



**North Liberty City Council  
Regular Session  
February 9, 2021**



# **City Administrator Memo**



To **Mayor and City Council**  
From **Ryan Heiar, City Administrator**  
Date **February 5, 2020**  
Re **City Council Agenda February 9, 2020**

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### Meeting Note

Tuesday's meeting will be held virtually via Zoom and live streamed at [Watch Meetings Live](#) as well as available on the website. The City Council and participants will log into the meeting in order to conduct business while the public will be able to watch the debate and decisions being made.

### Consent Agenda

The following items are on the consent agenda and included in the packet:

- City Council Minutes (01/26/21)
- Claims
- Liquor License Renewal – Walgreen's
- Change Order #5, St. Andrews Drive Project, Metro Pavers, (\$21,000.00)
- Pay Application #9 St. Andrews Drive Project, Metro Pavers, \$20,759.93
- Pay Application #5, SW Growth Area Water and Sewer Extensions, \$322,723.30

### Meetings & Events

Tuesday, Feb 9 at 6:30p.m.  
City Council

Monday, Feb 15  
President's Day – City Offices  
Closed

Tuesday, Feb 22 at 6:30p.m.  
City Council

### Johnson County Veteran's Affairs Update

The Director of Johnson County Veterans Affairs, Gary "Bo" Boseneiler, will be on Tuesday's meeting to provide an update about the veteran's memorial expansion. Below are a few weblinks that Mr. Boseneiler asked to be forwarded:

<https://www.youtube.com/watch?v=XuFGOC4ut7M>

<https://www.johnsoncountyiowa.gov/memorial>

<https://www.johnsoncountyiowa.gov/veteransaffairs>

[http://www.johnsoncountyiowa.gov/dept\\_vets\\_memorial\\_bio.aspx?id=16846](http://www.johnsoncountyiowa.gov/dept_vets_memorial_bio.aspx?id=16846)

### Assessment Resolution

Included on the agenda is an assessment resolution for fees associated with snow removal. This resolution includes three properties totaling \$356.50. Additional properties will be included on a future resolution. Staff have not been actively looking for uncleared sidewalks; rather, properties have been identified by concerned citizens. This year, a high volume of calls have been received from citizens concerned about uncleared sidewalks.



# **Agenda**





### City Council

February 9, 2021

Regular Session

6:30 p.m.

Due to the COVID-19 pandemic, public health and safety concerns require City of North Liberty public meetings to be held electronically, so as to limit the spread of the virus. The public is invited to submit questions and comments in advance of the meeting for consideration submitting them to the City Clerk Tracey Mulcahey via email at [tmulcahey@northlibertyiowa.org](mailto:tmulcahey@northlibertyiowa.org).

This meeting may be accessed live by the public on the internet at [northlibertyiowa.org/live](http://northlibertyiowa.org/live), on Facebook at [facebook.com/northliberty](https://facebook.com/northliberty) or on YouTube at [www.youtube.com/channel/UCrCwGipAPjJnd-olpRgPJcg](https://www.youtube.com/channel/UCrCwGipAPjJnd-olpRgPJcg). You can also attend by phone; call 1 (312) 626 6799 with a touch-tone phone and to enter the meeting ID 826 7656 1415 and nine-digit meeting password 768917502. Meetings are rebroadcast on cable and available on-demand on [northlibertyiowa.org](http://northlibertyiowa.org).

1. Call to order
2. Roll call
3. Approval of the Agenda
4. Consent Agenda
  - A. City Council Minutes, Regular Session, January 26, 2021
  - B. Claims
  - C. Liquor License Renewal, Walgreens
  - D. St. Andrews Drive Project, Change Order Number 5, Metro Pavers, (\$21,000.00)
  - E. St. Andrews Drive Project, Pay Application Number 9, Metro Pavers, \$20,759.93
  - F. SW Growth Area Water and Sewer Extensions, Pay Application Number 5, \$322,723.300
5. City Engineer Report
6. City Administrator Report
7. Mayor Report

8. Johnson County Veteran's Affairs
  - A. Report from Gary Boseneiler
9. Assessment Resolution
  - A. Resolution Number 2021-10, A Resolution assessing delinquent amounts owed to the City of North Liberty, Iowa to individual property taxes
10. Old Business
11. New Business
12. Adjournment



# **Consent Agenda**



**City Council**  
January 26, 2021  
Regular Session

Due to the COVID-19 pandemic, public health and safety concerns require City of North Liberty public meetings to be held electronically, so as to limit the spread of the virus.

**Call to order**

Mayor Terry Donahue called the January 26, 2021 Regular Session of the North Liberty City Council to order at 6:00 p.m. Councilors present: RaQuishia Harrington, Chris Hoffman, Brent Smith, and Brian Wayson; absent – Annie Pollock.

Others present: Ryan Heiar, Tracey Mulcahey, Grant Lientz, Ryan Rusnak, Kevin Trom, Shelly Simpson, Guy Goldsmith, Michael Pentecost, Brian Platz and other interested parties.

**Approval of the Agenda**

Smith moved, Hoffman seconded to approve the agenda. The vote was all ayes. Agenda approved.

**Budget Presentation – FY 2022**

Heiar presented information on the Capital Improvements Plan for FY 22. Council and staff discussed the use of the fund balance surplus from FY 19 and FY 20. The group discussed the City Hall Project including the use of the west side of Penn Meadows Park. Chief Platz presented information on the purchase of a replacement brush truck. Council discussed the purchase. Goldsmith presented information on the proposed parks projects. Council discussed the projects. Trom and Pentecost presented information on the Dubuque Street, Phase 1 Project. Pentecost presented information on the West Trunk Sewer Project. Consensus was reached to move ahead with City Hall design, Comprehensive Plan update, purchase of Off-road Brush Fire Truck, Centennial Park Road, Penn Meadows Park tennis courts, repairs to the Forevergreen Road trail, the Dubuque Street Project and the West Trunk Sewer repair. Other projects that were presented were deemed not essential this fiscal year. They will be presented again if the franchise fee discussion occurs.

### **Consent Agenda**

Wayson moved, Harrington seconded to approve the Consent Agenda including the City Council Minutes, Regular Session, January 12, 2021; City Council Minutes, Special Session, January 19, 2021, the attached list of Claims; December Revenues; December Treasurer Report; the Liquor License Renewal for The Station II; Ranshaw House Project, Wolfe Contracting, Inc., Change Order Number 3, \$3,024.52; Police Facility Project, Tricon General Construction, Inc., Change Order Number 10, \$6,825.27. The vote was all ayes. Consent Agenda approved.

### **City Engineer Report**

City Engineer Trom reported on the IDOT meeting last week regarding continuing planning on the interchange at Penn Street. The project will be let in the summer of 2024. The SW Growth Project is moving slow due to weather. The St. Andrews Drive Project will be closing soon with a final signed change order for liquidated damages.

### **City Administrator Report**

City Administrator Heiar reported on upcoming opportunities to tour the Guide Link Center, the ICAD investor meeting and the City's participation in Go Red for Women. The bridge on Ranshaw Way will be lit red for the month of February to raise awareness.

### **Mayor Report**

Mayor Donahue reported the MPOJC meeting is tomorrow evening. The Governor will be at the Guide Link Center on Friday morning. He encouraged the Council to tour the facility.

### **Civic Campus**

Wayson moved, Harrington seconded to approve Resolution Number 2021-08, A Resolution approving the Services Agreement between the City of North Liberty and Shive-Hattery, Inc. for the City Hall Project. The vote was: ayes – Hoffman, Harrington, Smith, Wayson; nays – none; absent – Pollock. Motion carried.

### **Ranshaw Way, Phase 5**

Lientz presented information on the resolution. Harrington moved, Smith seconded to approve Resolution Number 2021-09, A Resolution approving the purchase of real property, permanent and temporary easements from various property owners adjacent to Ranshaw Way for the Ranshaw Way, Phase 5 Project. The vote was: ayes –Smith, Wayson, Hoffman, Harrington; nays – none; absent – Pollock. Motion carried.

### **Old Business**

No old business was presented.

**New Business**

Councilor Wayson reported that he attended the Joint Meeting. He appreciated the interesting projects coming along and the Mayor's insight on COVID vaccine was much appreciated.

**Adjournment**

Mayor Donahue adjourned the meeting at 7:12 p.m.

**CITY OF NORTH LIBERTY**

By: \_\_\_\_\_  
Terry L. Donahue, Mayor

Attest: \_\_\_\_\_  
Tracey Mulcahey, City Clerk

**Applicant License Application ( LE0002558 )**

<b>Name of Applicant:</b> <u>Walgreen Co.</u>		
<b>Name of Business (DBA):</b> <u>Walgreens #11710</u>		
<b>Address of Premises:</b> <u>625 Pacha Parkway</u>		
<b>City</b> <u>North Liberty</u>	<b>County:</b> <u>Johnson</u>	<b>Zip:</b> <u>52317</u>
<b>Business</b> <u>(319) 499-6006</u>		
<b>Mailing</b> <u>P.O. Box 901</u>		
<b>City</b> <u>Deerfield</u>	<b>State</b> <u>IL</u>	<b>Zip:</b> <u>60015</u>

**Contact Person**

<b>Name</b> <u>Toni Franklin</u>	
<b>Phone:</b> <u>(847) 527-4402</u>	<b>Email</b> <u>taxlicenser renewals@walgreens.com</u>

**Classification** Class E Liquor License (LE)

**Term:**12 months

**Effective Date:** 01/23/2021

**Expiration Date:** 01/22/2022

**Privileges:**

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>XXXXXXXXXX</u>	<b>Federal Employer ID</b> <u>XXXXXXXXXX</u>

**Ownership**

**Alexander Gourlay**

<b>First Name:</b> <u>Alexander</u>	<b>Last Name:</b> <u>Gourlay</u>	
<b>City:</b> <u>Glencoe</u>	<b>State:</b> <u>Illinois</u>	<b>Zip:</b> <u>60022</u>
<b>Position:</b> <u>President</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>No</u>	

**Alan Nielsen**

<b>First Name:</b> <u>Alan</u>	<b>Last Name:</b> <u>Nielsen</u>	
<b>City:</b> <u>Crystal Lake</u>	<b>State:</b> <u>Illinois</u>	<b>Zip:</b> <u>60014</u>
<b>Position:</b> <u>VP/CFO/Treasurer</u>		
<b>% of Ownership:</b> <u>0.00%</u>	<b>U.S. Citizen:</b> <u>Yes</u>	

**Collin Smyser**

<b>First Name:</b> <u>Collin</u>	<b>Last Name:</b> <u>Smyser</u>
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**City:** Chicago **State:** Illinois **Zip:** 60614  
**Position:** Secretary  
**% of Ownership:** 0.00% **U.S. Citizen:** **Yes**  
**Amelia Legutki**  
**First Name:** Amelia **Last Name:** Legutki  
**City:** Libertyville **State:** Illinois **Zip:** 60048  
**Position:** Assistant Secretary  
**% of Ownership:** 0.00% **U.S. Citizen:** **Yes**

#### Insurance Company Information

**Insurance Company:** Safeco Insurance Co

**Policy Effective Date:** **Policy Expiration**

**Bond Effective** **Dram Cancel Date:**

**Outdoor Service Effective** **Outdoor Service Expiration**

**Temp Transfer Effective** **Temp Transfer Expiration Date:**





## North Liberty Police Department

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5 E Cherry St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

October 18, 2019

Liquor License Check

Business: Walgreen's  
625 Pacha Parkway  
North Liberty, IA 52317

Owners: Alexander Gourlay (DOB: 1959)  
Alan Nielsen (DOB: 1965)  
Collin Smyser (DOB: 1978)  
Amelia Legutki (DOB: 1966)

The North Liberty Police Department does not have any documented contacts with the owners or premise in conflict with their liquor license.

I recommend the license be granted.

This record check was conducted by Sergeant Mitch Seymour.





State of Iowa ABD approval statement from the following county department

Legal Name of Applicant: \_\_\_\_\_

Name of Business (DBA):

Walgreens (#11710)

Address of Business:

625 Pacha Parkway

Business Phone: \_\_\_\_\_

Email: \_\_\_\_\_

State of Iowa ABD License #: \_\_\_\_\_

### Johnson County Health Department:

The above referenced business possesses a valid Johnson County Public Health food license.

Name:

James Lacina

Title:

Env. Health Manager

Date:

11/20/20

Signature:

James Lacina

Date: 2/3/21

Name of Business: Walgreens #11710

Address: 625 Pacha Pkwy, North Liberty, IA



## Fire Inspection Form

SITE	Code Section	Yes	No	
1) Address #s are Posted & Visible	IFC 505.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2) Keys in Knox Box are Current	IFC 506.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3) Premise is Free of Waste Accumulation	IFC 304.1.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
ASSEMBLY OCCUPANCIES	Code Section	Yes	No	N/A
4) Occupant Load Sign(s) are Posted	IFC 1004.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FIRE EXTINGUISHERS	Code Section	Yes	No	
5) Fire Extinguishers have Current Annual Inspection Tag	IFC 901.6.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6) Fire Extinguishers have been Visually Checked Monthly (Date & Initial Tag)	NFPA 7.2.1.2	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7) Fire Extinguishers are Unobstructed & Unobscured	IFC 906.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8) Fire Extinguishers are Mounted on a Bracket or in a Fire Extinguisher Cabinet	IFC 906.7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
EMERGENCY & EXIT LIGHTS	Code Section	Yes	No	
9) Emergency Lights Illuminate when Tested (Use Test Button)	IFC 1008.3.4	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10) Exit Signs are Illuminated	IFC 1013.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11) Exit Signs Illuminate when Tested (Use Test Button)	IFC 1013.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
ELECTRICAL	Code Section	Yes	No	N/A
12) Electrical Panels have at least 3 Feet of Clearance in Front of Panel	IFC 605.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13) There is No Exposed Wiring	IFC 605.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14) Extension Cords are Not being Used for Permanent Wiring	IFC 605.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15) Surge Protectors are Mounted/Secured and Plugged Directly into an Outlet	IFC 605.4.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
EXIT ACCESS & DOORS	Code Section	Yes	No	N/A
16) Exits are Unobstructed Exit Signs are Illuminated	IFC 1031.2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17) Corridors & Aisles are Unobstructed	IFC 1003.6	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18) Exit Doors Open Freely	IFC 1010.1.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STORAGE	Code Section	Yes	No	N/A
19) Storage is at least 18" below Sprinkler Heads in Sprinklered Buildings	IFC 315.3.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20) Storage is at least 24" below Ceiling in Non-Sprinklered Buildings	IFC 315.3.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21) Kitchen Cleaning Rags are Disposed of in a Non-Combustible Container	IFC 304.3.1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMPRESSED CYLINDERS	Code Section	Yes	No	N/A
22) Compressed Gas Cylinders are Secured or Chained	IFC 5103.5.3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Provide Explanation for any "No" Answers Below

2 extinguishers not checked monthly

Inspection Completed by:

CAREJA EVANS

Signature:

CAREJA EVANS

**CHANGE ORDER**  
For Local Public Agency Projects

No.: 5

Non-Substantial: ☐

N/A

Substantial: ☐

Administering Office  
Concurrence Date

Accounting ID No. (5-digit number): N/A

Project Number: 1184140

Contract Work Type: St. Andrews Drive Improvements

Local Public Agency: City of North Liberty

Contractor: Metro Pavers

Date Prepared: December 15, 2020

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

ADD an item for "Liquidated Damages - Substantial Completion"

B - Reason for change:

The Contract date for Substantial Completion is September 2, 2020. The contractor achieved the Substantial Completion milestone on September 16, 2020 (14 calendar days beyond the contract date).

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

Contract Unit Price

D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):

Unit price (per calendar day) specified in the Contract.

E - Contract time adjustment:

☒ No Working Days added

☐ Working Days added: \_\_\_\_\_

☐ Unknown at this time

Justification for selection:

Accounting ID No.(5-digit number):N/A

Change Order No.:5

## F - Items included in contract:

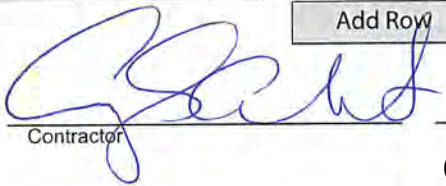
Participating				For deductions enter as "-x.xx"		
Federal-aid	State-aid	Line Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
				Add Row	Delete Row	TOTAL

## G - Items not included in contract:

Participating					For deductions enter as "-x.xx"		
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
		CO-5	8004	Liquidated Damages - Substantial Completion	(\$1,500.00)	14.000	-\$21,000.00
				Add Row	Delete Row	TOTAL	-\$21,000.00

## H. Signatures

Agreed:



Contractor

Date

02 / 03 / 2021

Recommended:

Project Engineer

Date

Approved:

Person in Responsible Charge

Date

Other (optional)

Title

Date

# ST. ANDREWS DRIVE

## APPLICATION AND CERTIFICATE FOR PAYMENT

Owner: City of North Libery  
Contractor: Metro Pavers INC.

Project: St. Andrews Drive Improvements

Contract #: 1184140

Pay App# 9  
2/3/2021

Contract Item	Description	Unit of Measure	Unit Price	Awarded		Current		To Date	
				Units Contracted	Original Contract Total	Unit	Cost	Unit	Cost
1.00	EXCAVATION CLASS 10	CY	\$ 8.60	30,810.0000	\$ 264,966.00		\$ -	30810	\$ 264,966.00
2.00	TOPSOIL, ON-SITE	CY	\$ 5.45	6,430.0000	\$ 35,043.50		\$ -	6430	\$ 35,043.50
3.00	CEMENT STABILIZATION-GEO	SY	\$ 8.25	13,695.0000	\$ 112,983.75		\$ -	13695	\$ 112,983.75
4.00	SUBASE, MODIFIED	CY	\$ 35.00	2,461.0000	\$ 86,135.00		\$ -	2461	\$ 86,135.00
5.00	RMVL OF STRUCTURE, LIGHT FIXT	EA	\$ 291.00	1.0000	\$ 291.00		\$ -	1	\$ 291.00
6.00	12"PVC SAN SEW FORCE MAIN, TRE	LF	\$ 82.00	134.0000	\$ 10,988.00		\$ -	134	\$ 10,988.00
7.00	RMVL OF SAN SEW, PVC, < TO 36"	LF	\$ 8.00	136.0000	\$ 1,088.00		\$ -	136	\$ 1,088.00
8.00	12" ST SEW RCP 2000D CLASS III	LF	\$ 36.00	225.0000	\$ 8,100.00		\$ -	225	\$ 8,100.00
9.00	15" ST SEW RCP 2000D CLASS III	LF	\$ 46.00	961.0000	\$ 44,206.00		\$ -	961	\$ 44,206.00
10.00	18" ST SEW RCP 2000D CLASS III	LF	\$ 38.00	208.0000	\$ 7,904.00		\$ -	208	\$ 7,904.00
11.00	24" ST SEW RCP 2000D CLASS III	LF	\$ 67.00	276.0000	\$ 18,492.00		\$ -	276	\$ 18,492.00
12.00	30" ST SEW RCP 2000D CLASS III	LF	\$ 77.00	184.0000	\$ 14,168.00		\$ -	184	\$ 14,168.00
13.00	36" ST SEW RCP 2000D CLASS III	LF	\$ 97.00	628.0000	\$ 60,916.00		\$ -	628	\$ 60,916.00
14.00	48" ST SEW RCP 2000D CLASS III	LF	\$ 173.00	20.0000	\$ 3,460.00		\$ -	20	\$ 3,460.00
15.00	RMVL OF ST SEW PIPE <36"	LF	\$ 10.50	396.0000	\$ 4,158.00		\$ -	396	\$ 4,158.00
16.00	PIPE APRON, RCP, 24"	EA	\$ 915.00	1.0000	\$ 915.00		\$ -	1	\$ 915.00
17.00	PIPE APRON, RCP, 36"	EA	\$ 1,425.00	1.0000	\$ 1,425.00		\$ -	1	\$ 1,425.00
18.00	PIPE APRON, RCP, 48"	EA	\$ 1,940.00	1.0000	\$ 1,940.00		\$ -	1	\$ 1,940.00
19.00	48" PIPE APRON FOOTING, CONCRE	EA	\$ 700.00	1.0000	\$ 700.00		\$ -	1	\$ 700.00
20.00	SUBDRAIN, LONGITUD TYPE 1, 6"	LF	\$ 9.35	4,670.0000	\$ 43,664.50		\$ -	4670	\$ 43,664.50
21.00	SUBDRAIN, FIELD TILE 6" NONPER	LF	\$ 13.48	205.0000	\$ 2,763.40		\$ -	205	\$ 2,763.40
22.00	SUBDRAIN CLEANOUT TYPE A1, 6"	EA	\$ 375.00	17.0000	\$ 6,375.00		\$ -	17	\$ 6,375.00
23.00	SUBDRAIN OUTLETS/CONNECT 6"	EA	\$ 112.00	28.0000	\$ 3,136.00		\$ -	28	\$ 3,136.00
24.00	WATERMAIN TRENCHED PVC 12"	LF	\$ 43.00	1,012.0000	\$ 43,516.00		\$ -	1012	\$ 43,516.00
25.00	RMVL OF WATERMAIN	LF	\$ 10.00	600.0000	\$ 6,000.00		\$ -	600	\$ 6,000.00
26.00	FITTING, DUCTILE IRON 12"	EA	\$ 712.00	21.0000	\$ 14,952.00		\$ -	22	\$ 15,664.00
27.00	VALVE, GATE, DIP, 12"	EA	\$ 2,500.00	8.0000	\$ 20,000.00		\$ -	9	\$ 22,500.00
28.00	FIRE HYDRANT ASSY	EA	\$ 4,610.00	3.0000	\$ 13,830.00		\$ -	4	\$ 18,440.00
29.00	VALVE BOX EXTENSION	EA	\$ 560.00	2.0000	\$ 1,120.00		\$ -	2	\$ 1,120.00
30.00	FIRE HYDRANT ADJUST	EA	\$ 1,900.00	1.0000	\$ 1,900.00		\$ -	1	\$ 1,900.00
31.00	FIRE HYDRANT ASSY RMVL	EA	\$ 650.00	2.0000	\$ 1,300.00		\$ -	2	\$ 1,300.00
32.00	MANHOLE, SW-401, 48"	EA	\$ 3,080.00	1.0000	\$ 3,080.00		\$ -	1	\$ 3,080.00
33.00	MANHOLE, SW-401, 72"	EA	\$ 5,640.00	2.0000	\$ 11,280.00		\$ -	2	\$ 11,280.00
34.00	MANHOLE, SW-401, 84"	EA	\$ 7,350.00	1.0000	\$ 7,350.00		\$ -	1	\$ 7,350.00
35.00	INTAKE, SW-505	EA	\$ 4,940.00	1.0000	\$ 4,940.00		\$ -	1	\$ 4,940.00
36.00	INTAKE, SW-509	EA	\$ 3,875.00	17.0000	\$ 65,875.00		\$ -	17	\$ 65,875.00
37.00	INTAKE, SW-510	EA	\$ 4,255.00	3.0000	\$ 12,765.00		\$ -	3	\$ 12,765.00
38.00	INTAKE, SW-512, 24"	EA	\$ 1,285.00	1.0000	\$ 1,285.00		\$ -	1	\$ 1,285.00

