

North Liberty Community Library Board of Trustees Meeting  
City Council Chambers, 1 Quail Creek Drive, North Liberty  
December 17, 2018 6:30 pm

Call to Order

- I. Additions/Changes to the Agenda
- II. Public Comment
- III. Approval of Minutes
  - a. November
- IV. Staff introduction
  - a. Jennifer
- V. Reports
  - a. Budget
  - b. Friends
  - c. Director
  - d. Staff reports – questions
- VI. Policy Review
  - a. Sex Offender Library Use Policy
- VII. Old Business
- VIII. New Business
- IX. Other Business

Adjourn

North Liberty Community Library Board of Trustee Meeting

City Council Chambers, 1 Quail Creek Drive, North Liberty

November 19, 2018

Meeting called to order @ 6:30 p.m.

Present: Marcia Zeimer, Jessica Beck, Heidi Wood, Laura Hefley, Malinda Allen,

Chris Mangrich

Library Director: Jennie Garner

Also present: North Liberty Mayor, Terry Donahue

1. Additions/Changes to the Agenda

Staff introduction was cancelled for this evening.

Malinda Allen will give a short presentation@ the end of the regular meeting.

2. Public comment.

Mayor Terry Donahue thanked the board for their service.

3. Approval of Oct. minutes: Approved.

4. Staff introduction canceled.

5. Reports.

a. Budget. Within 34.42% of normal.

b. Friends. 1. No final tally on the Waffle Breakfast.

2. Working on bi-laws for the Friends volunteers.

3. Planning for the Cookie Walk scheduled for 12/8/2018.

4. Friends will help fund \$600 towards the Family Place Library Destination.

c. Director.

d. Staff reports.

Kayla H. is new library Assistant with up to 18hrs weekly taking over for Anel Dozo.

Budget proposal was submitted to the City today.

A.V.-e-book/e-audio usage up, as well as, program attendance.

There will be a restart to monthly staff meeting.

Jennie now serves on the Evaluation Commission Board of the State Library.

Teen Lounge is currently being up dated.

Shelving for DVD's & Cake Pans is also being retro fitted.

HyVee has a possible \$6000 funding proposal for the library @ \$2000 yearly for the next 3 years.

Also funding from the Iowa City Pilot Club of \$400 for use in obtaining Digital Johnson County.

A proposal is in the works with Table to Table to help provide snacks for the teens & youth in the afternoons.

Erin is working with the Department of Social Work to offer an internship for their students @ the library.

The North Liberty Fire Dept. is working with the library on some Youth Empowerment programming.

6. Policy Review

2 policies were reviewed. Meeting Rm. Use Policy & Library Conduct Policy.  
Both reviewed & approved.

7. Old/New Business

Malinda Allen reviewed her Attendance to 2018 ILA Conference, 10/3-10/5.

This session of review was approx. 15 min in length.

Malinda told of her highlights of the Oct. Conference and what she was able to bring back from the day's events.

Becoming a representative of our library.

Also advocating for the library, with local and county government and throughout the community.

Also, about confidentiality & privacy in the library. As well as, future trends.

And encouragement to the other members to try to attend future ILA Conferences during our terms.

Motion to Adjourn: 7:35pm.

Next meeting December 17,2018.

