



**North Liberty City Council
Regular Session
June 28, 2022**



City Administrator Memo



To **Mayor and City Council**
From **Ryan Heiar, City Administrator**
Date **June 24, 2022**
Re **City Council Agenda June 28, 2022**

Consent Agenda

The following items are on the consent agenda and included in the packet:

- City Council Minutes (06/14/22)
- Claims
- Liquor Licenses
 - Cooper Boar Restaurant (new application)
- Cigarette/Tobacco/Nicotine/Vapor Permits
 - J & A Tap
 - LD Express
 - Liberty View Wine & Spirit
 - The Station II LLC
 - Urban Fuel LLC
 - Casey's General Store #2788, 595 N. Kansas Avenue
 - Casey's General Store #2479, 625 W. Zeller Street
 - The Depot North Liberty LLC
 - Fareway Stores, Inc. #993
 - Smokin' Joe's Tobacco & Liquor Outlet #12
 - Johncy's Liquor Store
 - Kum & Go #507
 - Walgreens #11710
- Pay Application #3, North Dubuque Street Project, All American Concrete, Inc., \$154,905.49
- Change Order #11, Police Department Project, Tricon General Construction, Inc., \$10,061.73
- Change Order #3, Aquatic Center Pool Heater Replacement, Tricon General Construction, 25,283.10
- Change Order #11, Ranshaw Way Phase 5 Project, Peterson Contractors Inc., \$44,780.24
- Pay Application #16, Ranshaw Way Phase 5 Project, Peterson Contractors, Inc., \$293,337.31
- Pay Application #6 & Final Acceptance, Centennial Park Loop Drive Improvements Project, All American Concrete, \$26,292.83

Meetings & Events

Tuesday, June 28 at 6:30p.m.
City Council

Monday, Jul 4
Independence Day – City Offices Closed

Tuesday, Jul 5 at 6:30p.m.
Planning Commission

Thursday, Jul 7 at 7:00p.m.
Parks & Recreation Commission

Saturday, Jul 9
North Liberty Blues and BBQ

Tuesday, Jul 12 at 6:30p.m.
City Council

FY23 Social Service Grants

The FY23 social service funding requests consist of 22 applications totaling \$210k. The available budget for social service requests is \$150,000. The applications are included in the packet, along with a summary of the requests and all agencies seeking funds are planning to attend or call into Tuesday's meeting. Each agency will have up to 3 minutes to present their request.

Councilor Erek Sittig is the Board Chair for the North Liberty Community Pantry. As a result, the Mayor will ask for deliberation of the pantry request first and separate from the other requests. In order to avoid any potential conflict of interest Councilor Sittig will not participate in the discussion specific to the pantry.

Center for Worker Justice Wage Theft Agreement

In February, the Center for Worker Justice requested financial support, in the amount of \$35k over a five-year period, to help combat wage theft in Johnson County. Rather than an annual contribution, staff is proposing a one-time payment of \$35k using ARPA funds. The proposed agreement requires the funds to be spent by December 2026 as well as the completion of an annual report identifying how the funds were spent. The Center for Worker Justice has agreed to the terms and staff recommends approval.

Watts Annexation

Kevin Watts is requesting annexation of 2.53 acres – 3123 West Hauer Drive NE – into the city. This would allow the property to be subdivided once Remley Street is constructed, which would be located along the property's southern boundary. A small portion of the Watts property will remain in the County, which is necessary to maintain connection to the property to the east, which will remain in unincorporated Johnson County. City water service and sanitary sewer service will be available to the site once the Remley Street improvements are constructed by Hodge Construction, which owns the underlying property. All other typical city services will be provided upon annexation, including, police, fire, building inspections and enforcement, and others. All required notifications have been made and no objections to the annexation have been received. Staff recommends approval of the annexation.

2022A Bond Sale

The 2022 bond sale will be in an amount not to exceed \$9.4 million for the following projects:

Ranshaw Way, Phase 5 (series 1 of 2)	\$4,500,000
SW Utilities Project	\$4,300,000
Forevergreen Road Trail	\$120,000
Capitalized Interest & Fees	\$480,000
	<hr/>
	\$9,400,000

The agenda includes a public hearing and a resolution authorizing additional action as it pertains to the general obligation loan agreement. The current schedule anticipates a sale date of July 26 and a loan closing date of August 10.

FY23 Salary Resolution

A resolution authorizing salaries for fiscal year 2023, as discussed during the budget process and guided by the City's compensation program, is on the agenda and recommended for approval. This year's cost of living increase is 2.5%, while the step increase for employees who are eligible is 2.45%. Police officer and sergeant salaries are also included in the resolution and reflect what was approved in the collective bargaining agreements. The salaries in the resolution will go in effect on July 1, 2022.

Tobacco Citations

The City, in partnership with the Iowa Alcoholic Beverages Division, performs compliance checks at all tobacco retailers. Employees of establishments who sell tobacco products to minors during these checks are issued a criminal citation, and the cases are prosecuted as simple misdemeanors. Iowa law also provides for a civil administrative sanction against the retail permit holder. The compliance checks resulted in three convictions or guilty pleas, and the permit holders have all acknowledged the violations. One of those permit holders, Kum & Go, is entitled to use an affirmative defense and avoid the administrative sanction, because the employee in question had participated in the state's I-Pledge training program. The resolutions in the packet accept each of the permit holders' acknowledgement of their respective violations, and their payment of the applicable penalties. Staff recommends approval.

Heritage Drive Stormwater Project

Late fall, a resident at 70 Heritage Drive addressed the Council about erosion in a tributary to Muddy Creek that crosses his yard and numerous others within the

neighborhood. Staff is proposing a storm water improvement project to slow down the erosion and help protect multiple properties that are impacted by the eroding tributary. The agenda includes a proposal from Shive Hattery to design a bank stabilization project, using rip rap. The total project cost is estimated at \$50k and is proposed to be paid for with future borrowed funds.

Park Speed Limits Ordinance Amendment, First Reading

With the completion of the Centennial Park Loop Road project, staff has reevaluated the park speed limit ordinance and is recommending reducing the speed limits from 15 mph to 10 mph in all City parks. The proposed change is also applicable to public parking lots, such as the community center and Penn Meadows Park.

Mobile Food Units Ordinance, Second Reading

This is a staff-initiated Ordinance, which would transform the current, antiquated temporary outdoor eating establishment regulations to mobile food units. Mobile food units include food trucks, food carts and ice cream trucks. Some major challenges with the current ordinance include a maximum of 10 licenses at any given time and maximum license period of 240 consecutive days. Staff researched other similar ordinances to learn best practices and to incorporate North Liberty-centric regulations. There would be no maximum number of licenses and the license period would be per calendar year. In order to minimize duplicative regulations, mobile food units associated with a permitted special event would **not** be required to obtain separate approval. Staff recommends approval of this ordinance amendment.

Watts Group Development, Inc. Rezoning, Third & Final Reading

Watts Group Development, Inc. is requesting a zoning map amendment from RS-6 Single-Unit Residence District to RS-9 Single-Unit Residence District – south side of Denison Avenue approximately 450 feet east of Brook Ridge Avenue – to facilitate development of smaller lot home sites. As construction costs and interest rates increase, staff expects denser development requests such as this one. Staff is generally in favor of increasing density in areas where utilities are available if the development would be compatible with the surrounding area. If approved, this would allow The Preserve to add to the range of housing types offered in the development. A good neighbor meeting was held on April 14, 2022. One person outside of City staff and the applicant attended and was just curious about the nature of the request. The Planning Commission unanimously

recommended approval of the request at its May 3 meeting. Staff recommends approval as well.



Agenda



City Council

June 28, 2022

6:30 p.m.

Regular Session

Council Chambers

1 Quail Creek Circle

1. Call to order
2. Roll call
3. Approval of the Agenda
4. Consent Agenda
 - A. City Council Minutes, Regular Session, June 14, 2022
 - B. Claims
 - C. Liquor License Application, Copper Boar Restaurant
 - D. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for J & A Tap
 - E. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for LD Express
 - F. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Liberty View Wine & Spirit
 - G. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for The Station II LLC
 - H. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Urban Fuel LLC
 - I. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's General Store #2788, 595 N. Kansas Avenue
 - J. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's General Store #2479, 625 W. Zeller Street
 - K. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for The Depot North Liberty LLC
 - L. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Fareway Stores, Inc. #993
 - M. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Smokin' Joe's Tobacco & Liquor Outlet #12
 - N. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Johncy's Liquor Store
 - O. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Kum & Go #507

- P. FY 2023 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Walgreens #11710
 - Q. North Dubuque Street Project, Pay Application Number 3, All American Concrete, Inc., \$154,905.49
 - R. Police Department Project, Change Order Number 11, Tricon General Construction, Inc., \$10,061.73
 - S. Aquatic Center Pool Heater Replacement Project, Change Order #3, Tricon General Construction, Inc., \$25,283.10
 - T. Ranshaw Way Phase 5 Project, Peterson Contractors Inc., Change Order Number 11, \$44,780.24
 - U. Ranshaw Way Phase 5 Project, Peterson Contractors, Inc., Pay Application Number 16, \$293,337.31
 - V. Centennial Park Loop Drive Improvements Project, All American Concrete, Pay Application Number 6, \$26,292.83
 - W. Centennial Park Loop Drive Improvements Project – Final Acceptance
- 5. Public Comment
 - 6. City Administrator Report
 - 7. Mayor Report
 - 8. Council Reports
 - 9. FY 23 Social Service Grant Funding Applications
 - A. Presentations of agencies that have applied for funding
 - B. Discussion and possible action on allocation of Social Service grant funds for FY 23
 - 10. Center for Worker Justice
 - A. Resolution Number 2022-65, A Resolution approving the Social Services Funding Agreement between the City of North Liberty and the Center for Worker Justice of Eastern Iowa (CWJ)
 - 11. Watts Annexation
 - A. Resolution Number 2022-58, A Resolution approving Annexation of Certain Property to the City of North Liberty, Iowa
 - 12. 2022A Bond Sale
 - A. Public Hearing on proposal to enter into a General Obligation Loan Agreement

- B. Resolution Number 2022-59, A Resolution authorizing and taking additional action on proposal to enter into General Obligation Loan Agreement
13. FY 23 Salary Resolution
- A. Resolution Number 2022-60, A Resolution authorizing salaries and hourly wages for City employees for the Fiscal Year of July 1, 2022 through June 30, 2022
14. Tobacco Citations
- A. Resolution Number 2022-61, A Resolution accepting payment of \$300.00 Civil Penalty from Liberty Doors, Inc.
 - B. Resolution Number 2022-62, A Resolution accepting payment of \$300.00 Civil Penalty from The Station, LLC
 - C. Resolution Number 2022-63, A Resolution accepting use of Section 453A.22(3) Affirmative Defense to Tobacco Civil Penalty by Kum & Go, L.C.
15. Heritage Drive Stormwater Project
- A. Resolution Number 2022-64, A Resolution approving the Services Agreement between the City of North Liberty and Shive-Hattery, Inc. for the Heritage Drainage Improvements Project
16. Park Speed Limits
- A. Public Hearing regarding proposed amendment to speed limits in City parks
 - B. First consideration on Ordinance Number 2022-13, An Ordinance amending the Traffic Speed Regulations for Parks, Cemeteries and Parking Lots
17. Mobile Food Units Ordinance
- A. Second consideration of Ordinance Number 2022-12, An Ordinance amending Chapter 124 of the North Liberty Code of Ordinances by replacing Licensing and Temporary Outdoor Eating Establishments with Licensing and Regulations of Mobile Food Units
18. The Preserve Rezoning
- A. Third consideration and adoption of Ordinance Number 2022-11, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property located in North Liberty, Iowa to those set forth in the Municipal Code for the RS-9 Single-Unit Residence District
19. Old Business

20. New Business

21. Adjournment



Consent Agenda



City Council
June 14, 2022
Regular Session

Call to order

Mayor Chris Hoffman called the June 14, 2022, Regular Session of the North Liberty City Council to order at 6:30 p.m. Councilors present: Ashley Bermel, RaQuishia Harrington, EreK Sittig, Brent Smith, Brian Wayson; absent –none.

Others present: Ryan Heiar, Tracey Mulcahey, Ryan Rusnak, Kevin Trom, Grant Lientz, and other interested parties.

