North Liberty Community Library Board of Trustees Meeting City Council Chambers, 1 Quail Creek Drive, North Liberty October 18, 2021 6:30 pm

Call to Order

- I. Additions/Changes to the Agenda
- II. Public Comment
- III. Approval of Minutes
 - a. September
- IV. Reports
 - a. Staff Introduction
 - b. Budget
 - c. Friends
 - d. Director
 - e. Staff reports questions
- V. Policy Review
 - a. Meeting Rooms Use Policy
- VI. Old Business
- VII. New Business
- VIII. Other Business

Adjourn

Next meeting date: November 15. 2021, 6:30pm



Account Description General Fund 4010 - Library Services EXPENSE El Services Regular Salaries and Wages	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
4010 - Library Services EXPENSE el Services					'				
EXPENSE el Services									
el Services									
Regular Salaries and Wages									
	615,704.00	.00	615,704.00	.00	.00	.00	615,704.00	0	535,290.72
Part Time Wages	69,418.00	.00	69,418.00	.00	.00	.00	69,418.00	0	107,759.79
Overtime Pay	750.00	.00	750.00	.00	.00	.00	750.00	0	.00
•	•		•				•		47,432.71
IPERS	•		•				•		64,537.84
Group Insurance	103,047.00		103,047.00			.00	103,047.00	0	98,835.67
Workers Compensation	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	5,995.00
Mileage	2,600.00	.00	2,600.00	.00	.00	.00	2,600.00	0	158.51
Group Insurance Deductible	15,000.00	.00	15,000.00	54.00	.00	162.00	14,838.00	1	18,453.98
Dues/Memberships Subscriptions	2,250.00	.00	2,250.00	80.00	.00	467.00	1,783.00	21	2,175.88
Training	10,500.00	.00	10,500.00	1,067.50	.00	2,747.50	7,752.50	26	3,273.79
Tuition Reimbursement	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	.00
Personnel Services Totals	\$944,109.00	\$0.00	\$944,109.00	\$1,201.50	\$0.00	\$3,376.50	\$940,732.50	0%	\$883,913.89
Maintenance, Utilities									
Building Maintenance	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	833.89
Office Equipment Repair	.00	.00	.00	.00	.00	.00	.00	+++	.00
Utilities									
Utilities Electric	44,000.00	.00	44,000.00	5,955.11	.00	21,138.33	22,861.67	48	28,188.01
Utilities Gas	7,000.00	.00	7,000.00	1,032.43	.00	3,192.71	3,807.29	46	6,369.29
6371 - Utilities Totals	\$51,000.00	\$0.00	\$51,000.00	\$6,987.54	\$0.00	\$24,331.04	\$26,668.96	48%	\$34,557.30
Dumpster Pickup	425.00	.00	425.00	35.00	.00	105.00	320.00	25	385.00
Telephone & Cell Phone Communications	1,800.00	.00	1,800.00	149.57	.00	448.71	1,351.29	25	1,812.57
Software Maintenance Fees	11,500.00	.00	11,500.00	.00	.00	11,435.22	64.78	99	10,652.53
Repair, Maintenance, Utilities Totals	\$66,725.00	\$0.00	\$66,725.00	\$7,172.11	\$0.00	\$36,319.97	\$30,405.03	54%	\$48,241.29
ual Services									
Insurance/General	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	6,026.00
Janitorial/Cleaning Services Contract	21,615.00	.00	21,615.00	1,650.00	.00	4,843.56	16,771.44	22	16,131.04
Legal Fees	.00	.00	.00	.00	.00	.00	.00	+++	.00
Immunization and Testing	750.00	.00	750.00	112.00	.00	178.00	572.00	24	516.18
Printing/Advertising/Publications	3,900.00	.00	3,900.00	361.78	.00	1,030.27	2,869.73	26	3,056.23
Software Support	5,000.00	.00	5,000.00	1,123.76	.00	2,529.81	2,470.19	51	10,525.63
Office Equipment Maintenance Contracts	3,000.00	.00	3,000.00	227.80	.00	683.40	2,316.60	23	2,831.44
Database Subscriptions	16,000.00	.00	16,000.00	2,709.13	(1,125.00)	6,751.13	10,373.87	35	15,827.58
Contractual Services Totals	\$54,765.00	\$0.00	\$54,765.00	\$6,184.47	(\$1,125.00)	\$16,016.17	\$39,873.83	27%	\$54,914.10
lities									
Library Materials									
Library Materials Volunteer	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
	FICA/Medicare IPERS Group Insurance Workers Compensation Mileage Group Insurance Deductible Dues/Memberships Subscriptions Training Tuition Reimbursement Personnel Services Totals Maintenance, Utilities Building Maintenance Office Equipment Repair Utilities Utilities Electric Utilities Gas 6371 - Utilities Totals Dumpster Pickup Telephone & Cell Phone Communications Software Maintenance Fees Repair, Maintenance, Utilities Totals Janitorial/Cleaning Services Contract Legal Fees Immunization and Testing Printing/Advertising/Publications Software Support Office Equipment Maintenance Contracts Database Subscriptions Contractual Services Totals Ities Library Materials	FICA/Medicare 49,839.00 IPERS 61,501.00 Group Insurance 103,047.00 Workers Compensation 3,000.00 Mileage 2,600.00 Group Insurance Deductible 15,000.00 Dues/Memberships Subscriptions 2,250.00 Training 10,500.00 Tuition Reimbursement 10,500.00 Personnel Services Totals \$944,109.00 Maintenance, Utilities \$944,109.00 Building Maintenance 2,000.00 Office Equipment Repair .00 Utilities 44,000.00 Utilities Gas 7,000.00 6371 - Utilities Totals \$51,000.00 Dumpster Pickup 425.00 Telephone & Cell Phone Communications 1,800.00 Software Maintenance Fees 11,500.00 Insurance/General 4,500.00 Janitorial/Cleaning Services Contract 21,615.00 Legal Fees .00 Immunization and Testing 750.00 Printing/Advertising/Publications 3,900.00 Software Support	FICA/Medicare	FICA/Medicare	FICA/Medicare	FICA/Medicare	FICA/Medicare	FICA/Medicare	FLCA Medicarie Medicarie



