

**North Liberty Parks & Recreation Committee Meeting**  
**Thursday, November 1, 2018**  
**Proposal of Agenda**  
**7:00PM**

**NEW BUSINESS:**

1. Approve minutes:                               Sept 6<sup>th</sup> meeting  
  October 4 – no meeting, no minutes
2. Public Comments/Concerns:               Guest introduction and concern.
3. Priority Project Listing - Parks:           Staff update of information, discussion and work on recommendation to city council.
4. Priority Project Listing – Recreation & Aquatics:       Staff update of information, discussion and work on recommendation to city council.
5. Building & Grounds Report:               Parks Monthly Report
5. Upcoming Events:                            Elf on the Shelf Scavenger Hunt           Nov 26-Dec 20  
  Holiday Vendor Fair                           Dec 8  
  Breakfast With Santa                        Dec 8  
  Recsters Holiday Camp                      Dec 26-28 and Jan 2-5
6. Winter Spring 2019 Brochure:           Staff has begun work on programming for January-April, 2019.
7. Any new issues not on agenda?

**OLD BUSINESS:**

1. Rec Fees / Memberships Update:       Update to new fees, started Oct 1
2. Recreation Monthly Report:               Recreation Review from previous month.
3. Any old issues not on agenda?

**CONCLUSION:**

1. Next Meeting:                                Thursday, December 6, 2018 at 7:00 PM  
  Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourn

## North Liberty Parks & Recreation Committee Meeting

Thursday, September 6, 2018

**Board Members Present:** Matthew Eckhardt, Jami Maxson, Troy Carter, Amalia Gedney-Lose, Megan Lehman

**Others Present:** Shelly Simpson, Guy Goldsmith, Brian Motley, Tim Hamer

**Meeting called to order: 7:00 pm**

### NEW BUSINESS:

**1. Approve minutes:** Minutes from July 5 meeting approved. (no quorum in August)

**2. Board Appointments:** Chair - Matthew Eckhardt  
Vice Chair - Megan Lehman  
Secretary - Jami Maxson

**3. Building and Grounds Report:** seasonal staff now gone. Working on mowing, maintaining ballfields. Pouring concrete at Penn Meadows, getting new bleachers and shade structures, paving remainder of trail. Three new park monument signs placed. Creekside playground relocated and reopened. Rock climbing area and new playground at Centennial getting good feedback. City has purchased land for dog park, want to start improvements but need to wait until land annexed into city.

**4. Fees/Membership Rate Changes:** Updated proposal approved by city council. Being publicized, effective Oct 1, 2018.

**5. Fall Programs:** Back in full swing - gymnasiums busy, JH volleyball, youth and adult leagues, rentals. Soccer program larger but limited due to field space and daylight since no field lighting. Be sure to look online for facility schedules and gym availability.

<b>6. Upcoming Events:</b>	Doggie Plunge	Sept 9
	Moonwalk & Star Party	Sept 22
	Swim lessons	week of Sept 24
	Celebration Belle Cruise	Oct 3

**7. New Issues:** Splash pad will stay open as long as weather allows.

### OLD BUSINESS:

**1. Recreation Monthly Report:** August often slowest month, changes with fall programming.

**2. Old Business:** a) Pool renovations - money allocated this fiscal year for new play structure, possibly addressing floating structure wall. Would like to do before next season.

b) Recreation Master Planning - give Shelly any input, she will bring up with city government. Discussed measures to engage community members. M. Eckhardt suggested Top 10 list to determine areas to focus on (of city staff, also board members).

c) Did fill administrative assistant opening, started this week.

### CONCLUSION:

**1. Next Meeting** **Thursday October 4, 2018 at 7:00PM**  
Location: City Council Chambers at 1 Quail Creek Circle

2. Adjourned at 7:35 pm

Minutes submitted by Jami Maxson

# Parks Plan & CIP Priorities Update

Parks Plan CIP & Priorities  
Updated by Park Staff  
10-3-2018

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Page 1- Accomplished Parks Plan CIP Improvements FY15-FY18

