

**North Liberty Parks & Recreation Committee Meeting**  
**Thursday, June 6, 2019**  
**Proposal of Agenda**  
**7:00PM**

**NEW BUSINESS:**

1. Approve minutes: Approve May 2 meeting minutes.
2. Public Comments/Concerns: Guest introduction and concern.
3. Board Member Applications: Matt, Troy, Jami – have not submitted applications.  
Mayor to appoint board members - June 11<sup>th</sup>.  
New members will start at July meeting.
4. Building & Grounds Report: Parks Monthly Report
5. Summer Preparations: Summer Programs in progress  
Outdoor Pool: Opened May 31; 5-9pm
6. RecDesk Software: Public asked to set up new accounts online.  
We also have computer stations set up in the main lobby; to ease process.  
Full transition to Recdesk targeted for July 1
7. Upcoming Events:

|                                 |                           |
|---------------------------------|---------------------------|
| Free Fishing Weekend            | June 8                    |
| Outdoor Yoga                    | Sat. mornings; June 8, 22 |
| Swim Lessons – First session    | June 10                   |
| Placemates                      | June 20                   |
| Starry Eyed Yoga                | Thurs. nights, June 20    |
| Great American Backyard Campout | June 22                   |
| POUND the Pool Deck             | Sat. morning June 29      |
| CR Kernels Game                 | June 29                   |
8. Any new issues not on agenda?

**OLD BUSINESS:**

1. Recreation Monthly Report: Recreation Review from previous month.
2. Any old issues not on agenda?

**CONCLUSION:**

1. Next Meeting: Next month meeting falls on July 4<sup>th</sup>; alternate date: \_\_\_\_\_  
7:00pm at City Council Chambers; 1 Quail Creek Circle

## North Liberty Parks & Recreation Committee Meeting

Thursday, May 2, 2019

**Board Members Present:** Jami Maxson, Megan Lehman, Amalia Gedney-Lose, Richard Grugin

**Others Present:** Shelly Simpson, Guy Goldsmith, Tim Hamer

**Meeting called to order: 7:00 pm**

### NEW BUSINESS:

- 1. Approve minutes:** Minutes from April 4 meeting approved.
- 2. Board Member Terms:** Terms for Matt and Troy ending June 30, Jami resigning effective June 30. Submit renewals or applications by May 23.
- 3. Building and Grounds Report:** Installed security camera at fire station. Did landscape work, field maintenance, improvements to Babe Ruth Field, maintained soccer fields, tilled garden plots, graded and seeded along trail at Penn Meadows. Graded at dog park, hoping for summer 2020 opening. Will do start up at splash pad, if no need for repairs hope to open Memorial Day weekend.
- 4. Summer Preparations:** Getting ready for summer camp, Knight Riders. Installation of new play feature at outdoor pool. Many field rentals, Garden plots have 32/40 rented.
- 5. Rec Desk Software:** Staff has begun switching to new operations software, public will be asked to set up new accounts. Target date of July 1 for full transition.
- 6. Memorial Day weekend hours:** Rec Center/Indoor Pool open 8am-6pm  
Outdoor Pool - noon-6pm, dependent on weather, equipment installation and water chemistry.
- 7. Upcoming Events:**

|                                    |         |
|------------------------------------|---------|
| Bike2SchoolsCool (please register) | May 8   |
| Bike Rodeo/Sow Roll                | May 18  |
| Indoor Disc Golf Challenge         | May 18  |
| Summer Free Lunch & Fun            | June 3  |
| Summer Camp/Knight Riders          | June 3  |
| Youth tennis lesson                | June 4  |
| Jr High Disc Golf                  | June 6  |
| Free Fishing Weekend               | June 8  |
| Swim lessons first session         | June 10 |

### OLD BUSINESS:

- 1. Recreation Monthly Report:** April busy, esp with registrations for summer programs. Another successful Easter Egg Hunt.

### CONCLUSION:

- 1. Next Meeting** **Thursday, June 6, 2019 at 7:00PM**  
Location: City Council Chambers at 1 Quail Creek Circle

2. Adjourned at 7:17 pm

Minutes submitted by Jami Maxson

**To: Park & Recreation Commission Board Members  
Mayor, City Council and City Administrator**  
**From: Shelly Simpson, Recreation Director**  
**Date: June 3, 2019**  
**Re: Monthly Report – May 2019**

### **Program Summaries – May**

#### **Swim Lessons:**

Adult Lessons: Next session begins Week of June 10  
Parent Tot: Next session begins Week of June 10  
Tadpoles: Next session begins Week of June 10  
Level 1: Next session begins Week of June 10  
Level 2: Next session begins Week of June 10  
Level 3: Next session begins Week of June 10  
Level 4: Next session begins Week of June 10  
Level 5: Next session begins Week of June 10  
Level 6: Next session begins Week of June 10  
Private - T: Next session begins Week of June 10  
TH: Next session begins Week of June 10  
Totaling; Next session begins Week of June 10

#### **Pool Programs:**

Early Bird Aqua Aerobics: 4 participants, plus drop-ins.  
Easy Does It: 4 participants, plus drop-ins.  
Water Resistance AM: 3 participant, plus drop-ins.  
Aqua Boot Camp: 2 participants, plus drop-ins.  
Arthritis Foundation Aqua: 23 participants, plus drop-ins.  
Noodle Triathlon Workout: Drop-ins only.  
Aqua Zumba AM: 3 participants, plus drop-ins.  
“ “ PM: 4 participants, plus drop ins.  
Aqua Aerobics, Toning: 3 participants, plus drop-ins.  
Blended Lifeguard Class: 12 participants

#### **Preschool:**

Kids Campsite: This month; 764 participants  
Lucky Duck: This month \$ 58.00 collected  
Kinder Club - T: 14 participants, plus drop-ins.  
TH: 10 participants, plus drop-ins.  
Tippi Toes: Baby Ballet Classes resume in June.  
Ballet Tap Jazz: Classes resume in June.  
Hip Hop Jazz: Classes resume in June.  
Toddler & Me: Classes resume in June.  
Princess Camp: Classes resume in June.