Commodita 6502 6502-02 6502-03 6502-04	4010 - Library Services EXPENSE	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Department Commodito 6502 6502-02 6502-03 6502-04	4010 - Library Services EXPENSE ies Library Materials Library Materials Books									
Commodita 6502 6502-02 6502-03 6502-04	EXPENSE ies Library Materials Library Materials Books									
6502 6502-02 6502-03 6502-04	ies Library Materials Library Materials Books									
6502 6502-02 6502-03 6502-04	Library Materials Library Materials Books									
6502-02 6502-03 6502-04	Library Materials Books									
6502-03 6502-04	•									
6502-04	Library Materials SRP	52,000.00	.00	52,000.00	4,934.54	(2,812.37)	17,264.91	37,547.46	28	41,575.81
	Library Flaceriais Sta	6,000.00	.00	6,000.00	.00	.00	378.74	5,621.26	6	9,361.23
	Library Materials Supplies	8,400.00	.00	8,400.00	17.19	.00	597.85	7,802.15	7	5,488.21
6502-05	Library Materials Audio	4,500.00	.00	4,500.00	.00	.00	.00	4,500.00	0	3,520.34
6502-06	Library Materials DVDs	12,600.00	.00	12,600.00	955.58	.00	2,245.31	10,354.69	18	10,512.64
6502-07	Library Materials Miscellaneous	250.00	.00	250.00	19.96	.00	129.93	120.07	52	.00
6502-08	Library Materials Magazines & Papers	3,750.00	.00	3,750.00	.00	1,209.12	199.50	2,341.38	38	4,040.93
6502-09	Library Materials E-books	34,000.00	.00	34,000.00	.00	.00	24,000.00	10,000.00	71	27,268.87
	6502 - Library Materials Totals	\$121,600.00	\$0.00	\$121,600.00	\$5,927.27	(\$1,603.25)	\$44,816.24	\$78,387.01	36%	\$101,768.03
6506	Office Supplies	5,000.00	.00	5,000.00	363.20	.00	895.89	4,104.11	18	3,215.50
6508	Postage & Shipping	1,500.00	.00	1,500.00	7.49	.00	65.24	1,434.76	4	1,072.12
6509	Building Maintenance Supplies	650.00	.00	650.00	.00	.00	8.39	641.61	1	1,660.74
6513	Cleaning Supplies	1,850.00	.00	1,850.00	267.05	.00	662.50	1,187.50	36	852.47
6517	Computers & Technology	10,000.00	.00	10,000.00	.00	.00	87.83	9,912.17	1	9,566.70
6521	Software	1,750.00	.00	1,750.00	.00	.00	.00	1,750.00	0	1,529.90
6525	Furniture & Fixtures (Non Capital)	2,000.00	.00	2,000.00	1,099.69	.00	1,099.69	900.31	55	1,625.00
6527	Employee Recognition	.00	.00	.00	.00	.00	.00	.00	+++	.00
6532	Program Materials	8,600.00	.00	8,600.00	298.45	.00	1,221.25	7,378.75	14	7,578.47
	Commodities Totals	\$152,950.00	\$0.00	\$152,950.00	\$7,963.15	(\$1,603.25)	\$48,857.03	\$105,696.22	31%	\$128,868.93
Capital Out	tlay									
6770	Library Capital	.00	.00	.00	.00	.00	.00	.00	+++	.00
	Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Transfer										
6910	Transfer									
6910-03	Transfer Capital Reserve	.00	.00	.00	.00	.00	.00	.00	+++	.00
	6910 - Transfer Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Transfer Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	EXPENSE TOTALS	\$1,218,549.00	\$0.00	\$1,218,549.00	\$22,521.23	(\$2,728.25)	\$104,569.67	\$1,116,707.58	8%	\$1,115,938.21
	Department 4010 - Library Services Totals	(\$1,218,549.00)	\$0.00	(\$1,218,549.00)	(\$22,521.23)	\$2,728.25	(\$104,569.67)	(\$1,116,707.58)	8%	(\$1,115,938.21)
Department	4060 - Community Center									
	EXPENSE									
Repair, Ma	aintenance, Utilities									
6310	Building Maintenance	110,000.00	.00	110,000.00	1,463.46	(15,470.00)	22,453.85	103,016.15	6	54,148.67
	Repair, Maintenance, Utilities Totals	\$110,000.00	\$0.00	\$110,000.00	\$1,463.46	(\$15,470.00)	\$22,453.85	\$103,016.15	6%	\$54,148.67
Contractua	al Services					-				
6432	Building Maintenance Contracts	90,000.00	.00	90,000.00	6,019.92	.00	18,059.72	71,940.28	20	72,393.72



