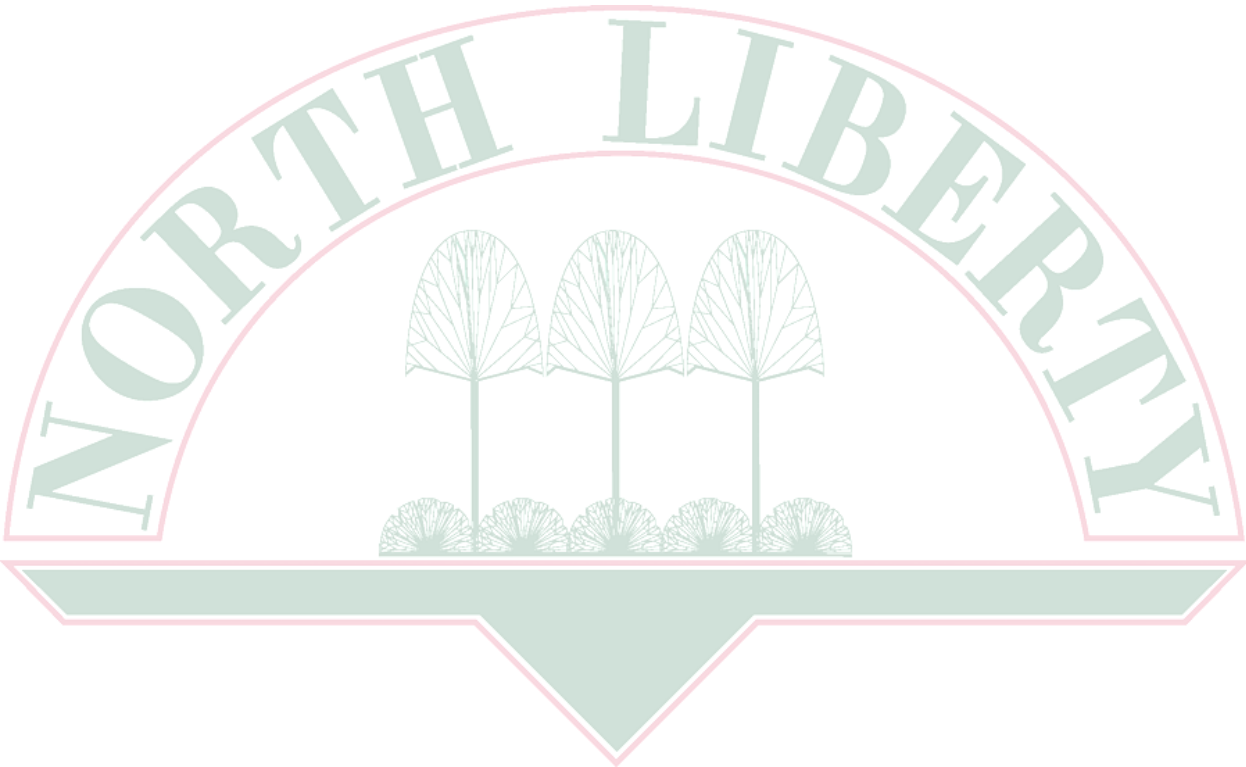




North Liberty City Council
Regular Session
May 28, 2019

City Administrator Memo





City Council Memo

for May 28, 2019

from the desk of Ryan C. Heiar

Meetings & Events

Monday, May 27

Memorial Day – City Offices Closed

Tuesday, May 28 at 6:30p.m.

City Council

Monday, Jun 3 at 6:00p.m.

Communications Commission

Tuesday, Jun 4 at 6:30p.m.

Planning Commission

Thursday, Jun 6 at 7:00p.m.

Parks & Recreation

Tuesday, Jun 11 at 6:30p.m.

City Council

Consent Agenda

The following items are on the consent agenda and included in the packet:

- City Council Minutes (05/14/19)
- Claims
- April Revenues
- April Treasurer Report
- Liquor Licenses
 - Johncy's Liquor Store (special event)
 - Sushiya
 - Casey's Smokin' Joe's
 - Kum N Go
- Change Order #6, Kansas Avenue (RISE) Project, Streb Construction, \$34,150.60

Council Vacancy

Seven applications were received for the City Council vacancy by the noon deadline on Wednesday, May 22, all of which are included in the packet. The candidates have been invited to Tuesday's meeting and the appointment is early on the agenda so that the newly appointed Council member can take the Oath of Office and be seated immediately. A memo from the Mayor to the candidates, outlining the interview process is also included in the packet.

Trail Network Improvements Project

The 2019 Trail Network Project consists of three trail connection projects along Cherry Street, Zeller Street and Sadler Drive (see enclosed map). Two bids were received for this project with the low bid submitted by Midwest Concrete Inc. in the amount of \$198k. Unfortunately, the low bid is higher than the engineer's estimate of \$185k. With a wet spring, contractor's workloads are building up, which staff believes resulted in minimal interest for this project.

Fortunately, the project cost is still manageable and the low bidder is a company that has previously and successfully worked for North Liberty.

2019 Trail Improvements - Bids	
Midwest Concrete Inc.	\$ 198,320.88
All-American Concrete Inc.	\$ 238,200.00
Engineer's Estimate	\$ 185,100.00

Ryan C. Heiar, City Administrator

rheiar@northlibertyiowa.org • office (319) 626-5700 • fax (319) 626-3288 • cell (319) 541-8404

Staff recommends awarding the contract to Midwest Concrete, Inc.

Hazard Mitigation Plan: Update

Dave Wilson, Director of the Johnson County Iowa Homeland Security & Emergency Management Agency, and his team have been working on the 2019 County-Wide Multi-Jurisdictional Hazard Mitigation Plan. The State and FEMA have approved the plan and now the cities and county are being asked to adopt the plan. The plan itself is not included in the packet because of its size but can be found at: <https://www.dropbox.com/s/xm7h4g3dghbp4k5/JCEMA%20HMP%20APA.pdf?dl=0>

Staff recommends approval of the Johnson County 2019 County-Wide Multi-Jurisdictional Hazard Mitigation Plan.

Budget Amendment: Fiscal Year 2019

Each year, cities are required to amend their budgets in order to provide additional spending authority in cases where expenses are greater than budgeted. Amendments are not required for revenues; however, staff has included revenue projections within the amendment. Included in the packet is the budget amendment summary, which includes notes explaining the additional revenue and expenses projected for FY19. The majority of amendments are related to capital projects as spending for these projects have occurred in multiple fiscal years. In other words, this is not a request for additional funding for capital projects; rather, funding is being shifted from one fiscal year to another. The proposed amendment will not have significant impacts to operating fund balances. Staff recommends approval of the amendment.

Well #5 Casing Project: Public Hearing

The City's existing Well #5, which is located in Penn Meadows Park and pumps water from the Jordan Aquifer, remains out of service. As previously discussed, this well needs to be re-cased (a new pipe installed from the well head to the motor) in order to be placed back in operation. The plans and specifications for the re-casing project are finalized and ready for Council approval. Bids for this project are due in early June and barring any complications a recommendation for approval of a contract should be included on the June 11 agenda. The estimated project completion date is November 2019.

Zoning Ordinance Correction: Second Reading

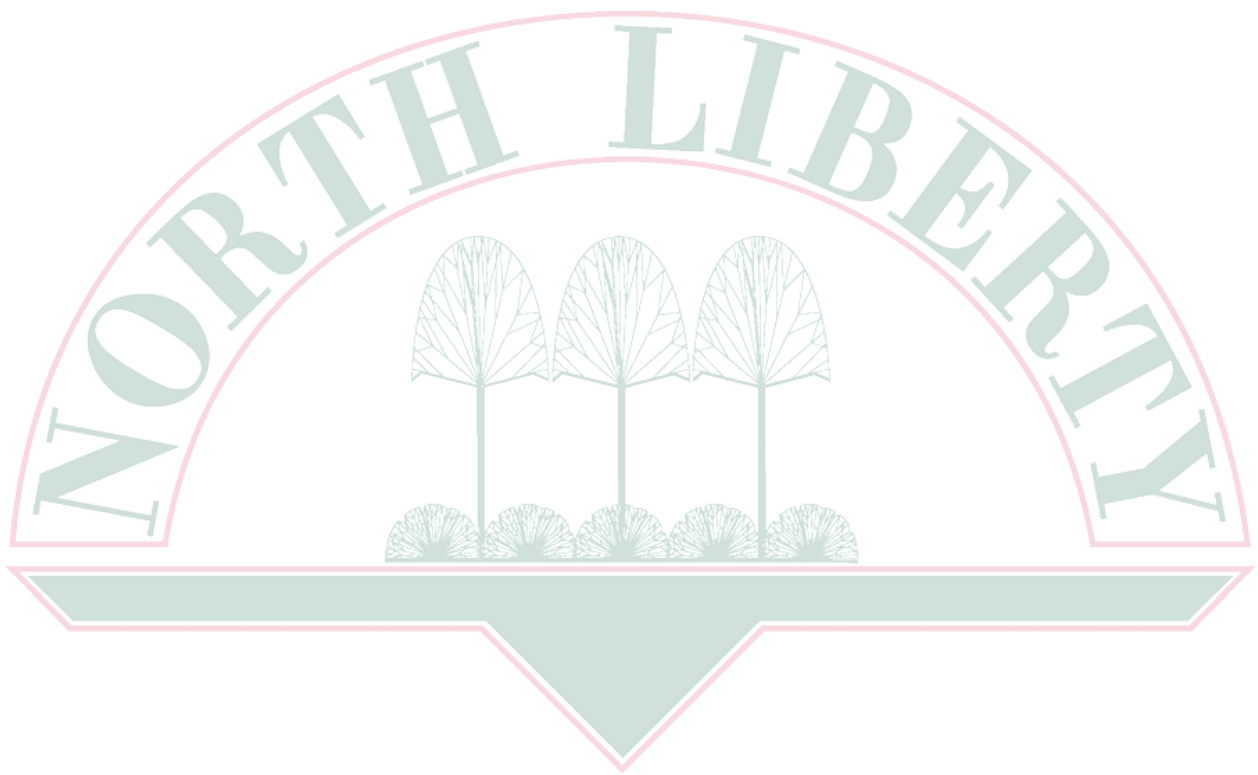
This amendment corrects a previous ordinance that inadvertently left out unchanged sections of the code (169.06 Location of Accessory Building and Uses & 171.03 Temporary Uses), effectively deleting these laws. This amendment does not propose any new or modified provisions; rather it simply adds back to the code what was previously and unintentionally deleted.

Building & Fire Code Amendments: First Reading

Every three years, the International Code Council updates the International Building Codes. The City of North is currently using the 2015 codes and is ready to adopt the 2018 version. The Board of Appeals recently held a public hearing and Code Official Tom Palmer has communicated the proposed changes and asked for feedback from the Iowa City Area Home Building Association (HBA). Staff and the Board of Appeals are recommending approval of the 2018 Codes, with the exception of the various amendments identified in the included ordinance. Tom Palmer will be in attendance Tuesday evening to provide an overview of the process and answer any questions.

Below is a link to a YouTube video providing additional information about the International Code Council and building codes in general: <https://youtu.be/nP1F32bPXYc>

Agenda





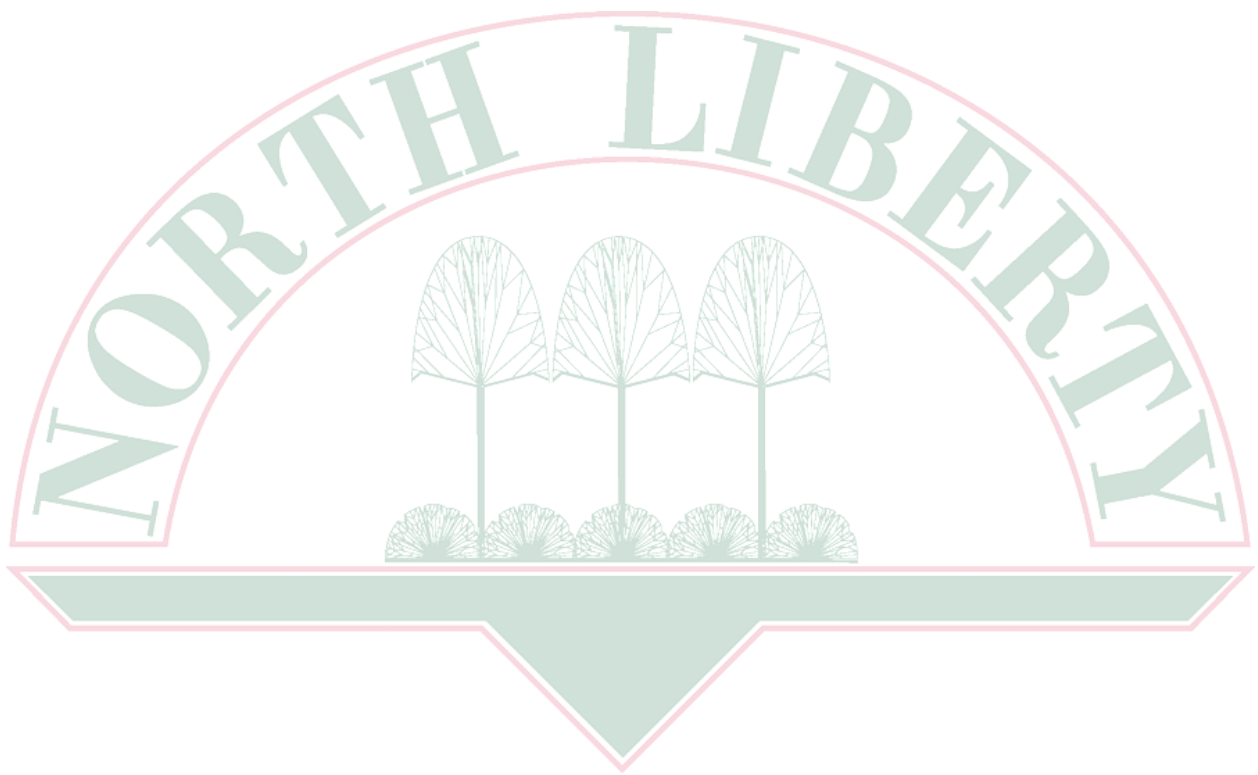
Agenda

North Liberty City Council
May 28, 2019
Regular Session
6:30 p.m.
City Council Chambers
1 Quail Creek Circle

1. Call to order
2. Roll call
3. Approval of the Agenda
4. Consent Agenda
 - A. City Council Minutes, Regular Session, May 14, 2019
 - B. Claims
 - C. April Revenues
 - D. April Treasurer's Report
 - E. Johnny's Liquor Store – Special Event, June 1, 2019
 - F. Sushiya Liquor License Renewal
 - G. Casey's Store #2479 Liquor License Renewal with ownership change
 - H. Smokin' Joe's Liquor License Renewal
 - I. Kum N Go Liquor License Renewal
 - J. Kansas Avenue RISE Improvements, Change Order Number 6, Streb Construction, \$34,150.60
5. Public Comment
6. City Planner Report
7. City Engineer Report
8. City Attorney Report
9. City Administrator Report
10. Mayor Report

11. Council Vacancy
 - A. Discussion and possible action regarding appointment to Council vacancy
 - B. Swearing in of newly appointed Councilor
12. 2019 Trail Network Improvements Project
 - A. Resolution Number 2019-61, A Resolution accepting the bid and authorizing execution of the contract for the 2019 Trail Network Improvements Project, North Liberty, Iowa
13. Hazard Mitigation Plan
 - A. Resolution Number 2019-62, A Resolution of the City Council adopting the finalized Johnson County, Iowa Countywide Hazard Mitigation Plan (CHMP); providing an effective date and for other purposes
14. FY 19 Budget Amendment
 - A. Public Hearing regarding the proposed second FY 19 Budget Amendment
 - B. Resolution Number 2019-63, A Resolution amending the Current Budget for the Fiscal Year ending June 30, 2019 (as amended last on 9/11/18)
15. Well 5 Casing Project
 - A. Public hearing regarding plans, specifications, and estimate of cost for the Well 5 Casing Project
 - B. Resolution Number 2019-64, A Resolution finally approving and confirming plans, specifications, and estimate of cost for the Well 5 Casing Project
16. Zoning Code Amendment
 - A. Second consideration of Ordinance Number 2019-07, An Ordinance adding various sections of the North Liberty Code of Ordinances
17. Building Code Ordinance
 - A. Public Hearing regarding proposed amendments to the Building Code
 - B. First consideration of Ordinance Number 2019-08, An Ordinance amending the Code of Ordinances of the City of North Liberty, Iowa, adopting the 2018 International Building Code and 2018 International Residence Code, as revised
18. Fire Code Ordinance
 - A. Public Hearing regarding proposed amendments to the Fire Code
 - B. First consideration of Ordinance Number 2019-09, An Ordinance amending the Code of Ordinances of the City of North Liberty, Iowa adopting the 2018 International Fire Code, as revised
19. Old Business
20. New Business
21. Adjournment

Consent Agenda





Minutes (Not official until approved by the City Council)

North Liberty City Council
May 14, 2019
Regular Session
City Council Chambers
1 Quail Creek Circle

Call to order

At 6:30 p.m. Mayor Terry Donahue called the May 14, 2019 Regular Session of the North Liberty City Council to order. Councilors present: Jennifer Goings, RaQuishia Harrington, Chris Hoffman, Sarah Madsen, and Annie Pollock.

Others present: Ryan Heiar, Grant Lientz, Mary Byers, Kevin Trom, Dean Wheatley, Nick Bergus, Lori Benner, Candy Evans, Jen Neumann, Jill Mast, Jack Tank, Peggy Slaughter and other interested parties.

Approval of the Agenda

Harrington moved, seconded by Pollock to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Pollock moved, seconded by Hoffman to approve the Consent Agenda including City Council Minutes, Regular Session, April 23, 2019; Claims; Liquor License Renewal, Mosley's Liquor License Update (Full liquor from Beer/Wine); Jimmy Jack's Rib Shack, Liquor License Update (Outdoor Service); Rusciano's Authentic Taste of Napoli; Ranshaw House Project, Pay Application Number 4, Wolfe Contracting, Inc., \$36,178.80; Highway 965, Phase 3 Pay Application Number 10, Streb Construction Co., Inc., \$4,624.00; Penn and Front Street, Change Order Number 1, All American Concrete, Inc., \$2,352.97; Penn and Front Street, Pay Application Number 2, All American Concrete, Inc., \$389,326.51; Main Street, Change Order Number 1, Schrader Group, \$2,350.00; Main Street, Pay Application Number 1, Schrader Group, \$185,665.77; Kansas Avenue, Change Order Number 5, Streb Construction Co., Inc., \$10,867.00; Kansas Avenue, Pay Application Number 10, Streb Construction Co., Inc., \$378,410.16. The vote was all ayes. Consent agenda approved.

Public Comment

Candy Evans, 177 Golfview Drive, addressed the council on concerns that residences have with the new ownership of Golfview Mobile Home Park.

City Planner Report

City Planner Dean Wheatley reported a lot of interest in higher density development from developers.

City Engineer Report

City Engineer Kevin Trom reported that the Kansas Avenue Project punch list is completed and the contractor is working on the completion of the project. Work continues on the Penn and Front Street Project. Utilities have been installed and paving has started on Phase I of the Main Street project. The 2019 Trail Network Project Hearing is on the agenda for this meeting and bids will be received on Thursday. North Bend Drive has been slowed with a gas main relocation and also weather. Work should begin soon for the Sanitary Sewer Upgrades Project. There is a staff review meeting this Friday for the 2020 St Andrews Drive project.

City Attorney Report

City Attorney Grant Lientz had nothing to report.

City Administrator Report

City Administrator Ryan Heiar reported that a fuel tank was found on the lot where the new Police Station is being built and Terracon Consultants will be helping with the proper removal of the tank. Heiar reported on a train ride he took from University of Iowa Library to North Liberty. It was an event sponsored by the CRANDIC that has been studying the potential of rail transit in the area. Heiar had the Goals Report of 2018 in the packet with updates and projects that have been completed.

Mayor Report

Mayor Donahue read a Proclamation on Bike to Work Week. The Mayor thanked Iowa Public Television for allowing the Mayors to participate in the Iowa Press Program. Donahue presented a plaque to Jennifer Goings for her service on the Council.

Liberty Centre Day Care

Wheatley reported on the request, and staff and Planning Commission recommend approval with the revised plan for the relocation of the dumpster.

Lori Benner the owner of Liberty Centre Day Care, addressed the Council on her plans are for the facility and took questions from the Council. Realtor Peggy Slaughter and Landowner Jack Tank also provided information.

Hoffman moved, seconded by Harrington, to approve Resolution Number 2019-53, A Resolution approving the Development Site Plan for Lot 10, Liberty Centre – Part One, North Liberty, Iowa. Ayes—Goings Madsen, Hoffman, Pollock, Harrington; nays—none. Motion carried.

Community Visioning Project

Nick Bergus address the Council along with Jen Newman and Jill Mast on their development of a scope of service for a community visioning/identity project. This project has the potential to bring the community together to build a cohesive community identity and promise, and leads to other successes including more participation in the community survey and volunteer opportunities, as well as awareness of city services, resources, boards and commissions.

Hoffman moved, seconded by Goings, to approve the contract as received. After discussion, the vote was: ayes—Harrington, Pollock, Goings, Hoffman, Madsen; nays—none. Motion carried.

Zoning Code Amendment

Public Hearing was opened at 7:35 and no public comment was offered.

Madsen moved, seconded by Harrington, to approve the First consideration of Ordinance Number 2019-07, An Ordinance adding various sections of the North Liberty Code of Ordinances. The vote was: Hoffman, Pollock, Harrington, Madsen, Goings; nays—none. Motion carried.

Annexation

Public hearing regarding proposed annexation was open at 7:36 and no public comment was offered.

Hoffman moved, seconded by Goings, to approve the Resolution Number 2019-54, A Resolution approving annexation of certain property to the City of North Liberty, Iowa. The vote was: ayes--Madsen, Pollock, Goings, Hoffman, Harrington; nays—none. Motion carried.

Trail Network Improvements Project

Public Hearing regarding plans, specifications, etc. was open at 7:37 and no public comment was offered.

Hoffman moved, seconded by Goings, to approve Resolution Number 2019-55, A Resolution finally approving and confirming plans, specifications, and estimate of cost for the Trail Network Improvements Project. The vote was: ayes—Harrington, Hoffman, Madsen, Goings, Pollock; nays—none. Motion carried.

Hoffman moved, seconded by Harrington, to approve Resolution Number 2019-56, A Resolution approving the Temporary Construction Easement Agreement between U.S. Bank National Association and the City of North Liberty. The vote was: ayes—Pollock, Harrington, Hoffman, Goings, Madsen; nays—none. Motion carried.

Assignment of Trustee Agent Agreements to UMB

Madsen moved, seconded by Goings, to approve Resolution Number 2019-57, A Resolution consenting to assignment of Trustee Agent Agreements; Escrow Agent Agreements; and/or Paying Agent and Registrar and Transfer Agent Agreements. The vote was: ayes—Hoffman, Goings, Harrington, Pollock, Madsen; nays—none. Motion carried.

Easement for Electrical Utility

Madsen moved, seconded by Pollock, to approve Resolution Number 2019-58, A Resolution approving the Easement for Electric Utility Agreement between Linn County Rural Electric Cooperative and the City of North Liberty. The vote was: ayes—Goings, Madsen, Harrington, Hoffman, Pollock; nays—none. Motion carried.

Urban Water Quality Initiative Grant Extension

Pollock moved, seconded by Hoffman, to approve Resolution Number 2019-59, A resolution approving Contract Amendment #1 for the Water Quality Initiative Grant Agreement for the Coral Ridge Avenue/ Ranshaw Way Reconstruction, Phase Two between the City of North Liberty, the City of Coralville and the Iowa Department of Agriculture and Land Stewardship. The vote was: ayes—Pollock, Hoffman, Goings, Madsen, Harrington; nays—none. Motion carried.

Speed Limits

Hoffman moved, seconded by Harrington, to approve Resolution Number 2019-60, A Resolution approving special speed limits in the City of North Liberty, Iowa. The vote was: ayes—Harrington, Pollock, Goings, Hoffman, Madsen; nays—none. Motion carried.

Council Vacancy

The Council discussed the vacancy and would like the applications for the appointment to be available Wednesday, May 15, 2019 and submitted before 12:00 pm on Wednesday, 22, 2019.

Madsen moved, seconded by Harrington, to appoint at the May 28, 2019 Regular City Council Meeting for the vacancy on the City Council. The vote was: ayes-Harrington, Pollock, Goings, Hoffman, Madsen; nays—none. Motion carried.

Old Business

Hoffman reported that he and Kevin Trom came in second in the Pantry Outing.

New Business

Pollock noted that applications are due for the Chambers Leadership Program. Goings gave a heart felt good-bye to the Council and the City of North Liberty. Donahue discussed the potential for the City to impose Franchise Fees for Park and Recreation projects. City staff with get more information to the Council for future discussion.

Adjournment

At 8:05 p.m. Mayor Donahue adjourned the meeting.

CITY OF NORTH LIBERTY

By: _____
Terry L. Donahue, Mayor

Attest:

Mary Byers, Deputy Clerk

APRIL 30TH, 2019

	MONTH-TO-DATE BALANCE	YEAR-TO-DATE BALANCE
010-GENERAL FUND	3,307,007.90	10,828,168.47
011-FIRE EQUIPMENT CAPITA	197.34	35,972.06
012-LIBRARY CAPITAL FUND	817.93	11,309.83
013-RECREATION CAPITAL FU	113.81	653.88
014-POLICE CAPITAL FUND	1,180.75	14,749.03
015-TRANSPORTATION IMPACT	0.00	57,063.97
016-STORMWATER CAPITAL	14.25	62.22
017-TREE PROGRAM	0.00	0.00
018-PARK CAPITAL FUND	0.00	1,069,135.00
019-YOUTH SPORTS SCHOLARS	615.79	11,763.28
020-EQUIPMENT REVOLVING	0.00	50,104.08
021-TELECOMMUNICATIONS EQ	0.00	16.53
022-LIBRARY TAG	0.00	0.00
023-LIBRARY ENDOWMENT	0.00	0.00
024-DRUG TASK FORCE	14.67	582.42
025-POLICE SEIZED FUNDS	0.00	0.00
026-HOTEL/MOTEL TAX	38.34	58,852.48
060-ROAD USE TAX FUND	99,591.19	1,951,837.84
061-STREET CAPITAL PROJEC	0.00	4,157,637.64
062-IJOBS STREETS	0.00	0.00
090-TIF FUND	990,078.23	3,655,891.66
110-DEBT SERVICE FUND	351,203.27	1,119,710.85
210-TRUST AND AGENCY	686,697.69	1,685,725.58
280-CUSTOMER DEPOSITS	10,200.00	123,284.00
310-COMMUNITY CENTER II C	0.00	0.00
311-FRONT STREET RECONSTR	0.00	0.00
312-CHERRY STREET RECONST	0.00	0.00
313-TIF PROJECTS	371.94	2,611.42
314-ENTRYWAY DEVELOPMENT	13.59	65.59
315-HIGHWAY 965 IMPROVEME	0.00	1,849,741.20
316-COMMUNITY CENTER PHAS	0.00	0.00
317-TRAIL PROJECTS	0.00	0.00
318-EC DEVELOPMENT PROJEC	43.35	167.11
319-PENN STREET IMPROVEME	0.00	1,075,000.00
320-LIBERTY CENTER PROJEC	0.00	0.00
321-LAND/FACILITIES	0.00	0.00
322-LIBRARY BUILDING FUND	0.55	1,109.80
323-LIBERTY CENTRE BLUES/	0.00	0.00
324-RANSHAW HOUSE PROJECT	0.00	200,000.00
510-WATER FUND	319,770.67	3,223,664.91
511-WATER CAPITAL RESERVE	6,666.66	66,666.60
512-WATER SINKING FUND	113,348.75	1,133,487.50
513-WATER BOND RESERVE	0.00	0.00
514-WATER CAPITAL PROJECT	0.00	1,547,758.00
520-SEWER FUND	395,775.11	3,938,905.01
521-SEWER CAPITAL RESERVE	40,416.67	414,342.70
522-SEWER SINKING FUND	192,099.08	1,920,990.80
523-WASTEWATER TREATMENT	0.00	360,021.10
524-SEWER TRUNK AND I&I	0.00	2,000.00
525-SEWER DEBT SERVICE RE	0.00	0.00
530-STORMWATER MANAGEMENT	18,512.19	175,802.01
532-STORMWATER SINKING FU	0.00	0.00
GRAND TOTAL REVENUE	6,534,789.72	40,744,854.57

CITY OF NORTH LIBERTY
 TREASURER'S REPORT
 April 30, 2019

FUNDS	BALANCE FORWARD 04/01/2019	REVENUE	EXPENSE	BALANCE ENDING 04/30/2019
GENERAL	6,944,330.42	3,313,426.10	892,998.18	9,364,758.34
SPECIAL REVENUE	7,327,434.11	1,776,367.11	101,881.67	9,001,919.55
DEBT SERVICE	641,944.74	351,203.27	0.00	993,148.01
CAPITAL PROJECTS	-7,069,918.77	429.43	519,416.02	-7,588,905.36
WATER ENTERPRISE	4,733,333.52	427,549.17	333,131.68	4,827,751.01
WASTEWATER ENTERPRISE	6,349,695.88	616,096.96	672,947.93	6,292,844.91
STORM WATER ENTERPRISE	260,685.15	19,069.41	13,151.07	266,603.49
TOTAL	19,187,505.05	6,504,141.45	2,533,526.55	23,158,119.95

Applicant License Application ()

Name of Applicant: <u>JOHNCYS LIQUOR STORE INC</u>		
Name of Business (DBA): <u>JOHNCY'S LIQUOR STORE</u>		
Address of Premises: <u>585 HIGHWAY 965 SUITE E</u>		
City <u>North Liberty</u>	County: <u>Johnson</u>	Zip: <u>52317</u>
Business	<u>(319) 626-2046</u>	
Mailing	<u>585 HIGHWAY 965 SUITE E</u>	
City <u>North Liberty</u>	State <u>IA</u>	Zip: <u>52317</u>

Contact Person

Name <u>JOHNCY MENEZES</u>	
Phone: <u>(319) 440-7176</u>	Email <u>JLSTORE2003@YAHOO.COM</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term:5 days

Effective Date: 06/01/2019

Expiration Date: 01/01/1900

Privileges:

Outdoor Service

Special Class C Liquor License (BW) (Beer/Wine)

Status of Business

BusinessType: <u>Privately Held Corporation</u>	
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Johncy Menezes

First Name: Johncy

Last Name: Menezes

City: NORTH LIBERTY

State: Iowa

Zip: 52317

Position: OWNER

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Illinois Union Insurance Company</u>	
Policy Effective Date: <u>06/01/2019</u>	Policy Expiration <u>06/06/2019</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

Applicant License Application (BW0094502)

Name of Applicant: <u>Sushiya LLC</u>		
Name of Business (DBA): <u>Sushiya</u>		
Address of Premises: <u>745 Community dr. ste A</u>		
City <u>North Liberty</u>	County: <u>Johnson</u>	Zip: <u>52317</u>
Business <u>(319) 626-6666</u>		
Mailing <u>1371 Burry Dr.</u>		
City <u>Iowa City</u>	State <u>IA</u>	Zip: <u>52246</u>

Contact Person

Name <u>Li</u>		
Phone: <u>(319) 594-0065</u>	Email	<u>chiouhappy1127@gmail.com</u>

Classification Special Class C Liquor License (BW) (Beer/Wine)

Term: 12 months

Effective Date: 06/18/2019

Expiration Date: 06/17/2020

Privileges:

Outdoor Service

Special Class C Liquor License (BW) (Beer/Wine)

Status of Business

BusinessType: <u>Limited Liability Company</u>		
Corporate ID Number: <u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>

Ownership

mingta chia

First Name: mingta

Last Name: chia

City: Iowa City

State: Iowa

Zip: 52246

Position: member

% of Ownership: 100.00%

U.S. Citizen: No

Insurance Company Information

Insurance Company: <u>Illinois Union Insurance Company</u>	
Policy Effective Date: <u>06/18/2019</u>	Policy Expiration <u>06/18/2020</u>
Bond Effective	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Sushiya LLC

Name of Business (DBA): _____

Address of Business: 745 Community Drive Suite A N. Liberty IA 52317

Business Phone & Email: chiouhappy1127@gmail.com

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

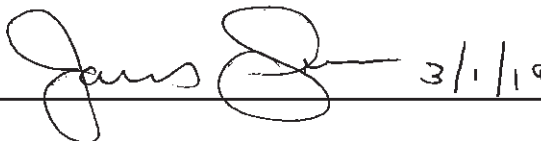
The above referenced property currently complies with International Fire Code.

Fire Inspector

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official



State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Sushiya LLC

Name of Business (DBA): _____

Address of Business: 745 Community Drive Suite A N. Liberty IA 52317

Business Phone & Email: chiouhappy1127@gmail.com

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official **Tom Palmer**

Digitally signed by Tom Palmer
DN: cn=Tom Palmer, o=City of North Liberty,
ou=Building Safety, email=tpalmer@ci.north-
liberty.ia.us, c=US
Date: 2019.03.01 14:02:05 -06'00'

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

5/15

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Sushiya LLC
Name of Business (DBA): _____
Address of Business: 745 Community Drive Suite A N. Liberty IA 52317
Business Phone & Email: chiouhappy1127@gmail.com

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector  _____ 5/10/19

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

North Liberty Fire Department

Occupancy: **Sushiya**
Occupancy ID: **QUIZ01**
Address: **745 Community DR Apt/Suite ##A**
North Liberty IA 52317

Inspection Type: **Liquor License Inspection**
Inspection Date: **5/10/2019** By: **Hardin, Bryan E (01-1022)**
Time In: **13:57** Time Out: **14:15**
Authorized Date: **Not Author** By:

Next Inspection Date: **06/09/2019 Reinspection**



Form: General Fire
Inspection Checklist 1.3

Inspection Description:

ORDER TO COMPLY:

You must correct the violations noted upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from the date of inspection.
This initial and the first re-inspection are at no charge. If subsequent re-inspections are needed to ensure compliance, you will be charged the current fee schedule.
If you fail to comply with this notice, you may be liable for the penalties provided for by law for such violations.

Inspection Topics:

Fire Extinguishers

Fire Extinguisher Monthly Inspection - Initial & Date Tag

NFPA 10: Standard for Portable Fire Extinguishers, 2013 Edition, Section 7.2.1.2 Fire extinguishers and Class D extinguishing agents shall be visually inspected at intervals not exceeding 31 days. Documentation of the visual inspection shall be recorded on the backside of the inspection tag (Date & Initials) or on a log book.

Status: **FAIL**

Notes: **Complete monthly inspections.**



Combustible, General & Outside Storage

Proper Ceiling Clearance - 18"/24"

315.3.1 Ceiling clearance. Storage shall be maintained 2 feet or more below the ceiling in non-sprinklered areas of buildings or not less than 18 inches below sprinkler head deflectors in sprinklered areas of buildings.

Status: FAIL

Notes: No storage allowed on top of cooler.



Compressed Gas Cylinders / LPG

Compressed Gas Cylinders Secured or Chained

5303.5.3 Securing compressed gas containers, cylinders and tanks. Compressed gas containers, cylinders and tanks shall be secured to prevent falling caused by contact, vibration or seismic activity. Securing of compressed gas containers, cylinders and tanks shall be by one of the following methods: 1. Securing containers, cylinders and tanks to a fixed object with one or more restraints. 2. Securing containers, cylinders and tanks on a cart or other mobile device designed for the movement of compressed gas containers, cylinders or tanks. 3. Nesting of compressed gas containers, cylinders and tanks at container filling or servicing facilities or in sellers' warehouses not accessible to the public. Nesting shall be allowed provided the nested containers, cylinders or tanks, if dislodged, do not obstruct the required means of egress. 4. Securing of compressed gas containers, cylinders and tanks to or within a rack, framework, cabinet or similar assembly designed for such use. Exception: Compressed gas containers, cylinders and tanks in the process of examination, filling, transport or servicing.

Status: FAIL

Notes: Storage closet, secure cylinder.



Additional Time Spent on Inspection:

Category

Start Date / Time

End Date / Time

Notes: No Additional time recorded

Total Additional Time: 0 minutes

Inspection Time: 18 minutes

Summary:

Overall Result: Correction Notice Issued

Inspector Notes:

Closing Notes:

Above is the results of your Fire Inspection conducted by the North Liberty Fire Department Department. If you have any questions, please feel free to contact Fire Marshal Bryan Hardin at (319) 626-5709. If you had any violations, please reply back when all corrections are made so we may close out your inspection. Thank you for your time and attention.

Inspector:

Name: Hardin, Bryan E
Rank: Assistant Chief
Work Phone(s): None on file
Email(s): bhardin@northlibertyiowa.org
Hardin, Bryan E:



Signed on: 05/10/2019 14:10

Signature

Date

Representative Signature:

Signature of: Vincent Chia on 05/10/2019 14:14



Signature

Date



North Liberty Police Department

5 E Cherry St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

March 14, 2019

Liquor License Check

Business: Sushiya
745 Community Dr. Unit A
North Liberty, IA 52317

Owners: Mingta Chia (DOB: 1970)

The North Liberty Police department does not have any documented contacts for the above owners or business related to their liquor license.

I recommend the license be granted.

