



**North Liberty City Council
Regular Session
August 25, 2020**



City Administrator Memo



To **Mayor and City Council**
From **Ryan Heiar, City Administrator**
Date **August 21, 2020**
Re **City Council Agenda – August 25, 2020**

Meeting Note

Tuesday's meeting will be held virtually via Zoom and live streamed at [Watch Meetings Live](#) as well as available on the City's Facebook Page. Councilors, staff and other meeting participants will log into the meeting in order to conduct business while the public will be able to watch the debate and decisions being made.

Meetings & Events

Tuesday, Aug 25 at 6:30p.m.
City Council

Tuesday, September 1 at 6:30p.m.
Planning Commission

Monday, Sept 7 City Hall Closed
Labor Day Holiday

Consent Agenda

The following items are on the consent agenda and included in the packet:

- City Council Minutes (08/11/20)
- Claims
- July Treasurer Report
- July Revenues
- Pay Application Number 29, Phase I Water System Improvements, Division 1 – Water Treatment Plant Project, Portzen Construction, Inc., \$1,000.00
- Final Completion, Phase I Water System Improvements, Division 1 – Water Treatment Plant Project, Portzen Construction, Inc.
- Pay Application Number 5, Well 5 Re-Casing Project, The Northway Corporation, \$176,688.91
- Pay Application Number 6, Well 5 Re-Casing Project, The Northway Corporation, \$29,942.19
- Project Completion, Well 5 Re-Casing Project, The Northway Corporation
- Change Order Number 2, St. Andrews Drive Improvements, Metro Pavers, Substantial completion date revision
- Pay Application Number 5, St. Andrews Drive Improvements, Metro Pavers, \$364,951.08

Social Justice & Racial Equity in North Liberty

Since the July 28 meeting, six listening posts have been held. Notes from the six sessions are included in the packet. At Tuesday's meeting, staff will provide a summary of events since the July 28 meeting and ask City Council members to report out what they learned at the listening post. After hearing from the group, a discussion about what is currently being done and next steps will take place.

A comment that was made at a listening post is that change is slow and often times messy. Tuesday's discussion could very well be slow and messy. That's ok. The intent of the conversation is to start molding community input, staff recommendations and Council direction into actionable items. An entire plan does not need to be developed in one sitting.

This issue, racial justice and social equity, is not one that will be included on the August 25th meeting and never visited again. To the contrary, this topic will have reoccurring discussions, whether it is at Council meetings, internal staff meetings, library programming, or other potential city and community events.

Nuisance Ordinance Update, Third Reading

Staff is recommending modification of the nuisance ordinance to create a more transparent process for the removal of obstructions from public easement areas. State law and City ordinance already prohibit the blocking of "public and private ways," but do not specifically mention easements. By including the blocking or obstruction of public easement areas as an enumerated nuisance in the City Code, the City provides an additional layer of due process for residents, reduces uncertainty in what is and is not permitted, and allows for speedier resolutions.

Ranshaw House, Phase 2

Bids were opened on Wednesday, August 19 for the Phase 2 of the Ranshaw House project. The Architect's estimate was \$343,672.00. Three contractors submitted bids. The bids received were as follows:

Contractor	Bid
Wolfe Contracting, Inc.	\$420,000.00
McComas-Lacina Construction, L.C.	\$527,000.00
Tricon General Construction, Inc.	\$561,000.00

City and Shive-Hattery staff recommend awarding the contract to Wolfe Contracting, as they have the lowest bid and have history with the project.

Doran Rezoning Request

Tyler and Jennifer Doran are requesting a zoning map amendment at 1475 S. Jones Blvd. to allow the future subdivision of their one-acre parcel into two lots. Once a future subdivision plat is approved, a new residence would be constructed on the western lot adjacent to Chipman Lane. A good neighbor meeting was held on June 9, 2020. No objections to the request have been received.

The Planning Commission unanimously recommended approval of the request at its August 4, 2020 meeting. Staff recommends the City Council approve the request as well.

LJP Rezoning Request [RR1]

LJP Management, LLC is requesting a zoning map amendment at 205 W. Penn St. to allow the residence to be occupied as a professional office (financial advisor). This does not qualify as a home occupation because the business owner would not reside at the property. The RS-O District is very restrictive and only allows a residence to be used as a professional office, prohibits business signage and limits a maximum of 7 employees. This is designed to protect existing neighborhoods and not introduce new commercial zoning to an area. Staff views the RS-O District as being compatible in this location due to the mentioned restrictions and the proximity to the intersection of two arterial streets. A good neighbor meeting was held on June 9, 2020. No objections to the request have been received.

The Planning Commission unanimously recommended approval of the request at its August 4, 2020 meeting. Staff recommends the City Council approve the request as well.

CARES Resolution

The State of Iowa has allocated \$100 million for reimbursements to Cities for COVID-19 expenditures to fund personal protective equipment, sanitizing supplies, payroll costs for public safety employees for services dedicated to mitigating or responding to the pandemic, equipment for facilitating electronic meetings, and software or technology to promote social distancing while providing local services. These are a sampling of the expenses that might be reimbursable. North Liberty is eligible for up to \$463,471.78. The first reimbursement request for expenses through July is due on September 15. Staff is researching eligibility and collecting materials to obtain the reimbursement. The first step in the process is approval of this resolution.



Agenda

City Council

August 25, 2020

Regular Session

6:30 p.m.

Due to the COVID-19 pandemic, public health and safety concerns require City of North Liberty public meetings to be held electronically, so as to limit the spread of the virus. The public is invited to submit questions and comments in advance of the meeting for consideration submitting them to the City Clerk Tracey Mulcahey via email at tmulcahey@northlibertyiowa.org.

This meeting may be accessed live by the public on the internet at northlibertyiowa.org/live, on Facebook at facebook.com/northliberty or on YouTube at www.youtube.com/channel/UCrCw6ipAPjJnd-olpRgPJcg. You can also attend by phone; call 1 (312) 626 6799 with a touch-tone phone and to enter the meeting ID 896 9931 7141 and nine-digit meeting password 434603495. Meetings are rebroadcast on cable and available on-demand on northlibertyiowa.org.

1. Call to order
2. Roll call
3. Approval of the Agenda
4. Consent Agenda
 - A. City Council Minutes, Regular Session, August 11, 2020
 - B. Claims
 - C. July Treasurer Report
 - D. July Revenues
 - E. Phase I Water System Improvements, Division 1 – Water Treatment Plant Project, Portzen Construction, Inc., Pay Application Number 29, \$1,000.00
 - F. Phase I Water System Improvements, Division 1 – Water Treatment Plant Project, Portzen Construction, Inc., Final Completion
 - G. Well 5 Re-Casing Project, Pay Application Number 5, The Northway Corporation, \$176,688.91

- H. Well 5 Re-Casing Project, Pay Application Number 6, The Northway Corporation, \$29,942.19
 - I. Well 5 Re-Casing Project, Project Completion, The Northway Corporation
 - J. St. Andrews Drive Improvements, Change Order Number 2, Metro Pavers, Substantial completion date revision
 - K. St. Andrews Drive Improvements, Pay Application Number 5, Metro Pavers, \$364,951.08
- 5. City Engineer Report
 - 6. City Administrator Report
 - 7. Mayor Report
 - 8. Social Justice & Racial Equity in North Liberty
 - A. Presentation and discussion
 - 9. Nuisances Enumerated
 - A. Third consideration and adoption of Ordinance Number 2020-11, An Ordinance amending Chapter 50.02 of the North Liberty Code of Ordinances to include obstruction of public easements at an enumerated nuisance
 - 10. Ranshaw House Project, Phase 2
 - A. Resolution Number 2020-66, A Resolution accepting the bid and authorizing execution of the contract for the Ranshaw House Renovation Phase Two Project, North Liberty, Iowa
 - 11. Doran Rezoning Request
 - A. Public Hearing regarding proposed rezoning application
 - B. Planning Commission and Staff recommendations
 - C. First consideration of Ordinance Number 2020-12, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property located at 1475 South Jones Boulevard located in North Liberty, Iowa to those set forth in the Municipal Code for the RS-4 Single-Unit Residence District

12. LJP Rezoning Request

- A. Public Hearing regarding proposed rezoning application
- B. Planning Commission and Staff recommendations
- C. First consideration of Ordinance Number 2020-13, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property located at 205 West Penn Street located in North Liberty, Iowa to those set forth in the Municipal Code for the RS-O Single-Unit Residential Special Use District

13. CARES Resolution

- A. Resolution Number 2020-67, A Resolution authorizing a request for reimbursement for eligible costs related to the COVID-19 Public Health Emergency from the Iowa COVID-19 Government Relief Fund

14. Old Business

15. New Business

16. Adjournment



Consent Agenda

City Council
August 11, 2020
Regular Session
6:30 p.m.

NOTICE: Due to the COVID-19 pandemic, public health and safety concerns require City of North Liberty public meetings to be held electronically, so as to limit the spread of the virus.

Call to order

At 6:30 p.m., Mayor Pro Tem Chris Hoffman called the August 11, 2020 Regular Session of the North Liberty City Council to order. Councilors present: RaQuishia Harrington, Chris Hoffman, Annie Pollock, Brent Smith, and Brian Wayson; absent: Mayor Terry Donahue.

Others present: Ryan Heiar, Tracey Mulcahey, Grant Lientz, Ryan Rusnak, Derek Blackman, Jason Hall and other interested parties.

Approval of the Agenda

Pollock moved, Smith seconded to approve the agenda with the removal of the Social Justice and Racial Equity item due to the recent storm and power outage. The vote was all ayes. Agenda approved.

Consent Agenda

Wayson moved, Harrington seconded to approve the Consent Agenda City Council Minutes, Regular Session, July 28, 2020; the attached list of Claims; the Liquor License Renewal for Rocky O'Brien's Public House; the Liquor License Application for Sobremesa; Well 5 Re-casing Project, Change Order Number 5, The Northway Company, \$4,990.00; Police Department Construction Project, Pay Application Number 12, Tricon General Construction, \$15,417.24; Police Department Construction Project, Pay Application Number 13, Tricon General Construction, \$53,476.10; Police Department Construction Project, Change Order Number 6, Tricon General Construction, \$4,668.46; and the Southwest Growth Area Utilities Project, Pay Application Number 1, Boomerang, \$195,971.96. The vote was all ayes. Consent Agenda approved.

City Engineer Report

City Engineer Kevin Trom reported that the Southwest Growth Utilities Project is moving along well. The sanitary sewer is installed. The contractor has stated that they will meet the project schedule. The St. Andrews Drive Project contractor has made up a little bit of ground with the good weather. The contractor is projecting a mid-September road opening. The Aquatic Center HVAC has seen a slight delay on installation, but the project is still fairly on schedule. The Ranshaw Way, Phase 5 staff review of the 50% complete plan set happened recently. The submittal is due to IDOT by August 24. The Ranshaw House, Phase 2 bid documents are complete. The pre-bid meeting was held this morning. The public hearing is tonight. The bid opening is August 19 with

consideration of the bids at the August 25 Council meeting. Council discussed the report with staff.

City Administrator Report

City Administrator Ryan Heiar reported that storm cleanup continues. The wind gusts reached nearly 98 mph. He provided updates from staff as a result of the storm. He spoke regarding the benefits of backup generation in this situation. Residents are encouraged to have brush and trees to the curb, ideally in manageable sections of 10 feet or less. The more the size component happens, the more efficient City crews can be. The City will likely need to hire contractors to assist with the work. The Police Department and Fire Department are keeping busy with public assist calls. The City is working with Johnson County EMA on disaster funding. Council discussed the report with Heiar.

Moxie Solar Agreement

Heiar and Jason Hall, Moxie Solar presented information on the agreement which is a \$50,000 forgivable loan with required milestones. Council discussed the agreement and project with Hall. Smith moved, Pollock seconded to approve Resolution Number 2020-63, A Resolution Authorizing Economic Development Forgivable Loan Agreement with Moxie Solar. The vote was: ayes – Smith, Pollock, Wayson, Harrington; nays – none; abstain – Hoffman (due to financial reasons).

Nuisances Enumerated

Pollock moved, Wayson seconded to approve the second consideration of Ordinance Number 2020-11, An Ordinance amending Chapter 50.02 of the North Liberty Code of Ordinances to include obstruction of public easements at an enumerated nuisance. The vote was: Harrington, Hoffman, Wayson, Smith, Pollock; nays – none. Motion carried.

Ranshaw House Project, Phase 2

At 6:59 p.m., Mayor Pro Tem Hoffman opened the public hearing regarding proposed plans, specifications and estimate of cost for the Ranshaw House Project, Phase 2. No comments were received. The public hearing was closed.

Harrington moved, Wayson seconded to approve Resolution Number 2020-64, A Resolution finally approving and confirming plans, specifications, and estimate of cost for the Ranshaw House Project, Phase Two. The vote was: ayes – Hoffman, Wayson, Harrington, Smith, Pollock; nays – none. Motion carried.

Assessment Resolution

Wayson moved, Harrington seconded to approve Resolution Number 2020-65, A Resolution assessing delinquent amounts owed to the City of North Liberty, Iowa to individual property taxes. After discussion, the vote was: ayes – Smith, Harrington, Hoffman, Pollock, Wayson; nays – none. Motion carried.

Old Business

Councilor Pollock offered thanks to staff for cleanup work. She suggested that if any seniors or others that need help, they should reach out to City staff or city councilors to figure out how to make it happen. She also expressed appreciation for the conversations that have been had during the Listening Posts. Councilor Wayson asked about whether the debris site would be open on Saturday. Heiar indicated that it would be.

New Business

No new business was presented.

Adjournment

Mayor Pro Tem Hoffman adjourned the meeting at 7:12 p.m.

CITY OF NORTH LIBERTY

By: _____
Chris Hoffman, Mayor Pro Tem

Attest: _____
Tracey Mulcahey, City Clerk

CITY OF NORTH LIBERTY

TREASURER'S REPORT

July 31, 2020

FUNDS	BALANCE FORWARD	REVENUE	EXPENSE	BALANCE ENDING
	07/01/2020			07/31/2020
GENERAL	9,071,530.58	600,228.39	1,961,459.10	7,710,299.87
SPECIAL REVENUE	3,521,698.01	400,837.65	194,795.60	3,727,740.06
DEBT SERVICE	1,197,663.46	31,997.29	42,300.00	1,187,360.75
CAPITAL PROJECTS	-10,821,320.85	9,431,061.88	2,543,368.48	-3,933,627.45
WATER ENTERPRISE	3,890,660.35	609,520.31	413,332.35	4,086,848.31
WASTEWATER ENTERPRISE	5,386,014.14	1,530,620.22	417,905.67	6,498,728.69
STORM WATER ENTERPRISE	176,813.50	18,140.60	21,536.18	173,417.92
TOTAL	12,423,059.19	12,622,406.34	5,594,697.38	19,450,768.15

JULY 31ST, 2020

	MONTH-TO-DATE BALANCE	YEAR-TO-DATE BALANCE
010-GENERAL FUND	376,750.78	376,750.78
011-FIRE EQUIPMENT CAPITA	0.00	0.00
012-LIBRARY CAPITAL FUND	1,054.89	1,054.89
013-RECREATION CAPITAL FU	0.00	0.00
014-POLICE CAPITAL FUND	760.00	760.00
015-TRANSPORTATION IMPACT	0.00	0.00
016-STORMWATER CAPITAL	0.00	0.00
017-TREE PROGRAM	0.00	0.00
018-PARK CAPITAL FUND	226,182.18	226,182.18
019-YOUTH SPORTS SCHOLARS	58.92	58.92
020-EQUIPMENT REVOLVING	0.00	0.00
021-TELECOMMUNICATIONS EQ	0.00	0.00
022-LIBRARY TAG	0.00	0.00
023-LIBRARY ENDOWMENT	0.00	0.00
024-DRUG TASK FORCE	225.13	225.13
025-POLICE SEIZED FUNDS	0.00	0.00
026-HOTEL/MOTEL TAX	0.00	0.00
060-ROAD USE TAX FUND	307,658.38	307,658.38
061-STREET CAPITAL PROJEC	2,104,020.38	2,104,020.38
062-IJOBS STREETS	0.00	0.00
090-TIF FUND	80,193.14	80,193.14
110-DEBT SERVICE FUND	31,997.29	31,997.29
210-TRUST AND AGENCY	12,986.13	12,986.13
280-CUSTOMER DEPOSITS	35,640.00	35,640.00
310-COMMUNITY CENTER II C	0.00	0.00
311-FRONT STREET RECONSTR	0.00	0.00
312-CHERRY STREET RECONST	0.00	0.00
313-TIF PROJECTS	133.06	133.06
314-ENTRYWAY DEVELOPMENT	0.00	0.00
315-HIGHWAY 965 IMPROVEME	3,778,477.54	3,778,477.54
316-COMMUNITY CENTER PHAS	0.00	0.00
317-TRAIL PROJECTS	655,402.35	655,402.35
318-EC DEVELOPMENT PROJEC	0.00	0.00
319-PENN STREET IMPROVEME	0.00	0.00
320-LIBERTY CENTER PROJEC	0.00	0.00
321-LAND/FACILITIES	2,893,028.02	2,893,028.02
322-LIBRARY BUILDING FUND	0.53	0.53
323-LIBERTY CENTRE BLUES/	0.00	0.00
324-RANSHAW HOUSE PROJECT	0.00	0.00
510-WATER FUND	363,319.39	363,319.39
511-WATER CAPITAL RESERVE	16,666.67	16,666.67
512-WATER SINKING FUND	170,675.42	170,675.42
513-WATER BOND RESERVE	0.00	0.00
514-WATER CAPITAL PROJECT	0.00	0.00
520-SEWER FUND	424,013.40	424,013.40
521-SEWER CAPITAL RESERVE	53,868.58	53,868.58
522-SEWER SINKING FUND	183,862.08	183,862.08
523-WASTEWATER TREATMENT	0.00	0.00
524-SEWER TRUNK AND I&I	855,284.28	855,284.28
525-SEWER DEBT SERVICE RE	0.00	0.00
530-STORMWATER MANAGEMENT	18,892.55	18,892.55
532-STORMWATER SINKING FU	0.00	0.00
GRAND TOTAL REVENUE	12,591,151.09	12,591,151.09



ENGINEERS JOINT CONTRACT
DOCUMENTS COMMITTEE

Contractor's Application for Payment No.

29

Application Period: 8/4/2020		Application Date: 8/4/2020	
To: City of North Liberty (Owner): Quail Creek Circle Liberty, Iowa 52317	From: Portzen Construction, Inc. Stone Valley Drive (Contractor): Iowa 52003	Via (Engineer): FOX Engineering 414 South 17th Street, Suite 107 Ames, Iowa 50010	
Project: Phase 1 Water System Improvements Division 1 - Water Treatment Plant	Contract:		
Owner's Contract No.: None	Contractor's Project No.: #16-29	Engineer's Project No.: 3373-15A	

Application For Payment

Change Order Summary

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$ 13,449,000.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$ 190,328.00
COR 1	\$26,585.00	\$1,805.00	3. Current Contract Price (Line 1 ± 2).....	\$ 13,639,328.00
COR 2	\$24,352.00		4. TOTAL COMPLETED AND STORED TO DATE	
COR 3		\$41,737.00	(Column F total on Progress Estimates).....	\$ 13,639,328.00
COR 4		\$61,625.00	5. RETAINAGE:	
COR 5	\$20,635.00		n. 5% X Work Completed.....	\$
COR 6	\$40,414.00	\$20,384.00	b. 5% X Stored Material.....	\$
COR 7	\$8,895.00		c. Total Retainage (Line 5.a + Line 5.b).....	\$
COR 8	\$4,026.00		6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 13,639,328.00
COR 9	\$5,385.00			
COR 10	\$38,108.00			
COR 11	\$48,385.00			
COR 12	\$37,759.00			
COR 13	\$9,931.00	\$3,459.00		
COR 14	\$54,863.00			
TOTALS	\$319,338.00	\$129,010.00	7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 13,638,328.00
NET CHANGE BY CHANGE ORDERS	\$190,328.00		8. AMOUNT DUE THIS APPLICATION.....	\$ 1,000.00
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Jaymo Kluesner, Controller Date: 8/4/2020

Payment of: \$ 1,000.00
(Line 8 or other - Attach explanation of the other amount)
is recommended by: *Steven J. Troyer* 8-17-20
(Engineer) (Date)
Payment of: \$
(Line 8 or other - attach explanation of the other amount)
is approved by: _____
(Owner) (Date)
Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Engineer's Statement of Completion

Project: Phase I Water System Improvements Div. I – Water Treatment Plant	Date of Contract: Sept. 19, 2016
Owner: City of North Liberty, Iowa	Owner's Contract No.:
Engineer: FOX Engineering Associates, Inc.	Engineer's Project No.: 3373-15A
Contractor: Portzen Construction, Inc.	

I hereby state that the construction of Phase I Water System Improvements, Division I – Water Treatment Plant project by a Contract dated September 19, 2016 has been satisfactorily completed in general compliance with the terms, conditions, and stipulations of said Contract.

The work was completed on April 16, 2019. The Contract completion date was April 12, 2019.

I further state that the final contract amount due to the Contractor for the fulfillment of said Contract is \$13,639,328.00. The derivation of this total amount is tabulated on the attached sheet.

A total of \$13,638,328.00 has been paid previously, leaving \$1,000.00 due as of the date of this document. The total amount due, \$1,000.00, is remaining retainage that shall be paid no sooner than thirty (30) days following formal acceptance of the construction by the City Council provided that no unpaid claims exist in connection with this Contract. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the City Council.

Signed:

FOX Engineering Associates

By: 

Iowa Registration No.: 14665

Date: 8/17/2020

FOX PN: 3373-15A

Accepted by:

Owner: _____

Resolution: _____

Date: _____

Signed: _____

Title: _____

Attest: _____

Distribution:

Engineer

Contractor

Owner

IDNR

Contractor's Application for Payment No.

