENGINEER

SIGNATURE

HIGHWA) LIBERTY,

SHEET TITLE: STORMWATER POLLUTION

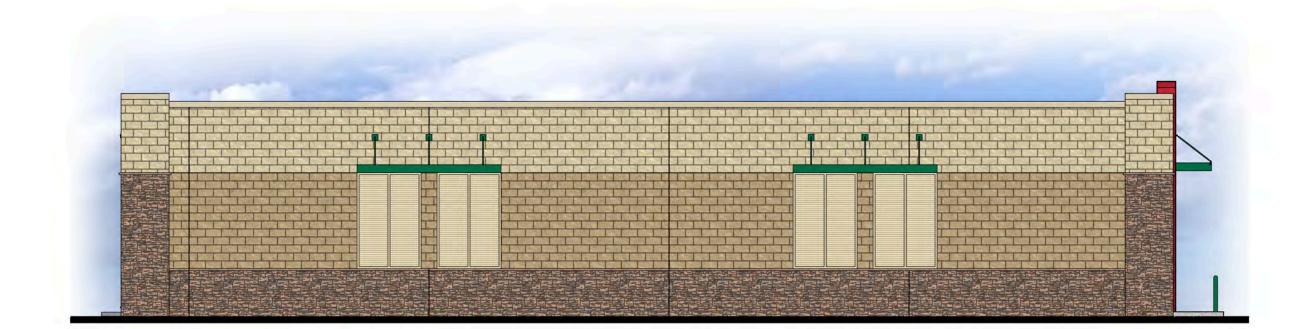
PREVENTION PLAN

| NO:                | DATE:                                   | BY:                                     |
|--------------------|---|---|
| · · <del>- ·</del> |   |   |
| <b></b>            |   |   |
|                    | MARIANTANA                              |   |
|                    | ······                                  | ······································  |
| ······             |   |   |
|                    |   | ····                                    |
|                    | *************************************** |   |
| ·····              |   |   |
| ·····              |   |   |
|                    | *************************************** |   |
|                    |   | ······                                  |
|                    |   | *************************************** |

SHEET 5 OF 5

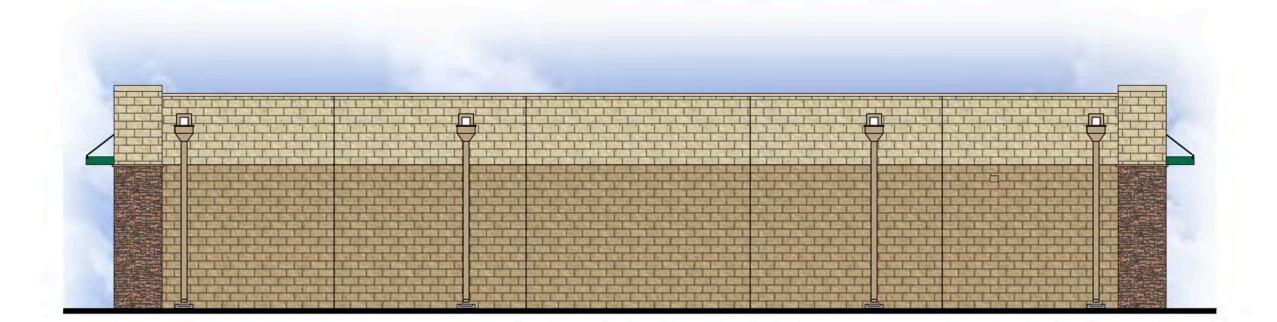
1 EAST ELEVATION

CE | SCALE: 1/8" = 1'-0"



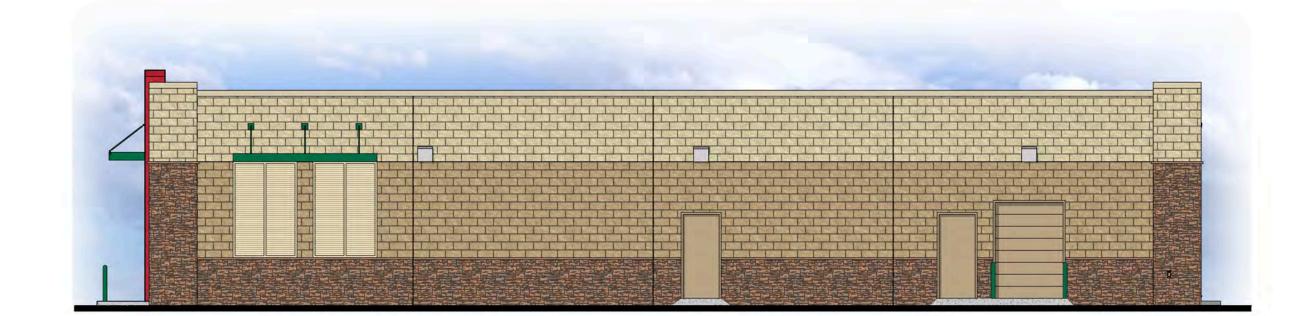
2 SOUTH ELEVATION

CE SCALE: 1/8" = 1'-0"



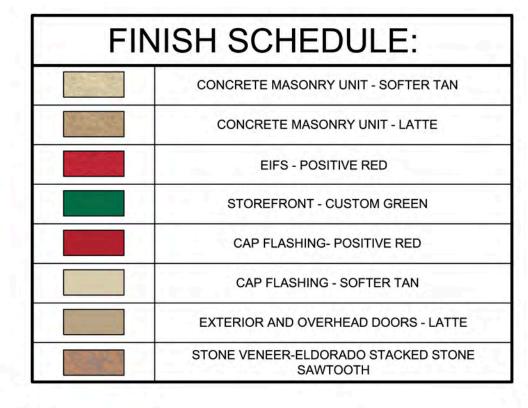
3 WEST ELEVATION

CE SCALE: 1/8" = 1'-0

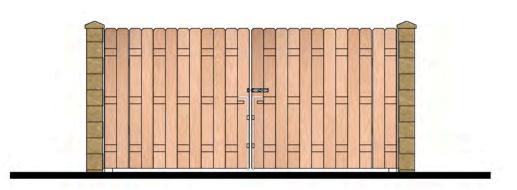


4 NORTH ELEVATION

SCALE: 1/8" = 1'-0"



Original elevations - tabled by Council.
See next page for revisions.





5 TRASH ENCLOSURE

CE SCALE: 1/4" = 1'-0"

architecture • planning • interior design

C.M. ARCHITECTURE, P.A. 800 WASHINGTON AVE. N. SUITE 208 MINNEAPOLIS, MN 55401 PHONE: (612) 547-1377 FAX: (612) 547-1301 CONTACT: TONY JOHNSON ajohnson@cmarch.com

CONSULTANTS:

ANDERSON ENGINEERING, INC. 2045 WEST WOODLAND SPRINGFIELD, MO 65619 PHONE: 417-866-2741 FAX: 417-866-2778

AST, INC. 7212 METRO BLVD. EDINA, MN 55439 PHONE: 952-854-9302 FAX: 952-854-9360

SGE, INC. 3855 S JEFFERSON AVE SPRINGFIELD, MO 65807 PHONE: 417-882-2200 FAX: 417-882-1188

| SCRIBED<br>SCRIBED<br>ONSIBLE<br>RCHITECT<br>F IOWA.   | 7/11/00<br>LICENSE DATE                           | 6/30/18<br>EXP. DATE | и, с2, ш   |  |
|--|---|----------------------|--|--|
| I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BELOW WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND RESPONSIBLE CHARGE. I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF IOWA. | LICE  | DATE                 | SHEETS COVERED BY THIS SEAL: T1, D1, C2, L1 L2, L3, A1, A2, A3, A4, A4.1, A5, F1 |  |
| CAL SUBN<br>CAL SUBN<br>PREPARED<br>JPERVISION<br>A DULY RE  | EES, ARCHI  |                      | ED BY THIS   |  |
| HEREBY CE<br>HIS TECHNI<br>ELOW WAS<br>Y DIRECT SI<br>HARGE, I AM  | PATRICK G. BLEES, ARCHITECT TYPED OR PRINTED NAME | SIGNATURE            | SHEETS COVERED BY THIS SEAL: T1, L2, L3, A1, A2, A3, A4, A4.1, A5, F1            |  |

EAL

PREIIV AUTO PARTS
97 HIGHWAY 965
NORTH LIBERTY, 1A 52317

SHEET TITLE:
EXTERIOR ELEVATIONS

| NO:   | DATE:  | أعسره | BY:       |
|-------|--------|-------|-----------|
|       | -      |       |           |
|       |        | 11-   |           |
|       |        |       |           |
|       |        | J.    |           |
| 7 117 |        | n i   |           |
|       |        |       |           |
|       |        | 1     |           |
|       |        | 179   |           |
|       |        |       |           |
| PROJE | CT NO: |       | 16115.011 |
| DRAWN | BY:    |       | BLC/KJO   |

CF

SHEET 1 OF

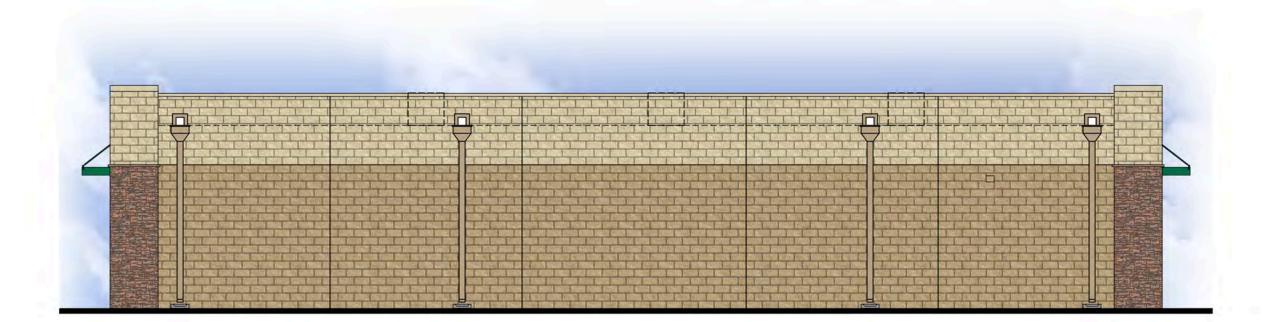
1 EAST ELEVATION

CE | SCALE: 1/8" = 1'-0"



2 SOUTH ELEVATION

CE SCALE: 1/8" = 1'-0"



3 WEST ELEVATION

CE SCALE: 1/8" = 1'-0

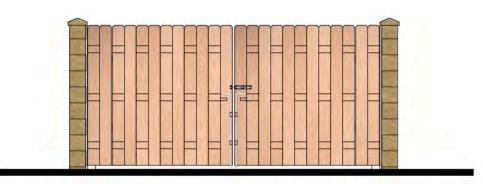


4 NORTH ELEVATION

SCALE: 1/8" = 1'-0"



Revised elevations for Council consideration.





5 TRASH ENCLOSURE

SCALE: 1/4" = 1'-0"

chitecture • planning • interior

C.M. ARCHITECTURE, P.A. 800 WASHINGTON AVE. N. SUITE 208 MINNEAPOLIS, MN 55401 PHONE: (612) 547-1377 FAX: (612) 547-1301 CONTACT: TONY JOHNSON ajohnson@cmarch.com

CONSULTANTS:

ANDERSON ENGINEERING, INC. 2045 WEST WOODLAND SPRINGFIELD, MO 65619 PHONE: 417-866-2741 FAX: 417-866-2778

AST, INC. 7212 METRO BLVD. EDINA, MN 55439 PHONE: 952-854-9302 FAX: 952-854-9360

SGE, INC. 3855 S JEFFERSON AVE SPRINGFIELD, MO 65807 PHONE: 417-882-2200 FAX: 417-882-1188

| DRTION OF<br>DESCRIBED<br>OR UNDER<br>SPONSIBLE<br>ARCHITECT<br>OF 10WA.   | 7/11/00<br>LICENSE DATE                               | 6/30/18<br>EXP. DATE | , D1, C2, L1  |
|--|---|----------------------|---|
| I HEREBY CERTIFY THAT THE PORTION OF THIS TECHNICAL SUBMISSION DESCRIBED BELOW WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND RESPONSIBLE CHARGE. I AM A DULY REGISTERED ARCHITECT UNDER THE LAWS OF THE STATE OF IOWA. | PATRICK G. BLEES, ARCHITECT TYPED OR PRINTED NAME LIC | SIGNATURE DATE       | SHEETS COVERED BY THIS SEAL: T1, D1, C2, L1<br>L2, L3, A1, A2, A3, A4, A4.1, A5, F1 |

EAL



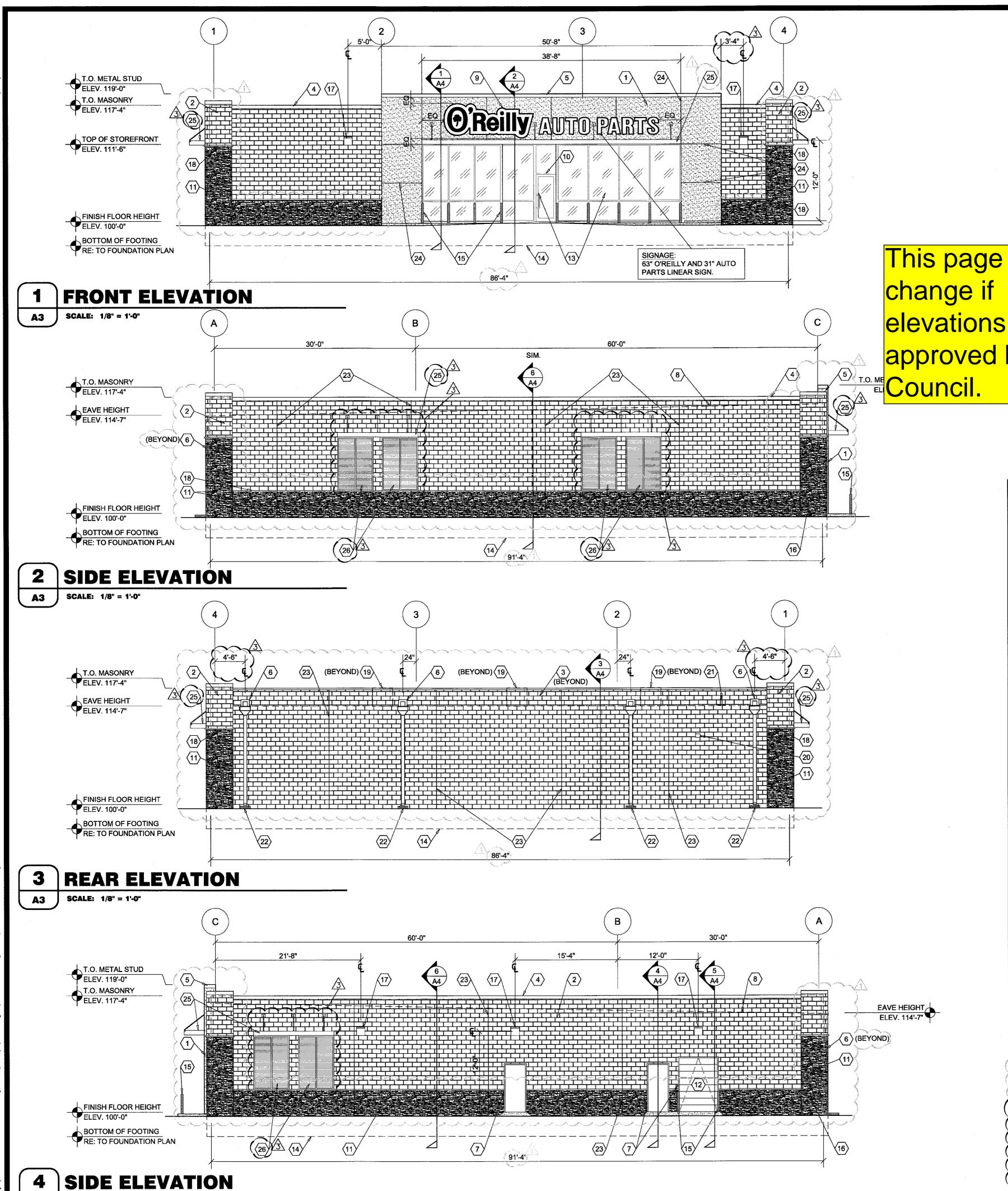
SHEET TITLE:
EXTERIOR ELEVATIONS

| NO:    | DATE: |    | BY: |
|--------|-------|----|-----|
| 110.   | DATE. | _  | ы.  |
|        |       |    |     |
|        |       |    |     |
|        |       |    |     |
|        |       |    |     |
| . iii  |       | DE |     |
| 9 =0 0 |       |    |     |
|        | 7     | 10 |     |
|        |       | 1  |     |
| _      |       |    |     |

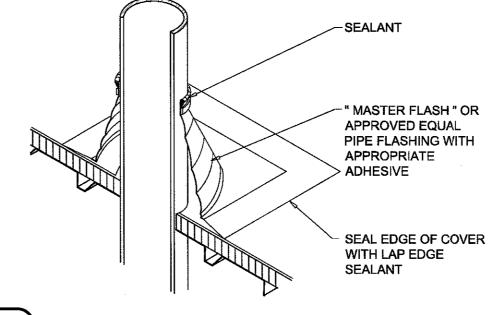
DRAWN BY: BLC/KJO

SHEET 1 OF 1

CODYDIOLIT ON ADOLUTEOTUDE DA

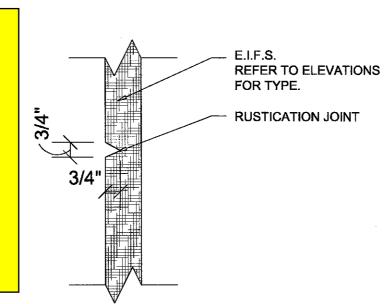


SCALE: 1/8" = 1'-0"



5 VENT PIPE SCALE: N.T.S.

This page will change if elevations are approved by



**JOINT DETAIL** 

SCALE: N.T.S.

| EXTERIOR FINISH SCHEDULE  |  |   |  |  |
|---|--|---|--|--|
| TYPE:   | COMPANY TYPE:  | COLOR:  |  |  |
|   |  | SHERWIN WILLIAMS PAINT (1) COAT S-W PREPRITE BLOCK FILLER B25W25 (NO LESS THAN 8 MILS) (2) COATS S-W CONFLEX XL SMOOTH ELASTOMERIC A5-400 (NO LESS THAN 5.7 MILS EACH COAT)                                     |  |  |
| STANDARD CONCRETE MASONRY UNIT (C.M.U.)  SPLIT FACE (8" X 8" X 16" NOM.) *PROVIDE FULL 8" FACE AT ALL CORNERS | PER LOCAL SUPPLIER   | COLD WEATHER APPLICATIONS: SHERWIN WILLIAMS PAINT (1) COAT S-W LOXON BLOCK SURFACER (NO LESS THAN 8 MILS) (2) COATS S-W ULTRACRETE SOLVENT BORNE SMOOTH B46 (NO LESS THAN 8 MILS EACH COAT OR 16 MILS TOTAL)    |  |  |
| COURSE: RUNNING   |  | FIELD COLOR: EQUAL TO: SHERWIN WILLIAMS "SOFTER TAN" SW6141 (TOP STRIPE) (INDICATED BY HATCH:) SHERWIN WILLIAMS "LATTE" SW6108 (LOWER WALLS) (INDICATED BY SHADED HATCH:) SEE SPECIFICATIONS SECTION 09900      |  |  |
| EXTERIOR INSULATION AND FINISH<br>SYSTEM<br>(E.I.F.S.)  | DRYVIT - OUTSULATION PLUS MD<br>SANDBLAST FINISH                                     | #SW6871 - POSITIVE RED<br>SHERCRYL GLOSS  |  |  |
|   | EFCO   | IVY   |  |  |
| STOREFRONT<br>( NO SUBSTITUTES )  | KAWNEER  | DARK IVY  |  |  |
|   | VISTA WALL   | INTERSTATE GREEN  |  |  |
| BOLLARDS  | IN FIELD   | SHERWIN WILLIAMS "HUNT CLUB"<br>#SW6468 SEMI-GLOSS  |  |  |
| EXTERIOR DOORS  | OWNER  | FACTORY PRIME FIELD PAINTED<br>SHERWIN WILLIAMS #SW6108 "LATTE"   |  |  |
| OVERHEAD DOOR   | OWNER  | FACTORY PRIME FIELD PAINTED<br>SHERWIN WILLIAMS #SW6108 "LATTE"   |  |  |
| SHEET METAL CAP<br>FLASHING AT E.I.F.S.   | BY METAL BUILDING MFG'R (FIELD BENT) FACTORY PRIME FIELD PAINTED                     | "CUSTOM RED MIX" (VERIFY MIX BELOW MATCHES E.I.F.S. COLOR) SHERWIN WILLIAMS MIX BASE:B65R338-B60V30 GALLON FORMULA QV: 45 TW: 15 CLEAR COATDIAMOND CLAD CLEAR COAT URETHANE B65T105/B65V105/B65C105 3 COMPONENT |  |  |
| PRE - FINISHED SHEET METAL<br>CAP FLASHING  | BY METAL BUILDING MFG'R<br>(FIELD BENT)  | SOFTER TAN  |  |  |
| "KURASTONE" FIBER CEMENT<br>VENEER AND SILL   | NICHIHA WALL SYSTEM CONTACT: CHRIS TATE PHONE: 404-538-1261 EMAIL: CTATE@NICHIHA.COM | DESERT  |  |  |
| EXTRUDED ALUMINUM CANOPY  | OWNER<br>(REFER TO SPEC BOOK FOR<br>APPROVED VENDORS)                                | SHERWIN WILLIAMS "HUNT CLUB"<br>#SW6468 SEMI-GLOSS  |  |  |
|   |  |   |  |  |

**OWNER** 

(REFER TO SPEC BOOK FOR

APPROVED VENDORS)

EXTRUDED ALUMINUM COLONIAL

SHUTTERS

## **GENERAL NOTES:**

- A. REFER TO PROJECT MANUAL FOR ADDITIONAL REQUIREMENTS.
- B. REFER TO PRE-ENGINEERED METAL BUILDING DRAWINGS FOR ADDITIONAL REQUIREMENTS.
- C. REFER TO MECHANICAL / ELECTRICAL PLAN FOR SYSTEM TYPES
- D. REFER TO SITE DEVELOPMENT PLANS FOR ADDITIONAL REQUIREMENTS.