Sergeant Chris Shine



Applicant License Application (BC0027728)

Name of Applicant: <u>Casey's Marketing Company</u>		
Name of Business (DBA): <u>Casey's General Store #2479</u>		
Address of Premises: <u>625 W Zeller St</u>		
City <u>North Liberty</u>	County: <u>Johnson</u>	Zip: <u>52317</u>
Business <u>(319) 626-3108</u>		
Mailing <u>PO Box 3001</u>		
City <u>Ankeny</u>	State <u>IA</u>	Zip: <u>500218045</u>

Contact Person

Name <u>JESSICA FISHER, Store Operations</u>
Phone: <u>(515) 446-6404</u> Email <u>JESSICA.FISHER@caseys.com</u>

Classification Class C Beer Permit (BC)

Term: 12 months

Effective Date: 06/19/2019

Expiration Date: 06/18/2020

Privileges:

Class C Beer Permit (BC)

Sunday Sales

Status of Business

BusinessType: <u>Publicly Traded Corporation</u>
Corporate ID Number: <u>XXXXXXXXXX</u> Federal Employer ID <u>XXXXXXXXXX</u>

Ownership

Michael Richardson

First Name: Michael **Last Name:** Richardson
City: Pleasant Hill **State:** Iowa **Zip:** 50327
Position: President
% of Ownership: 0.00% **U.S. Citizen:** **Yes**

42-0935283 Casey's General Stores, Inc.

First Name: 42-0935283 **Last Name:** Casey's General Stores, Inc.
City: Ankeny **State:** Iowa **Zip:** 50021-804
Position: Owner
% of Ownership: 100.00% **U.S. Citizen:** **No**

Julia L Jackowski

First Name: Julia L **Last Name:** Jackowski
City: Urbandale **State:** Iowa **Zip:** 50322
Position: Assistant Secretary

% of Ownership: 0.00%

U.S. Citizen: Yes

James Pistillo

First Name: James

Last Name: Pistillo

City: Urbandale

State: Iowa

Zip: 50323

Position: Treasurer

% of Ownership: 0.00%

U.S. Citizen: Yes

JOHN SOUPENE

First Name: JOHN

Last Name: SOUPENE

City: ANKENY

State: Iowa

Zip: 50023

Position: VICE-PRESIDENT

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: First Western Insurance

Policy Effective Date:

Policy Expiration

Bond Effective

Dram Cancel Date:

Outdoor Service Effective

Outdoor Service Expiration

Temp Transfer Effective

Temp Transfer Expiration Date:



North Liberty Police Department

5 E Cherry St • PO Box 77 • North Liberty, Iowa • 52317 • (319) 626-5724 / Fax: 5743

April 30, 2019

Liquor License Check

Business: Casey's General Store #2479
625 W. Zeller St.
North Liberty, IA 52317

Owners: Michael Richardson (DOB: 1956)
John Soupene (DOB: 1968)
Julia L. Jackowski (DOB: 1966)
James Pistillo (DOB: 1971)

The North Liberty Police department does not have any documented contacts for the above owners or calls for service related to their liquor license.

I recommend the license be granted.

Sergeant Chris Shine



**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Casey's Store #2479

Name of Business (DBA): _____

Address of Business: 625 W. Zeller Street N. Liberty IA 52317

Business Phone & Email: jessica.fisher@caseys.com 319-626-3108

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:


The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

 3/1/19

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Casey's Store #2479

Name of Business (DBA): _____

Address of Business: 625 W. Zeller Street N. Liberty IA 52317

Business Phone & Email: jessica.fisher@caseys.com 319-626-3108

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

Tom Palmer

Digitally signed by Tom Palmer
DN: cn=Tom Palmer, o=City of North
Liberty, ou=Building Safety,
email=tpalmer@ci.north-liberty.ia.us,
c=US
Date: 2019.03.01 14:24:30 -0600

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

515

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Casey's Store #2479
Name of Business (DBA): _____
Address of Business: 625 W. Zeller Street N. Liberty IA 52317
Business Phone & Email: jessica.fisher@caseys.com 319-626-3108

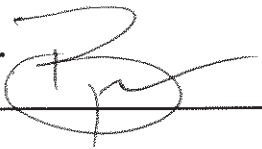
City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector  4/29/18

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

North Liberty Fire Department

Occupancy: **Casey's General Store (Zeller)**

Occupancy ID: **CASE01**

Address: **625 W Zeller ST Building #613201001
North Liberty IA 52317**

Inspection Type: **Liquor License Inspection**

Inspection Date: **4/29/2019**

By: **Hardin, Bryan E (01-1022)**

Time In: **14:18**

Time Out: **14:35**

Authorized Date: **Not Author**

By:



Form: General Fire
Inspection Checklist 1.3

Next Inspection Date: **05/29/2019 Reinspection**

Inspection Description:

ORDER TO COMPLY:

You must correct the violations noted upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from the date of inspection.

This initial and the first re-inspection are at no charge. If subsequent re-inspections are needed to ensure compliance, you will be charged the current fee schedule.

If you fail to comply with this notice, you may be liable for the penalties provided for by law for such violations.

Inspection Topics:

Fire Extinguishers

Fire Extinguisher Monthly Inspection - Initial & Date Tag

NFPA 10: Standard for Portable Fire Extinguishers, 2013 Edition, Section 7.2.1.2 Fire extinguishers and Class D extinguishing agents shall be visually inspected at intervals not exceeding 31 days. Documentation of the visual inspection shall be recorded on the backside of the inspection tag (Date & Initials) or on a log book.

Status: **FAILED & CORRECTED**

Notes: **Complete monthly inspections.**



Electrical Rooms / Electrical Wiring

Electrical Equipment - 3 Feet Clearance in Front of Panel

605.3 Working space and clearance. A working space of not less than 30 inches in width, 36 inches in depth and 78 inches in height shall be provided in front of electrical service equipment. Where the electrical service equipment is wider than 30 inches, the working space shall be not less than the width of the equipment. Storage of materials shall not be located within the designated working space.

Status: FAIL

Notes: Keep area in front of electrical panels clear of storage.



Compressed Gas Cylinders / LPG

Propane Resale - No Propane Cylinders Into Building Signage

6109.15 LP-gas cylinder exchange for resale. A sign shall be posted on the entry door of the business operating the cylinder exchange stating "DO NOT BRING LP-GAS CYLINDERS INTO THE BUILDING" or similar approved wording.

Status: FAIL

Notes: Obtain signage from propane company and post on front door.

Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
----------	-------------------	-----------------

Notes: No Additional time recorded

Total Additional Time: 0 minutes

Inspection Time: 17 minutes

Total Time: 17 minutes

Summary:

Overall Result: Correction Notice Issued

Inspector Notes:

Closing Notes:

Above is the results of your Fire Inspection conducted by the North Liberty Fire Department Department. If you have any questions, please feel free to contact Fire Marshal Bryan Hardin at (319) 626-5709. If you had any violations, please reply back when all corrections are made so we may close out your inspection. Thank you for your time and attention.

Inspector:

Name: Hardin, Bryan E
Rank: Assistant Chief
Work Phone(s): None on file
Email(s): bhardin@northlibertyiowa.org
Hardin, Bryan E:



Signed on: 04/29/2019 14:36

Signature

Date

Representative Signature:

Signature of: Evan Romeo on 04/29/2019 14:36



Signature

Date

Applicant License Application (LE0001348)

Name of Applicant:	<u>The Outlet Inc</u>				
Name of Business (DBA):	<u>Smokin' Joe's Tobacco and Liquor Outlet # 12</u>				
Address of Premises:	<u>465 Hwy. 965 Unit G</u>				
City	<u>North Liberty</u>	County:	<u>Johnson</u>	Zip:	<u>52317</u>
Business	<u>(319) 250-4464</u>				
Mailing	<u>1916 N. Sturdevant St.</u>				
City	<u>Davenport</u>	State	<u>IA</u>	Zip:	<u>52804</u>

Contact Person

Name	<u>Tom Gripp</u>				
Phone:	<u>(563) 322-8340</u>	Email	<u>licensing@smokinjoesoutlets.com</u>		

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 07/01/2019

Expiration Date: 06/30/2020

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>				
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>		

Ownership

Joseph Depaepe

First Name: Joseph **Last Name:** Depaepe
City: St. Charles **State:** Illinois **Zip:** 60175
Position: Pres
% of Ownership: 100.00% **U.S. Citizen:** Yes

Insurance Company Information

Insurance Company:	<u>Old Republic Surety Company</u>				
Policy Effective Date:	<u>07/01/2019</u>	Policy Expiration	<u>01/01/1900</u>		
Bond Effective	<u>2</u>	Dram Cancel Date:			
Outdoor Service Effective		Outdoor Service Expiration			

Temp Transfer Effective

Temp Transfer Expiration Date:



North Liberty Police Department

5 E Cherry St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

March 14, 2019

Liquor License Check

Business: Smokin' Joe's Tobacco & Liquor
465 S Hwy 965
North Liberty, IA 52317

Owners: Joseph Depaepe (DOB: 1946)

The North Liberty Police Department does not have any documented contacts for the above owner or any contacts at the business regarding their liquor license within the past year.

I recommend the license be granted.

Sergeant Chris Shine



**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: The Cigarette Outlet Inc.
Name of Business (DBA): Smokin Joe's Tobacco & Liquor
Address of Business: 465 S. Hwy 965 Unit G North Liberty IA 52317
Business Phone & Email: tony@cigoutinc.com 319-665-6201

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official **Tom Palmer** Digitally signed by Tom Palmer
DN: cn=Tom Palmer, o=City of North Liberty, ou=Building
Safety, email=tpalmer@ci.north-liberty.ia.us, c=US
Date: 2019.03.06 07:50:06 -06'00'

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: The Cigarette Outlet Inc.
Name of Business (DBA): Smokin Joe's Tobacco & Liquor
Address of Business: 465 S. Hwy 965 Unit G North Liberty IA 52317
Business Phone & Email: tony@cigoutinc.com 319-665-6201

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official _____

North Liberty Fire Department:

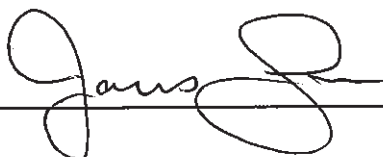
The above referenced property currently complies with International Fire Code. .

Fire Inspector _____

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official



3/6/19

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

5/1

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: The Cigarette Outlet Inc.
Name of Business (DBA): Smokin Joe's Tobacco & Liquor
Address of Business: 465 S. Hwy 965 Unit G North Liberty IA 52317
Business Phone & Email: tony@cigoutinc.com 319-665-6201

City of North Liberty:

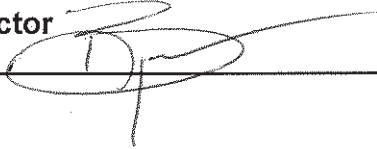
The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector



4/22/19

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

North Liberty Fire Department

Occupancy: **Smokin' Joes Outlet 12**
Occupancy ID: **CIGA01**
Address: **465 S Highway 965 Apt/Suite #Suite G**
North Liberty IA 52317

Inspection Type: **Liquor License Inspection**
Inspection Date: **4/22/2019** By: **Hardin, Bryan E (01-1022)**
Time In: **10:25** Time Out: **10:55**
Authorized Date: **Not Author** By:

Next Inspection Date: **05/22/2019 Reinspection**



Form: General Fire
Inspection Checklist 1.3

Inspection Description:

ORDER TO COMPLY:

You must correct the violations noted upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from the date of inspection.
This initial and the first re-inspection are at no charge. If subsequent re-inspections are needed to ensure compliance, you will be charged the current fee schedule.
If you fail to comply with this notice, you may be liable for the penalties provided for by law for such violations.

Inspection Topics:

Fire Extinguishers

Fire Extinguisher Monthly Inspection - Initial & Date Tag

NFPA 10: Standard for Portable Fire Extinguishers, 2013 Edition, Section 7.2.1.2 Fire extinguishers and Class D extinguishing agents shall be visually inspected at intervals not exceeding 31 days. Documentation of the visual inspection shall be recorded on the backside of the inspection tag (Date & Initials) or on a log book.

Status: **FAILED & CORRECTED**

Notes: **Completed during inspection.**



Fire Extinguisher Unobstructed & Unobscured

906.6 Unobstructed and unobscured. Portable fire extinguishers shall not be obstructed or obscured from view. In rooms or areas in which visual obstruction cannot be completely avoided, means shall be provided to indicate the locations of extinguishers.

Status: FAILED & CORRECTED

Notes: Back Hallway to restroom needs to be kept clear of storage. Access to fire alarm pull station, fire extinguisher and electrical panel was block. Corrected during inspection.



Electrical Rooms / Electrical Wiring

Surge Protector - Proper Installation

605.4.1 Power tap design. Relocatable power taps shall be of the polarized or grounded type, equipped with overcurrent protection, and shall be listed in accordance with UL 1363. 605.4.2 Power supply. Relocatable power taps shall be directly connected to a permanently installed receptacle. 605.4.3 Installation. Relocatable power tap cords shall not extend through walls, ceilings, floors, under doors or floor coverings, or be subject to environmental or physical damage.

Status: FAIL

Notes: Office; surge protector plugged into battery backup needs to be plugged directly into an outlet.



Interior Finish/Flame Spread

Suspended Ceiling Tiles/Panels in Place

703.1 Maintenance. The required fire-resistance rating of fire-resistance-rated construction, including, but not limited to, walls, firestops, shaft enclosures, partitions, smoke barriers, floors, fire-resistive coatings and sprayed fire-resistant materials applied to structural members and fire-resistant joint systems, shall be maintained. Such elements shall be visually inspected by the owner annually and properly repaired, restored or replaced where damaged, altered, breached or penetrated. All suspend ceiling panels/tiles shall be in place and in good condition.

Status: FAIL

Notes: Office; move ceiling tile back in place.



Combustible, General & Outside Storage

Proper Clearance from Heating Appliance

315.3 Storage in buildings. Storage of materials in buildings shall be orderly and stacks shall be stable. Storage of combustible materials shall be separated from heaters or heating devices by distance or shielding so that ignition cannot occur.

Status: FAILED & CORRECTED

Notes: Storage was found on and near water heater. Keep clear space on and around water heater.



Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
----------	-------------------	-----------------

Notes: No Additional time recorded

Total Additional Time: 0 minutes
Inspection Time: 30 minutes
Total Time: 30 minutes

Summary:

Overall Result: Correction Notice Issued

Inspector Notes:

Closing Notes:

Above is the results of your Fire Inspection conducted by the North Liberty Fire Department Department. If you have any questions, please feel free to contact Fire Marshal Bryan Hardin at (319) 626-5709. If you had any violations, please reply back when all corrections are made so we may close out your inspection. Thank you for your time and attention.

Inspector:

Name: Hardin, Bryan E
Rank: Assistant Chief
Work Phone(s): None on file
Email(s): bhardin@northlibertyiowa.org
Hardin, Bryan E:



Signed on: 04/22/2019 10:50

Signature

Date

Representative Signature:

Signature of: Rachel Myers on 04/22/2019 10:57



Signature

Date

Applicant License Application (LE0001872)

Name of Applicant:	<u>Kum & Go LC</u>				
Name of Business (DBA):	<u>Kum & Go #507</u>				
Address of Premises:	<u>610 N Kansas Avenue</u>				
City	<u>North Liberty</u>	County:	<u>Johnson</u>	Zip:	<u>52317</u>
Business	<u>(319) 626-2412</u>				
Mailing	<u>1459 Grand Avenue</u>				
City	<u>West Des Moines</u>	State	<u>IA</u>	Zip:	<u>50266</u>

Contact Person

Name	<u>Jody Deiter</u>				
Phone:	<u>(515) 457-6249</u>	Email	<u>licenses@kumandgo.com</u>		

Classification Class E Liquor License (LE)

Term:12 months

Effective Date: 07/01/2019

Expiration Date: 06/30/2020

Privileges:

- Class B Wine Permit
- Class C Beer Permit (Carryout Beer)
- Class E Liquor License (LE)
- Sunday Sales

Status of Business

BusinessType:	<u>Limited Liability Company</u>				
Corporate ID Number:	<u>XXXXXXXXXX</u>	Federal Employer ID	<u>XXXXXXXXXX</u>		

Ownership

Krause Holdings Inc

First Name: Krause **Last Name:** Holdings Inc
City: West Des Moines **State:** Iowa **Zip:** 50266
Position: shareholder
% of Ownership: 100.00% **U.S. Citizen:** Yes

Craig Bergstrom

First Name: Craig **Last Name:** Bergstrom
City: Johnston **State:** Iowa **Zip:** 50131
Position: CFO
% of Ownership: 0.00% **U.S. Citizen:** Yes

Charles Campbell

First Name: Charles **Last Name:** Campbell

City: Urbandale

State: Iowa

Zip: 50323

Position: Secretary

% of Ownership: 0.00%

U.S. Citizen: Yes

Kyle Krause

First Name: Kyle

Last Name: Krause

City: Waukee

State: Iowa

Zip: 50263

Position: CEO

% of Ownership: 0.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Merchants Bonding Company</u>	
Policy Effective Date: <u>07/01/2019</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration
Temp Transfer Effective	Temp Transfer Expiration Date:



North Liberty Police Department

5 E Cherry St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

April 30, 2019

Liquor License Check

Business: Kum & Go #507
610 N. Kansas Ave.
North Liberty, IA 52317

Owner:	Craig Bergstrom	(DOB: 1959)
	Charles Campbell	(DOB: 1977)
	Kyle Krause	(DOB: 1963)

The North Liberty Police department does not have any documented contacts for the above owner or responded to any calls for service that are related to their liquor license.

I recommend the license be granted.

Sergeant Chris Shine



**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Kum N Go #507

Name of Business (DBA): _____

Address of Business: 610 N. Kansas Avenue-N. Liberty IA 52317

Business Phone & Email: 319-626-2412 licenses@kumandgo.com

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official Tom Palmer  Digitally signed by Tom Palmer
Date: 2019.04.24 11:22:05 -05'00'

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Kum N Go #507

Name of Business (DBA): _____

Address of Business: 610 N. Kansas Avenue-N. Liberty IA 52317

Business Phone & Email: 319-626-2412 licenses@kumandgo.com

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector

Johnson County Health Department:

✓ The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official  4/26/19

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

**City of North Liberty
Alcoholic Beverage Permit
Chapter 120 of the Municipal Code**

The Municipal Code requires approval from the following City and County Departments.

Legal Name of Applicant: Kum N Go #507

Name of Business (DBA): _____

Address of Business: 610 N. Kansas Avenue-N. Liberty IA 52317

Business Phone & Email: 319-626-2412 licenses@kumandgo.com

City of North Liberty:

The above referenced property is located within a zoning district that permits the sale or consumption of alcoholic beverage.

City Official

North Liberty Fire Department:

The above referenced property currently complies with International Fire Code. .

Fire Inspector



Johnson County Health Department:

The above referenced property currently complies with Johnson County Public Health requirements.

Johnson County Public Health Official

State of Iowa ABD License: _____ North Liberty Permit: _____ License Expiration Date: _____

North Liberty Fire Department



Occupancy: **Kum & Go**
Occupancy ID: **KUMG01**
Address: **610 N Kansas AVE**
North Liberty IA 52317

Inspection Type: **Liquor License Inspection**
Inspection Date: **5/8/2019** By: **Hardin, Bryan E (01-1022)**
Time In: **14:52** Time Out: **15:22**
Authorized Date: **05/08/2019** By: **Hardin, Bryan E (01-1022)**

Form: General Fire
Inspection Checklist 1.3

Next Inspection Date: **No Inspection Scheduled**

Inspection Description:

ORDER TO COMPLY:
You must correct the violations noted upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from the date of inspection.
This initial and the first re-inspection are at no charge. If subsequent re-inspections are needed to ensure compliance, you will be charged the current fee schedule.
If you fail to comply with this notice, you may be liable for the penalties provided for by law for such violations.

Inspection Topics:

Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
----------	-------------------	-----------------

Notes: No Additional time recorded

Total Additional Time: 0 minutes
Inspection Time: 30 minutes
Total Time: 30 minutes

Summary:

Overall Result: Passed

Inspector Notes:

Closing Notes:

Above is the results of your Fire Inspection conducted by the North Liberty Fire Department Department. If you have any questions, please feel free to contact Fire Marshal Bryan Hardin at (319) 626-5709. If you had any violations, please reply back when all corrections are made so we may close out your inspection. Thank you for your time and attention.

Inspector:

Name: Hardin, Bryan E
Rank: Assistant Chief
Work Phone(s): None on file
Email(s): bhardin@northlibertyiowa.org
Hardin, Bryan E:

Signed on: 05/08/2019 15:23

Signature

Date

Representative Signature:

Signature of: Connie McFarland on 05/08/2019 15:24



Handwritten signature of Connie McFarland in blue ink, written over a horizontal line.

Signature

Date

Date of Issuance:	Effective Date: 5/28/19
Owner: City of North Liberty	Owner's Contract No.: NA
Contractor: Streb Construction	Contractor's Project No.: 18-078-2
Engineer: Shive-Hattery, Inc.	Engineer's Project No.: 1172280
Project: Kansas Avenue RISE Improvements	Contract Name: -



The Contract is modified as follows upon execution of this Change Order:

Description:

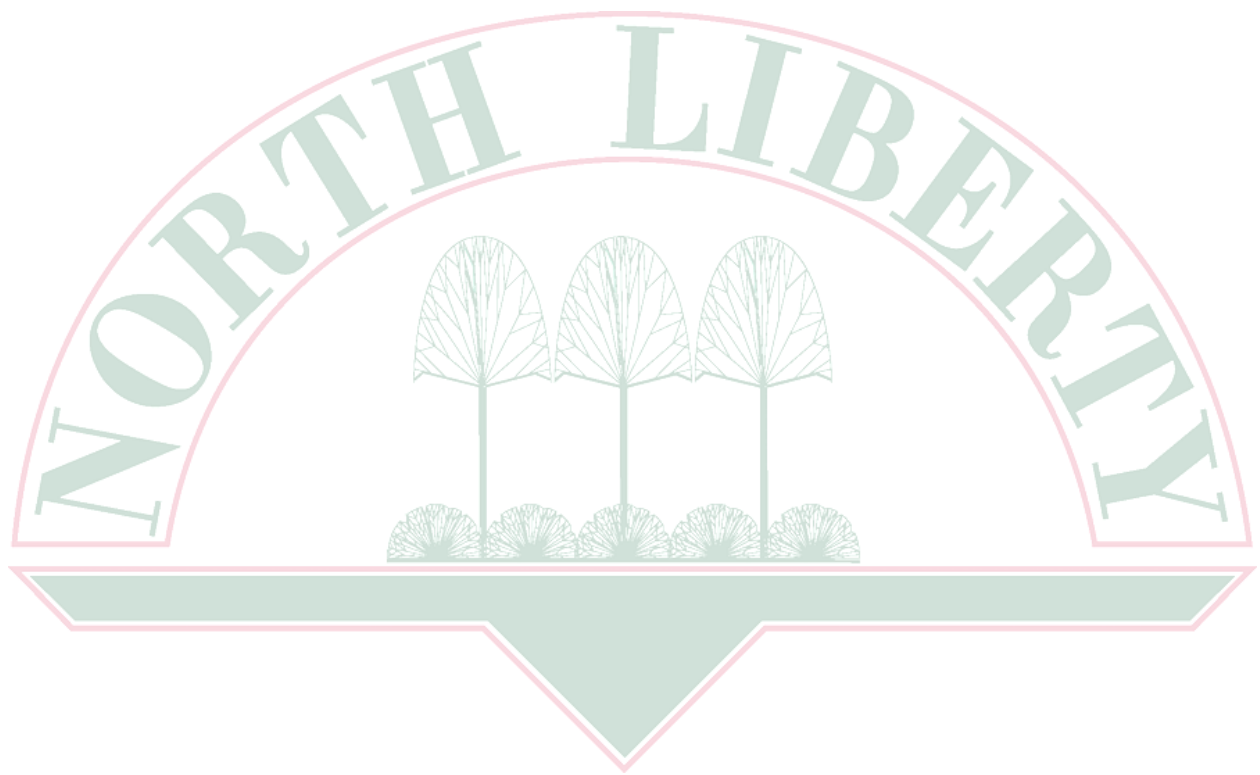
- 1) Parking stalls were proposed to be added. Work includes removing the curb, grading, subbase, paving, and traffic control. See ITC 13. Work will be at a lump sum. **Add \$21,915.00**
- 2) Drainage issues for one of the property owners were identified during the punch list. Proposed adding drain tiles and culverts for field entrances per ITC 14. Work will be at a lump sum. **Add \$8,371.60**
- 3) Several intake throats were damaged over the winter and the city requested a cost for repairs. Contractor provided a cost of \$483.00 EA. Current anticipated quantity is 8. **Add \$3,864.00**

Attachments: *Streb CR-13, Streb CR-14, Streb CR-15*

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: <u>\$ 3,880,718.85</u>	Original Contract Times: Substantial Completion: <u>100 Working Days</u> Ready for Final Payment: <u>20 Working Days</u>
Increase from previously approved Change Order No.:1 -5 <u>\$80,960.52</u>	Increase from previously approved Change Orders: Substantial Completion: <u>N/A</u> Ready for Final Payment: _____
Contract Price prior to this Change Order: <u>\$ 3,961,679.37</u>	Contract Times prior to this Change Order: Substantial Completion: <u>100 Working Days</u> Ready for Final Payment: <u>20 Working Days</u>
Increase of this Change Order: <u>\$34,150.60</u>	Increase of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: <u>0</u>
Contract Price incorporating this Change Order: <u>\$3,995,829.97</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>100 Working Days</u> Ready for Final Payment: <u>20 Working Days</u>

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u></u>	By: _____	By: <u></u>	By: <u></u>	By: <u></u>	By: _____
Title: <u>Construction Administrator</u>	Title: _____	Title: <u>Owner (Authorized Signature)</u>	Title: <u>Contractor (Authorized Signature)</u>	Title: <u>PRESIDENT</u>	Title: _____
Date: <u>5/22/19</u>	Date: _____	Date: _____	Date: <u>05/22/19</u>	Date: _____	Date: _____

Council Vacancy





M E M O;

TO: City Council Members
Council Candidates

FROM: Terry L. Donahue

RE: Interviews for Council Position

Next Tuesday, we will be interviewing all prospective candidates regarding the vacant councilor position.

The process will be as follows:

All attending candidates will be allowed to speak up to three (3) minutes;

A maximum of follow-up questions (3) from council on specific points will be allowed;

The order of candidate presentations will be by random draw.

After presentations by all applicants present, the council may then go into public deliberation of the candidates and then subsequent motions for appointment can be made.

Thank you.



Application for Appointment to City Council

Applications should be submitted to the City Clerk by 12 p.m. on Wednesday, May 22, 2019, in person at City Hall, 3 Quail Creek Circle, North Liberty, Iowa, or electronically at tmulcahey@northlibertyiowa.org. The City Council will consider the appointment at its meeting at 6:30 p.m. on May 28. Applicants are encouraged to attend.

This appointment will last until the city election in November 2019.

An applicant must be 18 years of age or older, and must be a resident of North Liberty.

City Council meetings are scheduled on the second and fourth Tuesday of each month, with occasional special meetings such as work sessions that relate to budgets, personnel and special issues that need extraordinary attention, as well as and joint meetings with various city departments and boards.

Name: **ABDOURAMANE BILA**

Address: **155 NORTH SUNSET DRIVE**

Phone: **319-929-5398**

E-mail Address: **ABDOURAMANE.BILA@GMAIL.COM**

Gender (optional): Male

Female

Length of residence in North Liberty: **6 YR 10 MONTHS**

Current employer and position:

TEST ENGINEER AT SKYWORKS SOLUTIONS INCORPORATED

What skills do you possess that would contribute to the council and community?

My career as an Electronics Engineer enables me to look at issues and challenges with an analytical and systemic perspective. I will bring a new voice to the council in the city's quest to grow in an efficient and sustainable way. I will bring an approachable, can do attitude to the council, be a reachable councilor for all members of the community and address all issues brought forth regardless of their complexity.

What has been your involvement in community activities and projects?

North Bend Elementary Parent Teacher group event volunteer, North Liberty Library events volunteer, Board member of North Liberty and Coraville Baseball and Softball league, North Bend inclusive playground build volunteer, NLYBS/NLCBS volunteer coach, CCA Youth Soccer volunteer coach, NLC Basketball volunteer coach.

List any governmental committees, commissions, boards in which you have been involved:
NONE.

Please give a brief statement of why you would like to serve as a City Councilor:

I am applying for appointment to council because i believe i can provide a new perspective to issues and challenges our community faces.

Please note any real estate, business or commercial interest that you have that may cause a potential conflict of interest in your deliberations as a City Councilor:

NONE

Please share any other background or personal information that you deem helpful to the City Council in making its decision:

Having volunteered with a few local organizations locally i am looking for the next level of community involvement through council participation. i believe that my professional background would supplement the great foundation laid out already by the current council.

Applicant's signature:  Date: 05/17/2019

Date Received by City Clerk: May 22, 2019 9:48 a.m.



Application for Appointment to City Council

Applications should be submitted to the City Clerk by 12 p.m. on Wednesday, May 22, 2019, in person at City Hall, 3 Quail Creek Circle, North Liberty, Iowa, or electronically at tmulcahey@northlibertyiowa.org. The City Council will consider the appointment at its meeting at 6:30 p.m. on May 28. Applicants are encouraged to attend.

This appointment will last until the city election in November 2019.

An applicant must be 18 years of age or older, and must be a resident of North Liberty.

City Council meetings are scheduled on the second and fourth Tuesday of each month, with occasional special meetings such as work sessions that relate to budgets, personnel and special issues that need extraordinary attention, as well as and joint meetings with various city departments and boards.

Name: Josephine "Josey" Bathke

Address: 1307 Logan Court

Phone: 319-4304401

E-mail Address: josey bathke@hotmail.com

Gender (optional): Male



Female

Length of residence in North Liberty: 6 years

Current employer and position:

University of Iowa, Chief Risk Officer and Director of Risk Management

What skills do you possess that would contribute to the council and community?

My business and legal education (BA, MBA and JD) combined with my experience volunteering for city governments and nonprofits makes me uniquely qualified to be a city council member. Also, my work experience at the University of Iowa as an attorney, a Director in Human Resources and now as Director of Risk Management has given me great experience in leading diverse teams, analyzing and addressing complicated issues and encouraging creative collaboration to solve problems.

What has been your involvement in community activities and projects?

North Liberty Blues and BBW, Event Volunteer 2018 and signed up for 2019

North Liberty Community Food Pantry, Volunteer 2014-2017

Students Care, Board of Directors 2018-Present

Domestic Violence Intervention Program Board of Directors, Elected 2004 – 2008

Systems Unlimited Inc., Board of Directors 2008-2011

List any governmental committees, commissions, boards in which you have been involved:

City of North Liberty, Board of Appeals 2016 - Present

City of Coralville Planning and Zoning Commission, Appointed 2008 - 2012

Please give a brief statement of why you would like to serve as a City Councilor:

I believe that we all need to do our part to make and keep our community a great place to live and work. Right now is the perfect time for me in my life and career because I have the time and ability to give back and help North Liberty by being on the City Council. I also have the time and energy to push North Liberty to become even greater while making fiscally and environmentally responsible decisions about growth, services and programming.

Please note any real estate, business or commercial interest that you have that may cause a potential conflict of interest in your deliberations as a City Councilor:

None

Please share any other background or personal information that you deem helpful to the City Council in making its decision:

I know that the NL city government already has great priorities in place! But what sets me apart from other applicants is that I have the skills, experience and education to advise and manage basic issues for an expanding community coupled with my dedication to families, small local businesses, the feeling of community and our environment.

Applicant's signature: _____



Date: _____

5/20/19

Date Received by City Clerk: _____

May 20, 2019 9:06 a.m.



Application for Appointment to City Council

Applications should be submitted to the City Clerk by 12 p.m. on Wednesday, May 22, 2019, in person at City Hall, 3 Quail Creek Circle, North Liberty, Iowa, or electronically at tmulcahey@northlibertyiowa.org. The City Council will consider the appointment at its meeting at 6:30 p.m. on May 28. Applicants are encouraged to attend.

This appointment will last until the city election in November 2019.

An applicant must be 18 years of age or older, and must be a resident of North Liberty.

City Council meetings are scheduled on the second and fourth Tuesday of each month, with occasional special meetings such as work sessions that relate to budgets, personnel and special issues that need extraordinary attention, as well as and joint meetings with various city departments and boards.

Name: **Bob D Dunkin**

Address: **280 Heritage Dr, North Liberty, Iowa**

Phone: **319 383 1532**

E-mail Address: **bdunkin505@gmail.com**

Gender (optional): Male

Female

Length of residence in North Liberty: **35**

Current employer and position:

Heartland Express, Inc. 901 Kansas Ave, North Liberty, Iowa
Supervisor Road Maintenance Department 13 Years.

What skills do you possess that would contribute to the council and community?

Leadership-Past President North Liberty Optimist Club

Organizational Skills and Project Planning

Coordination of Staffing and training in the Departments Objectives

Cost Control through Procedures outlined in previous positions

What has been your involvement in community activities and projects?

Past Cable Commission support 1995

North Liberty Optimist involvement currently allowcating over 30K annually to local youth Programs. Including, Plant sales, Avenue of Flags, Blues and Bar B Que, Local North Liberty Ball Tournament concession, Liberty High support with supporting concessions and attempt to open Junior Optimist Club, Club support of Youth Triathlon and improvement project at North Bend Elementry, K9 support program.

List any governmental committees, commissions, boards in which you have been involved:

Cable Commision Support 1995

Hawkeye Labor Council: Board Member for the IBEW 1634 from 1997-1999

Current Board Member North Liberty Optimist: from 2016 to present.

Please give a brief statement of why you would like to serve as a City Councilor:

Similar to serving with the North Liberty Optimists I believe in giving back to the community in a way that affects potential for the communties growth, which to me means helping and serving others in the community. I also believe in making proactive decisions based on facts and data that take the City in a direction that supports an infrastructure toward our best possible future.

Please note any real estate, business or commercial interest that you have that may cause a potential conflict of interest in your deliberations as a City Councilor:

None.

Please share any other background or personal information that you deem helpful to the City Council in making its decision:

I have a proven past and history of providing leadership in any position I have been in. I was highly involved in the Labor/Mangement at Rockwell Collins for over 5 years I am a recognized Life Time Member of the Optimist International Organization and a current Board member as well as interim Lieutenant Governor for the 11th Zone for the Optimist Club.

Applicant's signature: _____



Date: 5/21/19

Date Received by City Clerk: _____

May 21, 2019 8:22 a.m.



Application for Appointment to City Council

Application for Appointment to City Council Applications should be submitted to the City Clerk by 12 p.m. on Wednesday, May 22, 2019, in person at City Hall, 3 Quail Creek Circle, North Liberty, Iowa, or electronically at tmulcahey@northlibertyiowa.org. The City Council will consider the appointment at its meeting at 6:30 p.m. on May 28. Applicants are encouraged to attend.

This appointment will last until the city election in November 2019.

An applicant must be 18 years of age or older, and must be a resident of North Liberty.

City Council meetings are scheduled on the second and fourth Tuesday of each month, with occasional special meetings such as work sessions that relate to budgets, personnel and special issues that need extraordinary attention, as well as and joint meetings with various city departments and boards.

Name: Brent Smith

Address: 595 Penn Ridge Place

Phone: 319-331-5049

E-mail Address: bsmith4nl@gmail.com

Gender (optional): Male

Length of residence in North Liberty: 16 Years

Current employer and position: I am currently employed by the City of Cedar Rapids Fire Department as a Battalion Chief. I have been employed there for 15 years, rising the ranks from firefighter/paramedic, to Captain, to Shift Battalion Chief

What skills do you possess that would contribute to the council and community?

My career in the fire service has been all about serving people. With my 20 years in public safety I will be able to provide insight as we move our fire and police departments forward. With the building of the new police station and recent renovation of the fire station, I will be able to provide inside expertise and be sure tax dollars are being maximized in these projects. I will also bring a deep understanding of both sides of city government. Being a citizen as well as having been an employee of your Parks Department, gives me a unique inside and outside perspective that no other candidates will bring.

I will use my experience in strategic planning to help our city and council create a 5 and 10-year plan for the residential and business growth we will continue to see. I come to this position with a large citizen support, which was shown in the election by only losing the seat by 22 votes. I will use this supportive base to engage residents to voice what THEY want to come to North Liberty. Our business district will be able to voice what THEY think would be synergistic partnerships to grow their current businesses. I come to this seat having put thought into goals and objectives that I can help your team with.

I also come with a wide range of management experience. From human resources management and having 35 people report to me daily, to managing emergency scenes like structure fires, and special operations scenes, all the way up to national emergency management while being a part of a disaster medical assistance team. I make tough decisions every day that sometimes even mean life or death. I can bring this performance under pressure experience and make immediate contributions to council and not shy away from the hard decisions that will need to be made.

What has been your involvement in community activities and projects?

I have been involved in the following community activities and projects:

- 100+ Men Who Care Johnson County Chapter member since 2017
- North Liberty Porch Fest Planner/Volunteer 2016-Present
- Helped build Quail Ridge Playground as a seasonal worker City of North Liberty Parks Dept-Summer of 2013 as well as planted trees in Centennial Park as part of Mayor Salm's 100 tree planting initiative that summer.
- Arlington Ridge HOA President 2010-2018 where I helped grow the development from 35 homes to now over 220
- Volunteer coach for the NLYBS baseball league 3 years
- Currently a volunteer coach for Tigers Baseball Club in North Liberty
- Paramedic Johnson County Ambulance Service 2004-2006 serving the citizens of all of Johnson County
- Coralville Volunteer Fireman 2001-2008 working with North Liberty Fire Department in mutual aid trainings
- Board Member of the Cedar Rapids Fire Fighters Foundation (501c3) 2017-Present
- Manager of the State of Iowa Youth Fire Intervention Program (a free diversion program for young fire offenders)

List any governmental committees, commissions, boards in which you have been involved:

My experience on governmental committees has been with the City of Cedar Rapids as part of my job. I am currently the lead strategic planning committee member charged with completion of a new 5-year strategic plan for our department as part of our Center for Public Safety of

Excellence accreditation process. I have led our SOG (Standard Operating Guideline) committee as we updated our SOG's for emergency response. I also serve as the Manager of the State of Iowa Youth Fire Intervention Program that is delivered through the State of Iowa Department of Public Safety. In this program I manage 6 Regional Coordinators and more than 40 fire departments from across the state.