5

Application Period: May - August 2020		Application Date: 8/12/2020
To City of North Liberty (Owner):	From (Contractor): Northway Well & Pump Company	Via (Engineer): Fox Engineering
Project: Well 5 Re-Casing Project	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 3373-19A

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
C/O#1		
C/O#2	\$41,060.00	
C/O#3	\$33,356.90	
C/O#4	\$4,990.00	
TOTALS	\$79,406.90	
NET CHANGE BY CHANGE ORDERS	\$79,406.90	

1. ORIGINAL CONTRACT PRICE.....	\$	\$519,436.92
2. Net change by Change Orders.....	\$	\$79,406.90
3. Current Contract Price (Line 1 + 2).....	\$	\$598,843.82
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$	\$598,843.82
5. RETAINAGE:		
a. 5% X \$598,843.82 Work Completed.....	\$	\$29,942.19
b. X Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	\$29,942.19
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$568,901.63
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$392,212.72
8. AMOUNT DUE THIS APPLICATION.....	\$	\$176,688.91
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$	\$29,942.19

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Tony Engelstein Date: 8/12/2020

Payment of: \$ 176,688.91
(Line 8 or other - attach explanation of the other amount)

is recommended by: Taylor Stapper 8/18/2020
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)



6

To (Owner):	City of North Liberty	From (Contractor):	Northway Well & Pump Company	Via (Engineer):	Fox Engineering
Project:	Well 5 Re-Casing Project	Contract:			
Owner's Contract No.:		Contractor's Project No.:		Engineer's Project No.:	3373-19A

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
C/O#1		
C/O#2	\$41,060.00	
C/O#3	\$33,356.90	
C/O#4	\$4,990.00	
TOTALS	\$79,406.90	
NET CHANGE BY CHANGE ORDERS	\$79,406.90	

1. ORIGINAL CONTRACT PRICE.....		\$	<u>\$519,436.92</u>
2. Net change by Change Orders.....		\$	<u>\$79,406.90</u>
3. Current Contract Price (Line 1 ± 2).....		\$	<u>\$598,843.82</u>
4. TOTAL COMPLETED AND STORED TO DATE			
(Column F total on Progress Estimates).....		\$	<u>\$598,843.82</u>
5. RETAINAGE:			
a. X	<u>\$598,843.82</u>	Work Completed.....	\$
b. X		Stored Material.....	\$
c. Total Retainage (Line 5.a + Line 5.b).....			\$
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....		\$	<u>\$598,843.82</u>
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....		\$	<u>\$568,901.63</u>
8. AMOUNT DUE THIS APPLICATION.....		\$	<u>\$29,942.19</u>
9. BALANCE TO FINISH, PLUS RETAINAGE			
(Column G total on Progress Estimates + Line 5.c above).....		\$	

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: <u>Tom Green</u>	Date: 8/12/2020
----------------------	-----------------

(Line 8 or other - attach explanation of the other amount)

is recommended by: Jayne Hopper 8/18/2020
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____

Funding or Financing Entity (if applicable) (Date)

Engineer's Statement of Completion

Project: Well 5 Re-Casing	Date of Contract: August 14, 2019
Owner: City of North Liberty, Iowa	Owner's Contract No.:
Engineer: FOX Engineering Associates, Inc.	Engineer's Project No.: 3373-19A
Contractor: The Northway Corporation	

I hereby state that the construction of Well 5 Re-Casing project by a Contract dated August 14, 2019 has been satisfactorily completed in general compliance with the terms, conditions, and stipulations of said Contract.

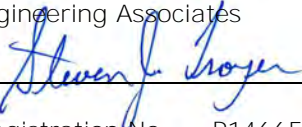
The work was completed on August 10, 2020. The Contract completion date is August 28, 2020.

I further state that the total amount due to the Contractor for the fulfillment of said Contract is \$598,843.82. The derivation of this total amount is tabulated on the attached sheet.

Ninety-five percent (95%) of the total amount due to the Contractor should be paid after the acceptance of the construction by resolution of the City Council with Pay Application No. 5 for \$176,688.91. The remaining five percent (5%) shall then be paid no sooner than thirty (30) days following formal acceptance of the construction by the City Council provided that no unpaid claims exist in connection with this Contract with Pay Application No. 6 for \$29,942.19. The Contractor will receive interest on any unpaid balance at the maximum legal rate from and after thirty (30) days following acceptance of the project by the City Council.

Signed:

FOX Engineering Associates

By: 

Iowa Registration No.: P14665

Date: 8-19-20

FOX PN: 3373-19A

Accepted by:

Owner: _____

Resolution: _____

Date: _____

Signed: _____

Title: _____

Attest: _____

Distribution:

Engineer

Contractor

Owner

IDNR

CHANGE ORDER
For Local Public Agency Projects

No.: 2

Non-Substantial: ☐

N/A

Substantial: ☐

Administering Office
Concurrence Date

Accounting ID No. (5-digit number): N/A

Project Number: 1184140

Contract Work Type: St. Andrews Drive Improvements

Local Public Agency: City of North Liberty

Contractor: Metro Pavers

Date Prepared: July 18, 2020

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

REVISE the date of Substantial Completion from Friday, August 14, 2020 to Wednesday, August 19, 2020.

B - Reason for change:

Several roadway panels approaching the south half of the roundabout were in need of removal and replacement due to elevation issues from incorrect staking.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

N/A (date change)

D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):

N/A (date change)

E - Contract time adjustment: ☐ No Working Days added

☒ Working Days added: 3

☐ Unknown at this time

Justification for selection:

A total of 3 working days were agreed to account for the work (resulted in a total of 5 calendar days).

Accounting ID No.(5-digit number):N/A

Change Order No.:2

F - Items included in contract:

Participating				For deductions enter as "-x.xx"		
Federal-aid	State-aid	Line Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
				Add Row	Delete Row	TOTAL

G - Items not included in contract:

Participating					For deductions enter as "-x.xx"		
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
				Add Row	Delete Row	TOTAL	

H. Signatures

Agreed:



Contractor

8/19/2020

Date

Recommended:

Project Engineer

8/19/2020

Date

Approved:

Person in Responsible Charge

Date

Other (optional)

Title

Date

ST. ANDREWS DRIVE

APPLICATION AND CERTIFICATE FOR PAYMENT

Owner: City of North Libery
Contractor: Metro Pavers INC.

Project: St. Andrews Drive Improvements

Contract #: 1184140

Pay App# 5
Date 8/17/2020

Contract Item	Description	Unit of Measure	Unit Price	Awarded		Current		To Date	
				Units Contracted	Original Contract Total	Unit	Cost	Unit	Cost
1.00	EXCAVATION CLASS 10	CY	\$ 8.60	30,810.0000	\$ 264,966.00	3290	\$ 28,294.00	28810	\$ 247,766.00
2.00	TOPSOIL, ON-SITE	CY	\$ 5.45	6,430.0000	\$ 35,043.50	1215	\$ 6,621.75	4430	\$ 24,143.50
3.00	CEMENT STABILIZATION-GEO	SY	\$ 8.25	13,695.0000	\$ 112,983.75	1587	\$ 13,092.75	13695	\$ 112,983.75
4.00	SUBASE, MODIFIED	CY	\$ 35.00	2,461.0000	\$ 86,135.00	389	\$ 13,615.00	2461	\$ 86,135.00
5.00	RMVL OF STRUCTURE, LIGHT FIXT	EA	\$ 291.00	1.0000	\$ 291.00	1	\$ 291.00	1	\$ 291.00
6.00	12"PVC SAN SEW FORCE MAIN, TRE	LF	\$ 82.00	134.0000	\$ 10,988.00		\$ -	134	\$ 10,988.00
7.00	RMVL OF SAN SEW, PVC, < TO 36"	LF	\$ 8.00	136.0000	\$ 1,088.00		\$ -	136	\$ 1,088.00
8.00	12" ST SEW RCP 2000D CLASS III	LF	\$ 36.00	225.0000	\$ 8,100.00		\$ -	225	\$ 8,100.00
9.00	15" ST SEW RCP 2000D CLASS III	LF	\$ 46.00	961.0000	\$ 44,206.00		\$ -	961	\$ 44,206.00
10.00	18" ST SEW RCP 2000D CLASS III	LF	\$ 38.00	208.0000	\$ 7,904.00		\$ -	208	\$ 7,904.00
11.00	24" ST SEW RCP 2000D CLASS III	LF	\$ 67.00	276.0000	\$ 18,492.00		\$ -	276	\$ 18,492.00
12.00	30" ST SEW RCP 2000D CLASS III	LF	\$ 77.00	184.0000	\$ 14,168.00		\$ -	184	\$ 14,168.00
13.00	36" ST SEW RCP 2000D CLASS III	LF	\$ 97.00	628.0000	\$ 60,916.00		\$ -	628	\$ 60,916.00
14.00	48" ST SEW RCP 2000D CLASS III	LF	\$ 173.00	20.0000	\$ 3,460.00		\$ -	20	\$ 3,460.00
15.00	RMVL OF ST SEW PIPE <36"	LF	\$ 10.50	396.0000	\$ 4,158.00		\$ -	396	\$ 4,158.00
16.00	PIPE APRON, RCP, 24"	EA	\$ 915.00	1.0000	\$ 915.00		\$ -	1	\$ 915.00
17.00	PIPE APRON, RCP, 36"	EA	\$ 1,425.00	1.0000	\$ 1,425.00		\$ -	1	\$ 1,425.00
18.00	PIPE APRON, RCP, 48"	EA	\$ 1,940.00	1.0000	\$ 1,940.00		\$ -	1	\$ 1,940.00
19.00	48" PIPE APRON FOOTING, CONCRE	EA	\$ 700.00	1.0000	\$ 700.00		\$ -	1	\$ 700.00
20.00	SUBDRAIN, LONGITUD TYPE 1, 6"	LF	\$ 9.35	4,670.0000	\$ 43,664.50	508	\$ 4,749.80	4670	\$ 43,664.50
21.00	SUBDRAIN, FIELD TILE 6" NONPER	LF	\$ 13.48	205.0000	\$ 2,763.40		\$ -	205	\$ 2,763.40
22.00	SUBDRAIN CLEANOUT TYPE A1, 6"	EA	\$ 375.00	17.0000	\$ 6,375.00	0	\$ -	1	\$ 375.00
23.00	SUBDRAIN OUTLETS/CONNECT 6"	EA	\$ 112.00	28.0000	\$ 3,136.00	7	\$ 784.00	28	\$ 3,136.00
24.00	WATERMAIN TRENCHED PVC 12"	LF	\$ 43.00	1,012.0000	\$ 43,516.00		\$ -	1012	\$ 43,516.00
25.00	RMVL OF WATERMAIN	LF	\$ 10.00	600.0000	\$ 6,000.00		\$ -	600	\$ 6,000.00
26.00	FITTING, DUCTILE IRON 12"	EA	\$ 712.00	21.0000	\$ 14,952.00		\$ -	22	\$ 15,664.00
27.00	VALVE, GATE, DIP, 12"	EA	\$ 2,500.00	8.0000	\$ 20,000.00		\$ -	9	\$ 22,500.00
28.00	FIRE HYDRANT ASSY	EA	\$ 4,610.00	3.0000	\$ 13,830.00		\$ -	4	\$ 18,440.00
29.00	VALVE BOX EXTENSION	EA	\$ 560.00	2.0000	\$ 1,120.00		\$ -	0	\$ -
30.00	FIRE HYDRANT ADJUST	EA	\$ 1,900.00	1.0000	\$ 1,900.00		\$ -	1	\$ 1,900.00
31.00	FIRE HYDRANT ASSY RMVL	EA	\$ 650.00	2.0000	\$ 1,300.00		\$ -	2	\$ 1,300.00
32.00	MANHOLE, SW-401, 48"	EA	\$ 3,080.00	1.0000	\$ 3,080.00		\$ -	1	\$ 3,080.00
33.00	MANHOLE, SW-401, 72"	EA	\$ 5,640.00	2.0000	\$ 11,280.00		\$ -	2	\$ 11,280.00
34.00	MANHOLE, SW-401, 84"	EA	\$ 7,350.00	1.0000	\$ 7,350.00		\$ -	1	\$ 7,350.00
35.00	INTAKE, SW-505	EA	\$ 4,940.00	1.0000	\$ 4,940.00	0.25	\$ 1,235.00	1	\$ 4,940.00
36.00	INTAKE, SW-509	EA	\$ 3,875.00	17.0000	\$ 65,875.00	1.25	\$ 4,843.75	14	\$ 54,250.00
37.00	INTAKE, SW-510	EA	\$ 4,255.00	3.0000	\$ 12,765.00	0.75	\$ 3,191.25	3	\$ 12,765.00
38.00	INTAKE, SW-512, 24"	EA	\$ 1,285.00	1.0000	\$ 1,285.00	0.25	\$ 321.25	1	\$ 1,285.00

ST. ANDREWS DRIVE

Contract Item	Description	Unit of Measure	Unit Price	Awarded		Current		To Date	
				Units Contracted	Original Contract Total	Unit	Cost	Unit	Cost
39.00	INTAKE, SW-512, 30"	EA	\$ 1,510.00	4.0000	\$ 6,040.00	1	\$ 1,510.00	4	\$ 6,040.00
40.00	MANHOLE ADJUST, MINOR	EA	\$ 1,450.00	2.0000	\$ 2,900.00		\$ -	0	\$ -
41.00	CONNECT OT EXISTING INTAKE	EA	\$ 935.00	1.0000	\$ 935.00		\$ -	1	\$ 935.00
42.00	RMV INTAKE	EA	\$ 605.00	4.0000	\$ 2,420.00		\$ -	4	\$ 2,420.00
43.00	9" PCC PVMT	sy	\$ 45.35	11,268.0000	\$ 511,003.80	2178	\$ 98,772.30	11193	\$ 507,602.55
44.00	RMVL OF PVMT	SY	\$ 4.00	7,226.0000	\$ 28,904.00	1160	\$ 4,640.00	7329.6	\$ 29,318.40
45.00	RMVL OF SIDEWALK	SY	\$ 8.00	476.0000	\$ 3,808.00	204	\$ 1,632.00	476	\$ 3,808.00
46.00	5" PCC SIDEWALK	SY	\$ 45.85	540.0000	\$ 24,759.00		\$ -	0	\$ -
47.00	6" PCC SIDEWALK	SY	\$ 34.00	3,436.0000	\$ 116,824.00	2312	\$ 78,608.00	2312	\$ 78,608.00
48.00	DETECTABLE WARNINGS, CAST IRON	SF	\$ 35.00	368.0000	\$ 12,880.00	160	\$ 5,600.00	160	\$ 5,600.00
49.00	6" DRIVEWAY TYPE A	SY	\$ 50.35	148.0000	\$ 7,451.80		\$ -	0	\$ -
50.00	DRIVEWAY, GRANULAR	TON	\$ 30.00	31.0000	\$ 930.00		\$ -	0	\$ -
51.00	BITUMINOUS PCC UNIT PAVERS BED	SF	\$ 17.23	4,256.0000	\$ 73,330.88	3310	\$ 57,031.30	3310	\$ 57,031.30
52.00	GRANULAR PCC UNIT PAVERS BED	SF	\$ 24.25	1,819.0000	\$ 44,110.75	1500	\$ 36,375.00	1500	\$ 36,375.00
53.00	PCC SUBSLAB OF UNIT PAVERS	SY	\$ 45.85	473.0000	\$ 21,687.05	323	\$ 14,809.55	323	\$ 14,809.55
54.00	30" PCC RIBBON CURB	LF	\$ 36.35	248.0000	\$ 9,014.80		\$ -	0	\$ -
55.00	RMVL OF TYPE A SIGN ASSY	EA	\$ 125.00	4.0000	\$ 500.00		\$ -	4	\$ 500.00
56.00	PERF SQUARE STEEL TUBE POST	LF	\$ 12.50	282.0000	\$ 3,525.00		\$ -	0	\$ -
57.00	POST ANCHOR/BREAK AWAY INSTALL	EA	\$ 150.00	19.0000	\$ 2,850.00		\$ -	0	\$ -
58.00	CONCRETE FOR POST ANCHOR INSTA	EA	\$ 275.00	4.0000	\$ 1,100.00		\$ -	0	\$ -
59.00	TYPE A SIGNS, SHEET ALUMINUM	SF	\$ 20.00	223.0000	\$ 4,460.00		\$ -	0	\$ -
60.00	PVMT PAINTED MARKING	STA	\$ 150.00	123.0600	\$ 18,459.00		\$ -	0	\$ -
61.00	PAINTED SYMBOLS & LEGENDS	EA	\$ 275.00	8.0000	\$ 2,200.00		\$ -	0	\$ -
62.00	PVMT MARKING RMVL	STA	\$ 125.00	24.1000	\$ 3,012.50		\$ -	0	\$ -
63.00	SYMBOLS & LENGENDS RVML	EA	\$ 125.00	2.0000	\$ 250.00		\$ -	0	\$ -
64.00	TEMP TRAFFIC CONTROL	LS	\$ 15,000.00	1.0000	\$ 15,000.00	0.15	\$ 2,250.00	0.9	\$ 13,500.00
65.00	TEMP GRAVEL ACCESS DRIVES	TON	\$ 35.00	250.0000	\$ 8,750.00		\$ -	215.87	\$ 7,555.45
66.00	CONCRETE BARRIER RAIL	LF	\$ 50.00	105.0000	\$ 5,250.00		\$ -	0	\$ -
67.00	CONVENT SEED/FERT/MULCH TY 4	AC	\$ 800.00	5.9000	\$ 4,720.00		\$ -	0	\$ -
68.00	HYDRAULIC SEED/FERT/MULCH TY 1	AC	\$ 3,975.00	2.6000	\$ 10,335.00		\$ -	0	\$ -
69.00	HYDRAULIC SEED/FERT/MULCH TY 2	AC	\$ 3,675.00	3.3000	\$ 12,127.50		\$ -	0	\$ -
70.00	SWPPP MGMT	LS	\$ 2,400.00	1.0000	\$ 2,400.00	0.15	\$ 360.00	0.9	\$ 2,160.00
71.00	SILT FENCE OR TUBE 8" DIA	LF	\$ 1.65	9,900.0000	\$ 16,335.00		\$ -	2509	\$ 4,139.85
72.00	PERMEABLE DITCH CHECK	LF	\$ 6.00	535.0000	\$ 3,210.00		\$ -	0	\$ -
73.00	RMVL OF SEDIMENT SF,CF, OR DC	LF	\$ 0.50	1,000.0000	\$ 500.00		\$ -	0	\$ -
74.00	RMVL OF DEVICE, SF,CF, OR DC	LF	\$ 0.10	9,900.0000	\$ 990.00		\$ -	0	\$ -
75.00	BIODEGDE EROSION CONTROL BLNKT	SQ	\$ 16.00	425.0000	\$ 6,800.00		\$ -	0	\$ -
76.00	OPEN THROAT INTAKE PROT DEVICE	EA	\$ 75.00	4.0000	\$ 300.00		\$ -	2	\$ 150.00
77.00	AREA DRAIN, INLET PROT DEVICE	EA	\$ 50.00	9.0000	\$ 450.00		\$ -	3	\$ 150.00
78.00	WATERING FO RPLANTS	MGAL	\$ 270.00	40.0000	\$ 10,800.00		\$ -	0	\$ -
79.00	INSTAL/FURNISH 2.5" TREE	EA	\$ 531.67	12.0000	\$ 6,380.04		\$ -	0	\$ -
80.00	INSTAL/FURNISH 5 GAL SHRUBS	EA	\$ 43.48	48.0000	\$ 2,087.04		\$ -	0	\$ -
81.00	INSTAL/FURNISH 1 GAL PERENNIAL	EA	\$ 11.35	1,890.0000	\$ 21,451.50		\$ -	0	\$ -
82.00	AMENDED SOIL 24"	CY	\$ 87.50	857.0000	\$ 74,987.50	111.4	\$ 9,747.50	111.4	\$ 9,747.50
83.00	LIMESTONE OUTCROPPING	SF	\$ 74.15	520.0000	\$ 38,558.00		\$ -	0	\$ -


ST. ANDREWS DRIVE

Contract Item	Description	Unit of Measure	Unit Price	Awarded		Current		To Date	
				Units Contracted	Original Contract Total	Unit	Cost	Unit	Cost
84.00	LIMESTONE EDGING	LF	\$ 14.60	80.0000	\$ 1,168.00		\$ -	0	\$ -
85.00	DECORATIVE ROCK MULCH	CF	\$ 5.35	3,115.0000	\$ 16,665.25		\$ -	0	\$ -
86.00	SITE FUNITURE- BENCH	EA	\$ 6,400.00	1.0000	\$ 6,400.00		\$ -	0	\$ -
87.00	SITE FURNITURE- BIKE REPAIR ST	EA	\$ 2,000.00	1.0000	\$ 2,000.00		\$ -	0	\$ -
88.00	LIGHT ASSY- L1, RDWY LIGHT/REC	EA	\$ 6,200.00	6.0000	\$ 37,200.00		\$ -	0	\$ -
89.00	LIGHT ASSY-L2, PED LIGHT	EA	\$ 4,000.00	8.0000	\$ 32,000.00		\$ -	0	\$ -
90.00	LIGHT ASSY- L3, CTR ISLD UPLGT	EA	\$ 580.00	10.0000	\$ 5,800.00		\$ -	0	\$ -
91.00	CONTROL CABINET	EA	\$ 11,860.00	1.0000	\$ 11,860.00		\$ -	0	\$ -
92.00	ELECTRICAL CIRCUITS	LF	\$ 9.00	1,900.0000	\$ 17,100.00	500	\$ 4,500.00	800	\$ 7,200.00
93.00	HANDHOLES/JUNCTION BOXES	EA	\$ 406.00	10.0000	\$ 4,060.00		\$ -	0	\$ -
94.00	RECPETACLE- CTR ISLD	EA	\$ 450.00	4.0000	\$ 1,800.00		\$ -	0	\$ -
95.00	EROSION STONE	TON	\$ 30.00	235.0000	\$ 7,050.00		\$ -	0	\$ -
96.00	REVENTMENT CLASS E	TON	\$ 48.00	75.0000	\$ 3,600.00		\$ -	52	\$ 2,496.00
97.00	TEMP FENCE CONSTRUCTION 48"	LF	\$ 12.00	700.0000	\$ 8,400.00		\$ -	748	\$ 8,976.00
98.00	MOBILIZATION MPI	LS	\$ 100,000.00	1.0000	\$ 100,000.00		\$ -	1	\$ 100,000.00
99.00	MAINT OF POSTAL SERVICE	LS	\$ 500.00	1.0000	\$ 500.00	0.15	\$ 75.00	0.9	\$ 450.00
100.00	MAINT OF SOLID WASTE COLLECTIO	LS	\$ 500.00	1.0000	\$ 500.00	0.15	\$ 75.00	0.9	\$ 450.00
101.00	CONCRETE WASHOUT	LS	\$ 2,500.00	1.0000	\$ 2,500.00	0.15	\$ 375.00	0.9	\$ 2,250.00
	Stored Material - PCC Material	LS	\$ 46,205.83				\$ -	0	\$ -
	Stored Material - Bench	LS	\$ 6,100.00				\$ -	1	\$ 6,100.00
CO-01 - 8001	Galvanized Bike Station	LS	\$ 250.00	1.0000	\$ 250.00		\$ -	1	\$ 250.00
CO-01 - 8002	Field Tile Work	LS	\$ 13,788.05	1.0000	\$ 13,788.05		\$ -	1	\$ 13,788.05
				Totals	\$ 2,360,439.61	Total Current	\$ 393,400.20	Total To Date	\$ 1,826,398.80

Original Contract Sum \$ 2,346,401.56
Net Change by Change Order
Contract Sum to Date \$ 2,346,401.56

Total Completed and Stored to Date \$ 1,826,398.80
Less Retainage (5%) \$ 91,319.94
Total Earned Less Retaingae \$ 1,735,078.86
Less Previous Certificates for Payment \$ 1,370,127.78

Current Payment Due \$ 364,951.08

Contractor Metro Pavers, INC.	Engineer Shive-Hattery, INC,	Owner City of North Liberty
		
Tyler Duster	Josiah Bilskemper, P.E.	Ryan Heiar
Title Project Manager	Title Project Engineer	Title City Administrator
Date <u>8/17/2020</u>	Date _____	Date _____



