

North Liberty Parks & Recreation Committee Meeting
Thursday, May 2, 2019
Proposal of Agenda
7:00PM

NEW BUSINESS:

1. Approve minutes: Approve April 4 meeting minutes.
2. Public Comments/Concerns: Guest introduction and concern.
3. Board Member Terms: (3) board member terms concluding June 30, 2019; Matt, Troy & Jami Accepting applications, new and renewals by May 23.
4. Building & Grounds Report: Parks Monthly Report
5. Summer Preparations: Summer Camp, Knight Riders update
Outdoor Pool – Play Feature Installation
Community Gardens
Field Rentals
6. RecDesk Software: Staff has begun work in switching to new operations software.
Public will be asked in near future to set up new accounts online.
Full transition to Recdesk targeted for July 1
7. Memorial Day Weekend Hours: May 25-27: Rec Center / Indoor Pool: 8am-6pm
Outdoor Pool: 12(noon)-6pm depending on weather,
equipment installation and water chemistry.
8. Upcoming Events: Summer Programs: Most begin this week
Bike2SchoolsCool May 8, please register for count, thanks.
Bike Rodeo / Slow Roll May 18
Indoor Disc Golf Challenge May 18
Summer Free Lunch & Fun June 3
Summer Camp / Knight Riders June 3
Youth Tennis Lessons June 4
Jr High Disc Golf June 6
Free Fishing Weekend June 8
Swim Lessons – First session June 10
9. Any new issues not on agenda?

OLD BUSINESS:

1. Recreation Monthly Report: Recreation Review from previous month.
2. Any old issues not on agenda?

CONCLUSION:

1. Next Meeting: Thursday, June 6, 2019 at 7:00 PM
Location: City Council Chambers at 1 Quail Creek Circle
2. Adjourn

North Liberty Parks & Recreation Committee Meeting

Thursday, April 4, 2019

Board Members Present: Matthew Eckhardt, Jami Maxson, Megan Lehman, Amalia Gedney-Lose, Troy Carter, Richard Grugin

Others Present: Shelly Simpson, Brian Motley, Guy Goldsmith, Tim Hamer

Meeting called to order: 7:00 pm

NEW BUSINESS:

- 1. Approve minutes:** Minutes from March 7 meeting approved.
- 2. New Board Member:** Welcome to Richard Grugin, newly appointed.
- 3. Public Comments-** Concern voiced re condition of tennis nets by end of last season. Guy aware of damage (weather-related) and needs to be addressed.
- 4. Pickleball Advocates-** Presentation by Duane Miller, representing contingent of pickleball players (have 300 local members). Main purpose is to request building dedicated outdoor courts. They are happy with availability of indoor court use, equipment shed, and lines on tennis court. Participation has greatly increased (locally was 12,577 in 2018, likely underestimate) and can be improved by dedicated courts. Proposing dedicated courts in North Liberty, particularly at Penn Meadows. Presented option to construct 6 courts in NW corner of park, as well as 2 different options to modify tennis court area to create dedicated courts. Discussion undertaken re: funding, best sites, amount of tennis court usage, other facility options to lessen demand/shift demand. Will consider further; since tennis court needs resurfacing and area has lights, best option at present may be to have part of area redone as dedicated pickleball court.
- 5. Building and Grounds Report-** Busy opening parks and restrooms, getting ready for mowing season, preparing for field use, work on the dog park (trees removed and chipped).
- 6. Summer Brochure:** Registration has begun for programs offered May-August.
- 7. Upcoming Events:**

Community Garden signup	April 5/April 12
Easter Egg Hunt	April 13
Spring Shed Scavenger Hunt	April 26
Celebration Belle trip	April 26
Run Crandic	April 28

OLD BUSINESS:

- 1. Recreation Monthly Report:** Bids received for remodel of women's locker room, also work on snow fence on roof (at main entry to protect patrons) and do gas line support on roof, fire/sprinkler system repairs. April 24 is planned date for new pool play feature. Switching recreation software, changing to Rec Desk on July 1, patrons will need to re-register.
- 2. Old issues:** Public forums/committees - research continues, waiting to speak with new city attorney.