Approval of the Agenda

Harrington moved; Bermel seconded to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Harrington moved, Smith seconded to approve the Consent Agenda including the City Council Minutes from the Regular Session on May 24, 2022; the attached list of claims, Liquor License Application for Red's Alehouse for a temporary expanded service area; the Liquor License Renewal for LD Express; the Liquor License Renewal for Kum & Go; the Liquor License Renewal for Sushiya; the Liquor License Renewal for Mosley's; the Liquor License Renewal for Casey's General Store #3955; Jones Boulevard Extension, Pay Application Number 1, Schrader Excavating & Grading, \$33,940.03; Ranshaw Way Phase 5, Change Order Number 10, Peterson Contractors, Inc., \$11,505.38; Ranshaw Way Phase 5, Pay Application Number 15, Peterson Contractors, Inc., \$269,195.67. The vote was all ayes. Consent Agenda approved.

Public Comment

No public comment was offered.

City Engineer Report

City Engineer Trom reported that work on Ranshaw Way continues. The lane closure will continue until the landscaping complete. The Centennial Park Loop Road Project is essentially complete. The Dubuque Street Phase 1 Project work continues in phase 4. The preconstruction meeting for the Community Center roof project is next Tuesday with T & K Roofing. The design of the Centennial Park Events facility and splashpad continues. Council discussed the report with Trom.

City Administrator Report

City Administrator Heiar reported that the final social service grant application was received today. It is anticipated that the applications will be considered at the June 28 City Council meeting. Heiar and Mulcahey met with the Johnson County Housing Trust Fund last week regarding affordable housing. Ellen McCabe will be at an upcoming meeting to discuss affordable housing options with

the City Council. Heiar reported that a typo exists in the Police Officer Union contract. The holidays should show Martin Luther King Day instead of Good Friday.

Mayor Report

Mayor Hoffman reported on attending the inclusive economic development workshop. Rusnak presented additional information on the workshop. Mayor Hoffman proclaimed June as Pride Month and June 19th as Juneteenth National Freedom Day.

Council Reports

Councilor Wayson reported on the evaluation for the Emergency Management Director. Councilor Smith attended the first Ranshaw House concert series. Councilor Sittig reminded about the upcoming Blues and BBQ event.

Police Officers Union Contract

Smith moved, Bermel seconded to approve Resolution Number 2022-51, A Resolution approving the Collective Bargaining Agreement between the City of North Liberty and Public Professional and Maintenance Employees Local 2003 for the period of July 1, 2022 through June 30, 2026. Heiar presented additional information on the contract. After discussion, the vote was: ayes – Harrington, Wayson, Smith, Sittig, Bermel; nays – none. Motion carried.

Police Sergeants Union Contract

Wayson moved, Bermel seconded to approve Resolution Number 2022-52, A Resolution approving the Collective Bargaining Agreement between the City of North Liberty and North Liberty Sergeants' Association for the period of July 1, 2022 through June 30, 2025. Additional information was provided on the contract. After discussion, the vote was: ayes – Wayson, Bermel, Sittig, Harrington, Smith; nays – none. Motion carried.

Board/Commission Appointments

Wayson moved, Harrington seconded to affirm the Mayoral appointments to various Boards and Commissions. After discussion, the vote was all ayes. Motion carried.

Dubuque Street Project

Harrington moved, Sittig seconded to approve Resolution Number 2022-53, A Resolution approving the Temporary Construction Easement between McBallard, L.L.C. and the City of North Liberty. Additional information on the agenda item was provided. After discussion, the vote was: ayes – Harrington, Sittig, Smith, Wayson, Bermel; nays – none. Motion carried.

Forevergreen Road Project

Sittig moved, Harrington seconded to approve Resolution Number 2022-54, A Resolution approving the Addendum to Agreement No. 2021-17-042 for a Primary Road Project between the Iowa Department of Transportation and the City of North Liberty. Additional information was provided on the agenda item. The vote was: ayes – Smith, Sittig, Wayson, Harrington, Bermel; nays – none. Motion carried.

Goal Setting

Wayson moved, Bermel seconded to approve Resolution Number 2022-55, A Resolution accepting the Goal Setting Session Summary Report prepared by Midwest Municipal Consulting, LLC for the City of North Liberty for 2022. After discussion, the vote was: ayes- Bermel, Smith, Wayson, Sittig, Harrington; nays – none. Motion carried.

2022A Bond Sale

Smith moved, Harrington seconded to approve Resolution Number 2022-56, A Resolution setting the date for a public hearing on proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$9,400,000. After discussion, the vote was: ayes – Harrington, Wayson, Sittig, Smith, Bermel; nays – none. Motion carried.

Harrington moved, Bermel seconded to approve Resolution Number 2022-57, A Resolution approving the Engagement Letter between the City of North Liberty and Dorsey & Whitney LLP regarding Bond Counsel Services for the General Obligation Corporate Purpose Bond Sale, Series 2022A. After discussion, the vote was: ayes – Harrington, Sittig, Wayson, Smith, Bermel; nays – none. Motion carried.

Mobile Food Units Ordinance

At 7:02 p.m., the public hearing regarding proposed amendments to the Code of Ordinances regarding Mobile Food Units was opened. No oral or written comments were received. The public hearing was closed.

Wayson moved, Harrington seconded to approve the first consideration of Ordinance Number 2022-12, An Ordinance amending Chapter 124 of the North Liberty Code of Ordinances by replacing Licensing and Temporary Outdoor Eating Establishments with Licensing and Regulations of Mobile Food Units. Additional information was provided on the ordinance update. After discussion, the vote was: ayes – Harrington, Bermel, Smith, Wayson, Sittig; nays – none. Motion carried.

The Preserve Rezoning

Bermel moved, Wayson seconded to approve the second consideration of Ordinance Number 2022-11, An Ordinance amending Chapter 167 of the North Liberty Code of Ordinances by amending the use regulations on property located in North Liberty, Iowa to those set forth in the Municipal Code for the RS-9 Single-Unit Residence District. The vote was: ayes – Wayson, Harrington, Sittig, Bermel, Smith; nays – none. Motion carried.

Old Business

No old business was presented.

New Business

No new business was presented.

Adjournment

Harrington moved, Wayson seconded to adjourn at 7:11 p.m. The vote was all ayes. Meeting adjourned.

CITY OF NORTH LIBERTY

By: _____
Chris Hoffman, Mayor

Attest: _____
Tracey Mulcahey, City Clerk



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
COPPER BOAR, LLC	COPPER BOAR			
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
575 CAMERON WAY	# B	NORTH LIBERTY	JOHNSON	52317
MAILING ADDRESS	CITY	STATE	ZIP	
4741 HERBERT HOOVER HWY SE	IOWA CITY	Iowa	522408065	

Contact Person

NAME	PHONE	EMAIL
TY MEDEMA	3193212883	ty.medema@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Liquor License	12 Month	Submitted to Local Authority
EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS	
SUB-PERMITS			
Class C Liquor License			



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service, Sunday Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
TY MEDEMA	IOWA CITY	Iowa	522408065	Managing Owner	33.33	Yes
ZEPHANIAH LEATON	WELLMAN	Iowa	523569661	Owner	33.33	Yes
SHANE DURIAN	NORTH LIBERTY	Iowa	523174730	Managing Owner	33.33	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

June 15, 2022

POLICY EXPIRATION DATE

June 15, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE

North Liberty Fire Department



Occupancy: **Copper Boar**
Occupancy ID: **KYOD01**
Address: **575 Cameron WAY Apt/Suite #Suite #1**
North Liberty IA 52317

Inspection Type: **Liquor License Inspection**

Inspection Date: **5/3/2022** By: **Hardin, Bryan E (01-1022)**

Time In: **09:00** Time Out: **10:00**

Authorized Date: **05/03/2022** By: **Hardin, Bryan E (01-1022)**

Next Inspection Date: **06/30/2022 Reinspection**

Form: General Fire
Inspection Checklist 1.3

Inspection Description:

ORDER TO COMPLY:

You must correct the violations noted upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on or after 30 days from the date of inspection. This initial and the first re-inspection are at no charge. If subsequent re-inspections are needed to ensure compliance, you will be charged the current fee schedule. If you fail to comply with this notice, you may be liable for the penalties provided for by law for such violations.

Inspection Topics:

Site

Knox Box - Keys Current

506.2 Key box maintenance. The operator of the building shall immediately notify the fire code official and provide the new key where a lock is changed or re-keyed. The key to such lock shall be secured in the key box. 506.1 An approved key box shall be installed in accordance to the City of North Liberty Ordinance 15.34, Key Lock Box.

Status: NOT OBSERVED

Notes: If the building key has changed or once it is changed, provide fire department a key for the Knox Box.

Assembly Occupancies

Occupant Load Posted

1004.3 Posting of occupant load. Every room or space that is an assembly occupancy shall have the occupant load of the room or space posted in a conspicuous place, near the main exit or exit access doorway from the room or space. Posted signs shall be of an approved legible permanent design and shall be maintained by the owner or authorized agent. Approved occupant load signs can be obtained from the North Liberty Building Department (319-626-5713).

Status: FAIL

Notes: Please provide an updated seat arrangement plan for review.

Fire Extinguishers

Fire Extinguisher Annual Inspection - Current Inspection Tag

901.6.1 Standards. Fire detection, alarm, and extinguishing systems, mechanical smoke exhaust systems, and smoke and heat vents shall be maintained in an operative condition at all times, and shall be replaced or repaired where defective. Non-required fire protection systems and equipment shall be inspected, tested and maintained or removed. Fire Alarm System, Fire Sprinkler System and Fire Extinguishers are required to be inspected annually.

Status: FAIL

Notes: Ensure all fire extinguishers have a current inspection tag.

Emergency Lights & Exit Signs

Emergency Lighting - Illumination

1008.3.4 Duration. The emergency power system shall provide power for a duration of not less than 90 minutes and shall consist of storage batteries, unit equipment or an on-site generator.

Status: FAIL

Notes: Emergency light on East wall near main entrance was flashing error light, check backup battery.

Kitchen Hood System

Kitchen Hood System Inspection- Current Bi-Annual Inspection Tag

904.12.6.2 Extinguishing system service. Automatic fire-extinguishing systems shall be serviced at least every six months and after activation of the system. Inspection shall be by qualified individuals, and a certificate of inspection shall be forwarded to the fire code official upon completion.

Status: FAIL

Notes: Kitchen Hood suppression is past due for bi-annual inspection.

If kitchen cooking equipment under the exhaust hood is going to be moved, removed or replaced please contact the building and fire department. A plan review will be needed.

Kitchen Hood and Duct Cleaned- Current Inspection Tag on Hood

609.3.3.1 Inspection. Hoods, grease-removal devices, fans, ducts and other appurtenances shall be inspected at intervals specified in Table 609.3.3.1 or as approved by the fire code official. Inspections shall be completed by qualified individuals.

Status: FAIL

Notes: Kitchen hood exhaust system is past due for bi-annual inspection and cleaning.

Kitchen Hood All Grease Filters in Place

609.3.1 Ventilation system. The ventilation system in connection with hoods shall be operated at the required rate of air movement, and classified grease filters shall be in place when equipment under a kitchen grease hood is used.

Status: FAIL

Notes: Ensure there are no gaps between grease filters.

Cooking Equipment with Casters in Approved Floor Mounted Restraining Device

Section 609.4 Movement of new and existing cooking appliances with caster(s) under a Type I hood shall be limited by an approved floor mounted restraining device and flexible gas connector installed in accordance with the connector and appliance manufacturer's instructions.

Status: FAIL

Notes: -Connect all appliances with caster wheels under kitchen exhaust hood are attached wall with restraining cable. Cable shall be shorter than the flexible gas line.

-Ensure all appliances with caster wheels under kitchen exhaust hood have floor mounted device installed for back caster wheels.

FD will email informational email regarding the restraining cable and floor mounted devices.

Combustible, General & Outside Storage

Oily Rags Stored in Approved Containers

304.3.1 Spontaneous ignition. Materials susceptible to spontaneous ignition, such as oily rags, shall be stored in a listed disposal container. Contents of such containers shall be removed and disposed of daily.

Status: NOT OBSERVED

Notes: Ensure that there is non-combustible container with lid for storage of used greasy rags.

Compressed Gas Cylinders / LPG

Compressed Gas Cylinders Secured or Chained

5303.5.3 Securing compressed gas containers, cylinders and tanks. Compressed gas containers, cylinders and tanks shall be secured to prevent falling caused by contact, vibration or seismic activity. Securing of compressed gas containers, cylinders and tanks shall be by one of the following methods: 1. Securing containers, cylinders and tanks to a fixed object with one or more restraints. 2. Securing containers, cylinders and tanks on a cart or other mobile device designed for the movement of compressed gas containers, cylinders or tanks. 3. Nesting of compressed gas containers, cylinders and tanks at container filling or servicing facilities or in sellers' warehouses not accessible to the public. Nesting shall be allowed provided the nested containers, cylinders or tanks, if dislodged, do not obstruct the required means of egress. 4. Securing of compressed gas containers, cylinders and tanks to or within a rack, framework, cabinet or similar assembly designed for such use. Exception: Compressed gas containers, cylinders and tanks in the process of examination, filling, transport or servicing.