Page 2- Completed Parks Plan Improvements FY15-FY18 *continued*

Page 3- Anticipated Program Years & Priorities 1

Page 4- Priorities 1 *continued*

Page 5- Priorities 2

Page 6- Priorities 3, 4 & 5

Page 7- New list of Parks CIP Projects to prioritize into priority  
1 through 5

Page 8- Minor CIP Items that Parks General Budget will accomplish

## **Accomplished Parks Plan CIP**

### **FY15 - FY18**

- Remove deteriorating basketball court to add new playground – **Beaver Kreek Park**
- Replace section of concrete trail over culvert – **Beaver Kreek Park**
- Remove old outdated playground structure - **Beaver Kreek Park**
- Install new playground age 5 to 12 playground - **Beaver Kreek Park**
- Add new picnic tables – **Beaver Kreek Park**
- Install concrete trail to playground area – **Beaver Kreek Park**
- Continue to remove old decaying trees and replace with new trees – **Beaver Kreek Park**
- Replace rip rap along culvert under concrete trail that goes over creek – **Beaver Kreek Park**
- Extend the Scales Bend Road trail to Pheasant Lane-approx. 700' – **Bike Trail**
- Add segment: Alexander Way from Maytag north 1,075' – **Bike Trail**
- West Penn Street Trail from Liberty Medical and Commerce subdivision to Arby's – **Bike Trail**
- Trail Connection in front of Arby's –**Bike Trail FY19 Priority trails projects #4. CIP**
- Install Stone monument park signage – **Broadmoor Estates Pond Area**
- Add 3,969' concrete trail – **Centennial Park**
- Installed playground structure ages 5 to 12 – **Centennial Park**
- Add Rain garden and bio-swales, erosion control, survey, mobilization – **Centennial Park**
- Create landscaping enhancements – **Centennial Park**
- Parking lot, Utilities, lighting – **Centennial Park**
- Install Performance Climbing Rocks/Boulders area– **Centennial Park**
- Plant additional trees – **Creekside Commons Park**
- Create walking path in cleared area from trail to playground – **Creekside Commons Park**
- Install stone monument park signage – **Deerfield Park**
- Identified specific dog park location and purchased - **Dog Park**
- Install stone monument park signage – **Fox Run Pond Area**
- Install stone monument park signage – **Fox Run Park**
- Plant new trees – **Fox Valley Pond Area**
- Remove invasive willows – **Fox Valley Pond Area**
- Upgrade pond edge and add bank stabilization – **Goose Lake Nature Area and Wetlands**
- Install new concrete around building – **Koser Park**
- Add spectator seating & concrete pad with shade structures. – **Koser Park** (In progress)
- Upgrade and repair electrical – **Liberty Centre Pond Area**
- Install stone monument park signage – **Mar Lee Park**

***Accomplished Parks Plan CIP Continued FY15-FY18***

- Construct 1100 sq. foot splash pad – **Penn Meadow/Old Town/Meade Park**
- Construct shade structure by splash pad and playground structure – **Penn Meadows/Old Town/Meade Park**
- New spectator seating & concrete pad with shade structures – **Penn Meadows/Old Town/Meade Park** (In progress)
- Pave all interior rock trails – **Penn Meadows/Old Town/Meade Park** (In progress)
- Installed new ages 5 to 12 playground north side – **Penn Meadows/Old Town/Meade Park**
- Installed new ages 2 to 5 tot lot playground on north side – **Penn Meadows/Old Town/Meade Park**
- Upgrade appearance of storage building at ball fields and new roof – **Penn Meadows/Old Town/Meade Park**
- Add new dugout roof covers on ball field – **Quail Ridge Park**
- Add ball field spectator seating & concrete pad with shade structure. – **Quail Ridge Park** (In progress)
- Install stone monument park signage – **West Lake Pond Area**

**Anticipated Program Years**

**Priority 1's: FY19-20**

**Priority 2's: FY21-23**

**Priority 3's: FY24-25**

**Priority 4's: FY26-27**

**Priority 5's: FY28**

**Priority 1: FY19-20 (In Alphabetical order by Park name)**

- Beaver Slide relocate – **Beaver Kreek Park**
- Install stone monument park signage – **Beaver Kreek Park**
- Add trail lighting from Zeller St. to Forevergreen Rd. - **Bike Trail**
- Add segment: Recreation Center to Ranshaw Way tunnel, 885' – **Bike Trail FY19 Priority trails projects #5. CIP**
- Widen segment: Kansas Ave. 6' to 8' 1,448' From Madison to West lake rd. – **Bike Trail FY19 Priority trails projects #6. CIP**
- East Penn St. From west to east existing trail- **Bike Trail FY19 Priority trails projects #7. CIP**
- Quail Ridge Park from existing trail to Jones Blvd - **Bike Trail FY19 Priority trails projects #8. CIP**
- Quail Ridge to Ranshaw way - **Bike Trail FY19 Priority trails projects #9. CIP**
- St Andrews Drive from North Bend Elementary to Prairie St. – **Bike Trail FY20 Priority trails projects #10. CIP**
- Install Tot Lot Playground ages 2-5 – **Centennial Park**
- Construct 3 small park shelter structures- **Centennial Park**
- Add park entry treatment and internal signage- **Centennial Park**
- Build Park Road – **Centennial Park**
- Begin design of Climate controlled shelter/performance stage **FY19 – Centennial Park**
- Hire a fundraising consultant for the Climate controlled shelter/performance stage **FY19 – Centennial Park**
- Construct Climate controlled shelter/performance stage – **Centennial Park**