## **KEY NOTES:**

AND LOCATIONS.

- (1) EXTERIOR INSULATION AND FINISH SYSTEM (E.I.F.S.): REFER TO EXTERIOR FINISH SCHEDULE.
- MASONRY WALL CONSTRUCTION:
  REFER TO EXTERIOR FINISH SCHEDULE AND WALL SECTIONS.
- PRE-FINISHED STANDING SEAM ROOF:
  BY PRE-ENGINEERED METAL BUILDING COMPANY.
- PRE FINISHED METAL CAP FLASHING (FIELD BENT): REFER TO EXTERIOR FINISH SCHEDULE.
- 5 PRE ENGINEERED METAL CAP FLASHING (FIELD BENT):
  COLOR SHALL BE FIELD PAINTED CUSTOM " O'REILLY RED" TO
  MATCH E.I.F.S. PANEL. 6 PRE-ENGINEERED METAL BUILDING SHEET METAL INTERNAL
  GUTTER AND THRU-WALL SCUPPER AND DOWNSPOUT SYSTEM:
  PRE - FINISHED, COLOR SHALL MATCH MASONRY FIELD COLOR.
- (7) CONCRETE MASONRY UNIT (CMU): SPLIT FACE HEAD AND JAMB UNITS.
- 8 LINE OF ROOF:
  DASHED LINE INDICATES LINE OF ROOF BEYOND WITH SLOPE OF 1/4" PER FOOT.
- 9 SIGN:
  APPROXIMATE OUTLINE OF SIGN. PROVIDE BLOCKING AS REQUIRED FOR MOUNTING OF SIGN, COORDINATE WITH SIGN COMPANY FOR EXACT SIGN PLACEMENT. OWNER FURNISHED AND INSTALLED LOGO. REFER TO SIGN PACKET INFORMATION FOR FURTHER DETAIL.
- (10) ADDRESS NUMBERS:
- 6" VINYL BY CONTRACTOR. COLOR TO BE WHITE.
- (11) "KURASTONE" FIBER CEMENT PANELS BY NICHIHA: REFER TO ELEVATIONS.
- DOOR AND FRAME:
  FIELD PAINT (REFER TO EXTERIOR FINISH SCHEDULE.)
- (13) STOREFRONT: (REFER TO FLOOR PLAN FOR WINDOW TYPES.)
- LINE OF FOUNDATION:
  (REFER TO FOUNDATION PLAN.)
- (9) TYPICAL AT STOREFRONT (2) AT O.H. DOOR LOCATION. FIELD PAINT "O'REILLY GREEN". (REFER TO FOUNDATION PLAN.)
- (REFER TO PLUMBING PLAN)
- 17 LIGHT FIXTURE: (REFER TO ELECTRICAL PLAN)
- (18) "SILL-CHISELED" FIBER CEMENT SILL BY NICHIHA: REFER TO ELEVATIONS.
- (19) ROOF TOP UNIT:
  APPROXIMATE LOCATION (REFER TO MECHANICAL PLAN FOR EXACT LOCATION)
- MECHANICAL WALL PENETRATIONS:
  PROVIDE FRAMING, FLASHING, AND SEALANT AS REQUIRED.
- ROOF PIPING VENT:
  REFER TO DETAIL 5/A3.
- (22) CONCRETE SPLASH BLOCK: INSTALL AT EACH DOWNSPOUT.

(REFER TO M.E.P. SHEETS)

- (23) MASONRY CONTROL / EXPANSION JOINT: (MATCH MASONRY) PROVIDE SEALANT OVER 1/2" DIAMETER
- FOAM BACKER ROD. REFER TO STRUCTURAL DRAWINGS. 24 RUSTICATION JOINT: REFER TO DETAIL 6/A3.
- (25) EXTRUDED ALUMINUM CANOPY: PRE-ENGINEERED PROTECTIVE CANOPY COVER SYSTEM. REFER TO SECTION 10 73 00 IN THE SPECIFICATION BOOK FOR DETAILS AND APPROVED VENDORS.
- (26) EXTRUDED ALUMINUM COLONIAL SHUTTERS REFER TO SECTION 10 71 14 IN THE SPECIFICATION BOOK FOR DETAILS AND APPROVED VENDORS.

architecture · planning · interior design

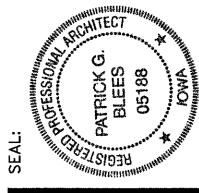
C.M. ARCHITECTURE, P.A. 800 WASHINGTON AVE. N. SUITE 208 MINNEAPOLIS, MN 55401 PHONE: (612) 547-1377 FAX: (612) 547-1301 CONTACT: TONY JOHNSON

**CONSULTANTS:** 

ANDERSON ENGINEERING, INC. 2045 WEST WOODLAND SPRINGFIELD, MO 65619 PHONE: 417-866-2741 FAX: 417-866-2778

AST, INC. 7212 METRO BLVD. EDINA, MN 55439 PHONE: 952-854-9302 FAX: 952-854-9360

SGE, INC. 3855 S JEFFERSON AVE SPRINGFIELD, MO 65807 PHONE: 417-882-2200 FAX: 417-882-1188



**Reilly** 

SHEET TITLE: EXTERIOR ELEVATIONS

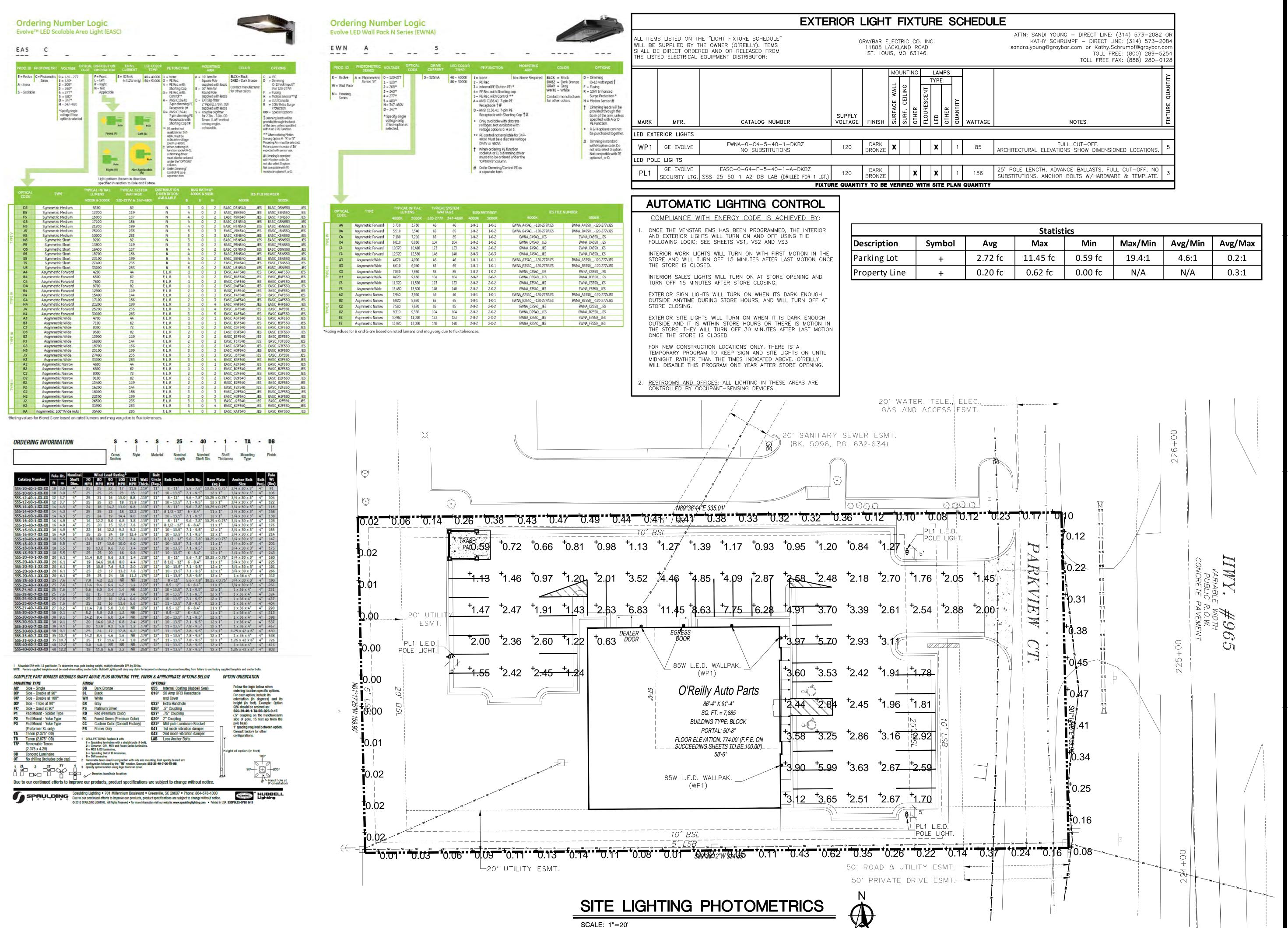
| REV                                    | ISIONS:  |   |
|--|----------|---|
| NO:                                    | DATE:    | BY:                                     |
| $\triangle$                            | 10.12.16 | PLANNING                                |
| <u> </u>                               | 11.30.16 | PLANNING                                |
|  |          |   |
|  |          |   |
|  |          |   |
|  |          |   |
|  |          |   |
| 40000000000000000000000000000000000000 |          | *************************************** |

PROJECT NO: DRAWN BY:

SHEET 3 OF 6

16115.011

COPYRIGHT C.M. ARCHITECTURE, P.A. 2016



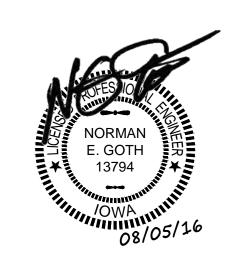
architecture • planning • interior design

C.M. ARCHITECTURE, P.A. 800 WASHINGTON AVE. N. SUITE 208 MINNEAPOLIS, MN 55401 PHONE: (612) 547-1377

MINNEAPOLIS, MN 55401
PHONE: (612) 547-1377
FAX: (612) 547-1301
TONY JOHNSON
CONTACT: ajohnson@cmarch.com



SEAL:



Reilly AUTO PARTS
97 HIGHWAY 965
0RTH LIBERTY, IA 52317

SHEET TITLE:

SITE LIGHTING PHOTOMETRICS PLAN

| NO.    | D A TE. | DV.     |
|--------|---------|---------|
| NO:    | DATE:   | BY:     |
|        |         |         |
|        |         |         |
|        |         |         |
|        |         |         |
| -      |         |         |
| -      |         |         |
|        |         |         |
|        |         |         |
|        |         |         |
|        |         |         |
| PROJE( | CT NO:  | 16115.0 |
| DRAWN  | BY:     | RNH/L   |

WN BY: RN

SHEET 1 OF 1

COPYRIGHT SMITH-GOTH ENGINEERS 2016

#### Resolution No. 2017-02

## RESOLUTION APPROVING THE DEVELOPMENT SITE PLAN FOR LOT A, WALLACE FIRST SUBDIVISION, NORTH LIBERTY, IOWA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

**WHEREAS,** the owner, O'Reilly Auto Parts, has filed with the City Clerk a development site plan;

**WHEREAS**, the property is legally described as:

Lot A, Wallace First Subdivision, and subject to easements and restrictions of record;

**WHEREAS,** said site plan is found to conform with the Comprehensive Plan and the Zoning Ordinance of the City of North Liberty; and

**WHEREAS**, said site plan has been examined by the North Liberty Planning and Zoning Commission, which recommended that the site plan be approved.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of North Liberty, Iowa, does hereby approve the development site plan for O'Reilly Auto Parts North Liberty, Iowa.

**APPROVED AND ADOPTED** this 10th day of January, 2017.

| CITY OF NORTH LIBERTY:          | ATTEST:                     |  |
|---------------------------------|-----------------------------|--|
|                                 |                             |  |
| TERRY L. DONAHUE, MAYOR PRO TEM | TRACEY MULCAHEY, CITY CLERK |  |

# **Ogden Agreement**



#### Prepared by and Return to: Scott C. Peterson, 3 Quail Creek Circle, P.O. Box 77, North Liberty, IA 52317 319-626-5767

#### **AGREEMENT**

THIS AGREEMENT, made and entered into by and between Larry H. Ogden and Mary Jo Ogden, husband and wife, 2645 North Liberty Road NE, North Liberty, Iowa 52317 (hereinafter "GRANTOR") and the City of North Liberty, Iowa, a municipal corporation, 3 Quail Creek Circle, North Liberty, Iowa 52317 (hereinafter "CITY").

FOR THE PARTIES' JOINT AND MUTUAL CONSIDERATION, IT IS HEREBY AGREED AS FOLLOWS THAT:

- 1. The parties previously entered into a Temporary Construction Easement Agreement, which was fully executed and recorded on April 30, 2015, concerning the property depicted in Exhibit A, which is attached hereto.
- 2. The parties agree that the Grantor is entitled to additional compensation in the amount of \$2,800.00 for unanticipated circumstances and costs incurred during the Eastside Utility Sewer and Water Project and the North Liberty Road and Dubuque Street Project, both of which were substantially completed in 2016:
  - a. Langman, the City's contractor for the sewer and water project, previously agreed to pay \$1,750.00.
  - b. The City agrees to pay \$1,050.00.
- 3. Langman previously accepted responsibility for the removal of rock in the part of the property used for staging and intended to do so before December 31, 2016. However, Langman did not complete this task as scheduled and has indicated to the Grantor and the City that it intends to do so as soon as weather and ground conditions permit in early 2017. Grantor reserves the right to make a claim in the event that Langman does not remove the rock prior to April 15, 2017.
- 4. This written Agreement is intended to settle all remaining claims, responsibilities and

obligations as between the GRANTOR and the CITY in connection with the easement agreement previously entered into, except as set out in Paragraph 3 above.

| Dated this 29 day of Decemb   | , 201 <u>6</u> .  |
|---|---|
| GRANTOR:  | CITY OF NORTH LIBERTY   |
| Larry H. Ogden, Tenant  Mary Jo Ogden, Tenant   | Terry Donahue, Mayor Pro Tem  ATTEST:  Tracey Mulcahey, City Clerk  |
| STATE OF IOWA, JOHNSON COUNTY, sa   | s:  |
| This instrument was acknowledge Larry H. Ogden and Mary Jo Ogden, Gran SCOTT C. PETERSON Commission Number 158942 My Commission Expires 12-20-17  STATE OF IOWA, JOHNSON COUNTY, St | Notary Public for the State of Iowa   |
| On this day of  | , 2017, before me, the undersigned, a Notary personally appeared Terry Donahue and Tracey o, being by me duly sworn, did say that they are the of the City of North Liberty, Iowa, a municipal e foregoing instrument is the corporate seal of the estrument was signed and sealed on behalf of the ty of its City Council, as contained in Resolution e day of, 2017; and that Terry eledged the execution of the instrument to be their by act and deed of the corporation, by it and by them |
|   | Notary Public for the State of Iowa   |

#### Resolution No. 2017-03

## A RESOLUTION APPROVING THE AGREEMENT BETWEEN LARRY H. OGDEN AND MARY JO OGDEN AND THE CITY OF NORTH LIBERTY, JOHNSON COUNTY IOWA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

**WHEREAS,** the City Council desires to enter into an agreement with Larry H. Ogden and Mary Jo Ogden regarding the Temporary Easement Agreement entered into on April 30, 2015, and

**WHEREAS,** circumstances have arisen entitling the Grantor to additional compensation in the amount of \$2,800, \$1,750 from Langman Construction and \$1,050 from the City of North Liberty, and

**WHEREAS,** Langman Construction previously accepted responsibility for removal of rock in the staging area that has not been completed,

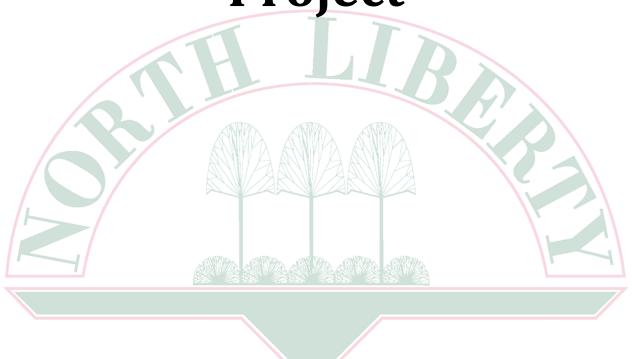
**NOW, THEREFORE, BE IT RESOLVED** that that the attached agreement between the City of North Liberty and Larry H. Ogden and Mary Jo Ogden are approved.