CONCLUSION:

- 1. Next Meeting** **Thursday, May 2, 2019 at 7:00PM**
Location: City Council Chambers at 1 Quail Creek Circle

2. Adjourned at 8:01 pm

Minutes submitted by Jami Maxson

**To: Park & Recreation Commission Board Members
Mayor, City Council and City Administrator**
From: Shelly Simpson, Recreation Director
Date: May 1, 2019
Re: Monthly Report – April 2019

Program Summaries – April

Swim Lessons:

Adult Lessons: 4 participants
Parent Tot: 28 participants
Tadpoles: 15 participants
Level 1: Weekday, 13; Sat 14; 27 participants
Level 2: Weekday, 15; Sat 14; 29 participants
Level 3: Weekday, 14; Sat 12; 26 participants
Level 4: Weekday, 16; Sat 0; 16 participants
Level 5: Weekday, 14; Sat 0; 14 participants
Level 6: Weekday, 14; Sat 0; 14 participants
Private - T: 31 participants
 TH: 26 participants
Totaling; 230 participants this session

Pool Programs:

Early Bird Aqua Aerobics: 3 participants, plus drop-ins.
Easy Does It: 6 participants, plus drop-ins.
Water Resistance AM: 4 participant, plus drop-ins.
Aqua Boot Camp: 4 participants, plus drop-ins.
Arthritis Foundation Aqua: 24 participants, plus drop-ins.
Noodle Triathlon Workout: 1 participant, plus drop-ins.
Aqua Zumba: 10am 2 participants, plus drop-ins.
 11am 7 participants, plus drop-ins.
 7:15pm 6 participants, plus drop ins.
Aqua Aerobics, Toning: 4 participants, plus drop-ins.
Blended Lifeguard Class: 11 participants
First Aid: canceled

Preschool:

Kids Campsite: This month; 775 participants
Lucky Duck: This month \$ 83.00 collected
Wiggle Worms: 3 participants, plus drop-ins.
Music & Movement: 6 participants, plus drop-ins.
Kinder Club - T: 8participants, plus drop-ins.
 TH: 7 participants, plus drop-ins.
Tippi Toes: Baby Ballet 17 participants
 Ballet Tap Jazz: 15 participants
 Hip Hop Jazz: 3 participants
Tippi Toes - Toddler & Me: 5 participants
 Princess Camp: 9 participants

Youth Programs:

Recsters AM = 12 participants; PM = 67 participants; totals 79
Recsters All Day (Apr 26) no enrollment
Parents Night Out (Apr 12) no enrollment

Youth Sports:

Range Rovers	Canceled
Tae Kwon Do M/TH:	3 participants
Tae Kwon Do T/W:	7 participants
Youth Outdoor Soccer:	56 participants

Adult Sports/Programs:

Co-ed Volleyball League:	Resumes in Fall
Men's Basketball:	Resumes in Fall

Adult Fitness:

Cardio Pump:	6 participants, plus drop-ins.
Kickboxing:	1 participant, plus drop-ins.
Boot Camp/Cross:	Drop-ins only.
Body Blast:	1 participant, plus drop-ins.
Body Sculpt:	1 participant, plus drop-ins.
Yoga Sculpt:	Drop-ins only.
Pop Pilates:	1 participant, plus drop-ins.

Senior Citizens:

Senior Dining:	Apr 5	24
	Apr 12	21
	Apr 19	-0- ; City Holiday, no meals
	Apr 26	20
	Total for month:	65 participants

Special Events:

Community Gardens:	Plot reservations: 32
Easter Egg Hunt:	April 13 - Annual community event held at inside this year due to weather. Younger group: 250; Older group: 150
Celebration Belle:	April 26 - canceled
Spring Shed Hunt:	April 27 - canceled

ActiveNet Totals: Gross Income = \$147,337.45

See additional attached reports:

- ActiveNet Monthly Revenue
- Rec & Pool Revenue Monthly Summary
- Daily Drop-ins Count
- Memberships Issued
- Memberships Scanned
- Recreation, Pool and Community Center Expenditures

Net Revenue Report By Account Name

GL Account: Aquatic Programs/ Classes, Baseball/ Softball, Before/After School, Classes/Programs, Conf. Center Rental, Daily Pool Fees, Donations/ Misc., Field Rental, Gerdin CC Rental, Gym Rentals, League Fees, Membership, Park/ Special Event Fees, Pool Concessions, Pool Passes, Pool Programs, Pool Rentals, Rec. Rentals, Swim Lessons, Weight Fees
 Transaction Date/Time: From Apr 1, 2019 through Apr 30, 2019
 Revenue Site: North Liberty Recreation Department