**financial report FY19  
nov18**

<b>Budget Line</b>	<b>Account #</b>	<b>Actual</b>	<b>Monthly Expenditures</b>	<b>YTD Expenditures</b>	<b>% of budget spent</b>
Regular Salaries & Wages	010-6-4010-1-6010	517,170.00	79,841.39	257,868.21	49.86%
Part-time & Temp Wages	010-6-4010-1-6020	83,237.00	13,134.16	38,575.70	46.34%
Overtime pay	010-6-4010-1-6040	500.00	0.00	438.06	87.61%
FICA/Medicare	010-6-4010-1-6110	45,123.00	6,865.08	22,291.43	49.40%
IPERS	010-6-4010-1-6130	55,681.00	8,761.80	26,988.10	48.47%
Group Insurance	010-6-4010-1-6150	88,393.00	13,684.12	40,893.92	46.26%
Workers' Compensation	010-6-4010-1-6160	3,000.00	0.00	0.00	0.00%
Mileage	010-6-4010-1-6182	2,600.00	395.46	1,461.50	56.21%
Group Insurance Deductible	010-6-4010-1-6183	10,000.00	48.00	9,835.33	98.35%
Dues/Memberships/Subscriptions	010-6-4010-1-6210	1,800.00	1,560.00	1,748.00	97.11%
Training & Conferences	010-6-4010-1-6240	8,500.00	874.10	5,121.74	60.26%
Tuition Reimbursement	010-6-4010-1-6250	0.00	0.00	0.00	
Volunteer Training & Programs	010-6-4010-1-6252	100.00	0.00	86.99	86.99%
Employee Recognition	010-6-4010-1-6253	0.00	0.00	0.00	
<b>Total Personnel Services</b>		<b>816,104.00</b>	<b>125,164.11</b>	<b>405,308.98</b>	<b>49.66%</b>
Building Maintenance	010-6-4010-2-6310	1,800.00	0.00	0.00	0.00%
Office Equipment Repair	010-6-4010-2-6340	0.00	0.00	0.00	
Electric Utility	010-6-4010-2-6371	42,000.00	2,794.76	20,634.84	49.13%
Dumpster Pickup	010-6-4010-2-6372	525.00	35.00	175.00	33.33%
Cleaning Services Contract	010-6-4010-2-6373	16,320.00	1,316.13	6,452.03	39.53%
Gas Utility	010-6-4010-2-6390	14,000.00	250.44	1,551.94	11.09%
Insurance/General	010-6-4010-2-6408	3,000.00	0.00	0.00	0.00%
Legal fees	010-6-4010-2-6411	0.00	0.00	0.00	
Immunization & Testing	010-6-4010-2-6412	600.00	141.00	702.00	117.00%
Adveristing & Publications	010-6-4010-2-6414	3,000.00	52.65	839.10	27.97%
Office Equip. Maint. Contracts	010-6-4010-2-6422	4,000.00	142.89	1,014.96	25.37%
Telephone	010-6-4010-2-6425	1,500.00	292.60	755.72	50.38%
Database Subscriptions	010-6-4010-2-6431	11,000.00	349.00	6,515.02	59.23%
Credit Card Fees	010-6-4010-2-6439	0.00	0.00	0.00	
Software Support	010-6-4010-2-6491	5,000.00	441.52	1,508.20	30.16%
Library Books	010-6-4010-2-6502	46,000.00	4,009.87	18,435.84	40.08%
Office Supplies	010-6-4010-2-6506	5,000.00	156.20	1,350.95	27.02%
Postage & Shipping	010-6-4010-2-6508	2,200.00	282.05	595.72	27.08%
Cleaning Supplies	010-6-4010-2-6511	1,500.00	190.53	877.03	58.47%
Building Maintenance Supplies	010-6-4010-2-6514	600.00	0.00	32.08	5.35%
Furniture & Fixtures	010-6-4010-2-6517	1,000.00	0.00	4,161.10	416.11%
Computers & Technology	010-6-4010-2-6518	8,000.00	544.06	4,014.60	50.18%
Program Materials	010-6-4010-2-6537	8,000.00	1,092.99	4,053.96	50.67%
Misc Ground Maintenance Supplies	010-6-4010-2-6538	0.00	0.00	0.00	

