

**North Liberty Parks & Recreation Committee Meeting**  
**Thursday, June 7, 2018**  
**Proposal of Agenda**  
**7:00PM**

**NEW BUSINESS:**

1. Approve minutes from meeting of: Minutes from May 3 meeting.
2. Public Comments/Concerns: Open to public for comments and concerns; 5 minutes per person time limit.
3. Park Board Applicants: We have 10 applications; New members appointed June 12.
4. Fees / Membership Discussion: Recap of proposal sent to city council for approval.  
Anticipate July 1 implementation.
5. Building & Grounds Report: Parks Monthly Report
6. Outdoor Pool Opening Weekend: Summary of Outdoor Pool opening
7. Outdoor Pool Operations: High Demand – Water Clarity has closed pool early most days.
8. Upcoming Events:  
Summer Camp/Knight Riders  
Summer Lunch Program  
Summer Swim Lessons  
Bike Rodeo / Slow Roll                      June 15  
CR Kernels    June 23
9. Any new issues not on the agenda?

**OLD BUSINESS:**

1. Recreation Monthly Report: Report included in packet summarizing the past month.
2. Any old business not on agenda?

**CONCLUSION:**

1. Next Meeting: Thursday, July 5, 2018 at 7:00 PM  
Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourn

## North Liberty Parks & Recreation Committee Meeting

Thursday, May 3, 2018

**Board Members Present:** Jeff Kellbach, Jami Maxson, RaQuishia Harrington, Megan Lehman

**Others Present:** Shelly Simpson, Guy Goldsmith, Brian Motley, Tim Hamer

**Meeting called to order: 7:04 pm**

### NEW BUSINESS:

1. **Approve minutes:** Minutes from April 5 joint meeting with City Council and individual meeting approved.

2. **Park Board terms:** 3 terms expiring, 1 person not reapplying another undecided. Application deadline May 21.

3. **Fees/Membership:** Proposal discussed. Initial discussion had focused on monitoring and tracking those in facility, more recent discussion also brings up funding and time period since fee changes. Several board members expressed concern re track useage fees and open gym availability to community (without fees). Currently there is family open gym time one night each week, and regular open gym time one night a week as well (alternating between Tuesday and Friday) and these opportunities would remain. Since Family Open Gym has begun staff has seen more families taking part in using together. Board members did not have any concerns about proposed package fees. After discussion, proposal was made to eliminate monthly resident Facility/Track fees and change yearly fees to prior monthly proposal (yearly fees \$10 individual, \$5 child/student/senior, \$15 couple, \$20 family). Motion was made to approve this proposal and passed. Will be presented to City Council for their approval.

4. **Building and Grounds Report:** Maintaining ball fields, landscape maintenance, plowed community gardens. Thanks to all who helped with Muddy Creek and bike trail cleanup. Thanks also to city staff who participated in Employee Day of Service. Centennial Park playground install set for June 25. Still looking to hire seasonal employees.

5. **Summer Preparation:** Working on 10 week summer camp program, prepping outdoor pool. Community garden spots full, ball field rental spots nearly booked.

6. **Memorial Day Weekend Hours:** Sat May 26-Mon May 28 Rec Center and indoor pool 8am-6pm, outdoor pool noon-6pm.

### OLD BUSINESS:

1. **Recreation Monthly Report:** Swim lessons busy, various contract programs taking place.

2. **Old Business:** Follow up from joint meeting - Parks Dept to prioritize parks plan items, may need to redo Parks Plan (may be easier to work with if redo more frequently). Rec Dept starting with priorities for pool since have Aquatics Plan already, focusing on outdoor pool improvements.

### CONCLUSION:

1. **Next Meeting**                      **Thursday June 7, 2018 at 7:00PM**  
Location: City Council Chambers at 1 Quail Creek Circle

2. Adjourned at 8:08 pm

Minutes submitted by Jami Maxson

**To: Park & Recreation Commission Board Members  
Mayor, City Council and City Administrator**  
**From: Shelly Simpson, Recreation Director**  
**Date: June 4, 2018**  
**Re: Monthly Report –May 2018**

### **Program Summaries – May**

#### **Swim Lessons:**

Parent Tot: Lessons start in June.  
Tadpoles: Lessons start in June.  
Level 1: Lessons start in June.  
Level 2: Lessons start in June.  
Level 3: Lessons start in June.  
Level 4: Lessons start in June.  
Level 5: Lessons start in June.  
Level 6: Lessons start in June.  
Private – T: Lessons start in June.  
TH: Lessons start in June.  
Adult: Lessons start in June.  
Totaling;

During the summer months we offer both morning and evening swim lessons.

#### **Pool Programs:**

Early Bird Aqua Aerobics: 5 participants, plus drop-ins.  
Easy Does It: 5 participants, plus drop-ins.  
Water Resistance AM: 4 participants, plus drop-ins.  
Aqua Boot Camp: 2 participants, plus drop-ins.  
Arthritis Foundation Aqua: 24 participants, plus drop-ins.  
Noodle Triathlon Workout: Drop-ins only.  
Rec Swim Team: Tuesdays & Thursdays; resumes in June  
Stroke Development: Resumes in June.  
Lifeguard Class: 12 participants

#### **Preschool:**

Kids Campsite: This month; 572 participants  
Lucky Duck: This month \$ 115.00 collected  
Pee Wee Golf: AM Session - -0-; PM Session – 19 participants  
Pee Wee Soccer: AM Session – 15; PM Session – 35 participants  
Blastball: 48 participants  
Wiggle Worms: 5 participants  
Music & Movement: 5 participants.  
Kinder Club: 16 participants, plus walk-ins  
Tippi Toes: Baby Ballet: 8 participants  
Toddler & Me: 7 participants  
Ballet/Jazz/Tap: 3 participants

Wiggle Worms, Music & Movement, Kinder Club and Tippi Toes Dance are all contract programs using our facility space to offer their classes and will continue through summer.