Account Name	Account #	Regular Sales +	POS Sales +	Total Deposits -	Total Discount =	Total Income	Total Refs/ Credits/ - Paid-Outs -	Total Expense =	Net Revenue	Other Information			
										Unpaid Amounts	Paid Amounts	Deferred Revenue	POS QTY
Aquatic Programs/ Classes	010-4-1-4575	\$7,528.00	\$1,335.00	\$0.00	\$0.00	\$8,863.00	(\$307.50)	\$0.00	\$8,555.50	\$0.00	\$8,555.50	\$0.00	405
Before/After School	010-4-1-4566	\$65,562.50	\$0.00	\$0.00	(\$450.00)	\$65,112.50	(\$3,300.00)	\$0.00	\$61,812.50	\$0.00	\$61,812.50	\$0.00	
Classes/Programs	010-4-1-4564	\$15,301.00	\$4,636.00	\$0.00	(\$12.50)	\$19,924.50	(\$755.75)	\$0.00	\$19,168.75	\$0.00	\$19,168.75	\$0.00	621
Daily Pool Fees	010-4-1-4573	\$0.00	\$3,423.00	\$0.00	\$0.00	\$3,423.00	\$0.00	\$0.00	\$3,423.00	\$0.00	\$3,423.00	\$0.00	937
Donations/ Misc.	010-4-2-4705	\$0.00	\$18.00	\$0.00	\$0.00	\$18.00	\$0.00	\$0.00	\$18.00	\$0.00	\$18.00	\$0.00	2
League Fees	010-4-1-4565	\$2,070.00	\$0.00	\$0.00	\$0.00	\$2,070.00	\$0.00	\$0.00	\$2,070.00	\$0.00	\$2,070.00	\$0.00	
Membership	010-4-1-4572/010-4-1-4563	\$0.00	\$16.00	\$0.00	\$0.00	\$16.00	\$0.00	\$0.00	\$16.00	\$0.00	\$16.00	\$0.00	8
Pool Passes	010-4-1-4572	\$5,462.00	\$0.00	\$0.00	(\$168.30)	\$5,293.70	\$0.00	\$0.00	\$5,293.70	\$0.00	\$5,293.70	\$0.00	
Rec. Rentals	010-4-1-4589	\$0.00	\$9.50	\$0.00	\$0.00	\$9.50	\$0.00	\$0.00	\$9.50	\$0.00	\$9.50	\$0.00	19
Swim Lessons	010-4-1-4574	\$38,380.00	\$0.00	\$0.00	\$0.00	\$38,380.00	(\$2,683.50)	\$0.00	\$35,696.50	\$0.00	\$35,696.50	\$0.00	
Weight Fees	010-4-1-4563	\$9,793.00	\$1,741.00	\$0.00	\$0.00	\$11,534.00	(\$260.00)	\$0.00	\$11,274.00	\$0.00	\$11,274.00	\$0.00	447
Grand Total:		\$144,096.50	\$11,178.50	\$0.00	(\$630.80)	\$154,644.20	(\$7,306.75)	\$0.00	\$147,337.45	\$0.00	\$147,337.45	\$0.00	2439