Status: FAIL

Notes: All compressed CO2 cylinders need to be chained.

Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
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Notes: No Additional time recorded

Total Additional Time: 0 minutes

Inspection Time: 60 minutes

Summary:

Overall Result: Correction Notice Issued

Inspector Notes: A inspection/walk-through was conducted to identify items that will need to be completed prior to opening. Occupant will schedule a re-inspection prior to opening.

Closing Notes:

Above is the results of your Fire Inspection conducted by the North Liberty Fire Department Department. If you have any questions, please feel free to contact Fire Marshal Bryan Hardin at (319) 626-5709. If you had any violations, please reply back when all corrections are made so we may close out your inspection. Thank you for your time and attention.

Inspector:

Name: Hardin, Bryan E
Rank: Assistant Chief
Work Phone(s): None on file
Email(s): bhardin@northlibertyiowa.org
Hardin, Bryan E:



Signed on: 05/03/2022 17:10

Signature

Date

Representative Signature:

Signature

Date



North Liberty Police Department

340 N Main St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

June 3, 2022

Liquor License Check

Business: Copper Boar
575 Cameron Way Suite B
North Liberty, IA 52317

Owners: Ty Medema (DOB: 1982)
Zephaniah Leaton (DOB: 1983)
Shane Durian (DOB: 1986)

The North Liberty Police Department does not have any documented contacts with the owners or premise in conflict with their liquor license.

I recommend the license be granted.

This record check was conducted by Sergeant Mitch Seymour.



APPLICATION FOR IOWA RETAIL CIGARETTE / TOBACCO PERMIT

For period 1 year, 20 22 through June 30, 20 23

PLEASE TYPE OR PRINT LEGIBLY

Please mail this completed application to your local jurisdiction. If you have questions, call your city clerk (within city limits) or your county auditor (outside city limits).

I/We hereby make application for a retail permit to sell cigarettes and tobacco products:

BUSINESS INFORMATION

Name of Business/DBA: J&A TAP
Location Address (Must Have): 440 N Dubuque St
Mailing Address: Same City: North Liberty State/Zip: 52317
Type of Sales: Vending Machine Over-the-counter Telephone Number (319) 626 3033
Type of Retail Establishment:
 bar convenience store - with gas convenience store - no gas drug store gas station
 grocery hotel/motel liquor store restaurant tobacco store
 other _____

Cigarettes must be sold at the minimum price set by the State of Iowa. Obtain a current copy from the Iowa Department of Revenue Web site at www.state.ia.us/tax or from TaxFax at 1-800-572-3943 (enter form number 71023).

ONLY APPROVED BRANDS OF CIGARETTES OR ROLL-YOUR-OWN PRODUCTS MAY BE SOLD IN IOWA

Any brand not on the list is contraband. In addition, all cigarettes sold in Iowa must have an Iowa Cigarette Tax Stamp affixed to each package. Any violation of contraband or non-Iowa cigarette tax stamped package is subject to seizure and penalties under the provisions of Iowa Code 453A and 453D.

The list of approved brands is always current at www.state.ia.us/tax/business/CigTobIndex.html and is called IOWA DIRECTORY OF CERTIFIED TOBACCO PRODUCTS MANUFACTURERS — THEIR BRANDS AND BRAND FAMILIES

Go to <http://elists.idrf.state.ia.us/scripts/wa.exe> and sign up for the Cigarette/Tobacco eList (listserv).

You will receive an e-mail every time the approved list changes or the minimum price changes.

LEGAL OWNER INFORMATION

Type of Ownership: Individual Partnership Corporation LLC LLP

Legal Owner: John & Amanda Aruby
(Name of Individual, Partnership, Corporation, LLC, or LLP)

Mailing Address: 440 N Dubuque St. N/L IA
City: North Liberty State: Iowa Zip: 52317 Ph. Number: (319) 626 3033
Fax Number: () E-mail Address: Lynnaf22@yahoo.com

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes and tobacco products.

SIGNATURE OF OWNER, PARTNER(S), OR CORPORATE OFFICIAL

Name (please print): Amanda Lynn Aruby Name (please print): John Aruby
Signature: Amanda Lynn Aruby Signature: John Aruby
Date: 6/24/22 Date: 6/24/22

FOR OFFICE USE ONLY

Amount Paid: 100.00
Date Issued: _____ New
Permit #: _____ Renewal

FOR CITY CLERK/COUNTY AUDITOR ONLY
PLEASE SEND COMPLETED COPY TO THE IOWA
DEPARTMENT OF COMMERCE,
ALCOHOLIC BEVERAGE DIVISION

Name of Issuing City or County North Liberty

Iowa Department of
REVENUE

**Iowa Retail Permit Application
for Cigarette/Tobacco/Nicotine/Vapor**
tax.iowa.gov

Instructions on the reverse side

For period (MM/DD/YYYY) 7/1/2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Urban Fuel LLC
Physical location address: 1 Hawkeye Drive City: N Liberty ZIP: 52317
Mailing address: PO Box 3474 City: Town City State: IA ZIP: 52244
Business phone number: 319-626-7990

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Urban Fuel LLC
Mailing address: PO Box 3474 City: Town City State: IA ZIP: 52244
Phone number: 319-321-0079 Fax number: _____ Email: Carrie.personal

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Jesse Allen Name (please print): _____
Signature: Jesse J Allen Signature: _____
Date: 6-24-2022 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

Fill in the amount paid for the permit: _____
Fill in the date the permit was approved by the council or board: _____
Fill in the permit number issued by the city/county: _____
Fill in the name of the city or county issuing the permit: _____
New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be submitted; only the application is required. If it is preferred that applications are sent via email, as this allows for a stronger confirmation to be sent to the local authority:

- Email: lpledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 7 / 1 / 22 through June 30, 23

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: UD EXPRESS
Physical location address: 900 W Penn St City: Nubury ZIP: 52317
Mailing address: PO Box 48 City: Nubury State: IA ZIP: 52317
Business phone number: 319-626-2621

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Liberty Doors Inc
Mailing address: PO Box 48 City: Nubury State: IA ZIP: 52317
Phone number: 319-626-2621 Fax number: 319-626-6666 Email: rick@libertydoors.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Rick Streb Name (please print): _____
Signature: [Signature] Signature: _____
Date: 6-14-22 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/2022
- Fill in the permit number issued by the city/county: 9
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 22 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S #3955
Physical Location Address 245 S HWY 965 City NORTH LIBERTY ZIP 52317
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021
Business Phone Number 0

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021
Phone Number 515-381-5974 Fax Number 515-446-6303 Email MADL.PAULSON@CASEYS.COM

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) DOUGLAS BEECH, ASST. SECRETARY, CASEY'S MARKETING Name (please print) _____
Signature *Douglas M. Beech* Signature _____
Date 4/1/2022 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/22
- Fill in the permit number issued by the city/county: 1
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 22 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA CASEY'S MARKETING COMPANY/DBA CASEY'S #2788
Physical Location Address 595 N KANSAS AVE City NORTH LIBERTY ZIP 52317
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021
Business Phone Number 3196656030

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP CASEY'S GENERAL STORES, INC.
Mailing Address PO BOX 3001 City ANKENY State IA ZIP 50021
Phone Number 515-381-5974 Fax Number 515-446-6303 Email MADL.PAULSON@CASEYS.COM

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) DOUGLAS BEECH, ASST. SECRETARY, CASEY'S MARKETING Name (please print) _____
Signature *Douglas M. Beech* Signature _____
Date 4/1/2022 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/22
- Fill in the permit number issued by the city/county: 2
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Fareway Stores, Inc. # 993
Physical location address: 615 Westwood Drive City: NORTH LIBERTY State: IA ZIP: 52317
Mailing address: 615 Westwood Drive City: NORTH LIBERTY State: IA ZIP: 52317
Business phone number: 319 626-6798

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP Fareway Stores, Inc.
Mailing address: PO Box 70 City: Boone State: IA ZIP: 50036
Phone number: 515-433-5336 Fax number: 515-433-4416 Email: storelicenses@farewaystores.com

Retail Information:

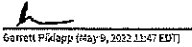
Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Garrett S Piklapp Name (please print): _____
Signature:  Signature: _____
Date: May 9, 2022 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/2022
- Fill in the permit number issued by the city/county: 3
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Walgreens #11710

Physical location address: 625 Pacha Pkwy City: North Liberty ZIP: 52317

Mailing address: PO Box 901 City: Deerfield State: IL ZIP: 60015

Business phone number: 319-499-6006

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP Walgreen Co

Mailing address: PO Box 901 City: Deerfield State: IL ZIP: 60015

Phone number: 847-527-4402 Fax number: 847-368-6525 Email: taxlicenser renewals@walgreens.com

Retail Information:

Types of Sales: Over-the-counter Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store

Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Susan Halliday

Name (please print): _____

Signature: *Susan Halliday*

Signature: _____

Date: 5/11/22

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/2022
- Fill in the permit number issued by the city/county: 4
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: The Depot North Liberty LLC

Physical location address: 1290 S. Dubuque St. City: North Liberty ZIP: 52317

Mailing address: 221 W. Marengo Rd. City: Tiffin State: IA ZIP: 52340

Business phone number: 319-545-9514

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP The Depot North Liberty LLC

Mailing address: 221 W. Marengo Rd. City: Tiffin State: IA ZIP: 52340

Phone number: 319-545-9514 Fax number: 319-545-2042 Email: info@thedepotexpress.com

Retail Information:

Types of Sales: Over-the-counter Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): David M. Scheetz

Name (please print): _____

Signature: 

Signature: _____

Date: 6/3/2022

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/2022
- Fill in the permit number issued by the city/county: 5
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

REVENUE

Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor

tax.iowa.gov

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Kum and Go # 507

Physical location address: 610 N Kansas Ave City: North Liberty ZIP: 52317

Mailing address: 1459 Grand Ave City: Des Moines State: IA ZIP: 50309

Business phone number: 515-457-6249

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP Kum and Go LC

Mailing address: 1459 Grand Ave City: Des Moines State: IA ZIP: 50309

Phone number: 515-457-6249 Fax number: _____ Email: Licenses@KumandGo.com

Retail Information:

Types of Sales: Over-the-counter Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store

Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Charles Campbell Name (please print): _____

Signature: Charles Campbell Signature: _____

Date: 3/29/2022 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/2022
- Fill in the permit number issued by the city/county: 6
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2021 through June 30, 2022

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade Name/DBA The Outlet, Inc. / Smokin' Joe's Tobacco & Liquor Outlet # 12
Physical Location Address 465 Hwy 965 Unit G City North Liberty ZIP 52317
Mailing Address 1916 N. Sturdevant St City Davenport State IA ZIP 52804
Business Phone Number 563-322-8340

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP The Outlet, Inc.
Mailing Address 1916 N. Sturdevant St. City Davenport State IA ZIP 52804
Phone Number 563-322-8340 Fax Number 563-324-4549 Email licensing@smokinjoesoutlets.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print) Anthony Gripp Name (please print) _____
Signature [Signature] Signature _____
Date 04/12/2022 Date _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/2022
- Fill in the permit number issued by the city/county: 7
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) ____ / ____ / ____ through June 30, ____

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Johnny's Liquor Store

Physical location address: 585 Highway 965 E City: North Liberty ZIP: 52317

Mailing address: Same as above City: _____ State: _____ ZIP: _____

Business phone number: 319 626 2046

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP _____

Mailing address: Same as above City: _____ State: _____ ZIP: _____

Phone number: 319 440 7176 Fax number: _____ Email: _____

Retail Information:

Types of Sales: Over-the-counter Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other NO

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Johnny Menezes Name (please print): _____

Signature: [Signature] Signature: _____

Date: 6/14/22 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/2022
- Fill in the permit number issued by the city/county: 10
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 7 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: Liberty View Wine & Spirit
Physical location address: 595 Country Lane #1 City: North Liberty ZIP: 52317
Mailing address: 595 Country Lane #1 City: North Liberty State: IA ZIP: 52317
Business phone number: 319-459-1356

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP _____
Mailing address: 595 Country Lane #1 City: North Liberty State: IA ZIP: 52317
Phone number: 319-459-1356 Fax number: _____ Email: ange.dao1991@gmail.com

Retail Information:

Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other _____

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): NGA DAO Name (please print): _____
Signature: nga dao Signature: _____
Date: 06/14/2022 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/2022
- Fill in the permit number issued by the city/county: 12
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 7/01/2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: The Station, LLC