**Priority 1: FY19-20 Continued**

- Improve playground structure: entire replacement or rehab existing – **Community Center/ Ranshaw House** (Note: **Very important!** Location will be determined after the completion of the Community Center, Library & Aquatics Comprehensive Plan is completed.
- Install stone monument park signage – **Creekside Commons Park**
- Install concrete boarder around playground with ADA ramp and trail connection – **FY1819 Deerfield Park**
- Construct berms with tree plantings & Timber Thinning. - **Dog Park**
- Install Paved Entrance & 20 plus stall paved Parking Lot – **Dog Park**
- Install Fencing for Single User/Training , Small Dogs & All Dogs areas – **Dog Park**
- Install Dog Park features & agility equipment – **Dog Park**
- Install Paved Walking Trails – **Dog Park**
- Construct Proposed Pond/Pier and install Fencing (.5 Acres) – **Dog Park**
- Construct Small Shelter – **Dog Park**
- Enhance appearance of storage building – **Koser Park**
- Install stone monument park signage – **Goose Lake Nature Area**
- Install stone monument park signage – **Parkview Park**
- Muddy creek bank stabilization and straightening – **Note:** Parkview residence have Muddy Creek eroding under their fences)– **Parkview/ Bike Trail**
- Upgrade to LED lighting Old Town – **Penn Meadows / Old Town / Meade Park**
- Replace or remodel press box and restrooms at Babe Ruth ball field – **Penn Meadows/ Old Town/ Meade Park**

**Priority 2: FY21-23 (In Alphabetical order by Park name)**

- Install LED trail lighting – **Beaver Kreek Park**
- Upgrade Lighting to LED Penn St. – Zeller St. – **Bike Trail**
- Sadler Drive, Creekside Park – **Bike Trail FY21 Priority Trails projects #11. CIP**
- Add 1,672’ trail development near or around pond – Broadmoor Pond Park- **Bike Trail FY21 Priority Trails projects #12. CIP**
- Freedom Park Trail Connection from existing East neighborhood walk to the West through the park to Jones Blvd. Trail. – **Bike Trail FY21 Priority trails projects #13. CIP**
- Trail Network upgrades - **Priority #14 – Freedom Park**
- Trail Network upgrades - **Priority #15 – Scales Bend Road**
- Trail Network upgrades – **Priority #16 – E Penn/NL Road from just past Juniper Street to Dahnovan Estates subdivision**
- Install gazebo by the pond – **Centennial Park**
- Add Sculpture and flower gardens by the pond – **Centennial Park**
- Add honorarium for service men and women by the pond – **Centennial Park**
- Install splash pad – **Centennial Park**
- ~~Construct Small Shelter – Creekside Park~~
- Acquire additional land – **Deerfield Park**
- Pave small parking lot (If additional land is acquired) – **Deerfield Park**
- Install new steel roof on shelter – **Deerfield Park**
- Water service & hydrant – **Dog Park**
- Upgrade playground equipment – **Fox Run Park**
- Repair concrete trails - **Fox Valley Pond**
- Replace playground structure west side by middle shelter – **Penn Meadows/ Old Town/ Meade Park**
- Install concrete border around west playground with ADA ramp and trail connection - **Penn Meadows/ Old Town / Meade Park**
- Add parking by tennis court – **Penn Meadows/ Old Town / Meade Park**
- Replace south and middle shelter roofs with steel – **Penn Meadows / Old Town / Meade Park**
- Add ballfield lighting north/south 4-plex and Babe Ruth – **Penn Meadows/ Old Town/ Meade Park**
- Pedestrian concrete trail LED lighting – **Penn Meadows / Old Town / Meade Park**
- Replace shelter Roof with steel – **Quail Ridge Park**
- Expand parking lot – **Quail Ridge Park**
- Add 1,617’ concrete trail around boarder of park – **Quail Ridge Park**
- Install Pedestrian LED lighting – **West Lake Pond**



**Priority 3: FY24-25**

- Expand Community Gardens –**Meade Barn/Park Community Gardens**
- Relocate north shelter to make way for new parking and new steel roof – **Penn Meadows/ Old Town/ Meade Park**
- Add parking on North side and resurface existing – **Penn Meadows/ Old Town/ Meade Park**
- Add 1,253’ trail around pond – **Fox Run Pond Area**

**Priority 4: FY26-27**

- Install LED trail lighting – **Creekside Commons Park**
- Add 411’ trail development and connections (Some of this maybe completed with the Kansas Round-a-bout project) – **Mar Lee Park**

**Priority 5: FY-28**

- Add playground area in the northeast part of the property – **Broadmoor Estates Pond Area**
- Construct small shelter – **Fox Run Pond Area**
- Install playground equipment – **Freedom Pond Area**
- Add small shelter & picnic tables – **Freedom Pond Area**