# ST. ANDREWS DRIVE

Contract Item	Description	Unit of Measure	Unit Price	Awarded		Current		To Date	
				Units Contracted	Original Contract Total	Unit	Cost	Unit	Cost
39.00	INTAKE, SW-512, 30"	EA	\$ 1,510.00	4.0000	\$ 6,040.00		\$ -	4	\$ 6,040.00
40.00	MANHOLE ADJUST, MINOR	EA	\$ 1,450.00	2.0000	\$ 2,900.00		\$ -	2	\$ 2,900.00
41.00	CONNECT TO EXISTING INTAKE	EA	\$ 935.00	1.0000	\$ 935.00		\$ -	1	\$ 935.00
42.00	RMV INTAKE	EA	\$ 605.00	4.0000	\$ 2,420.00		\$ -	4	\$ 2,420.00
43.00	9" PCC PVMT	SY	\$ 45.35	11,268.0000	\$ 511,003.80		\$ -	11371.6	\$ 515,702.06
44.00	RMVL OF PVMT	SY	\$ 4.00	7,226.0000	\$ 28,904.00		\$ -	7329.6	\$ 29,318.40
45.00	RMVL OF SIDEWALK	SY	\$ 8.00	476.0000	\$ 3,808.00		\$ -	476	\$ 3,808.00
46.00	5" PCC SIDEWALK	SY	\$ 45.85	540.0000	\$ 24,759.00		\$ -	540	\$ 24,759.00
47.00	6" PCC SIDEWALK	SY	\$ 34.00	3,436.0000	\$ 116,824.00		\$ -	3436	\$ 116,824.00
48.00	DETECTABLE WARNINGS, CAST IRON	SF	\$ 35.00	368.0000	\$ 12,880.00		\$ -	368	\$ 12,880.00
49.00	6" DRIVEWAY TYPE A	SY	\$ 50.35	148.0000	\$ 7,451.80		\$ -	148	\$ 7,451.80
50.00	DRIVEWAY, GRANULAR	TON	\$ 30.00	31.0000	\$ 930.00		\$ -	31.2	\$ 936.00
51.00	BITUMINOUS PCC UNIT PAVERS BED	SF	\$ 17.23	4,256.0000	\$ 73,330.88		\$ -	4256	\$ 73,330.88
52.00	GRANULAR PCC UNIT PAVERS BED	SF	\$ 24.25	1,819.0000	\$ 44,110.75		\$ -	1819	\$ 44,110.75
53.00	PCC SUBSLAB OF UNIT PAVERS	SY	\$ 45.85	473.0000	\$ 21,687.05		\$ -	473	\$ 21,687.05
54.00	30" PCC RIBBON CURB	LF	\$ 36.35	248.0000	\$ 9,014.80		\$ -	248	\$ 9,014.80
55.00	RMVL OF TYPE A SIGN ASSY	EA	\$ 125.00	4.0000	\$ 500.00		\$ -	4	\$ 500.00
56.00	PERF SQUARE STEEL TUBE POST	LF	\$ 12.50	282.0000	\$ 3,525.00		\$ -	282	\$ 3,525.00
57.00	POST ANCHOR/BREAK AWAY INSTALL	EA	\$ 150.00	19.0000	\$ 2,850.00		\$ -	19	\$ 2,850.00
58.00	CONCRETE FOR POST ANCHOR INSTA	EA	\$ 275.00	4.0000	\$ 1,100.00		\$ -	4	\$ 1,100.00
59.00	TYPE A SIGNS, SHEET ALUMINUM	SF	\$ 20.00	223.0000	\$ 4,460.00		\$ -	223	\$ 4,460.00
60.00	PVMT PAINTED MARKING	STA	\$ 150.00	123.0600	\$ 18,459.00		\$ -	123.06	\$ 18,459.00
61.00	PAINTED SYMBOLS & LEGENDS	EA	\$ 275.00	8.0000	\$ 2,200.00		\$ -	8	\$ 2,200.00
62.00	PVMT MARKING RMVL	STA	\$ 125.00	24.1000	\$ 3,012.50		\$ -	24.1	\$ 3,012.50
63.00	SYMBOLS & LENGENDS RVML	EA	\$ 125.00	2.0000	\$ 250.00		\$ -	2	\$ 250.00
64.00	TEMP TRAFFIC CONTROL	LS	\$ 15,000.00	1.0000	\$ 15,000.00		\$ -	1	\$ 15,000.00
65.00	TEMP GRAVEL ACCESS DRIVES	TON	\$ 35.00	250.0000	\$ 8,750.00		\$ -	215.87	\$ 7,555.45
66.00	CONCRETE BARRIER RAIL	LF	\$ 50.00	105.0000	\$ 5,250.00		\$ -	105	\$ 5,250.00
67.00	CONVENT SEED/FERT/MULCH TY 4	AC	\$ 800.00	5.9000	\$ 4,720.00		\$ -	0	\$ -
68.00	HYDRAULIC SEED/FERT/MULCH TY 1	AC	\$ 3,975.00	2.6000	\$ 10,335.00		\$ -	2.6	\$ 10,335.00
69.00	HYDRAULIC SEED/FERT/MULCH TY 2	AC	\$ 3,675.00	3.3000	\$ 12,127.50		\$ -	3.3	\$ 12,127.50
70.00	SWPPP MGMT	LS	\$ 2,400.00	1.0000	\$ 2,400.00		\$ -	1	\$ 2,400.00
71.00	SILT FENCE OR TUBE 8" DIA	LF	\$ 1.65	9,900.0000	\$ 16,335.00		\$ -	7496	\$ 12,368.40
72.00	PERMEABLE DITCH CHECK	LF	\$ 6.00	535.0000	\$ 3,210.00		\$ -	235	\$ 1,410.00
73.00	RMVL OF SEDIMENT SF,CF, OR DC	LF	\$ 0.50	1,000.0000	\$ 500.00		\$ -	40	\$ 20.00
74.00	RMVL OF DEVICE, SF,CF, OR DC	LF	\$ 0.10	9,900.0000	\$ 990.00		\$ -	7496	\$ 749.60
75.00	BIODEGDE EROSION CONTROL BLNKT	SQ	\$ 16.00	425.0000	\$ 6,800.00		\$ -	216	\$ 3,456.00
76.00	OPEN THROAT INTAKE PROT DEVICE	EA	\$ 75.00	4.0000	\$ 300.00		\$ -	2	\$ 150.00
77.00	AREA DRAIN, INLET PROT DEVICE	EA	\$ 50.00	9.0000	\$ 450.00		\$ -	5	\$ 250.00
78.00	WATERING FO RPLANTS	MGAL	\$ 270.00	40.0000	\$ 10,800.00		\$ -	2.9	\$ 783.00
79.00	INSTAL/FURNISH 2.5" TREE	EA	\$ 531.67	12.0000	\$ 6,380.04		\$ -	12	\$ 6,380.04
80.00	INSTAL/FURNISH 5 GAL SHRUBS	EA	\$ 43.48	48.0000	\$ 2,087.04		\$ -	48	\$ 2,087.04
81.00	INSTAL/FURNISH 1 GAL PERENNIAL	EA	\$ 11.35	1,890.0000	\$ 21,451.50		\$ -	1890	\$ 21,451.50
82.00	AMENDED SOIL 24"	CY	\$ 87.50	857.0000	\$ 74,987.50		\$ -	857	\$ 74,987.50
83.00	LIMESTONE OUTCROPPING	SF	\$ 74.15	520.0000	\$ 38,558.00		\$ -	520	\$ 38,558.00
84.00	LIMESTONE EDGING	LF	\$ 14.60	80.0000	\$ 1,168.00		\$ -	80	\$ 1,168.00
85.00	DECORATIVE ROCK MULCH	CF	\$ 5.35	3,115.0000	\$ 16,665.25		\$ -	3115	\$ 16,665.25




# ST. ANDREWS DRIVE

Contract Item	Description	Unit of Measure	Unit Price	Awarded		Current		To Date	
				Units Contracted	Original Contract Total	Unit	Cost	Unit	Cost
86.00	SITE FUTURE- BENCH	EA	\$ 6,400.00	1.0000	\$ 6,400.00		\$ -	1	\$ 6,400.00
87.00	SITE FURNITURE- BIKE REPAIR ST	EA	\$ 2,000.00	1.0000	\$ 2,000.00		\$ -	1	\$ 2,000.00
88.00	LIGHT ASSY- L1, RDWY LIGHT/REC	EA	\$ 6,200.00	6.0000	\$ 37,200.00	0.6	\$ 3,720.00	6	\$ 37,200.00
89.00	LIGHT ASSY-L2, PED LIGHT	EA	\$ 4,000.00	8.0000	\$ 32,000.00	0.8	\$ 3,200.00	8	\$ 32,000.00
90.00	LIGHT ASSY- L3, CTR ISLD UPLGT	EA	\$ 580.00	10.0000	\$ 5,800.00		\$ -	10	\$ 5,800.00
91.00	CONTROL CABINET	EA	\$ 11,860.00	1.0000	\$ 11,860.00		\$ -	1	\$ 11,860.00
92.00	ELECTRICAL CIRCUITS	LF	\$ 9.00	1,900.0000	\$ 17,100.00		\$ -	1900	\$ 17,100.00
93.00	HANDHOLES/JUNCTION BOXES	EA	\$ 406.00	10.0000	\$ 4,060.00		\$ -	10	\$ 4,060.00
94.00	RECPETACLE- CTR ISLD	EA	\$ 450.00	4.0000	\$ 1,800.00		\$ -	4	\$ 1,800.00
95.00	EROSION STONE	TON	\$ 30.00	235.0000	\$ 7,050.00		\$ -	176	\$ 5,280.00
96.00	REVENTMENT CLASS E	TON	\$ 48.00	75.0000	\$ 3,600.00		\$ -	52	\$ 2,496.00
97.00	TEMP FENCE CONSTRUCTION 48"	LF	\$ 12.00	700.0000	\$ 8,400.00		\$ -	748	\$ 8,976.00
98.00	MOBILIZATION MPI	LS	\$ 100,000.00	1.0000	\$ 100,000.00		\$ -	1	\$ 100,000.00
99.00	MAINT OF POSTAL SERVICE	LS	\$ 500.00	1.0000	\$ 500.00		\$ -	1	\$ 500.00
100.00	MAINT OF SOLID WASTE COLLECTIO	LS	\$ 500.00	1.0000	\$ 500.00		\$ -	1	\$ 500.00
101.00	CONCRETE WASHOUT	LS	\$ 2,500.00	1.0000	\$ 2,500.00		\$ -	1	\$ 2,500.00
	Stored Material - PCC Material	LS	\$ 46,205.83				\$ -	0	\$ -
	Stored Material - Bench	LS	\$ 6,100.00				\$ -	0	\$ -
CO-01 - 8001	Galvanized Bike Station	LS	\$ 250.00				\$ -	1	\$ 250.00
CO-01 - 8002	Field Tile Work	LS	\$ 13,788.05				\$ -	1	\$ 13,788.05
CO-03 - 8003	Tree Revision	LS	\$ 604.80				\$ -	1	\$ 604.80
CO-05 - 8005	Liquidated Damages	LS	\$ (21,000.00)			1	\$ (21,000.00)	1	\$ (21,000.00)
				Totals	\$ 2,346,401.56	Total Current	\$ (14,080.00)	Total To Date	\$ 2,324,574.52

Original Contract Sum \$ 2,346,401.56  
Net Change by Change Order \$ (6,357.15)  
Contract Sum to Date \$ 2,340,044.41

Total Completed and Stored to Date \$ 2,324,574.52  
Less Retainage \$ 12,000.00  
Total Earned Less Retainage \$ 2,312,574.52  
Less Previous Certificates for Payment \$ 2,291,814.59

Current Payment Due \$ 20,759.93

Contractor Metro Pavers, INC.	Engineer Shive-Hattery, INC,	Owner City of North Liberty
		
Tyler Duster	Josiah Bilskemper, P.E.	Ryan Heiar
Title Project Manager	Title Project Engineer	Title City Administrator
Date 2/3/2021	Date 02 / 03 / 2021	Date



## 5

ENGINEERS JOINT CONTRACT  
DOCUMENTS COMMITTEE

To (Owner):	City of North Liberty	From (Contractor):	Boomerang Corporation	Via (Engineer):	FOX Engineering
Project:	SW Growth Area Water and Sewer Extensions	Contract:			
Owner's Contract No.:		Contractor's Project No.:		Engineer's Project No.:	2489-18A

**Application For Payment**  
**Change Order Summary**

Approved Change Orders				
Number	Additions	Deductions		
			1. ORIGINAL CONTRACT PRICE.....	\$ \$3,163,963.00
			2. Net change by Change Orders.....	\$
			3. Current Contract Price (Line 1 ± 2).....	\$ \$3,163,963.00
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F total on Progress Estimates).....	\$ \$1,528,743.50
			5. RETAINAGE:	
			a. 5.00% X \$1,512,425.00 Work Completed.....	\$ \$75,621.25
			b. 5% X \$16,318.50 Stored Material.....	\$ \$815.93
			c. Total Retainage (Line 5.a + Line 5.b).....	\$ \$76,437.18
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ \$1,452,306.32
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ \$1,012,509.81
			8. AMOUNT DUE THIS APPLICATION.....	\$ \$439,796.51
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G total on Progress Estimates + Line 5.c above).....	\$ \$1,711,656.68
TOTALS				
NET CHANGE BY				
CHANGE ORDERS				

### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:

Date: 1-22-2021

Payment of: \$                      \$439,796.51

(Line 8 or other - attach explanation of the other amount)

is recommended by: Steven J. Meyer 2-4-2021  
(Engineer) (Date)

Payment of:	\$	\$439,796.51
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(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_  
Funding or Financing Entity (if applicable) (Date)

# Progress Estimate - Unit Price Work

# Contractor's Application

For (Contract): SW Growth Area Water and Sewer Extensions								Application Number: 5			
Application Period: December 1 - December 31								Application Date: 1/22/2021			
A						B	C	D	E	F	
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
	DIVISION 1 - GENERAL										
1.1	MOBILIZATION	1	LS	\$150,000.00	\$150,000.00	0.7	\$105,000.00		\$105,000.00	70.0%	\$45,000.00
1.2	TRAFFIC CONTROL	1	LS	\$5,000.00	\$5,000.00	0.5	\$2,500.00		\$2,500.00	50.0%	\$2,500.00
1.3	DEWATERING	1	LS	\$5,000.00	\$5,000.00	0.95	\$4,750.00		\$4,750.00	95.0%	\$250.00
1.4	SUBMITTAL MANAGEMENT WEBSITE FEE (ALLOWANCE)	1	LS	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100.0%	
1.5	FIBER OPTIC COMMUNICATIONS (ALLOWANCE)	1	LS	\$15,000.00	\$15,000.00						\$15,000.00
	DIVISION 2 - EARTHWORK										
2.1	CLEARING AND GRUBBING, TREE REMOVAL	0.5	AC	\$10,000.00	\$5,000.00						\$5,000.00
2.2	CLASS 10 – EXCAVATION – ACCESS ROADWAY GRADING	1	LS	\$50,000.00	\$50,000.00	1	\$50,000.00		\$50,000.00	100.0%	
	DIVISION 3 - TRENCH AND TRENCHLESS CONSTRUCTION										
3.1	TRENCH FOUNDATION	200	TON	\$30.00	\$6,000.00						\$6,000.00
3.2	SPECIAL BACKFILL	200	TON	\$20.00	\$4,000.00						\$4,000.00
3.3	SANITARY SEWER FORCE MAIN, TRENCHLESS, 8-INCH	711	LF	\$65.00	\$46,215.00	711	\$46,215.00		\$46,215.00	100.0%	
3.4	SANITARY SEWER FORCE MAIN, TRENCHLESS, 12-INCH	711	LF	\$95.00	\$67,545.00	711	\$67,545.00		\$67,545.00	100.0%	
3.5	SANITARY SEWER FORCE MAIN W/ CASING, TRENCHLESS, 8-INCH	347	LF	\$550.00	\$190,850.00	347	\$190,850.00		\$190,850.00	100.0%	
3.6	SANITARY SEWER FORCE MAIN W/ CASING, TRENCHLESS, 12-INCH	345	LF	\$600.00	\$207,000.00	345	\$207,000.00		\$207,000.00	100.0%	
3.7	SANITARY SEWER GRAVITY MAIN, TRENCHLESS W/ CASING, 18-INCH	344	LF	\$825.00	\$283,800.00			\$16,318.50	\$16,318.50	5.8%	\$267,481.50
3.8	WATER MAIN, TRENCHLESS W/ CASING, PVC/DIP RESTRAINED JOINT, 12-INCH	348	LF	\$600.00	\$208,800.00	348	\$208,800.00		\$208,800.00	100.0%	
3.9	TRENCH COMPACTION TESTING	1	LS								
	DIVISION 4 - SEWERS AND DRAINS										
4.1	TILE REPAIR, 4-INCH TO 10-INCH	200	LF	\$30.00	\$6,000.00						\$6,000.00
4.2	SANITARY SEWER, 4-INCH SERVICE	517	LF	\$75.00	\$38,775.00	370	\$27,750.00		\$27,750.00	71.6%	\$11,025.00
4.3	SANITARY SEWER FORCE MAIN, DUAL 8-INCH & 12-INCH	4502	LF	\$55.00	\$247,610.00	960	\$52,800.00		\$52,800.00	21.3%	\$194,810.00
4.4	SANITARY SEWER GRAVITY MAIN, TRENCHED, 8-INCH	50	LF	\$74.00	\$3,700.00	30	\$2,220.00		\$2,220.00	60.0%	\$1,480.00
4.5	SANITARY SEWER GRAVITY MAIN, TRENCHED, 10-INCH	73	LF	\$75.00	\$5,475.00	55	\$4,125.00		\$4,125.00	75.3%	\$1,350.00
4.6	SANITARY SEWER GRAVITY MAIN, TRENCHED, 15-INCH	145	LF	\$95.00	\$13,775.00						\$13,775.00
4.7	SANITARY SEWER GRAVITY MAIN, TRENCHED, 18-INCH	1577	LF	\$75.00	\$118,275.00	1451	\$108,825.00		\$108,825.00	92.0%	\$9,450.00
4.8	CMP CULVERT, 15-INCH	49	LF	\$40.00	\$1,960.00	39	\$1,560.00		\$1,560.00	79.6%	\$400.00
4.9	CMP CULVERT, 24-INCH	33	LF	\$50.00	\$1,650.00	33	\$1,650.00		\$1,650.00	100.0%	
4.10	CMP CULVERT FES, 15-INCH	4	LF	\$200.00	\$800.00	4	\$800.00		\$800.00	100.0%	
4.11	CMP CULVERT FES, 24-INCH	2	EA	\$400.00	\$800.00	2	\$800.00		\$800.00	100.0%	
	DIVISION 5 - WATER MAIN AND APPURTENANCES										
5.1	WATER CONNECTION TO EXISTING 12-INCH, TVS	1	EA	\$7,000.00	\$7,000.00	1	\$7,000.00		\$7,000.00	100.0%	
5.2	WATER MAIN, TRENCHED, PVC/DIP, 12-INCH	1390	LF	\$41.00	\$56,990.00	960	\$39,360.00		\$39,360.00	69.1%	\$17,630.00
5.3	WATER VALVE, R/W, 12-INCH	4	EA	\$2,700.00	\$10,800.00	2	\$5,400.00		\$5,400.00	50.0%	\$5,400.00
5.4	FIRE HYDRANT ASSEMBLY	3	EA	\$6,000.00	\$18,000.00	2	\$12,000.00		\$12,000.00	66.7%	\$6,000.00

# Progress Estimate - Unit Price Work

# Contractor's Application

For (Contract): <b>SW Growth Area Water and Sewer Extensions</b>						Application Number: <b>5</b>					
Application Period: <b>December 1 - December 31</b>						Application Date: <b>1/22/2021</b>					
A					B	C	D	E	F		
Item		Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)						
5.5	AUTOMATIC FLUSHING ASSEMBLY	1	LS	\$10,000.00	\$10,000.00						\$10,000.00
5.6	WATER SERVICE, 2-INCH	25	LF	\$21.00	\$525.00						\$525.00
5.7	WATER SERVICE, CURB STOP, 2-INCH	2	EA	\$2,000.00	\$4,000.00						\$4,000.00
5.8	WATER MAIN TESTING	1	LS	\$2,500.00	\$2,500.00						\$2,500.00
	<b>DIVISION 6 - STRUCTURES AND STORM SEWERS</b>										
6.1	CONNECT TO EXISTING SANITARY STRUCTURE	1	EA	\$1,500.00	\$1,500.00	1	\$1,500.00		\$1,500.00	100.0%	
6.2	SANITARY SEWER MANHOLE, 48-INCH, EACH	4	EA	\$5,000.00	\$20,000.00	3	\$15,000.00		\$15,000.00	75.0%	\$5,000.00
6.3	SANITARY SEWER MANHOLE, 48-INCH, DEEP, 15-20-FT	2	EA	\$7,000.00	\$14,000.00	2	\$14,000.00		\$14,000.00	100.0%	
6.4	SANITARY SEWER MANHOLE, 60-INCH, DEEP, 15-20-FT	1	EA	\$14,000.00	\$14,000.00						\$14,000.00
6.5	SANITARY SEWER, INTERNAL DROP	1	EA	\$1,000.00	\$1,000.00						\$1,000.00
6.6	EXPOXY COATING MANHOLE LINING	48	VLF	\$35.00	\$1,680.00						\$1,680.00
6.7	JASPER SUBMERSIBLE PUMP STATION	1	LS	\$1,263,000.00	\$1,263,000.00	0.24	\$314,750.00		\$314,750.00	24.9%	\$948,250.00
	<b>DIVISION 7 - PAVEMENT AND APPURTENANCES</b>										
7.1	GRANULAR SURFACING, CLASS A CRUSHED STONE	200	TON	\$24.00	\$4,800.00	200	\$4,800.00		\$4,800.00	100.0%	
7.2	MACADAM, 3-INCH, ROADBASE	310	TON	\$24.00	\$7,440.00	310	\$7,440.00		\$7,440.00	100.0%	
7.3	ENGINEERING FABRIC	1265	SY	\$1.00	\$1,265.00	1265	\$1,265.00		\$1,265.00	100.0%	
7.4	REMOVE/REPLACE EXISTING PCC TRAIL	73	SY	\$100.00	\$7,300.00						\$7,300.00
	<b>DIVISION 8 - TRAFFIC SIGNALS (NOT USED)</b>										
	<b>DIVISION 9 - SITE WORK AND LANDSCAPING</b>										
9.1	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - TYPE 1	1.27	AC	\$3,400.00	\$4,318.00						\$4,318.00
9.2	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - TYPE 2	2.2	AC	\$3,000.00	\$6,600.00						\$6,600.00
9.3	HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING - NATIVE	0.29	AC	\$4,000.00	\$1,160.00						\$1,160.00
9.4	BONDED FIBER MATRIX (BFM)	500	SY	\$5.00	\$2,500.00						\$2,500.00
9.5	RIP RAP, CLASS E REVETMENT	10	TON	\$100.00	\$1,000.00	10	\$1,000.00		\$1,000.00	100.0%	
9.6	REMOVAL, FIELD FENCE	185	LF	\$5.00	\$925.00						\$925.00
9.7	FIELD FENCE, 4-FT	100	LF	\$20.00	\$2,000.00						\$2,000.00
9.8	FIELD GATE, 14-FT, SINGLE LEAF	3	EA	\$950.00	\$2,850.00						\$2,850.00
9.9	TEMPORARY FENCE, 4-FT	600	LF	\$6.00	\$3,600.00						\$3,600.00
9.10	TEMPORARY CONSTRUCTION ACCESS	70	TON	\$30.00	\$2,100.00	24	\$720.00		\$720.00	34.3%	\$1,380.00
9.11	EROSION CONTROL MEASURES	1540	LF	\$2.00	\$3,080.00						\$3,080.00
	<b>Totals</b>				<b>\$3,163,963.00</b>		<b>\$1,512,425.00</b>	<b>\$16,318.50</b>	<b>\$1,528,743.50</b>	<b>48.3%</b>	<b>\$1,635,219.50</b>

### Stored Material Summary

## Contractor's Application

[illegible]

North Liberty  
1/22/2021  
Pay App 5

Line Item No.	Description	Original Subcontract Quantity	U/M	Unit Price	Original Subcontract Amount	Previous Qty APPROVED	Previous Amount APPROVED	Current Qty APPLIED	Current Amount APPLIED	Total Qty to Date APPROVED	Stored Materials	Total Amt to Date APPROVED
	Lift Station Wet Well & Valve Vault				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Precast - Wet well	1	LS	\$135,000.00	\$ 135,000.00	1.000	\$ 135,000.00		\$ -	1.00		\$ 135,000.00
	Precast - Valve vault	1	LS	\$75,000.00	\$ 75,000.00	1.000	\$ 75,000.00		\$ -	1.00		\$ 75,000.00
	Precast - Meter pit	1	LS	\$75,000.00	\$ 75,000.00	0.200	\$ 15,000.00	0.000	\$ -	0.20		\$ 15,000.00
	Precast- Pigging Station	1	LS	\$75,000.00	\$ 75,000.00	0.200	\$ 15,000.00	0.000	\$ -	0.20		\$ 15,000.00
	Process piping	1	LS	\$37,000.00	\$ 37,000.00	0.200	\$ 7,400.00	0.300	\$ 11,100.00	0.50		\$ 18,500.00
	Pumps	1	LS	\$55,000.00	\$ 55,000.00	0.000	\$ -	0.000	\$ -	0.00		\$ -
	Excavation & Backfill	1	LS	\$75,000.00	\$ 75,000.00	0.618	\$ 46,350.00	0.132	\$ 9,900.00	0.75		\$ 56,250.00
	Building Foundation				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Materials	1	LS	\$12,000.00	\$ 12,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Labor	1	LS	\$15,000.00	\$ 15,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Masonry				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Materials	1	LS	\$30,000.00	\$ 30,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Labor	1	LS	\$45,000.00	\$ 45,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Chemical Feed				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Materials	1	LS	\$9,000.00	\$ 9,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Labor	1	LS	\$14,000.00	\$ 14,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Rough Carpentry				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Materials	1	LS	\$15,000.00	\$ 15,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Labor	1	LS	\$17,000.00	\$ 17,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Doors				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Materials	1	LS	\$8,000.00	\$ 8,000.00	0.000	\$ -		\$ -	0.00	\$ 7,973.00	\$ 7,973.00
	Labor	1	LS	\$9,000.00	\$ 9,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Paint				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Materials	1	LS	\$15,000.00	\$ 15,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Labor	1	LS	\$20,000.00	\$ 20,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Site Electrical				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Materials	1	LS	\$55,000.00	\$ 55,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Labor	1	LS	\$80,000.00	\$ 80,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Lift Station Generator				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Generator Pad	1	LS	\$15,000.00	\$ 15,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Generator	1	LS	\$175,000.00	\$ 175,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Plumbing/HVAC				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Materials	1	LS	\$50,000.00	\$ 50,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Labor	1	LS	\$60,000.00	\$ 60,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Fire Suppresion				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Materials	1	LS	\$10,000.00	\$ 10,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Labor	1	LS	\$12,000.00	\$ 12,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Site Work				\$ -	0.000	\$ -		\$ -	0.00		\$ -
	Materials	1	LS	\$30,000.00	\$ 30,000.00	0.000	\$ -		\$ -	0.00		\$ -
	Labor	1	LS	\$40,000.00	\$ 40,000.00	0.000	\$ -		\$ -	0.00		\$ -
	TOTAL			\$1,263,000.00			\$ 293,750.00		\$ 21,000.00		\$ 7,973.00	\$ 322,723.00



# **Assessment Resolution**

**Resolution No. 2021-10**

**RESOLUTION ASSESSING DELINQUENT AMOUNTS OWED  
TO THE CITY OF NORTH LIBERTY, IOWA TO INDIVIDUAL  
PROPERTY TAXES**

**WHEREAS**, the following individuals have not paid the amounts listed below which are due and payable to the City of North Liberty, Iowa as follows:

<u>Name</u>	<u>Property</u>	<u>Amount</u>	<u>Description</u>
Benjamin A Eisenbach 1505 Sadler Dr	0624109001	\$70.00	Snow removal
Cusic Masonry Company LLC 985 238 <sup>th</sup> St NE	0601369001	\$132.50	Snow removal
Mag Holdings LLC 1320 Kennel Ct	0601380001	\$154.00	Snow removal

**WHEREAS**, diligent effort has been made to collect said amount; and

**WHEREAS**, under the terms of the Municipal Code of North Liberty, Iowa, this amount is delinquent and should be certified pursuant to said Municipal Code.