#### **Youth Programs:**

Recsters AM = 12 participants; PM = 70 participants; totals 82  
Parents Night Out (May 10) 13 participants

#### **Youth Sports:**

Tae Kwon Do M/TH: canceled by instructor, no enrollment  
Tae Kwon Do T/W: 3 participants

**Adult Sports/Programs:**

|                          |                 |
|--------------------------|-----------------|
| Women's Doubles Tennis   | 8 participants  |
| Co-ed Volleyball League: | Resumes in Fall |
| Men's Basketball:        | Resumes in Fall |

**Adult Fitness:**

|                       |  |
|-----------------------|--|
| Cardio Pump:          | 4 participants, plus drop-ins.         |
| Kickboxing:           | 1 participant, plus drop-ins.          |
| Boot Camp/Cross:      | Drop-ins only.                         |
| BKP:                  | 3 participants, plus drop-ins.         |
| Body Blast:           | Drop-ins only.                         |
| Body Sculpt:          | 4 participants, plus drop-ins.         |
| Yoga Sculpt:          | Canceled by instructor, no enrollment. |
| Pop Pilates AM:       | 1 participant, plus drop-ins.          |
| Pop Pilates PM:       | Drop-ins only.                         |
| Hatha/Vinyasa Yoga 1: | Canceled by instructor, no enrollment. |
| Hatha/Vinyasa Yoga 2: | Canceled by instructor, no enrollment. |
| Pound:                | Canceled by instructor, no enrollment. |
| Pound/Zumba Fuse:     | 2 participants, plus drop-ins.         |
| Strong by Zumba:      | Canceled by instructor, no enrollment. |

**Senior Citizens:**

|                |                  |                  |
|----------------|------------------|------------------|
| Senior Dining: | May 3            | 26               |
|                | May 10           | 19               |
|                | May 17           | 22               |
|                | May 24           | 20               |
|                | May 31           | 28               |
|                | Total for month: | 115 participants |

**Special Events:**

|                             |  |
|-----------------------------|--|
| Bike2Schools Cool:          | May 8 – had 44 participants but canceled due to weather. |
| Bike Rodeo/Slow Roll:       | May 18 – rescheduled to June 1 due to weather.           |
| Indoor Disc Golf Challenge: | May 18 Canceled due to lack of enrollment.               |

**ActiveNet Totals:** Gross Income = \$ 50,907.88

**See additional attached reports:**

- ActiveNet Monthly Revenue
- Rec & Pool Revenue Monthly Summary
- Daily Drop-ins Count
- Memberships Issued
- Memberships Scanned
- Recreation, Pool and Community Center Expenditures

# Net Revenue Report By Account Name

Jun 5, 2019

10:26 AM

GL Account: Aquatic Programs/ Classes, Baseball/ Softball, Before/After School, Classes/Programs, Conf. Center Rental, Daily Pool Fees, Donations/ Misc., Field Rental, Gerdin CC Rental, Gym Rentals, League Fees, Membership, Park/ Special Event Fees, Pool Concessions, Pool Passes, Pool Programs, Pool Rentals, Rec. Rentals, Swim Lessons, Weight Fees  
 Transaction Date/Time: From May 1, 2019 through May 31, 2019  
 Revenue Site: North Liberty Recreation Department

| Account Name                 | Account #                 | Regular Sales + | POS Sales + | Total Deposits - | Total Discount = | Total Income | Total Refs/<br>Credits/<br>- Paid-Outs - | Total Expense = | Net Revenue | Other Information |              |                  |          |
|------------------------------|---------------------------|-----------------|-------------|------------------|------------------|--------------|--|-----------------|-------------|-------------------|--------------|------------------|----------|
|                              |                           |                 |             |                  |                  |              |  |                 |             | Unpaid Amounts    | Paid Amounts | Deferred Revenue | POS QTY  |
| Aquatic Programs/<br>Classes | 010-4-1-4575              | \$3,999.50      | \$1,316.00  | \$0.00           | \$0.00           | \$5,315.50   | (\$605.00)                               | \$0.00          | \$4,710.50  | \$0.00            | \$4,710.50   | \$0.00           | 380      |
| Before/After<br>School       | 010-4-1-4566              | \$16,655.00     | \$0.00      | \$0.00           | (\$540.00)       | \$16,115.00  | (\$2,335.00)                             | \$0.00          | \$13,780.00 | \$0.00            | \$13,780.00  | \$0.00           |          |
| Classes/Programs             | 010-4-1-4564              | \$3,974.00      | \$2,843.00  | \$0.00           | \$13.32          | \$6,830.32   | (\$373.94)                               | \$0.00          | \$6,456.38  | \$0.00            | \$6,456.38   | \$0.00           | 584      |
| Daily Pool Fees              | 010-4-1-4573              | \$0.00          | \$5,089.00  | \$0.00           | \$0.00           | \$5,089.00   | \$0.00                                   | \$0.00          | \$5,089.00  | \$0.00            | \$5,089.00   | \$0.00           | 146<br>1 |
| Donations/ Misc.             | 010-4-2-4705              | \$0.00          | \$65.00     | \$0.00           | \$0.00           | \$65.00      | \$0.00                                   | \$0.00          | \$65.00     | \$0.00            | \$65.00      | \$0.00           | 2        |
| League Fees                  | 010-4-1-4565              | \$540.00        | \$0.00      | \$0.00           | \$0.00           | \$540.00     | \$0.00                                   | \$0.00          | \$540.00    | \$0.00            | \$540.00     | \$0.00           |          |
| Membership                   | 010-4-1-4572/010-4-1-4563 | \$0.00          | \$24.00     | \$0.00           | \$0.00           | \$24.00      | \$0.00                                   | \$0.00          | \$24.00     | \$0.00            | \$24.00      | \$0.00           | 12       |
| Pool Concessions             | 010-4-1-4576              | \$0.00          | \$180.50    | \$0.00           | \$0.00           | \$180.50     | \$0.00                                   | \$0.00          | \$180.50    | \$0.00            | \$180.50     | \$0.00           | 146      |
| Pool Passes                  | 010-4-1-4572              | \$9,940.50      | \$0.00      | \$0.00           | \$0.00           | \$9,940.50   | (\$669.00)                               | \$0.00          | \$9,271.50  | \$0.00            | \$9,271.50   | \$0.00           |          |
| Rec. Rentals                 | 010-4-1-4589              | \$0.00          | \$7.50      | \$0.00           | \$0.00           | \$7.50       | \$0.00                                   | \$0.00          | \$7.50      | \$0.00            | \$7.50       | \$0.00           | 15       |
| Swim Lessons                 | 010-4-1-4574              | \$2,705.00      | \$0.00      | \$0.00           | \$0.00           | \$2,705.00   | (\$1,260.00)                             | \$0.00          | \$1,445.00  | \$0.00            | \$1,445.00   | \$0.00           |          |
| Weight Fees                  | 010-4-1-4563              | \$7,579.50      | \$1,789.00  | \$0.00           | \$0.00           | \$9,368.50   | (\$30.00)                                | \$0.00          | \$9,338.50  | \$0.00            | \$9,338.50   | \$0.00           | 457      |
| Grand Total:                 |                           | \$45,393.50     | \$11,314.00 | \$0.00           | (\$526.68)       | \$56,180.82  | (\$5,272.94)                             | \$0.00          | \$50,907.88 | \$0.00            | \$50,907.88  | \$0.00           | 305<br>7 |