**BE IT FURTHER RESOLVED** that the Mayor and City Clerk are hereby authorized to execute said agreement.

**APPROVED AND ADOPTED** this 10th day of January, 2017.

| CITY OF NORTH LIBERTY:          | ATTEST:                     |  |
|---------------------------------|-----------------------------|--|
|                                 |                             |  |
| TERRY L. DONAHUE, MAYOR PRO TEM | TRACEY MULCAHEY, CITY CLERK |  |

# North Liberty Road Project





EJM - 8-24-2016

#### Resolution No. 2017-04

## RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE NORTH LIBERTY ROAD IMPROVEMENTS PROJECT

**WHEREAS,** the City Council of the City of North Liberty, Iowa, has heretofore given preliminary approval to the plans, specifications, form of contract and estimate of cost (the "Contract Documents") for the proposed North Liberty Road Improvements Project (the "Project"), as described in the notice of hearing on the Contract Documents for the Project and the taking of bids therefor; and

**WHEREAS,** a hearing has been held on the Contract Documents on January 10, 2017;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of North Liberty, Iowa, as follows:

Section 1. The City Council hereby delegates to the City Clerk and/or the Project Engineer the duty of receiving bids for the Project until 10:00 o'clock a.m. on January 16, 2017 at the City Administration Building in the City. At such time and place the City Clerk and/or the Project Engineer open such bids received and announce the results thereof. The City Council will consider bids received at the City Council meeting to be held on January 24, 2017 at 6:30 p.m. at City Council Chambers in the City.

Section 2. The City Clerk is hereby authorized and directed to give notice of the hearing and taking of bids by publication as required by law, which publication shall be made not less than 4 and not more than 45 days prior to the date for receipt of bids and not less than 4 and not more than 20 days prior to the date of the said hearing. The said notice shall be in the form substantially as attached to this resolution.

Section 3. "Pursuant to Section 1.150-2 of the Income Tax Regulations (the "Regulations") of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the "Bonds"), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

North Liberty – 2017 Resolution Number 2017-04

Section 4. The Contract Documents referred to in the preamble hereof are hereby finally approved, and the prior action of the City Council giving preliminary approval is hereby finally confirmed, and the Project, as provided for in the Contract Documents, is necessary and desirable.

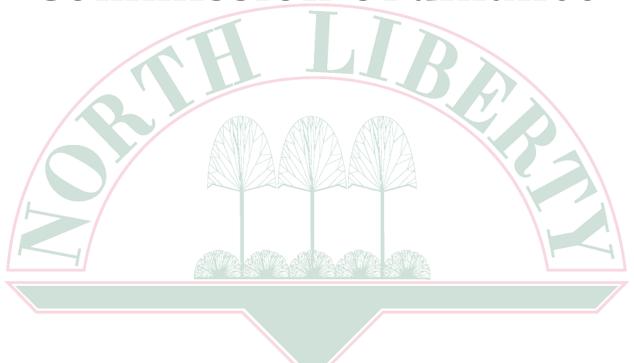
Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

**APPROVED AND ADOPTED** this 10th day of January, 2017.

| CITY OF NORTH LIBERTY:          | ATTEST:                     |
|---------------------------------|-----------------------------|
|                                 |                             |
| TERRY L. DONAHUE, MAYOR PRO TEM | TRACEY MULCAHEY, CITY CLERK |

North Liberty – 2017 Resolution Number 2017-04

# Telecommunications Commission Ordinance



#### **ORDINANCE NO. 2016-18**

AN ORDINANCE AMENDING CHAPTER 25, "TELECOMMUNICATIONS COMMISSION" OF THE NORTH LIBERTY CODE OF ORDINANCES BY REPEALING CURRENT CHAPTER 25 AND ADOPTING NEW CHAPTER 25, "COMMUNICATIONS ADVISORY COMMISSION"

### BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

**SECTION 1. AMENDMENT.** Chapter 25, "Telecommunications Commission," of the North Liberty Code of Ordinances (2015) is hereby amended by repealing Chapter 27 and adopting in lieu thereof a new Chapter 25 to read as follows:

## CHAPTER 25 COMMUNICATIONS ADVISORY COMMISSION

| 25.01 | Purpose                | 25.05 | Compensation                 |
|-------|------------------------|-------|------------------------------|
| 25.02 | Commission Established | 25.06 | Election of Officers         |
| 25.03 | Appointment and Terms  | 25.07 | Meetings                     |
| 25.04 | Duties                 | 25.08 | <b>Rules and Regulations</b> |

- **25.01 PURPOSE.** The purpose of this chapter is to establish a Communications Advisory Commission for the purpose of advising, assisting and overseeing the communications efforts of the City.
- **25.02 COMMISSION ESTABLISHED.** There is established a Communications Advisory Commission for the City.
- **25.03 APPOINTMENT AND TERMS.** The Communications Advisory Commission shall consist of five members appointed by the Mayor, subject to the approval of the Council. The Commission members shall be at least eighteen years of age and legal residents of the City,. The five members shall be appointed for staggered terms, with no more than two members having their appointment end in a single year. All appointments shall be for terms of three years. In the event of a vacancy, a successor shall be appointed to fill the unexpired term for which such former member was originally appointed.
- **25.04 DUTIES.** The duties of the Communications Advisory Commission are as follows:
  - 1. Recommend and review policies, rules, regulations, ordinances, and budgets relating to communications and engagement initiatives of the City and make such reports to the Council as the Commission deems in the public interest.
  - 2. Assure that the operation of the public access channel be as free of program censorship and control as legally possible.
  - 3. Perform such other duties and functions relative to the communications department as may be appropriate in order to maximize their use among the widest range of individuals, institutions, and other organizations within the City.
- **25.05 COMPENSATION.** Members of the Communications Advisory Commission shall serve without compensation.
- **25.06 ELECTION OF OFFICERS.** The Commission shall elect from its own membership at its regular meeting in July its Chairperson and Vice Chair, each to serve for a term of one year. The Commission shall also appoint a Secretary at its regular July meeting, who may be (but need not be) a member of the Commission.

- 1. The Commission shall hold at least one regular meeting during each calendar quarter, or as needed, the time and place to be determined by its rules.
- 2. The Chairperson, Vice Chair or any three of the members of the Commission may call a special meeting.
- 3. A quorum of the Commission shall be three members.
- 4. The Chairperson shall vote as a member of the Commission.
- 5. The Commission shall submit minutes of any meeting to the City Clerk within a reasonable time after the meeting, but the submission shall be prior to the next regularly scheduled City Council meeting following said Commission meeting.

**25.08 RULES AND REGULATIONS.** The Commission shall adopt such rules and regulations as it deems necessary to carry out its functions and conduct its meetings.

**SECTION 2. REPEALER.** All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 3. SEVERABILITY.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

| First reading on December 13, 2016.                                  |                             |                      |
|--|-----------------------------|----------------------|
| Second reading on December 27, 2016.                                 |                             |                      |
| Third and final reading on   | _, 2017.                    |                      |
| CITY OF NORTH LIBERTY:   | ATTEST:                     |                      |
| TERRY L. DONAHUE, MAYOR PRO TEM                                      | TRACEY MULCAHEY, CITY CLERK |                      |
| I certify that the forgoing was published<br>Leader on the day of, 2 |                             | in the North Liberty |
| TRACEY MULCAHEY, CITY CLERK  |                             |                      |

# **Mayoral Vacancy**



### **Tracey Mulcahey**

From:

Scott Peterson

Sent:

Thursday, January 05, 2017 5:09 PM

To:

Annie Pollock; Brian Wayson; Alert Chris Hoffman; Terry Donahue; Jim Sayre; Annie

(Obrecht) Pollock (annie-pollock@uiowa.edu)

Cc:

Tracey Mulcahey; Ryan Heiar

Subject:

RE: Another update re mayoral vacancy

All:

As I mentioned to you at the last meeting, I will be out of state next Tuesday and therefore not be attending the Council meeting that evening. I met with the Mayor Pro Tem yesterday and the City Administrator today about some things, including the mayoral vacancy. I believe both Terry and Ryan are comfortable with answering questions about the options set out below in my 12/16 email.

The only update or change to this memo is that the Auditor's office through Elections Deputy Nierling prefers the third date to be March 7, instead of February 14, as the Auditor will be out of state for a conference on 2/14. If the Council is going to call for a special election, the Auditor's office would prefer sooner rather than later because of a planned change to voting equipment after the NL mayoral vacancy is filled but, at the same time, recognizes that the timing is up to Council (until March 1) and will work with whatever decision the Council reaches.

Please let Terry, Ryan or me know before the meeting if possible if you have any remaining questions or concerns about the options and procedures.

#### Scott

From: Scott Peterson

Sent: Friday, December 16, 2016 3:51 PM

**To:** Annie Pollock <annie.pollock@northlibertyiowa.org>; Brian Wayson <bri> Sprian Wayson@northlibertyiowa.org>; Alert Chris Hoffman <a href="https://doi.org/10.21/10/10.21/20.21/

'Annie (Obrecht) Pollock (annie-pollock@uiowa.edu)' <annie-pollock@uiowa.edu>

Cc: Tracey Mulcahey <tmulcahey@northlibertyiowa.org>; Ryan Heiar <rheiar@northlibertyiowa.org>;

'amynielsen77@gmail.com' <amynielsen77@gmail.com>

Subject: Another update re mayoral vacancy

All:

With the effective date of the Mayor's resignation expected to be December 31, 2016, and a consensus to next consider and possibly take the next step – whether to appoint a new mayor or call for a special election - at the 1/10/17 Council meeting, I offer the following:

- 1. SPECIAL ELECTION. If a majority of the Council decides to call for a special election at the 1/10 meeting, the election date should be included as part of the motion.
  - a. There is no requirement for this to be done by resolution, so a motion/second/voice vote is appropriate.

- b. If Council chooses that option on 1/10, the earliest day for special election is the first Tuesday after 32 days later or February 14.
- c. Per Carrie Nierling, the Elections Deputy at the Auditor's office, the following dates are recommended for Council's consideration in order of the Auditor's preference:
  - i. February 21
  - ii. February 28
  - iii. February 14
- 2. APPOINTMENT. If a majority of Council decides to appoint a new mayor at the 1/10 meeting, the motion and second should be that the Council intends to appoint a new mayor at the 1/24 meeting.
  - a. A decision on 1/10 about council's intent to appoint does not have to specify who might or will be appointed on 1/24.
  - b. There is no requirement for this to be done by resolution, so a motion/second/voice vote is appropriate.
  - c. 1/13/17: Clerk submits notice to the *Leader* about:
    - i. the expected action on 1/24/17; and
    - ii. the right of citizens to petition for special election through

February 7.

- d. 1/19/17: Notice is published in the *Leader* regarding Council's intended action on 1/24 and the additional notice of the right of citizens to file no later than 2/7 a petition calling for a special election.
- e. 1/24: The Council appoints a new mayor by approval of a motion.
- f. To call for a special election, the petition needs at least 26 valid signatures of eligible electors (validity of signatures to be determined by the City Clerk).
- g. The appointment made on 1/24 remains effective until the regular City election in November 2017 or unless a special election is held. If the appointment stands, the winning candidate for mayor in the November election takes office after the official canvas is completed. If a special election is held, the winning candidate in the November election takes office in January 2018 in accordance with the regular timeline and processes laid out by state law.

#### 3. MISCELLANEOUS.

- a. I have set out Paragraphs 1 and 2 based on the Council making a decision to call for a special election on 1/10 or to act on the Council's intent to appoint on 1/24. If the Council decides to take more time, the dates set out above will need to be adjusted.
- b. The Council has the option to appoint or call for a special election through March 1, 2017. If no decision is made by then, the Auditor is obligated to set a special election.
- c. An appointment of a new mayor is effective immediately.
- d. If a Council member is appointed to be the next mayor, the Council member's seat becomes vacant.
  - i. The process to fill that seat is basically the same process set out above but with different dates.
  - ii. The former Council member/newly appointed mayor does not have a right to reclaim his or her old Council seat in the event a special election petition is filed, and a different person wins in that election However, that individual is eligible:
    - iii. The former Council member is eligible to:
    - 1. to be re-appointment to the Council if the Council so chooses to fill that seat by appointment; and
    - 2. to run in a special election if one is held.
- e. Based on a recent estimate from the Auditor's office, a special election is likely to cost between \$3,000 and \$5,000.

f. Any communications about the mayoral vacancy and the two options before the Council are fully subject to Open Meetings (Chapter 21) and Open Records (Chapter 22) laws.

I know this is a lot to throw at you, but hopefully it is a helpful guide. As I have received approval for vacation and plan to be in Portland January 7-11 to visit family, I would like to try to answer any questions or address any concerns you might have between now and Friday, January 6, as best as I can. And if you have any points about corrections or clarifications of any provisions, please get ahold of me as soon as is practicable.

Scott C. Peterson City Attorney, City of North Liberty 3 Quail Creek Circle P.O. Box 77 North Liberty, IA 52317 319-626-5767

## **Additional Information**



To: Mayor and City Council

From: Tom Palmer, Building Official

CC: City Administrator

Date: 1/4/2017

Re: Monthly Report

#### **December Permit Report**:

Thirty-nine permits were issued in December with estimated construction value of \$2,024,738.16. Eight permits were issued for single family dwelling units with a value of over 1.8 million dollars. Staff completed 339 inspections.

#### **Certificate of Occupancy:**

Nine occupancy certificates were issued for single-family dwelling units, one for residential remodel project and two for commercial remodel projects. Three businesses obtained zoning certificates. Spotix, BeerBurger and C & R Motors.

#### **Rental/Code Enforcement**:

Fourteen new rental permit applications were received in December. Seventeen rental inspections were completed along with twenty-six code enforcement complaints were handled in December.

#### **2016 Year End Permit Report:**

One-hundred twenty-one permits were issued for residential units in 2016 with a construction value of over 32 million dollars. For second year in a row no permits were issued for townhouse projects. One permit was issued for 28 unit multi-family project. Total construction valuation \$60,529,356.12. Inspection staff completed 5,604 inspections.



## Department of Building Safety 319-626-5713 www.northlibertyiowa.org

## December 2016 Monthly Permit Report

| Code | Permit Purpose                      | Permits | <b>Construction Value</b> | Permit Fees | Bldgs. | Units | Notes |
|------|-------------------------------------|---------|---------------------------|-------------|--------|-------|-------|
| 1    | New Single Family Dwelling          | 4       | \$909,535.00              | \$8,828.39  | 4      | 4     |       |
| 2    | New Single Family Dwelling Attached | 4       | \$960,000.00              | \$8,811.00  | 2      | 4     |       |
| 3    | New Townhouse                       | 0       | \$0.00                    | \$0.00      | 0      | 0     |       |
| 4    | New Multi-Family Housing            | 0       | \$0.00                    | \$0.00      | 0      | 0     |       |
| 5    | New Commercial                      | 0       | \$0.00                    | \$0.00      | 0      | 0     |       |
| 6    | New Industrial                      | 0       | \$0.00                    | \$0.00      | 0      | 0     |       |
| 7    | School                              | 0       | \$0.00                    | \$0.00      |        |       |       |
| 8    | Residential Alteration              | 4       | \$53,680.00               | \$891.14    |        |       |       |
| 9    | Residential Addition                | 0       | \$0.00                    | \$0.00      |        |       |       |
| 10   | Commercial Alteration               | 6       | \$90,430.00               | \$719.52    |        |       |       |
| 11   | Commercial Addition                 | 0       | \$0.00                    | \$0.00      |        |       |       |
| 12   | Industrial Alteration               | 0       | \$0.00                    | \$0.00      |        |       |       |
| 13   | Industrial Addition                 | 0       | \$0.00                    | \$0.00      |        |       |       |
| 14   | Other                               | 21      | \$11,093.16               | \$1,232.50  |        |       |       |
| 15   | Public                              | 0       | \$0.00                    | \$0.00      |        |       |       |
|      | Totals                              | 39      | \$2,024,738.16            | \$20,482.55 | 6      | 8     |       |

SFD Attached are zero lot line units

Townhouse are 3 or more units with shared side walls and have a rear yard area



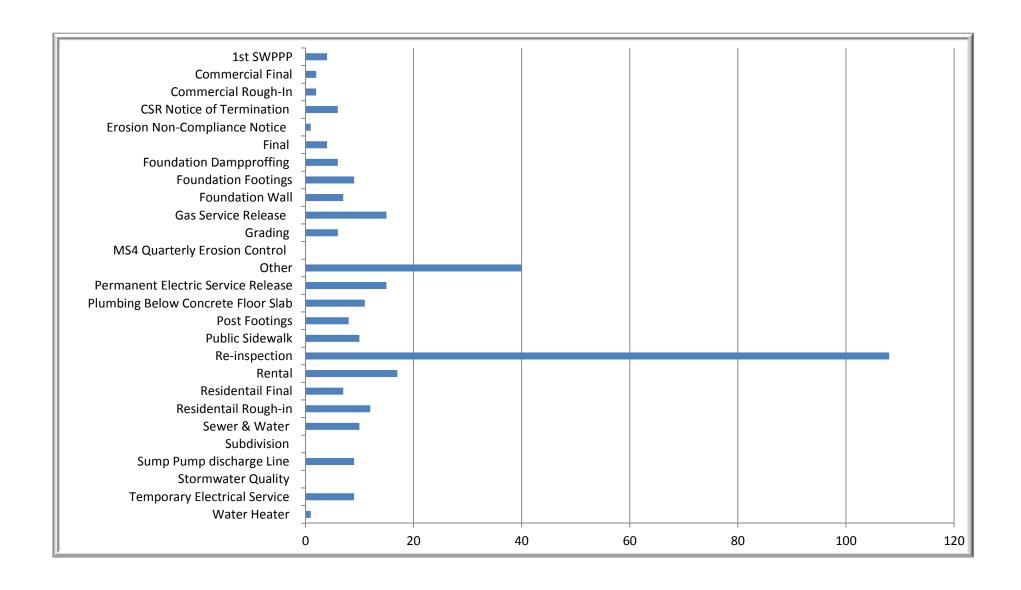
## Department of Building Safety 319-626-5713 www.northlibertyiowa.org