Social Justice & Racial Equity



SOCIAL JUSTICE RACIAL EQUITY

INCLUDING 2019 CITATION & ARREST DATA

Demographics	NL	Compared to		IA	US	
		IA	US			
land area (2020)	9.1sq mi			55,857 sq mi	3,797,000 sq mi	
persons per square mile (approximate)	2,010			54.5	84.7	
population, 2015	18,299			3,123,899	321,418,821	
population, 2010	13,374			3,046,355		
population increase, 2010 to 2015	36.8%			2.5%	%	
persons under 5 years	1,917	10.5%	↑↑	↑↑	6.2%	6.2%
persons under 18 years	5,357	29.3%	↑	↑	23.3%	22.9%
persons over 64 years	981	5.4%	↓	↓	16.0%	14.9%
female-identifying persons		51.1%	↑	↑	50.4%	50.8%
male-identifying persons		48.9%	↓	↓	49.6%	49.2%
intersexed-identifying persons		unknown			unknown	unknown
only white	16,134	88.2%	↓	↑	90.5%	73.1%
only black	867	4.7%	↑	↓↓	3.4%	12.7%
two or more races	591	3.2%	↑↑	↑	1.9%	3.1%
only asian	418	2.3%	↑	↓	2.2%	5.4%
only other race not listed	235	1.3%	↓	↓↓	1.5%	4.8%
only indigenous	45	0.2%	↓	↓	0.4%	0.8%
only native hawaiian/pacific islander	9	0.0%	↓	↓	0.1%	0.2%
any race, also identifying as hispanic/latinx	806	4.4%	↓	↓↓	5.6%	17.6%
foreign-born persons	847	4.6%	↓	↓↓	5.1%	13.5%
not a US citizen	441	2.4%	↓	↓↓	3.2%	7.0%
language other than English spoken at home	1,255	6.9%	↓	↓↓	8.0%	21.5%
high school graduate, over 24 years		97.5%	↑	↑↑	92.0%	87.1%
college graduate, over 24 years		54.6%	↑↑	↑↑	28.2%	30.6%
veterans, over 18 years		6.1%	↓	↓	7.9%	7.6%
labor force, over 16	13,284				2,475,140	262,185,951
median travel time to work	20-24 min		↑	↓	15-19 min	35-44 min
households	7,225				1,242,641	118,208,250
households with persons under 18	2,848	39.4%	↑	↑	30.2%	31.4%
persons per household	2.53		↑	↓	2.42	2.65
vacant housing units	323	4.4%	↓	↓↓	9.4%	12.3%
owner-occupied units	5,019	69.4%	↓	↑	71.1%	63.0%
median value of owner-occupied units	\$207,600		↑↑	↑	\$142,300	\$194,500
median gross rent	\$1,147		↑↑	↑	\$766	\$959
median household income	\$81,978		↑↑	↑	\$58,580	\$61,937
persons experiencing poverty		4.8%	↓↓	↓↓	11.7%	13.1%
persons in poverty active in the work force		66.6%	↑	↑↑	58.1%	47.2%
persons without health insurance (under 65)		3.5%	↓	↓↓	4.9%	8.1%

Budget

police revenues	FY19 actual	FY20 budget	FY21 budget	FY22 estimate
COPS grant	\$ 17,537	\$ 6,025	\$ 0	\$ 0
police records	\$ 6,025	\$ 5,000	\$ 5,000	\$ 5,000
court fines	\$ 42,803	\$ 40,000	\$ 40,000	\$ 40,000
municipal infractions	\$ 0	\$ 0	\$ 0	\$ 0
police forfeitures	\$ 0	\$ 0	\$ 0	\$ 0
cigarette citations	\$ 0	\$ 600	\$ 0	\$ 0
parking violations	\$ 5,345	\$ 5,000	\$ 5,000	\$ 5,000
police expenditures	FY19 actual	FY20 budget	FY21 budget	FY22 estimate
personnel	\$ 2,279,368	\$ 2,541,734	\$ 2,623,113	\$ 2,754,269
services	\$ 175,206	\$ 264,951	\$ 330,051	\$ 346,554
equipment/fleet	\$ 96,475	\$ 81,200	\$ 97,633	\$ 175,000
miscellaneous	\$ 2,194	\$ 10,900	\$ 0	\$ 0
total police	\$ 2,553,243	\$ 2,898,795	\$ 3,050,797	\$ 3,275,822
total general fund *	\$ 12,320,277	\$ 13,363,712	\$ 13,982,374	\$ 15,099,714
police/total	20.7%	21.7%	21.8%	21.7%

staff** On 2020 July 15, North Liberty Police Department had 26 full time employees: one chief, one investigator, one lieutenant, four sergeants, one K-9 officer, one canine, one Drug Task Force officer, 14 patrol officers, and two civilian administrative staff.

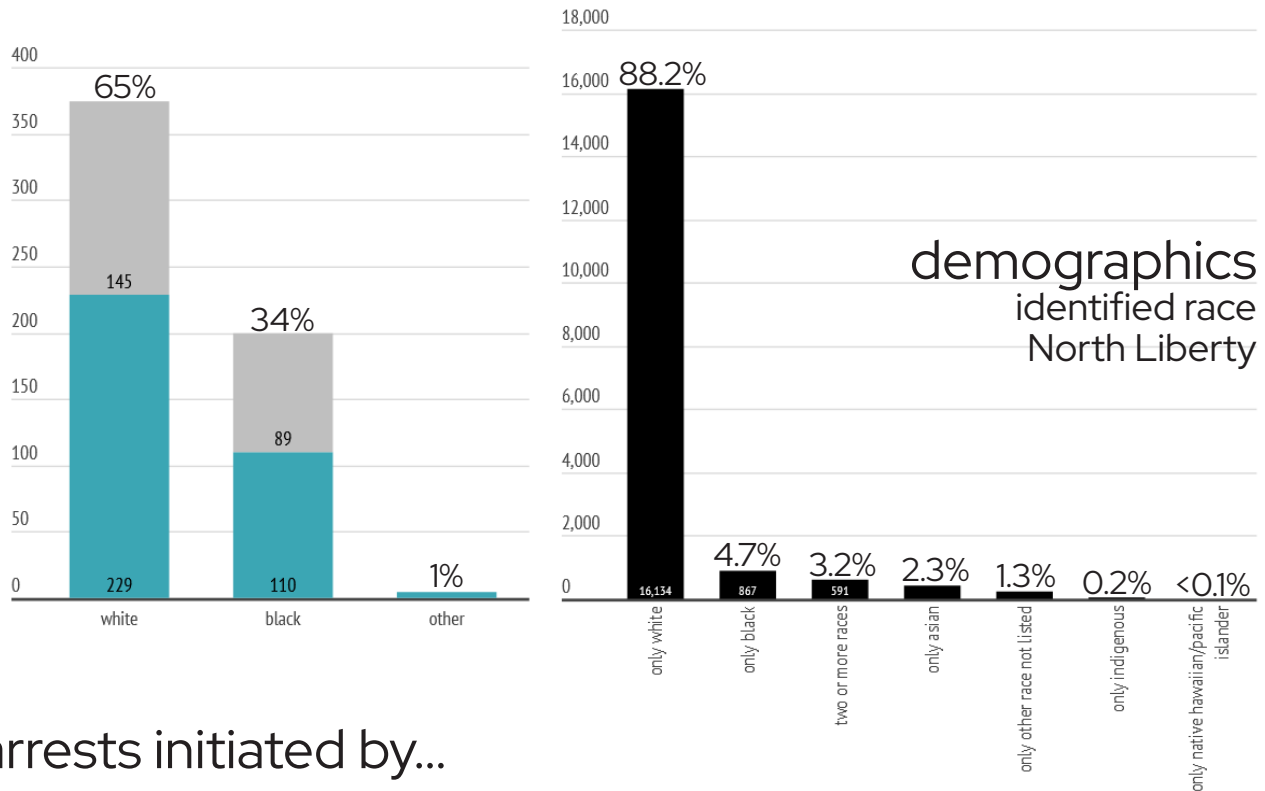
budget line descriptions

personnel	Includes employee wages, overtime, FICA/medicare, IPERS, ICMA, health insurance & deductibles, workers' compensation, uniforms, firearms, mileage, training & conferences, tuition reimbursement program
services	Includes building custodial expenses, building maintenance, fuel & vehicle maintenance, utilities, recording fees, other insurance, legal fees, immunization and testing, office/phone equipment, radios, software & technology, public education supplies, postage & shipping, bike patrol equipment, ammunition, K-9 expenses
equipment/fleet	FY19 replaced three patrol cars (including related equipment) FY20 replaced two patrol cars (including related equipment) FY21 plan to replace two patrol cars (including related equipment) FY22 plan to purchase software for scenario-based judgement training on use of force, shade/weather canopy for ten patrol cars, new unmarked vehicle, replace drug task force vehicle, and replace one patrol car (including related equipment)

*As a point of reference, the City's Parks and Recreation budget for FY21 is \$3,636,470 or 26% of the General Fund. *General Fund total does not include expenditures on Debt Service, Enterprise Funds, Road Use Tax, Hotel/Motel Tax, and other special funds.*

**The City of North Liberty employs 96 regular full time people. At 26, the Police Department has the largest full-time staff of City departments. The next largest is the Recreation Department with 11 full time staff. Please note that the Police Department is also the only department staffed 24/7, also accounting for additional on-call needs and special requests (event coverage), while having available relief for employees on vacation or sick.

citation & arrest data 2019

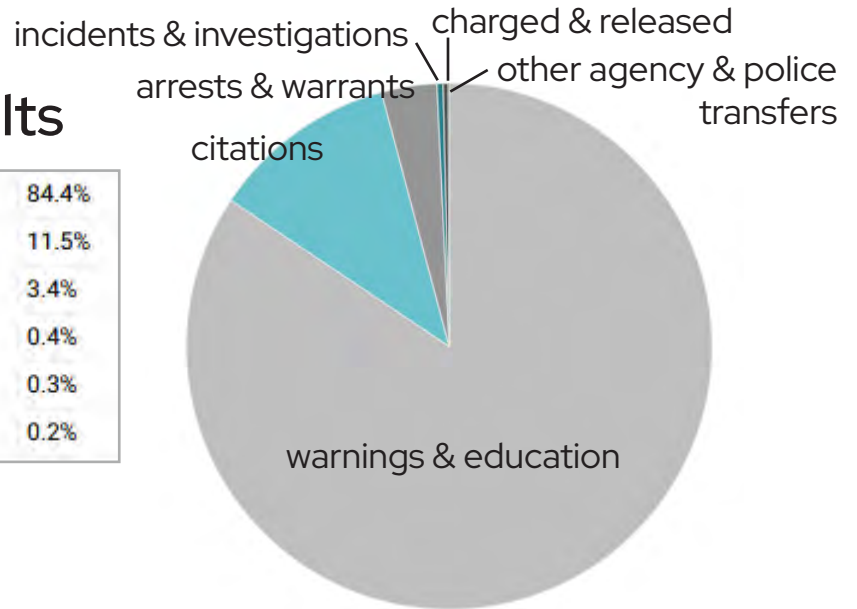


arrests initiated by...

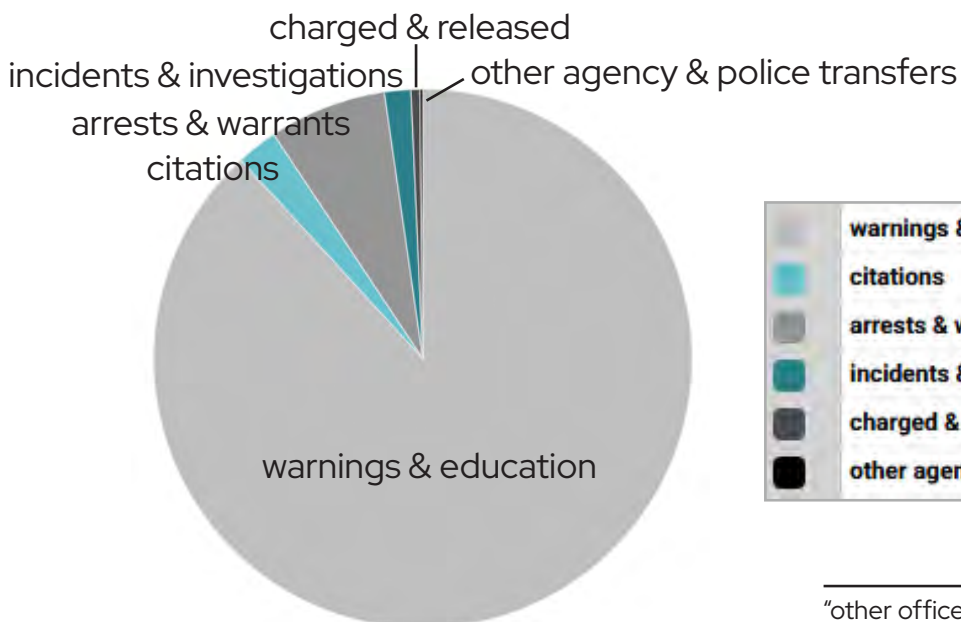
- 59%** **Officer** This includes investigation of suspicious activity and traffic stops resulting in an arrest.
- 41%** **Public** This includes 911 and non-emergent calls, in-person visits to the Police Headquarters, e-mail, and warrant service requests.

traffic stops: end results

warnings & education	4861	84.4%
citations	661	11.5%
arrests & warrants	196	3.4%
incidents & investigations	22	0.4%
charged & released	18	0.3%
other agency & patient transfers	3	0.2%



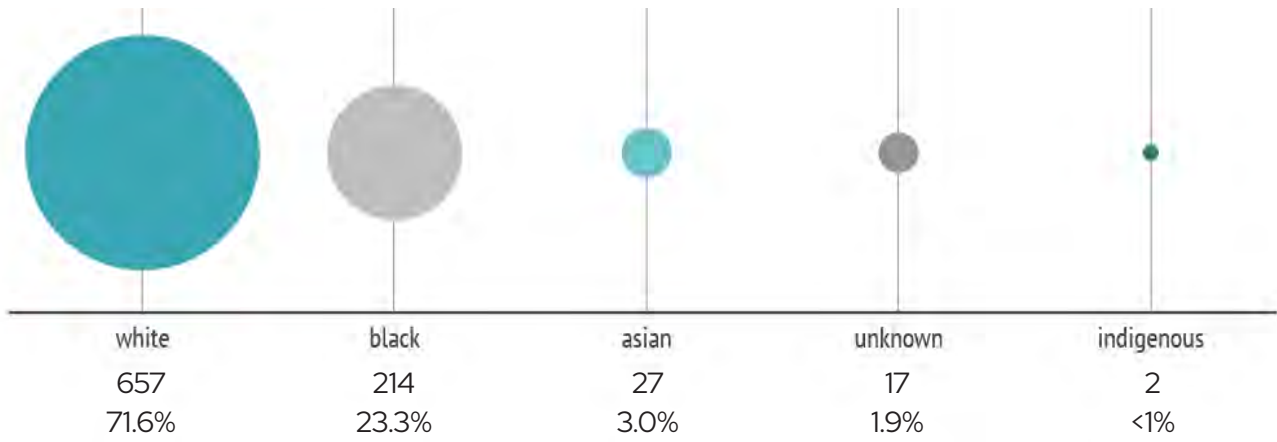
other officer-initiated activity: end results



warnings & education	500	88.2%
citations	14	2.5%
arrests & warrants	40	7.1%
incidents & investigations	9	1.6%
charged & released	3	0.5%
other agency & patient transfers	1	0.2%

"other officer-initiated activity" includes following through on calls for help and service, warrant requests, inquiries into suspicious activity while on patrol and extra patrol requests

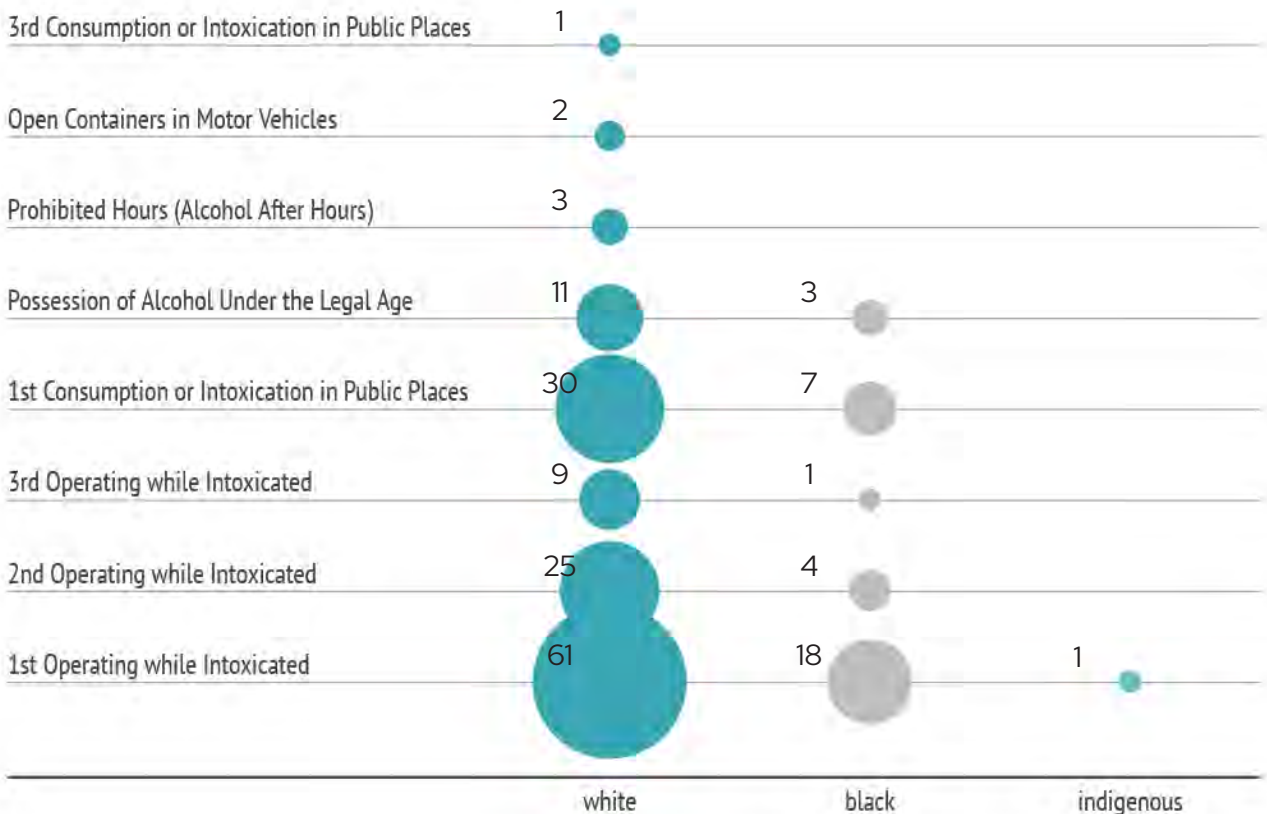
traffic citations by race

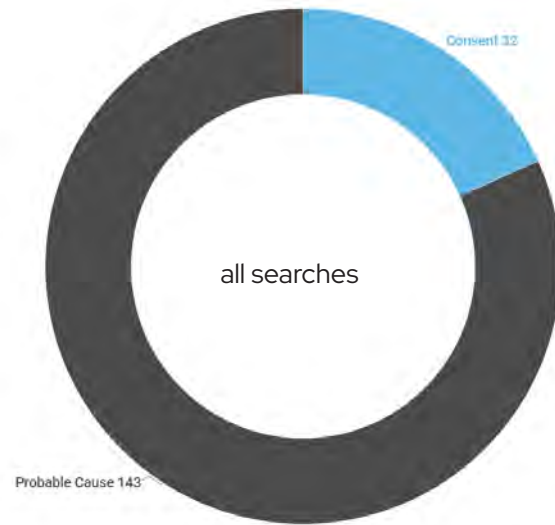
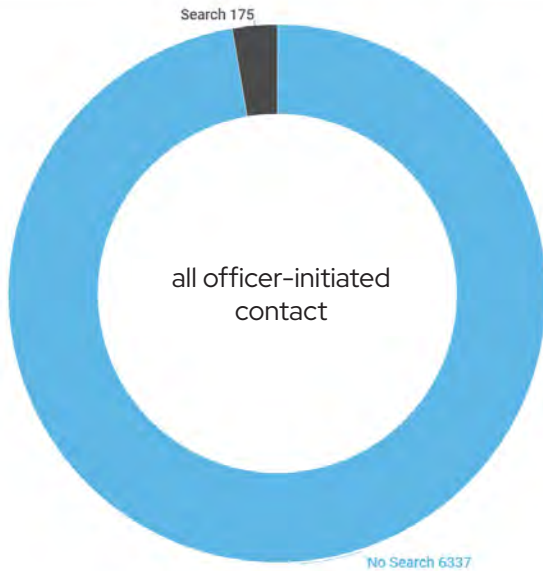


drug charges by race



alcohol charges by race





searches

Reasonable suspicion allows a peace officer to stop and briefly detain a person to conduct a further investigation. As seen in the data on page 5, over 84% of the time this process does not result in any citation or arrest.

Search and seizure rules requires explicit permission or a warrant, excepting the presence of exigent circumstances, requiring swift entry or action.

Probable cause could encompass any of the following to initiate a search of vehicle, property, or person:

- admission of a crime, illegal substance or weapon in plain sight, odor of an illegal substance, or a canine identifies a suspicious scent.

Consent for a search requires asking permission and then the property owner or person gives permission to perform a physical search.

To classify searches as consensual or based on probable cause, staff reviewed video and written records.