**financial report FY19  
nov18**

Summer Reading Program	010-6-4010-2-6539	5,000.00	0.00	740.17	14.80%
Library Supplies	010-6-4010-2-6540	7,000.00	467.80	2,802.98	40.04%
Audio Books	010-6-4010-2-6541	3,500.00	463.38	677.06	19.34%
DVDs/Videos	010-6-4010-2-6542	11,000.00	755.29	3,776.02	34.33%
Misc Collection	010-6-4010-2-6543	200.00	0.00	0.00	0.00%
Newspapers/Periodicals	010-6-4010-2-6544	4,250.00	119.99	2,335.94	54.96%
Software	010-6-4010-2-6545	750.00	135.00	1,085.00	144.67%
E-Books	010-6-4010-2-6546	25,000.00	0.00	20,000.00	80.00%
Software Maintenance Fees	010-6-4010-2-6547	10,000.00	0.00	10,624.45	106.24%
<b>Total Services &amp; Commodities</b>		<b>241,745.00</b>	<b>14,033.15</b>	<b>115,711.71</b>	<b>47.87%</b>
Capital Equipment	010-6-4010-3-6726	0.00	0.00	0.00	
<b>Total Library Services</b>		<b>1,057,849.00</b>	<b>139,197.26</b>	<b>521,020.69</b>	<b>49.25%</b>

Friends of the North Liberty Library Meeting Minutes  
November 14<sup>th</sup>, 2018

Attendees: Justin Flick, Jennie Garner, Heather Healy, Diane McGraw, Judi M Moore, Rose Rogers, Jeanne Stokes, Linda Westergaard, Gayle Woodward

Approval of October Meeting Minutes      Motion to Approve – Rose                      Second – Heather

1. Financial Report no update since Justin is on paternity leave – congratulations! It's a BOY!

Checking balance - \$10,160.97                      CD balance - \$ 6,229.70

2. New Business

Discussed size of the Board, current size seems fine. May want to designate Friends as volunteers/supporters vs board members.

3. Funding Requests

- Family Library Designation- Send Jennie and Jenifer to New York for Training, cost is \$12,000 for 2 people to attend. Jennie to get more details for request, one time need.

Judi motioned to give \$6,000 towards this training, Justin seconded, approved.

Jennie will email info to us and will seek other funding for the rest of the cost, possibly in her city budget. We would be the only library in Iowa with this designation.

- Marketing Internship for Fall \$1,000 needed pay intern (400 midway and 600 at the end). Jennie will let us know when she is ready for funding.

4. Fund-raising Events

- Canvas Bag Sales – sell at the Cookie Walk for \$10 – holiday sale!

Sales slow – mostly staff and friends

- Waffle Breakfast – profit around \$800, did not have exact numbers at this time. Not a huge profit but good PR for the library/friends.

Cost \$1227.40 (309 plates, 14 carry outs and 59 children plates/ Total served 383)

2019 Date – Saturday, October 5<sup>th</sup>, 2019 (confirmed)

Discussed changing price for NEXT year - \$7 ahead, \$8 at the door – no decision made.

- Cookie Walk - Saturday, December 8<sup>th</sup>, 2018

Set up 7:30, sales through 11 or when we run out, no shifts, all Friends available will work.

Need paper to cover the tables – parchment? – does Donna have this?

Justin will check with Liz re: cash box.

Use FB friends page to encourage bakers to donate.

Need sign for Canvas Bag SALE price.

Last year pizza boxes were helpful – check with Donna to see if she has done anything about this. If not, Diane will contact Marco's and request 2 dozen boxes. They may want to put a coupon on the boxes.

- October Ghost Walk (2019) Date is always the second Friday in October

Matt Meseck asked if there is Interest in selling some sort of snack bags at event? Discussed – Rose motioned, Linda seconded, overall agreement that it was a good idea.

Event is held around Liberty Pond, no one else is doing snacks.

No decision made on what to put in bags. Popcorn cost is low! Candy, chex mix?

- April Open House event – possibly wine and snacks – intro officers to group, report fund raising events/timing

#### 5. Miscellaneous

- New members Doug and Debbie Hames (ddhames@hotmail.com) probably on volunteer list, not attending meetings
- Do we want to do “chairs”/committees for events? Would take some pressure off of Donna.

Discussed but not decided. We would need chairs for Book Sale, Waffle Breakfast, Cookie Walk, Open House (annual meeting) Ghost Walk.