## 2016 Year End Permit Tally Report

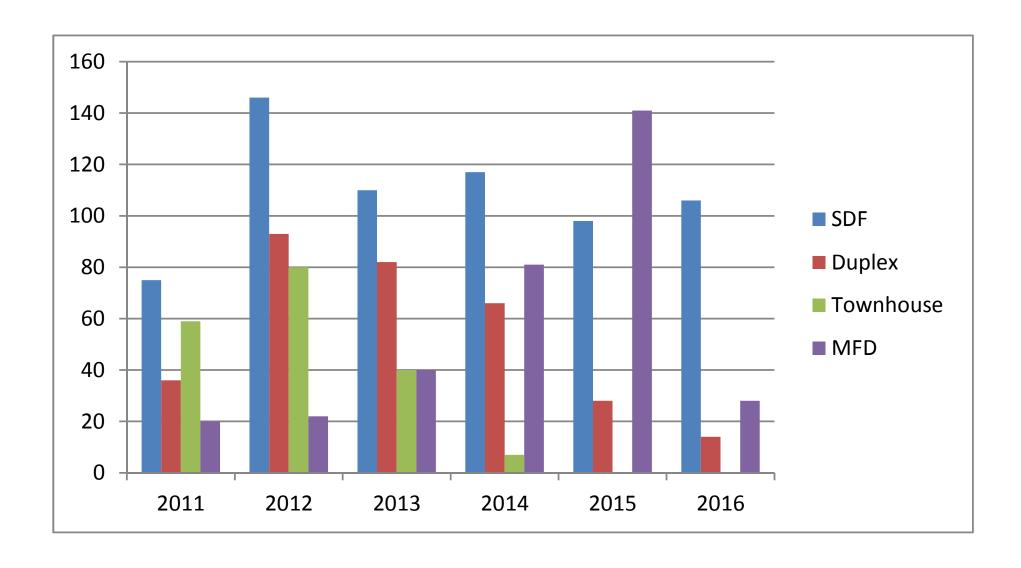
| Code | Permit Purpose                      | Permits | <b>Construction Value</b> | Permit Fees  | Bldgs. | Units | Notes |
|------|-------------------------------------|---------|---------------------------|--------------|--------|-------|-------|
| 1    | New Single Family Dwelling          | 106     | \$25,862,267.00           | \$315,293.40 | 106    | 106   |       |
| 2    | New Single Family Dwelling Attached | 14      | \$2,491,368.00            | \$25,692.18  | 7      | 14    |       |
| 3    | New Townhouse                       | 0       | \$0.00                    | \$0.00       | 0      | 0     |       |
| 4    | New Multi-Family Housing            | 1       | \$3,978,720.00            | \$26,284.08  | 1      | 28    |       |
| 5    | New Commercial                      | 7       | \$9,556,178.00            | \$59,005.43  | 9      | 113   |       |
| 6    | New Industrial                      | 0       | \$0.00                    | \$14,692.91  | 0      | 0     |       |
| 7    | School                              | 0       | \$0.00                    | \$0.00       |        |       |       |
| 8    | Residential Alteration              | 95      | \$735,970.64              | \$13,383.81  |        |       |       |
| 9    | Residential Addition                | 7       | \$196,800.00              | \$2,669.16   |        |       |       |
| 10   | Commercial Alteration               | 53      | \$2,716,118.44            | \$25,544.58  |        |       |       |
| 11   | Commercial Addition                 | 2       | \$130,000.00              | \$1,435.50   |        |       |       |
| 12   | Industrial Alteration               | 0       | \$0.00                    | \$0.00       |        |       |       |
| 13   | Industrial Addition                 | 0       | \$0.00                    | \$0.00       |        |       |       |
| 14   | Other                               | 724     | \$1,412,934.04            | \$86,268.47  |        |       |       |
| 15   | Public                              | 1       | \$13,449,000.00           | \$0.00       |        |       |       |
|      |                                     | 1010    | \$60,529,356.12           | \$570,269.52 | 123    | 261   |       |

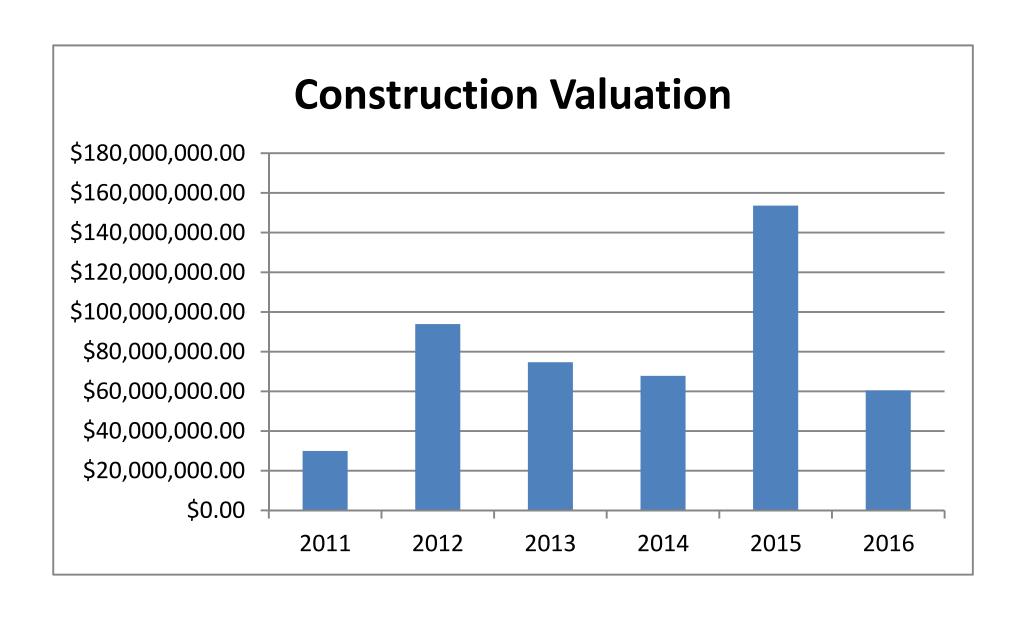
SFD Attached are zero lot line units

Townhouse are 3 or more units with shared side walls and have a rear yard area



## **HOUSING UNITS**







## North Liberty Fire Department 2016 Monthly/YTD Hour & Response Report

|                  | 2016 North Liberty Fire Department Responses By Fire District |          |       |       |     |      |      |        |           |         |          |          |         |         |
|------------------|---|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|---------|---------|
|                  |   |          |       |       |     |      |      |        |           |         |          |          | Year    | Percent |
|                  | January   | February | March | April | May | June | July | August | September | October | November | December | To Date | To Date |
| North Liberty    | 80  | 75       | 80    | 80    | 57  | 65   | 58   | 73     | 71        | 86      | 84       | 102      | 911     | 80.12%  |
| Madison Township | 3   | 6        | 9     | 6     | 6   | 7    | 9    | 5      | 6         | 6       | 10       | 7        | 80      | 7.04%   |
| Penn Township    | 13  | 5        | 10    | 10    | 6   | 9    | 8    | 6      | 10        | 14      | 10       | 13       | 114     | 10.03%  |
| Mutual Aid       | 2   | 1        | 2     | 1     | 3   | 3    | 10   | 2      | 5         | 0       | 2        | 1        | 32      | 2.81%   |
| Total Responses  | 98  | 87       | 101   | 97    | 72  | 84   | 85   | 86     | 92        | 106     | 106      | 123      | 1137    |         |

| 2016 North Liberty Fire Department Responses By Type of Incident                      |    |    |          |         |        |          |           |           |             |            |      |     |         |         |
|---|----|----|----------|---------|--------|----------|-----------|-----------|-------------|------------|------|-----|---------|---------|
|   |    |    | 2010 140 | TUT LID | erty i | ii e Del | Jai tille | int ivesp | onses by Ty | pe or inci | uent |     | Year    | Percent |
| January February March April May June July August September October November December |    |    |          |         |        |          |           |           |             |            |      |     | To Date | To Date |
| 100 - Fire  | 1  | 3  | 2        | 4       | 1      | 1        | 6         | 5         | 2           | 1          | 2    | 1   | 29      | 2.55%   |
| 200 - Over Pressure, Overheat   | 0  | 1  | 1        | 0       | 0      | 0        | 0         | 0         | 0           | 0          | 0    | 1   | 3       | 0.26%   |
| 300 - EMS   | 54 | 53 | 55       | 55      | 39     | 47       | 36        | 34        | 44          | 61         | 64   | 70  | 612     | 53.83%  |
| 400 - Hazardous Condition   | 2  | 0  | 0        | 3       | 2      | 2        | 3         | 4         | 0           | 2          | 1    | 0   | 19      | 1.67%   |
| 500 - Service Call  | 7  | 5  | 7        | 5       | 5      | 4        | 1         | 7         | 3           | 7          | 5    | 12  | 68      | 5.98%   |
| 600 - Good Intent Call  | 12 | 11 | 16       | 20      | 14     | 16       | 25        | 25        | 20          | 18         | 24   | 21  | 222     | 19.53%  |
| 700 - False Alarm & False Call  | 21 | 14 | 20       | 10      | 11     | 14       | 13        | 11        | 23          | 17         | 10   | 18  | 182     | 16.01%  |
| 800 - Severe Weather  | 0  | 0  | 0        | 0       | 0      | 0        | 0         | 0         | 0           | 0          | 0    | 0   | 0       | 0.00%   |
| 900 - Special Incident Type 1 0 0 0 0 1 0 0 0 0 0                                     |    |    |          |         |        |          |           |           |             |            |      |     | 2       | 0.18%   |
| Total Responses   | 98 | 87 | 101      | 97      | 72     | 84       | 85        | 86        | 92          | 106        | 106  | 123 | 1137    |         |

|              | 2016 North Libe   | rty Fire | _   |     | _     |     | cident | туре к | eport |     |     |     |     | Year to | Percent | Series % |
|--------------|---|----------|-----|-----|-------|-----|--------|--------|-------|-----|-----|-----|-----|---------|---------|----------|
|              |   | Jan      | Feb | Mar | April | May | Jun    | Jul    | Aug   | Sep | Oct | Nov | Dec | Date    | to Date |          |
| 111          | Building Fire   | 0        | 1   | 1   | 0     | 0   | 0      | 1      | 2     | 1   | 0   | 0   | 1   | 7       | 0.62%   |          |
| <u>113</u>   | Cooking Fire, Confined to Container Passenger Vehicle Fire          | 0        | 2   | 0   | 1     | 0   | 0      | 0      | 0     | 1   | 0   | 0   | 0   | 4       | 0.35%   |          |
| <u>131</u>   | Passenger Vehicle Fire  | 1        | 0   | 1   | 0     | 0   | 1      | 3      | 1     | 0   | 0   | 0   | 0   | 7       | 0.62%   |          |
| <u>132</u>   | Road freight or transport vehicle fire<br>Brush or Brush/Grass Fire | 0        | 0   | 0   | 0     | 0   | 0      | 0      | 1     | 0   | 0   | 0   | 0   | 1       | 0.09%   |          |
| 142          | Brush or Brush/Grass Fire   | 0        | 0   | 0   | 2     | 0   | 0      | 0      | 0     | 0   | 0   | 2   | 0   | 4       | 0.35%   | 2.55%    |
| 143          | (drass Fire   | 0        | 0   | 0   | 11    | 0   | 0      | 0      | 0     | 0   | 0   | 0   | 0   | 1       | 0.09%   | 2.0070   |
| <u>151</u>   | Outside Rubbish Fire  | 0        | 0   | 0   | 0     | 0   | 0      | 1      | 0     | 0   | 0   | 0   | 0   | 1       | 0.09%   |          |
| 162          | Outside Equipment Fire  | 0        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 1   | 0   | 0   | 1       | 0.09%   |          |
| <u> 1621</u> | Utility Pole Fire   | 0        | 0   | 0   | 0     | 1   | 0      | 1      | 0     | 0   | 0   | 0   | 0   | 2       | 0.18%   |          |
| 163          | Outside gas or vapor combustion explosiion                          | 0        | 0   | 0   | 0     | 0   | 0      | 0      | 1     | 0   | 0   | 0   | 0   | 1       | 0.09%   |          |
|              | Excessive Heat/Scorch Burns - No Fire                               | 0        | 1   | 1   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 0   | 1   | 3       | 0.26%   | 0.26%    |
|              | Medical Response - Assist JCAS                                      | 22       | 26  | 19  | 27    | 24  | 21     | 17     | 17    | 21  | 29  | 34  | 36  | 293     | 25.77%  |          |
| 321          | Medical Response - Provide Pt. Care                                 | 27       | 25  | 31  | 24    | 11  | 23     | 16     | 16    | 22  | 30  | 26  | 28  | 279     | 24.54%  |          |
| 322          | Motor Vehicle Accident - With Injuries                              | 1        | 1   | 2   | 2     | 1   | 2      | 0      | 0     | 0   | 0   | 1   | 1   | 11      | 0.97%   |          |
|              | Motor Vehicle/Pedestrian Accident                                   | 0        | 0   | 1   | 0     | 0   | 0      | 1      | 0     | 0   | 0   | 0   | 0   | 2       | 0.18%   |          |
|              | Motor Vehicle Accident - No Injuries                                | 2        | 1   | 0   | 1     | 2   | 1      | 1      | 1     | 1   | 2   | 3   | 4   | 19      | 1.67%   | 53.83%   |
|              | Search for person in water  | 2        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 0   | 0   | 2       | 0.18%   |          |
|              | Extrication from Vehicle  | 0        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 0   | 1   | 1       | 0.09%   |          |
|              | Swimming Water Rescue   | 0        | 0   | 0   | 0     | 0   | 0      | 1      | 0     | 0   | 0   | 0   | 0   | 1       | 0.09%   |          |
|              | Watercraft Rescue   | 0        | 0   | 2   | 1     | 1   | 0      | 0      | 0     | 0   | 0   | 0   | 0   | 4       | 0.35%   |          |
|              | Flammable Liquid Spill  | 2        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 0   | 0   | 2       | 0.18%   |          |
|              | Gas Leak (Natural Gas or LPG)                                       | 0        | 0   | 0   | 1     | 0   | 1      | 1      | 2     | 0   | 0   | 1   | 0   | 6       | 0.53%   |          |
|              | Oil or other Combustible Liquid Spill                               | 0        | 0   | 0   | 1     | 0   | 0      | 1      | 0     | 0   | 1   | 0   | 0   | 3       | 0.26%   | 1.67%    |
|              | Carbon Monoxide Incident  | 0        | 0   | 0   | 0     | 1   | 0      | 0      | 0     | 0   | 0   | 0   | 0   | 1       | 0.09%   | 1.07 /6  |
| 442          | Overheated Motor  | 0        | 0   | 0   | 0     | 0   | 1      | 0      | 2     | 0   | 0   | 0   | 0   | 3       | 0.26%   |          |
| 463          | Accident Clean-up   | 0        | 0   | 0   | 1     | 1   | 0      | 1      | 0     | 0   | 1   | 0   | 0   | 4       | 0.35%   |          |
| 550          | Public Service Assistance - Other                                   | 0        | 0   | 0   | 0     | 2   | 0      | 0      | 0     | 0   | 0   | 0   | 0   | 2       | 0.18%   |          |
| 5501         | Install Smoke Alarm/Detector  | 0        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 0   | 1   | 1       | 0.09%   |          |
| 5502         | Replace Smoke Alarm/Detector Batteries                              | 0        | 1   | 0   | 0     | 2   | 0      | 0      | 0     | 1   | 0   | 0   | 0   | 4       | 0.35%   |          |
| 5503         | Check Smoke Alarm/Detector  | 1        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 0   | 0   | 1       | 0.09%   |          |
| 511          | Lock-Out  | 0        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 0   | 1   | 1       | 0.09%   | 5.98%    |
| 531          | Smoke or Odor Removal   | 0        | 0   | 0   | 0     | 1   | 1      | 0      | 0     | 0   | 0   | 0   | 0   | 2       | 0.18%   | 3.90 /6  |
| 551          | Assist Police or Other Gov. Agency                                  | 2        | 0   | 0   | 0     | 0   | 0      | 1      | 1     | 1   | 1   | 0   | 1   | 7       | 0.62%   |          |
| 553          | Public Service  | 0        | 0   | 0   | 0     | 0   | 1      | 0      | 0     | 0   | 0   | 0   | 0   | 1       | 0.09%   |          |
| 554          | Assist Invalid  | 3        | 3   | 5   | 3     | 0   | 0      | 0      | 3     | 1   | 6   | 5   | 8   | 37      | 3.25%   |          |
| 561          | Unauthorized Burning  | 1        | 1   | 2   | 2     | 0   | 2      | 0      | 3     | 0   | 0   | 0   | 1   | 12      | 1.06%   |          |
| 611          | Cancelled Enroute   | 10       | 9   | 11  | 15    | 13  | 16     | 23     | 20    | 18  | 13  | 19  | 13  | 180     | 15.83%  |          |
| 622          | No Incident Found upon Arrival                                      | 1        | 2   | 0   | 2     | 0   | 0      | 1      | 4     | 2   | 2   | 4   | 6   | 24      | 2.11%   |          |
| 631          | Authorized Controlled Burning                                       | 0        | 0   | 1   | 1     | 0   | 0      | 0      | 0     | 0   | 1   | 0   | 1   | 4       | 0.35%   | 19.53%   |
| 651          | Smoke Scare, Odor Smoke   | 0        | 0   | 2   | 2     | 0   | 0      | 1      | 0     | 0   | 0   | 0   | 0   | 5       | 0.44%   | 19.55%   |
| 653          | Smoke for BBQ, Tar Kettle   | 0        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 1   | 0   | 1       | 0.09%   |          |
| 671          | Hazmat Release with No Hazmat                                       | 1        | 0   | 2   | 0     | 1   | 0      | 0      | 1     | 0   | 2   | 0   | 1   | 8       | 0.70%   |          |
| 710          | Malicious, Mischievous False Call                                   | 0        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 1   | 1   | 2       | 0.18%   |          |
|              | Fire Alarm Pull Station by Child                                    | 0        | 1   | 0   | 0     | 0   | 0      | 1      | 0     | 0   | 0   | 0   | 0   | 2       | 0.18%   |          |
| 731          | Sprinkler Activation - Malfunction                                  | 3        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 0   | 1   | 4       | 0.35%   |          |
|              | Smoke Detector Activation - Malfunction                             | 3        | 0   | 3   | 1     | 1   | 3      | 0      | 1     | 2   | 4   | 1   | 5   | 24      | 2.11%   |          |
|              | Alarm Activation - Malfunction                                      | 2        | 0   | 0   | 0     | 0   | 1      | 0      | 1     | 0   | 0   | 0   | 0   | 4       | 0.35%   |          |
|              | Unintentional Transmission of Medical Alarm                         | 0        | Ö   | 0   | Ö     | 1   | 0      | 0      | Ö     | Ö   | Ö   | Ö   | Ö   | 1       | 0.09%   | 16.040   |
|              | Unintentional Transmission of Fire Alarm                            | Ö        | Ö   | 0   | 1     | 0   | 1      | 1      | 3     | 4   | 1   | 1 1 | 1   | 13      | 1.14%   | 16.01%   |
|              | Sprinkler Activation - Unintentional                                | ő        | Ŏ   | Ö   | Ö     | Ö   | Ö      | 1      | Ö     | Ö   | i 1 | Ö   | Ö   | 2       | 0.18%   |          |
|              | Smoke Detector Activation - Unintentional                           | 10       | 10  | 16  | 4     | 8   | 6      | 4      | 5     | 13  | 8   | 3   | 8   | 95      | 8.36%   |          |
|              | Detector Activation - Unintentional                                 | 1        | 0   | 1   | 0     | 0   | 0      | 1      | 0     | 0   | 0   | 0   | 1   | 4       | 0.35%   |          |
|              | Alarm Activation - Unintentional                                    | 1        | 1   | 0   | 2     | 0   | 3      | 3      | 0     | 3   | 2   | 2   | 0   | 17      | 1.50%   |          |
|              | Carbon Monoxide Detector - No CO                                    | 1        | 2   | 0   | 2     | 1   | 0      | 2      | 1     | 1   | 1   | 2   | 1   | 14      | 1.23%   |          |
|              | Fireworks Display Standby   | 0        | 0   | 0   | 0     | 0   | 0      | 1      | 0     | 0   | 0   | 0   | 0   | 1       | 0.09%   | 0.18%    |
|              | Special Event Standby   | 1        | 0   | 0   | 0     | 0   | 0      | 0      | 0     | 0   | 0   | 0   | 0   | 1       | 0.09%   | 0.1070   |
| <b>1004</b>  | Total Responses   | 98       | 87  | 101 | 97    | 72  | 84     | 85     | 86    | 92  | 106 | 106 | 123 | 1137    | 0.0370  |          |