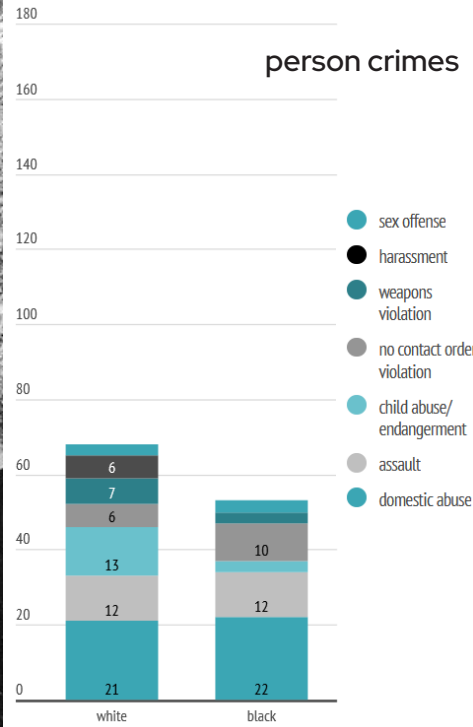
all charges & arrests (by offense type & race)

* for individuals arrested with multiple charges, each charge is represented in the data below

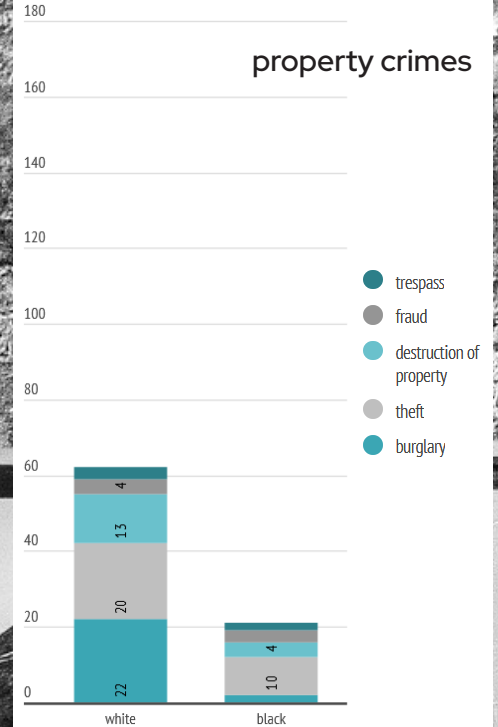
crime categorization key

domestic abuse	domestic abuse
assault	assault; willful injury
child abuse/endangerment	child endangerment; indecent contact with a child; using a juvenile to commit certain offenses; harboring a runaway; incest; sexual exploitation by a counselor, therapist, or school employee
no contact order violation	no contact order violation
weapons violation	carrying weapons; carrying weapons while intoxicated; possession of firearm by felon; disarming peace officer; intimidation with a dangerous weapon; reckless use of a firearm/discharging weapons; explosive or incendiary materials or devices/possession of explosives
harassment	harassment
sex offense	indecent exposure; sexual abuse
burglary	burglary; attempted burglary
theft	theft; operating vehicle without owner's consent
destruction of property	criminal mischief
fraud	forgery; credit cards; money laundering
trespass	trespass
drug violation	controlled substance/distribution; drug paraphernalia; failure to affix drug tax stamp
alcohol violation	consumption or intoxication in public places; PAULA; prohibited hours
disorderly conduct	disorderly conduct
curfew	curfew (NL Code)
pet at large	pet at large penalty
OWI	operating vehicle while intoxicated
barred, revoked, suspended	driving while suspended, barred, or revoked
eluding	eluding pursuing law enforcement vehicle
open container	open containers in motor vehicles
no registration	operation without registration
reckless	reckless driving/failure to maintain control
interference	interference with official acts; obstruction of emergency communications
false identification or information	providing false identification; malicious prosecution; providing false information

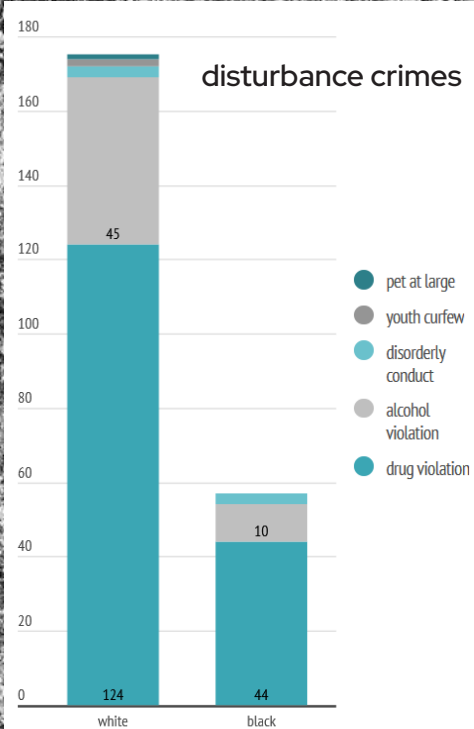
person crimes



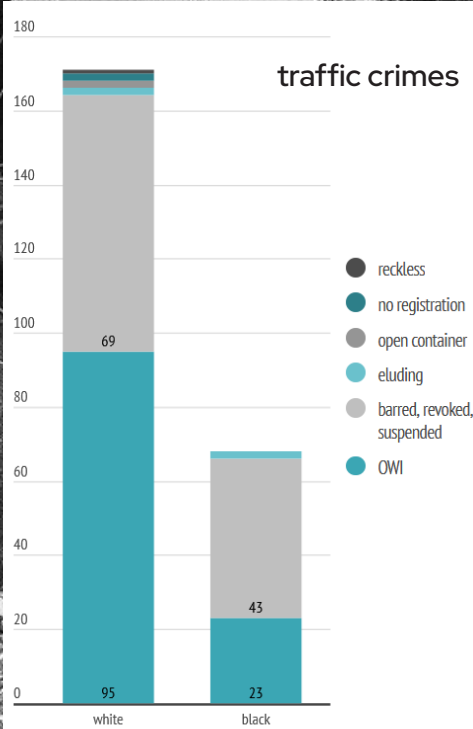
property crimes



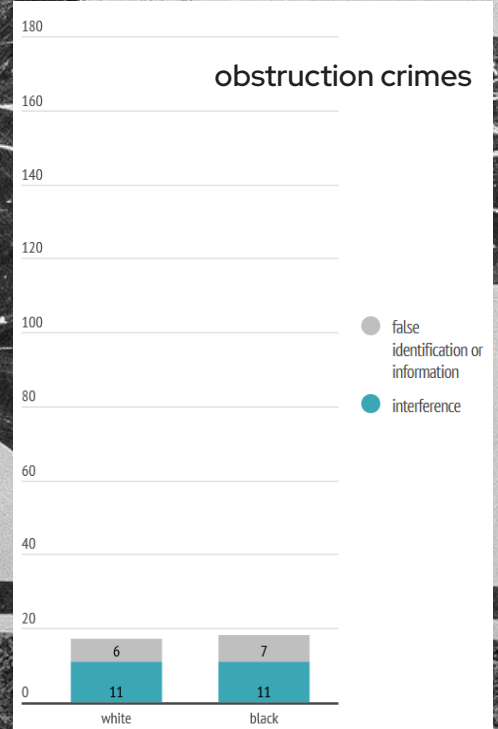
disturbance crimes



traffic crimes



obstruction crimes



warrant service arrests

48 black (officer initiated = 26; public and warrant requests = 22)
57 white (officer initiated = 31; public and warrant requests = 26)

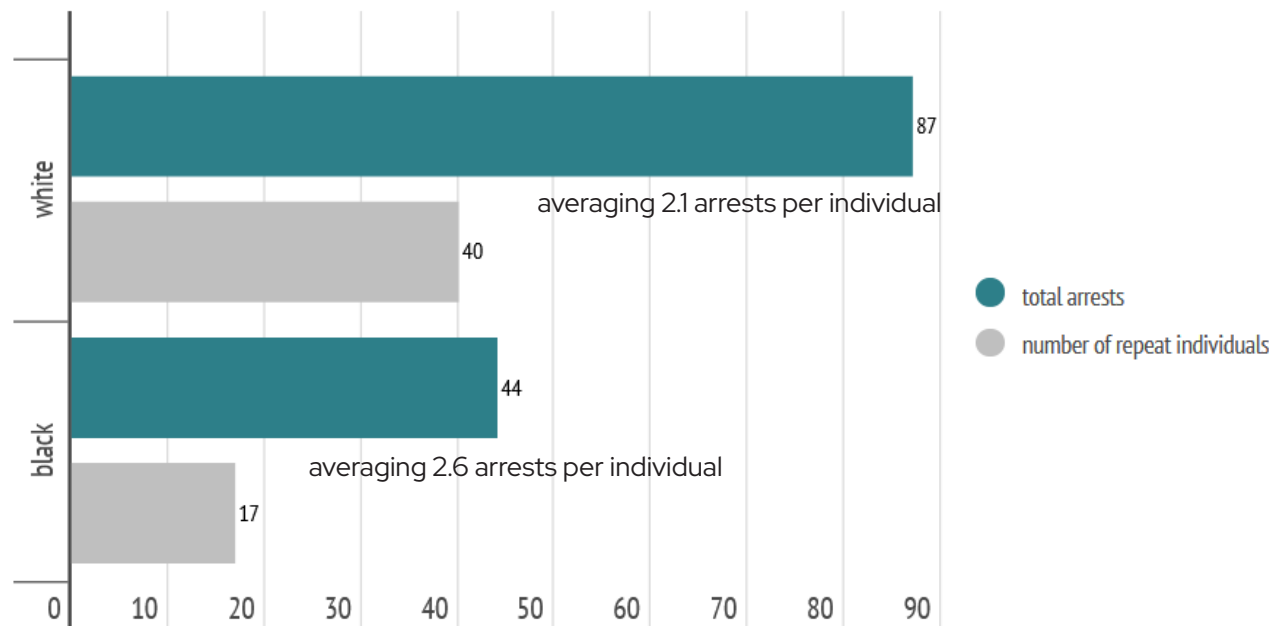
repeat offenders

This data includes...

the 57 individuals arrested more than 1 time

for a total of 131 times

comprising 23% of all arrests.



discretionary arrests

Police are routinely required to make judgement calls. The following charges may be at officer discretion, where leniency is allowed depending on the specific circumstances of the case. A physical arrest is a last resort. Of the 578 arrests made by officers in 2019, 128, or 22%, were discretionary. Of those, 33, or 26%, were of black subjects and 95, or 74%, were of white subjects:

- | | | |
|----------------------|----------|----------|
| • disorderly conduct | 3 white | 3 black |
| • drug paraphernalia | 48 white | 10 black |
| • interference | 10 white | 11 black |
| • intoxication | 31 white | 7 black |
| • trespass | 3 white | 2 black |

current police activity monitoring mechanisms

Equipment

- body worn cameras (manually activated and automatically downloaded)
- in-vehicle audio and video cameras (automated with emergency lights or manually activated)
- Traffic camera recordings
- GPS tracking of squad vehicles
- all radio communication is recorded

Report & Review

use of force reported & reviewed by three indirect supervisors; reported annually to City Administrator and City Attorney; voluntarily added monthly to national database. Formal disciplinary action may be taken for violations of policy, procedures, or training. Use of force may also result in an arrest and is referred to the County Attorney for review and charges.

all crimes reported to the Uniform Crime Reporting (UCR) Program using the National Incident-Based reporting System (NIBRS) national database (voluntary action)

complaints investigated by indirect supervisor, Lieutenant, and Chief; reviewed by the City Attorney and City Administrator; disciplinary action may be taken for complaints with merit

Early Warning System behavior data tracking for all employees, reviewed every six months for potential interventions or additional training

discipline matrix consistently utilized as a tool to hold officers accountable for their actions and identify areas where re-training is needed

with the support of the union, **training is prioritized** in the regular working schedule

officers encouraged to become **instructors in skills to train** their peers, expanding in-house expertise

hire for character, train for competence and excellence and hold everyone accountable to our mission, vision and values.

police training schedule

Initial

Iowa Law Enforcement Academy Basic Training School four months

Partnered with the Field Training Officer three months

Crisis Intervention Team (CIT) Training 40 hours

Policy review & acknowledgement during onboarding 80 hours

Document Maintenance

Lexipol Policy Manual Review bi-annually

Update of high liability cases annually

Daily briefings on any policy or procedural updates

Reviewed or Attended Monthly

Drug Task Force, Bomb Squad, Diver/Tactical Team skills review and meetings (assigned officers)

Traffic Incident Management meeting

Command Staff meeting

TargetSolutions trainings monthly, additional hands-on trainings (as available), and facilitated group discussions daily on equipment, safety, Emergency Management, terrorism, organized crime

Updates shared from Daigle Law Group, Americans for Effective Law Enforcement (AELE), State of Iowa Supreme Court, Use of Force Annual Summit, 8th Circuit Court of Appeals, Public Agency Training Council, International Association of Chiefs of Police (IACP), Highway Traffic & Safety, Attorney General consumer advisory bulletin, Caliber Press, PoliceOne, LawOfficer

Doland Consulting, Caliber Press, Lexipol, Police Executive Research Forum (PERF) and Force Science Institute

Members of the mobile team training unit MTTU-IV training

Attend seminars hosted by other area law enforcement agencies, Midwest Counter Drug Training Center, Federal Partners, and the Iowa Law Enforcement Academy.

Reviewed or Attended Biannually

Blue Courage 4 hours

Defensive Tactics 4 hours

Reviewed or Attended Annually

MATS (Multi-Agency Training Seminar) in Johnson County for victim services, law update, and community topics, plus required State minimums (i.e, CPR, Haz Mat, Child/Domestic/Sexual Assault)

Firearms range + all weapons systems 16 hours

Taser training 4 hours

Driver training 4 hours

Force-on-force judgement scenario-based training 8 hours

Operating while Intoxicated and law update 4 hours

Criminal Justice Information Services (CJIS) requirements

Certified Instructors

ALICE

Drug Recognition Expert

De-Escalation and Verbal Judo Instructors

Use of Force Instructors

Certified Evidence Collection officers

Other special skills (negotiator, tactical team member, child safety seat installer, bike officer, field training officer, canine officer)

Average of 160 training hours per officer in a calendar year.



The City of North Liberty, Iowa will step up to examine, acknowledge, and address policies and practices that may have a disproportionate impact on marginalized people to better serve our whole community.

We agree to identify, call out, and eliminate oppression.

We strive to achieve social justice and racial equity in our organization and our community.

While the national conversations are centering on police and policing, limiting our discussion to these narrow topics will not open our eyes to other learning and growth opportunities.

Police Department already established & will continue to do

Data Collected

demographics of traffic stop citations

demographics of arrests

database of all formal and informal complaints

Transparency

online public access to complaints on Johnson County Sheriff's Office webpage

online public access to calls for service on Joint Emergency Communications Center (JECC) webpage

online map of incident/crime reports at CommunityCrimeMap.com

reports completed annually and monthly and published online

most requested policies published online

Policies

utilize Lexipol for best practices policies

- daily training bulletins
- policy acknowledgements

have ACLU review policies & implement changes

- use of force (done two years ago)
- taser (done two years ago)

"Duty to Intercede" Memorandum of Understanding with area agencies

Met or Exceed

8 Can't Wait Campaign policy and practice requests

30 Guiding Principles for the Police Executive Research Forum (PERF)

WHAT ARE THE NEXT STEPS?

Ideas to move the Community forward...

- Host a series of community conversations to solicit feedback and ideas as well as provide a space for residents to share their stories (**in progress**).
- Collect additional data with the objective to evaluate and address potential disparities.
 - Work with vendor to upgrade police data tracking software (**in progress**).
 - Contract for an external audit and study of traffic stops and searches.
 - Develop a regular data-sharing mechanism, building on existing public monthly reports, for additional transparency.
- Establish a Community Police Review Board to incorporate citizen input on policing practices and review incidents.
- Consider unarmed Community Service Officers.
- Recruit social services organizations to have a location in North Liberty (**have had conversations with organizations about Ranshaw House**).
- Build systems to make better decisions by developing a Diversity, Equity and Inclusion team. Analyze all decisions and practices with a racial equity lens in order to remove barriers and expand opportunities.
- Develop a Diversity, Equity and Inclusion toolkit for staff, and make it available for council and local businesses.
- Provide more frequent diversity & inclusion training.
 - Staff required training.
 - Community programming through the library.
 - Partner with local government organizations (**in progress**).
- Establish Inclusionary Zoning for housing.
- Effectively engage diverse communities in planning and participatory budgeting processes and integrate their arts and culture throughout government activities and events.
- Guarantee residents have access to services and are protected from discrimination in employment, housing, and public accommodations.
- Adopt a hate crimes ordinance.
- Establish a Mayor's Youth Leadership Council.
- Enhance partnerships with NAACP and other entities (**in progress**).
- Develop additional, inclusionary Community Center programming.
- Consider more City outreach meetings with the community.
- Explore ideas and best practices to increase diversity within the City workforce.
- Consider conducting an independent equity audit.

Note: This is not an all-inclusive list and we anticipate additional items following City Council discussion, feedback from the community through listen posts and further strategy sessions with city staff. The City Council will eventually be asked to select and prioritize action items so that a work plan can be developed.

QUESTIONS?



City of North Liberty, Iowa
City Hall
3 Quail Creek Circle
North Liberty, IA 52317



Tracey Mulcahey

From: Nick Bergus
Sent: Tuesday, August 4, 2020 7:34 PM
To: Tracey Mulcahey
Subject: Re: [EXTERNAL] Listening Post

Tracey,
She intends for this to be included in public comment at the next council meeting.

Nick Bergus
Communications Director
City of North Liberty
(319) 626-5756 office
(319) 541-7258 mobile

Messages to and from this account are subject to public disclosure unless otherwise provided by law.

On Aug 4, 2020, at 9:13 PM, Angelica Brothers <angelica.ruelas@gmail.com> wrote:

WARNING: This email originated from outside of this organization. Do not click links or open attachments unless you know the contents are safe. Never provide your user ID or password to anyone.

My name is Angelica Brothers and I am a resident of North Liberty. I attended the listening post on Monday August 3, 2020 and shared my experiences being a Latina in Eastern Iowa. I truly hope that as city leaders, you take the time to address inequities we have locally for all marginalized people in the community. Based on the city's social media, the efforts are only addressing one marginalized group and this is very disappointing. Racism knows no monopoly.

Also, my family would like to know if North Liberty has a proclamation for Latino/Hispanic Heritage month. If not, who would we talk to to begin making this a reality. Putting us in touch with the right people would be a start.

If you would like more background on what it means to be a Latina in Eastern Iowa and the United States, please see my blog post at the following
URL: <https://iowacity.momcollective.com/2020/08/02/millas-en-mis-zapatos/?fbclid=IwAR1oKQ09Xv71CnrDEBmfjvCJ7qcoONTEt8vIxAUqgMXyL5zf6k8nJf2wmY>

Here is the statement I shared at the Listening Post.

A year ago at 1:09 PM in El Paso Texas, 23 individuals were murdered in a hate crime targeted towards those of Latino ethnicity. 23 others were injured. It was the deadliest attack against Latinos in U.S. history. I'd like to take a moment of silence in remembrance.

Thank you.

I grew up in Eastern Iowa. I left after high school. My husband and I have moved around the U.S. since, choosing to come home to Iowa and raise our family.

I support the stand against police brutality, but I will caution we shouldn't exclude the Latino ethnicity in reporting as some recent reports have done. While they may not be the largest impacted group, there are well documented issues for Latinos with law enforcement. My father reported being held at gunpoint in Eastern Iowa for visiting the wrong apartment and subsequently being wrongly affiliated with a drug transaction. Personally, I always carry my passport for fear I'll be accused of not being a citizen and detained. I carry my daughter's as well. It's often thought she's not my child and I'm her childcare provider.

My mother always thought it best we try to outwardly assimilate to white culture in an effort to protect us. That didn't work as planned. I played sports and cheered during my time in school. It wasn't uncommon to be called spic or wetback. Little Mexico showed up on a wrestling shirt to identify my hometown. I see people from those areas living in North Liberty and I wonder if they still feel the same way. When we moved to North Liberty, there was a young boy fishing down the road from us. He was using slurs against Mexicans as jokes. My husband offered for him to come talk to me about it but he declined. I hope he didn't mean it but it's clear hate still exists for Latinos.

When I've shopped in North Liberty stores, I've been accosted by others as if buying items for myself is some kind of crime. I'm not sure if they think I don't speak English as they talk to store staff about me. It's as if I'm invisible to them.

Latinos saw a 21 percent increase in hate crimes against them in 2018. A man drove 11 hours, more than the time it take to cross Iowa, to murder and harm those he deemed as "Mexicans". Someone just as easily could have driven 11 hours here. A Latina judge's family was recently murdered. The assailant left documented railings against "incompetent Latina judges", among other documents indicating that the murder was a hate crime. A Latina soldier went missing and it went largely unnoticed. Once it got traction and they did search for her, her body and her murderer were found. He later committed suicide. The concept of justice for Vanessa was then mostly dropped from the media. In Clive, Iowa a Latina teenager was intentionally run over because she looked Mexican. The family calls for hate crime charges, which still haven't been brought.

So what can North Liberty do?

In a quick search of the city's social media I didn't find past references to El Paso or events supporting or educating about Latinos in North Liberty. I also didn't find anything of significance as to Latino Heritage month. I did locate a Cinco de Mayo post from this year but that's not really a holiday of much significance. I'm unsure if there is a proclamation to celebrate Latino heritage month in North Liberty but if not it's beyond time the city pursues it.

By 2050 over a quarter of the US will be Latino. By 2023 1 in 3 preschoolers nationwide will be Latino. They are part of our future. We should treat them as such and invest in their future. That means stop assuming they are undocumented, as most Latinos are citizens. It means hiring diverse workers to include Latinos. This means teachers, STEM workers, and others. that represent the composition of our country and our community. This requires understanding what diversity really means. All I'd ask for is an equal chance.

Start including our history in pushes for improved awareness in cities and schools. We were segregated, murdered, deported. All as US citizens. That history deserves to be told.

Policing wise, please encourage victims to come forward. If they are undocumented, we need policies to protect victims. I'm not sure if we have those in North Liberty. If we do we need to continue community work to ensure that is communicated.

Address us. I recognize it's a vast ethnicity. In recent discussions it's unclear if you are addressing or including us, so take the time to address us by our ethnicity if you want to be inclusive. It goes a long way. Calling us "other people of color" in my eyes is inadequate and a disservice.

As we move to address systemic racism, in order for North Liberty to see positive change we need to bring all marginalized ethnic and racial groups to the table in our city governments, in our schools and in our businesses. For our Latino population this means working with local community organizations and citizens who are empowered to speak towards Latino issues. One person or organization cannot hope to adequately represent the needs of all ethnic or minority groups. By creating a diverse group who we can consult to cover the issues we'll position this city to move forward.

Thank you for your time.

Listening Post Notes
City of North Liberty
7.29.2020, 11:30am

Councilors in attendance: Brent Smith and RaQuishia Harrington

City staff from Police, Library and Recreation Departments were also present as well as residents.

Councilor Smith welcomed attendees.

Eva Anderson introduced herself as North Liberty resident and as a listening citizen.

Multiple attendees thanked the Council for starting these conversations during the hour event.

Becky Keogh, NL resident, commented that she wanted to remind the City Councilors that Harrington does not speak for or represent all people of color and that she represents everyone in North Liberty. She also mentioned purchasing a copy of the book titled *So You Want to Talk About Race* (Ijeoma Oluo) for all Councilors. Administrator Heiar mentioned the gift law and that he would need to check with the city attorney about Councilors accepting the books. Keogh mentioned she could donate the books to the library for Councilors to check out. Library Director Garner said that would be an option. Garner further stated that the library's eBook vendor has provided access to several social and racial equity titles for multiuse checkout and those are available to library cardholders from the website.

Kelly Sittig, NL resident had three points to share:

1. She appreciates city leaders starting the conversation
2. Stated that the police department data for North Liberty shared at the City Council meeting on July 28 acknowledged that disparities are in line with the national statistics but that should not make it okay. She said police are arresting, pulling over, and searching people of color at a higher rate and we can do better.
3. She also stated that the issue of racism is broader than the police department (systemic) and the conversation should go beyond the police. It's an issue for everyone and we all benefit if we address racism in our city.

Councilor Harrington stated that racism infiltrates all of our systems and we should not be complacent with that as the norm but our city should be a place that won't tolerate discrimination.

Summer Jagnow, North Liberty resident, said she felt the city leaders had their hearts in the right place but they didn't seem sure of next steps. She mentioned that her son, Quincy, noted that there are certain areas in North Liberty where more people of color live that are policed more heavily and that it was explained to him that it was due to requests by property management

(specified Penn Oaks). She felt that this appears as harassment far before an arrest or police interaction.

Her questions:

- How do we get to where POC can have the same treatment or do normal activities without constantly being stopped?
- How do you get police to stop seeing “black people living” as suspicious?

Quincy Jagnow, NL resident, noted that the police need to show up when they are called but would like to know what can be done to stop over-policing of black people. He said it seems police are often present “just to be there”.

Summer Jagnow said that she had positive interactions with police at Summer Lunch program but other interactions were because her son was being stopped for things and at one point an officer stated that he didn’t know what had happened in a particular interaction but called her son, Quincy, a liar. She said she told the officer that if he didn’t know what happened, how could he call her son a liar. She said the officer apologized to Quincy.

She stated that if the police dept receives complaints that appear their actions were racially motivated they seem to discount those or aren’t receptive. She mentioned interaction with police when she was on a date and said these interactions make her feel less safe or welcome in the community. “I don’t get harassed when I’m not with black people.”