**New List of CIP Projects to Prioritize:**

- Recondition or replace the two bridges – **Beaver Kreek Park**
- Additional Park property and playground – **North side of the City TBD**
- Frisbee Golf course – **Centennial Park or other location TBD**
- Trail lighting poles repainted to black – **Liberty Centre**
- Irrigation Improvements – **Liberty Centre**
- Dredge North point of the pond due to street runoff siltation – **Liberty Centre**
- Continued repair of the pond stone edge border due to seasonal shifting– **Liberty Centre**
- Addition of playground – **Fox Run Pond Area**
- Addition of Playground (With new subdivision development) – **Fox Valley Pond**
- Construct small shelter – **Mar Lee Park**
- Acquire additional park land as possibilities present themselves – **Park Land Expansions**
- Add on to Parks Shop West side – **Parks Shop Facilities**
- Finish Concrete driveways to connect to existing driveways – **Parks Shop Facilities**
- Construct a pedestrian bridge creek crossing to bike trail – **Parkview Park**
- Remodel inside of Meade Barn – **Penn Meadows / Old Town / Meade Park**
- Concrete in front of overhead doors Meade Barn – **Penn Meadows / Old Town / Meade Park**
- Splash Pad Expansion Penn Meadows - **Penn Meadows / Old Town / Meade Park**
- Remodel old concession stand to a storage building - **Penn Meadows / Old Town / Meade Park**
- Install steel roof on old concession building to matching steel color green- **Penn Meadows / Old Town / Meade Park**
- Pave access road from south parking lot to old concessions building - **Penn Meadows / Old Town / Meade Park** (Note: Will need to work with the Water Dept. to design access road to accommodate service & maintenance to the Jordon well located in Penn Meadows Park)
- Public Works Storage area finishing (Grading, fencing, concrete road & tree planting – **Public Works Facilities**
- Goose Lake Trail improvements around the pond. Working with developers to make the connections – **Goose Lake**

**Minor CIP Items that Parks General Budget will take care of:**

- Add new trash receptacles – **Beaver Kreek Park**
- Add new park Benches – **Beaver Kreek Park**
- Add benches and trash receptacles – **Broadmoor Pond**
- Install site furnishings- **Centennial Park**
- Add Park Benches – **Cornerstone Nature Area**
- Install new trash receptacles – **Cornerstone Nature Area**
- Install new trash receptacles – **Creekside Commons Park**
- Add Picnic Table – **Creekside Commons Park**
- Install new trash receptacles – **Deerfield Park**
- Plant additional trees – **Deerfield Park**
- Add flagpole with solar lighting – **Freedom Park**
- Upgrade benches and trash receptacles – **Fox Run Park**
- Install new trash receptacles – **Fox Run Pond Park**
- Add park benches- **Fox Run Pond Park**
- Plant additional trees – **Fox Run Pond Park**
- Add park benches – **Fox Valley Pond**
- Install trash receptacles – **Fox Valley Pond**
- Add park benches – **Freedom Park**
- Create landscaping enhancements & add a northwest corner gate – **Goose lake Nature Area and wetlands**
- ~~Add nature walk area – **Joy's Park**~~
- ~~Install picnic tables – **Joy's Park**~~
- ~~Install new trash receptacles – **Joy's Park**~~
- ~~Install stone monument park signage – **Joy's Park**~~
- Continue landscaping improvements – **Liberty Centre Pond**
- Install new trash receptacles – **Mar Lee Park**
- Install park benches – **Mar Lee Park**
- Upgrade clock – **Old Town**
- Install new trash receptacles – **Quail Ridge Park**

# Recreation & Aquatics Priorities Update

Updated 10-3-2018 by Rec Staff

Recreation & Aquatics | City of North Liberty

# Project Goals

- This document is a plan, not a capital improvements program.
- A guide to move forward/keep on track to provide recreation and aquatic needs of the community.
- Projects may or may not be accomplished and may be changed due to funding limitations, changes in interests from the public, city council, commission board members, and external influences such as private business, schools, and neighboring community projects.
- Projects are suggestions heard from the public, from staff, from Park & Rec Board members and City Council.
- Priority 1 projects have derived from the Aquatics Master Plan created by Water's Edge Aquatic Design in November 2016.
- Park & Recreation Board Members in August 2017 discussed the prioritization of aquatics suggesting the following direction:
  - Outdoor Pool Changes – Current Site
  - Parking – Current Site
  - Indoor Pool Addition/Changes – Current Site
  - Splash Pads
  - Additional Pool Location

# Outdoor Pool Priorities

- Discussion of Outdoor Pool suggestions include:

Description	Forecast	Priority	Est Cost
Floatable Walk Wall - Change, remove solid wall for visibility, safety issues; move BB hoop	Spring 2019	1	\$ -
Play Feature - Replace main play feature in zero depth area	Spring 2019	1	\$ 150,000
Splash Pads	See Parks listing.		\$ -
Parking Solutions	Use of adjacent land (Ranshaw)	1	\$ -
Grass Area / Fencing - Expand	Not applicable, gas lines to East	X	\$ -
Shade Structures - Add	Budgetary Item		\$ -
Separate Entry/Exit - Create outside entry for summer crowds	Budgetary Item		\$ -
Liquid Chlorine Conversion	Keep as AccuTab system	X	\$ -
Replace Awnings / Umbrellas	Budgetary Item		\$ -
Addition - Current Site	Subject to space, parking issues		
Addition - Second Location	Land acquisition needed		

- Staff recommendation is to replace key elements of the Outdoor Pool such as the play unit, floatable walk and spray features. We may provide a secondary entry/exit to handle summer crowds. We hope most other items above can be covered as budgetary items.
- Current site additions are subject to space and parking demands. Staff suggests Splash Pads either on-site or at local parks. Such amenities require less staff operating costs and high traffic can be diverted away from Outdoor Pool location.