<sup>\*</sup> Partial percentages are rounded up

| Monthly Incident Comparison (2006-2016) |         |          |       |       |     |      |      |        |           |         |          |          |       |
|---|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|-------|
|   |         | 1 = .    |       |       |     |      |      |        | •         |         |          |          | Total |
|   | January | February | March | April | May | June | July | August | September | October | November | December |       |
| 2016                                    | 98      | 87       | 101   | 97    | 72  | 84   | 85   | 86     | 92        | 106     | 106      | 123      | 1137  |
| 2015                                    | 84      | 77       | 85    | 74    | 85  | 91   | 87   | 93     | 100       | 78      | 91       | 76       | 1021  |
| 2014                                    | 81      | 61       | 72    | 90    | 79  | 93   | 86   | 100    | 84        | 84      | 82       | 71       | 983   |
| 2013                                    | 73      | 66       | 80    | 71    | 95  | 75   | 84   | 84     | 77        | 83      | 80       | 92       | 960   |
| 2012                                    | 58      | 59       | 66    | 76    | 70  | 81   | 111  | 87     | 62        | 69      | 71       | 75       | 885   |
| 2011                                    | 64      | 57       | 45    | 52    | 52  | 70   | 71   | 63     | 52        | 62      | 54       | 70       | 712   |
| 2010                                    | 72      | 53       | 63    | 45    | 67  | 67   | 55   | 52     | 59        | 53      | 63       | 49       | 698   |
| 2009                                    | 79      | 48       | 60    | 53    | 74  | 71   | 65   | 71     | 46        | 45      | 50       | 61       | 723   |
| 2008                                    | 50      | 68       | 50    | 52    | 53  | 53   | 65   | 60     | 48        | 64      | 50       | 84       | 697   |
| 2007                                    | 47      | 84       | 68    | 59    | 54  | 63   | 66   | 65     | 54        | 41      | 57       | 87       | 745   |
| 2006                                    | 41      | 33       | 35    | 46    | 59  | 59   | 58   | 40     | 40        | 62      | 56       | 56       | 585   |

| YTD Monthly Incident Comparison (2006-2016) |         |         |         |         |         |         |          |         |         |         |         |         |      |
|---|---------|---------|---------|---------|---------|---------|----------|---------|---------|---------|---------|---------|------|
|   | January | Jan-Feb | Jan-Mar | Jan-Apr | Jan-May | Jan-Jun | Jan-July | Jan-Aug | Jan-Sep | Jan-Oct | Jan-Nov | Jan-Dec |      |
| 2016  | 98      | 185     | 286     | 383     | 455     | 539     | 624      | 710     | 802     | 908     | 1014    | 1037    | 1037 |
| 2015  | 84      | 161     | 246     | 320     | 405     | 496     | 583      | 677     | 776     | 854     | 945     | 1021    | 1021 |
| 2014  | 81      | 142     | 214     | 304     | 383     | 476     | 562      | 662     | 746     | 830     | 912     | 983     | 983  |
| 2013  | 73      | 139     | 219     | 290     | 385     | 460     | 544      | 628     | 705     | 788     | 868     | 960     | 960  |
| 2012  | 58      | 117     | 183     | 259     | 329     | 410     | 521      | 608     | 670     | 739     | 810     | 885     | 885  |
| 2011  | 64      | 121     | 166     | 218     | 270     | 340     | 411      | 474     | 526     | 588     | 642     | 712     | 712  |
| 2010  | 72      | 125     | 188     | 233     | 300     | 367     | 422      | 474     | 533     | 586     | 649     | 698     | 698  |
| 2009  | 79      | 127     | 187     | 240     | 314     | 385     | 450      | 521     | 567     | 612     | 662     | 723     | 723  |
| 2008  | 50      | 118     | 168     | 220     | 273     | 326     | 391      | 451     | 499     | 563     | 613     | 697     | 697  |
| 2007  | 47      | 131     | 199     | 258     | 312     | 375     | 441      | 506     | 560     | 601     | 658     | 745     | 745  |
| 2006  | 41      | 74      | 109     | 155     | 214     | 273     | 331      | 371     | 411     | 473     | 529     | 585     | 585  |

| 2016 North Liberty Fire Department Responses By Day of Week |         |          |       |       |     |      |      |        |           |         |          |          |         |         |
|---|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|---------|---------|
| 2010 North Liberty Fire Department Responses by Day of Week |         |          |       |       |     |      |      |        |           |         |          |          | Year    | Percent |
|   | January | February | March | April | May | June | July | August | September | October | November | December | To Date | To Date |
| Sunday  | 20      | 12       | 12    | 15    | 9   | 14   | 13   | 9      | 15        | 21      | 11       | 11       | 162     | 14.25%  |
| Monday  | 21      | 11       | 20    | 14    | 8   | 5    | 6    | 7      | 8         | 15      | 17       | 21       | 153     | 13.46%  |
| Tuesday   | 11      | 17       | 19    | 9     | 16  | 9    | 15   | 9      | 13        | 9       | 15       | 16       | 158     | 13.90%  |
| Wednesday   | 10      | 13       | 18    | 12    | 9   | 16   | 13   | 17     | 10        | 19      | 13       | 12       | 162     | 14.25%  |
| Thursday  | 10      | 11       | 10    | 17    | 12  | 8    | 11   | 14     | 15        | 11      | 16       | 17       | 152     | 13.37%  |
| Friday  | 12      | 15       | 13    | 18    | 9   | 18   | 16   | 18     | 24        | 15      | 22       | 23       | 203     | 17.85%  |
| Saturday  | 14      | 8        | 9     | 12    | 9   | 14   | 11   | 12     | 7         | 16      | 12       | 23       | 147     | 12.93%  |
| Total Responses   | 98      | 87       | 101   | 97    | 72  | 84   | 85   | 86     | 92        | 106     | 106      | 123      | 1137    |         |

|                 | 2016 North Liberty Fire Department Responses By Hour of Day |          |       |       |     |      |      |        |           |         |          |          |                 |                    |
|-----------------|---|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|-----------------|--------------------|
|                 | January   | February | March | April | May | June | July | August | September | October | November | December | Year<br>To Date | Percent<br>To Date |
| 12:00 AM        | 1   | 4        | 1     | 3     | 1   | 4    | 1    | 2      | 1         | 0       | 6        | 8        | 32              | 2.81%              |
| 1:00 AM         | 3   | 4        | 2     | 2     | 1   | 0    | 5    | 3      | 5         | 1       | 2        | 0        | 28              | 2.46%              |
| 2:00 AM         | 3   | 6        | 3     | 2     | 1   | 3    | 2    | 4      | 2         | 3       | 3        | 3        | 35              | 3.08%              |
| 3:00 AM         | 0   | 3        | 3     | 3     | 3   | 2    | 4    | 3      | 3         | 2       | 1        | 3        | 30              | 2.64%              |
| 4:00 AM         | 3   | 0        | 2     | 2     | 0   | 3    | 1    | 1      | 2         | 3       | 2        | 4        | 23              | 2.02%              |
| 5:00 AM         | 3   | 2        | 2     | 2     | 1   | 3    | 3    | 2      | 2         | 3       | 3        | 3        | 29              | 2.55%              |
| 6:00 AM         | 3   | 2        | 1     | 5     | 1   | 1    | 4    | 2      | 4         | 1       | 2        | 6        | 32              | 2.81%              |
| 7:00 AM         | 4   | 1        | 5     | 3     | 4   | 4    | 5    | 3      | 4         | 5       | 2        | 4        | 44              | 3.87%              |
| 8:00 AM         | 6   | 5        | 5     | 2     | 8   | 3    | 3    | 1      | 3         | 4       | 5        | 3        | 48              | 4.22%              |
| 9:00 AM         | 5   | 5        | 7     | 6     | 5   | 5    | 3    | 3      | 4         | 2       | 6        | 2        | 53              | 4.66%              |
| 10:00 AM        | 3   | 4        | 8     | 6     | 5   | 3    | 1    | 3      | 9         | 5       | 7        | 5        | 59              | 5.19%              |
| 11:00 AM        | 5   | 1        | 8     | 2     | 3   | 6    | 1    | 4      | 3         | 8       | 7        | 7        | 55              | 4.84%              |
| 12:00 PM        | 2   | 2        | 1     | 3     | 1   | 5    | 4    | 2      | 2         | 6       | 5        | 8        | 41              | 3.61%              |
| 1:00 PM         | 5   | 4        | 5     | 6     | 5   | 2    | 2    | 6      | 2         | 9       | 10       | 6        | 62              | 5.45%              |
| 2:00 PM         |   | 4        | 1     | 7     | 1   | 5    | 6    | 6      | 5         | 1       | 4        | 7        | 53              | 4.66%              |
| 3:00 PM         | 6   | 6        | 10    | 10    | 5   | 4    | 6    | 4      | 6         | 10      | 4        | 9        | 80              | 7.04%              |
| 4:00 PM         | 11  | 4        | 5     | 7     | 3   | 5    | 9    | 2      | 9         | 6       | 7        | 7        | 75              | 6.60%              |
| 5:00 PM         |   | 3        | 6     | 3     | 2   | 3    | 2    | 1      | 5         | 5       | 11       | 10       | 56              | 4.93%              |
| 6:00 PM         |   | 5        | 3     | 4     | 10  | 3    | 3    | 10     | 6         | 11      | 5        | 9        | 71              | 6.24%              |
| 7:00 PM         |   | 4        | 4     | 5     | 5   | 4    | 4    | 6      | 7         | 5       | 1        | 6        | 61              | 5.36%              |
| 8:00 PM         |   | 2        | 3     | 4     | 2   | 6    | 5    | 4      | 1         | 5       | 3        | 6        | 47              | 4.13%              |
| 9:00 PM         |   | 3        | 9     | 3     | 0   | 2    | 1    | 5      | 3         | 4       | 2        | 4        | 40              | 3.52%              |
| 10:00 PM        | 2   | 4        | 4     | 4     | 3   | 4    | 5    | 7      | 3         | 4       | 3        | 2        | 45              | 3.96%              |
| 11:00 PM        | 0   | 9        | 3     | 3     | 2   | 4    | 5    | 2      | 1         | 3       | 5        | 1        | 38              | 3.34%              |
| Total Responses | 98  | 87       | 101   | 97    | 72  | 84   | 85   | 86     | 92        | 106     | 106      | 123      | 1137            |                    |

|                 | 2016 North Liberty Fire Department Average Turnout per Incident - Time of Day |              |              |       |              |              |      |        |           |              |          |              | YTD Hourly |
|-----------------|---|--------------|--------------|-------|--------------|--------------|------|--------|-----------|--------------|----------|--------------|------------|
|                 | January   | February     | March        | April | May          | June         | July | August | September | October      | November | December     | Average    |
| 12:00 AM        | 8   | 6            | 6            | 8     | 5            | 6            | 5    | 3      | 3         | No Incidents | 4        | 5            | 5          |
| 1:00 AM         | 5   | 6            | 3            | 8     | 3            | No Incidents | 5    | 4      | 3         | 1            | 4        | No Incidents | 5          |
| 2:00 AM         | 3   | 4            | 4            | 3     | 4            | 3            | 3    | 4      | 4         | 3            | 4        | 4            | 4          |
| 3:00 AM         | No Incidents  | 4            | 4            | 6     | 4            | 5            | 4    | 3      | 3         | 4            | 3        | 3            | 4          |
| 4:00 AM         | 7   | No Incidents | 4            | 5     | No Incidents | 5            | 5    | 5      | 3         | 4            | 3        | 3            | 5          |
| 5:00 AM         | 5   | 3            | 3            | 3     | 5            | 6            | 4    | 3      | 4         | 5            | 5        | 4            | 4          |
| 6:00 AM         | 6   | 3            | No Incidents | 4     | 3            | 4            | 4    | 5      | 5         | 3            | 5        | 4            | 4          |
| 7:00 AM         | 6   | 4            | 6            | 5     | 6            | 5            | 6    | 9      | 3         | 6            | 3        | 5            | 6          |
| 8:00 AM         | 6   | 4            | 7            | 9     | 8            | 7            | 9    | 10     | 6         | 7            | 5        | 6            | 7          |
| 9:00 AM         | 10  | 7            | 10           | 8     | 7            | 5            | 4    | 3      | 5         | 8            | 10       | 9            | 8          |
| 10:00 AM        | 9   | 9            | 8            | 10    | 7            | 8            | 4    | 6      | 6         | 6            | 7        | 7            | 7          |
| 11:00 AM        | 9   | 8            | 7            | 6     | 4            | 9            | 6    | 8      | 5         | 8            | 7        | 8            | 7          |
| 12:00 PM        | 6   | 5            | 12           | 12    | 7            | 7            | 5    | 6      | 7         | 7            | 7        | 8            | 7          |
| 1:00 PM         | 7   | 5            | 4            | 7     | 6            | 7            | 9    | 6      | 6         | 7            | 6        | 8            | 7          |
| 2:00 PM         | 11  | 8            | 7            | 8     | 10           | 8            | 5    | 5      | 5         | 7            | 6        | 6            | 7          |
| 3:00 PM         | 11  | 8            | 6            | 8     | 7            | 9            | 6    | 6      | 4         | 8            | 7        | 8            | 7          |
| 4:00 PM         | 10  | 8            | 10           | 7     | 9            | 8            | 8    | 5      | 6         | 7            | 7        | 9            | 8          |
| 5:00 PM         | 10  | 8            | 9            | 8     | 7            | 8            | 8    | 3      | 9         | 6            | 8        | 9            | 8          |
| 6:00 PM         | 12  | 12           | 13           | 8     | 9            | 9            | 10   | 9      | 6         | 14           | 11       | 8            | 10         |
| 7:00 PM         | 11  | 9            | 15           | 15    | 9            | 8            | 10   | 8      | 9         | 10           | 3        | 9            | 10         |
| 8:00 PM         | 10  | 8            | 11           | 11    | 9            | 10           | 7    | 8      | 9         | 8            | 9        | 9            | 9          |
| 9:00 PM         | 8   | 11           | 11           | 11    | No Incidents | 7            | 9    | 11     | 8         | 7            | 6        | 8            | 9          |
| 10:00 PM        | 8   | 10           | 12           | 9     | 9            | 8            | 7    | 6      | 5         | 5            | 8        | 6            | 8          |
| 11:00 PM        | No Incidents  | 7            | 10           | 6     | 11           | 6            | 6    | 7      | 3         | 6            | 7        | 3            | 7          |
| Monthly Average | 9   | 7            | 8            | 8     | 7            | 7            | 6    | 7      | 6         | 8            | 7        | 7            | 7          |

<sup>\*</sup> Partial percentages are rounded up



## 2016 North Liberty Fire Department Member Responses By Month

| ê P                 |     |     |     |     | ,   |     | . 10 000 |     |     |     |     |     | Year    | Percent |
|---------------------|-----|-----|-----|-----|-----|-----|----------|-----|-----|-----|-----|-----|---------|---------|
| UBERTY              | Jan | Feb | Mar | Apr | May | Jun | Jul      | Aug | Sep | Oct | Nov | Dec | To Date | To Date |
| Responses for Month | 98  | 87  | 101 | 97  | 72  | 84  | 85       | 86  | 92  | 106 | 106 | 123 | 1137    |         |
| Barney, Mallory     | 39  | 18  | 16  | 23  | 17  | 25  | 18       | 35  | 25  | 25  | 28  | 38  | 307     | 27.00%  |
| Bolte, Ty           | 0   | 0   | 0   | 0   | 0   | 0   | 0        | 0   | 0   | 6   | 5   | 7   | 18      | 1.58%   |
| Brumm, Ryan         | 11  | 13  | 9   | 17  | 8   | 9   | 9        | 11  | 7   | 15  | 12  | 12  | 133     | 11.70%  |
| Burleson, Lynn      | 22  | 15  | 8   | 24  | 17  | 16  | 14       | 26  | 31  | 35  | 17  | 23  | 248     | 21.81%  |
| Chiles, Branden     | 14  | 11  | 20  | 13  | 19  | 13  | 9        | 10  | 13  | 19  | 20  | 24  | 185     | 16.27%  |
| Coyle, Jim*         | 1   | 0   | 0   | 0   | 0   | 0   | 0        | 1   | 0   | 0   | 0   | 0   | 2       | 0.18%   |
| Dickerson, Matt     | 18  | 5   | 6   | 8   | 1   | 2   | 0        | 0   | 14  | 11  | 24  | 17  | 106     | 9.32%   |
| Dolezal, Dan        | 19  | 13  | 22  | 18  | 11  | 12  | 16       | 6   | 3   | 3   | 0   | 21  | 144     | 12.66%  |
| DuBay, Rob          | 23  | 17  | 29  | 25  | 20  | 26  | 21       | 9   | 0   | 0   | 0   | 0   | 170     | 14.95%  |
| Duncan, Robert      | 0   | 0   | 0   | 0   | 0   | 0   | 0        | 0   | 0   | 15  | 9   | 12  | 36      | 3.17%   |
| English, Joseph     | 7   | 5   | 8   | 17  | 9   | 21  | 9        | 1   | 1   | 6   | 26  | 36  | 146     | 12.84%  |
| Hardin, Bryan       | 14  | 7   | 15  | 11  | 9   | 10  | 6        | 4   | 9   | 12  | 13  | 12  | 122     | 10.73%  |
| Hofsommer, Greg     | 0   | 0   | 0   | 0   | 0   | 0   | 0        | 0   | 0   | 7   | 6   | 26  | 39      | 3.43%   |
| Hubler, David       | 31  | 23  | 11  | 6   | 34  | 64  | 62       | 62  | 44  | 64  | 40  | 48  | 489     | 43.01%  |
| Jaeger, Jeff        | 34  | 12  | 27  | 31  | 14  | 17  | 22       | 23  | 27  | 38  | 32  | 30  | 307     | 27.00%  |
| Johnston, Mike      | 16  | 12  | 17  | 9   | 10  | 6   | 7        | 22  | 4   | 12  | 8   | 18  | 141     | 12.40%  |
| Kaduce, Michael     | 2   | 9   | 11  | 17  | 11  | 12  | 17       | 10  | 16  | 22  | 17  | 16  | 160     | 14.07%  |
| Keitel, Brad        | 41  | 41  | 36  | 35  | 22  | 28  | 12       | 10  | 17  | 14  | 12  | 12  | 280     | 24.63%  |
| Kelchen, Jessica    | 0   | 0   | 0   | 0   | 0   | 0   | 0        | 0   | 0   | 38  | 23  | 41  | 102     | 8.97%   |
| Kochanny, Chris     | 35  | 16  | 24  | 31  | 23  | 13  | 17       | 30  | 31  | 28  | 39  | 20  | 307     | 27.00%  |
| Kramer, Adam        | 13  | 4   | 9   | 10  | 11  | 6   | 3        | 8   | 11  | 12  | 14  | 21  | 122     | 10.73%  |
| Lundquist, Jonathan | 2   | 6   | 12  | 15  | 15  | 18  | 15       | 20  | 14  | 15  | 20  | 25  | 177     | 15.57%  |
| McDonald, James     | 29  | 29  | 28  | 35  | 20  | 27  | 20       | 25  | 28  | 42  | 23  | 24  | 330     | 29.02%  |
| Messinger, Matt     | 17  | 15  | 15  | 13  | 6   | 12  | 11       | 6   | 15  | 16  | 18  | 29  | 173     | 15.22%  |
| Miller, Jordan      | 25  | 23  | 35  | 30  | 9   | 17  | 17       | 22  | 32  | 41  | 36  | 34  | 321     | 28.23%  |
| Moliterno, Brad     | 0   | 0   | 0   | 0   | 0   | 0   | 0        | 0   | 0   | 15  | 16  | 21  | 52      | 4.57%   |
| Newkirk, Richard    | 25  | 17  | 21  | 22  | 12  | 4   | 9        | 15  | 16  | 10  | 16  | 23  | 190     | 16.71%  |
| Place, Alexander    | 0   | 0   | 0   | 0   | 0   | 0   | 0        | 0   | 0   | 7   | 1   | 5   | 13      | 1.14%   |
| Ransom, Eric        | 0   | 0   | 0   | 0   | 0   | 0   | 0        | 0   | 0   | 3   | 13  | 11  | 27      | 2.37%   |
| Reasner, Richard    | 24  | 15  | 21  | 19  | 18  | 24  | 18       | 13  | 11  | 25  | 7   | 25  | 220     | 19.35%  |
| Rennekamp, Bryan    | 0   | 0   | 0   | 0   | 0   | 0   | 0        | 0   | 0   | 14  | 13  | 20  | 47      | 4.13%   |
| Rigdon, Zach        | 11  | 14  | 16  | 15  | 1   | 8   | 9        | 9   | 7   | 13  | 4   | 0   | 107     | 9.41%   |
| Rocca, Ben          | 23  | 19  | 38  | 36  | 10  | 19  | 24       | 9   | 0   | 1   | 2   | 3   | 184     | 16.18%  |
| Ropp, Brian         | 29  | 14  | 20  | 24  | 11  | 22  | 15       | 21  | 13  | 24  | 23  | 42  | 258     | 22.69%  |
| Schmooke, Bill      | 10  | 3   | 14  | 12  | 10  | 8   | 9        | 13  | 3   | 14  | 19  | 12  | 127     | 11.17%  |
| Schoening, Austin   | 0   | 0   | 0   | 0   | 0   | 0   | 0        | 0   | 0   | 36  | 28  | 11  | 75      | 6.60%   |
| Schultz, Christine  | 24  | 15  | 32  | 16  | 17  | 15  | 15       | 14  | 11  | 15  | 9   | 10  | 193     | 16.97%  |
| Taylor, Ryan        | 29  | 13  | 17  | 22  | 12  | 14  | 7        | 12  | 19  | 20  | 4   | 12  | 181     | 15.92%  |
| Voparil, Craig      | 31  | 14  | 28  | 13  | 10  | 16  | 18       | 13  | 14  | 20  | 13  | 21  | 211     | 18.56%  |
| White, Geoffery     | 25  | 20  | 25  | 0   | 8   | 9   | 27       | 25  | 23  | 24  | 36  | 26  | 248     | 21.81%  |
| Wichmann, Megan     | 4   | 12  | 15  | 11  | 9   | 10  | 7        | 10  | 4   | 0   | 11  | 11  | 104     | 9.15%   |
| Williams, Justin    | 0   | 0   | 0   | 0   | 0   | 0   | 0        | 0   | 0   | 13  | 5   | 9   | 27      | 2.37%   |

