



**North Liberty City Council
Regular Session
January 11, 2022**



City Administrator Memo



To **Mayor and City Council**
From **Ryan Heiar, City Administrator**
Date **January 7, 2022**
Re **City Council Agenda January 11, 2022**

Meeting Note

Tuesday’s meeting will be held **in person** as well as live streamed at [Watch Meetings Live](#).

Consent Agenda

The following items are on the consent agenda and included in the packet:

- City Council Minutes (12/14/21)
- Claims
- Pay Application #9 Ranshaw Way Phase 5 Improvements, Peterson Contractors, Inc., \$190,952.74
- Pay Application #2 and Project Acceptance, Forevergreen Road Trail Improvements, TK Concrete, Inc., \$4,988.80
- Pay Application #4, Aquatic Center Pool Water Heater Replacement, Tricon General Construction, \$4,275.00

Meetings & Events

Tuesday, Jan 11 at 6:30p.m.
City Council

Monday, Jan 17
Dr. Martin Luther King Jr. Day –
City Offices Closed

Tuesday, Jan 18 at 5:30p.m.
City Council Budget Work Session

Thursday, Jan 20 at 6:30p.m.
Comprehensive Plan Community
Roundtable

Monday, Jan 24 at 7:00p.m.
Library Board

Tuesday, Jan 25 at 6:30p.m.
City Council

JCDOG Pac Presentation

In June of 2018, the JCDOG Pac contributed \$50,000 to the Red Fern Dog Park Project and pledged an additional \$150,000. Tuesday, members of the Pac will update the City Council on their fundraising efforts and present a check for a portion of their remaining \$150,000 pledge.

Bowman Property LLC Rezoning, 3rd and Final Reading

Bowman, LLC is requesting a zoning map amendment to accommodate several residential districts and one commercial district, allowing 109.43 acres – northeast corner of W. Forevergreen Road and S. Kansas Avenue – to be developed with a variety of housing types and an unspecified commercial use. Staff encouraged the applicant to include all the property in the request to facilitate a comprehensive planning approach to development. At first glance, there appears to be a large area dedicated to multi-family residential; however, the majority of that area is planned for single-family attached (townhome) style. This concept incorporates the planned collector streets Alexander

Way and Remley Street. Approximately five people attended the September 23, 2021 good neighbor meeting. Some concerns were expressed (attached to the background material), and subsequently, the application was modified to lower density single-family residential and a landscape buffer adjacent to the Seelman homestead as well as lower residential density surrounding the Rarick homestead. Notably, the Comprehensive Plan Future Land Map depicts the S. Kansas Avenue frontage as Commercial with Residential (i.e., residential above commercial); however, it is staff's opinion that this style of development would not be appropriate adjacent to the aforementioned homesteads. The higher density/intensity development would be closer to W. Forevergreen Road. The Planning Commission unanimously recommended approval of the request at its November 10, 2021 special meeting. Staff also recommends approval. At the 11/23/2021 meeting, the Council voted to amend the portion of request west of the retention pond to RM-8 Multi-Unit Residence District. The rezoning ordinance has been updated to reflect that change.

Council Vacancy

On January 3, Mayor Hoffman transitioned from Councilor to Mayor, resulting in a vacant Council seat. Included in the packet is a memo from the City Attorney providing options to fill the vacant seat. The City Council can either appoint an individual to the seat or call for a special election. The memo offers a timeline for both options assuming the City Council decides on how to proceed - appointment or election - at the January 11 Council meeting.

General Obligation Loan Agreement

This agenda item includes a public hearing on entering into a loan agreement and a subsequent resolution authorizing the Council to enter into said agreement in the future. These actions do not commit the City to borrow money at this time; rather, approval of the resolution will allow the City to borrow up to \$9.3 million for the City Hall project when necessary. Staff recommends approval of the resolution.

Greenwood Products Conditional Use Permit (County)

Johnson County is requesting the City review a Conditional Use Permit application for property located within unincorporated Johnson County, but within the City's extraterritorial jurisdiction. The request is to renew a home-based sawmill business located at 2195 Highway 965 NE, generally located on the west side of Highway 965 NE approximately .7 miles north of City limits. For information regarding the business, please visit greenwoodproductsia.com. The previous Conditional Use Permit was approved in 2017 and had a five-year sunset. At that time, the City opted not to formally comment on

the request. Although there is outdoor storage related to the business, staff doesn't consider there to be an impact to the City. The property is planned to be part of North Liberty at some point in the future, but the area will be difficult to serve with sanitary sewer. In that light, urban development is not anticipated within the next five years. Staff recommends the City Council recommend approval of the request subject to the following conditions:

1. The Conditional Use Permit only applies to the current owner; and
2. The Conditional Use Permit be valid for a period of five years.

Shared Power Agreement

South Slope has asked to temporarily tie into the City's electrical power at the Jasper Avenue lift station (west of I-380) as they are experiencing supply chain delays on a transformer. Staff is amenable to this request as South Slope will only be using a small amount of power capacity and their proposed usage will not impact or interfere with City operations. Further, South Slope has agreed to pay for all costs associated with the connection and disconnection to the City's electrical panel, as well as for actual power costs. The proposed agreement is a fine example of strong public/private cooperation with a local business and is recommended for approval.



Agenda



City Council
January 11, 2022
6:30 p.m.
Regular Session
Council Chambers
1 Quail Creek Circle

1. Call to order
2. Roll call
3. Approval of the Agenda
4. Consent Agenda
 - A. City Council Minutes, Regular Session, December 14, 2021
 - B. Claims
 - C. Ranshaw Way Phase 5 Improvements Project, Peterson Contractors, Inc., Pay Application Number 9, \$190,952.74
 - D. Forevergreen Trail Improvements Project, TK Concrete, Inc., Pay Application Number 2, \$4,988.00
 - E. Forevergreen Trail Improvements Project, TK Concrete, Inc., Final Acceptance of the Project
 - F. Aquatic Center Pool Water Heater Replacement Project, Tricon General Construction, Pay Application Number 4, \$4,275.00
5. Public Comment
6. City Engineer Report
7. City Administrator Report
8. Mayor Report
 - A. Appointment of Mayor Pro Tem
9. JCDOG Pac
 - A. Presentation of the Johnson County DOG Pac
10. Bowman Property LLC Rezoning
 - A. Third consideration and adoption of Ordinance Number 2021-18, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property located at the Northeast Corner of West Forevergreen Road and South Kansas Avenue located in

North Liberty, Iowa to those set forth in the Municipal Code for the RS-4 Single-Unit Dwelling District, RS-6 Single-Unit Dwelling District, RD-10 Two-Unit Residence District, RM-8 Multi-Unit Residence District, RM-12 Multi-Unit Residence District and C-2A Highway Commercial District

11. Council Vacancy
 - A. Discussion and possible action on vacant position on the City Council

12. Urban Renewal Plan Amendment
 - A. Public Hearing on proposal to enter into a General Obligation Urban Renewal Loan Agreement
 - B. Resolution Number 2022-01, A Resolution taking additional action on proposal to enter into General Obligation Urban Renewal Loan Agreement

13. Green Conditional Use – County
 - A. Resolution Number 2022-02, A Resolution regarding the review of the Green Conditional Use Application, Johnson County, Iowa

14. Shared Power Agreement
 - A. Resolution Number 2022-03, A Resolution approving the Agreement regarding Electrical Backfeed Hazards between the City of North Liberty and South Slope Cooperative Telephone Company

15. Old Business

16. New Business

17. Adjournment



Consent Agenda

City Council
December 14, 2021
Regular Session

Call to order

Mayor Terry Donahue called the December 14, 2021 Regular Session of the North Liberty City Council to order at 6:30 p.m. Councilors present: RaQuishia Harrington Chris Hoffman, Annie Pollock, Brent Smith, Brian Wayson; absent –none.

Others present: Ryan Heiar, Tracey Mulcahey, Ryan Rusnak, Kevin Trom and other interested parties.

Approval of the Agenda

Pollock moved; Smith seconded to approve the agenda. The vote was all ayes. Agenda approved.

Swearing in of elected and reelected officials

City Clerk Mulcahey swore in newly elected City Councilor, Erek Sittig, reelected City Councilor, Brian Wayson, and newly elected Mayor, Chris Hoffman.

Consent Agenda

Harrington moved, Pollock seconded to approve the Consent Agenda including the City Council Minutes from November 23, 2021; the attached list of Claims; Aquatic Center Pool Water Heater Replacement, Change Order Number 1, Tricon General Contractor, \$2,789.02; Aquatic Center Pool Water Heater Replacement, Pay Application Number 3, Tricon General Construction, \$44,596.36; Centennial Park Loop Drive Project, Pay Application Number 3, All American Concrete, inc., \$100,206.00; Forevergreen Road Trail Improvements, Pay Application Number 1, TK Concrete, Inc., \$94,772.00; Ranshaw Way Phase 5 Improvements, Change Order Number 7, Peterson Contractors, Inc., (\$19,449.67); Ranshaw Way Phase 5 Improvements, Pay Application Number 8, Peterson Contractors, Inc., \$467,211.31; Ranshaw House Renovation Phase 2, Change Order Number 5, Wolfe Contracting, Inc., (\$552.00); Liquor License Renewal, Johncy's; Liquor License Renewal, Red's Alehouse; Liquor License Renewal, The Leaderboard; Liquor License Renewal, The Depot. The vote was all ayes. Consent Agenda approved.

Public Comment

No public comment was offered.

City Engineer Report

City Engineer Trom reported on the progress on Ranshaw Way Phase 5. The Centennial Park Loop Road contractor is waiting to complete the final seeding, grading and planting in spring. Dubuque St. Phase 1 project bid award is on the agenda tonight. The Pool Heater Replacement project is nearing completion. The indoor pool reopened yesterday. Staff will be receiving the

results of the latest design phase in the City Hall Project. The Forevergreen Road Trail Project is substantially complete. Council discussed the report with Trom.

City Administrator Report

City Administrator Heiar reported that there is no second meeting in December. Holiday hours are posted online. Planning Director Rusnak presented an update on the Comprehensive Plan process. Council discussed the report with Rusnak.

Mayor Report

Mayor Donahue expressed appreciation for the reception. Councilor Pollock thanked the community for the support during her tenure.

Voting Precincts

At 6:44 p.m., Mayor Donahue opened the public hearing regarding proposed voting precincts. No oral or written comments were received. The public hearing was closed.

Hoffman moved, Wayson seconded to approve the first consideration of Ordinance Number 2021-19, An Ordinance amending Voting Precincts within Chapter 6.07 of the North Liberty Code of Ordinances. The vote was: ayes – Harrington, Hoffman, Smith, Pollock, Wayson; nays – none. Motion carried.

Harrington moved, Smith seconded to waive the requirement of three separate readings on three separate dates. The vote was: ayes – Hoffman, Pollock, Wayson, Smith, Harrington; nays – none. Motion carried.

Pollock moved, Smith seconded to approve the second consideration of Ordinance Number 2021-19, An Ordinance amending Voting Precincts within Chapter 6.07 of the North Liberty Code of Ordinances. The vote was: ayes – Harrington, Pollock, Hoffman, Wayson, Smith; nays – none. Motion carried.

Harrington moved, Wayson seconded to approve the third consideration and adoption of Ordinance Number 2021-19, An Ordinance amending Voting Precincts within Chapter 6.07 of the North Liberty Code of Ordinances. After discussion, the vote was: ayes – Wayson, Hoffman, Smith, Pollock, Harrington; nays – none. Motion carried.

Bowman Property LLC Rezoning

Hoffman moved, Wayson seconded to approve the second consideration of Ordinance Number 2021-18, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property located at the Northeast Corner of West Forevergreen Road and South Kansas Avenue located in North Liberty, Iowa to those set forth in the Municipal Code for the RS-4 Single-Unit Dwelling District, RS-6 Single-Unit Dwelling District, RD-10 Two-Unit Residence District, RM-8 Multi-Unit Residence District, RM-12 Multi-Unit Residence District and C-2A Highway Commercial District. After discussion, the vote was: ayes – Pollock, Wayson, Hoffman, Smith, Harrington; nays – none. Motion carried.

Policy regarding payables for Council meeting

Harrington moved, Hoffman seconded to approve Resolution Number 2021-120, A Resolution establishing the policy for the payment of claims due to the cancellation of the second City Council meeting in December 2021. The vote was: ayes – Hoffman, Wayson, Smith, Harrington, Pollock; nays – none. Motion carried.

Urban Renewal Plan Amendment

Heiar provided a summary of the amendment and the process. At 6:50 p.m., Mayor Donahue opened the Public Hearing on Proposed amendment to the North Liberty Renewal Area. No oral or written comments were received. The public hearing was closed.

Smith moved, Wayson seconded to approve Resolution Number 2021-121, A Resolution to declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 4.04 of the Code of Iowa and Approve Urban Renewal Plan Amendment for the North Liberty Urban Renewal Area. The vote was: ayes – Smith, Hoffman, Wayson, Pollock, Harrington; nays – none. Motion carried.

Pollock moved, Harrington seconded to approve Resolution Number 2021-122, A Resolution setting the date for public hearing on proposal to enter into a General Obligation Urban Renewal Loan Agreement and to borrow money thereunder. After discussion, the vote was: ayes – Wayson, Harrington, Pollock, Hoffman, Smith; nays – none. Motion carried.

General Obligation Proceedings

Heiar presented information on this agenda item. At 6:52 p.m., Mayor Donahue opened the Public Hearing on proposal to enter into a General Obligation Swimming Pool Loan Agreement. No oral or written comments were received. The public hearing was closed.

Wayson moved, Smith seconded to approve Resolution Number 2021-123, A Resolution taking additional action on proposal to enter into a General Obligation Swimming Pool Loan Agreement and repurposing bond proceeds. After discussion, the vote was: ayes – Smith, Wayson, Harrington, Pollock, Hoffman; nays – none. Motion carried.

Dubuque Street Phase 1 Project

Hoffman moved, Wayson seconded to approve Resolution Number 2021-124, A Resolution accepting the bid and authorizing execution of the contract for the Dubuque Street Phase 1 Improvements Project, North Liberty, Iowa. After discussion, the vote was: ayes – Smith, Pollock, Wayson, Hoffman, Harrington; nays – none. Motion carried.

Fire Department Equipment Sale

Hoffman moved, Wayson seconded to approve Resolution Number 2021-125, A Resolution approving the Vehicle Purchase Agreement between the City of North Liberty and the East Orchard Mesa Fire Department. After discussion, the vote was: ayes – Hoffman, Smith, Wayson, Pollock, Harrington; nays – none. Motion carried.

Commercial Drive Extension Improvement Project

Smith moved, Hoffman seconded to approve Resolution Number 2021-126, A Resolution establishing Fair Market Value and Just Compensation for the Acquisition of Certain Property for the Commercial Drive Extension Improvement Project. After discussion, the vote was: ayes - Hoffman, Wayson, Harrington, Pollock, Smith; nays - none. Motion carried.

Employee Handbook

Heiar presented information on the proposed change to the Employee Handbook. Harrington moved, Smith seconded to approve Resolution Number 2021-127, A Resolution approving the updated Employee Handbook. After discussion, the vote was: ayes - Pollock, Smith, Hoffman, Harrington, Wayson; nays - none. Motion carried.

Collective Bargaining Agreement

Heiar presented information on the agreement. Wayson moved, Hoffman seconded to approve Resolution Number 2021-128, A Resolution ratifying the Collective Bargaining Agreement amendments between the City of North Liberty Public Professional and Maintenance Employees Local 2003 IUPAT for the duration of the next contract. The vote was: ayes - Smith, Harrington, Hoffman, Pollock, Wayson; nays - none. Motion carried.

Domestic Violence Intervention Program (DVIP) Social Services Funding Agreement

Pollock moved, Harrington seconded to approve Resolution Number 2021-129, A Resolution approving the Social Services Funding Agreement between the City of North Liberty and the Domestic Violence Intervention Program. After discussion, the vote was: ayes - Smith, Wayson, Harrington, Pollock, Hoffman; nays - none. Motion carried.

National Opioid Settlement

Heiar presented information on the resolution. Harrington moved, Wayson seconded to approve Resolution Number 2021-130, A Resolution opting to participate in Nationwide Settlements with Opioid Distributors, McKesson, Cardinal Health, and Amerisource Bergen, and Opioid Manufacturer Janssen Pharmaceuticals, Inc. The vote was: ayes - Hoffman, Wayson, Harrington, Smith, Pollock; nays - none. Motion carried.

Old Business

Councilor Pollock encouraged all to continue to be vigilant in the pandemic. Councilor Smith thanked Mayor Donahue and Councilor Pollock for their service to the community. Councilor Wayson expressed appreciation for Councilor Pollock and Mayor Donahue's service. Councilor Harrington thanked Mayor Donahue and Councilor Pollock for their assistance and service. Councilor Hoffman spoke regarding the sacrifices Councilor Pollock and Mayor Donahue have made. Mayor Donahue thanked his wife for her support during his terms. Donahue recommended a special election. Heiar expressed his pleasure for working with both Pollock and Donahue.

Adjournment

Mayor Donahue adjourned the meeting at 7:12 p.m.

CITY OF NORTH LIBERTY

By: _____
Terry L. Donahue, Mayor

Attest: _____
Tracey Mulcahey, City Clerk

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: City of North Liberty 3 Quail Creek Circle P.O. Box 77 North Liberty, Iowa 52317	PROJECT: Ranshaw Way Phase 5 Improvements STP-U-5557(622)--70-52	APPLICATION NO: 9 PERIOD TO: 1/1/22 PROJECT NO.: STP-U-5557(622)--70-52 CONTRACT ID: 52-5557-622 LETTING DATE: 4/20/21	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> ENGINEER
FROM CONTRACTOR: Peterson Contractors, Inc. 104 Blackhawk Street, P.O. Box A Reinbeck, Iowa 50669	VIA ENGINEER: Shive-Hattery, Inc. 2839 Northgate Drive Iowa City, Iowa 52245		

CONTRACT FOR: Ranshaw Way Phase 5 Improvements

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$	7,882,878.58	
2. Net Change by Change Orders	\$	117,567.56	
3. CONTRACT SUM TO DATE	\$	8,000,446.14	
4. TOTAL COMPLETED & STORED TO DATE	\$	5,844,966.74	
5. RETAINAGE 3 % of Completed Work & Stored Material	\$	30,000.00	
6. TOTAL EARNED LESS RETAINAGE	\$	5,814,966.74	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	5,624,014.00	
8. CURRENT PAYMENT DUE	\$	190,952.74	
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$	2,185,479.40	

(This amount will decrease, as Change Orders do not yet reflect items deleted or decreased in quantity - see summary sheet for est. final totals)

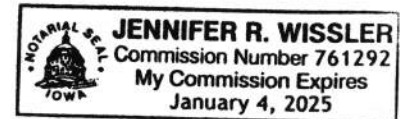
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 458,362.18	\$ 340,794.62
Total approved this Month	\$ -	\$ -
TOTALS	\$ 458,362.18	\$ 340,794.62
NET CHANGES by Change Order	\$ 117,567.56	\$ -

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Peterson Contractors, Inc.
 By: [Signature] Date: 1-5-22

State of: _____
 County of: _____
 Subscribed and sworn to before me this 5th day of January.

Notary Public: Jennifer R Wissler
 My Commission expires: 1/1/25



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ **190,952.74**

(Attach explanation if amount certified differs from the the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: [Signature]
 By: _____ Date: 01 / 05 / 22

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

MEMORANDUM

TO: Ryan Heiar, City Administrator
FROM: Clint Matthews, Shive-Hattery
DATE: January 5, 2022
RE: NL Forevergreen Road Trail Improvements
Final Completion

Attached please find:

Payment Application No. 2 (Final)

We recommend payment to the contractor as indicated, acceptance of the improvements, and close out of the project.

