

North Liberty Community Library Board of Trustees Meeting  
City Council Chambers, 1 Quail Creek Drive, North Liberty  
November 19, 2018 6:30 pm

Call to Order

- I. Additions/Changes to the Agenda
- II. Public Comment
- III. Approval of Minutes
  - a. October
- IV. Staff introduction
  - a. Mitch
- V. Reports
  - a. Budget
  - b. Friends
  - c. Director
  - d. Staff reports – questions
- VI. Policy Review
  - a. Library Conduct Policy
- VII. Old Business
  - a. Training – Malinda: ILA
- VIII. New Business
  - a. Communication Policy
- IX. Other Business

Adjourn

North Liberty Community Library Board of Trustees Meeting  
City Council Chambers, 1 Quail Creek Drive, North Liberty  
October 15, 2018

Meeting called to order @ 6:30p.m.

Present: Marcia Zeimer, Jessica Beck, Heidi Wood, Laura Hefley, Chris Mangrich

Library Director: Jennie Garner

Absent: Malinda Allen

1. Additions or Changes to Agenda: None

2. Public Comment: None

3. Approval September minutes: Approved

4. Staff introduction: None

5. Directors Report:

1. Budget: On point.

Possibility of video streaming purchase with the Iowa City and  
Coralville Libraries.

2. Friends report: A successful Waffle Breakfast 10/13/18.

Fund raising Cookie Walk coming in December 8, 2018.

3. All staff positions filled in Library with the addition of Anel Dozo, Corrie  
Brase, Norean Gardner.

4. The Library will have Early Satellite Voting on 10/27/18 from 11:00 to  
3:00pm.

5. Amy will be attending a Back in Circulation conference.

Melanie will be participating in the Iowa City Area Chambers, Community

Leadership Program.

Erin received ILA Quality Time Award for her work in youth services.

Inservice with UAY & future partnership.

Library Service has incorporated a new program of A to Z World Travel.

Also, looking into A Sesame Street Collection.

6. Policy Review: Meeting Room Policy

Reviewed and Approved

7. Old Business:

Training- Marcia's ILA attendance (see notes to follow).

8. New Business: None.

9. Adjourned: 6:50pm. Next Board Meeting 11/19/18

10. Board Members stayed and continued on with a report and review of Marcia Zeimers attendance @ the 2018 ILA Conference, 10/3-10/5.

Marcia attended multiple seminars through out the conference trying to focus on the Trustee aspect of the sessions offered.

She learned that the bigger part of being a trustee is in advocacy.

Libraries are losing political support, thus losing funding.

Trustees can advocate by calling their local congressman.

Attending the State Legislative Day in March.

Being involved in community partnership.

Becoming involved with current trends and values that could impact your library.

Adjourned @ 7:40 pm.

