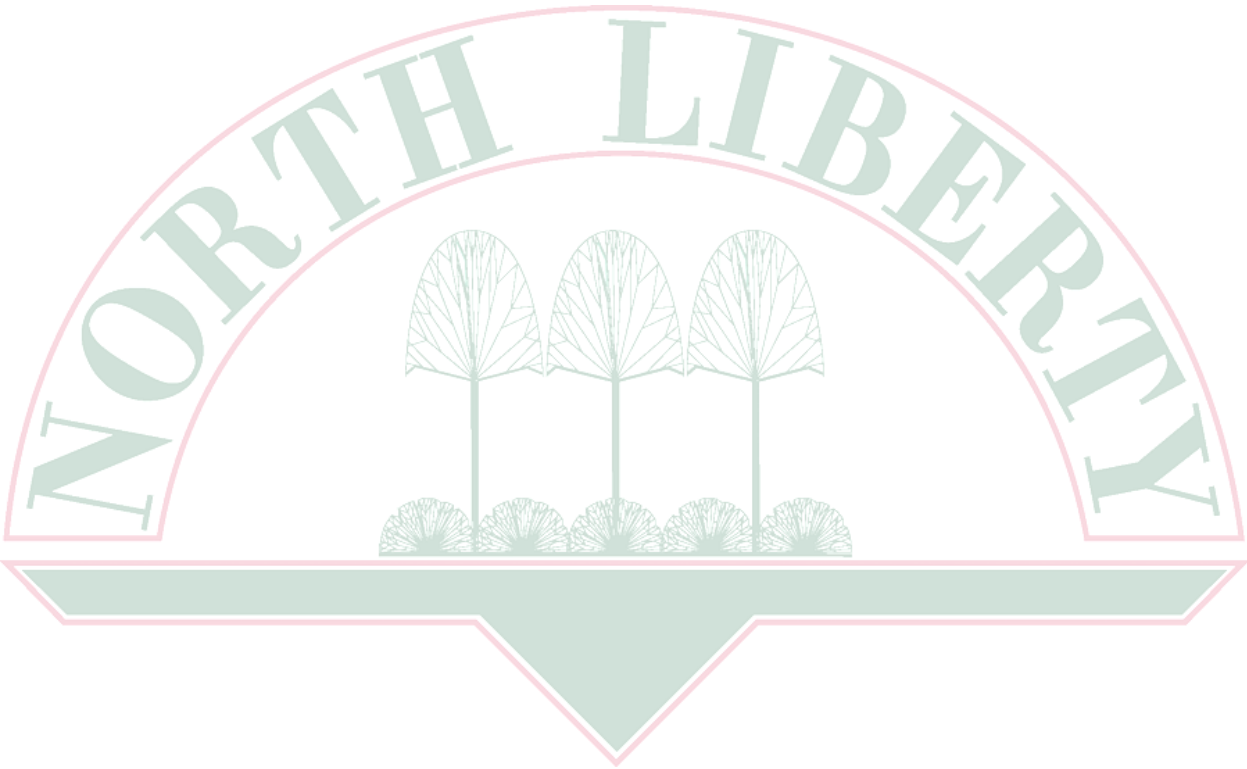




**North Liberty City Council
Regular Session
July 10, 2018**

City Administrator Memo





City Council Memo

for July 10, 2018

from the desk of Ryan C. Heiar

Meetings & Events

Tuesday, Jul 10 at 6:30p.m.
City Council

Saturday, Jul 14
North Liberty Blues & BBQ

Monday, Jul 16 at 4:00p.m.
Joint Government Meeting

Monday, Jul 16 at 7:00p.m.
Library Board

Wednesday, Jul 18 at 6:30p.m.
Board of Adjustment

Tuesday, Jul 24 at 6:30p.m.
City Council

Consent Agenda

The following items are on the consent agenda and included in your packet:

- City Council Minutes (06/26/18)
- Claims
- Pay Application #31, Phase II WWTP Improvements, Tricon Construction Group, \$82,421.20
- Change Order #13, Phase I Water Improvements Project Division I: Water Treatment Plant, Portzen Construction Inc., \$6,472.00
- Pay Application #21, Phase I Water Improvements Project Division I: Water Treatment Plant, Portzen Construction Inc., \$60,991.42
- Pay Application #4, Front Street Improvements Project, Dave Schmitt Construction, \$230,382.68
- Change Order #2, Highway 965, Phase 3 Improvements, Streb Construction Inc., \$2,145.00
- Pay Application #3, Highway 965, Phase 3 Improvements, Streb Construction Inc., \$913,426.43
- Liquor License
 - Rocky O'Brien's (renewal)
 - Real Deals (new)

FY 19 Main Street Improvements Project

The FY19 capital improvements plan and budget includes the reconstruction of Main Street between Cherry and Dubuque Streets (a project map is included in the packet). The estimated cost for this one block improvement project, which consists of storm and sanitary sewer upgrades, installation of curb and gutter and the reconstruction of the roadway and adjacent sidewalks, is \$815k. The funding mechanism for this project is Road Use Tax, thus borrowing is not necessary. Staff recommends approval of the Shive Hattery proposal in the amount of \$98,000 for design and construction services for this project. If approved, design will begin immediately with an anticipated construction start date of spring 2019.

Ryan C. Heiar, City Administrator

rheiar@northlibertyiowa.org • office (319) 626-5700 • fax (319) 626-3288 • cell (319) 541-8404

On a related note, also included in your packet is a memo regarding the use of RFP/Q's. There has been some discussion recently about when to use this tool and the enclosed memo outlines staff's position and recommendation as to when to implement the RFP/Q process.

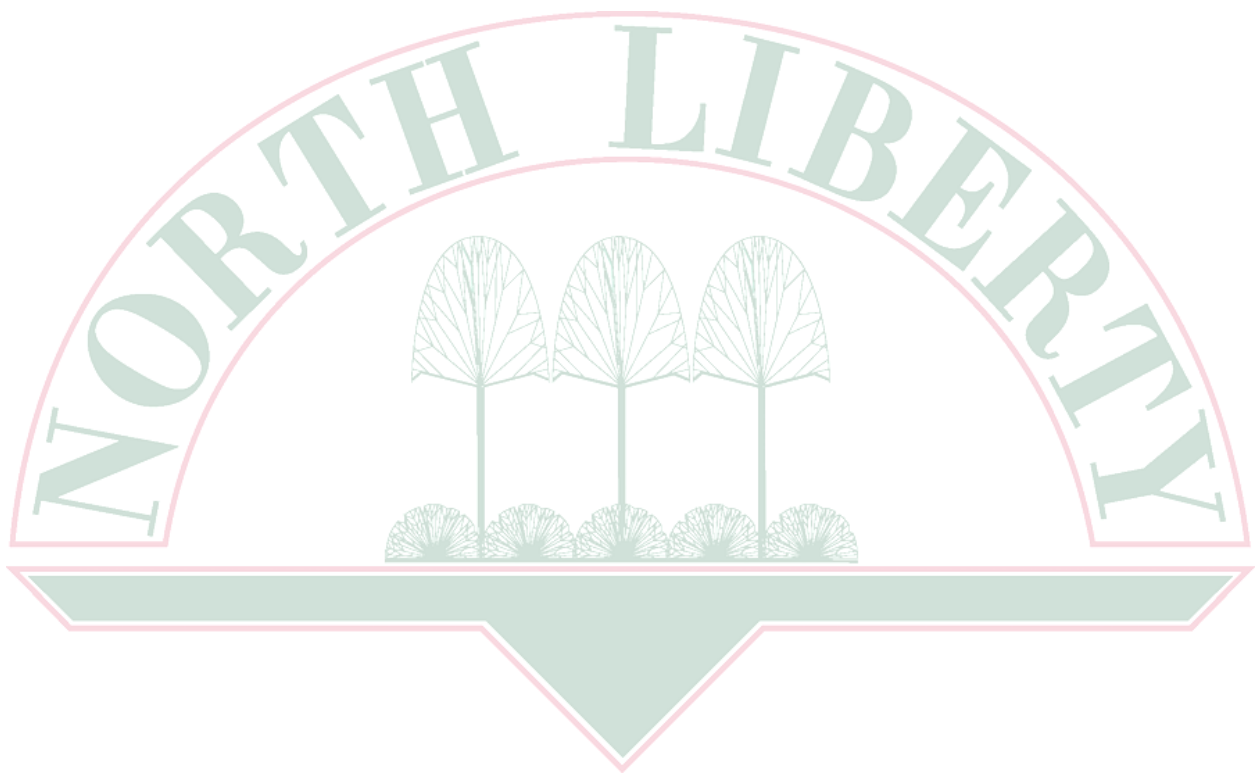
The Preserve Rezoning Request, 2nd Reading

This request is to rezone property to permit the development of single-family, duplex and multi-family lots typical in many North Liberty neighborhoods. A Good Neighbor meeting was held to allow any interested party an opportunity to comment on this rezoning prior to submission, and four resident households attended. Various concerns were expressed, including storm water management, grading issues, and street extensions into adjacent property. Zoning surrounding and in the vicinity of the site includes ID, Public (Centennial Park), RS-4, and RS-6, and this proposal includes a mix of lot types and sizes consistent with other areas of North Liberty. Kansas Avenue is a minor arterial in the major street system, and St. Andrews Drive is a collector street. The property is shown as "residential" on the Land Use Plan, and so the request is consistent with that policy. Staff and Commission, on a 4-3 vote, recommend approval of the proposed rezoning.

Kansas Avenue (RISE) Project

The City owns property (Marlee Park) at the northwest intersection of St. Andrews Drive and Kansas Avenue. In order to better define what is road right-of-way and easement versus parkland, staff is recommending approval of resolutions 2018-103 and 104. Similar to the process used when the Dubuque Street/North Liberty Road roundabout was constructed, approval of these resolutions will clearly define the right-of-way, the easement area and the park.

Agenda





Agenda

North Liberty City Council
July 10, 2018
Regular Session
6:30 p.m.
City Council Chambers
1 Quail Creek Circle

1. Call to order
2. Roll call
3. Approval of the Agenda
4. Consent Agenda
 - A. City Council Minutes, Regular Session, June 26, 2018
 - B. Claims
 - C. Phase II WWTP Improvements, Tricon Construction Group, Pay Application Number 31R, \$82,421.20
 - D. Phase I Water System Improvements Div. I Water Treatment Plant, Portzen Construction, Inc., Change Order Number 13, \$6,472.00
 - E. Phase I Water System Improvements Div. I Water Treatment Plant, Portzen Construction, Inc., Pay Application Number 21, \$60,991.42
 - F. Front Street Improvements Project, Pay Application Number 4, Dave Schmitt Construction, \$230,382.68
 - G. Highway 965, Phase 3, Pay Application Number 3, Streb Construction, \$913,426.43
 - H. Highway 965, Phase 3, Change Order Number 2, Streb Construction, \$2,145.00
 - I. Liquor License Renewal, Rocky O'Briens
 - J. Liquor License Application, Real Deals on Home Decor
5. Public Comment
6. City Planner Report
7. City Engineer Report
8. City Attorney Report
9. Assistant City Administrator Report

10. City Administrator Report

11. Mayor Report

12. Main Street Project

- A. Resolution Number 2018-102, A Resolution approving the Services Agreement between the City of North Liberty and Shive-Hattery, Inc. for the Main Street Improvements Project

13. Rezoning – The Preserve

- A. Second consideration of Ordinance Number 2018-07, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property owned by Watts Group located in North Liberty, Iowa to those set forth in the Municipal Code for various residential zoning districts

14. Kansas Avenue Project

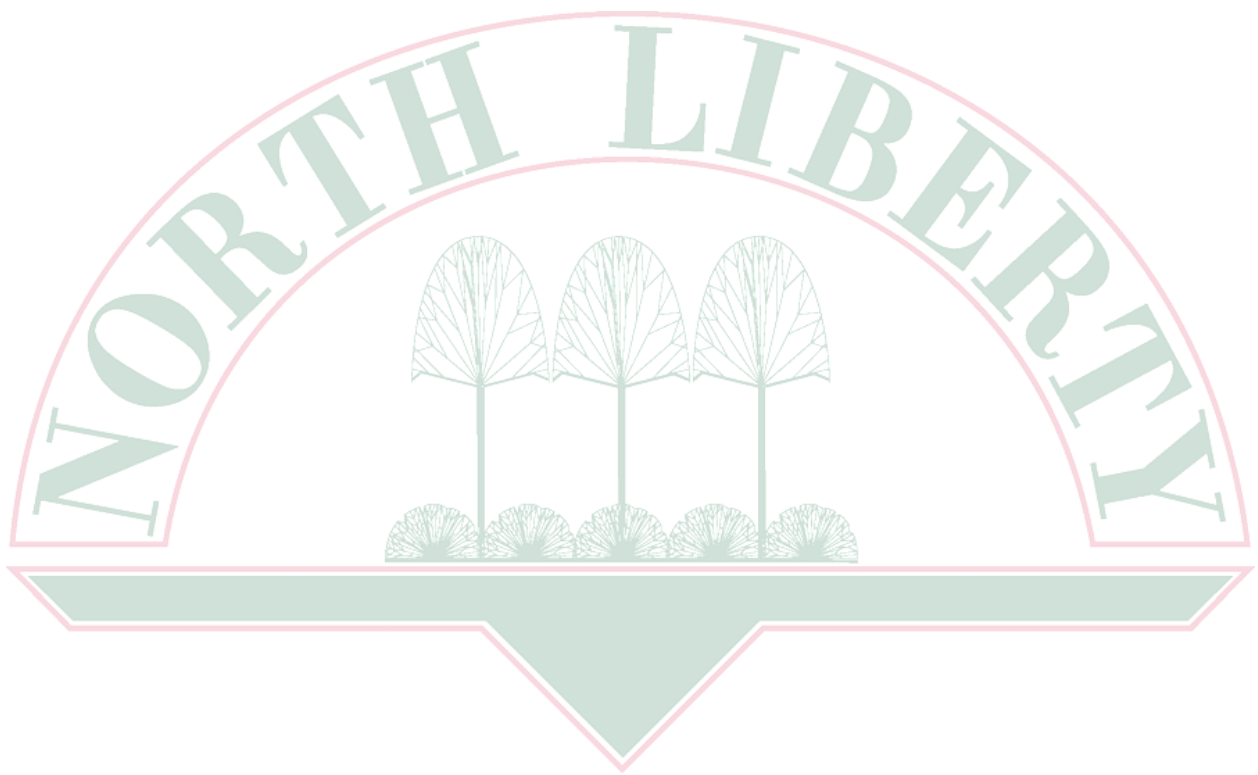
- A. Resolution Number 2018-103, A Resolution approving the Public Utility Easement for private utilities to locate along Kansas Avenue
- B. Resolution Number 2018-104, A Resolution approving the issuance of a Warranty Deed to create right of way

15. Old Business

16. New Business

17. Adjournment

Consent Agenda





Minutes (Not official until approved by the City Council)

North Liberty City Council
June 26, 2018
Regular Session
City Council Chambers
1 Quail Creek Circle

Call to order

At 6:30 p.m., Mayor Terry Donahue called the June 26, 2018 Regular Session of the North Liberty City Council to order. Councilors present: Jennifer Goings, Chris Hoffman, Annie Pollock; Absent: Jim Sayre.

Others present: Ryan Heiar, Kevin Trom, Dean Wheatley, Duane Musser, Gary Watts, Brian Watts, Duane VanHemert, Derek Blackman, Mary Byers and other interested citizens.

Approval of the Agenda

Pollock moved, seconded by Hoffman, to approve the agenda. The vote was: ayes—Madsen, Pollock, Goings; Hoffman, nays—none; absent—Sayre. Motion carried.

Consent Agenda

Madsen moved, seconded by Hoffman, to approve the Consent Agenda including City Council Minutes, Regular Session, June 12, 2018; Claims; May Revenues; May Treasurer Report; Kansas Avenue RISE Project, Pay Application Number 1, Streb Construction Co., Inc., \$159,299.58; Phase I Water System Improvements Division 3, Pay Application Number 14, Gingerich Well & Pump Service, \$26,972.88; Trail Project, Change Order Number 2, All American Concrete, \$7,442.94; Liquor License Renewal, Tin Roost; Liquor License Renewal, Casey's - Kansas; Liquor License Transfer, El Cactus Mexican Restaurant; Liquor License Application, Tin Roost, Special Event Permit, June 30, 2018; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for J & A Tap; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for LD Express; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Liberty View Wine & Spirit FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for The Station II LLC FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Gasby's; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's General Store #2788, 595 N. Kansas Avenue; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's General Store #2479, 625 W. Zeller Street; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for The Depot North Liberty LLC; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Fareway Stores, Inc. #993; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Smokin' Joe's Tobacco & Liquor Outlet #12; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Walgreens #11710; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Johncy's

Liquor Store; FY 2019 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Kum & Go #507. The vote was all ayes. Consent Agenda approved.

Public Comment

No public comment was offered.

City Planner Report

Wheatley reported that there is a Planning Commission Meeting July 3, 2018.

City Engineer Report

Trom reported that the west intersection of Highway 965 and Cherry Street will open tomorrow, and west intersection of Commercial Drive will close. Phase Two of Front Street will be paved tomorrow. The Kansas Avenue RISE Project has not seen a lot of progress because of the amount of rain and mud. There was a staff review yesterday on the 25% submittal of Front/Penn Street Corridor Improvements.

City Administrator Report

Heiar reported on the large rain fall that the city had last week and how the street department is working on certain areas that get run off from the farm fields. Staff is still working on the Rec Center fees and will keep the Council advised. Heiar also gave an up-date on the trash and recycling program that goes into effect on July 1, 2018.

Mayor Report

Mayor reported on a per capita increase on Road Use Tax. There is a Transit Committee meeting Thursday.

Rezoning – The Preserve

Wheatley reported that staff and the Planning Commission recommend approval of the site plan application with no conditions.

The Public Hearing was opened at 6:50 p.m. No public comments were offered. The hearing was closed.

Gary Watts of Watts Group was present to discuss the development and offered to answer questions.

Hoffman moved, seconded by Goings, to approve the first consideration of Ordinance Number 2018-07, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property owned by Watts Group located in North Liberty, Iowa to those set forth in the Municipal Code for various residential zoning districts. The vote was: ayes—Pollock, Goings, Madsen; Hoffman; nays—none; absent—Sayre. Motion carried.

North Central Junior High Site Plan

Staff & Commission recommendations-dean and the changes to the school. Traffic was addressed.

Duane Van Hemert from ICCSD was present of behalf of the applicant and offered to answer questions.

Madsen moved, seconded by Pollock, to approve Resolution Number 2018-89, A Resolution approving the Development Site Plan for North Central Junior High School, North Liberty, Iowa. The vote was: ayes—Goings, Hoffman, Madsen, Pollock; nays—none; absent—Sayre. Motion carried.

Salary Resolution

Goings moved, seconded by Madsen, to approve Resolution Number 2018-96, A Resolution authorizing salaries and hourly wages for City employees for the Fiscal Year of July 1, 2018 through June 30, 2019. The vote was: ayes—Madsen, Goings, Pollock, Hoffman; nays—none; absent--Hoffman. Motion carried.

Blues and BBQ Special Event Permit

Hoffman moved, seconded by Pollock to Resolution Number 2018-97, A Resolution authorizing the use of Centennial Park and city equipment for North Liberty Blues and BBQ. The vote was: ayes—Pollock, Hoffman, Madsen, Goings; nays—none; absent--Sayre. Motion carried.

Adaptive Signal Control Agreement

Hoffman moved, seconded by Goings, to approve Resolution Number 2018-99, A Resolution approving the Services Agreement between Traffic and Transportation Products, Limited and the City of North Liberty. The vote was: ayes—Goings, Pollock, Madsen, Hoffman; nays—none; absent—Sayre. Motion carried.

Forevergreen Road Project

Pollock moved, seconded by Madsen, to approve Resolution Number 2018-98, A Resolution approving the Temporary Easement Purchase Agreement for the Forevergreen Road Project (Project: IMN-380-6(344)2—OE-52). The vote was: ayes--Madsen, Pollock, Goings; Hoffman nays—none; absent—Sayre. Motion carried.

Water Rates

Hoffman moved, seconded by Pollock to approve the third consideration and adoption of Ordinance Number 2018-05, An Ordinance amending Chapter 92.02 entitled “Rates for Service” of the Municipal Code of North Liberty by adopting a new Section 92.02 to increase the charges for water used. The vote was: ayes—Pollock, Hoffman, Madsen, Goings; nays-none; absent— Sayre. Motion carried.

Sewer Rates

Madsen moved, seconded by Goings, to approve the third consideration and adoption of Ordinance Number 2018-06, An Ordinance amending Chapter 99.02 entitled “Rate,” of the Municipal Code of North Liberty by adopting a new section 99.02 to increase the charges for sanitary sewer services. The vote was: ayes—Madsen, Goings, Pollock; Hoffman; nays-none; absent—Sayre. Motion carried.

Dog Park Land Purchase Agreement

Pollock moved, seconded by Madsen, to approve Resolution Number 2018-100, A Resolution approving the Purchase Agreement for the Dog Park Project. The vote was: ayes—Pollock, Goings, Madsen; Hoffman; nays—none; absent—Sayre, Motion carried.

Corporate Boundary Line Adjustment

Hoffman moved, seconded by Goings, to approve Resolution Number 2018-101, A Resolution adjusting Corporate Boundary Line between the City of North Liberty, Iowa and Johnson County, Iowa. The vote was: Pollock; Hoffman, Madsen; Goings; nays—none; absent— Sayre. Motion carried.

Old Business

Councilor Pollock encouraged citizens to fill out the library survey.

New Business

No new business was reported.

Adjournment

At 7:20 p.m., Mayor Donahue adjourned the meeting.

By: _____
Terry L. Donahue, Mayor

Attest:

Mary Byers, Deputy City Clerk

Contractor's Application for Payment No.

31R

Application Period: 3/01/18 - 5/31/18		Application Date: 6/21/2018	
To (Owner): City of North Liberty, 3 Quail Creek Circle, North Liberty, IA 52317	From (Contractor): Tricon Construction Group, Dubuque, IA 52001	Via (Engineer): Fox Engineering Inc 414 S St, Ste 107, Ames IA	
Project: Phase II WWTP Improvements City of North Liberty	Contract: Phase II WWTP Improvements		
Owner's Contract No.:	Contractor's Project No.: 15-012-IA	Engineer's Project No.: 2489-11A	

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
1	\$3,862.41	
2	\$23,001.91	
3	\$6,448.07	
4	\$9,908.71	
5	\$62,335.01	
6	\$3,942.11	
7	\$9,069.92	
8		\$928.64
9 thru 14	\$235,366.95	
15	\$3,375.94	
TOTALS	\$357,311.03	\$928.64
NET CHANGE BY CHANGE ORDERS	\$356,382.39	

1. ORIGINAL CONTRACT PRICE.....	\$	\$15,621,000.00
2. Net change by Change Orders.....	\$	\$356,382.39
3. Current Contract Price (Line 1 ± 2).....	\$	\$15,977,382.39
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$15,922,089.29
5. RETAINAGE:		
a. 5% X \$15,887,017.61 Work Completed.....	\$	\$794,350.88
b. 5% X \$35,071.68 Stored Material.....	\$	\$1,753.58
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$796,104.46
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$15,125,984.83
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$15,043,563.62
8. AMOUNT DUE THIS APPLICATION.....	\$	\$82,421.20
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$851,397.56

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature
By: Mary K. Stone Date: 6-21-18

Payment of: \$ 82,421.20
(Line 8 or other - attach explanation of the other amount)

is recommended by: Jennifer Rusdoly 6/26/2018
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Date of Issuance: 07-3-18	Effective Date: 07-10-18
Owner: City of North Liberty	Owner's Contract No.:
Contractor: Portzen Construction, Inc.	Contractor's Project No.: 16-29
Engineer: FOX Engineering	Engineer's Project No.: 3373-15A
Project: Phase I Water System Improvements Div. I Water Treatment Plant	Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Item 1 Adjustment in Furniture Allowance: The Contract has an allowance amount for purchasing furniture, A/V equipment, and other miscellaneous items. Final amount of purchased equipment was less than the allowance amount. See Contractor Change Order Request (COR) 59r1. **Deduct \$3,459**

Item 2 Repair Raw Water Main: The Division I Contractor (Portzen) investigated and repaired a leak on the raw water main adjacent to the connection point between the Division I construction contract and the Division II construction contract. Once the investigation was complete, it was determined the leak was caused by the Division II Contractor, but the Division I Contractor completed the repair work. It's recommended the Division I Contractor be reimbursed for the repair work and the amount be withheld from the final payment due the Division II Contractor. See COR 67. **Add \$9,931**

Attachments: *COR 59r1 and 67.*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>13,449,000.00</u>	Original Contract Times: Substantial Completion: <u>May 15, 2018</u> Ready for Final Payment: <u>August 15, 2018</u>
Increase from previously approved Change Orders No. <u>1</u> to No. <u>12</u> : \$ <u>128,993.00</u>	Increase from previously approved Change Orders No. <u>1</u> to No. <u>12</u> : Substantial Completion: <u>16 days</u> Ready for Final Payment: <u>0 days</u>
Contract Price prior to this Change Order: \$ <u>13,577,993.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>May 31, 2018</u> Ready for Final Payment: <u>August 15, 2018</u>
Increase of this Change Order: \$ <u>6,472.00</u>	Increase of this Change Order: Substantial Completion: <u>0 days</u> Ready for Final Payment: <u>0 days</u>
Contract Price incorporating this Change Order: \$ <u>13,584,465.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>May 31, 2018</u> Ready for Final Payment: <u>August 15, 2018</u>

By: <u>Steven J. Boyer</u> Engineer (if required) Title: <u>Project Manager</u> Date: <u>7-3-18</u>	RECOMMENDED:	By: _____ Owner (Authorized Signature) Title _____ Date _____	ACCEPTED:	By: <u>John J. Smith</u> Contractor (Authorized Signature) Title: <u>Project Manager</u> Date: <u>7-3-18</u>	ACCEPTED:
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Contractor's Application for Payment No. 21

Application Period: 6/30/2018		Application Date: 7/3/2018	
To: City of North Liberty 3 Quail Creek Circle (Owner): North Liberty, Iowa 52317	From: Portzen Construction, Inc. 205 Stone Valley Drive (Contractor): Dubuque, Iowa 52003	Via (Engineer): FOX Engineering 414 South 17th Street, Suite 107 Ames, Iowa 50010	
Project: Phase 1 Water System Improvements Division 1 - Water Treatment Plant		Contract:	
Owner's Contract No.: None	Contractor's Project No.: #16-29	Engineer's Project No.: 3373-15A	

**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
COR 1	\$26,585.00	\$1,805.00
COR 2	\$24,352.00	
COR 3		\$41,737.00
COR 4		\$61,625.00
COR 5	\$20,635.00	
COR 6	\$40,414.00	\$20,384.00
COR 7	\$8,895.00	
COR 8	\$4,026.00	
COR 9	\$5,385.00	
COR 10	\$38,108.00	
COR 11	\$48,385.00	
COR 12	\$37,759.00	
TOTALS	\$254,544.00	\$125,551.00
NET CHANGE BY CHANGE ORDERS	\$128,993.00	

1. ORIGINAL CONTRACT PRICE.....	\$ 13,449,000.00
2. Net change by Change Orders.....	\$ 128,993.00
3. Current Contract Price (Line 1 ± 2).....	\$ 13,577,993.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 13,526,827.00
5. RETAINAGE:	
a. 5% X 13,526,827.00 Work Completed.....	\$ 676,341.35
b. 5% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 676,341.35
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 12,850,485.65
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 12,789,494.23
8. AMOUNT DUE THIS APPLICATION.....	\$ 60,991.42
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 727,507.35

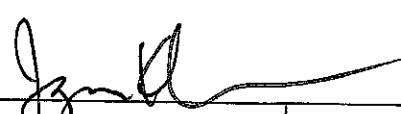
Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

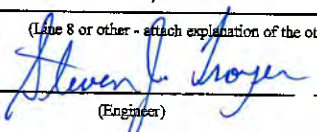
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: 

By: Jayme Kiuesner, Controller Date: 7/3/2018




Payment of \$ 60,991.42
(Line 8 or other - attach explanation of the other amount)

is recommended by:  7-3-18
(Engineer) (Date)