**NOW, THEREFORE, BE IT RESOLVED THAT** that the City Clerk is hereby authorized and directed to certify to the Johnson County Treasurer the above and foregoing delinquent amount to the appropriate real property in North Liberty, Johnson County, Iowa, as hereinbefore described.

**APPROVED AND ADOPTED** this 9<sup>th</sup> day of February, 2021.

CITY OF NORTH LIBERTY:

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TERRY L. DONAHUE, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

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TRACEY MULCAHEY, CITY CLERK



# **Additional Information**





To **Mayor and City Council**  
CC **City Administrator**  
From **Tom Palmer, Building Official**  
Date **2/3/2021**  
Re **Monthly Report**

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**January Permits:**

20 permits were issued in January with estimated construction value of 1.3 million dollars. Two new housing permits were issued with construction value of \$862,412.00. Staff completed 102 inspections during the month of January.

**Rental/Code Compliance Cases:**

Five new rental permit applications received in January. A total of forty-three code compliance cases were processed in January.

**Vintage Estates Project:**

Construction crew have completed the sanitary sewer, water distribution system and rough grading. Crew is currently working on completing the storm sewer system. The design team has submitted all of the home plans for staff to review for compliance with the current building code.



## January Permit Tally Report

Permit #	Permit Type	Type of Improvement	Project Description	Construction Value	Total Fees
----------	-------------	---------------------	---------------------	--------------------	------------

### Group: Commercial Alteration

20210007	Building	Commercial Alteration	Tenant Improvement	\$10,000.00	\$904.22
11387	Building	Commercial Alteration	Tenant Improvement	\$15,000.00	\$974.22
11383	Building	Commercial Alteration	Tenant Improvement	\$50,000.00	\$1,366.72
11017	Building	Commercial Alteration	adding security doors	\$5,000.00	
				<b>\$80,000.00</b>	<b>\$3,245.16</b>

Group Total: 4

### Group: Deck

11444	Building	Deck	8x24 and 4x4 deck	\$3,000.00	\$99.75
				<b>\$3,000.00</b>	<b>\$99.75</b>

Group Total: 1

### Group: Fire Alarm & Detection Equipment

11422	Fire	Fire Alarm & Detection Equipment	Installation of Fire Panel to monitor sprinkler system	\$5,166.78	0
				<b>\$5,166.78</b>	

Group Total: 1

### Group: Mechanical Electrical Plumbing (MEP)

20210013	Building	Mechanical Electrical Plumbing (MEP)	REPLACING A/C & FURNACE	\$8,800.00	\$23.50
20210004	Building	Mechanical Electrical Plumbing (MEP)	run new gas to new Whole House Generator	\$500.00	\$23.50
20210003	Building	Mechanical Electrical Plumbing (MEP)	Electrical Installation residential backup generator and transfer switch.	\$6,000.00	\$125.25
11446	Building	Mechanical Electrical Plumbing (MEP)	Replacement of damaged section of gas piping.	\$300.00	\$23.50

11441	Building	Mechanical Electrical Plumbing (MEP)	Demolition of exisiting electrical, installation of new 200a panel, general receptacles, and lighting	\$30,000.00	\$441.75
				<b>\$45,600.00</b>	<b>\$637.50</b>

**Group Total: 5**

**Group: New Public Building**

11442	Building	New Public Building	SW Growth Area Building	\$300,000.00	0
				<b>\$300,000.00</b>	

**Group Total: 1**

**Group: New Single Family Dwelling**

11445	Building	New Single Family	Single Family Home	\$595,000.00	\$4,557.97
11386	Building	New Single Family	New single family dwelling	\$267,432.00	\$2,804.34
				<b>\$862,432.00</b>	<b>\$7,362.31</b>

**Group Total: 2**

**Group: Residential Addition**

11434	Building	Residential Addition	Install a 9.35kW roof mounted solar system	\$7,020.00	\$139.53
11433	Building	Residential Addition	install a 3.82kW roof mounted solar system	\$3,308.00	\$87.56
				<b>\$10,328.00</b>	<b>\$227.09</b>

**Group Total: 2**

**Group: Residential Alteration**

11437	Building	Residential Alteration	Wet bar Installation	\$9,500.00	\$174.25
11429	Building	Residential Alteration	Remove flooring, countertop, backsplash, stair wall, and trim. Replace kitchen & bath plumbing fixtures, lighting, flooring, drywall repairs, and finish carpentry.	\$43,000.00	\$573.05
11289	Building	Residential Alteration	Remodeling a bathroom. No change to electrical, Replacing mold shower with walkin	\$1,000.00	\$38.75
				<b>\$53,500.00</b>	<b>\$786.05</b>

## January Permit Tally Report

Group Total: 3

Group: Zoning Certificate

11135	Zoning	Zoning Certificate	New Business - Massage Therapy (Renting room from H20)	\$0.00	\$25.00
				\$0.00	\$25.00

Group Total: 1

				\$1,360,026.78	\$12,382.86
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Total Records: 20

2/2/2021



# Permit Summary Report Inspection Type

Schedule Date 01/01/2021 TO 01/31/2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row	Total
* Select Type	1	0	0	0	0	0	0	0	0	0	0	0	1	
Inspection request	7	0	0	0	0	0	0	0	0	0	0	0	7	
Re-inspection	21	0	0	0	0	0	0	0	0	0	0	0	21	
1st SWPPP	1	0	0	0	0	0	0	0	0	0	0	0	1	
Above Suspended Ceiling	1	0	0	0	0	0	0	0	0	0	0	0	1	
Commercial Final	1	0	0	0	0	0	0	0	0	0	0	0	1	
Deck, Porch, Sunroom Footings	3	0	0	0	0	0	0	0	0	0	0	0	3	
Final	6	0	0	0	0	0	0	0	0	0	0	0	6	
Final (Alterations and additions)	6	0	0	0	0	0	0	0	0	0	0	0	6	
Fire - Fire Dept. Acceptance	1	0	0	0	0	0	0	0	0	0	0	0	1	
Fire - LP-Gas (Temporary Installation)	2	0	0	0	0	0	0	0	0	0	0	0	2	
Footings/Slabs	3	0	0	0	0	0	0	0	0	0	0	0	3	
Foundation Wall	3	0	0	0	0	0	0	0	0	0	0	0	3	
Gas service release	5	0	0	0	0	0	0	0	0	0	0	0	5	
Notice of Termination CSR	2	0	0	0	0	0	0	0	0	0	0	0	2	
Permanent Electric Service Release	9	0	0	0	0	0	0	0	0	0	0	0	9	
Plumbing below slab	6	0	0	0	0	0	0	0	0	0	0	0	6	
Residential final (New Construction)	3	0	0	0	0	0	0	0	0	0	0	0	3	
Residential Photovoltaic (PV) Solar System	3	0	0	0	0	0	0	0	0	0	0	0	3	
Residential Rough-in (New Construction)	1	0	0	0	0	0	0	0	0	0	0	0	1	
Rough In (Alterations and additions)	5	0	0	0	0	0	0	0	0	0	0	0	5	
Rough-in	1	0	0	0	0	0	0	0	0	0	0	0	1	
Sewer & Water Service	3	0	0	0	0	0	0	0	0	0	0	0	3	
Sidewalk Release	2	0	0	0	0	0	0	0	0	0	0	0	2	
Temporary Electric Service	3	0	0	0	0	0	0	0	0	0	0	0	3	
Water Main and Appurtenance	1	0	0	0	0	0	0	0	0	0	0	0	1	
Witness air pressure test and piping inspection	2	0	0	0	0	0	0	0	0	0	0	0	2	
<b>Totals:</b>	<b>102</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>102</b>	

Print

## Certificate of Occupancy Monthly Report



Applicant	Parcel Address	Project Description	Permit Type	Date C.O. Issued
Tyler Pauley	1255 Trinity Lane	Finishing Basement	Building	1/8/2021
Marco Alambert	855 Fox Valley Drive	Finishing currently-unfinished basement	Building	1/19/2021
Herbert & Rebecca Ertle	555 W. Cherry St. Unit 5	Int. remodeling/build-out of Ste. 5	Building	1/22/2021
Watts Group Construction	1415 Franklin Street	New Single Family	Building	1/20/2021
Mary Ruth	560 Strathmoor Drive	Convert screened porch to 4 seasons room	Building	1/7/2021
Robson Homes	1525 Franklin Street	New residential home	Building	1/19/2021
NL Homes, LLC	1157 Mary Lane	SFD	Building	1/13/2021
NL Homes, LLC	1155 Mary Lane	SFD	Building	1/13/2021
Briana Evans	180 Holiday Lodge Road	move a used home from modern manor	Building	1/7/2021
NL Homes, LLC	1160 Leann Circle	New Zero lot with attached garage	Building	1/5/2021

**Total Records: 10**

## Code Compliance Report

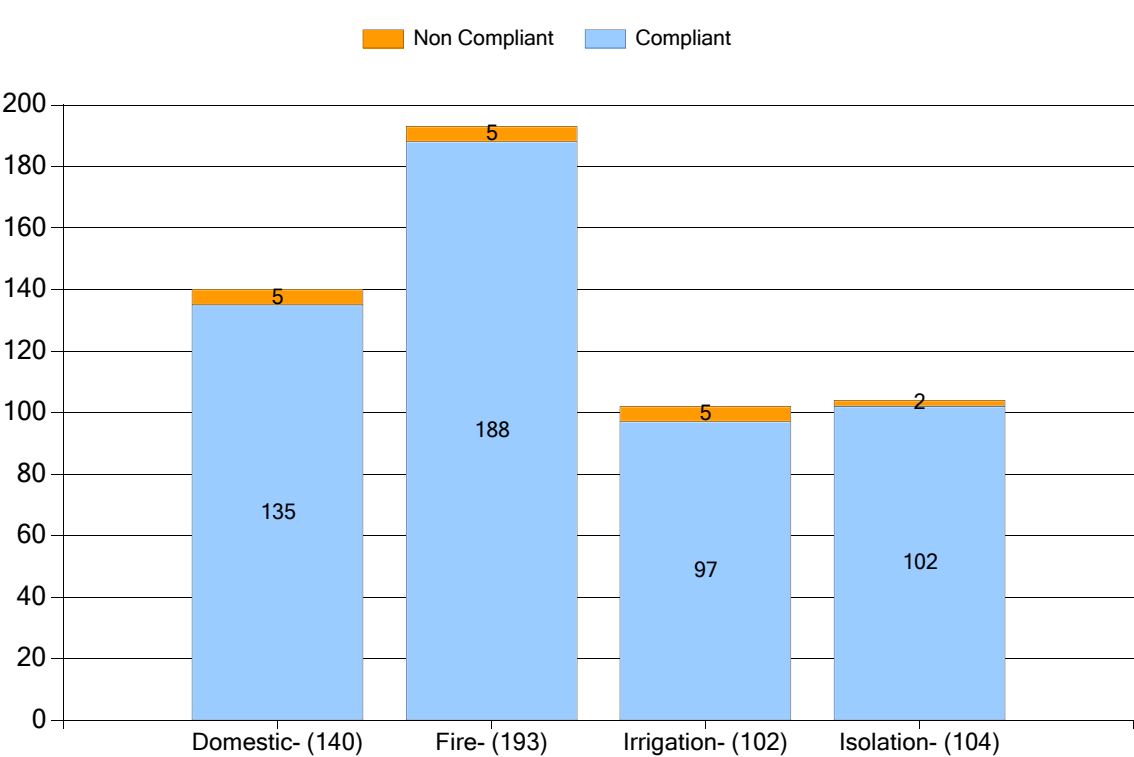
01/01/2021 - 01/31/2021

Case Date	Case #	Status	Complaint	Reporting Code
1/4/2021	4410	Closed	no rental permit	Housing Code
1/6/2021	4411	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/6/2021	4412	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/6/2021	4413	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/6/2021	4414	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/6/2021	4415	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/6/2021	4416	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/8/2021	4417	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/8/2021	4418	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/8/2021	4419	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/8/2021	4420	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/8/2021	4421	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/8/2021	4422	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/8/2021	4423	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/8/2021	4424	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/8/2021	4425	Open	Junk vehicle	Zoning Code
1/8/2021	4426	Closed	unattended trailer in street	Zoning Code
1/13/2021	4427	Open	past due annual backflow preventer test report	Building Code
1/13/2021	4428	Open	past due annual backflow preventer test report	Building Code
1/13/2021	4429	Open	past due annual backflow preventer test report	Building Code
1/13/2021	4430	Open	past due annual backflow preventer test report	Building Code
1/13/2021	4431	Open	past due annual backflow preventer test report	Building Code
1/13/2021	4432	Open	past due annual backflow preventer test report	Building Code
1/13/2021	4433	Open	past due annual backflow preventer test report	Building Code
1/13/2021	4434	Open	past due annual backflow preventer test report	Building Code
1/13/2021	4435	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/13/2021	4436	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/13/2021	4437	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/18/2021	20210000	Closed	Test case	

1/19/2021	20210002	Open	not clearing snow and ice from sidewalk	Zoning Code
1/19/2021	20210003	Open	not clearing snow and ice from sidewalk	Zoning Code
1/19/2021	20210004	Open	not clearing snow and ice from sidewalk	Zoning Code
1/19/2021	20210005	Closed	not clearing snow and ice from sidewalk	Zoning Code
1/19/2021	20210001	Open	not clearing snow and ice from sidewalk	Zoning Code
1/20/2021	20210007	Open	past due annual backflow preventer test report	Building Code
1/20/2021	20210006	Open	past due annual backflow preventer test report	Building Code
1/21/2021	20210008	Closed	no rental permit	Housing Code
1/22/2021	20210009	Open	no rental permit	Housing Code
1/25/2021	20210010	Open	not clearing snow and ice from sidewalk	Zoning Code
1/25/2021	20210011	Open	not clearing snow and ice from sidewalk	Zoning Code
1/26/2021	20210012	Open	not clearing snow and ice from sidewalk	Zoning Code
1/26/2021	20210013	Open	Vehicle parked over the sidewalk	Zoning Code
1/28/2021	20210014	Open	no rental permit	Housing Code



Breakdown of Backflow Preventer Compliance



- Fire = Fire Protection / Fire Detector Bypass
- Domestic = Domestic / Domestic Bypass
- Irrigation = Lawn Irrigation
- Isolation = All Others



To **Mayor, City Council, Communications Advisory Commission**  
CC **City Administrator Ryan Heiar**  
From **Communications Director Nick Bergus**  
Date **Jan. 29, 2021**  
Re **Communications Staff Report for January**

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### COVID-19

The pandemic is still happening and impacting our operations. Specifically this month, we've been working to help amplify Johnson County Public Health's messaging surrounding vaccines and other public health messages related to the pandemic, as well as continued adjustments to operations at the city.

### Beat the Bitter

The sixth annual festival is set to begin on Jan. 30 and will run through Feb. 6. This year, all programming is free and we focused on programming that would be COVID-19-aware and that, after a year of upended plans, our community could count on. Jan. 30 and 31 include a virtual Igloo Jam concert to benefit the United Way's disaster relief fund; fireworks, storywalk and ice sculptures in Penn Meadows Park and the beginning of the asynchronous 5K-ish Obstacle? Run. In late January, we distributed hundreds of activity kits, both by reservation, directly through the Pantry and while-supplies-last at the Community Center. In February, we'll host a virtual Snuggie Crawl and the Idita-Pod Race scavenger hunt. We're thankful for the financial support of Collins Community Credit Union, GEICO Careers and GreenState Credit Union in making the event possible. Details are available at [beatthebitter.com](http://beatthebitter.com)

### Great Neighborhoods

The program has started with more than 40 resident volunteers serving as Neighborhood Ambassadors and as bilingual Language Ambassadors. In January, Jillian met with groups of ambassadors who were serving in the same neighborhood to help them get to know each other start coordinating. We hosted the first quarterly meeting this month, which included sharing some ideas and some how-to-use Nextdoor with Melissa Wong. We completed a printed directory, which will also serve as a welcome guide, that will be mailed to North Liberty homes in February and be distributed through the year by real estate agents, landlords and other points of first contact with new residents. We still have some neighborhoods without ambassadors; details, directory and application are at [northlibertyiowa.org/BeGreat](http://northlibertyiowa.org/BeGreat).

### Blues & BBQ

We remain hopeful that we will be able to host some community celebrations this summer. Blues & BBQ, which we would expect to fall on July 10, 2021, thought it remains unclear what the public health situation might be in then. We've had additional conversations with sponsors and will spend more time discussing and planning in February. Much, we think, will come down

to vaccination rates, positivity rates and other key COVID-19 metrics, as well as how far in advance we can reasonably make our plans.

## Snow Emergencies

January brought a few rounds of snow, including a large storm late in the month that would coincide with two commutes. We worked with the Streets Department to issue a snow emergency, and heavily message the request to keep cars off the street as well as set expectation for poor traveling conditions. Generally, compliance was high, though between the amount of snow and the pandemic, the public's patience seemed relatively low.

## Other Items

We produced City Council meetings and submitted them to the Iowa City government channel.

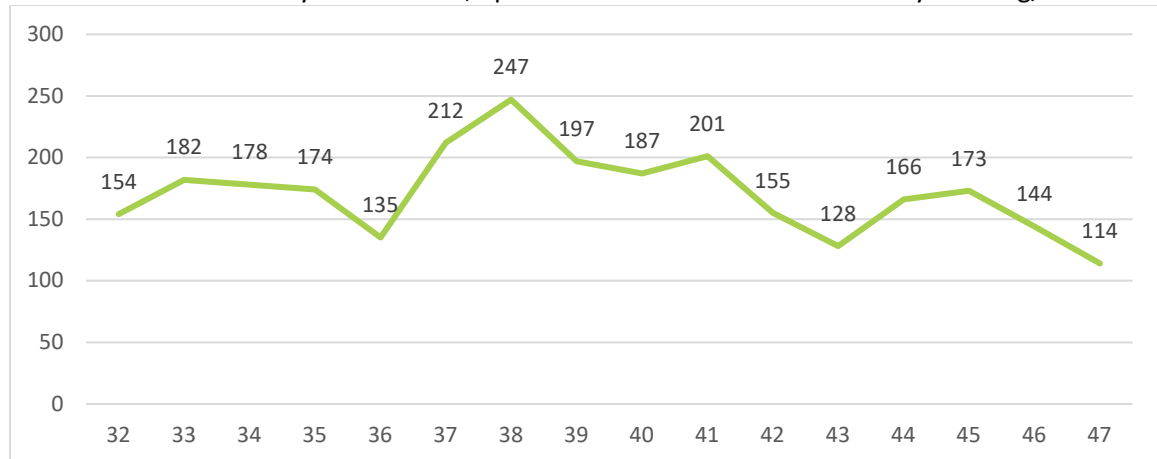
We sent news releases about city programming and service changes, COVID-19 issues, ongoing derecho cleanup, leaf collection, project and more.

## Completed Videos

Title	Requested By	Completed	Duration
<b>Good Neighbor Meeting</b>	Planning	Jan. 4	0:47
<b>Eye On: Budget Cycle</b>	Communications	Jan. 4	0:05
<b>YLaH: Touchscreen Gloves!</b>	Library	Jan. 4	0:12
<b>Planning and Zoning Commission</b>	Administration	Jan. 5	0:23
<b>Parks and Recreation Commission</b>	Administration	Jan. 7	0:21
<b>City Council</b>	Administration	Jan. 12	0:40
<b>YLaH: Gnomes!</b>	Library	Jan. 12	0:14
<b>DIY Winter Wreath</b>	Library	Jan. 12	0:04
<b>United Way Disaster Relief Fund</b>	United Way	Jan. 13	0:02
<b>Library Board of Trustees</b>	Administration	Jan. 18	0:52
<b>Beat the Bitter: Igloo Jam Opener</b>	Communications	Jan. 14	0:02
<b>MLK Day</b>	Library	Jan. 14	0:03
<b>City Council</b>	Administration	Jan. 19	2:01
<b>Tree and Storm Water Advisory Board</b>	Administration	Jan. 20	0:19
<b>Beat the Bitter: Snuggie Crawl</b>	Communications	Jan. 20	0:01
<b>Beat the Bitter: Tutorial</b>	Communications	Jan.21	0:08
<b>Neighborhood Ambassadors</b>	Communications	Jan.22	1:32
<b>YLaH: Alma Thomas Inspired Patterns!</b>	Library	Jan. 26	0:16
<b>Senior Lunch: Iowa Prairie</b>	Library	Jan. 26	1:07
<b>YLaH: Alma Thomas Mosaics!</b>	Library	Jan. 26	0:18
<b>City Council</b>	Administration	Jan. 26	1:13
<b>Total completed productions: 21</b>	<b>Duration of new video: 10.7 hours</b>		

## 52317 Podcast

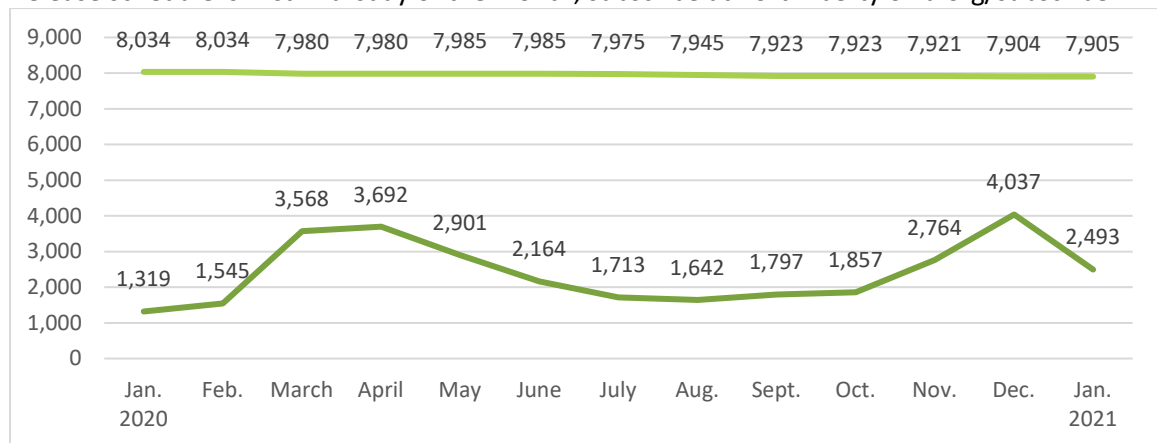
Release schedule is every three weeks; episodes can be found at [northlibertyiowa.org/52317](http://northlibertyiowa.org/52317).



**Downloads** is the number times the podcast file was downloaded to a player, including a podcast client, webpage-embedded player or other device since its publication. Numbers are as reported by service provider LibSyn as of the date of this report. **Episodes** 47: Corridor Rentals; 46: MixHomeMercantile; 45: The Lounge; 44: Debut Dance; 43: Ice Cube Press; 42: Brown's School of Martial Arts; 41: Salon Ludic; 40: Tamarack 39: Table; 38: Vanilla Beans & Daydreams; 37: North Liberty Fire Department; 36: North Liberty Community Pantry; 35: Realtor Ashley Bermel; 34: We Run; 33: South Slope (archive); 32: Heat Yoga Studio & Spa;

## North Liberty Bulletin Email Newsletters

Release schedule is first Thursday of the month; subscribe at [northlibertyiowa.org/subscribe](http://northlibertyiowa.org/subscribe).



**Recipients** is the number of email addresses to which an issue of the Bulletin was sent and is represented by the top line. **Opens** is the number of unique recipients who opened the Bulletin and is represented by the bottom line; the standard open rate for government is 25.4%. Numbers are as reported by service provider Mailchimp.

**Subject lines** Jan: Storms ☹️; Dec: To new traditions 🙏; Nov: Kindness Matters; Oct: Get your trebuchet ready; Sept: A perfect storm; Aug: It's back? to school season; July: Summer summer summertime; June: Stop and listen; May: How's everyone doing?; April: This is something else; March: Smell that smell; Feb: Mythbuster; Jan: New decade, new us.

## Social Media

Month	Facebook		Twitter		Instagram	Nextdoor
	New likes	Reach	New follows	Impressions	Followers	Members
Jan 2021	55	19,163	-4	32,500	2,276	4,760
Dec 2020	43	10,064	0	23,000	2,266	4,712
Nov 2020	37	9,978	20	50,600	2,242	4,684
Oct 2020	75	28,920	6	35,000	2,216	4,657
Sept 2020	66	21,472	11	33,500	2,195	4,624
Aug 2020	35	13,370	18	39,500	2,118	4,568
July 2020	35	13,370	18	39,500	2,118	4,568
June 2020	95	37,016	53	81,200	2,080	4,522
May 2020	98	14,541	8	51,800	2,044	4,487
April 2020	43	15,703	25	73,500	1,996	4,455
March 2020	84	25,857	26	47,500	1,961	4,404
Feb. 2020	31	16,868	17	23,800	1,911	4,340
Jan. 2020	72	25,797	34	42,100	1,901	4,321

**Facebook new likes** is the net number of new users liking the city's Facebook page; it does not include new *followers*.