**financial report FY19  
oct18**

<b>Budget Line</b>	<b>Account #</b>	<b>Actual</b>	<b>Monthly Expenditures</b>	<b>YTD Expenditures</b>	<b>% of budget spent</b>
Regular Salaries & Wages	010-6-4010-1-6010	517,170.00	46,509.05	178,026.82	34.42%
Part-time & Temp Wages	010-6-4010-1-6020	83,237.00	3,976.50	25,441.54	30.57%
Overtime pay	010-6-4010-1-6040	500.00	259.14	438.06	87.61%
FICA/Medicare	010-6-4010-1-6110	45,123.00	4,079.09	15,426.35	34.19%
IPERS	010-6-4010-1-6130	55,681.00	4,900.54	18,226.30	32.73%
Group Insurance	010-6-4010-1-6150	88,393.00	6,842.06	27,209.80	30.78%
Workers' Compensation	010-6-4010-1-6160	3,000.00	0.00	0.00	0.00%
Mileage	010-6-4010-1-6182	2,600.00	262.12	1,066.04	41.00%
Group Insurance Deductible	010-6-4010-1-6183	10,000.00	48.00	8,542.46	85.42%
Dues/Memberships/Subscriptions	010-6-4010-1-6210	1,800.00	0.00	188.00	10.44%
Training & Conferences	010-6-4010-1-6240	8,500.00	1,894.75	4,247.64	49.97%
Tuition Reimbursement	010-6-4010-1-6250	0.00	0.00	0.00	
Volunteer Training & Programs	010-6-4010-1-6252	100.00	0.00	86.99	86.99%
Employee Recognition	010-6-4010-1-6253	0.00	0.00	0.00	
<b>Total Personnel Services</b>		<b>816,104.00</b>	<b>68,771.25</b>	<b>278,900.00</b>	<b>34.17%</b>
Building Maintenance	010-6-4010-2-6310	1,800.00	0.00	0.00	0.00%
Office Equipment Repair	010-6-4010-2-6340	0.00	0.00	0.00	
Electric Utility	010-6-4010-2-6371	42,000.00	4,888.35	17,840.08	42.48%
Dumpster Pickup	010-6-4010-2-6372	525.00	35.00	140.00	26.67%
Cleaning Services Contract	010-6-4010-2-6373	16,320.00	1,260.00	5,135.90	
Gas Utility	010-6-4010-2-6390	14,000.00	274.11	1,301.50	9.30%
Insurance/General	010-6-4010-2-6408	3,000.00	0.00	0.00	0.00%
Legal fees	010-6-4010-2-6411	0.00	0.00	0.00	
Immunization & Testing	010-6-4010-2-6412	600.00	238.50	561.00	93.50%
Adveristing & Publications	010-6-4010-2-6414	3,000.00	12.00	786.45	26.22%
Office Equip. Maint. Contracts	010-6-4010-2-6422	4,000.00	206.69	872.07	21.80%
Telephone	010-6-4010-2-6425	1,500.00	95.87	463.12	30.87%
Database Subscriptions	010-6-4010-2-6431	11,000.00	2,120.62	6,166.02	56.05%
Credit Card Fees	010-6-4010-2-6439	0.00	0.00	0.00	
Software Support	010-6-4010-2-6491	5,000.00	225.00	1,066.68	
Library Books	010-6-4010-2-6502	46,000.00	4,408.31	14,425.97	31.36%
Office Supplies	010-6-4010-2-6506	5,000.00	338.75	1,194.75	23.90%
Postage & Shipping	010-6-4010-2-6508	2,200.00	66.35	313.67	14.26%
Cleaning Supplies	010-6-4010-2-6511	1,500.00	299.51	686.50	45.77%
Building Maintenance Supplies	010-6-4010-2-6514	600.00	5.02	32.08	5.35%
Furniture & Fixtures	010-6-4010-2-6517	1,000.00	0.00	4,161.10	416.11%
Computers & Technology	010-6-4010-2-6518	8,000.00	430.93	3,470.54	43.38%
Program Materials	010-6-4010-2-6537	8,000.00	708.60	2,960.97	37.01%
Misc Ground Maintenance Supplies	010-6-4010-2-6538	0.00	0.00	0.00	

**financial report FY19  
oct18**

Summer Reading Program	010-6-4010-2-6539	5,000.00	0.00	740.17	14.80%
Library Supplies	010-6-4010-2-6540	7,000.00	587.18	2,335.18	33.36%
Audio Books	010-6-4010-2-6541	3,500.00	0.00	213.68	6.11%
DVDs/Videos	010-6-4010-2-6542	11,000.00	774.84	3,020.73	27.46%
Misc Collection	010-6-4010-2-6543	200.00	0.00	0.00	0.00%
Newspapers/Periodicals	010-6-4010-2-6544	4,250.00	2,000.00	2,215.95	52.14%
Software	010-6-4010-2-6545	750.00	0.00	950.00	126.67%
E-Books	010-6-4010-2-6546	25,000.00	20,000.00	20,000.00	80.00%
Software Maintenance Fees	010-6-4010-2-6547	10,000.00	0.00	10,634.45	
<b>Total Services &amp; Commodities</b>		<b>241,745.00</b>	<b>38,975.63</b>	<b>101,688.56</b>	<b>42.06%</b>
Capital Equipment	010-6-4010-3-6726	0.00	0.00	0.00	
<b>Total Library Services</b>		<b>1,057,849.00</b>	<b>107,746.88</b>	<b>380,588.56</b>	<b>35.98%</b>