Mode of the Community Center Fund			Adopted	Budget	Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Post	Account	Account Description	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Price Pri	Fund 001 -	General Fund									
1	Departme	nt 4060 - Community Center									
Misc Contractual		EXPENSE									
Contractual Services Totals	Contra	ctual Services									
6799 Other Capital Outlay 0.00 0.00 0.00 0.00 0.00 \$1.50	6499	Misc Contractual	32,000.00	.00	32,000.00	318.32	.00	2,938.22	29,061.78	9	16,569.13
6799 Other Capital Outling Capital Outling 500 9.00 9.00 \$0.00		Contractual Services Totals	\$122,000.00	\$0.00	\$122,000.00	\$6,338.24	\$0.00	\$20,997.94	\$101,002.06	17%	\$88,962.85
Part	Capital	l Outlay									
Property	6799	Other Capital Outlay	.00		.00	.00	.00		.00	+++	
Parale		Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$15,464.00
Para	Transfe	er									
Parameter Par	6910	Transfer									
Part	6910-03	Transfer Capital Reserve	,	.00	<u>'</u>	.00	.00	.00		0	<u>, </u>
Part		6910 - Transfer Totals		\$0.00	\$47,000.00	\$0.00	\$0.00	\$0.00		0%	
Department 4060 - Community Center Totals (\$279,000.00) \$0.00 \$(\$279,000.00) \$(\$7,801.70) \$15,470.00 \$(\$43,451.79) \$(\$251,018.21) \$10% \$(\$197,862.79) \$10% \$0.00 \$1,497,549.00 \$30,322.93 \$(\$18,198.25) \$148,021.60 \$1,367,725.79 \$1,331,301.00 \$1.00 \$1,497,549.00 \$30,322.93 \$(\$18,198.25) \$148,021.60 \$1,367,725.79 \$1,331,301.00 \$1.00 \$1.00 \$1.10 \$1.		Transfer Totals	· ,	\$0.00	. ,	<u>'</u>	<u>'</u>	<u> </u>		0%	<u> </u>
Fund		EXPENSE TOTALS	\$279,000.00	\$0.00	\$279,000.00	\$7,801.70	(\$15,470.00)	\$43,451.79	\$251,018.21	10%	\$197,862.79
Part		Department 4060 - Community Center Totals	(\$279,000.00)	\$0.00	(\$279,000.00)	(\$7,801.70)	\$15,470.00	(\$43,451.79)	(\$251,018.21)	10%	(\$197,862.79)
Depart		Fund 001 - General Fund Totals	\$1,497,549.00	\$0.00	\$1,497,549.00	\$30,322.93	(\$18,198.25)	\$148,021.46	\$1,367,725.79		\$1,313,801.00
Part	Fund 003 -	· Library Capital									
Personnel Services 10	Departme	nt 4010 - Library Services									
Personnel Services Totals Services Se		EXPENSE									
Personnel Services Totals \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$1.00	Person	nel Services									
Contractural Services	6230	Training		.00	.00	.00	.00	.00	.00	+++	
Consultant/Professional Fees 0.0		Personnel Services Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Consultant/Professional Fees Contractual Services Totals Sum	Contra	ctual Services									
Contractual Services Totals \$0.00	6411	Legal Fees	.00	.00	.00	.00	.00	.00	.00	+++	.00
Commodities	6424	Consultant/Professional Fees	.00	.00	.00	.00	.00	.00	.00	+++	.00
Composition		Contractual Services Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Computers & Technology Computers & Technol	Commo	odities									
Solid Soli	6502	Library Materials									
6508 Postage & Shipping .00	6502-03	Library Materials SRP	.00	.00	.00	.00	.00	.00	.00	+++	.00
6517 Computers & Technology .00 .0		6502 - Library Materials Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
6525 Furniture & Fixtures (Non Capital) .00 .00 .00 6,885.30 (6,254.50) 6,885.30 (630.80) +++ .00 .00 .00 .00 .00 .00 .00 .00 .00	6508	Postage & Shipping	.00	.00	.00	.00	.00	.00	.00	+++	.00
Frogram Materials 1.00 1	6517	•	.00	.00	.00	.00	.00	.00	.00	+++	.00
Commodities Totals \$0.00 \$0.00 \$0.00 \$7,383.00 \$958.46 \$9,540.41 (\$10,498.87) +++ \$1,930.92 Capital Outlay 6750 Buildings 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.	6525	Furniture & Fixtures (Non Capital)	.00	.00	.00	6,885.30	(6,254.50)	6,885.30	(630.80)	+++	.00
Capital Outlay 6750 Buildings .00 .00 .00 .00 .00 .00 .00 +++ 2,295.00	6532	Program Materials	.00	.00	.00	497.70	7,212.96	2,655.11	(9,868.07)	+++	1,930.92
6750 Buildings .00 .00 .00 .00 .00 .00 .00 .00 +++ 2,295.00		Commodities Totals	\$0.00	\$0.00	\$0.00	\$7,383.00	\$958.46	\$9,540.41	(\$10,498.87)	+++	\$1,930.92
	Capital	l Outlay									
Capital Outlay Totals \$0.00 \$0	6750	Buildings	.00	.00	.00	.00	.00	.00	.00	+++	2,295.00
		Capital Outlay Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,295.00



		Adopted	Budget	Amended	Current Month	YTD	YTD	Budget - YTD	% Used/	
Account	Account Description	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
Fund 003 -	- Library Capital									
Departme	nt 4010 - Library Services									
	EXPENSE									
Transf	er									
6910	Transfer									
6910-01	Transfer General Fund	.00	.00	.00	.00	.00	.00	.00	+++	.00
6910-03	Transfer Capital Reserve	.00	.00	.00	.00	.00	.00	.00	+++	.00
6910-05	Transfer Capital Projects	.00	.00	.00	.00	.00	.00	.00	+++	.00
	6910 - Transfer Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	Transfer Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$7,383.00	\$958.46	\$9,540.41	(\$10,498.87)	+++	\$4,225.92
	Department 4010 - Library Services Totals	\$0.00	\$0.00	\$0.00	(\$7,383.00)	(\$958.46)	(\$9,540.41)	\$10,498.87	+++	(\$4,225.92)
	Fund 003 - Library Capital Totals	\$0.00	\$0.00	\$0.00	\$7,383.00	\$958.46	\$9,540.41	(\$10,498.87)		\$4,225.92
	Grand Totals	\$1,497,549.00	\$0.00	\$1,497,549.00	\$37,705.93	(\$17,239.79)	\$157,561.87	\$1,357,226.92		\$1,318,026.92

Library Director Report

North Liberty Community Library Board of Trustees Meeting

Oct. 2021

- I. Financial update
 - i. Repair, Maintenance, utilities: 54 percent
 - ii. Contractual services: 27 percent
 - iii. Commodities (Materials & Services): 31 percent
 - iv. Average this time of year: 25 percent
- II. Library operations update
 - A. Operational updates
 - i. Three new staff onboarded in September
 - ii. Inclusion in policy
 - 1. Presenting at ARSL
 - 2. Will be establishing a JEDI committee (Justice, Equity, Diversity, Inclusion)
 - 3. Reviewing policy through this lens
 - 4. Policy Statement
 - iii. Staff in-service
 - 1. Closing Library Friday, Nov. 12
 - 2. Nick Shimmin, West Branch Library, will talk about motivation (self and others)
 - 3. United Action for Youth will do presentation 10am-12pm
 - 4. Jillian Rutledge, Waterloo Public Library, will present on creating a culture of equity, diversity, inclusion, and belonging
 - iv. FY23 Budget timeline underway
 - 1. Potential capital projects
 - a) Acoustical panels for main hallway
 - b) New circulation desk
 - v. Integrated Library Software (ILS)
 - 1. In fifth year with Polaris
 - 2. Reviewing Insignia Software
 - a) Former ILS for North Liberty Library
- III. Community update
 - A. We are hosting our first youth artist
 - i. Liona Rocca from Solon
- IV. Professional Activities
 - i. Won ARSL election Vice President/President Elect of ARSL for 2022
 - ii. ILA Conference, Oct. 5-7, highlights
 - 1. Author Doug Griffiths, 13 Ways to Kill Your Community, presented keynote Thursday
 - 2. Bailee Hutchinson, incoming President elect for ARSL, was Friday keynote and spoke on "Other Duties as Assigned"
 - 3. Attended sessions on Library Board engagement, Minute Management through Celebration, Diversity Unconference