6. Next meeting: December 12<sup>th</sup>, 2018 4:30pm Mtg /Tin Roost Jennie will check on reserving a space.



Library Director Report  
North Liberty Community Library Board of Trustees Meeting  
December 17, 2018

- I. Financial Report and Update as of Nov. 30, 2018:
  - A. Personnel Services: 49.66 percent
  - B. Services & Commodities: 47.87 percent
  - C. Total Library Services for: 49.25 percent
  - D. Average this time of year: 41.67 percent
  
- II. Administrative Update
  - A. Library Services/Programs Update
    - i. Received donation from Prairie Lights for percentage of book sales at Kate DiCamillo Event
  - B. Citywide Safety Training
    - i. Six staff receiving CPR training in December to keep certifications current
    - ii. All city staff required to do training throughout year
      - 1. December is sexual harassment training
    - iii. Library staff will be adding training pieces to TargetSolutions going forward
  - C. Marketing
    - i. Thank you signed by all staff to community partners
    - ii. Melanie is working on a style guide for library
    - iii. Social media committee to cover all aspects of services, resources, etc.
      - 1. Staff with certain niches will be responsible for elements of social media
    - iv. Request for board members to act as social media ambassadors
      - 1. Share library posts on social media and helping spread the word
      - 2. Follow all library social media and help advocate
  - D. Community Update
    - i. UAY working on another grant to fund outreach at the community center
      - 1. Beginning July 2019 if successful
    - ii. Hosting Prelude Services to collect information for a Dept. of Public Health survey at the library

Respectfully Submitted, Jennie Garner, Library Director

Assistant Director Library Board Report  
North Liberty Community Library  
December 2018

The following are updates on the projects I have been focusing on during November:

- Stork Storytime updates
  - Developed and recorded Stork Storytime podcast to post in December
    - Topic was “Safe Sleeping” with the Iowa SIDS Foundation
  - Set schedule for winter podcast sessions
- Hired and trained a Library Assistant I
- Resumed holding monthly part-time staff meetings since we are fully staffed again
- Presented during the Library Horizons ARSL webinar
  - Iowa librarians who went to the ARSL conference shared information on sessions they attended so those who did not attend could hear highlights

Submitted by,

Jennifer Jordebrek  
Assistant Director

# Adult Services Board Report

## November Overview

November was a very good month for adult special programs (or one offs) for which we had higher than average turn out for all: Beer Tasting with Kalona Brewing, US Railroad Operations During WWI, and Kevin Burt & A Perfectly Good Guitar. If we have the opportunity to do more listening room style events with local musicians, I would love to host more live music after our learning experience this month.

We've had a small increase in the number of new volunteers this fall, and I'm looking for more ways to better leverage volunteer power at the library.

## Updates for Future Planning & Programming

I've met with the Executive Director for Keystone Place at Forevergreen this month, and we have discussed future outreach there for their independent, assisted living, and memory care residents. Technology assistance for residents who can no longer read print is a high priority for staff. We have decided to start with presentations to small groups about what the library can offer and move forward from there assessing resident need and interest. I expect to begin regular visits in early 2019.

I'm looking into adding ties, scarves, and other loanable professional wear to the library collection after our January job seekers program. I'm planning to reach out to libraries with current collections similar to this, NYC Public Libraries for example, and determine if and what will work for our library.

**Technical Services Board Report**  
**North Liberty Community Library**  
**December 2018**

Sesame Street

- The library added the Sesame Street database. It is along the line of our Tumble Books database we've had for a couple of years
- Not much was done for PR yet there were 93 books viewed in November!
- If you get a chance to checkout the Reference webpage I would highly recommend it. Melanie has done a great job with the redesign.

RB Digital

- This database offers emagazines
- Our numbers had been hovering around 15-20 each month since the database was added
- Melanie highlighted it in the newsletter and we hit 83 views! This month was 79. Hopefully patrons have been hooked.