* Linked account credits

Pool Revenue Summary; April 1-30, 2019

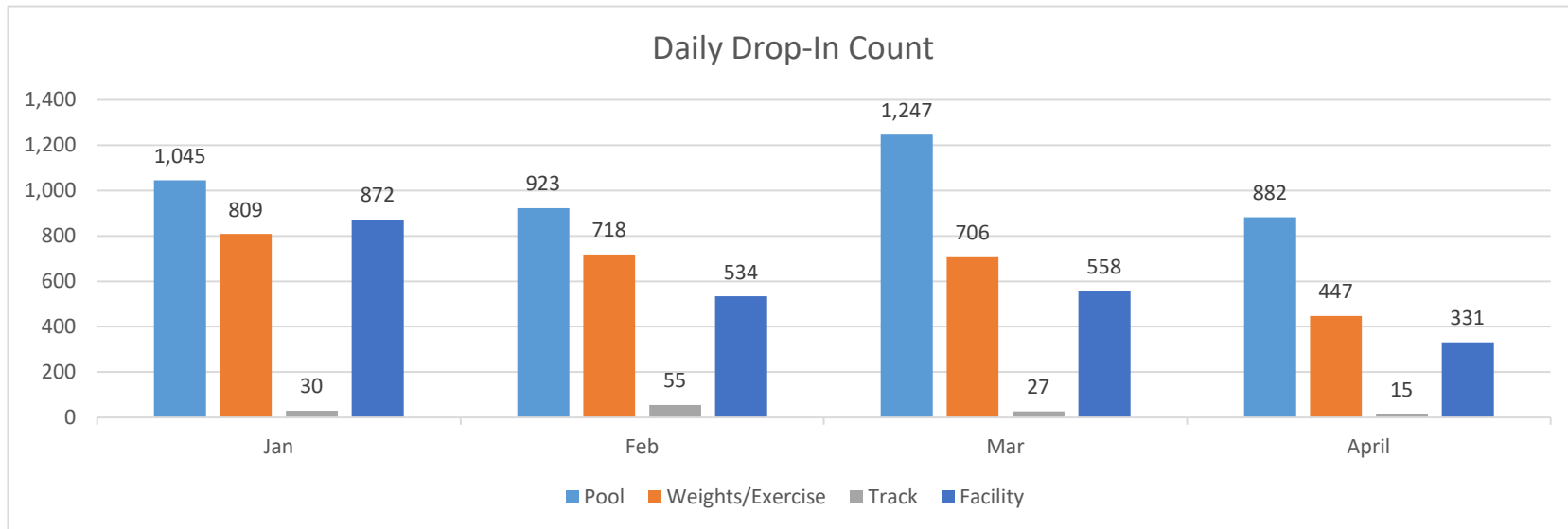
Date	Pool Passes	Daily Fees	Swim Lessons	Aqua Prgms	Concessions	Rentals	Misc/Don	Totals
Mon., Apr 1	\$ 1,061.00	\$ 29.00	\$ 28,557.27	\$ 2,892.50	\$ -	\$ 2,235.00	\$ -	\$ 34,774.77
Tues., Apr 2	\$ 38.00	\$ 78.00	\$ 583.00	\$ 448.00	\$ -	\$ 850.00	\$ -	\$ 1,997.00
Wed., Apr 3	\$ 216.00	\$ 65.00	\$ 1,985.00	\$ 257.00	\$ -	\$ 1,140.00	\$ -	\$ 3,663.00
Thurs., Apr 4	\$ -	\$ 97.00	\$ 143.00	\$ 87.00	\$ -	\$ 380.00	\$ -	\$ 707.00
Fri., Apr 5	\$ 130.50	\$ 73.00	\$ 255.00	\$ 185.00	\$ -	\$ -	\$ -	\$ 643.50
Sat., Apr 6	\$ 27.00	\$ 172.00	\$ 142.50	\$ 16.00	\$ -	\$ -	\$ 280.00	\$ 637.50
Sun., Apr 7	\$ 1.00	\$ 42.00	\$ 269.50	\$ 89.00	\$ -	\$ -	\$ -	\$ 401.50
Mon., Apr 8	\$ -	\$ 232.00	\$ 165.00	\$ 204.50	\$ -	\$ -	\$ -	\$ 601.50
Tues., Apr 9	\$ 1.00	\$ 45.00	\$ 299.50	\$ 319.00	\$ -	\$ 190.00	\$ -	\$ 854.50
Wed., Apr 10	\$ 30.00	\$ 71.00	\$ 65.00	\$ 197.00	\$ -	\$ 380.00	\$ -	\$ 743.00
Thurs., Apr 11	\$ -	\$ 82.00	\$ 82.00	\$ 19.00	\$ -	\$ -	\$ -	\$ 183.00
Fri., Apr 12	\$ 465.00	\$ 196.00	\$ 187.50	\$ 117.50	\$ -	\$ 380.00	\$ -	\$ 1,346.00
Sat., Apr 13	\$ 238.50	\$ 332.00	\$ 87.50	\$ 16.00	\$ -	\$ -	\$ -	\$ 674.00
Sun., Apr 14	\$ 46.00	\$ 190.00	\$ 5.00	\$ 223.00	\$ -	\$ 90.00	\$ -	\$ 554.00