# Indoor Pool Priorities

- Discussion of Indoor Pool suggestions include:

Description	Forecast	Priority	Est Cost
Parking Solutions		1	\$ -
Dectron Unit - replace	15 yrs old, showing age, repairs	1	\$ 500,000
Acoustical Panels - replace		1	\$ -
Add Play Features, fun elements to promote open swim times			
Lockerroom(s) Renovation			\$ -
Whirlpool / Sauna Addition			
Liquid Chlorine Conversion	Keep as AccuTab system	X	\$ -
Addition - Current Site	Subject to space, parking issues		\$ -
Addition - Second Location	Only w/school partnership		\$ -

- Staff recommendation is to replace the existing Dectron Unit and Acoustical sound panels as our immediate needs of the Indoor Pool.
- Additional upgrade suggestions include adding inflatable play features during designated program times, locker room renovations and addition of whirlpool or sauna if space allows.
- Development of a second site for indoor pool facilities should only be considered with partnerships with local schools districts or other investors.

# Recreation Priorities

- Discussion of Recreation suggestions include:

Description	Forecast	Priority	Est Cost
Parking Lot Resurfacing	Current Location	1	\$ 30,000
Weight & Exercise Equipment	Annual Budget Item	X	\$ 40,000
Womens Lockerroom - renovation	FY2019	1	\$ 50,000
Building Maintenance Projects; restrooms, flooring, painting, etc...			\$ -
Vehicle Replacment - BASP 15 pass. vans			\$ -
Addition - Current Site (gymnasiums, etc...)	Subject to space, parking issues		\$ -
Addition - Second Location	Land acquisition needed.		\$ -
Ball Field Lights - Penn Meadows	See Parks listing.		\$ -
Dog Park Creation	See Parks listing.		\$ -
Centennial Park - stages & completion	See Parks listing.		\$ -
Parking - Penn Meadows	See Parks listing.		\$ -
Land Acquisition	See Parks listing.		\$ -
Outdoor Artificial Grass / Field Turf			\$ -
Minature Golf			\$ -
Dec Hockey Facility			\$ -
Curling Facility	Need? (CR, CV Mall, New Arena)	X	\$ -
Youth / Teen Center Space			\$ -
continued -			



# Recreation Priorities

- Recreation suggestions continued:

Description	Forecast	Priority	Est Cost

- What are our Recreation priorities? What have you heard as wants/desires?
- Staff recommendation is to restore existing parking lot, renovate Rec side womens locker room and tackle existing building maintenance projects such as painting, flooring, rest room upgrades.
- We hope some items, Weight & Exercise equipment and BASP vehicle replacement can be covered as budgetary items.
- Land acquisition, partnerships or donators will be needed for any additional recreational priorities.

# Aquatic & Recreation Accomplishments

- List of completed projects and year.

Description	Year
Recreation Center - Phase I	1997
Recreation Center - Phase II (Pools and second gymnasium)	2004
Lockerroom Renovation - Recreation	2018-19
Outdoor Pool Renovations	TBD
Indoor Pool Renovations	TBD
Other projects	TBD

- Staff continues to hear daily compliments from our patrons & guests that our existing Community Center is such a great asset for the size of the community. We are envied and need to strive forward to meet our growing needs.
- Everyone enjoys recreation in some way, in all stages of life, so let's continue to make that possible!

## Community Center/Ranshaw House Historic Site, Established 1996

The community center is an excellent city-owned amenity that will help bring residents to North Liberty. The site is well-developed with very limited opportunities for changes or new features; however, the Ranshaw House historic site is in need of restoration, estimated to cost over \$200,000, if it is to survive and serve as a welcome center or some other community function. The North Liberty main paved trail extends along the eastern edge of the property, providing excellent connectivity for recreational trail users.

	Acres	Playground	Open Space	Shelter	Trail/Sidewalk	Timber	Creek	Basketball	Ball Fields	Concession	Restrooms	Pond	Tennis	Parking	Pool	Rec. Center	Prairie	Wetlands	Historic Bldg.	Events Center	C. Gardens	
Current	13	x	x	x	x		x				x			x	2	x		x				
Future	13	x	x	x	x		x				x			x	2	x		x				

Recent Parks Department activities at the Community Center and Ranshaw House include:

- New asphalt overlay on trail 2015.
- Improved landscaping 2015.
- New playground safety surface summer of 2015.
- Improved irrigation system at pool 2015.
- Tree planting 2012.