Friends of the North Liberty Library Meeting Minutes  
November 14<sup>th</sup>, 2018

Attendees: Justin Flick, Jennie Garner, Heather Healy, Diane McGraw, Judi M Moore, Rose Rogers, Jeanne Stokes, Linda Westergaard, Gayle Woodward

Approval of October Meeting Minutes      Motion to Approve – Rose                      Second – Heather

1. Financial Report no update since Justin is on paternity leave – congratulations! It's a BOY!

Checking balance - \$10,160.97                      CD balance - \$ 6,229.70

2. New Business

Discussed size of the Board, current size seems fine. May want to designate Friends as volunteers/supporters vs board members.

3. Funding Requests

- Family Library Designation- Send Jennie and Jenifer to New York for Training, cost is \$12,000 for 2 people to attend. Jennie to get more details for request, one time need.

Judi motioned to give \$6,000 towards this training, Justin seconded, approved.

Jennie will email info to us and will seek other funding for the rest of the cost, possibly in her city budget. We would be the only library in Iowa with this designation.

- Marketing Internship for Fall \$1,000 needed pay intern (400 midway and 600 at the end). Jennie will let us know when she is ready for funding.

4. Fund-raising Events

- Canvas Bag Sales – sell at the Cookie Walk for \$10 – holiday sale!

Sales slow – mostly staff and friends

- Waffle Breakfast – profit around \$800, did not have exact numbers at this time. Not a huge profit but good PR for the library/friends.

Cost \$1227.40 (309 plates, 14 carry outs and 59 children plates/ Total served 383)

2019 Date – Saturday, October 5<sup>th</sup>, 2019 (confirmed)

Discussed changing price for NEXT year - \$7 ahead, \$8 at the door – no decision made.

- Cookie Walk - Saturday, December 8<sup>th</sup>, 2018

Set up 7:30, sales through 11 or when we run out, no shifts, all Friends available will work.

Need paper to cover the tables – parchment? – does Donna have this?

Justin will check with Liz re: cash box.

Use FB friends page to encourage bakers to donate.

Need sign for Canvas Bag SALE price.

Last year pizza boxes were helpful – check with Donna to see if she has done anything about this. If not, Diane will contact Marco's and request 2 dozen boxes. They may want to put a coupon on the boxes.

- October Ghost Walk (2019) Date is always the second Friday in October

Matt Meseck asked if there is Interest in selling some sort of snack bags at event? Discussed – Rose motioned, Linda seconded, overall agreement that it was a good idea.

Event is held around Liberty Pond, no one else is doing snacks.

No decision made on what to put in bags. Popcorn cost is low! Candy, chex mix?

- April Open House event – possibly wine and snacks – intro officers to group, report fund raising events/timing

#### 5. Miscellaneous

- New members Doug and Debbie Hames (ddhames@hotmail.com) probably on volunteer list, not attending meetings
- Do we want to do “chairs”/committees for events? Would take some pressure off of Donna.

Discussed but not decided. We would need chairs for Book Sale, Waffle Breakfast, Cookie Walk, Open House (annual meeting) Ghost Walk.