Please contact our office with any questions.

Sincerely,

SHIVE-HATTERY, INC.



Clint Matthews, EI

Enc.

CJM

Copy: Tracey Mulcahey, Assistant City Administrator
Michael Pentecost, Streets Superintendent
Guy Goldsmith, Parks Superintendent
Kevin Trom, S-H
Billie Stout, TK Concrete
Kirk Salnave, TK Concrete



APPLICATION AND CERTIFICATE FOR PAYMENT

AIA® DOCUMENT G732™ - 2009

CONSTRUCTION MANAGER AS ADVISER EDITION

PAGE ONE OF 2 PAGES

OWNER: City of North Liberty

PROJECT: Forevergreen Trail Improvements

APPLICATION NO: 2

Distribution to:

- OWNER
- CONSTRUCTION MANAGER
- ARCHITECT
- CONTRACTOR
- FIELD
- OTHER

FROM

CONTRACTOR: TK Concrete, Inc.
1608 Fifield Rd.
Pella, IA 50219

CONSTRUCTION MANAGER:
Shive Hattery

PERIOD TO: 1/5/22

PROJECT NO:

CONTRACT DATE: 8/6/2021

PROJECT NOS:

CONTRACT FOR: Trail improvements

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$	99,760.00
2. NET CHANGES IN THE WORK	\$	0.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$	99,760.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	99,760.00
5. RETAINAGE:		
a. 5 % of Completed Work	\$	4,988.00
(Column D + E on G703)		
b. % of Stored Material	\$	
(Column F on G703)		
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	4,988.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$	94,772.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	94,772.00
8. CURRENT PAYMENT DUE	\$	0.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$	4,988.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$
Total approved this month including Construction Change Directives	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES IN THE WORK	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: TK Concrete, Inc.

By:  Date: 1/5/2022

State of: Iowa County of: Marion
Subscribed and sworn to before me this 5 day of January, 2022
Notary Public: Billie S. Stout
My Commission expires: 1-16-25

CERTIFICATE FOR PAYMENT

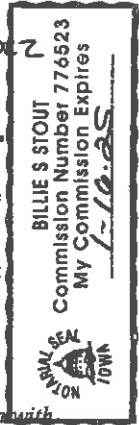
In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ **\$4,988.00**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:
By: _____ Date: _____
ARCHITECT: _____ are responsible for performing portions of the (if required.)
By:  Date: 01/05/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

APPLICATION NO: 2

Contractor's signed certification is attached.

APPLICATION DATE: 1/5/2022

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 1/5/2022

Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Excavation, Class 10, Roadway & Borrow	\$6,750.00	\$6,750.00	\$0.00	\$0.00	\$6,750.00	100.00%	\$0.00	\$337.50
2	Topsoil, strip, salvage, & spread	\$4,850.00	\$4,850.00	\$0.00	\$0.00	\$4,850.00	100.00%	\$0.00	\$242.50
3	Pavement removal	\$5,695.00	\$5,695.00	\$0.00	\$0.00	\$5,695.00	100.00%	\$0.00	\$284.75
4	Special compaction of subgrade for trail	\$1,925.00	\$1,925.00	\$0.00	\$0.00	\$1,925.00	100.00%	\$0.00	\$96.25
5	6" PCC Trail	\$28,560.00	\$28,560.00	\$0.00	\$0.00	\$28,560.00	100.00%	\$0.00	\$1,428.00
6	Subdrain, perforated plastic pipe, 6"	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	100.00%	\$0.00	\$350.00
7	Subdrain, perforated plastic pipe, 8"	\$5,750.00	\$5,750.00	\$0.00	\$0.00	\$5,750.00	100.00%	\$0.00	\$287.50
8	Nyloplast drain basin with light duty dome grate	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$7,000.00	100.00%	\$0.00	\$350.00
9	15' Storm pipe	\$2,325.00	\$2,325.00	\$0.00	\$0.00	\$2,325.00	100.00%	\$0.00	\$116.25
10	SW-512 Storm intake - 24" diameter type 3b grate	\$2,750.00	\$2,750.00	\$0.00	\$0.00	\$2,750.00	100.00%	\$0.00	\$137.50
11	Connect to existing storm structure	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	100.00%	\$0.00	\$50.00
12	Hydraulic seeding	\$2,400.00	\$2,400.00	\$0.00	\$0.00	\$2,400.00	100.00%	\$0.00	\$120.00
13	Biodegradable erosion control blanket	\$4,680.00	\$4,680.00	\$0.00	\$0.00	\$4,680.00	100.00%	\$0.00	\$234.00
14	Traffic control	\$16,075.00	\$16,075.00	\$0.00	\$0.00	\$16,075.00	100.00%	\$0.00	\$803.75
15	Erosion control/intake protection	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$3,000.00	100.00%	\$0.00	\$150.00
GRAND TOTALS		\$99,760.00	\$99,760.00	\$0.00	\$0.00	\$99,760.00	100.00%	\$0.00	\$4,988.00

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

APPLICATION AND CERTIFICATE FOR PAYMENT
AIA DOCUMENT G702

TO OWNER:
 City of North Liberty
 3 Quail Creek Circle
 North Liberty, IA 52317

PROJECT:
 North Liberty Aquatic Center Pool
 Water Heater Replacement
 520 West Cherry Street North
 North Liberty, IA 52317

APPLICATION NO: 4
APPLICATION DATE: 12/29/21
PERIOD TO: 12/29/21
PROJECT NO: 1212150
CONTRACT DATE: 06/09/21

Distribution to:
 OWNER
 CONSTRUCTION
 MANAGER
 ARCHITECT
 CONTRACTOR
 OTHER
 OTHER

FROM CONTRACTOR:
 Tricon General Construction
 1230 East 12th Street
 Dubuque, IA 52001

CONTRACT FOR: General Construction

VIA ARCHITECT: Shive-Hatery, Inc 2839 Northgate Drive Iowa City, IA 52245

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$406,000.00
2. Net change by Change Orders	\$2,789.02
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$408,789.02
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$370,864.61
5. RETAINAGE:	
a. 5% of Completed Work (Column D + E on G703)	\$18,543.23
b. 5% of Stored Material (Column F on G703)	\$0.00
TOTAL RETAINAGE (Lines 5a + 5b or Total in Column I of G703)	\$18,543.23
6. TOTAL EARNED LESS RETAINAGE	\$352,321.38
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$348,046.38
8. CURRENT PAYMENT DUE	\$4,275.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$56,467.64

CONTRACTOR: Tricon Construction Group

By: *[Signature]* Date: 12/29/2021

State of: Iowa County of: Dubuque
 Subscribed and sworn to before me this 29th day of December 2021
 Notary Public:

Mary K. Stone



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 4,275.00

(Attach explanation if amount certified differs from amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

ARCHITECT

By: *Ted Krausman* Date: December 30, 2021

This Certificate is not negotiable. the AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$2,789.02	
Total approved this Month		
TOTALS:	\$2,789.02	\$0.00
NET CHANGES by Change Order:	\$2,789.02	



Bowman Property LLC Rezoning

Ordinance No. 2021-18

AN ORDINANCE AMENDING CHAPTER 167 OF THE NORTH LIBERTY CODE OF ORDINANCES BY AMENDING THE USE REGULATIONS ON PROPERTY LOCATED AT THE NORTHEAST CORNER OF WEST FOREVERGREEN ROAD AND SOUTH KANSAS AVENUE LOCATED IN NORTH LIBERTY, IOWA TO THOSE SET FORTH IN THE MUNICIPAL CODE FOR THE RS-4 SINGLE UNIT DWELLING DISTRICT, RS-6 SINGLE-UNIT DWELLING DISTRICT, RD-10 TWO UNIT RESIDENCE DISTRICT, RM-8 MULTI-UNIT RESIDENCE DISTRICT, RM-12 MULTI-UNIT RESIDENCE DISTRICT AND C-2A HIGHWAY COMMERCIAL DISTRICT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT. Chapter 167 of the North Liberty Code of Ordinances (2013) is hereby amended by amending the zoning for the property located on the northeast corner of West Forevergreen Road and South Kansas Avenue. The property is more particularly described as follows:

1. ID Interim Development District to RS-4 Single-Unit Residence District on 8.70 acres.

The property is more particularly described as follows:

PART OF AUDITOR'S PARCEL # 99010 AND PART OF AUDITOR'S PARCEL #99011, RECORDED IN BOOK 40, PAGE 36 AND PART OF AUDITOR'S PARCEL #2011021, RECORDED IN BOOK 55, PAGE 256, ALL IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE, ALL IN THE NORTH ONE-HALF OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:
COMMENCING AT THE INTERSECTION OF THE EAST RIGHT-OF-WAY OF KANSAS AVENUE NE AND THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 23; THENCE S89°27'50"E ALONG SAID NORTH LINE, 587.08 FEET TO THE POINT OF BEGINNING; THENCE S89°27'50"E ALONG SAID NORTH LINE, 2037.59 FEET TO THE EAST LINE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 23; THENCE S0°30'29"W ALONG SAID EAST LINE, 172.96 FEET; THENCE N89°29'51"W, 1408.18 FEET; THENCE WESTERLY, 117.17 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY (CHORD BEARS S80°54'42"W 116.63 FEET); THENCE WESTERLY, 498.01 FEET ALONG THE ARC OF A 769.92 FOOT RADIUS CURVE, CONCAVE NORTHERLY (CHORD BEARS S89°51'05"W 489.38 FEET); THENCE WESTERLY, 25.57 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY (CHORD BEARS N73°42'40"W 25.57 FEET); THENCE N0°22'08"E, 192.19 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 8.70 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

2. ID Interim Development District to RS-6 Single-Unit Residence District on 9.13 acres.

The property is more particular described as follows:

PART OF AUDITOR'S PARCEL #99011, RECORDED IN BOOK 40, PAGE 36, IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE, LOCATED IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 23; THENCE S0°30'29"W, ALONG THE EAST LINE OF SAID AUDITOR'S PARCEL #99011, A DISTANCE OF 172.96 FEET TO THE POINT OF BEGINNING; THENCE S0°30'29"W ALONG SAID EAST LINE 819.70 FEET; THENCE N89°30'22"W, 485.18 FEET; THENCE N0°32'19"E, 819.77 FEET; THENCE S89°29'51"E, 484.74 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 9.13 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

3. ID Interim Development District to RD-10 Two-Unit Residence District on 24.87 acres.

The property is more particular described as follows:

PART OF AUDITOR'S PARCEL #99011, RECORDED IN BOOK 40, PAGE 36, IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE AND PART OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 23; THENCE S0°30'29"W, ALONG THE EAST LINE OF SAID AUDITOR'S PARCEL #99011, A DISTANCE OF 992.66 FEET TO THE POINT OF BEGINNING; THENCE S0°30'29"W ALONG SAID EAST LINE, 165.04 FEET TO THE NORTH LINE OF THE SOUTH 5.00 ACRES OF THE NORTHEAST QUARTER OF SAID NORTHWEST QUARTER; THENCE N89°34'09"W, ALONG SAID NORTH LINE, 1332.50 FEET TO THE WEST LINE OF SAID NORTHEAST QUARTER OF THE NORTHWEST QUARTER; THENCE S0°27'38"W, ALONG SAID WEST LINE AND THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID NORTHWEST QUARTER, 262.12 FEET; THENCE N89°31'35"W, 166.54 FEET; THENCE N0°20'07"W, 93.30 FEET; THENCE NORTHERLY, 301.23 FEET ALONG THE ARC OF A 1197.04 FOOT RADIUS CURVE, CONCAVE EASTERLY (CHORD BEARS N7°09'31"E, 300.44 FEET); THENCE NORTHERLY, 84.53 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE WESTERLY (CHORD BEARS N7°26'57"E, 84.32 FEET); THENCE N0°31'50"E, 770.06 FEET; THENCE EASTERLY, 46.86 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY (CHORD BEARS N86°40'01"E, 46.83 FEET); THENCE S89°29'51"E, 923.44 FEET; THENCE S0°32'19"W, 819.77 FEET; THENCE S89°30'22"E, 485.18 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 24.87 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

4. ID Interim Development District to RM-8 Multi-Unit Residence District on 16.42 acres.

The property is more particular described as follows:

PART OF AUDITOR'S PARCEL #2011021, RECORDED IN BOOK 56, PAGE 120 IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE, AND PART OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS: BEGINNING AT THE INTERSECTION OF THE EAST RIGHT-OF-WAY OF KANSAS AVE NE AND THE NORTH LINE OF SAID SECTION 23; THENCE S89°27'50"E ALONG SAID NORTH LINE, 587.08 FEET; THENCE S0°22'08"W, 913.89 FEET; THENCE SOUTHERLY, 106.99 FEET ALONG THE ARC OF A 645.00 FOOT CURVE, CONCAVE WESTERLY (CHORD BEARS S5°07'15"W 106.87 FEET); THENCE S9°52'23"W, 133.32 FEET; THENCE SOUTHERLY, 127.10 FEET ALONG THE ARC OF A 775.00 FOOT RADIUS CURVE, CONCAVE EASTERLY (CHORD BEARS S5°10'28"W 126.96 FEET); THENCE S0°28'34"W, 144.57 FEET; THENCE N89°31'35"W, 546.12 FEET TO SAID EAST RIGHT-OF-WAY; THENCE N0°24'05"E ALONG SAID EAST RIGHT-OF-WAY, 471.61 FEET; THE FOLLOWING THREE COURSES ARE ALONG LOT 1, RARIFIED ACRES, RECORDED IN BOOK 56, PAGE 138 IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE; THENCE S89°41'42"E, 252.50 FEET; THENCE N0°02'13"E, 432.71 FEET; THENCE S87°14'37"W, 250.12 FEET TO SAID EAST RIGHT-OF-WAY; THENCE N0°23'54"E ALONG SAID EAST RIGHT-OF-WAY, 532.72 FEET TO THE POINT OF BEGINNING. SAID PARCEL CONTAINS 16.42 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

5. ID Interim Development District to RM-12 Multi-Unit Residence District on 43.42 acres;

The property is more particular described as follows:

PART OF AUDITOR'S PARCEL #99011, RECORDED IN BOOK 40, PAGE 36, PART OF AUDITOR'S PARCEL #201121, RECORDED IN BOOK 55, PAGE 256, ALL IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE, AND PART OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE NORTH RIGHT-OF-WAY OF FOREVERGREEN RD NE AND THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID NORTHWEST QUARTER; THE FOLLOWING SIX COURSES ARE ALONG SAID NORTH RIGHT-OF-WAY; THENCE N89°41'03"W, 129.30 FEET; THENCE N30°38'45"W, 29.15 FEET; THENCE N89°41'08"W, 40.00 FEET; THENCE S31°16'53"W, 29.15 FEET; THENCE N89°41'03"W, 400.01 FEET; THENCE N88°07'33"W, 177.77 FEET; THENCE N0°38'15"E, 597.25 FEET; THENCE N89°07'53"W, 514.02 FEET TO THE EAST RIGHT-OF-WAY OF KANSAS AVENUE NE; THENCE N0°24'05"E ALONG SAID EAST RIGHT-OF-WAY, 561.67 FEET; THENCE S89°31'35"E, 546.12 FEET; THENCE N0°28'34"E, 144.57 FEET; THENCE NORTHERLY, 127.10 FEET ALONG THE ARC OF A 775.00 FOOT RADIUS CURVE, CONCAVE EASTERLY (CHORD BEARS N5°10'28"E 126.96 FEET); THENCE N9°52'23"E, 133.32 FEET; THENCE NORTHERLY, 106.99 FEET ALONG THE ARC OF A 645.00 FOOT RADIUS CURVE, CONCAVE WESTERLY (CHORD BEARS N5°07'15"E 106.87 FEET); THENCE N0°22'08"E, 721.69 FEET; THENCE EASTERLY, 25.57 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY (CHORD BEARS S73°42'40"E 25.57 FEET); THENCE EASTERLY, 498.01 FEET ALONG THE ARC OF A 769.92 FOOT RADIUS CURVE, CONCAVE NORTHERLY (CHORD BEARS

N89°51'05"E 489.38 FEET); THENCE EASTERLY 70.31 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY (CHORD BEARS N77°04'34"E 70.19 FEET); THENCE S0°31'50"W, 770.06 FEET; THENCE SOUTHERLY, 84.53 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE WESTERLY (CHORD BEARS S7°26'57"W 84.32 FEET); THENCE SOUTHERLY, 301.23 FEET ALONG THE ARC OF A 1197.04 FOOT CURVE, CONCAVE EASTERLY (CHORD BEARS S7°09'31"W 300.44 FEET); THENCE S0°20'07"E, 93.30 FEET; THENCE S89°31'35"E, 166.54 FEET TO THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 23; THENCE S0°27'36"W ALONG SAID EAST LINE, 1165.16 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 43.42 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

6. ID Interim Development District to C-2-A Highway Commercial District on 6.89 acres.

The property is more particular described as follows:

PART OF SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE EAST RIGHT-OF-WAY OF KANSAS AVENUE NE AND THE NORTH RIGHT-OF-WAY OF FOREVERGREEN ROAD; THENCE N0°24'05"E ALONG SAID EAST RIGHT-OF-WAY, 565.28 FEET; THENCE S89°07'53"E, 514.02 FEET; THENCE S0°38'15"W, 597.25 FEET TO SAID NORTH RIGHT-OF-WAY; THENCE N88°07'33"W ALONG SAID NORTH RIGHT-OF-WAY, 143.81 FEET; THENCE N84°49'17"W ALONG SAID NORTH RIGHT-OF-WAY, 306.58 FEET; THENCE N83°14'44"W ALONG SAID NORTH RIGHT-OF-WAY, 62.65 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 6.89 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

Such that said property shall be classified and zoned as C-2A Highway Commercial District.

SECTION 2. CONDITIONS IMPOSED. At the November 10, 2021 meeting the Planning Commission accepted the two listed findings (The proposed zonings would achieve consistency with the Comprehensive Plan Future Land Use Map designations, except where there are land use compatibility considerations adjacent to less dense development; and the proposed zonings would be compatible with the surrounding properties.) and forwards the request for a zoning map amendment to the City Council with a recommendation for approval subject to the following conditions:

1. That property generally achieve consistency with the submitted concept plan as it relates to the general pattern of land use development and landscape buffering;
and

2. That there be a 20' wide on lot landscape buffer for the residentially zoned portion of the development adjacent to South Kansas Avenue and West Forevergreen Road.

SECTION 3. ZONING MAP. It is hereby authorized and directed that the Zoning Map of the City of North Liberty, Iowa, be changed to conform to this amendment upon final passage, approval and publication of this ordinance as provided by law.

SECTION 4. RECORDATION. The City Clerk is hereby authorized and directed to record this ordinance at the Johnson County Recorder's office upon final passage and approval.