**Facebook reach** is the number of unique users who saw any of the city's Facebook content, reported on a 28-day period. **Twitter new follows** is the net number of new users following the city on Twitter. **Twitter impressions** is the total number of times a tweet from the city was shown to a user. **Instagram new follows** is the net number of new users liking the city's Instagram account. **Nextdoor members** is the number of verified North Liberty residents who are users and able to receive our agency messages.

## Website Statistics

Month	Sessions	Users	Pageviews	Pgs/Session	Avg Session
Jan 2020	20,264	13,628	39,600	1.95	1:11
Dec 2020	16,287	12,267	32,867	2.02	1:18
Nov 2020	19,249	11,438	36,266	1.88	1:07
Oct 2020	26,779	19,448	47,929	1.79	1:10
Sept 2020	23,476	17,070	42,626	1.82	1:12
Aug 2020	19,804	14,379	36,863	1.86	1:16
July 2020	17,231	10,213	35,578	2.06	1:29
June 2020	22,535	15,909	44,379	1.97	1:22
May 2020	14,669	11,451	39,087	1.90	1:10
April 2020	18,727	13,796	34,990	1.36	1:10
March 2020	26,268	18,454	46,350	1.76	1:01
Feb 2020	14,211	10,558	29,875	2.10	1:18
Jan 2020	21,993	15,082	47,300	2.15	1:46

**Sessions** is the number of time-bound user interactions with the website. **Users** is the number of unique devices loading the site in that month. **Pageviews** is the total number of pages loaded or reloaded. **Pgs/Session** is the number of pages loaded per session. **Avg. Session** is the average length, in minutes and seconds, of user interactions. All stats are monthly.



# North Liberty Fire Department

2020 Annual Report



## Service Over Self



# Table of Contents

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# Message from the Fire Chief

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As the Fire Chief of the North Liberty Fire Department (NLFD), I am pleased to present this annual report on behalf of our members. The women and men of the NLFD unwaveringly serve the residents and visitors of the City of North Liberty, as well as Penn and Madison Townships.

This report is submitted to the community and community leaders to provide an overview of services, incident statistics and to highlight various activities the fire department is involved in throughout this past year. It is important for the public to know the makeup and performance of the fire department. Being a member of the NLFD requires a tremendous amount of sacrifice and dedication. The NLFD strives to be highly trained and professional, responding to all types of emergencies as well as many non-

emergent incidents that impact the community.

This annual report will not only highlight statistics related to call response, but will acknowledge the progress of our strategic planning process. Much of our success is a testament to the professionalism, dedication and efforts of our members and the support we receive from the community, City Council and City Staff. It's important to recognize our successes while always being conscientious of our need to continually improve and strive towards excellence.

The women and men of this organization are truly honored to serve you and we thank you for your trust and confidence. As an organization, we pledge our diligence to meet or exceed your expectations, and will continue to strive towards excellence and place service over self.

We greatly appreciate feedback and suggestions on this report. If you have any questions about the NLFD, please do not hesitate to contact myself or any member of the department. You can find us online and on all major social media outlets.

Respectfully,

Brian R. Platz



# North Liberty Fire Department

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## Mission

Devoted to the protection and preservation of life and property in the City of North Liberty and the townships of Penn and Madison.

## Motto

Service Over Self

## As an organization, we value;

**Pride** – We strive to deliver a service that is looked upon with high regard. We will celebrate the achievements and successes of those within our ranks.

**Professionalism** – We strive for competence in service delivery. We treat each other and those we serve with a high degree of integrity.

**Inclusiveness** – We're accepting of each member of our organization. We respond in a manner that is non-judgmental and provide exceptional service to anyone in need.

**Family** – We lift up those around us. We will treat one another with high moral standards. We are accountable to each other.

## Vision

The members of the NLFD envision an organization that embraces continuous improvement through numerous, specific initiatives. These initiatives will be guided by our values of professionalism, family, pride and inclusiveness.

A priority of this organization is to develop operational goals. As outlined in this document, we will explore alternative deployment models with the intent of reducing response times to emergencies. The NLFD will research best practice models in order to identify and develop a model which works for our community. We will assist in guiding this process as well as help direct other initiatives sought out by the department. Utilizing a best practice approach can yield ideas, data and operational models that the NLFD can tailor to match the projected needs of our growing community.

The NLFD places high value on the preparation of our members to meet the challenges of the mission and the expectations of the community we serve. We are committed to developing and implementing a high-quality training program that ensures top level performance from our members. The NLFD will promote skill acquisition and education through various in-house training opportunities, grant funding for scholarships and local/regional training offerings.

Providing the community with proactive messages, outreach and risk assessment can prevent the occurrence of emergencies. The department will employ measures which provide contemporary information and risk reduction strategies that will reduce the need for emergency services. An ounce of prevention is worth a pound of cure.

Lastly, the NLFD envisions exploring various means of collaboration. We will continue to promote continuous improvement internally and also explore best practices in the delivery of fire and emergency medical services throughout the country.

# Introduction

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The NLFD is a proud and professional team of paid-per-call and part-time firefighters that sacrifice greatly to provide the citizens of North Liberty, Penn and Madison township, and our visitors, with quality emergency services. This is accomplished by a dedicated team of 45 individuals who offer their time to train, educate the community, conduct school fire drills, fundraise and respond to emergency and non-emergent calls for service.

The NLFD protects a geographic area of roughly 56 square miles which includes the two townships with a population of approximately 24,000 residents. The NLFD is currently rated a class 4 fire department by the Insurance Services Organization (ISO). ISO is an insurance industry risk advisory body which helps carriers set appropriate premiums. To accomplish this, the ISO conducts evaluations of municipal fire protection efforts. According to ISO, out of approximately 46,000 fire departments, only 11,889 departments have a rating of 4 or better. Of the roughly 1,494 fire departments rated by ISO in Iowa only 222 departments had a rating of 4 or better. While our current rating is above average we continue to be vigilant in evaluating our operations, striving for a better score.

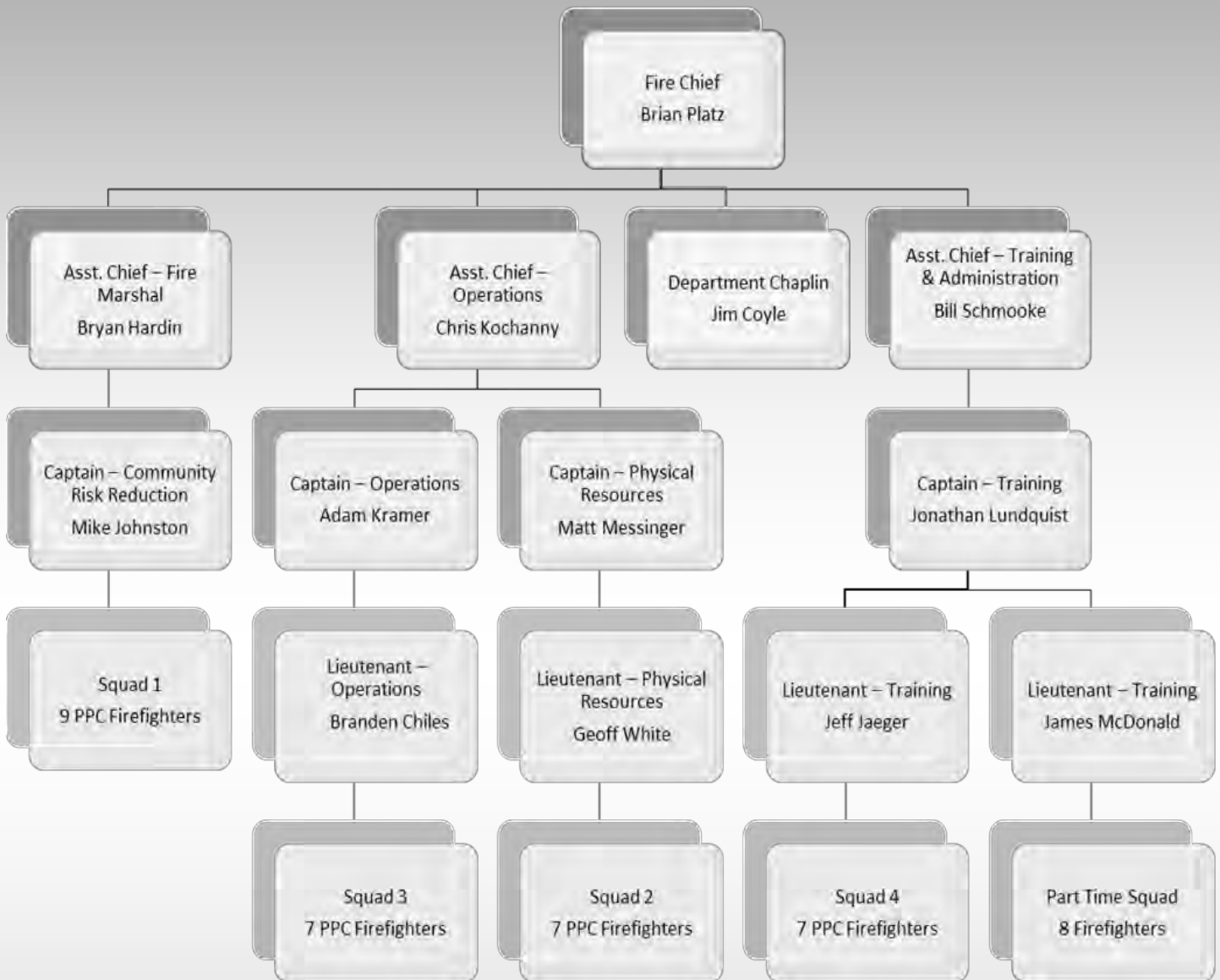
In 2020, the NLFD reached a historic call level responding to a total of 1477 incidents, making it the busiest combination fire department in Johnson County. NLFD's firefighters are taking on increasing incident responses and training hours each year. A summation of the department's incident statistics is located later in this report.

In preparing our strategic plan, our community outreach told us that our citizens expect a fast response of well-trained personnel. We are working very hard to become proficient in our craft. Adjustments to our mandatory training program were put in place in 2019. Unfortunately, we had to alter the training program due to COVID-19 which ultimately led to an individual and squad based training program, effectively halting our department wide training sessions. The training regimen required to continually bring new candidates to a proficient level is a serious undertaking. Two significant improvements to our program will occur in the near future. Towards the end of 2020, the department started preparing to incorporate a full-time training officer within the organization. This position will be funded through the operating budget. We are also working in concert with the North Liberty Firefighters Foundation on plans to create a training facility. Establishing a site to will allow the department to build and expand training delivery. We will continue to plan for these elements in 2021.

In addition to training, we are very attentive to our response times. The data shows that we need to staff firefighters in the station in order to best serve the community. When dealing with an emergency, time is the most valuable commodity. The department has established response goals and we strive to begin responding as soon as possible. We will continue to request funds to implement our staffing improvement plan. Our time analysis statistics can be found on page 12.



# Organizational Chart



“What lies behind us and what lies before us are tiny matters compared to what lies within us.” – Ralph Waldo Emerson

# Command Staff

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## **Fire Chief Brian Platz**

Chief Platz has been with the NLFD since November of 2017 and is a 29 year veteran of the fire service. His experience includes 25 years with the Iowa City Fire Department and 20 years with the Solon Volunteer Fire Department. Chief Platz is the only full time position within the department. He has a Master of Science degree in Leadership from Grand Canyon University and is a graduate of the Executive Fire Officer Program at the National Fire Academy. Chief Platz is a credentialed Chief Fire Officer with the Commission on Professional Credentialing. Fire Chief Platz is the department head and has oversight over all operations.



## **Fire Marshal/Assistant Chief Bryan Hardin**

Fire Marshal Hardin has been with NLFD since 2003 and is a 25 year veteran of the fire service. His experience includes 7 years with the United States Air Force, 17 years with the NLFD, and 18 years with the Iowa City Fire Department. Fire Marshal Hardin is a ¾ time employee. He has a Master of Business Administration degree in Public Administration. Fire Marshal Hardin holds various credentials including Fire Alarm, Fire Sprinkler and Fire Plans Examiner. His responsibilities include providing departmental oversight related to code enforcement, plan review, fire investigations, information technology, records management, and community risk reduction efforts.



## **Assistant Chief William Schmooke**

Assistant Chief Schmooke has been with the NLFD since 2006 and is a 15 year veteran of the fire service. His experience includes 15 years with NLFD and 12 years with the Iowa City Fire Department. Chief Schmooke is a ¾ time position with the department. He has a Master of Science degree in Organizational Leadership from Columbia Southern University. Chief Schmooke provides departmental oversight related to training, human relations, recruitment and retention of personnel, grant application and grant facilitation.



## **Assistant Chief Chris Kochanny**

Assistant Chief Kochanny has been with the NLFD since 2010 and is a 11 year veteran of the fire service. He is a paid per call member of the department. Chief Kochanny has a Master of Science degree from the University of Minnesota. He is also the CEO of Vectronic Aerospace USA, a company that specializes in wildlife monitoring with headquarters in Berlin, Germany. Chief Kochanny provides departmental oversight related to emergency operations and physical resources.



# Divisions

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## Emergency Operations

Captain Adam Kramer coordinates the operations division. Department operations encompass all emergency responses and the guidelines that drive our actions. This includes fire suppression, emergency medical response, hazardous materials and technical rescue. Any adjustment in equipment or procedure is evaluated and approved through this division. Captain Kramer is assisted by Lieutenant Branden Chiles.



## Training

Captain Jonathan Lundquist is the department training officer and coordinates all training activities. Our organization requires various training platforms and delivery methods. The training division handles all orientation training, emergency medical recertification training, mandatory monthly fire/rescue training and outside training opportunities. Captain Lundquist is assisted by Lieutenant James McDonald and Lieutenant Jeff Jaeger.



## Physical Resources

Captain Matt Messinger coordinates all physical resources for the department. This includes all vehicle maintenance and testing, equipment maintenance and testing, personal protective equipment, uniforms and facility maintenance. Captain Messinger is assisted by Lieutenant Geoff White.

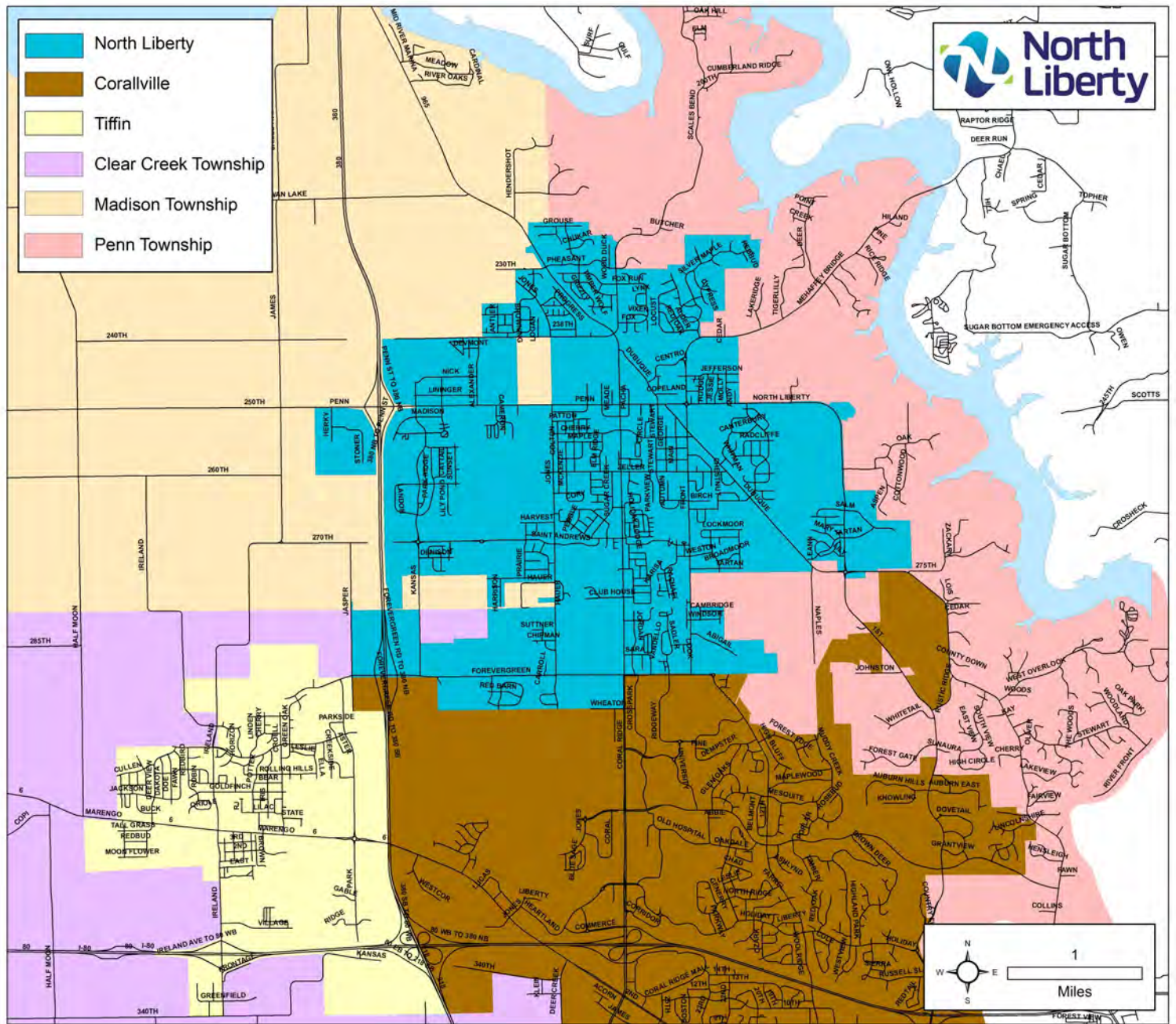


## Community Risk Reduction

Captain Mike Johnston coordinates all community risk reduction outreach. The department receives numerous requests for tours, day care visits, safety talks, and smoke detector evaluations. Captain Johnston coordinates these requests and also schedules all school fire drills and fire prevention week programming.



# Fire District – North Liberty City Limits – Penn & Madison Townships



**Light Blue - City of North Liberty**

**Salmon – Penn Township**

**Light Tan – Madison Township**

**Brown— City of Coralville**



# 2020 Statistics



## North Liberty Fire Department 2020 Monthly/YTD Response Report

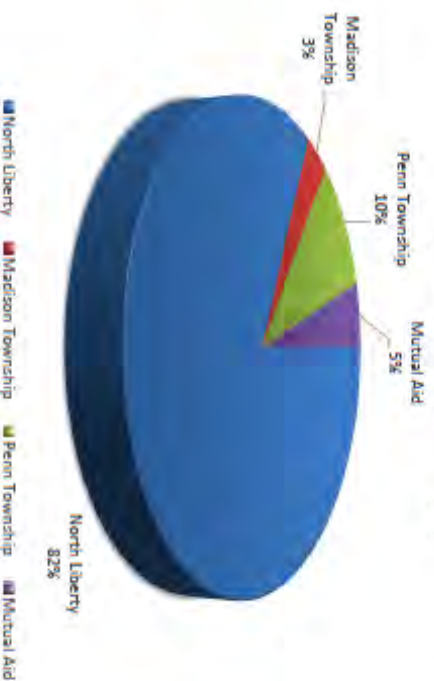
### North Liberty Fire Department Responses By Fire District

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
North Liberty	115	102	96	85	79	82	106	138	110	115	95	90	1113	82.13%
Madison Township	6	2	5	4	6	7	4	4	2	1	3	4	48	3.25%
Penn Township	11	11	6	16	5	11	11	29	9	13	10	12	144	9.75%
Mutual Aid	8	6	4	7	8	8	5	9	4	4	5	4	72	4.87%
<b>Total Responses</b>	<b>140</b>	<b>121</b>	<b>111</b>	<b>112</b>	<b>98</b>	<b>108</b>	<b>126</b>	<b>180</b>	<b>125</b>	<b>133</b>	<b>113</b>	<b>110</b>	<b>1477</b>	

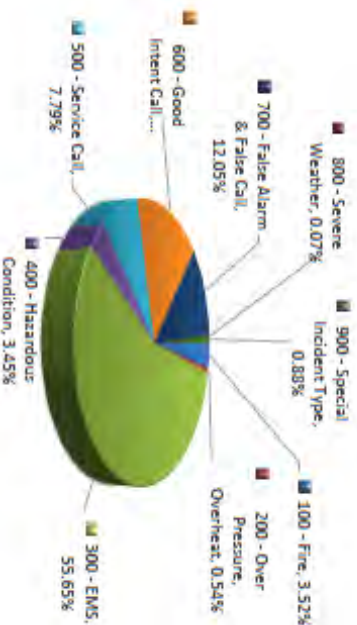
### North Liberty Fire Department Responses By Type of Incident

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
100 - Fire	3	2	2	7	3	4	9	5	4	3	5	5	52	3.52%
200 - Over Pressure, Overheat			1	1			1	1		2	2		8	0.54%
300 - EMS	78	75	53	52	54	64	80	90	73	71	67	65	822	55.65%
400 - Hazardous Condition	4	4	4	3	4	4	1	15	1	3	4	4	51	3.45%
500 - Service Call	14	6	7	5	8	7	9	12	16	13	8	10	115	7.79%
600 - Good Intent Call	27	22	22	28	15	17	9	30	16	19	15	17	237	16.05%
700 - False Alarm & False Call	13	12	21	14	13	11	16	23	15	20	11	9	178	12.05%
800 - Severe Weather													1	0.07%
900 - Special Incident Type	1		1	2	1	1	1	3		2	1		13	0.88%
<b>Total Responses</b>	<b>140</b>	<b>121</b>	<b>111</b>	<b>112</b>	<b>98</b>	<b>108</b>	<b>126</b>	<b>180</b>	<b>125</b>	<b>133</b>	<b>113</b>	<b>110</b>	<b>1477</b>	

### 2020 District Responses YTD (Rounded Percentages)



### 2020 Type of Incidents YTD (Percentage)



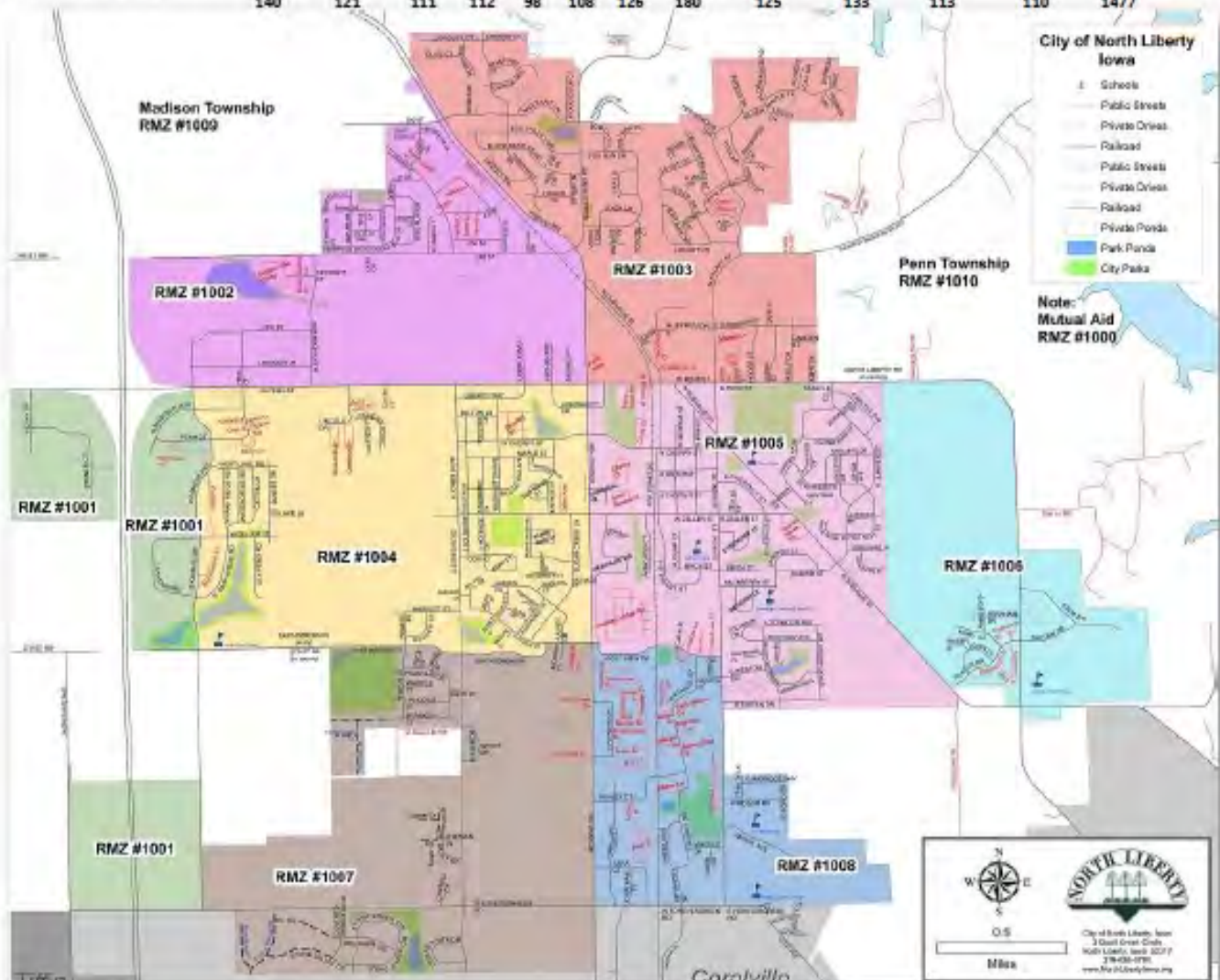
# 2020 Statistics



## North Liberty Fire Department 2020 Monthly/YTD Response Report

### North Liberty Fire Department Responses By Risk Management Zone

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
1000 - Mutual Aid	8	6	4	7	8	8	5	9	4	4	5	4	72	4.87%
1001 - City of North Liberty	3	2	5	1	1	2	3	5	3	8	4	4	41	2.78%
1002 - City of North Liberty	9	18	9	7	13	11	16	17	14	11	14	12	151	10.22%
1003 - City of North Liberty	24	15	13	16	15	11	19	25	13	17	12	8	188	12.73%
1004 - City of North Liberty	19	12	25	17	16	24	18	23	20	31	19	18	242	16.38%
1005 - City of North Liberty	26	22	25	20	18	20	22	36	30	15	23	22	279	18.89%
1006 - City of North Liberty	1	5	1	2	2	2	3	3		2	1	2	24	1.62%
1007 - City of North Liberty	17	7	11	11	7	5	8	16	19	13	13	9	136	9.21%
1008 - City of North Liberty	16	21	7	11	7	7	17	13	11	18	9	15	152	10.29%
1009 - Madison Township	6	2	5	4	6	7	4	4	2	1	3	4	48	3.25%
1010 - Penn Township	11	11	6	16	5	11	11	29	9	13	10	12	144	9.75%
	140	121	111	112	98	108	126	180	125	133	113	110	1477	