Janet D Lubben  
*Technology Services Librarian*

## Youth & Teen Services Board Report

North Liberty Community Library

November 2018 (Nov. 1st - Dec. 10th)

### Family (Overlap with Emily)

- Be Our Guest program with City Circle Theatre Company - 213 people attended

### Kids

- Super Tuesdays – avg of 9 kids per week
- Rotating schedule for the month - Games, Book + Art, Crazy 8s math club, Lego day

### Tweens

- Avg. of 8 kids per week
- Rotating schedule for the month - Games, Pinterest Club, Crazy 8s math club, Wild Card (they choose their activity that day)

### Special Programs

- Author Visit, Kate DiCamillo - 575 people attended
- Autism movie day - 6 people attended
- Autism browsing night - 32 people attended

### Outreach:

- Van Allen PreK - avg. 43 kids (2 classrooms); Penn PreK - avg 21 kids
- Garner After School Program - brought Matilda on 12/5/18 and we read a guinea pig story and did a craft. 30 kids attended
- I'm part of the Youth Impact Initiative committee, created by Brian Platz. You can read more about it here - <https://northlibertyiowa.org/2018/12/05/north-liberty-launching-youth-impact-initiative/>

Question of the Week: avg of 35 kids participated

Snack: We give out about 16 snacks a day to after school kids. I met with Table2Table and we are now on their distribution list for when they start delivering to more places in North Liberty, hopefully in the spring.

### Teens

- Maker Monday – avg. of 5 participants
- Gulp Fiction Book Club: Brain on Fire - 4

Respectfully submitted,

Erin Silva

Youth and Teen Services Librarian

Family Services Board Report  
North Liberty Community Library  
December 2018

- Family:
  - 11/15 Tippie Toes
    - 19 people attended
  - 12/1 Be Our Guest (Beauty and the Beast Storytime)
    - 213 people attended
- Baby & Tot
  - 11/16
    - Suzuki Music (First Presbyterian Church)
    - 47 people attended
  - 12/7 Orchestra Iowa Storytime
    - 40 people attended
  - 12/8 Yoga Storytime
    - 12 people attended
  - 1000 Books Before Kindergarten
    - 179 people enrolled
    - 27 completed
- BYOB:
  - 11/16
    - Read *Meddling Kids* by Edgar Cantero
    - Ate @ Guild Wurst Tavern
    - 4 people attended
  - 01/25 *Station Eleven* by Emily St. John Mandel and eating at Mirabito's

# LIBRARY ACCESS FOR SEX OFFENDERS AGAINST MINORS POLICY

City of North Liberty, Iowa

## I. Purpose

The Iowa Legislature passed, and the Governor signed, Senate File 340, which went into effect on July 1, 2009. Senate File 340 is a complete overhaul of Chapter 692A of the Code of Iowa, dealing with the registration of persons convicted of crimes designated as sex offenses. Senate File 340 includes new restrictions related to the use of public libraries on persons convicted of crimes designated as sex offenses against minors. The City of North Liberty has adopted this policy to ensure compliance with the new provisions of Chapter 692A regarding restrictions on public library access. For more information on Senate File 340 and the Iowa Sex Offender Registry, please visit [www.iowasexoffender.com](http://www.iowasexoffender.com).

## II. Application

This policy applies only to a person convicted of a sex offense against a minor as defined in Iowa Code Section 692A.101(28). All others are allowed access to the North Liberty Community Library under the same terms and conditions as the general public.

## III. Policy Statement

Pursuant to Iowa Code Section 692A.113(1)(f), a person who has been convicted of a sex offense against a minor may not be present upon Library Grounds without the written permission of the Board. In addition, a person who has been convicted of a sex offense against a minor may not "loiter", as defined in Iowa Code Section 692A.101(17), on or within 300 feet of the Library Grounds. Any person found to be violating these provisions will be immediately reported to law enforcement.