SECTION 5. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 6. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 7. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 8. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on November 23, 2021.
Second reading on December 14, 2021.
Third and final reading on _____.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

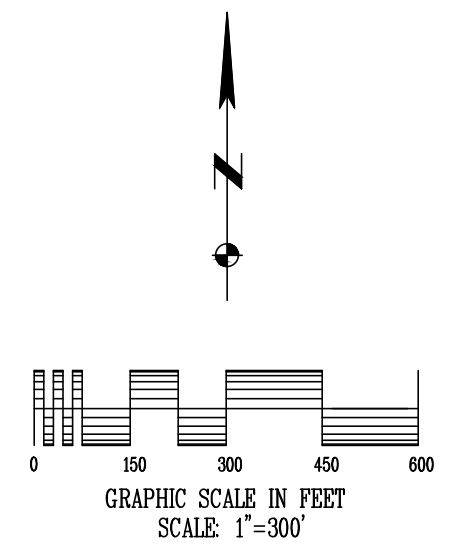
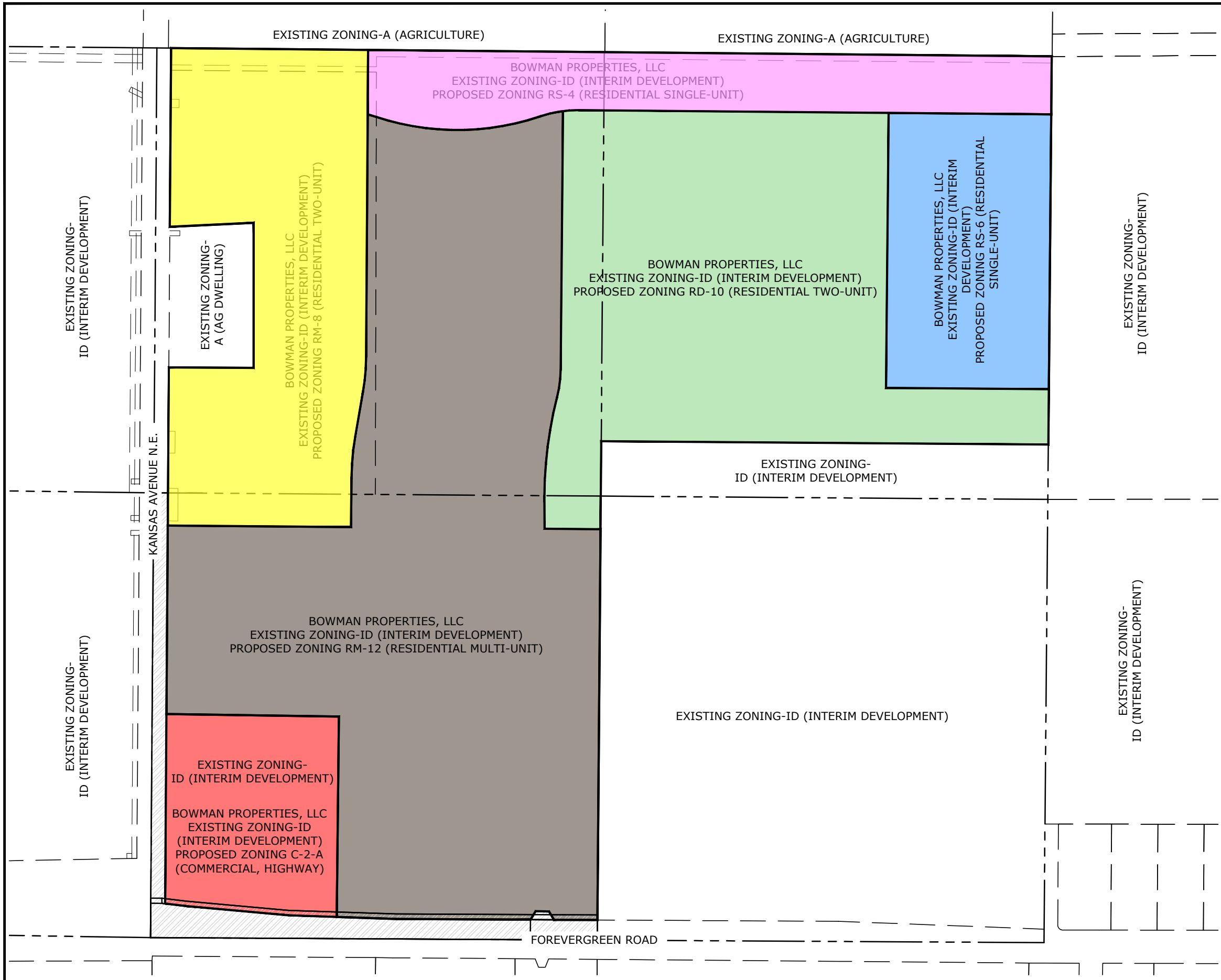
ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. 2021-18 in the *North Liberty Leader* on the ____ of _____, 2022.

TRACEY MULCAHEY, CITY CLERK



OWNER/APPLICANT: BOWMAN PROPERTY, L.L.C.
 1680 HWY 1, SUITE 2920
 FAIRFIELD IA 52556
 REPRESENTATIVE: MIKE BAILS
 (319) 321-5500
 MIKEBAILS@URBANACRES.COM

CONTACT: HALL & HALL ENGINEERS, INC.
 1860 BOYSON ROAD
 HIAWATHA, IOWA 52233
 (319) 362-9548
 jasons@halleng.com

LEGEND

	RS-6 (RESIDENTIAL SINGLE-UNIT) ZONING LOW DENSITY RESIDENTIAL
	RD-10 (RESIDENTIAL TWO-UNIT) ZONING LOW DENSITY RESIDENTIAL (ZERO LOT)
	RM-12 (RESIDENTIAL MULTI-UNIT) ZONING MEDIUM TO HIGH DENSITY RESIDENTIAL
	C-2-A (COMMERCIAL, HIGHWAY) ZONING COMMERCIAL
	RS-4 (RESIDENTIAL SINGLE UNIT) ZONING LOW DENSITY RESIDENTIAL
	RM-8 (RESIDENTIAL TWO-UNIT) ZONING MEDIUM DENSITY RESIDENTIAL

DRAWN BY: DLK			
CHECKED BY: SKF			
APPROVED BY: SKF			
DATE: 12-6-2021			
FIELD BOOK: NO.	REVISION DESCRIPTION	APPROVED	DATE



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FOREVERGREEN ESTATES
 IN THE CITY OF NORTH LIBERTY, JOHNSON COUNTY, IOWA

REZONING EXHIBIT
 SCALE: 1" = 300'
 PROJECT NO: 20390-1

SHEET
 1 OF 2

EXISTING ZONING: ID (INTERIM DEVELOPMENT)

PROPOSED ZONING: RS-6 (RESIDENTIAL SINGLE-UNIT)

REZONING LEGAL DESCRIPTION - RS-6 (RESIDENTIAL SINGLE-UNIT):

PART OF AUDITOR'S PARCEL #99011, RECORDED IN BOOK 40, PAGE 36, IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE, LOCATED IN THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 23; THENCE S0°30'29"W, ALONG THE EAST LINE OF SAID AUDITOR'S PARCEL #99011, A DISTANCE OF 172.96 FEET TO THE POINT OF BEGINNING; THENCE S0°30'29"W ALONG SAID EAST LINE 819.70 FEET; THENCE N89°30'22"W, 485.18 FEET; THENCE N0°32'19"E, 819.77 FEET; THENCE S89°29'51"E, 484.74 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 9.13 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

EXISTING ZONING: ID (INTERIM DEVELOPMENT)

PROPOSED ZONING: RD-10 (RESIDENTIAL TWO-UNIT)

REZONING LEGAL DESCRIPTION - RD-10 (RESIDENTIAL TWO-UNIT)

PART OF AUDITOR'S PARCEL #99011, RECORDED IN BOOK 40, PAGE 36, IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE AND PART OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 23; THENCE S0°30'29"W, ALONG THE EAST LINE OF SAID AUDITOR'S PARCEL #99011, A DISTANCE OF 992.66 FEET TO THE POINT OF BEGINNING; THENCE S0°30'29"W ALONG SAID EAST LINE, 165.04 FEET TO THE NORTH LINE OF THE SOUTH 5.00 ACRES OF THE NORTHEAST QUARTER OF SAID NORTHWEST QUARTER; THENCE N89°34'09"W, ALONG SAID NORTH LINE, 1332.50 FEET TO THE WEST LINE OF SAID NORTHEAST QUARTER OF THE NORTHWEST QUARTER; THENCE S0°27'38"W, ALONG SAID WEST LINE AND THE WEST LINE OF THE SOUTHEAST QUARTER OF SAID NORTHWEST QUARTER, 262.12 FEET; THENCE N89°31'35"W, 166.54 FEET; THENCE N0°20'07"W, 93.30 FEET; THENCE NORTHERLY, 301.23 FEET ALONG THE ARC OF A 1197.04 FOOT RADIUS CURVE, CONCAVE EASTERLY (CHORD BEARS N7°09'31"E, 300.44 FEET); THENCE NORTHERLY, 84.53 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE WESTERLY (CHORD BEARS N7°26'57"E, 84.32 FEET); THENCE N0°31'50"E, 770.06 FEET; THENCE EASTERLY, 46.86 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY (CHORD BEARS N86°40'01"E, 46.83 FEET); THENCE S89°29'51"E, 923.44 FEET; THENCE S0°32'19"W, 819.77 FEET; THENCE S89°30'22"E, 485.18 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 24.87 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

EXISTING ZONING: ID (INTERIM DEVELOPMENT)

PROPOSED ZONING: RS-4 (RESIDENTIAL SINGLE-UNIT)

REZONING LEGAL DESCRIPTION - RS-4 (RESIDENTIAL SINGLE-UNIT)

PART OF AUDITOR'S PARCEL # 99010 AND PART OF AUDITOR'S PARCEL #99011, RECORDED IN BOOK 40, PAGE 36 AND PART OF AUDITOR'S PARCEL #2011021, RECORDED IN BOOK 55, PAGE 256, ALL IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE, ALL IN THE NORTH ONE-HALF OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE EAST RIGHT-OF-WAY OF KANSAS AVENUE NE AND THE NORTH LINE OF THE NORTHWEST QUARTER OF SAID SECTION 23; THENCE S89°27'50"E ALONG SAID NORTH LINE, 587.08 FEET TO THE POINT OF BEGINNING; THENCE S89°27'50"E ALONG SAID NORTH LINE, 2037.59 FEET TO THE EAST LINE OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 23; THENCE S0°30'29"W ALONG SAID EAST LINE, 172.96 FEET; THENCE N89°29'51"W, 1408.18 FEET; THENCE WESTERLY, 117.17 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY (CHORD BEARS S80°54'42"W 116.63 FEET); THENCE WESTERLY, 498.01 FEET ALONG THE ARC OF A 769.92 FOOT RADIUS CURVE, CONCAVE NORTHERLY (CHORD BEARS S89°51'05"W 489.38 FEET); THENCE WESTERLY, 25.57 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY (CHORD BEARS N73°42'40"W 25.57 FEET); THENCE N0°22'08"E, 192.19 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 8.70 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

EXISTING ZONING: ID (INTERIM DEVELOPMENT)

PROPOSED ZONING: RM-12 (RESIDENTIAL MULT-UNIT)

REZONING LEGAL DESCRIPTION - RM-12 (RESIDENTIAL MULTI-UNIT)

PART OF AUDITOR'S PARCEL #99011, RECORDED IN BOOK 40, PAGE 36, PART OF AUDITOR'S PARCEL #201121, RECORDED IN BOOK 55, PAGE 256, ALL IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE, AND PART OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE NORTH RIGHT-OF-WAY OF FOREVERGREEN RD NE AND THE EAST LINE OF THE SOUTHWEST QUARTER OF SAID NORTHWEST QUARTER; THE FOLLOWING SIX COURSES ARE ALONG SAID NORTH RIGHT-OF-WAY; THENCE N89°41'03"W, 129.30 FEET; THENCE N30°38'45"W, 29.15 FEET; THENCE N89°41'08"W, 40.00 FEET; THENCE S31°16'53"W, 29.15 FEET; THENCE N89°41'03"W, 400.01 FEET; THENCE N88°07'33"W, 177.77 FEET; THENCE N0°38'15"E, 597.25 FEET; THENCE N89°07'53"W, 514.02 FEET TO THE EAST RIGHT-OF-WAY OF KANSAS AVENUE NE; THENCE N0°24'05"E ALONG SAID EAST RIGHT-OF-WAY, 561.67 FEET; THENCE S89°31'35"E, 546.12 FEET; THENCE N0°28'34"E, 144.57 FEET; THENCE NORTHERLY, 127.10 FEET ALONG THE ARC OF A 775.00 FOOT RADIUS CURVE, CONCAVE EASTERLY (CHORD BEARS N5°10'28"E 126.96 FEET); THENCE N9°52'23"E, 133.32 FEET; THENCE NORTHERLY, 106.99 FEET ALONG THE ARC OF A 645.00 FOOT RADIUS CURVE, CONCAVE WESTERLY (CHORD BEARS N5°07'15"E 106.87 FEET); THENCE N0°22'08"E, 721.69 FEET; THENCE EASTERLY, 25.57 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY (CHORD BEARS S73°42'40"E 25.57 FEET); THENCE EASTERLY, 498.01 FEET ALONG THE ARC OF A 769.92 FOOT RADIUS CURVE, CONCAVE NORTHERLY (CHORD BEARS N89°51'05"E 489.38 FEET); THENCE EASTERLY 70.31 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE SOUTHERLY (CHORD BEARS N77°04'34"E 70.19 FEET); THENCE S0°31'50"W, 770.06 FEET; THENCE SOUTHERLY, 84.53 FEET ALONG THE ARC OF A 350.00 FOOT RADIUS CURVE, CONCAVE WESTERLY (CHORD BEARS S7°26'57"W 84.32 FEET); THENCE SOUTHERLY, 301.23 FEET ALONG THE ARC OF A 1197.04 FOOT CURVE, CONCAVE EASTERLY (CHORD BEARS S7°09'31"W 300.44 FEET); THENCE S0°20'07"E, 93.30 FEET; THENCE S89°31'35"E, 166.54 FEET TO THE EAST LINE OF SAID SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 23; THENCE S0°27'36"W ALONG SAID EAST LINE, 1165.16 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 43.42 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

EXISTING ZONING: ID (INTERIM DEVELOPMENT)

PROPOSED ZONING: RM-8 (RESIDENTIAL TWO-UNIT)

REZONING LEGAL DESCRIPTION - RM-8 (RESIDENTIAL TWO-UNIT)

PART OF AUDITOR'S PARCEL #2011021, RECORDED IN BOOK 56, PAGE 120 IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE, AND PART OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

PART OF AUDITOR'S PARCEL #2011021, RECORDED IN BOOK 56, PAGE 120 IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE, AND PART OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE EAST RIGHT-OF-WAY OF KANSAS AVE NE AND THE NORTH LINE OF SAID SECTION 23; THENCE S89°27'50"E ALONG SAID NORTH LINE, 587.08 FEET; THENCE S0°22'08"W, 913.89 FEET; THENCE SOUTHERLY, 106.99 FEET ALONG THE ARC OF A 645.00 FOOT CURVE, CONCAVE WESTERLY (CHORD BEARS S5°07'15"W 106.87 FEET); THENCE S9°52'23"W, 133.32 FEET; THENCE SOUTHERLY, 127.10 FEET ALONG THE ARC OF A 775.00 FOOT RADIUS CURVE, CONCAVE EASTERLY (CHORD BEARS S5°10'28"W 126.96 FEET); THENCE S0°28'34"W, 144.57 FEET; THENCE N89°31'35"W, 546.12 FEET TO SAID EAST RIGHT-OF-WAY; THENCE N0°24'05"E ALONG SAID EAST RIGHT-OF-WAY, 471.61 FEET; THE FOLLOWING THREE COURSES ARE ALONG LOT 1, RARIFIED ACRES, RECORDED IN BOOK 56, PAGE 138 IN JOHNSON COUNTY, IOWA RECORDER'S OFFICE; THENCE S89°41'42"E, 252.50 FEET; THENCE N0°02'13"E, 432.71 FEET; THENCE S87°14'37"W, 250.12 FEET TO SAID EAST RIGHT-OF-WAY; THENCE N0°23'54"E ALONG SAID EAST RIGHT-OF-WAY, 532.72 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 16.42 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

EXISTING ZONING: ID (INTERIM DEVELOPMENT)

PROPOSED ZONING: C-2-A (COMMERCIAL, HIGHWAY)

REZONING LEGAL DESCRIPTION - C-2-A (COMMERCIAL, HIGHWAY)

PART OF SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 23, TOWNSHIP 80 NORTH, RANGE 7 WEST OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE EAST RIGHT-OF-WAY OF KANSAS AVENUE NE AND THE NORTH RIGHT-OF-WAY OF FOREVERGREEN ROAD; THENCE N0°24'05"E ALONG SAID EAST RIGHT-OF-WAY, 565.28 FEET; THENCE S89°07'53"E, 514.02 FEET; THENCE S0°38'15"W, 597.25 FEET TO SAID NORTH RIGHT-OF-WAY; THENCE N88°07'33"W ALONG SAID NORTH RIGHT-OF-WAY, 143.81 FEET; THENCE N84°49'17"W ALONG SAID NORTH RIGHT-OF-WAY, 306.58 FEET; THENCE N83°14'44"W ALONG SAID NORTH RIGHT-OF-WAY, 62.65 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINS 6.89 ACRES, SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

DRAWN BY: DLK				
CHECKED BY: SKF				
APPROVED BY: SKF				
DATE: 12-6-2021				
FIELD BOOK:	NO.	REVISION DESCRIPTION	APPROVED	DATE



HALL & HALL ENGINEERS, INC.

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www.halleng.com

FOREVERGREEN ESTATES

IN THE CITY OF NORTH LIBERTY, JOHNSON COUNTY, IOWA

REZONING EXHIBIT

SCALE: 1" = 300'

PROJECT NO: 20390-1

SHEET

2 OF 2

CAD File: I:\projects\20390\20390 Kansas Ave & FGR North Liberty\DWG\Plats\20390-1 NEW REZONING EXHIBIT DLK 3D2019 REVISED 12-3-21.dwg Date Plotted: Monday, December 6, 2021 2:13:46 PM Plotted By: Ben Vierling



Council Vacancy



November 22, 2021

Mayor and City Council
City of North Liberty
P.O. Box 77
North Liberty, IA 52317

Re: Vacancy in Elective City Office

Dear Mayor and City Council members:

As you know, Councilor Chris Hoffman is the Mayor-elect for the City of North Liberty, and his term in that office will begin at noon on January 3, 2022. I understand that Mr. Hoffman will be resigning from his current role on the City Council at that time, which will leave a vacancy on the City Council. I am writing in advance of that upcoming vacancy to provide information about the options available to fill it.

ELECTION OR APPOINTMENT

The procedure for municipal elections is governed by state law. A vacancy on the Council can be filled either by special election or by appointment. In this case, the person elected or appointed to fill the vacant seat will serve through the end of 2023. The Council has discretion to choose whether to hold a special election or appoint an individual. If the Council decides to fill the vacancy by appointment, however, a resident may file a petition within the following two weeks, requesting that a special election be held. If a valid petition is filed, any appointment which may already have taken place becomes temporary, and lasts only until a special election can be held at the earliest practicable date. A special election is also required if the Council fails to act within 60 days from the date of the vacancy.

COUNCIL PROCEDURE

No resolution is required for either the calling of a special election or the appointment of an individual. A motion, seconded, and followed by a voice vote is the appropriate method to initiate either action. The dates below all presume Council action on January 11. If no action is taken on that day, the dates will need to be adjusted accordingly.

SPECIAL ELECTION

If a majority of the Council decides to call for a special election at the January 11 meeting, the election date should be included as part of the motion. With respect to the date, the Code provides that the election take place “as soon as is practicable.” The earliest day for the special election to take place, by law, is the first Tuesday which is more than 32 days after the decision to hold a special election. The earliest possible date is February 15th, and the results would be canvassed, or finalized, on February 22nd. A motion to that effect might be: “I move to call for a special election to fill the vacancy on the City Council on February 15th.”

