



Parks & Recreation Commission
February 3, 2022, 7:00pm
City Council Chambers, 1 Quail Creek Circle, North Liberty, Iowa

This meeting may be accessed live by the public in person or on the internet at northlibertyiowa.org/live, on Facebook at facebook.com/northliberty or on YouTube at youtube.com/c/northliberty. Meetings are rebroadcast on cable and available on-demand on northlibertyiowa.org.

1. Call to Order
2. Approval of Minutes
 - a. January 6, 2022
3. Reports
 - a. Parks Report
 - b. Recreation/Pool Report
 - c. Questions, Concerns, Updates
4. New Business
5. Old Business
 - a. Board vacancy remains.

 - b. Community Vision
Keep up to date on community ideas and concerns with City Comprehensive Plan. Visit website at northlibertyiowa.org/connectedtotomorrow.
6. Next Meeting
 - a. Thursday, March 3, 2022 at 7:00pm.
- 7.. Adjourn



To **Park & Recreation Commission Board Members**
CC **Mayor, City Council, City Administrator**
From **Shelly Simpson**
Date **February 1, 2022**
Re **Monthly Report – January 2022**

January is a busy month as we begin the first month of our WS programs. Facility usage also increases with New Year's resolutions to meet health & fitness desires explode. We continue in finalizing our pool heater project and staff does their best in enforcing the City Mask Policy. This remains challenging, to say the least, on everyone. Matt M and I assisted with Beat the Bitter events.

Recdesk Database:

Reviewing our Recdesk database; we have 9,982 residents (64%) and 5,658 non-residents (36%) totaling 15,640 individuals. Increase of 271 from last month.

Aqua Programs:

With the new year, many Aqua classes returned with good participation. We had approximately 73 registered participants, plus daily drop-ins. Arthritis Aqua, Aqua Zumba, Aqua Bootcamp and Easy Does It had the most attendance. Aqua Program revenues were \$434.50, with most registration dollars taken in December.

Swim Lessons:

Swim lessons resumed in January with 117 registered participants. Private lessons continue to be most popular. Swim lesson revenues were \$2,503.26, with most registration dollars taken in December.

Leagues/Sports:

January brings the start of our largest youth basketball program. This is a cooperative league with Coralville and Tiffin and utilizes numerous local gymnasiums on Saturdays. Our registration totaled 270 boys and 169 girls for approximately 448 in Grades 1-6. The younger grade, Gr. 1-2, has the most participants.

Rookie Basketball for Kindergarteners totaled 64 participants. Pee Wee Sports (Basketball) totaled 37 participants and our Youth Competitive League for Grades 5-7 had 13 boy teams and 8 girl teams; totaling 21 teams.

Adult Co-ed Volleyball had 6 teams and Men's Basketball had 8 teams registered. Sport/Leagues revenues were \$1,000, with most registration dollars taken in December.

BASP: Before School – 15; After School – 49 participants. We also offered an All-Day on Jan 17 but was canceled due to lack of enrollment. This month, BASP revenues totaled \$11,525.

Rec Programs:

With the new year, many fitness aerobic classes returned with positive participation. We had approximately 17 registered participants, plus daily drop-ins. Body Blast, Body Sculpt, Bootcamp, Cardio Pump and Senior CBS continue to be mainstays and we added a Gentle Yoga class.

Tippi Toes Dance classes resumed in January with approximately 34 participants. Baby Ballet, Ballet Tap Jazz, and Hip Hop Jazz seem to be most popular.

Senior Connections Lunches, continued in January with 49 meals provided. The first two dates of January were low due to extreme cold or snow impacts.

Classes/Programs revenue totaled \$5,906.50.

Pools:

We continue to do our best in meeting various needs of lap swimmers, water fitness classes, open swim time and swim lessons in the Indoor Pool. Season Pool Pass revenues - \$1,603; Daily Pool Fees - \$1,272; Pool Rentals - \$\$1,080 and Concessions revenue - \$0;

Weight & Exercise Area / Track:

Weight fee revenues - \$13,298; Split membership revenues - \$7,285.

Offsite Programs: We have limited part-time staff to cover additional facilities, so offsite uses are very limited at this time.

Gymnasiums:

Gymnasium Rental revenues - \$2,760.

Rentals:

Community Center Rental revenues - \$1,382.92; Shelter rental revenues - \$38.76; Field Rental revenues - \$0

Revenues:

Revenues (January) totaled \$50,378.68

Additional Reports: Recdesk Monthly Revenue, Dashboard Summary, Membership Summary and Organizational Activity.