Mon., Apr 15	\$ 181.00	\$ 102.00	\$ 376.00	\$ 304.00	\$ -	\$ -	\$ -	\$ 963.00
Tues., Apr 16	\$ 171.00	\$ 66.00	\$ 253.00	\$ 25.00	\$ -	\$ 90.00	\$ -	\$ 605.00
Wed., Apr 17	\$ 226.00	\$ 110.00	\$ 60.00	\$ 183.00	\$ -	\$ 90.00	\$ -	\$ 669.00
Thurs., Apr 18	\$ 29.70	\$ 52.00	\$ 187.00	\$ 118.00	\$ -	\$ -	\$ -	\$ 386.70
Fri., Apr 19	\$ -	\$ 110.00	\$ 65.00	\$ 77.00	\$ 44.00	\$ -	\$ -	\$ 296.00
Sat., Apr 20	\$ 429.00	\$ 129.00	\$ (52.50)	\$ 211.00	\$ -	\$ -	\$ -	\$ 716.50
Sun., Apr 21	\$ -	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ -	\$ 60.00
Mon., Apr 22	\$ 199.00	\$ 63.00	\$ 90.00	\$ 97.00	\$ -	\$ -	\$ -	\$ 449.00
Tues., Apr 23	\$ 36.00	\$ 17.00	\$ 174.00	\$ 51.00	\$ -	\$ -	\$ -	\$ 278.00
Wed., Apr 24	\$ 162.00	\$ 103.00	\$ 29.25	\$ 133.50	\$ -	\$ -	\$ -	\$ 427.75
Thurs., Apr 25	\$ 1.00	\$ 64.00	\$ 75.00	\$ 86.00	\$ -	\$ -	\$ -	\$ 226.00
Fri., Apr 26	\$ 162.00	\$ 93.00	\$ 90.00	\$ 341.50	\$ -	\$ -	\$ -	\$ 686.50
Sat., Apr 27	\$ -	\$ 416.00	\$ 65.00	\$ 277.00	\$ -	\$ -	\$ -	\$ 758.00
Sun., Apr 28	\$ 784.00	\$ 254.00	\$ 30.00	\$ 219.50	\$ -	\$ -	\$ -	\$ 1,287.50
Mon., Apr 29	\$ 592.00	\$ 32.00	\$ 185.00	\$ 438.00	\$ -	\$ 190.00	\$ -	\$ 1,437.00
Tues., Apr 30	\$ -	\$ 83.00	\$ -	\$ 88.00	\$ -	\$ -	\$ -	\$ 171.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 5,226.70	\$ 3,398.00	\$ 34,513.52	\$ 7,720.00	\$ 44.00	\$ 6,015.00	\$ 280.00	\$ 57,197.22