Physical location address: 620 Meade Dr. City: North Liberty ZIP: 52317

Mailing address: 2915 Dubuque St NE City: Town City State: IA ZIP: 52317

Business phone number: 319-665-2498

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP

Name of sole proprietor, partnership, corporation, LLC, or LLP: The Station, LLC

Mailing address: 2915 Dubuque St NE City: Town City State: IA ZIP: 52241

Phone number: 319-665-2498 Fax number: None Email: stationllcoffice@gmail.com

Retail Information:

Types of Sales: Over-the-counter Vending machine

Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No

Types of Products Sold: (Check all that apply)

Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store

Has vending machine that assembles cigarettes Other

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Cory Hodapp

Signature: [Signature]

Date: 6-27-2022

Name (please print): _____

Signature: _____

Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY - MUST BE COMPLETE

- Fill in the amount paid for the permit: \$ 100.00
- Fill in the date the permit was approved by the council or board: 6/28/2022
- Fill in the permit number issued by the city/county: 13
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

Instructions on the reverse side

For period (MM/DD/YYYY) 07 / 01 / 2022 through June 30, 2023

I/we apply for a retail permit to sell cigarettes, tobacco, alternative nicotine, or vapor products:

Business Information:

Trade name/Doing business as: gopuff
Physical location address: 415 Community Drive City: North Liberty ZIP: 52317
Mailing address: 537 N 3rd St City: Philadelphia State: PA ZIP: 19123
Business phone number: 484-352-3079

Legal Ownership Information:

Type of Ownership: Sole Proprietor Partnership Corporation LLC LLP
Name of sole proprietor, partnership, corporation, LLC, or LLP GB License, LLC
Mailing address: 537 N 3rd St City: Philadelphia State: PA ZIP: 19123
Phone number: 484-352-3079 Fax number: N/A Email: beverages@gopuff.com

Retail Information:

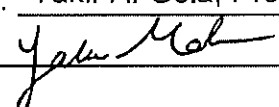
Types of Sales: Over-the-counter Vending machine
Do you make delivery sales of alternative nicotine or vapor products? (See Instructions) Yes No
Types of Products Sold: (Check all that apply)
Cigarettes Tobacco Alternative Nicotine Products Vapor Products

Type of Establishment: (Select the option that best describes the establishment)

Alternative nicotine/vapor store Bar Convenience store/gas station Drug store
Grocery store Hotel/motel Liquor store Restaurant Tobacco store
Has vending machine that assembles cigarettes Other Digital convenience store delivering items to registered customers.

If application is approved and permit granted, I/we do hereby bind ourselves to a faithful observance of the laws governing the sale of cigarettes, tobacco, alternative nicotine, and vapor products.

Signature of Owner(s), Partner(s), or Corporate Official(s)

Name (please print): Yakir A. Gola, President Name (please print): _____
Signature:  Signature: _____
Date: June 2, 2022 Date: _____

Send this completed application and the applicable fee to your local jurisdiction. If you have any questions contact your city clerk (within city limits) or your county auditor (outside city limits).

FOR CITY CLERK/COUNTY AUDITOR ONLY – MUST BE COMPLETE

- Fill in the amount paid for the permit: 100.00
- Fill in the date the permit was approved by the council or board: 6/28/2022
- Fill in the permit number issued by the city/county: 14
- Fill in the name of the city or county issuing the permit: North Liberty
- New Renewal

Send completed/approved application to Iowa Alcoholic Beverages Division within 30 days of issuance. Make sure the information on the application is complete and accurate. A copy of the permit does not need to be sent; only the application is required. It is preferred that applications are sent via email, as this allows for a receipt confirmation to be sent to the local authority.

- Email: iapledge@iowaabd.com
- Fax: 515-281-7375

PAYMENT APPLICATION

TO: City of North Liberty, Iowa 3 Quail Creek Circle North Liberty, Iowa 52317 Attn:	PROJECT NAME AND LOCATION: Dubuque St. Phase 1--N.Liberty Dubuque Street Phase 1 North Liberty, Iowa 52317	APPLICATION # 3 PERIOD THRU: 06/17/2022 PROJECT #s:	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: All American Concrete, Inc. 1489 Highway 6 West Liberty, IA. 52776	ARCHITECT: Shive Hattery, Inc. 2839 Northgate Drive Iowa City, Iowa 52245	DATE OF CONTRACT: 01/27/2022	
FOR: Dubuque St. Phase 1			

CONTRACTOR'S SUMMARY OF WORK

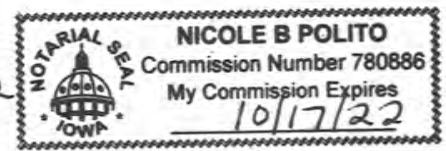
Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT	2,341,680.00	
2. SUM OF ALL CHANGE ORDERS	38,498.91	
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	2,380,178.91	
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	712,404.57	
5. RETAINAGE:		
a. 5.00% of Completed Work (Columns D + E on Continuation Page)	35,090.23	
b. 5.00% of Material Stored (Column F on Continuation Page)	530.00	
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	35,620.23	
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	676,784.34	
7. LESS PREVIOUS PAYMENT APPLICATIONS	521,878.85	
8. PAYMENT DUE	154,905.49	
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	1,703,394.57	

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$38,498.91	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$38,498.91	\$0.00
NET CHANGES	\$38,498.91	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: All American Concrete, Inc.
 By: Jodi Simon Date: 6-21-22
 State of: Iowa Jodi Simon
 County of: Muscatine
 Subscribed and sworn to before me this 21st day of June 2022
 Notary Public: Nicole Polito
 My Commission Expires: 10/17/22



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT..... \$154,905.49

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: [Signature]
 By: _____ Date: 6-21-2022

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.



AIA Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> North Liberty Police Facility North Liberty, Iowa	CONTRACT INFORMATION: Contract For: General Construction Date: January 8, 2019	CHANGE ORDER INFORMATION: Change Order Number: 011 Date: January 14, 2022
OWNER: <i>(Name and address)</i> City of North Liberty Iowa 3 Quail Creek Circle North Liberty, IA 52317	ARCHITECT: <i>(Name and address)</i> Police Facility Design Group 500 Grand Boulevard Suite 201A Kansas City Missouri 64106	CONTRACTOR: <i>(Name and address)</i> Tricon General Construction, Inc. 746 58th Avenue Ct. SW Cedar Rapids, IA 52404

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Costs associated with the following Change Order Requests from Tricon Construction Group. Refer to attached Exhibits for additional information.

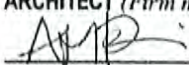
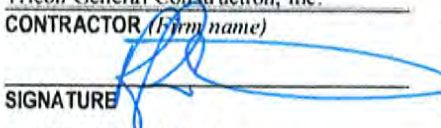
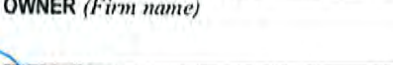
COR 027R (RFI-016) Awning Lighting \$1,260.80
 COR 028 (PR-009) Detention Pond Drain Tile \$8,800.93
 Total for these Change Order Requests \$10,061.73

The original Contract Sum was	\$ 5,567,000.00
The net change by previously authorized Change Orders	\$ -659,686.72
The Contract Sum prior to this Change Order was	\$ 4,907,313.28
The Contract Sum will be increased by this Change Order in the amount of	\$ 10,061.73
The new Contract Sum including this Change Order will be	\$ 4,917,375.01

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be March 18, 2020

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Police Facility Design Group</u> ARCHITECT <i>(Firm name)</i>	<u>Tricon General Construction, Inc.</u> CONTRACTOR <i>(Firm name)</i>	<u>City of North Liberty Iowa</u> OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
<u>Amanda Prince, Project Manager</u> PRINTED NAME AND TITLE	<u>Ron Richard, Principal</u> PRINTED NAME AND TITLE	<u>Ryan Heiar, City Administrator</u> PRINTED NAME AND TITLE
<u>6/16/2022</u> DATE	<u>6-17-22</u> DATE	DATE

CHANGE ORDER
For Local Public Agency Projects

No.: 11

Non-Substantial:

Substantial:

Administering Office
Concurrence Date

Accounting ID No. (5-digit number):37719

Project Number: STP-U-5557(622)--70-52

Contract Work Type: PCC Pavement - Grade & Replace

Local Public Agency: City of North Liberty

Contractor: Peterson Contractors Inc.

Date Prepared: June 20, 2022

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

8036 - ADD an item for "Seeding and Fertilizing (Urban)" Refer to "ITC-24" posted to the Plans drawer in Doc Express. Work consists of preparing the seedbed, applying fertilizer, and preparing and applying seed over areas specified on the contract documents. Perform work per Standard Specification 2601. Method of Measurement: By Area (measured to the nearest 0.1 acre) per Standard Specification 2601.04. Basis of Payment: Per Standard Specification 2601.05.

8037 - ADD an item for "Anti-Graffiti Coating." Work consists of applying anti-graffiti primer and coatings upon the mineral silicate paint already applied to the aesthetic walls on the east and west sides of the pedestrian tunnel, and also upon the bare concrete side walls and ceiling inside the pedestrian tunnel. Perform work per Manufacturer's Recommendations in accordance with ITC-25. Method of Measurement: Item will not be measured separately for payment. Basis of Payment: Lump Sum. Payment is full compensation for furnishing labor, equipment, and materials used to prepare and test surfaces, protect surrounding property, and apply coats of the anti-graffiti primer and finish coating.

8038 - ADD an item for "Handhole Relocation." Work consists of relocating existing handholes to a location outside of the brick paver sidewalk landing at the Zeller Street intersection, in accordance with Shive-Hattery provided sketches and field change description e-mailed to the contractor on May 13, 2022. Perform work per Standard Specification 2523. Method of Measurement: Item will not be measured separately for payment. Basis of Payment: Lump Sum. Payment is full compensation for materials, equipment, excavation, and installation of conduit and handholes.

B - Reason for change:

8036 - A line item for Seeding and Fertilizing (Urban) was not included with the original bid items.

8037 - The Owner requested an anti-graffiti coating be applied to the mineral silicate paint of the aesthetic walls and to the interior walls and ceiling of the pedestrian tunnel for ease of future cleanup and protection of the aesthetic wall features.

8038 - Several existing handholes would be located in the brick paver landing on the southeast corner of Zeller Street. Per consultation with Owner, it was decided relocating the handholes to be aligned within the PCC banding between the brick pavers and the back of curb would provide a better layout for ease of future access and maintenance.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

8036 - Agreed Unit Price

8037 - Agreed Lump Sum

8038 - Agreed Lump Sum

D - Justification for cost(s) (See I.M. 6.000, Attachment D, Chapter 2.36, for acceptable justification):

8036 - An agreed upon unit price for the work was established. The cost is between the average (\$2,730.92/ACRE) and high (\$5,000.00/ACRE) bid prices shown in Bid Express for projects between 2.00 and 7.00 acres submitted during the first 6 months of 2022. The unit price is considered reasonable based on material and labor necessary to obtain, prepare and apply the seed and fertilizer material. The cost includes 10% prime contractor markup per Standard Specification 1109.03,B,3.

8037 - An agreed upon lump sum price for the work was established. Cost is considered reasonable based on estimated labor, materials and equipment anticipated to complete the work. The cost includes 10% prime contractor markup per Standard Specification 1109.03,B.,3.

8038 - An agreed upon lump sum price for the work was established. Cost is considered reasonable based on estimated labor, materials and equipment anticipated to complete the work. The cost includes 10% prime contractor markup per Standard Specification 1109.03,B.,3.

E - Contract time adjustment: No Working Days added Working Days added: 1 Unknown at this time

Justification for selection:

Based on the Engineer's estimate of the time required to perform the extra work for handhole relocations (needs to be completed before the paving work at the corner can begin), the time being added is considered reasonable.