Revenue By Period - GL Account Summary

Start Date: 1/1/2022 12:00 AM End Date: 1/31/2022 11:59 PM

Payment Methods: CA, CK, CC, IC, EC, CR

User(s)/Cashier(s): - All -

Regular Revenue

		DEBITS									CREDITS	
<u>**Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
000 - Household Credit Account												
306.75	306.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,730.00	0.00	-1,423.25
001-0000-4310-01 - Pool Rentals												
1,080.00	1,047.60	0.00	0.00	1,080.00	1,047.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0000-4310-02 - Community Center Rentals (Room Rental)												
1,382.92	1,349.41	14.17	155.00	1,116.25	1,082.74	0.00	0.00	0.00	97.50	0.00	0.00	0.00
001-0000-4310-03 - Gymnasium Rentals												
2,760.00	2,697.60	0.00	680.00	2,080.00	2,017.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0000-4310-04 - Shleter Rental												
38.75	37.59	0.00	0.00	38.75	37.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0000-4500-10 - Weight Fees												
13,298.00	12,987.47	3,048.00	62.00	10,351.00	10,040.47	0.00	0.00	0.00	120.00	0.00	-283.00	0.00
001-0000-4500-11 - Class/Programs												
5,906.50	5,726.11	338.50	0.00	5,985.50	5,805.11	0.00	0.00	0.00	77.50	0.00	-495.00	0.00
001-0000-4500-12 - League Fees												
1,000.00	970.00	0.00	0.00	1,000.00	970.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0000-4500-13 - Before/After School												
11,525.00	11,174.45	0.00	0.00	11,685.00	11,334.45	0.00	0.00	0.00	0.00	0.00	-160.00	0.00
001-0000-4500-19 - Season Pool Pass												
1,603.00	1,556.95	2.00	36.00	1,535.00	1,488.95	0.00	0.00	0.00	30.00	0.00	0.00	0.00

Revenue By Period - GL Account Summary

Start Date: 1/1/2022 12:00 AM End Date: 1/31/2022 11:59 PM

Payment Methods: CA, CK, CC, IC, EC, CR

User(s)/Cashier(s): - All -

001-0000-4500-20 - Daily Pool Fees												
1,272.00	1,253.67	661.00	0.00	611.00	592.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00
001-0000-4500-21 - Swim Lessons												
2,503.26	2,410.07	150.00	0.00	3,039.75	2,946.56	0.00	0.00	0.00	70.25	0.00	-756.74	0.00
001-0000-4500-22 - Aquatic Program/Classes												
434.50	396.22	108.50	0.00	1,244.00	1,205.72	0.00	0.00	0.00	139.50	0.00	-1,057.50	0.00
NONE - Unassigned												
-17.00	-17.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-17.00	0.00
Split - Membership - Black & Gold												
7,285.00	7,093.43	54.00	0.00	6,385.50	6,193.93	0.00	0.00	0.00	845.50	0.00	0.00	0.00
50,378.68	48,990.32	4,376.17	933.00	46,151.75	44,763.39	0.00	0.00	\$0.00	1,380.25	1,730.00	-2,769.24	-1,423.25