6. Next meeting: December 12<sup>th</sup>, 2018 4:30pm Mtg /Tin Roost Jennie will check on reserving a space.

Library Director Report  
North Liberty Community Library Board of Trustees Meeting  
November 19, 2018

- I. Financial Report and Update as of Oct. 31, 2018:
  - A. Personnel Services: 34.17 percent
  - B. Services & Commodities: 42.05 percent
  - C. Total Library Services for: 35.98 percent
  - D. Average this time of year: 33.33 percent
  
- II. Administrative Update
  - A. Employee update
    - i. Kayla Hodgson – Library Assistant I up to 18 hours/week
    - ii. Taking the position that Anel Dozo was in
  - B. FY20 Budget Update
    - i. Proposal to City Administration on Nov. 19
    - ii. Requesting funding for Family Place Library Designation
      - 1. Friends will fund \$6000.00 of this
  - C. Annual Report FY18
    - i. Areas to note – physical materials circulation up in most areas except A/V
    - ii. Significant increases in e-Books and e-Audios
    - iii. Overall program attendance is up about 16 percent and we offered a few less programs
    - iv. As previously noted, SRP sign up was down slightly but SRP completion was much higher
    - v. Interestingly, door count was down despite increases in other areas
      - 1. May have been some issues with the counter
    - vi. Wireless use was down but public computer use is up
  - D. Staff Professional Development
    - i. Melanie attended a Library Marketing Conference in St. Louis Nov. 13-14
    - ii. In-service training with UAY for part-time staff was held in November
    - iii. Have started monthly PT staff meetings again
    - iv. Jennie serving on Evaluation Committee for State Library of Iowa to choose a new database
  - E. Library services
    - i. Teen lounge updates
      - 1. New computer bar and stools
    - ii. Retrofit of cake pan shelving
      - 1. Quote for changing to DVD shelving
  - F. Community Update
    - i. Hy-Vee Proposal update



- ii. Library awarded a \$400.00 grant from Pilot Club of Iowa City for Digital Johnson County
- iii. Erin working with School of Social Work to offer internship
- iv. Table-to-table partnership
- v. Youth Empowerment with Fire Dpt

Respectfully Submitted, Jennie Garner, Library Director

Assistant Director Library Board Report  
North Liberty Community Library  
November 2018

The following are updates on the projects I have been focusing on during October:

- Stork Storytime updates
  - As a result of our ALSC (Association for Library Service to Children) blog post, the ALA (American Library Association) reached out to request permission to post Stork Storytime on their sites:
    - ODLOS (Office for Diversity, Literacy & Outreach Services) office shared in their October newsletter, the EDI (Equity, Diversity & Inclusion) Update: (<http://www.ala.org/aboutala/offices/odlos-monthly-newsletter>), click on the October 2018 archive
    - Literacy Clearinghouse (<https://literacy.ala.org/>), click on Early Childhood Literacy tab
  - OCLC (Online Computer Library Center) WebJunction reached out to request permission to post an article on their site:  
(<https://www.webjunction.org/news/webjunction/stork-storytime.html>)
  - Developed and recorded Stork Storytime podcast to post in November
    - Topic was “Connecting with Local Moms” with the Iowa City Moms Blog
- Interviewed candidates for following positions:
  - Public Services Librarian (29 hour)
  - Library Assistant II (20 hours)
  - (2) Library Assistant I (up to 15 hours)
- Began to provide and coordinate training for new staff
- KXIC radio session
- Attended city-wide customer service training (Bring Your A-Game)

Submitted by,

Jennifer Jordebrek  
Assistant Director

# Adult Services Board Report

## October Overview

The most well attended event in October for adults was by far the program by Don and Dianne Kramer *Our Neighbors, the Amish* which drew 20. We also had a repeat event, Board Painting, brought to the library by Tinted Vintage, and a Genealogy 101 class which got good feedback from attendees who expressed interest in more in-depth research/tips/tricks for genealogy research.

I attended an excellent conference – Back in Circulation Again 2018 in Madison, WI. I would highly recommend for future attendance by someone on our staff. I came away with a lot of great information, fresh ideas, and connections to other librarians.