## IV. Definitions

- A. Board. The term "Board" shall refer to the North Liberty Community Library Board of Trustees.
- B. Library. The term "Library" shall refer to the North Liberty Community Library.
- C. Library Grounds. The term "Library Grounds" shall refer to the real property within the following boundaries:
  - i. Eastern boundary shall be a line extending roughly North and South from and parallel to the main entry doors to the North Liberty Community Library from the rest of the Community Center. Such boundary shall begin at a line extended from and parallel to the South edge of the sidewalk between the building and the North Community Center parking lot area and shall end at the North edge of the sidewalk between the building and the South Community Center parking lot area;
  - ii. The Northern boundary shall be the South edge of the sidewalk between the building and the North Community Center parking lot area;
  - iii. The Western boundary shall be the East edge of the sidewalk between the building and the West Community Center parking lot area;
  - iv. The Southern Boundary shall be the North edge of the sidewalk between the building and the South Community Center parking lot area;

- v. Any other room, structure or area within the North Liberty Community Center or at any other location during the time such room, structure or area is in use by the North Liberty Community Library for Library programs.
- vi. Person. The term “person”, unless otherwise noted, shall refer to an individual who has been convicted of a sex offense against a minor, as defined in Iowa Code Section 692A.101(28).

## **V. Application for Use Procedure**

- A. A person convicted of a sex offense against a minor who is classified as a Tier I Offender under the provisions of Iowa Code Section 692A.102 may petition the Board for permission to be upon the grounds of the Library. Any such person may contact the Library Director, or his/her designee, by telephone at 319-626-5701 for more information and an application form.
- B. No person shall be granted written permission to be upon Library Grounds if he or she has been convicted of a sex offense against a minor and is classified as a Tier II or Tier III Offender under the provisions of Iowa Code Section 692A.102.
- C. No person shall be granted written permission to be upon Library Grounds if the person is subject to this Policy and has been convicted of an aggravated offense, as defined in Iowa Code Section 692A.101(1)(a), regardless of the age of the victim of the aggravated offense and regardless of the person’s Tier classification.
- D. Upon receipt by the Library Director of a completed application for permission to be upon Library Grounds, the Library Director shall present such application to the Board at the Board’s next regularly-scheduled meeting. The Board may consider the following factors in determining whether permission should be granted:
  - i. The offense for which the person has been convicted;
  - ii. The person’s likelihood to re-offend, if available from the Department of Corrections and/or Sheriff of the County of the person’s residence;
  - iii. Information obtained from the person’s parole or probation officer, if the person is on parole or probation;
  - iv. The person’s intended use of the Library; and
  - v. Any other information the Board deems relevant.
- E. The Board’s meetings are open to the public. Any applicant may speak before the Board in favor of his or her application. The Board may reasonably request additional information from any applicant, whether or not that person is present at the Board’s meeting.
- F. Any application that is incomplete or provides false information shall be denied. Any application for which the Board has requested additional information shall be denied, if the Board does not receive such information prior to the Board’s first regular meeting following such request.
- G. If the Board grants permission to a person to be upon Library Grounds, the Library Director shall notify such person and the parole/probation officer for such person via U.S. Mail.



## **VI. Terms & Conditions/Restrictions**

- A. A person who is granted permission pursuant to this policy to be upon the Library Grounds shall be subject to the same terms and conditions as the general public, and may be subject to additional restrictions as contemplated in paragraph B.
- B. A person who receives written permission to be upon the Library Grounds may be subject to Library use restrictions, including, but not limited to:
  - i. Time of day restrictions;
  - ii. Computer use restrictions;
  - iii. Study room use restrictions; and
  - iv. Any other restriction deemed advisable or necessary by the Board.
- C. A person who has been granted written permission to be upon Library Grounds will receive written notification of any restrictions on his or her use of Library facilities or services.
- D. Upon application of a person who is granted written permission or the Library Director, Library use restrictions imposed upon a person may be amended, at the sole discretion of the Board.

## **VII. Revocation of Permission/Removal from Library Grounds**

- A. Should the Library Director or Board discover, after the Board has granted a person permission to be upon Library Grounds, that the person provided false information on his or her application, such person's permission shall be immediately revoked and the person shall be notified of such revocation as soon as possible in person or via telephone, and by regular U.S. Mail.
- B. Should a person ever be found to have violated the general terms of conditions of the Library or any special restrictions on use established by the Board for such person, such person's permission shall be immediately revoked and the person shall be notified of such revocation as soon as possible in person or via telephone, and by regular U.S. Mail.
- C. Any person whose permission has been revoked under this section and who remains on or enters Library Grounds after receiving any notice of such revocation shall be immediately reported to law enforcement and shall be removed from Library Grounds.
- D. Any person who violates any term of this policy shall be immediately reported to law enforcement and shall be removed from Library Grounds.