Smith stated that he doesn’t have the same perspective as a white person. He further mentioned that the police department has a community policing model and outreach programming but that it’s also important to hear these stories and experiences from residents.

Officer Juan Santiago stated that as an officer he spends time in those communities and likes to establish rapport. He stated that it’s important to him that the community see that the police are out trying to work with residents.

Harrington stated that there are other systemic issues involved such as the majority of people of color residing in specific areas in the community. Young people in the community have negative encounters with police so we need to change the narrative. She stated that encounters with police should be positive and there are ways to improve those relationships.

Smith asked Quincy Jagnow the question “what does better look like to you and your friends?”

Quincy Jagnow responded that not all of his encounters with police have been completely negative. He said that if he (and his friends) knew the officers better it would be a comfort.

Sittig asked for city staff to share with the culture is in different departments. Heiar spoke about some of the training components the city staff have been involved in such as the Implicit Bias training. Garner mentioned library staff training with United Action for Youth (UAY), discussed equity training and trauma informed training. She also mentioned the reentry program that the Community Center staff has in place with UAY to help ensure kids who are expelled from the building have an opportunity to come back to use the facility.

Anderson stated that she was impressed with the Peaceful Rally held at Penn Meadows Park earlier this year and as a staff person of Grace Community Church she asked how the faith community could get involved to make things better here. She mentioned that there have been conversations about racial reconciliation at the church and in the faith community.

Listening Post #3 in person--- Community Pantry West Lawn

8/1/2020 Council Members Harrington and Pollock- Notes from the discussion/conversations

New Media Jillian Brooks- Iowa news now (recording) Arron Hosteler- KCRG. Community thoughts and working on these issues together. (Recording)

Counselor RaQuishia Harrington- kick off and thanks for being here. Safe space, open dialogue, things you are seeing, weighing on your heart,

- I talked to some kids and want to share what they want...
 - One of the ladies said there are always police in their neighborhoods, they do not know if they are good or bad officers but they are in her neighborhoods. She is a sophomore this year, sees them when she is sitting at home or when she gets off work. There is a lot of kids but to always see the police are patrolling but not having any interaction but just there and watching to see if they are doing anything wrong. She is not mad the police are there, she wished the police would do more with them, in their neighborhood and by their home. As you are patrolling get to know my name as well since you are in my neighborhood.
- Sometimes the apartments are asking for police to patrol that area more frequently but it does not have a great reputation about that area and more crime in that area or a need for police to be there. We do not have police officers for security guards, they are for law enforcement, because they have no choice to live in certain areas, it costs a lot to live here, if that is where I am staying to get on my feet, I need to be there. RaQuishia will continue to have these conversations every Thursday at 6:30 with the kids.
- Police Officers are at the school and make them feel unsafe and makes them feel that their police officers are unsafe. We do not have SRO's here, and seeing police at the schools all of the time makes them feel uneasy, cannot concentrate and starts their day off wrong.
- Why can we not get more people of color to participate? People are asked to tell their experience and story and they share the trauma and what is the follow up, my situations is worse and it backfires on them if they share. Safeguarded individuals and they would rather say nothing, they can talk amongst their peers, but risk a lot of things they need to survive if they share their stories.
 - We should have gone to where they are.... sometimes they just don't want to talk about it, people are not trusting of the systems that are here. For years there have been bad things. We have tried it and it did not work, the second time it worked and for a time, being in time for safe space to talk to kids at 6:30pm and trusted the adults that are there. The more we have conversations the more they will come and be a part of this.
- I have family members that have chosen to be in law enforcement, to talk about your experiences. We want our law enforcement to feel safe, if they are safe then Mr. Brown will be safe. We want to lead our community in North Liberty.
- A kid had a picture at the school and they put the N work on his lip, at Liberty, the kids did not like how it was handled, it is not the stuff we need to talk about, we need to make sure we have the safe space, and wanted follow up and have all of the kids talk about how this impacts the student of color. Only the black kids got to comment and no conversation together with

the white kids. This should have been a chance to bring awareness to the parents knew this happened, I would bet several still do not know about it. So, administrators are coming together for a cultural competency and diversity inclusion and have teachers and students they trust and want to have that conversation. As a school district they are changing the curriculum and put that ownership back on the parents. Because of this, my child is no longer in the ICCSD and he moved to live with another family member to be in a different school district.

- Acknowledge these are happening and talk to kids about race, systemically, to people of color, The rainbow coalition of her kid's friends and a diverse group. Things are happening and police are happening like be careful who you hang with. We are all teaching them for the same values, hurts her because we have these conversations and we want them to grow up and be successful and live their lives or see the images and play out and shot and killed by law enforcement or mistreated in a store, just be a kid and exist because that is stripped away from them. We have these conversations all of the time.
- Conversations with 14 and 15 years old about the police and playing heavy on their mental health. Go into school and preform and have all of these things happening in my life. I wish they could come and want us to really listen to our people, young people of color and in the walls of our schools and never gets addressed.
- Need to recognize race is a way to have these conversations for white people to say they do not have to see race, but that is not true, reality shows you something different. If your family is uncomfortable then they are not teaching them history, the schools are not doing it right way or what America did to people of color.
- This is my reality; I look at these kids and that at any moment that could be them the Quincy or Zia.
- This is just a start, meeting this organically and working on this, governing bodies, we have to be transparent, we cannot longer be in our silos.
- We do not have to have bad law enforcement and we can do more.

Diane Venenga- note taker

- Come out and ride along see what types of calls the officers are responding too. One neighborhood we want you here talking to the kids, the next they do not. Handing out stickers, not to my kids. We have to be careful for getting complaints on both sides of the coin.

Annie Pollock Here to listen and share stories

- Getting the qualitative information and getting information, we have the quantitative numbers.
- Delicate balance that we want the police there, but we do not and then how they are perceiving when you approach them.
- August 11th, we will continue to have more of this conversation at our council meeting. We want to make this community a proud place to live and work.

Andrew Brown- NL for almost 10 years.

- Would like to see if possible is a community relationship board who interact with the police dept. and can get that information back out to the community. He had that where he lived before.

- You have an in road into the community and did not feel comfortable or get part of the service they could get you services. We were able to go with them interact with the school and the police department when something was damaged. With the police department, they had the kids pay restitution back, and teach them they could not go around the community doing these things and causing damage. We were appointed by the mayor, because he had someone there and a police chief, mayor, community members. They knew the family and would stop by and see you in the yard. If I can help can I do anything.
- I live on Molly Drive. 3 or 4 police dept cars showed up but no one stopped to say hello, they do not care to know you. I do not feel safe walking around the neighborhood, I get a look until I extend my cane out, that is a bad way in the community. If he wants me to help him, he is suspicious, he does not look like me. We have to work together. If I do not feel safe and see you hurt, do I help you, it happened some time and the officer thought I was robbing her, not a way to live and do not feel safe to help others. But I am sure every black person feels that way, in my neighborhood I have to drop my cane, cannot be sure I am walking away in one piece,
- You do not have the privilege of a white family, but you need to come back home safe. No white family has to have that talk with their kids, there is no way for black families to live coast to coast in this nation. What are you supposed to do if you are person of color and you do not feel safe in your own house? We also cannot paint all police officers with the same brush, I am 77 some years old. (later correction of 74)
- This should not be on the people who live there and but should be on the police to respond. It would be a way to establish a relationship, so if there is an emergency it would help solve crimes.
- Be careful what you say to your kids and the little boy repeated back to me. The neighbor called him the “n” word. She was embarrassed.
- You should not be treating him or her like that. You can tell by his phone number when he lives in town. A Guy is 6’4 240 and going on with Floyd and that does not affect you over a bogus 20 bill and for 20 years and that man had to lose his life over it. We do not have that luxury that a white person has. In the back of my head. I am fighting this because I know how I was treated. Do not let your guard down, and anywhere in my community I have to watch what is happening to me. Like walking in somebody else’s shoes. Will this young man still have to go through (referring to Quincy) what I have been going through at 77 years age and what he can add to this town? I have to be 20 or 30 times better than any white person in town. I have experienced the same and what do white people need to learn that we are not dangerous. Look at Labron or Kaepernick. All of the president had slaves, but you want to hold them high. You have to know how history and young men still have to raise in this society. I have lived with this for all my life. I am praying to god that I am excited to live and walk around like Kelly. Is he expressing himself or is his complaining, I wear this t-shirt because of what they have contributed to this society, they bettered our lives? To start a conversation (President Obama and MLK)
- An officer comes up to me with his hand on his gun, but does not do that to a white person, what is he or she thinking of me, can I be an asset or are they suspicious of me.
- Take the good image and make racist jokes, smiling in their face of a racial joke and you are laughing at me, We are all the same and all bleed red, and God’s children, and you do not take the time to know me, get tired of why it does not change.
- As a kid they want to play with another kid to play with, whites will have to change this in society.

- Floyd how does it bother you? you have to tell that to your son or daughter but you want me to respect me and you do not respect me. I look in my side mirror and you are unlatching your gun and tell me and will shoot me in the car. The bullet just missed her, and how am I supposed to feel comfortable. That uniform gives him that protection to tell me but he lives in this community, they know how they will feel to see about it and we go to the council meeting to lay out our grievances. I been round her a long time, up and down and how long do people of color have to wait to be treated and it is coming yes, all lives matter, you have not taken the time know Quincy. I have not seen that much change. They have more interest with white people and what are you doing to help Quincy? He is going to have a family and what image will be in his head? He is in a white neighborhood and cannot walk back home because he is in a white head. I saw a policeman sitting in the ball park, I had my cane just to see where I was going. Now I pick certain areas of where or what neighbor I go through. I am on Cherry Street there is a black man walking in my neighborhood and why am I suspicious because I want to extend my walking area. What is your name, and every day is a traffic stop that none of this has changed to you, wait your turn, white people need to put some skin in the game? Why are you treating her different than you are treating me? What if I am going to lose my friend? When he wants to leave, he has to go home to his family, for support for a person of color, feel they have their back 1000% do they ask him how he feels and people are passing buy and looking at him. He is not like that, and accuse him, of racial profiling, there is not one person that is going to back them up. Go back and close and has anything changed, I am wondering what will change in this community. Will they take this seriously? Same thing will be facing him 30 years and tomorrow and what type of treatment he will face tomorrow. Take 1 second longer to turn on a red light and will be stopped. He did not know how many Mississippi's to make a stop or take his backpack in the store. Should not have that burden on him for everything he does and say.
- Reach out to a person of color and reach out to them. And they want to hear what you want to say. Have to know your concern. You have a person of color on counsel, but RaQuishia is not the spokesperson for all black people.

Kelly Sittig- resident almost 20 years

Heather Weber for 10 years. Police Chaplain with ICPD, local pastor, substitute teacher

- ICPD is tracking the number of positive contacts with ICPD and lots of opportunity, driving by and visible impact. She sees it first-hand.
- I also feel anxiety when I see a police officer and I am not doing anything wrong, but that can diffuse tension and fear. She sees the stuff happening in the school and she teaches at liberty. One example, I have a 15 year old and another student of color, probably had ADHD and being corrected in harsh ways, it was the teacher, aids, and I saw that narrative play out for this one kids of color with other kids of similar behavior but our biases created these expectations and being a self perpetually cycle.
- My question is there is a real lack of diversity, how do we get more people of color, do you have any ideas of how we can feel more like a safe space. RaQuishia will answer.

Dani Kobeckie- 10 years, here because she is a neighbor of Kelly

Creighton Regenwether been with NLPD since 2007

- I do not know any law enforcement officer that thinks the killing of George Floyd was justified.
- We are doing better and this is a great place to work.
- He told a story that responding to a child not breathing and the family of color, the dad was so nervous and wanted the police officer to leave his apartment when his son was not breathing. Tried to persuade the dad we are not there for him. The officers left. Some want us there and some do not. How are we to know unless they say. This was not a law enforcement issue, so we left we let the ambulance handle it. Breaks my heart, I have kids.

Shelly Streb Alberts. Since 2203. Originally from IC. Kids in the school district

- I am here to do better. The people of color around me are different but from Cambodia, Vietnam and Laos. As a white person I am stuck, where else can we go and what else can we do? What can I do to educate myself, handle myself better, and was walking showing my purse that I was not afraid, do not see yourself as the great white savior? Having these conversations is a great start. A lot of people are open and they do not have power over the banks, schools, what are your resources at school that you can go where you are being heard?

Becky Keogh

- Does the library host book clubs and can they host a book club around racism? Jenny, we have it coming this fall. We also did body and embrace celebrating black hair, and to teach ally work for people and use our privilege in our situation
- A lot of those calls are from NL residents and, white people we have a problem, we need to comfort and call each other in and first time we have had these conversations, so much education out there to help what we have seen. One person of color is their tutor and so many free webinars, have those conversations and I know this is wrong but where do we start? How do we make it sustainable; I have spoken to people of color and I have some hope right now, can we keep it going? I appreciate these.

Quincy Jagnow

- Getting connected with the police dept. most of them have not been positive, but you have to do what you have to do. The rest treated or why the police are being called on me. When I see police officer, I put my wall up. I have to stop and I do not want to be, I think that would be cool to have that happen and the police to roll up and say how are you doing? No white family has to say be careful. I cannot mow my lawn and I go inside.
- They do not see enough change that their community will be any different. Starts with integrity and we have to stand up and say that this stuff is happening.
- Conscious of the image painted about me in the media, I am not painted well in the media. I am seeing how I am made out to be a bad guy, be conscious of this in your music, seeing on the tv. Be a person of support like a cool teacher, being conscious of what she says and how she acts. That is how it should start and we all rise up at the same time. Adrenalin, heightened awareness and stereotype for placing an officer in fear, education on race anxiety, implicit bias, stereotypes, when I am in a position to disprove the negative the perception, I get anxiety that

that stereotype exist and I perform worse on the test. I prove the perception from my anxiety. on how the media portrays me. That is where we can rise up.

- Resources at school. I am not seeing that. There are some people that care, like Ms. Weber.

Nick Bergus

- Contact information, reach out and his cell number is public. Not one phone call. Call Nick.

Jennie Gardner Library. 30-year resident and library. Motion forward and progression

- He has been in trouble; he is now in his 20s. He married a black woman. His experience, if he is with his black friends it is different feeling and not a problem with police when he is by himself. Followed by security at Walmart and does not happen when he is by himself. Communities across the board have some work to do.

Zai Harrington. Junior HS, wants to just be here.

Ended at 12:20pm.

Listening Post Notes
City of North Liberty
08.3.2020, 6:30pm

Councilors in attendance: RaQuishia Harrington and Bryan Wayson

City staff in attendance: Ryan Heiar, Nick Bergus, Ryan Rusnak, Mitch Seymore and Brian Motley.

Nick Bergus welcomed attendees and asked for Councils Harrington and Wayson and City staff to introduce themselves.

Nick Bergus then went through the attendees and allowed them to introduce themselves.

Angelica stated that she is Latino and Latino people should not be excluded from the discussion and they are also victims of police brutality.

She shared that she always carries a passport for her and her daughter.

She shared that growing up, she tried to assimilate with white people, but was often subject to racist comments.

She questioned why there was not more information on the City's website or in social media celebrating Latino culture, such as Latino Heritage Month.

She stated that Latino people should be addressed as Latino and not as "other groups of people".

Angelica advocated for increase awareness and for people to come forward and speak.

Nick Bergus asked if there is anything to help North Liberty feel more inclusive.

Debbie Bennett stated introduced herself as Principal of Garner Elementary. She stated that she lives in Iowa City and is newer from the area having grown up in Chicago. She wanted to know more about the culture and climate in North Liberty.

RaQuishia Harrington stated that North Liberty is predominately white. Black kids are sent out into this society and come home broken down. They have to build them back up.

Debbie Bennett stated that she was the only person of color at Garner Elementary, but they have more diversity in staff currently.

Carryn Anderson introduced herself as a North Liberty resident and asked about redlining and certain infrastructure that perpetuates this.

Ryan Heiar discussed how zoning can play into this because it separates uses and can require larger, homogenous lots.

RaQuishia Harrington stated that inclusionary practices should be part of the development process.

Erek Sittig stated that Iowa City requires developers to pay into an affordable housing fund. He questioned the requirement to focus on design elements, which can increase the cost of housing.

He stated that he participated in Iowa City's Community Policing Review Board and wondered if it could be implemented here.

Ryan Heiar discussed the NAACP now serving as an independent reviews of complaints to the North Liberty Police Department.

Erek Sittig also stated that the City needs to reach further to increase diversity among City staff.

Debbie Bennett stated that diversity brings diversity. She stated that having diversity among staff members is more powerful than training.

John introduced himself as a North Liberty resident and stated that gated communities send the wrong message that we want to exclude certain people from the development.

There was discussion regarding compiling a list of minority owned business so people can support them.

Andrew Shram introduced himself as a North Liberty resident. He stated that when he was growing up, there was a proposed rent assisted development being proposed near his house. He said some neighbors immediately put up for sale signs and moved out of the area. He said the development had no effect on property values and it was just a myth.

The meeting concluded at approximately 6:30 PM.

Listening Post Notes
City of North Liberty
Ranshaw House Lawn
8/6/2020
11:30 a.m.

Councilors in attendance: Chris Hoffman and Brent Smith

Staff in attendance: Nick Bergus, Emily Tabor, Kayla Hodgson, Ryan Heiar, Deb Hilton, Shelly Simpson, PD, Creighton, Grant Leintz, Guy Goldsmith, Jillian Miller (notetaker)

Residents in attendance: Lori Chasse, Ellie Heiar, Josh Casey, Summer, Quincy and Zion Jagnow, and Andrew Brown.

Media: Chris Umscheid (North Liberty Leader)

Nick welcomed everyone in attendance and opened the floor for sharing.

Brent thanked the Jagnows for attending another listening post event and shared his takeaways from the Jagnows' stories and the listening post events thus far.

Shelly asked how we can view our differences as positives instead of negatives. She reflected on an experience Quincy had shared in at an earlier listening post and challenged herself on how she would have reacted and how the situation could have been handled differently.

Emily shared that she is married to a black man and immigrant. They share three children. She acknowledged that she still has racial bias and that it is important to recognize it so changes can happen.

Chris Hoffman pointed out that although a majority of the attendees at these listening posts – including this one – are white, people are now making the time to prioritize these discussions and that gives him optimism. He is personally prioritizing reading, researching, listening, and learning more about people of all backgrounds experiences in our community.

Brent brought along the book *So You Want to Talk About Race*. A copy was donated to each councilor by a resident and they will also be available at the library for checkout. Emily added that everyone is welcome to checkout resources from the library to educate themselves on these topics.

Grant said that he is frustrated that people say we have to wait for the next generation to make a change and that no one should have to wait that long. He also reflected that he has become more educated and passionate about feminist issues since becoming a father to a daughter – and wishes he hadn't needed that push.

Lori shared that we need to equip people with the language to push back on others who make racist remarks and so conversations can be productive instead of tense or awkward.

Josh Casey said that new neighborhood builds put the garage before the front door, giving the sense of isolation and less community. He thanked the library for having resources and creating a more inclusive space. He asked for more opportunities like the listening post and challenged our community to have these events at times and places that allow for the voices that can't be here to share – those are the voices and stories we need to hear.

Brent asked what better looks like in North Liberty

- Quincy watches his brothers and wants to feel comfortable sending them outside to play without him.
- Summer said one of her sons can't have these conversations calmly. He is higher energy and she wonders how she can have the community know her son so she can trust that he can be safe in an altercation.
- Jillian would like to see diversity of residents in all neighborhoods.
- Summer added that she would like to see more diversity of teachers in schools. Studies have shown that black children are more likely to graduate high school if they have had teacher that is a person of color.
- Emily agreed that all three of her children have yet to have a teacher or daycare teacher of color.
- Emily asks for a zero tolerance from the city when it comes to any act of discrimination and the challenges our schools to do the same. She referenced the racist banner that was hung on the Forevergreen bridge. She thought removing it quickly was great but would have appreciated an announcement from the city condemning it.
- Mr. Brown asked how parents to consider how they talk to their children about events they see on the news. He also asked for more diversity in government leaders. He shared frustration of the media sharing negative stories of people of color rather than the good people of color do in the community. He doesn't feel like much has changed since he was younger (now 77 years old) and that our community should not accept that the youth of color today are facing the same discrimination he did growing up.

- Josh said we need to teach people to talk to each other instead of calling the police. Asked if businesses can hold open houses to have these conversations.

Brent asked what makes these conversations different than the conversations up until now. Quincy said that he is noticing white people value the conversation now and doing research and having conversations with friends, family and on social media. He stressed the importance of letting the black voices in every network you're in know that their voice is valued.

Mr. Brown shared examples of experiences that he has had

- Would never shop with a backpack because he feels he would be accused of shoplifting.
- Doesn't feel he can fold his walking cane, because people assume he is carrying a weapon.
- Notices officers unlatching their gun holsters when speaking with him.
- He has to double think helping others – especially white women – in fear of being accused or misunderstood
- And more.

Brown said white people can be part of the solution or part of the problem. We will either swim together or sink together. He also called for a change in curriculum in schools to educate on the black experience and history and credit people of color fairly for their contributions to society.

Josh asks how to amplify the voices of Mr. Brown and Quincy. Nick shared that the communications department is working on a stories plan.

Nick thanked everyone for coming. The gathering ended at 12:45 p.m.



Nuisances Enumerated Ordinance

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 50 OF THE NORTH LIBERTY
CODE OF ORDINANCES TO INCLUDE OBSTRUCTION OF PUBLIC
EASEMENTS AS AN ENUMERATED NUISANCE**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT OF NUISANCE ORDINANCE. Chapter 50.02 of the North Liberty Code of Ordinances (2020) is amended as follows:

50.02 NUISANCES ENUMERATED.

The following subsections include, but do not limit, the conditions which are deemed to be nuisances in the City:

(Code of Iowa, Sec. 657.2)

1. Offensive Smells. Erecting, continuing or using any building or other place for the exercise of any trade, employment or manufacture, which, by occasioning noxious exhalations, unreasonably offensive smells, or other annoyances, becomes injurious and dangerous to the health, comfort or property of individuals or the public.
2. Filth or Noisome Substance. Causing or suffering any offal, filth, or noisome substance to be collected or to remain in any place to the prejudice of others.
3. Impeding Passage of Navigable River. Obstructing or impeding without legal authority the passage of any navigable river, harbor, or collection of water.
4. Water Pollution. Corrupting or rendering unwholesome or impure the water of any river, stream, or pond, or unlawfully diverting the same from its natural course or state, to the injury or prejudice of others.
5. Blocking Public and Private Ways. Obstructing or encumbering, by fences, buildings or otherwise, the public roads, private ways, streets, alleys, commons, landing places, or burying grounds.
6. Billboards. Billboards, signboards and advertising signs, whether erected and constructed on public or private property, which so obstruct and impair the view of any portion or part of a public street, avenue, highway, boulevard or alley or of a railroad or street railway track as to render dangerous the use thereof. **(See also Section [62.05](#))**
7. Storing of Flammable Junk. Depositing or storing of flammable junk, such as old rags, rope, cordage, rubber, bones and paper, by dealers in such

articles within the fire limits of the City, unless in a building of fireproof construction. **(See also Chapter 51)**

8. Air Pollution. Emission of dense smoke, noxious fumes, or fly ash.
9. Weeds, Brush. Dense growth of all weeds, vines, brush, or other vegetation in the City so as to constitute a health, safety, or fire hazard.
10. Dutch Elm Disease. Trees infected with Dutch elm disease. **(See also Chapter 151)**
11. Airport Air Space. Any object or structure hereafter erected within one thousand (1,000) feet of the limits of any municipal or regularly established airport or landing place, which may endanger or obstruct aerial navigation including take-off and landing, unless such object or structure constitutes a proper use or enjoyment of the land on which the same is located.
12. Houses of Ill Fame. Houses of ill fame, kept for the purpose of prostitution and lewdness; gambling houses; places resorted to by persons participating in criminal gang activity prohibited by Chapter 723A of the *Code of Iowa* or places resorted to by persons using controlled substances, as defined in Section 124.101 of the *Code of Iowa*, in violation of law, or houses where drunkenness, quarreling, fighting or breaches of the peace are carried on or permitted to the disturbance of others.