Ms. Bogdana Veltorean, the Elections Deputy at the Johnson County Auditor’s office, has stated that the County would prefer to open all precincts for voting to avoid voter confusion. This is a break from past practice, as our most recent special election had only one precinct. The costs associated with conducting a special election involving all precincts are estimated at between \$10,000 and \$15,000.

APPOINTMENT

Publication of notice of the Council’s intent to fill a vacancy by appointment is required between 4 and 20 days prior to the appointment itself. If a majority of the Council determines that appointment is appropriate, then the motion and second on the January 11 meeting could be that the Council intends to appoint a new Council member at the January 25th meeting. A decision made on January 11 about the Council’s intent to appoint a new Council member does not have to specify who will be appointed on January 25. An appointment made on January 25th would be effective immediately. Citizens would then have the right to file a petition contesting the appointment within the following two-week period.

PETITION FOR SPECIAL ELECTION

To be valid, a petition calling for special election must have a number of signatures equal to or greater than fifteen percent of the number of votes cast for candidates for those offices in the preceding regular election, divided by the number of seats filled. In this case, turnout from the most recent election requires a petition to have 203 signatures. If a special election is called by petition, the timeframes for doing so would follow the general requirements set forth above, but specific dates would need to be coordinated again with the Johnson County Auditor’s office.

CONCLUSION

The above memorandum is intended to provide the Mayor and Council with a basic procedural framework, so that you can re-familiarize yourself with which options are available to fill a vacancy, and which actions are required by law. If you should have any

further questions on or arising from any of the above, please don't hesitate to let me know.

Sincerely,

A handwritten signature in blue ink, appearing to read "Grant D. Lientz". The signature is fluid and cursive, with a prominent "G" and "L".

Grant D. Lientz
City Attorney



Urban Renewal Plan Amendment

MINUTES FOR HEARING AND
ADDITIONAL ACTION ON ENTERING
INTO A LOAN AGREEMENT

421033-86

North Liberty, Iowa

January 11, 2022

The City Council of the City of North Liberty, Iowa, met on January 11, 2022, at _____ o'clock __.m., at the _____, North Liberty, Iowa. The Mayor presided and the roll was called showing the following members of the City Council present and absent:

Present: _____

Absent: _____.

This being the time and place specified for taking action on the proposal to enter into a General Obligation Municipal Building Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$9,300,000, the City Clerk announced that no petition had been filed asking that the question of entering into the loan agreement be submitted to the registered voters of the City, and that the City Council may proceed with the authorization of the loan agreement. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor closed the public hearing.

After due consideration and discussion, Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

Resolution No. 2022-01

RESOLUTION TAKING ADDITIONAL ACTION ON PROPOSAL TO ENTER INTO GENERAL OBLIGATION URBAN RENEWAL LOAN AGREEMENT

WHEREAS, the City of North Liberty (the "City"), in Johnson County, State of Iowa, proposes to enter into a loan agreement (the "Loan Agreement"), pursuant to the provisions of Section 384.24A and 384.24.3(q) of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$9,300,000 for the purpose of paying the costs, to that extent, of undertaking the City Hall Project, an urban renewal project (the "Project") in the North Liberty Urban Renewal Area (such project having been authorized by action of the City Council on December 14, 2021 and consisting of constructing, furnishing and equipping a new City Hall facility), and in lieu of calling an election upon such proposal, has published notice of the proposed action, including notice of the right to petition for an election, and has held a hearing thereon, and as of January 11, 2022, no petition had been filed with the City asking that the question of entering into the Loan Agreement be submitted to the registered voters of the City;

NOW, THEREFORE, Be It Resolved by the City Council of the City of North Liberty, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement in the future and orders that general obligation bonds or notes be issued at such time, in evidence thereof. The City Council further declares that this resolution constitutes the "additional action" required by Section 384.24A of the Code of Iowa with respect to Loan Agreement.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

APPROVED AND ADOPTED this 11th day of January, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

••••

On motion and vote, the meeting adjourned.

CHRIS HOFFMAN, MAYOR

Attest:

TRACEY MULCAHEY, CITY CLERK

ATTESTATION CERTIFICATE

STATE OF IOWA
JOHNSON COUNTY
CITY OF NORTH LIBERTY

SS:

I, the undersigned, City Clerk of the City of North Liberty, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to the public hearing and additional action on the City Council's intention of entering into a certain General Obligation Urban Renewal Loan Agreement in the future.

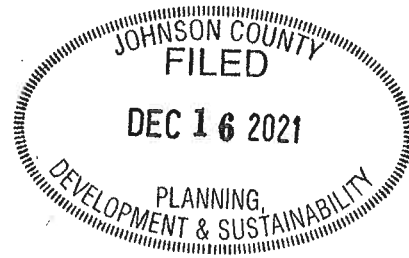
WITNESS MY HAND this _____ day of _____, 2022.

TRACEY MULCAHEY, CITY CLERK



CUP Home Business

Office Use Only	12-16-21	\$250	BOA-21-28166
	Date Filed	Fee	Application Number



JOHNSON COUNTY, IOWA

APPLICATION FOR: CONDITIONAL USE PERMIT

Application is hereby made for approval of a (official use as listed in the Johnson County UDO, and briefly describe the proposed use [e.g. Home Industry for Antique shop, Special Events for Corn Maze, etc.]):

Sawmill - wood kiln wood works
 Greenwood Products - Home Business

Address of Location: 2159 Hwy 965 NE North Liberty IA 52317

Subdivision name and lot number (if applicable):

Current Zoning: A9 Parcel Number:

PLEASE PRINT OR TYPE

The undersigned affirms that the information provided herein is true and correct. If applicant is not the owner, applicant affirms that the owner(s) of the property described on this application consent to this application being submitted, and said owners hereby give their consent for the office of Johnson County Planning, Development, and Sustainability to conduct a site visit and photograph the subject property.

Melvin T. Green
 Name of Owner

Name of Applicant (if different)

2159 Hwy 965 NE, North Liberty IA 52317
 Applicant Street Address (including City, State, Zip)

319 310 3897
 Applicant Phone

melgreen1159@gmail.com
 Applicant Email

Melvin T. Green
 Applicant Signature

See back page for Application Submittal Requirements and Checklist

ORIGINAL

FEB 10, 2017



To whom it may concern:

This letter is to explain the intended use of property as shown on Map. attached

GREENWOOD Products: is a sole proprietor business operated only by family members.

We collect TREE LOGS from Local tree service Companies - Sort by species. Custom Saw or Regular Lumber Sawn to either sell as a finished product or as a project to be completed by the Customer.

After the Sawmill, (which now has dust collection) the wood is banded and stacked to begin some AIR DRYING before it is set in the KILN for the final dry process.

After drying process it is moved to the Large Machine Shed at far North Property (see map) for Show, storage, sell.

We do some speculation projects... i.e., bar tops - fireplace mantles; Coffee & end Tables.

Most of our services are generated from social media and word of mouth contacts.

As we (family) all have full time employment off Location all of our customer meetings are by appointment only. No Sunday operations.

Deliveries are on average 1 tandem axel truck every two weeks -

operation hrs. are M-F. 4pm - 7pm or appointment
Sat. 1pm - 6pm or appointment

OUR WASTE wood is used for heating domestic hot water & home heat. Also for in floor & forced Air heat in Wood working Shop - Sawmill and Wood Kiln.

pg 2.

Any chips, mulch, sawdust are sold & delivered to local stable owners -

We have only 1 sign; a home made WOOD sign. Not permanent. Only held in place by a ground anchor & Turn-buckle - No lighting -

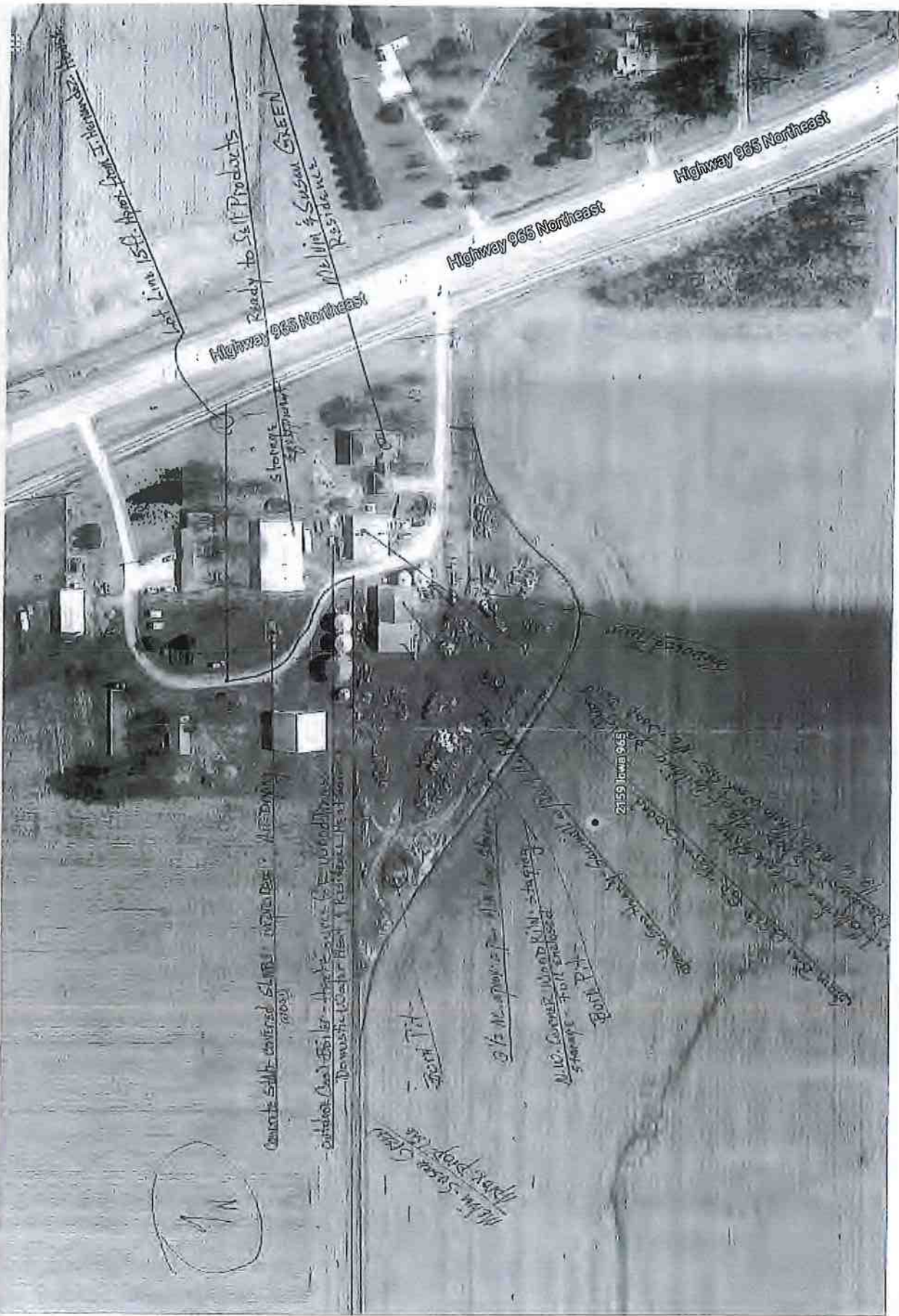
Can be moved if so requested. Currently Close to Utility pole near Railroad Tracks at our Driveway

This whole process started many years ago when I was able to procure Logs, wood, as a waste material that my father and myself used for our wood burning fireplaces at both homes; I lived in Cedar Rapids. Father and Mother have both deceased and 12 yrs. ago my family Melvin T. & Susan R. GREEN have lived on the family farm land that was homesteaded in 1942 - at 2159 Hwy 965 NE. North Liberty IA 52317

We are moving our small hobby to the next level (with County approval) and realizing some form of Return on Investment

Thank you for your consideration
Respectfully submitted
Melvin T. Green
Melvin T. GREEN





Ready to Sell Products

MILWAUKEE & SUSAN GREEN
RESIDENCE

Highway 965 Northeast

Highway 965 Northeast

Highway 965 Northeast

Concrete still covered SLURRY - IN THE BOX - ALREADY

Concrete Slab still in - the concrete is in the middle of the

Demolition work - BEST & RESIDENTIAL

East Pit

3/4 Mc. approx. for all the slurry

MILWAUKEE WOOD KILN - STAGING STORAGE FOR BRICKS

East Pit

2159 Inwn 965



FILED
FEB 16 2017
PLANNING
DEVELOPMENT & SUSTAINABILITY

Mailing Name	Parcel Number	Mailing Address2	Mailing City	Mailing Zip Code
EUGENE H & L KAY YOUNG MOHLING	335377001	2162 HIGHWAY 965 NE	NORTH LIBERTY, IA	52317
EUGENE H & L KAY YOUNG MOHLING	335302001	2162 HIGHWAY 965 NE	NORTH LIBERTY, IA	52317
CHARLOTTE S YOUNG	335376001	2184 HWY 965 NE	NORTH LIBERTY, IA	52317
MELVIN T & SUSAN K GREEN	334476001	2159 HIGHWAY 965 NE	NORTH LIBERTY, IA	52317
D GRACE YOUNG	335378001	PO BOX 500	NEVADA, IA	50201-0500
D GRACE YOUNG	335351002	PO BOX 500	NEVADA, IA	50201-0500
R T ST LLC	335327002	PO BOX 48	NORTH LIBERTY, IA	52317
R T ST LLC	334401001	PO BOX 48	NORTH LIBERTY, IA	52317
MELVIN T & SUSAN K GREEN	335327003	2159 HIGHWAY 965 NE	NORTH LIBERTY, IA	52317
CHARLOTTE S YOUNG	335301001	2184 HWY 965 NE	NORTH LIBERTY, IA	52317
D GRACE YOUNG	334476002	PO BOX 500	NEVADA, IA	50201-0500
MELVIN T & SUSAN K GREEN	335351001	2159 HIGHWAY 965 NE	NORTH LIBERTY, IA	52317
JESSE & ELAINE HERNANDEZ	335328001	2141 HIGHWAY 965 NE	NORTH LIBERTY, IA	52317
EUGENE H & L KAY YOUNG MOHLING	335326001	2162 HIGHWAY 965 NE	NORTH LIBERTY, IA	52317
CHARLOTTE S YOUNG	335451003	2184 HWY 965 NE	NORTH LIBERTY, IA	52317





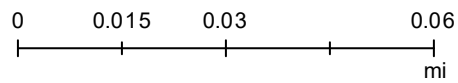
Johnson County



**Johnson County GIS
Web Printing**

My Map

Printed: 1/7/2022



1 inch = 147 feet



The information presented herein is intended to be an accurate representation of existing records. Johnson County assumes no liability for errors or omissions. Users relying on this information do so at their own risk.

Resolution No. 2022-02

**RESOLUTION REGARDING THE REVIEW OF THE GREEN
CONDITIONAL USE APPLICATION, JOHNSON COUNTY,
IOWA**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the North Liberty City Council has reviewed the proposed Conditional Use Application outside the corporate limits but within the City-County Fringe Area Agreement territory;

WHEREAS, said Fringe Area Agreement requires City review and consideration of this application prior to action by the County Board of Adjustment; and

WHEREAS, City staff has reviewed the application and recommends approval with the following conditions:

1. That the Conditional Use Permit only applies to this owner.
2. That the Conditional Use Permit be valid for a period of five years.

NOW, THEREFORE, BE IT RESOLVED by the City Council of North Liberty, Iowa, that the Green Conditional Use Application is hereby recommended with the conditions, and that County standards shall apply.

APPROVED AND ADOPTED this 11th day of January, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



Shared Power Agreement

December 20, 2021

City of North Liberty
3 Quail Creek Circle
North Liberty, Iowa 52317

Re: Letter Agreement re: Electrical Backfeed Hazards

Dear City Council:

Reference is made to that certain Ground Lease dated February 23, 2021, together with any and all amendments (collectively the "Lease") by and between the City of North Liberty, Iowa, an Iowa municipality ("Landlord") and South Slope Cooperative Telephone Company, an Iowa cooperative association ("Tenant"). Unless otherwise defined in this letter, capitalized terms used herein shall have the meanings assigned to them in the Lease.

Background

Subject to and pursuant to the terms of the Lease (a) Tenant has constructed and located on the Leased Premises a fiber optic communications equipment and facilities shelter (the "Equipment Shelter") and (b) Tenant's Equipment Shelter is adjacent to a pump/lift station constructed by Landlord and located adjacent to the Leased Premises (the "Pump/Lift Station"). As provided in the Lease, Tenant has access to and a right to connect to and utilize during the term of the Lease, a back-up generator located in or adjacent to the Pump/Lift Station.

The parties have been advised of and have discussed the electrical backfeed hazards associated with connecting to portable and permanent electric generators. The purpose of this letter is to set forth the parties' agreement concerning an allocation of the risks associated with electrical backfeed from the shared generator.

Agreement

Based on the preceding, and for good and valuable consideration as set forth herein and within the Lease, the parties agree as follows:

1. Indemnification of Landlord. In addition to their respective indemnification rights and obligations under the Lease (if any), Tenant shall indemnify, defend and hold harmless Landlord from and against any and all injury, loss, damage or liability (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs) arising in connection with, relating to, or caused by electrical backfeed from Tenant's installation, operation, use, maintenance, repair or removal of facilities or equipment at the Equipment Shelter, except to the extent attributable to the negligence or willful misconduct of Landlord and/or any of its employees, agents and/or independent contractors. For avoidance of doubt, this indemnification covers direct claims and third-party claims, including without limitations claims made by any electric utility.

2. Indemnification of Tenant. In addition to their respective indemnification rights and obligations under the Lease (if any), Landlord shall indemnify, defend and hold harmless Tenant from and against any and all injury, loss, damage or liability (or any claims in respect of the foregoing), costs or expenses (including reasonable attorneys' fees and court costs) arising in connection with, relating to, or caused by electrical backfeed from Landlord's installation,

operation, use, maintenance, repair or removal of facilities or equipment at the Pump/Lift Station, except to the extent attributable to the negligence or willful misconduct of Tenant and/or any of its employees, agents and/or independent contractors. For avoidance of doubt, this indemnification covers direct claims and third-party claims, including without limitations claims made by any electric utility.

3. Survival. The provisions of this letter relating to indemnification shall survive the termination or expiration of the Lease to the extent necessary to cover claims arising prior to such termination or expiration.

4. Governing Law. This letter shall be governed by and construed in accordance with the laws of the State of Iowa without giving effect to the principles of conflicts of laws thereof as if performed entirely within the State of Iowa by residents thereof.

5. Counterpart Signatures. This letter may be signed in counterparts, which together shall be deemed to constitute one document, and delivery of the counterparts may be effected by means of scanned electronic image or facsimile.

Please indicate your agreement with the foregoing by signing a copy of this letter in the space provided below.