Recreation Revenue Summary; April 1-30, 2019

<u>Date</u>	<u>Class/Prgms</u>	<u>Weight Fees</u>	<u>BASP</u>	<u>League Fees</u>	<u>Rentals</u>	<u>Park Fees</u>	<u>GCC Fees</u>	<u>BB / SB</u>	<u>Misc/Don</u>	<u>Totals</u>
Mon., Apr 1	\$ 7,257.86	\$ 998.00	\$ 41,454.50	\$ 840.00	\$ 222.00	\$ -	\$ -	\$ -	\$ (7.50)	\$ 50,764.86
Tues., Apr 2	\$ 1,139.00	\$ 730.00	\$ 13,220.00	\$ 90.00	\$ 1,538.00	\$ 40.00	\$ -	\$ -	\$ -	\$ 16,757.00
Wed., Apr 3	\$ 1,341.00	\$ 499.00	\$ 1,640.00	\$ 140.00	\$ 460.00	\$ 22.50	\$ -	\$ -	\$ (9.50)	\$ 4,093.00
Thurs., Apr 4	\$ 1,117.75	\$ 578.25	\$ 140.00	\$ 40.00	\$ 230.00	\$ 35.00	\$ -	\$ -	\$ -	\$ 2,141.00
Fri., Apr 5	\$ 1,169.50	\$ 287.50	\$ -	\$ 50.00	\$ 0.50	\$ -	\$ -	\$ -	\$ -	\$ 1,507.50
Sat., Apr 6	\$ 1,994.50	\$ 87.00	\$ -	\$ -	\$ 30.50	\$ -	\$ -	\$ -	\$ 10.00	\$ 2,122.00
Sun., Apr 7	\$ 478.50	\$ 908.00	\$ 630.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ (2.00)	\$ 2,114.50
Mon., Apr 8	\$ 221.50	\$ 159.00	\$ -	\$ 90.00	\$ 100.00	\$ -	\$ -	\$ -	\$ 2.25	\$ 572.75
Tues., Apr 9	\$ 363.50	\$ 111.00	\$ 1,895.00	\$ 40.00	\$ 80.00	\$ -	\$ -	\$ -	\$ -	\$ 2,489.50
Wed., Apr 10	\$ 303.50	\$ 593.00	\$ -	\$ 100.00	\$ 380.50	\$ -	\$ -	\$ -	\$ 4.00	\$ 1,381.00
Thurs., Apr 11	\$ 339.00	\$ 167.00	\$ 285.00	\$ 50.00	\$ 1.00	\$ 15.00	\$ -	\$ -	\$ -	\$ 857.00
Fri., Apr 12	\$ 263.00	\$ 107.00	\$ 420.00	\$ 100.00	\$ 332.50	\$ -	\$ -	\$ -	\$ (30.00)	\$ 1,192.50
Sat., Apr 13	\$ 168.13	\$ 290.50	\$ 840.00	\$ -	\$ 240.50	\$ -	\$ -	\$ -	\$ -	\$ 1,539.13
Sun., Apr 14	\$ 270.50	\$ 115.00	\$ -	\$ 40.00	\$ 506.00	\$ -	\$ -	\$ -	\$ -	\$ 931.50
Mon., Apr 15	\$ 46.00	\$ 372.00	\$ -	\$ 90.00	\$ 1,455.50	\$ 35.00	\$ -	\$ -	\$ -	\$ 1,998.50
Tues., Apr 16	\$ 256.00	\$ 294.00	\$ (1,050.00)	\$ 37.00	\$ 940.00	\$ -	\$ -	\$ -	\$ -	\$ 477.00
Wed., Apr 17	\$ 120.00	\$ 104.00	\$ (210.00)	\$ -	\$ 295.00	\$ -	\$ -	\$ -	\$ -	\$ 309.00
Thurs., Apr 18	\$ 134.50	\$ 421.00	\$ -	\$ 50.00	\$ 60.00	\$ -	\$ -	\$ 2,359.50	\$ -	\$ 3,025.00
Fri., Apr 19	\$ 174.00	\$ 294.00	\$ 525.00	\$ 40.00	\$ 592.50	\$ -	\$ -	\$ -	\$ -	\$ 1,625.50
Sat., Apr 20	\$ 195.00	\$ 311.00	\$ 525.00	\$ -	\$ 1.00	\$ -	\$ -	\$ -	\$ (1.75)	\$ 1,030.25
Sun., Apr 21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mon., Apr 22	\$ 67.50	\$ 651.00	\$ 210.00	\$ 40.00	\$ 165.00	\$ -	\$ -	\$ -	\$ -	\$ 1,133.50
Tues., Apr 23	\$ 166.00	\$ 233.00	\$ 210.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 659.00
Wed., Apr 24	\$ 228.50	\$ 359.00	\$ -	\$ -	\$ 525.50	\$ -	\$ -	\$ -	\$ -	\$ 1,113.00
Thurs., Apr 25	\$ 241.00	\$ 229.00	\$ 840.00	\$ 50.00	\$ 80.00	\$ 20.00	\$ -	\$ -	\$ 2.00	\$ 1,462.00
Fri., Apr 26	\$ 62.00	\$ 596.00	\$ 840.00	\$ -	\$ 271.00	\$ -	\$ -	\$ -	\$ (1.00)	\$ 1,768.00
Sat., Apr 27	\$ 61.50	\$ 139.00	\$ -	\$ -	\$ 60.00	\$ -	\$ -	\$ -	\$ 8.00	\$ 268.50
Sun., Apr 28	\$ 181.00	\$ 353.00	\$ (210.00)	\$ -	\$ 91.00	\$ -	\$ -	\$ -	\$ -	\$ 415.00
Mon., Apr 29	\$ 287.00	\$ 860.00	\$ (420.00)	\$ -	\$ 370.00	\$ 15.00	\$ -	\$ -	\$ -	\$ 1,112.00
Tues., Apr 30	\$ 309.50	\$ 420.00	\$ 420.00	\$ 40.00	\$ 71.00	\$ -	\$ -	\$ -	\$ -	\$ 1,260.50
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 18,956.74	\$ 11,266.25	\$ 62,204.50	\$ 2,077.00	\$ 9,099.00	\$ 182.50	\$ -	\$ 2,359.50	\$ (25.50)	\$ 106,119.99