## North Liberty Fire Department 2020 Monthly/YTD Response Report

### North Liberty Fire Department Response Statistics (All Incidents)

Total Responses for Month	Year												Year To Date
	January	February	March	April	May	June	July	August	September	October	November	December	
Average Responders per Incident	5.6	4.3	4.3	4.6	4.4	5.2	4.8	5.9	4.7	4.6	4.3	4.4	4.8
# Incidents with 2 or less Responders	13	19	18	13	8	5	12	12	14	18	14	13	159
% Incidents with 2 or less Responders	9.3%	15.7%	16.2%	11.6%	8.2%	4.6%	9.5%	6.7%	11.2%	13.5%	12.4%	11.8%	10.8%
# Incidents with No NLFD Response	1	0	0	0	0	0	0	2	0	0	0	0	0
# Incidents Cancelled Enroute or Prior to Arrival	15	19	15	19	9	12	4	21	11	10	10	11	156
# Incidents Cancelled by JICAS	6	8	5	4	3	5	4	7	2	3	3	3	53
# Incidents Cancelled by JECOC	3	4	3	4	0	1	0	6	3	2	3	2	31
# Incidents Cancelled by Law Enforcement	2	2	4	6	1	4	0	1	2	4	2	3	31
# Incidents Cancelled by Fire Department	4	5	3	5	5	2	0	7	4	1	2	3	41
													26.28%

### North Liberty Fire Department Emergent Response Turnout Statistics (Lights & Sirens)

Total Emergent (Lights & Sirens) Responses for Month	Year												Year To Date
	January	February	March	April	May	June	July	August	September	October	November	December	
# of Incidents with Turnout Time 2 Minutes or Less - PPC/Adm	9	10	4	4	3	4	9	16	7	11	6	7	108
# of Incidents with Turnout Time 2 Minutes or Less - PT	5	16	11	7	7	10	6	19	5	8	9	10	108
# of Incidents with Turnout Time 2 Minutes or Less - Total	14	26	15	11	10	14	15	35	12	19	15	17	216
% Incidents with Turnout Time 2 Minutes or Less	17.9%	34.7%	22.4%	20.4%	20.0%	21.5%	20.3%	32.4%	17.9%	24.4%	23.4%	26.2%	30.3%
90th Percentile Turnout Time - (Minutes) Part-Time	2:49	2:13	2:32	3:30	2:40	3:01	3:16	2:49	3:03	3:26	3:08	2:40	3:03
90th Percentile Turnout Time - (Minutes) Paid Per Call	7:34	8:58	9:09	8:42	8:17	8:42	7:11	8:42	8:28	9:12	8:42	9:07	8:45

\*Turnout Time is defined as Dispatch Time to Unit Enroute Time/PPC/Paid Per Call/PT-Part Time

### North Liberty Fire Department Auto Aid & Mutual Aid Given

Total Responses	Year												Year To Date	Percent To Date
	January	February	March	April	May	June	July	August	September	October	November	December		
Auto Aid - Coralville (52001)	2	2		3	2	2	4	2	2	1	1	1	22	1.49%
Auto Aid - Iowa City (52003)	1	1	1	1	3	3	1				1	1	6	0.41%
Auto Aid - Solon (52008)	2	1	1	1	3	3					1	1	13	0.88%
Auto Aid - Swisher (52009)	3	2	2	2	3	2		7	2	3	3	1	30	2.03%
Mutual Aid - Other Fire Departments						1							1	0.07%
Total Responses	8	6	4	7	8	8	5	9	4	4	5	4	72	4.87%

### North Liberty Fire Department Auto Aid & Mutual Aid Received

Total Responses	Year												Year To Date	Percent To Date
	January	February	March	April	May	June	July	August	September	October	November	December		
Auto Aid - Coralville (52001)	1		2	4			3	3	3	5	2	2	25	1.69%
Auto Aid - Iowa City (52003)	1		2	4				5	3	5	3	2	28	1.90%
Auto Aid - Solon (52008)	4	1	3	3	3	4		1			2	1	22	1.49%
Auto Aid - Swisher (52009)	1							3					4	0.27%
Mutual Aid - Other Fire Departments														
Total Responses	8	1	7	11	3	4	6	12	6	10	7	5	80	5.42%

# 2020 Statistics

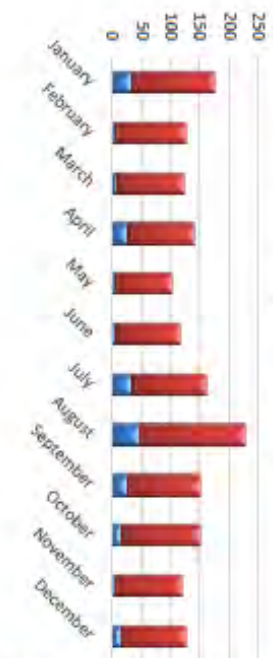


## North Liberty Fire Department 2020 Monthly/YTD Response Report

### North Liberty Fire Department Overlapping Incidents

	January	February	March	April	May	June	July	August	September	October	November	December	Year To Date	Percent To Date
Overlapping Incidents	35	6	12	29	6	8	36	49	27	18	8	16	250	16.93%
Total Responses	140	121	111	112	98	108	126	180	125	133	113	110	1477	

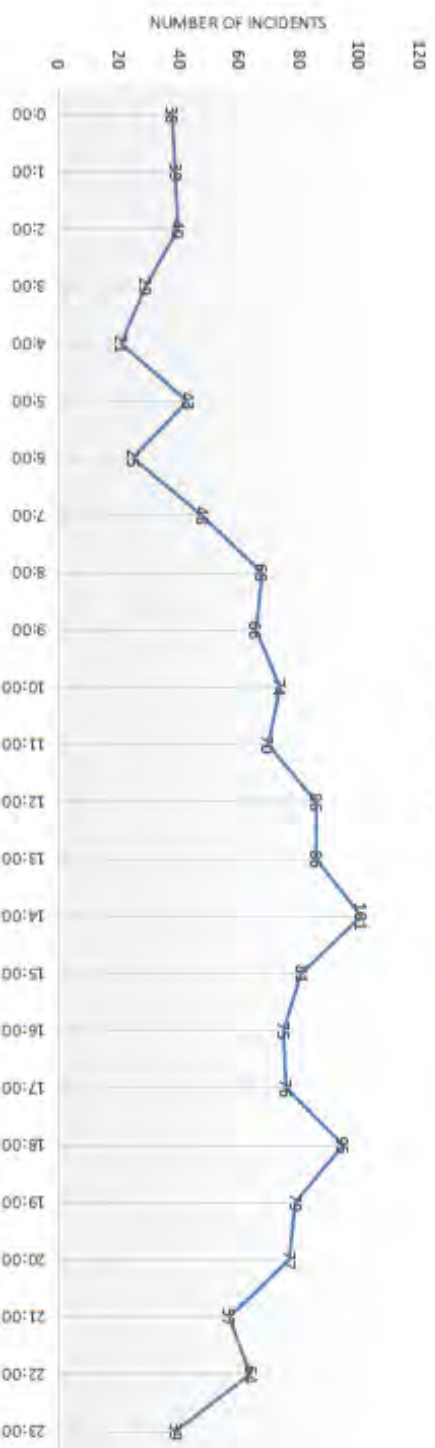
### 2020 Overlapping Incident by Month



### 2020 Responses by Day of Week



### 2020 Responses by Hour of Day





## 2020 Statistics



### North Liberty Fire Department 2020 Monthly/YTD Response Report 2016 - 2020 Monthly Incident Response Comparison



# 2020 Statistics



## North Liberty Fire Department 2020 Monthly/YTD Response Report

### Member Responses By Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Calls To Date	Percent To Date
Responses for Month	140	121	111	112	98	108	126	180	125	133	113	110	1477	
Adams, Jacob	3	3	1	0	3	13	11	10	2	5	7	6	64	4.33%
Barney, Mallory	13	19	6	6	1	6	7	22	4	0	13	5	102	6.91%
Burleson, Lynn	3	22	23	8	11	11	15	36	8	11	10	11	189	11.44%
Campbell, Benjamin	59	56	27	11	35	49	61	114	35	36	52	53	508	39.21%
Chiles, Brandon	17	3	10	13	10	1	5	23	4	7	6	0	99	6.70%
Coyle, Jim*	0	1	0	0	0	0	0	0	0	0	0	0	1	0.07%
Dolezal, Dan	34	15	11	23	17	19	32	40	23	16	20	23	273	18.48%
Dolezal, Zoe	20	12	9	7	10	12	14	32	12	18	15	10	171	11.58%
Enlish, Joseph	8	6	10	10	3	5	10	4	7	11	4	3	61	5.46%
Fosse, Sam	16	2	14	5	16	10	4	25	4	8	9	6	119	8.05%
Hardin, Bryan	35	20	13	21	18	11	26	25	23	19	8	20	299	16.18%
Hinrichs, Carley	17	21	18	16	1	11	19	17	17	14	9	5	185	11.17%
Jaeger, Jeff	32	30	27	45	15	10	16	10	8	19	8	14	284	15.84%
Johnston, Mike	13	2	5	6	3	11	12	15	11	21	16	11	126	8.53%
Jones, Brett	5	4	2	0	5	8	0	22	44	19	23	31	331	22.41%
Kochanny, Chris	36	9	17	35	30	25	28	49	19	29	23	5	371	24.11%
Kramer, Adam	7	5	4	1	3	6	3	5	7	5	6	5	57	3.86%
Lundquist, Jonathan	3	2	3	1	3	7	5	1	6	6	3	2	42	2.84%
Max, John	2	3	2	0	0	9	9	10	0	0	0	0	39	2.37%
McDonald, James	16	10	10	10	10	11	6	25	10	6	7	3	124	8.40%
Messinger, Matt	49	7	11	30	25	11	23	22	17	20	26	24	265	17.94%
Miller, Jordan	4	2	13	8	4	4	6	18	11	15	14	16	115	7.70%
Newkirk, Richard	11	6	7	6	2	0	1	17	8	10	4	4	76	5.15%
Parker, Tyler	10	7	8	9	2	6	0	7	7	9	8	0	73	4.94%
Pecora, Tyler	6	4	0	0	0	3	7	3	7	2	1	0	33	2.23%
Phu, Phuc (Steven)	7	15	12	9	7	19	14	29	23	18	13	21	187	12.66%
Platz, Brian	75	33	38	41	44	40	46	73	42	52	34	44	502	38.05%
Rader, Eric	21	7	2	0	8	20	16	9	26	23	6	17	155	10.49%
Reasner, Rich	5	9	5	5	4	12	10	8	5	8	7	5	83	5.62%
Reenkamo, Brian	27	19	12	16	15	15	21	39	12	14	12	19	221	14.95%
Rhomberg, Peter	0	0	6	4	0	1	2	8	5	6	1	6	39	2.64%
Rundle, Lucas	5	4	0	0	2	5	7	10	13	12	2	8	66	4.40%
Sawyer, Collin	2	2	2	0	0	8	4	2	8	9	3	0	40	2.71%
Schellenberg, Phillip	14	15	4	11	1	5	3	23	6	4	1	1	88	5.95%
Schmooke, Bill	16	20	12	21	22	21	7	35	23	22	17	15	231	15.64%
Schoenine, Austin	12	2	16	15	11	18	8	26	15	10	12	12	157	10.63%
Schultz, Christine	10	14	10	7	5	6	16	15	12	18	15	7	135	9.14%
Scott, Sam	4	7	3	4	5	9	10	7	9	0	3	1	62	4.20%
Stubal, Alec	8	8	13	2	6	26	14	33	13	10	13	9	155	10.49%
Smith, Landon	15	19	9	25	5	18	16	35	23	16	21	19	221	14.96%
Wanderloeg, Jessica	2	0	0	0	0	1	13	7	8	4	2	3	40	2.71%
Woodall, Craig	10	2	11	11	5	2	4	5	7	7	3	5	72	4.87%
Whettrv, Dustin	35	25	26	34	21	33	42	84	29	41	22	15	407	27.56%
White, Austin	0	0	0	0	9	30	1	0	0	13	7	4	34	2.30%
White, Geoffrey	27	16	25	23	23	30	17	49	15	17	7	13	262	17.74%
Wichmann, Megan	5	7	6	3	4	8	5	2	5	8	7	0	60	4.05%

\* Fire Dept. Chaplain





## North Liberty Fire Department 2020 Monthly/YTD Response Report

### Top 5 Calls Made by Members by Month

	Jan	Feb	Mar	Apr	May	Jun
1 Platz	75 Campbell	56 Platz	38 Jaeger	45 Platz	44 Campbell	49
2 Campbell	59 Platz	33 Campbell Jaeger	27 Platz	41 Campbell	35 Platz	40
3 Messinger	49 Jaeger	30 Wherry	26 Kochanny	35 Kochanny	30 Wherry	33
4 Kochanny	36 Wherry	25 White, G	25 Wherry	34 Messinger	25 White, G	30
5 Hardin Wherry	35 Burleson	22 Burleson	23 Messinger	30 White, G	23 Skubal	26
	Jul	Aug	Sept	Oct	Nov	Dec
1 Campbell	61 Campbell	114 Jones	44 Platz	52 Campbell	52 Campbell	53
2 Platz	46 Wherry	84 Platz	42 Wherry	41 Platz	34 Platz	44
3 Wherry	42 Platz	73 Campbell	35 Campbell	36 Messinger	26 Kochanny	31
4 Dolezal	32 Kochanny White, G	49 Wherry	29 Kochanny	29 Kochanny	23 Messinger	24
5 Kochanny	28 Dolezal	40 Rader	26 Rader	23 Wherry	22 Dolezal, D	23

### 2020- Top 5 Calls Made by Year-To-Date

1 Campbell	588	39.81%
2 Platz	562	38.05%
3 Wherry	407	27.56%
4 Kochanny	331	22.41%
5 Dolezal	273	18.48%

# 2020 Statistical Highlights

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The following are a list of observations brought fourth from the data found in the preceding pages.

- The department responded to 1477 calls for service in 2020.
- 82.13% of all calls were located within the city limits of North Liberty.
- Medical incidents accounted for 55.65% of all responses in 2020. This is up 4.59% from the prior year. Conversely, good intent calls trended down by 5.01%.
- Actual fire incidents comprised of 3.52% of responses.
- The risk management zone with the highest call volume is in the city center. Boundaries include Penn Street, east of Arlington Ridge, west to Ranshaw Way and south to Tartan Drive.
- The area in town that realized the largest increase in calls in the northwest portion of town.
- The department has a turnout time (from dispatch to response) goal of two minutes or less. Turnout time for incidents when part time employees are in the station was 3:03. This is not an average; this time element is at the 90th percentile. Comparatively, when no part time employees are scheduled, turnout time was 8:45. These statistics prove that response time is greatly reduced when firefighters are positioned in the station.
- 10.8% of calls in 2020 were handled by two or less responders per call.
- The average number of responders per call in 2020 was 4.8 personnel.
- The department was cancelled prior to arrival on 156 incidents in 2020. 33.97% of these incidents we were cancelled by the ambulance service. This suggests the turnout time was lengthy and allowed the ambulance service to arrive first and handle the situation.
- The fire department missed three calls in 2020, with no personnel to respond.
- The department provided aid to neighboring jurisdictions 72 times in 2020. The Jefferson Monroe (Swisher) Fire Department was the largest recipient of our assistance, 30 times in 2020. This was largely related to incidents on Interstate 380.
- We received aid 80 times. The agency that provided the most assistance in 2020 was the Solon Fire Department. Solon responded to North Liberty 28 times in 2020.
- The busiest day of the week was Tuesday, with Sunday seeing the least number of calls.
- Overlapping incidents appears to be trending up, which is understandable as the total volume increases. In 2020, 16.93% of the time the department experienced more than one call at a time.
- Due largely to the derecho event, August was the busiest month with 180 calls for service.
- Call volume is at its largest between the hours of 10:00 am and 8:00 pm.
- In 2020, call volume set new records for eight months of the year.
- The top call responder in 2020 was Ben Campbell. Ben responded to 588 calls for service, which equates to 39.81% of the incidents. In one month alone, Ben responded to 114 incidents. The next highest volunteer responder was Dustin Wherry who responded to 407 calls for service. This is a significant number of trips to the fire station.

# 2020 Highlights

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The NLFD was a busy department in 2020. The following are a few of our highlights related to continuous improvement and our desire to provide a high-quality service. We extend our appreciation to the citizens, elected officials and city administrators for their support, guidance and trust.

- **Strategic Plan**

2020 was the second full year of exercising our strategic plan. This five-year plan provides the department a roadmap for all program areas. Department leadership meets semiannually to exercise the plan and to prioritize action steps. A status report of this plan is found at the end of this document.

- **Fire Station Appearance**

The fire station received major improvements in 2020. The entire exterior of the building was painted, a new awning was attached to the east entrance and new glass-panel overhead doors were installed. The goal was to make the station look compatible with the new police department building located across the street. Community donations in the amount of \$15,000 along with operating budget funds were used to facilitate the new look.

- **Continuation of Part-time Firefighters**

2020 was the first full year of utilizing part-time response personnel during overnight hours from Sunday evening through Friday morning. Between the hours of 6 PM and 6 AM, two responders are staffing the station and their duties include response, station cleaning, training and other duties as assigned. This program is an effort to reduce turnout time which reduces overall response time. As with any new program, evaluation is key to managing success. We track response times for all emergency responses. When we compare our turnout times with part-time personnel alongside responses with only paid-per-call personnel we see a significant disparity. Part-time personnel are able to respond out the door 5 minutes and 42 seconds faster. This has everything to do with staffing personnel in the station to answer calls for service. The department has a staffing plan and it is our desire to expand on this program in the years to come.

- **New Tanker Truck**

The department took delivery of a new water tanker truck in March of 2020. This truck carries just over 2000 gallons of water, has a 1250 gallon per minute pump, and is equipped with basic rural water delivery equipment. The main focus of this truck is to deliver water to the rural areas of our response district as well as assist our auto and mutual aid partners.

- **New Pumper Truck**

The department took delivery of a new pumper truck in September of 2020. This truck carries 750 gallons of water, includes a 1500 gallon per minute pump, and is equipped with a significant amount of first response tools. This truck also carries a compliment of battery powered extrication equipment to assist with motor vehicle accidents. This truck is considered our primary pumper for both in town and interstate responses.

# 2020 Highlights

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- **COVID Response**

As with every business and household, the NLFD also had to adjust normal operations in an effort to protect our members from COVID-19. Adjustments in our personal protective equipment, training delivery and meeting attendance as well as limiting the use of the exercise room are just a few changes we implemented. Additionally, we ceased all community outreach and put forth aggressive rules related to distancing while at the fire station. Although these measures were necessary to protect the response system as a whole, it created detrimental impacts on the team environment. The organization weathered the storm, seeing only 12% of our membership contracting the virus.

- **Automatic Aid Agreements**

As reported in last year's report, the department has worked to establish multiple automatic aid agreements with neighboring fire departments. This project was expanded and completed in 2020. For any 911 call with the notification of a building fire in the NLFD response district, two additional fire departments are paged automatically to assist. Additionally, for any notification of a motor vehicle accident or vehicle fire on Interstate 380, one additional fire department is paged automatically. This provides for faster notification and a larger, more effective response force.

- **Code Enforcement**

Inspections and code enforcement are a vital part of the department's mission. Fire prevention strategies are far more cost effective and less interruptive than experiencing a fire event. In 2020, Fire Marshal Hardin completed over 115 inspections which included fire alarm installations, liquor license inspections, final acceptance testing and sprinkler installations. Additionally, Chief Hardin reviewed over 125 facility plans related to fire sprinklers, fire alarms and solar design. His dedication to life safety within our community is evident as this amount of work is conducted by a ¾ time position. These numbers are lower than normal due to the implementation of self inspections related to COVID restrictions.

- **Staffing For Adequate Fire And Emergency Response (SAFER) Grant**

The department was awarded a federal SAFER grant this past year. The grant will aid our efforts related to recruitment and retention of paid -per-call members. The grant package is for \$358,206 over four years and will be used for the salary of one of our assistant chiefs, bunker gear for new members, length of service awards for incumbent personnel and other items that contribute toward retaining members. This is the third time our department has been awarded this grant, giving us a total of 12 years worth of federal funding.

- **Country Financial Grant**

The department received a \$1,500 grant from Country Financial for the purchase of a low angle rescue system. This piece of equipment, called a "Z-rig", will be used to assist with rescuing patients from below-grade areas such as a ditch or other steep incline.



# Strategic Plan Status

Staffing and Deployment	Notes
<b>Goal 1: Reduce Overall Emergency Response Time</b>	
<b>Objective 1A:</b> Evaluate existing staffing options and determine best model for the NLFD.	Staffing plan has been submitted to city administration. We continue to work the plan each budget year.
<b>Objective 1B:</b> Determine all human resource components related to a new staffing model.	These discussions took place at staff and city HR level. Model, descriptions, and testing procedures are in place.
<b>Objective 1C:</b> Determine all operational needs related to the new staffing model.	Deployment model established specific to apparatus and number of personnel to respond. Response time goals established. As the staffing plan advances, response times will improve.
<b>Objective 1D:</b> Determine a timeline to realize consistent 24/7 coverage with new model.	The staffing plan indicates a four to six year process to realize a crew of three with 24/7 coverage.
<b>Objective 1E:</b> Determine best option related to traffic pre-emption for reduced travel times.	Barrier encountered: Both funding and CAD incompatibilities.
<b>Objective 1F:</b> Retain 50% of new personnel beyond their three year anniversary.	Solid retention rate of current PFF class. Nine out of eleven new firefighters remain. Adjustments to the interview process are yielding positive results. Also, continuing to foster a cohesive organizational culture is crucial.
<b>Goal 2: Ensure No Calls for Service Go Unanswered</b>	
<b>Objective 2A:</b> Evaluate existing paid per call program and adjust accordingly.	A committee was established and the program was adjusted. The changes went into effect 10/1/18. Additionally, the on-call program was adjusted in March of 2020.
<b>Objective 2B:</b> Establish automatic aid agreements with neighboring agencies.	Completed. Automatic aid agreements have been established with Solon, Coralville, Iowa City, Tiffin and Swisher. Additionally, an agreement is in place for I380 response with Swisher, Coralville and Tiffin.
<b>Goal 3: Improve the Protection of Personnel from Occupational Hazards</b>	
<b>Objective 3A:</b> Implement procedures and practices that protect from cancer exposures.	Completed. Equipment purchased and operational guideline is in place.
<b>Objective 3B:</b> Review the initial and annual physical evaluation components.	Had initial meeting with Occ Health, NLFD, and city HR. We will explore alternate options related to vendors
<b>Objective 3C:</b> Establish a turnout gear replacement program.	The program is established and a rotation has been created. Will consider additional options related to vendors.

# Strategic Plan Status

Staffing and Deployment	Notes
<b>Goal 4: Improve the Delivery of Emergency Medical Services</b>	
<b>Objective 4A:</b> Promote the positioning of a transport ambulance to more efficiently tier with first responders.	Ongoing meetings with JCAS Director Fiona Johnson. Future discussion needed with city staff and elected officials.
<b>Objective 4B:</b> Ensure the NLFD is being requested for legitimate calls for service.	Ongoing discussions with JCAS regarding non-emergent calls.
<b>Objective 4C:</b> Improve the communications process between the NLFD and the Johnson County Emergency Communications Center.	Fire Chief served as chair of the user advisory committee (UAC) as chair in 2019. Continue to attend UAC meetings to work through various JECC issues that affect the NLFD.
<b>Goal 5: Improve Departmental Administrative Functions.</b>	
<b>Objective 5A:</b> Evaluate the need for administrative support positions.	No progress to date.
<b>Objective 5B:</b> Update equipment needs related to administrative support.	No progress to date.
<b>Objective 5C:</b> Update facility needs related to administrative support.	No progress to date.
<b>Training</b>	
<b>Goal 1: Improve Workforce Training Through Continual Program Development</b>	
<b>Objective 1A:</b> Evaluate the current training program and recommend changes.	Training staff has met and discussed PFF and department training. This will be an annual exercise.
<b>Objective 1B:</b> Evaluate facility needs related to training program.	A location at the current wastewater plant has been identified. Partnership discussions being held with NLFF Foundation.
<b>Objective 1C:</b> Develop training opportunities with neighboring agencies.	Training with both Coralville and Solon have taken place in 2020.
<b>Objective 1D:</b> Incorporate outside training opportunities into the training program.	Finding some success with informing members of outside training opportunities. Participation in these events is on the rise.