During my campaign I went to each of the City boards and discussed my goals with the board members. Working together with these boards is important and I plan to continue that open line of communication with them.

Please give a brief statement of why you would like to serve as a City Councilor:

After I graduated from the University of Northern Iowa, my wife and I moved to Coralville where I began my public service career by being a volunteer firefighter for Coralville FD. From there I began my full-time public service career with the City of Cedar Rapids. During the same time, I served the citizens of Johnson County as a Paramedic for the Johnson County Ambulance Service. Being a civil servant is in my blood.

After living in North Liberty for 16 years now, it is time for me to give back to the City that has given me everything I have needed to raise a family, enjoy the great outdoors and continues to afford me opportunities in many arenas. I have talked with residents, built relationships with local business owners, and by hearing their stories I have been motivated and called to serve at the next level. I ask for your vote to appoint me to council because I can bring a unique perspective that no other candidate can. I have worked at various levels of government, been involved with community grass roots projects like Porchfest and have a vision of what North Liberty can be in the future.

Please note any real estate, business or commercial interest that you have that may cause a potential conflict of interest in your deliberations as a City Councilor: None

Please share any other background or personal information that you deem helpful to the City Council in making its decision:

My Education:

-Graduate of the University of Northern Iowa BA degree in Communications 2001

-Fire Science Certificate Kirkwood Community College 2008

-Paramedic Specialist National Certification University of Iowa 2008

As a 16-year North Liberty resident with my wife Amanda and son Carter, I love what North Liberty offers families. I believe what is drawing so many people to our growing community is the small-town feel, quick access to surrounding communities, University offerings and outdoor recreation at lakes and parks that are second to none. Rapid growth is good, as long as it is managed within a long-term strategic plan. I applaud you for the decision to move forward last meeting with a branding survey. This is just a start and together we can build on what you are all starting. I believe that more attention should be paid to small business retention, along with

business expansion. I believe we are blessed to have the opportunity to plan the expansion of the Penn St and Forevergreen corridors into our City. As I stated in my campaign, "I am not a politician." I am a husband, father, firefighter and your neighbor next door that loves this community. I am not the person that will leave in the middle of a term or use this seat to launch to a state office. North Liberty has seen enough of that and needs a councilor like me who is here for the long haul, is motivated to get to work, and will serve its citizens to the best of my abilities. I want the voice of our neighbors to be heard, and for all of us to collaborate on planning to assure our City meets the needs of all citizens in this community we call home. Please vote to appoint me and I will earn the trust you place in that vote.

Applicant's signature: 

Date: 5/17/19

Date Received by City Clerk: May 16, 2019 9:29 p.m.



Application for Appointment to City Council

Applications should be submitted to the City Clerk by 12 p.m. on Wednesday, May 22, 2019, in person at City Hall, 3 Quail Creek Circle, North Liberty, Iowa, or electronically at tmulcahey@northlibertyiowa.org. The City Council will consider the appointment at its meeting at 6:30 p.m. on May 28. Applicants are encouraged to attend.

This appointment will last until the city election in November 2019.

An applicant must be 18 years of age or older, and must be a resident of North Liberty.

City Council meetings are scheduled on the second and fourth Tuesday of each month, with occasional special meetings such as work sessions that relate to budgets, personnel and special issues that need extraordinary attention, as well as and joint meetings with various city departments and boards.

Name: David Maffo

Address: 1825 Goose Lake Circle, North Liberty, IA, 52317

Phone: 701.541.6682

E-mail Address: David.Maffo@gmail.com

Gender (optional): Male

Female

Length of residence in North Liberty: 1.5

Current employer and position:

AT&T Retail Store Manager

What skills do you possess that would contribute to the council and community?

Highly motivated and able to educate myself or use resources to learn about different issues in depth, Proactive with a focus on details, Not afraid of holding people accountable including myself.

What has been your involvement in community activities and projects?

Assisted in invasive species removal in Iowa City.

List any governmental committees, commissions, boards in which you have been involved:

None.

Please give a brief statement of why you would like to serve as a City Councilor:

I would like to give back to the community and be part of the process. Making sure the interest of everyone are being considered. This is a great community and I believe I have some experience that could help guide economic policies and ensure long term growth of the economy of North Liberty in a sustainable way.

Please note any real estate, business or commercial interest that you have that may cause a potential conflict of interest in your deliberations as a City Councilor:

Own the property I currently reside at.

Please share any other background or personal information that you deem helpful to the City Council in making its decision:

Went to school for Economics and Philosophy. Enjoy working on complex problems and issues and finding a solution that works for everyone, most issues can be resolved as a win-win for all involved.

Applicant's signature: David Maffo Digitally signed by David Maffo
Date: 2019.05.15 18:51:19 -05'00' Date: 05/15/2019

Date Received by City Clerk: 5/15/19



Application for Appointment to City Council

Applications should be submitted to the City Clerk by 12 p.m. on Wednesday, May 22, 2019, in person at City Hall, 3 Quail Creek Circle, North Liberty, Iowa, or electronically at tmulcahey@northlibertyiowa.org. The City Council will consider the appointment at its meeting at 6:30 p.m. on May 28. Applicants are encouraged to attend.

This appointment will last until the city election in November 2019.

An applicant must be 18 years of age or older, and must be a resident of North Liberty.

City Council meetings are scheduled on the second and fourth Tuesday of each month, with occasional special meetings such as work sessions that relate to budgets, personnel and special issues that need extraordinary attention, as well as and joint meetings with various city departments and boards.

Name: **Brian Wayson**

Address: **1550 W Forevergreen Rd**

Phone: **319-541-1398**

E-mail Address: **brianwayson@southslope.net**

Gender (optional): Male

Female

Length of residence in North Liberty: **about 29 years**

Current employer and position:
see attached

What skills do you possess that would contribute to the council and community?
see attached

Brian Wayson

Current employer and position:

I work at the University of Iowa Hospital/Carver College of Medicine. I am a Hospitalist Nurse Practitioner and the Adult Cystic Fibrosis Program Coordinator

What skills do you possess that would contribute to the council and community?

I have been a long-time resident of North Liberty. I have seen the many changes that have occurred over the years. I can bring an historical perspective when looking at issues and working to develop solutions to problems. I have an occupation that relies heavily on the evaluation of data to make sound decisions. I feel that I have the skills necessary to look at any provided information, as well as identifying possible gaps in that information, and to independently seek out additional data to help make the best decision possible. I take my professional responsibilities very seriously and work hard to perform them to the best of my ability.

What has been your involvement in community activities and projects?

Since I moved to North Liberty, I have volunteered for many community activities including several years helping with Blues and BBQ. I have been to many Muddy Creek Clean-up days and the tree distribution sponsored by The Tree and Storm Water board. I have helped assemble kites for the Kites for Kids events. I have been a long-time adult leader for Scouts BSA working with youth in the area. I also helped with the North Liberty Centennial activities and RAGBRAI.

List any governmental committees, commissions, boards in which you have been involved:

North Liberty City Council for 8 years. While on the Council, I served as the North Liberty representative to the Johnson County Emergency Management Agency and served as chair for 2 years. I was also a North Liberty Representative to the Metropolitan Planning Organization. I also was a member of the Tree and Storm Water Advisory Board. I am a current Transit Committee member:

Please give a brief statement of why you would like to serve as a City Councilor:

North Liberty is a great place to live but there is always room for improvement. There are some difficulties with housing opportunities as well as accessibility and mobility issues for some residents. There are external pressures from other levels of government that impact how the City functions and can cause budget problems. I believe that being an involved resident, serving on the City Council, is one way that I can help to solve some of these issues and make North Liberty an even greater place to live.

Please note any real estate, business or commercial interest that you have that may cause a potential conflict of interest in your deliberations as a City Councilor:

None.

Brian Wayson

Please share any other background or personal information that you deem helpful to the City Council in making its decision:

Having had previous experience as a Council member I am aware of the structure of city government, the processes to be followed in conducting business and budgeting, and the legal ramifications of the position including Open Meetings Laws. I have worked with many staff members previously and felt that I had a good working relationship with them which should be helpful in helping me "hitting the ground running" if I were to be appointed. I have been a long-time resident of North Liberty and continue to have work and family ties to the community and have no plans to move from the area.

Applicant's Signature: Brian Wayson Date: 5/20/19
May 20, 2019 9:45 p.m.

Date Received by City Clerk: _____



Application for Appointment to City Council

Applications should be submitted to the City Clerk by 12 p.m. on Wednesday, May 22, 2019, in person at City Hall, 3 Quail Creek Circle, North Liberty, Iowa, or electronically at tmulcahey@northlibertyiowa.org. The City Council will consider the appointment at its meeting at 6:30 p.m. on May 28. Applicants are encouraged to attend.

This appointment will last until the city election in November 2019.

An applicant must be 18 years of age or older, and must be a resident of North Liberty.

City Council meetings are scheduled on the second and fourth Tuesday of each month, with occasional special meetings such as work sessions that relate to budgets, personnel and special issues that need extraordinary attention, as well as and joint meetings with various city departments and boards.

Name: Matt Zacek

Address: 1930 Robin Drive

Phone: 319-899-9998

E-mail Address: zaceks1@southslope.net

Gender (optional): Male

Female

Length of residence in North Liberty: 10yr

Current employer and position:

Owner of Z's Catering and BBQ, Director of Worth Our Weight 2, ICCSD Substitute Teacher.

What skills do you possess that would contribute to the council and community?

Ability to listen to the needs of a growing community. Business owner in the community and am in touch with what the business needs are. Have lived in several parts of the city so understand the different needs of different parts of the community. Active in social programs through business donations.

What has been your involvement in community activities and projects?

North Liberty Community Pantry and will be working with the summer lunch program this summer. Active Chamber member.

List any governmental committees, commissions, boards in which you have been involved:

Communication Board

Please give a brief statement of why you would like to serve as a City Councilor:

I want to continue to grow my involvement in North Liberty as our town rapidly becomes a city. I feel service to your community is what makes a community great.

Please note any real estate, business or commercial interest that you have that may cause a potential conflict of interest in your deliberations as a City Councilor:

Z's Catering and BBQ. I can't see where there would be a conflict but listing it anyway.

Please share any other background or personal information that you deem helpful to the City Council in making its decision:

I am involved in the life of this community and I feel I would make a good choice to continue the good work that is going on in our city government today.

Applicant's signature: **Matt Zacek** Digitally signed by Matt Zacek
Date: 2019.05.16 11:00:11 -05'00' Date: 05/16/2019

Date Received by City Clerk: 5/16/19

Trail Network Improvements Project



May 22, 2019

City of North Liberty
ATTN: Mr. Ryan Heiar, City Administrator
P.O. Box 77
North Liberty, Iowa 52317

RE: North Liberty 2019 Trail Network Improvements

Dear Mr. Heiar:

On May 16, 2019 at 10:00 am in the North Liberty City Administration building, two bids were received and opened for the above-referenced project.

The low lump sum bid was received from Midwest Concrete Inc. of Peosta, Iowa, in the amount of \$198,320.88. The design professional's estimate was \$185,100.00.

Subject to submitting acceptable bonds, insurance and the Agreement, we recommend award of contract to Midwest Concrete Inc. based upon their lowest responsible, responsive bid. Upon City Council approval of this award we will proceed with issuing the Notice of Award and begin administration of the construction contract.

Please contact our office if you have questions.

Sincerely,

SHIVE-HATTERY, INC.



Kevin P. Trom, PE

KPT/mas

Enc. Bid Tabulation

Copy: Michael Pentecost, Streets Superintendent
Guy Goldsmith, Parks Superintendent
Tracey Mulcahey, Assistant City Administrator
Clint Matthews, S-H



SHIVE-HATTERY, INC.
 2839 Northgate Drive
 Iowa City, Iowa 52245-9568
 (319) 354-3040 FAX (319) 354-6921

BID OPENING

Client: City of North Liberty
 Project Name: NL 2019 Trail Network Improvements
 S-H Project #: 1183780

Bid Date: May 16, 2019
 Location: NL City Administration Building
 Page No.: 1

NAME AND ADDRESS OF BIDDER	Midwest Concrete Inc. 9835 Cottingham Road Peosta, IA 52068	All American Concrete, Inc. 1489 Highway 6 West Liberty, IA 52776	Engineer's Opinion of Anticipated Costs	
Bid Security - 5%	Yes	Yes		
Bidder Status Form	Yes	Yes		
TOTAL LUMP SUM BID PRICE	\$198,320.88	\$238,200.00	\$185,100.00	
NAME AND ADDRESS OF BIDDER				
Bid Security - 5%				
Bidder Status Form				
TOTAL LUMP SUM BID PRICE				

Resolution No. 2019-61

RESOLUTION ACCEPTING THE BID AND AUTHORIZING EXECUTION OF THE CONTRACT FOR THE 2019 TRAIL NETWORK IMPROVEMENTS PROJECT NORTH LIBERTY, IOWA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the City Council sought bids for the 2019 Trail Network Improvements Project;

WHEREAS, two contractors submitted bids for the project; and

WHEREAS, the low bid for the project was from Midwest Concrete, Inc. in the amount of \$198,320.88; and

NOW, THEREFORE, BE IT RESOLVED that the 2019 Trail Network Improvements Project is authorized and the bid from Midwest Concrete Inc. is hereby accepted and approved for the project at an amount of \$198,320.88 as set forth therein.

BE IT FURTHER RESOLVED that the Contract between the Owner and the Contractor is approved and that the Mayor is authorized to execute said agreement.

APPROVED AND ADOPTED this 28th day of May, 2019.

CITY OF NORTH LIBERTY:

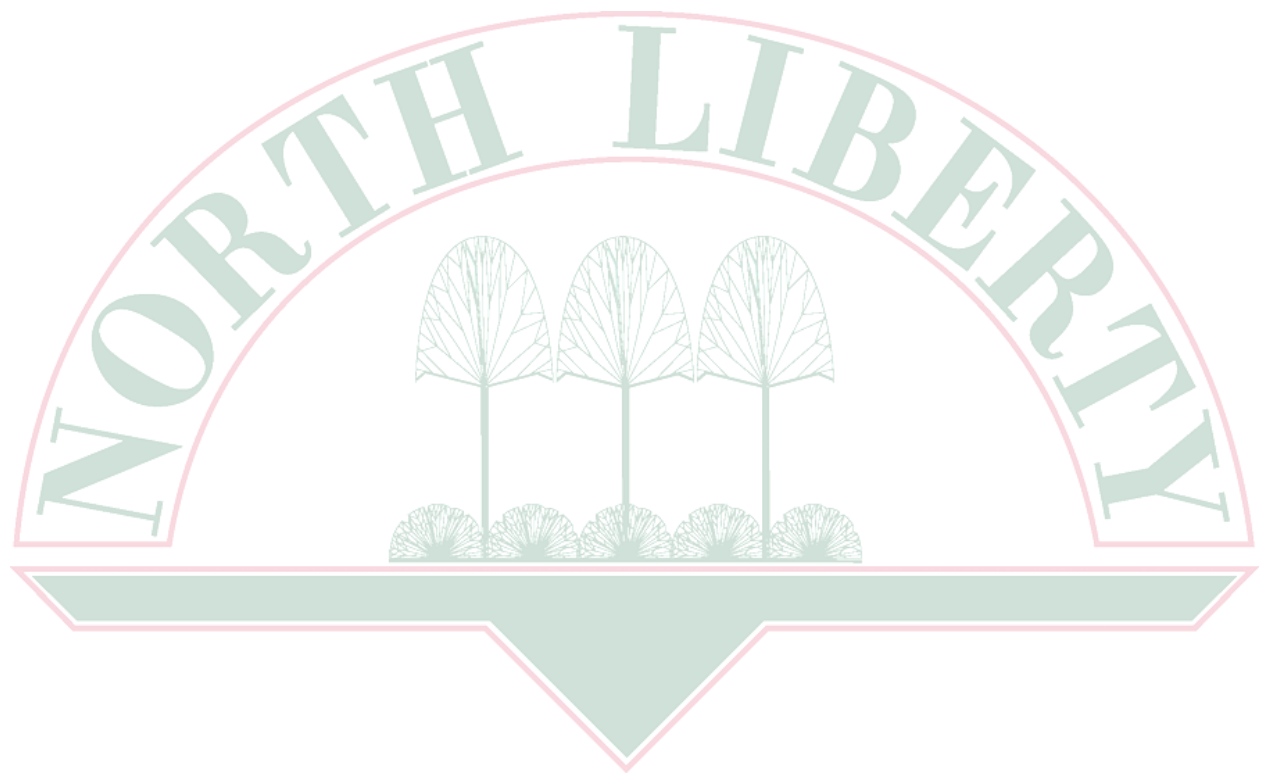
TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

Hazard Mitigation Plan





Due to the size of the plan, the entire document will not be included in the packet.
Following is the link to the Johnson County Multi-jurisdictional Hazard Mitigation Plan:

<https://www.dropbox.com/s/xm7h4g3dghbp4k5/JCEMA%20HMP%20APA.pdf?dl=0>

Resolution No. 2019-62

RESOLUTION OF THE CITY COUNCIL ADOPTING THE FINALIZED JOHNSON COUNTY IA, COUNTYWIDE HAZARD MITIGATION PLAN (CHMP); PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the participating jurisdictions of Johnson County have worked together to develop a strategy known as the Johnson County CHMP to improve disaster resistance in the planning area;

WHEREAS, the Federal Disaster Mitigation Act of 2000 (DMA2000) pursuant 44 CFR Part 201 and the Federal Emergency Management Agency (FEMA) require communities to adopt an approved hazard mitigation plan in order to be eligible to receive pre-disaster and post disaster federal funding for mitigation purposes;

WHEREAS, the participating jurisdiction has participated in the hazard mitigation plan by the formation of a Mitigation Planning Committee (MPC); and

NOW, THEREFORE, BE IT RESOLVED that:

Section 1: The participating stakeholder hereby approves and adopts the hazard mitigation plan in its entirety with projects as adopted by the MPC; and agree to be governed by the CHMP attached hereto and incorporated.

Section 2: The participating stakeholder authorizes the appropriate participating officials to pursue funding opportunities for implementation of proposals designated therein; and will upon receipt of such funding or other necessary resources, seek to implement the actions contained in the plan.

Section 3: The participating jurisdiction will continue to cooperate and participate in the hazard mitigation planning process, holding regular meetings, including reporting of progress as required by FEMA, the State of Iowa Homeland Security and Emergency Management Department and the MPC.

APPROVED AND ADOPTED this 28th day of May, 2019.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

FY 19 Budget Amendment



52-485

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2019 - AMENDMENT #2

To the Auditor of JOHNSON County, Iowa:

The City Council of North Liberty in said County/Counties met on 05/28/2019, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any, thereupon, the following resolution was introduced.

RESOLUTION No. 2019-

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 2019

(AS AMENDED LAST ON 09/11/2018 .)

Be it Resolved by the Council of the City of North Liberty

Section 1. Following notice published 05/16/2019

and the public hearing held, 05/28/2019 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property	1 9,832,448	0	9,832,448
Less: Uncollected Property Taxes-Levy Year	2 0	0	0
Net Current Property Taxes	3 9,832,448	0	9,832,448
Delinquent Property Taxes	4 0	0	0
TIF Revenues	5 4,553,915	0	4,553,915
Other City Taxes	6 236,413	1,621	238,034
Licenses & Permits	7 605,000	12,000	617,000
Use of Money and Property	8 155,100	4,600	159,700
Intergovernmental	9 2,827,532	3,270,387	6,097,919
Charges for Services	10 10,868,275	487,500	11,355,775
Special Assessments	11 0	345	345
Miscellaneous	12 55,000	329,318	384,318
Other Financing Sources	13 10,345,000	2,396,234	12,741,234
Transfers In	14 12,402,492	0	12,402,492
Total Revenues and Other Sources	15 51,881,175	6,502,005	58,383,180
Expenditures & Other Financing Uses			
Public Safety	16 4,311,914	114,000	4,425,914
Public Works	17 2,566,784	586,642	3,153,426
Health and Social Services	18 110,000	1,100	111,100
Culture and Recreation	19 4,676,264	15,040	4,691,304
Community and Economic Development	20 2,105,220	115,300	2,220,520
General Government	21 1,775,557	124,500	1,900,057
Debt Service	22 5,152,921	60,000	5,212,921
Capital Projects	23 11,141,000	10,386,000	21,527,000
Total Government Activities Expenditures	24 31,839,660	11,402,582	43,242,242
Business Type / Enterprises	25 7,315,208	3,053,497	10,368,705
Total Gov Activities & Business Expenditures	26 39,154,868	14,456,079	53,610,947
Transfers Out	27 12,402,492	0	12,402,492
Total Expenditures/Transfers Out	28 51,557,360	14,456,079	66,013,439
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	29 323,815	-7,954,074	-7,630,259
Beginning Fund Balance July 1	30 18,912,239	0	18,912,239
Ending Fund Balance June 30	31 19,236,054	-7,954,074	11,281,980

- Additional mobile home tax receipts
- Building trades and rental inspection fees
- Interest
- Federal grants for capital projects, police grants, county library contribution
- Trash and recycling fees collected - pass through
- Assessments received
- Donations, developer fees, reimbursements, insurance payments, economic development loan payoff
- Bond proceeds
- Police overtime, group insurance deductible, legal fees, insurance cost update (data entry error)
- Trash and recycling fees (pass through), sidewalk repairs, snow and ice
- 1105 Building Fund contribution
- Library donation expenses, group insurance deductible, other costs covered by payments by library, group insurance change, recreation costs covered by other funding
- Ranshaw House project carryover from previous fiscal year
- Phone and firewall expenses, special election expense, legal fees for lawsuit, two step increase
- Additional bond costs
- Projects that carried over from the previous fiscal year
- Electric for new water plant, carryover projects, truck purchase, group insurance deductible
- Deficit will be covered by bonds that will be sold this fiscal year and next

Passed this 28 day of May, 2019
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

52-485

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2019 - AMENDMENT #2

To the Auditor of JOHNSON County, Iowa:

The City Council of North Liberty in said County/Counties met on 05/28/2019, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. thereupon, the following resolution was introduced.

RESOLUTION No. 2019-63

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2019

(AS AMENDED LAST ON 09/11/2018.)

Be it Resolved by the Council of the City of North Liberty

Section 1. Following notice published 05/16/2019

and the public hearing held, 05/28/2019 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

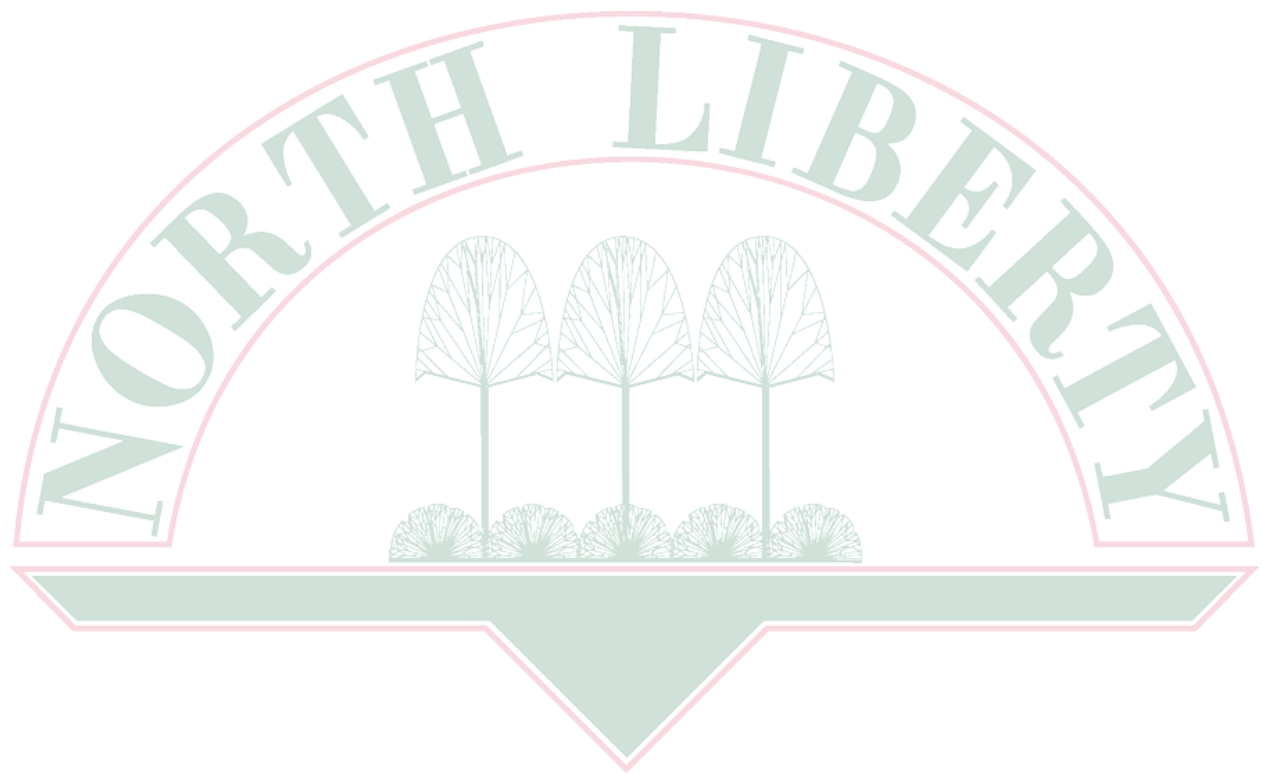
	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property 1	9,832,448	0	9,832,448
Less: Uncollected Property Taxes-Levy Year 2	0	0	0
Net Current Property Taxes 3	9,832,448	0	9,832,448
Delinquent Property Taxes 4	0	0	0
TIF Revenues 5	4,553,915	0	4,553,915
Other City Taxes 6	236,413	1,621	238,034
Licenses & Permits 7	605,000	12,000	617,000
Use of Money and Property 8	155,100	4,600	159,700
Intergovernmental 9	2,827,532	3,270,387	6,097,919
Charges for Services 10	10,868,275	487,500	11,355,775
Special Assessments 11	0	345	345
Miscellaneous 12	55,000	329,318	384,318
Other Financing Sources 13	10,345,000	2,396,234	12,741,234
Transfers In 14	12,402,492	0	12,402,492
Total Revenues and Other Sources 15	51,881,175	6,502,005	58,383,180
Expenditures & Other Financing Uses			
Public Safety 16	4,311,914	114,000	4,425,914
Public Works 17	2,566,784	586,642	3,153,426
Health and Social Services 18	110,000	1,100	111,100
Culture and Recreation 19	4,676,264	15,040	4,691,304
Community and Economic Development 20	2,105,220	115,300	2,220,520
General Government 21	1,775,557	124,500	1,900,057
Debt Service 22	5,152,921	60,000	5,212,921
Capital Projects 23	11,141,000	10,386,000	21,527,000
Total Government Activities Expenditures 24	31,839,660	11,402,582	43,242,242
Business Type / Enterprises 25	7,315,208	3,053,497	10,368,705
Total Gov Activities & Business Expenditures 26	39,154,868	14,456,079	53,610,947
Transfers Out 27	12,402,492	0	12,402,492
Total Expenditures/Transfers Out 28	51,557,360	14,456,079	66,013,439
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year 29	323,815	-7,954,074	-7,630,259
Beginning Fund Balance July 1 30	18,912,239	0	18,912,239
Ending Fund Balance June 30 31	19,236,054	-7,954,074	11,281,980

Passed this 28 day of May, 2019
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

Well #5 Casing Project



Resolution No. 2019-64

RESOLUTION FINALLY APPROVING AND CONFIRMING PLANS, SPECIFICATIONS, AND ESTIMATE OF COST FOR THE WELL 5 CASING PROJECT

WHEREAS, the City Council of the City of North Liberty, Iowa, has heretofore given preliminary approval to the plans, specifications, and estimate of cost (the "Contract Documents") for the proposed Well 5 Casing Project (the "Project"), as described in the notice of hearing on the Contract Documents for the Project and the taking of bids therefor; and

WHEREAS, a hearing has been held on the Contract Documents on May 28, 2019;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North Liberty, Iowa, as follows:

Section 1. The City Council hereby delegates to the City Clerk and/or the Project Engineer the duty of receiving bids for the Project until 2:00 o'clock p.m. on June 4, 2019 at the City Administration Building in the City. At such time and place the City Clerk and/or the Project Engineer open such bids received and announce the results thereof. The City Council will consider bids received at the City Council meeting to be held on June 11, 2019 at 6:30 p.m. at City Council Chambers in the City.

Section 2. The City Clerk is hereby authorized and directed to give notice of the hearing and taking of bids by publication as required by law, which publication shall be made not less than 4 and not more than 45 days prior to the date for receipt of bids and not less than 4 and not more than 20 days prior to the date of the said hearing. The said notice shall be in the form substantially as attached to this resolution.

Section 3. "Pursuant to Section 1.150-2 of the Income Tax Regulations (the "Regulations") of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the "Bonds"), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. The Contract Documents referred to in the preamble hereof are hereby finally approved, and the prior action of the City Council giving preliminary approval is hereby finally confirmed, and the Project, as provided for in the Contract Documents, is necessary and desirable.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

APPROVED AND ADOPTED this 28th day of May, 2019.

CITY OF NORTH LIBERTY:

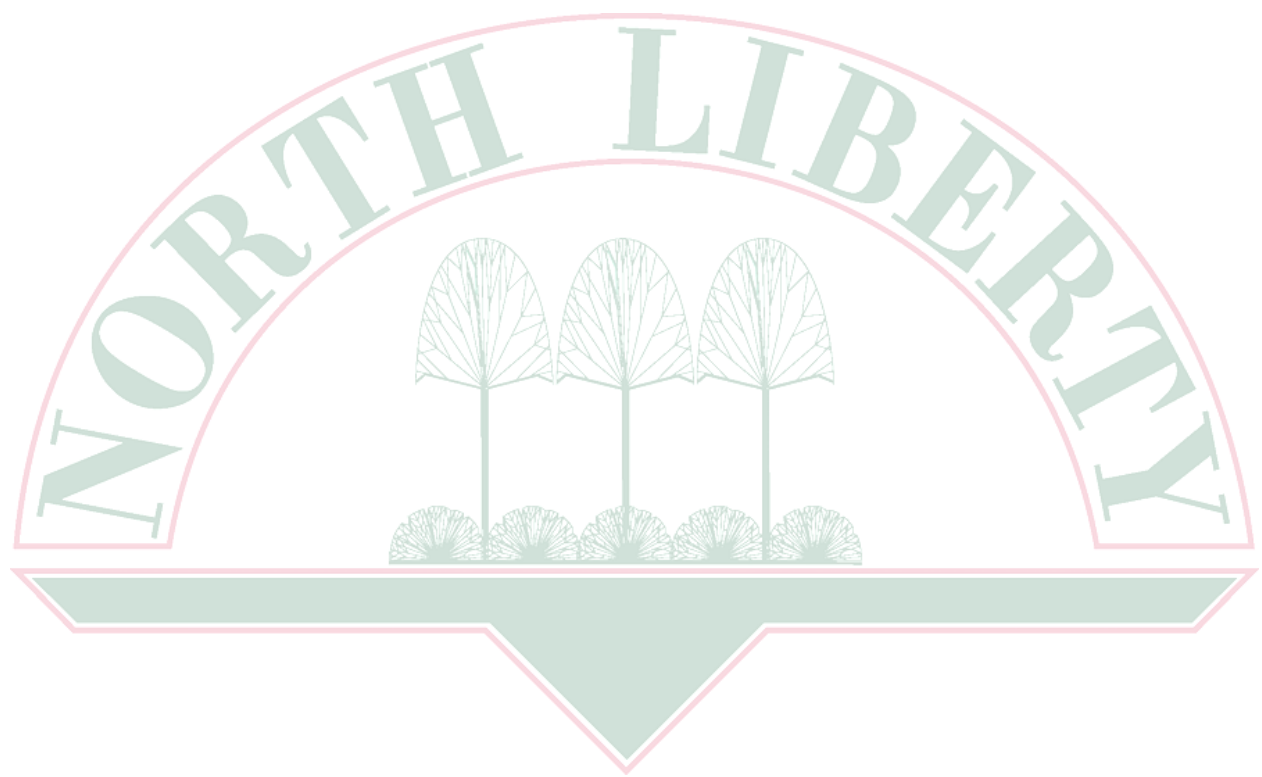
TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

Zoning Code Amendment



ORDINANCE NO. 2019-07

AN ORDINANCE ADDING VARIOUS SECTIONS OF THE NORTH LIBERTY CODE OF ORDINANCES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENTS.

A. Chapter 169, Zoning Code – Development Regulations, of the North of the North Liberty Code of Ordinances (2017) is hereby amended by revising Section 169.06, Location of Accessory Buildings and Uses, Yards, to read as follows:

169.06 LOCATION OF ACCESSORY BUILDINGS AND USES. Accessory buildings and uses shall occupy the same lot as the main use or building. No lot shall have an accessory building or use without the principal use. No accessory building shall be used as a dwelling unit.

1. Separation from Main Building. All accessory buildings shall be separated from the main building by 10 feet.
2. Private Garages. No detached garage shall be located within the front yard area of any lot. An accessory building used as a private garage may be located in any portion of the rear or side yard under the following conditions:
 - A. Maximum one private garage per lot.
 - B. A maximum square feet gross building area not to exceed 30% of the rear yard area with a maximum size of 850 square feet.
 - C. No portion of the structure located in a rear yard area shall be located in any of the following areas:
 - (1) Less than four feet from an adjoining property line.
 - (2) Less than 20 feet from a public or private alley.
 - (3) Within any easement.
 - D. No portion of the structure located in a side yard area shall be located in any of the following areas:
 - (1) Less than the required side yard setback for the main building.
 - (2) Within any easement.
 - (3) Maximum building height of 15 feet.
3. Storage Buildings. All accessory buildings used for storage or other similar use may be located in any portion of the rear yard under the following conditions:
 - A. Maximum 200 square feet gross building size.

- B. No portion of the structure shall be located in any of the following areas:
 - (1) Less than four feet from any adjoining property line.
 - (2) Less than 10 feet from a public or private alley.
 - (3) Within any easement.
 - C. Maximum building height of 10 feet.
4. Other accessory uses.
- A. Swimming pools. No swimming pool shall be located within the front yard area of any lot, or closer than four feet from any adjoining property line.
 - B. Play and recreational structures. No clubhouse, swing set, gazebo, slide, or similar uses or equipment shall be located within the front yard area of any lot.
5. Front Yard Area. No private garage or storage buildings shall be located in a front yard area.
6. Accessory Uses in RS and RD Districts.
- A. Storage of wood, lumber, and other material where the land occupied by such storage is confined to one location in the rear yard area with a maximum area of one hundred square feet, provided that there are at least eight inches of free air space under such storage.
 - B. Keeping of small animals commonly housed in a dwelling, but not for sale purposes. Dog runs constructed solely for the purpose of confining dogs for exercising and feeding may be located in a residential zone, provided that they shall not be located in a front yard or side yard or closer than 10 feet to any lot line.
7. Miscellaneous Parking and Storage. No person shall park, keep or store, or permit the parking or storage of an inoperable vehicle, vehicle component parts, or miscellaneous junk and debris on any public or private property, in any zoning district, unless it shall be in a completely enclosed building. This regulation does not apply to legitimate businesses operating in a lawful place and manner, in accordance with the zoning regulations, provided however, that any outside areas used for parking and storage shall be screened from public view if required by the regulations of the zoning district within which they are located.
8. Accessory Uses in All Other Zones. A conditional use permit is required for outdoor storage or display of any kind, except that 100 square feet or less of merchandise associated with the principal use may be displayed outdoors.
9. Guard Dogs in all C, O/RP and I-1 Zone Districts. Guard dogs may be allowed in all C, O/RP and I-1 Districts and dog runs constructed solely for the purpose of confining said watchdogs for exercising and feeding of the same, may be located in said

districts provided that they shall not be located in a front yard, or side yard, nor closer than 10 feet to a lot line.

10. Food Pantry. One accessory building to provide services as a food pantry is allowed as an accessory use only under the following conditions:

- A. Permitted only as an accessory use for places of worship.
 - B. A maximum of one accessory use building is allowed on the lot with the principal use structure in addition to one storage building or garage associated with the principal use structure.
 - C. Commercial for-profit uses are expressly disallowed.
 - D. Any type of housing, including transient housing, is expressly disallowed.
 - E. The accessory use building and underlying land shall remain at all times in the same ownership as the principal use on the lot.
 - F. Parking shall be provided in accordance with code requirements.
 - G. Maximum accessory use signage: 1 sign, ground or wall, not larger than 8 square feet.
 - H. Maximum accessory building height: 1 floor.
 - I. Principal structure setback requirements are to be observed for the accessory building described herein.
 - J. Maximum size of the accessory building is to be 2,500 square feet, but in no case larger than the square foot total of the principal structure.
 - K. Design standards apply to the accessory building as well as the principal building.
 - L. A conditional use approval is required.
- B. Chapter 171, Zoning Code – Nonconforming, Conditional and Temporary Uses, of the North of the North Liberty Code of Ordinances (2017) is hereby amended by revising Section 171.03, Temporary Uses, to read as follows:

171.03 TEMPORARY USES. These regulations are intended to prescribe the conditions under which activities of limited duration may be conducted. The intent is to prevent the creation of nuisances or annoyances to the occupants of adjacent buildings, premises, or property, and to the general public. Considerations for all types of temporary uses listed herein shall include: compatibility with adjacent uses; potential adverse effects to the surrounding neighborhood because of odor, noise, dust, or other nuisances, especially as they may relate to the consumption of alcohol; parking needs, if applicable; and potential traffic increases and resulting impacts on the surrounding neighborhood or city at large. Temporary uses are categorized into the following three types: Minor Temporary Uses, Special Events, and Zoning Temporary Uses, as defined and restricted herein; and several special uses.