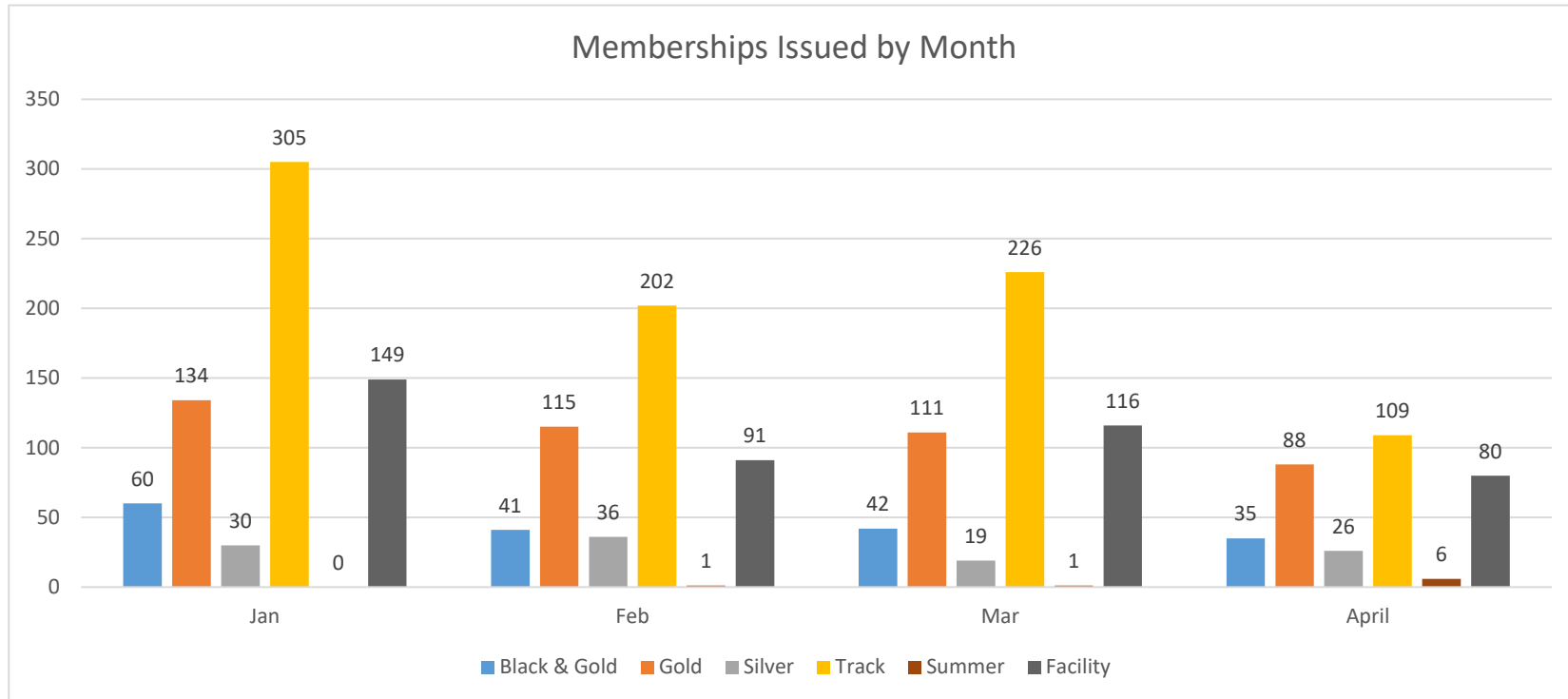
Daily Drop-in Count by Month

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Pool	8,776	6,545	1,452	962	626	922	1,045	923	1,247	882		
Weights/Exercise	902	853	625	412	490	646	809	718	706	447		
Track	0	0	0	8	31	26	30	55	27	15		
Open Gym Activities	359	376	368	0	0	0	0	0	0	0		
Facility	0	0	0	276	524	765	872	534	558	331		
Total	10,037	7,774	2,445	1,658	1,671	2,359	2,756	2,230	2,538	1,675		