V. Staff reports

A. Assistant Director

- i. Participated in a variety of continuing education, meetings and workshops:
 - 1. Workplace Violence Prevention NL City training
 - 2. Addressing Staff Trauma/Workplace Stress Diffusion ILA LLAMA subdivision
 - 3. Seven Strategies for Thriving in Times of Chaos Learning Revolution webinar
 - 4. Implementing Trauma Informed Principles in Your Library State Library Learning Circuit
 - 5. Demystifying Advocacy ARSL Roundtable
 - 6. HelpNow by Brainfuse Front Line Staff Training webinar State Library
 - 7. Libraries & Resilient Communities Gathering potential joint research project with The University of Iowa where they will be focusing on public libraries and how they support their communities during difficult times

B. Public Services

- i. Hosted the Iowa City Area Business Partnership PM Referral meeting on 10/6; included attached presentation about the library and its services
- ii. Participated on hiring committee for the Outreach and Equity Coordinator interviews
- iii. Held PT staff meeting on 9/25; minutes attached
- iv. Onboarded 3 new part-time staff members (Len Riker, Caroline Nims, and Emma Martin)
- v. Established Grant Writing Committee with Darra Stuart and Amy Blessing, meeting biweekly to review grant opportunities and submissions

C. Adult Services

- i. Local Libraries LIT was awarded \$4,965 from the Community Foundation of Johnson County for the next virtual author series. This project is a partnership between Johnson County libraries as a way to spark conversation around important topics in our communities. November 9 – Sloane Crosley will be our first speaker!
- ii. Amy Blessing a MSW practicum student from Ulowa is collecting responses to a survey of older adults (50+) in our community that attend at least one program, utilize our outreach services, or visit the library.
- iii. ILA Conference was good presented on a panel and held unconference session with CDI committee. I really enjoyed the opening keynote speaker's thoughts on 'killing your community'
- D. Information Technology Coordinator
 - i. No report this month

E. Marketing Coordinator

- i. We have craft kits for pick up.
- ii. Kits are available first come first serve without reservation. October's are themed for Halloween- skeletons and coffins; limit two per family.
- iii. Social Media: We are building up our TikTok content to boost engagement, including reposting staff takeovers on TikTok.
- iv. Check out our October news at https://bit.ly/2X7dcLd
- v. We are prepping for Trunk or Treat.
 - 1. Location is along North Ridge Trail (between Cherry St. and Penn St. where the Fairy Doors are). Instead of literal trunks, each organization brings a substitute trunk (for example, a box or other container).

F. Family Services

i. Storytime

- 1. In-person, outdoor storytime going well; brought inside a few times b/c weather
- 2. Outreach
 - a) 8 care centers, 11 storytimes
- ii. Pied Piper program (Orchestra Iowa) returning, Saturday 10/16
- iii. Additional Programming
- iv. Attending ARSL conference in Reno NV 20-23
 - 1. Presenting with Jennie & Kellee on equitable policies (Polices of Yes!)
- v. Prelude to the Moonlight Walk
 - a) Storywalk of *Creepy Carrots*, two live performances
 - b) Putting storywalk up around Liberty Centre through the month of Oct
- vi. Truck or Treat
 - 1. Going to be along the trail east of NLCC (Trunk or Trail)
 - 2. Going to be Jasper Rabbits and Creepy Carrots
- vii. Permanent storywalk posts have been ordered, on track to be delivered first week of Nov
 - 1. Will go in at Liberty Centre late spring/early summer
 - 2. Veridian sponosred
- viii. Working on Spring Slate with Rec & Communications
- G. Youth & Teen Services
 - i. Visit to Holiday Lodge with Antelope Lending Library went well. We talked to several residents and made some connections. Our next visit is Nov. 5th ~ Jillian from communications would like to come as well.
 - ii. Erin attended the annual lowa Library Association conference. Very nice to see people in person, even if masked.
 - iii. Erin has been elected as the Midwest Regional representative for ARSL, which is very exciting.
 - iv. We had several kids show up to our program with Matilda last week, where they got to hold her and create pet guinea pig rocks.
 - v. Diversity audit: we are at about 35% and 34% diverse for Juvenile and Teen collections. Of the books added this past month, 37% and 72% are diverse. The primary audit is ¾ of the way done.
 - vi. Kayla continues to develop the Niche Academy page for the library
- H. Collection Development
 - i. See next document (charts) in packet

Respectfully Submitted, Jennie Garner, Library Director

MEETING ROOM USE POLICY

I. Purpose Statement

Meeting rooms of the North Liberty Library are designed to meet general informational, educational, cultural, and civic purposes. Use of the library's meeting rooms does not constitute library or City of North Liberty endorsement or approval of viewpoints expressed by participants in the program.

II. <u>Meeting Room Use Guidelines</u>

- A. Meeting rooms are available for the public on a first-come, first-served basis for use at times that do not conflict with daily operations of the library or library programming
- B. Meeting rooms are primarily for nonprofit use, non-commercial, non-political, and not religious.
- C. All nonprofit meetings shall be open to the public and not limited to membership of the group or organization sponsoring the meeting
- D. Programs and promotion of library services or by the City of North Liberty for City-sponsored events will have priority for meeting room use. Meeting/study rooms may not be reserved exclusively for exhibition or display purposes.
- E. No money or goods may be exchanged in the course of meeting room use and no fees may be charged for attending the meeting.
- F. No solicitation for future sales is permitted without prior approval by library administration.
- G. Reservations may start no less than 30 minutes before the library's closing time.
- H. Meeting/study rooms may be reserved for a maximum of three (3) hours unless prearranged.
- I. An individual or group may have up to three reservations scheduled at a time.
- J. Refreshments are welcome. Cleaning equipment is provided for user(s) in white cupboards located in Meeting Rooms A & D.
- K. Smaller groups may be asked to move into smaller rooms to accommodate a larger group.
- L. The library staff is not able to serve as a point of information for patrons with questions regarding meetings other than providing directions to a meeting.
- M. The North Liberty Recreation Department, ph. 319-626-5716, has fee-based meeting space available for for-profit purposes.