#### **Youth Programs:**

Recsters BASP: AM – 17, PM-62, totaling 79 participants  
 Parents Night Out (May 11): 4 participants

**Youth Sports:**

Tae Kwon Do M/TH: 3 participants  
 Tae Kwon Do T/W: 7 participants

Disc Golf: Ages 6-8: 5 participants  
 Ages 9-11: 2 participants

**Adult Sports/Programs: (Feb 1-26)**

Basketball: Package \$70; Drop-in \$128; totals \$ 198.00  
 Pickleball: Package \$235; Drop-in \$618; totals \$ 853.00  
 Volleyball: Package \$ -0-; Drop-in \$62; totals \$ 62.00

Pickleball remains consistent and seems to be growing and growing in popularity.

**Adult Fitness:**

Cardio Pump: 5 participants, plus drop-ins.  
 Boot Camp/Cross: Drop-ins only.  
 Lower Body Blast: Drop-ins only.  
 Body Blast: Drop-ins only.  
 Body Sculpt: Drop-ins only.

**Senior Citizens:**

Senior Dining: May 4 22 participants  
 May 11 23 participants  
 May 18 21 participants  
 May 25 15 participants  
 Total for month: 81 participants

**Special Events:**

Family Open Gym: Free, 1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 2<sup>nd</sup> & 4<sup>th</sup> Fridays each month  
 Seeing a return of families coming to shoot hoops.

Regular Open Gym: Free, 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays, 1<sup>st</sup> & 3<sup>rd</sup> Fridays each month  
 Regular shooting baskets times in gymnasium.

Memorial Day Weekend / Outdoor Pool Opening: See summary sheet attachment

**ActiveNet Totals:** Gross Income (May) = \$ 75,118.30

**Residency Breakdown - POS: (May)**

	Resident	Nonresident	Total	Previous Month
Track	0	0	0	77
Daily Weight	618	101	719	900
Senior DW	<u>178</u>	<u>14</u>	<u>192</u>	<u>242</u>
Sub Total	796	115	911	1,339

	Adult	Youth/Seniors	Total	Previous Month
Pool Daily Fees	1,485	2,503	3,988	1,038

### Outdoor Pool Opening Weekend Summary

<u>Date</u>	<u>Season Pool Passes</u>	<u>Daily Pool Fees</u>	<u>Concessions</u>		
<b>2004 Totals</b>	??				
<b>2005 Totals</b>	??				
Sat., May 27, 2006	\$ 3,253.25	\$ 1,066.00	\$ 582.00		
Sun., May 28, 2006	\$ 4,506.51	\$ 3,103.55	\$ 1,182.10		
Mon., May 29, 2006	\$ 6,438.50	\$ 3,263.00	\$ 1,163.26		
<b>2006 Totals</b>	<b>\$ 14,198.26</b>	<b>\$ 7,432.55</b>	<b>\$ 2,927.36</b>	<b>\$</b>	<b>24,558.17</b>
Sat., May 26, 2007	\$ 38.00	\$ 145.00	\$ 59.50		
Sun., May 27, 2007	\$ 823.75	\$ 425.00	\$ 184.75		
Mon., May 28, 2007	\$ 534.00	\$ 339.00	\$ 175.50		
<b>2007 Totals</b>	<b>\$ 1,395.75</b>	<b>\$ 909.00</b>	<b>\$ 419.75</b>	<b>\$</b>	<b>2,724.50</b>
Sat., May 24, 2008	\$ 449.00	\$ 66.00	\$ 5.50		
Sun., May 25, 2008	\$ 783.00	\$ 68.00	\$ 38.75		
Mon., May 26, 2008	\$ 1,730.00	\$ 1,074.00	\$ 562.50		
<b>2008 Totals</b>	<b>\$ 2,962.00</b>	<b>\$ 1,208.00</b>	<b>\$ 606.75</b>	<b>\$</b>	<b>4,776.75</b>
Sat., May 23, 2009	\$ 839.00	\$ 230.00	\$ 141.50		
Sun., May 24, 2009	\$ 921.00	\$ 959.00	\$ 452.50		
Mon., May 25, 2009	\$ 655.00	\$ 279.00	\$ 160.75		
<b>2009 Totals</b>	<b>\$ 2,415.00</b>	<b>\$ 1,468.00</b>	<b>\$ 754.75</b>	<b>\$</b>	<b>4,637.75</b>
Sat., May 29, 2010	\$ 3,191.95	\$ 1,349.00	\$ 902.75		
Sun., May 30, 2010	\$ 844.55	\$ 1,723.00	\$ 832.75		
Mon., May 31, 2010	\$ 2,803.95	\$ 2,154.00	\$ 1,355.50		
<b>2010 Totals</b>	<b>\$ 6,840.45</b>	<b>\$ 5,226.00</b>	<b>\$ 3,091.00</b>	<b>\$</b>	<b>15,157.45</b>
Sat., May 28, 2011	\$ 650.00	\$ 237.00	\$ 76.75		
Sun., May 29, 2011	\$ -	\$ 136.00	\$ 6.00		
Mon., May 30, 2011	\$ 3,932.06	\$ 3,297.00	\$ 1,652.75		
<b>2011 Totals</b>	<b>\$ 4,582.06</b>	<b>\$ 3,670.00</b>	<b>\$ 1,735.50</b>	<b>\$</b>	<b>9,987.56</b>
Sat., May 26, 2012	\$ 1,309.00	\$ 886.00	\$ 367.25		
Sun., May 27, 2012	\$ 3,606.00	\$ 3,178.00	\$ 1,465.00		
Mon., May 28, 2012	\$ 2,837.00	\$ 2,079.00	\$ 1,261.50		
<b>2012 Totals</b>	<b>\$ 7,752.00</b>	<b>\$ 6,143.00</b>	<b>\$ 3,093.75</b>	<b>\$</b>	<b>16,988.75</b>
Sat., May 25, 2013	\$ 264.00	\$ 110.00	\$ -		
Sun., May 26, 2013	\$ 45.00	\$ 145.00	\$ -		
Mon., May 27, 2013	\$ 223.00	\$ 263.00	\$ -		
<b>2013 Totals</b>	<b>\$ 532.00</b>	<b>\$ 518.00</b>	<b>\$ -</b>	<b>\$</b>	<b>1,050.00</b>
Sat., May 24, 2014	\$ 436.00	\$ 434.00	\$ 194.50		
Sun., May 25, 2014	\$ 563.00	\$ 342.00	\$ 80.75		
Mon., May 26, 2014	\$ 1,861.00	\$ 1,116.00	\$ 617.75		
<b>2014 Totals</b>	<b>\$ 2,860.00</b>	<b>\$ 1,892.00</b>	<b>\$ 893.00</b>	<b>\$</b>	<b>5,645.00</b>
Sat., May 23, 2015	\$ 288.00	\$ 476.00	\$ 204.75		
Sun., May 24, 2015	\$ -	\$ 323.00	\$ -		
Mon., May 25, 2015	\$ 767.00	\$ 1,156.00	\$ 597.25		
<b>2015 Totals</b>	<b>\$ 1,055.00</b>	<b>\$ 1,955.00</b>	<b>\$ 802.00</b>	<b>\$</b>	<b>3,812.00</b>
Sat., May 28, 2016	\$ 1,090.40	\$ 409.00	\$ 163.00		
Sun., May 29, 2016	\$ 1,860.50	\$ 1,406.00	\$ 554.25		
Mon., May 30, 2016	\$ 2,909.19	\$ 1,799.00	\$ 1,024.50		
<b>2016 Totals</b>	<b>\$ 5,860.09</b>	<b>\$ 3,614.00</b>	<b>\$ 1,741.75</b>	<b>\$</b>	<b>11,215.84</b>
Sat., May 27, 2017	\$ 652.00	\$ 376.00	\$ 147.00		
Sun., May 28, 2017	\$ 1,398.55	\$ 930.00	\$ 512.75		
Mon., May 29, 2017	\$ 1,425.00	\$ 1,040.00	\$ 651.25		
<b>2017 Totals</b>	<b>\$ 3,475.55</b>	<b>\$ 2,346.00</b>	<b>\$ 1,311.00</b>	<b>\$</b>	<b>7,132.55</b>