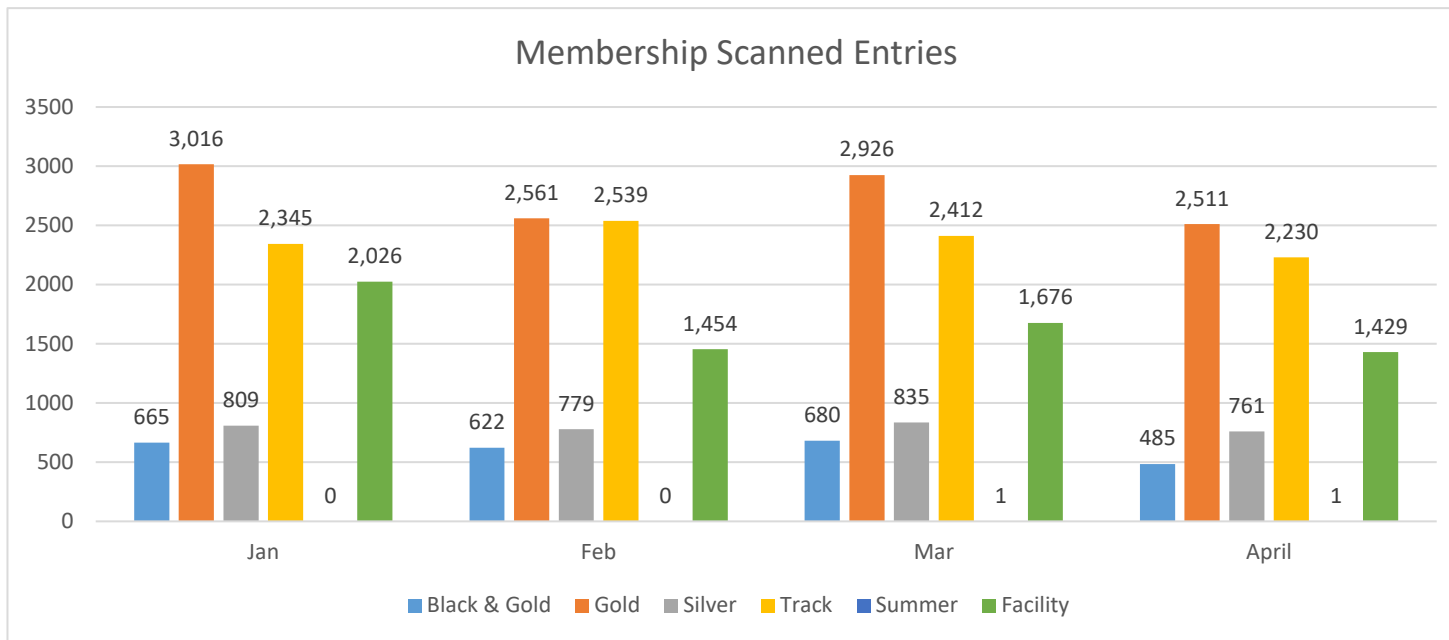
Memberships by Package: Count Issued

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Black & Gold	43	49	27	52	27	43	60	41	42	35		
Gold	82	83	90	116	110	117	134	115	111	88		
Silver	126	45	50	21	26	19	30	36	19	26		
Track	72	63	127	126	240	215	305	202	226	109		
Basketball	4	4	2	0	0	0	0	0	0	0		
Pickleball	20	22	13	0	0	0	0	0	0	0		
Volleyball	0	0	0	0	0	0	0	0	0	0		
Summer	1	0	0	0	0	0	0	1	1	6		
Facility	0	0	0	259	161	158	149	91	116	80		
Total	348	266	309	574	564	552	678	486	515	344		



Membership Usage by Month: Scanned entries

	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	August	Sept
Black & Gold	445	500	504	665	622	680	485					
Gold	2,119	2,342	2,704	3,016	2,561	2,926	2,511					
Silver	833	849	741	809	779	835	761					
Track	2,105	3,130	3,350	2,345	2,539	2,412	2,230					
Summer	0	0	0	0	0	1	1					
Facility	0	1,469	1,791	2,026	1,454	1,676	1,429					
Total	5,502	8,290	9,090	8,861	7,955	8,530	7,417					



To: Mayor and City Council
Parks and Recreation Commission
City Administrator

From: Guy Goldsmith, Director of Parks, Building and Grounds

Date: May 1, 2019

Re: Monthly Report

We performed various building maintenance tasks as needed this month. We installed a new camera system at the fire station.

We picked up trash and pet waste stations from our Parks as needed this month.

We performed ground and landscape maintenance. We have trimmed and pruned trees as needed. We applied turf grass fertilizer and landscaping pre-emergent as needed.

We continue to maintain ball fields and facilities this month. We continue to make improvements to the Babe Ruth field in preparation for Liberty High Baseball. Park staff continues to maintain ball fields on weekends in support of weekend tournaments.

Parks staff continues to maintain and paint lines on the soccer fields in support of the soccer programs. The program runs through the end of May.

Park staff prepared and tilled the Community Gardens site located at the northeast corner of Penn Meadows Park next to the barn in preparation of the May 1st garden plot renters. This program has been a great success.

We graded and seeded around the new concrete trail at Penn Meadows Park.

The annual Muddy Creek and Bike Trail Clean-up on April 6th was a success. I would like to thank the Tree & Storm Water Board, Boy Scouts and Cub Scouts, City staff, and the Public for helping with removing trash and debris along Muddy Creek and the trail that had accumulated over the winter.

I would like to personally thank all City staff that participated in the Employee Day of Service on April 25th. City staff provided much needed pond, waterway and trail clean-up.

The Parks Department participated with the Streets Department on April 27th in the annual City Wide Clean-up Day.

There are a number of projects currently underway and I have been overseeing and attending progress meetings regarding the dog park, the new roundabouts and new trails projects that will be completed this summer and fall.

Planning and preparation continues for the July 13th Blues & BBQ celebration.

We have 6 of our 10 seasonal employees currently working. The remaining employees will start work later this month.