F - Items included in contract:

Participating					For deductions enter as "-x.xx"		
Federal-aid	State-aid	Line Number	Item Description		Unit Price .xx	Quantity .xxx	Amount .xx
					Add Row	Delete Row	TOTAL

G - Items not included in contract:

Participating					For deductions enter as "-x.xx"		
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
X		8036	2601-2636044	SEEDING AND FERTILIZING (URBAN)	\$3,300.00	4.250	\$14,025.00
		8037	2599-9999010	ANTI-GRAFFITI COATING	\$1.00	28,468.000	\$28,468.00
		8038	2599-9999010	HANDHOLE RELOCATION	\$1.00	2,287.240	\$2,287.24
					Add Row	Delete Row	TOTAL
							\$44,780.24

H. Signatures

Signatures will be applied through DocExpress.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:	City of North Liberty 3 Quail Creek Circle P.O. Box 77 North Liberty, Iowa 52317	PROJECT:	Ranshaw Way Phase 5 Improvements STP-U-5557(622)--70-52	APPLICATION NO:	16	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> ENGINEER
FROM				PERIOD TO:	6/18/22	
CONTRACTOR:	Peterson Contractors, Inc. 104 Blackhawk Street, P.O. Box A Reinbeck, Iowa 50669	VIA ENGINEER:	Shiva-Hattery, Inc. 2839 Northgate Drive Iowa City, Iowa 52245	PROJECT NO.:	STP-U-5557(622)--70-52	
				CONTRACT ID:	52-5557-622	
				LETTING DATE:	4/20/21	

CONTRACT FOR: Ranshaw Way Phase 5 Improvements

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

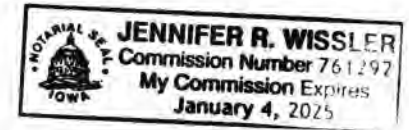
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	<u>7,882,878.58</u>
2. Net Change by Change Orders	\$	<u>190,861.13</u>
3. CONTRACT SUM TO DATE	\$	<u>8,073,739.71</u>
4. TOTAL COMPLETED & STORED TO DATE	\$	<u>7,254,830.61</u>
5. RETAINAGE 3 % of Completed Work & Stored Material	\$	<u>30,000.00</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>7,224,830.61</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	<u>6,931,493.30</u>
8. CURRENT PAYMENT DUE	\$	<u>293,337.31</u>

CONTRACTOR: Peterson Contractors, Inc.
By: [Signature] Date: 6/22/22

State of: _____
County of: _____
Subscribed and sworn to before me this 22nd day of June, 2022

Notary Public: Jennifer R Wissler
My Commission expires: 1/4/25



9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 848,909.10
(This amount will decrease, as Change Orders do not yet reflect items deleted or decreased in quantity - see summary sheet for est. final totals)

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ **293,337.31**

(Attach explanation if amount certified differs from the the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: [Signature]
By: _____ Date: **06 / 22 / 22**

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 486,875.51	\$ 340,794.62
Total approved this Month	\$ 44,780.24	\$ -
TOTALS	\$ 531,655.75	\$ 340,794.62
NET CHANGES by Change Order	\$ 190,861.13	\$ -



Document G701™ – 2017

Change Order

Project No. 1212150

PROJECT: *(Name and address)*
North Liberty Aquatic Center
Pool Water Heater Replacement
North Liberty, Iowa

CONTRACT INFORMATION:
Contract For: General Construction

Date: June 09, 2021

CHANGE ORDER INFORMATION:
Change Order Number: 003

Date: June 27, 2022

OWNER: *(Name and address)*
City of North Liberty
3 Quail Creek Circle
North Liberty, Iowa 52317

ARCHITECT: *(Name and address)*
Shive-Hattery
2839 Northgate Drive
Iowa City, Iowa 52245

CONTRACTOR: *(Name and address)*
Tricon General Contractor
2245 Kerper Blvd. Suite 2
Dubuque, Iowa 52001

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Eliminate two 3-way control valves per COR 10R2 – CREDIT (-\$2,404.00)

Interior pool heat exchanger per COR 11R2 – ADD \$12,300.43

Replace pump starters with HOA switches per COR 12 – ADD \$6,285.92

Relocate low voltage junction box in washout pit per COR 13 – ADD \$5,959.63

Install breakers and #8 grounding wire per COR 14R – ADD \$3,141.12

The original Contract Sum was	\$	<u>406,000.00</u>
The net change by previously authorized Change Orders	\$	<u>15,580.70</u>
The Contract Sum prior to this Change Order was	\$	<u>421,580.70</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>25,283.10</u>
The new Contract Sum including this Change Order will be	\$	<u>446,863.80</u>

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be the Same.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Shive-Hattery

ARCHITECT *(Firm name)*

Ted Krausman

SIGNATURE

Ted Krausman, PE

PRINTED NAME AND TITLE

June 26, 2022

DATE

Tricon General Contractor

CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

City of North Liberty

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

PAYMENT APPLICATION

TO: City of North Liberty, Iowa 3 Quail Creek Circle North Liberty, Iowa 52317 Attn:	PROJECT NAME AND LOCATION: NL Centennial Park Loop Drive NL Centennial Park Loop Drive Improvements North Liberty, Iowa 52317	APPLICATION # 6 Final PERIOD THRU: 06/21/2022 PROJECT #s: 1191820	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> <input type="checkbox"/>
FROM: All American Concrete, Inc. 1489 Highway 6 West Liberty, IA. 52776	ARCHITECT: Shive Hattery, Inc. 2839 Northgate Drive Iowa City, Iowa 52245	DATE OF CONTRACT: 08/18/2021	
FOR: North Liberty Centennial Park Loop Drive Improvements			

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT	\$514,900.00
2. SUM OF ALL CHANGE ORDERS	\$10,956.61
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$525,856.61
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$525,856.61
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$525,856.61
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$499,563.78
8. PAYMENT DUE	\$26,292.83
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$0.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$10,956.61	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$10,956.61	\$0.00
NET CHANGES	\$10,956.61	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

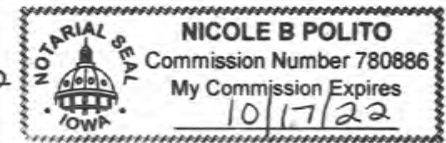
CONTRACTOR: All American Concrete, Inc.

By: Jodi Simon Date: 6-21-22
 Jodi Simon

State of: Iowa
 County of: Muscatine

Subscribed and sworn to before me this 21st day of June 2022

Notary Public: Nicole Polito
 My Commission Expires: 10/17/22



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT..... **\$26,292.83**

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: Chris Matthews Date: 06/22/2022
 By: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.



FY 23 Social Service Grant Funding Applications

FY 23 Social Service Funding Applications								
Agency	Program	Requested	Program Cost	%	FY 19 Award	FY 20 Award	FY 21 Award	FY 22 Award
4Cs Community Coordinated Child Care	Childcare Workforce Development Program	\$ 19,440.00	108,000.00	18.00%	-	\$ -	\$ -	\$ -
Big Brothers Big Sisters of Johnson County	Stop the Wait	\$ 13,651.00	68,255.00	20.00%	2,500.00	\$ 3,000.00	\$ 4,000.00	\$ 4,375.00
Center for Worker Justice of Eastern Iowa	Sewing Workshop for North Liberty Residents	\$ 14,300.37	14,300.37	100.00%				\$ 5,000.00
CommUnity Crisis Services and Food Bank	Improving Housing Security for North Liberty Families	\$ 15,000.00	405,500.00	3.70%	5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 10,500.00
Corridor Community Action Network	CCAN Clothes Cruise, Free Mobile Clothing Closet	\$ 4,784.50	4,784.50	100.00%				\$ 2,000.00
Domestic Violence Intervention Program	Support for Victim-survivors	\$ 7,500.00	49,500.00	15.15%	6,000.00	\$ 6,500.00	\$ 6,600.00	\$ 7,000.00
Friends of the Center	Senior Focused Programs & Services for NL Residents	\$ 6,869.00	9,813.00	70.00%	-	\$ -	\$ 5,000.00	\$ 8,000.00
Girls on the Run of Eastern Iowa	Girls on the Run North Liberty Program Support	\$ 3,200.00	16,938.00	18.89%	-	\$ -	\$ 1,000.00	\$ 3,200.00
Meals on Wheels of Johnson County, Aging Services	North Liberty Meals on Wheels, snow removal	\$ 15,000.00	50,996.00	29.41%	10,000.00		\$ 10,000.00	\$ 10,000.00
Houses into Homes	Volunteer Coordinator	\$ 8,750.00	36,000.00	24.31%			\$ 3,500.00	\$ 8,000.00
Housing Trust Fund of Johnson County	HTFJC Revolving Loan Fund/Homeowner Rehabilitation	\$ 25,000.00	704,585.00	3.55%	8,000.00	\$ 10,000.00	\$ 15,000.00	\$ 20,000.00
Foundation for the Iowa City Community School District	Any Given Child, Fine Arts Programming	\$ 5,000.00	67,350.00	7.42%	1,000.00	\$ 2,716.00	\$ 3,500.00	\$ 5,000.00
Iowa City Free Medical and Dental Clinic	Free Clinic Services for Uninsured Residents of North Liberty	\$ 5,000.00	7,650.00	65.36%	-	\$ 1,500.00	\$ 2,500.00	\$ 3,050.00
Iowa Legal Aid	Family Stabilization in North Liberty	\$ 5,000.00	34,227.00	14.61%				\$ 5,000.00
Iowa City Sober Living	Start up expenses for ICSL	\$ 5,000.00	273,000.00	1.83%	-	\$ -	\$ -	\$ -
North Liberty Community Pantry	Annual Pantry Operations	\$ 20,000.00	381,100.00	5.25%	16,000.00	\$ 17,000.00	\$ 18,000.00	\$ 20,000.00
Iowa Matrix	I AM AWARE 2022/2023 Training Series							
Rape Victim Advocacy Program	Capacity Building for the Resiliency Center	\$ 25,000.00	64,800.00	38.58%				\$ -
Shelter House	Sexual Assault Prevention Education	\$ 4,000.00	5,000.00	80.00%	2,000.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00
Table to Table	Emergency Shelter	\$ 10,000.00	100,000.00	10.00%	4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 8,500.00
The Arc of Southeast Iowa	Table to Table Food Distribution to reduce food insecurity	\$ 7,000.00	32,994.00	21.22%			\$ 2,000.00	\$ 6,375.00
United Action for Youth	Camp/Group Respite Programming	\$ 2,000.00	2,000.00	100.00%				\$ 1,000.00
Total requested	Positive Youth Development & Mental Health Services	\$ 8,500.00	156,500.00	5.43%	-		\$ 4,000.00	\$ 5,000.00
		150,000.00	\$ 210,554.87		109,500.00	\$ 108,216.00	\$ 128,100.00	\$ 135,000.00



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Our Mission is to promote the well-being of young children in Johnson County by advocating for quality, affordable, accessible childcare. We support families and those providing childcare through training, education, information, resources and services.

Tax Status:

501c 3

Program/Project Information

Program/Project Title:

Childcare Workforce Development Program

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
1 FTE employee	40000
1 FTE support	35000
.5 FTE mgmt	23000
.25 FTE mgmt	10000
Total:	108000

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
City of Iowa City (not yet secured for this program)	56160 (52%)
City of Coraville (not yet secured for this program)	17280 (16%)
Johnson County (not yet secured for this program)	15120 (14%)
City of North Liberty	19440 (18%)
Total:	108000

Anticipated/Actual start date:

July 1, 2022

Anticipated Program/Project completion date:

June 30, 2023

Application Information

1. Describe the program/project.

The Purpose of the 4Cs Child Care Workforce Development Program is to identify and develop individuals to work in childcare. We not only want to educate the workforce, but we want to retain and develop. We want to educate the workforce—this means developing their skills so that they become quality early childhood educators. Our general workshops are designed to not only encourage further education on childcare topics, but to create networking opportunities, as we know this work can be isolating. Attending workshops provides additional awareness of the professional organizations and opportunities that exist. We want to develop the workforce so that they feel empowered—either as a small, women owned business and an integral part of our community, or to see the value in furthering their education. Many in the childcare field are low wage earners. Working with them to access TEACH scholarships, for instance, can help them move up the early childhood education “ladder”. We work closely with the refugee and immigrant population to identify those interested in childcare, to ensure that they have access to translation and technology to achieve registration for their child development homes. Ongoing trainings will help maintain registration. We will hold a conference where providers can easily complete 6 hours of annual training required by DHS. We want our trainings to be timely, relevant, and something tangible they can implement in their classrooms immediately. We will focus on mental health in the early childhood field. We will also hold follow up workshops later in the year to ensure providers are continually equipped and prepared. We will work with center leadership to identify staff interested in achieving their CDA as well as continually provide information to child development homes about how a CDA can impact their program, in order to develop an educated, quality workforce, and to professionalize the work they do. We will assist individuals with the move to technology for registration, trainings, additional funding, IQ4K, and any other technological issues, as we see a greater shift to a necessary online presence. We will also provide resource information when necessary and encourage and support assessments, such as the ASQ assessment tool. For English Language Learners, we will assist with maintaining registration and bridge the language gap where there are program issues (ie confusion about Child Care Assistance).

This program is comprised of 5 components:

Education and Training: this component focuses on all training for the childcare workforce.