Payment of \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

NORTH LIBERTY FRONT STREET IMPROVEMENTS PROJECT											PAY APPLICATION NUMBER		4
NORTH LIBERTY, IA											FOR WORK THROUGH		6/30/2018
PROJECT NO. 112230-0													
ITEM #	ITEM NAME	QTY	UNIT	UNIT PRICE	EXTENSION	PREVIOUS QTY	CURRENT QTY	CURRENT AMOUNT	%	JD QTY	JD AMOUNT	JD %	
10	EXCAVATION CLASS 10 ROADWAY AND TOPSOIL, FURISH AND SPREAD	942	CY	\$ 23.00	\$ 21,659.00	612.3	233.70	\$ 7,322.50	31%	201.00	\$ 22,659.00	95%	
20	MODIFIED SUBBASE	950	CY	\$ 24.00	\$ 22,800.00	617.8	230.50	\$ 5,532.00	40%	230.00	\$ 5,532.00	40%	
30	RELOCATOR OF DRAIN	31	EACH	\$ 100.00	\$ 3,100.00	0	0.00	\$ -	0%	0.00	\$ -	0%	
40	STANDARD OR SUP FORM PORTLAND	6,045	LF	\$ 42.00	\$ 254,290.00	2024.41	2947.30	\$ 111,166.80	62%	4,671.74	\$ 192,214.88	93%	
50	REINFORCING BAR	1	LB	\$ 1,200.00	\$ 1,200.00	0.75	0.25	\$ 300.00	25%	1.00	\$ 1,200.00	100%	
60	MANHOLE, STORM	6	EACH	\$ 3,600.00	\$ 21,600.00	5	1.00	\$ 3,600.00	17%	6.00	\$ 21,600.00	100%	
70	MANHOLE, STORM	2	EACH	\$ 2,200.00	\$ 4,400.00	2	0.00	\$ -	0%	2.00	\$ 4,400.00	100%	
80	MANHOLE, STORM	1	EACH	\$ 7,500.00	\$ 7,500.00	1	0.00	\$ -	0%	1.00	\$ 7,500.00	100%	
100	MANHOLE, STORM	14	EACH	\$ 3,800.00	\$ 53,200.00	6	4.00	\$ 15,200.00	29%	9.00	\$ 34,200.00	64%	
110	MANHOLE, STORM	4	EACH	\$ 4,100.00	\$ 16,400.00	2	2.00	\$ 8,200.00	60%	4.00	\$ 16,400.00	100%	
120	MANHOLE, STORM	3	EACH	\$ 3,350.00	\$ 10,050.00	3	4.00	\$ 13,400.00	80%	7.00	\$ 23,450.00	100%	
130	MANHOLE, STORM	2,675	LF	\$ 10.20	\$ 27,285.00	1792.25	882.75	\$ 9,003.75	33%	2,675.00	\$ 27,285.00	99%	
140	MANHOLE, STORM	25	LF	\$ 20.00	\$ 500.00	0	25.00	\$ 500.00	100%	25.00	\$ 500.00	100%	
150	MANHOLE, STORM	45	EACH	\$ 220.00	\$ 9,900.00	35	10.00	\$ 2,200.00	22%	45.00	\$ 9,900.00	100%	
160	MANHOLE, STORM	337	LF	\$ 33.00	\$ 11,121.00	302	0.00	\$ -	0%	302.00	\$ 10,000.00	99%	
170	MANHOLE, STORM	20	LF	\$ 52.00	\$ 1,040.00	20	0.00	\$ -	0%	20.00	\$ 1,040.00	100%	
180	MANHOLE, STORM	844	LF	\$ 59.00	\$ 49,796.00	221	373.00	\$ 22,037.00	59%	844.00	\$ 49,796.00	100%	
190	MANHOLE, STORM	255	LF	\$ 60.00	\$ 15,300.00	128	127.00	\$ 7,620.00	50%	255.00	\$ 15,300.00	100%	
200	MANHOLE, STORM	316	LF	\$ 70.00	\$ 22,120.00	279	0.00	\$ -	0%	279.00	\$ 19,530.00	100%	
210	MANHOLE, STORM	318	LF	\$ 78.00	\$ 24,804.00	216	0.00	\$ -	0%	216.00	\$ 16,848.00	100%	
220	MANHOLE, STORM	1,416	LF	\$ 11.20	\$ 15,859.20	1259	155.00	\$ 1,736.00	11%	1,416.00	\$ 15,792.00	100%	
230	MANHOLE, STORM	1,502	LF	\$ 33.00	\$ 49,566.00	1,460	0.00	\$ -	0%	1,460.00	\$ 48,160.00	97%	
240	MANHOLE, STORM	650	LF	\$ 43.76	\$ 28,463.00	600	0.00	\$ -	0%	600.00	\$ 44,256.00	100%	
250	MANHOLE, STORM	2,450	LF	\$ 1.32	\$ 3,234.00	2,450	0.00	\$ -	0%	2,450.00	\$ 3,234.00	100%	
260	MANHOLE, STORM	2,357	LF	\$ 15.15	\$ 35,704.35	2,152	0.00	\$ -	0%	2,357.00	\$ 35,704.35	100%	
270	MANHOLE, STORM	4,400	SY	\$ 5.00	\$ 22,000.00	3,300	830.00	\$ 4,160.00	21%	4,400.00	\$ 22,000.00	100%	
280	MANHOLE, STORM	17	EACH	\$ 320.00	\$ 5,440.00	16	1.00	\$ 320.00	17%	17.00	\$ 5,440.00	100%	
290	MANHOLE, STORM	1,212	SY	\$ 3.30	\$ 3,999.60	600	0.00	\$ -	0%	600.00	\$ 1,998.00	50%	
300	MANHOLE, STORM	1,500	SY	\$ 28.00	\$ 42,000.00	375	0.00	\$ -	0%	375.00	\$ 10,500.00	25%	
310	MANHOLE, STORM	276	SY	\$ 40.00	\$ 11,040.00	0	60.00	\$ 2,400.00	24%	60.00	\$ 2,400.00	22%	
320	MANHOLE, STORM	790	SY	\$ 42.00	\$ 33,180.00	103	104.00	\$ 4,368.00	13%	207.00	\$ 8,718.00	26%	
330	MANHOLE, STORM	790	SY	\$ 2.20	\$ 1,718.00	250	100.00	\$ 220.00	24%	400.00	\$ 880.00	60%	
340	MANHOLE, STORM	20	EACH	\$ 83.22	\$ 1,664.40	0	0.00	\$ -	0%	0.00	\$ -	0%	
350	MANHOLE, STORM	243	LF	\$ 7.76	\$ 1,885.68	0	0.00	\$ -	0%	0.00	\$ -	0%	
360	MANHOLE, STORM	10	EACH	\$ 81.14	\$ 811.40	0	0.00	\$ -	0%	0.00	\$ -	0%	
370	MANHOLE, STORM	94	SY	\$ 10.43	\$ 980.82	0	0.00	\$ -	0%	0.00	\$ -	0%	
380	MANHOLE, STORM	68	STA	\$ 100.00	\$ 6,800.00	0	0.00	\$ -	0%	0.00	\$ -	0%	
390	MANHOLE, STORM	1	LB	\$ 32,352.81	\$ 32,352.81	0.8	0.15	\$ 4,852.91	15%	0.65	\$ 21,022.39	65%	
400	MANHOLE, STORM	1	LB	\$ 21,850.23	\$ 21,850.23	0.79	0.20	\$ 4,389.25	20%	0.55	\$ 11,947.82	55%	
410	MANHOLE, STORM	1,301	LF	\$ 42.00	\$ 54,642.00	1,201	0.00	\$ -	0%	1,201.00	\$ 50,442.00	100%	
420	MANHOLE, STORM	145	LF	\$ 56.00	\$ 8,112.00	108	37.00	\$ 2,076.00	26%	145.00	\$ 8,112.00	100%	
430	MANHOLE, STORM	12	LF	\$ 245.00	\$ 2,940.00	0	12.00	\$ 2,940.00	100%	12.00	\$ 2,940.00	100%	
440	MANHOLE, STORM	22	EACH	\$ 410.00	\$ 9,020.00	22	0.00	\$ -	0%	22.00	\$ 9,020.00	100%	
450	MANHOLE, STORM	694	LF	\$ 29.00	\$ 20,126.00	824	0.00	\$ -	0%	824.00	\$ 23,896.00	100%	
460	MANHOLE, STORM	28	EACH	\$ 65.00	\$ 1,820.00	28	0.00	\$ -	0%	28.00	\$ 1,820.00	100%	
470	MANHOLE, STORM	28	EACH	\$ 130.00	\$ 3,640.00	24	0.00	\$ -	0%	28.00	\$ 3,640.00	100%	
480	MANHOLE, STORM	13	EACH	\$ 1,400.00	\$ 18,200.00	12	1.00	\$ 1,400.00	8%	13.00	\$ 18,200.00	100%	
490	MANHOLE, STORM	2	EACH	\$ 2,100.00	\$ 4,200.00	0	2.00	\$ 4,200.00	100%	2.00	\$ 4,200.00	100%	
500	MANHOLE, STORM	4	EACH	\$ 3,850.00	\$ 15,400.00	4	0.00	\$ -	0%	4.00	\$ 15,400.00	100%	
510	MANHOLE, STORM	72	SY	\$ 35.00	\$ 2,520.00	0	71.25	\$ 2,497.50	30%	21.25	\$ 743.75	27%	
520	MANHOLE, STORM	1	ACRE	\$ 2,100.00	\$ 2,100.00	0	0.00	\$ -	0%	0.00	\$ -	0%	
530	MANHOLE, STORM	1	ACRE	\$ 2,000.00	\$ 2,000.00	0	0.00	\$ -	0%	0.00	\$ -	0%	
540	MANHOLE, STORM	1	ACRE	\$ 400.00	\$ 400.00	0	0.00	\$ -	0%	0.00	\$ -	0%	
550	MANHOLE, STORM	5,035	LF	\$ 1.80	\$ 9,063.00	600	0.00	\$ -	0%	600.00	\$ 1,080.00	12%	
560	MANHOLE, STORM	5,035	LF	\$ 0.33	\$ 1,661.55	0	0.00	\$ -	0%	0.00	\$ -	0%	
570	MANHOLE, STORM	4	EACH	\$ 125.00	\$ 500.00	2	0.00	\$ -	0%	2.00	\$ 250.00	50%	
580	MANHOLE, STORM	12	EACH	\$ 125.00	\$ 1,500.00	8	0.00	\$ -	0%	8.00	\$ 1,000.00	67%	
590	MANHOLE, STORM	4	EACH	\$ 840.00	\$ 3,360.00	1	0.00	\$ -	0%	1.00	\$ 840.00	25%	
TOTAL CONTRACT					\$1,058,481.00								
Change Orders													
CR1	IBM work for water line	1.00	LB	\$ 10,104.74	\$ 10,104.74	1.00	0.00	\$ -	0%	1	\$ 10,104.74	100%	
CR2	Water Main Utility Debris	1.00	LB	\$ 13,447.37	\$ 13,447.37	1.00	0.00	\$ -	0%	1	\$ 13,447.37	100%	
CR3	UMS Gas Con'd	1.00	LB	\$ 2,322.54	\$ 2,322.54	1.00	0.00	\$ -	0%	1	\$ 2,322.54	100%	
CR4	Emergency Fit of existing W	1.00	LB	\$ (26,924.85)	\$ (26,924.85)	1.00	0.00	\$ -	0%	1	\$ (26,924.85)	100%	
TOTAL CHANGE ORDERS:					\$ (148.00)								
VALUE OF COMPLETED WORK								\$ 212,809.08	23%	\$ 894,959.92	84%		
LESS RETAINAGE (5%)								\$ 10,640.45		\$ 884,319.47			
NET AMOUNT DUE								\$ 202,168.63		\$ 894,959.92			
LESS PREVIOUS PAYMENTS								\$ 618,935.25		\$ 276,024.67			
AMOUNT DUE THIS REQUEST								\$ 583,233.38		\$ 618,935.25			
SIGNATURES:													
CONTRACTOR			ENGINEER			OWNER							
DAVE SCHMIDT CONSTRUCTION			SHIVE-HATTERY, INC.			CITY OF NORTH LIBERTY							
													
Andrew Hatcher			Mike Jandrich			Ron Heir							
DATE: 7-2-10			DATE: 7-2-2018			DATE:							

Line #	Description	Quantity	UM	Unit Price	Total Price	Previous	Current			Completed		
						Quantity	Quantity	Amount	%	Quantity	Amount	%
0010	D CLEARING & GRUBBING	89.000	UN	\$ 125.00	\$ 11,125.00	89.000	-	\$ -	0.00%	89.000	\$ 11,125.00	100.00%
0020	S SP BACKFILL IOWA DOT GRAD #21 WASHED	45.000	TN	\$ 27.50	\$ 1,237.50	-	-	\$ -	0.00%	-	\$ -	0.00%
0030	S SP BACKFILL IOWA DOT GRAD #3 WASHED	270.000	TN	\$ 30.00	\$ 8,100.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0040	D EMBANKMENT-IN-PLACE	7,837.000	CY	\$ 18.00	\$ 141,066.00	1,189.000	4,048.000	\$ 72,864.00	51.65%	5,237.000	\$ 94,266.00	66.82%
0050	D EXCAVATION, CL 10, ROADWAY & BORROW	4,538.000	CY	\$ 8.00	\$ 36,304.00	1,307.000	1,360.000	\$ 10,880.00	29.97%	2,667.000	\$ 21,336.00	58.77%
0060	D TOPSOIL, STRIP, SALVAGE & SPREAD	3,685.000	CY	\$ 10.00	\$ 36,850.00	1,842.500	-	\$ -	0.00%	1,842.500	\$ 18,425.00	50.00%
0070	D SPECIAL COMPACTION OF SUBGRADE	24.150	STA	\$ 660.00	\$ 15,939.00	10.000	-	\$ -	0.00%	10.000	\$ 6,600.00	41.41%
0080	MODIFIED SUBBASE	2,006.000	CY	\$ 35.00	\$ 70,210.00	300.000	1,003.000	\$ 35,105.00	50.00%	1,303.000	\$ 45,605.00	64.96%
0090	D SHOULDER CONSTRUCTION, EARTH	47.460	STA	\$ 375.00	\$ 17,797.50	-	-	\$ -	0.00%	-	\$ -	0.00%
0100	D SHOULDER FINISHING, EARTH	45.510	STA	\$ 290.00	\$ 13,197.90	-	-	\$ -	0.00%	-	\$ -	0.00%
0110	D MACADAM STONE BASE	122.000	TN	\$ 25.00	\$ 3,050.00	-	32.780	\$ 819.50	26.87%	32.780	\$ 819.50	26.87%
0120	A RELOCATION OF MAIL BOXES	1.000	EA	\$ 600.00	\$ 600.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0130	PCC PAVEMENT, CLASS C3 DURABILITY, 8"	860.000	SY	\$ 57.00	\$ 49,020.00	58.660	271.830	\$ 15,494.31	31.61%	330.490	\$ 18,837.93	38.43%
0140	PCC PAVEMENT, CLASS C3 DURABILITY, 10"	8,236.000	SY	\$ 60.00	\$ 494,160.00	1,560.180	1,856.470	\$ 111,388.20	22.54%	3,416.650	\$ 204,999.00	41.48%
0150	PAYMENT ADJ PCC PAVEMENT THICKNESS	7,412.000	EA	\$ 1.00	\$ 7,412.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0160	P HMA MIX, COMM MIX (ASPHALT BINDER)	60.000	TN	\$ 241.00	\$ 14,460.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0170	D* TEMPORARY PAVEMENT	265.000	SY	\$ 53.00	\$ 14,045.00	190.590	-	\$ -	0.00%	190.590	\$ 10,101.27	71.92%
0180	GRAN SURF ON ROAD, CL A CRUSHED STONE	200.000	TN	\$ 30.00	\$ 6,000.00	174.550	68.170	\$ 2,045.10	34.09%	242.720	\$ 7,281.60	121.36%
0190	N REMOVAL OF LIGHT POLES	7.000	EA	\$ 200.00	\$ 1,400.00	-	6.000	\$ 1,200.00	85.71%	6.000	\$ 1,200.00	85.71%
0200	D* REMOVALS, AS PER PLAN	1.000	LS	\$ 16,000.00	\$ 16,000.00	0.450	0.200	\$ 3,200.00	20.00%	0.650	\$ 10,400.00	65.00%
0210	O ORNAMENTAL METAL RAILING	638.000	LF	\$ 215.00	\$ 137,170.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0220	S APRONS, CONCRETE, 15" DIA.	1.000	EA	\$ 625.00	\$ 625.00	1.000	-	\$ -	0.00%	1.000	\$ 625.00	100.00%
0230	S APRONS, CONCRETE, 18" DIA.	2.000	EA	\$ 692.00	\$ 1,384.00	2.000	-	\$ -	0.00%	2.000	\$ 1,384.00	100.00%
0240	S APRONS, CONCRETE, 24" DIA.	2.000	EA	\$ 812.00	\$ 1,624.00	2.000	-	\$ -	0.00%	2.000	\$ 1,624.00	100.00%
0250	C MOD BLOCK RETAINING WALL (HEAVY)	2,728.000	SF	\$ 41.62	\$ 113,539.36	-	2,206.620	\$ 91,839.52	80.89%	2,206.620	\$ 91,839.52	80.89%
0260	S MANHOLE, STORM SEWER, SW-401, 48"	1.000	EA	\$ 3,023.00	\$ 3,023.00	1.000	-	\$ -	0.00%	1.000	\$ 3,023.00	100.00%
0270	S MANHOLE, STORM SEWER, SW-401, 60"	3.000	EA	\$ 4,149.00	\$ 12,447.00	3.000	-	\$ -	0.00%	3.000	\$ 12,447.00	100.00%
0280	S MANHOLE, STORM SEWER, SW-401, 72"	1.000	EA	\$ 5,155.00	\$ 5,155.00	1.000	-	\$ -	0.00%	1.000	\$ 5,155.00	100.00%
0290	S INTAKE, SW-501	3.000	EA	\$ 2,137.00	\$ 6,411.00	2.250	-	\$ -	0.00%	2.250	\$ 4,808.25	75.00%
0300	S INTAKE, SW-505	1.000	EA	\$ 2,924.00	\$ 2,924.00	-	1.000	\$ 2,924.00	100.00%	1.000	\$ 2,924.00	100.00%
0310	S INTAKE, SW-508 MODIFIED	2.000	EA	\$ 3,945.00	\$ 7,890.00	1.000	0.500	\$ 1,972.50	25.00%	1.500	\$ 5,917.50	75.00%
0320	S INTAKE, SW-510	14.000	EA	\$ 3,528.00	\$ 49,392.00	6.500	4.500	\$ 15,876.00	32.14%	11.000	\$ 38,808.00	78.57%
0330	S INTAKE, SW-510 MODIFIED	6.000	EA	\$ 4,304.00	\$ 25,824.00	3.000	1.000	\$ 4,304.00	16.67%	4.000	\$ 17,216.00	66.67%
0340	S INTAKE, SW-512, 18"	5.000	EA	\$ 710.00	\$ 3,550.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0350	S INTAKE, SW-512, 24"	3.000	EA	\$ 837.00	\$ 2,511.00	1.000	-	\$ -	0.00%	1.000	\$ 837.00	33.33%
0360	S INTAKE, SW-512, 30"	2.000	EA	\$ 954.00	\$ 1,908.00	5.000	-	\$ -	0.00%	5.000	\$ 4,770.00	250.00%
0370	S MANHOLE ADJUSTMENT, MAJOR	7.000	EA	\$ 1,357.00	\$ 9,499.00	-	4.000	\$ 5,428.00	57.14%	4.000	\$ 5,428.00	57.14%
0380	S SUBDRAIN, LONGITUDINAL, (SHOULDER) 6" DIA	1,204.000	LF	\$ 9.90	\$ 11,919.60	507.000	486.000	\$ 4,811.40	40.37%	993.000	\$ 9,830.70	82.48%
0390	S SUBDRAIN, PERF PLASTIC PIPE, 6" DIA	210.000	LF	\$ 10.00	\$ 2,100.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0400	S SUBDRAIN RISER, 6", AS PER PLAN	7.000	EA	\$ 280.00	\$ 1,960.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0410	S SUBDRAIN OUTLET, DR-303	17.000	EA	\$ 339.00	\$ 5,763.00	4.000	-	\$ -	0.00%	4.000	\$ 1,356.00	23.53%
0420	S STORM SEWER GRAVITY MAIN, TRENCHED, PVC 8"	44.000	LF	\$ 24.00	\$ 1,056.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0430	S SS GRAVITY MAIN, TRENCHED, RCP, 2000D (CL III), 15"	813.000	LF	\$ 40.00	\$ 32,520.00	644.000	134.000	\$ 5,360.00	16.48%	778.000	\$ 31,120.00	95.69%
0440	S SS GRAVITY MAIN, TRENCHED, RCP, 2000D (CL III), 18"	1,211.000	LF	\$ 42.00	\$ 50,862.00	1,054.000	88.000	\$ 3,696.00	7.27%	1,142.000	\$ 47,964.00	94.30%
0450	S SS GRAVITY MAIN, TRENCHED, RCP, 2000D (CL III), 24"	424.000	LF	\$ 53.00	\$ 22,472.00	258.000	-	\$ -	0.00%	258.000	\$ 13,674.00	60.85%
0460	S SS GRAVITY MAIN, TRENCHED, RCP, 2000D (CL III), 30"	431.000	LF	\$ 69.00	\$ 29,739.00	540.000	-	\$ -	0.00%	540.000	\$ 37,260.00	125.29%
0470	S SS GRAVITY MAIN, TRENCHED, RCP, 2000D (CL III), 36"	259.000	LF	\$ 89.00	\$ 23,051.00	243.000	-	\$ -	0.00%	243.000	\$ 21,627.00	93.82%
0480	S SS GRAV MN, TRENCH, 2000D LOW CLEAR CONC PIPE, = DIA 36"	64.000	LF	\$ 121.50	\$ 7,776.00	60.000	-	\$ -	0.00%	60.000	\$ 7,290.00	93.75%
0490	S REMOVE STORM SEWER PIPE >= TO 36"	835.000	LF	\$ 21.50	\$ 17,952.50	504.000	227.000	\$ 4,880.50	27.19%	731.000	\$ 15,716.50	87.54%
0500	S REVETMENT, CLASS E	225.000	TN	\$ 34.00	\$ 7,650.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0510	D REMOVAL OF PAVEMENT	5,397.000	SY	\$ 8.00	\$ 43,176.00	1,205.390	2,060.401	\$ 16,483.21	38.18%	3,265.791	\$ 26,126.33	60.51%
0520	S REMOVAL OF INTAKES & UTILITY ACCESSSES	4.000	EA	\$ 256.00	\$ 1,024.00	6.000	-	\$ -	0.00%	6.000	\$ 1,536.00	150.00%
0530	S RECREATIONAL TRAIL, PCC, 6"	2,252.000	SY	\$ 34.00	\$ 76,568.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0540	D SPECIAL COMP OF SUBGRADE FOR REC TRAIL	19.100	STA	\$ 425.00	\$ 8,117.50	-	-	\$ -	0.00%	-	\$ -	0.00%
0550	D REMOVAL OF SIDEWALK	1,130.000	SY	\$ 8.00	\$ 9,040.00	198.178	-	\$ -	0.00%	198.178	\$ 1,585.42	17.54%
0560	S SIDEWALK, PCC, 5"	853.000	SY	\$ 50.00	\$ 42,650.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0570	S DETECTABLE WARNINGS	362.000	SF	\$ 125.00	\$ 45,250.00	24.000	40.000	\$ 5,000.00	11.05%	64.000	\$ 8,000.00	17.68%

Line #	Description	Quantity	UM	Unit Price	Total Price	Previous Quantity	Quantity	Current Amount	%	Quantity	Completed Amount	%
0580	CURB & GUTTER, PCC, 2.5 FT.	376.000	LF	\$ 25.00	\$ 9,400.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0590	O PCC RETAINING WALL	28.000	CY	\$ 1,050.00	\$ 29,400.00	-	26.000	\$ 27,300.00	92.86%	26.000	\$ 27,300.00	92.86%
0600	A SAFETY CLOSURE	12.000	EA	\$ 150.00	\$ 1,800.00	4.000	2.000	\$ 300.00	16.67%	6.000	\$ 900.00	50.00%
0610	A FENCE, SAFETY	365.000	LF	\$ 6.00	\$ 2,190.00	368.000	-	\$ -	0.00%	368.000	\$ 2,208.00	100.82%
0620	N ELECTRICAL CIRCUITS	8,450.000	LF	\$ 14.00	\$ 118,300.00	-	200.000	\$ 2,800.00	2.37%	200.000	\$ 2,800.00	2.37%
0630	N H&HOLES & JUNCTION BOXES	25.000	EA	\$ 900.00	\$ 22,500.00	-	2.000	\$ 1,800.00	8.00%	2.000	\$ 1,800.00	8.00%
0640	N CONTROL CABINET	1.000	EA	\$ 21,000.00	\$ 21,000.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0650	N REM & REIN LIGHT POLE & LUMINAIRE	8.000	EA	\$ 7,750.00	\$ 62,000.00	3.500	-	\$ -	0.00%	3.500	\$ 27,125.00	43.75%
0660	A REMOVAL OF TYPE A SIGN ASSEMBLY	26.000	EA	\$ 75.00	\$ 1,950.00	20.000	-	\$ -	0.00%	20.000	\$ 1,500.00	76.92%
0670	A PERFORATED SQUARE STEEL TUBE POSTS	200.000	LF	\$ 7.00	\$ 1,400.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0680	A PERF SQ STEEL TUBE POST ANCH, BREAK-AWAY SOIL INST	15.000	EA	\$ 75.00	\$ 1,125.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0690	A PERF SQ STL TUBE POST ANCH, BREAK-AWAY CONC INST	3.000	EA	\$ 250.00	\$ 750.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0700	A TYPE A SIGNS, SHEET ALUMINUM	265.000	SF	\$ 16.00	\$ 4,240.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0710	N TRAFFIC SIGNALIZATION	1.000	LS	\$ 102,000.00	\$ 102,000.00	0.0373	0.1386	\$ 14,137.20	13.86%	0.1759	\$ 17,941.80	17.59%
0720	A PAINTED PAVEMENT MARKINGS, DURABLE	219.520	STA	\$ 42.15	\$ 9,252.77	-	-	\$ -	0.00%	-	\$ -	0.00%
0730	A WET RETROREFL REM TAPE MARKINGS	100.000	STA	\$ 115.00	\$ 11,500.00	2.160	-	\$ -	0.00%	2.160	\$ 248.40	2.16%
0740	A PAINTED SYMBOLS & LEGENDS, DURABLE	64.000	EA	\$ 185.00	\$ 11,840.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0750	A PAVEMENT MARKINGS REMOVED	138.060	STA	\$ 50.00	\$ 6,903.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0760	A SYMBOLS & LEGENDS REMOVED	47.000	EA	\$ 110.00	\$ 5,170.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0770	A TRAFFIC CONTROL	1.000	LS	\$ 15,000.00	\$ 15,000.00	0.200	0.100	\$ 1,500.00	10.00%	0.300	\$ 4,500.00	30.00%
0780	A FLAGGERS	40.000	EA	\$ 462.00	\$ 18,480.00	6.000	-	\$ -	0.00%	6.000	\$ 2,772.00	15.00%
0790	A PORTABLE DYNAMIC MESSAGE SIGN (PDMS)	36.000	CDAY	\$ 90.00	\$ 3,240.00	26.500	14.000	\$ 1,260.00	38.89%	40.500	\$ 3,645.00	112.50%
0800	ACCSLNOFS MOBILIZATION	1.000	LS	\$ 480,000.00	\$ 480,000.00	0.500	0.4416667	\$ 212,000.02	44.17%	0.9416667	\$ 452,000.02	94.17%
0810	D AMENDED SOIL	1,036.000	CY	\$ 70.00	\$ 72,520.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0820	S VALVE BOX EXTENSION	3.000	EA	\$ 225.00	\$ 675.00	-	2.000	\$ 450.00	66.67%	2.000	\$ 450.00	66.67%
0830	V HYDRAULIC SEEDING	3.300	AC	\$ 1,200.00	\$ 3,960.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0840	S* FIRE HYDRANT RELOCATION	1.000	EA	\$ 1,012.97	\$ 1,012.97	-	-	\$ -	0.00%	-	\$ -	0.00%
0850	N LIGHT ASSEMBLY - L1 - HIGHWAY LIGHT	12.000	EA	\$ 6,500.00	\$ 78,000.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0860	N LIGHT ASSEMBLY - L2 - PED LIGHT W/ RECEPT	20.000	EA	\$ 5,200.00	\$ 104,000.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0870	N LIGHT ASSEMBLY - L3 - PED LIGHT	19.000	EA	\$ 5,000.00	\$ 95,000.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0880	N LIGHT ASSEMBLY - L4 - BOLLARD LIGHT	22.000	EA	\$ 3,800.00	\$ 83,600.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0890	N LIGHT ASSEMBLY - LR1 - TUNNEL LIGHT	4.000	EA	\$ 1,600.00	\$ 6,400.00	-	4.000	\$ 6,400.00	100.00%	4.000	\$ 6,400.00	100.00%
0900	C ORN GRASSES, 1 GAL, FURN & INST (WARRANTY)	383.000	EA	\$ 13.00	\$ 4,979.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0910	JE* PCC SEATWALLS WITH TREATMENTS	19.000	EA	\$ 12,900.00	\$ 245,100.00	2.000	5.000	\$ 64,500.00	26.32%	7.000	\$ 90,300.00	36.84%
0920	C PERN PLANTS, 1 GAL, FURN & INST (WARRANTY)	3,067.000	EA	\$ 12.50	\$ 38,337.50	-	-	\$ -	0.00%	-	\$ -	0.00%
0930	A RETROREF REM SYMBOLS & LEGENDS	18.000	EA	\$ 300.00	\$ 5,400.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0940	C SHRUBS 3 GAL, FURN & INST (WARRANTY)	60.000	EA	\$ 35.00	\$ 2,100.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0950	C SHRUBS 5 GAL, FURN & INST (WARRANTY)	52.000	EA	\$ 46.75	\$ 2,431.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0960	C TREES 1.5" CAL, FURN & INST (WARRANTY)	30.000	EA	\$ 364.50	\$ 10,935.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0970	C TREES 2.0" CAL, FURN & INST (WARRANTY)	9.000	EA	\$ 500.00	\$ 4,500.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0980	C LIMESTONE EDGER 4" HEIGHT	1,869.000	LF	\$ 10.00	\$ 18,690.00	-	-	\$ -	0.00%	-	\$ -	0.00%
0990	C REM & REINST LIMESTONE EDGER	97.000	LF	\$ 10.70	\$ 1,037.90	-	-	\$ -	0.00%	-	\$ -	0.00%
1000	LN CHERRY ST LIGHTED BRIDGE PANELS	1.000	LS	\$ 75,300.00	\$ 75,300.00	-	-	\$ -	0.00%	-	\$ -	0.00%
1010	O CONC BOX CULVERT EXTENSION 8' x 4'	1.000	LS	\$ 40,000.00	\$ 40,000.00	1.000	-	\$ -	0.00%	1.000	\$ 40,000.00	100.00%
1020	O ELEVATED SIDEWALK	1.000	LS	\$ 160,000.00	\$ 160,000.00	-	0.350	\$ 56,000.00	35.00%	0.350	\$ 56,000.00	35.00%
1030	OJ** ELEVATED TRAIL	1.000	LS	\$ 244,000.00	\$ 244,000.00	-	0.350	\$ 85,400.00	35.00%	0.350	\$ 85,400.00	35.00%
1040	C WATERING FOR PLANTS	70.000	MGAL	\$ 365.25	\$ 25,567.50	-	-	\$ -	0.00%	-	\$ -	0.00%
1050	C* LIMESTONE OUTCROPPING	607.000	SF	\$ 70.00	\$ 42,490.00	-	-	\$ -	0.00%	-	\$ -	0.00%
1060	V BIO EROSION CONTROL BLANKET	771.000	SQ	\$ 16.00	\$ 12,336.00	-	-	\$ -	0.00%	-	\$ -	0.00%
1070	PCC BANDING 8" THICK	789.000	SY	\$ 75.00	\$ 59,175.00	36.360	61.440	\$ 4,608.00	7.79%	97.800	\$ 7,335.00	12.40%
1080	C PCC PAVERS 8 CM W/ BIT SETTING BED	1,255.000	SY	\$ 96.30	\$ 120,856.50	50.550	121.831	\$ 11,732.33	9.71%	172.381	\$ 16,600.29	13.74%
1090	SUBSLAB PCC 4" FOR PCC PAVERS	728.000	SY	\$ 45.00	\$ 32,760.00	17.490	24.000	\$ 1,080.00	3.30%	41.490	\$ 1,867.05	5.70%
1100	SUBSLAB PCC 6" FOR PCC PAVERS	527.000	SY	\$ 47.00	\$ 24,769.00	50.550	121.831	\$ 5,726.06	23.12%	172.381	\$ 8,101.91	32.71%
1110	C DECORATIVE ROCK MULCH	144.000	TON	\$ 300.00	\$ 43,200.00	-	-	\$ -	0.00%	-	\$ -	0.00%
1120	V MULCHING, BONDED FIBER MATRIX	3.300	AC	\$ 2,500.00	\$ 8,250.00	-	-	\$ -	0.00%	-	\$ -	0.00%
1130	V SODDING	66.000	SQ	\$ 60.00	\$ 3,960.00	-	-	\$ -	0.00%	-	\$ -	0.00%
1140	V STABILIZING CROP - SEED & FERT (URBAN)	3.300	AC	\$ 400.00	\$ 1,320.00	-	-	\$ -	0.00%	-	\$ -	0.00%

TO: CITY OF NORTH LIBERTY
 FROM: STREB CONSTRUCTION CO., INC.

