

North Liberty Community Library Board of Trustee Meeting

City council Chambers, 1 Quail Creek Drive, North Liberty

January 21, 2019

Meeting Called to Order @ 6:30p.m.

Present: Marcia Zeimer, Jessica Beck, Heidi Wood, Laura Hefley, Chris Mangrich

Absent: Malinda Allen

Library Director: Jennie Garner

1. Additions/Changes to Agenda – None
2. Public Comment – Paul – Library Intern – (Observing)
3. Approval of Minutes for Dec. – Approved
4. Staff introductions- Mitch DeFauw – Assistant Youth & Teen Services

Mitch discussed his role in the Y. & T. Services, renovation of the teen area, setting up book talks, visiting Liberty High School to introduce & explain teen programming @ the library.

Heidi Hartke - Public Services Librarian

Heidi discussed her role as P.S. Librarian as well as, presented a 15-minute program to the board about patron services, community involvement and legacy of both individual and community involvement in life & the world around us.

5. Director reports.

Jennie reports that the budget is on pare @ 50.15 %, remaining status quo.

2. Friends are working on their guidelines, board members, working on an April meeting/ open house/learning session.
3. City Budget -Library portion turned in remains Status quo.
4. Entire City has a new phone system, seems to be working well with very few bugs.
5. Heidi, is working on a new training program for the new library staff.

6. The Community Center is working on staff training program for the entire community center for November 2019.
7. A delegation from International Visitors Leadership Program will be visiting the library from Uzbek.

6. Policy Review.

1. Library Child Safety & Vulnerable Adults policy.

Reviewed & approved.

2. Service Policy.

Reviewed & approved.

3. N. L. Community Library Personnel Policy Statement.

Reviewed & approved.

7. Old Business.

Policy review of.

Library Access for Sex Offenders against Minors.

Continues to be tabled until new city attorney can review.

8. New Business – None

9. Adjourned @ 7:35pm.

No meeting in Feb., next meeting March 18, 2019