Computer Lab: This is to ensure access to technology for anyone in the childcare workforce, as registered providers are required to have an iPower account to register for trainings and more trainings are moving online. This component gives childcare workforce a brick and mortar computer lab with oversight by staff trained in how to use DHS specific websites and training. This computer lab will be overseen by trained staff who can assist with technology and language barriers and the hours will be staffed so that it is accessible when providers are free (ie nights and weekends).

Starting Strong: focusing on supporting low income individuals who are caring for low income children, with a requirement for at least 50% of their children to be on child care assistance. The support includes, running a business, the importance of an appropriate early learning environment; training how to implement early literacy, math, and STEM related information in an age appropriate way; helping to navigate additional training needed to maintain registration and create networking opportunities for support and retention.

Registered Homes Start Up Services: this component addresses the need to assist the refugee and immigrant population who experience language and technology barriers to access preregistration trainings. This component uses translators to train Essentials, Mandatory Reporting, and CPR/First Aid, as well as to navigate registration paperwork.

CDA Assistance: this component assists individuals interested in acquiring their CDA. Trained staff can help individuals navigate the CDA system, access the TEACH scholarships to receive funding for their certification, find and attend trainings and help prepare what is needed to submit their documentation upon completion of the requirements. This component aids with career building, workforce development and the elevation of the profession.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

There is a need in Johnson County for quality childcare to optimize children’s growth and development. We need quality childcare so that children can reach their potential in life and their parents are able to work (CCR&R July, 2021 data shows 76% of parents in Johnson County with children under 6 are working). We know that all children require quality care to optimize their growth and development so that they are able to enter school, eager to learn and excited to embark on the next chapter of their lives. Quality of care is particularly important from birth to age five, when 90% of brain development occurs. An essential factor in attaining quality is development of the childcare workforce. 4Cs provides services to both centers and home based childcare programs, with a large focus on programs that support children receiving child care assistance (CCRR/ 5 Year Child Care Data shows a 32% drop in number of programs reporting they accept DHS child care assistance in Johnson County). 4Cs also focuses on home based programs, as they are more likely to be the choice of lower income families—they are commonly less expensive than centers, provide more flexible hours, and are embedded in their neighborhoods. Additionally, home programs provide three of the most important factors for quality care—simply by the nature of their program, they are able to provide an intimate care setting, with primary care and continuity of care (all key components of PITC). A well-run child development home has the potential to provide an excellent start to a child’s life. Looking at student academic achievement for the ICCSD 20/21 school year, minority students perform significantly less than their white peers—almost 40%; ELL students at an alarming 70% below their white peers (Language Arts, 3rd grade proficiency: 11.1 ELL; 39.8 Black/African-American; 39.8 Hispanic/Latino; 79.2 White. Math, 3rd grade proficiency: 17.6 ELL; 34.4 Black/African American; 36.4 Hispanic/Latino; 81.2 White. ICCSD 2020/2021 Annual Progress Report). This data clearly suggests there is a strong correlation between the first 2000 days of life and future school success. This data further indicates a strong need for greater quality childcare for our minority children.

4Cs can make the greatest impact on “quality” by focusing on education, support and resources for the childcare workforce. 4Cs has grave concerns about the child care workforce in Johnson County, especially post-pandemic. There are many parts to developing a strong workforce. 4Cs is dedicated to ensuring that we provide as many opportunities for training and coaching so that all child care programs have appropriate early learning environments. We offer trainings for anyone in the childcare workforce, recognizing that many providers (in home and center) may not have an early childhood background. We are committed to ensuring that every child enters kindergarten ready and this is one way to do so.

4Cs has been able to provide pre-service trainings with translation to Arabic and Swahili, as well as 6 workshops to Arabic providers who need additional training. Although difficult to quantify, we do believe that a critical factor in deciding whether or not to participate in trainings and external activities is determined by one’s relationships and comfort levels. Participants at our classes know that they are welcome, that their limited English will be understood and they will not be embarrassed.

The Quality Rating System was introduced by DHS in 2006. A revised version of this will roll out in April, 2022. This program is more involved and it will be more difficult to achieve a higher ranking. Current participation in Johnson County is 9/100 registered homes, with 1% ranking at a 3 or above. Licensed centers participate at a greater rate (32/88) and 17% score at 3 or above (Iowa DHS website/parent portal, Feb, 2022). 4Cs support in achieving registration and participating in the CACFP are critical initial steps to participation in any Quality System. 4Cs will work with providers who have barriers to accessing information about this change, as well as how to work toward high quality ratings. We are equipped to address barriers to technology, knowledge of how to use technology, and have access to translators for any language barriers, so that all providers can participate in this new roll out.

3. How many North Liberty residents will you be serving with this program/project?

We currently work with 15 child care centers in North Liberty and 18 Child Development Homes, which is 18% of the Johnson County Child Care workforce. 76% of parents with children under the age of 6 work. Approximately 13% of the county population resides in North Liberty. Therefore, we can assume that 10% of parents in the county that work live in North Liberty. These numbers and percentages do not reflect the number of children who will be impacted by strong early childhood environments, but this is data that we will track should we receive the funding for future reference. We also hope to recruit more individuals in North Liberty to join the childcare workforce so this base number will likely increase with this funding.

4. Provide a succinct, specific description of your primary target population(s).

Any Johnson County Resident interested in early childhood education. This program will also be marketed to the current child care workforce.

5. What percentage of the program/project benefits North Liberty residents?

We currently work with 15 child care centers in North Liberty and 18 Child Development Homes, which is 18% of the Johnson County Child Care workforce.

6. How will this program/project benefit the community of North Liberty?

We are facing child care crisis in our county (and throughout the country). 4Cs works specifically with the child care workforce in Johnson County. By continuing to educate, develop and retain the workforce in North Liberty, this will develop strong child care centers and development homes within North Liberty's borders. By providing access to quality, affordable child care within North Liberty, children will have a strong start when brain development is at its height. This will in turn help working families in North Liberty to access high quality programs right in their own neighborhoods. This funding will support our "Starting Strong" program which supports providers caring for children from low income families. Allowing low income families to access childcare in their neighborhoods means that more parents can enter the workforce. Providing the right education and training to these individuals allows them to help prepare the children they care for in a nurturing environment, getting them ready to enter kindergarten prepared and ready to learn.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

We already have established relationships with providers and centers in North Liberty, but we know there is more outreach to do. We check the DHS registry regularly to see if there are any new providers we can assist. We also are the Johnson County contractor for The Catherine McAuley Refugee Program that assists with refugees who are interested in becoming child care providers, some of whom may reside in North Liberty. As the Johnson County sponsor of the Federal Food Program, 4Cs also has relationships with Child Development Homes in North Liberty that are on the Food Program. These programs can also be recruited to join one of 4Cs programs so that we can offer additional supports beyond the Food Program. We would also be interested in pursuing some collaborative efforts within the City of North Liberty, at the library and/or the North Liberty Food Pantry, as well.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

We would not be able to continue to support the childcare workforce in North Liberty, or to expand support to the child care workforce that we could develop future relationships with. Further, we would not be able to recruit individuals in this area who may have an interest in working in the field of early childhood education.

9. List all amounts and years of funds previously received from the City of North Liberty.

2017 \$2225.00

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Missie Forbes

Digitally signed by Missie Forbes
Date: 2022.06.01 14:33:51
-05'00'

Date

6/1/22

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: Foundation for the Iowa City Community School District

Agency Contact: Susan Brennan

Position: Executive Director

Address: 1725 North Dodge Street, IC 52245

Phone: 319-688-1012

Email: brennan.susan@iowacityschools.org

Website: iccsdfoundation.org

Agency Mission Statement:

The Foundation for the Iowa City Community School District connects the community with our schools to ensure EVERY student has extraordinary learning experiences. Together we empower teachers and district staff and inspire students to learn.

Tax Status:

501(c)(3)

Program/Project Information

Program/Project Title:

Any Given Child, Fine Arts programming

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
ATTACHED	
Total:	

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
ATTACHED	
City of North Liberty	
Total:	

Anticipated/Actual start date:

August 23, 2022

Anticipated Program/Project completion date:

June 6, 2023

Application Information

1. Describe the program/project.

Any Given Child (AGC), a program of the John F. Kennedy Center for the Performing Arts in Washington, D.C., is designed to assist communities in working strategically to align the existing resources of the school district, the local arts community, and the Kennedy Center to provide an equitable, diverse, and interactive arts education for all students in grades K-8. The goal of the Any Given Child initiative is to create full access to and equity in arts education programs and resources for K-8 students.

Iowa City was selected as the eighth Any Given Child site in 2012 with the goal being to create full access to and equity in arts education programs and resources for K-8 students. Since that time, the local Iowa City community action team has worked with the Kennedy Center staff and developed a long-range plan for Iowa City to create a more balanced and equitable arts education for every K-8 student in the district. The Any Given Child Advisory Committee provides guidance to support a rich, enlightening local arts education program for students in grades K-8.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

The primary goal of the Kennedy Center's Ensuring the Arts for the Any Given Child program is to assist communities in developing and implementing a plan for expanded arts education in their schools, ensuring access and equity for all students in grades K-8.

Our local public schools have different access to resources where some buildings can provide a wealth of fine arts exposures, other buildings don't have the resources. The ICCSD AGC programming is meant to level that playing field and provide every single student Kindergraten through the 8th grade with at least one fine arts experience that is 100% subsidized by the District through community partnerships like this one.

3. How many North Liberty residents will you be serving with this program/project?

We have over 2400 students attending one of the five public schools serving North Liberty families in the ICCSD.

4. Provide a succinct, specific description of your primary target population(s).

All ICCSD students are impacted by this programming from Kindergarten through the 8th grade.

5. What percentage of the program/project benefits North Liberty residents?

All students in the four elementary schools serving North Liberty and all students at North Central Junior High receive at least one fine arts experience provided by the Any Given Child programming.

6. How will this program/project benefit the community of North Liberty?

The students that attend the ICCSD North Liberty schools are direct beneficiaries of this programming. Every student from Kindergarten through the 8th grade receive at least one fine arts experience tailored for their grade level and curriculum.

Arts experiences boost critical thinking, teaching students to take the time to be more careful and thorough in how they observe the world. The arts provide challenges for learners at all levels. Art education connects students with their own culture as well as with the wider world.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Prior to a student participating or attending one of the selected fine arts experiences, the AGC facilitator reaches out to all families and school communities to notify and gain permission for their student. After their experience, we evaluate how the opportunity was by surveying the families and the teachers in our buildings. Parents and guardians are invited to experience many of these opportunities with their student as well.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

These experiences are provided to the students solely by fundraised dollars. If the Foundation receives less funding, we would eliminate or reduce the fine arts offerings to fit into the annual budget.

9. List all amounts and years of funds previously received from the City of North Liberty.

2015: \$2000 (AGC)
2017: \$2000 (AGC)
2018: \$1000 (AGC)
2019: \$2716 (AGC)
2020: \$3500 (AGC)
2021: \$5000 (AVID)

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

6/1/22

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.

ICCSD Any Given Child Program/Project Expenditures:

Expenses	Amount
KinderTales	\$10,000
Opera Iowa	\$9450
James Theater field trip	\$5000
PE Dance immersion	\$2500
Stanley Museum field trip	\$5000
Symphony Goes to School	\$6000
M.C. Ginsberg Artist in Residence	\$5000
KidSing	\$3400
Animation	\$6000
7th grade Coralville Center for the Performing Arts field trip	\$5000
LiveArts @ Hancher	\$10,000
TOTAL	\$67,350

Sources of Program/Project Funds:

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
MidWestOne	\$25,000
City of Iowa City	\$5000
City of Coralville	\$2000
M.C. Ginsberg	\$5000
City of North Liberty	\$5000
West Music, Doug & Linda Paul & anonymous family foundation	\$11,000
Total:	\$53,000



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

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General Information

Agency Name: **Big Brothers Big Sisters of Johnson County**

Agency Contact: **Daleta Thurness**

Position: **Executive Director**

Address: **3109 Old Hwy 218 S., Iowa City, IA 52246**

Phone: **(319) 337-2145**

Email: **daleta@bbbsjc.org**

Website: **www.bbbsjc.org**

Agency Mission Statement:

Big Brothers Big Sisters of Johnson County creates and professionally supports 1:1 mentoring relationships that ignite the power and promise of youth.