Sat., May 26, 2018	\$	3,779.95	\$	1,808.00	\$	887.00	
Sun., May 27, 2018	\$	2,810.50	\$	2,453.00	\$	897.50	
Mon., May 28, 2018		3702.83	\$	2,796.00		963.25	
<b>2018 Totals</b>	<b>\$</b>	<b>10,293.28</b>	<b>\$</b>	<b>7,057.00</b>	<b>\$</b>	<b>2,747.75</b>	<b>\$ 20,098.03</b>

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# Net Revenue Report By Account Name

GL Account: Aquatic Programs/ Classes, Baseball/ Softball, Before/After School, Classes/Programs, Conf. Center Rental, Daily Pool Fees, Field Rental, Gerdin CC Rental, Gym Rentals, League Fees, Membership, Park/ Special Event Fees, Pool Concessions, Pool Passes, Pool Programs, Pool Rentals, Rec. Rentals, Swim Lessons, Weight Fees  
 Transaction Date/Time: From May 1, 2018 through May 31, 2018  
 Revenue Site: North Liberty Recreation Department

Account Name	Account #	Regular Sales +	POS Sales +	Total Deposits -	Total Discount =	Total Income	Total Refs/ Credits/ Paid-Outs -	Total Expense =	Net Revenue	Other Information			
										Unpaid Amounts	Paid Amounts	Deferred Revenue	POS QTY
Aquatic Programs/ Classes	Aquatic Programs/ Classes	\$3,010.50	\$768.00	\$0.00	\$0.00	\$3,778.50	(\$716.50)	\$0.00	\$3,062.00	\$0.00	\$3,062.00	\$0.00	284
Before/After School	Before/After School	\$19,110.00	\$0.00	\$0.00	(\$630.00)	\$18,480.00	(\$5,315.00)	\$0.00	\$13,165.00	\$0.00	\$13,165.00	\$0.00	
Classes/Programs	Classes/Programs	\$4,470.75	\$1,772.50	\$0.00	\$0.00	\$6,243.25	(\$203.00)	\$0.00	\$6,040.25	\$0.00	\$6,040.25	\$0.00	558
Daily Pool Fees	Daily Pool Fees	\$0.00	\$13,815.00	\$0.00	\$0.00	\$13,815.00	\$0.00	\$0.00	\$13,815.00	\$0.00	\$13,815.00	\$0.00	417
League Fees	League Fees	\$480.00	\$0.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00	\$480.00	\$0.00	\$480.00	\$0.00	1
Pool Concessions	Pool Concessions	\$0.00	\$3,887.50	\$0.00	\$0.00	\$3,887.50	\$0.00	\$0.00	\$3,887.50	\$0.00	\$3,887.50	\$0.00	283
Pool Passes	Pool Passes	\$26,533.33	\$2.00	\$0.00	(\$130.05)	\$26,405.28	(\$717.75)	\$0.00	\$25,687.53	\$0.00	\$25,687.53	\$0.00	1
Rec. Rentals	Rec. Rentals	\$15.00	\$125.50	\$0.00	\$0.00	\$140.50	\$0.00	\$0.00	\$140.50	\$0.00	\$140.50	\$0.00	43
Swim Lessons	Swim Lessons	\$3,230.00	\$0.00	\$0.00	\$0.00	\$3,230.00	(\$2,197.00)	\$0.00	\$1,033.00	\$0.00	\$1,033.00	\$0.00	
Weight Fees	Weight Fees	\$6,147.27	\$1,749.00	\$0.00	\$0.00	\$7,896.27	(\$88.75)	\$0.00	\$7,807.52	\$0.00	\$7,807.52	\$0.00	913
Grand Total:		\$62,996.85	\$22,119.50	\$0.00	(\$760.05)	\$84,356.30	(\$9,238.00)	\$0.00	\$75,118.30	\$0.00	\$75,118.30	\$0.00	880