Sincerely,

SOUTH SLOPE COOPERATIVE TELEPHONE
COMPANY

By: _____
Name: Chuck Deisbeck
Title: CEO

The terms of this letter are accepted and agreed to as of the date first set forth above:

THE CITY OF NORTH LIBERTY, IOWA

By: _____
Name: Chris Hoffman
Title: Mayor

By: _____
Name: Tracey Mulcahey
Title: City Clerk

Resolution No. 2022-03

A RESOLUTION APPROVING THE AGREEMENT REGARDING ELECTRICAL BACKFEED HAZARDS BETWEEN THE CITY OF NORTH LIBERTY AND THE SOUTH SLOPE COOPERATIVE TELEPHONE COMPANY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the City of North Liberty entered into a Ground Lease Agreement dated February 23, 2021 with South Slope Cooperative Telephone Company;

WHEREAS, the parties have discussed the electrical backfeed hazards associated with the use of portable and permanent electric generators on the property served by the Ground Lease Agreement; and

WHEREAS, it is the parties' desire to agree and establish, in writing, their understanding regarding said hazards as in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED that that the Agreement regarding Electrical Backfeed Hazards between the City of North Liberty and South Slope Cooperative Telephone Company is approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said agreement.

APPROVED AND ADOPTED this 11th day of January, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



Additional Information



To **Mayor and City Council**
 CC **City Administrator**
 From **Tom Palmer, Building Official**
 Date **1/4/2022**
 Re **Monthly Report**

December Permits:

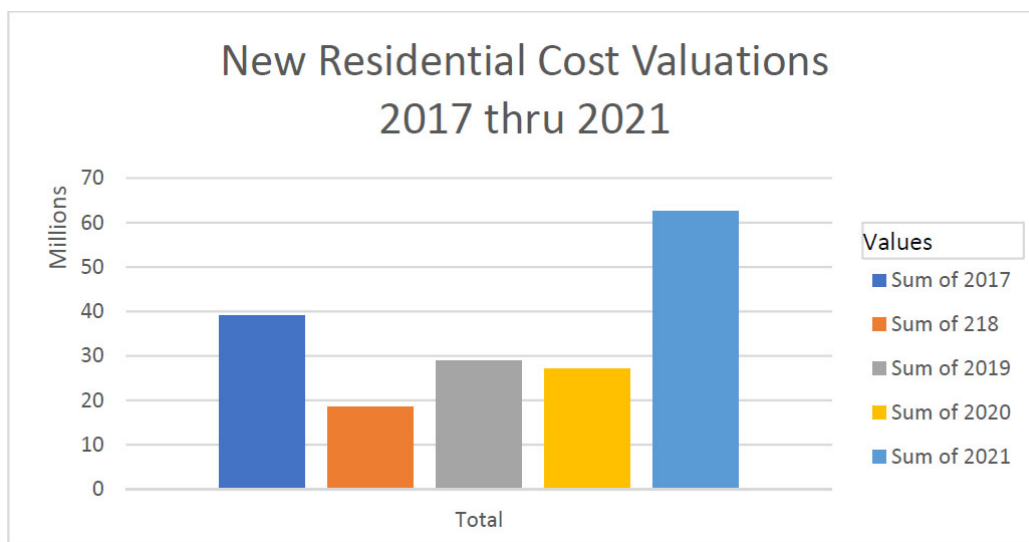
58 permits were issued in December with estimated construction value of 2.3 million dollars. 7 residential unit permits were issued with construction value of 1.9 million dollars. Staff completed 277 inspections during the month of December. A total of 3,761 inspections were completed in 2021.

Rental/Code Compliance Cases:

Four new rental permit applications received in December. No compliance cases were processed in December.

2021 Permit Numbers:

The residential construction permit numbers increased significantly in 2021. 797 total permits issued in 2021 with estimated value of 83 million dollars. A total 281 dwelling units were built with estimated value of 62 million dollars. 122 total units were built in 2020. 8 new commercial permits issued with estimated value of 7.5 million dollars.



December Permit Tally Report



Permit Type				Construction Value	Total Fees
Group: Automatic Fire Sprinkler System					
				\$115,835.00	\$1,763.00
					Group Total: 13
Group: Commercial Alteration					
				\$300.00	\$23.50
					Group Total: 1
Group: Construction Site Runoff					
				\$0.00	\$407.40
					Group Total: 1
Group: Deck					
				\$2,000.00	\$69.25
					Group Total: 1
Group: Fence					
				\$27,311.00	\$225.00
					Group Total: 9
Group: Fire Alarm & Detection Equipment					
				\$7,600.00	
					Group Total: 4
Group: Fire Protection System					
				\$908.00	\$77.00
					Group Total: 1
Group: Kitchen Hood Suppression System					
				\$3,300.00	\$75.00
					Group Total: 1
Group: Mechanical Electrical Plumbing (MEP)					
				\$22,389.00	\$551.25
					Group Total: 9
Group: Medical Gas Systems					
				\$0.00	\$150.00
					Group Total: 1
Group: New Single Family Dwelling					
				\$1,376,120.00	\$11,615.02
					Group Total: 3
Group: New Single Family Dwellings Attached					
				\$690,000.00	\$8,889.00
					Group Total: 4

December Permit Tally Report

Group: Patio

				\$6,300.00	\$0.00
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Group Total: 1

Group: Permanent Sign

				\$480.00	\$50.00
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Group Total: 1

Group: Rental

				\$0.00	\$200.00
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Group Total: 1

Group: Residential Alteration

				\$39,000.00	\$628.50
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Group Total: 2

Group: Right of Way

				\$6,800.00	\$23.50
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Group Total: 2

Group: Utility Service

				\$8,000.00	\$23.50
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Group Total: 1

Group: Zoning Certificate

				\$0.00	\$50.00
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Group Total: 2

				\$2,306,343.00	\$24,820.92
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Total Records: 58

2021 Permit Tally Report



01/01/2021 - 12/31

Permit Type			Construction Value
Group: Underground Storage Tanks Storage Tank for Motor Vehicle Fuel Dispensing			
			\$221,000.00
			Group Total: 2
Group: Accessory Structure			
			\$50,800.00
			Group Total: 10
Group: Automatic Fire Sprinkler System			
			\$160,138.00
			Group Total: 27
Group: Backflow Preventer			
			\$966.39
			Group Total: 3
Group: Commercial Addition			
			\$650,213.00
			Group Total: 3
Group: Commercial Alteration			
			\$1,261,130.77
			Group Total: 29
Group: Communication Tower			
			\$110,000.00
			Group Total: 2
Group: Construction Site Runoff			
			\$25,000.00
			Group Total: 1
Group: Deck			
			\$263,907.61
			Group Total: 44
Group: Demolition Structure(s)			
			\$230,000.00
			Group Total: 6
Group: Display of Fireworks			
			\$5,000.00
			Group Total: 3
Group: Driveway			

2021 Permit Tally Report

			\$59,327.00
			Group Total: 22

Group: Excavating & Grading

20210753	Construction	Excavating &	\$91,000.00
			\$91,000.00
			Group Total: 1

Group: Fence

			\$862,666.31
			Group Total: 95

Group: Fire Alarm & Detection Equipment

			\$47,220.91
			Group Total: 18

Group: Fire Protection System

			\$241,923.00
			Group Total: 6

Group: Foundation

			\$0.00
			Group Total: 1

Group: Industrial Alteration

			\$10,000.00
			Group Total: 2

Group: Infrastructure

			\$404,180.00
			Group Total: 1

Group: Kitchen Hood Suppression System

			\$3,300.00
			Group Total: 1

Group: Manufactured Home

			\$997,801.00
			Group Total: 17

Group: Mechanical Electrical Plumbing (MEP)

			\$734,092.48
			Group Total: 89

Group: Medical Gas Systems

			\$2,500.00
			Group Total: 1

Group: New Commercial

			\$7,524,890.07
			Group Total: 8

2021 Permit Tally Report

Group: New Multi-Family Dwelling

			\$11,800,000.00
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Group Total: 2

Group: New Public Building

			\$300,000.00
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Group Total: 1

Group: New Single Family Dwelling

			\$32,641,332.00
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Group Total: 97

Group: New Single Family Dwellings Attached

			\$11,492,890.00
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Group Total: 56

Group: New Townhouse

			\$6,372,050.00
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Group Total: 37

Group: Operational- Temp LPG

			\$1,500.00
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Group Total: 3

Group: Patio

			\$8,900.00
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Group Total: 3

Group: Permanent Sign

			\$142,389.20
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Group Total: 22

Group: Residential Addition

			\$806,429.33
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Group Total: 32

Group: Residential Alteration

			\$1,778,612.17
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Group Total: 85

Group: Retail Sales of Fireworks - Temporary Structures

			\$2,000.00
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Group Total: 2

Group: Right of Way

			\$418,075.00
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Group Total: 14

Group: School

			\$267,000.00
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Group Total: 1

2021 Permit Tally Report

Group: Sidewalk

			\$2,600.00
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Group Total: 3

Group: Subdivision

			\$3,000,000.00
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Group Total: 2

Group: Swimming pools, spas and hot tubs

			\$624,337.00
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Group Total: 17

Group: Temporary Use

			\$0.00
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Group Total: 1

Group: Utility Service

			\$92,320.00
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Group Total: 5

Group: Vehicle Exhaust Ventilation Equipment

			\$0.00
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Group Total: 1

Group: Zoning Certificate

			\$0.00
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Group Total: 21

			\$83,207,491.24
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Total Records: 797

Certificate of Occupancy Monthly Report



Applicant	Parcel Address	Project Description	Permit Type	Date C.O. Issued
Kevin Mieke	70 Vixen Ln	Home	Zoning	12/7/2021
Sharp Investment Properties	125 W Cherry St	SFH	Building	12/29/2021
Bri Evans	133 Holiday Lodge Road	used home to be placed on	Building	12/9/2021
AAO, Inc DBA Square One Reconstruction	190 Sugar Creek Lane Building A	Reconstruction services after Fire	Building	12/13/2021
Scott Becker	240 N. Colton Drive	New deck and sun room	Building	12/6/2021
Bi-State Contracting	1240 Vintage Ln	Single Family Home	Building	12/17/2021
Bi-State Contracting	1244 Vintage Lane	Single Family Home	Building	12/15/2021
Robson Homes Inc.	1105 Harrison Street	New single family dwelling	Building	12/16/2021
Caleb Shield	775 River Bend Lane	New Zero Lot Line 2020 Villa	Building	12/10/2021
Legacy Greenbuilders and developers	1210 Ogden Lane	new home	Building	12/13/2021
Robson Homes Inc.	1075 Harrison Street	New single family dwelling	Building	12/8/2021
sharp Investment Properties	1155 Ogden Lane	SFD	Building	12/10/2021
Stuart Slaymaker	835 240th Street	New warehouse	Building	12/6/2021
William Rosenstangle	206 Alydar Drive	2022 Rental Permit	Residential Rental	12/7/2021

Total Records: 14



Permit Summary Report Inspection Type

Schedule Date 01/01/2021 TO 12/31/2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Row	Total
Inspection request	7	1	17	22	15	10	10	8	15	16	14	18		153
Re-inspection	20	21	55	46	63	37	69	46	34	61	67	53		572
1st SWPPP	1	3	11	11	10	9	5	8	19	16	5	5		103
Above Suspended Ceiling	1	0	1	1	0	1	0	0	0	1	1	1		7
Backflow Preventer	0	0	1	0	0	0	0	1	1	0	0	0		3
Building Sewer	0	0	0	1	0	0	1	0	1	1	0	0		4
Commercial Final	1	1	6	2	3	2	1	0	1	1	2	0		20
Commercial Photovoltaic (PV) Solar System	0	0	0	0	0	0	0	0	0	1	0	0		1
Commercial Rough-In	0	5	5	2	3	0	1	1	1	1	0	2		21
Deck, Porch, Sunroom Footings	3	0	15	10	13	24	7	12	18	10	8	5		125
Final	12	4	4	6	18	17	12	13	12	12	14	12		136
Fire - Automatic Sprinkler System	1	0	6	5	2	2	0	0	0	1	1	0		18
Fire - Automatic Sprinkler System - Preconcealment	0	5	0	0	0	0	0	0	1	2	0	2		10
Fire - Fire Alarm Installation	1	0	4	0	1	1	0	2	0	1	1	0		11
Fire - Fire Alarm Installation (Rough-In)	0	0	0	0	0	0	0	0	0	2	0	0		2
Fire - Fire Dept. Acceptance	1	0	4	0	2	0	0	1	0	1	1	0		10
Fire - Fire Pump Installation	0	0	0	0	0	0	0	1	0	0	0	0		1
Fire - LP-Gas (Temporary Installation)	2	0	0	0	0	0	0	0	0	0	0	0		2
Fire - Retail Sales of Fireworks	0	0	0	0	0	4	0	0	0	0	0	0		4
Fire - Vehicle Exhaust Ventilation Equipment	0	0	0	0	0	0	0	0	0	1	0	0		1
Footings/Slabs	3	4	10	14	15	13	11	14	21	19	19	8		151
Foundation Dampproofing	0	2	5	5	14	0	9	8	8	16	11	3		81
Foundation Wall	3	3	8	15	13	10	14	14	16	24	13	8		141
Framing	0	0	0	1	0	0	0	0	0	3	0	0		4
Gas service release	5	3	24	5	2	15	5	15	22	23	39	17		175
Grading	0	1	5	6	8	7	10	7	5	7	12	3		71
Manufactured Home	0	0	0	1	0	0	1	0	0	0	0	1		3
Meeting	0	0	0	1	0	4	2	1	2	3	1	2		16
Notice of Termination CSR	2	1	0	1	0	0	2	6	5	8	7	6		38
Other	0	0	0	0	4	2	9	1	0	41	2	0		59
Out of the office	0	0	0	0	0	0	0	0	0	1	0	2		3
Permanent Electric Service Release	9	10	10	17	12	9	19	16	22	21	30	21		196
Plumbing below slab	6	3	13	8	21	4	20	14	11	21	20	11		152
Pool Final (residential)	0	0	0	0	0	1	0	0	0	1	0	0		2
Rental	0	99	112	4	0	0	48	51	21	25	28	15		403
Residential final (New Construction)	3	6	14	13	21	13	19	11	7	11	12	7		137
Residential Photovoltaic (PV) Solar System	3	1	3	2	2	6	4	5	5	2	8	4		45
Residential Rough-in (New Construction)	1	14	9	11	8	9	12	19	17	21	28	11		160
Rough-in	6	4	2	5	3	4	3	8	5	7	4	3		54
Sanitary Sewers	0	0	0	1	0	1	0	0	0	0	0	0		2
Sewer & Water Service	3	0	8	24	15	17	14	17	16	23	16	12		165
Sidewalk Release	2	2	3	4	10	6	10	7	2	6	10	5		67
Sump Pump Discharge Line	0	0	11	9	6	15	9	8	5	12	7	8		90
Temporary Electric Service	3	2	9	12	7	14	8	15	17	13	21	5		126
Type One Hood System	0	0	0	0	0	0	0	0	0	0	0	1		1
Water Heater	0	0	0	0	1	0	0	0	0	4	0	1		6
Water Main and Appurtenance	1	0	0	0	0	1	0	0	0	0	0	0		2
Water Service	0	0	1	1	0	3	0	0	4	2	0	0		11
Witness air pressure test and piping inspection	2	16	13	12	15	10	15	21	16	20	31	25		196
Totals:	102	211	389	278	307	271	350	351	330	462	433	277		3761

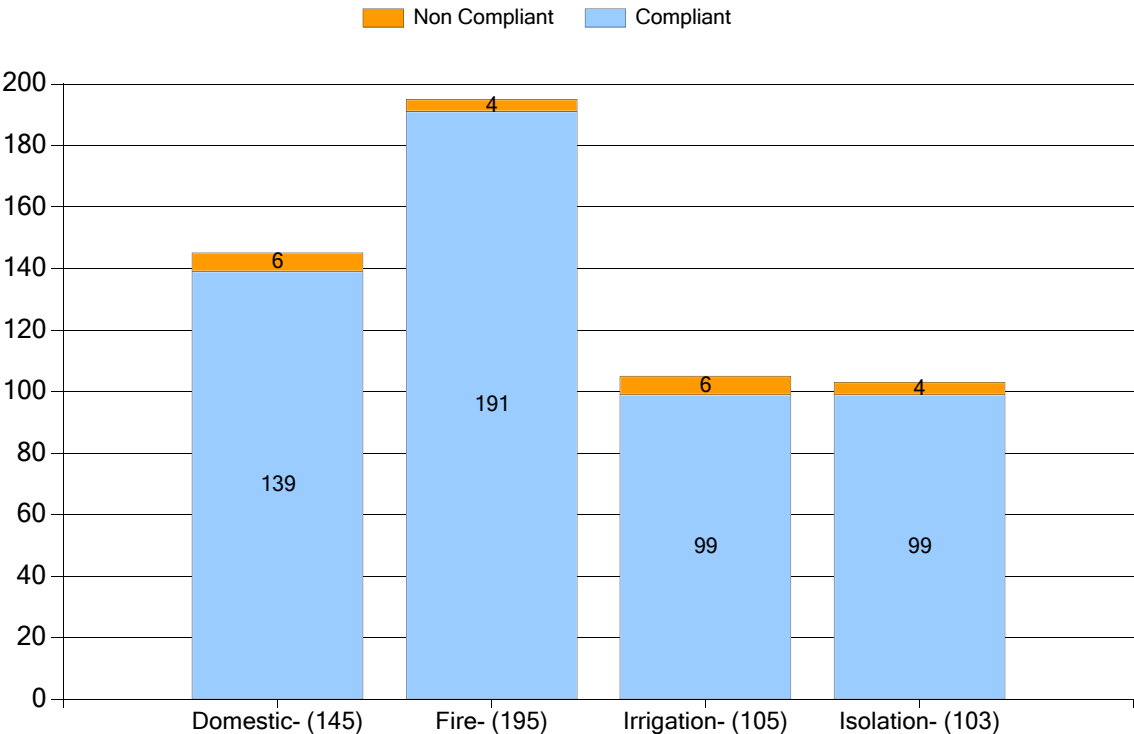
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Total Records: 14

Breakdown of Backflow Preventer Compliance



- Fire = Fire Protection / Fire Detector Bypass
- Domestic = Domestic / Domestic Bypass
- Irrigation = Lawn Irrigation
- Isolation = All Others



To **Mayor, City Council, Communications Advisory Commission**
CC **City Administrator Ryan Heiar**
From **Communications Director Nick Bergus**
Date **Jan. 5, 2021**
Re **Communications Staff Report**

COVID-19

The pandemic continues, for the 22nd consecutive month, to be part of our messaging and planning. We continue to amplify our public health partners on vaccinations, boosters and masking, as well as planning our own programming to comply with and reinforce their guidance and city policy. We worked with city administration to draft a mask policy which aligns with current Johnson County Public Health guidance and offers insight into triggers for moving away from masking.

Elected Official Transition

We helped prepare for a reception for outgoing Mayor Donahue and Councilor Pollack, as well as preparing for transition to Mayor Hoffman and the addition of Councilor Sittig. We began recording public meeting audio off the board as an additional redundancy, and plan to begin offering it as a podcast in the coming year. This will require marginal staff time and offer another way for the public to access public meetings.

Snow Emergency

Heading into winter, improved communication around snow emergencies was a point of emphasis, and we began messaging in November, and issued our first snow emergency before the year was out. Working with Streets Director Michael Pentecost, we were hoping to give a 24-hour notice before an on-street parking prohibition goes into effect, though it can be difficult depending on forecasts. We're hoping to do some targeted outreach in areas that tend to have cars remain on the road as well as areas where we see snow dumping as the season continues.

End-of-Year Videos

For a second year in a row, staff wasn't able to meet for a holiday celebration, so Derek worked with City Administrator Ryan Heiar on an end-of-year video acknowledging work anniversary milestones and award winners. Derek also produced an end-of-year video for social media, highlighting events through the year. Derek also took a turn as the subject of an Eye on North Liberty.