## **VIII. Access to Library Materials**

- A. Any person who has been convicted of a sex offense against a minor, regardless of classification or whether or not such person has been granted written permission to be upon Library Grounds, may check out and use Library materials pursuant to this policy.
- B. In order to check out materials, a person who has not been granted written permission to be upon Library Grounds must contact the Library Director, or his/her designee, at 319-626-5701, and designate another who may check out materials on behalf of such person. Any person so designated must either not be subject to this policy or must have been granted written permission to be upon Library Grounds pursuant to this policy.

- C. Use of materials under this section shall be subject to the same terms and conditions established for use by the general public, and a person who utilizes this Section may be subject to use restrictions as stated in the TERMS AND CONDITIONS/RESTRICTIONS Paragraph B.

## Appendix C – Library Use Application for Sex Offender Against Minors

Name:

Birthdate:

Aliases:

Address:

Phone:

Occupation:

Specific Offense:

Tier One Offender \_\_\_\_\_ Tier Two Offender \_\_\_\_\_ Tier Three Offender \_\_\_\_\_

Probation/Parole Officer's Name:

Probation/Parole Officer's Phone:

Permission to contact Probation/Parole Officer: Yes \_\_\_\_\_ No \_\_\_\_\_

Terms of parole/probation, if applicable:

Please explain why you feel you should be granted permission to be on North Liberty Community Library premises. What is your intended use of Library services and/or materials?

NOTE: Incomplete applications will be denied; successful applicants providing false information will have permission to be on Library premises rescinded.

Reviewed/Approved by the Library Board of Trustees, October 2017



TO: City Administrator and City Council  
FROM: Jennifer Jordebrek, Assistant Library Director  
DATE: Dec. 6, 2018  
SUBJECT: Library Monthly Report

### At a Glance

Computer Usage	2,747
Database Use	6,768
Meeting Room Use	897
Door Count	13,819

### Library News

We were thrilled to host an author visit from Kate DiCamillo on Nov. 17. Her books have been awarded the Newbery Medal, the Newbery Honor, the Boston Globe Horn Book Award and the Theodor Geisel Medal and honor. She is a National Ambassador for Young People's Literature Emerita, appointed by the Library of Congress. 575 guests enjoyed her wonderful talk. Books were available to purchase from Prairie Lights, who generously donated 10 percent of the proceeds from the event to the library. Ms. DiCamillo stayed until everyone had gotten an autograph and picture taken with her. A local elementary school class attended and one of the excited students said, "This is a once in a lifetime chance!"

B.F.Burt & A Perfectly Good Guitar was an author and music event the library hosted at Tin Roost on Nov. 29. This event featured a blues performance by local icon, B.F. Burt. Chuck Holley, an Iowa born author of the book *A Perfectly Good Guitar*, shared stories from his book on musicians and their favorite guitars with the 70 people who attended. Enjoy a video of the program at: <https://vimeo.com/304458424>.

The monthly Stork Storytime Talks podcasts (<https://soundcloud.com/nlibertylibrary>) are geared toward new and expecting parents and caregivers. The most recent sessions include Connecting with Local Moms and Safe Sleeping with the Iowa SIDS Foundation. These podcasts can also be accessed by clicking on the orange cloud icon in the upper right corner of our main library web page at <https://northlibertylibrary.org/>.

I'd like to invite you and your family to attend our Noon Year's Eve Party on Dec. 28. We will kick off the New Year family style, complete with a balloon drop at noon, crafts, snacks, music and dancing. Registration is required for this event on Eventbrite.

### November Program Highlights



Author Visit: Kate DiCamillo. See more pictures on our Facebook page. Like us: @NLibertyLibrary



Newest book: "Louisiana's Way Home"



B.F.Burt

&

A Perfectly Good Guitar