Challenges: Cost to restore Ranshaw House, demand for recreation center

Opportunities: Future expansion of recreation center

Recommendations:

- Improve or replace playground structure.
- Relocate east trail shelter.



To: Mayor, City Council and City Administrator  
From: Shelly Simpson, Recreation Director  
Date: October 28, 2018

## **Monthly Report – October 2018**

### **Recreation Update:**

October is a busy month with special events. Matt Meseck took a group of 28 adults on an enjoyable cruise on the Celebration Belle river boat and led the Halloween Moonlight Walk around Liberty Centre which had 400 participants in attendance. Matt Fielder led Pumpkin Carving/Painting which had 19 participants and our annual all-staff, two day event, Haunted Happenings had a total of 739 children in attendance.

“Kids Campsite” usage for this month totaled 786 participants. Pee Wee Soccer totaled 47 participants. Other preschool classes continuing for the month were Tippi Toes Dance, Kinder Club, Music & Movement, Wiggle Worms and Little Chefs.

Youth classes included taekwondo, our “Recsters” BASP monthly program had 88 participants while 31 participants took part in two, non-schools days during the month. Youth Competitive Basketball Leagues began this month with the boys division having 30 teams and girls division having 16 teams.

Senior Dining was offered on Fridays with a total of 86 participants served this month.

Our adult leagues continued with Co-ed Volleyball having 9 teams, Men’s Basketball having 16 teams in competition. Ongoing aerobics classes include Body Blast, Body Sculpt, Boot Camp/Cross Train, and Cardio Pump which have strong attendance by the month or through drop-in participation.

### **Pool Update:**

Indoors, swim lessons continued with group lessons having 122 participants, private lessons having 54 participants and a Saturday session totaling 30 participants. Other programs include Lucky Duck (55 participants) and water exercise classes such as Aqua Boot Camp, Arthritis Aqua, Aqua Zumba, Early Bird, Easy Does It, Water Resistance and Noodle Triathlon which have strong attendance by the month or through drop-in participation.

We do offer a recreational swim team, each class Tuesday and Thursday has 10 participants, totaling 20 participants.

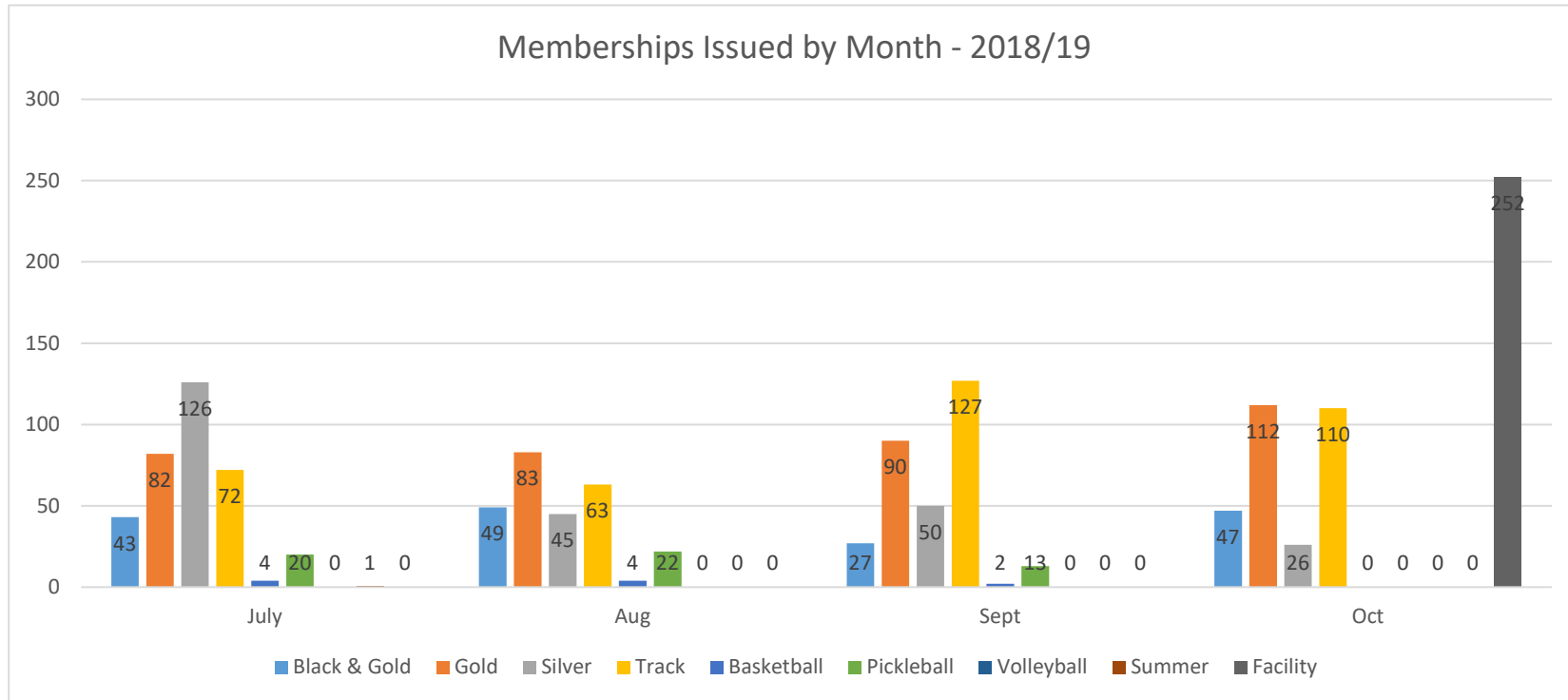
See attached reports for membership totals and daily drop-ins for the month and revenue/expense reports.