<sup>\*</sup> Fire Dept. Chaplain

|   | 2016 - Top 5 Calls Made by Month |    |                    |    |                      |    |                    |    |                     |    |              |    |
|---|----------------------------------|----|--------------------|----|----------------------|----|--------------------|----|---------------------|----|--------------|----|
|   | Jan                              |    | Feb                |    | Mar                  |    | Apr                |    | May                 |    | Jun          |    |
| 1 | Ogden                            | 49 | Ogden              | 52 | Ogden                | 55 | Vandewater T       | 38 | Hubler              | 34 | Hubler       | 64 |
| 2 | Keitel                           | 41 | Keitel             | 41 | Rocca                | 38 | Mashek<br>Rocca    | 36 | Ogden               | 26 | Vandewater T | 31 |
| 3 | Mallory                          | 39 | Mashek<br>McDonald | 29 | Keitel               | 36 | Keitel<br>McDonald | 35 | Kochanny            | 23 | Keitel       | 28 |
| 4 | Kochanny<br>Mashek               | 35 | Hubler<br>Miller   | 23 | Miller               | 35 | Jaeger<br>Kochanny | 31 | Keitel              | 22 | McDonald     | 27 |
| 5 | Jaeger                           | 34 | White              | 20 | Mashek               | 34 | Miller<br>Ogden    | 30 | DuBay<br>McDonald   | 20 | DuBay        | 26 |
|   | July                             |    | Aug                |    | Sep                  |    | Oct                |    | Nov                 |    | Dec          |    |
| 1 | Hubler                           | 64 | Hubler             | 62 | Hubler               | 44 | Hubler             | 64 | Hubler              | 40 | Hubler       | 48 |
| 2 | Vandewater T                     | 31 | Barney             | 35 | Miller               | 32 | McDonald           | 42 | Kochanny            | 39 | Ropp         | 42 |
| 3 | Keitel                           | 28 | Kochanny           | 30 | Burleson<br>Kochanny | 31 | Miller             | 41 | Miller<br>White     | 36 | Kelchen      | 41 |
| 4 | McDonald                         | 27 | Burleson           | 26 | McDonald             | 28 | Jaeger<br>Kelchen  | 38 | Jaeger              | 32 | Barney       | 38 |
| 5 | DuBay                            | 26 | McDonald<br>White  | 25 | Jaeger               | 27 | Schoening          | 36 | Barney<br>Schoening | 28 | English      | 36 |

|   | 2016 - Top 5 | Calls Made by | Year-To-Date |  |
|---|--------------|---------------|--------------|--|
| 1 | Hubler       | 489           | 43.01%       |  |
| 2 | McDonald     | 330           | 29.02%       |  |
| 3 | Miller       | 321           | 28.23%       |  |
| 4 | Barney       | 307           | 27.00%       |  |
|   | Jaeger       |               |              |  |
|   | Kochanny     |               |              |  |
| 5 | Keitel       | 280           | 24.63%       |  |



## **2016 Member Length of Service**

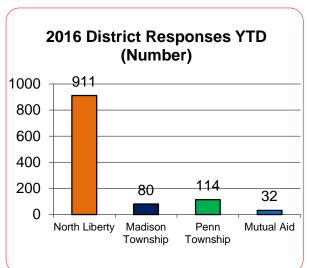
|    |                  |            | Date of  | Le    | ength of Servi | ce   |
|----|------------------|------------|----------|-------|----------------|------|
|    | <b>Last Name</b> | First Name | Hire     | Years | Months         | Days |
| 1  | Hubler           | Dave       | 11/06/91 | 25    | 1              | 28   |
| 2  | Burleson         | Lynn       | 03/05/03 | 13    | 9              | 29   |
| 3  | Hardin           | Bryan      | 08/01/03 | 13    | 5              | 2    |
| 4  | Schmooke         | Bill       | 04/01/06 | 10    | 9              | 2    |
| 5  | Brumm            | Ryan       | 09/01/07 | 9     | 4              | 2    |
| 6  | Dolezal          | Dan        | 09/01/07 | 9     | 4              | 2    |
| 7  | Dubay            | Rob        | 09/01/07 | 9     | 4              | 2    |
| 8  | Kramer           | Adam       | 09/01/07 | 9     | 4              | 2    |
| 9  | Voparil          | Craig      | 06/01/08 | 8     | 7              | 2    |
| 10 | Coyle            | Jim        | 05/01/09 | 7     | 8              | 2    |
| 11 | Jaeger           | Jeff       | 08/30/09 | 7     | 4              | 4    |
| 12 | Johnston         | Mike       | 08/30/09 | 7     | 4              | 4    |
| 13 | Kochanny         | Chris      | 08/01/10 | 6     | 5              | 2    |
| 14 | Newkirk          | Richard    | 08/01/10 | 6     | 5              | 2    |
| 15 | Rigdon           | Zach       | 08/01/10 | 6     | 5              | 2    |
| 16 | Ransom           | Eric       | 04/14/11 | 5     | 8              | 20   |
| 17 | Wichmann         | Megan      | 06/27/11 | 5     | 6              | 7    |
| 18 | White            | Geoffery   | 02/04/13 | 3     | 10             | 30   |
| 19 | Dickerson        | Matt       | 04/10/13 | 3     | 8              | 24   |
| 20 | Messinger        | Matt       | 04/10/13 | 3     | 8              | 24   |
| 21 | English          | Joseph     | 12/07/13 | 3     | 0              | 27   |
| 22 | Miller           | Jordan     | 12/07/13 | 3     | 0              | 27   |
| 23 | Reasner          | Richard    | 12/07/13 | 3     | 0              | 27   |
| 24 | Rocca            | Ben        | 04/17/14 | 2     | 8              | 17   |
| 25 | Lundquist        | Jonathan   | 10/12/14 | 2     | 2              | 22   |
| 26 | Keitel           | Brad       | 01/17/15 | 1     | 11             | 17   |
| 27 | McDonald         | James      | 01/17/15 | 1     | 11             | 17   |
| 28 | Taylor           | Ryan       | 01/17/15 | 1     | 11             | 17   |
| 29 | Barney           | Mallory    | 11/01/15 | 1     | 2              | 2    |
| 30 | Chiles           | Branden    | 11/01/15 | 1     | 2              | 2    |
| 31 | Schultz          | Christine  | 11/01/15 | 1     | 2              | 2    |
| 32 | Ropp             | Brian      | 11/01/15 | 1     | 2              | 2    |
| 33 | Kaduce           | Michael    | 01/24/16 | 0     | 11             | 10   |
| 34 | Bolte            | Ty         | 10/02/16 | 0     | 3              | 1    |
| 35 | Duncan           | Robert     | 10/02/16 | 0     | 3              | 1    |
| 36 | Hofsommer        | Gregory    | 10/02/16 | 0     | 3              | 1    |
| 37 | Kelchen          | Jessica    | 10/02/16 | 0     | 3              | 1    |
| 38 | Moliterno        | Brad       | 10/02/16 | 0     | 3              | 1    |
| 39 | Place            | Alexander  | 10/02/16 | 0     | 3              | 1    |
| 40 | Rennekamp        | Bryan      | 10/02/16 | 0     | 3              | 1    |
| 41 | Schoening        | Austin     | 10/02/16 | 0     | 3              | 1    |
| 42 | Williams         | Justin     | 10/02/16 | 0     | 3              | 1    |

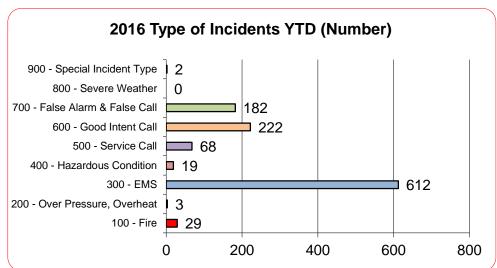
| Average Length of Service |        |      |  |  |  |  |  |  |  |
|---------------------------|--------|------|--|--|--|--|--|--|--|
| Years                     | Months | Days |  |  |  |  |  |  |  |
| 4                         | 9      | 16   |  |  |  |  |  |  |  |

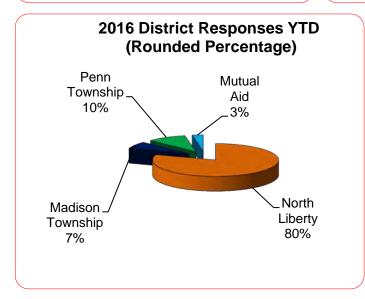
| 2016 N  | 2016 North Liberty Fire Department Average Response Time By District                  |          |          |          |         |          |          |         |       |       |      |       |         | 2012    | 2013    | 2014    | 2015    | 2016    |
|---|---|----------|----------|----------|---------|----------|----------|---------|-------|-------|------|-------|---------|---------|---------|---------|---------|---------|
| (Dispatch Time to First Apparatus Arrival Time, Code 2 & 3 Responses) |   |          |          |          |         |          |          |         |       |       |      |       |         |         |         |         |         |         |
|   |   | (Exclude | es Mutua | l Aid an | d Cance | lled Enr | oute Res | sponses | )     |       |      |       | Total   | Total   | Total   | Total   | Total   | Total   |
|   | Jan   | Feb      | Mar      | Apr      | May     | Jun      | Jul      | Aug     | Sep   | Oct   | Nov  | Dec   | Average | Average | Average | Average | Average | Average |
| North Liberty   | 8:41  | 9:19     | 8:35     | 8:56     | 10:15   | 8:50     | 10:27    | 9:36    | 10:43 | 9:03  | 9:40 | 9:58  | 9:31    | 9:45    | 9:52    | 10:14   | 9:44    | 9:29    |
| Madison Township  | adison Township 11:04 9:45 13:47 13:46 12:21 14:57 16:42 16:44 7:57 13:54 11:54 15:39 |          |          |          |         |          |          |         |       |       |      | 13:12 | 14:38   | 13:22   | 13:21   | 12:35   | 13:11   |         |
| Penn Township   | 13:19   | 13:32    | 13:57    | 11:07    | 14:06   | 15:27    | 12:40    | 12:45   | 11:44 | 12:39 | 8:06 | 11:57 | 11:55   | 13:08   | 12:40   | 12:32   | 12:24   | 12:39   |

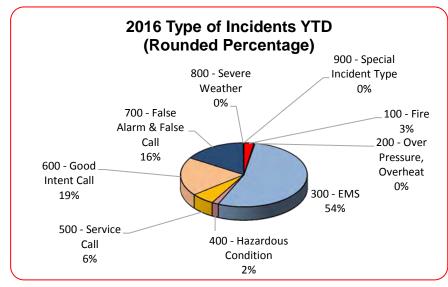
|            | 2016 North Liberty Fire Department Received Aid |     |       |       |       |        |        |      |      |     |     |     |         |
|------------|---|-----|-------|-------|-------|--------|--------|------|------|-----|-----|-----|---------|
|            |   |     |       |       | Johns | son Co | unty M | ABAS |      |     |     |     | Year    |
|            | Jan   | Feb | March | April | May   | June   | July   | Aug  | Sept | Oct | Nov | Dec | To Date |
| Coralville | 0   | 1   | 0     | 0     | 0     | 0      | 0      | 0    | 0    | 3   | 0   | 1   | 5       |
| Hills      | 0   | 0   | 0     | 0     | 0     | 0      | 0      | 0    | 0    | 0   | 0   | 0   | 0       |
| Iowa City  | 0   | 0   | 0     | 0     | 0     | 0      | 0      | 0    | 0    | 0   | 0   | 0   | 0       |
| Lone Tree  | 0   | 0   | 0     | 0     | 0     | 0      | 0      | 0    | 0    | 0   | 0   | 0   | 0       |
| Oxford     | 0   | 0   | 0     | 0     | 0     | 0      | 0      | 0    | 0    | 0   | 0   | 0   | 0       |
| Riverside  | 0   | 0   | 0     | 0     | 0     | 0      | 0      | 0    | 0    | 0   | 0   | 0   | 0       |
| Solon      | 0   | 0   | 0     | 1     | 2     | 0      | 0      | 0    | 1    | 0   | 0   | 0   | 4       |
| Swisher    | 0   | 0   | 0     | 2     | 4     | 2      | 5      | 0    | 0    | 0   | 0   | 0   | 13      |
| Tiffin     | 0   | 0   | 0     | 0     | 0     | 1      | 0      | 0    | 0    | 0   | 0   | 0   | 1       |
| W. Branch  | 0   | 0   | 0     | 0     | 0     | 0      | 0      | 0    | 0    | 0   | 0   | 0   | 0       |
| Other      | 0   | 0   | 0     | 0     | 0     | 0      | 0      | 0    | 0    | 0   | 0   | 0   | 0       |
| Total      | 0   | 1   | 0     | 3     | 6     | 3      | 5      | 0    | 1    | 3   | 0   | 1   | 23      |

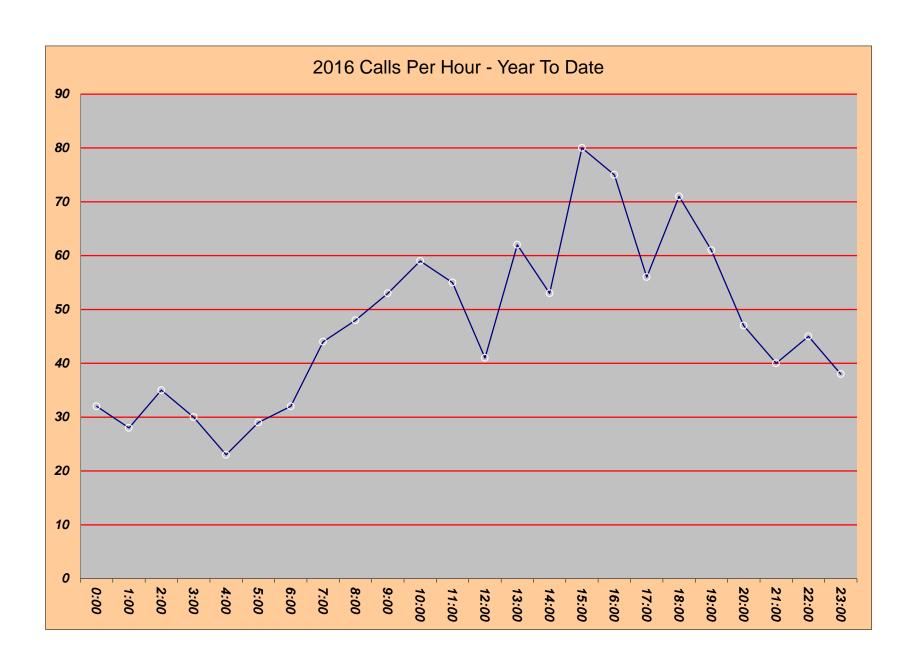
|            | 2016 North Liberty Fire Department Provided Aid |     |       |       |     |      |      |     |      |     |     |     |         |
|------------|---|-----|-------|-------|-----|------|------|-----|------|-----|-----|-----|---------|
|            | Johnson County MABAS                            |     |       |       |     |      |      |     |      |     |     |     |         |
|            | Jan   | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | To Date |
| Coralville | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 0       |
| Hills      | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 0       |
| Iowa City  | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 0       |
| Lone Tree  | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 0       |
| Oxford     | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 1   | 1       |
| Riverside  | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 0       |
| Solon      | 2   | 0   | 1     | 0     | 0   | 0    | 2    | 0   | 2    | 0   | 2   | 0   | 9       |
| Swisher    | 0   | 1   | 1     | 1     | 3   | 3    | 8    | 2   | 2    | 0   | 0   | 0   | 21      |
| Tiffin     | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 0       |
| W. Branch  | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 0       |
| Other      | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 0   | 0       |
| Total      | 2   | 1   | 2     | 1     | 3   | 3    | 10   | 2   | 4    | 0   | 2   | 1   | 31      |