Connected to Tomorrow

The public rollout of the year-long comprehensive plan revision began in December. Staff worked with the Planning Department to announce the project and ways the public could start to get involved. Information about the project is available at northlibertyiowa.org/connectedtotomorrow.

Beat the Bitter

We announced the Beat the Bitter schedule of events and opened registration on Dec. 1. Jillian focused much of her time in December on producing marketing materials and finalizing activities for the festival's free day in Penn Meadows Park, Fire & Ice, on Sunday, Jan. 30, and North Liberty Lights, a new month-long light display around Liberty Centre Pond that will debut on Jan. 29.

City Slate

North Liberty's City Slate schedule of events is set, while still allowing for flexibility throughout the year. The 40+ events on the 2022 City Slate schedule are a collection of large programs from across city departments that are free to attendees. The events will be funded largely from the dollars raised in our sponsorship drive with some expenses covered by existing city programming dollars. Jillian and Nick spent time in December mapping out a promotion plan for the slate, creating artwork and delegating specific programs to committees. We're working on building a webpage now and will launch the City Slate in the coming weeks.

Fundraising

Our sponsorship drive to help fund Beat the Bitter and the 2022 City Slate is complete, with a total of \$41,500 in private business dollars secured for Beat the Bitter and \$48,000 for the City Slate. Blues & BBQ currently has \$79,000 secured for the festivals return this summer, including \$15,000 of which is from the city and \$64,000 from local businesses. Our hope is to raise another \$10,000 for Blues & BBQ by April, for more than \$160,000 in private support for quality-of-life and destination events in the coming year. Jillian has secured the financial support for our events from local businesses by forming relationships over the course of several years, being transparent with sponsors throughout planning process, executing on promised benefits and tailoring sponsorships to be mutually beneficial for each event and our partners.

Great Neighborhoods

We sent a year-end survey to Neighborhood Ambassadors for their anonymous feedback on the first year of the program. Jillian is reviewing their responses as they come in now and is drafting a plan for the program in 2022.

A Story and an Act Of Service

Micah has been working with Library staff to plan an event that honors the life and legacy of Dr. Martin Luther King Jr. The Library will host a very special storytime followed by a family-friendly, collaborative service project from 2:30 to 4:00 p.m. on Jan. 16. Participants will assemble hygiene kits, which will be donated to the North Liberty Community Pantry and Journey Above Poverty for distribution in our community.

Toward a More Welcoming and Inclusive Community Center

Micah is working on an assessment of potential barriers to access, participation and belonging at the Community Center in an effort to identify opportunities to make the Community Center a more accessible, welcoming and inclusive space for all members of our community. The assessment will include exploration of Community Center costs, disability accommodations, policies, programs and more.

Other Items

We produced City Council meetings and submitted them to the Iowa City government channel.

Staff represented the city at the Johnson Clean Energy District virtual tour, presented and attended Business Partnership's Community Leadership Program, in the United Way's Community Impact Council site visits, and supporting the Severson Challenge.

Staff gave interviews with local news outlets about Beat the Bitter and the Outreach & Equity Coordinator position.

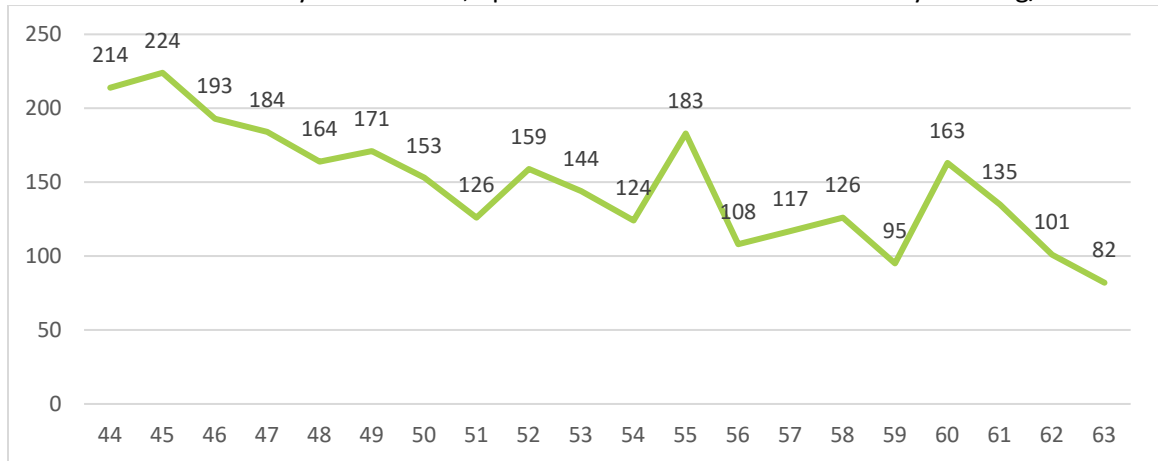
We posted news releases about upcoming programs, snow reminders, continued pool closures, road work, beat the bitter, snowmobile routes and more.

Completed Videos

Title	Requested By	Completed	Duration
Agency: Community Action Network	Library	Dec. 1	0:11
Parks and Recreation Commission	Administration	Dec. 2	0:05
Planning and Zoning Commission	Administration	Dec. 7	0:07
Rescue and Victim Removal Training	Fire	Dec. 9	1:24
City Council	Administration	Dec. 14	0:44
Library Board of Trustees	Administration	Dec. 20	0:39
Happy Holidays, North Liberty	Administration	Dec. 21	0:07
Eye on: Communications Specialist	Communications	Dec. 27	0:03
Total completed productions: 8	Duration of new video: 3.33 hours		

52317 Podcast

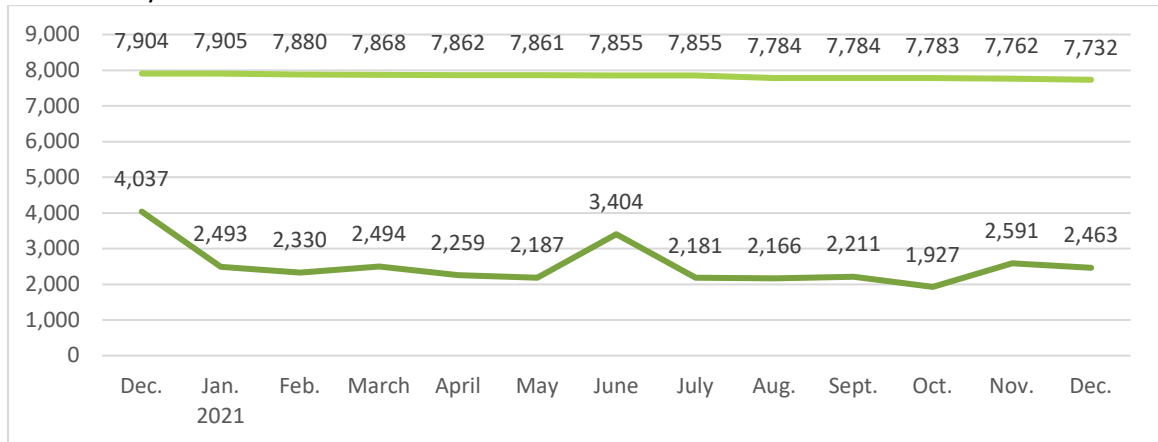
Release schedule is every three weeks; episodes can be found at northlibertyiowa.org/52317.



Downloads is the number times the podcast file was downloaded to a player, including a podcast client, webpage-embedded player or other device since its publication. Numbers are as reported by service provider LibSyn as of the date of this report. **Episodes** 63: Leash on Life; 62: Chomp Delivery; 61: Speedy Mike’s Carwash; 60: Flip Salon & Spa; 59: Rock Valley Physical Therapy; 58: NASA; 57: Animal Kingdom; 56: Concha Audiology; 55: Silver Rooster Tattoo; 54: Aero Performance and Physical Therapy; 53: Beathe; 52: Meadowlark Psychiatric Services; 51: Psychiatric Associates; 50: Letter B; 49: Fryvecind Voice Studio; 48: A Chocolate Studio; 47: Corridor Rentals; 46: MixHomeMercantile; 45: The Lounge; 44: Debut Dance;

North Liberty Bulletin Email Newsletters

In October, an update to Apple’s Mail app made measuring opens more difficult and may impact the accuracy in the future.

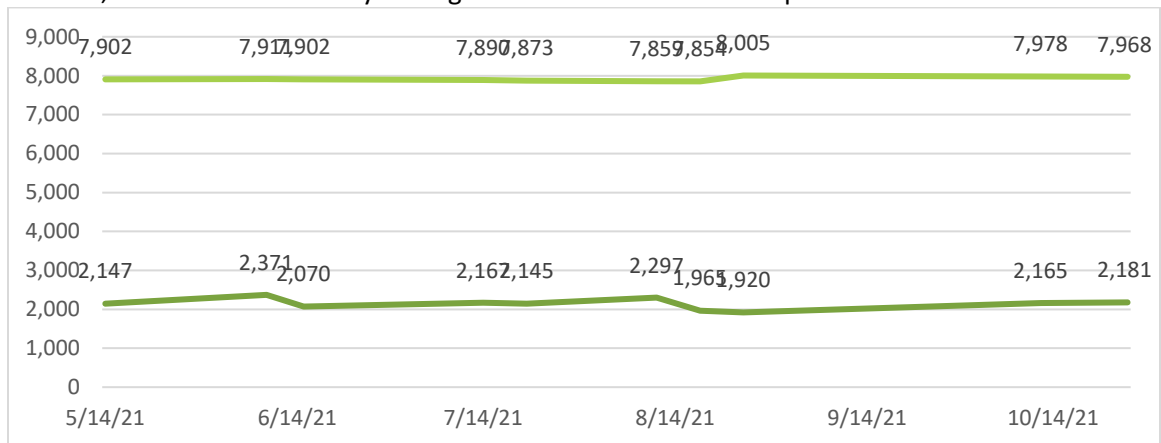


Recipients is the number of email addresses to which an issue of the Bulletin was sent and is represented by the top line. **Opens** is the number of unique recipients who opened the Bulletin and is represented by the bottom line; the standard open rate for government is 25.4%. Numbers are as reported by service provider Mailchimp.

Subject lines Dec: Conspiring, to eat cookies, by the fire; Nov: Not sure you know how psychologically healthy that actually is; Oct: Pumpkin spice spooky decorative gourd season; Sept: My fall plans vs; Aug: Summer send-off 🍁 July: My dog hates fireworks; June: Magical world of normal-ism; May: It’s no walk in the park; April: Anything dirty or dingy or dusty; March: A really weird lion; Feb: Hi, neighbor 🍌; Jan: Storms ☁️; Dec: To new traditions 🧑🏻‍🍳

Know Before You Go Emails

We developed and began sending “Know Before You Go” emails at the end of 2019 for community events that could accommodate large numbers of attendees without registration as a way to leverage the city’s email list. The format didn’t get a lot of use in 2020 for obvious reasons, but we used it heavily through the summer of 2021 and plan to continue to do so.



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Events: Mega Kites; Concert in the Park (June); Drive-in Movies (June); Drive-in Movies (July); Inflatables Day; Eastern Iowa Circus; Concert in the Park and fireworks; Playground Crawl; Moonlight Walk; Haunted Happenings

Social Media

Month	Facebook		Twitter		Instagram	Nextdoor
	New likes	Reach	New follows	Impressions	Followers	Members
Dec 2021	32	19,971	11	23,500	2,575	5,383
Nov 2021	14	20,182	9	30,400	2,570	5,361
Oct 2021	50	35,617	2	20,600	2,537	5,279
Sept 2021	60	26,516	11	21,900	2,521	5,237
Aug 2021	59	26,710	15	40,100	2,497	5,178
July 2021	80	21,523	3	34,600	2,471	5,114
June 2021	72	25,066	-4	45,400	2,456	5,076
May 2021	73	23,940	-19	42,200	2,418	5,018
April 2021	33	24,980	19	49,800	2,381	4,959
March 2021	72	100,455	18	61,600	2,342	4,900
Feb 2021	96	24,756	22	48,700	2,305	4,818
Jan 2021	55	19,163	-4	32,500	2,276	4,760
Dec 2020	43	10,064	0	23,000	2,266	4,712

Facebook new likes is the net number of new users following the city’s Facebook page; it does not include new *followers*. **Facebook reach** is the number of unique users who saw any of the city’s Facebook content, reported on a 28-day period. **Twitter new follows** is the net number of new users following the city on Twitter. **Twitter impressions** is the total number of times a tweet from the city was shown to a user. **Instagram new follows** is the net number of new users liking the city’s Instagram account. **Nextdoor members** is the number of verified North Liberty residents who are users and able to receive our agency messages.

Website Statistics

Month	Sessions	Users	Pageviews	Pgs/Session	Avg Session
Dec 2021	17,011	13,056	33,502	1.97	1:12
Nov 2021	20,196	15,122	39,415	1.95	1:12
Oct 2021	17,041	13,190	32,858	1.93	1:10
Sept 2021	22,849	14,800	44,285	1.94	1:16
Aug 2021	29,557	21,990	54,762	1.85	1:12
July 2021	32,559	24,967	63,686	1.96	1:11
June 2021	22,840	19,955	64,284	2.03	1:28
May 2021	24,221	17,537	49,636	2.05	1:24
April 2021	22,452	13,855	44,847	1.37	1:24
March 2021	23,993	14,861	46,159	1.92	1:15
Feb 2021	27,228	20,540	47,047	1.73	1:06
Jan 2021	20,264	13,628	39,600	1.95	1:11
Dec 2020	16,287	12,267	32,867	2.02	1:18

Sessions is the number of time-bound user interactions with the website. **Users** is the number of unique devices loading the site in that month. **Pageviews** is the total number of pages loaded or reloaded. **Pgs/Session** is the number of pages loaded per session. **Avg. Session** is the average length, in minutes and seconds, of user interactions. All stats are monthly.



TO: City Administrator and City Council
FROM: Jennie Garner, Library Director
DATE: Jan 6, 2021
SUBJECT: Monthly Library Report

Library News

We ended 2021 with the library programming team hosted about 100 kiddos – all masked up for safety – in one of the Rec gyms for our annual Noon’s Year’s Eve Celebration on Dec. 29. The event kicked off with a balloon drop and special guest appearances from the Paw Patrol and Dash from the Heartlanders. The theme was the Roaring 20s. Koolaid and Hostess cakes came out in that decade so kids got hostess cupcakes and Koolaid pouches. (See photos in highlights below)

Public Services Librarian Kellee Forkenbrock and I recently had an article published in the Learn Round Table Newsletter for the American Library Association on training library staff. That article is available [here](#).

Our third community engagement event in the Lighthouse in the Library (LITL) series is slated for Saturday, Jan 15 at 11am. This series is grant-funded by the American Library Association, is titled New Year, New Career. LITL is a town-hall style conversation series that offers North Liberty residents an opportunity to discuss community issues style. Offered in a hybrid setting (accessible both virtually and in-person), this installment features a panel discussion in the library meeting rooms focusing on workforce challenges in our community followed by a mini job fair in the Gerdin Conference Center. Panelists include: Trevon Talbot from Iowa Workforce Development, Jeff Schweitzer from the IC CoLab (North Liberty), Tom Banta from ICAD, and Bethany Gruner from Whirlpool We are expecting 11 employers for the job fair with over 200 job openings to offer. Read more about the event and register to attend the panel virtually [here](#).

North Liberty Library will soon be hosting a therapy dog named Korra every second Monday of the month from 3:30-5:30pm. Kids can sign up on our website (calendar event) to read to Korra with signed guardian permission. Staff reached out to local school librarians to help spread the word. Therapy dogs are trained to listen to kids reading and are shown to help reluctant readers develop confidence and emotional and social skills. Therapy animals show no judgement and listen quietly and patiently. Follow Korra on Facebook at facebook.com/korratherapydog.

Help us reach our Winter Reading Goal by signing up (individuals or families) to participate in our winter reading program, Reading for a Better World. Sign up and information is available [here](#).

As many of you may be aware, in the second half of 2021, the American Library Association saw an “unprecedented volume of challenges” to library materials, according to a 11/29/2021 statement from the Office of Intellectual Freedom. Iowa libraries have not been immune to this wave and as information providers, this is concerning to public and school librarians. The Iowa Library Association and the State Library have partnered to provide a webinar to information and assistance to Iowa librarians who might face these challenges. If you have questions or

would like to discuss further, please reach out to me at the North Liberty Library or one of our other librarians in Johnson County. Here are a couple links for further information:

<https://www.ala.org/news/press-releases/2021/11/american-library-association-opposes-widespread-efforts-censor-books-us>

<https://www.publishersweekly.com/pw/by-topic/industry-news/libraries/article/87920-librarians-educators-warn-of-organized-book-banning-efforts.html>

<https://time.com/6117685/book-bans-school-libraries/>

Scroll for December Program Highlights

Scroll for November Program Highlights



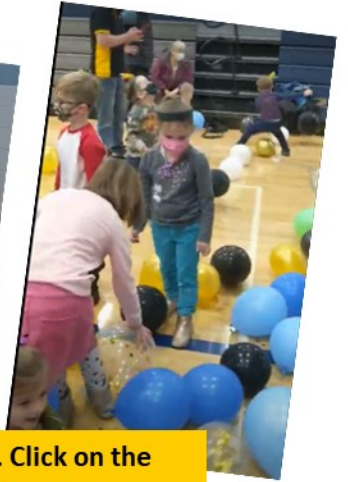
Therapy Dog, Korra, will now listen to kids at the library once a



Matilda is ready for the next Lighthouse in the Library event!



A meeting of the minds @NLL. Matilda approves of Korra visiting but she probably won't share her carrots.



ABOVE: Fun for all ages (and staff) at the Noon Year's Eve Party . Click on the balloon photo (or right click and open link) to see a short video of the event.
RIGHT: Dash shows off the new North Liberty Library card design, coming soon.



Library partner, the GymNest, is back with socially distanced tot programs





To **Mayor and City Council**
Parks and Recreation Commission
City Administrator

From **Guy Goldsmith, Director of Parks, Building and Grounds**

Date **January 5, 2022**

Re **Monthly Report**

We performed various building maintenance tasks as needed this month. We continue to work with Shive Hattery and Contractors regarding the Pool Heater Project. Park staff finished rebuilding the door and frame on the west side of the Ranshaw house. We removed bifold doors from the Pet Clinic and reused them at the Ranshaw House. The finish on the bifold door was a very close match to the house interior. At one time the house had bifold doors that covered the pantry area.

We maintained equipment as needed this month. We performed preventative maintenance and repaired winter equipment as time permitted. We continue to prepare for the upcoming growing season by performing preventative maintenance and repairs on ball field maintenance, mowing, trimming and landscaping equipment. We rebuilt a dump truck box that had rusted through and repainted it.

We removed snow and ice from city parking lots, sidewalks and trails this past month.

We continue to organize and clean-up our shop as time allows.

We have begun clearing out the property line fence at the Public Works facility of invasive trees and brush as time permits.

Parks staff completed annual training requirements as well as required Department training through Target Solutions. We completed CPR recertification and also attended an unarmed self-defense class at the Rec Center.

We completed the Tree City USA recertification application and submitted to the IDNR Forestry Department. If approved at the state level it will be sent on to the Arbor Day foundation for final approval. We have received this award as a Tree City USA participant for the past 26 years. This helps us obtain other tree grant funding as well as show how proactive North Liberty is planting trees within our community.

We completed and submitted the annual *Trees Please* Grant from MidAmerica Energy. If awarded the \$1000 tree grant, we will plant the second round of trees at West Lakes Park next spring.

Park staff installed the ice-skating rink at the tennis courts and filled it with water. The ice rink is now open to the public.