III. User Responsibilities

- A. Library property stored in the meeting rooms, including chairs, shall not be removed or transferred to other areas without prior approval from staff.
- B. Reservations will be held for fifteen minutes after the beginning of the session reservation and will be cancelled if the individual or group does not check in for the reservation in that time frame.
- C. After a meeting, the user should leave the room in its standard arrangement (see posted photos) and check out with library staff to secure the space.
- D. Groups may request a large trash receptacle from library staff if needed.
- E. Any trash containing food or beverage products should be bagged properly and placed in the outdoor trash receptacles behind the recreation department before leaving.
- F. Music or other audio should be limited in volume as to not disturb other library users.
- G. Clean tables and floor as needed.
- H. Meetings will not generally be scheduled before or after library hours. Group representatives may not enter library building or other meeting rooms, nor will deliveries

- be accepted, before regular library hours.
- I. For larger meetings, presenters should direct attendees to park away from the main library doors (west entrance).
- J. Individual placing the reservation request is responsible for all reasonable repair or replacement cost for damage to the facility space, fixtures, or equipment utilized during the reservation.

IV. Non-Qualifying Meeting Room Uses

- A. Political campaign purposes (political forums and listening posts are permitted).
- B. Weddings, showers, reunions or individual/private parties, banquets.
- C. Commercial use where personal or business profits are the chief aim of the meeting.
- D. Selling or fund-raising is prohibited in the library's meeting rooms and lobby except for events that benefit the library.

Please note:

Terms of use may not apply to library or City of North Liberty events. External advance reservations will not be cancelled without prior notification of at least six weeks.

The library reserves the right to refuse use of the rooms to individuals or groups who do not adhere to library policies or meeting room terms of use or are disruptive to normal library operations.

The library director or designee shall have final authority regarding use of library meeting rooms.

Reviewed/Approved by the Library Board of Trustees, October 2020

MEETING ROOM USE POLICY

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- B. Meeting rooms are primarily for nonprofit use, non-commercial, non-political, and not religious. Exceptions may be made for meetings that may have a positive impact on economic development in North Liberty
- C. All nonprofit meetings shall be open to the public and not limited to membership of the group or organization sponsoring the meeting
- D. Programs and promotion of library services or by the City of North Liberty for Citysponsored events will have priority for meeting room use. Meeting/study rooms may not be reserved exclusively for exhibition or display purposes
- E. No money or goods may be exchanged in the course of meeting room use and no fees may be charged for attending the meeting
- F. No solicitation for future sales is permitted without prior approval by library
- G. Reservations may start no less than 30 minutes before the library's closing time
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- I. An individual or group may have up to three reservations scheduled at a time
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- L. The library staff is not able to serve as a point of information for patrons with questions regarding meetings other than providing directions to a meeting
- M. The North Liberty Recreation Department, ph. 319-626-5716, has fee-based meeting space available for for-profit purposes

III. <u>User Responsibilities</u>

- A. Any materials promoting an event or meeting held in a library meeting room (for example, flyers or poster) may list the Library as the location but may not imply Library sponsorship, unless pre-arranged as a co-sponsored event with the library
- B. Library property stored in the meeting rooms, including chairs, shall not be removed or transferred to other areas without prior approval from staff
- C. Reservations will be held for fifteen minutes after the beginning of the session reservation and will be cancelled if the individual or group does not check in for the reservation in that time frame
- D. <u>Set up and tear down of meeting rooms is the responsibility of the user.</u> After a meeting, the user should leave the room in its standard arrangement (see posted photos) and check out with library staff to secure the space
- E. Groups may request a large trash receptacle from library staff if needed

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- F. Any trash containing food or beverage products should be bagged properly and placed in the outdoor trash receptacles behind the recreation department before leaving
- G. Music or other audio should be limited in volume as to not disturb other library users.
- H. Clean tables and floor as needed
- I. Meetings will not generally be scheduled before or after library hours
- Group representatives may not enter library building or other meeting rooms, nor will deliveries be accepted, before regular library hours
- K. For larger meetings, presenters should direct attendees to park away from the main library doors (west entrance)
- L. Individual placing the reservation request is responsible for all reasonable repair or replacement cost for damage to the facility space, fixtures, or equipment utilized during the reservation

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- A. Political campaign purposes (political forums and listening posts are permitted)
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- C. Commercial use where personal or business profits are the chief aid of the meeting
- D. Selling or fund-raising is prohibited in the library's meeting rooms and lobby except for events that benefit the library

Please note;

Use of library meeting rooms will not be permitted by groups that practice, profess, or include in their policy (official or unofficial) discrimination against any person on the basis of sex, race, religion, sexual orientation, or ethnicity; nor shall access be permitted to any group affiliated with organizations which practice, profess or have as policy such discrimination.

Terms of use may not apply to library or City of North Liberty events. External advance reservations will not be cancelled without prior notification of at least six weeks.

The library reserves the right to refuse use of the rooms to individuals or groups who do not adhere to library policies or meeting room terms of use or are disruptive to normal library operations.

The library director or designee shall have final authority regarding use of library meeting rooms.

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These are tables generated by my work with our consultant, Roy Kenagy. We have been looking at our circulation for the past five years and have developed a model that generates targets for us to reach in each collection. In the case of Adult Fiction, our target is to purchase 42 books each month. At the time this report was generated, September 16, 2021, I have purchased 108 Adult Fiction books since July 1, and that is 103% of the target, so slightly over. We can also see our targets based on dollars spent instead of number of titles, as well as how many to weed from each collection. This is the second month that it has been fully functioning for us, and I'll get reports just after the middle of every month showing how on target our additions and weeds are. The goal is to be at 100% of the target, so purchasing the appropriate amount for each collection. There have been some sections under target and some over, so I have an idea of where we need to purchase more and where we have enough.

Adult Targets – on target or over for most of the adult collection. Business is lagging the most. It was weeded in the past two weeks and new titles have been ordered to replace the out of date material.