\* Linked account credits

**Recreation Revenue Summary; May 1-31, 2019**

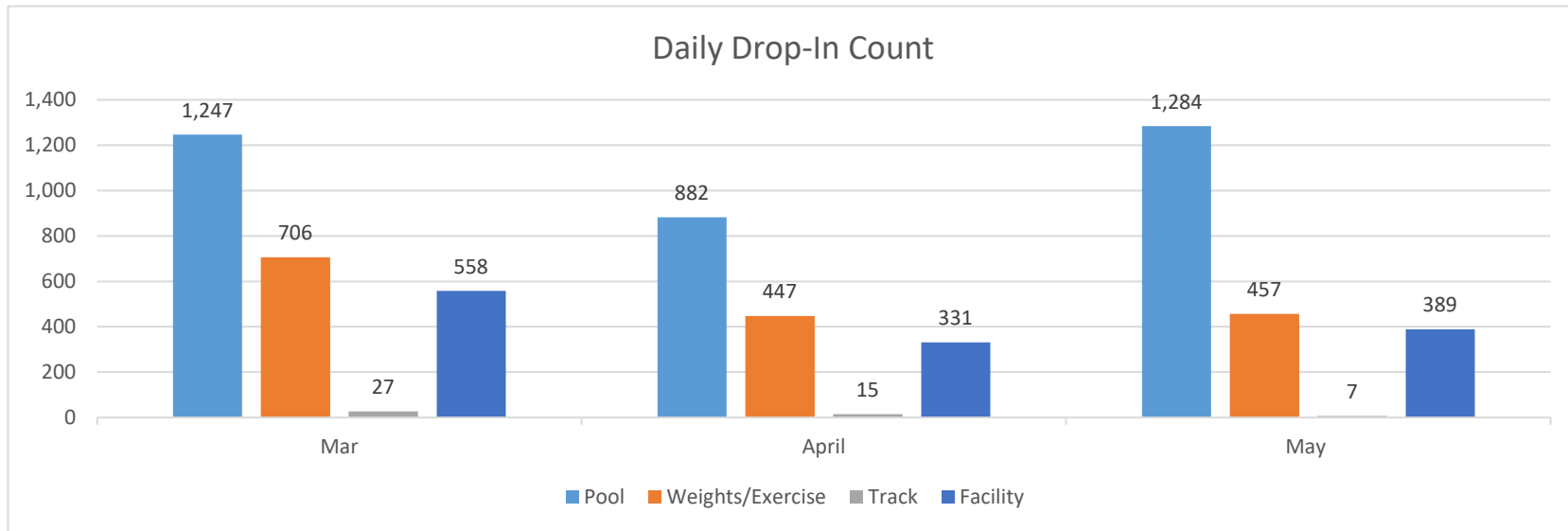
| <u>Date</u>    | <u>Class/Prgms</u> | <u>Weight Fees</u> | <u>BASP</u>         | <u>League Fees</u> | <u>Rentals</u>     | <u>Park Fees</u> | <u>GCC Fees</u>  | <u>BB / SB</u>  | <u>Misc/Don</u> | <u>Totals</u>       |
|----------------|--------------------|--------------------|---------------------|--------------------|--------------------|------------------|------------------|-----------------|-----------------|---------------------|
| Wed., May 1    | \$ 458.77          | \$ 511.50          | \$ 10,390.00        | \$ 50.00           | \$ 100.00          | \$ 20.00         | \$ -             | \$ -            | \$ -            | \$ 11,530.27        |
| Thurs., May 2  | \$ -               | \$ -               | \$ -                | \$ -               | \$ -               | \$ -             | \$ -             | \$ -            | \$ -            | \$ -                |
| Fri., May 3    | \$ 113.50          | \$ 383.00          | \$ 1,325.00         | \$ 40.00           | \$ 32.50           | \$ -             | \$ -             | \$ -            | \$ -            | \$ 1,894.00         |
| Sat., May 4    | \$ 59.00           | \$ 167.00          | \$ -                | \$ -               | \$ 32.00           | \$ -             | \$ -             | \$ -            | \$ 4.50         | \$ 262.50           |
| Sun., May 5    | \$ 36.00           | \$ 207.00          | \$ -                | \$ 40.00           | \$ 21.65           | \$ -             | \$ -             | \$ -            | \$ -            | \$ 304.65           |
| Mon., May 6    | \$ 77.00           | \$ 457.00          | \$ 630.00           | \$ -               | \$ (20.00)         | \$ 15.00         | \$ -             | \$ -            | \$ -            | \$ 1,159.00         |
| Tues., May 7   | \$ 155.50          | \$ 185.00          | \$ 420.00           | \$ -               | \$ 60.00           | \$ -             | \$ -             | \$ -            | \$ -            | \$ 820.50           |
| Wed., May 8    | \$ 280.00          | \$ 108.00          | \$ 495.00           | \$ -               | \$ 135.00          | \$ -             | \$ -             | \$ -            | \$ (24.00)      | \$ 994.00           |
| Thurs., May 9  | \$ 437.00          | \$ 363.00          | \$ 560.00           | \$ -               | \$ -               | \$ -             | \$ -             | \$ -            | \$ 50.00        | \$ 1,410.00         |
| Fri., May 10   | \$ 126.00          | \$ 221.00          | \$ 420.00           | \$ -               | \$ 240.50          | \$ -             | \$ -             | \$ -            | \$ (4.00)       | \$ 1,003.50         |
| Sat., May 11   | \$ 116.00          | \$ 176.00          | \$ 210.00           | \$ 80.00           | \$ 65.50           | \$ -             | \$ -             | \$ -            | \$ -            | \$ 647.50           |
| Sun., May 12   | \$ 74.00           | \$ 218.50          | \$ -                | \$ 50.00           | \$ -               | \$ -             | \$ -             | \$ -            | \$ -            | \$ 342.50           |
| Mon., May 13   | \$ 78.00           | \$ 184.00          | \$ (280.00)         | \$ -               | \$ (40.00)         | \$ 20.00         | \$ 640.00        | \$ -            | \$ -            | \$ 602.00           |
| Tues., May 14  | \$ 326.50          | \$ 380.00          | \$ -                | \$ 40.00           | \$ 25.00           | \$ -             | \$ -             | \$ 18.75        | \$ -            | \$ 790.25           |
| Wed., May 15   | \$ 112.00          | \$ 585.00          | \$ 150.00           | \$ 80.00           | \$ 2.00            | \$ -             | \$ -             | \$ -            | \$ 17.00        | \$ 946.00           |
| Thurs., May 16 | \$ 164.50          | \$ 201.50          | \$ -                | \$ -               | \$ 25.00           | \$ -             | \$ -             | \$ -            | \$ -            | \$ 391.00           |
| Fri., May 17   | \$ 47.00           | \$ 261.00          | \$ 150.00           | \$ -               | \$ 110.50          | \$ -             | \$ -             | \$ 45.00        | \$ -            | \$ 613.50           |
| Sat., May 18   | \$ 595.00          | \$ 396.00          | \$ -                | \$ -               | \$ 40.00           | \$ -             | \$ -             | \$ -            | \$ 2.00         | \$ 1,033.00         |
| Sun., May 19   | \$ 236.00          | \$ 105.00          | \$ -                | \$ -               | \$ -               | \$ -             | \$ -             | \$ -            | \$ 2.00         | \$ 343.00           |
| Mon., May 20   | \$ 143.50          | \$ 361.00          | \$ -                | \$ -               | \$ 810.00          | \$ 15.00         | \$ -             | \$ -            | \$ -            | \$ 1,329.50         |
| Tues., May 21  | \$ 311.00          | \$ 543.00          | \$ -                | \$ 40.00           | \$ 127.50          | \$ -             | \$ -             | \$ -            | \$ -            | \$ 1,021.50         |
| Wed., May 22   | \$ 90.50           | \$ 535.00          | \$ -                | \$ 40.00           | \$ 230.50          | \$ 20.00         | \$ -             | \$ -            | \$ -            | \$ 916.00           |
| Thurs., May 23 | \$ 82.00           | \$ 258.00          | \$ -                | \$ -               | \$ 420.00          | \$ (5.00)        | \$ -             | \$ -            | \$ -            | \$ 755.00           |
| Fri., May 24   | \$ 265.00          | \$ 402.00          | \$ -                | \$ 40.00           | \$ 30.00           | \$ -             | \$ -             | \$ -            | \$ -            | \$ 737.00           |
| Sat., May 25   | \$ 298.50          | \$ 297.50          | \$ (140.00)         | \$ -               | \$ -               | \$ -             | \$ -             | \$ -            | \$ -            | \$ 456.00           |
| Sun., May 26   | \$ 76.00           | \$ 54.00           | \$ 280.00           | \$ -               | \$ 266.50          | \$ -             | \$ -             | \$ -            | \$ -            | \$ 676.50           |
| Mon., May 27   | \$ 172.00          | \$ 63.00           | \$ -                | \$ 40.00           | \$ -               | \$ -             | \$ -             | \$ -            | \$ -            | \$ 275.00           |
| Tues., May 28  | \$ 94.00           | \$ 285.50          | \$ (405.00)         | \$ -               | \$ -               | \$ -             | \$ -             | \$ -            | \$ -            | \$ (25.50)          |
| Wed., May 29   | \$ 386.00          | \$ 311.50          | \$ (210.00)         | \$ -               | \$ 20.00           | \$ -             | \$ -             | \$ -            | \$ -            | \$ 507.50           |
| Thurs., May 30 | \$ 35.00           | \$ 378.50          | \$ -                | \$ -               | \$ 140.00          | \$ 5.00          | \$ -             | \$ -            | \$ (14.00)      | \$ 544.50           |
| Fri., May 31   | \$ 373.00          | \$ 343.00          | \$ -                | \$ -               | \$ 2.00            | \$ 20.00         | \$ -             | \$ -            | \$ 50.00        | \$ 788.00           |
| <b>Totals</b>  | <b>\$ 5,818.27</b> | <b>\$ 8,941.50</b> | <b>\$ 13,995.00</b> | <b>\$ 540.00</b>   | <b>\$ 2,876.15</b> | <b>\$ 110.00</b> | <b>\$ 640.00</b> | <b>\$ 63.75</b> | <b>\$ 83.50</b> | <b>\$ 33,068.17</b> |