- 1. Minor Temporary Uses. Minor temporary uses are those very minor events or uses that are generally short in duration and have negligible effects on surrounding properties. No signage is allowed for these uses and no permit is required. Examples include:
 - A. Events held inside existing structures.

- B. One-day gatherings on private property, such as graduation parties, reunions, and block parties, that do not include amplified music and are not arranged or held as commercial ventures.
 - C. Model homes.
 - D. Construction offices, trailers, and other equipment but only on active construction sites and as provided for in a construction permit.
 - E. Garage sales, but see restrictions identified later in this section.
2. Special Events. Special events are those minor events or uses that are generally not more than five days in duration and occur infrequently except as noted. A permit is required, subject to approval by the City Administrator and issuance by the City Clerk. The following general regulations apply to these events and will be further defined and restricted in any permit issued:
- A. Each special event shall be described in a permit issued by the City Clerk prior to commencement of the event. This permit shall be in addition to all other licenses, permits, or approvals otherwise required by any governmental entity. The City Administrator may impose such conditions on a special event permit as are necessary to meet the purposes of this chapter and protect the public health, safety and welfare, and adjacent uses. Conditions and limitations that may be imposed may include, but are not limited to:
 - (1) Yard setback and open space requirements;
 - (2) Parking;
 - (3) Fences, walls or other screening;
 - (4) Number and placement of signs;
 - (5) Vehicular and pedestrian ingress and egress;
 - (6) Property maintenance during the course of the activity;
 - (7) Control of illumination, noise, odor, vibration or other nuisances; and
 - (8) Hours of operation.
 - B. Proof of ownership or a signed letter from either the property owner or said owner's authorized representative for the property on which the activity is to take place shall be presented at the time the temporary permit is requested, as well as other contact information for individuals and groups involved.
 - C. All unimproved parking areas and main walk areas shall be maintained to prevent mud tracking or dust entrainment.
 - D. Sanitary facilities, either portable or permanent, shall sufficient in quantity and be made available to all employees, attendants and participants of the activity during its operation hours.
 - E. A bond or cash deposit of up to \$1,000.00, to be set by the City Administrator, shall be provided to the City to be used for reimbursement of costs for cleanup and repair of public property, police services, and any other damages to the City or its property resulting from the special event; however, the requirement for said bond

or cash deposit shall be waived by the City Administrator for typical noncommercial “block parties” privately arranged by and for residents of a street or neighborhood and lasting less than six hours.

- F. All sites shall be completely cleaned of debris and temporary structures, including but not limited to trash receptacles, signs, stands, poles, electrical wiring, or any other fixtures and appurtenances or equipment connected therewith, within 48 hours after the termination of the special event.
 - G. The following activities are prohibited unless specifically approved in the permit:
 - (1) Use of public property including streets and rights-of-way.
 - (2) Consumption of alcohol.
 - (3) Amplified music.
 - (4) Signage, either on-site or off-site.
 - (5) Temporary structures or uses located within setback areas established within this ordinance.
 - H. A permit fee shall be set by the City and collected prior to issuance of the permit.
 - I. Examples of special events requiring a permit issued by the City Clerk include:
 - (1) Annual seasonal events such as Christmas tree sales, Halloween haunted houses, and community-sponsored events, permitted only in commercial and industrial zones.
 - (2) Nonprofit events such as runs, walks, bike rides, and similar.
 - (3) Temporary outdoor eating establishments, permitted only in commercial zones.
 - (4) Parking lot sales, sidewalk sales (private sidewalks only), permitted only in commercial zones.
3. Zoning Temporary Uses. Zoning temporary uses are those events or uses that are generally more than five but not more than 90 days in duration and occur not more than once per year. The following general regulations apply to these events and will be further defined in any permit issued:
- A. Each use shall be described in a permit issued by the Code Official prior to commencement of the event. This permit shall be in addition to all other licenses, permits, or approvals otherwise required by any governmental entity. The Code Official may impose such conditions on a temporary use permit as are necessary to meet the purposes of this chapter and protect the public health, safety and welfare, and adjacent uses. Conditions which may be imposed may include but are not limited to:
 - (1) Yard setback and open space requirements.
 - (2) Parking.
 - (3) Fences, walls or other screening.

- (4) Signs.
 - (5) Vehicular and pedestrian ingress and egress.
 - (6) Property maintenance during the course of the activity.
 - (7) Control of illumination, noise, odor, vibration or other nuisances.
 - (8) Hours of operation.
- B. Proof of ownership or a signed letter from either the property owner or said owner's authorized representative for the property on which the activity is to take place shall be presented at the time the temporary permit is requested, as well as other contact information for individuals and groups involved.
 - C. All unimproved parking areas and main walk areas shall be maintained to prevent mud tracking or dust entrainment. Use of unimproved areas may be prohibited for those uses that are permitted for a longer duration to avoid damaging those areas.
 - D. Sanitary facilities, either portable or permanent, shall be made available to all employees, attendants and participants of the activity during its operation hours.
 - E. A bond or cash deposit of up to \$1,000.00, to be set by the City Administrator, shall be provided to the City to be used for reimbursement of costs for cleanup and repair of public property, police services, and any other damages to the City or its property resulting from the zoning temporary use.
 - F. All sites shall be completely cleaned of debris and temporary structures, including but not limited to trash receptacles, signs, stands, poles, electrical wiring, or any other fixtures and appurtenances or equipment connected therewith, within 48 hours after the termination of the special event.
 - G. The following activities are prohibited unless specifically approved in the permit:
 - (1) Use of public property including streets and rights-of-way.
 - (2) Consumption of alcohol.
 - (3) Amplified music.
 - (4) Signage, either on-site or off-site.
 - (5) Temporary structures or uses located within setback areas established within this ordinance.
 - H. A permit fee shall be set by the City and collected prior to issuance of the permit.
 - I. Examples of zoning temporary uses permitted include:
 - (1) Stands for the sales of agricultural products.
 - (2) Retail sales of nursery materials.
 - (3) Other similar uses described in the definition of this type of use.
4. Temporary Portable Storage Containers. A permit is required prior to placement of any temporary portable storage containers, to be obtained from the Building Department. Requirements of the permit include the following:

- A. Maximum duration of use is no more than 30 days in any calendar year.
 - B. No container shall be more than 8 feet in height, nor more than 16 feet in length in residential districts or 40 feet in length in all other districts.
 - C. Containers shall not be stacked vertically.
 - D. Containers shall be located totally on the owner's lot, and no part of any container shall be located on any public property.
5. Commercial Dumpsters. Commercial dumpsters located on a private lot for more than 7 consecutive days are permitted only as part of another permit issued by the Building Department, such as a building permit or demolition permit; or through the commercial dumpster permit listed in item B of this section. Commercial dumpsters located on a private lot for 7 consecutive days or less do not require a permit.
- A. Commercial dumpsters permitted with issuance of another permit are subject to the following requirements:
 - (1) Containers shall not be stacked vertically.
 - (2) Containers shall be located totally on the owner's lot, and no part of any container shall be located on any public property.
 - B. Commercial dumpsters permitted by commercial dumpster permit are subject to the following requirements: Containers shall not be stacked vertically.
 - (1) Containers shall be located totally on the owner's lot, and no part of any container shall be located on any public property.
 - (2) Maximum duration of use is no more than 30 days in any calendar year. No container shall be more than 8 feet in height, nor more than 16 feet in length in residential districts or 40 feet in length in all other districts.
- 6 Garage Sales. Garage sales are restricted to no more than one three-day event per 180-day period. Garage sales occurring more frequently shall be considered a commercial retail sales business in a residential zone, which is prohibited. Permits are not required, but temporary sign regulations as specified in section 173.13 apply.

SECTION 2. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on May 14, 2019.
 Second reading on _____.
 Third and final reading on _____.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

ATTEST:

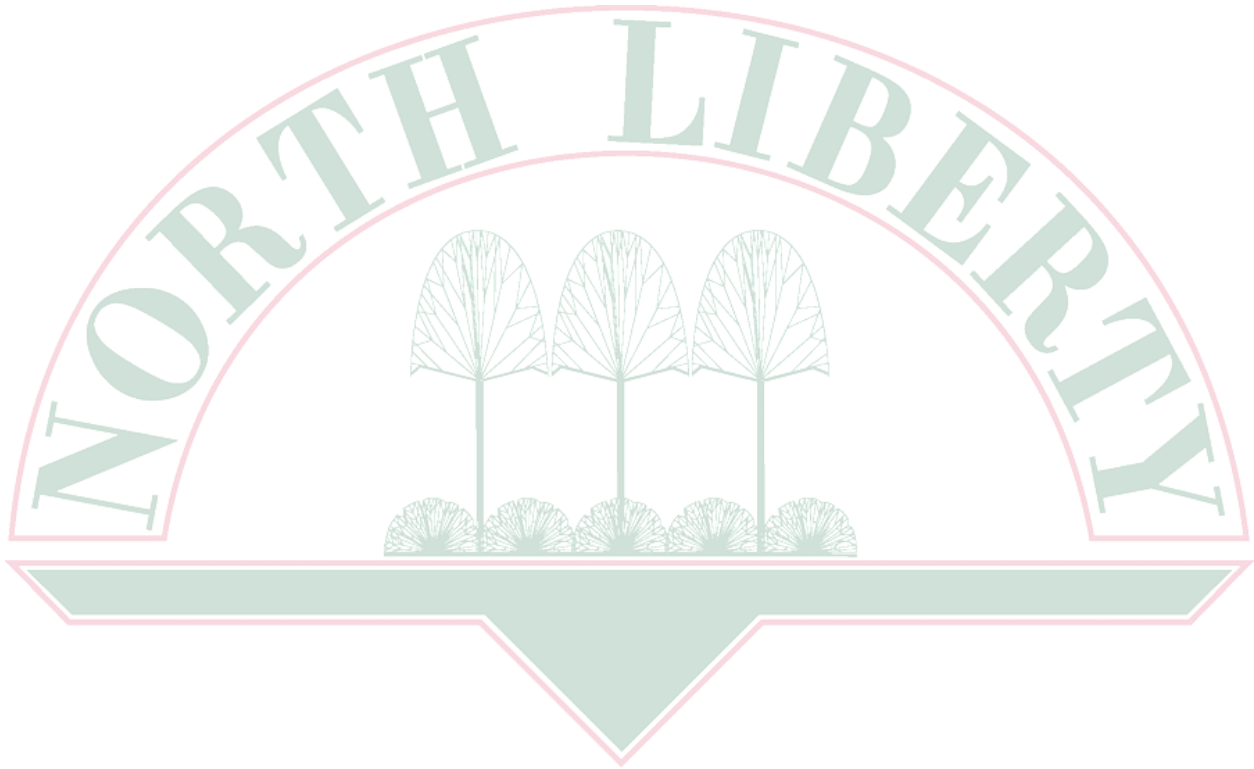
I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. 2019-07 in the North Liberty *Leader* on the ___ day of _____, 2019.

TRACEY MULCAHEY, CITY CLERK

Building Code Ordinance



Chapter 157

Formatted: Left: 1", Right: 1", Top: 1", Bottom: 1"

Formatted: Font: +Headings (Cambria), 12 pt

Formatted

NORTH LIBERTY
BUILDING CODE

Formatted

157.01 Short Title

Formatted

157.02 International Building Codes Adopted

Formatted

157.03 Amendments of the
International Building
Code and the
International Residential
Code

Formatted

157.04 Availability of the Building Code

Formatted

157.05 Board of Appeals

Formatted

157.01 Short Title

Formatted

The ordinance codified in this chapter shall be known as the
"North Liberty Building Code," may be cited as such, and
will be referred to as such herein in this chapter. Any
higher standards in the state statute or city ordinance shall
be applicable.

Formatted

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF NORTH
LIBERTY, IOWA, ADOPTING THE 2018 INTERNATIONAL BUILDING CODE AND 2018
INTERNATIONAL RESIDENCE CODE, AS REVISED

BE IT ENACTED by the City Council of the City of North Liberty, Iowa:

SECTION 1. AMENDMENT. Section 157.02 of the Code of Ordinances of the City of North
Liberty, Iowa, is amended to read as follows:

~~15.017.020~~ International Building Codes Adopted INTERNATIONAL
BUILDING CODES ADOPTED.

Formatted: Font: +Headings (Cambria), 12 pt

Formatted: Justified, Indent: Left: 0.5", Right: 0.5"

Formatted

Except as hereafter modified, that certain building codes known as the International Building Code, 2018 Edition, including Appendix H titled "Signs", the International Residential Code, 2018 Edition, including Appendices E, titled "Manufactured Housing Used as Dwellings," F titled "Radon Controlled Methods," H titled "Patio Covers", and K titled "Sound Transmission", as published by the International Code Council in cooperation with the International Conference of Building Officials, which codes are specifically incorporated by reference shall be known as the building code. The provisions of said building code shall control the design, construction, quality of materials, erection, installation, addition, alteration, repair, location, relocation, replacement, removal, demolition, use and maintenance of buildings and other structures within the incorporated limits of North Liberty, Iowa.

Formatted

SECTION 2. AMENDMENT. Section 157.03 of the Code of Ordinances of the City of North Liberty, Iowa, is amended to read as follows:

Formatted: Font: +Headings (Cambria), 12 pt

Formatted: Justified, Indent: Left: 0.5", Right: 0.5"

157.03 ~~Amendments of~~ **AMENDMENTS TO THE INTERNATIONAL BUILDING CODE AND THE INTERNATIONAL RESIDENTIAL CODE.** ~~the International Building Code and the International Residential Code,~~

Formatted: Font: +Headings (Cambria), 12 pt

Formatted: Justified, Indent: Left: 0.5"

Formatted

Formatted

Certain sections and portions of sections, of the International Building Code, 2018 Edition (hereinafter IBC) and the International Residential Code for One- and Two-Family Dwellings, 2018 Edition (hereinafter IRC), are modified as set forth in this section.

Formatted: Font: +Headings (Cambria), 12 pt
Formatted: Justified, Indent: Left: 0.5", Line spacing: single
Formatted

1. Delete the following Sections from Chapter One of the IBC and insert in lieu thereof the following:

Formatted: Justified, Indent: Left: 0.5", Right: 0.5"
Formatted

101.1 Title.

These regulations shall be known as the Building Code of North Liberty, hereinafter referred to as "this code."

Formatted
Formatted

101.4 Referenced codes.

The other codes listed in Sections 101.4.1 through 101.4.8 and referenced elsewhere in this code shall be considered part of the requirements of this code to the prescribed extent of each such reference.

Formatted
Formatted: Indent: Left: 0.5", Right: 0.5"
Formatted

101.4.1 Electrical.

The provisions of the Electrical Code adopted by the State of Iowa Electrical Board shall apply to the installation of electrical systems, including alterations, repairs, replacement equipment, appliances, fixtures, fittings, and appurtenances thereto.

Formatted: Justified, Indent: Left: 0.5", Right: 0.5"
Formatted
Formatted: Indent: Left: 0.5", Right: 0.5"
Formatted

101.4.2 Gas.

The provisions of the 2018 International Fuel Gas Code shall apply to the installation of gas piping from the point of delivery, gas appliances, and related accessories as covered in this code. These requirements apply to gas piping systems extending from the point of delivery to the inlet connections of appliances and the installation and operation of residential and commercial gas appliances and related accessories.

Formatted: Justified, Indent: Left: 0.5", Right: 0.5"
Formatted
Formatted

101.4.3 Mechanical.

The provisions of the 2018 International Mechanical Code shall apply to the installation, alterations, repairs and replacement of— mechanical systems, including equipment, appliances, fixtures, fittings and/or appurtenances, including ventilating, heating, cooling, air-conditioning and refrigeration systems, incinerators and other energy related systems.

Formatted
Formatted

101.4.4 Plumbing.

The provisions of the Plumbing Code adopted by the State of Iowa Department Public Health shall apply to the installation, — alteration, repair and replacement, of plumbing systems, including— equipment, appliances, fixtures, fittings and appurtenances, and where connected to a water or sewage system

Formatted
Formatted

and all aspects of medical gas system.

Formatted

101.4.5 Property maintenance.

The provisions of the 2018 International Property Maintenance Code shall apply to existing structures and premises; equipment and facilities; light, ventilation, space heating, sanitation, life and fire safety hazards; responsibilities of owners, operators and occupants; and occupancy of existing premises and structures.

Formatted

Formatted

101.4.6 Fire prevention.

The provisions of the 2018 International Fire Code and as amended in Chapter 158 shall apply to matters affecting or relating to structures, processes and premises from the hazard of fire and explosion arising from the storage, handling or use of structures, materials or devices; from conditions hazardous to life, property or public welfare in the occupancy of structures or premises; and from the construction, extension, repair, alteration or removal of fire suppression and alarm systems or fire hazards in the structure or on the premises from occupancy or operation.

Formatted

Formatted

101.4.7 Energy.

The provisions of the State of Iowa Energy Conservation Code shall apply to all matters governing the design and construction of buildings for energy efficiency.

Formatted

Formatted

101.4.8 Existing buildings.

The provisions of the 2018 International Existing Building Code shall apply to matters governing the repair, alteration, change of occupancy, addition to and relocation of existing buildings.

Formatted

Formatted

105.1 Required. Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

Formatted

105.1.1 Issuance of permits. No permit shall be issued to any individual who does not have a valid license to perform such work, wherever such license is required by law.

Formatted

105.1.2 Licenses required - general. The following licenses are required to

perform work of the kind associated therewith.

- a. North Liberty commercial general contractor license (Class A), North Liberty residential general contractor license (Class B), and/or North Liberty specialty contractor license (Class C).
- b. State of Iowa electrical contractor license held by a class A master electrician for all electrical work, as defined by the State of Iowa contractor licensing program.
- c. State of Iowa master license for hydronic, mechanical, medical gas and plumbing work as defined by the State of Iowa contractor licensing program.
- d. National Institute for Certification in Engineering Technologies (NICET) Level III for any person designing a water-based fire protection system.
- e. National Institute for Certification in Engineering Technologies (NICET) Level III for any person designing any fire alarm system.
- f. City of North Liberty sewer and water installer license.

105.1.3 License required.

A. General Building Contractor Licensing.

- 1. No person, or entity shall engage in general building contracting in the city without having a valid building contractor's license.
- 2. For the purposes of Section 105.1, the term "general building contracting" shall be defined as being engaged in the performance or supervision of work regulated by provisions of the IBC and/or IRC and shall include the business of contracting such work for hire.
- 3. A corporation desiring to engage in general building contracting shall, by affidavit of the president or secretary of the corporation, appoint one or more of the corporate officers to act for the corporation to apply for and be licensed as an individual under the terms of this chapter. Such officers or directors shall be actively engaged in conducting the affairs of the corporation and shall be directly in charge of the planning and supervision of any and all construction work done by that corporation. Such corporation may continue in the business of general building contracting only so long as it has at least one officer or director so licensed and engaged. In case of sudden or unexpected severance from employment by the corporation of the licensee, the corporation may continue to operate for thirty days, and within the thirty days shall accomplish appointment, examining and licensing of another director or officer to act as above.
- 4. A partnership desiring to engage in general building contracting shall, by affidavit of all the partners, appoint one or more partners to act for the partnership to apply for, be examined as an individual under the terms of this chapter. Such partners shall be actively engaged in conducting the affairs of the partnership and shall be directly in charge

of the planning and supervision of any and all work done by that partnership. Such partnership may continue in the business of general building contracting only so long as it has at least one active partner so licensed and engaged. In case of sudden or unexpected severance from the partnership of the licensee, the partnership may continue to operate for thirty days, and within the thirty days shall accomplish appointment, examining and licensing of another partner to act as above.

5. An individual desiring to engage in general building contracting shall apply for and be licensed as an individual under the terms of this chapter. Such person shall be actively engaged in conducting the affairs of the business and shall be directly in charge of the planning and supervision over any and all work done as a part of that business. If at any time he or she sells his or her interest in the business, or ceases to be active in the business, that business may continue no more than thirty days as a contractor, unless another individual who obtains an interest in and is active in that business obtains an individual license as required herein.

B. A commercial contractor shall obtain a Class A license. A commercial building contractor is a general building contractor engaged in the performance or supervision of work regulated by the IBC and/or IRC, including but not limited to commercial, residential, and specialty work. Such work is not exclusively limited to work described in this subsection or exclusively limited to a line of work contemplated in subsection C hereunder and may include the moving or demolition of buildings.

C. A residential contractor shall obtain a Class B license. A residential contractor is a general building contractor engaged in the performance or supervision of work regulated by the IRC, limited to the construction, remodeling or demolition of one- or two- family residences or of auxiliary facilities including car ports and garages intended for one-family or two-family residential uses.

D. A specialty contractor shall obtain a Class C license. A specialty contractor is a contractor performing work regulated by the IBC and/or IRC whose scope of work is limited to a specialty but does not include construction or construction supervision of a building or addition thereto. Such work shall include the performance or installation of the following items: metal awnings and canopies, decks, concrete, roofing, signs, siding, and swimming pools.

105.1.4 Application for licenses.

A. Any person who desires to be licensed as a general building contractor as defined in this chapter shall make application to the Building Official. The Building Official shall provide application forms for this purpose. The completed forms shall include the name of the applicant and the applicant's employer, if any, applicant's home and business addresses, employer's address and a brief resume of training and experience. The

completed forms must be accompanied or supplemented by affidavits and other documentation requested by the Building Official.

B. Any person aggrieved by the Building Official's decision may appeal to the Building Board of Appeals.

105.1.5 Issuance of license, fees and renewals.

A. General building contractor licenses and renewals shall be issued by the Building Official. All fees shall be paid to the City. Initial licenses shall be issued on approval by the Building Official. Renewal licenses shall be issued on presentation of a renewal application, a receipt for renewal fee and a certification by the Building Official that the applicant is in compliance with all applicable provisions of the City code and all lawful orders of the City's Building Department.

B. All licenses shall expire on three years from the date of issue. Renewals may be secured in the thirty days preceding the expiration date. After the license has elapsed without license renewal, a new application must be submitted

C. Application, license and registration fees shall be charged according to a schedule set by resolution of the City Council.

D. In all cases where licenses and registrations are not renewed timely, as set forth above, and the licensee has performed work regulated by this chapter after expiration of the license, a penalty of one-half the annual fee shall be added to the annual fee.

E. No license may be loaned, rented, assigned or transferred. No holder of a valid license shall obtain a permit under his license and then subcontract, sell or otherwise assign the work covered by the permit to a person or firm who does not have a valid license.

105.1.6 Liability insurance required. A Class A licensee shall maintain general and complete operations liability insurance in the amount of at least \$1,000,000 for all work performed that requires commercial contractor licensing pursuant Section 105.1.3. A Class C licensee shall maintain general and complete operations liability insurance in the amount of at least \$300,000 for all work performed that requires specialty contractor licensing pursuant Section 105.1.3.

A. The carrier of any insurance coverage maintained by the licensee to meet this requirement shall notify the Building Official thirty days prior to the effective date of cancellation or reduction of the coverage.

B. The licensee shall cease operation immediately if the insurance coverage required by this rule is no longer in force and other insurance coverage meeting the requirements of this rule is not in force. A licensee shall not initiate any work which cannot reasonably be expected to be completed prior to the effective date of the cancellation of the insurance coverage required by this rule and of which the licensee has received notice, unless new insurance coverage meeting the requirements of this rule has been obtained and will be in force upon cancellation of the prior coverage.

105.1.7. Applicant Standing.

- A. All applicants for general building contractor licenses are presumed to be in good standing with the City and therefore have a right to submit applications for permits in accordance with the processes and standards set forth in this chapter. However, the City Administrator has the authority to place any application, including but not limited to licensing, construction plans, building permits, or certificates of occupancy, on hold indefinitely or to withdraw the City's consent at any stage in the respective process by providing written notice of the same by regular mail, in the event the general building contractor has not fulfilled any significant obligations to the City with respect to current or previous building activities within the City. For the purposes of this section, "building activities" include activities and actions related to construction plans, building permits, certificates of occupancy, and site plans.
- B. For the purposes of this section, "applicant" means any individual, firm, corporation, association, partnership, limited liability company, or any other business entity or proprietor of land who has applied or is applying for a general building contractor's license. Any individual person or business entity with a five percent interest or more in the ownership or development of any particular property, whether previously approved or currently proposed, is an "applicant" for the purpose of enforcement of this section.
- C. In the event the City Administrator exercises the discretion and authority set forth in this section by placing an application on hold or withdrawing a permit, any applicant may appeal that decision to the City Council within ten days of the date of the notice. The City Council shall hear and decide the appeal of the City Administrator's decision within thirty days after the applicant provides written notice of appeal to the City Administrator. If the City Council decides the appeal in favor of the applicant, the City Administrator shall immediately lift the administrative hold and ensure that the application is processed or the permit is reissued in accordance with the City's ordinances, processes, and procedures.

105.1.2 Licenses required.

- a) North Liberty commercial/residential general contractor license and specialty contractor license.
- b) State of Iowa electrical contractor license with a class A master electrician for all electrical work defined by the State of Iowa contractor licensing program.
- c) State of Iowa master license for hydronic, mechanical, medical gas and plumbing work defined by State of Iowa contractor licensing program.

Formatted ...

Formatted: Font: +Headings (Cambria), 12 pt

Formatted: Justified, Indent: Left: 0.5", Right: 0.5", Line spacing: Multiple 1.15 li, Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Formatted ...

Formatted ...

Formatted ...

Formatted ...

Formatted ...

~~d) National Institute for certification in Engineering Technologies (NICET) Level III for any person designing water based fire protection system, e) National Institute for certification in Engineering Technologies (NICET) Level III for any person designing fire alarm system. f) City of North Liberty sewer & water installer license.~~

- Formatted
- Formatted
- Formatted
- Formatted

110.3 Required inspections.

The building official, upon notification, shall make the inspections set forth in Sections 110.3.1 through 110.3.108.

- Formatted
- Formatted

110.3.1 Footing and foundation inspection.

Footing and foundation inspections shall be made after excavations for footings are complete and any required reinforcing steel is in place. For concrete foundations, any required forms shall be in place prior to inspection. Materials for the foundation shall be on the job, except where concrete is ready mixed in accordance with ASTM C 94, the concrete need not be on the job.

- Formatted
- Formatted

110.3.2 Concrete slab and under-floor inspection.

Concrete slab and under-floor inspections shall be made after in-slab or under-floor reinforcing steel and building service equipment, conduit, piping accessories and other ancillary equipment items are in place, but before any concrete is placed or floor sheathing installed, including the subfloor.

- Formatted
- Formatted

110.3.3 Lowest floor elevation.

In flood hazard areas, upon placement of the lowest floor, including the basement, and prior to further vertical construction, the elevation certification required in Section 1612.5.4 shall be submitted to the building official.

- Formatted
- Formatted

110.3.4 Frame inspection.

Framing inspections shall be made after the roof deck or sheathing, all framing, fireblocking and bracing are in place and pipes, chimneys and vents to be concealed are complete and the rough electrical, plumbing, heating wires, pipes and ducts are approved.

- Formatted
- Formatted: Indent: Left: 0.5", Right: 0.5"
- Formatted

110.3.5 Fire-resistant penetrations.

Protection of joints and penetrations in fire resistance-rated assemblies shall not be concealed from view until inspected and approved.

- Formatted: Font: +Headings (Cambria), 12 pt
- Formatted: Justified, Indent: Left: 0.5", Right: 0.5"
- Formatted: Font: +Headings (Cambria), 12 pt
- Formatted

110.3.6 Other inspections.

In addition to the inspections specified above, the building official is authorized to make or require other inspections of any construction work to

- Formatted
- Formatted
- Formatted

ascertain compliance with the provisions of this code and other laws that are enforced by the department of building safety.

Formatted

110.3.7 Special inspections.
For special inspections, see Section 1704.

Formatted

Formatted

110.3.8 Final inspection.
The final inspection shall be made after all work required by the building permit is completed.

Formatted

Formatted

110.3.9 - 110.3.11 [Reserved]

2. Delete the following Section from Chapter Five of the IBC and insert in lieu thereof the following:

Formatted: Indent: Left: 0.5"

Formatted

5042.12 Address numbers. Address numbers shall be installed in accordance with the fire code.

Formatted: Indent: Left: 0.5", Right: 0.5"

Formatted

3. Delete Section 1008 of Amend the following Sections from Chapter Ten of the IBC in its entirety and insert in lieu thereof the following; by insert the following:

Formatted

1008 Means of Egress Illumination.
Fire Code shall govern the means of egress illumination.

Formatted: Font: +Headings (Cambria), 12 pt

Formatted: Indent: Left: 0.5"

Formatted: Right: 0.5"

Formatted: Indent: Left: 0.5", First line: 0.01", Right: 0.28", Line spacing: Multiple 1.04 li

4. Delete Section 1013 of Chapter Ten of the IBC in its entirety and insert in lieu thereof the following:

Formatted: Font: +Headings (Cambria), 12 pt

Formatted: Indent: Left: 0.5"

1013 Exit Signs.
Fire Code shall govern the installation of exit signs.

45. Delete the following Section from Chapter Thirteen of the IBC and insert in lieu thereof the following:

Formatted

1301.1.1 Criteria.
Buildings shall be designed and constructed in accordance with the State of Iowa Energy Conservation Code.

Formatted

Formatted

Formatted: Indent: Left: 0.5", Space Before: 0.6 pt

Formatted

Formatted: Indent: Left: 0.5"

56. Delete the following Sections from Chapter One of the IRC and insert in lieu thereof the following:

Formatted

R101.1 Title,

These provisions shall be known as the Residential Code for One- and Two-Family Dwellings of North Liberty, and shall be cited as such and will be referred to herein as is "this code".

Formatted

Formatted

R105.1 Required, Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

Formatted

R105.1.1 Issuance of permits.- No permit shall be issued to individual who does not have a valid license to perform such work, except for state's exemption for a homeowner that qualifies for a Homestead Tax Exemption.

Formatted

Formatted

R105.1.2 Licenses required - generally. The following licenses are required to perform work of the kind associated therewith.

- c. North Liberty North Liberty residential general contractor license (Class B), and/or North Liberty specialty contractor license (Class C).
- d. State of Iowa electrical contractor license held by a class A master electrician for all electrical work, as defined by the State of Iowa contractor licensing program.
- c. State of Iowa master license for hydronic, mechanical, medical gas and plumbing work as defined by the State of Iowa contractor licensing program.
- d. National Institute for Certification in Engineering Technologies (NICET) Level III for any person designing a water-based fire protection system.
- e. National Institute for Certification in Engineering Technologies(NICET) Level III for any person designing any fire alarm system.
- g. City of North Liberty sewer and water installer license.

R105.1.3 Licenses required – residential building contractors and specialty contractors.

A. Residential Building Contractors Licensing.

1. No person, firm or corporation shall engage in residential building contracting in the city without having a valid building contractor's license.
2. For the purposes of Section R105.1, the term "residential building contracting" shall be defined as being engaged in the performance or supervision of work regulated by provisions of the residential building code and shall include the business of contracting such work for hire.

3. A corporation desiring to engage in residential building contracting shall, by affidavit of the president or secretary of the corporation, appoint one or more of the corporate officers to apply for and be licensed as an individual under the terms of this chapter. Such officers or directors shall be actively engaged in conducting the affairs of the corporation and shall be directly in charge of the planning and supervision of any and all construction work done by that corporation. Such corporation may continue in the business of residential building contracting only so long as it has at least one officer or director so licensed and engaged. In case of sudden or unexpected severance from employment by the corporation of the licensee, the corporation may continue to operate for thirty days, and within the thirty days shall accomplish appointment, examining and licensing of another director or officer to act as above.
 4. A partnership desiring to engage in residential building contracting shall, by affidavit of all the partners, appoint one or more partners to act for the partnership to apply for and be licensed as an individual under the terms of this chapter. Such partners shall be actively engaged in conducting the affairs of the partnership and shall be directly in charge of the planning and supervision of any and all work done by that partnership. Such partnership may continue in the business of residential building contracting only so long as it has at least one active partner so licensed and engaged. In case of sudden or unexpected severance from the partnership of the licensee, the partnership may continue to operate for thirty days, and within the thirty days shall accomplish appointment, examining and licensing of another partner to act as above.
 5. An individual desiring to engage in residential building contracting shall apply for and be licensed as an individual under the terms of this chapter. Such person shall be actively engaged in conducting the affairs of the business and shall be directly in charge of the planning and supervision over any and all work done as a part of that business. If at any time he or she sells his or her interest in the business, or ceases to be active in the business, that business may continue no more than thirty days as a contractor, unless another individual who obtains an interest in and is active in that business obtains an individual license as required herein.
- B. A residential building contractor shall obtain a Class B license. A "residential building contractor" is a contractor limited to the construction, remodeling or demolition of one- or two- family residences or of auxiliary facilities including car ports and garages intended for one-family or two-family residential uses.
- C. A specialty contractor shall obtain a Class C license. A specialty contractor is a contractor performing work regulated by the IRC whose scope of work is limited to a specialty but does not include construction or construction supervision of a building or addition thereto. Such work shall include the

performance or installation of the following items: metal awnings and canopies, decks, concrete, roofing, signs, siding, and swimming pools.

D. No residential building contractor license is required for a person who has legal title and ownership for a building or structure and occupies the same. Owners may perform general contracting work on such properties. The scope of work allowed under this exception shall be limited to work pertaining to new construction, remodeling or renovation. This exception shall not apply to work pertaining mechanical, electrical or plumbing installations nor shall this exception pertain to the licensing requirements for mechanical, plumbing and electrical contractors.

R105.1.4 Application for licenses.

A. Any person who desires to be licensed as a residential building contractor as defined in this chapter shall make application to the Building Official. The Building Official shall provide application forms for this purpose. The completed forms shall include the name of the applicant and the applicant's employer, if any, applicant's home and business addresses, employer's address and a brief resume of training and experience. The completed forms must be accompanied or supplemented by affidavits and other documentation requested by the Building Official.

B. Any person aggrieved by the Building Official's decision may appeal to the Building Board of Appeals.

R105.1.5 Issuance of license, fees and renewals.

A. Building contractor licenses and renewals shall be issued by the Building Official. All fees shall be paid to the City. Initial licenses shall be issued on approval by the Building Official. Renewal licenses shall be issued on presentation of a renewal application, a receipt for renewal fee and a certification by the Building Official that the applicant is in compliance with all applicable provisions of the City code and all lawful orders of the City's Building Department.

B. All licenses shall expire on three years from the date of issue. Renewals may be secured in the thirty days preceding the expiration date. After the license has elapsed without license renewal, a new application must be submitted

C. Application, license and registration fees shall be charged according to a schedule set by resolution of the City Council.

D. In all cases where licenses and registrations are not renewed timely, as set forth above, and the licensee has performed work regulated by this chapter after expiration of the license, a penalty of one-half the annual fee shall be added to the annual fee.

E. No license may be loaned, rented, assigned or transferred. No holder of a valid license shall obtain a permit under his license and then subcontract, sell or otherwise assign the work covered by the permit to a person or firm who does not have a valid license.

R105.1.6 Liability insurance required.

A Class B or Class C licensee shall maintain general and complete operations liability insurance in the amount of at least \$300,000 for all work performed that requires contractor licensing pursuant Section R105.1.3.

- A. The carrier of any insurance coverage maintained by the licensee to meet this requirement shall notify the Building Official thirty days prior to the effective date of cancellation or reduction of the coverage.
- B. The licensee shall cease operation immediately if the insurance coverage required by this rule is no longer in force and other insurance coverage meeting the requirements of this rule is not in force. A licensee shall not initiate any work which cannot reasonably be expected to be completed prior to the effective date of the cancellation of the insurance coverage required by this rule and of which the licensee has received notice, unless new insurance coverage meeting the requirements of this rule has been obtained and will be in force upon cancellation of the prior coverage.

R105.1.7. Applicant Standing.

- A. All applicants for residential building contractor licenses are presumed to be in good standing with the City and therefore have a right to submit applications for permits in accordance with the processes and standards set forth in this chapter. However, the City Administrator has the authority to place any application, including but not limited to licensing, construction plans, building permits, or certificates of occupancy, on hold indefinitely or to withdraw the City's consent at any stage in the respective process by providing written notice of the same by regular mail, in the event the residential building contractor has not fulfilled any significant obligations to the City with respect to current or previous building activities within the City. For the purposes of this section, "building activities" include activities and actions related to construction plans, building permits, certificates of occupancy, and site plans.
- B. For the purposes of this section, "applicant" means any individual, firm, corporation, association, partnership, limited liability company, or any other business entity or proprietor of land who has applied or is applying for a residential building contractor's license. Any individual person or business entity with a five percent interest or more in the ownership or development of any particular property, whether previously approved or currently proposed, is an "applicant" for the purpose of enforcement of this section.
- C. In the event the City Administrator exercises the discretion and authority set forth in this section by placing an application on hold or withdrawing a permit, any applicant may appeal that decision to the City Council within ten days of the date of the notice. The City Council shall hear and decide the appeal of the City Administrator's decision

within thirty days after the applicant provides written notice of appeal to the City Administrator. If the City Council decides the appeal in favor of the applicant, the City Administrator shall immediately lift the administrative hold and ensure that the application is processed or the permit is reissued in accordance with the City's ordinances, processes, and procedures.