2 3 4	% of FY year to date 21%																		
5	Summary	FY21-2	2 Adds	to Da	te		Summary FY	21-22	Expend	litures t	o Date		Summa	ry FY21	1-22 V	Veeds	to Date	е	
6	/e + /e):	Monthl		Adds to	date		le lette	Monthl	E	penditu	res to dat	e	le tolet	Annual	%		Weeds	to date	
	ersons/Formats/Rhizome	У	Actual	arget /a	riance %	Target	ersons/Formats/Rhizome	y	Actual	Target V	ariance 9	6 Target	ersons/Formats/Rhizome	Target	z-List	Actual 1	arget va	ariance %	6 Targe
6																			
7	ADULT GRAPHIC NOVEL						ADULT GRAPHIC NOVEL						ADULT GRAPHIC NOVEL						
3	Adult Graphic Novel	7.2	14	18.1	-4	77%	Adult Graphic Novel	\$103	\$248	\$258	-\$10	96%	Adult Graphic Novel	90	35%	67	19	48	3589
)																			
1	ADULT PRINT	140.8	403	350	53	115%	ADULT PRINT	\$2,193	\$6,108	\$5,474	\$634	112%	ADULT PRINT	4,368	58%	181	909	-728	209
	Adult Arts and Crafts	1.7	10	4.2	6	240%	Adult Arts and Crafts	\$33	\$172	\$83	\$89	206%	Adult Arts and Crafts	26	37%		5	-5	09
	Adult Biography	9.8	27	24.3	3	111%	Adult Biography	\$159	\$435	\$397	\$37	109%	Adult Biography	454	80%	20	94	-74	219
	Adult Business	1.7	2	4.2	-2	48%	Adult Business	\$25	\$40	\$62	-\$23	64%	Adult Business	52	41%		11	-11	09
	Adult Cooking	4.2	13	10.4	3	125%	Adult Cooking	\$75	\$229	\$187	\$42	122%	Adult Cooking	90	42%	1	19	-18	59
	Adult Fantasy	6.6	12	16.4	-4	73%	Adult Fantasy	\$102	\$175	\$254	-\$79	69%	Adult Fantasy	177	55%	2	37	-35	5
	Adult Fiction	42.2	108	105.3	3	103%	Adult Fiction	\$635	\$1,600	\$1,586	\$14	101%	Adult Fiction	1,212	61%	47	252	-205	199
3	Adult Health	2.8	9	6.9	2	131%	Adult Health	\$45	\$144	\$112	\$32	128%	Adult Health	77	63%	18	16	2	1129
)	Adult History	3.6	13	8.9	4	145%	Adult History	\$64	\$218	\$160	\$58	136%	Adult History	109	32%	1	23	-22	49
)	Adult House and Home	1.7	9	4.2	5	216%	Adult House and Home	\$37	\$139	\$92	\$48	152%	Adult House and Home	14	58%		3	-3	09
	Adult Humanities	2.1	8	5.2	3	154%	Adult Humanities	\$31	\$151	\$77	\$74	196%	Adult Humanities	82	37%	1	17	-16	69
	Adult Inspirational	1.7	16	4.2	12	384%	Adult Inspirational	\$26	\$178	\$65	\$113	275%	Adult Inspirational	127	28%	1	26	-25	49
	Adult Large Print	1.7	5	4.2	1	120%	Adult Large Print	\$33	\$88	\$81	\$7	109%	Adult Large Print	52	46%		11	-11	09
	Adult Mystery	26.6	62	66.4	-4	93%	Adult Mystery	\$408	\$894	\$1,020	-\$126	88%	Adult Mystery	1,069	80%	42	222	-180	199
	Adult Pastimes	1.7	4	4.2	0	96%	Adult Pastimes	\$31	\$71	\$77	-\$6	92%	Adult Pastimes	55	32%		11	-11	05
	Adult Personal Life	5.6	17	13.9	3	122%	Adult Personal Life	\$83	\$271	\$208	\$63	130%	Adult Personal Life	91	54%	18	19	-1	959
	Adult Romance	10.1	32	25.2	7	127%	Adult Romance	\$119	\$419	\$298	\$121	141%	Adult Romance	315	57%	13	66	-53	209
	Adult Science Fiction	4.4	12	11.0	1	109%	Adult Science Fiction	\$64	\$188	\$160	\$28	118%	Adult Science Fiction	144	50%		30	-30	09
	Adult Society	8.7	28	21.6	6	129%	Adult Society	\$163	\$494	\$406	\$88	122%	Adult Society	121	75%	15	25	-10	609
	Adult STEM	2.2	9	5.4	4	166%	Adult STEM	\$35	\$135	\$87	\$47	154%	Adult STEM	57	27%	1	12	-11	85
	Adult Western	1.7	7	4.2	3	168%	Adult Western	\$25	\$68	\$62	\$6	109%	Adult Western	44	21%	1	9	-8	119
2												Ī							
3	ADULT TOTAL	182.3	497	453.4	44	110%	ADULT TOTAL	\$2,977	\$7,659	\$7,432	\$226	103%	ADULT TOTAL	5,549	50%	299	1155	-856	269

Juvenile Targets – slightly more behind than the adult collection, so I'll be ordering more Primary and Juvenile titles as we move forward. If you scroll to the right, you can see where we are on the weeding front. The Juvenile and Primary collections are in a better weed state because they tend to fall apart faster, so things are naturally getting weeded. I'm doing pretty well at a weeding schedule, but we have no room to store additional weeded titles for a potential book sale, so we are strategizing minimum contact book sale ideas.