**Pool Revenue Summary; May 1-31, 2019**

| <b>Date</b>    | <b>Pool Passes</b> | <b>Daily Fees</b>  | <b>Swim Lessons</b> | <b>Aqua Prgms</b>  | <b>Concessions</b> | <b>Rentals</b>   | <b>Misc/Don</b> | <b>Totals</b>       |
|----------------|--------------------|--------------------|---------------------|--------------------|--------------------|------------------|-----------------|---------------------|
| Wed., May 1    | \$ 231.50          | \$ 86.00           | \$ 336.25           | \$ 599.00          | \$ -               | \$ -             | \$ -            | \$ 1,252.75         |
| Thurs., May 2  | \$ -               | \$ -               | \$ -                | \$ -               | \$ -               | \$ -             | \$ -            | \$ -                |
| Fri., May 3    | \$ 79.00           | \$ 94.00           | \$ 35.00            | \$ 148.50          | \$ -               | \$ -             | \$ -            | \$ 356.50           |
| Sat., May 4    | \$ 207.00          | \$ 234.00          | \$ 90.00            | \$ 366.00          | \$ -               | \$ -             | \$ -            | \$ 897.00           |
| Sun., May 5    | \$ 289.00          | \$ 74.00           | \$ -                | \$ 24.00           | \$ -               | \$ -             | \$ -            | \$ 387.00           |
| Mon., May 6    | \$ 636.00          | \$ 76.00           | \$ (85.00)          | \$ 175.50          | \$ -               | \$ 190.00        | \$ -            | \$ 992.50           |
| Tues., May 7   | \$ 234.00          | \$ 84.00           | \$ 9.00             | \$ 119.00          | \$ -               | \$ -             | \$ -            | \$ 446.00           |
| Wed., May 8    | \$ 171.00          | \$ 100.00          | \$ 75.00            | \$ 323.00          | \$ -               | \$ -             | \$ -            | \$ 669.00           |
| Thurs., May 9  | \$ 537.00          | \$ 52.00           | \$ -                | \$ 235.00          | \$ -               | \$ -             | \$ -            | \$ 824.00           |
| Fri., May 10   | \$ (179.00)        | \$ 125.00          | \$ 30.00            | \$ 225.00          | \$ -               | \$ -             | \$ -            | \$ 201.00           |
| Sat., May 11   | \$ 27.00           | \$ 266.00          | \$ (60.00)          | \$ 16.00           | \$ -               | \$ -             | \$ -            | \$ 249.00           |
| Sun., May 12   | \$ 82.50           | \$ 158.00          | \$ 60.00            | \$ 236.25          | \$ -               | \$ -             | \$ -            | \$ 536.75           |
| Mon., May 13   | \$ 361.00          | \$ 50.00           | \$ 125.00           | \$ 84.00           | \$ -               | \$ -             | \$ -            | \$ 620.00           |
| Tues., May 14  | \$ (35.00)         | \$ 73.00           | \$ 125.00           | \$ 110.00          | \$ -               | \$ -             | \$ -            | \$ 273.00           |
| Wed., May 15   | \$ 172.00          | \$ 92.00           | \$ 5.00             | \$ 271.50          | \$ -               | \$ (190.00)      | \$ -            | \$ 350.50           |
| Thurs., May 16 | \$ 67.50           | \$ 89.00           | \$ 135.00           | \$ 86.00           | \$ -               | \$ -             | \$ -            | \$ 377.50           |
| Fri., May 17   | \$ -               | \$ 137.00          | \$ (120.00)         | \$ 58.00           | \$ -               | \$ 380.00        | \$ -            | \$ 455.00           |
| Sat., May 18   | \$ 108.00          | \$ 121.00          | \$ 100.00           | \$ 32.00           | \$ -               | \$ -             | \$ -            | \$ 361.00           |