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

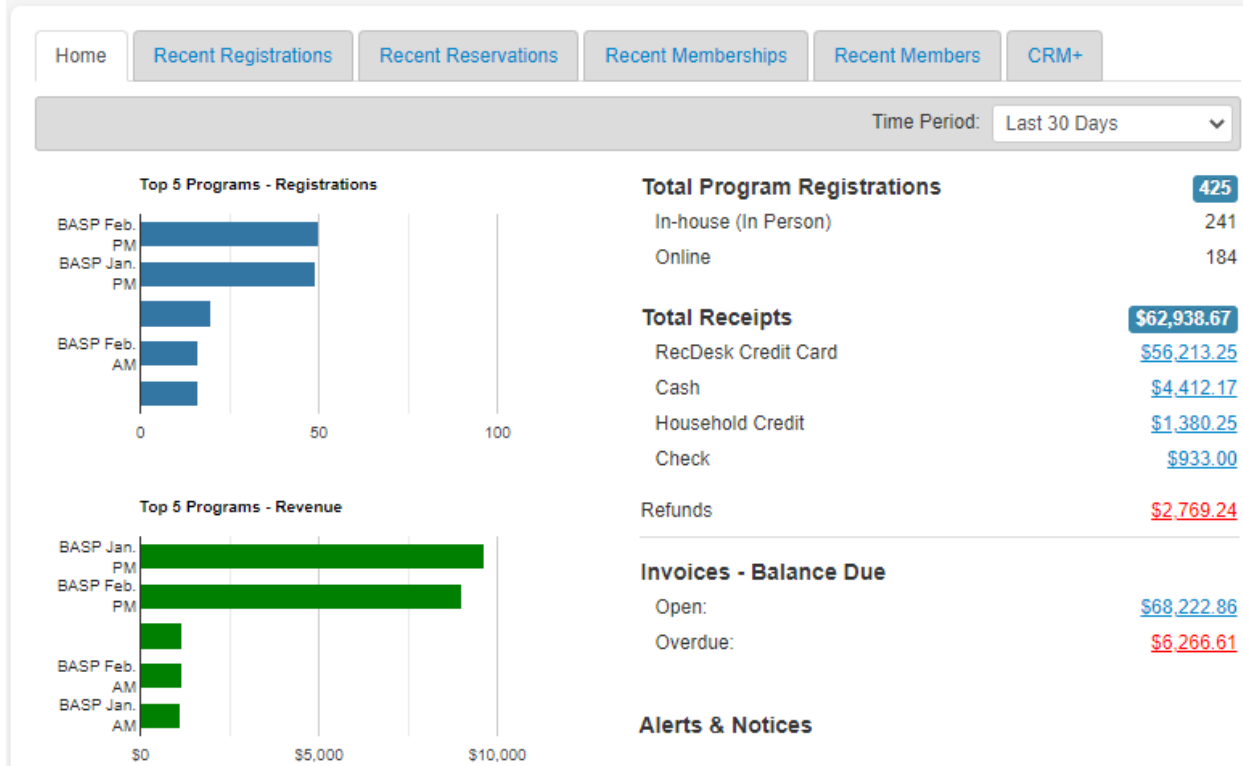
Sales Tax

		DEBITS									CREDITS	
<u>**Gross</u>	<u>**Net</u>	<u>Cash</u>	<u>Check</u>	<u>CC (Gross)</u>	<u>CC (Net)</u>	<u>ACH (Gross)</u>	<u>ACH (Net)</u>	<u>Internal CC</u>	<u>Acct Credit</u>	<u>Other</u>	<u>Refunds</u>	<u>Other</u>
		0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00		0.00

** Difference between GROSS and NET calculation is that NET uses CC (Net) value instead of CC (Gross) value

Dashboard Summary; January 2022:

Today is Tuesday, February 1, 2022



Membership Counts; January 2022:

☰ Summary By Month

	Jan, 2022
New Primaries	369
All New	479
Primary Renewals	91
All Renewals	123
Active Primaries	1794
All Active	2556

Organization Activity; January 2022:

Organization Activity

From 1/2/2022 to 2/1/2022

	Registrations	Reservations	Memberships	Check-Ins	Profiles Created	POS Transactions
All	421	63	617	6260	325	1026
Resident	281	35	441	4210	163	
Non-Resident	140	28	176	2050	162	
No Residency Set	0	0	0	0	0	
Demographics						
< 18	286	1	129	618	77	
18 - 65	49	62	398	3753	215	
65+	86	0	89	1886	32	
Male	186	22	326	3567	158	
Female	235	41	291	2688	167	
Other Genders	0	0	0	5	0	
Online vs In-House						
Online	180	0	75	N/A	158	
In-Person	241	63	542	N/A	167	



MEMORANDUM



To: **Mayor and City Council
Parks and Recreation Commission
City Administrator**

From: **Guy Goldsmith, Director of Parks, Building and Grounds**

Date: **February 1, 2022**

Re: **Monthly Report**

We performed various building maintenance tasks as needed this month. We continue to work with Shive Hattery and Contractors regarding the Pool Heater Project and the Community Center future Roof Replacement Project.

We maintained equipment as needed this month. We performed preventative maintenance and repaired winter equipment as time permitted. We continue to prepare for the upcoming growing season by performing preventative maintenance and repairs on ball field maintenance, mowing, trimming and landscaping equipment.

We removed snow and ice from city parking lots, sidewalks and trails this past month.

Park staff continues to resurface the ice rink at the tennis courts on a weekly basis. The rink has been very popular with residents especially in the evenings under the lights.

We continue to organize and clean-up our shop as time allows.

Park staff completed annual training requirements through Target Solutions. We also attended Question Persuade Refer (QPR) training and Community Services training on January 13th.

We continue to reviewed plans for the upcoming Dubuque Street Improvements Project as well as the future City Administration building. The electrical and gas service abandonment has been completed at 405 & 407 North Front Street and 430 North Dubuque Street in preparation of the upcoming demolition project to begin on February 14th. City staff meet with Shive Hattery to discuss mechanical/plumbing/fire protection and landscaping plans for the new City Administration building project.

The Tree & Storm Water Board met on January 12th. We discussed tree grants, upcoming Muddy Creek and Trail clean-up day scheduled for April 9th as well as other storm water related items.

We met with NLCBS ball club, Diamond Dreams and Liberty High baseball regarding field usage and future improvements at the Babe Ruth field for this upcoming season.

We continue to review and revise the Parks FY2223 budget and capital projects items to prepare for the next fiscal year. Department heads met on January 19th to help provide

input on the City's Comprehensive Plan.

Parks staff assisted at Penn Meadows Park with the "Beat the Bitter" event held over the January 29-30 weekend.



Parks Crew resurfacing the Ice Rink.



Ice Skating under the lights.



Parks Crew and Beat the Bitter Camp Fire.



Parks Department removing snow and ice prior to Beat the Bitter at Penn Meadows Park.