# Strategic Plan Status

Training	Notes
<b>Goal 2: Develop/Improve Training Programs that will Enhance Service Delivery</b>	
<b>Objective 2A:</b> Evaluate the current department training program and recommend changes.	The new training officer, along with the chief of training will encourage committee participation to recommend changes.
<b>Objective 2B:</b> Develop a driver/operator program.	The driver training program has been institutionalized. Many have completed the entire program, new personnel are seeking approval.
<b>Objective 2C:</b> Develop a post-traumatic stress disorder training program.	PTSD training did not occur in 2020 due to COVID. Will reconsider in the months to come.
<b>Objective 2D:</b> Evaluate the orientation program for new personnel.	Training staff will meet to discuss prior to the new class in April. The curriculum has moved to the IFSTA model.
<b>Goal 3: Improve the Training Environment</b>	
<b>Objective 3A:</b> Improve the training culture of the department.	Continuing to foster a positive training environment through a variety of means. The new training officer shares a coaching versus discipline approach.
<b>Objective 3B:</b> Develop a mentor program for new candidates.	FF Barney is championing this initiative and has provided a variety of ideas. We look forward to a program rollout in April.
<b>Physical Resources</b>	
<b>Goal 1: Provide Facilities, Services, and Materials in Support of NLFD's Current and Future Organizational Demands.</b>	
<b>Objective 1A:</b> Utilize a space needs analysis of current station related to a new deployment model.	Design of fire station 2 will determine needed adjustments at the current facility.
<b>Objective 1B:</b> Utilize a space needs analysis of additional response facilities related to a new deployment model.	Research is pointing to an overall design of second facility that would allow for growth and collocating with JCAS. Three to four bay, drive through with living quarters and offices.

# Strategic Plan Status

Physical Resources	Notes
<b>Goal 2: Improve Apparatus and Equipment Capabilities to Better Meet the Mission of the NLFD.</b>	
<b>Objective 2A:</b> Evaluate existing apparatus, the current response matrix, and inefficiencies to emergency response.	New tanker and pumper placed in service, providing an opportunity to create a more efficient response model. The operations division is now looking at adjustments to 119 and the replacement of 116 (FY22).
<b>Objective 2B:</b> Evaluate existing equipment and needs related to any changes to apparatus or response matrix.	Purchased new rescue jacks, hose, nozzles, glass cutter, Z-rig, electric extrication tools, air bag system, New York Hooks, Pulaski Axes, etc.
<b>Community Preparedness</b>	
<b>Goal 1: Increase the Operational Effectiveness Related to Large or Mass Casualty Incidents</b>	
<b>Objective 1A:</b> Develop or update an emergency response plan for the City of North Liberty.	No progress to date.
<b>Objective 1B:</b> Develop a formalized response to an active shooter incident.	Working with Sgt. Regenwether of the NLPD for direction on equipment. Vests purchased. Training with NLPD is on the list of priorities for new training officer.
<b>Objective 1C:</b> Develop a formulated response to aircraft emergencies.	Initial discussions regarding flight paths of the EIA and Air-Care. Future discussions needed.
<b>Objective 1D:</b> Develop a formalized response to large scale hazmat emergencies.	No progress to date.
<b>Goal 2: Ensure Effective Communications During Community Crisis</b>	
<b>Objective 2A:</b> Improve communications with peer response agencies.	Department routinely attending JECC UAC, JCMAA, JCEMSA, LEPC, and EMD meetings. Platz also attending state chiefs and firefighter association meetings. Hardin attending state fire marshal association meetings.
<b>Objective 2B:</b> Improve communications with the general public.	Researching best practices. Adjusted council reporting process and annual reporting. Social media also being utilized.

# Strategic Plan Status

Community Preparedness	Notes
<b>Goal 3: Preplan for Emergencies to Realize Operational Effectiveness</b>	
<b>Objective 3A:</b> Establish a building preplan process.	No progress to date.
<b>Objective 3B:</b> Establish preplans for developments specific to needed water supply for fire suppression.	In house engineering student working with county GIS to establish supply line drop points for relay pumping operations (rural hitch) and closest municipal water sources. Hope to roll this out in late spring/early summer 2021.
<b>Objective 3C:</b> Establish an event preplan process.	This process already exists within city government.
<b>Public Education and Community Outreach</b>	
<b>Goal 1: Provide Citizens Education Related to Fire Safety &amp; Risk Reduction</b>	
<b>Objective 1A:</b> Determine which existing community risk reduction programs are effective.	No progress to date. Lack of administrative time.
<b>Objective 1B:</b> Determine which new community risk reduction programs are needed.	No progress to date. Lack of administrative time.
<b>Objective 1C:</b> Evaluate fire prevention week school programs.	This was done virtually in 2020 due to COVID.
<b>Goal 2: Improve Operational Capabilities with Community Outreach</b>	
<b>Objective 2A:</b> Provide education to the public related to operational response capability and response needs.	No progress to date. Would like to engage neighborhood ambassador program for any needed messaging.
<b>Objective 2B:</b> Provide education to the public following an emergency incident experience.	Information provided in all trucks as well as on the website. Objective completed.
<b>Objective 2C:</b> Evaluate all dry hydrants and development hydrants within the fire district.	This is part of the rural hitch project. Community Preparedness Goal 3, Objective 3B.

# Strategic Plan Status

Risk Assessment	Notes
<b>Goal 1: Conduct a Risk Assessment of the Community</b>	
<b>Objective 1A:</b> Determine the best tool to conduct a risk assessment.	No progress to date.
<b>Objective 1B:</b> Exercise the assessment tool to determine risk.	No progress to date.
<b>Goal 2: Develop a Community Standard of Cover (SOC)</b>	
<b>Objective 2A:</b> Gather information related to community baselines.	No progress to date.
<b>Objective 2B:</b> Establish perceived community risk along with standards, goals and objectives.	No progress to date.
<b>Objective 2C:</b> Establish the critical tasks capability of the department along with future service level objectives.	No progress to date.
<b>Goal 3: Ensure redundancy in operational ability related to fire cause and determination.</b>	
<b>Objective 3A:</b> Establish redundancy in operational ability related to fire cause and determination.	No progress to date.
<b>Objective 3B:</b> Develop a guideline related to the fire investigation process.	No progress to date.
<b>Goal 4: Provide Timely Response to Plans Review and Inspection Commitments</b>	
<b>Objective 4A:</b> Evaluate the personnel needs to ensure site plans are reviewed within 14 days of submission.	Will look at six month average. Estimated review time is 7-10 days for initial review.
<b>Objective 4B:</b> Explore the adoption of a business licensing program.	Looking at other jurisdiction business licensing programs. Coralville is the only local jurisdiction currently doing this.
<b>Objective 4C:</b> Evaluate the need for operational permits specific to high risk operations. Included are hot works, dipping, spraying, cryogenics, and compressed gases.	

# Strategic Plan Status

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Risk Assessment	Notes
<b>Goal 5: Ensure Ordinances are Supporting the Mission of the Fire Department</b>	
<b>Objective 5A:</b> Evaluate the Current Prairie Grass Burning Ordinance.	Updated Prairie Grass Burning Ordinance has been adopted by council. New rules and permit application
<b>Objective 5B:</b> Evaluate the Current Fire Department Fee Structure.	Researching and drafting updated fee schedule. Will likely have to go to city council for approval.
<b>Objective 5C:</b> Establish a Fire Alarm Ordinance.	Gathering other jurisdiction ordinances. Writing sample ordinance. Have yet to discuss with the city attorney.



TO: City Administrator and City Council  
FROM: Jennie Garner, Library Director  
DATE Feb. 4, 2021  
SUBJECT: Monthly Library Report

### **Library News**

The library reopened for browsing appointment in January and feedback from library users has been so positive. They are happy to be back in the building and we are delighted to welcome them. Beginning Feb. 16, the library will expand our interim service hours until 7pm by appointment on Tuesdays and Thursday. We continue to host the Noble Knights (Big Brothers/Big Sisters NEST program) on Wednesday evenings. We will also begin hosting a group from G! World on Monday evenings beginning Feb 8. G! World (through Neighborhood Centers of Johnson County) is a program designed for middle and high school girls in grades 7-12 throughout Johnson County and was founded by local leaders RaQuishia Harrington and LaTasha DeLoach in 2012.

A group from the Community Leadership Program through the Iowa City Area Business Partnership approached us recently to discuss a collaboration for the library to host a life-sized eye-spy activity made from reused materials and found object. More information on the Eye See 'Em Eye Spy Experience from the Iowa Children's Museum can be found here: <https://theicm.org/eyespy//> We are thrilled to host one of the monsters, Blue Lou, somewhere outside the library – installation site to be determined – hopefully this spring.

A North Liberty resident reached out to us to ask if we'd like to help circulate diversity kits for residents sponsored by Pearson Education, her employer. One of the kits promotes appreciation and awareness of diversity and social justice and the other kit offers titles celebrating diversity. We're excited to be a vehicle to help get these into the community.

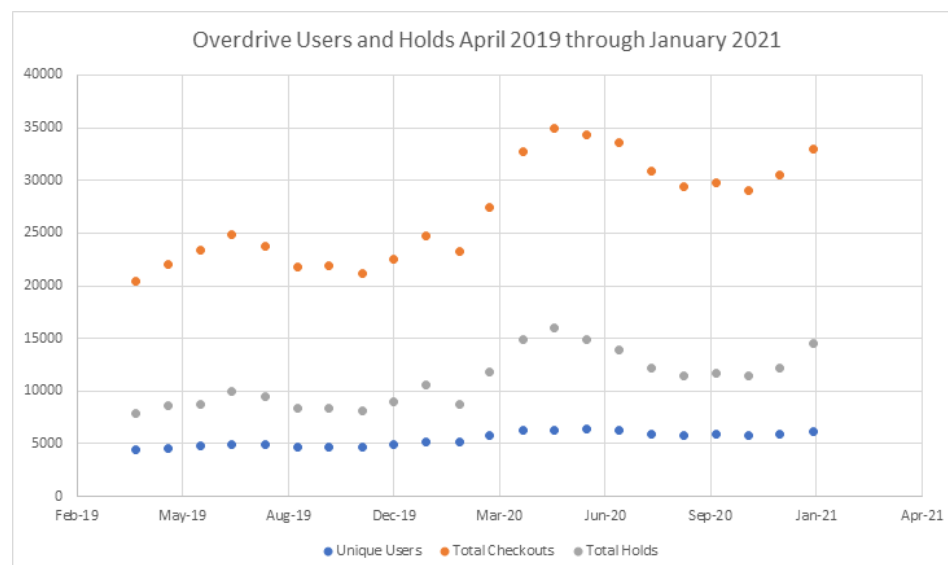
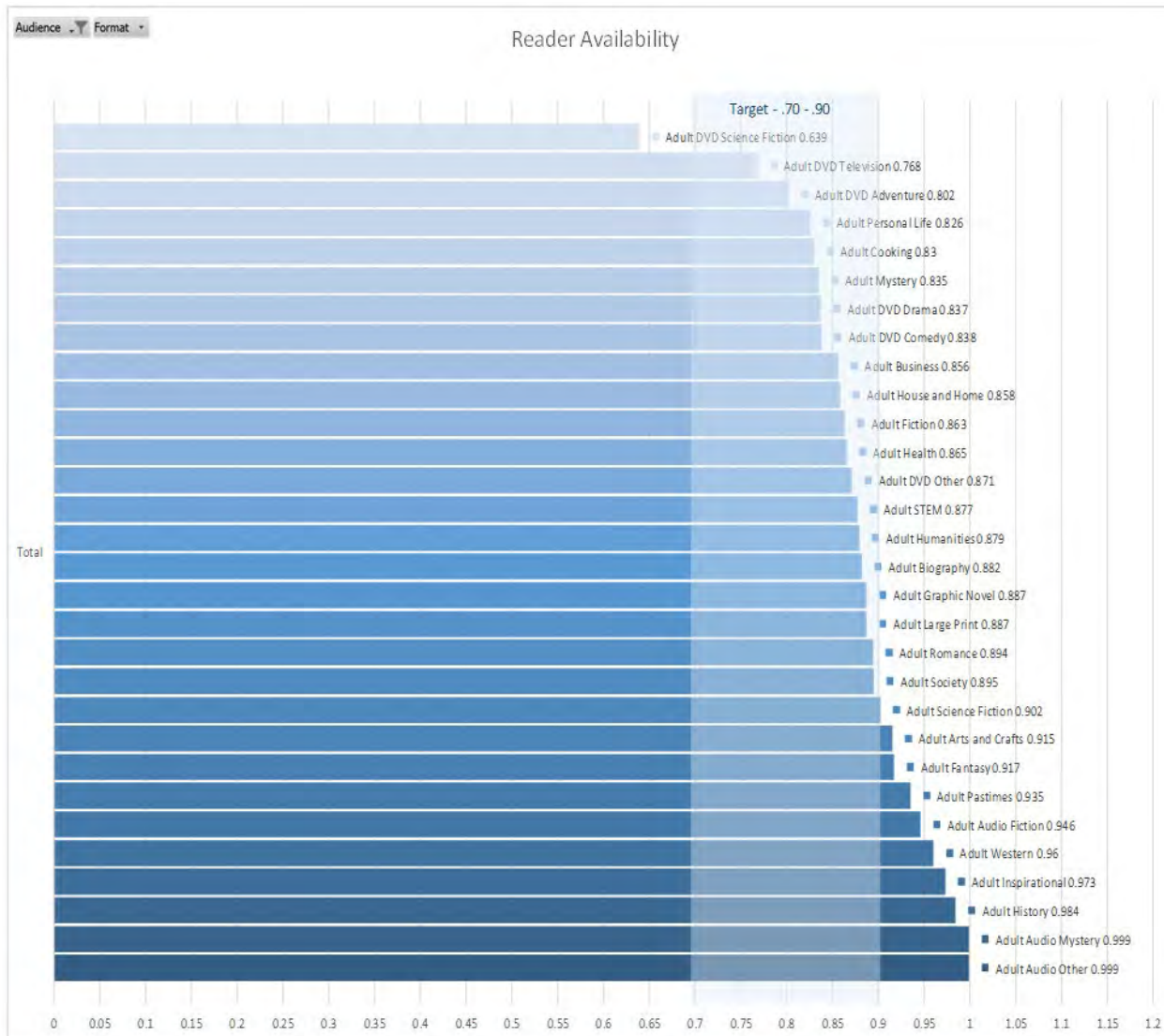
The DOT kiosk continues to be in high demand. Generally, about half or more aren't eligible for various reasons and sometimes people take a couple attempts to get through the process but overall, we're pleased to provide convenient access to so many to renew or replace their licenses. Here are the January stats:

Kiosk Location	Completed Transactions	Attempted but not eligible*	Transaction cancelled	Kiosk Usage
North Liberty Lib Kiosk 10	65	87	42	194

Andrew, our collection development librarian, has been working with a consultant on a multi-year project to enhance our collection development and growth. The first graph shows the target range of use based on general availability of different collections in the library. The target range is marked – this is the likelihood of a patron coming and finding what they want in that particular collection. In areas under target, we'll be aiming to build the collection. Those that are over target means those collections may be too big or that they include materials that are no longer relevant, so they will be weeded down and new titles purchased to enhance the collection and make it more appealing. The bulk of North Liberty Library's overall collection is in the target range, so we're doing pretty well. These numbers are from February 2020 as post-pandemic numbers are not as indicative of how the collection is being used due to the closure and limited access.

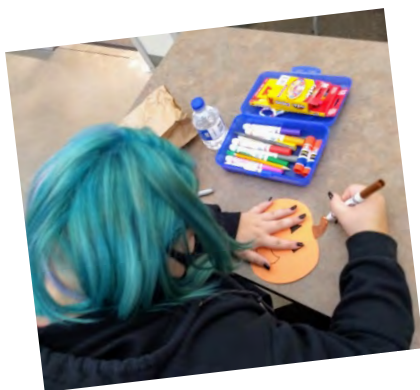
The second graph indicates a common spike in checkouts of eBooks and eAudios that comes in January after the holidays as people receive electronic devices as gifts. Checkout of physical library materials is typically lower in the first month and this year was no exception between being closed to browsing most of the month due to the pandemic and with colder weather people aren't not getting out as much.





## Program Highlights

We miss in-person programming so much and while it's limited, we've very much enjoyed hosting the Noble Knights. Here are some pictures from their weekly NEST program including some from this week, when our Erin, Youth & Teen Services Librarian, lead the group in a physically distanced chair yoga class. Erin and our Family Services Librarian, Emily, are both certified in youth yoga.





To **Mayor and City Council**  
**Parks and Recreation Commission**  
**City Administrator**

From **Guy Goldsmith, Director of Parks, Building and Grounds**

Date **February 1, 2021**

Re **Monthly Report**

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We performed various building maintenance tasks as needed this month. We continue to work with Shive Hattery and contractors regarding the Ranshaw House project. Park staff continues work on the Ranshaw house wood trim cleaning and baseboard enhancements. We installed baseboard trim to the entire upstairs. We completed the City Administration door and front counter glass security project.

We continue to pick up park/trail trash receptacles and pet waste stations as needed this month.

The Dog Park continues to be heavily used even though it is winter. It isn't uncommon to see three or four cars there at any given time of the day.

We maintained equipment as needed this month. We performed preventative maintenance and repaired winter equipment as time permitted. We continue to prepare for the upcoming growing season by performing preventative maintenance and making repairs to ball field maintenance, mowing, trimming and landscaping equipment.

Considerable amount of time was spent removing snow and ice from City parking lots, sidewalks, trails, round-a-bouts and Hwy 965 intersections this past month. It has been a challenge this month.

We assisted the Communications Department with Beat the Bitter held on Sunday January 31<sup>st</sup>. Snow clearing was the majority of our duties.

We continue to work with the Kirkwood Parks and Natural Resource/Horticulture program. Our goal is possible employment and internships of students for the upcoming season with the North Liberty Parks Department. We also submitted our Seasonal Parks Worker job opportunity with Iowa, UNI, Iowa State and Cornell College.

We continue to meet with Shive Hattery offering input and ideas regarding the landscaping design/layout of Ranshaw Way phase 5. This phase includes the future pedestrian tunnel and street landscaping boulevards. We are also working with Shive Hattery regarding the Dubuque street improvement project which includes many improvements to the south side of Penn Meadows Park entrance.

We continue to review and discuss the Parks FY2122 budget and capital projects items to prepare for the next fiscal year.













# North Liberty Police Monthly Report January 2021

## Training:

- Members attended monthly training for canine, bomb squad, tactical team, and dive team. (56 hours)
- Two members attended quarterly Honor Guard training (16 hours)
- Several Staff members attended a zoom training session for city employees on diversity, more specifically LGBTQ populations (10 hours).
- All Officers were assigned mandatory online training for Bloodborne Pathogens Safety and Hazardous Communications through Target Solutions (31 hours).
- The new investigator attended online training for investigating property crimes. Examples of these crimes are credit card fraud and skimming of card information at gas pumps or from electronic devices. (4 hours)
- The administrative assistant attended an online UCR training. (3 hours)
- Officer Monroe continues with her field training program and is about halfway through.

Traffic Contacts	56
Parking Contacts	118
Vehicle Inspections	0
Vehicle Unlocks	25
Crash Investigations	22
Public Assists	300
Assist other Agency	106
Crimes Against Persons Report	8
Crimes Against Property Report	25
Other Reports	17
Arrests	21
Warrants	4
Alcohol/Narcotics Charges	14
Crimes Against Persons Charges	9
Crimes Against Property Charges	2
Other Charges	11
Animal Calls	34
Total Calls for Service	1511
*Total Calls for Service for the year	1511

## Public Relations:

- Officer Davis was a guest reader for a Van Allen 1<sup>st</sup> grade class and selected a book about Martin Luther King Jr.
- Officers working stopped in the park for Beat the Bitter festivities.
- Officers verbally warned several residents about on street parking, pushing or blowing snow back into the street. They also helped out by shoveling.
- Thank you to The Dorsts for bringing in donuts for the officers. They were very much appreciated!
- A big thank you to Lori Moore for bringin in some toys she had purchased for various agencies. The police department can be scary for children, and the toys will help them feel a little more at ease.

## Equipment:

- We had the larger windows tinted on the South and West side for better temperature control.
- Researching a forensic video audit, review, and viewing system and certifying two officers for evidence and court testimony purposes.
- Ordered a lockable cabinet and shelf from Iowa Prison Industries for the admin assistant's office and for the front vestibule. The cabinet is to hold a shovel and ice melt, as well as the key and crank for the flagpole.

**Enforcement/Crime:**

- A vehicle was stolen from Elm Ridge Court and recovered a couple of days later on N Madison Street. The keys were left with the vehicle.
- We had multiple vehicle burglaries in the area of Watercress and Cattail of unlocked vehicles.
- A subject was apprehended and charged with intoxication and criminal mischief after breaking into the Fire Department. The City's release was posted on the website.
- An intoxicated individual was taken to the Guidelink Center in Iowa City.
- We assisted outside agencies in locating an individual and executing a search warrant in North Liberty.
- We have had several domestic, family and civil disputes this month.
- Several vehicles/owners were located and warned prior to towing of the vehicles after a heavy snow storm. During the month we had over 100 snow emergency tickets issued.

**Department Admin:**

- Officer Bryan Davis started as the property crimes investigator.
- We continue to work with Tricon on getting the remaining items installed at the PD. We have been told that the exterior awnings and ladder are ordered and we can expect them around March 21<sup>st</sup>. The building site work will have to happen in the spring.
- We applied, and received, a training grant for the ABLE project through Georgetown University. This is a week-long course that would give NLPD an instructor in duty to intercede related issues.
- Working on the year end power point.
- Completed all 2020 evaluations of all employees.
- Held and attended several administrative meetings for supervisors, drug task force, and chief's meeting.
- We have an unpaid intern start from Mount Mercy College for 120 hours for college credit towards her Criminal Justice Degree.

*Respectfully Submitted by Chief Diane Venenga and Alisha Ruffcorn 2/4/2021*





To **Park & Recreation Commission Board Members**  
CC **Mayor, City Council, City Administrator**  
From **Shelly Simpson**  
Date **February 1, 2021**  
Re **Monthly Report – January 2021**

We dialed back up after holiday break offering some in-person classes and sport leagues. Safety protocols have been implemented in all programs offered. We continued with member use by appointment only, at the beginning of January we averaged 151 users per day and ended with around 200 users per day by the end of the month. Operations continue to be ready to adapt month to month.

### **COVID19 Update:**

All FT Staff remain working Monday-Friday with 6am to 9pm as our facility hours. We are preparing to be open on weekends starting in February. Most operations continue to be on-line with members scheduling/reserving own use times, completing membership purchases and registering for programs on a monthly basis.

### **Facility Usage:**

Facility usage continues to be tracked. We have seen an uptick to averaging 200 users per day. Reviewing member data; we have 7,594 residents (66%) and 3,933 non-residents (34%) totaling 11,527 individuals.

### **Programs:**

Some programs/classes continue to be offered virtually. Limited In-person classes resumed the Week of January 18<sup>th</sup>. Class size continues to be limited and some classes have not seen participation interest. We will continue to prepare an increase in offering in-person classes with safety to the community and staff as a top priority.

### **Leagues:**

Sport leagues began the Week of January 18<sup>th</sup>. Leagues included NLC Basketball, Youth Competitive Basketball and Adult basketball and Co-ed Volleyball. Program participation numbers have been limited due to gym space and not being able to utilize school gymnasiums. Brian is in charge of these leagues if you have direct questions.

**BASP:** Our After School Program resumed the week of January 4<sup>th</sup>. We are serving around 26 participants. With Governor's direction, in-person learning may resume in February. We will make plans to offer both AM and PM with small group operations and safety protocol in place. We may see an increase in participation. We will need to schedule/hire part-time staff as demand warrants and continued evaluation.

**Offsite Programs:** Schools remain closed for our offsite programs.

### **Swim Lessons:**

Ashley is not planning swim lessons until March, 2021.

**Indoor Pool:**

Lap swim times for members only, by appointment only, 6 swimmers per time slot continues.

We are averaging 41 lap swimmers per day, with highest day this month being 50.

Aqua Fitness Classes resumed the Week of Jan 18<sup>th</sup> with limited enrollment and safety protocol in place.

**Weight & Exercise Area:**

Weight & Cardio exercise times for members only, by appointment only, for 15 exercisers per time slot continues.

We are averaging 63 users per day, with highest day this month being 76.

Staff will continue to monitor usage and maintain cleaning/disinfecting protocol to meet the potential increase in use.

**Track:**

Track times for members only, by appointment only, for 15 users per time slot. We are

averaging 52 users per day, with highest day this month being 71. We will continue to see a rise as the weather hinders outside exercising.

**Gymnasiums:**

Pickleball, basketball and open volleyball times for members only, by appointment for 15 users

per time slot per gymnasium. We are averaging 30 users per day, with highest day this month

being 49. Factors influencing an increase or decrease includes low pickleball play, allowing group play to resume, and as interest for inside activities rise. Staff will monitor all use areas, make changes and review what is working well.

**Memberships:**

Opening to members only, gives us contact information/communication avenues if things

change and if we need to alter operations. We continue to see a spurt in revenue with new or

renewed memberships. This month summary: (+) \$6,149.00 in weight & exercise fees; (+)

\$2,749.00 in pool pass revenue; and \$3,445.00 in split membership fees.