| Sun., May 19   | \$ -               | \$ 248.00          | \$ -                | \$ 286.00          | \$ -               | \$ 90.00         | \$ -            | \$ 624.00           |
| Mon., May 20   | \$ 277.00          | \$ 67.00           | \$ 140.00           | \$ 129.00          | \$ -               | \$ -             | \$ -            | \$ 613.00           |
| Tues., May 21  | \$ 415.00          | \$ 145.00          | \$ 60.00            | \$ 147.00          | \$ -               | \$ -             | \$ -            | \$ 767.00           |
| Wed., May 22   | \$ 374.00          | \$ 70.00           | \$ -                | \$ 130.00          | \$ -               | \$ -             | \$ -            | \$ 574.00           |
| Thurs., May 23 | \$ 171.00          | \$ 149.00          | \$ (60.00)          | \$ (42.50)         | \$ -               | \$ -             | \$ -            | \$ 217.50           |
| Fri., May 24   | \$ 423.00          | \$ 456.00          | \$ -                | \$ 113.00          | \$ -               | \$ -             | \$ -            | \$ 992.00           |
| Sat., May 25   | \$ 906.50          | \$ 334.00          | \$ -                | \$ 68.00           | \$ -               | \$ -             | \$ -            | \$ 1,308.50         |
| Sun., May 26   | \$ 337.00          | \$ 343.00          | \$ 30.00            | \$ 20.00           | \$ -               | \$ -             | \$ -            | \$ 730.00           |
| Mon., May 27   | \$ 214.00          | \$ 403.00          | \$ 30.00            | \$ 23.00           | \$ -               | \$ -             | \$ -            | \$ 670.00           |
| Tues., May 28  | \$ 310.50          | \$ 26.00           | \$ 30.00            | \$ 167.00          | \$ -               | \$ -             | \$ -            | \$ 533.50           |
| Wed., May 29   | \$ 328.50          | \$ 117.00          | \$ 177.00           | \$ 131.00          | \$ -               | \$ -             | \$ -            | \$ 753.50           |
| Thurs., May 30 | \$ 465.50          | \$ 93.00           | \$ 87.00            | \$ 154.00          | \$ -               | \$ 190.00        | \$ -            | \$ 989.50           |
| Fri., May 31   | \$ 1,863.75        | \$ 460.00          | \$ 135.00           | \$ 59.00           | \$ 180.50          | \$ -             | \$ -            | \$ 2,698.25         |
| <b>Totals</b>  | <b>\$ 9,074.25</b> | <b>\$ 4,822.00</b> | <b>\$ 1,489.25</b>  | <b>\$ 4,493.25</b> | <b>\$ 180.50</b>   | <b>\$ 660.00</b> | <b>\$ -</b>     | <b>\$ 20,719.25</b> |

### Daily Drop-in Count by Month

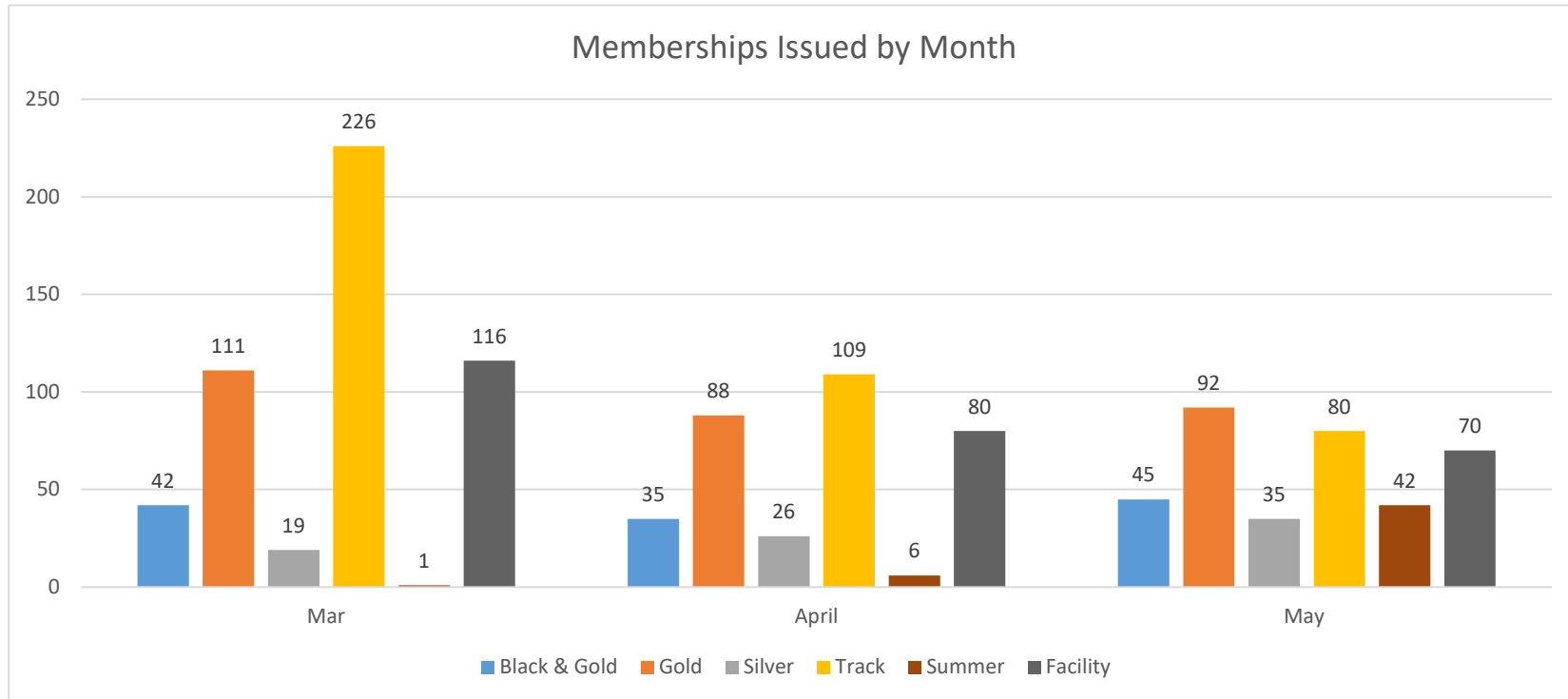
|                     | July   | Aug   | Sept  | Oct   | Nov   | Dec   | Jan   | Feb   | Mar   | April | May   | June |
|---------------------|--------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|------|
| Pool                | 8,776  | 6,545 | 1,452 | 962   | 626   | 922   | 1,045 | 923   | 1,247 | 882   | 1,284 |      |
| Weights/Exercise    | 902    | 853   | 625   | 412   | 490   | 646   | 809   | 718   | 706   | 447   | 457   |      |
| Track               | 0      | 0     | 0     | 8     | 31    | 26    | 30    | 55    | 27    | 15    | 7     |      |
| Open Gym Activities | 359    | 376   | 368   | 0     | 0     | 0     | 0     | 0     | 0     | 0     | 0     |      |
| Facility            | 0      | 0     | 0     | 276   | 524   | 765   | 872   | 534   | 558   | 331   | 389   |      |
| Total               | 10,037 | 7,774 | 2,445 | 1,658 | 1,671 | 2,359 | 2,756 | 2,230 | 2,538 | 1,675 | 2,137 |      |





