

North Liberty Community Library Board of Trustee Meeting

City Council Chambers, 1 Quail Creek Drive, North Liberty

November 18, 2019

Meeting called to Order @ 6:30 pm.

Present: Jessica Beck, Laura Hefley, Scott Clemons, Mike Healy, Chris Mangrich

Assistant Library Director: Jennifer Jordebrek

Absent: Heidi Wood, Library Director-Jennie Garner

1. Addition/Changes to Agenda: None.

2. Public Comment: None.

3. Approval of Minutes: Approved.

4. Staff Introductions: Kellee Forkenbrock- Public Service Librarian

Kellee, introduced herself and explained her vast Job experience.

Her experience as a published author, and her goals as the Public Services Librarian. Some of her present concerns are checking the accounts of patrons who are not currently able to use the library because of excessive fines or lost items and working with those Patrons to enable them to use the library once again. She also wishes to continue with Book Clubs and work as the Art Wall Curator.

5. Director Report: In lieu of Jennies absence the Board reviewed the Directors Reports of Budget, Friends, Staff updates Staff reports & addressed concerns & questions to Jennifer.

The only question of concern was a slight increase in the budget, and this was addressed.

Jennifer, also addressed continued staff training, possible increase in staff hours for part time staff. As well as encouraging Board members who bake, to

bake for the upcoming Cookie Walk Fund raiser on  
December 7<sup>th</sup>.

6. New Business: None.

7. Old Business: None

8. Policy Review:

1. Art Display Policy: Reviewed & Approved.

2. Library Conduct Policy: Reviewed & Approved.

(With slight language change to line # 14.)

9. Adjourned @ 6:50pm.

10. Next Meeting: December 16, 2019.