We completed a final walk through inspection with Shive Hattery and T&K Concrete regarding the Forevergreen Road Trail Improvement Project. The project is now completed. Work on the Centennial Park Loop Road project has finished for the season. Work will start back up in the spring.

We continue to reviewed plans for the upcoming Dubuque Street Improvements Project as well as the future City Administration building. The asbestos and hazardous material abatement has been completed at 405 North Front Street (Pet Clinic) in preparation of the upcoming demolition project. Demolition contractors have been contacted and the bid was awarded to Steve Neuzil & Sons from Oxford. We anticipate demolition of the entire property to begin in February.

We continue to revise and review the Parks FY2223 budget and capital projects items to prepare for the next fiscal year.



Ice rink install



Ice rink water fill



Ice rink frozen and open to Public



Ranshaw House door rebuild



Ranshaw House bifold doors reused from the Pet Clinic



Public Works facility fence line clearing



North Liberty Police Monthly Report December 2021

Training:

- Members attended monthly training for canine, bomb squad, tactical team, and dive team. (56 hours)
- Justin Jacobi completed the Iowa Law Enforcement Police Academy training (620 hours)

Public Relations:

- Records organized the day of giving with our giving tree, holiday exchange. Four families were provided gifts from members of various city departments, as well as two \$50 gift cards for gas or groceries from the police department.
- Officers continued to work the athletic games at Liberty High School and the University of Iowa per their request. The overtime is paid by the school district and the University.
- Department participated in the city-wide Severson Challenge Charity event.
- The Department participated in the DVIP Toy Drive organized by Officer Juan Santiago in his 25th and final year.
- We would like to thank the anonymous citizen who gave us a donation of \$1000.
- We would also like to thank Robert and Julie Hajeck of the Home Repair Team for their \$1000 donation. These proceeds will go to our canine donations fund.
- The Chief represented the city on the law enforcement panel for the Community Leadership Program (CLP).

Traffic Contacts	240
Parking Contacts	26
Vehicle Inspections	14
Vehicle Unlocks	21
Crash Investigations	29
Public Assists	321
Assist other Agency	133
Crimes Against Persons Report	7
Crimes Against Property Report	16
Other Reports	33
Arrests	34
Warrants	5
Alcohol/Narcotics Charges	23
Crimes Against Persons Charges	5
4Crimes Against Property Charges	4
Other Charges	18
Animal Calls	57
Total Calls for Service	1770
*Total Calls for Service for the year	21679

Equipment:

- We assisted Johnson County on a drone request/assistance for a suicidal person out near the reservoir. The drone located the individual within a short time frame and he was taken for an evaluation.
- We demoed a virtual reality training system in our final comparison for a judgement training tool/simulator system. This is emerging technology and we will be comparing features and costs.
- The overhead bike rack was installed in the garage to keep the police bikes off the floor when in storage.
- We continued to have reporting errors with the contact card in our police software system. Tac10 has not been able to fix the data input errors after months of trying. Officers have worked on a back-up system so we do not lose this valuable data. Records is working on inputting the correct data on a spreadsheet which is sent to Dr. Barnum for the 2021 analysis.

Enforcement/Crime:

- We had an armed robbery at Johnny's Liquor Store on Hwy 965 on December 9th. We continue to investigate the incident and a press release was sent out.
- Officers followed-up on a couple of runaways this month. Both were located and returned home.
- Officers provided extra patrol for the area schools for the nationwide threat of violence for the last day before winter break. We followed-up on tips that came in of suspicious or concerned students that re-posted or shared the threats on social media.

Department Admin:

- University of Iowa Intern Aubri Turnage completed her 150 hours for her paid internship.
- We continued with the budget request process/meetings with City Administration.
- Several meetings were attended that included the countywide cybercrime unit, drug task force, and the Emergency Operations meeting for the predicted storms and possible damage. The city was very fortunate in that weather event.
- The department was certified by the State to submit NIBRS information. We had to have less than a 3% error rate for three straight months to participate in the program. If we did not certify, we would not have been eligible for grants offered by the government. This process involves the officers completing certain incident report criteria correctly, and the supervisors reviewing each report. Records fixes any errors that will not clear and uploads the files to the State's ICRIME platform. This is a new reporting system, that has additional checks and balances to make sure the data submitted is accurately reporting the crimes and details in North Liberty.
- The Chief attended the 300th ILEA Academy graduation of Justin Jacobi.
- Alisha Ruffcorn was nominated and received the 2021 North Liberty Police Employee of the Year award for all of her hard work, community engagement and dedication to make this a great place to work.
- Lauryn Rich was nominated and received the 2021 City Employee of the Year. She was nominated for her hard work, dedication to the department, and for her kindness towards members of the community and department.
- Milestone awards-10 years with the City went to Andrew Jennings and 5 Years with the City went to Spence Madole, Eric Kapfer and Bruce Sexton. Congratulations and thank you for your dedication!
- We received 11 applications from certified and non-certified candidates. We will hold testing in January for our vacant position.

Respectfully Submitted by Chief Diane Venenga and Alisha Ruffcorn 1/5/2022



To **Park & Recreation Commission Board Members**
CC **Mayor, City Council, City Administrator**
From **Shelly Simpson**
Date **January 3, 2022**
Re **Monthly Report – December 2021**

December is usually a slower month for us as we plan for programs that begin after the new year thru April. Program registration continues to be impacted by the surges in COVID19 variants. The Indoor Pool finally reopened for public use on Dec 13, though the pool heater project is not completed. Rec Staff continues to do their best in enforcing the City Mask Policy. It remains challenging, to say the least, as there are differences of opinion with many vaccinated individuals thinking they do not have to mask up and lowering of masks below nose & chin and constantly reminding public of this policy within the facility. Matt M did an excellent job with events such as Breakfast With Santa, Holiday Vendor Fair, and Elf on the Shelf. Matt also took charge in Gazebo and Ranshaw House holiday decorations.

Recdesk Database:

Reviewing our Recdesk database; we have 9,845 residents (64%) and 5,524 non-residents (36%) totaling 15,369 individuals. Increase of 402 from last month.

Aqua Programs:

Aqua classes restarted for about a week and a half before the holidays. Aqua Program revenues were \$5,241.

Swim Lessons:

Swim lesson registration for Jan session took place in December. Swim lesson revenues were \$15,249.48.

Leagues/Sports:

Registration for January sports/leagues were \$10,200.

BASP: Before School – 14; After School – 50 participants. We also offered an All-Days during the holiday break; we averaged 24 participants Dec 20-23 and 21 participants Dec 27-30. This month, BASP revenues totaled \$16,270.

Rec Programs:

Fitness classes continued through the month such as Body Blast – 3; Body Sculpt – 1; Bootcamp – 1; Cardio Pump – 2; Senior CBS – 4 participants; plus drop-ins.

Tippi Toes Dance classes continued Baby Ballet – 7; Ballet Tap Jazz – 12; Hip Hop Jazz – 8 participants.

Senior Connections Lunches, in-person gatherings restarted this month, held every Friday. Dec 3 – 22; Dec 10 – 16; Dec 17 – 18 participants. This month Classes/Programs revenue totaled \$8,879.



To **Mayor and City Council**
CC **City Administrator Ryan Heiar**
From **Street Superintendent Michael Pentecost**
Date **January 1, 2022**
Re **Street Department Staff Monthly Report for December**

The following items took place in the month of **December** that involved the Streets Department.

- Locating of City Utilities (235 job tickets) ongoing
 - a. This is a decrease of just over 1% from December 2020
 - b. Overall 2021 locates equaled 3947 tickets
 - c. This is total yearly increase of 14.8% from 2020
- Continued animal control services (6 responses to animal issues)
- Cemetery plot locates (1 in total)
- Projects/Meetings
 - a. Ranshaw Way Phase 5
 - i. Electric contractor installing street lights
 - ii. Storm intakes complete on outside lanes
 - iii. All 4 lanes to be open for traffic first week of January but will closed again when work starts next spring
 - b. Southwest Growth Project
 - i. Contractor continues completing punch list items while accruing liquidated damages
 - c. Dubuque St Phase 1
 - i. Continued coordination with electric contractor, residents, and businesses for overhead to underground electric conversion
 - ii. MidAmerican gas is currently working on utility relocates as well
- Derecho storm #2 on 12-15-21
 - a. Staff prepared and readied equipment
 - b. Supervisor participated in EOC pre-incident meeting
 - c. Storm resulted in minor tree, sign, and street light damage in the City with peak wind gust at 68.6 mph
- IDOT update meeting to present planned North Liberty road projects for next year
- Installation and repair of various street signs
 - a. No Parking installed in Cedar Springs subdivision
 - b. Street identification signs installed in Deerfield subdivision
- Staff conducted monthly safety inspections for all street equipment and buildings
- Staff conducted monthly warning siren testing in all 8 locations
- Service and maintenance of various equipment
- Planning Commissions meeting on planned projects

- N Jones Blvd extension meeting with Shive-Hattery, Linn Co Rec, and City staff
- Budgetary planning/organizing meeting with City Administration staff
- Training
 - a. Staff completed Fire Extinguisher Safety on Target Solutions
- Sanitary Sewer
 - a. Contractor installed final pipe lining section of 24" sewer pipe of for West Trunk Main
 - b. 2 separate sewer plugs/backups that staff responded to after hours to jet/vac/ and camera
 - i. Mark Twain Ct area 12-10-21
 - ii. Heritage Pl area 12-27-21
 - c. Cause of both clogs were from residents flushing grease and non-disposable wipes down the sewer system
- Storm Sewer
 - a. ROW and easement clearing of trees and vegetation in Herky/Stoner area and Muddy Creek area by public works campus
 - b. Sugar Creek Ln storm pipe installed. Final dirt work with grading and seeding to be completed in spring
- Fall leaf collection completed
 - a. 745 cubic yards of leaves collected
 - b. Slight increase in totals over 2020 collection
- Winter Operations
 - a. Remaining snow equipment fleet prepared and installed
 - b. Prep for snow events on 12-10, 12-28, 12-29, and 12-31
 - c. Minimal anti-ice applied on 12-27
 - d. Staffed cleared snow/ice on 12-29, 12-31, and 1-1-22



Leaf collection compost piles



To **City Council, Mayor and City Administrator**
From **Drew Lammers**
Date **Jan. 1, 2022**
Re **December 2021 Water Pollution Control Plant (WPCP) Report**

1. All scheduled preventative maintenance at the plant and lift stations was completed. Staff stayed very busy with numerous operational jobs throughout the month.
2. This month's staff safety meeting was on Fire Extinguishers and Safety Program Review. Staff completed target solutions online training as well as reviewed safety training topics as a group. We also performed "hands on" training with some of our confined space equipment.
3. Management staff met with 3 vendors to review operations and maintenance of in-line phosphorus monitoring equipment. This would give us the ability to trend outgoing phosphorus and allow for more precise changes to treatment operations to limit this nutrient discharge. This equipment would be a capital improvement project for FY 23.
4. All contractual agreements between the WPCP and vendors were updated for the upcoming year(s).
5. Several tree limbs and stumps were removed around the facility fencing. This should prevent damage during storms as well as allow staff easier access while maintaining perimeter security.
6. City staff continues to review punch list completion items for the SW Growth Lift Station. The entire system remains operational. The City is in discussion with the project engineers about finalizing this project.
7. In 2021 the treatment facility treated 635.4 million gals. of wastewater of which 24.14 million gals. was reused throughout the treatment process and the remaining discharged into Muddy Creek while meeting and/or exceeding all permit regulation requirements. The by-product of all wastewater treatment is Bio-Solids. WPCP dewatered 9.526 million gallons of treated bio-solids into 237.48 dry tons of cake bio-solids which was applied to local farm fields as crop fertilizer. North Liberty's MBR treatment facility continues to produce exceptionally clean effluent water quality to protect the environment as well as downstream uses.

Drew Lammers - WPCP Superintendent



To **North Liberty Mayor and City Council Members**
CC **City Administrator Ryan Heiar**
From **Water Superintendent Greg Metternich**
Date **January 4, 2022**
Re **Monthly Report – December 2021**

In the month of December, we treated a total of 32,891,000 gallons of water, our average daily flow was 1,061,000 gallons, and our maximum daily flow was 1,273,000 gallons. The total amount of water used in the distribution system was 10% lower than December 2020, the lower pumpage is due to the fact that last year we directional flushed hydrants through November and into December. This year we finished flushing hydrants within the first couple days of November and we used a conventional flushing method that uses less water. Overall, in comparing 2020's pumpage to 2021's there was a decrease of approximately 2,561,000 gallons which comes out to a 0.5% decrease from the previous year.

We had a busy month with 8,896 accounts read, 30 re-reads, 111 service orders, 66 shut-offs, 56 re-connects for water service, 183 shut-off notices delivered, 27 new meter set inspections, 6-meter change outs, 10 MIU change outs, assisted 16 customers with data logging information, 64 calls for service, and 8 after hour or emergency calls. Our monthly total service work averaged 28 calls per day.

Our maintenance staff took advantage of the warm weather we experienced in December and used our surveying equipment to locate over 1400 service line curb boxes, two 6-inch taps, and one water main repair. Staff also serviced generators, changed cartridge filters at the treatment plant, and replaced chemical feed tubing on all eleven chemical feed pumps. The tubing used on these pumps has to be replaced every three months.

We spent several days working on our new water bulk fill building. The exterior siding and brick have been installed, tin work on the soffit is finished, and a vinyl paneling was installed on the interior walls. Shay Electric installed a new handhold, pulled wire from the handhold to the new building, installed a 100amp service panel, lights, and an electric heater. We purchased all of the plumbing fixtures and will be working on installing the meter and RPZ in the next few weeks. We'll still have some concrete work to finish in the spring before the building can be used.

Water Superintendent
Greg Metternich

Planning Commission
January 4, 2022

Call to Order

Planning Commission Chair Becky Keogh called the January 4, 2022 Planning Commission to order at 6:30 p.m. Commission members present: Barry A’Hearn, Josey Bathke, Jason Heisler, Becky Keogh, Patrick Staber, Brian Vincent, Dave Willer.

Others present: Ryan Rusnak, Ryan Heiar, Tracey Mulcahey, Grant Lientz, Kevin Trom, Carter Kurdre, Nick Bettis and other interested parties.

Staber moved to table the 2780 Front Street NE Conditional Use Application. Bathke seconded. The vote was: ayes- Bathke, Heisler, Keogh, Staber, Vincent, Willer, A’Hearn; nays – none. Motion carried.

Approval of the Agenda

Staber moved, A’Hearn seconded to approve the agenda. The vote was all ayes. Agenda approved.

Brewland LLC Site Plan

Staff Presentation

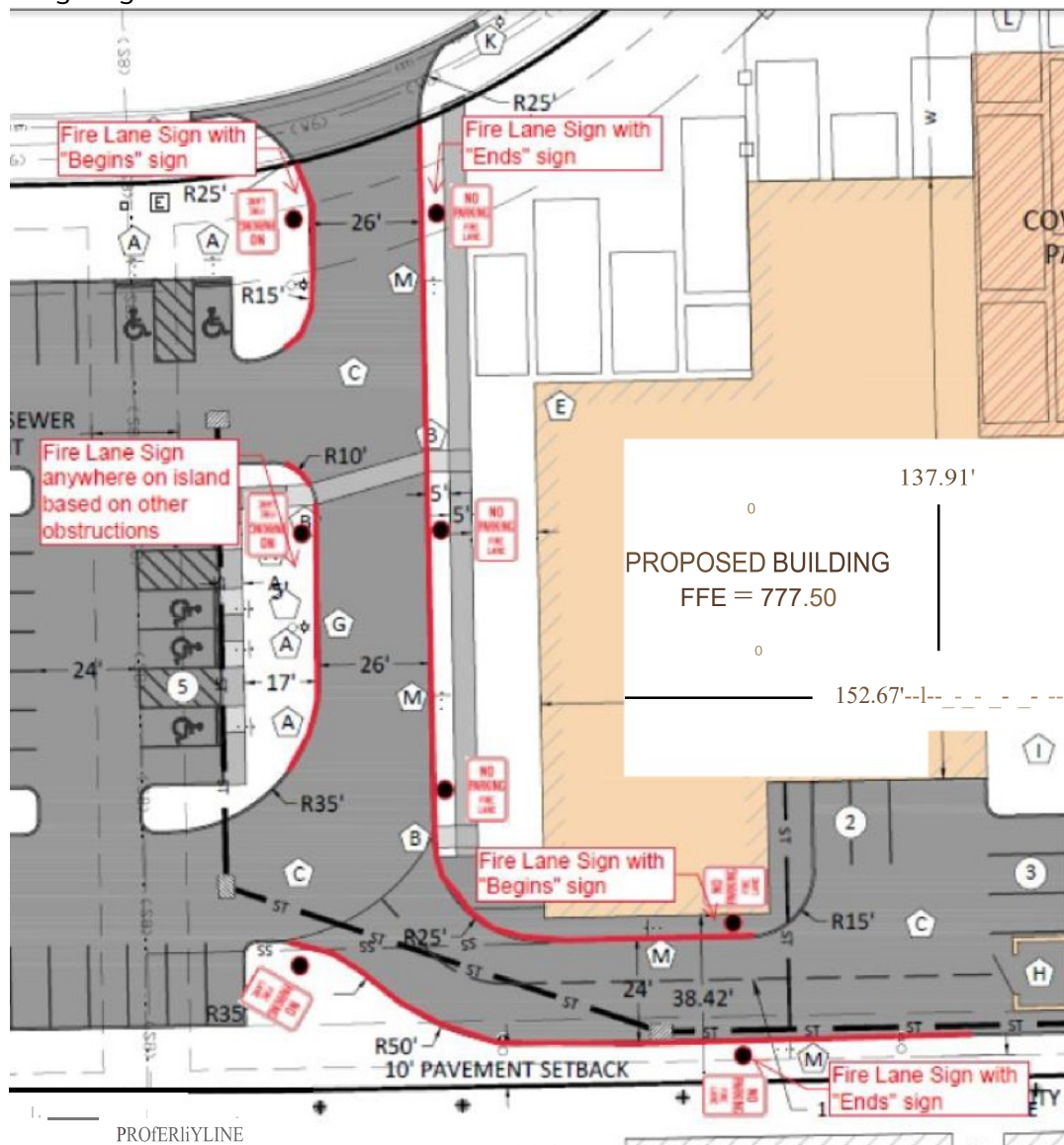
Rusnak presented the request of Brewland, LLC to approve a Site Plan for a new micro-brewery on approximately 3.9 acres of property located at 925 and 945 Liberty Way. Staff recommends that the Staff recommends the Planning Commission accept the two listed findings that

1. The commercial use of the property would be consistent with the current C-1-B General Commercial District and the Comprehensive Plan Future Land Use Map designation of Commercial and Commercial with Residential; and
2. The site plan, with recommended conditions, would achieve consistency with North Liberty Code of Ordinances Section 165.04(2) entitled, "Site Plan Requirements" Section 169.12 entitled "Design Standards, Section 169.13, entitled "Other Design Standards" and other Code of Ordinance requirements;

and forward the request to approve a Site Plan on 3.9 acres for a new micro-brewery to the City Council with a recommendation for approval with the following conditions.

1. That prior to issuance of a certificate of occupancy the applicant dedicate a sidewalk easement to the City for any portion of the public sidewalk that extends onto private property as are shown on the site plan, subject to approval as to form and content by the City Attorney.
2. That prior to issuance of a certificate of occupancy a plat of survey formally combining the two lots into one lot in accordance with Section 180.10(2) North Liberty Code of Ordinances be recorded with the Johnson County Recorder, and that applicant is responsible for any costs associated therewith.