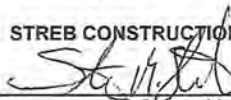
HWY 965 PHASE 3 (ZELLER TO PENN)
 STP-U-5557(618)--70-52
 CONTRACT 52-5557-618

PAY APP# 3
 DATE 6/30/2018
 PAGE 3 OF 3

Line #	Description	Quantity	UM	Unit Price	Total Price	Previous Quantity	Quantity	Current Amount	%	Quantity	Completed Amount	%
1150 v	SILT FENCE	2,385.000	LF	\$ 1.50	\$ 3,577.50	563.000	-	\$ -	0.00%	563.000	\$ 844.50	23.61%
1160 v	REM OF SILT FENCE & FOR DITCH CHECKS	2,385.000	LF	\$ 0.10	\$ 238.50	-	-	\$ -	0.00%	-	\$ -	0.00%
1170 v	MAINT OF SILT FENCE & FOR DITCH CHECK	600.000	LF	\$ 0.10	\$ 60.00	-	-	\$ -	0.00%	-	\$ -	0.00%
1180 v	PERIM & SLOPE SED CONTROL DEVICE, 9" DIA.	7,760.000	LF	\$ 1.70	\$ 13,192.00	2,766.000	299.000	\$ 508.30	3.85%	3,065.000	\$ 5,210.50	39.50%
1190 v	REM OF PERIM & SLOPE SED CONTROL DEVICE	7,760.000	LF	\$ 0.50	\$ 3,880.00	-	-	\$ -	0.00%	-	\$ -	0.00%
1200 v	MOBILIZATIONS, EROSION CONTROL	12.000	EA	\$ 500.00	\$ 6,000.00	2.000	1.000	\$ 500.00	8.33%	3.000	\$ 1,500.00	25.00%
1210 v	MOBILIZATIONS, ER EROSION CONTROL	3.000	EA	\$ 1,000.00	\$ 3,000.00	-	-	\$ -	0.00%	-	\$ -	0.00%
1211 i	REINFORCING STEEL	726.000	LB	\$ 2.00	\$ 1,452.00	726.000	-	\$ -	0.00%	726.000	\$ 1,452.00	100.00%
1212 OL**	CONCRETE DRILLED SHAFT, 24" DIA	144.000	LF	\$ 625.00	\$ 90,000.00	149.000	-	\$ -	0.00%	149.000	\$ 93,125.00	103.47%
1220	CRITICAL CLOSURE ACTIVITY INC/DIS PYMT SITE # 01	1.000	CDAY	\$ 3,000.00	\$ 3,000.00	-	-	\$ -	0.00%	-	\$ -	0.00%
Original Contract Cost					\$ 4,520,000.00							
Value of Work Completed						\$ 916,641.85		\$ 913,573.15	20.21%		\$ 1,830,214.99	40.49%
Materials Stored on Site					\$ 1.00	\$ -		\$ -	#DIV/0!		\$ -	#DIV/0!
Value of Work Completed and Materials Stored						\$ 916,641.85		\$ 913,573.15			\$ 1,830,214.99	
Approved Change Orders												
CO 1 N	LIGHT ASSEMBLY - L3 - PED LIGHT	19.000	EA	\$ 5,385.00	\$ 102,315.00	-	-	\$ -	0.00%	-	\$ -	0.00%
CO 1 S	IRRIGATION LINE REMOVAL	1.000	LS	\$ 3,470.50	\$ 3,470.50	1.00	-	\$ -	0.00%	1.00	\$ 3,470.50	100.00%
CO 1 C	PCC PAVERS 8 CM W/ SAND SETTING BED	728.000	SY	\$ 84.50	\$ 61,516.00	41.39	-	\$ -	0.00%	41.39	\$ 3,497.46	5.69%
CO 2 a	BUSINESS SIGNAGE	1.000	EA	\$ 2,145.00	\$ 2,145.00	-	1.000	\$ 2,145.00	100.00%	1.00	\$ 2,145.00	100.00%
Total Change Orders					\$ 167,301.50	\$ 6,967.96		\$ 2,145.00	1.28%		\$ 9,112.96	5.45%
Original Contract Cost & Change Orders					\$ 4,687,301.50							
Value of Work Completed, Materials Stored & Change Orders						\$ 923,609.81		\$ 915,718.15	19.54%		\$ 1,839,327.95	39.24%
Less Retainage 3.00%						\$ 27,708.29		\$ 2,291.71			\$ 30,000.00	
Net Amount Due Including This Statement						\$ 895,901.52		\$ 913,426.44			\$ 1,809,327.95	
Less Previous Payments						\$ 895,901.52					\$ 895,901.52	
Balance Due This Request						\$ -					\$ 913,426.43	

CONTRACTOR:

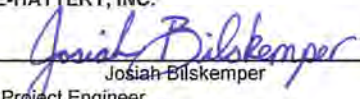
STREB CONSTRUCTION CO., INC.


 Steven M. Streb
 Title: Vice President

Date: 7-5-18

ENGINEER:

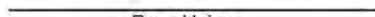
SHIVE-HATTERY, INC.


 Josiah Bilskemper
 Title: Project Engineer

Date: 7/5/18

OWNER:

CITY OF NORTH LIBERTY


 Ryan Heiar
 Title: City Administrator

Date:

CHANGE ORDER
For Local Public Agency Projects

No.: 2

Non-Substantial:

Substantial:

Administering Office
Concurrence Date

Accounting ID No. (5-digit number): 34983

Project Number: STP-U-5557(618)--70-52

Kind of Work: PCC Pavement- Grade/Rep+

Local Public Agency: North Liberty

Contractor: Streb Construction Co., Inc.

Date Prepared: July 3, 2018

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

8004 - ADD an item for "Business Signage." Work consists of providing, installing, maintaining and removing additional traffic control signage during the closure of the west side of the Cherry Street intersection. Additional signage includes five specific business name signs, three additional "detour" signs, and one "all business open" sign. Method of Measurement: Item will not be measured separately for payment. Basis of Payment: Lump Sum. This payment is full compensation for all labor, equipment and materials necessary to perform the work as described.

B - Reason for change:

8004 - City staff requested additional business signage during the intersection closure.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

8004 - Agreed Lump Sum

D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):

8004 - An agreed upon lump sum price for the work was established. The cost is considered reasonable based upon the labor to fabricate and install the additional standard and custom traffic control signs. The cost includes 10% Prime Contractor markup per Standard Specification 1109.03,B.,3.

E - Contract time adjustment: No Working Days added Working Days added: _____ Unknown at this time

Justification for selection:
Work is not a controlling item.

F - Items included in contract:

Participating				For deductions enter as "-x.xx"		
Federal-aid	State-aid	Line Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
Add Row				Delete Row		TOTAL

G - Items not included in contract:

Participating				For deductions enter as "-x.xx"		
Federal-aid	State-aid	Change Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
		8004	2599-9999010: Business Signage	\$1.00	2,145.000	\$2,145.00
Add Row				Delete Row		TOTAL
						\$2,145.00

H. Signatures

Agreed: _____ Date _____
 Contractor

Recommended: _____ Date _____
 Project Engineer

Approved: _____ Date _____ Other (optional) _____ Title _____ Date _____
 Person in Responsible Charge

 _____ Date _____ Other (optional) _____ Title _____ Date _____
 Contracting Authority (optional)

 _____ Date _____
 Iowa DOT Administering Office

Approval is contingent upon funds being available under the existing project agreement or upon additional Federal-aid funds being made available by a modified project agreement.

FHWA Concurrence: _____ Date _____
 Federal Highway Division Administration
 (if required)

DISTRIBUTION (after fully executed on LPA projects): Original - Finance; Copies - Contractor, Project Engineer, Contracting Authority, Administering Office.

Date distributed: _____ Initials: _____

Applicant License Application (LC0040291)

Name of Applicant: <u>Rocky O'Brien's Public House, LLC</u>		
Name of Business (DBA): <u>Rocky O'Brien's Public House</u>		
Address of Premises: <u>720 Pacha Parkway</u>		
City <u>North Liberty</u>	County: <u>Johnson</u>	Zip: <u>52317</u>
Business	<u>(319) 665-2010</u>	
Mailing	<u>720 Pacha Parkway</u>	
City <u>North Liberty</u>	State <u>IA</u>	Zip: <u>52317</u>

Contact Person

Name <u>Kelly Crawford</u>	Email <u>rockyobriens@southslope.net</u>
Phone: <u>(319) 430-0525</u>	

Classification Class C Liquor License (LC) (Commercial)

Term:12 months

Effective Date: 08/01/2018

Expiration Date: 07/31/2019

Privileges:

- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

Status of Business

BusinessType: <u>Limited Liability Company</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Kelly Crawford

First Name: Kelly **Last Name:** Crawford
City: Coralville **State:** Iowa **Zip:** 52241
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company: <u>Founders Insurance Company</u>	
Policy Effective Date: <u>08/01/2018</u>	Policy Expiration <u>08/01/2019</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective Date	Temp Transfer Expiration Date:



North Liberty Police Department

5 E Cherry St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

June 3, 2018

Liquor License Check

Business: Rocky O'Brien's Public House
720 Pacha Pkwy
North Liberty, IA 52317

Owners: Kelly Crawford (DOB: 1964)

A record check of the above business shows contact with the North Liberty Police Department by the business name and the business address. From June 1st, 2017 until the above date, many of the calls for service are officer initiated type activity. This would include bar/business checks and contact in the parking lot with subjects.

Listed below are other calls:

Assault/Fight – 2
Intoxication calls – 2
Alarms – 2

I would recommend the council renew the liquor license permit.

Completed by Sergeant Chris Shine

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Rocky O'Brien Public House

Name of Business (DBA): _____

Address of Business: 720 Pacha Parkway Unit 7 N. Liberty IA

Business Phone & Email: 319-430-0525 kellycraw88@hotmail.com

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

 5/23/18

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Rocky O'Brien Public House

Name of Business (DBA): _____

Address of Business: 720 Pacha Parkway Unit 7 N. Liberty IA

Business Phone & Email: 319-430-0525 kellycraw88@hotmail.com

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official **Tom Palmer**  Digitally signed by Tom Palmer
DN: cn=Tom Palmer, o=City of North Liberty, ou=Building
Safety, email=tpalmer@ci.north-liberty.ia.us, c=US
Date: 2018.05.23 11:46:47 -05'00'

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Rocky O'Brien Public House

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The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

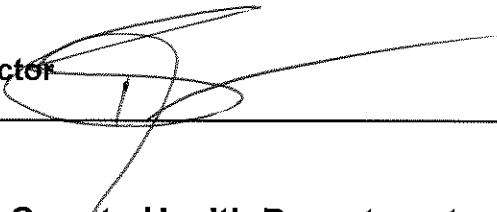
City Official **Tom Palmer**

Digitally signed by Tom Palmer
DN: cn=Tom Palmer, o=City of North Liberty, ou=Building
Safety, email=tpalmer@ci.north-liberty.ia.us, c=US
Date: 2018.05.23 11:46:47 -05'00'

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector



07/06/18

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

North Liberty Fire Department

Occupancy: **Rocky O'Brien Public House**
Occupancy ID: **ROAD01**
Address: **720 Pacha PKY Apt/Suite #7/8**
North Liberty IA 52317

Inspection Type: **Liquor License Inspection**
Inspection Date: **7/6/2018** By: **Hardin, Bryan E (01-1022)**
Time In: **14:40** Time Out: **15:06**
Authorized Date: **Not Authorized** By:



Form: General Fire
Inspection Checklist 1.3

Next Inspection Date: **08/05/2018 Reinspection**

Inspection Description:

ORDER TO COMPLY:

You must correct the violations noted upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from the date of inspection.
This initial and the first re-inspection are at no charge. If subsequent re-inspections are needed to ensure compliance, you will be charged the current fee schedule.
If you fail to comply with this notice, you may be liable for the penalties provided for by law for such violations.

Inspection Topics:

Electrical Rooms / Electrical Wiring

Electrical Equipment - 3 Feet Clearance in Front of Panel

605.3 Working space and clearance. A working space of not less than 30 inches in width, 36 inches in depth and 78 inches in height shall be provided in front of electrical service equipment. Where the electrical service equipment is wider than 30 inches, the working space shall be not less than the width of the equipment. Storage of materials shall not be located within the designated working space.

Status: FAIL

Notes: Remove combustibles below electrical panels.



Surge Protector - Proper Installation

605.4.1 Power tap design. Relocatable power taps shall be of the polarized or grounded type, equipped with overcurrent protection, and shall be listed in accordance with UL 1363. 605.4.2 Power supply. Relocatable power taps shall be directly connected to a permanently installed receptacle. 605.4.3 Installation. Relocatable power tap cords shall not extend through walls, ceilings, floors, under doors or floor coverings, or be subject to environmental or physical damage.

Status: FAIL

Notes: Behind big Buck game, secure surge protector.



Kitchen Hood System

Kitchen Hood System Pull Station Accessible, 10-20 Feet from Hood

904.12.1 Manual system operation. A manual actuation device shall be located at or near a means of egress from the cooking area not less than 10 feet and not more than 20 feet from the kitchen exhaust system.

Status: FAIL

Notes: Ensure manual pull station for kitchen hood is accessible.



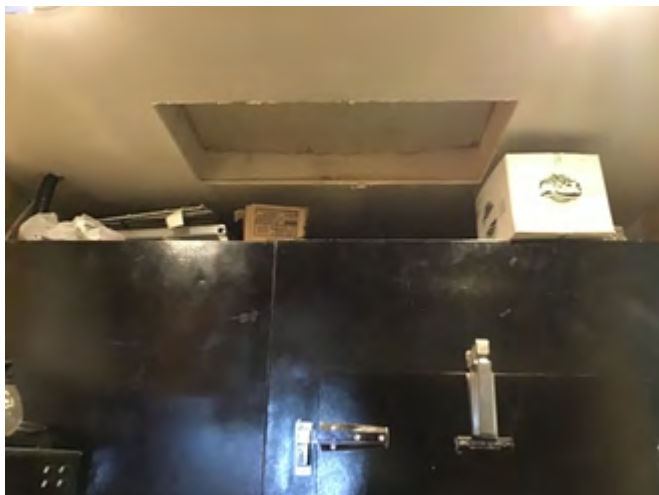
Combustible, General & Outside Storage

Proper Ceiling Clearance - 18"/24"

315.3.1 Ceiling clearance. Storage shall be maintained 2 feet or more below the ceiling in non-sprinklered areas of buildings or not less than 18 inches below sprinkler head deflectors in sprinklered areas of buildings.

Status: FAIL

Notes: -Remove storage above cooler to maintain required clearance for sprinkler head above cooler.
-Lower storage on top of bar below 18 inches from sprinkler heads.



Proper Clearance from Heating Appliance

315.3 Storage in buildings. Storage of materials in buildings shall be orderly and stacks shall be stable. Storage of combustible materials shall be separated from heaters or heating devices by distance or shielding so that ignition cannot occur.

Status: FAIL

Notes: Maintain clearance around water heater. Move or remove paint cans.



Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
----------	-------------------	-----------------

Notes: No Additional time recorded

Total Additional Time: 0 minutes

Inspection Time: 26 minutes

Total Time: 26 minutes

Summary:

Overall Result: Correction Notice Issued

Inspector Notes:

Closing Notes:

Above is the results of your Fire Inspection conducted by the North Liberty Fire Department Department. If you have any questions, please feel free to contact Fire Marshal Bryan Hardin at (319) 626-5709. If you had any violations, please reply back when all corrections are made so we may close out your inspection. Thank you for your time and attention.

Inspector:

Name: Hardin, Bryan E
Rank: Assistant Chief
Work Phone(s): None on file
Email(s): bhardin@northlibertyiowa.org
Hardin, Bryan E:



Signed on: 07/06/2018 15:17

Signature

Date

Representative Signature:

Signature of: Greg kilberger on 07/06/2018 15:08



Signature

Date

Applicant License Application ()

Name of Applicant:	<u>BDL Deals LLC</u>		
Name of Business (DBA):	<u>Real Deals on Home Decor</u>		
Address of Premises:	<u>225 Beaver Kreek Centre</u>		
City	<u>North Liberty</u>	County:	<u>Johnson</u> Zip: <u>52317</u>
Business	<u>(319) 626-3325</u>		
Mailing	<u>225 Beaver Kreek Centre</u>		
City	<u>North Liberty</u>	State	<u>IA</u> Zip: <u>52317</u>

Contact Person

Name	<u>Dawn Lenth</u>		
Phone:	<u>(319) 930-1701</u>	Email	<u>northliberty@realdeals.net</u>

Classification Class B Native Wine Permit (WBN)

Term:12 months

Effective Date: 06/10/2018

Expiration Date: 01/01/1900

Privileges:

Class B Native Wine Permit (WBN)

Status of Business

BusinessType:	<u>Limited Liability Company</u>		
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

Dawn Lenth

First Name: Dawn

Last Name: Lenth

City: North Liberty

State: Iowa

Zip: 52317

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	
Policy Effective Date:	Policy Expiration
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: _____
Name of Business (DBA): _____
Address of Business: _____
Business Phone & Email: _____

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

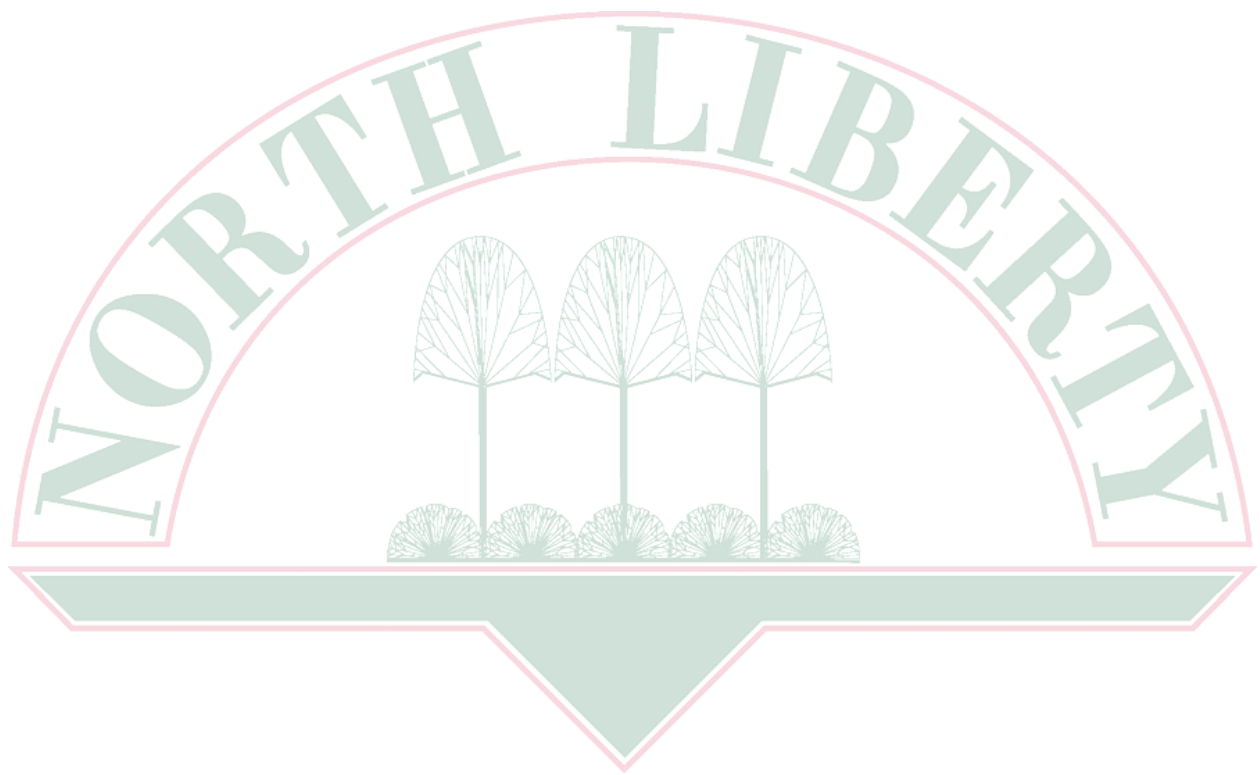
Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

Main Street Project



PROPOSAL FOR SERVICES

TO: City of North Liberty

ATTN: Mr. Ryan Heiar, City Administrator
P.O. Box 77
North Liberty, Iowa 52317

PROJECT NAME: North Liberty Main Street Improvements

DATE: June 27, 2018

PROJECT DESCRIPTION: Design, bidding and construction phase services for North Liberty Main Street reconstruction improvements from Cherry Street to Dubuque Street. Exhibits of the project location/concept improvements and concept phase project cost opinion are included with this proposal as attachments. The Concept Phase cost opinion for this project is \$815,000.

The undersigned Client and Shive-Hattery, Inc. (S-H) agree as follows:

SCOPE OF SERVICES: S-H will provide the following professional services:

1. **Design Phase:** Design phase shall include the following services.
 - a. Topographic Survey: We will provide a topographic survey for the project including surface features, topographic information, utilities as located by One-Call, easements, and right-of-way. The survey will be used as the base map for the design plans.
 - b. Design Services: We will provide design services for the street reconstruction project including construction phasing and traffic control plans. The design process/approach will include regular meetings with City staff and neighborhood informational meeting.
 - c. Coordination and Easements: We will prepare and submit a DNR NPDES permit application and DNR sanitary sewer construction permit application. We will prepare necessary temporary and permanent easement legal descriptions and exhibits as needed for the project. Along with City staff, we will attend meetings with affected property owners to discuss easement acquisitions, if required.
 - e. Construction Documents: Construction documents will consist of preparing complete plans for public bidding and construction. The package will be reviewed and approved by City staff prior to authorization for public hearing and distribution to bidders.
 - f. Cost Opinion: We will prepare opinions of probable construction costs for the project. Updated cost opinions will be prepared and reviewed with City staff as a deliverable with each preliminary and final design phase submittal package.
 - g. Project Manual: We will prepare a project manual including bidding documents, construction contract, and technical project specifications for the project.



2. **Bidding Phase:** Services include preparation of bid documents, distribution of contract documents to potential bidders, provide clarification of documents and answer contractor questions, issue addenda as needed, attend bid opening, prepare tabulation of bids, and provide recommendation to the Owner regarding award of contract.
3. **Construction Phase:** Services include the following based upon an estimated five-month construction period.
 - a. Prepare and distribute construction contract and Notice to Proceed.
 - b. Review form of contract, bonds, and insurance.
 - c. Schedule and facilitate a preconstruction meeting to communicate schedule and the administrative details of the project.
 - d. Provide construction staking.
 - e. Provide construction testing including subgrade compaction and concrete testing.
 - f. Provide construction observation at appropriate intervals to determine if the work is proceeding in general conformance with the contract documents.
 - g. Facilitate and participate with construction progress meetings. Prepare weekly construction progress reports.
 - h. Review contractor submittals. Issue clarifications and authorize changes to the contract documents. Negotiate and prepare change orders as needed.
 - i. Review payment applications and provide recommendation to Owner for payment.
 - j. Provide final review of work to determine if work has been completed satisfactorily. Prepare list of deficient items to the contractor as needed. Review final payment application, bonds, and provide recommendation to Owner for final acceptance.
 - k. Provide Record Drawings.

CLIENT RESPONSIBILITIES: It will be your responsibility to provide the following:

1. Participation at design review meetings and review of design phase submittals. Provide authorization to proceed with final design and bid letting.
2. Schedule and conduct informational meeting(s) with the public as deemed necessary.
3. Acquire the necessary right-of-way and/or easements as required for construction of the project. Schedule and meet with affected property owners to discuss easements required for the project.
4. Provide daily construction observation services to monitor progress of the project and provide on-site communications with the Contractor, engineer and adjacent property owners.
5. Provide funding for the project.

SCHEDULE: We will begin our services immediately after execution of this Agreement. The services will be completed in a timely manner. We understand that the project schedule goal is for bidding to occur early spring 2019 with construction to occur in 2019.

COMPENSATION: We will provide the Scope of Services for the following fee:

Design & Bidding Phase	\$ 63,000	Lump Sum
Construction Phase	\$ 34,000	Hourly (estimated)
Reimbursable Expenses	\$ 1,000	As incurred (estimated)
Total	\$ 98,000	

We will not proceed with Bidding or Construction Phase services until authorized by the City.

ADDITIONAL SERVICES: Additional services requested that are not included in the Scope of Services will be provided at standard hourly rates.

AGREEMENT: This proposal shall become the Agreement for Services when signed and dated by both parties. The attached **STANDARD TERMS AND CONDITIONS** are made a part of this proposal and Agreement for Services. Please return a signed copy to us.

ACKNOWLEDGEMENT OF OFFER AND ACCEPTANCE:

Proposal accepted and work is authorized to proceed:

THE CITY OF NORTH LIBERY, IOWA

SHIVE-HATTERY, INC.

BY: _____



Kevin P. Trom, P.E.
Project Manager

TITLE: _____

DATE ACCEPTED:_____

KPT/bad

Enc.: Standard Terms and Conditions
Main Street Improvements Exhibit
Main Street Concept COP

STANDARD TERMS AND CONDITIONS

PARTIES

"S-H" shall mean Shive-Hattery, Inc., Shive-Hattery A/E Services, P.C., or Design Organization, a Division of Shive-Hattery, Inc. "CLIENT" shall mean the person or entity executing this Agreement with "S-H."

LIMITATION OF LIABILITY AND WAIVER OF CERTAIN DAMAGES

The CLIENT agrees, to the fullest extent of the law, to limit the liability of S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, to the CLIENT and any person or entity claiming by or through the CLIENT, for any and all claims, damages, liabilities, losses, costs, and expenses including reasonable attorneys' fees, experts' fees, or any other legal costs, in any way related to the Project or Agreement from any cause(s) to an amount that shall not exceed the compensation received by S-H under the agreement or fifty thousand dollars (\$50,000), whichever is greater. The parties intend that this limitation of liability apply to any and all liability or cause of action, claim, theory of recovery, or remedy however alleged or arising, including but not limited to negligence, errors or omissions, strict liability, breach of contract or warranty, express, implied or equitable indemnity and all other claims, which except for the limitation of liability above, the CLIENT waives.

CLIENT hereby releases S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, and none shall be liable to the CLIENT for consequential, special, exemplary, punitive, indirect or incidental losses or damages, including but not limited to loss of use, loss of product, cost of capital, loss of goodwill, lost revenues or loss of profit, interruption of business, down time costs, loss of data, cost of cover, or governmental penalties or fines.

INDEMNIFICATION

Subject to the limitation of liability in this Agreement, S-H agrees to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors, shareholders, employees, contractors, subcontractors and consultants against all claims, damages, liabilities, losses or costs, including reasonable attorneys' fees, experts' fees, or other legal costs to the extent caused by S-H's negligent performance of service under this Agreement and that of its officers, directors, shareholders, and employees.

The CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents,, subconsultants, and affiliated companies against all damages, liabilities, losses, costs, and expenses including, reasonable attorneys' fees, expert's fees, and any other legal costs to the extent caused by the acts or omissions of the CLIENT, its employees, agents, contractors, subcontractors, consultants or anyone for whom the CLIENT is legally liable.

HAZARDOUS MATERIALS - INDEMNIFICATION

To the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold S-H, its officers, directors, shareholders, employees, agents, consultants and affiliated companies, and any of them harmless from and against any and all claims, liabilities, losses, costs, or expenses including reasonable attorney's fees, experts' fees and any other legal costs (including without limitation damages to property, injuries or death to persons, fines, or penalties), arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids, gases, polychlorinated biphenyl, petroleum contaminants, spores, biological toxins, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

STANDARD OF CARE

Services provided by S-H under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances on projects of similar size, complexity, and geographic location as that of the Project. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.