\* Linked account credits

**Pool Revenue Summary; May 1-31, 2018**

<b>Date</b>	<b>Pool Passes</b>	<b>Daily Fees</b>	<b>Swim Lessons</b>	<b>Aqua Prgms</b>	<b>Concessions</b>	<b>Rentals</b>	<b>Misc/Don</b>	<b>Totals</b>
Tues., May 1	\$ 30.00	\$ 29.00	\$ 152.00	\$ 685.00	\$ -	\$ 90.00	\$ -	\$ 986.00
Wed., May 2	\$ 198.00	\$ 83.00	\$ 117.00	\$ 98.00	\$ -	\$ -	\$ -	\$ 496.00
Thurs., May 3	\$ 115.00	\$ 71.00	\$ 225.00	\$ 262.00	\$ -	\$ -	\$ -	\$ 673.00
Fri., May 4	\$ 229.50	\$ 172.00	\$ (30.00)	\$ 28.00	\$ -	\$ -	\$ -	\$ 399.50
Sat., May 5	\$ 47.50	\$ 358.00	\$ -	\$ 48.00	\$ -	\$ 190.00	\$ -	\$ 643.50
Sun., May 6	\$ 144.00	\$ 173.00	\$ -	\$ 80.00	\$ -	\$ -	\$ -	\$ 397.00
Mon., May 7	\$ 30.00	\$ 78.00	\$ 37.00	\$ 224.00	\$ -	\$ 90.00	\$ -	\$ 459.00
Tues., May 8	\$ 320.00	\$ 30.00	\$ 27.00	\$ 40.00	\$ -	\$ 90.00	\$ -	\$ 507.00
Wed., May 9	\$ 565.50	\$ 88.00	\$ (85.00)	\$ 104.00	\$ -	\$ -	\$ -	\$ 672.50
Thurs., May 10	\$ 153.00	\$ 46.00	\$ 18.00	\$ 112.00	\$ -	\$ 380.00	\$ -	\$ 709.00
Fri., May 11	\$ 153.00	\$ 126.00	\$ (156.00)	\$ -	\$ -	\$ -	\$ -	\$ 123.00
Sat., May 12	\$ 144.00	\$ 293.00	\$ 65.00	\$ 24.00	\$ -	\$ 50.00	\$ -	\$ 576.00
Sun., May 13	\$ 153.00	\$ 142.00	\$ 94.00	\$ 187.00	\$ -	\$ -	\$ -	\$ 576.00
Mon., May 14	\$ -	\$ -	\$ -	\$ 397.00	\$ 28.00	\$ 35.00	\$ (167.00)	\$ 293.00
Tues., May 15	\$ -	\$ 65.00	\$ 90.00	\$ 383.00	\$ -	\$ -	\$ -	\$ 538.00
Wed., May 16	\$ -	\$ 54.00	\$ -	\$ 135.00	\$ -	\$ -	\$ -	\$ 189.00
Thurs., May 17	\$ 204.00	\$ 56.00	\$ (150.00)	\$ 273.00	\$ -	\$ -	\$ -	\$ 383.00
Fri., May 18	\$ 510.50	\$ 480.00	\$ 92.00	\$ 3.00	\$ -	\$ 380.00	\$ -	\$ 1,465.50
Sat., May 19	\$ 167.50	\$ 303.00	\$ 90.00	\$ 4.00	\$ -	\$ -	\$ -	\$ 564.50
Sun., May 20	\$ 75.00	\$ 208.00	\$ -	\$ 20.00	\$ -	\$ -	\$ -	\$ 303.00
Mon., May 21	\$ 456.00	\$ 83.00	\$ -	\$ 78.00	\$ -	\$ -	\$ -	\$ 617.00
Tues., May 22	\$ 646.50	\$ 94.00	\$ 40.00	\$ 179.50	\$ -	\$ 380.00	\$ -	\$ 1,340.00
Wed., May 23	\$ 255.00	\$ 58.00	\$ (77.00)	\$ 97.00	\$ -	\$ (100.00)	\$ -	\$ 233.00
Thurs., May 24	\$ 706.00	\$ 131.00	\$ 135.00	\$ 70.00	\$ -	\$ -	\$ -	\$ 1,042.00
Fri., May 25	\$ 2,192.50	\$ 151.00	\$ -	\$ 44.00	\$ -	\$ -	\$ -	\$ 2,387.50
Sat., May 26	\$ 3,779.95	\$ 1,808.00	\$ -	\$ 20.00	\$ 887.00	\$ -	\$ -	\$ 6,494.95
Sun., May 27	\$ 2,810.50	\$ 2,453.00	\$ -	\$ 20.00	\$ 897.50	\$ -	\$ 8.50	\$ 6,189.50
Mon., May 28	\$ 3,702.83	\$ 2,796.00	\$ 5.00	\$ -	\$ 963.25	\$ -	\$ 6.15	\$ 7,473.23
Tues., May 29	\$ 620.00	\$ 513.00	\$ 223.00	\$ 68.00	\$ -	\$ 190.00	\$ (5.65)	\$ 1,608.35
Wed., May 30	\$ 1,609.00	\$ 994.00	\$ 43.00	\$ 35.00	\$ -	\$ -	\$ (99.95)	\$ 2,581.05
Thurs., May 31	\$ 5,051.50	\$ 1,767.00	\$ 278.00	\$ 219.00	\$ 1,139.75	\$ -	\$ 2.10	\$ 8,457.35
<b>Totals</b>	<b>\$ 25,069.28</b>	<b>\$ 13,703.00</b>	<b>\$ 1,233.00</b>	<b>\$ 3,937.50</b>	<b>\$ 3,915.50</b>	<b>\$ 1,775.00</b>	<b>\$ (255.85)</b>	<b>\$ 49,377.43</b>