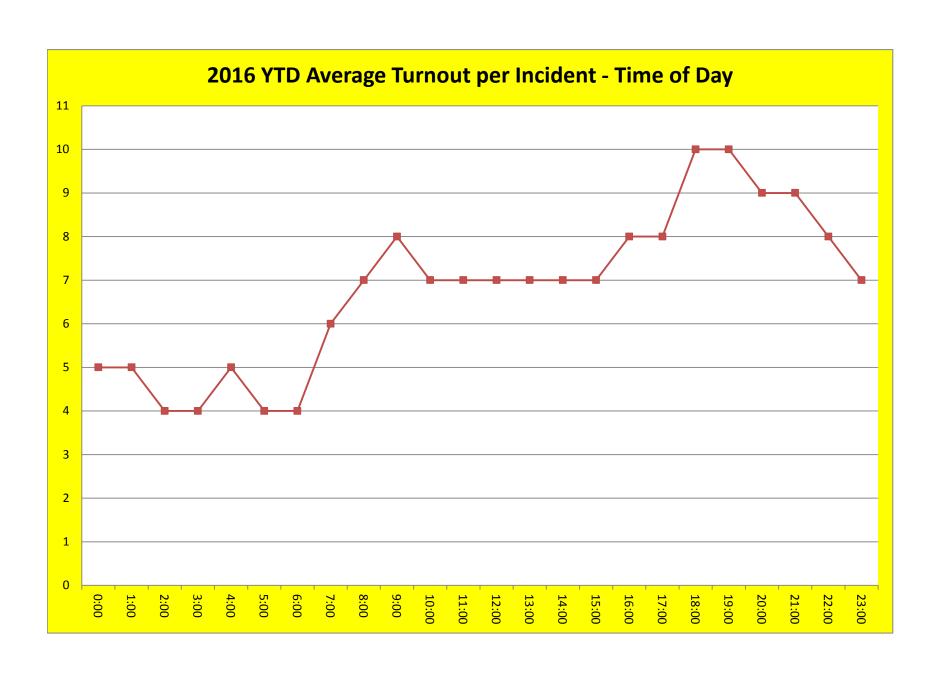




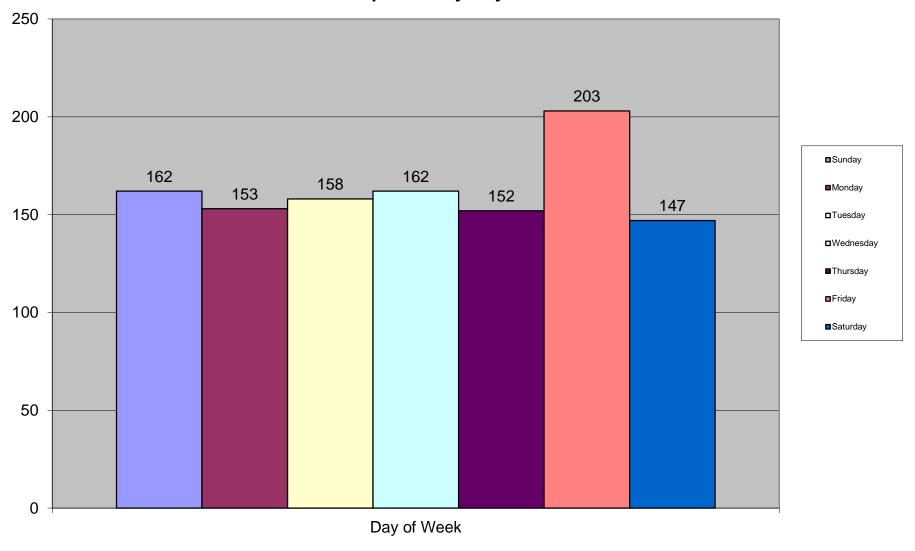


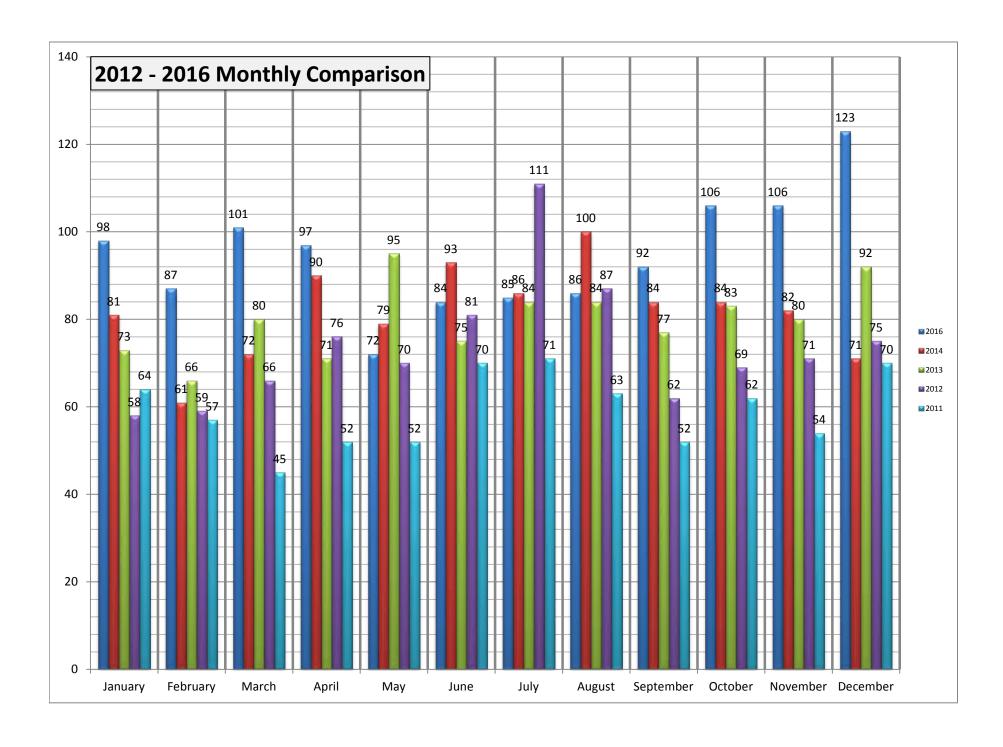






## 2016 Responses by Day of Week





## North Liberty Top Ten # of Incidents / Month

|     |            | # of      |
|-----|------------|-----------|
|     | Month/Year | Incidents |
| 1)  | 12/2016    | 123       |
| 2)  | 07/2012    | 111       |
| 3)  | 10/2016    | 106       |
| 4)  | 03/2016    | 101       |
| 5)  | 09/2015    | 100       |
|     | 08/2014    |           |
| 6)  | 01/2016    | 98        |
| 7)  | 04/2016    | 97        |
| 8)  | 05/2013    | 95        |
| 9)  | 08/2015    | 93        |
|     | 06/2014    |           |
| 10) | 09/2016    | 92        |
|     | 12/2013    |           |

|      |              |          |            |                | 2012     | 2 - 2016  | Total li  | ncidents    | Per Month    |         |          |          |       |
|------|--------------|----------|------------|----------------|----------|-----------|-----------|-------------|--------------|---------|----------|----------|-------|
|      | January      | February | March      | April          | May      | June      | July      | August      | September    | October | November | December | Total |
| 2012 | 58           | 59       | 66         | 76             | 70       | 81        | 111       | 87          | 62           | 69      | 71       | 75       | 885   |
| 2013 | 73           | 66       | 80         | 71             | 95       | 75        | 84        | 84          | 77           | 83      | 80       | 92       | 960   |
| 2014 | 81           | 61       | 72         | 90             | 79       | 93        | 86        | 100         | 84           | 84      | 82       | 71       | 983   |
| 2015 | 84           | 77       | 85         | 74             | 85       | 91        | 87        | 93          | 100          | 78      | 91       | 76       | 1021  |
| 2016 | 98           | 87       | 101        | 97             | 72       | 84        | 85        | 86          | 92           | 106     | 106      | 123      | 1137  |
|      |              |          |            |                |          |           |           |             | ty Responses |         |          |          |       |
|      | January      | February | March      | April          | May      | June      | July      | August      |              | October | November | December | Total |
| 2012 | 44           | 47       | 54         | 64             | 52       | 58        | 80        | 71          | 53           | 56      | 58       | 64       | 701   |
| 2013 | 56           | 54       | 69         | 57             | 82       | 61        | 61        | 65          | 67           | 74      | 58       | 69       | 773   |
| 2014 | 74           | 49       | 63         | 64             | 52       | 65        | 64        | 78          | 70           | 69      | 71       | 61       | 780   |
| 2015 | 69           | 61       | 66         | 53             | 62       | 72        | 64        | 77          | 79           | 65      | 73       | 62       | 803   |
| 2016 | 80           | 75       | 80         | 80             | 57       | 65        | 58        | 73          | 71           | 86      | 84       | 102      | 911   |
|      |              |          |            |                |          |           |           |             | Responses    |         |          |          |       |
|      | January      | February | March      | April          | May      | June      | July      | August      | September    | October | November | December | Total |
| 2012 | 7            | 5        | 6          | /              | 4        | 9         | 14        | /           | 4            | 6       | /        | 9        | 85    |
| 2013 | 9            | 6        | 4          | 8              | 7        | 7         | 18        | 14          | 6            | 4       | 11       | 9        | 103   |
| 2014 | 2            | 6        | 5          | 11             | 14       | 19        | 8         | 17          | 10           | 10      | 4        | 7        | 113   |
| 2015 | 5            | 11       | 11         | 9              | 12       | 8         | 11        | 7           | 9            | 5       | 13       | 8        | 109   |
| 2016 | 13           | 5        | 10         | 10             | 6        | 9         | 8         | 6           | 10           | 14      | 10       | 13       | 114   |
|      | lanuami      | Горилови | March      | A 10 11 1      |          | June      | July      |             | Responses    | October | November | December | Total |
| 2012 | January<br>7 | February | Warch<br>4 | <b>April</b> 5 | May<br>7 | June<br>9 | July<br>7 | August<br>4 | September 5  | 6       | 4        | 0        | 65    |
| 2012 | 7            | 6        | 5          | 2              | 5        | 6         | 5         | 4           | 4            | 4       | 9        | 13       | 70    |
| 2013 | 5            | 6        | 3          | 10             | 9        | 9         | 12        | 3           | 4            | 5       | 7        | 3        | 76    |
| 2015 | 9            | 4        | 5          | 9              | 11       | 10        | 12        | 5           | 10           | 4       | 4        | 6        | 89    |
| 2016 | 3            | 6        | 9          | 6              | 6        | 7         | 9         | 5           | 6            | 6       | 10       | 7        | 80    |
| 2010 | <u> </u>     | U        | <u> </u>   |                | _        | •         | _         | al Aid Re   |              | 0       | 10       |          | 00    |
|      | January      | February | March      | April          | May      | June      | July      |             | September    | October | November | December | Total |
| 2012 | 0            | 0        | 2          | 0              | 7        | 5         | 10        | 5           | 0            | 1       | 2        | 2        | 34    |
| 2013 | 1            | 0        | 2          | 4              | 1        | 1         | 0         | 1           | 0            | 1       | 2        | 1        | 14    |
| 2014 | 1            | 0        | 1          | 5              | 4        | 0         | 2         | 2           | 0            | 0       | 0        | 0        | 15    |
| 2015 | 1            | 1        | 3          | 3              | 0        | 1         | 0         | 4           | 2            | 4       | 1        | 0        | 20    |
| 2016 | 2            | 1        | 2          | 1              | 3        | 3         | 10        | 2           | 5            | 0       | 2        | 1        | 32    |



TO: City Administrator and City Council FROM: Jennie Garner, Library Director

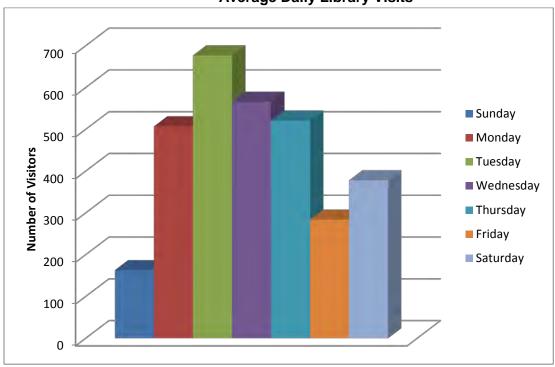
DATE: Jan. 5, 2017

SUBJECT: December 2016 Library Monthly Report

#### **November At a Glance**

| Door Count       | 11775 |
|------------------|-------|
| Computer Usage   | 2399  |
| Database Use     | 1749  |
| Meeting Room Use | 548   |

### **Average Daily Library Visits**



#### **Programming, Events and News**

December was a quieter month with holidays and three days closed for City Holidays but the there was still plenty happening in the library. Our second Autism Browsing Night was well attended with over 30 people. A thank you to North Liberty Police and Fire Departments for coming out to visit.

Our Adult Services Librarian, Elaine, has been working with local agencies who serve special needs adults to implement some programming at the library. We see several groups a week using the library and felt that this was an opportunity to expand services for this population. The new program, Integration in Motion, will offer gaming, crafts, and social interaction for adults in our community with special needs.

The family services and youth and teen services librarians offered the first family Noon Year's Eve program on December 30. They had a huge turnout with over 260 people attending. There are already plans in the works to offer this again next year but we'll need to find a larger space! Luckily our patrons are very patient and seemed to enjoy the activities, which included a visit from Queen Elsa, noisemaker craft, and a balloon drop.

The City is again participating in the Severson Challenge with other area organizations. Our Technology Services Librarian, Janet Lubben, agreed to take the lead on the challenge for City of North Liberty staff to encourage different city departments to participate and coming up with some small weekly contests to make for friendly competition.

The annual report that is sent to the State Library of Iowa is complete and library administration will be working this month on a community report that should be released soon. In the meantime, here's a comparison snapshot of statistics with you from North Liberty. We were just discussing some trends in libraries with local leaders at our Johnson County Legislative Reception, many are seeing a rise in program attendance and library visits but a slight decline in circulation from FY15 to FY16. As you can see, FY17 is surpassing the numbers from last year. We are at over 50 percent of the statistics in the first six months of our totals last year:

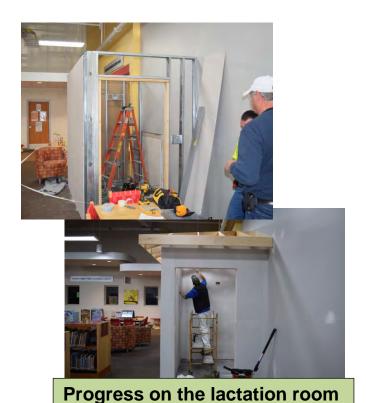
|                   | Totals July<br>Through<br>December<br>2016 | Last Year's<br>Totals | Percentage |
|-------------------|--|-----------------------|------------|
| Audio             | 2315                                       | 4342                  | 53.32      |
| DVD               | 16045                                      | 27810                 | 57.70      |
| Total<br>Adult    | 14589                                      | 21522                 | 67.79      |
| Total<br>Primary  | 19495                                      | 30969                 | 62.95      |
| Total<br>Juvenile | 8336                                       | 13670                 | 60.98      |
| Total<br>Teen     | 2371                                       | 4306                  | 55.06      |
| Cakepans          | 383  | 762                   | 50.26      |

## **December Highlights:**

Some pictures of the fun we've had on the next two pages.



Friends of the Library Annual Cookie Walk was a great success, raising over \$500 this year









To: Mayor and City Council

Parks and Recreation Commission

City Administrator

From: Guy Goldsmith, Director of Parks, Building and Grounds

Date: January 3, 2017

Re: Monthly Report

We performed building maintenance as needed this month. The Ranshaw House at 515 Penn Street required boiler preventative maintenance by the Parks Department.

We removed snow and ice from City parking lots, sidewalks and trails this past month.

We picked up trash and pet waste stations as needed. With the mild weather this past month there was considerable usage of the trash and dog stations.

We maintained equipment as needed this month. We performed preventative maintenance and repaired winter equipment as time permitted. We continue to prepare for the upcoming growing season by performing preventative maintenance and repairs to ball field maintenance, mowing, trimming and landscaping equipment.

The Tree City USA recertification application was received and approved by the State Forestry Department. We have received this award as a Tree City USA for the past 22 years. This helps us obtain other tree grant funding.

We were selected to receive a \$1000 *Trees Please* Grant from MidAmerican Energy to plant additional trees at the Fox Valley subdivision common area next season.

We continue to organize and clean-up our shop and pesticide storage area.

We continue to review the Parks FY1718 budget and capital projects items to prepare for the next fiscal year.



# North Liberty Police Monthly Report December 2016

# **Training:**

- Two officers attended the OC instructor recertification school at ILEA (16 hours)
- Supervisors assisted in the planning for next month's county wide mandatory training.(MATS)

# **Public Relations:**

- The department participated in the City Wide Severson Challenge to collect and donate food to the NL Food Pantry. Our participation increases every year.
- Held the 2<sup>nd</sup> Annual Shop with a cop. We had 7
   North Liberty families that shopped with officers
   for their immediate family members and a couple
   of surprise gifts from Santa. The funds used are
   from fingerprints, donations, and \$800 grant from
   Wal-Mart.
- Chief was on a panel of police officers at Kirkwood Community College.
- Several officers attended the annual City Holiday Party.
- Holiday Spirit- 24 \$3 Jimmy John Gift Cards were donated to the PD. The officers wanted to
  pay it forward and sent out to find people doing things right to earn a gift card. The patrol
  officers handed out the gift cards.
- Blue Hearts of Johnson County hosted a breakfast with Santa fundraiser at Hills bank and officers working stopped in for the event. This group is made up of area law enforcements wives, girlfriends and significant others.
- Received donations for the K9 program from the Colony Pumpkin Patch (\$2300), Fox Engineering (\$2500), William and Mary Ann Dorst (\$200), and Terry and Roberta Donahue (\$100). SYNcere printing also donated money (\$250) from the proceeds of their sales. We have received donations in the total amount of \$6550 since October.
- Travis Clubb completed one child safety seat inspection.
- Planning continues for the Polar Plunge in February with Beat the Bitter events. Officer Ben Campbell did a test plunge this month and it was posted on social media sites.
- The chief agreed to be a part of an online Career Spotlight Opportunity for Girl Scouts of America in Eastern Iowa. This will be an ongoing effort to be available for answers about planning and recommendations in a career in policing for young girls.
- Sgt. Regenwether taught a prevention and alcohol compliance class to 18 employees at the request of J&A tap. Employees also got to test and try on beer goggles. Part of this training is to feel the effects of being impaired and seeing the clues of being impaired.

### **Equipment:**

 We have inventoried evidence collection equipment and purchased replacement for expired testing kits.

| Traffic Contacts                      | 381   |
|---------------------------------------|-------|
| Parking Contacts                      | 64    |
| Vehicle Inspections                   | 21    |
| Vehicle Unlocks                       | 32    |
| Crash Investigations                  | 23    |
| Public Assists                        | 310   |
| Assist Other Agency                   | 117   |
| Crimes Against Persons Report         | 10    |
| Crimes Against Property Report        | 20    |
| Other Reports                         | 25    |
| Arrests                               | 36    |
| Warrants                              | 1     |
| Alcohol/Narcotics Charges             | 18    |
| Crimes Against Persons Charges        | 4     |
| Crimes Against Property Charges       | 9     |
| Other Charges                         | 14    |
| Animal Calls                          | 27    |
| Total Calls for Service               | 1908  |
| *Total Calls for Service for the year | 21276 |

- We had a patrol car that was damaged in a rear/side collision. The officer was not at fault and insurance for the other driver has approved the repair. Total repair for the patrol car \$1480.
- Officers will be receiving a second full size badge that identifies themselves as a North Liberty Police Officer. This will be for their ID and badge lanyard that can be used on or off duty, if the need should arise for immediate identification.
- Continue testing, planning and preparing for the integration model for the body worn cameral upgrade that will be happening in the next few months from the federal grant. We have completed our wear test and will be selecting L3 as the vendor. This is currently who we have for all in car video and some past body camera systems.

### **Enforcement:**

- Officers followed up on the first snow emergency declaration. 52 parking tickets were issued. December had the highest number of parking tickets for the year.
- We continued to receive complaints of multiple identity theft, credit card fraud, or thefts from during this time of the year. Officers apprehended and charge some individuals associated with these types of crime this month.

### **Department Admin:**

- For officers received a letter of commendation for outstanding police work in identifying and capturing robbery suspects last month.
- Officer Travis Clubb was selected as the 2016 Officer of the year for attention to detail, guardian mentality, locating felony suspects, being a role model and trainer for new officers, positive attitude and the time he has taken on his off duty time to make sure kids ride in properly installed car seats.
- Continue to work with the ongoing policy migration with Lexipol. Several officers and the chief are involved in this project.
- Bid shifts were sent out to all union employees for changes that would happen January 1<sup>st</sup>.
- New forms are being developed for new requirements and reporting in in domestic assault investigations, travel per diems, and operation planning for serving high risk warrants.
- Annual evaluations were completed for all employees by the end of the month. We did this
  because shifts and supervisor were changed starting January 1<sup>st</sup>.