R105.1.2 Licenses required,

- a) North Liberty residential contractor license or specialty contractor license
- b) State of Iowa electrical contractor license with a class A master electrician for all electrical work defined by the State of Iowa contractor licensing program,
- c) State of Iowa master license for hydronic, mechanical, medical gas and plumbing work defined by State of Iowa contractor licensing program,
- d) National Institute for certification in Engineering Technologies (NICET) Level III for any person designing water based fire protection system,
- e) National Institute for certification in Engineering Technologies (NICET) Level III for any person designing fire alarm system. f) City of North Liberty sewer & water installer license,

Formatted

Formatted: Font: +Headings (Cambria), 12 pt, Not Expanded by / Condensed by

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted: Indent: Left: 0.8", First line: 0.24"

R105.2 Work exempt from permit,

Permits shall not be required for the following. Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Zoning permits are required for driveways sheds, fences and poolsPermits shall not be required for the following.

Formatted

Formatted

Formatted

Building:

1. One-story detached accessory structures, provided that the floor area does not exceed 200 square feet (18.58 m²).
2. Fences not over 7 feet (2134 mm) high.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
4. Water tanks supported directly upon grade if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1.
5. Sidewalks and driveways.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.

Formatted

Formatted

Formatted

- 7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep.
- 8. Swings and other playground equipment.
- 9. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
- 10. Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above *grade* at any point, are not attached to a dwelling and do not serve the exit door required by Section R311.4.
- 11. Reapplication of shingles and roof sheathing provided less than 50% of the sheathing is replaced and other structural alterations are not required.
- 12. Reapplication of siding.
- 13. Window replacement provided window opening sizes are not altered and conforming rescue and escape windows are present in all sleeping rooms.

Formatted

Formatted: Font: +Headings (Cambria), 12 pt

Formatted

Formatted

Formatted

R108.3 Building permit valuation.

The applicant for a permit shall provide an estimated permit value at time of application. Permit valuations shall include total value of work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment, and permanent systems. The building official shall verify the applicant's valuation by using the most current Building Valuation Data Table published in Building Safety Journal to determine the permit value. Final building permit valuation shall be set by the building official.

Formatted

Formatted

7. The introductory paragraph of Section R.105.2 is amended to read as follows:

Formatted: Indent: First line: 0.5"

Formatted: Font: +Headings (Cambria), 12 pt

R105.2 Work exempt from permit.

Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Zoning permits are required for driveways sheds, fences and pools. Permits shall not be required for the following:

8. The first subsection of Section R.105.2, entitled "Building:" is amended to read as follows:

Formatted: Indent: Left: 0.5"

Formatted: Font: +Headings (Cambria), 12 pt

Building:

- 1. One-story detached accessory structures, provided that the floor area does not exceed 200 square feet (18.58 m²).
- 2. Fences not over 7 feet (2134 mm) high.

Formatted

3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
4. Water tanks supported directly upon *grade* if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1.
5. Sidewalks and driveways.
6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep.
8. Swings and other playground equipment.
9. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
10. Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above *grade* at any point, are not attached to a dwelling and do not serve the exit door required by Section R311.4.
11. Reapplication of shingles and roof sheathing provided less than 50% of the sheathing is replaced and other structural alterations are not required.
12. Reapplication of siding.
13. Window replacement provided window opening sizes are not altered and conforming rescue and escape windows are present in all sleeping rooms.

Formatted

Formatted

Formatted: Font: +Headings (Cambria), 12 pt

~~69. Modify, Amend, modify, or delete the following Sections from Chapter Three of the IRC, and inserting theas followings:~~

Formatted: Font: +Headings (Cambria), 12 pt

Formatted: Justified, Indent: Left: 0.5", First line: 0", Right: 0.5"

Formatted

R301.2 Climatic and geographic design criteria.

Formatted

Buildings shall be constructed in accordance with the provisions of this code as limited by the provisions of this section. Additional criteria shall be established by the local jurisdiction and set forth in Table R301.2 (1).

Formatted

Ground Snow Load	Wind (mph)	Seismic Design Category	Subject to Damage From				Winter Design Temp. (e)	Ice Shield Underlayment Required (h)	Flood Hazards (g)	Air Freezing Index (i)	Mean Annual Temp. (j)
			Weathering (a)	Frost Line depth (b)	Termite (c)	Decay (d)					
25	115	A	Severe	42"	M-H	S-M	-5° F	Yes	8/22/2002	2000	50°F

Formatted: Font: +Headings (Cambria), 12 pt

Formatted: Indent: Left: 0", First line: 0"

R302.5.1 Opening protection.

Formatted: Justified, Indent: Left: 0.5", First line: 0", Right: 0.5"

Openings from a private garage directly into a room used for sleeping

Formatted

Formatted

~~purposes shall not be permitted. Other openings between the garage and residence shall be equipped with solid wood doors not less than 1 3/8 inches in thickness, solid or honeycomb core steel doors not less than 1 3/8 inches thick, or 20-minute fire-rated doors.~~

Formatted

~~Delete R302.13 Fire protection of Floors.~~

Formatted

~~Delete R309.5 Fire sprinklers.~~

Formatted: Font: +Headings (Cambria), 12 pt, Character scale: 100%

~~Delete R312.2 Window fall protection.~~

Formatted

~~R313.1 Townhouse automatic fire sprinkler systems.~~

Formatted

~~An automatic residential fire sprinkler system shall be installed in townhouses with five or more units.~~

Formatted

~~Exceptions:~~

Formatted

~~An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing townhouses that do not have an automatic residential fire sprinkler system installed.~~

Formatted

~~Delete Section Delete R313.2 One- and two-family dwellings automatic fire systems.~~

Formatted

~~—Amend—~~

Formatted: Font: +Headings (Cambria), 12 pt

~~Amend Section R314.4 of the IRC is to include the following by adding an Exception as follows:~~

Formatted: Indent: Left: 0.5", Right: 0.5"

Formatted: Indent: Left: 0.5", First line: 0", Right: 0.5"

~~Exception:— Interconnection of smoke alarms in existing areas shall not be required where alterations or repairs do not result in removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available that could provide access for interconnection without the removal of interior finishes.~~

Formatted: Right: 0.5"

Formatted: Indent: Left: 0.5"

710. Modify the following Sections from Chapter four of the IRC and inserting the following

Formatted

Add the following alternative foundation table to section 404.1,

Formatted

Minimum Vertical Reinforcement for 8-inch Thick Concrete Wall

Formatted

Wall	Vertical Reinforcement Bar Size and Spacing
Less than 6-ft	Not
6-ft to 8-	#4@- 32"
9 -ft- to 10-	#4@ 10" o.c. #5 @ 16"- #6@- 22" o.c.
Greater than 10-ft	Design

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted: Font: +Headings (Cambria), 12 pt

Formatted: Indent: Left: 0.5"

SECTION 3. AMENDMENT. Section 157.04 of the Code of Ordinances of the City of North Liberty, Iowa, is amended to read as follows:

157.04 ~~Availability of the Building Code~~ **AVAILABILITY OF THE BUILDING CODE.**

Formatted

An official copy of the building code, including a certificate by the city clerk as to its adoption and effective date thereof, is on file in the office of the city clerk in the administration building, and shall be kept there on file. Copies shall be available at the department of building safety for public inspection. Additionally the International Building Code, 2018 Edition, the International Residential Code for One- and Two-Family Dwellings, 2018 Edition, will be made are available in the North Liberty public library.

Formatted

~~Edition, will be made are available in the North Liberty public library.~~

Formatted: Indent: Left: 0"

Formatted

SECTION 4. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Formatted: Indent: First line: 0", Right: 0.1", Space Before: 0.1 pt, Line spacing: Multiple 1.03 li

Formatted: Font: +Headings (Cambria), 12 pt

Formatted: Font: +Headings (Cambria), 12 pt

SECTION 5. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. ~~157.05 Board of Appeals.~~

Formatted: Line spacing: Multiple 1.15 li

Formatted: Right: 0", Line spacing: Multiple 1.15 li, Widow/Orphan control, Don't adjust space between Latin and Asian text, Don't adjust space between Asian text and numbers

Formatted

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final

passage, approval and publication as provided by law.

First reading on _____
Second reading on _____
Third and final reading on _____

Formatted: Underline

CITY OF NORTH LIBERTY

TERRY L. DONAHUE, MAYOR

~~1. In order to hear and decide appeals of orders, decisions or determinations made by the Building Official relative to the application and interpretation of the North Liberty Building Code there is hereby established a Board of Appeals consisting of five (5) members who are residents of North Liberty and qualified and experienced in training to pass on matters pertaining to building construction and who are not employees or officials of the City. The terms of office for the members of the Board shall be staggered five year terms such that only one regular term expires each year so as to provide continuity in policy and personnel. Each term shall commence on July 1. The Board of Appeals shall be appointed by the Mayor with City Council approval.~~

Formatted: Font: Not Bold, No underline

Formatted

Formatted: Indent: Left: 0", Line spacing: Multiple 1.15 li

Formatted

ATTEST:

~~I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.~~

Formatted: Indent: Left: 0", First line: 0"

Formatted: Font: +Headings (Cambria), 12 pt

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance _____ in the *North Liberty Leader* on _____.

TRACEY MULCAHEY, CITY CLERK

~~2. Any person affected by any written notice or order of the Building Official may appeal to the Board of Appeals. The appeal must be made in writing and filed~~

Formatted: Font: +Headings (Cambria), 12 pt

Formatted

~~with the office of the City Clerk within seven (7) days of the written notice or order from which the appeal is taken. The Board of Appeals shall have no authority to waive the requirements of the Building Code.~~

Formatted

~~3. The Board of Appeals shall conduct a hearing following the filing of a written notice of appeal within the established time limits. The Board shall set a time and place for the hearing. Notice of such hearing shall be posted and be open to the public in compliance with the Iowa open meetings law. The applicant will be advised, in writing of such time and place of hearing at least seven (7) days prior to the date of the hearing. At the hearing, the applicant shall have an opportunity to testify and present evidence to show cause why the notice or order should be modified, extended or revoked. The Board of Appeals may sustain, overrule, modify or revoke a notice or order. A hearing may be continued from time to time for good cause at the request of the applicant, City or the Board. The burden of proof shall be on the applicant.~~

Formatted

Ordinance No. 2019-08

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF
THE CITY OF NORTH LIBERTY, IOWA, ADOPTING THE 2018
INTERNATIONAL BUILDING CODE AND 2018
INTERNATIONAL RESIDENCE CODE, AS REVISED**

BE IT ENACTED by the City Council of the City of North Liberty, Iowa:

SECTION 1. AMENDMENT. Section 157.02 of the Code of Ordinances of the City of North Liberty, Iowa, is amended to read as follows:

157.02 INTERNATIONAL BUILDING CODES ADOPTED.

Except as hereafter modified, that certain building codes known as the International Building Code, 2018 Edition, including Appendix H titled "Signs", the International Residential Code, 2018 Edition, including Appendices E titled "Manufactured Housing Used as Dwellings," F titled "Radon Controlled Methods," H titled "Patio Covers" and K titled "Sound Transmission" as published by the International Code Council in cooperation with the International Conference of Building Officials, which codes are specifically incorporated by reference shall be known as the building code. The provisions of said building code shall control the design, construction, quality of materials, erection, installation, addition, alteration, repair, location, relocation, replacement, removal, demolition, use and maintenance of buildings and other structures within the incorporated limits of North Liberty, Iowa.

SECTION 2. AMENDMENT. Section 157.03 of the Code of Ordinances of the City of North Liberty, Iowa, is amended to read as follows:

157.03 AMENDMENTS TO THE INTERNATIONAL BUILDING CODE AND THE INTERNATIONAL RESIDENTIAL CODE.

Certain sections and portions of sections, of the International Building Code, 2018 Edition (hereinafter IBC) and the International Residential Code for One- and Two-Family Dwellings, 2018 Edition (hereinafter IRC), are modified as set forth in this section.

1. Delete the following Sections from Chapter One of the IBC and insert in lieu thereof the following:

101.1 Title.

These regulations shall be known as the Building Code of North Liberty, hereinafter referred to as "this code."

101.4 Referenced codes.

The other codes listed in Sections 101.4.1 through 101.4.8 and referenced elsewhere in this code shall be considered part of the requirements of this code to the prescribed extent of each such reference.

101.4.1 Electrical.

The provisions of the Electrical Code adopted by the State of Iowa Electrical Board shall apply to the installation of electrical systems, including alterations, repairs, replacement, equipment, appliances, fixtures, fittings, and appurtenances thereto.

101.4.2 Gas.

The provisions of the 2018 International Fuel Gas Code shall apply to the installation of gas piping from the point of delivery, gas appliances, and related accessories as covered in this code. These requirements apply to gas piping systems extending from the point of delivery to the inlet connections of appliances and the installation and operation of residential and commercial gas appliances and related accessories.

101.4.3 Mechanical.

The provisions of the 2018 International Mechanical Code shall apply to the installation, alterations, repairs and replacement of mechanical systems, including equipment, appliances, fixtures, fittings and/or appurtenances, including ventilating, heating, cooling, air-conditioning and refrigeration systems, incinerators and other energy related systems.

101.4.4 Plumbing.

The provisions of the Plumbing Code adopted by the State of Iowa Department Public Health shall apply to the installation, alteration, repair and replacement of plumbing systems, including equipment, appliances, fixtures, fittings and appurtenances, and where connected to a water or sewage system and all aspects of medical gas system.

101.4.5 Property maintenance.

The provisions of the 2018 International Property Maintenance Code shall apply to existing structures and premises; equipment and facilities; light, ventilation, space heating, sanitation, life and fire safety hazards; responsibilities of owners, operators and occupants; and occupancy of existing premises and structures.

101.4.6 Fire prevention.

The provisions of the 2018 International Fire Code and as amended in Chapter 158 shall apply to matters affecting or relating to structures, processes and premises from the hazard of fire and explosion arising from the storage,

handling or use of structures, materials or devices; from conditions hazardous to life, property or public welfare in the occupancy of structures or premises; and from the construction, extension, repair, alteration or removal of fire suppression and alarm systems or fire hazards in the structure or on the premises from occupancy or operation.

101.4.7 Energy.

The provisions of the State of Iowa Energy Conservation Code shall apply to all matters governing the design and construction of buildings for energy efficiency.

101.4.8 Existing buildings.

The provisions of the 2018 International Existing Building Code shall apply to matters governing the repair, alteration, change of occupancy, addition to and relocation of existing buildings.

105.1 Required. Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

105.1.1 Issuance of permits. No permit shall be issued to any individual who does not have a valid license to perform such work, wherever such license is required by law.

105.1.2 Licenses required - general. The following licenses are required to perform work of the kind associated therewith.

- a. North Liberty commercial general contractor license (Class A), North Liberty residential general contractor license (Class B), and/or North Liberty specialty contractor license (Class C).
- b. State of Iowa electrical contractor license held by a class A master electrician for all electrical work, as defined by the State of Iowa contractor licensing program.
- c. State of Iowa master license for hydronic, mechanical, medical gas and plumbing work as defined by the State of Iowa contractor licensing program.
- d. National Institute for Certification in Engineering Technologies (NICET) Level III for any person designing a water-based fire protection system.
- e. National Institute for Certification in Engineering Technologies (NICET) Level III for any person designing any fire alarm system.

- f. City of North Liberty sewer and water installer license.

105.1.3 License required.

A. General Building Contractor Licensing.

1. No person, or entity shall engage in general building contracting in the city without having a valid building contractor's license.
2. For the purposes of Section 105.1, the term "general building contracting" shall be defined as being engaged in the performance or supervision of work regulated by provisions of the IBC and/or IRC and shall include the business of contracting such work for hire.
3. A corporation desiring to engage in general building contracting shall, by affidavit of the president or secretary of the corporation, appoint one or more of the corporate officers to act for the corporation to apply for and be licensed as an individual under the terms of this chapter. Such officers or directors shall be actively engaged in conducting the affairs of the corporation and shall be directly in charge of the planning and supervision of any and all construction work done by that corporation. Such corporation may continue in the business of general building contracting only so long as it has at least one officer or director so licensed and engaged. In case of sudden or unexpected severance from employment by the corporation of the licensee, the corporation may continue to operate for thirty days, and within the thirty days shall accomplish appointment, examining and licensing of another director or officer to act as above.
4. A partnership desiring to engage in general building contracting shall, by affidavit of all the partners, appoint one or more partners to act for the partnership to apply for, be examined as an individual under the terms of this chapter. Such partners shall be actively engaged in conducting the affairs of the partnership and shall be directly in charge of the planning and supervision of any and all work done by that partnership. Such partnership may continue in the business of general building contracting only so long as it has at least one active partner so licensed and engaged. In case of sudden or unexpected severance from the partnership of the licensee, the partnership may continue to operate for thirty days, and within the thirty days shall accomplish appointment, examining and licensing of another partner to act as above.
5. An individual desiring to engage in general building contracting shall apply for and be licensed as an individual under the terms of this chapter. Such person shall be actively engaged in conducting the affairs of the business and shall be directly in charge of the planning and supervision over any and all work done as a part of that business. If at any time he or she sells his or her interest in the business, or ceases to be active in the business, that business may continue no more than thirty days as a contractor, unless another individual who obtains an

interest in and is active in that business obtains an individual license as required herein.

- B. A commercial contractor shall obtain a Class A license. A commercial building contractor is a general building contractor engaged in the performance or supervision of work regulated by the IBC and/or IRC, including but not limited to commercial, residential, and specialty work. Such work is not exclusively limited to work described in this subsection or exclusively limited to a line of work contemplated in subsection C hereunder and may include the moving or demolition of buildings.
- C. A residential contractor shall obtain a Class B license. A residential contractor is a general building contractor engaged in the performance or supervision of work regulated by the IRC, limited to the construction, remodeling or demolition of one- or two- family residences or of auxiliary facilities including car ports and garages intended for one-family or two-family residential uses.
- D. A specialty contractor shall obtain a Class C license. A specialty contractor is a contractor performing work regulated by the IBC and/or IRC whose scope of work is limited to a specialty but does not include construction or construction supervision of a building or addition thereto. Such work shall include the performance or installation of the following items: metal awnings and canopies, decks, concrete, roofing, signs, siding, and swimming pools.

105.1.4 Application for licenses.

- A. Any person who desires to be licensed as a general building contractor as defined in this chapter shall make application to the Building Official. The Building Official shall provide application forms for this purpose. The completed forms shall include the name of the applicant and the applicant's employer, if any, applicant's home and business addresses, employer's address and a brief resume of training and experience. The completed forms must be accompanied or supplemented by affidavits and other documentation requested by the Building Official.
- B. Any person aggrieved by the Building Official's decision may appeal to the Building Board of Appeals.

105.1.5 Issuance of license, fees and renewals.

- A. General building contractor licenses and renewals shall be issued by the Building Official. All fees shall be paid to the City. Initial licenses shall be issued on approval by the Building Official. Renewal licenses shall be issued on presentation of a renewal application, a receipt for renewal fee and a certification by the Building Official that the applicant is in compliance with all applicable provisions of the City code and all lawful orders of the City's Building Department.
- B. All licenses shall expire on three years from the date of issue. Renewals may be secured in the thirty days preceding the expiration date. After the license has elapsed without license renewal, a new application must

be submitted

- C. Application, license and registration fees shall be charged according to a schedule set by resolution of the City Council.
- D. In all cases where licenses and registrations are not renewed timely, as set forth above, and the licensee has performed work regulated by this chapter after expiration of the license, a penalty of one-half the annual fee shall be added to the annual fee.
- E. No license may be loaned, rented, assigned or transferred. No holder of a valid license shall obtain a permit under his license and then subcontract, sell or otherwise assign the work covered by the permit to a person or firm who does not have a valid license.

105.1.6 Liability insurance required. A Class A licensee shall maintain general and complete operations liability insurance in the amount of at least \$1,000,000 for all work performed that requires commercial contractor licensing pursuant Section 105.1.3. A Class C licensee shall maintain general and complete operations liability insurance in the amount of at least \$300,000 for all work performed that requires specialty contractor licensing pursuant Section 105.1.3.

A. The carrier of any insurance coverage maintained by the licensee to meet this requirement shall notify the Building Official thirty days prior to the effective date of cancellation or reduction of the coverage.

B. The licensee shall cease operation immediately if the insurance coverage required by this rule is no longer in force and other insurance coverage meeting the requirements of this rule is not in force. A licensee shall not initiate any work which cannot reasonably be expected to be completed prior to the effective date of the cancellation of the insurance coverage required by this rule and of which the licensee has received notice, unless new insurance coverage meeting the requirements of this rule has been obtained and will be in force upon cancellation of the prior coverage.

105.1.7. Applicant Standing.

- A. All applicants for general building contractor licenses are presumed to be in good standing with the City and therefore have a right to submit applications for permits in accordance with the processes and standards set forth in this chapter. However, the City Administrator has the authority to place any application, including but not limited to licensing, construction plans, building permits, or certificates of occupancy, on hold indefinitely or to withdraw the City's consent at any stage in the respective process by providing written notice of the same by regular mail, in the event the general building contractor has not fulfilled any significant obligations to the City with respect to current or previous building activities within the City. For the purposes of this section, "building activities" include activities and actions related to construction plans, building permits, certificates of occupancy, and site plans.

- B. For the purposes of this section, “applicant” means any individual, firm, corporation, association, partnership, limited liability company, or any other business entity or proprietor of land who has applied or is applying for a general building contractor’s license. Any individual person or business entity with a five percent interest or more in the ownership or development of any particular property, whether previously approved or currently proposed, is an “applicant” for the purpose of enforcement of this section.
- C. In the event the City Administrator exercises the discretion and authority set forth in this section by placing an application on hold or withdrawing a permit, any applicant may appeal that decision to the City Council within ten days of the date of the notice. The City Council shall hear and decide the appeal of the City Administrator’s decision within thirty days after the applicant provides written notice of appeal to the City Administrator. If the City Council decides the appeal in favor of the applicant, the City Administrator shall immediately lift the administrative hold and ensure that the application is processed or the permit is reissued in accordance with the City’s ordinances, processes, and procedures.

110.3 Required inspections.

The building official, upon notification, shall make the inspections set forth in Sections 110.3.1 through 110.3.8.

110.3.1 Footing and foundation inspection.

Footing and foundation inspections shall be made after excavations for footings are complete and any required reinforcing steel is in place. For concrete foundations, any required forms shall be in place prior to inspection. Materials for the foundation shall be on the job, except where concrete is ready mixed in accordance with ASTM C 94, the concrete need not be on the job.

110.3.2 Concrete slab and under-floor inspection.

Concrete slab and under-floor inspections shall be made after in-slab or under-floor reinforcing steel and building service equipment, conduit, piping accessories and other ancillary equipment items are in place, but before any concrete is placed or floor sheathing installed, including the subfloor.

110.3.3 Lowest floor elevation.

In flood hazard areas, upon placement of the lowest floor, including the basement, and prior to further vertical construction, the elevation certification required in Section 1612.4 shall be submitted to the building official.

110.3.4 Frame inspection.

Framing inspections shall be made after the roof deck or sheathing, all framing, fireblocking and bracing are in place and pipes, chimneys and vents

to be concealed are complete and the rough electrical, plumbing, heating wires, pipes and ducts are approved.

110.3.5 Fire-resistant penetrations.

Protection of joints and penetrations in fire resistance-rated assemblies shall not be concealed from view until inspected and approved.

110.3.6 Other inspections.

In addition to the inspections specified above, the building official is authorized to make or require other inspections of any construction work to ascertain compliance with the provisions of this code and other laws that are enforced by the department of building safety.

110.3.7 Special inspections.

For special inspections, see Section 1704.

110.3.8 Final inspection.

The final inspection shall be made after all work required by the building permit is completed.

110.3.9 – 110.3.11 [Reserved]

2. Delete the following Section from Chapter Five of the IBC and insert in lieu thereof the following:

502.1 Address numbers. Address numbers shall be installed in accordance with the fire code.

3. Delete Section 1008 of Chapter Ten of the IBC in its entirety and insert in lieu thereof the following:

1008 Means of Egress Illumination. Fire Code shall govern the means of egress illumination.

4. Delete Section 1013 of Chapter Ten of the IBC in its entirety and insert in lieu thereof the following:

1013 Exit Signs. Fire Code shall govern the installation of exit signs.

5. Delete the following Section from Chapter Thirteen of the IBC and insert in lieu thereof the following:

1301.1.1 Criteria.

Buildings shall be designed and constructed in accordance with the State of Iowa Energy Conservation Code.

6. Delete the following Sections from Chapter One of the IRC and insert in lieu thereof the following:

R101.1 Title.

These provisions shall be known as the Residential Code for One- and Two-Family Dwellings of North Liberty, and shall be cited as such and will be referred to herein as is "this code".

R105.1 Required. Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be done, shall first make application to the building official and obtain the required permit.

R105.1.1 Issuance of permits. No permit shall be issued to individual who does not have a valid license to perform such work, except for state's exemption for a homeowner that qualifies for a Homestead Tax Exemption.

R105.1.2 Licenses required - generally. The following licenses are required to perform work of the kind associated therewith.

- c. North Liberty North Liberty residential general contractor license (Class B), and/or North Liberty specialty contractor license (Class C).
- d. State of Iowa electrical contractor license held by a class A master electrician for all electrical work, as defined by the State of Iowa contractor licensing program.
- c. State of Iowa master license for hydronic, mechanical, medical gas and plumbing work as defined by the State of Iowa contractor licensing program.
- d. National Institute for Certification in Engineering Technologies (NICET) Level III for any person designing a water-based fire protection system.
- e. National Institute for Certification in Engineering Technologies(NICET) Level III for any person designing any fire alarm system.
- g. City of North Liberty sewer and water installer license.

R105.1.3 Licenses required – residential building contractors and specialty contractors.

- A. Residential Building Contractors Licensing.
 - 1. No person, firm or corporation shall engage in residential building contracting in the city without having a valid building contractor's license.
 - 2. For the purposes of Section R105.1, the term "residential building

contracting" shall be defined as being engaged in the performance or supervision of work regulated by provisions of the residential building code and shall include the business of contracting such work for hire.

3. A corporation desiring to engage in residential building contracting shall, by affidavit of the president or secretary of the corporation, appoint one or more of the corporate officers to apply for and be licensed as an individual under the terms of this chapter. Such officers or directors shall be actively engaged in conducting the affairs of the corporation and shall be directly in charge of the planning and supervision of any and all construction work done by that corporation. Such corporation may continue in the business of residential building contracting only so long as it has at least one officer or director so licensed and engaged. In case of sudden or unexpected severance from employment by the corporation of the licensee, the corporation may continue to operate for thirty days, and within the thirty days shall accomplish appointment, examining and licensing of another director or officer to act as above.
 4. A partnership desiring to engage in residential building contracting shall, by affidavit of all the partners, appoint one or more partners to act for the partnership to apply for and be licensed as an individual under the terms of this chapter. Such partners shall be actively engaged in conducting the affairs of the partnership and shall be directly in charge of the planning and supervision of any and all work done by that partnership. Such partnership may continue in the business of residential building contracting only so long as it has at least one active partner so licensed and engaged. In case of sudden or unexpected severance from the partnership of the licensee, the partnership may continue to operate for thirty days, and within the thirty days shall accomplish appointment, examining and licensing of another partner to act as above.
 5. An individual desiring to engage in residential building contracting shall apply for and be licensed as an individual under the terms of this chapter. Such person shall be actively engaged in conducting the affairs of the business and shall be directly in charge of the planning and supervision over any and all work done as a part of that business. If at any time he or she sells his or her interest in the business, or ceases to be active in the business, that business may continue no more than thirty days as a contractor, unless another individual who obtains an interest in and is active in that business obtains an individual license as required herein.
- B. A residential building contractor shall obtain a Class B license. A "residential building contractor" is a contractor limited to the construction, remodeling or demolition of one- or two- family residences or of auxiliary facilities including car ports and garages intended for one-family or two-family residential uses.
- C. A specialty contractor shall obtain a Class C license. A specialty contractor

is a contractor performing work regulated by the IRC whose scope of work is limited to a specialty but does not include construction or construction supervision of a building or addition thereto. Such work shall include the performance or installation of the following items: metal awnings and canopies, decks, concrete, roofing, signs, siding, and swimming pools.

- D. No residential building contractor license is required for a person who has legal title and ownership for a building or structure and occupies the same. Owners may perform general contracting work on such properties. The scope of work allowed under this exception shall be limited to work pertaining to new construction, remodeling or renovation. This exception shall not apply to work pertaining mechanical, electrical or plumbing installations nor shall this exception pertain to the licensing requirements for mechanical, plumbing and electrical contractors.

R105.1.4 Application for licenses.

- A. Any person who desires to be licensed as a residential building contractor as defined in this chapter shall make application to the Building Official. The Building Official shall provide application forms for this purpose. The completed forms shall include the name of the applicant and the applicant's employer, if any, applicant's home and business addresses, employer's address and a brief resume of training and experience. The completed forms must be accompanied or supplemented by affidavits and other documentation requested by the Building Official.
- B. Any person aggrieved by the Building Official's decision may appeal to the Building Board of Appeals.

R105.1.5 Issuance of license, fees and renewals.

- A. Building contractor licenses and renewals shall be issued by the Building Official. All fees shall be paid to the City. Initial licenses shall be issued on approval by the Building Official. Renewal licenses shall be issued on presentation of a renewal application, a receipt for renewal fee and a certification by the Building Official that the applicant is in compliance with all applicable provisions of the City code and all lawful orders of the City's Building Department.
- B. All licenses shall expire on three years from the date of issue. Renewals may be secured in the thirty days preceding the expiration date. After the license has elapsed without license renewal, a new application must be submitted
- C. Application, license and registration fees shall be charged according to a schedule set by resolution of the City Council.
- D. In all cases where licenses and registrations are not renewed timely, as set forth above, and the licensee has performed work regulated by this chapter after expiration of the license, a penalty of one-half the annual fee shall be added to the annual fee.
- E. No license may be loaned, rented, assigned or transferred. No holder

of a valid license shall obtain a permit under his license and then subcontract, sell or otherwise assign the work covered by the permit to a person or firm who does not have a valid license.

R105.1.6 Liability insurance required.

A Class B or Class C licensee shall maintain general and complete operations liability insurance in the amount of at least \$300,000 for all work performed that requires contractor licensing pursuant Section R105.1.3.

- A. The carrier of any insurance coverage maintained by the licensee to meet this requirement shall notify the Building Official thirty days prior to the effective date of cancellation or reduction of the coverage.
- B. The licensee shall cease operation immediately if the insurance coverage required by this rule is no longer in force and other insurance coverage meeting the requirements of this rule is not in force. A licensee shall not initiate any work which cannot reasonably be expected to be completed prior to the effective date of the cancellation of the insurance coverage required by this rule and of which the licensee has received notice, unless new insurance coverage meeting the requirements of this rule has been obtained and will be in force upon cancellation of the prior coverage.

R105.1.7. Applicant Standing.

- A. All applicants for residential building contractor licenses are presumed to be in good standing with the City and therefore have a right to submit applications for permits in accordance with the processes and standards set forth in this chapter. However, the City Administrator has the authority to place any application, including but not limited to licensing, construction plans, building permits, or certificates of occupancy, on hold indefinitely or to withdraw the City's consent at any stage in the respective process by providing written notice of the same by regular mail, in the event the residential building contractor has not fulfilled any significant obligations to the City with respect to current or previous building activities within the City. For the purposes of this section, "building activities" include activities and actions related to construction plans, building permits, certificates of occupancy, and site plans.
- B. For the purposes of this section, "applicant" means any individual, firm, corporation, association, partnership, limited liability company, or any other business entity or proprietor of land who has applied or is applying for a residential building contractor's license. Any individual person or business entity with a five percent interest or more in the ownership or development of any particular property, whether previously approved or currently proposed, is an "applicant" for the purpose of enforcement of this section.
- C. In the event the City Administrator exercises the discretion and authority set forth in this section by placing an application on hold or

withdrawing a permit, any applicant may appeal that decision to the City Council within ten days of the date of the notice. The City Council shall hear and decide the appeal of the City Administrator's decision within thirty days after the applicant provides written notice of appeal to the City Administrator. If the City Council decides the appeal in favor of the applicant, the City Administrator shall immediately lift the administrative hold and ensure that the application is processed or the permit is reissued in accordance with the City's ordinances, processes, and procedures.

R108.3 Building permit valuation.

The applicant for a permit shall provide an estimated permit value at time of application. Permit valuations shall include total value of work, including materials and labor, for which the permit is being issued, such as electrical, gas, mechanical, plumbing equipment, and permanent systems. The building official shall verify the applicant's valuation by using the most current Building Valuation Data Table published in Building Safety Journal to determine the permit value. Final building permit valuation shall be set by the building official.

7. The introductory paragraph of Section R.105.2 is amended to read as follows:

R105.2 Work exempt from permit.

Exemption from permit requirements of this code shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of this jurisdiction. Zoning permits are required for driveways sheds, fences and pools. Permits shall not be required for the following:

8. The first subsection of Section R.105.2, entitled "Building:" is amended to read as follows:

Building:

1. One-story detached *accessory structures*, provided that the floor area does not exceed 200 square feet (18.58 m²).
2. Fences not over 7 feet (2134 mm) high.
3. Retaining walls that are not over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge.
4. Water tanks supported directly upon *grade* if the capacity does not exceed 5,000 gallons (18 927 L) and the ratio of height to diameter or width does not exceed 2 to 1.
5. Sidewalks and driveways.

6. Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work.
7. Prefabricated swimming pools that are less than 24 inches (610 mm) deep.
8. Swings and other playground equipment.
9. Window awnings supported by an exterior wall that do not project more than 54 inches (1372 mm) from the exterior wall and do not require additional support.
10. Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above *grade* at any point, are not attached to a dwelling and do not serve the exit door required by Section R311.4.
11. Reapplication of shingles and roof sheathing provided less than 50% of the sheathing is replaced and other structural alterations are not required.
12. Reapplication of siding.
13. Window replacement provided window opening sizes are not altered and conforming rescue and escape windows are present in all sleeping rooms.

9. Amend, modify, or delete the following Sections from Chapter Three of the IRC as follows:

R301.2 Climatic and geographic design criteria.

Buildings shall be constructed in accordance with the provisions of this code as limited by the provisions of this section. Additional criteria shall be established by the local jurisdiction and set forth in Table R301.2 (1).

Ground Snow Load	Wind (mph)	Seismic Design Category	Subject to Damage From				Winter Design Temp (e)	Ice Shield Underlayment Required (h)	Flood Hazards (g)	Air Freezing Index (i)	Mean Annual Temp (G)
			Weathering (a)	Frost Line depth (b)	Termite (c)	Decay (c)					
25	115	A	Severe	42"	M-H	S-M	-5° F	Yes	8/22/2002	2000	50°F

R302.5.1 Opening protection.

Openings from a private garage directly into a room used for sleeping purposes shall not be permitted. Other openings between the garage and residence shall be equipped with solid wood doors not less than 13/8 inches in thickness, solid or honeycomb core steel doors not less than 13/8 inches thick, or 20-minute fire-rated doors.

Delete R302.13 Fire protection of Floors.

Delete R309.5 Fire sprinklers.

Delete R312.2 Window fall protection.

R313.1 Townhouse automatic fire sprinkler systems.

An automatic residential fire sprinkler system shall be installed in townhouses with five or more units.

Exceptions:

An automatic residential fire sprinkler system shall not be required when additions or alterations are made *to* existing townhouses that do not have an automatic residential fire sprinkler system installed.

Delete Section R313.2 One- and two-family dwellings automatic fire systems.

Amend Section R314.4 of the IRC is to include the following Exception:

Exception: Interconnection of smoke alarms in existing areas shall not be required where alterations or repairs do not result in removal of interior wall or ceiling finishes exposing the structure, unless there is an attic, crawl space or basement available that could provide access for interconnection without the removal of interior finishes.

10. Modify the following Sections from Chapter four of the IRC and inserting the following

Add the following alternative foundation table to section 404.1.

Minimum Vertical Reinforcement for 8-inch Thick Concrete Wall

Wall Height	Vertical Reinforcement Bar Size and Spacing
Less than 6-ft	Not Required
6-ft to 8-ft	#4@ 32" o.c.
9 -ft to 10-ft	#4@ 10" o.c. #5 @ 16" #6@ 22" o.c.

Greater than 10-ft	Design Required by Engineer
--------------------	-----------------------------------

SECTION 3. AMENDMENT. Section 157.04 of the Code of Ordinances of the City of North Liberty, Iowa, is amended to read as follows:

157.04 AVAILABILITY OF THE BUILDING CODE.
 An official copy of the building code, including a certificate by the city clerk as to its adoption and effective date thereof, is on file in the office of the city clerk in the administration building, and shall be kept there on file. Copies shall be available at the department of building safety for public inspection. Additionally, the International Building Code, 2018 Edition, the International Residential Code for One- and Two-Family Dwellings, 2018 Edition, will be made are available in the North Liberty public library.

SECTION 4. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on _____.
 Second reading on _____.
 Third and final reading on _____.