BETTERMENT

The CLIENT recognizes and expects that certain change orders may be required to be issued as the result in whole or part of imprecision, incompleteness, omissions, ambiguities, or inconsistencies in S-H's drawings, specifications, and other design, bidding or construction documentation furnished by S-H or in other professional services performed or furnished by S-H under this Agreement (herein after in this Betterment section referred to as S-H Documentation). If a required item or component of the Project is omitted from S-H's Documentation, the CLIENT is responsible for paying all costs required to add such item or component to the extent that such item or component would have been required and included in the original S-H Documentation. In no event will S-H be responsible for costs or expense that provides betterment or upgrades or enhances the value of the

Project.

RIGHT OF ENTRY

The CLIENT shall provide for entry for the employees, agents and subcontractors of S-H and for all necessary equipment. While S-H shall take reasonable precautions to minimize any damage to property, it is understood by the CLIENT that in the normal course of the project some damages may occur, the cost of correction of which is not a part of this Agreement.

PAYMENT

Unless otherwise provided herein, invoices will be prepared in accordance with S-H's standard invoicing practices then in effect and will be submitted to CLIENT each month and at the completion of the work on the project. Invoices are due and payable upon receipt by the CLIENT. If the CLIENT does not make payment within thirty (30) days after the date the invoice was mailed to the CLIENT, then the amount(s) due S-H shall bear interest due from the date of mailing at the lesser interest rate of 1.5% per month compounded or the maximum interest rate allowed by law. In the event that S-H files or takes any action, or incurs any costs, for the collection of amounts due it from the client, S-H shall be entitled to recover its entire cost for attorney fees and other collection expenses related to the collection of amounts due it under this Agreement. Any failure to comply with this term shall be grounds for a default termination.

TERMINATION

Either party may terminate this Agreement for convenience or for default by providing written notice to the other party. If the termination is for default, the non-terminating party may cure the default before the effective date of the termination and the termination for default will not be effective. The termination for convenience and for default, if the default is not cured, shall be effective seven (7) days after receipt of written notice by the non-terminating party. In the event that this Agreement is terminated for the convenience of either party or terminated by S-H for the default of the CLIENT, then S-H shall be paid for services performed to the termination effective date, including reimbursable expenses due, and termination expenses attributable to the termination. In the event the CLIENT terminates the Agreement for the default of S-H and S-H does not cure the default, then S-H shall be paid for services performed to the termination notice date, including reimbursable expenses due, but shall not be paid for services performed after the termination notice date and shall not be paid termination expenses. Termination expenses shall include expenses reasonably incurred by S-H in connection with the termination of the Agreement or services, including, but not limited to, closing out Project records, termination of subconsultants and other persons or entities whose services were retained for the Project, and all other expenses directly resulting from the termination.

INFORMATION PROVIDED BY OTHERS

S-H shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to S-H such information, including electronic media, as is available to the CLIENT and the CLIENT's consultants and contractors, and S-H shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is difficult for S-H to assure the accuracy, completeness and sufficiency of such client-furnished information, either because it is provided by others or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them, from and against any and all claims, liabilities, losses, costs, expenses (including reasonable attorneys' fees, experts' fees, and any other legal costs) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT.

UNDERGROUND UTILITIES

Information for location of underground utilities may come from the CLIENT, third parties, and/or research performed by S-H or its subcontractors. S-H will use the standard of care defined in this Agreement in providing this service. The information that S-H must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees agents, subconsultants, affiliated companies, and any of them for all claims, losses, costs and damages arising out of the location of underground utilities provided or any information related to underground utilities by S-H under this Agreement.

CONTRACTOR MATTERS

CLIENT agrees that S-H shall not be responsible for the acts or omissions of the CLIENT's contractor, or subcontractors, their employees, agents, consultants, suppliers or arising from contractor's or subcontractors' work, their employees, agents, consultants, suppliers or other entities that are responsible for performing work that is not in conformance with the construction Contract Documents, if any, prepared by S-H under this Agreement. S-H shall not have responsibility for means, methods, techniques, sequences, and progress of construction of the contractor, subcontractors, agents, employees, agents, consultants, or others entities. In addition, CLIENT agrees that S-H is not responsible for safety at the project site and that safety during construction is for the CLIENT to address in the contract between the CLIENT and contractor.

SHOP DRAWING REVIEW

If, as part of this Agreement S-H reviews and approves Contractor submittals, such as shop drawings, product data, samples and other data, as required by S-H, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. S-H's review shall be conducted with reasonable promptness while allowing sufficient time in S-H's judgment to permit adequate review. Review of a specific item shall not indicate that S-H has reviewed the entire assembly of which the item is a component. S-H shall not be responsible for any deviations from the contract documents not brought to the attention of S-H in writing by the Contractor. S-H shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

OPINIONS OF PROBABLE COST

If, as part of this Agreement S-H is providing opinions of probable construction cost, the CLIENT understands that S-H has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that S-H's opinions of probable construction costs are to be made on the basis of S-H's qualifications and experience. S-H makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

CONSTRUCTION OBSERVATION

If, as part of this Agreement S-H is providing construction observation services, S-H shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in the Agreement, the CLIENT has not retained S-H to make detailed inspections or to provide exhaustive or continuous project review and observation services. S-H does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, its subcontractors, employees, agents, consultants, suppliers or any other entities furnishing materials or performing any work on the project.

S-H shall advise the CLIENT if S-H observes that the contractor is not performing in general conformance of Contract Documents. CLIENT shall determine if work of contractor should be stopped to resolve any problems.

OTHER SERVICES

The CLIENT may direct S-H to provide other services including, but not limited to, any additional services identified in S-H's proposal. If S-H agrees to provide these services, then the schedule shall be reasonably adjusted to allow S-H to provide these services. Compensation for such services shall be at S-H's Standard Hourly Fee Schedule in effect at the time the work is performed unless there is a written Amendment to Agreement that contains an alternative compensation provision.

OWNERSHIP & REUSE OF INSTRUMENTS OF SERVICE

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by S-H as instruments of service shall remain the property of S-H. The CLIENT shall not reuse or make any modifications to the plans and specifications without the prior written authorization of S-H. The CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless S-H its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them from any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to any unauthorized reuse or modifications of the construction documents by the CLIENT or any person or entity that acquires or obtains the plans and specifications from or through the CLIENT without the written authorization of S-H.

DISPUTE RESOLUTION

If a dispute arises between S-H and CLIENT, the executives of the parties having authority to resolve the dispute shall meet within thirty (30) days of the notification of the dispute to resolve the dispute. If the dispute is not resolved within such thirty (30) day time period, CLIENT and S-H agree to submit to non-binding mediation prior to commencement of any litigation and that non-binding mediation is a precondition to any litigation. Any costs incurred directly for a mediator, shall be shared equally between the parties involved in the mediation.

EXCUSABLE EVENTS

S-H shall not be responsible for any event or circumstance that is beyond the reasonable control of S-H that has a demonstrable and adverse effect on S-H's ability to perform its obligations under this Agreement or S-H's cost and expense of performing its obligations under this Agreement (an "Excusable Event"), including without limitation, a change in law or applicable standards, actions or inactions by a governmental authority, the presence or encounter of hazardous or toxic materials on the Project, war (declared or undeclared) or other armed conflict, terrorism, sabotage, vandalism, riot or other civil disturbance, blockade or embargos, explosion, epidemic, quarantine, strike, lockout, work slowdown or stoppage, accident, act of God, failure of any governmental or other regulatory authority to act in a timely manner, unexcused act or omission by CLIENT or contractors of any level (including, without limitation, failure of the CLIENT to furnish timely information or approve or disapprove of S-H's services or work product promptly, delays in the work caused by CLIENT, CLIENT's suspension, breach or default of this Agreement, or

delays caused by faulty performance by the CLIENT or by contractors of any level). When an Excusable Event occurs, the CLIENT agrees S-H is not responsible for damages, nor shall S-H be deemed to be in default of this Agreement, and S-H shall be entitled to a change order to equitably adjust for S-H's increased time and/or cost to perform its services due to the Excusable Event.

ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

SEVERABILITY, SURVIVAL AND WAIVER

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the CLIENT and S-H shall survive the completion of the services hereunder and the termination of this Agreement. The failure of a party to insist upon strict compliance of any term hereof shall not constitute a waiver by that party of its rights to insist upon strict compliance at a subsequent date.

GOVERNING LAW

This Agreement shall be governed pursuant to the laws in the state of the locale of the S-H office address written in this Agreement.

EQUAL EMPLOYMENT OPPORTUNITY

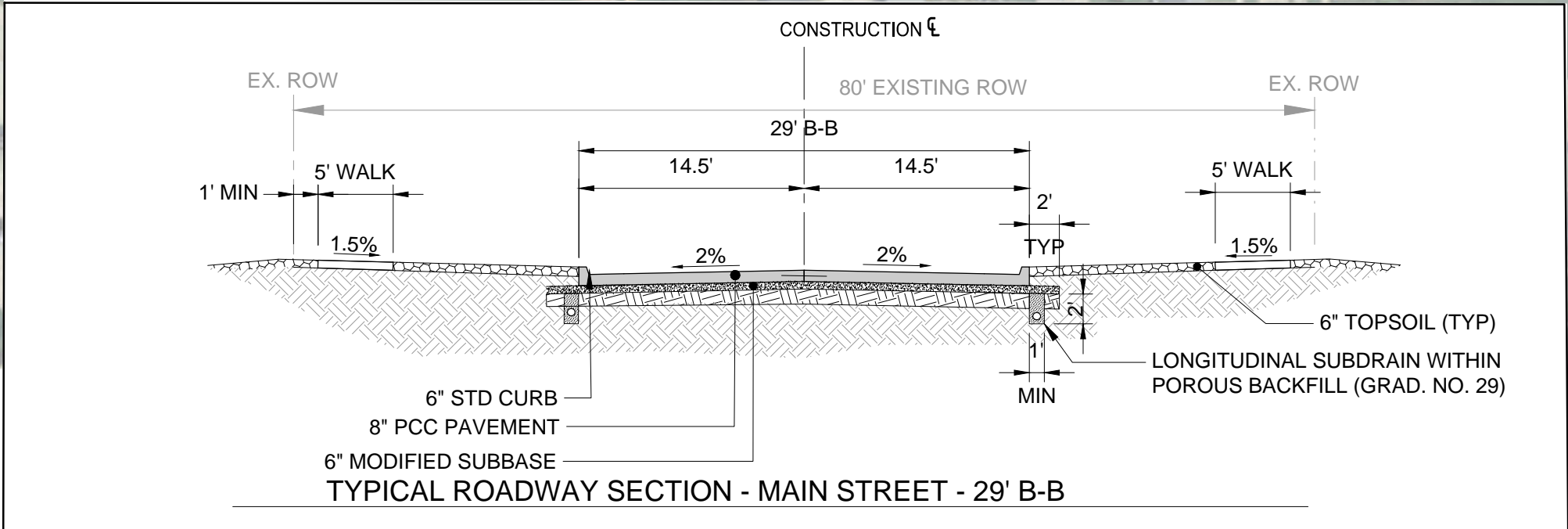
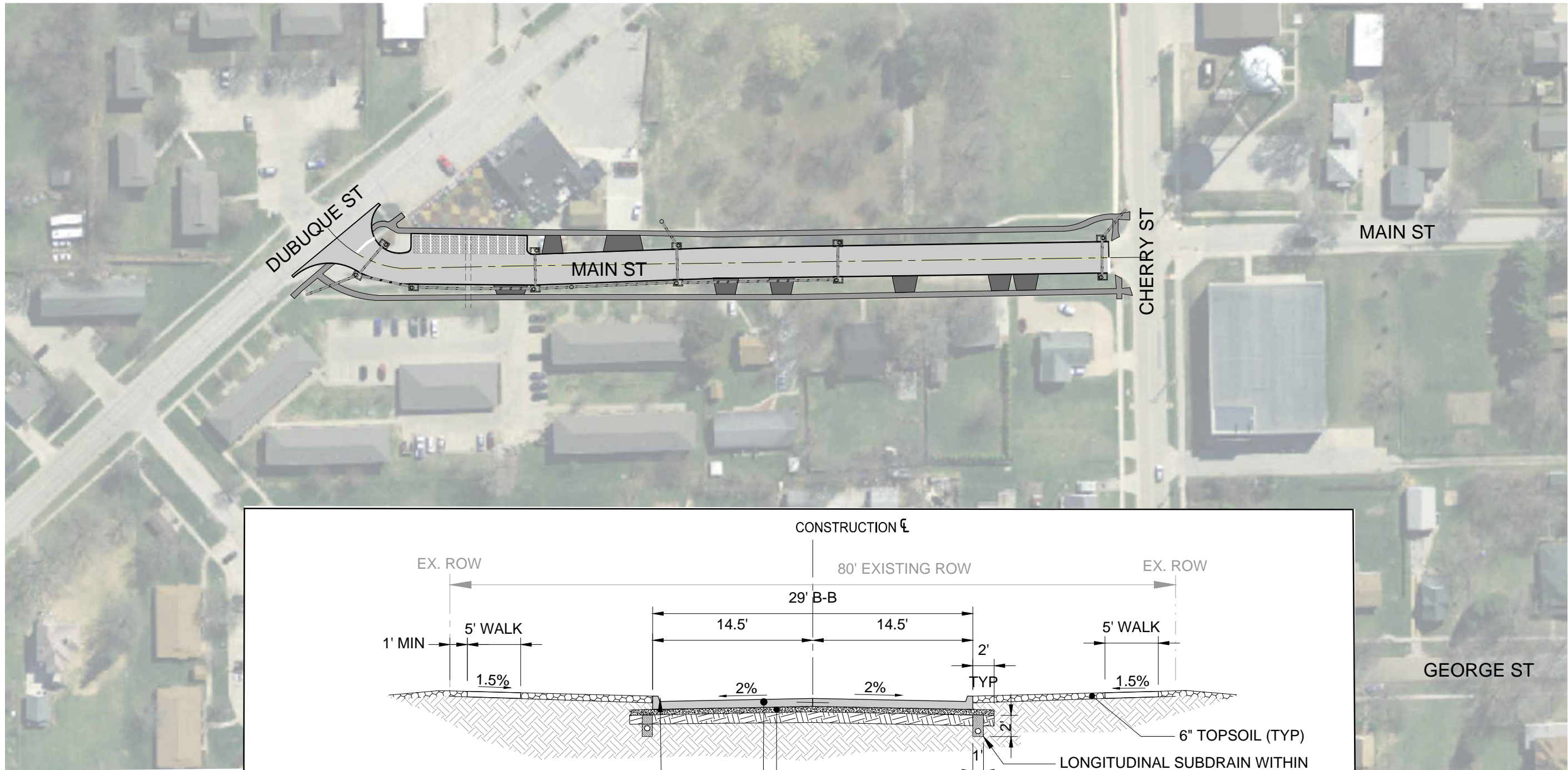
It is the policy of S-H to provide equal employment opportunities for all. S-H enforces the following acts and amendments as presented by Federal government or State governments: Title VII of the Civil Rights Act of 1965, Age Discrimination in Employment ACT (ADEA), Americans With Disabilities Act (ADA), Iowa Civil Rights Act of 1965, and Illinois Human Rights Act [775ILCS 5]. S-H will not discriminate against any employee or applicant because of race, creed, color, religion, sex, national origin, gender identity, sexual orientation, marital status, ancestry, veteran status, or physical or mental handicap, unless related to performance of the job with or without accommodation.

COMPLETE AGREEMENT

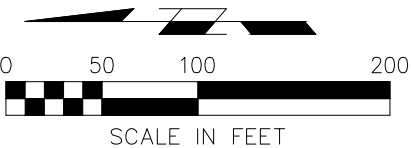
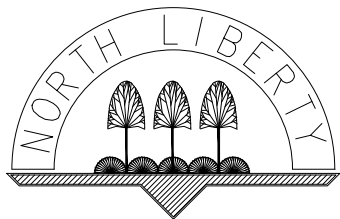
This Agreement constitutes the entire and integrated agreement between the CLIENT and S-H and supersedes all prior negotiations, representations and agreements, whether oral or written. If the CLIENT issues a Purchase Order of which this Agreement becomes a part, the terms of this Agreement shall take precedence in the event of a conflict of terms.

SIGNATURES

Original, facsimile, or electronic signatures by the parties are deemed acceptable for binding the parties to the Agreement. The CLIENT representative signing this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the CLIENT.



MAIN STREET IMPROVEMENTS



Main Street Reconstruction
CONCEPT PHASE OPINION OF ANTICIPATED COSTS

4/17/2018

DESCRIPTION:

Reconstruct Main Street from Cherry to Dubque St, approximately 750 ft.
 New 29-foot wide PCC urban section street with 5-foot wide sidewalks. Replace existing clay pipe sanitary sewer with 8" sanitary truss pipe. 12-stall permeable paver parking stall area.

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	EXTENDED COST
1	Mobilization	LS	1	\$25,000	\$25,000
2	Exc CL 10	CY	1,500	\$25	37,500
3	Pavement Removal	SY	2,800	\$7	19,600
4	Drive & walk Removal	SY	1,000	\$7	7,000
5	Driveway approaches	SY	375	\$50	18,750
6	Topsoil, import	CY	500	\$25	12,500
7	Pavement, PCC, 8"	SY	2,600	\$46	119,600
8	Granular subbase, 6"	CY	530	\$36	19,080
9	Permeable pavers w setting bed (ASTM No. 8)	SF	2,000	\$8	16,000
10	1" Clean (ASTM No. 57) & 1 1/2"-3" Clean (ASTM No.2)	TON	300	\$36	10,800
11	PCC Walks, 5-foot wide	SY	900	\$42	37,800
12	Detectable Warning Panels	SF	60	\$125	7,500
13	Storm sewer, 18-24"	LF	400	\$90	36,000
14	Storm sewer, 15"	LF	430	\$70	30,100
15	Storm intakes	EA	11	\$4,600	50,600
16	Beehive intakes	EA	3	\$2,000	6,000
17	Subdrain, 6"	LF	1,400	\$10	14,000
18	Utility Adjustments	LS	1	\$5,000	5,000
19	Utility Removals	LS	1	\$5,000	5,000
20	Remove/replace sanitary sewer	LF	500	\$120	60,000
21	Remove/replace sanitary service	LF	210	\$75	15,750
22	Sanitary manholes	EA	2	\$6,000	12,000
23	Fire Hydrant assembly	EA	3	\$4,500	13,500
24	Traffic Control	LS	1	\$5,000	5,000
25	Temporary Granular Drives	TON	270	\$25	6,750
26	Pavement Markings and Signage	LS	1	\$5,000	5,000
27	Erosion Control, seeding, mulching, silt fence	LS	1	\$15,000	15,000
28	Streetlights	EA	3	\$1,500	4,500
29	Tree Removals	EA	1	\$1,000	1,000
	Subtotal				\$616,330
	Contingency (15%)				\$92,450
	Subtotal Construction				\$708,780
	Engineering, Bidding, Construction Services (15%)				\$106,317
	TOTAL CONCEPT PHASE COST OPINION*				\$815,096

*EASEMENT NEEDS UNKOWN AT THIS TIME

Resolution No. 2018-102

**RESOLUTION APPROVING SERVICES AGREEMENT
BETWEEN THE CITY OF NORTH LIBERTY AND SHIVE-
HATTERY, INC. FOR THE MAIN STREET IMPROVEMENTS
PROJECT**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY,
IOWA:**

WHEREAS, the City Council desires to make improvements to a section of Main Street;

WHEREAS, Shive-Hattery, Inc. has presented a proposal for services relating to the this project; and

NOW, THEREFORE, BE IT RESOLVED that the agreement presented by Shive-Hattery is approved for Design & Bidding services relating to the Main Street Improvements Project Services Agreement at a lump sum fee of \$63,000 plus costs of expenses is hereby approved as set forth therein.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and ordered to execute the agreement with said engineering firm for the scope of work.

APPROVED AND ADOPTED this 10th day of July, 2018.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

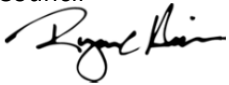
ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



MEMO

TO: North Liberty Mayor and City Council
FROM: City Administrator Ryan Heiar 
DATE: June 29, 2018
SUBJECT: Request for Proposals/Qualifications (RFP/Q's)

In recent months there has been some discussion around the Council dais about seeking RFP/Q's for civil engineering projects. This memo outlines staff's position and recommendation for soliciting engineering firms for future projects.

Considering the amount of money spent on capital projects each year, the complexity of the projects and the fact that often times several projects are overlapping, it is imperative that the City's consultants are consistent, reliable, and produce successful results. Based on this staff's decades of experience in local government, I am confident in saying that if a decision is made to solicit RFP/Q's for every project, and select consultants solely based on cost rather than work quality and experience, it will lead to more time and money being spent on projects. That's not to say there is never a time for an RFP/Q as there are certain projects that require unique qualifications. For example, we've used different consultants for our water and wastewater upgrades and specialized facilities such as the library, police station and pool. That being said, it wouldn't be reasonable to solicit an RFP/Q for a water plant expansion in the near future considering the extensive knowledge and familiarity of the design by Fox Engineering, coupled with high quality work on the recent project and its ultimate success. The same can be said regarding our city engineering firm, Shive Hattery. Their understanding of the City's infrastructure, based on 20+ years' work of experience in North Liberty, is invaluable and their success with projects makes them the logical choice as a civil consultant.

Outlined below are several other factors to consider regarding the RFP/Q process:

- Implementing an RFP/Q process simply to "spread the work around" is not a best practice. Professional engineering and architectural service is not a black box service. Just as most people do not shop around for medical treatment or legal advice – rather, they obtain these services from a trusted provider – consultants should be selected on the quality of their work and expertise in the field. In scenarios where consultant selection is based on price the City runs the risk of contracting with a firm that has not been successful in the market place due to providing poor service and is desperate for work, thus submitting a low price. This can lead to many issues including underperformance, excessive change orders and/or contract amendments.



- Implementing an RFQ/P process will add considerable time to a project timeline (six weeks minimum) and will require a sizeable effort by City Staff to prepare the RFP/Q, review proposals, and interview the firms. For most civil work this is an unnecessary, costly and timely process, adding another layer of bureaucracy to our local government. While we expect a certain level of red tape at the state and federal level, at the local government level we should be looking for ways to be less cumbersome and more efficient.
- The RFP/Q document must be written with a precise scope of work, including not only the specific project components and requirements, but also the specific professional scope of service. Generally, proposals received from consultants will be based on the scope of the project and services listed in the RFP/Q, and any additional service (no matter how minor) will result in an added fee. With Shive Hattery, when a minor change is made or component revised, in most cases no additional fee is charged because of our long term working relationship.
- North Liberty does not have the luxury of in-house engineers and construction management staff. Cities that use the FRP/Q process regularly, for example Iowa City, often times have an engineering department to manage the RFP/Q process. In Iowa City's case, they have eight Civil Engineers, three Special Project Administrators, and two technicians who can afford the time spent to produce RFP/Qs and supporting documentation for each project, while North Liberty staffs none of these full-time positions. In our case, we rely heavily on the expertise of firms proven to be trustworthy and who have demonstrated high levels of professionalism. Existing institutional knowledge of the City's routine, City Council vision, legal acquisition process, and full familiarity with the inner workings of North Liberty's storm water, water, sewer, telecommunications, and transportation systems means less consultant time is spent on background research, negotiations with the City, and correcting errors. Less consultant hours expended means fewer billable hours. A consultant that knows our history, understands our growth needs, and advocates for North Liberty is invaluable. In essence, these firms are an extension of our staff. When we hire an employee, if they excel and exceed our expectations, we are not going to look to replace them. The same should be the case with our consultants. If they are doing good work, why replace them?

In summary, when designing and constructing a significant capital project the City relies heavily on performance and results from our consultants; however it should not be assumed that every consultant in the market is successful or has the same abilities. We've witnessed this success first hand with Shive Hattery and more specifically Kevin Trom as the managing engineer for North Liberty. Moreover, in the last several years I've had various utility companies, contractors and the IDOT express their appreciation and accolades for the work Shive Hattery has completed for North Liberty. That's not to say that Shive Hattery does not make mistakes. They do, as we all do; however, in those circumstances they own and make good on the mistake. Because of that, we have absolute trust in Shive Hattery, Kevin Trom and his team.

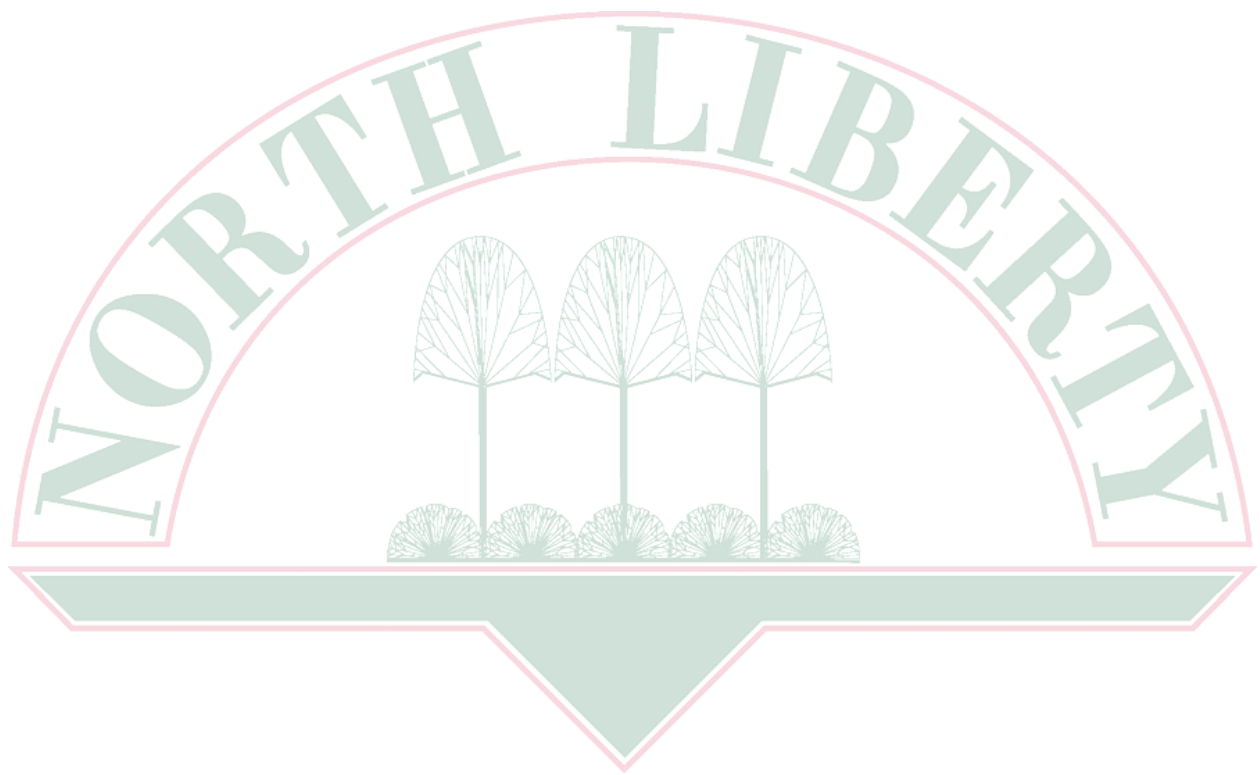


Staff's recommendations for current and future projects are as follows:

- Continue to use Shive Hattery for civil engineering infrastructure and minor architectural projects. In the event Shive-Hattery experiences a staffing change, which impacts the make-up of their team, thus diminishing the inherent benefits outlined above, this relationship would be reevaluated.
- Solicit RFP/Q's for projects deemed exceptional in scale and scope (i.e. wastewater treatment facility project), or which require specialized expertise (i.e. police station project).

The July 10 City Council agenda will include a proposal from Shive Hattery for the design and construction administration of the FY19 Main Street Improvements Project. Staff will be recommending approval of the proposal from Shive Hattery based on the information presented above. In the meantime, if you have questions or would like to discuss this memo in more detail, please do not hesitate to contact me.

The Preserve Rezoning



Ordinance No. 2018-07

AN ORDINANCE AMENDING CHAPTER 167 OF THE NORTH LIBERTY CODE OF ORDINANCES BY AMENDING THE USE REGULATIONS ON PROPERTY OWNED BY WATTS GROUP LOCATED IN NORTH LIBERTY, IOWA TO THOSE SET FORTH IN THE MUNICIPAL CODE FOR VARIOUS RESIDENTIAL ZONING DISTRICTS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT. Chapter 167 Zoning Code Definitions of the North Liberty Code of Ordinances (2013) is hereby amended by amending the zoning on property legally described as:

RS-4 Zoning

Beginning at the Southeast Corner of the Northeast Quarter of the Southwest Quarter of Section 14, Township 80 North, Range 7 West of the 5th Principal Meridian, North Liberty, Johnson County, Iowa; Thence S89°08'29" W, along the South Line of said Northeast Quarter of the Southwest Quarter, 193.96 feet; Thence N00°51'44"W, 1336.26 feet to a point on the North line of said Northeast Quarter of the Southwest Quarter; Thence N88°56'48"E, along said North Line, 194.62 feet to the Northeast Corner of said Northeast Quarter of the Southwest Quarter; Thence S00°50'03"E, along the East line of said Northeast Quarter of the Southwest Quarter, 1336.92, to the said Point of Beginning. Said tract of land contains 5.96 acres.