## Updates for Future Planning & Programming

I've identified 3 members, Darla the Program Director with REM Iowa, Marcie with LivWell Seniors who has past experience working with neurological diverse adults and adults with disabilities, and Leah Donald with Access 2 Independence, for the Ad Hoc Committee to advise on the creation of our newest book club. I'm still in the process of reaching out to additional participants, and am hoping that some adults who currently attend our Integration in Motion program will show interest in being a part of the Ad Hoc Committee as well.

Finally, the Spring Program was due at the end of the month! So I'm very excited about the new opportunities for developing adult programs with a fresh start on a new brochure. I hope the new types of programs and services offered will help open the library to a broader audience than we've previously been seeing at library programs.

Family Services Board Report  
North Liberty Community Library  
November 2018

- Family:
  - 10/26 Trunk or Treat
    - 563 people attended
    - 21 trunks were decorated
  - 10/27 Yoga Storytime
    - 0 people attended
  - 11/10 Yoga Storytime
    - 23 people attended
- Baby & Tot
  - 9/5 Crafting Friday
    - Q-Tip painted snowmen
    - 52 people attended
  - 9/14 Tippie Toes
    - 62 people attended
  - 1000 Books Before Kindergarten
    - 166 people enrolled
    - 26 completed
- BYOB:
  - 10/26
    - Read *Reading with Patrick* by Michelle Kuo
    - Ate @ Rusciano's
    - 2 people attended
      - 1 new member!
  - 11/16 November/December meeting we will be reading "*Meddling Kids*" by Edar Cantero and eating at Guild Wurst Tavern

**Technical Services Board Report**  
**North Liberty Community Library**  
**November 2018**

Circulation Desk

- The second circdesk has been installed
- The larger, swiveling monitors are great to work with and great to show patrons Digital Johnson County, our website or how to use our catalog.

Online Resources

- Melanie has set up the Reference page on the website to show all our current databases
- We had our highest circ count on RBDigital (magazines)- over 80!
- There are a few new databases to try if you want. Soon we will have the Sesame Street one soon

Janet D Lubben  
*Technology Services Librarian*

## Youth & Teen Services Board Report

North Liberty Community Library

November 2018 (Sept. 14-Oct. 9<sup>th</sup>)

### Family (Overlap with Emily)

- Family Movie “Early Man” - 20 people attended
- Granny Annie pumpkin decorating - 43 people attended
- Trunk or Treat - 563 people attended

### Kids

- Super Tuesdays – avg of 10 kids per week
- Rotating schedule for the month - Games, Book + Art, Crazy 8s math club, Lego day

### Tweens

- Avg. of 10 kids per week
- Rotating schedule for the month - Games, Pinterest Club, Crazy 8s math club, Wild Card (they choose their activity that day)

### Special Programs

- Pop-up pumpkin painting- 6 kids participated
- Autism browsing night - 34 people attended

### Outreach:

- Van Allen PreK - avg. 43 kids (2 classrooms); Penn PreK - avg 21 kids
- Garner After School Program - new outreach initiative where I go to Garner’s ASP. I went for the first time on 11/7 and saw 20 kids. I plan to go monthly.

Question of the Week: avg of 37 kids participated

### Teens

- Maker Monday – avg. of 5 participants
- Gulp Fiction Book Club: Tea Girl of Hummingbird Lane - 4
- Teen Read Week - avg. 8 participants
- Pizza and Politicians - 30 people attended
- Kirkwood Career Fair - Mitch and I talked to around 70 teens from Johnson County area high schools

Respectfully submitted,

Erin Silva

Youth and Teen Services Librarian

## **LIBRARY CONDUCT POLICY**

### **I. Purpose Statement**

All patrons have the right to use the library undisturbed and library employees have the right to work without undue interference. In an effort to provide a safe, welcoming atmosphere for all, the Library Board has approved the following conduct policy:

### **II. Patron Responsibilities**

- A. Library patrons are expected to be engaged in the productive use of the library's resources and space. All library users and employees should be free of any threat of harm, invasion of property, or gross indignity.
- B. These guidelines are not to be considered a rigid policy as each incident will have its own unique set of circumstances requiring judgement and flexibility.
- C. No person shall engage in any conduct which disturbs or interferes with others' use of the library, including but not restricted to the following:
  1. Willfully annoy, harass or threaten another person by staring, following, photographing, or stalking.
  2. Interference with staff members' performance of duties on Library property. This includes engaging in conversation or behavior that monopolizes the attention of a staff member for an inappropriate period of time; making inappropriate personal comments, sexual advances, harassment of a physical and/or verbal nature; or refusing to comply with staff requests.
  3. Behave in a disorderly, loud or disruptive manner.
  4. Interfere with another person's passage within the library or on library grounds.
  5. Consume, use or possess alcoholic beverages or controlled substances on library grounds or be under the influence of alcohol or controlled substances in a manner that causes public disturbance.
  6. Deface or destroy library property.
  7. Remain in the library outside regular business hours.
  8. Interfere with patrons' use of the library through poor bodily hygiene which is so offensive as to constitute a nuisance.
  9. Solicit funds or panhandle.
  10. Play audio equipment at a volume level that is disturbing to other users or library staff.
  11. Use skates, skateboard or other sporting equipment in the library.
  12. Campaign, petition, interview or survey patrons or staff in a manner that is disruptive to library activities.
  13. Willfully expose patrons and staff to offensive images or language.
  14. Engage in lengthy conversations (including cell phone conversations) in areas intended for quiet study.
  15. Interfere with the maintenance of a clean, pleasant and safe library facility.

### **III. Child Safety**

- A. The safety and welfare of children at the North Liberty Community Center is of utmost importance. Parents and caregivers are responsible for monitoring the activities and

regulating the behavior of their children while the children are in the Community Center. The Library Board and staff respect the rights and privacy of all library patrons. Library staff will intervene only when juveniles are left unattended or problems of safety, disruptive behavior, or well-being occurs. Library staff will follow established library procedure for the protection of the juvenile or to maintain an environment free from disruption in accordance with the Library Conduct Policy.

Patrons should refer to the Library's Child Safety Policy for more information and to the North Liberty Recreation Center Child Safety Policy (Appendix D) regarding building use as the policies differ between the Library and Recreation Center.

Reviewed/Approved by the Library Board of Trustees, Dec 2017



## LIBRARY CONDUCT POLICY

### I. Purpose Statement

All patrons have the right to use the library undisturbed and library employees and volunteers have the right to work without undue interference. Library staff will follow established library procedure for the protection of all library patrons in order to maintain an environment free from disruption and in accordance with this Library Conduct Policy. In an effort to provide a safe, welcoming atmosphere for all, the Library Board has approved the following conduct policy:

### II. Patron Responsibilities

- A. Library patrons are expected to be engaged in the productive use of the library's resources and space. All library users, ~~and employees,~~ and volunteers should be free of any threat of harm, invasion of property, or gross indignity.
- B. These guidelines are not to be considered a rigid policy, as each incident will have its own unique set of circumstances requiring judgement and flexibility.
- C. No person shall engage in any conduct which disturbs or interferes with others' use of the library, including but not restricted to the following:
  1. Willfully annoying, harassing or threatening another person by staring, following, photographing, or stalking.
  2. Interfering with staff members' or volunteers' performance of duties on Library property. This includes: engaging in conversation or behavior that monopolizes the attention of a staff member or volunteer for an inappropriate period of time; making inappropriate personal comments, sexual advances, verbally or physically harassing; harassment of a physical and/or verbal nature; or refusing to comply with staff requests.
  3. Behaving in a disorderly, loud or disruptive manner.
  4. Interfering with another person's passage within the library or on library grounds.
  5. Consuming, using or possessing alcoholic beverages or controlled substances on library grounds, or being under the influence of alcohol or controlled substances in a manner that causes public disturbance.
  6. Defacing or destroying library property.
  7. Remaining in the library outside regular business hours.
  8. Interfering with patrons' use of the library through poor bodily hygiene which is so offensive as to constitute a nuisance.
  9. Soliciting funds, or panhandling.
  10. Playing audio equipment at a volume level that is disturbing to other users or library staff.
  11. Using skates, a skateboard or other sporting equipment in the library.
  12. Campaigning, petitioning, interviewing or surveying patrons, ~~or~~ staff, or volunteers in a manner that is disruptive to library activities.
  13. Willfully exposing patrons, ~~and~~ staff, or volunteers to offensive images or language.
  14. Engaging in lengthy conversations (including cell phone conversations) in areas intended for quiet study. [what areas are intended for quiet study? are they designated as such?]
  15. Interfering with the maintenance of a clean, pleasant and safe library facility.