CITY OF NORTH LIBERTY

TERRY L. DONAHUE, MAYOR

ATTEST:

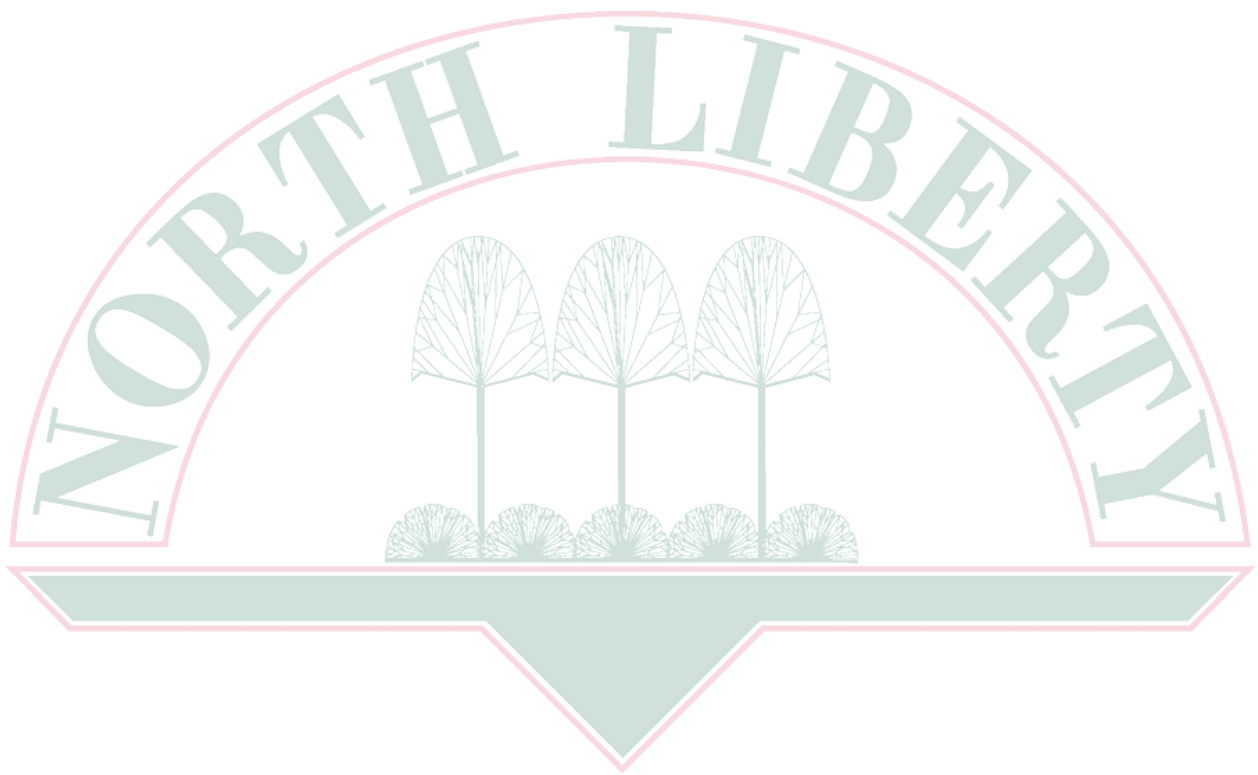
I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance _____ in the *North Liberty Leader* on _____.

TRACEY MULCAHEY, CITY CLERK

Fire Code Ordinance



ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF NORTH LIBERTY, IOWA,
ADOPTING THE 2018 INTERNATIONAL FIRE CODE, AS REVISED

BE IT ENACTED by the City Council of the City of North Liberty, Iowa:

SECTION 1. AMENDMENT. Section 158.01 of the Code of Ordinances of the City of North Liberty, Iowa, is amended to read as follows:

CITY OF NORTH LIBERTY ADOPTION OF THE INTERNATIONAL FIRE CODE ORDINANCE

~~An ordinance of the City of North Liberty adopting the 2018 edition of the International Fire Code regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the City of North Liberty, providing for the issuance of permits and collection of fees therefor; repealing Chapter 15.03 of the City of North Liberty Municipal Code and all other ordinances or parts of laws in conflict therewith. The City Council of the City of North Liberty does ordain as follows:~~

~~**Section I. 158.01 INTERNATIONAL FIRE CODE ADOPTED.** Except as hereinafter modified, ~~that a certain document, one (1) copy of which are on file in the office the City Clerk of the City of North Liberty being marked and code designated *International Fire Code*, 2018 edition, including Appendix Chapters B, C, D, E, F, G, H, I, K, N as published by the International Code Council, which code is specifically incorporated by reference, be and is hereby adopted as the Fire Code of the City of North Liberty, in the State of Iowa. The provisions of said Fire Code shall regulate and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the City of North Liberty are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation with the additions, insertions, deletions and changes, if any, prescribed in the following Sections 2 of this ordinance of this Chapter.~~~~

~~**Section II. 158.02. AMENDMENTS TO THE INTERNATIONAL FIRE CODE.** That the following sections are hereby revised as stated below:~~

~~Section 101.1. "[NAME OF JURISDICTION]" is amended to "City of North Liberty." Insert: City of North Liberty~~

~~Section 110.4. Insert: Municipal Infraction, as prescribed in City of North Liberty Municipal Code, Chapter 1.18: Municipal Infraction.~~

~~Section 112.4. Insert: \$500, repeat offense \$750.~~

~~Section 1103.5.3. Insert: Five years from date of notification.~~

~~**Section III.** That the geographic limits referred to in certain sections of the 2018 *International Fire Code* are hereby established as follows:~~

~~Section 5704.2.9.6.1. The storage of Class I and Class II liquids in above ground tanks outside of buildings is prohibited in the entire City of North Liberty, Iowa.~~

~~Exceptions: I-1 and I-2 Zoning Districts and/or as approved by the Fire Chief.~~

~~Section 5706.2.4.4. The storage of Class I and Class II liquids in above ground tanks is prohibited in the entire City of North Liberty, Iowa.~~

~~Exceptions: I-1 and I-2 Zoning Districts and/or as approved by the Fire Chief.~~

Formatted ...

Formatted ...

Formatted ...

Formatted: Justified, Right: 0.04", Space Before: 0 pt, Line spacing: Multiple 1 li

Formatted ...

Formatted: Font: Cambria

Formatted ...

Formatted: Right: 0.04"

Formatted ...

Formatted ...

Formatted: Font: Cambria, 12 pt, Not Expanded by / Condensed by

Formatted: Right: 0.05", Space Before: 0 pt, Line spacing: Exactly 12.55 pt

Formatted ...

Formatted: Right: 0.04"

Formatted ...

Formatted ...

Formatted: Font: Cambria

Formatted ...

Formatted: Right: 0.1"

Formatted ...

Formatted: Font: Cambria, 12 pt, Not Expanded by / Condensed by

Formatted: Right: 0.1", Space Before: 0 pt, Line spacing: Exactly 12.55 pt

Formatted ...

Formatted: Font: Cambria, 12 pt, Not Expanded by / Condensed by

Formatted: Right: 0.1"

Formatted ...

Formatted ...

Formatted: Font: Cambria, 12 pt, Not Expanded by / Condensed by

Formatted: Right: 0.1", Space Before: 0 pt, Line spacing: Exactly 12.6 pt

Formatted ...

Formatted: Font: Cambria, 12 pt, Not Expanded by / Condensed by

Formatted: Right: 0.1"

Formatted ...

Section 5806.2 The storage of flammable, cryogenic fluids in stationary containers is prohibited in the entire City of North

Liberty, Iowa. Exceptions: As approved by the Fire Chief.

Section 6104.2 The storage of liquefied petroleum gas is prohibited in the entire City of North Liberty. Exceptions: L-1 and L-2 Zoning Districts and/or as approved by the Fire Chief.

Section 104.12 Add a new section to read as follows: The code official is authorized to order an operation or use stopped or the evacuation of any premises, building, or vehicle or portion thereof which has or is a fire, life safety or health hazard.

Section 105.2 Add a sentence to the end of the section to read as follows: Application for an operational permit shall be submitted with all required information not less than 14 days prior to the event requiring a permit.

Section 105.4 Add a sentence to the end of the section to read as follows: The fire code official at their discretion shall send plans to an outside agency for review. The fire code official shall choose the plans review agency. The applicant shall pay all fees associated with the plan review directly to the outside agency. A certificate of occupancy shall not be issued until the review fees have been paid.

Section 105.6 Add a sentence to the end of the section to read as follows: The fire code official at their discretion shall send plans for operational permits requests to an outside agency for review. The fire code official shall choose the plans review agency. The applicant shall pay all fees associated with the plan review directly to the outside agency. The permit shall not be issued until the review fees have been paid.

Section 109 Delete in its entirety. See City of North Liberty Ordinance 99.18; Boards of Appeals.

Section 110.4. Delete the section and replace with: Person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a Municipal Infraction, as prescribed in City of North Liberty Municipal Code.

Section 112.4. Delete the section and replace with: Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable as provided for in a municipal infraction, as prescribed in City of North Liberty Municipal Code.

Section 202 Add a new definition to read as follows: CODE OFFICIAL. The Fire Chief, the Assistant Fire Chief, or the Chief's authorized representative.

Section 307 See also City of North Liberty Ordinance 8.12.020, Section O, Open

Burning. Section 312.3 Delete the words: or visually deter.

Section 401.9 Add a new section to read as follows: Building evacuation. Upon activation of the building fire alarm system or upon notification by other means of detecting and reporting unwanted fire, all building occupants shall promptly evacuate the building. Building employees and tenants shall implement the appropriate emergency plan and procedures. Exception: When the emergency evacuation plan, as approved by the fire code official, does not require the immediate total evacuation of the building.

Section 405.2 Add to the end of the section as follows: Fire and evacuation drills in Group E occupancies, excluding daycares and preschools shall be conducted in accordance with Section 100.31 of the Code of Iowa. Emergency evacuation/fire drills shall be conducted at least four times a year. Not less than two drills shall be conducted between July

Formatted

Formatted: Font: Cambria, 12 pt, Not Expanded by / Condensed by

Formatted

Formatted: Right: 0.1", Space Before: 0.05 pt, Line spacing: single

Formatted: Right: 0.1"

Formatted

Formatted

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Right: 0.04", Space Before: 0 pt

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria, 12 pt

1 and December 31 of each year and not less than two drills shall be conducted between January 1 and June 30 of each year. The North Liberty Fire Department shall conduct one of the two drills during July 1 and December 31 and one of the two drills during January 1 and June 30 of each year.

Section 405.2 Table Add footnote e. as follows: Group E occupancies, excluding Preschools and Daycares shall conduct fire and evacuation drills at least four times a year in accordance with Section 100.31 of the Code of Iowa. Footnote shall be added to Group E occupancy frequency.

Section 503.1.1 Delete exception 1.1 and replace with: The dimension can be increased up to 200 feet if the building is equipped throughout with an approved NFPA 13 automatic sprinkler system.

Section 505.1 Delete the section and replace with: Approved numbers or addresses shall be placed on all new and existing buildings in such a position as to be plainly visible and legible from the street or road fronting the property. Said numbers shall contrast with their background. Address numbers and exterior suite numbers shall be in Arabic numerals or alphabet letters a minimum of 4 inches in height with a minimum stroke width of 1/2 inch. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Exterior address location for commercial buildings shall be determined by the Code Official.

Exceptions:

1. Monument signs shall have the address installed a minimum of 36 inches from the ground.
2. Addresses located 100 to 199 feet from the street shall have a minimum of 6 inches in height with a minimum stroke width of 1/2 inch. Addresses located 200 to 299 feet from the street shall have a minimum of 8 inches in height with a minimum stroke width of 1 inch. For each additional 100 feet from the street, the number shall increase by an additional 2 inches in height with the stroke increased proportionally. Measurements to determine the minimum number or letter size shall be measured from the approved address location to the center line of the street for which the premise is addressed. Minimum height and minimum stroke may be increased by the Code Official.
3. Interior suite numbers shall be a minimum of 3 inches in height.

Section 505.3 Add a new section to read as follows: Addresses for Buildings under Construction. All new commercial and residential buildings under construction shall have plainly visible addresses from the street. The temporary address sign shall be approved and issued by the City of North Liberty Building Department and be placed no further than 10 from the street. Additional address signage may be required at the discretion of the code official.

Section 506.1 Add a sentence to the end of the section to read as follows: An approved key box shall be installed in accordance to the City of North Liberty Ordinance 15.34, Key Lock Box.

Section 507.3 Delete the section and replace with: Fire flow. Fire flow requirements for buildings or portions of buildings shall be determined by "Appendix B" of this code.

Section 507.5.1 Delete exceptions 1 & 2.

Section 507.5.1.1 Delete section and add a new section to read as follows: Fire Sprinkler System & Standpipe System Support. A fire hydrant shall be located no more than 100 feet from a fire sprinkler or standpipe system connection on hard surface, easily accessible by fire apparatus and meeting the approval of the Code Official.

Section 507.5.7 Add a new section to read as follows: Fire Hydrant Installation

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Section 507.5.7.1 Add a new section to read as follows: Fire hydrant outlet direction: All fire hydrants shall be positioned so that the four and one-half (4 1/2) inch connection is facing the street or driveway accessible to fire department apparatus.

Formatted: Font: Cambria, 12 pt

Section 507.5.7.2 Fire hydrants threads: All new fire hydrants within the limits of the city of North Liberty shall have National Standard Threads (NST) on the two and one-half (2 1/2) inch connections and the four and one-half (4 1/2) inch connection will have a Storz connection.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 507.5.7.3 Flow: The minimum flow requirements for a water main serving a fire hydrant is the rate of water flow, at a residual pressure of twenty pounds per square inch (20psi) and for a specified duration, as specified in appendix B of this code.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 507.5.7.4 Add a new section to read as follows: Fire Hydrant height: Fire hydrants shall be installed a minimum of eighteen (18) inches from the nominal ground level to the center of the lowest water outlet.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 510.1 Delete exceptions 1 & 2.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 604.10 Delete the section and replace with: Portable, electric, space heaters. Portable electric space heaters shall comply with Sections 604.10.1 through 604.10.6. space heaters that by design have no external surfaces that reach temperatures capable of igniting materials placed against the surface.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 606.7. Add a sentence to the end of the section to read as follows: The required elevator keys shall be secured in an approved elevator key box in an approved location by the Fire Code Official.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 607.4 Delete the last sentence and replace with: Movement of new and existing cooking appliances with caster(s) under a Type I hood shall be limited by an approved floor mounted restraining device and flexible gas connector installed in accordance with the connector and appliance manufacturer's instructions.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 607.5 Add a new section to read as follows: Required separation. All deep-fat fryers shall be installed with at least 16 inches space between the fryer and surface flames from adjacent cooking equipment. Where a steel or tempered glass baffle plate is installed at a minimum 8-inch height between the fryer and surface flames to the adjacent appliance, the requirement for a 16-inch space shall not apply.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 607.6 Add a new section to read as follows: Kitchen Hood Exhaust Fan Requirement. New and existing Type I hood kitchen hood exhaust/up blast fans shall be installed with listed hinges, weatherproof electrical cable and hold open retainer for servicing and cleaning.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 803.16 Add a new section to read as follows: Maintenance. The interior finish of buildings shall be maintained in accordance with the conditions of original approval. Any change to the interior finish that is regulated by the provisions of this code or the building code shall be made in accordance with all applicable requirements.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 806.1 Add a sentence to the end of the section to read as follows: Natural or resin-bearing cut trees and natural decorative vegetation used in buildings open to the general public shall be properly treated with an approved flame retardant.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 807.5.2.1 Delete

exception 2. Section 807.5.5.1

Delete exception 2.

Section 901.2 (a) Add a new section to read as follows: Water-based fire protection systems. Working plans submitted to the fire department for water-based fire protection systems shall be stamped and approved by a qualified person to be in compliance with applicable NFPA standards and the North Liberty Fire Code. Any changes to the working plans shall be approved by a qualified person. A qualified person shall have a minimum National Institute for Certification in Engineering Technologies [NICET] Level III certification for Automatic Sprinkler System Layout OR be a licensed engineer with experience in life safety system design. Other qualifications may be approved by the code official.

Formatted: Font: Cambria

Section 901.2 (b) Add a new section to read as follows: Fire alarm systems. Working plans submitted to the fire department by a qualified person for fire alarm systems shall be stamped and approved by a qualified person to be in compliance with applicable NFPA standards and the North Liberty Fire Code. Any changes to the working plans shall be approved by a qualified person. A qualified person shall have a minimum National Institute for Certification in Engineering Technologies [NICET] Level III certification for Fire Alarm Systems OR be a licensed engineer with experience in life safety system design. Other qualifications may be approved by the code official.

Formatted: Font: Cambria, 12 pt

Section 901.6.3.2 Add a new section to read as follows: Inspection Record Submission. Contractors who perform installation, inspection, testing and/or maintenance services on fire and life safety systems are required to electronically submit all installation and compliant & non-compliant inspection reports to the Fire Department via a method approved by the Fire Code Official within 30 calendar days of the installation/inspection date. Reports submitted after 30 calendar days may incur late fees.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 901.7 Add a sentence to the end of the section to read as follows: A person assigned to firewatch must walk through the building at least once every 30 minutes checking for fire or smoke. A firewatch must be continued until the fire alarm system and/or fire protection system has been restored to normal operating condition or the building has been evacuated. A competent adult familiar with the building must conduct the firewatch. If a fire is discovered, call 911 and immediately evacuate the building.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 903.3.1.1.2 Delete the section and replace with: Bathrooms. Sprinkler protection shall be provided in all bathrooms in NFPA 13 & NFPA 13R systems regardless of the bathroom size.

Section 903.3.5.3 Add a new section to read as follows: Water supply safety margin: The fire sprinkler system hydraulically calculated demand per NFPA 13 or NFPA 13R including required hose stream allowances, and domestic water demand if required by section 903.3.5.2 must be a minimum 10%, but not less than 5 psi below the water supply flow test curve, the flow test must have been conducted within 90 days of fire sprinkler plan submittal to the city and third party reviewer (if applicable). The base of riser psi at the time of acceptance test shall also be 10% but not less than 5 psi above the most demanded hydraulically calculated pressure.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 903.3.5.4 Add a new section to read as follows: Fire Sprinkler Riser & Fire Pump Room. Fire sprinkler riser room shall be separated from electrical room and have no electrical panels inside the rooms other than electrical power required for the use of the fire alarm and fire protection equipment. Unless otherwise approved by the fire code official, the fire sprinkler riser room with one sprinkler riser shall have a minimum area of sixteen (16) square feet with a minimum dimension of four (4) feet providing at least three (3) feet clearance in front of the sprinkler, fire alarm control panel and fire pump equipment. If additional sprinkler risers are installed, the room size shall be increased to provide at least three (3) feet of clearance in front of each riser. The fire sprinkler riser room shall have an exterior access door, floor drain and supervised room temperature control. The room shall have a hard cleanable walk-in from the fire department access road.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 903.4.2 Delete the section and replace with: Alarms. An approved weatherproof horn/strobe device shall be mounted directly above the fire department connection between seven (7) and ten (10) feet in

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

height above grade. The water-flow alarm device shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Approved and supervised audible visual notification appliances shall be installed throughout each level of the interior of the building as required by the fire code official and NFPA 72.

Section 903.5 Add a sentence to the end of the section to read as follows: An inspector's test valve is required at the most remote location in each fire sprinkler system or tenant/floor control valve space, for use at the acceptance test and to remove air from the system after maintenance work is done on the system.

Section 903.7 Add a new section to read as follows: Zones. Automatic sprinkler system zones shall not exceed the area permitted by NFPA 13 or NFPA 13R and shall provide a sprinkler control valve and water flow device for each normally occupied floor or normally occupied space in a multi-tenant building. Except by approval of the fire code official, all control valves shall be located in the sprinkler riser room or in the stairwell of a multi-story building provided with standpipes, mounted no higher than 6 feet from floor.

Section 903.8 Add a new section to read as follows: Fire sprinkler for exterior projections. An exterior projection as outlined in NFPA 13 attached to a building shall be required to have fire sprinklers installed underneath for protection throughout if the exterior projection extends more than 4 feet from the building and is 12 feet or less in height from the ground regardless of whether the exterior projection is combustible or noncombustible. Canopies that are attached to or within ten (10) feet of the building and have vehicle access under them with openings into the building shall be required to have fire sprinklers coverage installed under the canopy regardless of whether the canopy is combustible or non-combustible. Exception: If the code does not require a building to have a fire sprinkler system, section 903.8 does not apply.

Section 904.12.6 Add a new section to read as follows: System Annunciation. Commercial cooking automatic fire extinguishing systems installed in buildings that do not have a fire alarm system, shall be connected to an approved audible and visible emergency notification device to warn of system discharge. The horn/strobe and signage shall be installed in a location approved by the fire code official, typically in the kitchen.

Section 904.12.7 Add a new section to read as follows: Ventilation Operation. The ventilation system shall shut down the make-up air to the hood and continue to exhaust upon activation of the hood fire extinguishing system. Supply air openings other than part of the hood system shall be a minimum of 6 feet from any part of a Type 1 Hood. Supply air openings closer than 6 feet must shut down upon activation of the extinguishing system. Exception: Section 904.12.6.6 may be revoked if the fire extinguishing agent will not perform to specifications due to exhausting requirements.

Section 905.1.1 Add a new section to read as follows: Delete all references to class II standpipe system and replace with class III standpipe systems.

Section 905.3.9 Add a new section to read as follows: Additional Standpipe Systems: Additional standpipe systems may be added to new buildings or structures as deemed necessary by the Code Official.

Section 905.4 Requirement #1 Delete the section and replace with: In every required interior exit stairway, a hose connection shall be provided for each story above and below grade plane. Hose connections shall be located at intermediate landing between stories, unless otherwise approved by the fire code official.

Section 905.9 Delete exception 2 without

substitution. Section 906.1 Delete exceptions 1 & 2

without substitution.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Right: 0.04"

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 906.3 Add a sentence to the end of the section to read as follows: The minimum size and rating of any required portable fire extinguisher for Class A, Class B, or Class C hazard shall be 5lb. 2-A, 10-B C.

Formatted: Font: Cambria

Section 907.1.4 Add a new section to read as follows: Fire alarm control panels and Fire alarm annunciator panels. Installation of fire alarm control panels and fire alarm annunciator panels shall be installed in accordance with section 907.1.4.1 through 907.1.4.5

Formatted: Font: Cambria, 12 pt

Section 907.1.4.1 Add a new section to read as follows: Fire Alarm Panel Height: Installation of fire alarm panels shall not exceed 6 feet in height measured from the floor to the top of the panel. Exception: Panel height may be altered by the code official.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 907.1.4.2 Add a new section to read as follows: Number of Fire Alarm Control Panels in Buildings: Only one listed fire alarm control panel shall be allowed per building and shall lock in the alarm until the system is reset and shall not be canceled by the operation of an audible – alarm silencing switch. This control panel shall only receive alarm signals from fire protection equipment.

Section 907.1.4.3 Add a new section to read as follows: Combination Fire/Security Alarm System Panels. A listed combination fire/security alarm system panel that meets all the requirements of this code and amendments may be permitted by approval of the fire code official. The fire/security panel shall be capable of providing a signal that can differentiate between the fire and security alarm.

Formatted: Font: Cambria

Section 907.1.4.4 Add a new section to read as follows: Password/PIN Protection Prohibited: Fire alarm control panels and/or fire alarm annunciator panels that require a password/PIN to silence an alarm/supervisory/trouble signal and/or to reset an alarm/supervisory/trouble signal shall be prohibited

Formatted: Font: Cambria, 12 pt

Section 907.1.4.5 Add a new section to read as follows: Fire Alarm Annunciator Panels: The fire code official can require addition fire alarm annunciator panels based on the size of building and access to the building, these panels shall meet the requirements of 907.1.4 and 907.2.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 907.2 Delete the section and replace with: Where required new buildings and structures. An approved and addressable manual, automatic or manual and automatic fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant notification in accordance with 907.10, unless other requirements are provided by another section of this code. A minimum of one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm system employing automatic fire detectors or water-flow devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers, a single fire alarm box shall be installed.

Exception

s:

1) The manual fire alarm box is not required for fire alarm systems dedicated to elevator recall control and supervisory service.

2) The manual fire alarm box is required for Group R-2 occupancies to provide a means for fire watch personnel to initiate an alarm during a sprinkler system impairment event. The manual fire alarm box shall not be located in an area that is accessible to the public.

3) Multi-tenant buildings required to have a manual/automatic fire alarms system shall install one manual pull station per tenant space.

Formatted: Font: Cambria

Section 907.2.1.3 Add a new section to read as follows: Group A Occupancies. In Group A occupancies, the activation of the fire alarm or fire sprinkler system, shall automatically shut-down or stop music, sound systems and visual distractions.

Formatted: Font: Cambria, 12 pt

Section 907.2.10.2 Modify by adding a fourth location requirement as follows: 4) Supervised smoke detectors shall be installed in all common corridors and at the top and bottom of all stairway enclosures in Groups R-2, R-4 and I-1 occupancies. In corridors, detectors shall be located within fifteen (15) feet of the end of the corridor and in such a way that one detector is located for each thirty (30) feet of corridor length or spaced as allowed by the code.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 907.4.2 Add a sentence to the end of the section to read as follows: Where in the opinion of the code official manual fire alarm boxes may be used to cause false fire alarms, the code official is authorized to modify the requirements for manual fire alarm boxes.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 907.6.4.3 Add a new section to read as follows: Zone and address location labeling. Fire alarm and/or annunciator panels shall have all zones and address points plainly and permanently labeled as to their location on the outside of the panel if no display is present.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 907.6.6 Delete the section and replace with: Monitoring. Fire alarms required by this chapter, the International Building Code, or the Code Official, an approved UL listed Central Station service in accordance with NFPA 72 shall monitor fire alarm systems to provide for the immediate and automatic notification of the Fire Department.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Exception: Monitoring by a supervising station is not required for:

1. Single- and multiple-station smoke alarms required by Section 907.2.11.
2. Smoke detectors in Group I-3 occupancies.
3. Automatic sprinkler systems in one- and two-family dwellings
4. Fire alarm systems in one- and two-family dwellings

Section 907.6.6.3 Add a new section to read as follows: Each address point id shall have an alpha/numeric descriptor location. Alpha/numeric descriptor locations are required to be reported to the Emergency Communications/Dispatch Center upon activation of a water-flow tamper and/or alarm conditions as specified by the fire code official.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 907.7.4 Add a new section to read as follows: A legible fire alarm device map shall be provided in or near the fire alarm control panel and documentation cabinet if more than 100 initiating devices are installed on the fire alarm system or as required by the fire code official, showing the location of all initiating devices.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 907.11 Add a new section to read as follows: Approved hold-open devices. When installed in buildings that have a fire alarm system and/or sprinkler system, all approved hold open devices shall release upon activation of a fire alarm and sprinkler water-flow activation.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 912.4.1 Delete the sentence and replace with: Locking fire department connections caps. Locking fire department connections caps approved by the fire department are required for all new construction that have a water-based fire protective system and existing structures that have a water-based fire protective system immediately after conducting the five year obstruction and maintenance testing or if one or more of the fire department caps are missing.

Section 912.8 Add a section to read as follows: Fire Department Connection Height. The fire department connection shall be located not less than 18 inches from the bottom of the cap(s) and not more than 3 feet

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

from the top of the cap(s) above the level of the adjacent grade or access level. Deviation from this height may be granted by the Code Official for just cause.

Formatted: Font: Cambria

Section 912.9 Add a section to read as follows: Size. Minimum fire department connection size shall be 2 1/2" National Standard Thread.

Formatted: Font: Cambria, 12 pt

Section 1008.3.1 Delete the section and replace with: General. In the event of power supply failure in buildings, rooms and spaces that require one or more means of egress an emergency electrical system automatically illuminate all of the following areas:

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

1. Aisle.
2. Corridors.
3. Exit access stairways and ramps.

Formatted: Right: 1.42"

Section 1008.3.3 Delete number 5 and replace with: 5. Public restrooms with an area greater than 50 square feet. Section 1008.3.3 Add number 6: Fire sprinkler riser rooms.

Section 1008.3.6 Add a new section to read as follows. Additional emergency lights: Emergency lights may be required at the discretion of the code official for illumination in the event of a power failure.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 1013.6.2 Delete the section and replace with: Exit Sign Illumination. In new construction, or if an exit sign is replaced, exit signs shall use an LED lighting system and be illuminated internally. Exit signs shall have a battery backup unless an on-site generator set is used. Luminance on the face of an exit sign shall have an intensity of not less than 5.0 foot-candles (53.82 lux).

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 1013.7 Add a new section to read as follows. Combination Lights: In new construction, combination exit sign/emergency light devices shall not be allowed.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 1013.8 Add a new section to read as follows: Separation of Emergency Lighting. In new construction, emergency lighting shall be separated from the exit sign by a minimum of 6 feet.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 1013.9 Add a new section to read as follows: Self-luminous and Photoluminescent exit signs. Self-luminous and photoluminescent exit signs are not allowed. Exception: Approved self-luminous and/or photoluminescent exit may be allowed in tents by approval of the Code Official.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 1013.10 Add a new section to read as follows: Self-Testing Exit Signs and Emergency Lights. Exit signs and/or emergency lights mounted higher than 8 1/2 feet from floor level to the bottom of the exit sign or emergency light or if the exit sign or emergency light is mounted in a location where it cannot be manually tested, the exit sign and/or emergency light shall be self-testing and have a visual diagnostic indicator.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 1013.11 Add a new section to read as follows: Exit Signs and Emergency Lights. Exit signs and/or emergency lights shall be on an electrical lighting circuit.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 1013.12 Add a new section to read as follows. Additional Exit Signs: Exit signs may be required at the discretion of the code official to clarify an exit or exit access.

Section 1103.1.2 Add a new section to read as follows: Existing fire alarm systems monitoring requirements. Existing

fire alarms systems that are currently not monitored by an approved UL listed Central Station shall become monitored within 1 year from receiving notice in accordance with section 907.6.6.

Formatted: Font: Cambria

Section 1103.1.3 Add a new section to read as follows: Existing sprinkler systems monitoring requirements. Existing sprinkler systems shall have all valves controlling the sprinkler system and water flow electrically supervised and monitored by an approved UL listed Central Station in accordance with sections 903.4 and 903.4.1 within 1 year from receiving notice.

Formatted: Font: Cambria, 12 pt

Section 1103.5.3. "[DATE BY WHICH SPRINKLER MUST BE INSTALLED]" is amended to "Five years from date of notification."

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 5003.5 Add a sentence to the end of the section to read as follows: Signs shall also comply with the requirements of the Iowa Right to Know law.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 5704.2.9 Add a sentence to the end of the section to read as follows: For above ground storage tanks of 276 gallons capacity or more, the minimum distance between such above ground tanks and any Residential Zone boundary must be at least 100 feet. If the above ground tank is located in an approved vault, the minimum separation distance from a Residential Zone boundary may be reduced to no less than 50 feet.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

The text of Section 5704.2.9.6.1 is stricken, and the following language is inserted in lieu thereof: "The storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited in the entire City of North Liberty, Iowa. Exceptions: I-1 and I-2 Zoning Districts and/or as approved by the Fire Chief."

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 5704.2.11.1 Add a #4 to the end of the section to read as follows:

4. A minimum distance of ten (10) feet shall be maintained between underground tanks and any Residential Zone boundary.

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Section 5704.2.13.2.4 Add a section to read as follows: Existing above-ground tank hazards. Existing above-ground tank installations, even if previously approved, that are determined to constitute a hazard by the fire code official, shall not be continued in service. Unsafe tanks shall be removed as required by the fire code official and in accordance with this code.

The text of Section 5706.2.4.4 is stricken, and the following language is inserted in lieu thereof: "The storage of Class I and Class II liquids in above-ground tanks is prohibited in the entire City of North Liberty, Iowa.

Exceptions: I-1 and I-2 Zoning Districts and/or as approved by the Fire Chief."

The text of Section 5806.2 is stricken, and the following language is inserted in lieu thereof: "The storage of flammable cryogenic fluids in stationary containers is prohibited in the entire City of North Liberty, Iowa.

Exceptions: As approved by the Fire Chief."

The text of Section 6104.2 is stricken, and the following language is inserted in lieu thereof: "The storage of liquefied petroleum gas is prohibited in the entire City of North Liberty.

Exceptions: I-1 and I-2 Zoning Districts and/or as approved by the Fire Chief."

Section 45 Referenced Standards. Amend the NFPA referenced standards list to reflect the most current NFPA editions, Appendix D, Fire Apparatus Roads, Table D103.4. Delete 96' Diameter Cul-de-sac and

Formatted: Font: Cambria, 12 pt, Highlight

Formatted: Font: Cambria, 12 pt

~~replace with Public and private turnarounds shall be a minimum eighty (80) foot diameter cul-de-sac with no obstructions or parking within the cul-de-sac.~~

~~Appendix D, Multiple-Family Residential Developments. Add section D106.4 Multi-family dwelling units are defined in this section any dwelling unit constructed under the International Building/Fire Code.~~

~~Appendix D, One- or Two Family Residential Developments. Add section D107.3 One- or Two Family dwellings units are defined in this section as any dwelling unit constructed under the International Residential Code.~~

~~Section IV.158.03 Fees. Fees for inspections, re-inspections, plans review, acceptance testing, permits and other services related to enforcement of this Code shall be established by the City Council by resolution and paid to the Fire Department.~~

~~Section V. Amendments to the Fire Code. The following sections are amended to read as follows:~~

~~Section 104.12 Add a new section to read as follows: The code official is authorized to order an operation or use stopped or the evacuation of any premises, building, or vehicle or portion thereof which has or is a fire, life safety, or health hazard.~~

~~Section 105.2 Add a sentence to the end of the section to read as follows: Application for an operational permit shall be submitted with all required information not less than 14 days prior to the event requiring a permit.~~

~~Section 105.4 Add a sentence to the end of the section to read as follows: The fire code official at their discretion shall send plans to an outside agency for review. The fire code official shall choose the plans review agency. The applicant shall pay all fees associated with the plan review directly to the outside agency. A certificate of occupancy shall not be issued until the review fees have been paid.~~

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted: Font: Cambria

Formatted: Font: Cambria, 12 pt

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted: Right: 1.55"

Formatted

Formatted

Formatted

~~Section 105.6 Add a sentence to the end of the section to read as follows: The fire code official at their discretion shall send plans for operational permits requests to an outside agency for review. The fire code official shall choose the plans review agency. The applicant shall pay all fees associated with the plan review directly to the outside agency. The permit shall not be issued until the review fees have been paid.~~

Formatted

~~Section 109 Delete in its entirety, See City of North Liberty Ordinance 99.18; Boards of Appeals.~~

Formatted: Font: Cambria

Formatted

~~Section 110.4. Delete the section and replace with: Person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a Municipal Infraction, as prescribed in City of North Liberty Municipal Code.~~

Formatted: Font: Cambria

Formatted

~~Section 112.4. Delete the section and replace with: Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable as provided for in a municipal infraction, as prescribed in City of City of North Liberty Municipal Code.~~

Formatted: Font: Cambria

Formatted

~~Section 202 Add a new definition to read as follows: CODE OFFICIAL, The Fire Chief, the Assistant Fire Chief, or the Chief's authorized representative.~~

Formatted

Formatted

~~Section 307 See also City of North Liberty Ordinance 8.12.020, Section 0, Open~~

Formatted

~~Burning, Section 312.3 Delete the words: or visually deter,~~

~~Section 401.9 Add a new section to read as follows: Building evacuation, Upon activation of the building fire alarm system or upon notification by other means of detecting and reporting unwanted fire, all building occupants shall promptly evacuate the building. Building employees and tenants shall implement the appropriate emergency plan and procedures. Exception: When the emergency evacuation plan, as approved by the fire code official, does not require the immediate total evacuation of the building.~~

Formatted

~~Section 405.2 Add to the end of the section as follows: Fire and evacuation drills in Group E occupancies, excluding daycares and preschools shall be conducted in accordance with Section 100.31 of the Code of Iowa. Emergency evacuation/fire drills shall be conducted at least four times a year. Not less than two drills shall be conducted between July 1 and December 31 of each year, and not less than two drills shall be conducted between January 1 and June 30 of each year. The North Liberty Fire Department shall conduct one of the two drills during July 1 and December 31, and one of the two drills during January 1 and June 30 of each year.~~

Formatted

Formatted

Formatted

~~Section 405.2 Table Add footnote e, as follows: Group E occupancies, excluding Preschools and Daycares shall conduct fire and evacuation drills at least four times a year in accordance with Section 100.31 of the Code of Iowa. Footnote shall be added to Group E occupancy frequency.~~

Formatted

~~Section 503.1.1 Delete exception 1.1 and replace with: The dimension can be~~

Formatted

increased up to 200 feet if the building is equipped throughout with an approved NFPA 13 automatic sprinkler system.