Note: Numbers based on October 1-28, 2018.

Submitted by Shelly Simpson

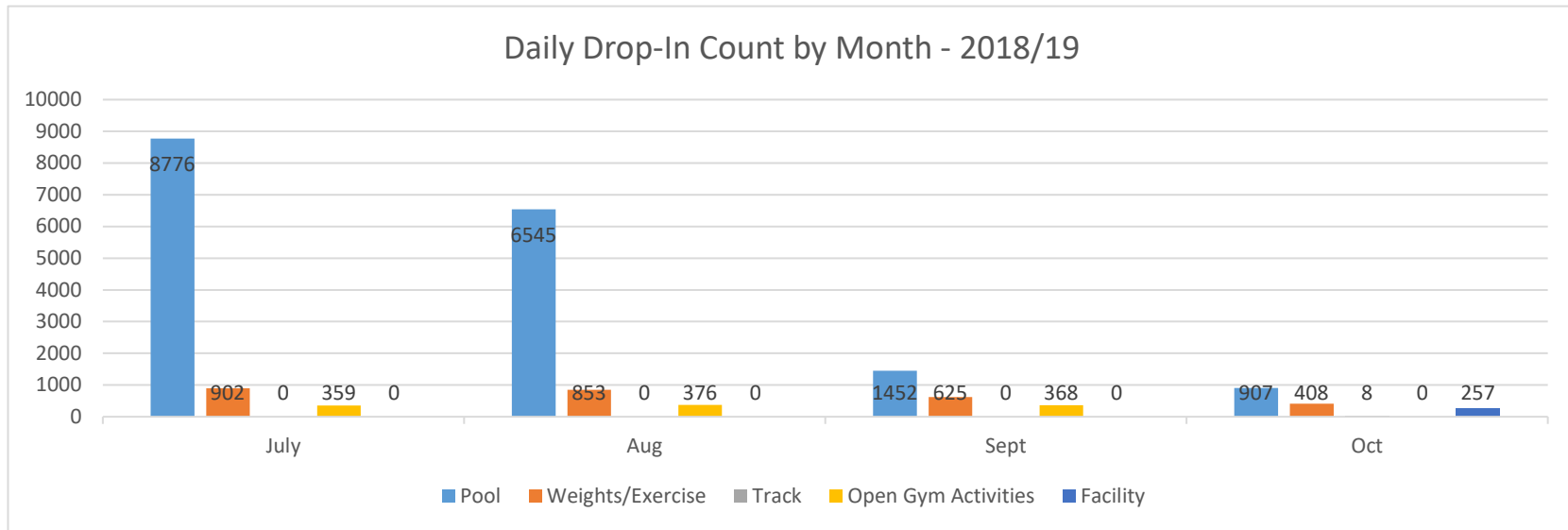
**Memberships by Package: Count Issued**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Black & Gold	43	49	27	47								
Gold	82	83	90	112								
Silver	126	45	50	26								
Track	72	63	127	110								
Basketball	4	4	2	0								
Pickleball	20	22	13	0								
Volleyball	0	0	0	0								
Summer	1	0	0	0								
Facility	0	0	0	252								
<b>Total</b>	<b>348</b>	<b>266</b>	<b>309</b>	<b>547</b>								



**Daily Drop-in Count by Month**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Pool	8776	6545	1452	907								
Weights/Exercise	902	853	625	408								
Track	0	0	0	8								
Open Gym Activities	359	376	368	0								
Facility	0	0	0	257								
<b>Total</b>	<b>10037</b>	<b>7774</b>	<b>2445</b>	<b>1580</b>								