% of FY year to date 21%	100																
Summary	FY21-2	2 Adds to Da	ate		Summary FY	21-22	Expend	ditures t	to Date		Summa	ry FY21	L-22 V	Veeds	to Date	е	
ersons/Formats/Rhizome	Monthl	Adds	to date		ersons/Formats/Rhizome	Monthl	Ε	xpenditu	res to dat	e	ersons/Formats/Rhizome	Annual	1.0			to date	
ersons/Formats/knizom	У	Actual Farget /	ariance %	Target	2150115/ FOTTHALS/ KITIZOTH	У	Actual	Target v	ariance 9	6 Target	ersons/ Formats/ Knizome	Target	z-List	Actual T	arget Va	riance %	6 Target
JUVENILE GRAPHIC NOV	EL				JUVENILE GRAPHIC NOV	EL					JUVENILE GRAPHIC NOVI	L					
Juvenile Graphic Novel	12.3	59 30.8	28	192%	Juvenile Graphic Novel	\$148	\$666	\$370	\$296	180%	Juvenile Graphic Novel	132	80%	11	27	-16	40%
JUVENILE PRINT	138.5	355 345.8	9	103%	JUVENILE PRINT	\$1,633	\$4,029	\$4,078	-\$49	99%	JUVENILE PRINT	2,341	65%	258	487	-229	53%
Easy Reader	5.4	37 13.5	23	274%	Easy Reader	\$57	\$253	\$141	\$112	179%	Easy Reader	160	73%	6	33	-27	18%
Independent Reader	12.5	24 31.2	-7	77%	Independent Reader	\$131	\$175	\$327	-\$152	53%	Independent Reader	132	46%	7	27	-20	25%
Juvenile Fantasy	9.1	26 22.7	3	115%	Juvenile Fantasy	\$93	\$255	\$231	\$25	111%	Juvenile Fantasy	160	39%	120	33	87	360%
Juvenile Fiction	21.8	47 54.5	-8	86%	Juvenile Fiction	\$208	\$453	\$518	-\$65	87%	Juvenile Fiction	370	63%	73	77	-4	95%
Juvenile Humanities	8.2	24 20.4	4	118%	Juvenile Humanities	\$108	\$287	\$268	\$19	107%	Juvenile Humanities	86	42%	2	18	-16	11%
Juvenile Mystery	1.7	4.2	-4	0%	Juvenile Mystery	\$16		\$40	-\$40	0%	Juvenile Mystery	28	64%		6	-6	0%
Juvenile Science Fiction	1.7	6 4.2	2	144%	Juvenile Science Fiction	\$17	\$80	\$42	\$38	192%	Juvenile Science Fiction	24	44%		5	-5	0%
Juvenile STEM	8.3	32 20.8	11	154%	Juvenile STEM	\$118	\$433	\$293	\$140	148%	Juvenile STEM	186	46%	2	39	-37	5%
Primary Fiction	69.8	159 174.4	-15	91%	Primary Fiction	\$888	\$2,092	\$2,218	-\$126	94%	Primary Fiction	1,195	80%	48	249	-201	19%
JUVENILE TOTAL	159.9	434 399.3	34.7	109%	JUVENILE TOTAL	\$1,943	\$4,909	\$4,906	-\$34	100%	JUVENILE TOTAL	2,655	64%	288	552	-264	52%
TEEN					TEEN						TEEN						
TEEN AUDIO FICTION					TEEN AUDIO FICTION						TEEN AUDIO FICTION						
Teen Audio Fiction	1.7	4.2	-4	0%	Teen Audio Fiction	\$50		\$125	-\$125	0%	Teen Audio Fiction	20	20%		4	-4	0%
TEEN DVD ANIME					TEEN DVD ANIME						TEEN DVD ANIME						
Teen DVD Anime	1.7	4 4.2	0	96%	Teen DVD Anime	\$39	\$89	\$98	-\$8	91%	Teen DVD Anime	12	21%		2	-2	0%
TEEN GRAPHIC NOVEL					TEEN GRAPHIC NOVEL						TEEN GRAPHIC NOVEL						
Teen Graphic Novel	4.8	21 11.9	9	177%	Teen Graphic Novel	\$50	\$208	\$125	\$83	167%	Teen Graphic Novel	142	56%		30	-30	0%
TEEN PRINT	34.1	84 85.1	-1	99%	TEEN PRINT	\$358	\$905	\$895	\$10	101%	TEEN PRINT	525	43%	5	109	-104	5%
Teen Fantasy	12.4	21 31.0	-10	68%	Teen Fantasy	\$129	\$233	\$323	-\$90	72%	Teen Fantasy	131	37%		27	-27	0%



WELCOME





AGENDA

- i. Who We Are
- ii. Who We Serve
- iii. What We Offer
- iv. How We Collaborate

WHO WE ARE

MISSION

• A place to be, connect, enrich, create, thrive.

HISTORY

- Established in 1984
- Became part of the North Liberty Community Center in 1994
- In 20 14 the library expanded from 6500 sq. ft. to 18 Ksq. ft.



WHO WE SERVE

SERVICE POPULATION

- 18K+ Citizens
- Primarily families, retirees, and local professionals

SCHOOLS

• ICCSD, CCA, and surrounding areas

LOCAL BUSINESSES & ORGANIZATIONS

- North Liberty Community Pantry
- United Action for Youth
- Table 2 Table





LIFELONG LEARNING PROGRAMS

- Children and Family
- Tweens and Teens
- Adult
- Podcasts

LITERACY EVENTS

- 1000 Books Before Kindergarten
- Seasonal Reading Challenges
- Book Clubs
- Author Events





ADDITIONAL SERVICES

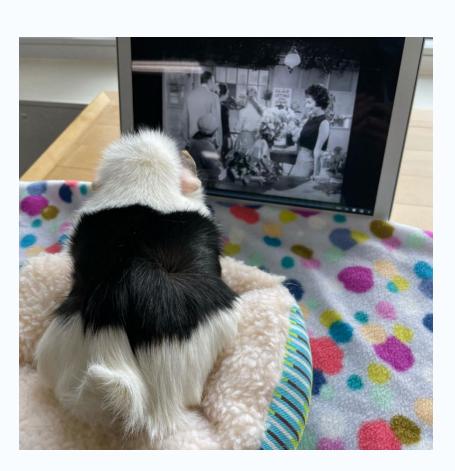
- Notary Services
- Tax Forms
- Government Application Assistance
- Adventure Pass Program





ONLINE RESOURCES

- Overdrive & cloudLibrary
- Kanopy
- Brainfuse VetNow/HelpNow
- Mango Languages
- The New York Times
- Driving Tests



RESOURCES FOR PROFESSIONALS

- Events for Jobseekers
- Professional Databases
 - Brainfuse JobNow
 - Glassdoor
 - Value Line
- Meeting Rooms
- Technical Equipment
- Printing and Scanning Services



PROFESSIONAL PARTNERSHIPS

EXAMPLES OF PARTNERSHIPS

- True Value
- Forever Green Landscaping & Greenhouse
- Prairie Lights
- Hy-Vee on Crosspark Road
- Bliss Yoga Studio/Tippi Toes
- Cedar Rapids Museum of Art
- The Iowa Children's Museum
- Lending Institutions
- Mercy Iowa City







Kellee Forkenbrock kforkenbrock@northlibertyiowa.org (319)626-5701 NORTHLIBERTYLIBRARY.ORG



QUESTIONS?