RS-6 Zoning

Commencing at the Southeast Corner of the Northeast Quarter of the Southwest Quarter of Section 14, Township 80 North, Range 7 West, of the 5th Principal Meridian, North Liberty, Johnson County, Iowa; Thence S89°08'29" W, along the South line of said Northeast Quarter of the Southwest Quarter, 193.96 feet, to the Point of Beginning; Thence continuing S89°08'29" W, along said South line, 960.00 feet; Thence N00°51'44"W, 170.14 feet; Thence S89°08'16"W, 160.00 feet; Thence N00°51'44"W, 530.65 feet; Thence N89°08'16"E, 31.18 feet; Thence N00°51'44"W, 165.07 feet, Thence N88°56'48"E, 933.38 feet; Thence N01°03'12"W, 466.70 feet, to a point on the North line of said Northeast Quarter of the Southwest Quarter; Thence N88°56'48"E, along said North line, 157.00 feet; Thence S00°51'44"E, 1336.26 feet to the said Point of Beginning. Said tract of land contains 23.24 acres.

RD-8 Zoning

Commencing at the Southwest Corner of the Northwest Quarter of the Southwest Quarter of Section 14, Township 80 North, Range 7 West of the 5th Principal Meridian, North Liberty, Johnson County, Iowa, Thence N89°08'29" E, along the South line of said Northwest Quarter of the Southwest Quarter, 740.46 feet, to the Point of Beginning. Thence N00°51'44" W, 170.10 feet; Thence N89°08'16" E, 771.00 feet; Thence S00°51'44"E, 170.14 feet, to a point on the South line of the North One -Half of the Southwest Quarter of said Section 14; Thence S89°08'29"W, along said South line, 771.01 feet, to the said Point of Beginning. Said tract of land contains 3.01 acres.

RD-10 Zoning

Commencing at the Northwest Corner of the Southwest Quarter of Section 14, Township 80 North, Range 7 West of the 5th Principal Meridian, North Liberty, Johnson County, Iowa, Thence N88°56'48"E, along the North line of said Southwest Quarter, 1073.33 feet, to the Point of Beginning; Thence continuing N88°56'48"E, along said North line, 305.67 feet; Thence S01°03'12"E, 466.70 feet; Thence S00°51'44"E, 165.07 feet; Thence S89°08'16"W, 31.18 feet; Thence S00°51'44"E, 530.65 feet; Thence S89°08'16"W, 771.00 feet; Thence Northwesterly, 296.88 feet, along an arc of a 189.00 foot radius curve, concave Northeasterly, whose 267.29 foot chord bears N45°51'44"W; Thence N00°51'44"W, 341.65 feet; Thence N89°08'16"E, 480.00 feet; Thence N00°51'44"W, 205.00 feet; Thence N25°14'10"E, 102.44 feet; Thence N10°03'12"W, 333.75 feet, to the said Point of Beginning. Said tract of land contains 14.26 acres.

RM-8 Zoning

Beginning at the Northwest Corner of the Northwest Quarter of the Southwest Quarter of Section 14, Township 80 North, Range 7 West of the 5th Principal Meridian, North Liberty, Johnson County, Iowa, Thence N88°56'48"E, along the North line of said Northwest Quarter of the Southwest Quarter, 1073.33 feet; Thence S01°03'12"E, 333.75 feet; Thence S25°14'10"W, 102.44 feet; Thence S00°51'44"E, 205.00 feet; Thence S89°08'16"W, 480.00 feet; Thence S00°51'44"E, 341.65 feet; Thence Southeasterly 296.88 feet, along an arc of a 189.00 foot radius curve, concave Northeasterly, whose 267.29 foot chord bears S45°51'44"E; Thence S00°51'44"E, 170.10 feet, to a point on the South line of said Northwest Quarter of the Southwest Quarter; Thence S89°08'29"W, along said South line, 740.46 feet to the Southwest Corner of said Northwest Quarter of the Southwest Quarter; Thence N00°46'20"W, along the West line of said Northwest Quarter of the Southwest Quarter, 1327.87 feet, to the said Point of Beginning. Said tract of land contains 25.03 acres.

SECTION 2. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on June 26, 2018.

Second reading on _____.

Third and final reading on _____.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. 2018-07 in the *North Liberty Leader* on _____.

TRACEY MULCAHEY, CITY CLERK

NORTH BEND
ELEM SCHOOL

St Andrews Drive

Kansas Avenue

CENTENNIAL
PARK

LOT 1
DEVER'S SUB'D

NW-SW
SEC 14-80-7

NE-SW
SEC 14-80-7

RM-8: 25.03 acres

RD-10: 14.26 acres

RS-6: 23.24 acres

RS-4: 5.96 acres

RD-8: 3.01 acres

R=189.00'
L=296.88'
C1=287.29'
S45°51'44"E

POINT OF
BEGINNING
RM-8

POINT OF
BEGINNING
RD-10

POINT OF
BEGINNING
RD-8

POINT OF
BEGINNING
RS-6

POINT OF
BEGINNING
RS-4

N88° 56' 48"E
1073.33'

N88° 56' 48"E
305.67'

N88° 56' 48"E
157.00'

N88° 56' 48"E
194.62'

N01° 03' 12"W
333.75'

N01° 03' 12"E
486.70'

N01° 03' 12"W
486.70'

N00° 51' 44"W
348.85'

N89° 08' 16"E
480.00'

N89° 08' 16"E
480.00'

N89° 08' 16"E
311.16'

N89° 08' 16"E
165.07'

N89° 08' 16"E
511.16'

N00° 51' 44"W
165.07'

N00° 51' 44"W
301.03' 12"E

N88° 56' 48"E
933.36'

N00° 51' 44"W
348.85'

N89° 08' 16"E
480.00'

N89° 08' 16"E
480.00'

N89° 08' 16"E
311.16'

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165.07'

N89° 08' 16"E
511.16'

N00° 51' 44"W
165.07'

N00° 51' 44"W
301.03' 12"E

N88° 56' 48"E
933.36'

N00° 51' 44"W
1336.29'

N00° 51' 44"W
1336.29'

S00° 50' 03"E
800.50' 03"E

S00° 50' 03"E
1336.92'

N89° 08' 29"E
740.48'

S89° 08' 29"W
771.01'

S89° 08' 29"W
860.00'

S89° 08' 29"W
193.96'

N89° 08' 16"E
160.00'

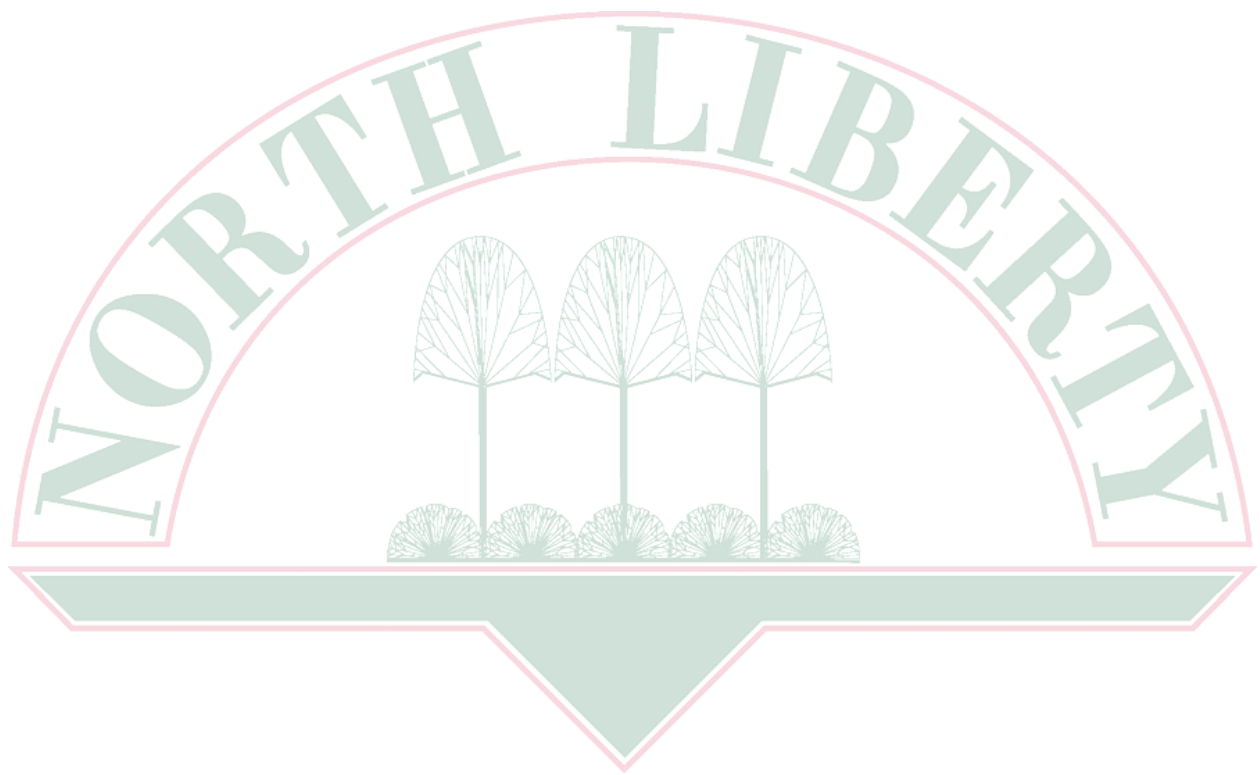
N89° 08' 16"E
160.00'

S00° 51' 44"E
170.14'

S00° 51' 44"E
170.14'



Kansas Avenue Project



**Prepared by and Return to:
Scott C. Peterson, 3 Quail Creek Circle, P.O. Box 77, North Liberty, IA 52317 319-626-5767**

**PUBLIC UTILITY EASEMENT
NORTH LIBERTY, IOWA**

The City of North Liberty, Iowa (hereinafter "Grantor") hereby grants to the City of North Liberty, Iowa, MidAmerican Energy, Linn County R.E.C., South Slope Cooperative Telephone Co., and Mediacom, other private utilities permitted by the Grantor, and their successors (hereinafter "Grantees") a perpetual public utility easement upon, over, under, along and across the area designated on the Easement Exhibit, which is attached hereto as Exhibit A.

The Grantees of this easement shall have the right to install, lay, construct, reconstruct, renew, operate, maintain and remove conduits, cables, pipes, electric lines below the surface of the ground, and other equipment or appurtenances above the surface of the ground as may be necessary for the purpose of serving the Subdivision and other property with electricity, gas, and communication service; the right to trim, cut down and remove such trees, brush, saplings and bushes as may interfere with the proper construction, maintenance, operation or removal of said facilities, equipment and appurtenances; and the right of ingress and egress for all of the purposes aforesaid. Grantees shall promptly backfill any trench made by them, and repair any damages caused by them within the easement areas.

Grantor, its successors in interest and assigns reserve the right to use said easement area for purposes that will not interfere with the Grantees' full enjoyment of the rights hereby granted; provided that the Grantor, its successors in interest and assigns shall not erect or construct any building, fence, retaining wall, or other structure; plant any trees or bushes; drill or operate any well; or construct any reservoir or other obstruction on said easement area. Further, the Grantor, its successors in interest and assigns shall not substantially add to the ground cover or otherwise landscape on or over said easement area. Fences and trees placed in the easement area, with or without Grantees' approval, may be removed by Grantees at any time without compensation or replacement.

Grantor does hereby covenant that it is lawfully seized and possessed of the real estate above described, and that it has a good and lawful right to convey it, or any part thereof.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land and with the title to the land.

DATED this ____ day of _____, 2018.

CITY OF NORTH LIBERTY, IOWA

By: _____
Terry L. Donahue, Mayor

ATTEST: _____
Tracey Mulcahey, City Clerk

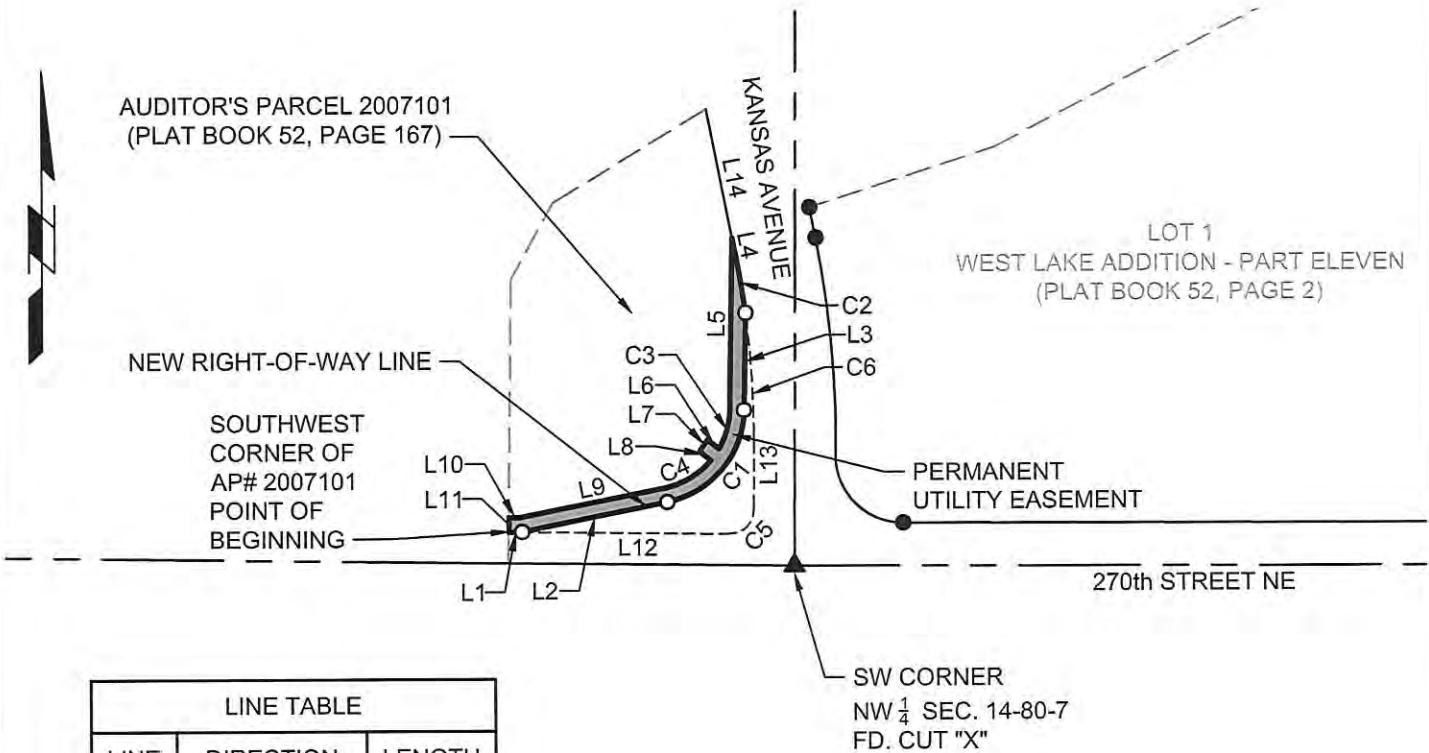
STATE OF IOWA, JOHNSON COUNTY: ss

On this ____ day of _____, 2018, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Terry L. Donahue and Tracey Mulcahey, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of North Liberty, Iowa, a municipal corporation; that the seal affixed to the foregoing instrument is the corporate seal of the municipal corporation; and that the instrument was signed and sealed on behalf of the municipal corporation by the authority of its City Council, as contained in Resolution No. _____ of the City Council on the ____ day of _____, 2018; and that Terry L. Donahue and Tracey Mulcahey acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

EASEMENT EXHIBIT PERMANENT UTILITY EASEMENT

A PART OF AUDITOR'S PARCEL 2007101
NORTH LIBERTY, JOHNSON COUNTY, IOWA



LINE TABLE		
LINE	DIRECTION	LENGTH
L1	S 89°12'17" E	13.96'
L2	N 78°35'09" E	154.21'
L3	N 01°07'47" E	101.05'
L4	N 11°13'54" W	17.57'
L5	S 01°07'47" W	178.88'
L6	N 50°02'56" W	15.00'
L7	S 34°53'20" W	15.00'
L8	S 50°02'56" E	15.00'
L9	S 78°35'09" W	152.61'
L10	N 89°12'17" W	12.38'
L11	S 00°43'24" W	15.00'
L12	S 89°12'17" E	215.84'
L13	N 00°18'19" E	75.00'
L14	N 11°13'54" W	135.89'

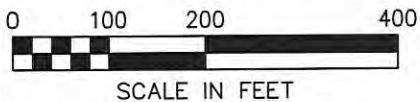
CURVE TABLE				
CURVE	LENGTH	RADIUS	CHORD BRG	CHORD
C1	135.19'	100.00'	N 39°51'28" E	125.12
C2	61.70'	957.50'	N 09°22'00" W	61.69
C3	42.57'	85.00'	S 15°28'42" W	42.13
C4	57.32'	85.00'	S 59°16'06" W	56.24
C5	39.49'	25.00'	N 45°33'01" E	35.51
C6	131.09'	957.50'	N 03°35'54" W	130.99

SEE SHEET 2 OF 2 FOR DESCRIPTION

ONLY THESE COPIES OF THIS DOCUMENT SIGNED AND DATED IN CONTRASTING INK COLOR ARE TO BE CONSIDERED CERTIFIED OFFICIAL COPIES PER IOWA ADMINISTRATION CODE 193C-6.1(5)

LEGEND

- FOUND $\frac{5}{8}$ " IRON ROD
- SET $\frac{5}{8}$ " IRON ROD
W/ YELLOW CAP #12531
(POST CONSTRUCTION)



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNATURE: *Jonathon Bailey*

NAME: JONATHON BAILEY

DATE: 3/7/18 LICENSE NUMBER: 12531

MY LICENSE RENEWAL DATE IS: DECEMBER 31, 2018

PAGES, SHEETS OR DIVISIONS COVERED BY THIS SEAL: 1 of 2, 2 of 2

SHIVEHATTERY

ARCHITECTURE + ENGINEERING

2839 Northgate Drive | Iowa City, Iowa 52245
319.354.3040 | fax: 319.354.6921 | www.shive-hattery.com
Iowa | Illinois | Indiana

EASEMENT EXHIBIT PERMANENT UTILITY EASEMENT CITY OF NORTH LIBERTY NORTH LIBERTY, JOHNSON COUNTY, IOWA			PROJECT NO. 117228-0
DATE	3/7/18	SCALE	AS SHOWN
DRAWN	JSB	FIELD BOOK	-
APPROVED	JSB	REVISION	4/3/18
			1 of 2

File Path: P:\Projects\Deliverables\Drawings\Survey\Acquisitions and Easements\EP-Utility-North Liberty-1172280_2018-03-06.dwg

**EASEMENT EXHIBIT
PERMANENT UTILITY EASEMENT
A PART OF AUDITOR'S PARCEL 2007101
NORTH LIBERTY, JOHNSON COUNTY, IOWA**

DESCRIPTION

That part of Auditor's Parcel 2007101 (Plat of Survey recorded in Plat Book 52, Page 167 at the Johnson County Recorder's Office), North Liberty, Johnson County, Iowa described as follows:

Beginning at the southwest corner of said Auditor's Parcel 2007101;

thence South 89°12'17" East 13.96 feet along the south line of said Auditor's Parcel 2007101 (assumed bearing for this description only) to the point of beginning;

thence North 78°35'09" East 154.21 feet to a point of curvature;

thence Northeasterly 135.319 feet along the arc of a 100.00 foot radius curve concave northwesterly (chord bearing North 39°51'28" East 125.12 feet) to a point of tangency;

thence North 1°07'47" East 101.05 feet to a point of intersection with the easterly line of said Auditor's Parcel 2007101;

thence continuing along said easterly line of said Auditor's Parcel 2007101 Northwesterly 61.70 feet along the arc of a 957.50 foot radius curve concave westerly (chord bearing North 9°22'00" West 61.69 feet) to a point of tangency;

thence North 11°13'54" West 17.57 feet along said easterly line;

thence South 1°07'47" West 178.88 feet to a point of curvature;

thence Southwesterly 42.57 feet along the arc of a 85.00 foot radius curve concave northwesterly (chord bearing South 15°28'42" West 42.13 feet);

thence North 50°02'56" West 15.00 feet;

thence South 34°53'20" West 15.00 feet;

thence South 50°02'56" East 15.00 feet;

thence Southwesterly 57.32 feet along the arc of a 85.00 foot radius curve concave northwesterly (chord bearing South 59°16'07" West 56.24 feet) to a point of tangency;

thence South 78°35'09" West 152.61 feet;

thence North 89°12'17" West 12.38 feet to a point of intersection with the west line of said Auditor's Parcel 2007101;

thence South 0°43'24" West 15.00 feet along said west line to the point of beginning and containing 6,739 square feet more or less.

SHIVEHATTERY
ARCHITECTURE + ENGINEERING
2839 Northgate Drive | Iowa City, Iowa 52245
319.354.3040 | fax: 319.354.6921 | www.shive-hattery.com
Iowa | Illinois | Indiana

EASEMENT EXHIBIT PERMANENT UTILITY EASEMENT CITY OF NORTH LIBERTY NORTH LIBERTY, JOHNSON COUNTY, IOWA			PROJECT NO. 117228-0
DATE	3/7/18	SCALE	AS SHOWN
DRAWN	JSB	FIELD BOOK	--
APPROVED	JSB	REVISION	4/3/18
			SHEET NO. 2 of 2

Resolution No. 2018-103

**A RESOLUTION APPROVING THE PUBLIC UTILITY
EASEMENT FOR PRIVATE UTILITIES TO LOCATE ALONG
KANSAS AVENUE**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY,
IOWA:**

WHEREAS, the City of North Liberty is constructing the Kansas Avenue RISE Project creating a need to delineate a public utility easement along the roadway;

WHEREAS, it is the parties' desire to agree and establish, in writing, their understanding concerning the public utility easement.

NOW, THEREFORE, BE IT RESOLVED that that the attached Public Utility Easement is approved.

APPROVED AND ADOPTED this 10th day of July, 2018.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

Prepared by and Return to: Scott C. Peterson, City of North Liberty, PO Box 77, North Liberty, IA 52317 (319) 626-5767
Address Tax Statement: City of North Liberty, Iowa, PO Box 77, North Liberty, IA 52317

WARRANTY DEED

For the consideration of One Dollar(s) and other valuable consideration, the City of North Liberty, Iowa, a municipal corporation, does hereby convey to the City of North Liberty, Iowa, a municipal corporation, for right-of-way purposes, the following described real estate in Johnson County, Iowa:

See attached Exhibit A.

This deed is exempt from transfer tax and groundwater hazard statement pursuant to Section 428.2A(6) and (21) of the Code of Iowa (2017).

Grantor does hereby covenant with grantees, and successors in interest, that grantors hold the real estate by title in fee simple; that it has good and lawful authority to sell and convey the real estate; that the real estate is free and clear of all liens and encumbrances except as may be above stated; and grantor covenants to warrant and defend the real estate against the lawful claims of all persons except as may be above stated. Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: _____

Terry L. Donahue, Mayor

Tracey Mulcahey, City Clerk

STATE OF IOWA, JOHNSON COUNTY: ss

On this _____ day of _____, 2018, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Terry L. Donahue and Tracey

Mulcahey, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of North Liberty, Iowa, a municipal corporation; that the seal affixed to the foregoing instrument is the corporate seal of the municipal corporation, and that the instrument was signed and sealed on behalf of the municipal corporation by the authority of its City Council, as contained in Resolution No. _____ of the City Council on the _____ day of _____, 2018, and that Terry L. Donahue and Tracey Mulcahey acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

INDEX LEGEND

LOCATION : AUDITOR'S PARCEL 2007101, NORTH LIBERTY, JOHNSON COUNTY, IOWA

REQUESTOR : THE CITY OF NORTH LIBERTY

PROPRIETOR : THE CITY OF NORTH LIBERTY

SURVEYOR : JONATHON BAILEY, P.L.S.

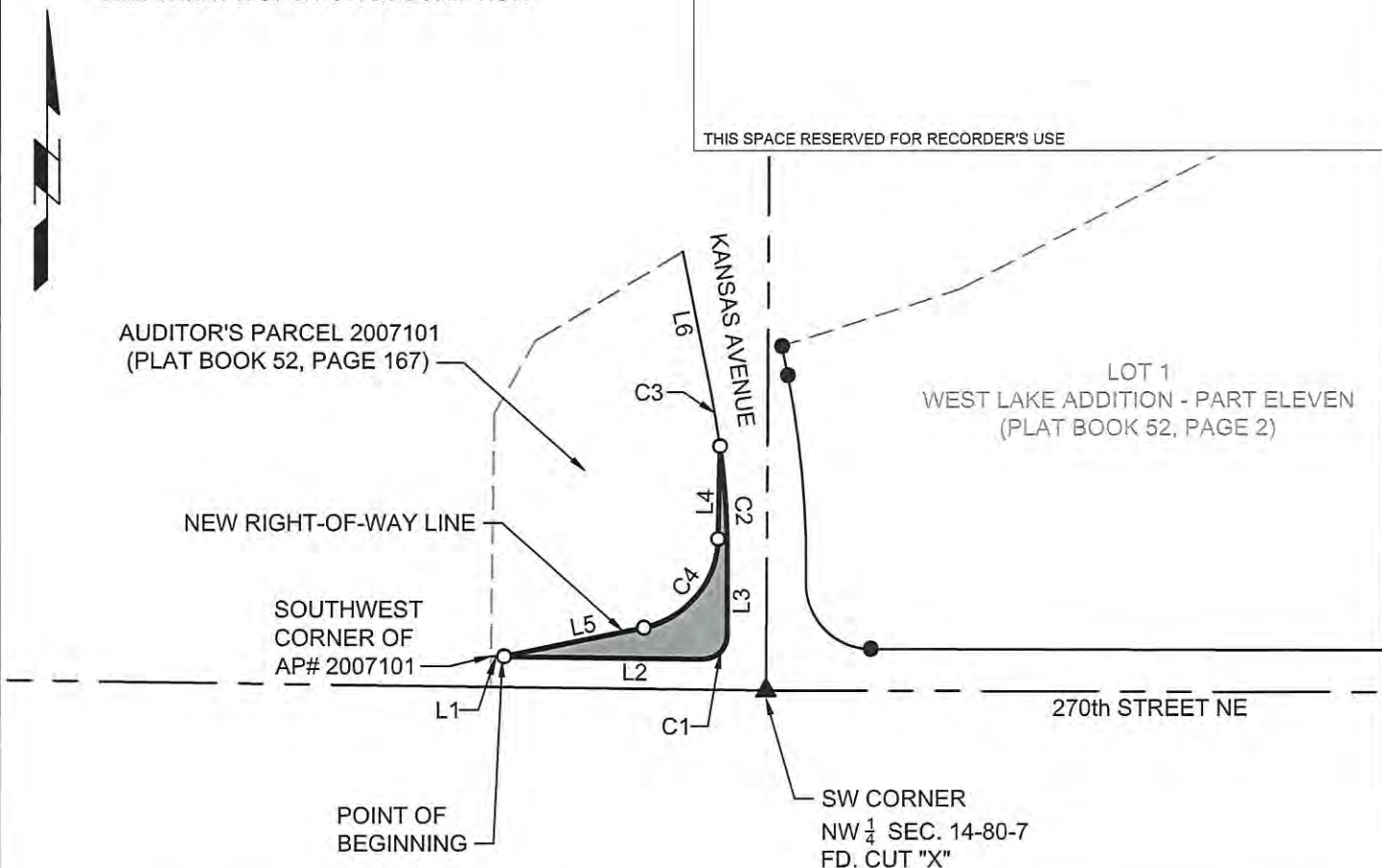
SURVEY : SHIVE-HATTERY, INC.

COMPANY : 2839 NORTHGATE DR. IOWA CITY, IA 52245

RETURN TO : THE CITY OF NORTH LIBERTY

SEE SHEET 2 OF 2 FOR DESCRIPTION

THIS SPACE RESERVED FOR RECORDER'S USE



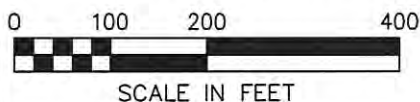
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L6	S 11°13'54" E	153.46'

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C4	135.19'	100.00'	S 39°51'28" W	125.12

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LEGEND

- FOUND 5/8" IRON ROD
- SET 5/8" IRON ROD W/ YELLOW CAP #12531



I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.

SIGNATURE: *[Signature]*
 NAME: JONATHON BAILEY
 DATE: 3/7/18 LICENSE NUMBER: 12531
 MY LICENSE RENEWAL DATE IS: DECEMBER 31, 2018
 PAGES, SHEETS OR DIVISIONS COVERED BY THIS SEAL: 1 of 2, 2 of 2

SHIVEHATTERY
 ARCHITECTURE + ENGINEERING
 2839 Northgate Drive | Iowa City, Iowa 52245
 319.354.3040 | fax: 319.354.6921 | www.shive-hattery.com
 Iowa | Illinois | Indiana

RIGHT-OF-WAY ACQUISITION PLAT
 AUDITOR'S PARCEL 2007101
 CITY OF NORTH LIBERTY
 NORTH LIBERTY, JOHNSON COUNTY, IOWA

PROJECT NO.
117228-0

DATE	3/7/18	SCALE	AS SHOWN
DRAWN	JSB	FIELD BOOK	4/2/18
APPROVED	JSB	REVISION	-

SHEET NO.

1 of 2

RIGHT-OF-WAY ACQUISITION PLAT
A PART OF AUDITOR'S PARCEL 2007101
NORTH LIBERTY, JOHNSON COUNTY, IOWA

DESCRIPTION

That part of Auditor's Parcel 2007101 (Plat of Survey recorded in Plat Book 52, Page 167 at the Johnson County Recorder's Office), North Liberty, Johnson County, Iowa described as follows:

Commencing as a point of reference at the southwest corner of said Auditor's Parcel 2007101;

thence South 89°12'17" East 13.96 feet along the south line of said Auditor's Parcel 2007101 (assumed bearing for this description only) to the point of beginning;

thence continuing along said south line South 89°12'17" West 218.21 feet to a southeasterly point of said Auditor's Parcel 2007101;

thence Northeasterly 35.49 feet along the arc of a 25.00 foot radius curve concave northwesterly (chord bearing North 45°33'01" East 35.51 feet), said arc being the easterly line of said Auditor's Parcel 2007101;

thence continuing along said easterly line of said Auditor's Parcel 2007101 North 0°18'19" East 75.00 feet;

thence continuing along said easterly line of said Auditor's Parcel 2007101 Northwesterly 131.09 feet along the arc of a 957.50 foot radius curve concave westerly (chord bearing North 1°35'54" West 130.99 feet);

thence South 1°07'47" West 101.05 feet to a point of curvature;

thence Southwesterly 135.19 feet along the arc of a 100.00 foot radius curve concave northwesterly (chord bearing South 39°51'28" West 125.12 feet) to a point of tangency.

thence South 78°35'09" West 154.21 feet to the point of beginning and containing 8,850 square feet more or less.