Respectfully Submitted by Chief Diane Venenga and Alisha Ruffcorn 1/5/2017

To: Mayor and City Council

From: Michael Pentecost, Street Superintendent

Re: December 2016 Monthly Report

#### January 4, 2016

The following items took place in the month of December that involved the Streets Department.

- Locating of City Utilities (218 job tickets) ongoing
- Cemetery plot locates (3 in total)
- Continued animal control services (responded to 12 animal issues)
- Prioritized and mapped out streets for clearing of snow and sanding
  - a. Separated city into
    - i. Primary Arterials
    - ii. Collector
    - iii. Neighborhood Collector
    - iv. Local Streets
  - b. Divided city into zones for each snow plow driver (Goal to expedite clearing of streets)
- Total of 4 December snow events that where mainly on the weekends lasting multiple days
  - a. Cleared streets and snow blowed drifting areas back to make room for more snow
  - b. Tested the use of pre-wetting roads with brine in areas of the city
  - c. Hauled sand to bunker to replace material used
  - d. Put rock chip on gravel roads (for added traction when icy and not melting)
- Continued departmental equipment maintenance, service and repair (snow season is hard on equipment)
- Continued meetings with IDOT and city staff in regards to I380 and Forevergreen Rd overpass
  - a. Traffic signal collaboration meeting with IDOT, North Liberty, Coralville and Iowa City
  - b. Emergency communication meeting with involved Corridor agencies
- Continued meetings with Shive-Hattery on upcoming 2017 projects
  - a. Salt brine production building (on the Public Works campus)
  - b. Penn Street
    - i. Alliant Energy is currently boring electric underground
    - ii. Mediacom is doing the same for fiber
  - c. North Liberty Road
    - Meet with Johnson County Board of Supervisors in efforts to secure partial funding for project
    - ii. Project opened up for bids
- New full time employee Michael Werle started mid-month
- Training for all departmental employees "Defensive Driving" at North Liberty Recreation Center
- Street light repair
  - a. Cherry Street
  - b. Liberty Way (LED bulb change over in some fixtures to be more energy efficient)

- Jetted sewer mains in problematic restaurant areas to avoid sewer backups
- Installed street signs
  - a. Dahnovan Estates (10 street IDs and 2 stop signs)
  - b. Rachael Street (6 No Parking)
  - c. Repaired 3 signs damaged by vehicles
- North Liberty Rd activity
  - a. Fiber optics conduit and cable being installed on S. Dubuque St. and N. Liberty Rd.
  - b. Inspected/videoed sewer mains for mud on N. Liberty Rd. using City of North Liberty camera trailer unit
  - c. Continued work with contractors at N. Liberty Rd. lift station
- Continued FY 2018 budget planning

# **Communications Department Report**

Submitted to the North Liberty City Council Jan. 4, 2017 for the month of December 2016

### **Beat the Bitter**

Registration for the second annual Beat the Bitter opened on Dec. 5, 2016. Events include an adult program at the library, fireworks and other family activities Friday night, a 5K-ish obstacle run, snow volleyball, bags and kickball tournaments, a Snuggie crawl and a plunge into icy West Lake to support the NLPD's K9 program. Staff hosted a promotional booth on Dec. 3, and spent time in December finalizing details and producing marketing, including a "Teach Me How to Snuggie" promo parody and test run of the NLPD's polar jump on video for social media as well as radio appearances and interviews. Registration is on pace through December, and prices for registration increase on Jan. 10, 2017. Information and registration is available on beatthebitter.com. The event is scheduled for Feb. 3 and 4, 2017.

# **City Administrator with the NLPD**

As part of the city's employee campaign for the United Way, Ryan Heiar vowed to work a half shift in the department with the most votes (employees donated money for each vote). The police department won and Megan spent the overnight shift documenting Ryan's work into the morning of Dec. 1, producing the video (on a tight turnaround) to show at the employee holiday potluck as well as on social media. The video is viewable here: <a href="https://vimeo.com/195024799">https://vimeo.com/195024799</a>

# **Carousel and Digital Signage**

Megan has grown comfortable with our new Carousel server and staff is preparing to implement the indoor digital signage in the coming year. A first player, which we'll use to troubleshoot before full deployment, is on order and expected to arrive in late January or early February. Initially, we expect to deploy the signage in the Community Center lobby above the desk as well as at City Hall.

# Photography and video library management

As our photo and video libraries have grown, our need to find more flexible management has increased. Nick began exploring a variety options, such as Libris, Photoshelter and others, in December.

### Convention and Visitors' Bureau annual luncheon

Staff attended the Convention and Visitor's Bureau annual luncheon, where Guy Goldsmith, the city's director of parks, buildings and grounds was recognized (it was a surprise to him). Staff helped prepare a presentation for City Administrator Ryan Heiar to give at the lunch.

# **United Way video collaboration**

Megan and Jillian met with staff from the United Way of Johnson and Washington Counties about helping produce a promotional video for the organization. We've reached out to Coralville and lowa City's production teams, who are interested in working with us on this project. United Way staff are putting together a script this month.

# **Story Time**

Megan is preparing to begin shooting and playing the North Liberty Community Library's regular Wednesday story times. In December, she met with staff and watched a story time to get a sense of the best way to shoot and began to build a new After Effects intro for the show.

### **Other**

We produced and submitted City Council meetings to the lowa City government channel.

Staff began work on evaluations, which will be finalized in January.

Staff represented the City of North Liberty at meetings of the following: the United Way of Johnson and Washington Counties campaign cabinet, lowa City/Coralville Convention and Visitors' Bureau partner advisory committee, lowa City Area Chamber of Commerce North Liberty steering committee, Think Bicycles Johnson County bike month committee.

We sent news releases about the city's holiday hours, the PD's I-PLEDGE inititive, on-street parking and winter weather warnings and more.

### Social media

| Month          | Facebook    | Facebook        | Twitter     | Twitter     | Instagram net |
|----------------|-------------|-----------------|-------------|-------------|---------------|
|                | new likes   | reach (28 days) | new follows | impressions | new follows   |
| December 2016  | 51          | 59,538          | 29          | 17,800      | 14 (874)      |
| November 2016  | 48          | 50,690          | 36          | 12,700      | 17 (860)      |
| October 2016   | 79          | 74,835          | 42          | 30,300      | 19 (843)      |
| September 2016 | 64          | 62,860          | 52          | 25,000      | 21 (824)      |
| August 2016    | 84          | 74,265          | 55          | 29,500      | 82 (803)      |
| July 2016      | 110         | 83,551          | 70          | 16,500      | 124 (721)     |
| June 2016      | 21 <i>7</i> | 66,227          | 92          | 25,400      | 89 (597)      |
| May 2016       | 112         | 54,190          | 55          | 37,800      | 46 (508)      |
| April 2016     | 122         | 62,193          | 30          | 24,500      | 43 (462)      |
| March 2016     | 139         | 41,479          | 43          | 26,200      | 41 (419)      |

# Website Statistics (Current month and preceding 12)

| Month          | Sessions | Users  | Pageviews | Pages/Session | Avg. Session |
|----------------|----------|--------|-----------|---------------|--------------|
| December 2016  | 12,687   | 9,167  | 29,048    | 2.29          | 1:30         |
| November 2016  | 13,679   | 9,930  | 28,603    | 2.09          | 1:25         |
| October 2016   | 18,311   | 12,813 | 35,906    | 1.96          | 1:25         |
| September 2016 | 14,139   | 10,256 | 30,028    | 2.12          | 1:30         |

| August 2016   | 21,915         | 15,496 | 42,191 | 1.93 | 1:22 |
|---------------|----------------|--------|--------|------|------|
| July 2016     | 21,164         | 15,123 | 40,525 | 1.91 | 1:22 |
| June 2016     | 23,761         | 16,469 | 47,658 | 2.01 | 1:27 |
| May 2016      | 19,91 <i>7</i> | 14,231 | 39,812 | 2.00 | 1:22 |
| April 2016    | 16,898         | 12,044 | 36,230 | 2.14 | 1:38 |
| March 2016    | 19,400         | 14,590 | 37,648 | 1.94 | 1:18 |
| February 2016 | 13,444         | 9,722  | 29,899 | 2.22 | 1:40 |
| January 2016  | 15,994         | 11,582 | 34,566 | 2.16 | 1:33 |
| December 2015 | 14,596         | 10,984 | 28,898 | 1.98 | 1:19 |

# **Completed Shoots**

| Title                        | Requested By               | Date Shot                        | Duration |  |
|------------------------------|----------------------------|----------------------------------|----------|--|
| Parks and Recreation         | City Administration        | Dec. 1                           | 0:29     |  |
| Telecommunication Commission | City Administration        | Dec. 5                           | 0:32     |  |
| Planning and Zoning          | City Administration        | Dec. 6                           | 0:18     |  |
| Board of Adjustment          | City Administration        | Dec. 7                           | 0:25     |  |
| Ryan Heiar Heads to the NLDP | City Administration        | Dec. 8                           | 0:04     |  |
| City Council                 | City Administration        | Dec. 13                          | 2:13     |  |
| Peace Poster Contest         | Lions Club                 | Dec. 15                          | 0:01     |  |
| Beat the Bitter social promo | Beat the Bitter            | Dec. 16                          | 0:01     |  |
| Library Board of Trustees    | City Administration        | Dec. 19                          | 0:46     |  |
| City Council                 | City Administration        | Dec. 27                          | 0:41     |  |
| Total shoots: 10             | Duration of new video: 5.5 | Duration of new video: 5.5 hours |          |  |

# Water Pollution Control Plant



TO: City Council, Mayor and City Administrator

FROM: Dave Ramsey

DATE: January 3, 2017

SUBJECT: December 2016 Water Pollution Control Plant (WPCP) Report

- 1. All scheduled preventative maintenance at the plant and lift stations was completed. Staff stayed very busy with numerous operational jobs throughout the month. Recent IDNR lab rule changes now require staff to spend an additional 6-10 hours per week in the lab. The dewatering building operations and maintenance adds 20 man hours per week. The current maintenance department consists of only two maintenance specialists. The plant expansion doubles the work load in the maintenance department. In order to maintain the plant at its current high standards, I will need at least four additional employees which I have included in my proposed budget requests for the next two fiscal years.
- 2. This month's staff safety training was safety policy review. The department completed its annual Respiratory fit testing and hearing tests.
- 3. We held our 18th construction meeting on the WPCP Phase 2 expansion project. We are working with the general contractor and Fox Engineering on a daily basis to keep the project moving forward while trying our best to minimize change orders and related costs. Overall the project is going very well.
- 4. The yearly updates of our hazardous chemicals list, SDS sheets, chemical location map, and lab emergency action plan were all completed.
- 5. Replaced the grit pump in the pretreatment building. This piece of equipment was not in the Phase 2 plans. This equipment removes large qualities of inorganic grit material before the biological treatment process.

Dave Ramsey WPCP Superintendent

> City of North Liberty 3 Quail Creek Circle PO Box 77 North Liberty, IA 52317

Phone: 319-626-5738 Fax: 319-626-5739 northlibertyiowa.org To: Mayor and City Council

From: Greg Metternich, Water Superintendent

Re: Monthly Report

January 4, 2017

We read 8,134 radio reads last month that's an increase of 11 accounts. We had to re-read approximately 62 accounts.

We delivered 190 shut off notices and shut off approximately 30 overdue accounts for non-payment last month.

In the month of December we treated a total of 33,297,000 gallons of water, our average daily flow was 1,074,000 gallons a day, and our maximum daily flow was 1,252,000 gallons. The total for the month was 2.9% higher than last year.

Northway Well and Pump spent the last three weeks scrubbing, acidizing, and disinfecting the ASR well. Once the cleaning process was finished we gained over 200gpm in the well, as soon as the bacteria samples come back we will start the injection process, it will take us until the end of April to inject 39,000,000 gallons.

We spent a great deal of time last month working on well issues. Well 5 had the raw water main break right at the meter pit, we had to completely remove the meter and the pit and replace about 12 feet of 6 inch water main. The meter pit will be replaced as part of the upcoming raw water project. Last week the 300hp VFD drive for well 5 failed and had to be replaced, the drive is being replaced under warranty. Well 6 had drive issues as well, the larger VFD drives had to be installed with sinewave filters and the filter failed.

Gingrich drilled down to 130 feet and installed the top three sections of casing on the new Jordan well. They moved their equipment over and drilled the Silurian. The acidizing process was finished just before the new year. Their sub-contractor started working on both wells 3 and 4. They removed the pump and the pit-less units from both sites and are preparing to install the new casings.

We continue to stay busy collecting curb box location information, installing new meters and RF's, we've had several meter change outs this month.

Water Superintendent Greg Metternich

# North Liberty Parks & Recreation Committee Meeting Thursday, January 5, 2017 Proposal of Agenda

REGULAR MEETING: 7:00PM

**NEW BUSINESS**:

1. Approve minutes from meeting (s) of: Minutes from December 1 meeting.

2. Public Comments/Concerns: Open to public for comments and concerns;

5 minutes per person time limit.

3. Building & Grounds Report: Parks Monthly Report

4. Indoor Pool Deck: Work is complete, please stop by and check out the new look.

Many positive compliments being received.

5. Winter/Spring Programs: Many programs have stared this week or will next week.

Busy time of year for track, gymnasiums, weight & exercise area.

6. Aquatic Pool Master Plan: Joint Meeting with City Council and Water's Edge Aquatic Master Plan presentation

Date/Time: To be determined.

7. Any new issues not on the agenda?

# **OLD BUSINESS:**

1. Recreation Monthly Report: Report included in packet summarizing the past month.

2. Any old business not on agenda?

# **CONCLUSION:**

1. Next Meeting Thursday, February 2, 2017 at 7:00 PM

Location: City Council Chambers at 1 Quail Creek Circle

2. Adjourn

### North Liberty Parks & Recreation Committee Meeting

Thursday, December 1, 2016

Board Members Present: Jef Farland, Jami Maxson, Scott Stahmer, RaQuishia Harrington. Matthew Eckhardt, Bonnie Pitz

Others Present: Guy Goldsmith, Shelly Simpson and Tim Hamer

Meeting called to order: 6:57 pm

### **NEW BUSINESS:**

- 1. Approve minutes: Minutes from October 6 meeting approved. (No guorum for meeting in November)
- 2. Building and Grounds Report: Penn Meadows shelter complete. Spent time winterizing, including new splash pad and concession stand. MidAmercian Energy cut down many trees along trail on Zeller to protect high pressure gas mains. City was responsible for removing the debris took approximately 50 dump truck loads. Budget and capital improvement plan was submitted. Guy is hoping for approval for another staff person, to be able to have 2 landscape crews.
- 3. Indoor Pool Deck: Work has begun already. Quartz flooring on high traffic area and 'Life Floor' (rubber tile like) inside railing to water's edge.
- 4. Winter/Spring brochure: Programs offered January-April 2017. Brochure already online registration starts week of Dec. 5.
- 5. Facility Holiday hours: Closed Dec 24, Dec 25, Jan 1. On Dec 23, Dec 26, Dec 30, Dec 31, Jan 2 full time staff have holiday, part time staff cover facility which will be open 8am-6pm those days.
- 6. Aquatic Pool Master Plan: Will soon have Water's Edge summary report, hope to then have joint meeting with City Council.

#### **OLD BUSINESS:**

1. Recreation Monthly Report: Increase use of weight and exercise area with colder weather.

### **CONCLUSION:**

1. Next Meeting Thursday January 5, 2016 at 7:00PM

Location: City Council Chambers at 1 Quail Creek Circle

2. Adjourned at 7:24 pm

Minutes submitted by Jami Maxson

To: Park & Recreation Commission Board Members

Mayor, City Council and City Administrator

From: Shelly Simpson, Recreation Director

Date: January 4, 2017

Re: Monthly Report – December 2016

# Program Summaries – December

### Swim Lessons:

November session of swim lessons: Canceled due to poll deck resurfacing project; pool closed.

Pool Programs: Indoor Pool was closed from Nov. 28-Dec. 18 for floor resurfacing; income below reflects Dec. 19-31.

<u>Water Fitness</u>: Early Bird Aqua Aerobics: Class resumes in March.

Easy Does It: \$ 128.00 Water Resistance AM \$ 120.00 Aqua Boot Camp: \$ -0-Arthritis Foundation Aqua: \$ 147.00 Noodle Triathlon Workout: \$ -0-

### Preschool:

Kids Campsite: 706 participants; (Dec. 1-31)

<u>Lucky Duck:</u> Held on Tues & Thurs mornings, this session \$ 8.00 collected

<u>Wiggle Worms</u>: 9 participants, plus walk-ins <u>Wiggle Together</u>: 2 participants, plus walk-ins <u>Stroller Strides</u>: AM – 2 participants, plus drop-ins PM = 1 participant, plus drop-ins

<u>Kinder Club</u> – Tues. 3 participants, plus drop-ins Pop-up Makerspace: Dec. 27 = 7 participants

Christmas Crafts: Canceled due to lack of enrollment.

# Youth Programs:

Recsters BASP: AM = 14 participants; PM = 50 participants

All-Days: Dec. 22 = 7; Dec. 27 & 28 = 9; Dec. 29=10; Dec. 30 = 12; Jan. 3 = 17; Jan. 4 = 12 participants

## **Youth Sports:**

<u>Tae Kwon Do M/TH</u>: No participants this month 7 participants, plus walk-ins

### Adult Sports/Programs:

Basketball:Package \$105; Drop-in \$494; totals \$599.00Pickleball:Package \$165; Drop-in \$544; totals \$709.00Volleyball:Package \$10; Drop-in \$40; totals \$50.00

Adult Basketball: Leagues resume in January
Co-ed Volleyball: Leagues resume in January

### Adult Fitness:

<u>Cardio Pump</u>: 5 participants, plus walk-ins. <u>Kickboxing PM</u>: 2 participants, plus walk-ins.

Boot Camp: Walk-ins only.

Abs, Buttocks, Core: Walk-ins only.

Lower Body Blast: Walk-ins only.

Body Blast: 1 participant, plus walk-ins. Core Fusion: 1 participant, plus walk-ins.

This month totals: Kris C, Rachel, Denise; \$-0-Personal Training:

Senior Citizens:

December 2 = 15 participants Senior Dining:

December 9 = 10 participants

December 16 = 12 participants

December 23 = No senior dining; city holiday observed.

December 30 = No senior dining; city holiday observed

Total for month: 37 participants

**Special Events:** Bingo Night: 36 participants

369 participants Breakfast With Santa: 28 vendors Vendor Fair:

**ActiveNet Totals:** Gross Income (December) = \$73,500.16

| Residency<br>Breakdown |           |               |       |               |
|------------------------|-----------|---------------|-------|---------------|
| December 1-31, 2016    |           |               |       |               |
| Package                | Residents | Non-residents | Total |               |
| Track Package          | 135       | 98            | 233   | vs. Nov = 104 |
| Daily Fees             |           |               |       |               |
| December 1-31, 2016    |           |               |       |               |
| Daily Weight           | 1,087     | 152           | 1,239 | vs. Nov = 756 |
| Senior Daily Weight    | 243       | 46            | 289   | vs. Nov = 205 |
| Sub Total              | 1,330     | 198           | 1,528 | vs. Nov = 961 |
| Pool                   |           |               |       |               |
| December 1-31, 2016    | Adult     | Youth/Seniors | Total |               |
| Daily Fees             | 211       | 330           | 541   | vs. Nov = 554 |