3. That the plans be revised to show the sidewalk ramps at the southeast corner of Liberty Way and Washington Avenue with a crossing across Liberty Way and that the curb ramps at the southwest corner of the same streets be removed from the plans.
4. That the plans be revised to include the installation of a "tee" on the water main so that any valves are located outside of the sidewalk/trail.
5. That the plans be revised to show retaining walls/blocks, fencing and other improvements outside of the public access easement (where the pond trail is located).
6. That the grading at the southeast portion of the parking lot be revised such that the grades do not exceed 3:1. Otherwise, a retaining wall be installed.
7. That a fence detail be provided on the plans.
8. That a dumpster enclosure detail be provided on the plans.
9. That fire lane signs be installed and curbing painted red accordance with the following diagram:



Applicants Presentation

Nick Bettis, Axiom Consultants, was present on behalf of the applicant and offered to answer questions.

Public Comments

No public comments were offered.

Questions and Comments

The Commission discussed the application including the positive addition to the area, requirement for food service in the updated code, and compliance with parking standards.

Recommendation to the City Council

Willer moved, Bathke seconded to accept the two listed findings and forward the site plan to the City Council with a recommendation for approval subject to the nine conditions listed by staff. The vote was: ayes – Heisler, Keogh, Bathke, Vincent, Willer, A’Hearn, Staber; nays – none. Motion carried.

Taco Bell Site Plan

Staff Presentation

Rusnak presented the request of Haza Bell of Nebraska, LLC to approve a Site Plan for a new Taco Bell on 1.5 acres of property located at 1000 Liberty Way. Staff recommends approval with the findings of:

1. The commercial use of the property would be consistent with the current C-2A Highway Commercial District and the Comprehensive Plan Future Land Use Map designation of Commercial; and
2. The site plan would achieve consistency with North Liberty Code of Ordinances Section 165.04(2) entitled, "Site Plan Requirements" Section 169.12 entitled "Design Standards, Section 169.13, entitled "Other Design Standards" and other Code of Ordinance requirements;

and forward the request to approve a Site Plan on 1.5 acres for a new Taco Bell at 1000 Liberty Way to the City Council with the following condition:

1. That the sidewalk ramp for the Liberty Way crossing be included on the plans prior to the City Council’s consideration.

Applicants Presentation

The applicant was present and offered to answer questions. of the applicant and offered X.

Public Comments

No comments were offered on the application.

Questions and Comments

The applicant discussed the application including the design aesthetic, increase in traffic on Liberty Way, queuing of customer cars, dining in vs. drive through, comparison to Coralville's size, Liberty Way pavement markings, and street width.

Recommendation to the City Council

Bathke moved, A'Hearn seconded that the Planning Commission accept the two listed findings and forward the site plan to the City Council with a recommendation for approval subject to the condition listed by City staff. The vote was: ayes – A'Hearn, Heisler, Keogh, Vincent, Bathke, Willer, Staber; nays - none. Motion carried.

Public Hearing for Zoning Code Amendment

Staff Presentation

Rusnak presented the request of the City of North Liberty for an Ordinance amending Chapters 165 through 170 and Chapter 173 of the North Liberty Code of Ordinances, governing the administration, organization, enforcement, requirements and definitions of the zoning districts, development and sign regulations. Staff recommends the Planning Commission accept the listed finding that the proposed ordinance would modernize the Zoning Code, make it more user friendly, and revise outdated and/or antiquated language, and forward the Ordinance amending several chapters of the Zoning Code to the City Council with a recommendation for approval subject to the following condition:

1. That the following uses be prohibited within the Villas at Liberty Executive Square – Parts One, Two, Three and Four:
 - A. Heavy Retail Establishment.
 - B. Enclosed Self-Storage Facility.
 - C. Outdoor Self-Storage Facility.
 - D. Vehicle Dealership, New and Used.

Public Comments

No comments were received regarding this application.

Questions and Comments

The Commission discussed the ordinance amendments including the relevance, the improvements, streamline look at codes, site plan revisions, rental code, parking amendments, and the lone RM-6 Parcel.

Recommendation to the City Council

Heisler moved, Willer seconded to amend the proposed ordinance amendments to include the following staff recommended amendments:

1. Amend Section 168.06 Table 168.06 by allowing the use "Healthcare Institution" as a permitted use in the P District.
2. Amend Section 168.07(2)(B)(3)(b)(v) by increasing the maximum building size to 6,000 square feet in area.

3. Amend Section 169.01(3) – Table 169.01-C by changes the minimum required vehicle spaces for a healthcare to “1 per 3 beds + 1 per 250 SF GFA office and administrative area” and for a medical/dental office to “1 per 350 SF GFA”

After discussion, the vote was: ayes – Staber, Bathke, Vincent, Heisler, Willer, A’Hearn, Keogh; nays – none. Motion carried.

A’Hearn moved, Staber seconded to recommend approval of the proposed ordinance amendments as amended with the following condition:

1. That the following uses be prohibited within the Villas at Liberty Executive Square – Parts One, Two, Three and Four:
 - A. Heavy Retail Establishment.
 - B. Enclosed Self-Storage Facility.
 - C. Outdoor Self-Storage Facility.
 - D. Vehicle Dealership, New and Used.

to the City Council. The vote was: ayes – Willer, Staber, Keogh, Bathke, Vincent, A’Hearn, Heisler; nays – none. Motion carried.

Comprehensive Plan Amendment

Staff Presentation

Prior to the meeting the University of Iowa Hospitals and Clinics communicated their desire to have the zoning be P-Public instead of C-3 Higher Intensity Commercial. Rusnak presented the request of the City of North Liberty for a Comprehensive Plan Future Land Use Map Amendment from Residential to Public on approximately 20.12 acres of property located on the east side of South Jones Boulevard east of the termini of Copper Mountain Drive. Staff recommends the Planning Commission accept the two following findings:

1. The Commercial Future Land Map Amendment would allow the P-Public District zoning to achieve consistency with the Comprehensive Plan.
2. The Commercial Future Land Map Amendment would allow the University of Iowa Hospitals and Clinics development to achieve consistency with the Comprehensive Plan; and forward the Comprehensive Plan Amendment to the City Council with a recommendation for approval.

Public Comments

No public comments were offered on this application.

Questions and Comments

The Commission discussed the application including the benign nature of the application and the nature of the use on this property.

Heisler moved to amend the designation to be P-Public. Willer seconded. The vote was: ayes- Vincent, A’Hearn, Heisler, Willer, Staber, Keogh; nays – none; abstain – Bathke.

Recommendation to the City Council

A'Hearn moved, Staber seconded to accept the two listed findings and forward the Comprehensive Plan Amendment to the City Council with a recommendation for approval. The vote was: ayes – A'Hearn, Staber, Willer, Vincent, Heisler, Keogh; nays – none; abstain – Bathke. Motion carried.

Public Hearing for Zoning Map Amendments

Staff Presentation

Rusnak presented the request of the City of North Liberty for the following Zoning Map Amendments (Rezoning): C-2-A Highway Commercial District and RM-8 Multi-Unit Residence District to C-3 High Intensity Commercial District on property located at the southwest corner of West Forevergreen Road and Coral Ridge Avenue; RM-6 Multi-Unit Residence District to RM-8 Multi-Unit Residence District on properties located at 22 through 77 Jaro Way; and RS-O Single-Unit Residential Special Use District to RS-4 Single-Unit Residence District Professional Office Overlay District on property located at 205 West Penn Street. Staff recommends the Planning Commission accept the two listed findings:

1. The zoning map amendments would be consistent with the North Liberty Comprehensive Plan Future Land Use Map designations;
2. The zoning map amendment would facilitate amendments in the proposed Ordinance amending the Zoning Code;

and forward the zoning map amendments to the City Council with a recommendation for approval.

Public Comments

No public comments were offered.

Questions and Comments

The Commission discussed the application including talking to property owners and the timing.

Heisler moved, A'Hearn seconded to amend the zoning map amendment to revise the zoning on the southwest corner of West Forevergreen Road and Coral Ridge Avenue to P-Public per the request of the University of Iowa Hospitals and Clinics. The vote was: ayes – Keogh, Staber, Willer, Vincent, A'Hearn, Heisler; nays – none; abstain – Bathke. Motion carried.

Recommendation to the City Council

A'Hearn moved, Heisler seconded to accept the two listed findings and forward the zoning map amendments to the City Council with a recommendation for approval. The vote was: ayes – Heisler, A'Hearn, Staber, Willer, Keogh, Vincent; nays – none; abstain – Bathke. Motion carried.

Approval of Previous Minutes

Willer moved, Bathke seconded to approve the minutes of the December 7, 2021 meeting. The vote was all ayes. Minutes approved.

Old Business

No old business was presented.

New Business

Rusnak spoke regarding the email from newly elected Mayor Hoffman.

Adjournment

At 7:32 p.m., Staber moved, Willer seconded to adjourn. The vote was all ayes. Meeting adjourned.

Signed:

Tracey Mulcahey, City Clerk



Parks & Recreation Commission
January 6, 2022, 7:00pm
City Council Chambers, 1 Quail Creek Circle, North Liberty, Iowa

This meeting may be accessed live by the public in person or on the internet at northlibertyiowa.org/live, on Facebook at facebook.com/northliberty or on YouTube at youtube.com/c/northliberty. Meetings are rebroadcast on cable and available on-demand on northlibertyiowa.org.

1. Call to Order
2. Approval of Minutes
 - a. December 2, 2021
3. Tobacco/nicotine-free Parks Ordinance Proposal
 - a. Presentation by Susan Vileta, JCPH Health Educator & Cub Scouts
4. Reports
 - a. Parks Report
 - b. Recreation/Pool Report
 - c. Questions, Concerns, Updates
5. New Business
 - a. Board Opening – Marcia Z submitted her board resignation.
 - b. Community Plan
North Liberty is launching Connected to Tomorrow, a year-long effort to gather public input and build a vision for the city in 2040. Ways to get involved, details and updates about Connected to Tomorrow planning are available at the project website at northlibertyiowa.org/connectedtotomorrow. Members of the public can take a survey about their priorities for North Liberty at the project website or at the Community Center, 520 W Cherry St., and City Hall, 3 Quail Creek Circle. The survey will remain open through February. The first in-person opportunity for participation will come on Jan. 19, 2022, when city planners and staff of RDG, the Des Moines-based consultant on the project, will host a facilitated exercise about big ideas from 6 to 7 p.m. at the North Liberty Library, 520 W. Cherry St.
6. Old Business
 - a. Commission purpose/mission discussion
7. Next Meeting
 - a. Thursday, February 3, 2022 at 7:00pm.
8. Adjourn



Board Meeting Minutes

Present: Amy Chen, Kevin Stibel, Richard Grugin, Gwen Johnson, Jeremy Parrish

Absent: Marcia Ziemer, Shannon Greene, Shelly Simpson

Other Present: Brian Motley, Tim Hamer

Board Meeting Date: December 2, 2021

1. Call to Order
 - a. Call to Order: Richard Grugin
2. Approval of Minutes
 - a. October 7, 2021 Minutes
 - i. Moved to Amend Minutes: Gwen Johnson
 - ii. Moved to Second: Kevin Stibel
 - b. November 4, 2021 Minutes:
 - i. Moved to Approve Minutes: Gwen Johnson
 - ii. Moved to Second: Kevin Stibel
3. Reports
 - a. Parks report
 - i. Pool Heater project
 1. Heat exchanger now in North Liberty and installed
 2. Needs to be tested and controlled
 3. Start up on December 9, then open in a few days
 - ii. Ranshaw House
 1. Rebuilt west entrance door to basement
 2. Potential use for social services but TBD
 - iii. Snow equipment
 1. Prepared and ready to go
 - iv. Trees
 1. Maples and newly planted trees wrapped to prevent sun scald
 2. Pruned trees, best time due to dormancy
 - v. Koser Park
 1. Cleared overgrowth
 - vi. Community Garden
 1. Put community garden site to bed for winter
 - vii. Centennial Park Loop Road
 1. Close to completion for physical work
 2. Seating won't happen this fall
 3. Will remain closed for the winter
 4. Received a lot of complaints on south side due to vehicle traffic
 5. May need to consider options about traffic restriction
 - viii. Forevergreen Road project (trail)
 1. Final walkthrough tomorrow before approval
 2. Seeded today
 - ix. Dubuque Street
 1. Still working on the project
 2. Asbestos review of buildings to be cleared; the pet clinic had asbestos, so a contractor will come in mid-December

3. February 1, 2022 is when the demolition will start
- x. FY22-23 Budget
 1. Submitted, will learn what can be done after the meeting
 2. Asked for additional employees (1-2 ideally) due to increased landscaping requirements
- b. Pool / General Report
 - i. Same as monthly report provided in the agenda
 - ii. Continued need for officials
 - iii. Library gutter and gas line
 1. Getting replaced; general building maintenance
- c. Questions, Concerns, Updates
 - i. Deerfield and Penn Meadows Park rooves need to be repaired
4. New Business
 - a. None.
5. Old Business
 - a. None.
6. Next Meeting
 - a. January 8, 2022.
7. Adjourn
 - a. Motion to Adjourn: Jeremy Parrish
 - b. Second to Adjourn: Kevin Stibel

Pools:

Indoor Pool opened back up to public on Dec 13, though pool heater project not completed.
Season Pool Pass revenues - \$760; Daily Pool Fees - \$549; Pool Concessions revenue - \$0;
Pool Rentals - \$810.

Weight & Exercise Area / Track:

Weight fee revenues - \$12,894; Split membership revenues - \$6,647.

Offsite Programs: We have limited part-time staff to cover additional facilities, so offsite uses are very limited at this time.

Gymnasiums:

Gymnasium Rental revenues - \$4,850.

Rentals:

Community Center Rental revenues - \$3797.50; Shelter rental revenues - \$0; Field Rental revenues - \$1,792.50

Revenues:

Revenues (December) totaled \$85,416.73

Additional Reports: Recdesk Monthly Revenue, Dashboard Summary, Membership Summary and Organizational Activity.

Revenue By Period - GL Account Summary

Start Date: 12/1/2021 12:00 AM End Date: 12/31/2021 11:59 PM

Payment Methods: CA, CK, CC, IC, EC, CR

User(s)/Cashier(s): - All -

Regular Revenue

		DEBITS									CREDITS	
<u>**Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
000 - Household Credit Account												
-768.25	-768.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	272.50	0.00	-1,040.75
001-0000-4310-01 - Pool Rentals												
810.00	785.70	0.00	90.00	810.00	785.70	0.00	0.00	0.00	0.00	0.00	-90.00	0.00
001-0000-4310-02 - Community Center Rentals (Room Rental)												
3,797.50	3,719.03	250.00	962.50	2,615.00	2,536.53	0.00	0.00	0.00	0.00	0.00	-30.00	0.00
001-0000-4310-03 - Gymnasium Rentals												
4,850.00	4,715.29	0.00	400.00	4,490.00	4,355.29	0.00	0.00	0.00	0.00	0.00	-40.00	0.00
001-0000-4310-04 - Shleter Rental												
45.00	43.65	0.00	0.00	45.00	43.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0000-4500-10 - Weight Fees												
12,894.00	12,590.13	2,759.00	44.00	10,129.00	9,825.13	0.00	0.00	0.00	80.00	0.00	-118.00	0.00
001-0000-4500-11 - Class/Programs												
8,879.00	8,611.88	414.00	90.00	8,771.50	8,504.38	0.00	0.00	0.00	140.50	0.00	-537.00	0.00
001-0000-4500-12 - League Fees												
10,200.00	9,906.75	400.00	400.00	9,775.00	9,481.75	0.00	0.00	0.00	25.00	0.00	-400.00	0.00
001-0000-4500-13 - Before/After School												
16,270.00	15,768.70	320.00	0.00	16,710.00	16,208.70	0.00	0.00	0.00	0.00	0.00	-760.00	0.00
001-0000-4500-19 - Season Pool Pass												
760.00	736.63	86.00	100.00	779.00	755.63	0.00	0.00	0.00	336.00	0.00	-541.00	0.00

Revenue By Period - GL Account Summary

Start Date: 12/1/2021 12:00 AM End Date: 12/31/2021 11:59 PM

Payment Methods: CA, CK, CC, IC, EC, CR

User(s)/Cashier(s): - All -

001-0000-4500-20 - Daily Pool Fees													
549.00	540.87	286.00	0.00	271.00	262.87	0.00	0.00	0.00	0.00	0.00	0.00	-8.00	0.00
001-0000-4500-21 - Swim Lessons													
15,249.48	14,786.92	30.00	105.00	15,240.25	14,777.69	0.00	0.00	0.00	282.25	0.00	0.00	-408.02	0.00
001-0000-4500-22 - Aquatic Program/Classes													
5,241.00	5,051.01	136.00	0.00	6,221.00	6,031.01	0.00	0.00	0.00	177.00	0.00	0.00	-1,293.00	0.00
NONE - Unassigned													
-7.00	-7.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-7.00	0.00
Split - Membership - Black & Gold													
6,647.00	6,447.32	45.00	0.00	6,656.00	6,456.32	0.00	0.00	0.00	0.00	0.00	0.00	-54.00	0.00
85,416.73	82,928.62	4,726.00	2,191.50	82,512.75	80,024.64	0.00	0.00	\$0.00	1,040.75	272.50		-4,286.02	-1,040.75

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Sales Tax

		DEBITS									CREDITS	
**Gross	**Net	Cash	Check	CC (Gross)	CC (Net)	ACH (Gross)	ACH (Net)	Internal CC	Acct Credit	Other	Refunds	Other
		0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00		0.00

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Dashboard Summary; December, 2021:

Home
Recent Registrations
Recent Reservations
Recent Memberships
Recent Members
CRM+

Time Period: Last 30 Days

Top 5 Programs - Registrations

Program	Registrations
BASP Jan. PM	~45
BASP Holiday	~25
Camp Dec....	~20
BASP Holiday	~15
Camp Dec....	~10

Top 5 Programs - Revenue

Program	Revenue
BASP Jan. PM	~\$9,500
Mens	~\$2,500
Basketball	~\$2,000
Winter/Spri...	~\$1,500
Youth	~\$1,000

Total Program Registrations **1030**

- Online 725
- In-house (In Person) 305

Total Receipts **\$88,676.00**

- RecDesk Credit Card [\\$80,879.25](#)
- Cash [\\$4,300.00](#)
- Check [\\$2,191.50](#)
- Household Credit [\\$1,305.25](#)
- Refunds [\\$4,734.52](#)

Invoices - Balance Due

- Open: [\\$71,449.11](#)
- Overdue: [\\$8,774.61](#)

Alerts & Notices

Membership Counts; December 2021:

Summary By Month

	Dec, 2021
New Primaries	249
All New	354
Primary Renewals	65
All Renewals	89
Active Primaries	1550
All Active	2280

Organization Activity; December, 2021:

Organization Activity

From 12/5/2021 to 1/4/2022

	Registrations	Reservations	Memberships	Check-Ins	Profiles Created	POS Transactions
All	1027	41	471	4167	330	747
Resident	754	33	342	2823	184	
Non-Resident	273	8	129	1344	146	
No Residency Set	0	0	0	0	0	
Demographics						
< 18	746	0	124	531	105	
18 - 65	104	40	290	2388	192	
65+	177	1	57	1246	33	
Male	490	20	258	2581	141	
Female	533	20	212	1584	188	
Other Genders	4	1	1	2	1	
Online vs In-House						
Online	722	0	61	N/A	187	
In-Person	305	41	410	N/A	143	