# Net Revenue Report By Account Name

GL Account: Aquatic Programs/ Classes, Baseball/ Softball, Before/After School, Classes/Programs, Conf. Center Rental, Daily Pool Fees, Field Rental, Gerdin CC Rental, Gym Rentals, League Fees, Membership, Park/ Special Event Fees, Pool Concessions, Pool Passes, Pool Programs, Pool Rentals, Rec. Rentals, Swim Lessons, Weight Fees  
 Transaction Date/Time: From Oct 1, 2018 through Oct 28, 2018  
 Revenue Site: North Liberty Recreation Department

Account Name	Account #	Regular Sales +	POS Sales +	Total Deposits -	Total Discount =	Total Income	Total Refs/ Credits/ - Paid-Outs -	Total Expense =	Net Revenue	Other Information			
										Unpaid Amounts	Paid Amounts	Deferred Revenue	POS QTY
Aquatic Programs/ Classes	010-4-1-4575	\$1,649.50	\$1,113.00	\$0.00	\$0.00	\$2,762.50	(\$209.50)	\$0.00	\$2,553.00	\$0.00	\$2,553.00	\$0.00	326
Before/After School	010-4-1-4566	\$17,310.00	\$0.00	\$0.00	(\$765.00)	\$16,545.00	(\$525.00)	\$0.00	\$16,020.00	\$0.00	\$16,020.00	\$0.00	
Classes/Programs	010-4-1-4564	\$4,734.50	\$1,672.50	\$0.00	\$0.00	\$6,407.00	(\$1,359.25)	\$0.00	\$5,047.75	\$0.00	\$5,047.75	\$0.00	411
Daily Pool Fees	010-4-1-4573	\$0.00	\$3,362.00	\$0.00	\$0.00	\$3,362.00	\$0.00	\$0.00	\$3,362.00	\$0.00	\$3,362.00	\$0.00	986
Gym Rentals	010-4-1-4589	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$120.00)	\$0.00	(\$120.00)	\$0.00	(\$120.00)	\$0.00	
Membership	010-4-1-4572/010-4-1-4563	\$0.00	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00	\$0.00	5
Pool Passes	010-4-1-4572	\$4,043.00	\$0.00	\$0.00	\$0.00	\$4,043.00	(\$153.75)	\$0.00	\$3,889.25	\$0.00	\$3,889.25	\$0.00	
Rec. Rentals	010-4-1-4589	\$0.00	\$5.00	\$0.00	\$0.00	\$5.00	(\$40.00)	\$0.00	(\$35.00)	\$0.00	(\$35.00)	\$0.00	10
Swim Lessons	010-4-1-4574	\$456.00	\$0.00	\$0.00	\$0.00	\$456.00	(\$863.00)	\$0.00	(\$407.00)	\$0.00	(\$407.00)	\$0.00	
Weight Fees	010-4-1-4563	\$20,201.25	\$1,606.00	\$0.00	\$0.00	\$21,807.25	(\$737.75)	\$0.00	\$21,069.50	\$0.00	\$21,069.50	\$0.00	408
Grand Total:		\$48,394.25	\$7,768.50	\$0.00	(\$765.00)	\$55,397.75	(\$4,008.25)	\$0.00	\$51,389.50	\$0.00	\$51,389.50	\$0.00	2146

\* Linked account credits

To: Mayor and City Council  
Parks and Recreation Commission  
City Administrator

From: Guy Goldsmith, Director of Parks, Building and Grounds

Date: November 1, 2018

Re: Monthly Report

We performed various building maintenance tasks as needed this month. The Penn/Front street house demolition project is now complete and went very well.

We picked up trash and pet waste stations as needed this month.

We maintained ball fields, soccer fields and facilities at Penn Meadows Park this month. The season has recently come to a close so we have winterizing all facilities including the splash pad.

All turf grass irrigation areas have been winterized for the season.

We performed equipment repair and preventative maintenance on equipment as needed this month. We have begun servicing winter equipment as time permits.

We have been mowing and trimming all City parks and grounds. We continue to perform ground, landscape and pond maintenance. We have finished winterizing all City landscaping areas.

Harding Concrete continues with the Penn Meadows Park trail and concrete improvement project. Hopefully the weather will allow them to finish yet this fall. The Parks Department continues to haul black dirt and grade along the edges of the new concrete. We hope to do a dormant turf grass seeding yet this fall as weather permits.

We had 100 spruce trees planted along the west side of the City owned land west of the City maintenance facility to help with screening the area. This area is currently utilized to store trees & brush, mulch, black dirt, concrete rubble and things that clutter up our main campus site but are still important to store or stage for future jobs.

Parks Staff attended the Aquatic, Forest, and Roadside Pest Management Re-Certification Applicator Class on October 17<sup>th</sup> at the Johnson County Extension Office. This is required annually to maintain our state pesticide and herbicide licenses.

We continue to work on the proposed FY1819 Parks operating budget and capital improvement plan to prepare for the next fiscal year.

All of the Seasonal Park Maintenance Workers have finished working for the season. Although we were short on seasonal employees this season we had a great group and couldn't have accomplished what we do without them.