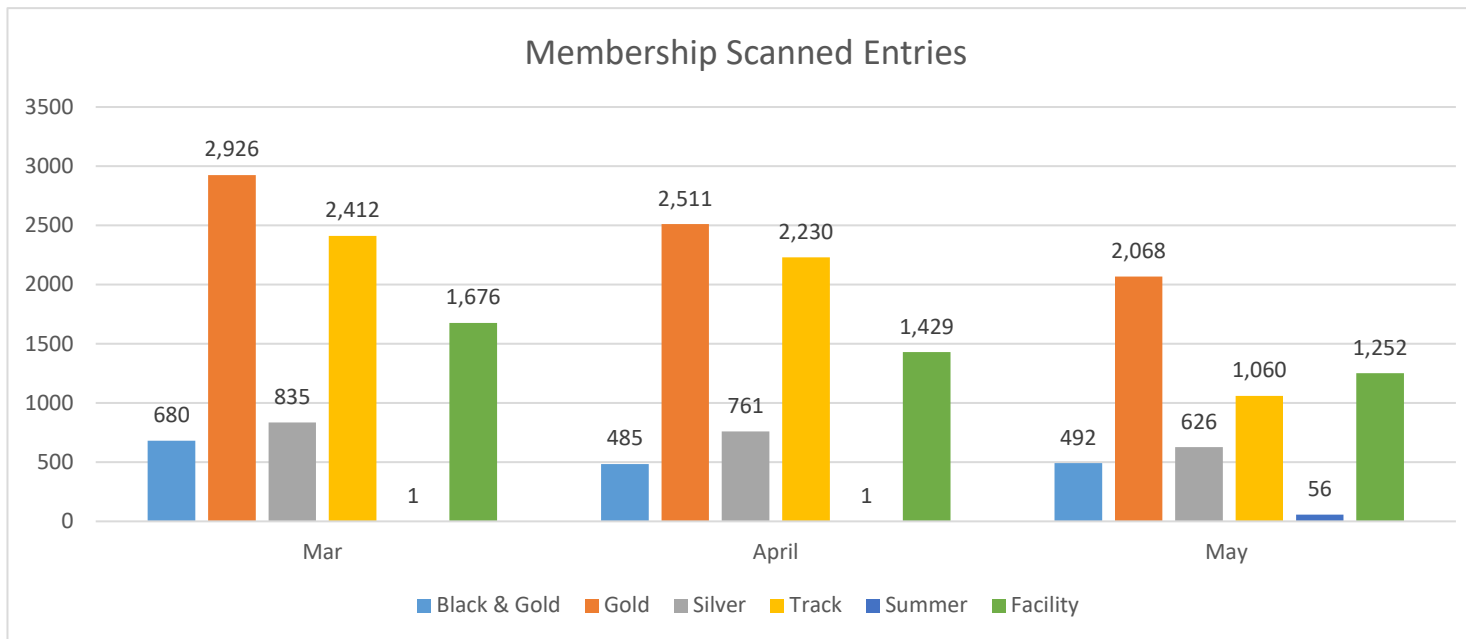
### Memberships by Package: Count Issued

|              | July       | Aug        | Sept       | Oct        | Nov        | Dec        | Jan        | Feb        | Mar        | April      | May        | June |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------|
| Black & Gold | 43         | 49         | 27         | 52         | 27         | 43         | 60         | 41         | 42         | 35         | 45         |      |
| Gold         | 82         | 83         | 90         | 116        | 110        | 117        | 134        | 115        | 111        | 88         | 92         |      |
| Silver       | 126        | 45         | 50         | 21         | 26         | 19         | 30         | 36         | 19         | 26         | 35         |      |
| Track        | 72         | 63         | 127        | 126        | 240        | 215        | 305        | 202        | 226        | 109        | 80         |      |
| Basketball   | 4          | 4          | 2          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          |      |
| Pickleball   | 20         | 22         | 13         | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          |      |
| Volleyball   | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          |      |
| Summer       | 1          | 0          | 0          | 0          | 0          | 0          | 0          | 1          | 1          | 6          | 42         |      |
| Facility     | 0          | 0          | 0          | 259        | 161        | 158        | 149        | 91         | 116        | 80         | 70         |      |
| <b>Total</b> | <b>348</b> | <b>266</b> | <b>309</b> | <b>574</b> | <b>564</b> | <b>552</b> | <b>678</b> | <b>486</b> | <b>515</b> | <b>344</b> | <b>364</b> |      |



### Membership Usage by Month: Scanned entries

|              | Oct          | Nov          | Dec          | Jan          | Feb          | Mar          | April        | May          | June | July | Aug | Sept |
|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|------|------|-----|------|
| Black & Gold | 445          | 500          | 504          | 665          | 622          | 680          | 485          | 492          |      |      |     |      |
| Gold         | 2,119        | 2,342        | 2,704        | 3,016        | 2,561        | 2,926        | 2,511        | 2,068        |      |      |     |      |
| Silver       | 833          | 849          | 741          | 809          | 779          | 835          | 761          | 626          |      |      |     |      |
| Track        | 2,105        | 3,130        | 3,350        | 2,345        | 2,539        | 2,412        | 2,230        | 1,060        |      |      |     |      |
| Summer       | 0            | 0            | 0            | 0            | 0            | 1            | 1            | 56           |      |      |     |      |
| Facility     | 0            | 1,469        | 1,791        | 2,026        | 1,454        | 1,676        | 1,429        | 1,252        |      |      |     |      |
| <b>Total</b> | <b>5,502</b> | <b>8,290</b> | <b>9,090</b> | <b>8,861</b> | <b>7,955</b> | <b>8,530</b> | <b>7,417</b> | <b>5,554</b> |      |      |     |      |



To: Mayor and City Council  
Parks and Recreation Commission  
City Administrator

From: Guy Goldsmith, Director of Parks, Building and Grounds

Date: June 4, 2019

Re: Monthly Report

We performed various building maintenance tasks as needed this month. We repaired plumbing at the Ranshaw house and everything is now usable for the summer lunch program.