Tax Status: Governmental - Tax Exempt and 501 c (3)

Program/Project Information

Program/Project Title: Stop the Wait

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel <small>-staff who support recruitment, training/screening, enrollment and on-going support to North Liberty caseload</small>	
Dir. of Volunteer Growth	\$10,238
Program Specialist	\$10,238
Mentoring Specialist	\$47,779
<u>Total:</u> <small>cost to make 48 new matches in North Liberty @ a cost of \$1422 per match</small>	\$68,255

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
United Way	\$9,000
Johnson Co. Social Services Block Grant	\$9,634
Event Fundraising	\$35,970
City of North Liberty <small>requesting 20% of program budget</small>	\$13,651
<u>Total:</u>	\$68,255

Anticipated/Actual start date:

July 1, 2022

Anticipated Program/Project completion date:

June 30, 2023

Application Information

1. Describe the program/project.

The effects of the pandemic linger especially for our young people. A rise in mental health concerns and social isolation/connection is well documented*. Big Brothers Big Sisters of Johnson County (BBBSJC) has seen a two-fold increase in request for mentors and unfortunately we haven't been able to meet the need. Volunteer inquiries took a deep dive over the last two years, understandable due to concerns around COVID. However, we have made critical investments and will need to continue to ramp up recruitment strategies that address the shortfall of volunteers in order to match the long list of young people on the wait list. Currently we have over 116 youth (21% reside in North Liberty) on the waiting list.

Funding from the City of North Liberty will support recruitment efforts to ensure a mentor for North Liberty youth and shorten the time for those waiting to be matched. Volunteers will be thoroughly vetted, trained and once matched supported (as required by Big Brothers Big Sisters of America national standards) throughout the life of the match.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

New data from the CDC indicates more than a third (37%) of high school students reported they experienced poor mental health during the COVID-19 pandemic, and 44% reported they persistently felt sad or hopeless during the past year. This does not bode well as even before the pandemic mental health of young people was raising concerns. "These data echo a cry for help," said CDC Acting Principal Deputy Director Debra Houry, M.D., M.P.H. "The COVID-19 pandemic has created traumatic stressors that have the potential to further erode students' mental wellbeing. Our research shows that surrounding youth with the proper support can reverse these trends and help our youth now and in the future."

BBBSJC has seen this manifest in the rising request for mentoring services whereby parents and school personnel are identifying these concerns and asking for our help. Our 1:1 professionally supported mentoring model has a proven track record for positive impacts for youth who do better academically, socially/emotionally and avoid risky behaviors.

A study showed that the strongest benefit from mentoring, and most consistent across risk groups, was a reduction in depressive symptoms — particularly noteworthy given that almost one in four youth reported worrisome levels of these symptoms at baseline. (The Role of Risk, 2013)

Mentoring promotes positive social attitudes and relationships. Mentored youth tend to trust their parents more and communicate better with them. (The Role of Risk, 2013)

BBBSJC is not able to meet the increasing need, but further investment and support for our recruitment efforts, and high quality support will help us close this gap.

*<https://www.cdc.gov/media/releases/2022/p0331-youth-mental-health-covid-19.html>

3. How many North Liberty residents will you be serving with this program/project?

48 youth, 30 adults. Currently 24 North Liberty youth are on the waiting list, but referrals for North Liberty youth will continue to be received through the coming year so would anticipate the number to at least double. Recruitment efforts will focus on adults who live and work in North Liberty where the goal is 30 new volunteers enrolled who live or work in North Liberty.
*Please note that families indirectly benefit from having a child matched with a mentor, the number served is larger considering this exponential impact.

4. Provide a succinct, specific description of your primary target population(s).

Children age 6 - 17, who present with at least one risk factor: youth of color, low socio-economic, immigrant/refugee, one/non-parent household, incarcerated/deported parent or identified social/emotional or behavior challenge.

5. What percentage of the program/project benefits North Liberty residents?

100%

6. How will this program/project benefit the community of North Liberty?

Ultimately, mentoring connects a young person to personal growth and development, and social and economic opportunity. When the community's young people are successful, and thriving it results in less crime, allows for more social mobility and engaged citizens. Additionally, adults who volunteer reap the benefits of:

1. Provides a sense of purpose
2. Provides a sense of community
3. Helps to meet new friends
4. Increased social skills
5. Improved self-esteem
6. Teaches valuable skills
7. Provides job prospects
8. Brings fun into your life
9. Can help make you happier
10. Gets you out of your comfort zone

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

We love working with our North Liberty Partners:

North Liberty Library

All elementary schools, North Central Jr. High and Liberty High School

Business partners: GreenState Credit Union, Colony Pumpkin Patch, Dunn Bros. Coffee, Blue Bird Diner, SugaPeach, Diamond Dreams, CBJ, Kunkel Farms and more.

We target various North Liberty community events and volunteer fairs, participating as a community partner and for recruitment efforts. Business partners have provided in-kind support to our matches, recognition for volunteer Bigs, and support to our donors as well as direct financial support.

We leverage over 44 current volunteers who are residents of North Liberty for communications, including shares/likes on social media as well as other outreach and networking opportunities.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Our matching process includes considerations from families/youth and volunteers around shared interests, goals and most certainly geography. The more we can concentrate efforts with North Liberty residents and workforce the more likely North Liberty youth will be matched in a more timely manner, with an extended pool of volunteers with shared geography. Without funding it won't preclude making a match, but the pool may be smaller resulting in a longer wait for those youth.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY16 \$1000

FY17 \$2500

FY18 \$2500

FY19 \$2500

FY20 \$3000

FY21 \$4000

FY22 \$4375

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes (albeit late in 2021, sorry).

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Daleta Thurness

Digitally signed by Daleta Thurness
Date: 2022.05.22 14:58:06 -05'00'

Date

05/22/2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

CommUnity Crisis Services and Food Bank is a volunteer-driven organization that provides immediate and non-judgmental support for individuals facing emotional, food, or financial crisis.

Tax Status:

501(C)(3)

Program/Project Information

Program/Project Title:

Improving Housing Security for North Liberty Families

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	120,000.00
Financial Assistance to Families	190,000.00
Occupancy	10,892.00
Supplies	0.00
Other	10,500.00
Total:	421,392.00

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Contributions	300,000.00
Grants	70,000.00
Funding Allocations	7,000.00
City of North Liberty	15,000.00
Total:	405,500.00

Anticipated/Actual start date:

July 1, 2022

Anticipated Program/Project completion date:

June 30, 2023

Application Information

1. Describe the program/project.

CommUnity's Housing and Utility Assistance program helps Johnson County families maintain housing by making emergency payments to landlords and utility companies. Due to new guidelines established in FY22, North Liberty households now typically receive between \$100 to \$300 annually (median of \$215). 18% of those served, however, have received more than \$300 since July 1st. The increased payments are in response to deepening financial difficulties caused by the pandemic, inflation, and high utility costs. We are further driven to meet growing needs because of our unique position within Johnson County's assistance ecosystem. Households are typically referred to us after exhausting or otherwise being ineligible for other assistance programs. As the "last line of defense," we do everything possible to make our service accessible and unrestrictive. Basic Needs staff walk prospective clients through the entire application process, helping them locate and organize necessary documentation as needed. We have assisted 100% of North Liberty households who have applied in this fiscal year (60). We have completely fulfilled 28% of each household's requested amount, and at least half fulfilled 53% of requests.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Johnson County has the highest cost of living in Iowa, an unwelcome distinction earned in part due to our incredibly expensive housing. It is estimated that at least 30% of households in North Liberty, Coralville, Iowa City, and rural communities are housing cost burdened; they spend more than one-third of their income on rent or mortgage payments. The combination of overwhelming rent, rising utility bills, and inflation is driving greater need for housing assistance. Unfortunately, current avenues for assistance are not sufficient to meet it. North Liberty households have requested over \$34,000 from CommUnity for rent or utilities since July. Even with expected increases to the Johnson County General Assistance Program in the next year, we anticipate that inflation, high utility bills, and potential recession will still lead to a gap between need and county funding. CommUnity's housing and utility program can help fill that gap.

3. How many North Liberty residents will you be serving with this program/project?

180 residents.

4. Provide a succinct, specific description of your primary target population(s).

CommUnity's program primarily serves households with very low incomes who are struggling to pay for rent or utilities. These households must have also exhausted relevant funding from other assistance programs or be otherwise ineligible for them. The vast majority (85%) of North Liberty households who receive assistance have annual incomes under \$30,000. Furthermore, half (50%) of all assists in FY22 have been given to households earning less than \$10,000 per year.

5. What percentage of the program/project benefits North Liberty residents?

7% of households who have received assistance in FY22 live in North Liberty.

6. How will this program/project benefit the community of North Liberty?

The Housing and Utility Assistance program is tremendously effective at providing emergency financial relief to families on the verge of eviction or utility shutoff. Over 90% of the clients we serve in North Liberty maintain both housing and utilities for at least three months afterward. Compared to last fiscal year, the number of households in FY22 who receive more than \$200 cumulatively has tripled (20% to 60%). The percentage receiving more than \$300 has increased by 16% alone. Although it is still too early to measure concrete impacts, we expect the increased payments to (1) help households stay in their homes for longer periods, and (2) prevent them from requiring additional funding next year. We project that the HUAS program will serve 65 households with \$15,000 by year end. North Liberty residents will therefore receive about one-third of the \$46,000 in assistance we budgeted for all of Johnson County in FY22. We anticipate serving a similar number of households (65) through the Housing and Utility Assistance program in FY23.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Basic Needs staff and volunteers are considering restarting in-person meetings with clients at North Liberty locations by the end of the fiscal year. We plan to continue our long-standing relationship with the public library in some capacity, and possibly add Ranshaw House as an outreach location. Our growing relationship with the North Liberty Police Department may also open other avenues for outreach in FY23.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

We will continue to assist North Liberty residents as much as possible with contributions from our own funds. However, CommUnity will not be able to maximize payments to households without additional support. We will also continue to provide North Liberty households with other free services, including the 655 distributions of food, baby items, clothing vouchers, work-related items, ID assistance, and prescriptions assistance in this fiscal year.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY17 \$3,400
FY18 \$5,000
FY19 \$5,000
FY20 \$5,000
FY21 \$7,500
FY22 \$10,500

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Sarah J. Nelson
Sarah J. Nelson (May 31, 2022 12:49 CDT)

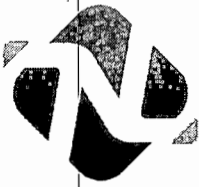
Date

May 31, 2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



North Liberty

IOWA

SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Corridor Community Action Network serves to facilitate resident participation and empowerment, raising awareness about opportunities to improve the quality of life for all individuals in the Iowa Corridor. We take action to promote individual and community equity and quality of life through policy and advocacy work, service projects, volunteer efforts, and the formation of alliances, partnerships, and coalitions with other organizations.

Tax Status:

401C3

Program/Project Information

Program/Project Title:

CCAN Clothes Cruise, Free Mobile Clothing Closet

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$ 525.00
Parking	\$ 900.00
Insurance	\$ 159.50
Windshield Repair	\$ 800.00
Gas + Maintenance	\$ 2400.00
Total:	\$ 4,784.50

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Fundraisers	varying
City of North Liberty	\$ 4,784.50
Total:	--

Anticipated/Actual start date:

Already started

Anticipated Program/Project completion date:

Ongoing Program

Application Information

1. Describe the program/project.

Corridor Community Action Network (CCAN) is requesting funding to maintain the free mobile clothing closet that has served hundreds of people throughout the Corridor in the months since its launch. We collect clothing from donors and provide it to people in need, who are able to select their own items. The mobile closet allows CCAN to hold distribution events in low-income areas in coordination with other Corridor services such as food and diaper distributions and the UI Mobile Health Clinic. We have had discussions with Antelope Lending Library about joining them for their North Liberty service dates and intend to begin that this summer.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

With this program, CCAN is addressing a need for quality clothing among residents in our community. While the Corridor area is fortunate to have multiple resources available to address other needs, we were lacking in regards to a community-wide free clothing program. Community Crisis Services and Food Bank runs out of clothing vouchers quickly (within the first two days of every month per Community program staff) and they come with barriers to use, such as a need for photo identification and the ability to get to the store within a narrow range of dates. The experiences of other local agencies illustrated the need for a clothing resource in the Corridor as well. Prior to the launch of the mobile closet Open Heartland, Domestic Violence Intervention Program, IC Compassion, United Action For Youth, Inside Out Reentry Committee, Center For Worker Justice, Iowa City Mutual Aid, and Dream City IA all regularly came into contact with people who needed clothing and had nowhere to refer them. This need had to be addressed, as access to adequate well-fitting clothing is important to overall well-being, especially in an area prone to inclement weather. The free mobile clothing closet addresses these needs as well as the clothing needs of our unhoused population and of children in our community whose academic performance and overall wellness may be affected by a lack of appropriate clothing, particularly in inclement weather.