**Recreation Revenue Summary; May 1-31, 2018**

<u>Date</u>	<u>Class/Prgms</u>	<u>Weight Fees</u>	<u>BASP</u>	<u>League Fees</u>	<u>Rentals</u>	<u>Park Fees</u>	<u>GCC Fees</u>	<u>BB / SB</u>	<u>Misc/Don</u>	<u>Totals</u>
Tues., May 1	\$ 516.50	\$ 371.00	\$ 10,710.00	\$ -	\$ 41.00	\$ -	\$ -	\$ -	\$ -	\$ 11,638.50
Wed., May 2	\$ 577.50	\$ 202.00	\$ 200.00	\$ 50.00	\$ 1.00	\$ -	\$ -	\$ -	\$ 20.00	\$ 1,050.50
Thurs., May 3	\$ 307.00	\$ 422.00	\$ -	\$ -	\$ 50.00	\$ 95.00	\$ -	\$ -	\$ -	\$ 874.00
Fri., May 4	\$ 124.00	\$ 106.50	\$ 230.00	\$ -	\$ 60.50	\$ -	\$ -	\$ -	\$ 40.00	\$ 561.00
Sat., May 5	\$ 48.00	\$ 133.50	\$ 630.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 811.50
Sun., May 6	\$ 288.00	\$ 73.00	\$ -	\$ -	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ 361.50
Mon., May 7	\$ 405.00	\$ 600.25	\$ 445.00	\$ 40.00	\$ 53.00	\$ 15.00	\$ -	\$ 35.00	\$ -	\$ 1,593.25
Tues., May 8	\$ 249.00	\$ 92.00	\$ 210.00	\$ 40.00	\$ 190.00	\$ -	\$ -	\$ -	\$ -	\$ 781.00
Wed., May 9	\$ 167.00	\$ 247.50	\$ (210.00)	\$ 52.50	\$ 0.50	\$ 5.00	\$ -	\$ -	\$ -	\$ 262.50
Thurs., May 10	\$ 203.50	\$ 106.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.00	\$ 334.50
Fri., May 11	\$ 56.00	\$ 107.00	\$ -	\$ 40.00	\$ 115.00	\$ 15.00	\$ -	\$ 30.00	\$ 1,510.00	\$ 1,873.00
Sat., May 12	\$ 110.00	\$ 136.00	\$ -	\$ -	\$ 1.00	\$ -	\$ -	\$ -	\$ -	\$ 247.00
Sun., May 13	\$ 24.00	\$ 48.00	\$ -	\$ -	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ 72.50
Mon., May 14	\$ 61.50	\$ 387.00	\$ (140.00)	\$ -	\$ 510.50	\$ 5.00	\$ -	\$ 24.00	\$ -	\$ 848.00
Tues., May 15	\$ 178.00	\$ 129.00	\$ -	\$ 50.00	\$ 480.00	\$ -	\$ -	\$ -	\$ -	\$ 837.00
Wed., May 16	\$ 136.50	\$ 78.00	\$ (140.00)	\$ -	\$ 20.50	\$ 5.00	\$ -	\$ -	\$ -	\$ 100.00
Thurs., May 17	\$ 313.00	\$ 466.00	\$ -	\$ -	\$ (50.00)	\$ -	\$ -	\$ -	\$ -	\$ 729.00
Fri., May 18	\$ 246.00	\$ 96.50	\$ (875.00)	\$ -	\$ (24.50)	\$ 10.00	\$ -	\$ 8.00	\$ -	\$ (539.00)
Sat., May 19	\$ 94.50	\$ 117.50	\$ -	\$ -	\$ 1.50	\$ -	\$ -	\$ -	\$ 25.00	\$ 238.50
Sun., May 20	\$ 142.00	\$ 73.00	\$ 420.00	\$ 90.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 725.00
Mon., May 21	\$ 58.00	\$ 457.00	\$ -	\$ -	\$ -	\$ 5.00	\$ -	\$ -	\$ 10.50	\$ 530.50
Tues., May 22	\$ 207.00	\$ 237.50	\$ 1,005.00	\$ 50.00	\$ 136.00	\$ 5.00	\$ -	\$ 991.50	\$ -	\$ 2,632.00
Wed., May 23	\$ 127.00	\$ 434.00	\$ 1,260.00	\$ -	\$ 70.00	\$ -	\$ -	\$ -	\$ -	\$ 1,891.00
Thurs., May 24	\$ 473.00	\$ 102.00	\$ 840.00	\$ 40.00	\$ -	\$ 5.00	\$ -	\$ 63.75	\$ -	\$ 1,523.75
Fri., May 25	\$ 130.75	\$ 727.50	\$ (1,680.00)	\$ -	\$ -	\$ -	\$ -	\$ 1,089.00	\$ -	\$ 267.25
Sat., May 26	\$ 12.00	\$ 112.00	\$ -	\$ -	\$ 1.50	\$ -	\$ -	\$ -	\$ -	\$ 125.50
Sun., May 27	\$ 26.00	\$ 84.50	\$ -	\$ -	\$ 2.50	\$ -	\$ -	\$ -	\$ -	\$ 113.00
Mon., May 28	\$ 38.00	\$ 316.52	\$ -	\$ -	\$ 4.00	\$ -	\$ -	\$ -	\$ -	\$ 358.52
Tues., May 29	\$ 251.00	\$ 540.00	\$ -	\$ -	\$ 175.50	\$ -	\$ -	\$ -	\$ -	\$ 966.50
Wed., May 30	\$ 285.50	\$ 177.00	\$ 1,050.00	\$ -	\$ 100.50	\$ -	\$ -	\$ -	\$ -	\$ 1,613.00
Thurs., May 31	\$ 147.50	\$ 692.50	\$ -	\$ -	\$ 72.00	\$ -	\$ -	\$ -	\$ -	\$ 912.00
<b>Totals</b>	<b>\$ 6,002.75</b>	<b>\$ 7,872.27</b>	<b>\$ 13,955.00</b>	<b>\$ 452.50</b>	<b>\$ 2,013.00</b>	<b>\$ 165.00</b>	<b>\$ -</b>	<b>\$ 2,241.25</b>	<b>\$ 1,630.50</b>	<b>\$ 34,332.27</b>