File Path: P:\Projects\IC1172280\Deliverables\Drawings\Survey\Acquisitions and Easements\ACC-North Liberty-1172280_2018-03-06.dwg

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RIGHT-OF-WAY ACQUISITION PLAT AUDITOR'S PARCEL 2007101 CITY OF NORTH LIBERTY NORTH LIBERTY, JOHNSON COUNTY, IOWA			
DATE	3/7/18	SCALE	AS SHOWN
DRAWN	JSB	FIELD BOOK	4/2/18
APPROVED	JSB	REVISION	--

PROJECT NO.
117228-0

SHEET NO.

2 of 2

Resolution No. 2018-104

**RESOLUTION APPROVING ISSUANCE OF A DEED TO CREATE
RIGHT OF WAY**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the creation of additional right of way along Kansas Avenue is necessary accommodate private utilities;

WHEREAS, the attached warranty deed authorizes the creation of the additional right of way;
and

WHEREAS, the City Council of the City of North Liberty, Iowa, has reviewed warranty deed, which would transfer the City's interests in this property to right of way.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of North Liberty, Iowa, does hereby approve the issuance of the warranty deed.

BE IT FURTHER RESOLVED that the Mayor and the City Clerk are also directed and authorized to execute any other normal and customary document related to the property.

APPROVED AND ADOPTED this 10th day of July, 2018.

CITY OF NORTH LIBERTY:

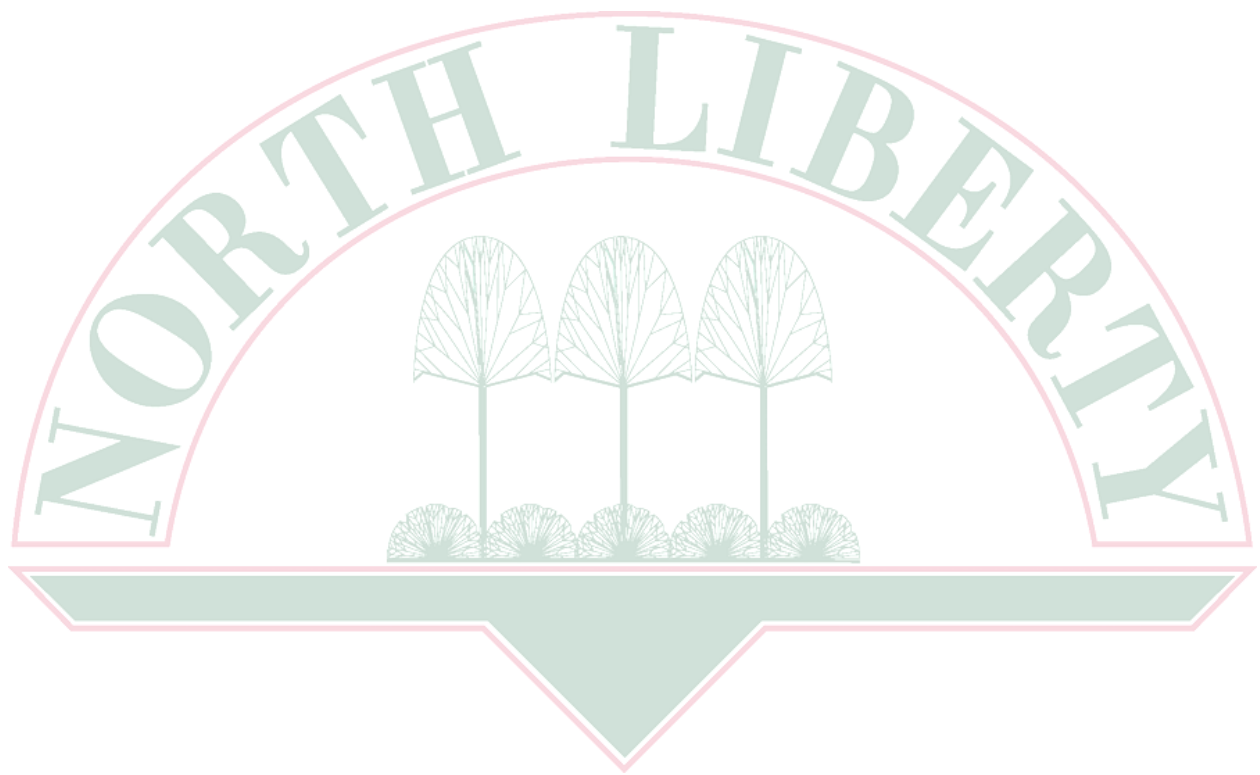
TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

Additional Information



To: Mayor and City Council
From: Tom Palmer, Building Official
CC: City Administrator
Date: 7/5/2018
Re: Monthly Report

June Permit Report:

Ninety-five permits were issued in June with estimated construction value of \$2,555,081.00. Staff completed 449 building inspections.

Certificate of Occupancy:

Twenty-six certificates were issued for new dwelling units and one certificate for commercial unit.

Rental/Code Enforcement:

Ten new rental permit applications were received in June. Ten rental inspections were completed along with seventy-one code enforcement complaints were handled in June.

New Business Report:

A new report was added to provide monthly list of new businesses opening in North Liberty.



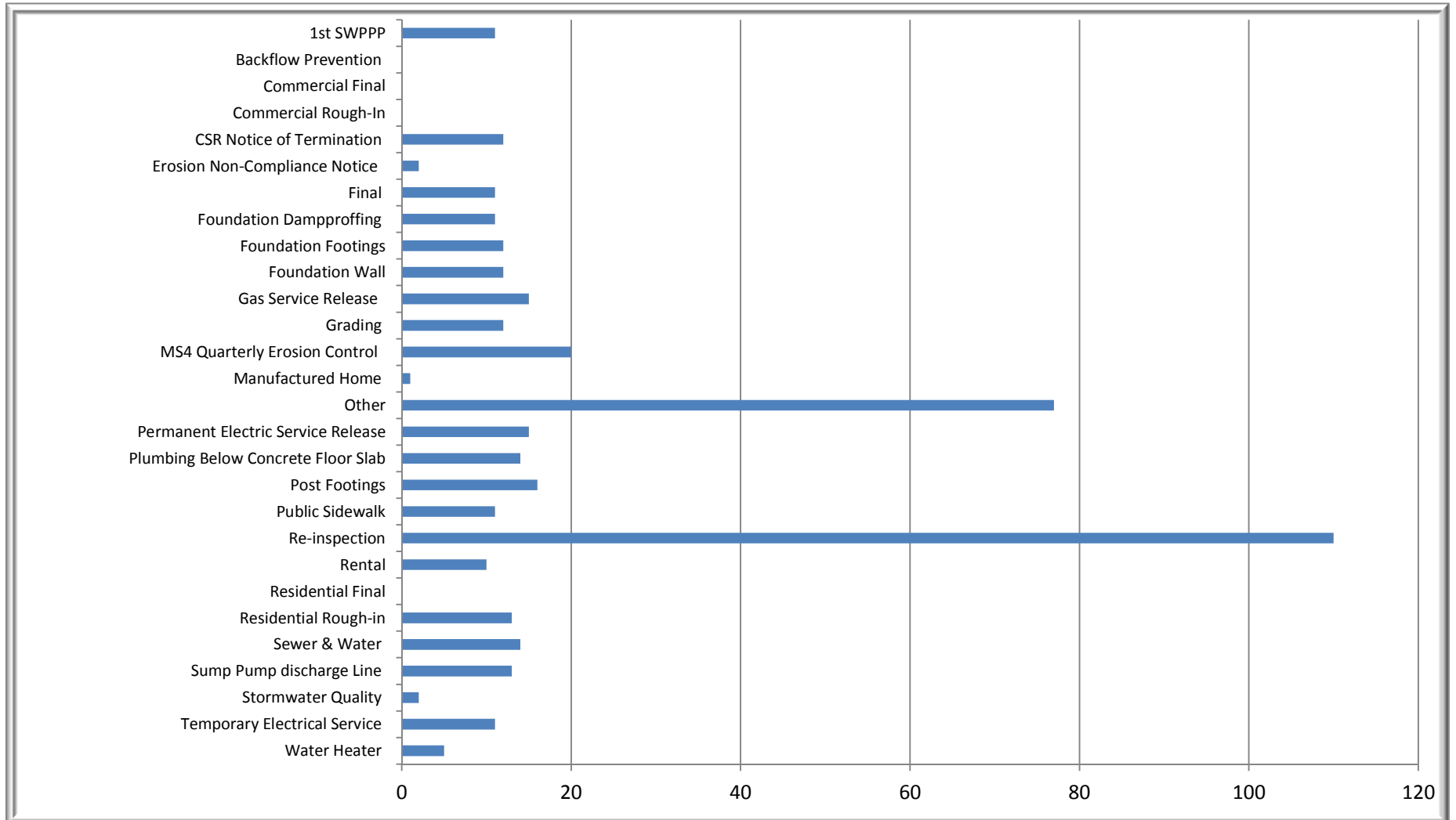
June 2018
 Monthly Permit Report

Code	Permit Purpose	Permits	Construction Value	Permit Fees	Bldgs.	Units	Notes
1	New Single Family Dwelling	5	\$1,819,148.00	\$16,720.83	5	5	
2	New Single Family Dwelling Attached	4	\$652,000.00	\$8,578.08	2	4	
3	New Townhouse	0	\$0.00	\$0.00	0	0	
4	New Multi-Family Housing	0	\$0.00	\$0.00	0	0	
5	New Commercial	0	\$0.00	\$0.00	0	0	
6	New Industrial	0	\$0.00	\$0.00	0	0	
7	School	0	\$0.00	\$0.00			
8	Residential Alteration	10	\$52,682.68	\$1,061.44			
9	Residential Addition	0	\$0.00	\$0.00			
10	Commercial Alteration	1	\$500.00	\$23.50			
11	Commercial Addition	0	\$0.00	\$0.00			
12	Industrial Alteration	0	\$0.00	\$0.00			
13	Industrial Addition	0	\$0.00	\$0.00			
14	Other	75	\$25,750.69	\$2,904.84			
15	Public project	0	\$0.00	\$0.00			
16	Manufactured Home	0	\$0.00	\$0.00	0	0	
	Totals	95	\$2,550,081.37	\$29,288.69	7	9	

SFD Attached are zero lot line units

Townhouse are 3 or more units with shared side walls and have a rear yard area

Inspections for the Month of June



Total Inspections 449

Code Enforcement Report

06/01/2018 - 06/30/2018

Case Date	Case #	Complaint
6/1/2018	2808	renting without permit
6/1/2018	2809	renting without permit
6/1/2018	2810	979 236th Street Suite B
6/1/2018	2811	Mowing
6/1/2018	2812	Mowing
6/1/2018	2813	Mowing
6/1/2018	2814	Mowing
6/1/2018	2815	Mowing
6/1/2018	2816	Mowing
6/1/2018	2817	renting without permit
6/4/2018	2818	Mowing
6/5/2018	2819	finished bedroom and bath in basement without obtaining the required permits
6/5/2018	2820	junk cars
6/6/2018	2821	outside storage, junk in back yard
6/6/2018	2822	junk in yard, trailers full of junk in yard
6/8/2018	2823	sidewalk has a separation of more than 3/4 of an inch and is a trip hazard
6/12/2018	2824	Drainage area needs to be maintained.
6/13/2018	2825	220 Golfview Court
6/14/2018	2826	mowing and rubbish and or garbage on property in back yard
6/14/2018	2827	sidewalk has a separation of more than 3/4 of an inch and is a trip hazard
6/15/2018	2828	have failed to make the required corrections from the rental inspection performed in 2015
6/15/2018	2829	allowing dog to habitually bark for prolonged periods disturbing the peace and quiet of the vicinity
6/18/2018	2830	Installed wall signage prior to approval
6/19/2018	2831	accumulation of rubbish or garbage on property specifically the garage and on the back patio
6/19/2018	2832	Failed to upload annual lawn irrigation back flow test report
6/19/2018	2833	renting without permit
6/19/2018	2834	Fire sprinkler backflow preventer not working properly

6/19/2018	2835	provide annual backflow preventer test report
6/20/2018	2836	have planted a tree in the City's public right of way
6/20/2018	2837	have planted a tree in the City's public right of way
6/20/2018	2838	have allowed the unit to be occupied by someone other than the owner without obtaining the required rental permit
6/20/2018	2839	illegal signs on property, two signs. One sign is on Colton Dr. The other sign is on W. Zeller St.
6/20/2018	2840	handicap sign needs to have the fine that is posted to the sign removed
6/20/2018	2841	Failing to provide annual backflow preventer test report
6/21/2018	2842	No Zoning Compliance permit application
6/21/2018	2843	have installed a water heater without obtaining the required permits
6/21/2018	2844	vehicle parked on landscaped area of the property
6/25/2018	2845	have failed to make the required corrections from the rental inspection performed in 2016
6/25/2018	2846	boat and trailer parked on the landscaped area of the front yard
6/25/2018	2847	have parked vehicles on the landscaped area of the property
6/25/2018	2848	vehicle parked on landscaped area of the property
6/25/2018	2849	have planted a tree in the City's public right of way
6/25/2018	2850	have placed a POD storage unit on property without obtaining the required permits
6/25/2018	2851	mowing
6/25/2018	2852	have placed a storage shed within the front yard setback area
6/26/2018	2853	have left a trailer unattended in the City's street
6/26/2018	2854	have placed two signs on the property
6/27/2018	2855	outside storage
6/27/2018	2856	mowing
6/27/2018	2857	have installed a pool without obtaining the required permits
6/27/2018	2858	mowing
6/27/2018	2859	illegal signs on property
6/28/2018	2860	renting without permit
6/28/2018	2861	renting without permit
6/28/2018	2862	renting without permit
6/28/2018	2863	renting without permit
6/28/2018	2864	renting without permit
6/28/2018	2865	renting without permit
6/28/2018	2866	renting without permit

6/28/2018	2867	renting without permit
6/28/2018	2868	renting without permit
6/28/2018	2869	renting without permit
6/28/2018	2870	renting without permit
6/28/2018	2871	renting without permit
6/28/2018	2872	renting without permit
6/28/2018	2873	renting without permit
6/28/2018	2874	renting without permit
6/28/2018	2875	renting without permit
6/28/2018	2876	renting without permit
6/28/2018	2877	renting without permit
6/29/2018	2878	renting without permit



New Business Report

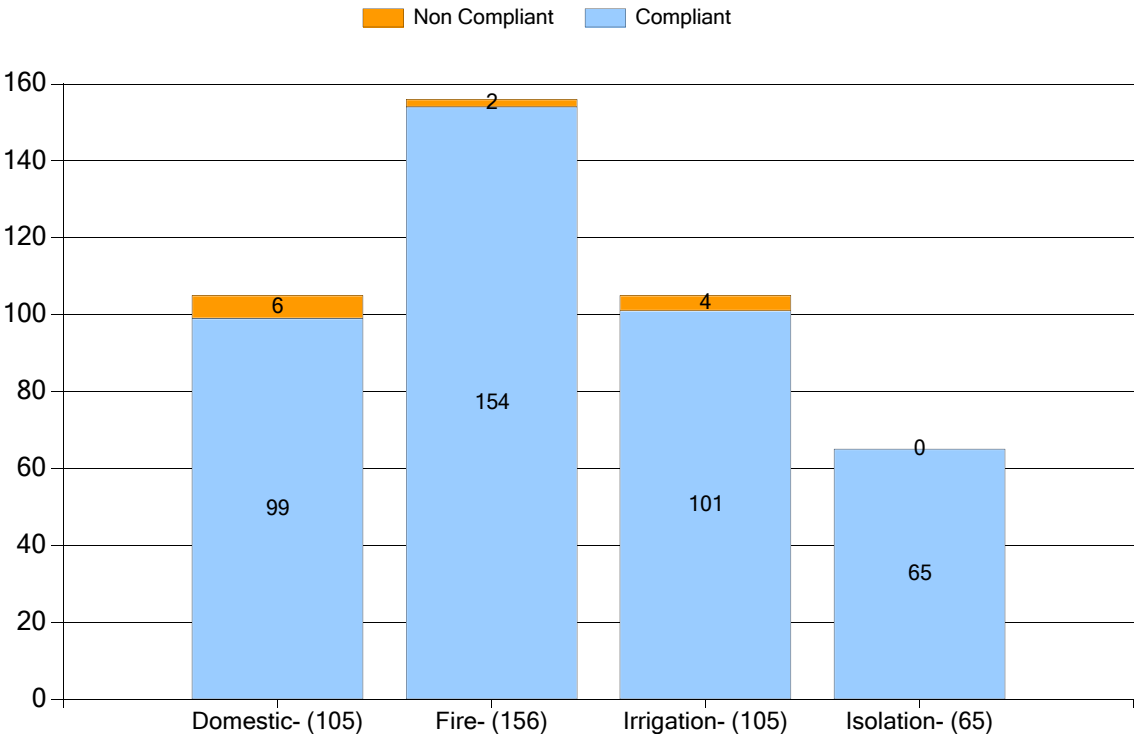
06/01/2018 - 06/30/2018

Project Description	Parcel Address	Owner Name	Owner Address	Owner City	Owner State	Owner Zip
Metro Unfusion Center	125 E. Zeller Street Units C&D	Metro Infusion Center (Todd Schultz)	901 McClintock Drive Suite 202	Burr Ridge	IL	60527
CSS Consulting	979 236th Street Suite B	CSS Consulting-Dale Rumor	1435-31st Street NE	Cedar Rapids	IA	52402
Liberty View Wine & Spirits	595 Country Lane Unit 1	Lien T. Vu and Sankar Baruah	1898 Brown Deer Rd.	Coralville	IA	52241

Total Records: 3

7/5/2018

Breakdown of Backflow Preventer Compliance



- Fire = Fire Protection / Fire Detector Bypass
- Domestic = Domestic / Domestic Bypass
- Irrigation = Lawn Irrigation
- Isolation = All Others



North Liberty Fire Department 2018 Monthly/YTD Response Report

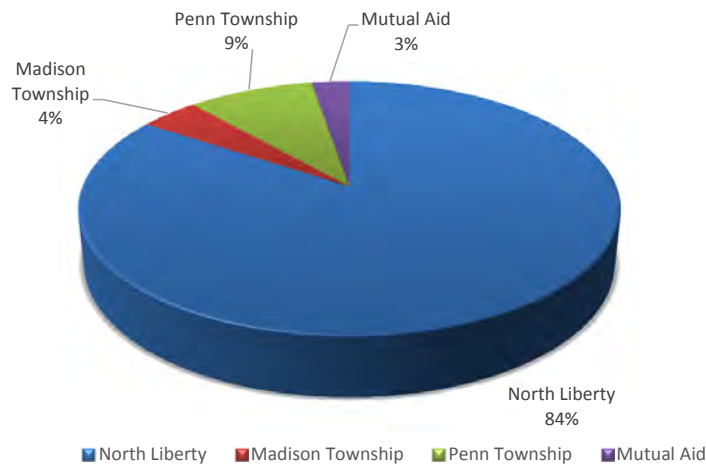
North Liberty Fire Department Responses By Fire District

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
North Liberty	99	83	93	91	97	107							570	84.32%
Madison Township	7	2	4	5	4	6							28	4.14%
Penn Township	4	8	9	12	11	16							60	8.88%
Mutual Aid	2	2	3	5	4	2							18	2.66%
Total Responses	112	95	109	113	116	131							676	

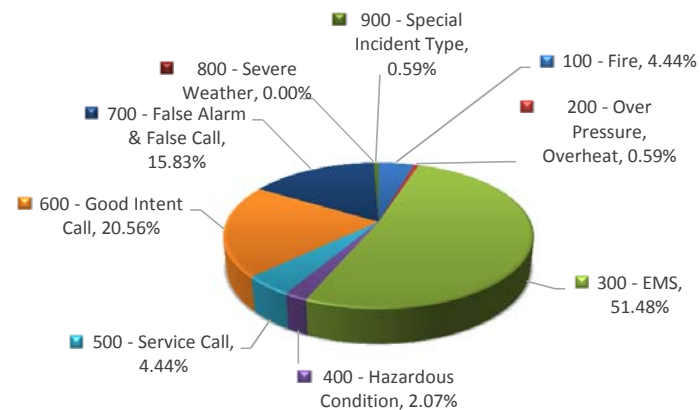
North Liberty Fire Department Responses By Type of Incident

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date	
100 - Fire	4	2	7	7	4	6							30	4.44%	
200 - Over Pressure, Overheat	1		1	1	1								4	0.59%	
300 - EMS	50	59	47	61	60	71							348	51.48%	
400 - Hazardous Condition	5	2	3	1		3							14	2.07%	
500 - Service Call	4	5	8	1	4	8							30	4.44%	
600 - Good Intent Call	23	13	25	18	30	30							139	20.56%	
700 - False Alarm & False Call	24	13	18	22	17	13							107	15.83%	
800 - Severe Weather														0	0.00%
900 - Special Incident Type	1	1		2									4	0.59%	
Total Responses	112	95	109	113	116	131							676		

2018 District Responses YTD
(Rounded Percentage)



2018 Type of Incidents YTD
(Percentage)

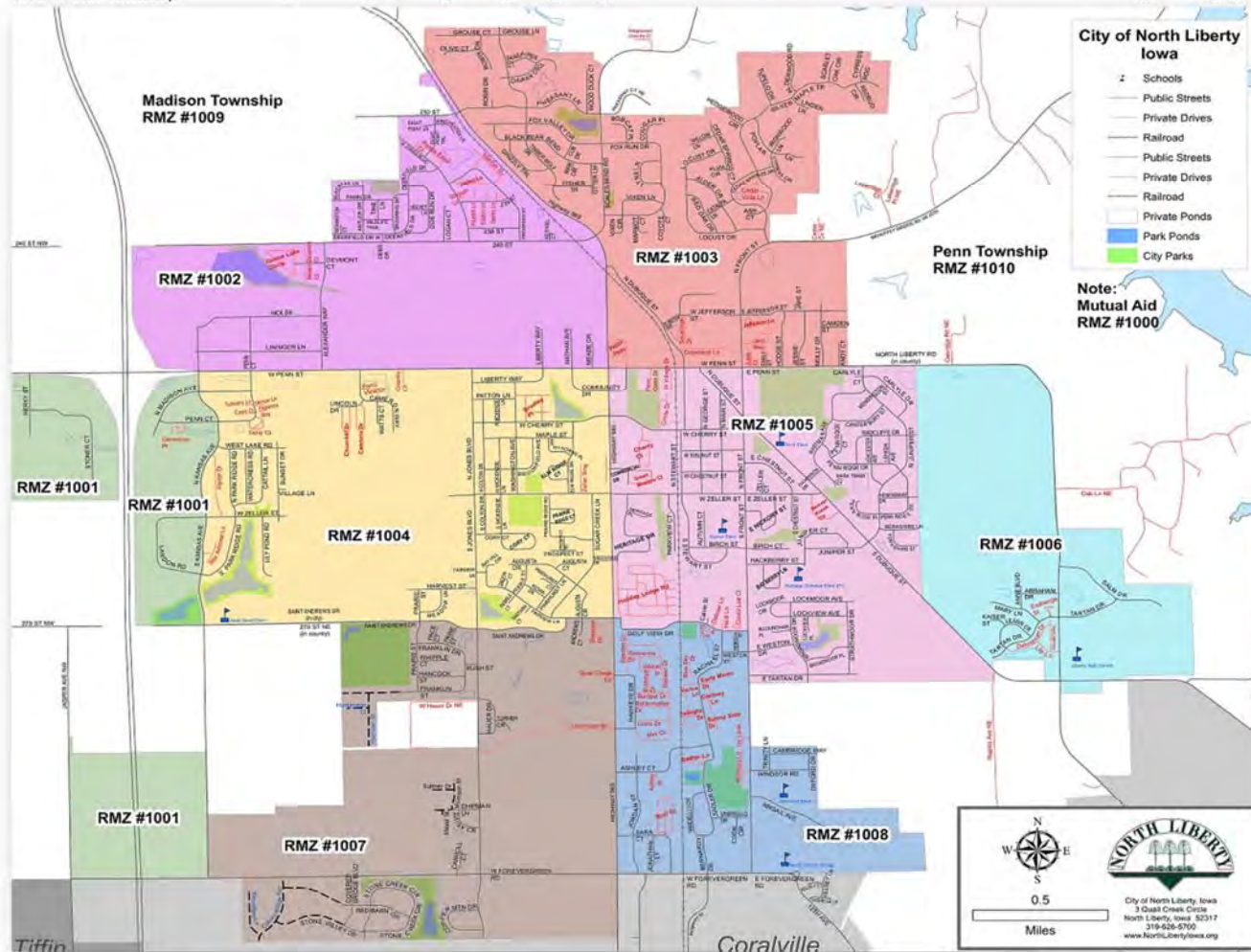




North Liberty Fire Department 2018 Monthly/YTD Response Report

North Liberty Fire Department Responses By Risk Management Zone

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
1000 - Mutual Aid	2	2	3	5	4	2							18	2.66%
1001 - City of North Liberty		5	4	2	2	1							14	2.07%
1002 - City of North Liberty	8	16	8	8	11	8							59	8.73%
1003 - City of North Liberty	20	18	12	12	18	27							107	15.83%
1004 - City of North Liberty	27	10	20	18	26	18							119	17.60%
1005 - City of North Liberty	26	19	25	32	20	31							153	22.63%
1006 - City of North Liberty		1			1	1							3	0.44%
1007 - City of North Liberty	6	3	8	6	5	8							36	5.33%
1008 - City of North Liberty	12	11	16	13	14	13							79	11.69%
1009 - Madison Township	4	2	5	5	4	6							26	3.85%
1010 - Penn Township	7	8	8	12	11	16							62	9.17%



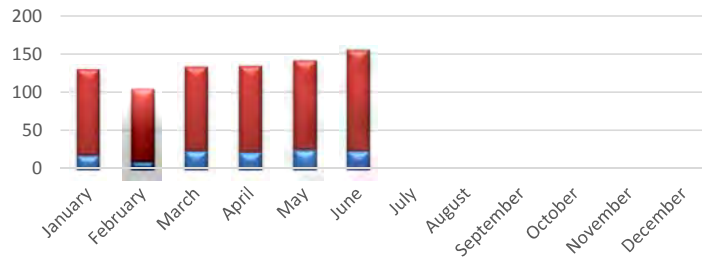


North Liberty Fire Department 2018 Monthly/YTD Response Report

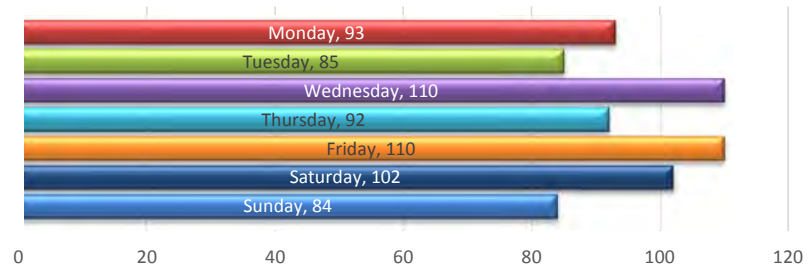
North Liberty Fire Department Overlapping Incidents

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
Overlapping Incidents	18	10	24	22	25	24							123	18.20%
Total Responses	112	95	109	113	116	131							676	