Formatted



~~Section 505.1 Delete the section and replace with: Approved numbers or addresses shall be placed on all new and existing buildings in such a position as to be plainly visible and legible from the street or road fronting the property. Said numbers shall contrast with their background. Address numbers and exterior suite numbers shall be in Arabic numerals or alphabet letters a minimum of 4 inches in height with a minimum stroke width of 1/2 inch. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Exterior address location for commercial buildings shall be determined by the Code Official. Exceptions:~~

~~1. Monument signs shall have the address installed a minimum of 36 inches from the ground.~~

~~2. Addresses located 100 to 199 feet from the street shall have a minimum of 6 inches in height with a minimum stroke width of 1/2 inch. Addresses located 200 to 299 feet from the street shall have a minimum of 8 inches in height with a minimum stroke width of 1 inch. For each additional 100 feet from the street, the number shall increase by an additional 2 inches in height with the stroke increased proportionally. Measurements to determine the minimum number or letter size shall be measured from the approved address location to the center line of the street for which the premise is addressed. Minimum height and minimum stroke may be increased by the Code Official.~~

~~with a minimum stroke width of 1 inch. For each additional 100 feet from the street, the number shall increase by an additional 2 inches in height with the stroke increased proportionally. Measurements to determine the minimum number or letter size shall be measured from the approved address location to the center line of the street for which the premise is addressed. Minimum height and minimum stroke may be increased by the Code Official.~~

~~3. Interior suite numbers shall be a minimum of 3 inches in height.~~

~~Section 505.3 Add a new section to read as follows: Addresses for Buildings under Construction. All new commercial and residential buildings under construction shall have plainly visible addresses from the street. The temporary address sign shall be approved and issued by the City of North Liberty Building Department and be placed no further than 10 from the street. Additional address signage may be required at the discretion of the code official.~~

~~Section 506.1 Add a sentence to the end of the section to read as follows: An approved key box shall be installed in accordance to the City of North Liberty Ordinance 15.34, Key Lock Box.~~

~~Section 507.3 Delete the section and replace with: Fire flow. Fire flow requirements for buildings or portions of buildings shall be determined by "Appendix B" of this code.~~

~~Section 507.5.1 Delete exceptions 1 & 2.~~

~~Section 507.5.1.1 Delete section and add a new section to read as follows: Fire Sprinkler System & Standpipe System Support. A fire hydrant shall be located no more than 100 feet from a fire sprinkler or standpipe system connection on hard surface, easily accessible by fire apparatus and meeting the approval of the Code Official.~~

~~Section 507.5.7 Add a new section to read as follows: Fire Hydrant Installation~~

~~Section 507.5.7.1 Add a new section to read as follows: Fire hydrant outlet direction:~~

Formatted

Formatted

Formatted

Formatted: Right: 1.55", Space Before: 0 pt, Line spacing: Exactly 12.45 pt

Formatted: Indent: First line: 0", Right: 1.55", Space Before: 0 pt, Line spacing: Exactly 12.45 pt

Formatted: Font: Cambria, 12 pt, Not Expanded by / Condensed by

Formatted

Formatted: Right: 1.55"

Formatted

Formatted

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted

~~All fire hydrants shall be positioned so that the four and one-half (4 1/2) inch connection is facing the street or driveway accessible to fire department apparatus.~~

Formatted

~~Section 507.5.7.2 Fire hydrants threads: All new fire hydrants within the limits of the city of North Liberty shall have National Standard Threads (NST) on the two and one-half (2 1/2) inch connections and the four and one-half (4 1/2) inch connection will have a Storz connection.~~

Formatted: Font: Cambria

Formatted

~~Section 507.5.7.3 Flow: The minimum flow requirements for a water main serving a fire hydrant is the rate of water flow, at a residual pressure of twenty pounds per square inch (20psi) and for a specified duration, as specified in appendix B of this code.~~

Formatted: Font: Cambria

Formatted

~~Section 507.5.7.4 Add a new section to read as follows: Fire Hydrant height: Fire hydrants shall be installed a minimum of eighteen (18) inches from the nominal ground level to the center of the lowest water outlet.~~

Formatted: Font: Cambria

Formatted

~~Section 510.1 Delete exceptions 1 & 2.~~

Formatted: Font: Cambria

Formatted

~~Section 604.10 Delete the section and replace with: Portable electric space heaters. Portable electric space heaters shall comply with Sections 604.10.1 through 604.10.6.~~

Formatted: Font: Cambria

Formatted

~~Section 604.10.6 Add a new section to read as follows: Fully enclosed. Portable, electric space heaters shall be fully enclosed space heaters that by design have no external surfaces that reach temperatures capable of igniting materials placed against the surface.~~

Formatted

~~Section 606.7. Add a sentence to the end of the section to read as follows: The required elevator keys shall be secured in an approved elevator key box in an approved location by the Fire Code Official.~~

Formatted: Font: Cambria

Formatted

~~Section 607.4 Delete the last sentence and replace with: Movement of new and existing cooking appliances with caster(s) under a Type I hood shall be limited by an approved floor mounted restraining device and flexible gas connector installed in accordance with the connector and appliance manufacturer's instructions.~~

Formatted: Font: Cambria

Formatted

~~Section 607.5 Add a new section to read as follows: Required separation. All deep fat fryers shall be installed with at least 16 inch space between the fryer and surface flames from adjacent cooking equipment. Where a steel or tempered glass baffle plate is installed at a minimum 8 inch height between the fryer and surface flames to the adjacent appliance, the requirement for a 16 inch space shall not apply.~~

Formatted: Font: Cambria

Formatted

Formatted

~~Section 607.6 Add a new section to read as follows: Kitchen Hood Exhaust Fan Requirement. New and existing Type I hood kitchen hood exhaust/up blast fans shall be installed with listed hinges, weatherproof electrical cable and hold open retainer for servicing and cleaning.~~

Formatted: Font: Cambria

Formatted

~~Section 803.16 Add a new section to read as follows: Maintenance. The interior finish of buildings shall be maintained in accordance with the conditions of original approval. Any change to the interior finish that is regulated by the provisions of this code or the building code shall be made in accordance with all applicable requirements.~~

Formatted: Font: Cambria

Formatted

~~Section 806.1 Add a sentence to the end of the section to read as follows: Natural or resin bearing cut trees and natural decorative vegetation used in buildings open to the general public shall be properly treated with an approved flame retardant.~~

Formatted: Font: Cambria

Formatted

~~Section 807.5.2.1 Delete exceptions 2. Section 807.5.5.1 Delete exceptions 2.~~

Formatted

~~Section 901.2 (a) Add a new section to read as follows: Water based fire protection systems. Working plans submitted to the fire department for water based fire protection systems shall be stamped and approved by a qualified person to be in compliance with applicable NFPA standards and the North Liberty Fire Code. Any changes to the working plans shall be approved by a qualified person. A qualified person shall have a minimum National Institute for Certification in Engineering Technologies [NICET] Level III certification for Automatic Sprinkler System Layout OR be a licensed engineer with experience in life safety system design. Other qualifications may be approved by the code official.~~

Formatted

~~Section 901.2 (b) Add a new section to read as follows: Fire alarm systems. Working plans submitted to the fire department by a qualified person for fire alarm systems shall be stamped and approved by a qualified person to be in compliance with applicable NFPA standards and the North Liberty Fire Code. Any changes to the working plans shall be approved by a qualified person. A qualified person shall have a minimum National Institute for Certification in Engineering Technologies [NICET] Level III certification for Fire Alarm Systems OR be a licensed engineer with~~

Formatted: Font: Cambria

Formatted

Section 604.10.6 Add a new section to read as follows: Fully enclosed. Portable, electric space heaters shall be fully enclosed
~~experience in life safety system design. Other qualifications may be approved by the code official.~~

Formatted

~~Section 901.6.3.2 Add a new section to read as follows: Inspection Record Submission. Contractors who perform installation, inspection, testing and/or maintenance services on fire and life safety systems are required to electronically submit all installation and compliant & non-compliant inspection reports to the Fire Department via a method approved by the Fire Code Official within 30 calendar days of the installation/inspection date. Reports submitted after 30 calendar days may incur late fees.~~

Formatted: Font: Cambria

Formatted

~~Section 901.7 Add a sentence to the end of the section to read as follows: A person assigned to firewatch must walk through the building at least once every 30 minutes checking for fire or smoke. A firewatch must be continued until the fire alarm system and/or fire protection system has been restored to normal operating condition or the building has been evacuated. A competent adult familiar with the building must conduct the firewatch. If a fire is discovered, call 911 and immediately evacuate the building.~~

Formatted: Font: Cambria

Formatted

~~Section 903.2.1.1.2 Delete the section and replace with, Bathrooms, Sprinkler protection shall be provided in all bathrooms in NFPA 13 & NFPA 13R systems regardless of the bathroom size.~~

Formatted

~~Section 903.3.5.3 Add a new section to read as follows: Water supply safety margin: The fire sprinkler system hydraulically calculated demand per NFPA 13 or NFPA 13R including required hose stream allowances and domestic water demand if required by section 903.3.5.2 must be a minimum 10% but not less than 5 psi below the water supply flow test curve the flow test must have been conducted within 90 days of fire sprinkler plan submittal to the city and third party reviewer (if applicable). The base of riser psi at the time of acceptance test shall also be 10% but not less than 5 psi above the most demanded hydraulically calculated pressure.~~

Formatted: Font: Cambria

Formatted

~~Section 903.3.5.4 Add a new section to read as follows: Fire Sprinkler Riser & Fire Pump Room, Fire sprinkler riser room shall be separated from electrical room and have no electrical panels inside the rooms other than electrical power required for the use of the fire alarm and fire protection equipment. Unless otherwise approved by the fire code official, the fire sprinkler riser room with one sprinkler riser shall have a minimum area of sixteen (16) square feet with a minimum dimension of four (4) feet providing at least three (3) feet clearance in front of the sprinkler, fire alarm control panel and fire pump equipment. If additional sprinkler risers are installed, the room size shall be increased to provide at least three (3) feet of clearance in front of each riser. The fire sprinkler riser room shall have an exterior access door, floor drain and supervised room temperature control. The room shall have a hard cleanable walking from the fire department access road.~~

Formatted: Font: Cambria

Formatted

~~Section 903.4.2 Delete the section and replage with, Alarms, An approved weatherproof horn/strobe device shall be mounted directly above the fire department connection between seven (7) and ten (10) feet in height above grade. The water flow alarm device shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Approved and supervised audible visual notification appliances shall be installed throughout each level of the interior of the building as required by the fire code official and NFPA 72.~~

Formatted: Font: Cambria

Formatted

~~Section 903.5 Add a sentence to the end of the section to read as follows: An inspector's test valve is required at the most remote location in each fire sprinkler system or tenant/floor control valve space, for use at the acceptance test and to remove air from the system after maintenance work is done on the system.~~

Formatted

~~Section 903.7 Add a new section to read as follows: Zones, Automatic sprinkler system zones shall not exceed the area permitted by NFPA 13 or NFPA 13R and shall provide a sprinkler control valve and water flow device for each normally occupied floor or normally occupied space in a multi-tenant building. Except by approval of the fire code official all control valves shall be located in the sprinkler riser room or in the stairwell of a multi-story building provided with standpipes, mounted no higher than 6 feet from floor.~~

Formatted: Font: Cambria

Formatted

~~Section 903.8 Add a new section to read as follows: Fire sprinkler for exterior projections, An exterior projection as outlined in NFPA 13 attached to a building shall be required to have fire sprinklers installed underneath for protection throughout if the exterior projection extends more than 4 feet from the building and is 12 feet or less in height from the ground regardless of whether the exterior projection is~~

Formatted

~~combustible or noncombustible. Canopies that are attached to or within ten (10) feet of the building and have vehicle access under them with openings into the building shall be required to have fire sprinklers coverage installed under the canopy regardless of whether the canopy is combustible or non-combustible. Exception: If the code does not require a building to have a fire sprinkler system, section 903.9 does not apply.~~

Formatted ...

~~Section 904.12.6 Add a new section to read as follows: System Annunciation. Commercial cooking automatic fire extinguishing systems installed in buildings that do not have a fire alarm system shall be connected to an approved audible and visible emergency notification device to warn of system discharge. The horn/strobe and signage shall be installed in a location approved by the fire code official, typically in the kitchen.~~

Formatted: Font: Cambria

Formatted ...

~~Section 904.12.7 Add a new section to read as follows: Ventilation Operation. The ventilation system shall shut down the make up air to the hood and continue to exhaust upon activation of the hood fire extinguishing system. Supply air openings other than part of the hood system shall be a minimum of 6 feet from any part of a Type I Hood. Supply air openings closer than 6 feet must shut down upon activation of the extinguishing system. Exception: Section 904.12.6.6 may be revoked if the fire extinguishing agent will not perform to specifications due to exhausting requirements.~~

Formatted: Font: Cambria

Formatted ...

Section 905.1.1 Add a new section to read as follows: Delete all references to class II standpipe system and replace with ~~class III standpipe systems.~~

Formatted

~~Section 905.3.9 Add a new section to read as follows: Additional Standpipe Systems; Additional standpipe systems may be added to new buildings or structures as deemed necessary by the Code Official.~~

Formatted: Font: Cambria

Formatted

~~Section 905.4 Requirement #1. Delete the section and replace with: In every required interior exit stairway, a hose connection shall be provided for each story above and below grade plane. Hose connections shall be located at intermediate landing between stories, unless otherwise approved by the fire code official.~~

Formatted: Font: Cambria

Formatted

~~Section 905.9 Delete exception 2 without substitution. Section 906.1 Delete exceptions 1 & 2 without substitution.~~

Formatted: Font: Cambria

Formatted

~~Section 906.3 Add a sentence to the end of the section to read as follows: The minimum size and rating of any required portable fire extinguisher for Class A, Class B, or Class C hazard shall be 5lb. 2-A, 10-B-C.~~

Formatted

~~Section 907.1.4 Add a new section to read as follows: Fire alarm control panels and fire alarm annunciator panels. Installation of fire alarm control panels and fire alarm annunciator panels shall be installed in accordance with section 907.1.4.1 through 907.1.4.5~~

Formatted: Font: Cambria

Formatted

~~Section 907.1.4.1 Add a new section to read as follows: Fire Alarm Panel Height. Installation of fire alarm panels shall not exceed 6 feet in height measured from the floor to the top of the panel. Exception: Panel height may be altered by the code official.~~

Formatted

Formatted: Font: Cambria

Formatted

~~Section 907.1.4.2 Add a new section to read as follows: Number of Fire Alarm Control Panels in Buildings; Only one listed fire alarm control panel shall be allowed per building and shall lock in the alarm until the system is reset and shall not be canceled by the operation of an audible alarm silencing switch. This control panel shall only receive alarm signals from fire protection equipment.~~

Formatted

~~Section 907.1.4.3 Add a new section to read as follows: Combination Fire/Security Alarm System Panels. A listed combination fire/security alarm system panel that meets all the requirements of this code and amendments may be permitted by approval of the fire code official. The fire/security panel shall be capable of providing a signal that can differentiate between the fire and security alarm.~~

Formatted

~~Section 907.1.4.4 Add a new section to read as follows: Password/PIN Protection Prohibited; Fire alarm control panels and/or fire alarm annunciator panels that require a password/PIN to silence an alarm/supervisory/trouble signal and/or to reset an alarm/supervisory/trouble signal shall be prohibited.~~

Formatted: Font: Cambria

Formatted

~~Section 907.1.4.5 Add a new section to read as follows: Fire Alarm Annunciator Panels; The fire code official can require addition fire alarm annunciator panels based on the size of building and access to the building, these panels shall meet the requirements of 907.1.4 and 907.2.~~

Formatted: Font: Cambria

Formatted

Section 907.2 Delete the section and replace with: Where required new buildings and structures. An approved and

~~addressable manual, automatic or manual and automatic fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant notification in accordance with 907.10 unless other requirements are provided by another section of this code. A minimum of one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm system employing automatic fire detectors or water flow devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers, a single fire alarm box shall be installed.~~

~~Exceptions:~~

- ~~1) The manual fire alarm box is not required for fire alarm systems dedicated to elevator recall control and supervisory service.~~
- ~~2) The manual fire alarm box is required for Group R-2 occupancies to provide a means for fire watch personnel to initiate an alarm during a sprinkler system impairment event. The manual fire alarm box shall not be located in an area that is accessible to the public.~~
- ~~3) Multi-tenant buildings required to have a manual/automatic fire alarms system shall install one manual pull station per tenant space.~~

~~Section 907.2.1.3 Add a new section to read as follows: Group A Occupancies. In Group A occupancies, the activation of the fire alarm or fire sprinkler system, shall automatically shut down or stop music, sound systems and visual distractions.~~

~~Section 907.2.10.2 Modify by adding a fourth location requirement as follows: 4) Supervised smoke detectors shall be installed in all common corridors and at the top and bottom of all stairway enclosures in Groups R-2, R-4, and I-1 occupancies. In corridors, detectors shall be located within fifteen (15) feet of the end of the corridor and in such a way that one detector is located for each thirty (30) feet of corridor length or spaced as allowed by the code.~~

~~Section 907.4.2 Add a sentence to the end of the section to read as follows: Where in the opinion of the code official manual fire alarm boxes may be used to cause false fire alarms, the code official is authorized to modify the requirements for manual fire alarm boxes.~~

~~Section 907.6.4.2 Add a new section to read as follows: Zone and address location labeling. Fire alarm and/or annunciator panels shall have all zones and address points plainly and permanently labeled as to their location on the outside of the panel if no display is present.~~

~~Section 907.6.6 Delete the section and replace with: Monitoring. Fire alarms required by this chapter, the International Building Code, or the Code Official, an approved UL listed Central Station service in accordance with NFPA 72 shall monitor fire alarm systems to provide for the immediate and automatic notification of the Fire Department.~~

~~Exception: Monitoring by a supervising station is not required for:~~

- ~~1. Single and multiple station smoke alarms required by Section 907.2.11.~~
- ~~2. Smoke detectors in Group I-3 occupancies.~~
- ~~3. Automatic sprinkler systems in one and two family dwellings.~~
- ~~4. Fire alarm systems in one and two family dwellings.~~

~~Section 907.6.6.3 Add a new section to read as follows: Each address point id shall~~

Formatted: Font: Cambria, 12 pt

Formatted: Right: 1.55"

Formatted: Font: Cambria, 12 pt

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted

Formatted: Font: Cambria

Formatted

Formatted

Formatted

Formatted

Formatted: Font: Cambria

Formatted

~~Section 905.1.1 Add a new section to read as follows: Delete all references to class II standpipe system and replace with have an alpha/numeric descriptor location. Alpha/numeric descriptor locations are required to be reported to the Emergency Communications/Dispatch Center upon activation of a water flow tamper and/or alarm conditions as specified by the fire code official.~~

Formatted

~~Section 907.7.4 Add a new section to read as follows: A legible fire alarm device map shall be provided in or near the fire alarm control panel and documentation cabinet if more than 100 initiating devices are installed on the fire alarm system or as required by the fire code official, showing the location of all initiating devices.~~

Formatted: Font: Cambria

Formatted

~~Section 907.11 Add a new section to read as follows: Approved hold open devices. When installed in buildings that have a fire alarm system and/or sprinkler system, all approved hold open devices shall release upon activation of a fire alarm and sprinkler water flow activation.~~

Formatted: Font: Cambria

Formatted

~~Section 912.4.1 Delete the sentence and replace with: Locking fire department connections caps. Locking fire department connections caps approved by the fire department are required for all new construction that have a water-based fire protective system and existing structures that have a water-based fire protective system immediately after conducting the five year obstruction and maintenance testing or if one or more of the fire department caps are missing.~~

Formatted

~~Section 912.8 Add a section to read as follows: Fire Department Connection Height. The fire department connection shall be located not less than 18 inches from the bottom of the cap(s), and not more than 3 feet from the top of the cap(s) above the level of the adjacent grade or access level. Deviation from this height may be granted by the Code Official for just cause.~~

Formatted: Font: Cambria

Formatted

~~Section 912.9 Add a section to read as follows: Size. Minimum fire department connection size shall be 2 1/2" National Standard Thread.~~

Formatted: Font: Cambria

Formatted

~~Section 1008.3.1 Delete the section and replace with: General. In the event of power supply failure in buildings, rooms and spaces that require one or more means of egress an emergency electrical system automatically illuminate all of the following areas:~~

Formatted

Formatted: Font: Cambria

Formatted

- ~~1 Aisle~~
- ~~2 Corridors~~
- ~~3 Exit access stairways and ramps~~

Formatted

Formatted

Formatted

~~Section 1008.3.3 Delete number 5 and replace with: 5. Public restrooms with an area greater than 50 square feet. Section 1008.3.3 Add number 6: Fire sprinkler riser rooms.~~

Formatted

~~Section 1008.3.6 Add a new section to read as follows: Additional emergency lights. Emergency lights may be required at the discretion of the code official for illumination in the event of a power failure.~~

Formatted

~~Section 1013.6.2 Delete the section and replace with: Exit Sign Illumination. In new construction, or if an exit sign is replaced, exit signs shall use an LED lighting system and be illuminated internally. Exit signs shall have a battery backup unless an on-site generator set is used. Luminance on the face of an exit sign shall have an intensity of not less than 5.0 foot-candles (53.82 lux).~~

Formatted: Font: Cambria

Formatted

~~Section 1013.7 Add a new section to read as follows: Combination Lights. In new construction, combination exit sign/emergency light devices shall not be allowed.~~

Formatted: Font: Cambria

Formatted

~~Section 1013.8 Add a new section to read as follows: Separation of Emergency Lighting. In new construction, emergency lighting shall be separated from the exit sign by a minimum of 6 feet.~~

Formatted: Font: Cambria

Formatted

~~Section 1013.9 Add a new section to read as follows: Self luminous and Photoluminescent exit signs. Self luminous and photoluminescent exit signs are not allowed.~~

Formatted: Font: Cambria

Formatted

~~Exception. Approved self luminous and/or photoluminescent exit may be allowed in tents by approval of the Code Official.~~

Formatted

Formatted

~~Section 1013.10 Add a new section to read as follows: Self-Testing Exit Signs and Emergency Lights. Exit signs and/or emergency lights mounted higher than 8 1/2 feet from floor level to the bottom of the exit sign or emergency light or if the exit sign or emergency light is mounted in a location where it cannot be manually tested, the exit sign and/or emergency light shall be self-testing and have a visual diagnostic indicator.~~

Formatted: Font: Cambria

Formatted

~~Section 1013.11 Add a new section to read as follows: Exit Signs and Emergency Lights. Exit signs and/or emergency lights shall be on an electrical lighting circuit.~~

Formatted: Font: Cambria

Formatted

~~Section 1013.12 Add a new section to read as follows: Additional Exit Signs. Exit signs may be required at the discretion of the code official to clarify an exit or exit access.~~

Formatted: Font: Cambria

Formatted

~~Section 1103.1.2 Add a new section to read as follows: Existing fire alarm systems monitoring requirements. Existing fire alarm systems that are currently not monitored by an approved UL listed Central Station shall become monitored within 1 year from receiving notice in accordance with section 907.6.6.~~

Formatted

~~Section 1103.1.3 Add a new section to read as follows: Existing sprinkler systems monitoring requirements. Existing sprinkler systems shall have all valves controlling the sprinkler system and water flow, electrically supervised and monitored by an approved UL listed Central Station in accordance with sections 903.4 and 903.4.1 within 1 year from receiving notice.~~

Formatted: Font: Cambria

Formatted

~~Section 5003.5 Add a sentence to the end of the section to read as follows: Signs shall also comply with the requirements of the Iowa Right to Know law.~~

Formatted: Font: Cambria

Formatted

~~Section 5704.2.9 Add a sentence to the end of the section to read as follows: For above ground storage tanks of 276 gallons capacity or more, the minimum distance between such above ground tanks and any Residential Zone boundary must be at least 100 feet. If the above ground tank is located in an approved vault, the minimum separation distance from a Residential Zone boundary may be reduced to no less than 50 feet.~~

Formatted: Font: Cambria

Formatted

~~Section 5704.2.11.1 Add a #4 to the end of the section to read as follows:
4. A minimum distance of ten (10) feet shall be maintained between underground tanks and any Residential Zone boundary.~~

Formatted: Font: Cambria

Formatted

Formatted

~~Section 5704.2.13.2.4 Add a section to read as follows: Existing above ground tank hazards. Existing above ground tank installations, even if previously approved, that are determined to constitute a hazard by the fire code official, shall not be continued in service. Unsafe tanks shall be removed as required by the fire code official and in accordance with this code.~~

Formatted: Font: Cambria

Formatted

~~Section 45 Referenced Standards. Amend the NFPA referenced standards list to reflect the most current NFPA editions. Appendix D, Fire Apparatus Roads, Table D103.4.~~

Formatted

~~Delete 96' Diameter Cul-de-sac and replace with Public and private turnarounds shall be a minimum eighty (80) foot diameter cul-de-sac with no obstructions or parking within the cul-de-sac.~~

Formatted

~~Appendix D, Multiple Family Residential Developments. Add section D106.4 Multi-family dwelling units are defined in this section any dwelling unit constructed under the International Building/Fire Code.~~

Formatted: Font: Cambria

Formatted

~~Appendix D, One, or Two Family Residential Developments. Add section D107.3 One, or Two Family dwellings units are defined in this section as any dwelling unit constructed under the International Residential Code.~~

Formatted: Font: Cambria

Formatted

~~SECTION VI, REPEALER. All ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.~~

Formatted: Font: Cambria

Formatted

~~SECTION VII, SEVERABILITY. That if any section, subsection, sentence, clause or phrase of this legislation is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City of North Liberty City Council hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared~~

Formatted: Font: Cambria

Formatted

~~Section 9107321. Deletd the wescitionnd replas follows WExisting fire al new slyiddis gsmidbstrng require ment pfoaxidng and unconstitutional.~~

Formatted ...

~~That nothing in this legislation, or in the Fire Code, hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing under any act or ordinance hereby repealed as cited in Section 4 of this law, nor shall any just or legal right or remedy of any character be lost, impaired or affected by this legislation.~~

Formatted: Font: Cambria

Formatted ...

~~SECTION VIII. EFFECTIVE DATE. This Ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted shall be in full force and effect after its final passage, approval and publication, as provided by law. PASSED AND APPROVED this XX day of XXXX, 2019.~~

Formatted: Font: Cambria

Formatted ...

Ordinance No. 2019-09

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF NORTH LIBERTY, IOWA, ADOPTING THE 2018 INTERNATIONAL FIRE CODE, AS REVISED

BE IT ENACTED by the City Council of the City of North Liberty, Iowa:

SECTION 1. AMENDMENT. Section 158.01 of the Code of Ordinances of the City of North Liberty, Iowa, is amended to read as follows:

158.01 INTERNATIONAL FIRE CODE ADOPTED. Except as hereinafter modified, that certain code, designated *International Fire Code*, 2018 edition, including Appendix Chapters B, C, D, E, F, G, H, I, K, N as published by the International Code Council, which code is specifically incorporated by reference, is adopted as the Fire Code of the City of North Liberty, in the State of Iowa. The provisions of said Fire Code shall regulate and govern the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises as herein provided; provide for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Fire Code on file in the office of the City of North Liberty are hereby referred to, adopted, and made a part hereof, as if fully set out in this legislation, with the additions, insertions, deletions and changes, prescribed in the following Sections of this Chapter.

SECTION 2. AMENDMENT. Section 158.02 of the Code of Ordinances of the City of North Liberty, Iowa, is amended to read as follows:

158.02. AMENDMENTS TO THE INTERNATIONAL FIRE CODE. The following sections and appendices of the Fire Code are hereby revised as stated below:

Section 101.1. “[NAME OF JURISDICTION]” is amended to “City of North Liberty”.

Section 104.12 Add a new section to read as follows: The code official is authorized to order an operation or use stopped or the evacuation of any premises, building, or vehicle or portion thereof which has or is a fire, life safety or health hazard.

Section 105.2 Add a sentence to the end of the section to read as follows: Application for an operational permit shall be submitted with all required information not less than 14 days prior to the event requiring a permit.

Section 105.4 Add a sentence to the end of the section to read as follows: The fire code official at their discretion shall send plans to an outside agency for review. The fire code official shall choose the plans review agency. The applicant shall pay all fees associated with the plan review directly to the outside agency. A certificate of occupancy shall not be issued until the review fees have been paid.

Section 105.6 Add a sentence to the end of the section to read as follows: The fire code official at their discretion shall send plans for operational permits requests to an outside agency for review. The fire code official shall choose the plans review agency.

The applicant shall pay all fees associated with the plan review directly to the outside agency. The permit shall not be issued until the review fees have been paid.

Section 109 Delete in its entirety. See City of North Liberty Ordinance 99.18; Boards of Appeals.

Section 110.4. Delete the section and replace with: Person who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a Municipal Infraction, as prescribed in City of North Liberty Municipal Code.

Section 112.4. Delete the section and replace with: Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable as provided for in a municipal infraction, as prescribed in City of City of North Liberty Municipal Code.

Section 202 Add a new definition to read as follows: CODE OFFICIAL. The Fire Chief, the Assistant Fire Chief, or the Chief's authorized representative.

Section 307 See also City of North Liberty Ordinance 8.12.020, Section O, Open Burning.

Section 312.3 Delete the words: or visually deter.

Section 401.9 Add a new section to read as follows: Building evacuation. Upon activation of the building fire alarm system or upon notification by other means of detecting and reporting unwanted fire, all building occupants shall promptly evacuate the building. Building employees and tenants shall implement the appropriate emergency plan and procedures. Exception: When the emergency evacuation plan, as approved by the fire code official, does not require the immediate total evacuation of the building.

Section 405.2 Add to the end of the section as follows: Fire and evacuation drills in Group E occupancies, excluding daycares and preschools shall be conducted in accordance with Section 100.31 of the Code of Iowa. Emergency evacuation/fire drills shall be conducted at least four times a year. Not less than two drills shall be conducted between July 1 and December 31 of each year and not less than two drills shall be conducted between January 1 and June 30 of each year. The North Liberty Fire Department shall conduct one of the two drills during July 1 and December 31 and one of the two drills during January 1 and June 30 of each year.

Section 405.2 Table Add footnote e. as follows: Group E occupancies, excluding Preschools and Daycares shall conduct fire and evacuation drills at least four times a year in accordance with Section 100.31 of the Code of Iowa. Footnote shall be added to Group E occupancy frequency.

Section 503.1.1 Delete exception 1.1 and replace with: The dimension can be increased up to 200 feet if the building is equipped throughout with an approved NFPA 13 automatic sprinkler system.

Section 505.1 Delete the section and replace with: Approved numbers or addresses shall be placed on all new and existing buildings in such a position as to be plainly visible and legible from the street or road fronting the property. Said numbers shall contrast with their background. Address numbers and exterior suite numbers shall be in Arabic numerals or alphabet letters a minimum of 4 inches in height with a minimum stroke width of 1/2 inch. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Exterior address location for commercial buildings shall be determined by the Code Official.

Exceptions:

1. Monument signs shall have the address installed a minimum of 36 inches from the ground.
2. Addresses located 100 to 199 feet from the street shall have a minimum of 6 inches in height with a minimum stroke width of 1/2 inch. Addresses located 200 to 299 feet from the street shall have a minimum of 8 inches in height with a minimum stroke width of 1 inch. For each additional 100 feet from the street, the number shall increase by an additional 2 inches in height with the stroke increased proportionally. Measurements to determine the minimum number or letter size shall be measured from the approved address location to the center line of the street for which the premise is addressed. Minimum height and minimum stroke may be increased by the Code Official.
3. Interior suite numbers shall be a minimum of 3 inches in height.

Section 505.3 Add a new section to read as follows: Addresses for Buildings under Construction. All new commercial and residential buildings under construction shall have plainly visible addresses from the street. The temporary address sign shall be approved and issued by the City of North Liberty Building Department and be placed no further than 10 from the street. Additional address signage may be required at the discretion of the code official.

Section 506.1 Add a sentence to the end of the section to read as follows: An approved key box shall be installed in accordance to the City of North Liberty Ordinance 15.34, Key Lock Box.

Section 507.3 Delete the section and replace with: Fire flow. Fire flow requirements for buildings or portions of buildings shall be determined by "Appendix B" of this code.

Section 507.5.1 Delete exceptions 1 & 2.

Section 507.5.1.1 Delete section and add a new section to read as follows: Fire Sprinkler System & Standpipe System Support. A fire hydrant shall be located no more

than 100 feet from a fire sprinkler or standpipe system connection on hard surface, easily accessible by fire apparatus and meeting the approval of the Code Official.

Section 507.5.7 Add a new section to read as follows: Fire Hydrant Installation

Section 507.5.7.1 Add a new section to read as follows: Fire hydrant outlet direction: All fire hydrants shall be positioned so that the four and one-half (4 1/2) inch connection is facing the street or driveway accessible to fire department apparatus.

Section 507.5.7.2 Fire hydrants threads: All new fire hydrants within the limits of the city of North Liberty shall have National Standard Threads (NST) on the two and one-half (2 1/2) inch connections and the four and one-half (4 1/2) inch connection will have a Storz connection.

Section 507.5.7.3 Flow: The minimum flow requirements for a water main serving a fire hydrant is the rate of water flow, at a residual pressure of twenty pounds per square inch (20psi) and for a specified duration, as specified in appendix B of this code.

Section 507.5.7.4 Add a new section to read as follows: Fire Hydrant height: Fire hydrants shall be installed a minimum of eighteen (18) inches from the nominal ground level to the center of the lowest water outlet.

Section 510.1 Delete exceptions 1 & 2.

Section 604.10 Delete the section and replace with: Portable, electric, space heaters. Portable electric space heaters shall comply with Sections 604.10.1 through 604.10.6.

Section 604.10.6 Add a new section to read as follows: Fully enclosed. Portable, electric space heaters shall be fully enclosed space heaters that by design have no external surfaces that reach temperatures capable of igniting materials placed against the surface.

Section 606.7. Add a sentence to the end of the section to read as follows: The required elevator keys shall be secured in an approved elevator key box in an approved location by the Fire Code Official.

Section 607.4 Delete the last sentence and replace with: Movement of new and existing cooking appliances with caster(s) under a Type I hood shall be limited by an approved floor mounted restraining device and flexible gas connector installed in accordance with the connector and appliance manufacturer's instructions.

Section 607.5 Add a new section to read as follows: Required separation. All deep-fat fryers shall be installed with at least 16 inches space between the fryer and surface flames from adjacent cooking equipment. Where a steel or tempered glass baffle plate is installed at a minimum 8-inch height between the fryer and surface flames to the adjacent appliance, the requirement for a 16-inch space shall not apply.

Section 607.6 Add a new section to read as follows: Kitchen Hood Exhaust Fan Requirement. New and existing Type I hood kitchen hood exhaust/up blast fans shall

be installed with listed hinges, weatherproof electrical cable and hold open retainer for servicing and cleaning.

Section 803.16 Add a new section to read as follows: Maintenance. The interior finish of buildings shall be maintained in accordance with the conditions of original approval. Any change to the interior finish that is regulated by the provisions of this code or the building code shall be made in accordance with all applicable requirements.

Section 806.1 Add a sentence to the end of the section to read as follows: Natural or resin-bearing cut trees and natural decorative vegetation used in buildings open to the general public shall be properly treated with an approved flame retardant.

Section 807.5.2.1 Delete exception 2.

Section 807.5.5.1 Delete exception 2.

Section 901.2 (a) Add a new section to read as follows: Water-based fire protection systems. Working plans submitted to the fire department for water-based fire protection systems shall be stamped and approved by a qualified person to be in compliance with applicable NFPA standards and the North Liberty Fire Code. Any changes to the working plans shall be approved by a qualified person. A qualified person shall have a minimum National Institute for Certification in Engineering Technologies [NICET] Level III certification for Automatic Sprinkler System Layout OR be a licensed engineer with experience in life safety system design. Other qualifications may be approved by the code official.

Section 901.2 (b) Add a new section to read as follows: Fire alarm systems. Working plans submitted to the fire department by a qualified person for fire alarm systems shall be stamped and approved by a qualified person to be in compliance with applicable NFPA standards and the North Liberty Fire Code. Any changes to the working plans shall be approved by a qualified person. A qualified person shall have a minimum National Institute for Certification in Engineering Technologies [NICET] Level III certification for Fire Alarm Systems OR be a licensed engineer with experience in life safety system design. Other qualifications may be approved by the code official.

Section 901.6.3.2 Add a new section to read as follows: Inspection Record Submission. Contractors who perform installation, inspection, testing and/or maintenance services on fire and life safety systems are required to electronically submit all installation and compliant & non-compliant inspection reports to the Fire Department via a method approved by the Fire Code Official within 30 calendar days of the installation/inspection date. Reports submitted after 30 calendar days may incur late fees.

Section 901.7 Add a sentence to the end of the section to read as follows: A person assigned to firewatch must walk through the building at least once every 30 minutes checking for fire or smoke. A firewatch must be continued until the fire alarm system and/or fire protection system has been restored to normal operating condition or the building has been evacuated. A competent adult familiar with the building must

conduct the firewatch. If a fire is discovered, call 911 and immediately evacuate the building.

Section 903.3.1.1.2 Delete the section and replace with: Bathrooms. Sprinkler protection shall be provided in all bathrooms in NFPA 13 & NFPA 13R systems regardless of the bathroom size.

Section 903.3.5.3 Add a new section to read as follows: Water supply safety margin: The fire sprinkler system hydraulically calculated demand per NFPA 13 or NFPA 13R including required hose stream allowances, and domestic water demand if required by section 903.3.5.2 must be a minimum 10%, but not less than 5 psi below the water supply flow test curve, the flow test must have been conducted within 90 days of fire sprinkler plan submittal to the city and third party reviewer (if applicable). The base of riser psi at the time of acceptance test shall also be 10% but not less than 5 psi above the most demanded hydraulically calculated pressure.

Section 903.3.5.4 Add a new section to read as follows: Fire Sprinkler Riser & Fire Pump Room. Fire sprinkler riser room shall be separated from electrical room and have no electrical panels inside the rooms other than electrical power required for the use of the fire alarm and fire protection equipment. Unless otherwise approved by the fire code official, the fire sprinkler riser room with one sprinkler riser shall have a minimum area of sixteen (16) square feet with a minimum dimension of four (4) feet providing at least three (3) feet clearance in front of the sprinkler, fire alarm control panel and fire pump equipment. If additional sprinkler risers are installed, the room size shall be increased to provide at least three (3) feet of clearance in front of each riser. The fire sprinkler riser room shall have an exterior access door, floor drain and supervised room temperature control. The room shall have a hard, cleanable walk-in from the fire department access road.

Section 903.4.2 Delete the section and replace with: Alarms. An approved weatherproof horn/strobe device shall be mounted directly above the fire department connection between seven (7) and ten (10) feet in height above grade. The water-flow alarm device shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Approved and supervised audible visual notification appliances shall be installed throughout each level of the interior of the building as required by the fire code official and NFPA 72.

Section 903.5 Add a sentence to the end of the section to read as follows: An inspector's test valve is required at the most remote location in each fire sprinkler system or tenant/floor control valve space, for use at the acceptance test and to remove air from the system after maintenance work is done on the system.