010-GENERAL FUND  
CULTURE & RECREATION  
RECREATION

91.67% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL SERVICES</u>					
010-6-4040-1-6010 REGULAR SALARIES AND W	560,434.00	38,204.93	489,791.88	87.40	70,642.12
010-6-4040-1-6020 PART-TIME & TEMPORARY	257,500.00	12,204.41	183,484.32	71.26	74,015.68
010-6-4040-1-6040 OVERTIME PAY	2,000.00	0.00	1,153.39	57.67	846.61
010-6-4040-1-6110 FICA/MEDICARE	62,415.00	3,691.11	49,781.82	79.76	12,633.18
010-6-4040-1-6130 IPERS	72,858.00	4,363.13	55,876.72	76.69	16,981.28
010-6-4040-1-6150 GROUP INSURANCE	100,100.00	7,125.97	81,391.37	81.31	18,708.63
010-6-4040-1-6160 WORKERS' COMPENSATION	22,000.00	0.00	20,284.00	92.20	1,716.00
010-6-4040-1-6181 UNIFORMS	4,000.00	0.00	2,606.78	65.17	1,393.22
010-6-4040-1-6182 MILEAGE	1,500.00	0.00	65.27	4.35	1,434.73
010-6-4040-1-6183 GROUP INSURANCE DEDUCT	13,500.00	60.00	8,861.74	65.64	4,638.26
010-6-4040-1-6210 DUES/MEMBERSHIPS/SUBSC	2,000.00	0.00	100.00	5.00	1,900.00
010-6-4040-1-6240 TRAINING & CONFERENCES	8,000.00	0.00	2,015.41	25.19	5,984.59
010-6-4040-1-6253 EMPLOYEE RECOGNITION	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
TOTAL PERSONNEL SERVICES	1,107,307.00	65,649.55	895,412.70	80.86	211,894.30

<u>SERVICES &amp; COMMODITIES</u>					
010-6-4040-2-6310 BUILDING MAINTENANCE	1,000.00	0.00	23.42	2.34	976.58
010-6-4040-2-6331 FUEL/OIL/LUBE	4,000.00	153.26	2,800.45	70.01	1,199.55
010-6-4040-2-6332 VEHICLE/EQUIPMENT MAIN	1,000.00	0.00	681.98	68.20	318.02
010-6-4040-2-6340 OFFICE EQUIPMENT REPAIR	0.00	0.00	155.00	0.00	( 155.00)
010-6-4040-2-6371 ELECTRIC UTILITY	77,000.00	5,744.39	74,151.10	96.30	2,848.90
010-6-4040-2-6372 DUMPSTER PICKUP	1,000.00	35.00	465.55	46.56	534.45
010-6-4040-2-6390 GAS UTILITY	25,000.00	839.79	12,798.99	51.20	12,201.01
010-6-4040-2-6408 INSURANCE/GENERAL	32,000.00	0.00	23,167.00	72.40	8,833.00
010-6-4040-2-6412 IMMUNIZATION & TESTING	7,500.00	167.75	3,214.27	42.86	4,285.73
010-6-4040-2-6414 ADVERTISING AND PUBLIC	8,000.00	0.00	7,455.00	93.19	545.00
010-6-4040-2-6418 STATE SALES TAX	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6422 OFFICE EQUIPMENT MAINT	5,000.00	395.20	4,155.45	83.11	844.55
010-6-4040-2-6425 TELEPHONE & CELL PHONE	2,500.00	78.87	1,711.61	68.46	788.39
010-6-4040-2-6428 BUILDING MAINTENANCE C	3,000.00	0.00	0.00	0.00	3,000.00
010-6-4040-2-6438 INSTRUCTOR/OFFICIALS C	45,000.00	1,466.15	39,694.75	88.21	5,305.25
010-6-4040-2-6439 CREDIT CARD FEES	45,500.00	2,924.26	45,544.69	100.10	( 44.69)
010-6-4040-2-6440 NSF CHARGEBACK FEES	0.00	0.00	0.00	0.00	0.00
010-6-4040-2-6441 REC EQUIPMENT MAINT CO	3,500.00	385.00	1,540.00	44.00	1,960.00
010-6-4040-2-6491 SOFTWARE SUPPORT	9,000.00	135.90	7,068.34	78.54	1,931.66
010-6-4040-2-6499 MISCELLANEOUS CONTRACT	2,500.00	0.00	95.00	3.80	2,405.00
010-6-4040-2-6504 MINOR EQUIPMENT	1,000.00	398.05	1,668.35	166.84	( 668.35)
010-6-4040-2-6506 OFFICE SUPPLIES	5,000.00	32.18	1,680.19	33.60	3,319.81
010-6-4040-2-6508 POSTAGE AND SHIPPING	100.00	0.00	104.47	104.47	( 4.47)
010-6-4040-2-6511 CLEANING SUPPLIES	10,000.00	222.35	6,804.54	68.05	3,195.46
010-6-4040-2-6514 BUILDING MAINTENANCE S	12,000.00	1,208.70	6,882.00	57.35	5,118.00
010-6-4040-2-6518 COMPUTERS & TECHNOLOGY	4,100.00	1,650.00	2,510.53	61.23	1,589.47
010-6-4040-2-6531 VEHICLE/EQUIPMENT PART	3,000.00	0.00	180.85	6.03	2,819.15
010-6-4040-2-6537 PROGRAM MATERIALS	45,000.00	1,071.37	38,731.04	86.07	6,268.96
010-6-4040-2-6538 MISC GROUNDS MAINTENAN	1,500.00	68.24	68.24	4.55	1,431.76
010-6-4040-2-6550 BEFORE & AFTER SCHOOL	25,000.00	993.76	18,699.55	74.80	6,300.45
010-6-4040-2-6551 BASEBALL/SOFTBALL SUPP	7,000.00	148.25	731.99	10.46	6,268.01