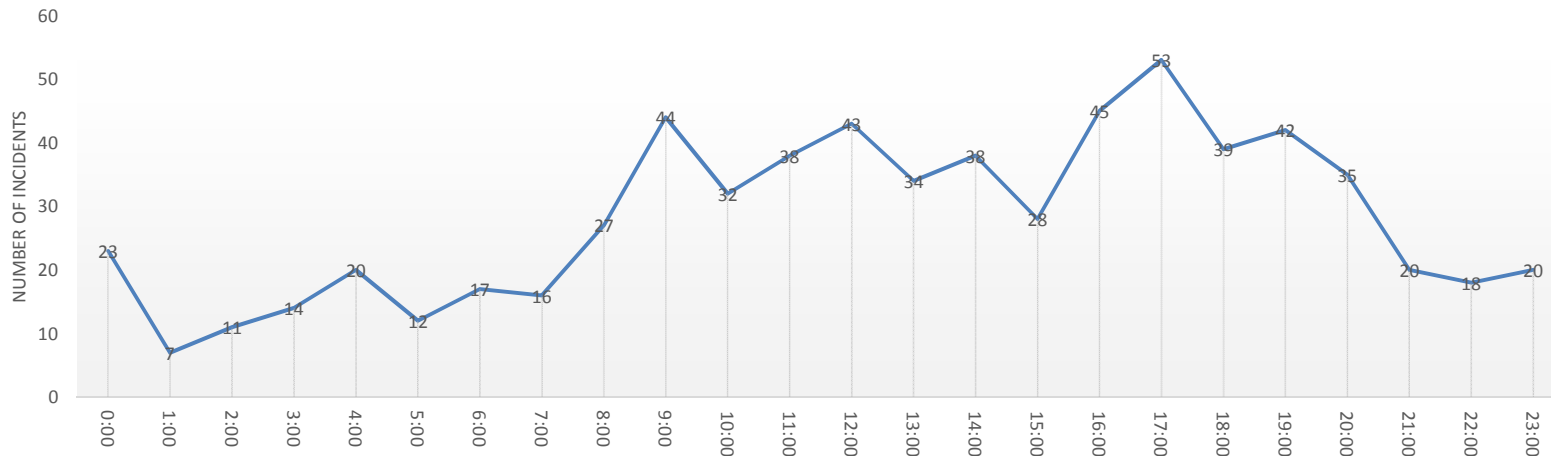
2018 Overlapping Incident by Month



2018 Responses by Day of Week



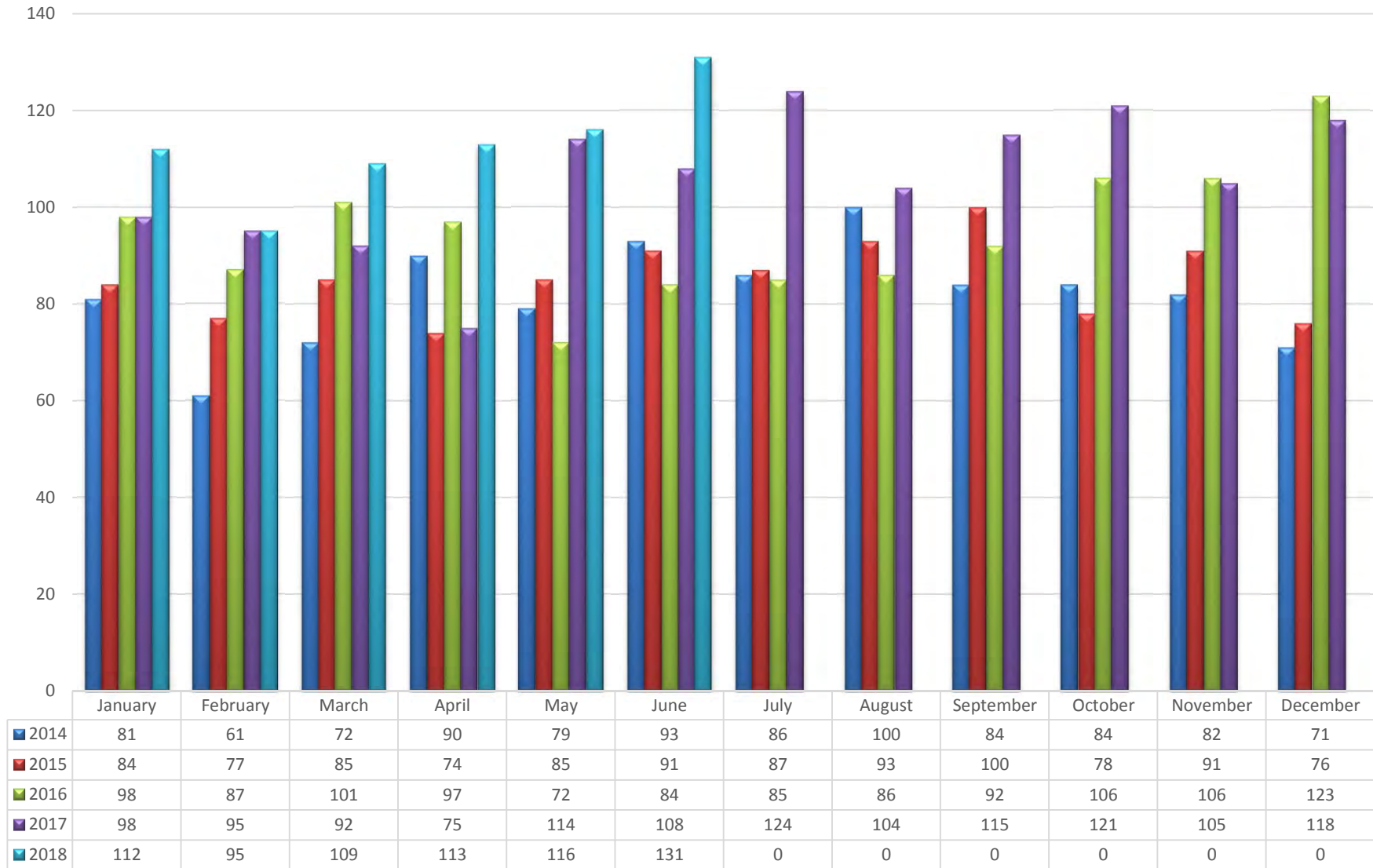
2018 Responses by Hour of Day





North Liberty Fire Department 2018 Monthly/YTD Response Report

2014 - 2018 Monthly Incident Response Comparison





North Liberty Fire Department 2018 Monthly/YTD Response Report

Member Responses By Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year To Date	Percent To Date
Responses for Month	112	95	109	113	116	131							676	
Barney, Mallory	17	19	22	18	19	11							106	15.68%
Brumm, Ryan	16	7	10	19	11	2							65	9.62%
Burleson, Lynn	5	17	13	13	19	32							99	14.64%
Chiles, Branden	2	2	6	4	3	3							20	2.96%
Coleman, Leah	6	6	5	8	1	0							26	3.85%
Covle, Jim*	1	0	0	0	0	0							1	0.15%
Dolezal, Dan	3	1	5	14	6	4							33	4.88%
DuBav, Rob	20	21	31	5	5	8							90	13.31%
English, Joseph	22	17	18	16	12	26							111	16.42%
Hardin, Bryan	14	16	15	24	13	21							103	15.24%
Hofsommer, Greg	3	1	0	0	0	1							5	0.74%
Jaeger, Jeff	34	15	32	29	21	36							167	24.70%
Johnston, Mike	18	3	8	11	7	15							62	9.17%
Keitel, Brad	8	11	33	39	10	11							112	16.57%
Kelchen, Jessica	18	13	17	26	18	7							99	14.64%
Kochanny, Chris	30	27	28	43	30	23							181	26.78%
Kramer, Adam	5	9	6	20	10	8							58	8.58%
Lundquist, Jonathan	0	0	25	15	21	18							79	11.69%
Marks, Isaac	14	16	18	22	12	1							83	12.28%
McDonald, James	26	22	29	35	20	31							163	24.11%
Messinger, Matt	20	10	26	11	30	13							110	16.27%
Miller, Jordan	24	23	41	26	21	24							159	23.52%
Moliterno, Brad	19	11	18	9	6	7							70	10.36%
Newkirk, Richard	12	8	13	24	29	16							102	15.09%
Pecora, Tyler	14	11	20	31	6	14							96	14.20%
Place, Alexander	0	0	0	0	5	11							16	2.37%
Platz, Brian	42	39	36	37	43	45							242	35.80%
Ransom, Eric	5	3	5	15	12	10							50	7.40%
Reasner, Richard	14	0	0	0	4	4							22	3.25%
Rennekamp, Bryan	16	18	17	14	19	14							98	14.50%
Rhomberg, Peter	27	5	11	16	2	7							68	10.06%
Ropp, Brian	39	36	36	28	27	47							213	31.51%
Schellenberg, Phillip	38	14	4	10	17	13							96	14.20%
Schmooke, Bill	25	19	28	16	23	15							126	18.64%
Schoening, Austin	21	14	14	14	19	36							118	17.46%
Schultz, Christine	20	12	22	18	9	13							94	13.91%
Scott, Sam	16	9	15	21	11	11							83	12.28%
Smith, Landon	56	25	50	30	33	39							233	34.47%
Storv, Carson	14	12	14	20	7	12							79	11.69%
Voparil, Craig	12	10	14	11	16	12							75	11.09%
Welter, Jonathan	20	7	17	23	12	11							90	13.31%
White, Austin	43	25	43	29	54	25							219	32.40%
White, Geoffery	29	7	38	39	30	23							166	24.56%
White, Sayer	13	12	9	12	13	5							64	9.47%
Wichmann, Megan	16	5	13	11	2	0							47	6.95%
Williams, Justin	16	8	13	9	10	9							65	9.62%

* Fire Dept. Chaplain



North Liberty Fire Department 2018 Monthly/YTD Response Report

Top 5 Calls Made by Members by Month

	Jan	Feb	Mar	Apr	May	Jun
1	Smith 56	Platz 39	Smith 50	Kochanny 43	White, A 54	Ropp 47
2	White, A 43	Ropp 36	White, A 43	Keitel 39 White, G	Platz 43	Platz 45
3	Platz 42	Kochanny 27	Miller 41	Platz 37	Smith 33	Smith 39
4	Ropp 39	Smith 25 White, A	White, G 38	McDonald 35	Kochanny 30 Messinger White, G	Jaeger 36 Schoening
5	Schellenberg 38	Miller 23	Platz 36 Ropp	Pecora 31	Newkirk 29	Burleson 32
	Jul	Aug	Sept	Oct	Nov	Dec
1						
2						
3						
4						
5						

2018 - Top 5 Calls Made by Year-To-Date		
1	Platz	242 35.80%
2	Smith	233 34.47%
3	White, A	219 32.40%
4	Ropp	213 31.51%
5	Kochanny	181 26.78%

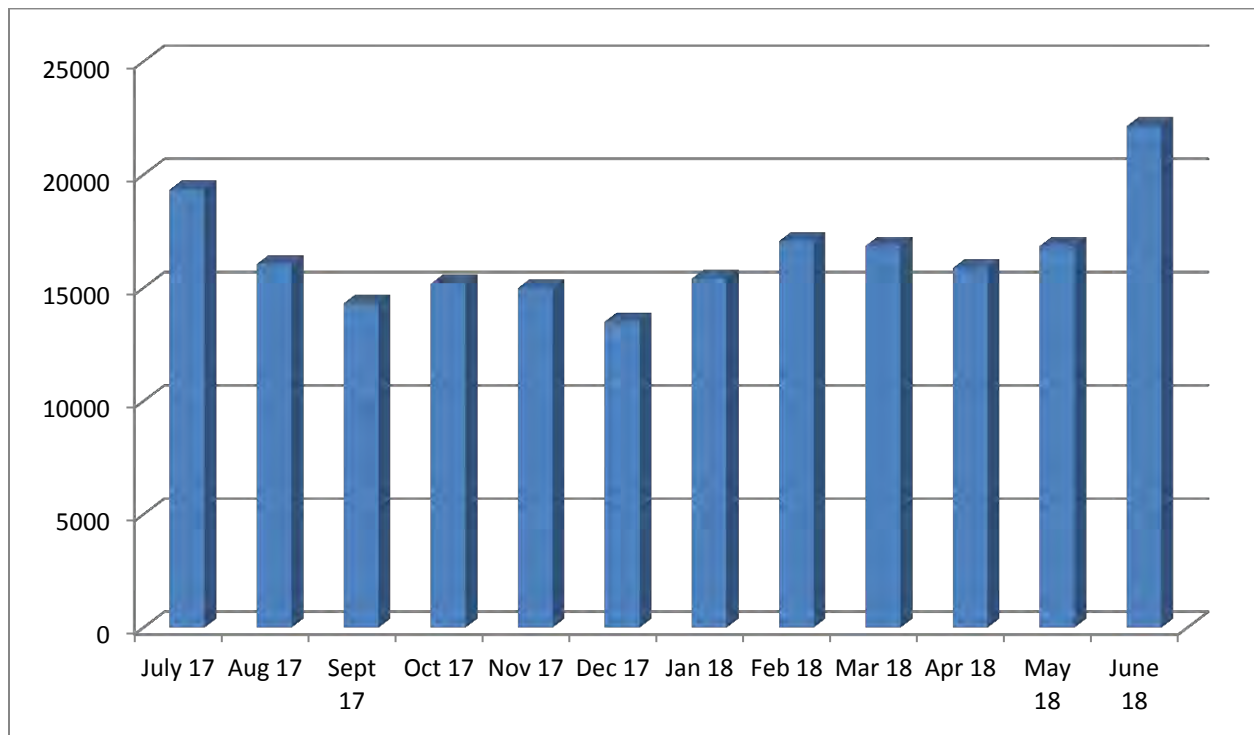


TO: City Administrator and City Council
FROM: Jennie Garner, Library Director
DATE: July 5, 2018
SUBJECT: Library Monthly Report

At a Glance

Computer Usage	3606
Database Use	3629
Meeting Room Use	645
Door Count	22,138

FY18 Door Count



Library News

As you can see from the graph, the library has been very busy this year and June was our highest month of the year with over 22,000 visits.

We have some staffing changes as well. Our Youth and Teen Services Assistant Librarian, Caroline, has accepted a full-time position in another library, so an in-house change was made. A new hire, Mitch, who was part-time Public Services Librarian for a very short while, has taken on the Youth and Teen Assistant role and is running with it, getting to know the kids and stepping up to help with programs already. In addition, one of our part-time staff members just got offered a full-time job at another Iowa library and will be leaving us shortly. That position is open and we'll be looking to fill it with someone equally as wonderful. It's sad to have great staff leave us but we celebrate their successes in finding

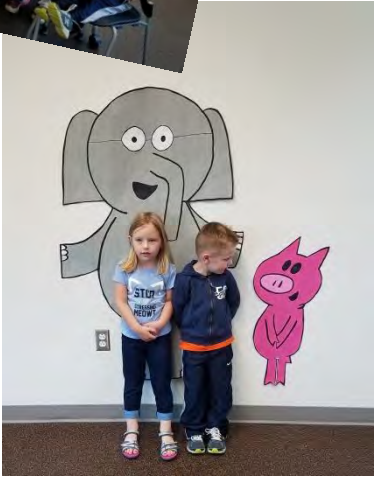
positions and new paths and it's fun to have new staff come on board with new view points and fresh ideas. I encourage all of you to stop by and meet our new folks.

June Program Highlights



Despite a rainy night, Dogs on Skis performed for about 100 people in the library in June.

Families enjoyed snacks and games at the Elephant and Piggy Party.



To: Mayor and City Council
Parks and Recreation Commission
City Administrator

From: Guy Goldsmith, Director of Parks, Building and Grounds

Date: July 3, 2018

Re: Monthly Report

We performed various building maintenance tasks as needed this month.

The splash pad at Penn Meadows Park required maintenance and of course this happened during the hottest day of the month. We had a part sent overnight and installed a new antenna receiver. We were back in operation within a day.

We picked up trash and pet waste stations as needed this month. Usage has increased.

A great deal of time was spent mowing and trimming turf grass at the City parks, ball field fences, the bike trail, City building/grounds and ponds this month. We have been mowing approximately 275 acres on a weekly basis and sometimes twice a week depending on weekly rain fall.

Parks staff continues to maintain landscaping areas. The 92 planter boxes at Liberty Centre pond have been hand watered daily. Highway 965, Golfview Drive, St Andrews Drive intersections, Rec Center, Liberty Centre Park, Zeller Street, Old Town Park, Penn Meadows Park, Dubuque Street round-a-bout, West Penn Street landscaping, Centennial Park and the Rain Garden landscaping have been maintained and watered weekly.

Parks staff mowed off the berm on the south side of Freedom Park. Last fall staff cut down many of the invasive trees and plants and since has overgrown with vegetation again. The plan is to grade and seed to turf grass in September when it is ideal to plant grass seed.

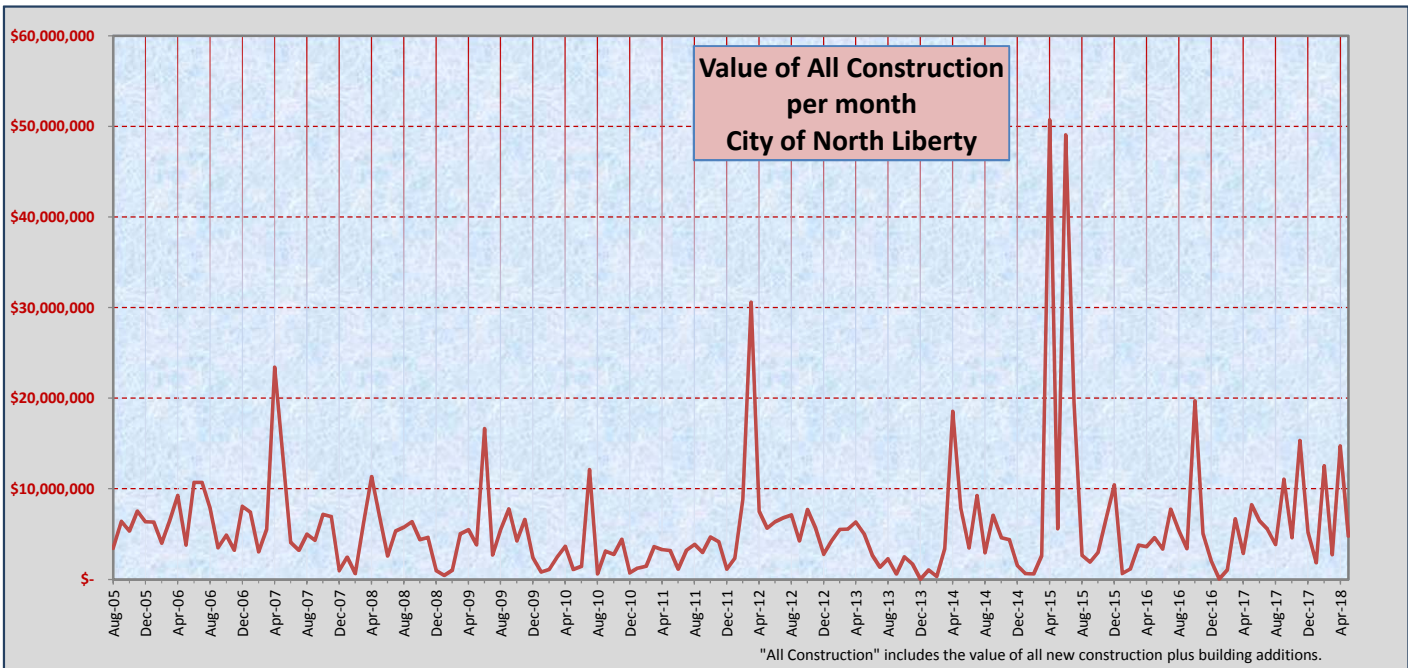
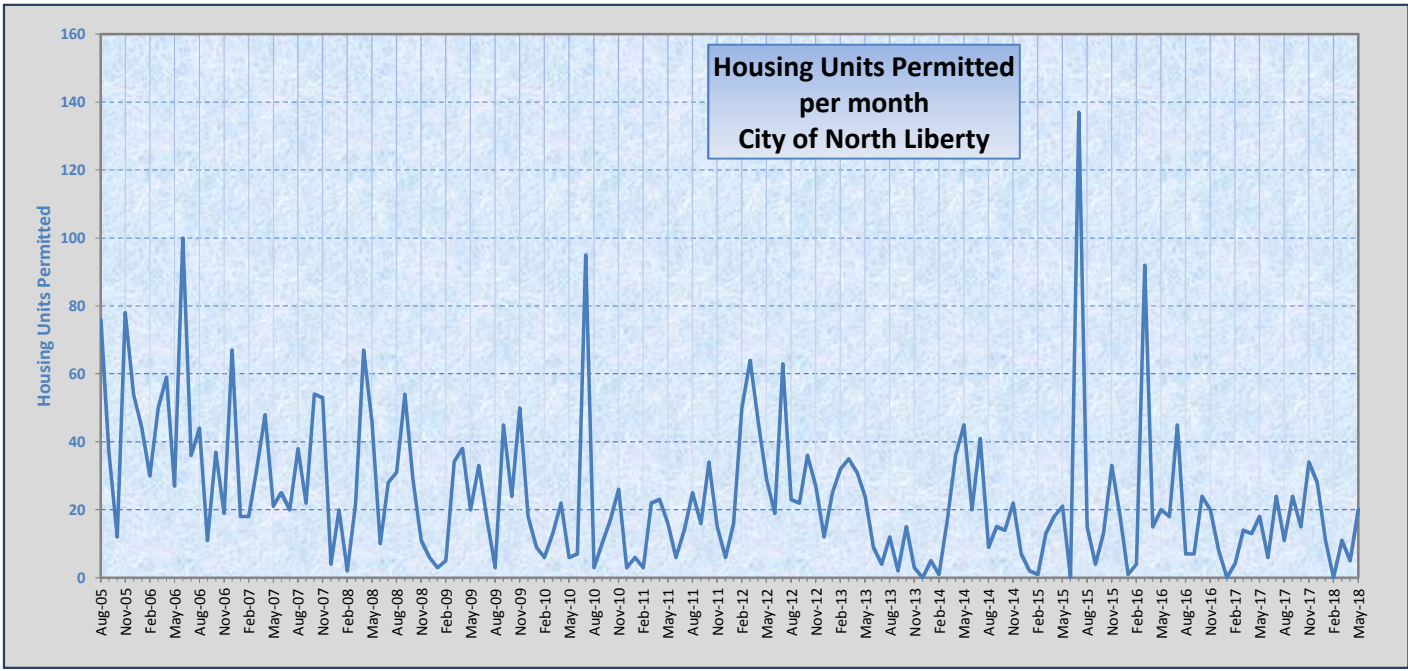
A great deal of time was spent maintaining ball fields and facilities this past month in preparations of daily NLYBS games, weekend tournament games, Babe Ruth games and Liberty High baseball games at the Babe Ruth field.

On June 21st the heavy rain caused much damage to our ballfields, trails and playground areas. We spend a great deal of time making repairs and by June 22nd we had everything back in order for the weekend.

Parks Dept. staff installed the new playground structure at Centennial Park June 23rd – 31st. We are about a week behind schedule due to all of the rain we had that week. The playground is scheduled to open on July 9th if weather permits.

Parks staff continues to prepare the Centennial Park rock/boulder climbing area for the scheduled July 23rd delivery date.

Planning and preparation continue for the 12th annual July 13th & 14th Blues & BBQ celebration at Centennial Park.





North Liberty Police Monthly Report June 2018

Training:

- Officers attended SERT and Dive team training this month (24 hours)
- Canine Handler and Falco attended two days of training at Canine Tactical (16 hours)
- Officers completed an online course for Dangers of Speed on Target Solutions. (20 hours)
- Lidar Instructor went to ILEA to be recertified (4 hours)
- Sergeant attended the Iowa Act of Interest in Coralville presented by the AG office. This is for any current law changes that will impact policing, Opioids Investigations, and Criminal Law update. (8 hours)
- New hire continued with another 4 weeks of ILEA training. He will graduate in August.
- Narcan in-house training for all staff (22 hours)

Public Relations:

- The Investigator conducted a Scams and Safety online educational presentation at Senior Dining.
- Bike officers assisted with a Bike rodeo and Slow Ride.
- Two officers worked a voluntary overtime assignment for a Randy's carpet event.
- We are hosting a Solon High School intern for 60 hours this summer.
- Chief, along with other officers, presented a letter of accommodation and a department challenge coins to two DOT road crew workers who stopped to assist an officer during a traffic stop. This stopped quickly turned into a short foot pursuit. J.J. Stratton and Jason Plymesser assisted in the arrest of the individual. We appreciated them being observant of the situation and willingness to help out our officer.
- An officer taught ALiCE training to the educators at Montessori Children's Garden.
- Records staff, the intern and officers volunteered to help with the Summer Lunch Program on two separate occasions.
- An online bike registration form was created to collect bike and owner information. This will help us to return bikes we find or that are reported stolen.

Equipment:

- After researching options, a digital fingerprint scanner was purchased. This included the hardware and software for printing juveniles that are arrested and for the public who need it for employment, adoption, child care, etc.
- We are currently updating the equipment that was provided by the military for ballistic helmets. These will be equipped with the harness, chin straps, goggles and placed in the patrol vehicles.

Traffic Contacts	432
Parking Contacts	32
Vehicle Inspections	34
Vehicle Unlocks	30
Crash Investigations	24
Public Assists	136
Assist Other Agency	266
Crimes Against Persons Report	12
Crimes Against Property Report	23
Other Reports	43
Arrests	41
Warrants	3
Alcohol/Narcotics Charges	25
Crimes Against Persons Charges	12
Crimes Against Property Charges	4
Other Charges	19
Animal Calls	59
Total Calls for Service	2042
*Total Calls for Service for the year	12015

- We received training from the Iowa Harm Reduction Coalition for the use of Naxolone/Narcan. All officers will receive the training and we will carry these kits with our medical equipment.
- Received training and hardware for our new body cameras. Unfortunately they were quickly identified to have problems with overheating, and battery life by the department and the manufacturer. They were immediately removed from service and we have reverted to using our old body cameras. Lt. Landsgard is dealing with the manufacturer on these issues and we are hoping for an immediate solution.

Enforcement:

- Had two separate road rage incidents in North Liberty where one party displayed a firearm to threaten others. After extensive investigations, both resulted in charges.
- Saw an increase in juvenile related calls for fighting, trespassing, and loitering on public and private property.
- Continue to increase traffic enforcement in the detour areas where there is heavy road construction.
- Continue to see an increase in domestic animals at large that are picked up and turned over to the city.
- Extra enforcement for individuals moving or going around the barricades in construction areas where the road is closed.
- Worked several intersections and streets during the flooding incident with Street Dept. A few vehicles around town went through the high water and flooded out due to 4 inches of rain falling in an hour.

Department Admin:

- Continue to work on the design and detail planning for the police building. Now planning the interior shelving, storage, and millwork needs.
- One officer was gone for his two week military deployment/ training.
- Updated all Police Department job descriptions.
- Looking at creating and joining a county wide Honor Guard team with two members from North Liberty. We are researching training, uniforms and procedures for this assignment. This will be great opportunity for North Liberty to partner with other law enforcement agencies.
- Completed our Peer Support Policy, confidentiality agreements and selection of the two members who have gone through training. This will be for this department currently, but looking to join/create a countywide team and eventually to a statewide network.
- Our basement flooded during the rain storm that produced 4 inches of water an hour. Nothing was damaged and officers cleaned-up and dried out the affected areas.
- Narcan/Naxolone policy and reporting procedures was update for the department.

Respectfully Submitted by Chief Diane Venenga and Alisha Ruffcorn 7/3/2018

To: Mayor, City Council and City Administrator
From: Shelly Simpson, Recreation Director
Date: July 2, 2018

Monthly Report – June 2018

Recreation Update:

“Kids Campsite” usage for this month totaled 638 participants.

Summer definitely arrived this month. Facility has been busy with four weeks of Summer Camp, Summer Lunch Program, Pee Wee Baseball, Wiggle Worms, Music & Movement, Kinder Club, Tippiie Toes Dance classes and youth tennis lessons.

Many special events took place this month as well. We held the annual Free Fishing Weekend, Bike Rodeo/Slow Roll, Teen Pool Night and free CR Kernels tickets.

Pool Update:

Since opening weekend, it has been non-stop, busy! Attendance is summarized below with the outdoor pool update. We have had two sessions of swim lessons and this month totaled 716 participants. Aqua Zumba and the Arthritis class continue to have strong attendance but Starry-eyed Yoga on the pool deck was canceled due to weather.

Ashley has been busy with staff training, in-services, lifeguard and first aid /CPR classes and just overall operations of both the indoor & outdoor pools with constant use.

Outdoor Pool Update:

We are still troubleshooting all operations to try to pinpoint any problem areas. Mon., June 18 at 5pm was the last day we had to close early due to cloudiness. Weather related closings (storms, lightning) have been encountered too. Water chemistry is checked often and is within all ranges. The pool sand filters and pumps have been checked and did not show any visible signs of problems. We did add some sand to one of three filters to bring it up to same level as others to make sure that was not a contributing factor. We have ordered (4) flow meters – 2 for indoor, 2 for outdoor that seem to be failing. Replacing these will help identify if we are experiencing any flow/pumps irregularities. Last Friday, we did have a demo of an advanced pool vacuum come to facility for a demonstration. We may look at making upgrades to our pool vacuum in the near future. Lastly, the problem may still be due to high demand in a short period of time. We've been tracking numbers since Memorial Day and a brief summary is that we have had 15 out of 26 days in which we have been over 500 in attendance; 6 days of which we have been over 800 and 3 days over 900. On Mon, June 18 we had been open regular hours, four days straight above 700 in attendance and by 5pm the water turned cloudy and we had to close. We are continuing to monitor usage and operations.

Submitted by Shelly Simpson

To: Mayor and City Council

From: Michael Pentecost, Street Superintendent

Re: June 2018 Monthly Report

July 1, 2018

The following items took place in the month of **June** that involved the Streets Department.

- Locating of City Utilities (319 job tickets) ongoing
 - a. This is an 8% increase from June 2017
- Continued animal control services (19 responded to animal issues)
- Cemetery plot locates (12 in total)
- Conducted monthly safety inspections for all street equipment and buildings
- Monitored and inspected all 8 Warning Sirens during monthly testing
- Projects
 - a. Front St Reconstruction Project
 - i. Project is at 84% complete
 - b. Kansas Avenue RISE Project
 - i. Project is at 13% complete
 - c. Ranshaw Way Phase 3 Project
 - i. Project is at 41.1% complete
 - d. Cherry Street Sewer Project
 - i. Project is at 98% complete
 - e. Coralville Coral Ridge Ave/Ranshaw Way Project
 - i. Progress and coordination during weekly progress meetings
 - f. Trails Network Project
 - i. Project mostly complete. Contractor working on punch list items
 - g. Penn St / Front St Corridor Improvements 25% design meeting
- A large amount of time was spent working with contractors and property owners on project work again this month
- All street staff updated city id's with DMV so when asked by residents, proof of employment by the City of North Liberty can be shown
- Traffic Control and Parking Staff meeting to discuss public comment and requests
- Sewer Main repair at Penn St and Front St
- Pilot study for 2 lift stations continue with weekly and monthly data being collected
 - a. 2nd month of 3 month pilot test
- Street sweeping of all public streets concluded
 - a. 173,300 lbs. was collected and hauled to the landfill at a disposal cost of \$4,115.64
 - b. These efforts keep this material out of our storm systems and ultimately out of the water ways
- Mowing of city right-of-way and easement areas
- Shipment received of new Holiday lighting decor
- Concrete/Street repairs

- a. Repair or replace concrete in following streets: Kansas Ave, Vandello Cir, Lily Pond Rd, W. Zeller St, Front St/Abigail Ave, Marmont Ct, and the sidewalk on Penn St from sewer repair
- b. Rock chip was applied to West Penn St sealcoat section
- c. Cold patching of damaged street spots of entire town continues
- Traffic cabinet repairs at Ranshaw Way and Penn St from Alliant Energy failed powered line
- Sign replace/or new install at following locations: Penn St (4 bike crossings and ahead), Vandello Cir (No Parking), Sadler Dr (No Outlet) and various repairs
- Street light install on Community Drive by Tin Roost after damaged from contractor
- Storm and flash flooding on 6-20 and 6-21
 - a. Storm system monitored and cleaned of debris to allow for proper water drainage
 - b. Staff provided safety and traffic control for flooding on the following streets: N Dubuque St/N Bend Dr, S Dubuque St/Juniper St, S Dubuque St/Naples Ave, Juniper St/Juniper Ct, Penn St/Liberty Way, Jones Blvd/Zeller St, Hauer Dr, Sunset Dr, W Zeller St, Harvest St/S Jones Blvd, S Jones Blvd/Chipman Ln, Black Bear Bend/Otter Ln, Circle Dr, and Heritage Dr
 - c. Storm system and erosion damage are currently being repaired



Street debris removed by sweeper. Dump site before being hauled to landfill.