**Rentals:**

Facility remains closed for rentals. We have been getting a lot of requests for gymnasium rental

but our programming takes precedence. This will most likely not change until we are allowed

back into school sites. We may begin taking small classroom rentals soon.

**Daily Fees:**

Drop-in use for any part of the facility or for classes remain halted due to pandemic. No daily fees to report.

**Additional Reports:** Recdesk Monthly Revenue, Dashboard Summary, Membership Summary and Organizational Activity follow.

Revenue By Period - GL Account Summary

Start Date: 1/1/2021 12:00 AM End Date: 1/31/2021 11:59 PM

Payment Methods: CA, CK, CC, IC, EC, CR

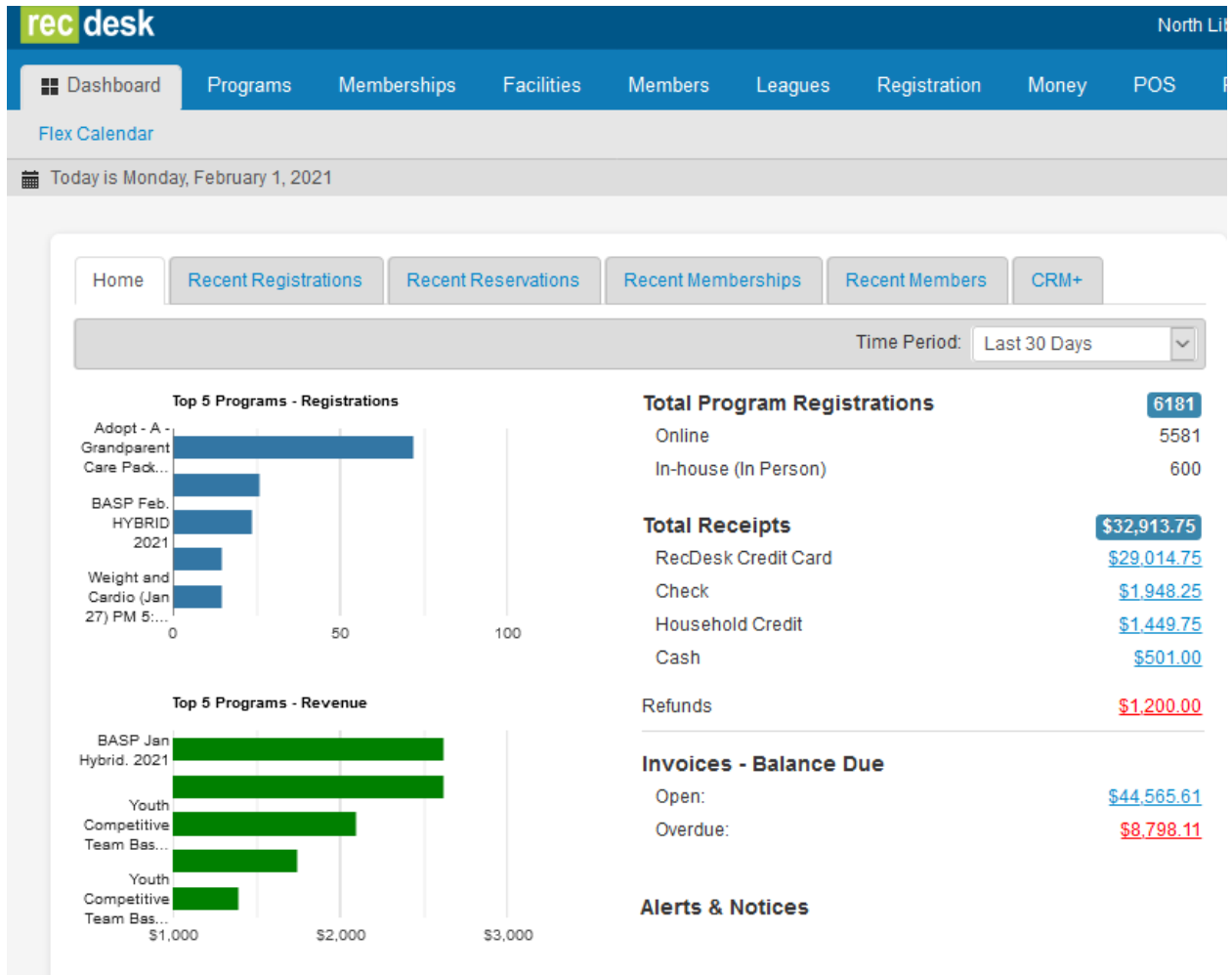
User(s)/Cashier(s): - All -

		DEBITS									CREDITS	
<u>**Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
000 - Household Credit Account												
-310.50	-310.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	688.00	0.00	-998.50
010-4-1-4563 - Weight Fees												
6,149.00	5,983.55	434.00	192.00	5,502.50	5,337.05	0.00	0.00	0.00	182.50	0.00	-162.00	0.00
010-4-1-4564 - Class/Programs												
2,435.00	2,343.89	8.00	0.00	2,962.00	2,870.89	0.00	0.00	0.00	239.00	0.00	-774.00	0.00
010-4-1-4565 - League Fees												
7,571.25	7,398.29	0.00	1,756.25	5,765.00	5,592.04	0.00	0.00	0.00	50.00	0.00	0.00	0.00
010-4-1-4566 - Before/After School												
2,647.50	2,568.07	0.00	0.00	2,647.50	2,568.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00
010-4-1-4572 - Season Pool Pass												
2,749.00	2,667.14	38.00	0.00	2,700.50	2,618.64	0.00	0.00	0.00	38.50	0.00	-28.00	0.00
010-4-1-4575 - Aquatic Program/Classes												
1,248.00	1,207.47	21.00	0.00	1,214.50	1,173.97	0.00	0.00	0.00	218.50	0.00	-206.00	0.00
NONE - Unassigned												
0.00	-0.90	0.00	0.00	30.00	29.10	0.00	0.00	0.00	0.00	0.00	-30.00	0.00
Split - Membership - Black & Gold												
3,445.00	3,349.75	0.00	0.00	3,175.00	3,079.75	0.00	0.00	0.00	270.00	0.00	0.00	0.00
25,934.25	25,206.76	501.00	1,948.25	23,997.00	23,269.51	0.00	0.00	\$0.00	998.50	688.00	-1,200.00	-998.50

\*\* Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Sales Tax

RecDesk Dashboard Summary; last 30 days:



## Membership Summary by Month

### Membership Counts (By Period)

Time Range

Last Month



From Date

1/1/2021

To Date

1/31/2021

#### Summary By Month

Jan, 2021	
New Primaries	279
All New	434
Primary Renewals	35
All Renewals	45
Active Primaries	1814
All Active	2349



To **Mayor and City Council**  
CC **City Administrator Ryan Heiar**  
From **Street Superintendent Michael Pentecost**  
Date **February 1, 2021**  
Re **Street Department Staff Monthly Report for January**

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The following items took place in the month of **January** that involved the Streets Department.

- Locating of City Utilities (157 job tickets) ongoing
  - a. This is an increase of 157% from January 2020
- Continued animal control services (4 responses to animal issues)
- Cemetery plot locates (0 in total)
- Projects/Meetings
  - a. Ranshaw Way Phase 5
    - i. Details of final design currently underway
    - ii. Working with utility contractors for relocation
    - iii. Alliant Energy contractor is currently installing underground infrastructure
  - b. Future West Penn St/I380 Bridge
    - i. An additional meeting with IDOT to review current design
    - ii. IDOT, City Staff, and Shive Hattery included
  - c. Southwest Growth Project
    - i. Progress meetings held every week
    - ii. Contractor continues working but is behind on schedule
  - d. Dubuque St Phase 1
    - i. Design process at 100%
  - e. Greenbelt Tail Subdivision
    - i. Staff review of proposed design
  - f. GIS/GPS Data for city utilities
    - i. Contractor has completed 95% of sewer data collection and will finish this utility in the spring
  - g. Budget meeting with Mayor and City Council
- Traffic signal maintenance/repairs
  - a. Minor parts repairs at crosswalk locations
- Staff conducted monthly safety inspections for all street equipment and buildings
- Staff conducted monthly warning sirens tests and inspection
- Training
  - a. Supervisor participated in diversity training class titled "LGBTQ 101"
- Covid-19 preparations
  - a. Continued cleaning and disinfection of all street dept. buildings and equipment

- b. Regular meetings with management team and staff on updates and procedures
  - c. Daily health reports and visitor information data collected
  - d. Staff separated into individual positions and teams starting November 12<sup>th</sup> and continued until January 17<sup>th</sup>
  - e. This was done in order to maintain a healthy staff for essential snow clearing operations
  - f. All staff returned to normal working time and location starting January 18<sup>th</sup> but we will continually to evaluate
- Derecho Storm Event
  - a. Replacement of cold storage overhead door at public works campus damaged by storm
- Sanitary Sewer
  - a. One residential called about a sewer backup. After staff investigated it was determined to be a private residential plug.
- Storm Sewer
  - a. Crews spent time opening up street intakes on 1-30-21 because of rain and flooding streets
- Snow Operations
  - a. 11 snow events (1-1,15,16,17,19,20,21,25,26,30, and 31)
  - b. Anti-icing applied on 1-22-21
    - i. 130 lane miles covered
    - ii. 8,264 gallons applied
    - iii. Cost of \$679
  - c. Crews worked over 475 extended hours to provide safe travel
  - d. Each event is unique and requires different preparations before, during, and after the storm. Salt spreaders are calibrated for consistency. All equipment checks (tires, fluids, framing, blade edge) are performed before each storm as well as loaded with material and fueled to respond as quickly as possible. During snow events minor repairs may be needed to equipment so they can continue working. After each event, crews will spend several days cleaning up plow routes, maintenance and repairs on equipment, pushing and keeping drift areas back, ordering and maintaining supplies (salt, diesel, cutting edges and other parts). Material data is also downloaded from trucks to determine quantity of material used. Crews will then haul snow from locations that are piling and additional storage is needed or line of site for drivers is determined a problem.





To **City Council, Mayor and City Administrator**  
From **Drew Lammers**  
Date **Feb. 1, 2021**  
Re **January 2021 Water Pollution Control Plant (WPCP) Report**

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1. All scheduled preventative maintenance at the plant and lift stations was completed. Staff stayed very busy with numerous operational jobs throughout the month.
2. This month's staff safety meeting was on Lock Out/Tag Out procedures. Staff completed target solutions online training as well as discussed facility scenarios and proper safety protocol.  
COVID hygiene safety remains high priority and staff has been diligent with all safety practices and proper PPE use.
3. Snow and ice removal continues to be a priority around the treatment facility and at all 10 lift stations. WW department generally uses very little overtime for snow removal but it does consume quite a bit of time during recent snow events.
4. Painting continues in the pretreatment building as time allows.
5. Greg M. and I have been working with IDNR on all City dept. generator engine emissions. Data collection is complete for each engine and we can now proceed with acquiring the proper permit or exemption documentation for each generator engine.
6. The SW Growth Lift Station Project continues to progress. City staff continues to have meetings with engineers, contractors, and inspectors to discuss updates and details of the project.
7. 2020 Wastewater Treatment Summary:  
669.707 million gallons treated – Avg. daily flow 1.8 MGD (fairly consistent with 2018 & 2019)  
7.473 million gallons of biosolids dewatered = 2723 wet tons of cake solids hauled for land application

Below is an image of the new membrane display module we installed inside our control building. There are currently 960 of these modules in service. This display will be great for future tours as well as operator education of MBR systems.

Drew Lammers

WPCP Superintendent





To **North Liberty Mayor and City Council Members**  
CC **City Administrator Ryan Heiar**  
From **Water Superintendent Greg Metternich**  
Date **February 1, 2021**  
Re **Monthly Report – January 2021**

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In the month of January, we treated a total of 34,268,000 gallons of water, our average daily flow was 1,142,000 gallons, and our maximum daily flow was 1,355,000 gallons. The total amount of water used in the distribution system was 0.41% higher than January 2020.

We had a busy month with 8,748 accounts read, 26 re-reads, 144 service orders, 78 shut-offs, 69 re-connects for water service, 187 shut-off notices delivered, 6 new meter set inspections, 7-meter change outs, 6 MIU change outs, assisted 7 customers with data logging information, and 54 calls for service. Our monthly total service work averaged 28 calls per day.

Earlier this month our maintenance staff started doing routine maintenance on all of our excavation equipment including the generators, skid-steer, excavator, dump trucks, light tower, the 3720 tractor, and the tiller.

Staff has spent a great deal of time working on clearing snow from sidewalks and parking areas at all of our well sites, Tower III, and the Cedar Springs Booster Station, it takes most of a full day to get everything cleared. We also helped Streets haul snow from intersections.

We had to repair a service leak at the distribution storage building (old Streets Shop) last month. The water main was about 10' deep; a typical water main should be about 6' deep. This required us to excavate a large area in order to expose the water main and a section of the asphalt drive had to be removed. We replaced the saddle, corporation valve, and a small section of pipe. The asphalt drive will be repaired in the spring.

Our department is currently accepting applications for the Laboratory Technician position. We've had several qualified applications turned in. The job closes on February 3<sup>rd</sup> and we hope to have the position filled in the next 4 to 6 weeks.

Water Superintendent  
Greg Metternich



**Board Members Present:** Megan Lehman, Richard Grugin, Craig Sundell, Marcia Ziemer, Shannon Greene, Jeremy Parrish

**Absentees:** Amalia Gedney-Lose

**Others Present:** Shelly Simpson, Tim Hamer, Guy Goldsmith, Brian Motley

#### Agenda

January 7, 2021

7 p.m., via Zoom

1. Call to Order
  - 7:00 pm by Megan Lehman
2. Approval of Minutes
  - December 3, 2020
  - Motion by Craig Sundell, seconded by Marcia Ziemer, motion carries.
3. Reports
  - Parks Report, Guy Goldsmith
    - Ongoing building maintenance
    - Upcoming projects: Ranshaw House (woodworking enhancements) and installation of security doors at City Hall
    - Snow removal responsibilities and equipment maintenance
    - Continue to meet with Shive Hattery on Ranshaw Way Phase 5 landscaping and pedestrian tunnel as well as Dubuque St. improvements.
    - Red Fern Dog Park closure until May 2021 to help turf grass. New trash receptacles installed.
    - Employee trainings continue through Target Solutions.
    - Tree City USA application and approval – 25 year participant. Helps with other grant opportunities and value City has on nature, trees in community.
    - Trees Please Grant from Mid American application and approval for \$1,000. Trees for Red Fern Dog Park.
    - Budget work; making revisions to FY20/21 budget and capital projects. Marcia asked status of whole city budget. Guy mentioned that Department Heads have submitted operational budgets to City Administration and we have upcoming meeting with City Council. More to come.

- Craig asked if there will be an event or re-opening ceremony for Red Fern Dog Park. Guy mentioned that Angela McConville has taken lead and something will be planned. Megan chimed in she is member of the JCDogPac whom will assist with such event. Shannon asked what is JCDogPac – Johnson County Dog Park Action Committee, they assist fundraising for local dog parks.
  - Richard thanked Parks Dept for plowing Penn Meadows North lot. He is a member of NL Coffee Fossils that meet in parking lot on Mondays & Fridays.
  - Marcia inquired about Parks Dept and Beat the Bitter event. Guy mentioned that it will be nothing like in the past. No ice rink due to limited park staff and its maintenance, upkeep for proper ice surface. Shelly added to look at the beat the bitter website for the most accurate information. Most activities are planned with limited group interaction and fireworks remain a go at Penn Meadows Park.
  - Recreation/Pool Report
    - COVID-19 updated: Rec center continues to plug along, same ole-same ole, use by members through reservations as classes and programs were canceled for the month of December. Continual health checks, wearing of masks and social distancing whenever possible.
    - Indoor Pool re-opened with band-aid fixes to existing heater. Replacement options are being considered, code updates may lead to bigger expenses, not an easy swap in and out situation. Marcia asked about impact on budget. Shelly explained some money has been set aside, capital funds and all funding options will be pursued since it is an item that needs to be replaced.
    - Opening on weekends has been pushed back to February. Facility use is anticipated to increase right after the holidays. Programs, classes are planned to start week of January 18. Brian and staff are comfortable in starting up leagues midJanuary as well. Both Brian & Eric worked together on return to play safety protocol for NLC basketball.
    - Brian mentioned new fitness equipment was installed in weight & exercise area.
4. Next Meeting
- Thursday, February 4 2020 at 7:00pm.
5. Adjourn at 7:21 pm



*Connected to What Matters*



**North Liberty**

Get Started  
Get Connected  
Get Involved







Photo by Elizabeth Pearson. Cover photo by Rob Miller.

## Language Ambassadors

Language Ambassadors are available to assist non-English speaking North Liberty residents having trouble navigating city services or community resources. These multilingual volunteers are fellow residents open to your call or email for translation help and will respond at their earliest convenience.

## Embajadores del idioma

Los embajadores de idiomas están disponibles para ayudar a los residentes de North Liberty que no hablan inglés y que tienen problemas para navegar los servicios de la ciudad o los recursos comunitarios. Estos voluntarios multilingües son compañeros residentes abiertos a su llamada o correo electrónico para ayudarle a traducir y responder lo más pronto que puedan.

## Ambassadeurs linguistiques

Des ambassadeurs linguistiques sont disponibles pour aider les résidents non anglophones de North Liberty ayant des difficultés à s'orienter dans les services municipaux ou les ressources communautaires. Ces bénévoles multilingues sont des résidents qui sont prêts à répondre à votre appel ou à votre e-mail pour vous aider à traduire et le feront dans les meilleurs délais.

## 语言大使

语言大使愿意为非英语语言的North Liberty住民提供便利熟识的城市服务设施，以及社区的各种信息资源。这些多语种志愿服务者都是当地的居民，他们将为你提供电话或电邮翻译服务，并尽快给予答复。

### ¡Hola!

**Angela Chaparro-Arias**  
(319) 400-5027  
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**Epy Murillo Tovar**  
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### Bonjour!

**Abdouramane Bila**  
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**Mike Mbanza**  
(319) 338-5390  
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### 你好

**Yanfeng Tian**  
(319) 594-6895  
[dgyfwang@yahoo.com](mailto:dgyfwang@yahoo.com)

### Ahoj!

**Adela Hunter**  
(314) 712-8024  
[adelahunter@gmail.com](mailto:adelahunter@gmail.com)

### Olá!

**Livia Woodcock**  
(319) 961-6030  
[liviaeadam@gmail.com](mailto:liviaeadam@gmail.com)

### Здравствуйте!

**Valera Petrulevich**  
(515) 999-0676  
[vipetrul@gmail.com](mailto:vipetrul@gmail.com)

*Dear neighbor,*

Two decades ago, I moved to North Liberty with my wife, Robbie. We came for a new job.

Some of my neighbors are here because they came for school or, like me, for a job. Others are here because this is where they could buy their first home, or it made sense to raise kids, or they could retire closer to grandchildren. Some of our neighbors grew up here, moved away and came back. Some never left.

Despite all that moving, we're still a town small enough you can reach out to city leaders and staff when you need help, or to let them know what you think. And, we've appointed Neighborhood Ambassadors, volunteers to help everyone feel welcome our community, and to help make sure our city and its residents are connected, too.

Because we know that good neighbors build great neighborhoods, and great neighborhoods make for a more connected and resilient community.

*So, whatever the reason you're here: welcome to North Liberty.*

— Mayor Terry L. Donahue

*Querido vecino,*

Me mudé a North Liberty con mi esposa, Robbie, hace dos décadas. Mi familia, como muchas en North Liberty, se mudó aquí por un nuevo trabajo.

Algunos de mis vecinos vinieron aquí para ir a la escuela, o porque aquí es donde podían comprar su primera casa, criar a sus hijos o jubilarse cerca de sus nietos. Algunos de nuestros vecinos crecieron aquí, se mudaron y regresaron. Algunos nunca se fueron.

¿Qué tiene North Liberty que atrae a la gente? Yo creo que son las pequeñas cosas, como las fiestas de vecindario en la calle y los festivales comunitarios, los días de juego y los conos de helado en los días de verano, estar cerca de cosas como deportes, compras y artes escénicas sin estar demasiado cerca.

Y, por supuesto, la gente también. Los vecinos serviciales, como nuestros recién nombrados embajadores de vecindario, que ayudan a todos a sentirse bienvenidos en nuestra comunidad y a asegurarse de que nuestra ciudad y sus residentes también estén conectados.

A pesar de todas estas personas, todavía somos una ciudad lo suficientemente pequeña como para que conozca a sus vecinos, se comuniquen con el personal de la ciudad cuando necesite ayuda o les diga a los líderes electos lo que piensa.

Entonces, sea cual sea la razón por la que está aquí: bienvenido a North Liberty.

— Alcalde Terry L. Donahue

*Cher voisin,*

J'ai déménagé à North Liberty avec ma femme, Robbie, il y a deux décennies. Ma famille, comme beaucoup d'autres à North Liberty, a déménagé ici pour un nouvel emploi.

Certains de mes voisins sont venus ici pour l'école, ou parce que c'est là qu'ils pouvaient acheter leur première maison, élever leurs enfants, ou prendre leur retraite près de leurs petits-enfants. Certains de nos voisins ont grandi ici, ont déménagé et sont revenus. D'autres ne sont jamais partis.

Qu'est-ce qui attire les personnes à North Liberty ? Je pense que ce sont les petites choses, comme les fêtes de quartier et les festivals communautaires, les playdates et les cornets de glace les jours d'été, le fait d'être lié(e) à des choses comme le sport, le shopping et les arts du spectacle sans être trop lié(e).

Et bien sûr, ce sont également les personnes. Les voisins serviables, comme nos nouveaux ambassadeurs de quartier, qui aident tout le monde à se sentir bien accueilli dans notre communauté, et à contribuer à ce que notre ville et ses résidents soient également connectés.

Malgré toutes ces personnes, notre ville est encore assez petite afin que vous puissiez connaître vos voisins, faire appel au personnel de la ville lorsque vous avez besoin d'aide, ou faire savoir aux élus ce que vous pensez.

Alors, quelle que soit la raison pour laquelle vous êtes ici : bienvenue à North Liberty.

— Maire Terry L. Donahue

**亲爱的邻里乡亲，**

我和我的妻子, **Robbie**, 于二十年前搬到 **North Liberty**。我的家庭, 和许许多多 **North Liberty** 的家庭一样, 搬到这里来是寻求一份新的工作。

其中的一些邻居来到这儿是为了上学, 或在这儿他们可以买下属于自己的第一栋房屋, 养儿育女, 亦或退休之后可以离孙辈更近些。我的一些邻居在这里长大, 搬离后又搬回, 而另一些则从未离开过这里。

**North Liberty** 究竟有什么魅力将人们吸引到这里来呢? 我想是因为这些细小的事情, 诸如邻里的街坊聚会, 社区的庆祝活动, 游戏聚集日以及夏日里的冰淇淋节, 可以在适当的范围内近距离分享体育比赛, 购物指南, 以及表演艺术。

当然, 主要还是由于人的因素。就像我们刚任命的邻里友好亲善使者们, 因为他们的帮助, 使得每个刚搬来的人都能受到社区的欢迎, 以确保住户与我们的山城能取得必要的联络。

除了上述提到的人之外, 我们的山城范围之小足够让你认识你的邻居, 当你需要帮助的时候可以即刻联系到小城的公务员, 或让这些民选的官员听到你的心声。

所以, 不管是什么原因来到这里: 欢迎您来到 **North Liberty**。

— 市长 Terry L. Donahue





Over the past century, our town, once known as Squash Bend and Big Bottom, has transformed from a small farming community of 190 when it was founded to a town of more than 20,000 neighbors. That means keeping pace with roads and pipes and other infrastructure, as well as adding four new elementary schools, a new high school and a new junior high school within city limits since 2005.

If you're new to town, this guide is intended will help you find your footing. If you've been around here, we hope it helps you feel more connected by getting to know your Neighborhood Ambassador or learning something new about our town. You can find links to this and other information for new residents at [northlibertyiowa.org/welcome](http://northlibertyiowa.org/welcome).

## How Do I Get Started?

Here are some common questions asked by new residents. More FAQs can be found at [northlibertyiowa.org/FAQ](http://northlibertyiowa.org/FAQ).

### How do I sign up for utilities?

Sign up for water, waste water, trash and recycling through the city, either in person at City Hall or online. Gas, electric, phone, television and internet are provided by private utility companies.

### How do I get a different trash bin?

We offer three different collection options to fit different needs and budgets. When you move in, you should find trash and recycling carts. You can change your garbage option or add curbside compost, through City Hall or online.

### Where do I get my pet license?

All dogs and cats older than four months should be licensed. Register online or at City Hall. You can find current fees and a form at [northlibertyiowa.org/petlicense](http://northlibertyiowa.org/petlicense). You can also get a pass for Red Fern Dog Park, which will be required starting in June 2021.

### Can I park on the public street?

For the most part yes, unless the street has signs saying otherwise. But you also can't park on the street when there's two inches of snow fall or if the city has declared an on-street parking prohibition to allow crews to efficiently clear streets.

### Where do I get my driver's license?

The closest station is in southeast Iowa City, but if you just need to renew or change your address, you might be able to do it online or at the kiosk in the North Liberty Library. More details can be found online at [iowadot.gov/mvd/driverslicense](http://iowadot.gov/mvd/driverslicense).

### Can I get help with food or other services?

The North Liberty Community Pantry has been serving our community for three decades and is a great place to start for neighbors who need food, clothing or other items. They're a connection to other local agencies for additional resources.

### Where do I register to vote?

You can register with the Johnson County Auditor or when you get a driver's license. If you're already registered, you'll need to update your address when you move. Just visit [jcauditor.com](http://jcauditor.com) for details.