A great deal of time was spent mowing and trimming this past month. It has been a challenge due to the cooler temperatures and abundance of rain. We continue to mow approximately 275 acres weekly.

The 92 planter boxes at Liberty Centre pond have been planted with flowers and hand watered daily. Landscape maintenance continues on Highway 965, Penn Street, Dubuque Street Roundabout, Kansas Street Roundabout, Golf View Drive, St. Andrews Drive intersections, Rec Center, Zeller Street, Old Town Park, Penn Meadows Park and rain gardens and the Centennial Park bio-swale and parking lot landscaping. We have been trimming and pruning trees as needed. We completed the annual EAB treatment of our Parks inventory of ash trees.

We continue to maintain ball fields and facilities this month. NLCBS, Babe Ruth League and Liberty High are now playing games. We continue to make improvements to the Babe Ruth field in preparation of Liberty High Baseball and the Babe Ruth League. Park staff continues to maintain ball fields on weekends in support of weekend tournaments.

Parks staff continues to maintain and paint lines on the soccer fields in support of the soccer program. The program runs through the end of May.

We installed the Liberty Centre Pond fountain aerator and completed preventive maintenance to the waterfall area.

Parks staff completed preventive maintenance to the Penn Meadows Splash Pad in preparation of the Memorial Day Opening. Everything is working great.

There are a number of projects currently underway and I have been attending progress meetings regarding the dog park, the new roundabouts and new trails projects that will be completed this summer and fall.

I would like to thank Heritage Christian School and students for their service work completed in our Parks on May 10<sup>th</sup>. They distributed 80 cubic yards of mulch around 300 trees and removed tree limbs and sticks at Cornerstone Park. Much appreciated!

The grading phase at the Dog Park has been completed. The area is now ready for Shive Hattery to survey and provide the needed information to go out to bid for the concrete parking lot, sidewalks/trail and fencing.

Planning and preparation continue for the July 13<sup>th</sup> Blues & BBQ celebration.

We currently have all of our Seasonal Parks Maintenance Worker on staff and working now.

010-GENERAL FUND  
CULTURE & RECREATION 91.67% OF YEAR COMP.  
PARKS/BUILDINGS/GROUNDS

| DEPARTMENTAL EXPENDITURES                | CURRENT BUDGET  | CURRENT PERIOD | YEAR TO DATE ACTUAL | % OF BUDGET  | BUDGET BALANCE  |
|--|-----------------|----------------|---------------------|--------------|-----------------|
| <u>PERSONNEL SERVICES</u>                |                 |                |                     |              |                 |
| 010-6-4030-1-6010 REGULAR SALARIES AND W | 374,905.00      | 50,082.94      | 307,806.72          | 82.10        | 67,098.28       |
| 010-6-4030-1-6020 PART-TIME & TEMPORARY  | 120,000.00      | 14,863.08      | 70,686.22           | 58.91        | 49,313.78       |
| 010-6-4030-1-6040 OVERTIME PAY           | 6,000.00        | 1,961.46       | 27,648.02           | 460.80 (     | 21,648.02)      |
| 010-6-4030-1-6041 OVERTIME REGULAR PAY   | 0.00            | 0.00           | 0.00                | 0.00         | 0.00            |
| 010-6-4030-1-6110 FICA/MEDICARE          | 37,860.00       | 4,919.35       | 30,141.33           | 79.61        | 7,718.67        |
| 010-6-4030-1-6130 IPERS                  | 46,719.00       | 4,860.03       | 31,927.19           | 68.34        | 14,791.81       |
| 010-6-4030-1-6150 GROUP INSURANCE        | 81,830.00       | 10,243.70      | 58,265.48           | 71.20        | 23,564.52       |
| 010-6-4030-1-6160 WORKERS' COMPENSATION  | 30,000.00       | 29,680.00      | 29,680.00           | 98.93        | 320.00          |
| 010-6-4030-1-6181 UNIFORMS               | 1,300.00        | 199.95         | 2,229.16            | 171.47 (     | 929.16)         |
| 010-6-4030-1-6182 MILEAGE                | 100.00          | 0.00           | 0.00                | 0.00         | 100.00          |
| 010-6-4030-1-6183 GROUP INSURANCE DEDUCT | 8,504.00        | 2,902.01       | 7,140.88            | 83.97        | 1,363.12        |
| 010-6-4030-1-6210 DUES/MEMBERSHIPS/SUBSC | 200.00          | 240.00         | 479.00              | 239.50 (     | 279.00)         |
| 010-6-4030-1-6240 TRAINING & CONFERENCES | <u>2,000.00</u> | <u>0.00</u>    | <u>432.73</u>       | <u>21.64</u> | <u>1,567.27</u> |
| TOTAL PERSONNEL SERVICES                 | 709,418.00      | 119,952.52     | 566,436.73          | 79.85        | 142,981.27      |