Vandello Cir and Lily Pond Rd concrete repairs



Fox Run Pond flooding



Muddy Creek flooding



Corn stalk debris plugging drainage pipes

Communications Department Report

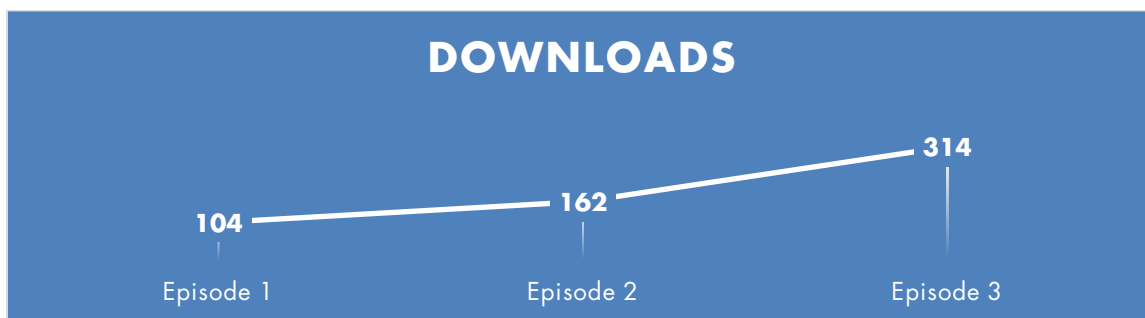
Submitted to the North Liberty City Council
July 5, 2018, for the month of June 2018

Blues & BBQ

Blues & BBQ marketing kicked into high gear in June, with radio interviews, social media pushes and additional work. Volunteer recruitment has gone well, though some openings still remain. The second annual Pig & Pint Prelude, the ticketed fundraiser held the night before the main event, has sold out, and we've also added some merchandise sales (T-shirts, picnic blankets and water bottles) to add another revenue line beyond sponsorships and vendor fees. We wrote and produced the official guide, published with the help of the North Liberty Leader, produced additional signage and otherwise prepared for July 14 event. Details are available at northlibertyblues.org.

52317 podcast

Since launching in mid-May, we've released three episodes of 52317, our podcast focused on people who work in North Liberty. In June, we produced episodes with Becky Popelka, of Big Picture Gallery and Studio, Sean Keller of Mosley's Barbecue and Provision (released July 2) and Jason Clark and Josh Karau of Geek City Games (which will be released later in July). Response has been positive. You can listen at northlibertyiowa.org/52317 or subscribe in your favorite podcasting app. Below are downloads as of July 5. We're structuring it so that we can spread the load of interviewing around, which has worked well.



Trash and recycling modernization

July marks the implementation of the system. We've tried to communicate changes clearly and one at a time, focusing most heavily early (that households needed to select an option) and late (hey, your trash day might be changing). We'll continue to answer questions and remind folks of implementation details through the grace period to change options in October.

Website redesign

This was launched in June, with some updates in the following weeks. We'll continue to watch and work with Maudience on issues as they show themselves.

Infrastructure projects

Projects are in full swing — and yet more keep coming. We're working to publicize the closures as they come, as well as working with businesses to keep them up to speed. Shive-Hattery and Streb have been very diligent at making progress and being responsive (the westside of the Cherry Street intersection with Ranshaw Way was reopened a week ahead of expectations, despite a week with heavy rain).

Other items

We produced the North Liberty Bulletin, our monthly forward-looking, news-you-can-use email newsletter. We continue to see good clickthrough rates and think it can be a valuable way to connect constituents with important news and information.

We hosted a public toast and open house to celebrate our new water treatment plant coming online.

Nick attended a symposium, "Healthy Neighborhoods, Healthy Communities," put on by the City of Iowa City and the University of Iowa College of Public Health.

We produced and submitted City Council meetings to the Iowa City government channel.

We sent news releases about projects and road impacts, trash changes, holiday hours and more.

Social media (Current month and preceding 12)

Month	Facebook new likes	Facebook reach (28 days)	Twitter new follows	Twitter impressions	Instagram new follows
June 2018	187	45,976	37	52,800	28 (1149)
May 2018	93	34,878	43	35,800	15 (1121)
April 2018	378	45,215	51	33,300	17 (1106)
March 2018	134	33,026	35	29,000	19 (1089)
February 2018	71	20,416	48	48,400	6 (1070)
January 2018	87	32,521	30	28,600	10 (1064)
December 2017	224	86,779	24	28,700	17 (1054)
November 2017	57	25,611	24	20,500	2 (1037)
October 2017	57	44,372	29	38,400	19 (1035)
September 2017	107	65,887	36	33,400	21 (1016)
August 2017	111	51,381	37	46,900	18 (995)
July 2017	49	20,886	47	23,300	20 (977)
June 2017	69	27,806	29	16,700	20 (957)
May 2017	81	22,901	23	21,800	11 (937)

Facebook new likes is the net number of new users liking the city's Facebook page; it does not include new *followers*. **Facebook reach** is the number of unique users who saw any of the city's Facebook content. **Twitter new follows** is the net number of new users following the city on Twitter. **Twitter impressions** is the total number of times a tweet from the city was shown. **Instagram new follows** is the net number of new users liking the city's Instagram account.

Website Statistics (Current month and preceding 12)

Month	Sessions	Users	Pageviews	Pages/Session	Avg. Session
June 2018	28,979	18,652	69,385	1.55	1:41
May 2018	27,326	18,336	53,837	1.97	1:30
April 2018	25,779	17,159	49,636	1.93	1:34
March 2018	13,074	8,620	37,250	2.03	1:34
February 2018	15,930	11,181	33,857	2.13	1:34
January 2018	21,025	15,098	42,369	2.02	1:19
December 2017	18,941	13,550	37,510	1.98	1:17
November 2017	16,921	11,883	33,819	2.00	1:26
October 2017	18,630	13,044	36,558	1.96	1:24
September 2017	14,559	10,929	29,604	2.03	1:24
August 2017	17,263	12,335	36,431	2.11	1:30
July 2017	22,274	15,331	43,681	1.96	1:23
June 2017	24,295	18,102	45,565	1.88	1:14

Sessions is the number of time-bound user interactions with the website. **Users** is the number of unique devices loading the site in that month. **Pageviews** is the total number of pages loaded or reloaded. **Pages/Session** is the number of pages loaded per session. **Avg. Session** is the average length, in minutes and seconds, of user interactions. All stats are monthly.

Completed Videos

Title	Requested By	Date Completed	Duration
Eye on North Liberty: Parks	Communications	June 4	0:02
Communications Advisory Commission	City Administration	June 4	0:31
Planning and Zoning Commission	City Administration	June 5	1:24
Social: Free Fishing Weekend	Communications	June 5	0:01
Social: Summer Reading Kickoff	Communications	June 7	0:02
Social: Citywide Garage Sales	Communications	June 7	0:01
Parks & Recreation Commission	City Administration	June 7	0:27
Advance in 60	Communications	June 11	0:59
City Council	City Administration	June 12	1:32
Library Board of Trustees	City Administration	June 18	1:00
Social: Centennial Park Install	Communications	June 21	0:01
Eye on North Liberty: Recreation	Communications	June 21	0:02
Social: Dogs on Skis	Communications	June 22	0:02
Social: Juggling and Acrobatics Show	Communications	June 26	0:01
City Council	City Administration	June 26	0:55
Eye on North Liberty: Stormwater	Communications	June 28	0:03
Transit Task Force	City Administration	June 28	1:17
Social: Duke Otherwise	Communications	June 28	0:01
Total shoots: 18	Duration of new video: 7.3 hours		

Water Pollution Control Plant



Iowa

TO: City Council, Mayor and City Administrator

FROM: Drew Lammers

DATE: July 1, 2018

SUBJECT: June 2018 Water Pollution Control Plant (WPCP) Report

1. All scheduled preventative maintenance at the plant and lift stations was completed. Staff stayed very busy with numerous operational jobs throughout the month.
2. This month's staff safety meeting was on confined space entry. Employees completed the target solutions tasks as well as reviewed safety training topics and equipment as a group. Employees practiced these skills during a permit required confined space entry while making repairs inside of a valve pit.
3. Excessive rainfall on June 21st caused multiple areas of the plant to run at or exceed designed capacities. Normal incoming flow to the facility is around 2000 gallons per minute (gpm). Due to the heavy rain and elevation increase of Muddy Creek plant flows increased to 4500 gpm along with another 7500 gpm being diverted to the equalization basin. All plant equipment ran at max capacity for most of the night while staffed monitored operations. There was no untreated water bypassed during this event.
4. Phase 2 expansion work has continued to progress with all of the equipment being installed and becoming operational. Contractors are working to complete final punch-list items within the next two weeks. Plant staff has assisted contractors with the majority of the latest changes either operationally or mechanically troubleshooting equipment. We are trying to finish this project as effectively and efficiently as possible.
5. Congratulations to Anthony Tonarelli for passing his Grade 1 water distribution exam. North Liberty has been extremely supportive of educating and certifying staff within our respective trades. We encourage all of our operators to obtain the highest qualifications in which they are eligible to receive.

Drew Lammers
WPCP Superintendent

City of North Liberty
3 Quail Creek Circle
PO Box 77
North Liberty, IA 52317

Phone: 319-626-5738
Fax: 319-626-5739
northlibertyiowa.org

To: Mayor and City Council

From: Greg Metternich, Water Superintendent

Re: Monthly Report

July 5, 2018

We read 8,331 radio reads last month that's an increase of 22 accounts. We had to re-read approximately 34 accounts.

We did 108 finals, 54 water shut-offs, 49 re-connects for water service, delivered 198 notices, did 16 new meter set inspections, had 22-meter change outs, 22 MIU change outs, 3 customer complaints, and 40 calls for service.

In the month of June, we treated a total of 41,779,000 gallons of water, our average daily flow was 1,348,000 gallons, and our maximum daily flow was 2,174,000 gallons. The total for the month was 8.17% lower than last June.

The new treatment plant has been running well. We're still going through training on some of the control systems, the door access system and the HVAC units are not functioning at 100%, we hope to have all of the issues worked out in the next few weeks. Portzen and several of their sub-contractors have been working on punch list items.

Northway Well and Pump has finished the cleaning process on well number 6. The well has been flushed, tested, and was put back into service on the 28th of June. We did run into a couple of issues with the new treatment process that required us to do another extended flush on the well before we were able to treat that water.

We had a hydrant fitting that started leaking on the corner of Penn St. and Stewart St. This is an older section of the distribution system and has always been a challenge to isolate the water mains for repairs. While shutting down the valves we found several that would not hold, one that broke and needed to be repaired before the valve could be opened.

Water Superintendent

Greg Metternich

North Liberty Parks & Recreation Committee Meeting
Thursday, July 5, 2018
Proposal of Agenda
7:00PM

NEW BUSINESS:

1. Approve minutes from meeting of: Minutes from June 7 meeting.
2. Public Comments/Concerns: Open to public for comments and concerns; 5 minutes per person time limit.
3. Park Board Members: Welcome, incumbent Megan Lehman to full term.
Two new members, Amalia Gedney-Lose and Jerry Schimmel.
4. Board Appointments: Will need to make appointments for
Chair:
Vice Chair:
Secretary:
5. Fees / Membership Discussion: City council failed to pass the proposal as presented.
Make changes and present again to Council.
6. Administrative Assistant Position: A FT staff member gave two-weeks notice, advertising position and accepting applications through July 11, 2018
7. Building & Grounds Report: Parks Monthly Report
8. Upcoming Events: Blues & BBQ July 14
Just Tri – Youth Triathlon July 29
9. Any new issues not on the agenda?

OLD BUSINESS:

1. Recreation Monthly Report: Report included in packet summarizing the past month.
2. Any old business not on agenda?

CONCLUSION:

1. Next Meeting: Thursday, August 2, 2018 at 7:00 PM
Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourn

North Liberty Parks & Recreation Committee Meeting

Thursday, June 7, 2018

Board Members Present: Matthew Eckhardt, Jeff Kellbach, Scott Stahmer, Jami Maxson, RaQuishia Harrington, Megan Lehman

Others Present: Shelly Simpson, Guy Goldsmith, Brian Motley

Meeting called to order: 7:01 pm

NEW BUSINESS:

1. Approve minutes: Minutes from May 3 meeting approved.
2. Park Board applications: Have 10 applicants for 2 positions, new members appointed June 12.
3. Fees/Membership: Recap of proposal to present to City Council. Shelly will appear before council at June 12 meeting.
4. Building and Grounds Report: Most seasonal staff now on board. Time spent landscaping, watering, on ballfield maintenance. Splash pad open for season. Getting ready for June 18 playground installation, week later will do pour and play surface. Rock boulder climbing area installed July 16. Thanks to Heritage Christian for their Day of Service, worked mulching trees.
5. Outdoor Pool Opening Weekend: Summary of revenue compared to past year, revenue second highest on record with warm weather (may have been highest except for need to close early).
6. Outdoor Pool Operations: pool has had to close early most days due to water clarity and safety issues. Staff and outside consultants are working to try to find cause.
7. Upcoming Events:

Summer camp/Knight riders	this week
Summer lunch program	this week
Summer swim lessons	this week
Bike rodeo/slow roll	June 15
CR Kernels	June 23

OLD BUSINESS:

1. Recreation Monthly Report: May is break time for swim lessons; popular activities were Pee Wee sports and Blastball.
2. Old Business:
 - a) Locker room renovations at Rec Center almost complete
 - b) Dog Park is closer to reality, possible action on land at upcoming City Council meeting.

CONCLUSION:

1. Next Meeting Thursday July 5, 2018 at 7:00PM
 Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourned at 8:21 pm

Minutes submitted by Jami Maxson

**To: Park & Recreation Commission Board Members
Mayor, City Council and City Administrator**
From: Shelly Simpson, Recreation Director
Date: July 2, 2018
Re: Monthly Report – June 2018

Program Summaries – June

Swim Lessons:

Parent Tot: This session had 49 participants.
Tadpoles: This session had 59 participants.
Level 1: This session had 114 participants.
Level 2: This session had 118 participants.
Level 3: This session had 105 participants.
Level 4: This session had 64 participants.
Level 5: This session had 52 participants.
Level 6: This session had 44 participants.
Private – M-F: This session had 18 participants.
 T: This session had 26 participants.
 TH: This session had 24 participants.
Free Lesson 9am This session had 21 participants
 9:40 am This session had 22 participants.
Totaling; 716 participants learning to swim.

During the summer months we offer both morning and evening swim lessons.

Pool Programs:

Early Bird Aqua Aerobics: 5 participants, plus drop-ins.
Easy Does It: Canceled for summer.
Water Resistance AM: 3 participants, plus drop-ins.
Aqua Boot Camp: 2 participants, plus drop-ins.
Arthritis Foundation Aqua: 25 participants, plus drop-ins.
Noodle Triathlon Workout: Drop-ins only.
Aqua Zumba: 11 participants, plus drop-ins.
Rec Swim Team: AM session 9 participants
 PM session 17 participants

Stroke Development: 7 participants
Lifeguard Class: 6 participants
First Aid/CPR Class: 2+, staff re-certs
Starry Eyed Yoga: Canceled due to weather.
Youth Tri Swim Clinic: no participation

Preschool:

Kids Campsite: This month; 638 participants
Lucky Duck: This month \$ 33.00 collected
Pee Wee Baseball: AM Session – 14 participants; PM Session – 36 participants, totaling 50 participants.
Wiggle Worms: 9 participants
Music & Movement: 10 participants.
Kinder Club: Resumes in Fall.
Tippi Toes: Baby Ballet: 6 participants
 Toddler & Me: 7 participants
 Ballet/Jazz/Tap: 9 participants

Wiggle Worms, Music & Movement, Kinder Club and Tippi Toes Dance are all contract programs using our facility space to offer their classes and will continue through summer.

Youth Programs:	<u>Wk 1</u>	<u>Wk 2</u>	<u>Wk 3</u>	<u>Wk 4</u>
Summer Camp	67	76	72	68 participants
Knight Riders	10	17	11	17 participants
Totaling	77	93	83	85 participants

Youth Sports:

Tae Kwon Do M/TH:	2 participants
Tae Kwon Do T/W:	3 participants
Youth Tennis:	Ages 5-6: 6 participants
	Ages 7-8: 9 participants
	Ages 9-10: 11 participants
	Ages 11-12: 13 participants

Adult Sports/Programs:

Basketball:	Package \$10; Drop-in \$128; totals \$ 138.00
Pickleball:	Package \$195; Drop-in \$512; totals \$ 707.00
Volleyball:	Package \$ -0-; Drop-in \$102; totals \$ 102.00

Womens Tennis: 12 participants

Pickleball remains consistent and seems to be growing and growing in popularity.

Adult Fitness:

Cardio Pump:	4 participants, plus drop-ins.
Boot Camp/Cross:	Drop-ins only.
Lower Body Blast:	Drop-ins only.
Body Blast:	2 participants, plus drop-ins.
Body Sculpt:	Drop-ins only.

Senior Citizens:

Senior Dining:	June 1	21 participants
	June 8	19 participants
	June 15	25 participants
	June 22	17 participants
	June 29	15 participants
	Total for month:	97 participants

Special Events:

Family Open Gym: Free, 1st & 3rd Tuesdays, 2nd & 4th Fridays each month
Seeing a return of families coming to shoot hoops.

Regular Open Gym: Free, 2nd & 4th Tuesdays, 1st & 3rd Fridays each month
Regular shooting baskets times in gymnasium.

Free Fishing Weekend, June 2: Annual event with approximately 250 in attendance.

Bike Rodeo / Slow Roll, June 15: Thanks to the Optimist Club as co-sponsor of event.

43 kids partook in the bike rodeo, approximately 80 were served hotdogs & water and about 20 went actually on the slow roll ride. This was surprising due to the extreme heat during the event.

Teen Pool Night, June 23: A few teens, around 40 came to the first time pool party.

CR Kernels Tickets, June 23: Kernels staff hit up local sponsors to provide 300 free tickets to NL residents.

ActiveNet Totals: Gross Income (June) = \$ 96,969.35

Residency Breakdown - POS: (June)

	Resident	Nonresident	Total	Previous Month
Track	25	13	38	77
Daily Weight	723	101	824	719
Senior DW	<u>182</u>	<u>18</u>	<u>200</u>	<u>192</u>
Sub Total	905	119	1,024	911
Pool	Adult	Youth/Seniors	Total	Previous Month
Daily Fees	3,336	6,399	9,735	3,988

Pool Revenue Summary; June 1-30, 2018

Date	Pool Passes	Daily Fees	Swim Lessons	Aqua Prgms	Concessions	Rentals	Misc/Don	Totals
Fri., June 1	\$ 4,304.75	\$ 2,672.00	\$ 15.00	\$ 51.00	\$ 1,419.00	\$ -	\$ (9.50)	\$ 8,452.25
Sat., June 2	\$ 371.00	\$ 306.00	\$ 65.00	\$ 37.00	\$ 225.00	\$ -	\$ (1.50)	\$ 1,002.50
Sun., June 3	\$ 722.00	\$ 456.00	\$ 207.00	\$ 20.00	\$ 466.75	\$ -	\$ 1.00	\$ 1,872.75
Mon., June 4	\$ 2,524.00	\$ 1,589.00	\$ 232.00	\$ 105.00	\$ 833.25	\$ -	\$ 7.00	\$ 5,290.25
Tues., June 5	\$ 2,336.00	\$ 1,326.00	\$ (84.00)	\$ 134.00	\$ 905.00	\$ -	\$ 0.75	\$ 4,617.75
Wed., June 6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Thurs., June 7	\$ 718.00	\$ 1,385.00	\$ 112.00	\$ 297.00	\$ 1,113.75	\$ -	\$ -	\$ 3,625.75
Fri., June 8	\$ 694.50	\$ 1,561.00	\$ -	\$ 352.00	\$ 923.25	\$ -	\$ 5.75	\$ 3,536.50
Sat., June 9	\$ 438.60	\$ 655.00	\$ -	\$ 5.00	\$ 292.00	\$ -	\$ (3.00)	\$ 1,387.60
Sun., June 10	\$ 525.00	\$ 532.00	\$ -	\$ 190.00	\$ 294.75	\$ -	\$ 3.50	\$ 1,545.25
Mon., June 11	\$ 583.95	\$ 574.00	\$ (55.00)	\$ 305.00	\$ 407.25	\$ -	\$ 4.25	\$ 1,819.45
Tues., June 12	\$ 989.00	\$ 991.00	\$ (38.00)	\$ 297.00	\$ 571.00	\$ -	\$ -	\$ 2,810.00
Wed., June 13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Thurs., June 14	\$ 26.00	\$ 111.00	\$ 54.00	\$ 408.00	\$ 40.00	\$ -	\$ -	\$ 639.00
Fri., June 15	\$ 1,224.00	\$ 1,991.00	\$ (308.00)	\$ 222.00	\$ 1,192.00	\$ -	\$ (1.75)	\$ 4,319.25
Sat., June 16	\$ 402.00	\$ 1,847.00	\$ -	\$ 59.00	\$ 710.75	\$ -	\$ 5.00	\$ 3,023.75
Sun., June 17	\$ 349.00	\$ 1,923.00	\$ 90.00	\$ 80.00	\$ 624.50	\$ -	\$ -	\$ 3,066.50
Mon., June 18	\$ 304.00	\$ 1,306.00	\$ 3.00	\$ 160.00	\$ 940.00	\$ -	\$ 8.00	\$ 2,721.00
Tues., June 19	\$ 45.00	\$ 210.00	\$ 102.00	\$ 146.00	\$ -	\$ -	\$ (3.00)	\$ 500.00
Wed., June 20	\$ -	\$ 485.00	\$ 5.00	\$ 224.00	\$ 289.00	\$ -	\$ -	\$ 1,003.00
Thurs., June 21	\$ 163.50	\$ 147.00	\$ 32.00	\$ (323.00)	\$ 33.00	\$ -	\$ -	\$ 52.50
Fri., June 22	\$ 294.08	\$ 825.00	\$ (6.00)	\$ 13.00	\$ 202.50	\$ -	\$ (2.00)	\$ 1,326.58
Sat., June 23	\$ 420.00	\$ 890.00	\$ -	\$ 147.00	\$ 470.75	\$ -	\$ -	\$ 1,927.75
Sun., June 24	\$ 167.00	\$ 1,302.00	\$ (22.00)	\$ -	\$ 628.25	\$ -	\$ -	\$ 2,075.25
Mon., June 25	\$ 288.15	\$ 600.00	\$ 109.00	\$ 204.00	\$ 470.50	\$ 190.00	\$ -	\$ 1,861.65
Tues., June 26	\$ 51.00	\$ 152.00	\$ -	\$ 226.00	\$ 82.00	\$ -	\$ -	\$ 511.00
Wed., June 27	\$ 322.00	\$ 1,323.00	\$ (210.00)	\$ 306.75	\$ 709.50	\$ -	\$ -	\$ 2,451.25
Thurs., June 28	\$ 443.50	\$ 1,002.00	\$ 35.00	\$ 243.00	\$ 624.25	\$ -	\$ -	\$ 2,347.75
Fri., June 29	\$ 627.53	\$ 2,345.00	\$ (30.00)	\$ 46.00	\$ 1,312.25	\$ -	\$ -	\$ 4,300.78
Sat., June 30	\$ 463.00	\$ 2,111.75	\$ -	\$ 75.00	\$ 938.75	\$ -	\$ -	\$ 3,588.50
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 19,796.56	\$ 30,617.75	\$ 308.00	\$ 4,029.75	\$ 16,719.00	\$ 190.00	\$ 14.50	\$ 71,675.56

Recreation Revenue Summary; June 1-30, 2018

<u>Date</u>	<u>Class/Prgms</u>	<u>Weight Fees</u>	<u>BASP</u>	<u>League Fees</u>	<u>Rentals</u>	<u>Park Fees</u>	<u>GCC Fees</u>	<u>BB / SB</u>	<u>Misc/Don</u>	<u>Totals</u>
Fri., June 1	\$ 251.00	\$ 415.50	\$ 1,050.00	\$ -	\$ 4.00	\$ -	\$ -	\$ -	\$ 27.00	\$ 1,747.50
Sat., June 2	\$ 65.50	\$ 85.00	\$ -	\$ -	\$ 1.00	\$ -	\$ -	\$ -	\$ -	\$ 151.50
Sun., June 3	\$ 54.00	\$ 79.00	\$ -	\$ -	\$ 2.50	\$ -	\$ -	\$ -	\$ -	\$ 135.50
Mon., June 4	\$ 369.50	\$ 714.00	\$ 1,470.00	\$ -	\$ 851.50	\$ -	\$ -	\$ 963.00	\$ 20.00	\$ 4,388.00
Tues., June 5	\$ 261.00	\$ 365.00	\$ 980.00	\$ -	\$ 578.50	\$ 10.00	\$ -	\$ 924.50	\$ -	\$ 3,119.00
Wed., June 6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Thurs., June 7	\$ 274.50	\$ 165.00	\$ -	\$ -	\$ 0.50	\$ 5.00	\$ -	\$ -	\$ -	\$ 445.00
Fri., June 8	\$ 100.00	\$ 161.50	\$ 140.00	\$ -	\$ 3.00	\$ -	\$ -	\$ -	\$ 30.00	\$ 434.50
Sat., June 9	\$ 55.50	\$ 133.00	\$ -	\$ -	\$ 21.50	\$ -	\$ -	\$ -	\$ -	\$ 210.00
Sun., June 10	\$ 58.00	\$ 112.00	\$ -	\$ -	\$ 15.00	\$ -	\$ -	\$ -	\$ -	\$ 185.00
Mon., June 11	\$ 122.50	\$ 327.75	\$ 630.00	\$ -	\$ 132.50	\$ 10.00	\$ -	\$ -	\$ -	\$ 1,222.75
Tues., June 12	\$ 268.00	\$ 204.00	\$ -	\$ -	\$ 70.50	\$ 15.00	\$ -	\$ -	\$ 20.00	\$ 577.50
Wed., June 13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Thurs., June 14	\$ 604.50	\$ 159.00	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ 803.50
Fri., June 15	\$ 580.00	\$ 135.00	\$ 245.00	\$ -	\$ 3.00	\$ -	\$ -	\$ -	\$ 120.00	\$ 1,083.00
Sat., June 16	\$ 51.00	\$ 84.00	\$ 140.00	\$ -	\$ 0.50	\$ 5.00	\$ -	\$ -	\$ -	\$ 280.50
Sun., June 17	\$ 12.00	\$ 30.00	\$ -	\$ -	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ 42.50
Mon., June 18	\$ 626.50	\$ 550.95	\$ -	\$ 80.00	\$ 31.00	\$ 5.00	\$ -	\$ -	\$ -	\$ 1,293.45
Tues., June 19	\$ 197.00	\$ 125.00	\$ 700.00	\$ 80.00	\$ 41.00	\$ 5.00	\$ -	\$ 839.10	\$ -	\$ 1,987.10
Wed., June 20	\$ 194.50	\$ 339.00	\$ -	\$ -	\$ 0.50	\$ 5.00	\$ -	\$ -	\$ -	\$ 539.00
Thurs., June 21	\$ 66.50	\$ 314.50	\$ -	\$ -	\$ 730.50	\$ -	\$ -	\$ -	\$ -	\$ 1,111.50
Fri., June 22	\$ 590.00	\$ 340.07	\$ 140.00	\$ -	\$ 100.00	\$ 5.00	\$ -	\$ -	\$ (20.00)	\$ 1,155.07
Sat., June 23	\$ 46.50	\$ 67.00	\$ 140.00	\$ -	\$ 32.00	\$ -	\$ -	\$ -	\$ -	\$ 285.50
Sun., June 24	\$ 106.00	\$ 54.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160.00
Mon., June 25	\$ 36.00	\$ 415.50	\$ 210.00	\$ -	\$ 40.50	\$ 35.00	\$ -	\$ 139.00	\$ -	\$ 876.00
Tues., June 26	\$ 34.25	\$ 563.00	\$ (280.00)	\$ 80.00	\$ -	\$ -	\$ -	\$ 101.25	\$ -	\$ 498.50
Wed., June 27	\$ 72.00	\$ 73.00	\$ -	\$ 173.75	\$ 116.50	\$ -	\$ -	\$ 30.00	\$ 30.00	\$ 495.25
Thurs., June 28	\$ 183.00	\$ 372.25	\$ (70.00)	\$ 40.00	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ 525.75
Fri., June 29	\$ 546.00	\$ 257.52	\$ -	\$ 80.00	\$ 0.50	\$ 5.00	\$ -	\$ -	\$ -	\$ 889.02
Sat., June 30	\$ 131.00	\$ 40.00	\$ -	\$ -	\$ 11.00	\$ -	\$ -	\$ -	\$ -	\$ 182.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 5,956.25	\$ 6,681.54	\$ 5,495.00	\$ 533.75	\$ 2,828.50	\$ 105.00	\$ -	\$ 2,996.85	\$ 227.00	\$ 24,823.89