Section 903.7 Add a new section to read as follows: Zones. Automatic sprinkler system zones shall not exceed the area permitted by NFPA 13 or NFPA 13R and shall provide a sprinkler control valve and water flow device for each normally occupied floor or normally occupied space in a multi-tenant building. Except by approval of the fire code official, all control valves shall be located in the sprinkler riser room or in the stairwell of a multi-story building provided with standpipes, mounted no higher than 6 feet from floor.

Section 903.8 Add a new section to read as follows: Fire sprinkler for exterior projections. An exterior projection as outlined in NFPA 13 attached to a building shall be required to have fire sprinklers installed underneath for protection throughout if the exterior projection extends more than 4 feet from the building and is 12 feet or less in height from the ground regardless of whether the exterior projection is combustible or noncombustible. Canopies that are attached to or within ten (10) feet of the building and have vehicle access under them with openings into the building shall be required to have fire sprinklers coverage installed under the canopy regardless of whether the canopy is combustible or non-combustible. Exception: If the code does not require a building to have a fire sprinkler system, section 903.8 does not apply.

Section 904.12.6 Add a new section to read as follows: System Annunciation. Commercial cooking automatic fire extinguishing systems installed in buildings that do not have a fire alarm system, shall be connected to an approved audible and visible emergency notification device to warn of system discharge. The horn/strobe and signage shall be installed in a location approved by the fire code official, typically in the kitchen.

Section 904.12.7 Add a new section to read as follows: Ventilation Operation. The ventilation system shall shut down the make-up air to the hood and continue to exhaust upon activation of the hood fire extinguishing system. Supply air openings other than part of the hood system shall be a minimum of 6 feet from any part of a Type 1 Hood. Supply air openings closer than 6 feet must shut down upon activation of the extinguishing system. Exception: Section 904.12.6.6 may be revoked if the fire extinguishing agent will not perform to specifications due to exhausting requirements.

Section 905.1.1 Add a new section to read as follows: Delete all references to class II standpipe system and replace with class III standpipe systems.

Section 905.3.9 Add a new section to read as follows: Additional Standpipe Systems: Additional standpipe systems may be added to new buildings or structures as deemed necessary by the Code Official.

Section 905.4 Requirement #1 Delete the section and replace with: In every required interior exit stairway, a hose connection shall be provided for each story above and below grade plane. Hose connections shall be located at intermediate landing between stories, unless otherwise approved by the fire code official.

Section 905.9 Delete exception 2 without substitution.

Section 906.1 Delete exceptions 1 & 2 without substitution.

Section 906.3 Add a sentence to the end of the section to read as follows: The minimum size and rating of any required portable fire extinguisher for Class A, Class B, or Class C hazard shall be 5lb. 2-A, 10-B C.

Section 907.1.4 Add a new section to read as follows: Fire alarm control panels and Fire alarm annunciator panels. Installation of fire alarm control panels and fire alarm

annunciator panels shall be installed in accordance with section 907.1.4.1 through 907.1.4.5.

Section 907.1.4.1 Add a new section to read as follows: Fire Alarm Panel Height: Installation of fire alarm panels shall not exceed 6 feet in height measured from the floor to the top of the panel. Exception: Panel height may be altered by the code official.

Section 907.1.4.2 Add a new section to read as follows: Number of Fire Alarm Control Panels in Buildings: Only one listed fire alarm control panel shall be allowed per building and shall lock in the alarm until the system is reset and shall not be canceled by the operation of an audible – alarm silencing switch. This control panel shall only receive alarm signals from fire protection equipment.

Section 907.1.4.3 Add a new section to read as follows: Combination Fire/Security Alarm System Panels. A listed combination fire/security alarm system panel that meets all the requirements of this code and amendments may be permitted by approval of the fire code official. The fire/security panel shall be capable of providing a signal that can differentiate between the fire and security alarm.

Section 907.1.4.4 Add a new section to read as follows: Password/PIN Protection Prohibited: Fire alarm control panels and/or fire alarm annunciator panels that require a password/PIN to silence an alarm/supervisory/trouble signal and/or to reset an alarm/supervisory/trouble signal shall be prohibited.

Section 907.1.4.5 Add a new section to read as follows: Fire Alarm Annunciator Panels: The fire code official can require addition fire alarm annunciator panels based on the size of building and access to the building, these panels shall meet the requirements of 907.1.4 and 907.2.

Section 907.2 Delete the section and replace with: Where required new buildings and structures. An approved and addressable manual, automatic or manual and automatic fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23 and provide occupant notification in accordance with 907.10, unless other requirements are provided by another section of this code. A minimum of one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm system employing automatic fire detectors or water-flow devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers, a single fire alarm box shall be installed.

Exceptions:

- 1) The manual fire alarm box is not required for fire alarm systems dedicated to elevator recall control and supervisory service.
- 2) The manual fire alarm box is required for Group R-2 occupancies to provide a means for fire watch personnel to initiate an alarm during a sprinkler system impairment event. The manual fire alarm box shall not be located in an area that is accessible to the public.

3) Multi-tenant buildings required to have a manual/automatic fire alarms system shall install one manual pull station per tenant space.

Section 907.2.1.3 Add a new section to read as follows: Group A Occupancies. In Group A occupancies, the activation of the fire alarm or fire sprinkler system, shall automatically shut-down or stop music, sound systems and visual distractions.

Section 907.2.10.2 Modify by adding a fourth location requirement as follows: 4) Supervised smoke detectors shall be installed in all common corridors and at the top and bottom of all stairway enclosures in Groups R-2, R-4 and I-1 occupancies. In corridors, detectors shall be located within fifteen (15) feet of the end of the corridor and in such a way that one detector is located for each thirty (30) feet of corridor length or spaced as allowed by the code.

Section 907.4.2 Add a sentence to the end of the section to read as follows: Where in the opinion of the code official manual fire alarm boxes may be used to cause false fire alarms, the code official is authorized to modify the requirements for manual fire alarm boxes.

Section 907.6.4.3 Add a new section to read as follows: Zone and address location labeling. Fire alarm and/or annunciator panels shall have all zones and address points plainly and permanently labeled as to their location on the outside of the panel if no display is present.

Section 907.6.6 Delete the section and replace with: Monitoring. Fire alarms required by this chapter, the International Building Code, or the Code Official, an approved UL listed Central Station service in accordance with NFPA 72 shall monitor fire alarm systems to provide for the immediate and automatic notification of the Fire Department.

Exception: Monitoring by a supervising station is not required for:

1. Single- and multiple-station smoke alarms required by Section 907.2.11.
2. Smoke detectors in Group I-3 occupancies.
3. Automatic sprinkler systems in one- and two-family dwellings
4. Fire alarm systems in one- and two-family dwellings

Section 907.6.6.3 Add a new section to read as follows: Each address point id shall have an alpha/numeric descriptor location. Alpha/numeric descriptor locations are required to be reported to the Emergency Communications/Dispatch Center upon activation of a water-flow tamper and/or alarm conditions as specified by the fire code official.

Section 907.7.4 Add a new section to read as follows: A legible fire alarm device map shall be provided in or near the fire alarm control panel and documentation cabinet if more than 100 initiating devices are installed on the fire alarm system or as required by the fire code official, showing the location of all initiating devices.

Section 907.11 Add a new section to read as follows: Approved hold-open devices. When installed in buildings that have a fire alarm system and/or sprinkler system, all approved hold open devices shall release upon activation of a fire alarm and sprinkler water-flow activation.

Section 912.4.1 Delete the sentence and replace with: Locking fire department connections caps. Locking fire department connections caps approved by the fire department are required for all new construction that have a water-based fire protective system and existing structures that have a water-based fire protective system immediately after conducting the five year obstruction and maintenance testing or if one or more of the fire department caps are missing.

Section 912.8 Add a section to read as follows: Fire Department Connection Height. The fire department connection shall be located not less than 18 inches from the bottom of the cap(s) and not more than 3 feet from the top of the cap(s) above the level of the adjacent grade or access level. Deviation from this height may be granted by the Code Official for just cause.

Section 912.9 Add a section to read as follows: Size. Minimum fire department connection size shall be 2 ½" National Standard Thread.

Section 1008.3.1 Delete the section and replace with: General. In the event of power supply failure in buildings, rooms and spaces that require one or more means of egress an emergency electrical system automatically illuminate all of the following areas:

1. Aisle.
2. Corridors.
3. Exit access stairways and ramps.

Section 1008.3.3 Delete number 5 and replace with: 5. Public restrooms with an area greater than 50 square feet.

Section 1008.3.3 Add number 6: Fire sprinkler riser rooms.

Section 1008.3.6 Add a new section to read as follows. Additional emergency lights: Emergency lights may be required at the discretion of the code official for illumination in the event of a power failure.

Section 1013.6.2 Delete the section and replace with: Exit Sign Illumination. In new construction, or if an exit sign is replaced, exit signs shall use an LED lighting system and be illuminated internally. Exit signs shall have a battery backup unless an on-site generator set is used. Luminance on the face of an exit sign shall have an intensity of not less than 5.0 foot-candles (53.82 lux).

Section 1013.7 Add a new section to read as follows. Combination Lights: In new construction, combination exit sign/emergency light devices shall not be allowed.

Section 1013.8 Add a new section to read as follows: Separation of Emergency Lighting. In new construction, emergency lighting shall be separated from the exit sign by a minimum of 6 feet.

Section 1013.9 Add a new section to read as follows: Self-luminous and Photoluminescent exit signs. Self-luminous and photoluminescent exit signs are not allowed.

Exception: Approved self-luminous and/or photoluminescent exit may be allowed in tents by approval of the Code Official.

Section 1013.10 Add a new section to read as follows: Self-Testing Exit Signs and Emergency Lights. Exit signs and/or emergency lights mounted higher than 8 1/2 feet from floor level to the bottom of the exit sign or emergency light or if the exit sign or emergency light is mounted in a location where it cannot be manually tested, the exit sign and/or emergency light shall be self-testing and have a visual diagnostic indicator.

Section 1013.11 Add a new section to read as follows: Exit Signs and Emergency Lights. Exit signs and/or emergency lights shall be on an electrical lighting circuit.

Section 1013.12 Add a new section to read as follows. Additional Exit Signs: Exit signs may be required at the discretion of the code official to clarify an exit or exit access.

Section 1103.1.2 Add a new section to read as follows: Existing fire alarm systems monitoring requirements. Existing fire alarms systems that are currently not monitored by an approved UL listed Central Station shall become monitored within 1 year from receiving notice in accordance with section 907.6.6.

Section 1103.1.3 Add a new section to read as follows: Existing sprinkler systems monitoring requirements. Existing sprinkler systems shall have all valves controlling the sprinkler system and water flow electrically supervised and monitored by an approved UL listed Central Station in accordance with sections 903.4 and 903.4.1 within 1 year from receiving notice.

Section 1103.5.3. “[DATE BY WHICH SPRINKLER MUST BE INSTALLED]” is amended to “Five years from date of notification.”

Section 5003.5 Add a sentence to the end of the section to read as follows: Signs shall also comply with the requirements of the Iowa Right to Know law.

Section 5704.2.9 Add a sentence to the end of the section to read as follows: For above ground storage tanks of 276 gallons capacity or more, the minimum distance between such above ground tanks and any Residential Zone boundary must be at least 100 feet. If the above ground tank is located in an approved vault, the minimum separation distance from a Residential Zone boundary may be reduced to no less than 50 feet.

The text of Section 5704.2.9.6.1 is stricken, and the following language is inserted in lieu thereof: “The storage of Class I and Class II liquids in above-ground tanks outside of buildings is prohibited in the entire City of North Liberty, Iowa.

Exceptions: I-1 and I-2 Zoning Districts and/or as approved by the Fire Chief.”

Section 5704.2.11.1 Add a #4 to the end of the section to read as follows:

4. A minimum distance of ten (10) feet shall be maintained between underground tanks and any Residential Zone boundary.

Section 5704.2.13.2.4 Add a section to read as follows: Existing above-ground tank hazards. Existing above-ground tank installations, even if previously approved, that are determined to constitute a hazard by the fire code official, shall not be continued in service. Unsafe tanks shall be removed as required by the fire code official and in accordance with this code.

The text of Section 5706.2.4.4 is stricken, and the following language is inserted in lieu thereof: "The storage of Class I and Class II liquids in above-ground tanks is prohibited in the entire City of North Liberty, Iowa.

Exceptions: I-1 and I-2 Zoning Districts and/or as approved by the Fire Chief."

The text of Section 5806.2 is stricken, and the following language is inserted in lieu thereof: "The storage of flammable cryogenic fluids in stationary containers is prohibited in the entire City of North Liberty, Iowa.

Exceptions: As approved by the Fire Chief."

The text of Section 6104.2 is stricken, and the following language is inserted in lieu thereof: "The storage of liquefied petroleum gas is prohibited in the entire City of North Liberty.

Exceptions: I-1 and I-2 Zoning Districts and/or as approved by the Fire Chief."

Section 45 Referenced Standards. Amend the NFPA referenced standards list to reflect the most current NFPA editions.

Appendix D, Fire Apparatus Roads, Table D103.4. Delete 96' Diameter Cul-de-sac and replace with Public and private turnarounds shall be a minimum eighty (80) foot diameter cul-de-sac with no obstructions or parking within the cul-de-sac.

Appendix D, Multiple-Family Residential Developments. Add section D106.4 Multi-family dwelling units are defined in this section any dwelling unit constructed under the International Building/Fire Code.

Appendix D, One- or Two-Family Residential Developments. Add section D107.3 One- or Two-Family dwellings units are defined in this section as any dwelling unit constructed under the International Residential Code.

SECTION 3. AMENDMENT. Section 158.03 of the Code of Ordinances of the City of North Liberty, Iowa, is amended to read as follows:

158.03 Fees. Fees for inspections, re-inspections, plans review, acceptance testing, permits and other services related to enforcement of this Code shall be established by the City Council by resolution and paid to the Fire Department.

SECTION 4. REPEALER. Sections 158.04 and 158.05 of the Code of Ordinances of the City of North Liberty, Iowa, and all other Ordinances and parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on _____.
Second reading on _____.
Third and final reading on _____.

CITY OF NORTH LIBERTY

TERRY L. DONAHUE, MAYOR

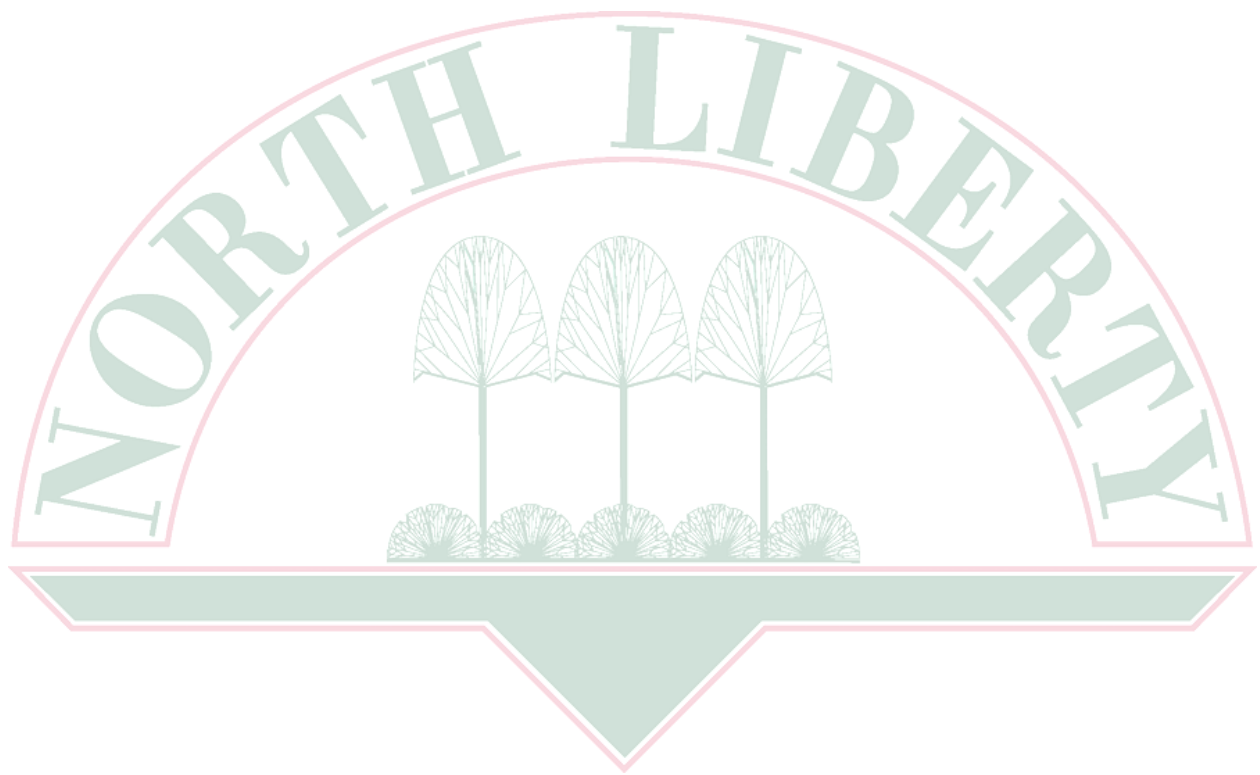
ATTEST:
I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance _____ in the *North Liberty Leader* on _____.

TRACEY MULCAHEY, CITY CLERK

Additional Information



North Liberty Community Library Board of Trustee Meeting

City Council Chambers, 1 Quail Creek Drive

North Liberty

April 19, 2019

Meeting Called to Order @ 6:30 pm.

Present: Marcia Zeimer, Heidi, Wood, Jessica Beck, Laura Hefley, Chris Mangrich

Absent: Malinda Allen

Library Director: Jennie Garner

1. Additions/Changes to Agenda: None
2. Public Comment: None
3. Approval of Minutes: Jan/March: Approved
4. Staff introductions- Andrew Fresbee-Collection/Development Librarian

Andrew presented a slide show showing the vast range of circulation of bks., audio, digital. Charts on yearly to monthly check out's and usage. Reported on the different kits created for library patrons, as well as their usage. And a general overview of library materials, purchases & circulation.

5. Directors Report:

1. Jennie reported that the library budget was on target @75% for this time of year.
2. Friends- Annual meeting -April 17th- 5:30 – Invitations issued to the board members.
Also reporting on the Friends future fund raising efforts & their assistance in funding the library for upcoming events
3. Staff updates: Two library assistants have been hired.

Lara Wegener & Lisa Collier

Youth & Teen Services Librarian- Kayla Hodgson

4. Endowment update- \$2100 this quarter. Total balance \$33,681.
Coralville/North Liberty Rotary Club has recently donated \$500.
New Flamingo Flocking Fund Raiser is also expected to bring in
Donations.

5. Professional Development & Training is ongoing for staff.

6. The Kanopy program (video streaming) was launched with great
response so far.

7. Teen lounge has had some new updates.

6. New Business: Marcia informed us of Board Self-Evaluation to be
filled out then we will review @ May's Board meeting.

7. Old Business: Policy Review of Library Sex Offender against Minors.
(still tabled).

Mission Statement- Reviewed & Approved.

Proctoring Policy- Reviewed & Approved.

Volunteer Policy- Reviewed & Approved. (Pending some rewording).

Adjourned @ 7:33pm.

Next Meeting – May 20, 2019.



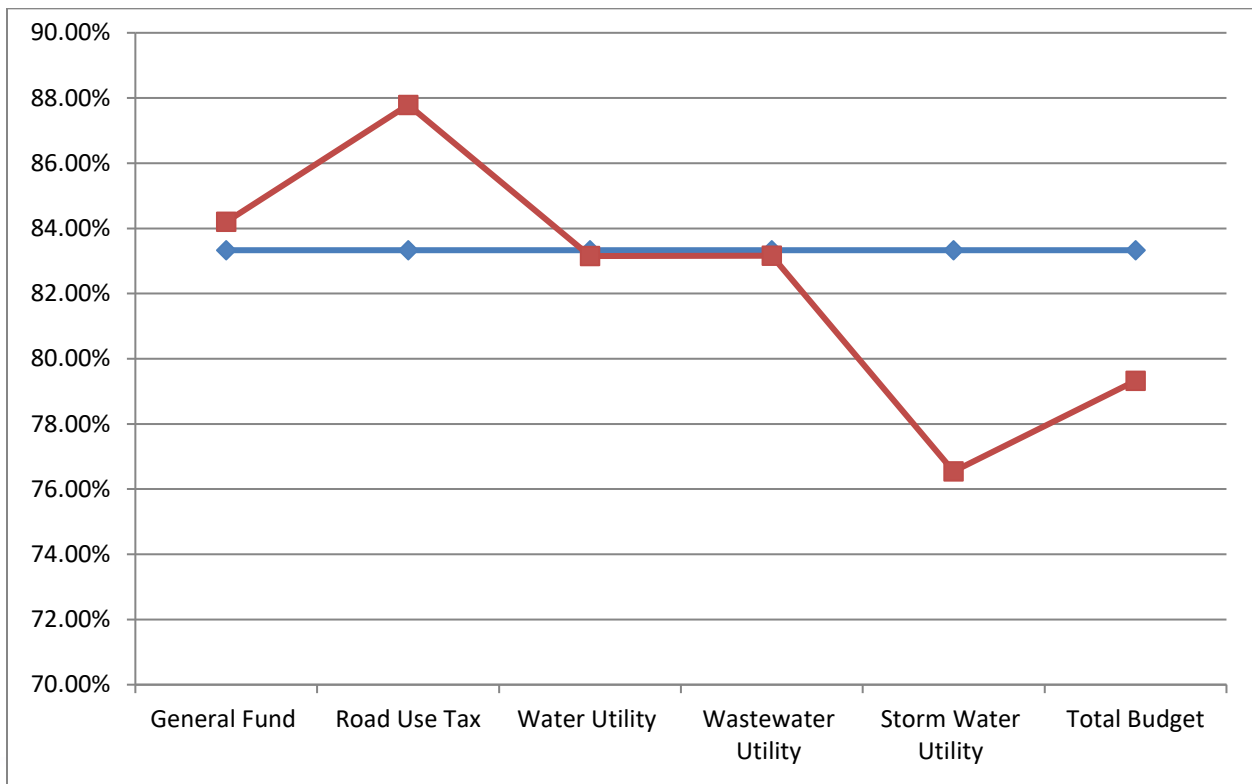
Financial Report
April 30, 2019

City staff are pleased to submit the unaudited monthly financial report for the month of April 2019. At the end of the month, the City was 83.33% through the budget year. Total revenues received for the month were \$6,534,789.72. Total expenditures for the month were \$2,531,443.20. The total cash balance as of April 30, 2019 was \$23,158,119.95.

The red line indicates the percentage where the budget area is and blue line is the percentage of the budget year. Any particular area falling approximately 10% below or above the percentage of the budget year will be explained below.

Revenues

The following chart demonstrates the condition of the City’s budgeted revenues as of April 30, 2019:

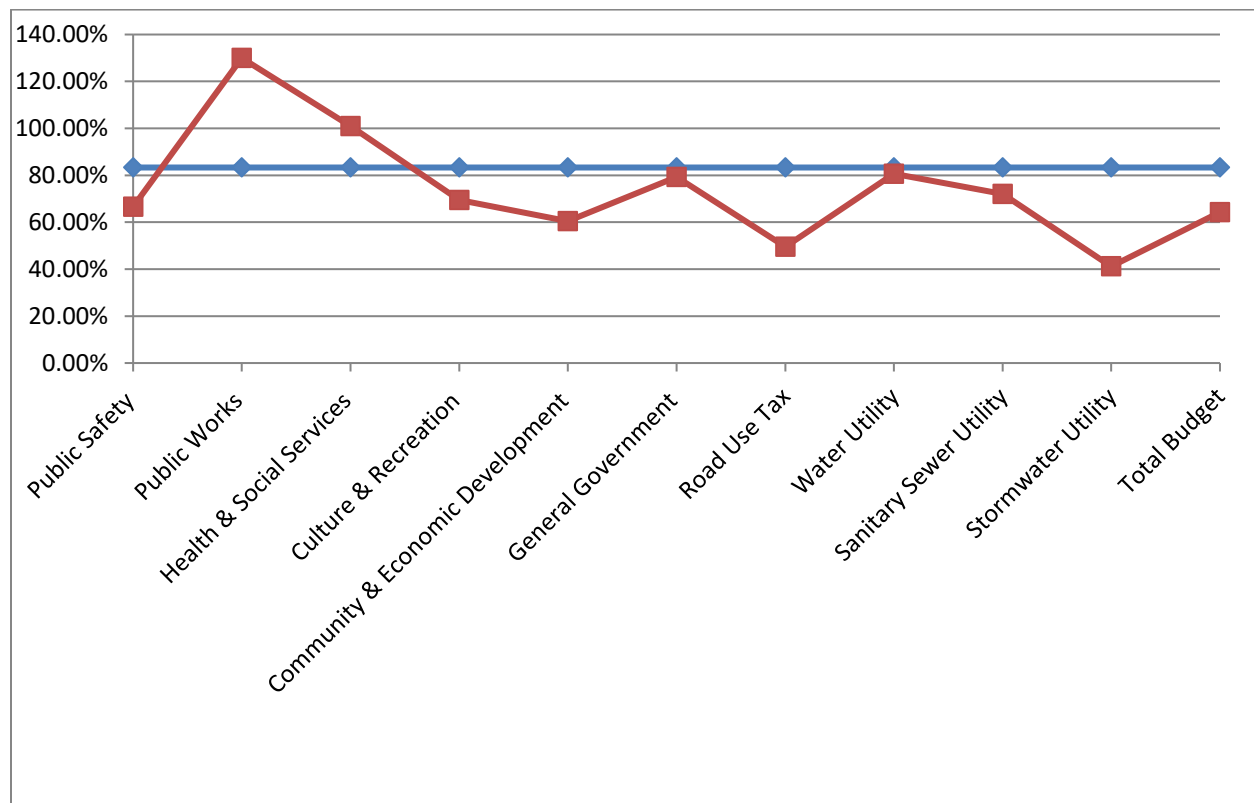


- This chart represents the historical view at the end of the month.
- The General Fund is right where it is expected at approximately 80% of the budgeted amount. April's tax receipts brought everything into line for the year.
- Utility revenues are all on track.
- Overall revenues are right on track for the fiscal year to date principally due to all property tax receipts being received.

Overall revenues for the fiscal year to date are \$40,744,854.57, 79.33% of the budgeted amount.

Expenditures

The following chart demonstrates the condition of the City's budgeted expenditures as of April 30, 2019:



- Health and Social Services is exceeding the percentage of expenditures for the year to date. Grants for social service programs were made in July. The amendment will bring this back into line.
- Public Works is exceeding the budgeted amount due to increased refuse collection fees. These are pass through expenses. The amendment will include these increased expenditures.
- Culture and Recreation and Community and Economic Development are below the budgeted percentage due to expenses not being expended.

- Road Use Tax and Stormwater Utility expenses are more than 10% below budgeted projections due to many transfers occurring at the end of the fiscal year in June.

Year to date total expenditures are \$33,157,620.25 or 64.23% of the projected budget amounts. This amount is right on par for the portion of the fiscal year completed with end of year transfers pending.

Treasurer’s Report

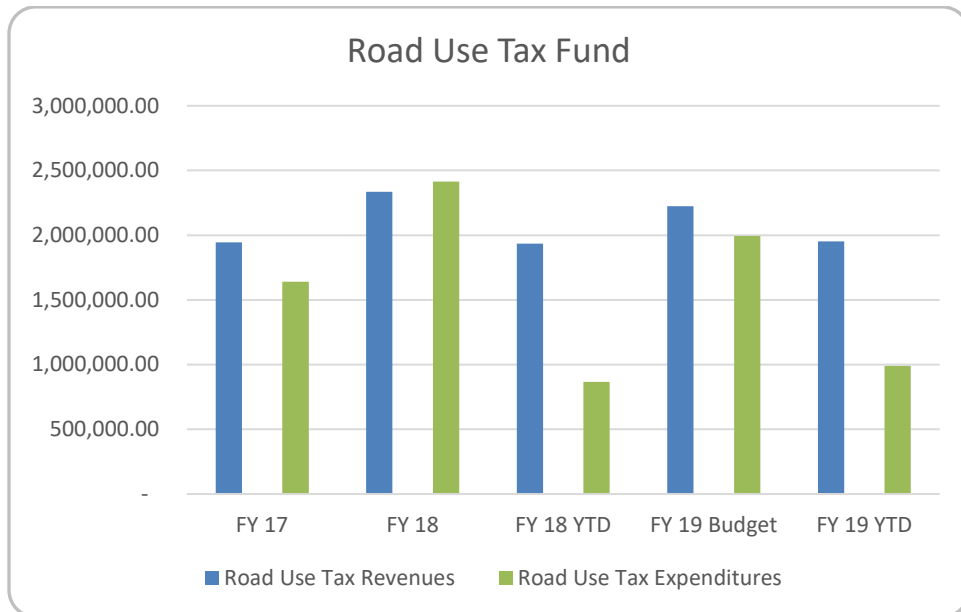
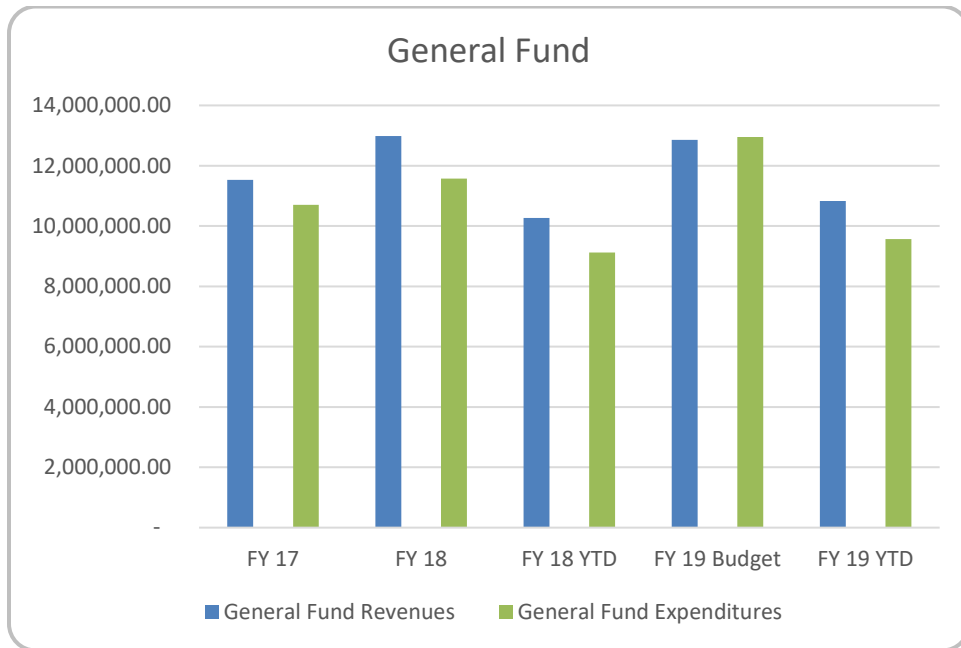
Following is the Treasurer’s Report for April. The General Fund Balance is comprised of more than just the 010 General Fund. For accounting purposes of the budget and reporting, other funds such as Hotel/Motel Tax, Library Capital, Fire Capital and others are incorporated into the General total. The General Fund for operating expenses has a fund balance of \$ 7,109,635.11. The other funds in the total shown here are obligated to specific departments or types of activities. The other funds are separated out to keep those funds obligated for future specific types of expenditures.

CITY OF NORTH LIBERTY
 TREASURER'S REPORT
 April 30, 2019

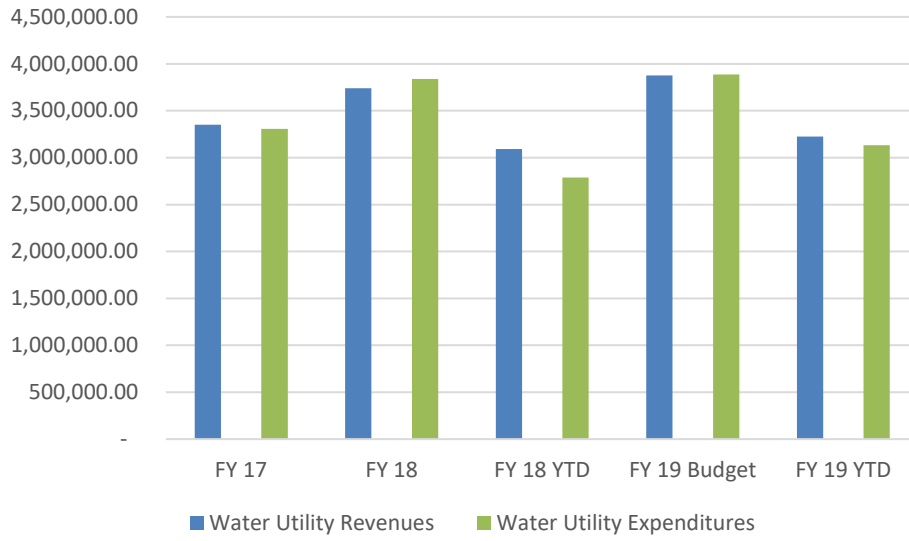
FUNDS	BALANCE FORWARD	REVENUE	EXPENSE	BALANCE ENDING
	04/01/2019			04/30/2019
GENERAL	6,944,330.42	3,313,426.10	892,998.18	9,364,758.34
SPECIAL REVENUE	7,327,434.11	1,776,367.11	101,881.67	9,001,919.55
DEBT SERVICE	641,944.74	351,203.27	0.00	993,148.01
CAPITAL PROJECTS	-7,069,918.77	429.43	519,416.02	-7,588,905.36
WATER ENTERPRISE	4,733,333.52	427,549.17	333,131.68	4,827,751.01
WASTEWATER ENTERPRISE	6,349,695.88	616,096.96	672,947.93	6,292,844.91
STORM WATER ENTERPRISE	260,685.15	19,069.41	13,151.07	266,603.49
TOTAL	19,187,505.05	6,504,141.45	2,533,526.55	23,158,119.95

Summary Charts

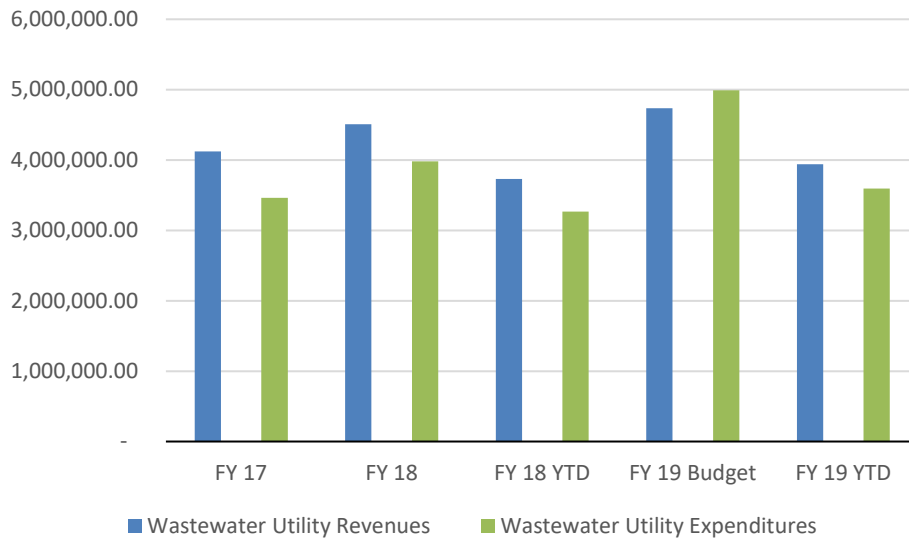
Following are comparison charts of revenues and expenditures for the past two fiscal years, the previous fiscal year to date, this fiscal year's budget and this fiscal year to date.

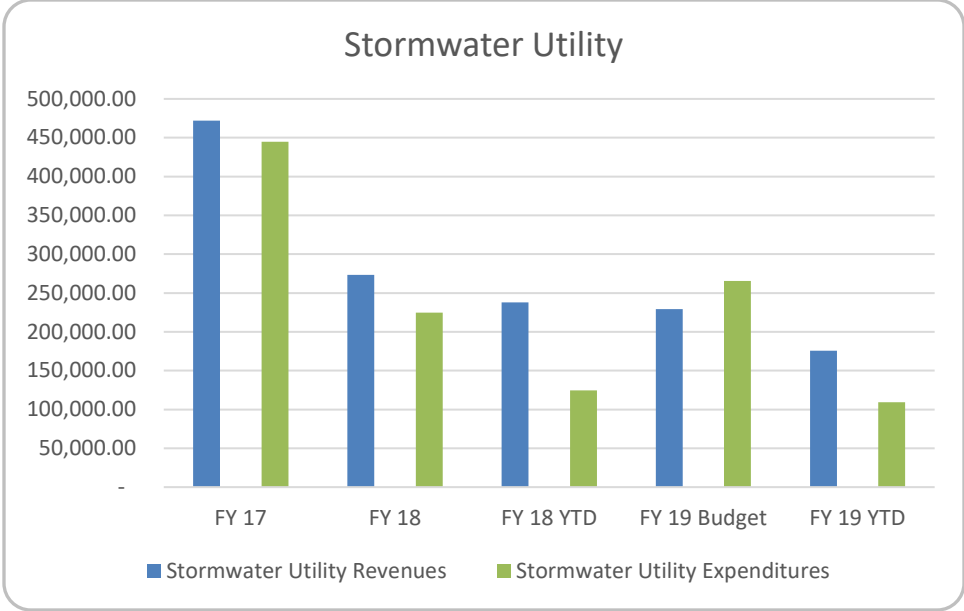


Water Utility



Wastewater Utility





If you have questions regarding this document or would like additional information, please contact Tracey Mulcahey.