~~12.13.~~ Blocking Public Easements. Obstructing or encumbering by fences, buildings, plantings, or otherwise, any utility easement, sewer easement, drainage easement, access easement, or walkway easement, where such easement is dedicated for public use, and where such obstruction or encumbrance interferes with the City's rights in the easement.

SECTION 2. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 4. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on _____, 2020.

Second reading on _____, 2020.

Third and final reading on _____, 2020.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. _____ in the North Liberty *Leader* on the ____ day of _____, 2020.

TRACEY MULCAHEY, CITY CLERK

Ordinance No. 2020-11

**AN ORDINANCE AMENDING CHAPTER 50 OF THE NORTH LIBERTY
CODE OF ORDINANCES TO INCLUDE OBSTRUCTION OF PUBLIC
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articles within the fire limits of the City, unless in a building of fireproof construction. **(See also Chapter 51)**

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SECTION 4. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on July 28, 2020.

Second reading on August 11, 2020.

Third and final reading on _____, 2020.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. _____ in *The North Liberty Leader* on the ____ day of _____, 2020.

TRACEY MULCAHEY, CITY CLERK



Ranshaw House Project

August 21, 2020

City of North Liberty
ATTN: Ryan Heiar, City Administrator
3 Quail Creek Circle
North Liberty, Iowa 52317

RE: Ranshaw House Renovation – Phase 2 bids

Dear Ryan:

On August 19, 2020, bids were opened for the above referenced project. Three bids were received and no irregularities were noted.

The low bid was submitted by Wolfe Construction of Muscatine, Iowa, in the amount of \$420,000. This is higher than the project budget of \$343,000.

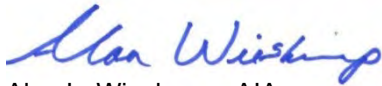
We have contacted the bidders to discuss their costs with our cost opinion. The largest discrepancies appear to be from plaster repair, painting, and window repairs/replacement. Costs for foundation damp-proofing, floor refinishing and the ADA ramp were in-line with the budget numbers.

Wolfe Construction was the contractor for Phase One of Ranshaw House two years ago. City staff is familiar with their work and is confident in their abilities to complete the work to their satisfaction. We recommend award of contract to Wolfe Construction based upon their lowest, responsive, responsible bid.

I will be in attendance at the City Council meeting on Tuesday and will be available to answer questions on this project and we look forward to discussion on how to move this project towards the construction phase soon.

Sincerely,

SHIVE-HATTERY, INC.



Alan L. Wieskamp, AIA

ALW/bad

Enc. Bid Tabulation

Copy: Tracey Mulcahey, Assistant City Administrator
Guy Goldsmith, Director of Parks, Buildings & Grounds



SHIVE-HATTERY, INC.

2839 Northgate Drive
Iowa City, Iowa 52245-9568
(319) 354-3040 FAX (319) 354-6921

BID TABULATION

Client: City of North Liberty
Project Name: Ranshaw House Renovation Phase Two
S-H Project #: 1192630

Bid Date: August 19, 2020 10:00AM

Location: NL City Administration Office

Page No.: 1

NAME AND ADDRESS OF BIDDER	Wolfe Contracting, Inc. 2200 Grandview Avnue Muscatine, IA 52761	McComas-Lacina Construction, L.C. 1310 Highland Court Iowa City, IA 52240	Tricon General Construction, Inc. 746 58th Avenue Ct. SW Cedar Rapids, IA 52404	Architect's Estimate
Addendum No. 1	Yes	Yes	Yes	NA
Bid Security - 5%	Yes	Yes	Yes	NA
Targeted Small Business (TSB)	Yes	Yes	Yes	NA
Non-Collusion Affidavit	Yes	No	Yes	NA
Bidder Status Form	Yes	Yes	Yes	NA
Lump Sum Bid Price	\$420,000.00	\$527,000.00	\$561,000.00	\$343,672.00
NAME AND ADDRESS OF BIDDER				
Addendum No. 1				
Bid Security - 5%				
Targeted Small Business (TSB)				
Non-Collusion Affidavit				
Bidder Status Form				
Lump Sum Bid Price				

Resolution No. 2020-66

**RESOLUTION ACCEPTING THE BID AND AUTHORIZING EXECUTION
OF THE CONTRACT FOR THE RANSHAW HOUSE RENOVATION
PHASE TWO PROJECT NORTH LIBERTY, IOWA**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the City Council sought bids for the Ranshaw House Renovation Phase Two Project;

WHEREAS, three contractors submitted bids for the project; and

WHEREAS, the low bid for the project was from Wolfe Contracting, Inc. in the amount of \$420,000.00; and

NOW, THEREFORE, BE IT RESOLVED that the Ranshaw House Renovation Phase Two Project is authorized and the bid from Wolfe Contracting, Inc. is hereby accepted and approved for the project at an amount of \$420,000.00 as set forth therein.

BE IT FURTHER RESOLVED that the Contract between the Owner and the Contractor is approved and that the Mayor is authorized to execute said agreement.

APPROVED AND ADOPTED this 25th day of August, 2020.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



Doran Rezoning Request



August 5, 2020

Terry L. Donahue, Mayor
City of North Liberty
3 Quail Creek Circle
North Liberty IA 52317

Re: Request of Tyler and Jennifer Doran for a zoning map amendment on 1.00 acre, more or less, from ID – Interim Development District to RS-4 Single-Unit Residence District on property located at 1475 South Jones Boulevard.

Mayor Donahue:

The North Liberty Planning Commission considered the above-referenced request at its August 4, 2020 meeting. The Planning Commission took the following action:

Findings:

1. The zoning map amendment would be consistent the North Liberty Comprehensive Plan Land Use Plan; and
2. The RS-4 Single-Unit Residence District would be compatible with the area.

Recommendation:

The Planning Commission accepted the two listed findings and forwards the request for a zoning map amendment on 1.00 acre, more or less, from ID – Interim Development District to RS-4 Single-Unit Residence District on property located at 1475 South Jones Boulevard to the City Council with a recommendation for approval.

The vote for approval was unanimous (6-0).

Becky Keogh, Chairperson
North Liberty Planning Commission



To **City of North Liberty Planning Commission**
From **Ryan Rusnak, AICP**
Date **July 31, 2020**
Re **Request of Tyler Doran and Jennifer Doran for a zoning map amendment on 1 acre, more or less, from ID – Interim Development District to RS-4 – Single-Unit Residence District on property located at 1475 South Jones Boulevard.**

North Liberty City staff has reviewed the subject submission, and offer comments presented in this memo. The staff review team includes the following personnel:

Ryan Heiar, City Administrator
Tracey Mulcahey, Assistant City Administrator
Grant Lientz, City Attorney
Tom Palmer, City Building Official
Kevin Trom, City Engineer
Ryan Rusnak, Planning Director

Current Zoning:

The property is currently zoned ID – Interim Development District.

Proposed Zoning:

The applicants are requesting a zoning map amendment to RS-4 – Single-Unit Residence District to allow a future subdivision of the property and the construction of a new single-family dwelling at the western portion of the property.



The RS-4 Single-Unit Residence District is intended to provide and maintain low-density single-unit residential neighborhoods with a minimum lot size of 10,000 square feet. The district shall include appropriate neighborhood facilities such as public parks, libraries, schools, churches, and recreational facilities, and is intended to protect these residential areas from encroachment of incompatible uses. Commercial uses are limited to allowable home occupations.

Public Input:

Letters were sent to property owners within 200 feet of the subject property notifying them of the June 25, 2020 good neighbor meeting. One person attended the meeting and just had general questions regarding the purpose of the request.

This request was published in the July 30, 2020 edition of the North Leader. To date, staff has not received any verbal or written objections to the request.

Consistency with Comprehensive Plan:

Land Use Plan designation: Residential (Please see attached Land Use Plan Map). The North Liberty Comprehensive Plan articulates the following regarding residential uses:

The plan promotes the development of a diversified housing stock that is affordable to a wide range of incomes. Even though general planning goals include limiting residential uses along arterials and in some cases even collector streets, the miles of such frontages within the City make strict adherence to those goals impractical, and landscape buffers, limited access, and smart neighborhood street layouts are utilized to minimize traffic impacts. Higher density residential development is considered to be somewhat of a transitional buffer between office/commercial development and lower density residential neighborhoods, in part because it is practical to locate the greater numbers of residents found in the higher density developments closer to the commercial services they need.

It is staff's opinion that zoning map amendment would be consistent the North Liberty Comprehensive Plan Land Use Plan.

Compatibility with surrounding zoning and land uses:

With respect to residential zoning, this area contains a mixture of RS-4 Single-Unit Residence District, RS-6 – Single-Unit Residence District, RS-7 Single-Unit Residence District and RD-10 Two-Unit Residence District. Please see attached Zoning Map.

It is staff's opinion that the RS-4 zoning would be compatible with the area.

Additional Considerations:

There will be a need for additional South Jones Boulevard right-of-way and the construction of a sidewalk along South Jones Boulevard. These would be addressed during the formal subdivision of the property.

Findings:

1. The zoning map amendment would be consistent the North Liberty Comprehensive Plan Land Use Plan; and
2. The RS-4 Single-Unit Residence District would be compatible with the area.

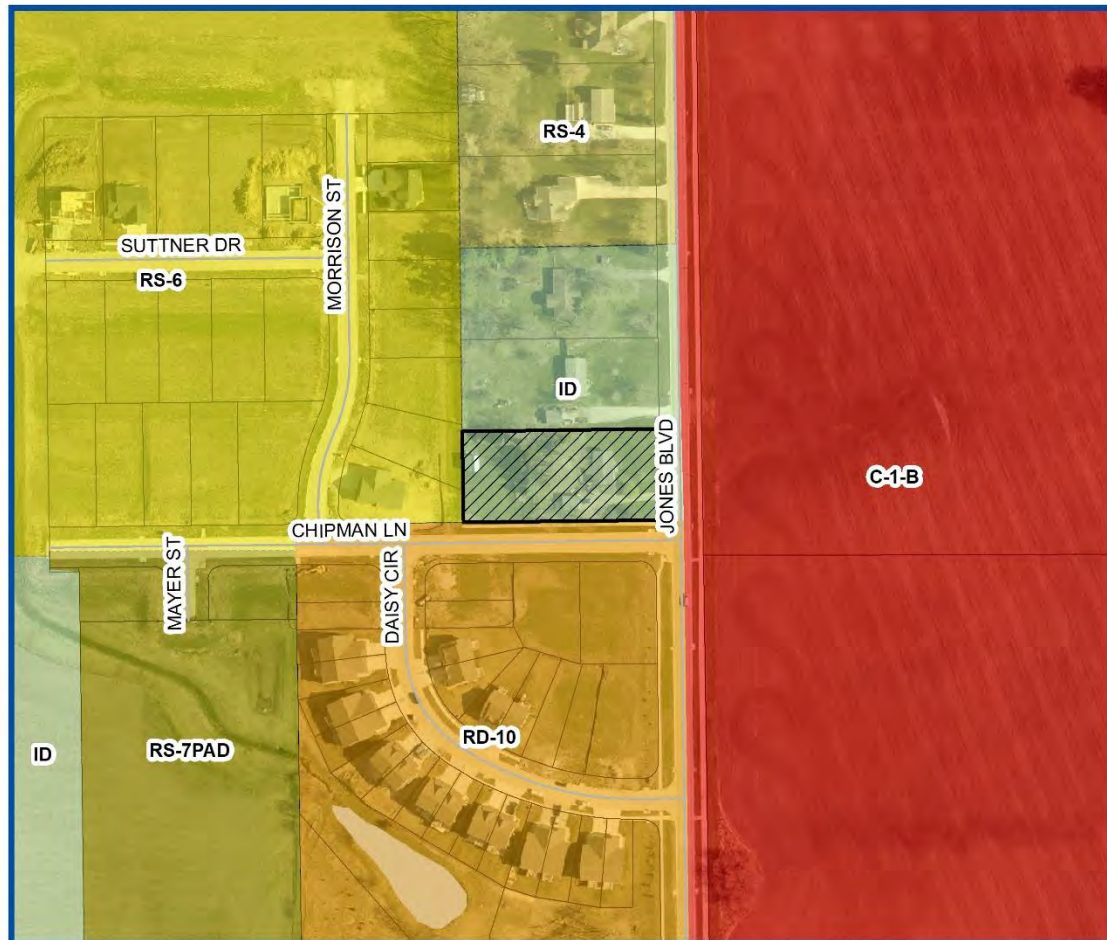
Recommendation:


Staff recommends the Planning Commission accept the two listed findings and forward the request of Tyler Doran and Jennifer Doran for a zoning map amendment on 1 acre, more or less, from ID – Interim Development District to RS-4 – Single-Unit Residence District on property located at 1475 South Jones Boulevard to the City Council with a recommendation for approval.

Planning Commission suggested motion:











I move that the Planning Commission accept the two listed conditions and forward the zoning map amendment to the City Council with a recommendation for approval.

Zoning Map




 1475 S Jones Blvd

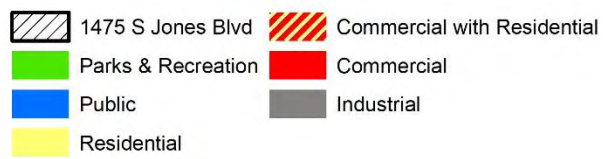
Zoning Districts


-  Public Use
-  ID: Interim Development
-  RS-3: Residential Single-Unit
-  RS-4: Residential Single-Unit
-  RS-6: Residential Single-Unit
-  RS-7: Residential Single-Unit
-  RS-8: Residential Single-Unit
-  RD-8: Residential Two-Unit
-  RD-10: Residential Two-Unit
-  R-FB: Residential Factory-Built

-  RM-6: Residential Multi-Unit
-  RM-8: Residential Multi-Unit
-  RM-12: Residential Multi-Unit
-  RM-21: Residential Multi-Unit
-  O/RP: Office/Research Park
-  C-1-A: Commercial, General
-  C-1-B: Commercial, General
-  C-2-A: Commercial, Highway
-  C-2-B: Commercial, Highway
-  C-3: Commercial, Concept
-  I-1: Industrial, Light

 N
1 inch = 200 feet

Comprehensive Plan Future Land Use Map



N
 1 inch = 200 feet

Ordinance No. 2020-12

AN ORDINANCE AMENDING CHAPTER 167 OF THE NORTH LIBERTY CODE OF ORDINANCES BY AMENDING THE USE REGULATIONS ON PROPERTY LOCATED AT 1475 SOUTH JONES BOULEVARD LOCATED IN NORTH LIBERTY, IOWA TO THOSE SET FORTH IN THE MUNICIPAL CODE FOR THE RS-4 SINGLE-UNIT RESIDENCE DISTRICT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT. Chapter 167 of the North Liberty Code of Ordinances (2013) is hereby amended by amending the zoning for the property legally described as:

The property is located in Northeast Quarter of the Northeast Quarter of Section 23, Township 80 North, Range 7 West of the 5th P.M., City of North Liberty, Iowa and is more particularly described as follows: Commencing at the northeast corner Lot 64 of Section 23, thence south 1,146 feet along the east line of said section 23, thence south 89 degrees 41 minutes west to the west line of South Jones Boulevard also being the point of beginning, thence south 0 degrees 19 minutes east 135 feet, thence south 89 degrees 41 minutes west 322.67 feet, thence north 0 degrees 19 minutes 135 feet, thence north 89 degrees 41 minutes east 322.67 feet to the point of beginning. Said property contains one acre, more or less.

Such that said property shall be classified and zoned as RS-4 Single-Unit Residence District.

SECTION 2. CONDITIONS IMPOSED. The North Liberty Planning Commission voted to recommend approval at the August 4, 2020 meeting with no conditions.

SECTION 3. ZONING MAP. It is hereby authorized and directed that the Zoning Map of the City of North Liberty, Iowa, be changed to conform to this amendment upon final passage, approval and publication of this ordinance as provided by law.

SECTION 4. RECORDATION. The City Clerk is hereby authorized and directed to record this ordinance at the Johnson County Recorder's office upon final passage and approval.

SECTION 5. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 6. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 7. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 8. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on _____.

Second reading on _____.

Third and final reading on _____.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. 2020-12 in the *North Liberty Leader* on _____.

TRACEY MULCAHEY, CITY CLERK



LJP Rezoning Request



August 5, 2020

Terry L. Donahue, Mayor
City of North Liberty
3 Quail Creek Circle
North Liberty IA 52317

Re: Request of Matt Peoples on behalf of LJP Management, LLC for a zoning map amendment on .5 acres, more or less, from RD-10 – Two Unit Residence District and RS-4 Single-Unit Residence District to RS-O - Single-Unit Residential Special Use District on property located at 205 West Penn Street.

Mayor Donahue:

The North Liberty Planning Commission considered the above-referenced request at its August 4, 2020 meeting. The Planning Commission took the following action:

Findings:

1. The zoning map amendment would be consistent the North Liberty Comprehensive Plan Land Use Plan; and
2. The proposed use of the property would be compatible with the area;

Recommendation:

The Planning Commission accepted the two listed findings and forwards the request for a zoning map amendment on .5 acres, more or less, from RD-10 – Two Unit Residence District to RS-O – Single Unit Residential Special Use District on property located at 205 West Penn Street to the City Council with a recommendation for approval.

The vote for approval was unanimous (6-0).

Becky Keogh, Chairperson
North Liberty Planning Commission



To **City of North Liberty Planning Commission**
From **Ryan Rusnak, AICP**
Date **July 31, 2020**
Re **Request of Matt Peoples on behalf of LJP Management, LLC for a zoning map amendment on .5 acres, more or less, from RD-10 – Two Unit Residence District and RS-4 – Single Unit Residence District to RS-O – Single Unit Residential Special Use District on property located at 205 West Penn Street.**

North Liberty City staff has reviewed the subject submission, and offer comments presented in this memo. The staff review team includes the following personnel:

Ryan Heiar, City Administrator
Tracey Mulcahey, Assistant City Administrator
Grant Lientz, City Attorney
Tom Palmer, City Building Official
Kevin Trom, City Engineer
Ryan Rusnak, Planning Director

Current Zoning:

The property is currently zoned RD-10 – Two Unit Residence District.

Proposed Zoning:

The applicant is requesting a zoning map amendment to the RS-O, Single-Unit Residential Special Use District to allow the existing residence to be converted to a professional office.

The RS-O, Single-Unit Residential Special Use District is intended to be limited in use and will only be used for those special situations where the establishment of this district will not alter the essential character of any residential district in which it could be placed.

Section 168.02(G) of the North Liberty Code of Ordinances sets forth the use regulations and conditions:

- (1) Use Regulations. An existing single-Unit dwelling in the RS-O District will be permitted to be used as a professional office in said dwelling.
- (2) Written Agreement. An applicant shall enter into a written agreement with the City agreeing to abide by any restrictions or conditions set forth by the Council as a condition of the rezoning, including (staff commentary in *italics*):
 - (a) No more than seven full-time employees will be allowed on said premises, including the owner, during normal working hours.

The applicant indicated that the business at this location would have two employees. The maximum seven full-time employees would be an on-going performance requirement.

- (b) Adequate off-street parking for each employee, up to a maximum of seven parking places, shall be provided. All employees shall park in designated off-street parking spaces.

There is an existing off-street parking area that is able to accommodate four vehicles.



- (c) There shall be no exterior display, no exterior sign, and no exterior storage of materials which would indicate the nature of the use of the dwelling.

No exterior display, signage or storage is being proposed.

- (d) There will be no walk-in or retail business conducted on the premises.

No walk-in or retail business is being proposed. The applicant is a financial planner and would conduct business on an appointment only basis.

- (e) The use will be subject to an annual inspection and renewal by the City.

This would be an on-going performance requirement.

- (f) The dwelling will maintain a residential character both on the interior and exterior.

The applicant intends to maintain a residential character both on the interior and exterior. The applicant has discussed with staff the possibility of making a small addition at the rear of the residence at some point in time. Staff would ensure that the addition would be compatible with the existing residence and adjacent properties.

- (g) At such time as the business use terminates in the premises or ceases to be used as a business use for six months in any 12-month period, the owner will consent to the City's rezoning the property for residential use only.

This would be an on-going performance requirement.

Public Input:

Letters were sent to property owners within 200 feet of the subject property notifying them of the June 25, 2020 good neighbor meeting. Two people attended the meeting.

The petitioner took the time to visit adjacent property owners to explain his intentions for the property.

Consistency with Comprehensive Plan:

Land Use Plan designation: Residential (Please see attached Land Use Plan Map). The North Liberty Comprehensive Plan articulates the following regarding residential uses:

The plan promotes the development of a diversified housing stock that is affordable to a wide range of incomes. Even though general planning goals include limiting residential uses along arterials and in some cases even collector streets, the miles of such frontages within the City make strict adherence to those goals impractical, and landscape buffers, limited access, and smart neighborhood street layouts are utilized to minimize traffic impacts. Higher density residential development is considered to be somewhat of a transitional buffer between office/commercial development and lower density residential neighborhoods, in part because it is practical to locate the greater numbers of residents found in the higher density developments closer to the commercial services they need.

It is staff's opinion that zoning map amendment would be consistent the North Liberty Comprehensive Plan Land Use Plan. This is because the RS-O District is so restrictive that it is compatible with residential land uses.

Compatibility with surrounding zoning and land uses:

With respect to residential zoning, this area contains a mixture of RS-4 Single-Unit Residence District, RS-6 – Single-Unit Residence District, RS-8 Single-Unit Residence District, RD-10 Two-Unit Residence District and RM-21 Multi-Unit Residence District. There are two properties zoned C-1B General Commercial District on the north side of West Penn Street west of North Stewart Street. Please see attached Zoning Map.

Since there is a mixture of residential and commercial properties and uses, a very small scale professional office would be compatible with the area.

Additional Considerations:

This property appears to have begun to fall in state of disrepair. So this is an excellent opportunity to rehabilitate the building while maintaining its existing residential character. The applicant has discussed with staff the possibility of making a small addition at the rear of the residence at some point in time.

The rear portion of the property is zoned RS-4 – Single-Unit Residence District. The applicant has no plans for development of this portion of the property at this time.

Findings:

1. The zoning map amendment would be consistent the North Liberty Comprehensive Plan Land Use Plan; and
2. The proposed use of the property would be compatible with the area.