Juvenile and Teen Diversity Analysis

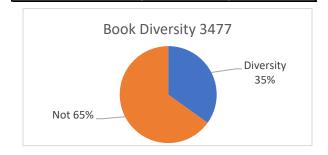
August -September 2021

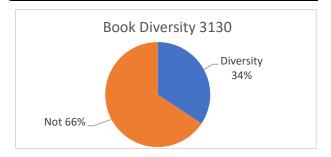
Juvenile Current Total

#OwnVoices	6.2% (214)	34//
Categories	Total	%
Race/Ethnicity	761	21.9%
LGBTQIA+	99	2.8%
Religion	84	2.4%
Health	307	8.8%
Economic Welfare	732	21.1%

Teen Current Total

		3130
Categories	Total	%
Race/Ethnicity	588	18.8%
LGBTQIA+	345	11.0%
Religion	71	2.3%
Health	371	11.9%
Economic Welfare	431	13.8%





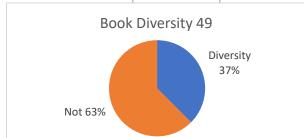
Additions

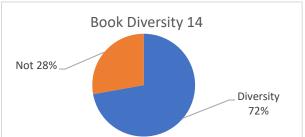
#OwnVoices 10.2% (5)

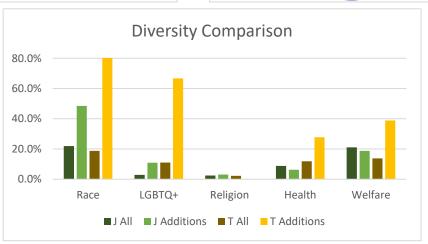
Categories	Total	%
Race/Ethnicity	31	48.4%
LGBTQIA+	7	10.9%
Religion	2	3.1%
Health	4	6.3%
Economic Welfare	12	18.8%

Additions

Categories	Total	%
Race/Ethnicity	42	116.7%
LGBTQIA+	24	66.7%
Religion	0	0.0%
Health	10	27.8%
Economic Welfare	14	38.9%









TO: City Administrator and City Council FROM: Jennie Garner, Library Director

DATE: Oct 5, 2021

SUBJECT: Monthly Library Report

Library News

We had 95 people register for new library cards in September for National Library Card Month. People had fun with the different activities we offered both for new library card signups and to thank existing patrons.

We've noticed circulation and patron traffic is picking up some though we still aren't at the level of traffic we are used to seeing. (Statistics below)

We are hosting our first youth artist, Liona Rocca, a Solon resident and high school student. Her work will be displayed on our artist wall in October and we're thrilled to showcase this artist's first public exhibit. I hope you'll stop by the library to view her work.

Social work is quickly becoming a field that is integral to the work we do in libraries. In fact, libraries across the United States are beginning to hire social workers as staff members. The North Liberty Library began hosting social work practicum students from the University of Iowa in 2019 and are fortunate to be hosting our third student this school year. The past two students worked on projects related to youth services and helped us develop trauma-informed service approaches, researched demographics to help us reach underserved populations in the North Liberty area, and researched a Mayor's Youth Council initiative. Our current student, Amy, is very interested in adult services and grant writing. Amy, along with our Public Services Librarian, Kellee, and one of our part-time assistants, Darra, have formed a committee for grant writing to help supplement some of our larger service goals including offering hot spots for check out, adding other technology for patron use, creating programs centering on women's suffrage, and other exciting projects. We'll look forward to hearing from grantors and announcing any awards we receive soon.

Next Reads is the library's second podcast that our Youth & Teen Services Librarian, Erin, is launching in November. Erin will read the first chapter of juvenile or teen books and talk about the book in the podcast. I'll share a link as soon as the first one is available. Additionally, Kellee continues to bring diversity and uniqueness to the Love, Light, and Lit Podcast. Kellee recently connected with Shamichael Hallman, Senior Manager of the Memphis Public Library and founder of the new initiative Libraries as Bridges. Click here for this episode, Reimaging the Civic Commons. Mr. Hallman has also done a TED Talk on his project at TEDx Memphis, Reimaging the Public Library to Reconnect the Community.

Mr. Hallman's project is all about connection, which is an area of interest to me as a library director and one that I presented about for the American Library Association's Rural Libraries Summit this year as part of a talk on libraries and resilience. It also relates to a new research project that I have just started to be involved in with some researchers at the University of Iowa, including a retired Iowa City Public Librarian who is an adjunct instructor at the UI School of Library Science. The research project is called Libraries and Resilience in Communities

(LARC). They have invited several librarians to the table as part of this project. I look forward to keeping you all up to speed on the process.

The library is contracting with the Antelope Lending Library to provide bookmobile services at Holiday Mobile Home Court on the first Friday of each month during the school year. We're excited to offer this outreach program and hope to expand it next year to host two stops. One of our librarians will be on the bookmobile with Antelope staff each month.

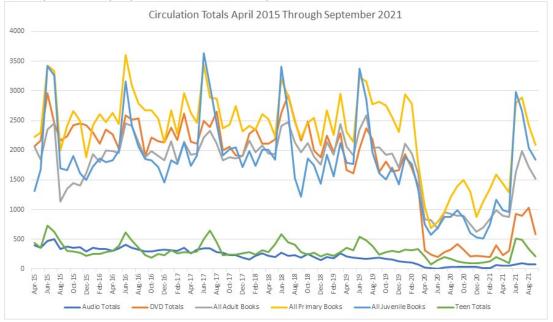
Assistant Youth & Teen Librarian, Kayla, set to help with the Antelope Library's first stop at Holiday Mobile Home Court:



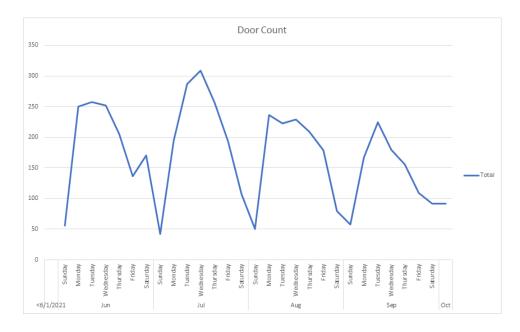
The library will also host satellite voting on Saturday October 30, from 10am-4pm. The League of Women Voters hosted a voter registration event at the library in September:



Below are totals for circulation trends by age group, including audiobooks and DVDs, over the past six years. Note visible ebbs and flows in circulation, with spikes in the summers and a typically drops some right after school starts. The spike this past summer was 12% lower than that of 2019, but there has been some variability from summer to summer. From July through September 2021, we have circulated 50% of what we circulated from all of fiscal year 20/21, so we're on target to circulate more than 4 times than we did last year, which puts us very equal to our last normal year.



Here is door count info for the last few months. Quite different from our 800+ daily patron count that we're used to in summer months but happy to see steady and increasing traffic again. (there are a couple of weeks missing that our IT Coordinator is investigating).



Scroll for September program highlights.





The library marketing team does such a great job. Some of their work: Staff checking out our podcasts; Hobbit Day event, with Adult Services Librarian, Amy, and Matilda; and sharing our social media.



Outdoor events are a popular way for parents and caregivers to enjoy library programming in a safe environment.

Above: The Iowa Children's Museum hosts storytime with play.

Below: Little Miss Ann, a musical performer from Chicago, gets the kids 'Involved in music.