## The Community Center is the Center of Your Community

The North Liberty Community Center, 520 W. Cherry Street, is home to our library, recreation center and pools. Residents can use the indoor track for free year-round, participate in a variety of classes and programs, and get space for a meeting, birthday party, fundraiser, and more.

While the current pandemic has eliminated some of these opportunities, we hope to return to full operations later this year.

### Get a Library Card

Your library card is your pass to books, movies, databases, audio books and even cake pans. Get yours, for free, of course. Bring your photo ID and, if it doesn't include your current address, a piece of mail that does.

### Daily Use, Memberships & Passes

Our recreation facilities include indoor and outdoor pools, two gyms, an indoor track, weight and cardio equipment, meeting rooms and an indoor play area. A variety of facility passes and memberships are available. Financial aid is available for passes and classes; inquire with the front desk.

### Reserving Community Facilities

Our Recreation Department rents out gyms, pools, meeting rooms and park facilities. Contact the Recreation Department at (319) 626-5716. Additional space is available at the library primarily for community organizations. Contact the North Liberty Library at (319) 626-5601.


### Community Activity Guide

We typically publish three activity guides each year highlighting programming and community events. You can find it online or in person at the Community Center.

### Keep Up with City News and Events

You can sign up to receive our monthly newsletter, the North Liberty Bulletin, a no-more-than-once-daily digest of news items, as well as road closures and various public meeting agendas sent to your email inbox by signing up at [northlibertyiowa.org/subscribe](http://northlibertyiowa.org/subscribe).

You can also find us on Facebook, Twitter and Instagram, just search "North Liberty," and connect to neighbors through Nextdoor by signing up at your home address.

**North Liberty**  
RECREATION

# one-day family pass

**We invite you to come try the Community Center, 520 W. Cherry St., to see what it has to offer.** This pass offers all members of your family free access to track, gyms, pools, cardio and weight areas for one day, subject to current operations and procedures. **During the pandemic, memberships and reservations are required.** Visit [northliberty.recdesk.com](http://northliberty.recdesk.com) for updates.







## City Government

### Mayor & City Council

North Liberty is governed by a city council of five members and a non-voting mayor, each serving a four-year term in office. Together, the city council sets policy, budgets and local laws. The council is served by City Administrator Ryan Heiar to operate the day-to-day business of the city.

### Advisory Commissions

The mayor and city council appoint the members of several boards and commissions that make recommendations on issues such as development, zoning, parks and other local issues. Volunteer commissioners are appointed each spring (maybe you're interested?).

### Meetings

City council meetings are regularly held at 6:30 p.m. on the second and fourth Tuesday of each month, and streamed live online and available on cable from North Liberty Television. When we're not in a pandemic, meetings are held in the City Council Chambers, 1 Quail Creek Circle and you can attend these meetings live in person.

## Community Events

North Liberty hosts events throughout town over the course of the year, making adjustments even during the pandemic to offer safe options. Here's just a few of the regularly held events in our community. A calendar of all public events can be found at [northlibertyiowa.org/events](http://northlibertyiowa.org/events).

### Senior Connections

Providing community members 55 years and older a chance to get together for lunch and socialization. Held each Friday.

### Beat the Bitter

Forget hibernating and embrace winter with a week full of activities to get you out of the house. Held the last week each January.

### Free Fishing Weekend

Spend the day outdoors and fish without a license at Liberty Centre Pond. Held the first full weekend each June.

### Summer Reading

Reading challenges and events for all ages, all summer long. Coordinated by the North Liberty Library. Held each summer.

### Summer Lunch & Fun

Providing a free, healthy meal for all North Liberty kids up to age 18 each weekday of the summer.

### Blues & BBQ

A day of live music, mouthwatering barbecue, Iowa craft beer and family fun. Held the second Saturday of each July.

### Haunted Happenings

Tunnel, mazes, carnival games and more. Come in costume and have a fun, frightful time. Held each October.

### Breakfast with Santa

A hot breakfast and chance share a Christmas wishlist with Santa. Held each December.

### Noon Year's Eve

A kick off to the New Year family-style with the library, complete with a balloon drop at noon. Held each December.



## What are Neighborhood Ambassadors?

They're volunteers passionate about advancing the quality of life for their neighbors. These on-the-ground local leaders partner with the city to help close the information gap between the city and residents, build community through gatherings and projects, and connect neighbors to each other and to community resources.

Ambassadors are community minded, value diversity and are the eyes, ears and voices for their corners of North Liberty.

The Great Neighborhood program has ambassadors assigned to neighborhoods, ambassadors in our senior-living facilities and language ambassadors to strengthen the city's communication with residents who are English-language learners.

To find your Ambassador, look them up by your neighborhood. You can find the most up-to-date directory online at [northlibertyiowa.org/BeGreat](http://northlibertyiowa.org/BeGreat).



### Neighborhood Key

- |    |  |    |  |
|----|--|----|--|
| 1  | <i>Aspen Ridge &amp; Liberty Farms</i>       | 18 | <i>West Penn Street</i>                          |
| 2  | <i>Fox Run</i>                               | 19 | <i>Penn Meadows</i>                              |
| 3  | <i>Deerfield</i>                             | 20 | <i>W Zeller Street &amp; Liberty Heights</i>     |
| 4  | <i>8 Point Trail</i>                         | 21 | <i>Chestnut</i>                                  |
| 5  | <i>Progress Street &amp; Jones Boulevard</i> | 22 | <i>Garner</i>                                    |
| 6  | <i>Goose Lake</i>                            | 23 | <i>Beaver Creek</i>                              |
| 7  | <i>Chesterfield Commons</i>                  | 24 | <i>Holiday</i>                                   |
| 8  | <i>Kansas Avenue</i>                         | 25 | <i>Golfview</i>                                  |
| 9  | <i>West Lake North</i>                       | 26 | <i>Cottonwood &amp; Lynwood</i>                  |
| 10 | <i>West Lake South</i>                       | 27 | <i>Broadmoor Estates</i>                         |
| 11 | <i>Harvest Preserve</i>                      | 28 | <i>Creekside Adjacent &amp; Woodland Meadows</i> |
| 12 | <i>Harvest Estates</i>                       | 29 | <i>Creekside</i>                                 |
| 13 | <i>Quail Creek</i>                           | 30 | <i>Windsor Farms</i>                             |
| 14 | <i>Quail Ridge</i>                           | 31 | <i>Fox Valley</i>                                |
| 15 | <i>Quail Ridge Park</i>                      | 32 | <i>Arlington Ridge</i>                           |
| 16 | <i>Liberty Centre</i>                        | 33 | <i>Penn Heights</i>                              |
| 17 | <i>Cedar Springs</i>                         | 34 | <i>Scanlon Farms</i>                             |





8 Point Trail

**Livia Woodcock**  
*lviaeadam@gmail.com*

**My hidden talent**

I'm a writer who has never published any of my work.

**My hobbies**

Singing and crafting. Crafting turned into a small online shop to sell my crafts.

**My go-to karaoke song**

*Bohemian Rhapsody* by Queen.



Arlington Ridge

**Jaime Bonner**  
*jaimebonner@gmail.com*

**A business I'd like to see here**

A small family-owned bakery! The smell of baking bread, donuts and the like makes any day a good one.

**When people ask for my help, it's usually for**

I've been a nurse for 15 years, so I'm often asked for advice on medical matters.

**Five years from now I hope North Liberty**

Is a destination for folks of all descriptions looking for a place to thrive.



Arlington Ridge

**Dana Van Abbema**  
*dlvanabbema@gmail.com*  
(301) 481-9820

**What I love about North Liberty**

My kids run around the neighborhood all summer just like I did as a kid.

**A skill I'd like to master**

Dog obedience training! My pup seems to love it, but I don't really know what I'm doing.

**My hobbies**

Gardening! Our previous home was on a shady wooded lot, so this has been a new one for me since moving to North Liberty, and I still have lots to learn!

Don't see your  
Neighborhood  
Ambassador?

**THEY**  
*might be*  
**YOU**

Apply for  
any neighborhood at any time at  
[northlibertyiowa.org/BeGreat](http://northlibertyiowa.org/BeGreat)



Aspen Ridge & Liberty Farms

**Adela Hunter**  
*adelahunter@gmail.com*  
(314) 712-8024

**A skill I'd like to master**  
Tennis.

**I've lived in North Liberty**  
For five years.

**My favorite item that I've purchased recently under \$100**  
A hammock I enjoy napping in.



Beaver Creek

**Elizabeth Hoover de Galvez**  
*hoovergalvez@gmail.com*  
(319) 329-2902

**My favorite North Liberty business**

Colony Pumpkin Patch. Such a great family activity for my favorite season.

**My hobbies**

Reading, hiking and inventing.

**When people ask for my help, it's usually for**

Whatever they need help with, as a librarian I usually offer them a book that I think they might find useful.



*Broadmoor Estates*

### **Anna Wu**

***bradburndesign@gmail.com***

#### **A skill I'd like to master**

To be fluent in Mandarin.

#### **What makes me laugh**

Word banter. I'm a linguist at heart and love a good play on words. My favorite characters in books are the ones with witty comments such as Elizabeth Bennet, Wit/Hoid and Lopen.

#### **My favorite books**

I love high fantasy series, especially the Stormlight series by Brandon Sanderson.



*Broadmoor Estates*

### **Heather Weber**

***weber.heather@gmail.com***

***(319) 541-5338***

#### **I've lived in North Liberty**

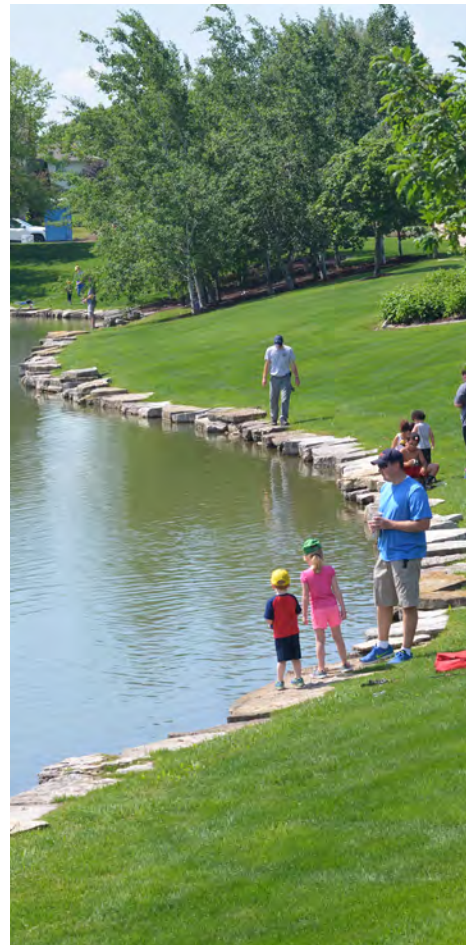
My family and I moved here in 2011, but I have lived in the ICR area since 1986.

#### **My favorite item that I've purchased recently under \$100**

An air fryer—best kitchen appliance I never knew I needed! I love making sweet potato fries.

#### **A household chore I don't mind**

Vacuuming the house—if everyone helps out first by picking up their stuff!



*Cedar Springs*

### **Cathy Coleman**

***ctoussa@southslope.net***

#### **My hobbies**

My husband and I like to take trips to the southwest and go to the national parks. We also enjoy walking and biking here in North Liberty.

#### **What I love about North Liberty**

How friendly everyone is. We know people all over the city we've met when out walking.

#### **A skill I'd like to master**

Glassblowing, tap dance and cooking.



*Cedar Springs*

### **Hunter Schmitt**

***hunter3schmitt@gmail.com***

***(563) 513-7261***

#### **If I had to pick one local restaurant for the rest of my life it'd be**

Reds Alehouse! I've never had a bad experience there, and the food and atmosphere is always impeccable.

#### **I could give a presentation off the cuff on**

Pizza! I worked in food service for many years, and I grew up in my dad's restaurant.

#### **A household chore I don't mind**

Mowing the lawn. I like to use that time to enjoy the weather and listen to some tunes.



*Cedar Springs*

### **Jennifer Renk**

***jennifercrenk@yahoo.com***

***(319) 321-2331***

#### **I've lived in North Liberty**

For 14 years. I grew up in Iowa City, attended college in Cedar Falls, and put down my roots in North Liberty after getting married.

#### **A business I'd like to see here**

An indoor bowling alley or a place for teenagers to hang out together.

#### **A skill I'd like to master**

Graphic design and photography.



Creekside Adjacent & Woodland

### Travis Hiatt

*2tallhiatt@gmail.com*  
(319) 560-4410

#### If I had to pick one local restaurant for the rest of my life it'd be

Rocky O'Briens. I just love their food and beverages that are a little different than the norm.

#### My go-to karaoke song

*Dani California* by Red Hot Chili Peppers.

#### My hobbies

Fantasy sports. It's a way to stay connected with friends and enjoy different sports.



Chesterfield Commons

### Payton Cannon

*paytaycannon@gmail.com*  
(319) 325-7885

#### I've lived in North Liberty

My whole life! I did leave for four years to attend college at UNI but was quickly brought back to the area.

#### My go-to karaoke song

Hands down Britney Spears or Shania Twain, but I can bust out a little Justin Bieber.

#### Favorite book

*Chrysanthemum* by Kevin Henkes.



Creekside

### Jenn Pedersen-Kahler

*jpetersenkahler@gmail.com*  
(309) 428-5446

#### If I had to pick one local restaurant for the rest of my life it'd be

Blue Bird Cafe. I've recently become more gluten conscience and their gluten-free pancakes are delicious.

#### My hidden talent

I'm very mechanically and technology inclined and pick up new skills quickly. I enjoy investigating problems and problem solving.

#### I could give a presentation off the cuff on

Medical billing and coding and the difference between a deductible and co-insurance.



Deerfield

### Beke Dube

*bekezelapatie@yahoo.com*  
(641) 451-5266

#### My hidden talent

Once a year, I run a half marathon. Slow as a turtle, but I finish the race.

#### A mystery I'd like to crack

Are we the only beings in the universe?

#### My favorite movie

*The Shawshank Redemption.*



Deerfield

### Allison Hancock

*allison.hancock33@yahoo.com*  
(563) 581-7280

#### A skill I'd like to master

To be able to speak fluently in another language. I've taken eight years of Spanish classes, but I'm still nowhere near mastery level.

#### A business I'd like to see here

A local bakery.

#### What I love about North Liberty

It is just on the outskirts of a bigger city but it still has that small-town feel.





Fox Run

### Jamie Bagan

*jamie@baganfamily.com*

#### **A business I'd like to see here**

A high-ropes obstacle course with a zipline like a Go Ape. These are so fun to do. Our family makes a point when on vacation to find one nearby.

#### **My favorite item I've purchased recently under \$100**

Cookie cutters.

#### **I've lived in North Liberty**

For almost 10 years, and the Iowa City area for about 15 years.



Fox Run

### Brandon Kuehl

*bkuehl15@yahoo.com*

**(319) 631-4113**

#### **Favorite North Liberty business**

The Leaderboard. They offer a fun and great atmosphere! Got into golfing a few years ago so able to keep golfing on simulators with friends in the winter or play other games while hanging out.

#### **A skill I'd like to master**

Wood working.

#### **I could give a presentation off the cuff on**

Personal finance for sure but just about anything. Give me a microphone and I can talk about a lot of stuff.



Fox Valley

### Kelly Petrulevich

*kell2323@hotmail.com*

#### **If I had to pick one local restaurant for the rest of my life it'd be**

Jalapenos. They have such amazing food and drinks!

#### **My go-to karaoke song**

Anything by Journey or Bon Jovi.

#### **My favorite movies**

*Top Gun, Queen, Dirty Dancing and Footloose.*



Fox Valley

### Jen Panther

*jenpanther97@gmail.com*

**(319) 330-2174**

#### **A business I'd like to see here**

A bowling alley or putt-putt golf course.

#### **What makes me laugh**

My family, friends and my students. Without them life is pretty blue.

#### **My hobbies**

Reading, golf (because I like to see my husband), walking and traveling.



Garner

### Jessica Smith

*jsmith9902@gmail.com*

**(319) 936-1119**

#### **What makes me laugh**

Pranks on family and friends.

#### **My hidden talent**

I can name the 50 states in alphabetical order.

#### **When people ask for my help, it's usually for**

Organizing social events and medical advice even though I am *not* a medical professional.



Harvest Estates

### Mike Mbanza

*michaeldombanza@gmail.com*  
(319) 512-3151

#### My favorite item that I've purchased recently under \$100

A book titled *A Promised Land* by Barack Obama.

#### Five years from now I hope North Liberty

Is a thriving and more inclusive community.

#### What makes me laugh

Courtroom jokes.



Kansas Avenue

### Jannette Stephens

*stephens.jannette46@gmail.com*  
(773) 209-2303

#### If I had to pick one local restaurant for the rest of my life it'd be

Sugar Peach because I enjoy soul food.

#### What makes me laugh

Funny conversations with family and friends, good humor and funny movies.

#### My hobbies

Crafting and dancing. I've been dancing since I was 2 years old. I'm just learning to craft for less than a year now and open to new ideas.



Liberty Centre

### Paul Burnett

*pvblito@gmail.com*  
(319) 573-1199

#### I've lived in North Liberty

For 12 years. Before that I lived in Iowa City as a student at the UI for 6 years and in Cedar Rapids for about 8 years.

#### A business I'd like to see here

A Famous Dave's BBQ!

#### What makes me laugh

Older Eddie Murphy and Dave Chapelle comedy.



Liberty Centre

### Nic Gulick

*nicgulickrealtor@gmail.com*  
(319) 621-9795

#### My favorite item that I've purchased recently under \$100

A new chef's knife! Can't make dinner without it.

#### My go-to karaoke song

With my wife it's definitely *Bohemian Rhapsody*. Alone, I'd probably do some Eminem...without the prompter.

#### My hidden talent

I can fall asleep in pretty much any environment. Not sure if that is good or bad.



Liberty Centre

### Eric Page

*sportsink2000@yahoo.com*  
(309) 207-0649

#### What I love about North Liberty

The community is really taking shape, from the local restaurants to the new high school to the youth sports, we are building an identity for the place as the population grows.

#### What makes me laugh

My 9-year-old son, Joey.

#### A skill I'd like to master

To be a really good guitar player. Right now, I'm just mashing a few basic chords.



Liberty Centre

### Angela Chaparro-Arias

*angelatrujillo3@hotmail.com*  
(319) 400-5027

#### My hobbies

Baking, cooking and walking the dog. When I moved to United States, I had to learn how to cook and bake and fell in love with it.

#### I could give a presentation off the cuff on

The importance on working together to succeed as a community working together from a social work perspective

#### My favorite movie

*It's a Wonderful Life.*



*Penn Heights*

### **Errin Frank**

***errin.frank.NL@gmail.com***  
**(319) 626-7885**

#### **What I love about North Liberty**

It's a hub for activity. We can be lost in nature, on the interstate or taking in live music all in about the same amount of time. The planning of parks and trails has been outstanding.

#### **I could give a presentation off the cuff on**

Monarch butterflies, pollinator gardens and music as a modality for therapy.

#### **A skill I'd like to master**

I would like to learn and even just be average at yoga.



*Penn Meadows*

### **Matt Hylland**

***matthylland@gmail.com***  
**(336) 682-5268**

#### **I've lived in North Liberty**

For three years. My wife Jessica and I moved here from Virginia in 2017.

#### **My favorite North Liberty business**

Can't beat Reds for happy hour! Since we live close by it was the first place we stopped for lunch and a drink once we moved, and we were hooked. The staff is always great, and food is always delicious.

#### **My hobbies**

Walking and hiking around the nearby parks and lakes with our two dogs, traveling and cooking.



*Penn Meadows*

### **Nick Reiten**

***nicholas.reiten@gmail.com***  
**(319) 330-1316**

#### **My favorite item that I've purchased recently under \$100**

Firestick and TV antenna. We haven't had cable for almost 10 years, and this helps us keep connected.

#### **My hobbies**

I do a lot of storm chasing, as weather has always been a passion of mine.

#### **When people ask for my help, it's usually for**

Questions about technology, and most of the time I have a solution for them.



*Progress Street & Jones Boulevard*

### **Amanda Herbst**

***herbst.amandaj@gmail.com***  
**(563) 590-5404**

#### **My go-to karaoke song**

Depending if you want to lose your hearing or not, *It's Tricky* by Run DMC

#### **A mystery I'd like to crack**

How the dryer manages to eat the socks?!

#### **Five years from now I hope North Liberty**

Continues to bring in local businesses instead of the big-box fast-food places and continues to have nice affordable housing for those that cannot afford the big new houses being built.



*Quail Creek*

### **Epy Murillo Tovar**

***emurillo\_201@hotmail.com***  
**(319) 212-8107**

#### **My favorite item that I've purchased recently under \$100**

A T-shirt that says "Housing is a Human Right" from the Shelter House in Iowa City.

#### **My hobbies**

Listening to music—there is a song for any moment of your life you might be in—and walks with my big yellow lab.

#### **A skill I'd like to master**

Cooking. It's a work in progress but one day I want someone to tell me that I make the best tamales they've ever tasted!



*Quail Creek*

### **Eva Anderson**

***eva.northliberty@gmail.com***  
**(319) 321-8103**

#### **I've lived in North Liberty**

Since 2002 when our family relocated from the Twin Cities.

#### **A business I'd like to see here**

I'd love to see one of the older homes in North Liberty remodeled into a lovely Tea Room!

#### **My hidden talent**

I have an unusual talent for wiggling my eyeballs. See me in person, and I'll demonstrate.





Quail Ridge

## Summer Jagnow

*summer.jagnow@gmail.com*

### What I love about North Liberty

The convenient location with accessibility to both Cedar Rapids and Iowa City attractions and job markets.

### My favorite item that I've purchased recently under \$100

2021 planner! A symbolic end to 2020. It's beautiful and includes extra pages for gratitude journaling. I enjoy writing things I'm thankful for and things I am hoping for so I can see that I now have things I once only hoped for.

### My favorite North Liberty business

Restoration Station; the sweetest owner around—my mom!



Quail Ridge Park

## Becky Keogh

*rebeccamkeogh@gmail.com*

### My favorite item that I've purchased recently under \$100

A pint of Heyn's chocolate ice cream with Oreos, caramel and pralines.

### My favorite North Liberty business

Big Picture Gallery & Studio. The owner connects with and cares for her students, my son enjoys taking art lessons, and we enjoy the take-and-make projects.

### My hobbies

I enjoy listening to audio books. I'm a multitasker so while I'm driving, cleaning or going for walks, I'm most likely listening to an audiobook.



Quail Ridge Park

## Andrew Cole

*cole.andrew88@gmail.com*  
(563) 505-0248

### My hidden talent

I taught myself how to juggle.

### Five years from now I hope North Liberty

Is continually growing, has more resources for those who need it, and more community events.

### A business I'd like to see here

It would be really cool if there could be a drive-in movie theater.



West Penn Street

## Megan Walker

*megan\_walker@yahoo.com*

### What I love about North Liberty

I love the trails and the parks. They are a great benefit to living here—we get to be outside and enjoy our community. Our trails and parks are beautiful and used by so many.

### A skill I'd like to master

Mixology.

### My favorite North Liberty business

Naomi's Kitchen because it is a unique and useful concept. It's helpful for busy people and families and can be a great gift for anyone who lives locally.



W Zeller Street & Liberty Heights

## Terrance Murphy

*tmurphysr22@gmail.com*  
(319) 331-6282

### A business I'd like to see here

An outdoor blacktop full basketball court!

### What makes me laugh

Listening to my 4-and 6-year-olds have a conversation. OMG!

### A mystery I'd like to crack

How many licks does it take to get to the center of a tootsie pop?





West Lake North

### Abdouramane Bila

*abdouramane.bila@gmail.com*  
(319) 929-5398

#### I've lived in North Liberty

I have lived in the Iowa City/Coralville/North Liberty area for about 16 years combined. Love seeing the growth and changes in the area.

#### A business I'd like to see here

A year-round kid and family attraction complex.

#### My hobbies

Technology. I'm amazed how small boxes can pack so many functions.



West Lake North

### Matt Jorgenson

*matthewjorgenson@kw.com*  
(319) 541-8178

#### What I love about North Liberty

It's such a young, vibrant community that has grown so much since I moved here. My wife and I couldn't be happier raising our two little ones here!

#### If I had to pick one local restaurant for the rest of my life it'd be

Reds Alehouse is my go-to. Their menu has options for everyone and is always delicious!

#### A household chore I don't mind

Mowing the lawn



West Lake South

### Bill Green

*bgreenNLiberty@gmail.com*  
(319) 371-9176

#### Five years from now I hope North Liberty

Will keep moving towards its own identity and less of a bedroom community.

#### My hobbies

Fishing (since childhood), golf (when my back permits), and reading articles and books on philosophy, history, and cosmology. I believe nearly every author's writing is improved with humor.

#### My hidden talent

I can wiggle my ears one at a time (well, it's more of a superpower, really)



Windsor Farms

### Jennifer Smith

*quilterjen@yahoo.com*  
(319) 329-5036

#### I could give a presentation off the cuff on

Foster care.

#### A mystery I'd like to crack

Why can't everyone just get along and be happy?

#### A skill I'd like to master

My Circuit die cutting machine.



Keystone Place at Forevergreen

### Yvonne Page

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#### My favorite North Liberty business

Blue Bird Café. Great place to meet friends and they have excellent food.

#### Five years from now I hope North Liberty

Is inviting to people of all education levels, ages, races and religions.

#### My favorite books

*My Own Words* by Ruth Bader Ginsburg; *Long Range* by CJ Box; and *Becoming* by Michelle Obama.





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*Connected to What Matters*