CITY OF NORTH LIBERTY  
 EXPENDITURES REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2018

010-GENERAL FUND  
 CULTURE & RECREATION  
 RECREATION

91.67% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
010-6-4040-2-6552 REC EQUIPMENT PARTS/SU	6,500.00	111.00	9,468.92	145.68	(2,968.92)
TOTAL SERVICES & COMMODITIES	392,700.00	18,229.47	312,253.27	79.51	80,446.73
<u>CAPITAL OUTLAY</u>					
010-6-4040-3-6710 AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
010-6-4040-3-6725 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS</u>					
010-6-4040-5-6911 TRANSFER TO EQUIP REVO	0.00	0.00	0.00	0.00	0.00
010-6-4040-5-6912 TRANSFER TO RESERVE FU	160,000.00	0.00	0.00	0.00	160,000.00
010-6-4040-5-6913 TRANSFER TO COMPUTER R	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	160,000.00	0.00	0.00	0.00	160,000.00
TOTAL RECREATION	1,660,007.00	83,879.02	1,207,665.97	72.75	452,341.03
TOTAL CULTURE & RECREATION	1,660,007.00	83,879.02	1,207,665.97	72.75	452,341.03
TOTAL EXPENDITURES	1,660,007.00	83,879.02	1,207,665.97	72.75	452,341.03

010-GENERAL FUND  
CULTURE & RECREATION 91.67% OF YEAR COMP.  
POOL

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>PERSONNEL SERVICES</u>					
010-6-4070-1-6010 REGULAR SALARIES AND W	58,886.40	8,447.60	70,152.80	119.13 (	11,266.40)
010-6-4070-1-6020 PART-TIME & TEMPORARY	309,000.00	20,191.24	298,859.57	96.72	10,140.43
010-6-4070-1-6040 OVERTIME PAY	1,000.00	5.42	282.92	28.29	717.08
010-6-4070-1-6110 FICA/MEDICARE	27,455.00	2,175.71	28,130.24	102.46 (	675.24)
010-6-4070-1-6130 IPERS	32,049.00	1,515.23	15,306.97	47.76	16,742.03
010-6-4070-1-6150 GROUP INSURANCE	5,405.00	848.55	6,694.91	123.87 (	1,289.91)
010-6-4070-1-6160 WORKERS' COMPENSATION	18,000.00	0.00	14,420.00	80.11	3,580.00
010-6-4070-1-6181 UNIFORMS	6,500.00	632.83	2,954.83	45.46	3,545.17
010-6-4070-1-6182 MILEAGE	1,000.00	0.00	235.66	23.57	764.34
010-6-4070-1-6183 GROUP INSURANCE DEDUCT	2,500.00	0.00	393.10	15.72	2,106.90
010-6-4070-1-6210 DUES/MEMBERSHIPS/SUBSC	1,250.00	124.63	455.52	36.44	794.48
010-6-4070-1-6240 TRAINING & CONFERENCES	8,000.00	504.00	4,257.28	53.22	3,742.72
TOTAL PERSONNEL SERVICES	471,045.40	34,445.21	442,143.80	93.86	28,901.60

<u>SERVICES &amp; COMMODITIES</u>					
010-6-4070-2-6310 BUILDING MAINTENANCE	1,000.00	0.00	133.36	13.34	866.64
010-6-4070-2-6371 ELECTRIC UTILITY	40,000.00	2,872.20	33,320.79	83.30	6,679.21
010-6-4070-2-6390 GAS UTILITY	12,000.00	419.90	6,399.53	53.33	5,600.47
010-6-4070-2-6408 INSURANCE/GENERAL	11,000.00	0.00	7,687.00	69.88	3,313.00
010-6-4070-2-6412 IMMUNIZATION & TESTING	5,000.00	939.25	2,909.75	58.20	2,090.25
010-6-4070-2-6414 ADVERTISING AND PUBLIC	5,000.00	100.00	1,645.04	32.90	3,354.96
010-6-4070-2-6418 STATE SALES TAX	18,000.00	3,141.00	15,651.57	86.95	2,348.43
010-6-4070-2-6425 TELEPHONE & CELL PHONE	750.00	50.79	307.19	40.96	442.81
010-6-4070-2-6427 TORT LIABILITY	12,000.00	0.00	0.00	0.00	12,000.00
010-6-4070-2-6428 BUILDING MAINTENANCE C	1,000.00	0.00	238.70	23.87	761.30
010-6-4070-2-6438 INSTRUCTOR/OFFICIALS C	13,000.00	220.50	6,051.25	46.55	6,948.75
010-6-4070-2-6442 POOL EQUIPMENT MAINT C	1,000.00	0.00	602.50	60.25	397.50
010-6-4070-2-6491 SOFTWARE SUPPORT	1,000.00	0.00	318.63	31.86	681.37
010-6-4070-2-6499 MISCELLANEOUS CONTRACT	7,000.00	13.00	9,603.00	137.19 (	2,603.00)
010-6-4070-2-6501 CHEMICALS/SUPPLIES	34,000.00	3,751.80	22,124.65	65.07	11,875.35
010-6-4070-2-6506 OFFICE SUPPLIES	4,000.00	80.84	629.06	15.73	3,370.94
010-6-4070-2-6508 POSTAGE AND SHIPPING	1,000.00	0.00	97.57	9.76	902.43
010-6-4070-2-6510 SAFETY EQUIPMENT	8,000.00	80.00	5,143.88	64.30	2,856.12
010-6-4070-2-6511 CLEANING SUPPLIES	7,500.00	150.00	3,824.82	51.00	3,675.18
010-6-4070-2-6514 BUILDING MAINTENANCE S	11,000.00	866.80	5,114.09	46.49	5,885.91
010-6-4070-2-6518 COMPUTERS & TECHNOLOGY	4,000.00	0.00	354.20	8.86	3,645.80
010-6-4070-2-6537 PROGRAM MATERIALS	20,000.00	596.37	6,872.37	34.36	13,127.63
010-6-4070-2-6538 MISC GROUNDS MAINTENAN	1,000.00	0.00	0.00	0.00	1,000.00
010-6-4070-2-6553 PERMITS & LICENSES	2,500.00	0.00	968.50	38.74	1,531.50
010-6-4070-2-6554 POOL EQUIPMENT PARTS/S	34,000.00	2,244.28	18,272.76	53.74	15,727.24
010-6-4070-2-6555 CONCESSION SUPPLIES	28,000.00	1,980.93	11,389.47	40.68	16,610.53
010-6-4070-2-6556 POOL EQUIPMENT	5,000.00	(414.26)	(414.26)	8.29-	5,414.26
TOTAL SERVICES & COMMODITIES	287,750.00	17,093.40	159,245.42	55.34	128,504.58