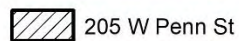
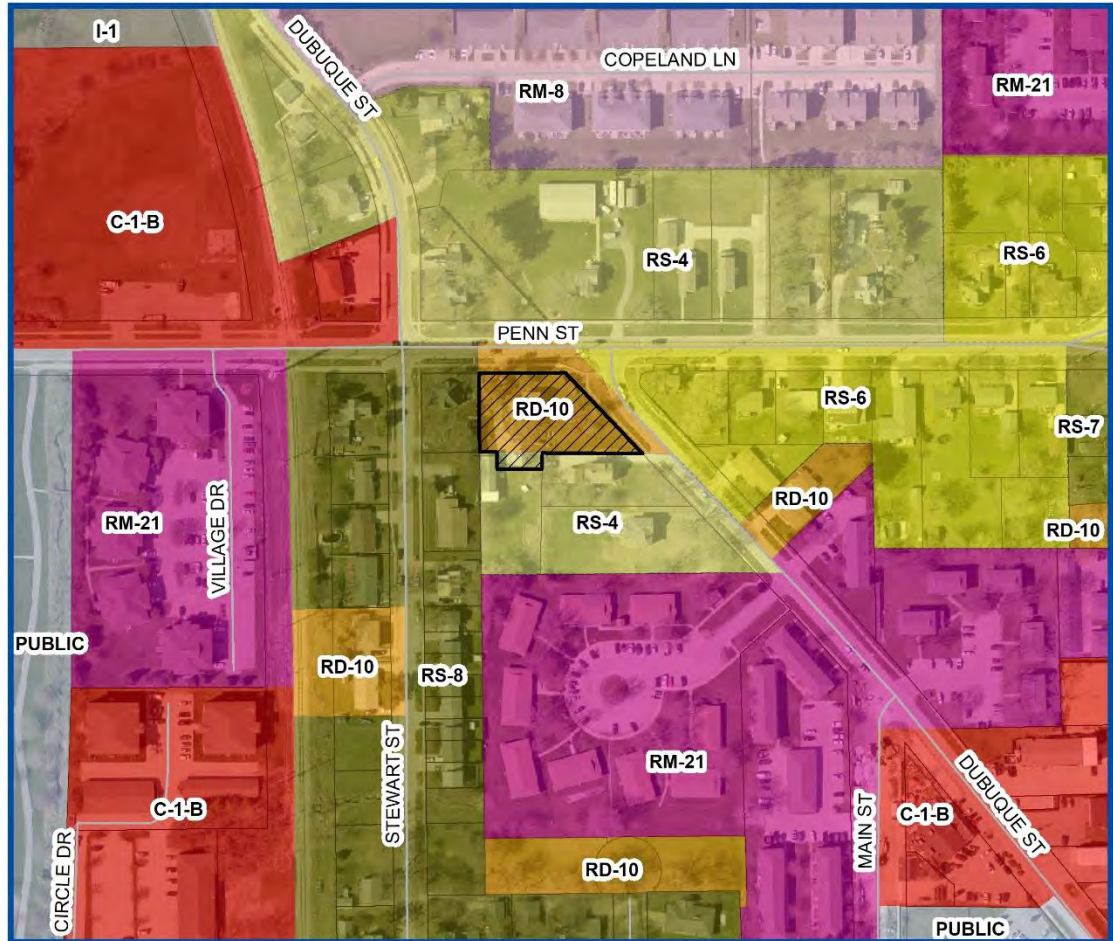
Recommendation:

Staff recommends the Planning Commission accept the two listed findings and forward the request of Matt Peoples on behalf of LJP Management, LLC for a zoning map amendment on .5 acres, more or less, from RD-10 – Two Unit Residence District to RS-O – Single Unit Residential Special Use District on property located at 205 West Penn Street to the City Council with a recommendation for approval.

Suggested motion:

I move that the Planning Commission accept the two listed conditions and forward the zoning map amendment to the City Council with a recommendation for approval.

Zoning Map



205 W Penn St

Zoning Districts

Public Use

ID: Interim Development

RS-3: Residential Single-Unit

RS-4: Residential Single-Unit

RS-6: Residential Single-Unit

RS-7: Residential Single-Unit

RS-8: Residential Single-Unit

RD-8: Residential Two-Unit

RD-10: Residential Two-Unit

R-FB: Residential Factory-Built

RM-6: Residential Multi-Unit

RM-8: Residential Multi-Unit

RM-12: Residential Multi-Unit

RM-21: Residential Multi-Unit

O/RP: Office/Research Park

C-1-A: Commercial, General

C-1-B: Commercial, General

C-2-A: Commercial, Highway

C-2-B: Commercial, Highway

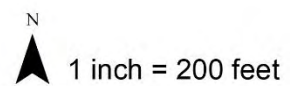
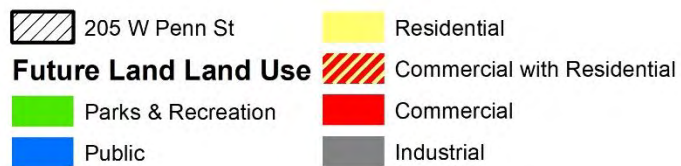
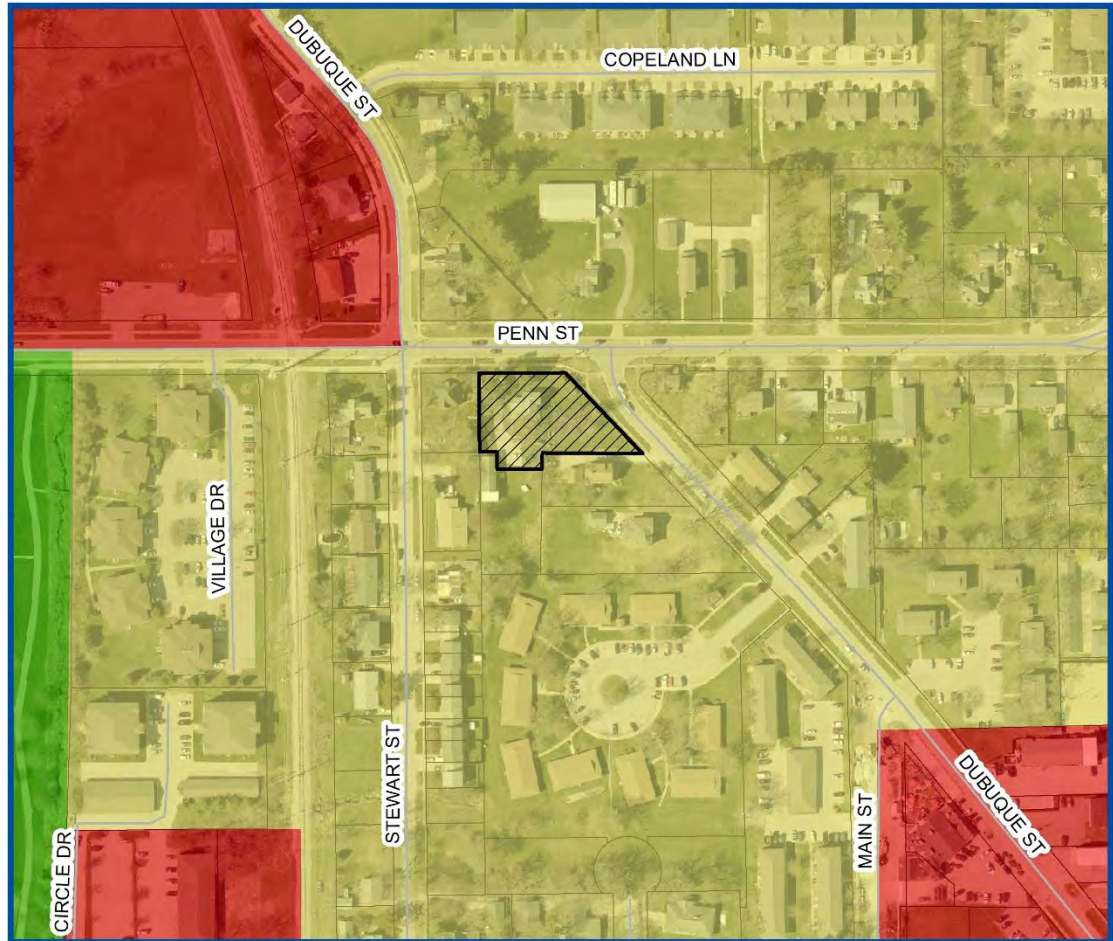
C-3: Commercial, Concept

I-1: Industrial, Light



1 inch = 200 feet

Comprehensive Plan Future Land Use Map



Ordinance No. 2020-13

AN ORDINANCE AMENDING CHAPTER 167 OF THE NORTH LIBERTY CODE OF ORDINANCES BY AMENDING THE USE REGULATIONS ON PROPERTY LOCATED AT 205 WEST PENN STREET LOCATED IN NORTH LIBERTY, IOWA TO THOSE SET FORTH IN THE MUNICIPAL CODE FOR THE RS-O SINGLE UNIT RESIDENTIAL SPECIAL USE DISTRICT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT. Chapter 167 of the North Liberty Code of Ordinances (2013) is hereby amended by amending the zoning for the property legally described as:

The property is located in Northeast Quarter of the Southeast Quarter of Section 12, Township 80 North, Range 7 West of the 5th P.M., City of North Liberty, Iowa and is more particularly described as follows: Commencing at the northeast corner of Lot 64 of the subdivision Interurban Railway Addition to North Liberty, Iowa, less and except the East Penn Street right-of-way, also being the point of beginning, thence south along the east line of said Interurban Railway Addition to the North Liberty, Iowa to a point 14 feet south of the northeast corner of Lot 61 of Interurban Railway Addition to the North Liberty, Iowa, thence east 25 feet on a line parallel with the north line as extended westerly of Johnson County, Iowa Parcel ID 0612404002 (465 N. Dubuque Street), thence south 25 feet on a line parallel with the west line of said Johnson County, Iowa Parcel ID 0612404002, thence east on a line parallel with the north line as extended westerly of said of Johnson County, Iowa Parcel ID 0612404002 to the west line of Johnson County, Iowa Parcel ID 0612404002, then north along the west line of said Johnson County, Iowa Parcel ID 0612404002 to the northwest corner of said Johnson County, Iowa Parcel ID 0612404002, thence east along the north line of said Johnson County, Iowa Parcel ID 0612404002 to its intersection with the west line of North Dubuque Street right of way, thence northwesterly along the west line of said North Dubuque Street right of way to its intersection with the south line of the Penn Street right-of-way, thence west along said south line of the Penn Street right-of-way to the point of beginning. Said property contains .5 acres, more or less.

Such that said property shall be classified and zoned as RS-O Single-Unit Residential Special Use District.

SECTION 2. CONDITIONS IMPOSED. The North Liberty Planning Commission voted to recommend approval of the application at the August 4, 2020 meeting with no conditions.

SECTION 3. ZONING MAP. It is hereby authorized and directed that the Zoning Map of the City of North Liberty, Iowa, be changed to conform to this amendment upon final passage, approval and publication of this ordinance as provided by law.

SECTION 4. RECORDATION. The City Clerk is hereby authorized and directed to record this ordinance at the Johnson County Recorder's office upon final passage and approval.

SECTION 5. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 6. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 7. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 8. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on _____.
Second reading on _____.
Third and final reading on _____.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. 2020-13 in the *North Liberty Leader* on _____.

TRACEY MULCAHEY, CITY CLERK



CARES Resolution



Iowa COVID-19 Local Government Relief Fund

Governor Kim Reynolds has allocated \$125 million for reimbursements to local governments for direct expenses incurred in response to the COVID-19 emergency.

\$100 million for reimbursement will be divided between eligible cities and counties by 2019 estimated population. \$25 million will be used to cover the local government portion of the FEMA match through the Iowa Department of Homeland Security and Emergency Management.

Consistent with the U.S. Treasury Department Guidance, funds may only be used to cover costs that:

- A. Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- B. Were not accounted for in the government entity's budget most recently approved as of March 27, 2020;
- C. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and
- D. Have not been reimbursed or where reimbursement has not been requested from another source of funds including, but not limited to, other federal programs.

The State of Iowa has entered into a contract with a third party accounting firm to manage the process to request reimbursement and process payments.

Necessary Expenditures Include the Acquisition and Distribution of:

- Personal Protective Equipment
- Sanitizing Products
- Testing Equipment and Supplies (test kits)
- Ventilators
- Other necessary COVID-19 Medical Supplies and Equipment

Other related necessary expenditures:

- Temporary Isolation or Quarantine Sites
- Medical Transportation
- Expenses for Sanitizing Public Areas and other Public Facilities
- Temporary Emergency Staffing and overtime costs for staff that is substantially dedicated to the mitigation or response to the COVID-19 Public Health Emergency
- Payroll costs for public health and public safety employees for services dedicated to mitigating or responding to the COVID-19 public health emergency
 - As a matter of administrative convenience in light of the emergency nature of this program, local governments may presume that 25% payroll costs for public health employees and 25% of payroll costs for public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency
- Equipment used for the conduct of meetings by telephonic or electronic means
- Software or technology infrastructure to allow for local services to be provided while social distancing
- Additional costs associated with enhanced 211 capabilities

Process for Requesting Reimbursement of Qualified Expenses

A web-based process will be available to submit requests and upload supporting documentation and records.

To be eligible, a local government will need to pass a resolution from the governing body stating that all reimbursements submitted follow the Federal and State of Iowa guidance on how the funds should be spent, and that if the funds are misrepresented, the local government will be liable for repayment and any applicable penalty and interest.

Initial claims shall be for costs incurred between March 1, 2020 and July 31, 2020. Those claims shall be submitted by September 15, 2020. Expenses incurred August 1, 2020 – September 30, 2020 need to be submitted by October 1, 2020. Claims for reimbursement must include documentation of the incurred expense, such as invoices, payroll records, and or any other records as needed.

The state will review all submissions for completeness and accuracy, and then approve for reimbursement up to the allocated amount for each locality.

A local government must first submit reimbursement to FEMA for eligible items before requesting from the State. An item cannot be reimbursed by both FEMA and the State.

FEMA Public Assistance Requests

In order to maximize funding, local governments must agree to seek U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA) reimbursement through the Public Assistance (PA) program for eligible expenditures. Local governments should work with the Iowa Department of Homeland Security and Emergency Management (HSEMD) to submit an application to the PA Program.

FEMA guidance indicates the following items would qualify:

- Personal protective equipment
- Sanitizing products
- Necessary medical supplies and equipment
- Temporary emergency staffing and overtime costs for staff that is substantially dedicated to the mitigation or response to the Covid-19 Public Health Emergency

Once a Request for Public Assistance (RPA) form has been submitted and approved by FEMA, local entities can submit a project worksheet, through the FEMA Grants Portal, for eligible costs associated with the COVID-19 Public Health Emergency along with documentation supporting the claimed costs. FEMA will review the submitted request for assistance/costs and supporting documentation and determine if any additional information is needed and make eligibility determinations. Once the project and costs are deemed to be eligible by FEMA, the project will be obligated/awarded by FEMA. There is a 75% Federal / 25% local cost share associated with the FEMA Public Assistance Projects and the state will pick up the 25% local cost share from the \$25 million set aside.

Resolution No. 2020-67
RESOLUTION AUTHORIZING A REQUEST FOR
REIMBURSEMENT FOR ELIGIBLE COSTS RELATED TO THE
COVID-19 PUBLIC HEALTH EMERGENCY FROM THE IOWA
COVID-19 GOVERNMENT RELIEF FUND

WHEREAS, the United States Congress approved the Coronavirus Aid, Relief, and Economic Security (CARES) Act to provide economic relief related to the COVID-19 pandemic;

WHEREAS, Governor Kim Reynolds allocated \$100 million of the State of Iowa's CARES Act funding to local governments for direct expenses incurred in response to the COVID-19 emergency; and

WHEREAS, local government funding reimbursements may only be used for necessary expenditures incurred due to the COVID-19 pandemic were not accounted for in the current fiscal year budget except for when the program allows were incurred during the time period of March 1, 2020 through December 30, 2020 and have not been reimbursed from other sources.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of North Liberty that:

1. The City of North Liberty requests reimbursement in a maximum allocation amount set forth by the State of Iowa and not to exceed \$463,471.78; and
2. The City Clerk is authorized to submit the reimbursement request for eligible expenditures in response to the COVID-19 public health emergency in accordance with state guidelines on behalf of the City of North Liberty.

APPROVED AND ADOPTED this 25th day of August, 2020.

CITY OF NORTH LIBERTY:

TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



Additional Information

North Liberty Library (NLL) Board of Trustees Meeting
Virtual Meeting

DATE: June 15, 2020 at 6:30 p.m.

PRESENT: Chris Mangrich, Laura Hefley, Jessica Beck, Mike Healy, Scott Clemons, Heidi Wood, Library Director Jennie Garner, Technology Services Librarian Janet Lubben

ABSENT: None

Call to Order

- 1) Additions/Changes to the Agenda
 - a) Next meeting date updated to August 17, 2020 at 6:30 p.m.
- 2) Approval of Minutes
 - a) May 2020 meeting minutes approved
- 3) Reports
 - a. Staff Introduction
 - i) Technology Services Librarian Janet Lubben provided an update for electronic resource and WiFi use over the past month, as well as future projects she is planning
 - b) Budget Through Mid-June 2020
 - i) Total Personnel Services: 96.84%
 - ii) Total Services & Commodities: 91.23%
 - iii) Total Library Services: 95.68%
 - iv) Average for this time of year: 92%
 - c) Friends
 - i) No report
 - d) Director
 - i) Staffing Update: hiring process is currently underway for two library assistant I positions
 - ii) Building Update: painting and carpeting projects are finished
 - iii) Coronavirus Response: staff are scheduled to all return to library week of June 22; reopening plan will continue to progress with target soft opening date of July 6th. Safety measure implementation discussed. In addition to phased reopening, library hop curbside service will continue for the foreseeable future.
 - iv) Projects and Events: Mask service to distribute face masks to those in need, professional activities team members are contributing to, diversity and equity project, and statement on social and race equity were highlighted.
 - e) Staff Reports
 - i) Highlights of ongoing projects and team members' areas of focus provided
- 4) Policy Review
 - a. Internet and Technology Policy

- i) Approved
- 5) New Business
 - a) None

Adjourn

Next meeting date: August 17, 2020, 6:30pm

Meeting minutes recorded by Heidi Wood

Joint Meeting
Johnson County Board of Supervisors - Iowa City Community School District - City of
Iowa City - City of Coralville - City of North Liberty - Other Johnson County
Municipalities and School Districts

Monday, July 20, 2020
Zoom Meeting Platform
Meeting 4:30 p.m.

Minutes

(A transcription is available in the Iowa City City Clerk's Office and the City website.)

Electronic Meeting (Pursuant to Iowa Code section 21.8)
An electronic meeting was held because a meeting in person was impossible or impractical
due to concerns for the health and safety of council members, staff and the public presented
by COVID-19.

Call to order

University Heights Mayor Louise From called the July 20, 2020 Joint Meeting of Johnson County entities to order at 4:34 p.m.

Present:

Coralville: Mayor John Lundell, Councilors Megan Foster, Laurie Goodrich.

Hills/Sharon Center: Absent.

Iowa City: Mayor Bruce Teague, Mayor Pro Tem Mazahir Salih, Councilors Laura Bergus, Susan Mims, Pauline Taylor, Thomas, Janice Weiner.

Lone Tree: Absent.

North Liberty: Mayor Terry Donahue, Councilor RaQuishia Harrington.

Oxford: Absent.

Solon: Mayor Pro Tem Lauren Whitehead.

Shueyville: Absent.

Swisher: Mayor Chris Taylor.

Tiffin: Councilor Chris Olney.

University Heights: Mayor Louise From.

Johnson County: Vice Chair Pat Heiden, Supervisors Lisa Green Douglass, Janelle Rettig, Royceann Porter.

Clear Creek Community School District: Absent.

Iowa City Community School District: Board President Shawn Eyestone, Board Directors Charlie Eastham, Janet Godwin, Ruthina Malone, Paul Roesler, Lisa Williams.

University of Iowa: Absent.

Others: Dave Koch, Johnson County Public Health Director - Dr. Dan Diekema, Chief of Infectious Diseases at UICCOM - Sam Jarvis, Johnson County Public Health, Operations.

Welcome and Introductions

The group introduced themselves.

Discussion/update of the following:

- ***COVID-19 in Johnson County and safety precautions including wearing of face coverings***
Dave Koch, Johnson County Health Director gave a summary of the COVID-19 numbers in Johnson County and the number of contact tracers on staff. Koch noted methods the public can implement to help slow the spread and emphasizing the wearing of face masks and face shields and asked all local entities to consider local resolutions to mandate face coverings. Sam Jarvis, Johnson County Public Health, Operations provided additional information on contact tracers. Entity representatives expressed their views.

Dr. Dan Diekema, Chief of Infectious Diseases at UICCOM, stated whatever can be done to increase the use of face coverings is critical to reduced COVID-19 spread and will reduce the impact on the public healthcare system, lessen the numbers of illness and death, and give greater ability to open up and get students back in school, etc. Diekema noted that studies continue to show that mandating the use of face coverings does result in a decrease in the daily COVID-19 case rate that begins about 5 days after the mandates go into effect. Entity representatives expressed their views. Diekema, Koch and Jarvis provided additional information.

Entities shared what they are currently doing and have done to reduce the spread of COVID-19.

Koch noted the challenges of enforcement when mandating face coverings and encouraged consistent messaging throughout the jurisdictions.

- ***Sustaining support for undocumented residents in crisis during COVID and beyond (IC)***
Iowa City Mayor Pro Tem Salih summarized the difficulties undocumented residents have obtaining funding during a crisis. Nicole Novak, Assistant Research Scientist University of Iowa College of Public Health and Elizabeth Bernal, Board Member Center for Worker Justice of Eastern Iowa presented a power point and information on COVID-19 relief for undocumented immigrants. Mayor From requested the power point presentation be shared with the entities.

- ***Return-to-Learn Plan (ICCSd)***

Iowa City Community School District Board President Shawn Eyestone summarized discussions on plans for the return to school. Eyestone noted no discussions have been occurred regarding extracurricular activities. Entity representatives expressed their views.

Public comment

Sara Barron, Executive Director Johnson County Affordable Housing appeared regarding the report on survey findings regarding affordable housing due to COVID-19.

Future Joint Entity meeting date and time

The next Joint Meeting will be held on October 19 hosted by Johnson County.

Adjournment

At 6:00 p.m., Mayor From adjourned the meeting.



To North Liberty Mayor and City Council Members
CC City Administrator Ryan Heiar
From Fire Chief Brian Platz
Date August 20th, 2020
Re Fire Department Council Report – August 2020

The past few weeks have been both challenging and rewarding. During and following the derecho event, the department realized a record setting call volume within a 24-hour period. Department members responded to 31 calls for service from the start of the event until noon the following day. Within that period, the department responded to a semi extrication incident in which the driver was trapped beneath the cab after it had blown over on the interstate. The Swisher and Tiffin Fire Departments assisted with this incident. Additionally, when power was restored the following morning, the department responded to an active house fire in the Golf View Mobile Home Park. The Coralville and Solon Fire Departments assisted with this incident.

Throughout the 24-hour period, approx. 15 responders staffed multiple trucks in an effort to answer the stack of calls. Many of the calls were attributed to downed power lines and fire alarms. Although the department was challenged like never before, members, many of which were volunteer, provided high quality service to the citizens of North Liberty as well as the surrounding townships. As the department head, it was very rewarding to work at their side and witness their dedication to the community.