|  |           |           |           |          |            |
|--|-----------|-----------|-----------|----------|------------|
| <u>SERVICES &amp; COMMODITIES</u>        |           |           |           |          |            |
| 010-6-4030-2-6310 BUILDING MAINTENANCE   | 5,000.00  | 159.49    | 19,913.25 | 398.27 ( | 14,913.25) |
| 010-6-4030-2-6320 GROUNDS MAINTENANCE    | 17,500.00 | 11,457.55 | 16,290.21 | 93.09    | 1,209.79   |
| 010-6-4030-2-6331 FUEL/OIL/LUBE          | 18,000.00 | 1,222.98  | 17,064.01 | 94.80    | 935.99     |
| 010-6-4030-2-6332 VEHICLE/EQUIPMENT MAIN | 2,000.00  | 0.00      | 397.66    | 19.88    | 1,602.34   |
| 010-6-4030-2-6371 ELECTRIC UTILITY       | 17,000.00 | 1,004.83  | 17,705.20 | 104.15 ( | 705.20)    |
| 010-6-4030-2-6372 DUMPSTER PICKUP        | 200.00    | 17.50     | 366.83    | 183.42 ( | 166.83)    |
| 010-6-4030-2-6390 GAS UTILITY            | 5,000.00  | 174.33    | 3,170.42  | 63.41    | 1,829.58   |
| 010-6-4030-2-6392 TURF MAINTENANCE       | 18,000.00 | 0.00      | 12,389.16 | 68.83    | 5,610.84   |
| 010-6-4030-2-6393 POND MAINTENANCE       | 4,000.00  | 0.00      | 2,365.00  | 59.13    | 1,635.00   |
| 010-6-4030-2-6394 LANDSCAPE TREE & PLANT | 19,500.00 | 0.00      | 3,226.21  | 16.54    | 16,273.79  |
| 010-6-4030-2-6395 TRAIL MAINTENANCE      | 5,000.00  | 0.00      | 409.15    | 8.18     | 4,590.85   |
| 010-6-4030-2-6407 ENGINEERING FEES       | 0.00      | 0.00      | 0.00      | 0.00     | 0.00       |
| 010-6-4030-2-6408 INSURANCE/GENERAL      | 12,000.00 | 11,081.00 | 11,081.00 | 92.34    | 919.00     |
| 010-6-4030-2-6411 LEGAL FEES             | 0.00      | 0.00      | 0.00      | 0.00     | 0.00       |
| 010-6-4030-2-6412 IMMUNIZATION & TESTING | 2,000.00  | 143.00    | 1,549.00  | 77.45    | 451.00     |
| 010-6-4030-2-6414 ADVERTISING AND PUBLIC | 250.00    | 0.00      | 41.54     | 16.62    | 208.46     |
| 010-6-4030-2-6424 RADIO REPAIR/MAINTENAN | 500.00    | 0.00      | 75.00     | 15.00    | 425.00     |
| 010-6-4030-2-6425 TELEPHONE & CELL PHONE | 1,200.00  | 5.00      | 260.43    | 21.70    | 939.57     |
| 010-6-4030-2-6491 SOFTWARE SUPPORT       | 3,000.00  | 44.10     | 1,343.76  | 44.79    | 1,656.24   |
| 010-6-4030-2-6499 MISCELLANEOUS CONTRACT | 2,000.00  | 558.00    | 1,212.50  | 60.63    | 787.50     |
| 010-6-4030-2-6504 MINOR EQUIPMENT        | 3,500.00  | 0.00      | 999.00    | 28.54    | 2,501.00   |
| 010-6-4030-2-6510 SAFETY EQUIPMENT       | 1,500.00  | 149.99    | 1,746.76  | 116.45 ( | 246.76)    |
| 010-6-4030-2-6514 BUILDING MAINTENANCE S | 5,500.00  | 635.77    | 4,306.03  | 78.29    | 1,193.97   |
| 010-6-4030-2-6518 COMPUTERS & TECHNOLOGY | 500.00    | 0.00      | 131.97    | 26.39    | 368.03     |
| 010-6-4030-2-6528 TOOLS                  | 3,500.00  | 275.07    | 1,512.35  | 43.21    | 1,987.65   |
| 010-6-4030-2-6529 SHOP SUPPLIES          | 4,500.00  | 105.50    | 5,803.79  | 128.97 ( | 1,303.79)  |
| 010-6-4030-2-6531 VEHICLE/EQUIPMENT PART | 20,000.00 | 1,310.69  | 16,339.03 | 81.70    | 3,660.97   |
| 010-6-4030-2-6538 MISC GROUNDS MAINTENAN | 4,000.00  | 0.00      | 268.82    | 6.72     | 3,731.18   |
| 010-6-4030-2-6547 PLAYGROUND EQUIPMENT P | 4,500.00  | 0.00      | 3,589.73  | 79.77    | 910.27     |
| 010-6-4030-2-6548 MINOR PARK/PLAYGROUND  | 3,500.00  | 0.00      | 2,023.91  | 57.83    | 1,476.09   |
| 010-6-4030-2-6549 SAND/SALT/ETC          | 2,000.00  | 0.00      | 1,710.10  | 85.51    | 289.90     |

CITY OF NORTH LIBERTY  
 EXPENDITURES REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2019

010-GENERAL FUND  
 CULTURE & RECREATION  
 PARKS/BUILDINGS/GROUNDS 91.67% OF YEAR COMP.

| DEPARTMENTAL EXPENDITURES                | CURRENT BUDGET  | CURRENT PERIOD | YEAR TO DATE ACTUAL | % OF BUDGET  | BUDGET BALANCE  |
|--|-----------------|----------------|---------------------|--------------|-----------------|
| 010-6-4030-2-6599 MISCELLANEOUS SUPPLIES | 1,200.00        | 0.00           | 0.00                | 0.00         | 1,200.00        |
| 010-6-4030-2-6600 TOURNAMENT SUPPLIES    | <u>2,000.00</u> | <u>305.15</u>  | <u>305.15</u>       | <u>15.26</u> | <u>1,694.85</u> |
| TOTAL SERVICES & COMMODITIES             | 188,350.00      | 28,649.95      | 147,596.97          | 78.36        | 40,753.03       |

CAPITAL OUTLAY

|  |             |             |             |             |             |
|--|-------------|-------------|-------------|-------------|-------------|
| 010-6-4030-3-6732 SHOP EQUIPMENT         | 0.00        | 0.00        | 0.00        | 0.00        | 0.00        |
| 010-6-4030-3-6739 BEAVER KREEK PARK IMPR | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY                     | 0.00        | 0.00        | 0.00        | 0.00        | 0.00        |

TRANSFERS

|  |             |             |             |             |             |
|--|-------------|-------------|-------------|-------------|-------------|
| 010-6-4030-5-6911 TRANSFER TO EQUIP REVO | 65,000.00   | 0.00        | 0.00        | 0.00        | 65,000.00   |
| 010-6-4030-5-6912 TRANSFER TO CAPITAL RE | 0.00        | 0.00        | 0.00        | 0.00        | 0.00        |
| 010-6-4030-5-6913 TRANSFER TO COMPUTER R | 0.00        | 0.00        | 0.00        | 0.00        | 0.00        |
| 010-6-4030-5-6914 TRANSFER TO PLAYGROUND | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| TOTAL TRANSFERS                          | 65,000.00   | 0.00        | 0.00        | 0.00        | 65,000.00   |

TOTAL PARKS/BUILDINGS/GROUNDS 962,768.00 148,602.47 714,033.70 74.16 248,734.30

TOTAL CULTURE & RECREATION 962,768.00 148,602.47 714,033.70 74.16 248,734.30

TOTAL EXPENDITURES 962,768.00 148,602.47 714,033.70 74.16 248,734.30