<u>TRANSFERS</u>					
010-6-4070-5-6912 TRANSFER TO CAPITAL RE	25,000.00	0.00	0.00	0.00	25,000.00
TOTAL TRANSFERS	25,000.00	0.00	0.00	0.00	25,000.00

CITY OF NORTH LIBERTY  
EXPENDITURES REPORT (UNAUDITED)  
AS OF: MAY 31ST, 2018

010-GENERAL FUND  
CULTURE & RECREATION  
POOL

91.67% OF YEAR COMP.

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
TOTAL POOL	783,795.40	51,538.61	601,389.22	76.73	182,406.18
TOTAL CULTURE & RECREATION	783,795.40	51,538.61	601,389.22	76.73	182,406.18
TOTAL EXPENDITURES	783,795.40	51,538.61	601,389.22	76.73	182,406.18

CITY OF NORTH LIBERTY  
 EXPENDITURES REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2018

010-GENERAL FUND  
 CULTURE & RECREATION 91.67% OF YEAR COMP.  
 COMMUNITY CENTER

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	% OF BUDGET	BUDGET BALANCE
<u>SERVICES &amp; COMMODITIES</u>					
010-6-4060-2-6310 BUILDING MAINTENANCE	101,150.00	2,272.37	46,193.14	45.67	54,956.86
010-6-4060-2-6428 BUILDING MAINTENANCE C	75,000.00	5,645.00	62,095.00	82.79	12,905.00
010-6-4060-2-6499 MISCELLANEOUS CONTRACT	<u>15,000.00</u>	<u>906.40</u>	<u>10,298.91</u>	<u>68.66</u>	<u>4,701.09</u>
TOTAL SERVICES & COMMODITIES	191,150.00	8,823.77	118,587.05	62.04	72,562.95
<u>CAPITAL OUTLAY</u>					
010-6-4060-3-6726 CAPITAL EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<u>TRANSFERS</u>					
010-6-4060-5-6917 TRANSFER TO CAPITAL AC	<u>110,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>
TOTAL TRANSFERS	110,000.00	0.00	0.00	0.00	110,000.00
TOTAL COMMUNITY CENTER	301,150.00	8,823.77	118,587.05	39.38	182,562.95
TOTAL CULTURE & RECREATION	301,150.00	8,823.77	118,587.05	39.38	182,562.95
TOTAL EXPENDITURES	<u>301,150.00</u>	<u>8,823.77</u>	<u>118,587.05</u>	<u>39.38</u>	<u>182,562.95</u>

To: Mayor and City Council  
Parks and Recreation Commission  
City Administrator

From: Guy Goldsmith, Director of Parks, Building and Grounds

Date: June 4, 2018

Re: Monthly Report

We performed various building maintenance tasks as needed this month.

A great deal of time was spent mowing, trimming and spraying for weeds this past month. With the cooler temperatures and adequate rain fall we continue to mow daily. We mow approximately 275 acres weekly.

The 92 planter boxes at Liberty Centre pond have been planted with flowers and hand watered daily. Landscape maintenance continues on Highway 965, Penn Street, Dubuque Street Roundabout, Golf View Drive, and St. Andrews Drive intersections, Rec Center, Zeller Street, Old Town Park and the Penn Meadows Rain Gardens. We have been trimming and pruning trees as needed. We completed the annual EAB treatment of our Parks inventory of ash trees.

We continue to maintain ball fields and facilities this month. NLYBS, Babe Ruth League and Liberty High are now playing games. We continue to make improvements to the Babe Ruth field in preparation of Liberty High Baseball and the Babe Ruth League. Park staff continues to maintain ball fields on weekends in support of weekend tournaments.

We installed the Liberty Centre Pond fountain aerator and completed preventive maintenance to the waterfall area.

Parks staff completed preventive maintenance to the Penn Meadows Splash Pad in preparation of the Memorial Day Opening. Everything is working great.

We continue to make preparations for the new playground and rock/boulder climbing area at Centennial Park. The playground is scheduled to be installed the week of June 18<sup>th</sup> and the following week the rubberized safety surface will be poured in place. The goal is to have it open for Blues & BBQ if everything goes as planned. The rock/boulder climbing area is scheduled for delivery on July 16<sup>th</sup>.

Planning and preparation continue for the July 14<sup>th</sup> Blues & BBQ celebration.

I would like to thank Heritage Christian School and students for their service work completed in our Parks on May 11<sup>th</sup>. They distributed 100 cubic yards of mulch around 350 trees. Much appreciated!

I interviewed potential candidates for the Seasonal Parks Maintenance Worker position this past month and we currently have most of our seasonal employees on staff and working.