A breakdown of the responses during this 24-hour period are as follows:

Fires = 3
Vehicle Accidents = 2
Downed Power Lines = 10
Fire/CO Alarms = 11
Damage Assessments = 1
Medical Incidents = 4

North Liberty = 23
Penn Twp. = 6
Madison Twp. = 1
Mutual Aid = 1

In closing, you will likely see some changes as you pass by the fire station. The station has been painted to more closely resemble the look of the new police station. We anticipate new garage doors in the weeks to come, which will add to the upgrade and create a much more contemporary appearance.



North Liberty Fire Department 2020 Monthly/YTD Response Report

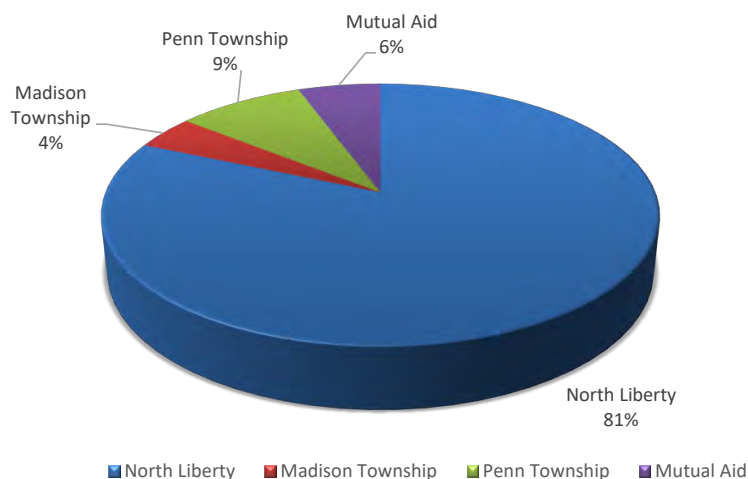
North Liberty Fire Department Responses By Fire District

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
North Liberty	115	102	96	85	79	82	106						665	81.50%
Madison Township	6	2	5	4	6	7	4						34	4.17%
Penn Township	11	11	6	16	5	11	11						71	8.70%
Mutual Aid	8	6	4	7	8	8	5						46	5.64%
Total Responses	140	121	111	112	98	108	126						816	

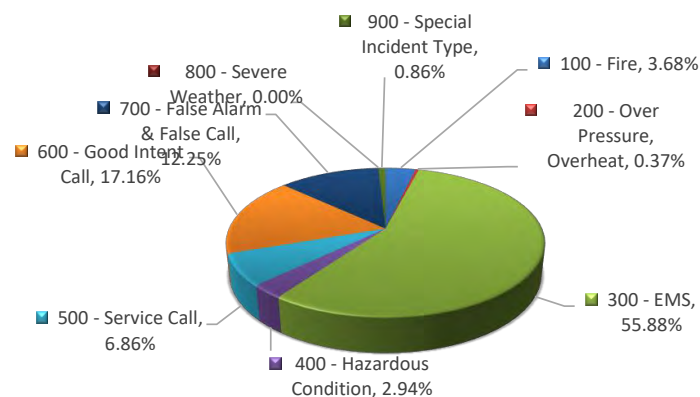
North Liberty Fire Department Responses By Type of Incident

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
100 - Fire	3	2	2	7	3	4	9						30	3.68%
200 - Over Pressure, Overheat			1	1			1						3	0.37%
300 - EMS	78	75	53	52	54	64	80						456	55.88%
400 - Hazardous Condition	4	4	4	3	4	4	1						24	2.94%
500 - Service Call	14	6	7	5	8	7	9						56	6.86%
600 - Good Intent Call	27	22	22	28	15	17	9						140	17.16%
700 - False Alarm & False Call	13	12	21	14	13	11	16						100	12.25%
800 - Severe Weather														
900 - Special Incident Type	1		1	2	1	1	1						7	0.86%
Total Responses	140	121	111	112	98	108	126						816	

2020 District Responses YTD
(Rounded Percentage)



2020 Type of Incidents YTD
(Percentage)





North Liberty Fire Department 2020 Monthly/YTD Response Report

North Liberty Fire Department Response Statistics (All Incidents)

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	
Total Responses for Month	140	121	111	112	98	108	126	0	0	0	0	0	816	
Average Responders per Incident	5.6	4.3	4.3	4.6	4.4	5.2	4.8						4.4	
# Incidents with 2 or less Responders	13	19	18	13	8	5	12						88	
% Incidents with 2 or less Responders	9.3%	15.7%	16.2%	11.6%	8.2%	4.6%	9.5%						10.8%	
# Incidents with No NLFD Response	1	0	0	0	0	0	0							
													Year To Date	Percent To Date
# Incidents Cancelled Enroute or Prior to Arrival	15	19	15	19	9	12	4						93	11.40%
# Incidents Cancelled by JCAS	6	8	5	4	3	5	4						35	37.63%
# Incidents Cancelled by JECC	3	4	3	4	0	1	0						15	16.13%
# Incidents Cancelled by Law Enforcement	2	2	4	6	1	4	0						19	20.43%
# Incidents Cancelled by Fire Department	4	5	3	5	5	2	0						24	25.81%

North Liberty Fire Department Emergent Response Turnout Statistics (Lights & Sirens)

	January	February	March	April	May	June	July	August	September	October	November	December	
Total Emergent (Lights & Sirens) Responses for Month	78	75	67	54	50	65	73						
# of Incidents with Turnout Time 2 Minutes or Less - PPC/Admin	9	10	4	4	3	4	9						
# of Incidents with Turnout Time 2 Minutes or Less - PT	5	16	11	7	7	10	6						
# of Incidents with Turnout Time 2 Minutes or Less - Total	14	26	15	11	10	14	15						
% Incidents with Turnout Time 2 Minutes or Less	17.9%	34.7%	22.4%	20.4%	20.0%	21.5%	20.5%						Year To Date
90th Percentile Turnout Time - (Minutes) Part-Time	2:49	2:13	2:32	3:30	2:40	3:01	3:16						2:49
90th Percentile Turnout Time - (Minutes) Paid Per Call	7:34	8:58	9:09	8:42	8:17	8:42	7:11						8:38

**(Turnout Time is defined as Dispatch Time to Unit Enroute Time)(PPC-Paid Per Call)(PT-Part Time)

North Liberty Fire Department Auto Aid & Mutual Aid Given

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
Auto Aid - Coralville (52001)	2	2		3	2	2	4						15	1.84%
Auto Aid - Iowa City (52003)	1	1	1	1			1						5	0.61%
Auto Aid - Solon (52008)	2	1	1	1	3	3							11	1.35%
Auto Aid - Swisher (52009)	3	2	2	2	3	2							14	1.72%
Mutual Aid - Other Fire Departments						1							1	0.12%
Total Responses	8	6	4	7	8	8	5	0	0	0	0	0	46	5.64%

North Liberty Fire Department Auto Aid & Mutual Aid Received

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
Auto Aid - Coralville (52001)	1		2	4			3						10	1.23%
Auto Aid - Iowa City (52003)	1												1	0.12%
Auto Aid - Solon (52008)	1		2	4			3						10	1.23%
Auto Aid - Swisher (52009)	4	1	3	3	3	4							18	2.21%
Mutual Aid - Other Fire Departments	1												1	0.12%
Total Responses	8	1	7	11	3	4	6	0	0	0	0	0	40	4.90%



Financial Report

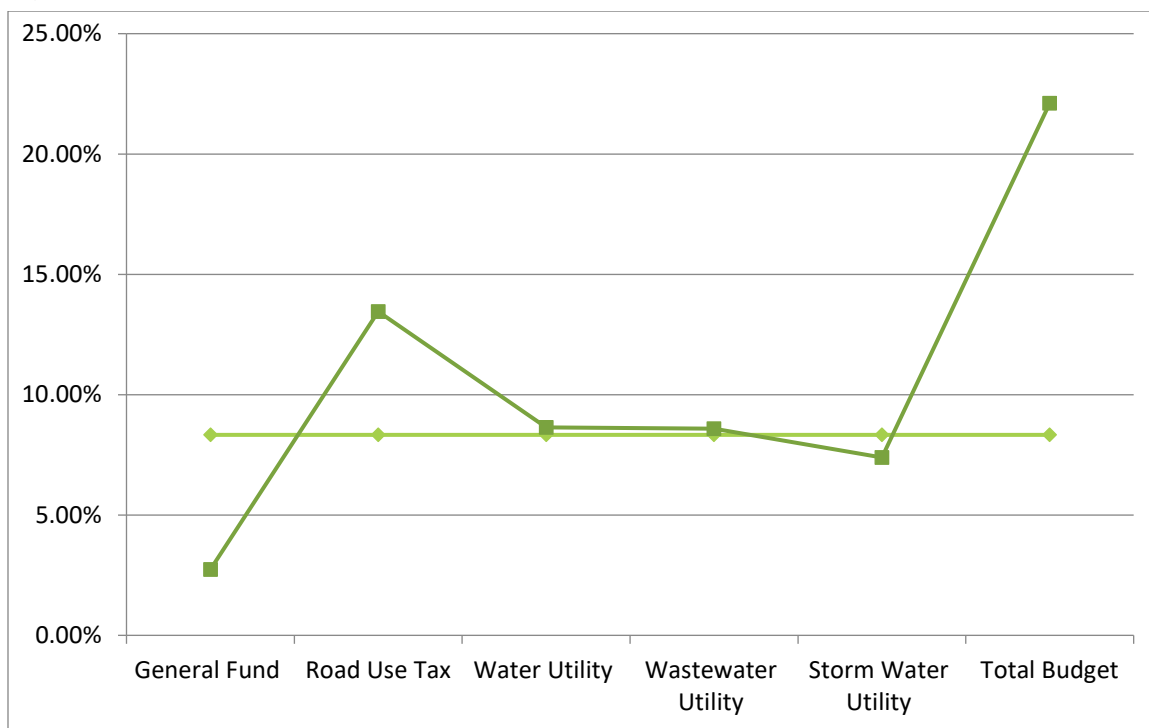
July 2020

City staff are pleased to submit the unaudited monthly financial report for the month of July 2020. At the end of the month, the City was 8.33% through the budget year. Total revenues received for the month were \$12,591,151. Total expenditures for the month were \$5,577,349. The total cash balance at the end of the month was \$19,450,768.

This is a brief summary. The year end will be more detailed in the upcoming city audit.

Revenues

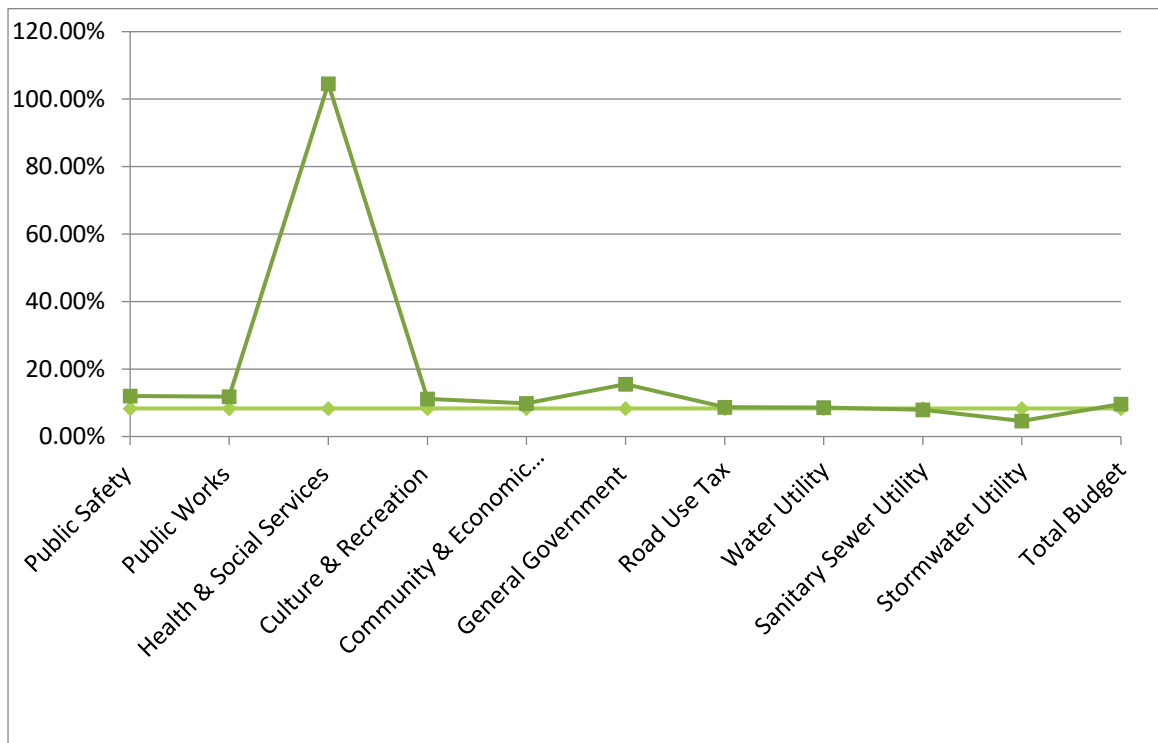
The following chart demonstrates the condition of the City's budgeted revenues as of July 31, 2020:



Overall revenues for the fiscal year to date are \$12,591,151, 22% of the budgeted amount. Road Use Taxes are ahead of the budgeted projection. Bond proceeds were received in July adding to the revenues for the year.

Expenditures

The following chart demonstrates the condition of the City's budgeted expenditures as of July 31, 2020:



Year to date total expenditures are \$5,577,350 or 9.67% of the projected budget amounts.

All expenditures are on track other than Social Services as all grants are made in July.

Treasurer's Report

Following is the Treasurer's Report for July. The General Fund Balance is comprised of more than just the 010 General Fund. For accounting purposes of the budget and reporting, other funds such as Hotel/Motel Tax, Library Capital, Fire Capital and others are incorporated into the General total. The General Fund for operating expenses has a fund balance of \$ 4,078,372. The other funds in the total shown here are obligated to specific departments or types of activities. The other funds are separated out to keep those funds obligated for future specific types of expenditures.

CITY OF NORTH LIBERTY

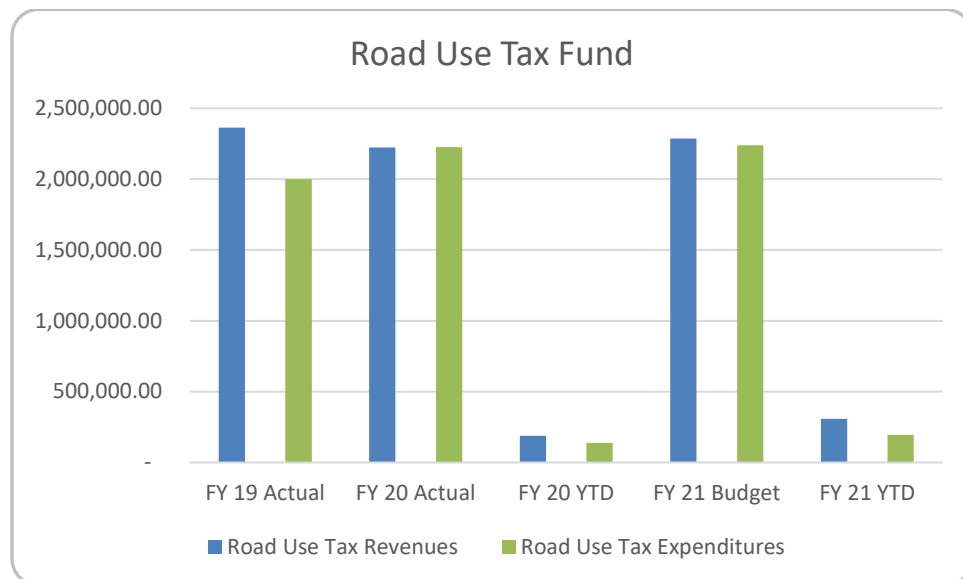
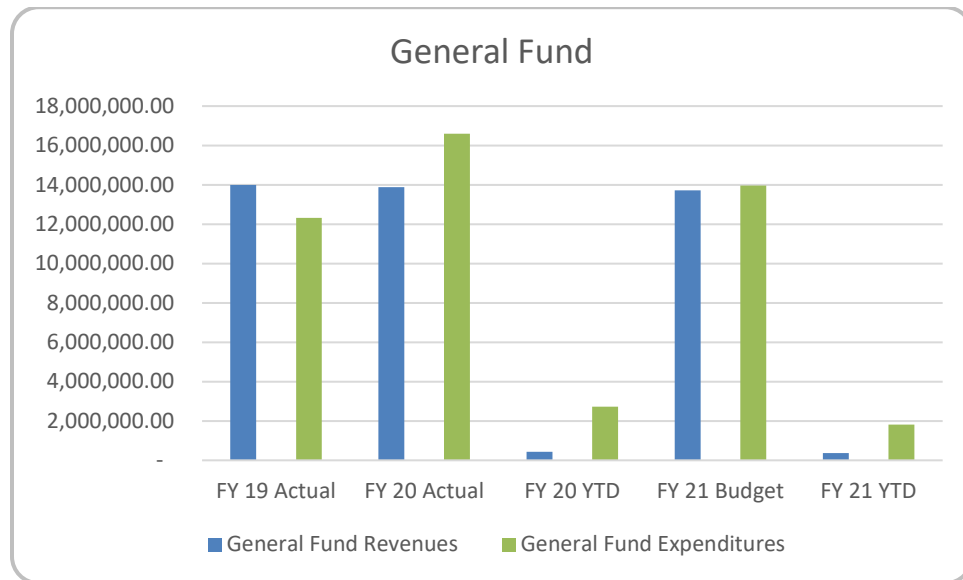
TREASURER'S REPORT

July 31, 2020

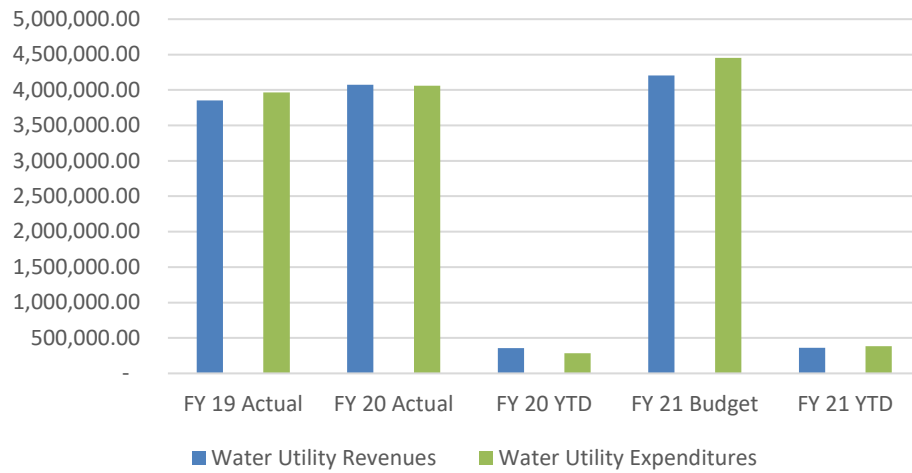
FUNDS	BALANCE FORWARD	REVENUE	EXPENSE	BALANCE ENDING
	07/01/2020			07/31/2020
GENERAL	9,071,530.58	600,228.39	1,961,459.10	7,710,299.87
SPECIAL REVENUE	3,521,698.01	400,837.65	194,795.60	3,727,740.06
DEBT SERVICE	1,197,663.46	31,997.29	42,300.00	1,187,360.75
CAPITAL PROJECTS	-10,821,320.85	9,431,061.88	2,543,368.48	-3,933,627.45
WATER ENTERPRISE	3,890,660.35	609,520.31	413,332.35	4,086,848.31
WASTEWATER ENTERPRISE	5,386,014.14	1,530,620.22	417,905.67	6,498,728.69
STORM WATER ENTERPRISE	176,813.50	18,140.60	21,536.18	173,417.92
TOTAL	12,423,059.19	12,622,406.34	5,594,697.38	19,450,768.15

Summary Charts

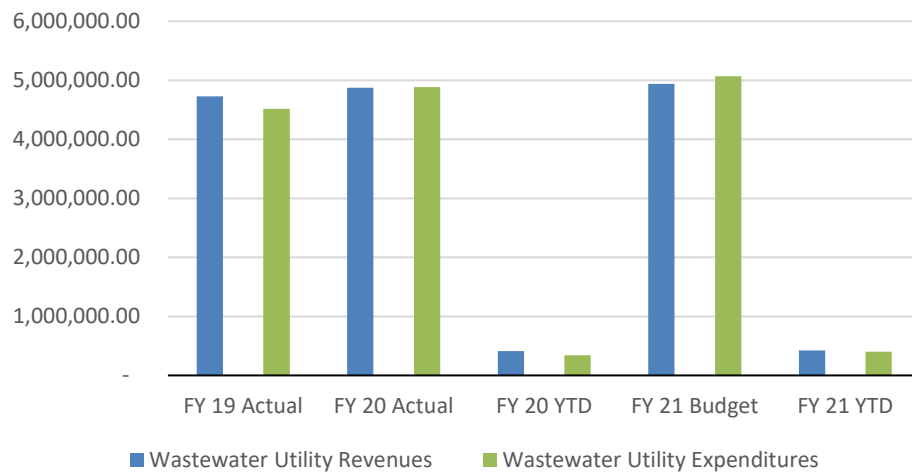
Following are comparison charts of revenues and expenditures for the past two fiscal years, this fiscal year's budget and this fiscal year to date.

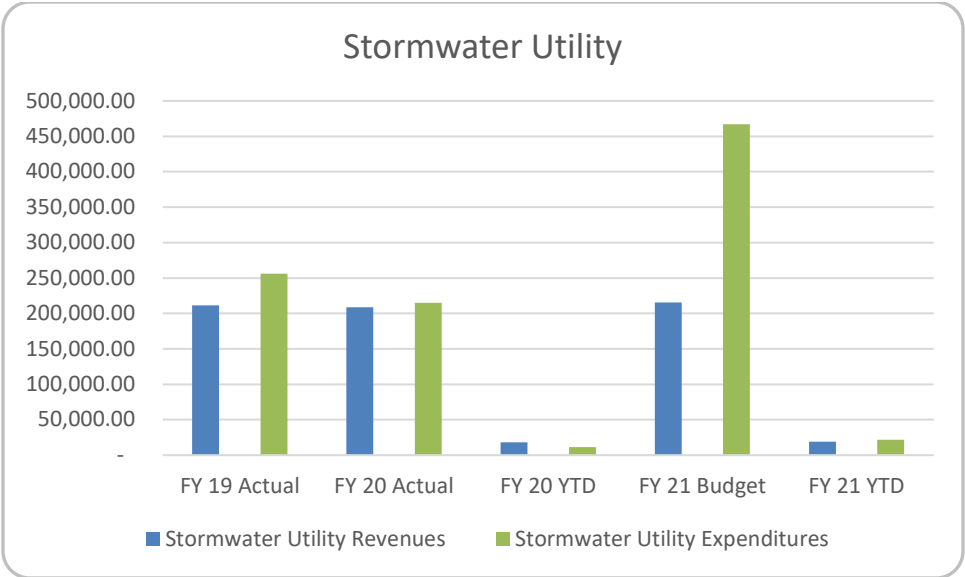


Water Utility



Wastewater Utility





If you have questions regarding this document or would like additional information, please contact Tracey Mulcahey.