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### III. Child Safety

A. The safety and welfare of children at the North Liberty Community Center is of utmost importance. Parents and caregivers are responsible for monitoring the activities and regulating the behavior of their children while the children are in the Community Center. The Library Board and staff respect the rights and privacy of all library patrons. Library staff will intervene only when juveniles are left unattended or **concerns regarding problems of safety, disruptive behavior, or well-being occurs.** ~~Library staff will follow established library procedure for the protection of the juvenile or to maintain an environment free from disruption in accordance with this~~ the Library Conduct Policy.

Patrons should refer to the [Library's Child Safety Policy \[hyperlink\]](#) for more information and to the North Liberty Recreation Center Child Safety Policy (Appendix D) regarding building use, as the policies differ between the Library and Recreation Center.

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TO: City Administrator and City Council  
FROM: Jennie Garner, Library Director  
DATE: Nov. 7, 2018  
SUBJECT: Library Monthly Report

At a Glance

Computer Usage	3070
Database Use	6393
Meeting Room Use	1245
Door Count	19,837

Library News

We were thrilled to host the annual Pizza and Politicians event again this year. An opportunity for teens to gather with elected officials to ask questions and share some pizza. This is a great way to encourage young people to be engaged and learn more about our local and state leaders. We had about 30 teens attend.

In addition, our adults services librarian set up a laptop to provide voter information to patrons for the weeks before the elections and the library hosted early voting on Oct. 27 and 399 people came out to vote that day. We'll be offering to host multiple dates in the future if staff at the Auditor's office believes it would be beneficial. We're proud to support the democratic process and encourage civic engagement.

The annual Trunk or Treat hosted 563 attendees this year – we had firefighters, super heroes, pumpkins, all sorts of animals, and so many clever costumes. We love this community event. It's a great chance for area residents to see city departments come together, look at some of the equipment they use, and also learn about nonprofits in the community. We also hosted a local photographer who kindly donated her time to take pictures of kiddos in costume.

I hope some of you will join us on November 12 at 6:30pm for a Veteran's Day Reception and presentation on US Railroad Operations during WWI. More information is available at <https://www.facebook.com/events/263137174549394/>. Please come help us thank our servicemen and women and our veterans.

I'd also invite all of you to support the library and attend a wonderful author and music event that the library is hosting at Tin Roost on Nov. 29. Find out more at <https://www.facebook.com/events/285215092094167/>. This event features a performance by local icon, BF Burt, and Chuck Holley, Iowa born author of book *A Perfectly Good Guitar*. Holley will have a conversation with Burt and share stories from his book about musicians and their relationship with their guitars. Registration is required for this event on Eventbrite. And, Tin Roost is generously donated 10 percent of the proceeds from the event to the library.

### October Program Highlights

Trunk or Treat.  
The pictures say it  
all! See more  
pictures on our  
Facebook page.  
Like us:  
**@NLibertyLibrary**



Diego the miniature therapy horse (dragon?)



**Stranger Things at the Library –  
Library staff in character (Barb,  
Mike, Eleven (front), the  
Wall, and Joyce)**



**The drop box becomes the  
Demogorgon (the  
monster/shadow)**