3. How many North Liberty residents will you be serving with this program/project?

875

4. Provide a succinct, specific description of your primary target population(s).

Our primary target population in North Liberty is the 4.77% of North Liberty residents whose income is classified as "poverty rate" according to the 2018 census (<https://datausa.io/profile/geo/north-liberty-ia>).

5. What percentage of the program/project benefits North Liberty residents?

7. %

6. How will this program/project benefit the community of North Liberty?

This program will benefit the community of North Liberty by ensuring residents have access to quality clothing, thus improving equity.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Our efforts to do outreach to residents of North Liberty in providing accessibility to our programs and services include our social media postings and emails as well as future events in North Liberty.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If this funding is not available, CCAN will have to continue to fund the free clothing service via fundraisers on a month-by-month basis. The grant would support operational expenses so that we could continue to provide and expand service while getting ahead financially and growing a base on which to build in future years.

9. List all amounts and years of funds previously received from the City of North Liberty.

\$2,000- 2021

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

These will be submitted prior to the due date next month

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Amanda R. Nichols

Date

6-10-22

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The Center for Worker Justice of Eastern Iowa (CWJ) unites low-wage workers across race, ethnicity and immigration status to pursue social and economic justice through education, leadership development, and issue-based organizing.

Tax Status:


501(c)(3)

Program/Project Information


Program/Project Title:

Sewing Workshop Series for North Liberty Residents

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
Total:	*Budget will be attached on an additional 

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
City of North Liberty	
Total:	*Budget will be attached on an additional 

Anticipated/Actual start date:

November 2022

Anticipated Program/Project completion date:

May 2023

Application Information

1. Describe the program/project.

CWJ is requesting funding to host a workshop series that aims to teach low-wage and immigrant North Liberty residents how to sew. This workshop series will teach 20 attendees various sewing techniques throughout 10 classes that will be held twice a month. Participants will be allowed and encouraged to take their sewing machines home to practice at any time during the 5 month workshop period, and will get to keep their own machine at the end of the workshop series. To attend the workshop series, participants will need to pay a \$20 fee that will encourage participants to attend the entire workshop series. During each session, participants will have access to language translation and interpretation services. Attendees will have the opportunity to wear translation headset equipment that translates instructions into French, Spanish, and Arabic. At each session, there will also be two workshop assistant leaders who are bilingual. The workshop assistant leaders will help the primary instructor by translating instructions and any questions from the participants. Additionally, there will be free childcare services provided.

In 2018 and 2019, CWJ hosted similar workshop series that proved to be very successful. In our 2019 sewing classes, 14 adults learned basic skills and 14 adults learned more advanced sewing skills such as alterations. In 2019, the sewing

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

This project will address the barriers to technical home skills faced by low-wage workers and immigrants. These barriers include language, cultural, and monetary barriers. For example, sewing machines, fabric, and lessons can cost people hundreds of dollars, which may not be feasible for low-wage individuals. This project will reduce the monetary costs associated with sewing, since participants only need to pay \$20 to receive lessons, fabric, and their own sewing machine. Additionally, many sewing classes are taught in English which excludes people who speak other languages. By providing translation services through bilingual assistants, pre-translated presentation materials, and headset equipment, this project reduces the language barriers faced by community members who are not fluent in English. Finally, this project will address cultural barriers by providing participants with a safe and welcoming environment to learn basic sewing techniques, and allowing participants to create their own designs and choose their own fabrics, thus creating an outlet for participants to express

3. How many North Liberty residents will you be serving with this program/project?

Our project will serve 20 adults and all of the participants will be North Liberty residents.

4. Provide a succinct, specific description of your primary target population(s).

The primary target population of this project is adult, low-income North Liberty residents, especially those who are from the immigrant community and refugees . Additionally, this project will target people who speak Spanish, French, and Arabic.

5. What percentage of the program/project benefits North Liberty residents?

100% of this project benefits North Liberty residents because only North Liberty residents will be allowed to attend the workshop series. In the past, CWJ has hosted sewing workshops for Iowa City residents and that project was funded by the city of Iowa City.

6. How will this program/project benefit the community of North Liberty?

This project will benefit the community of North Liberty by improving equity among low-wage and immigrant and refugee community members. By reducing cultural, financial, and language barriers to gaining sewing skills, more North Liberty residents will be able to handle sewing-related problems in their lives. Specifically, North Liberty residents who may not have had access to sewing lessons before, will now have an opportunity to learn how to sew. Furthermore, in addition to the 20 individuals served by this project, it is expected that the families, friends, and neighbors of the participants will benefit from this project since participants can teach other people what they learn and participants can use their sewing techniques to help other North Liberty residents with repairs and alterations.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

CWJ will market this project to residents of North Liberty through our social media pages and website. Additionally, CWJ will make this workshop series accessible to North Liberty residents by reducing financial, cultural, and language barriers frequently faced by low-wage and immigrant individuals. This workshop series will only cost participants \$20 and participants are provided with interpreters and translation services as well as childcare services. Finally, this project will increase the amount of North Liberty residents served by CWJ and will expose participants to all of the other programs and services provided by CWJ. After being exposed to CWJ's other programs and services, participants can choose to utilize these services in the future and can relay this information to their family and friends who may also reside in North Liberty.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Without this funding, CWJ would be able to serve significantly fewer people. CWJ would not be able to purchase 20 sewing machines or rent translation headset equipment. CWJ would still be able to purchase a few sewing machines that could be shared by participants during workshop sessions. However, each participant would not get their own machine at the end of the workshop series, and participants would face the financial burden of buying their own machine if they wish to continue sewing after the workshop series. Finally, while CWJ already has one set of translation headset equipment, the majority of participants would not be able to use headsets due to the equipment shortage. Consequently, more time of the workshop sessions would be spent on translating instructions, and participants would have less time to learn sewing techniques, practice the skills being taught, and ask questions.

9. List all amounts and years of funds previously received from the City of North Liberty.

CWJ received \$5,000 in fiscal year 2022.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

No, the annual report is not due until later this summer. We will be sure to submit this report before the deadline

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

06/01/2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.

Expenses		
Project Activity	Budget Narrative	Amount
Direct Costs		
Language Translation & Interpretation Services	<p>Translation estimate: Fliers/leaflets for advertising and handouts: \$25/hour x 2 hours x up to 3 languages = \$150</p> <p>Workshop assistant leader who is bilingual for translations: \$65/hour x 2 hours x 10 workshops x 2 assistants = \$2,600</p>	\$2,750.00
Workshop Leaders	Workshop leader: \$225/workshop x 10 workshops = \$2,250	\$2,250.00
Childcare	<p>Childcare workers: \$17/hour x 2 workers x 2 hours x 10 workshops = \$680</p> <p>Payroll taxes: \$17/hour x 2 hours x 0.076 x 10 workshops = \$25.84</p>	\$705.84
Exit Skills Survey	<p>Data entry and analysis: \$25/hour x 2 hours = \$50</p> <p>Survey design: \$25/hour x 1 hours x 1 survey = \$25</p>	\$75.00
Printing	<p>Advertising fliers/leaflets: \$.25/page x 50 pages = \$12.50</p> <p>Workshop handout materials: \$.25/page x 40 pages x 10 workshops = \$100</p> <p>Survey: \$.25/page x 1 exit survey x 20 attendees = \$5</p>	\$117.50
Equipment	<p>Rental Translation Headset Equipment for Each Language: \$80/headset x 3 languages x 10 workshops = \$2,400</p> <p>Sewing Machines: \$137.79 x 20</p>	\$5,567.00

	<p>attendees = \$2,755.80</p> <p>Fabric:</p> <p>56 Pieces of Assorted Fabric: \$16.83</p> <p>50 Piece Solid Color Fabric: \$13.35</p> <p>Assorted Zippers: \$11.62</p> <p>= \$41.80</p> <p>Sewing Kit: \$8.47 x 20 attendees = \$169.40</p> <p>PPE: \$200.00 (N95s and hand sanitizer for event and for attendees to take home)</p>	
Food & Water	<p>Snacks for workshops: \$150/workshop x 10 workshops = \$1,500</p> <p>Water: \$3.50/24 pack x 1 packs/workshop x 10 workshops = \$35</p>	\$1,535.00
Indirect Costs		
Indirect Costs (10% of overall budget)	<p>Overhead/personnel</p> <p>Rent/utilities, telephone/internet/website</p>	\$1,300.03
TOTAL		\$14,300.37



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The Mission of the Domestic Violence Intervention Program is to provide comprehensive support and advocacy services to victim/survivors, focusing on immediate and long-term safety, empowerment, dignity, and hope. In collaboration with the community, we strive to end domestic abuse through education, accountability, and social justice.

Tax Status:

501(c)3

Program/Project Information

Program/Project Title:

Support for Victim-survivors

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	38,600
Benefits/Tax	8,700
Transportation	600
Phone	600
Computer	1000
Total:	49,500

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
State of Iowa (Iowa Attorney General)	19,000
Johnson County, Board of Supervisors	22,000
Businesses/Individual Donors	1,000
City of North Liberty	7,500
Total:	49,500

Anticipated/Actual start date:

July 1st, 2022

Anticipated Program/Project completion date:

June 30th, 2023

Application Information

1. Describe the program/project.

The Domestic Violence Intervention Program (DVIP) provides crisis intervention and trauma-informed recovery services for victims of intimate partner violence, dating violence, human trafficking and stalking in 8 Southeastern Iowa Counties. Our 24/7 emergency shelter is based in Johnson County and houses 350-400 individuals each year, half of whom are children.

This program seeks funds to assist with emergency safe shelter, 24 hour hot line, advocacy, trauma care counseling and direct aid for residents of North Liberty. Over the last 40 years, DVIP has worked hard to meet people where they are physically, mentally, and emotionally. Critical to this project is our mobile advocacy model, which ensures our advocates are available to meet victims where they feel most safe.

With the help of community partners our clients have access to more resources and connections in the North Liberty community to support their transition to safety and autonomy from their abusive intimate partner. With this funding, DVIP can continue to provide emergency shelter and client specific counseling and advocacy services. We will provide information and accompaniment with victims to court, hospitals and other community services to ensure victims legal rights and emotional/physical well-being are supported. DVIP will provide housing assistance and case management as victims establish independence from an abusive partner.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

In collaboration with the community, DVIP strives to end intimate partner abuse through education, accountability, and social justice. According to the National Coalition Against Domestic Violence (NCADV), 72% of all murder-suicides involve an intimate partner and 94% of the victims of these crimes are women. And, the risk of child abuse is much greater in households where domestic violence occurs.

Responding to intimate partner violence is critical and requires a community-wide effort. Victim-survivors find our services through referrals from friends, coworkers, law enforcement, social service agencies, businesses and support from local municipalities like the City of North Liberty. Our services are vital to 1 in 3 women and 1 in 4 men who experience intimate partner violence in their lifetime. DVIP is committed to ending the cycle of abuse. To do this we need to reach as many people as possible in all of our communities.

3. How many North Liberty residents will you be serving with this program/project?

In Fiscal Year 21, we served 185 victim-survivors in North Liberty. This was double the amount of victim-survivors served in FY20. This year we are on track to serve as many people as FY21.

4. Provide a succinct, specific description of your primary target population(s).

Adult and youth victims of intimate partner violence, dating violence, stalking, harassment and human trafficking. DVIP does not discriminate based on race, religion, gender, sexual orientation, socioeconomic status or any other factors.

5. What percentage of the program/project benefits North Liberty residents?

This project supports Johnson County residents. Currently 12% of our services in Johnson County are provided to North Liberty. North Liberty makes up 11% of the county's population.

6. How will this program/project benefit the community of North Liberty?

One of DVIP's main objectives is to empower and restore dignity to victims of intimate partner abuse. Research has shown that domestic violence costs community businesses in lost productivity, benefits costs and employees fired or forced to quit due to the behaviors of their abusive partner. -78% of surveyed perpetrators used workplace resources to check up on, threaten, or pressure their victims. -75% of victims reported being harassed at work, even with a no contact order in place. In addition, we know that domestic violence impacts children in significant ways - specifically with age appropriate development and health/wellbeing issues as they grow into adulthood. Iowa ACES 360 research identifies witnessing domestic violence as trauma and that children experiencing more than 4 incidences of trauma are 6x more likely to suffer from depression than children that have not experienced trauma. Domestic violence impacts children in school, how they use violence to solve problems, substance use and higher rates of suicide.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

DVIP advocates work with North Liberty law enforcement, churches, the library, medical centers and the community pantry to share our resources with victim-survivors.

North Liberty Police Officer, Juan Santiago, held his 25th Annual Holiday toy drive for DVIP. He shares our information on social media, with his coworkers and sets up donation bins at North Liberty businesses to raise funds and awareness of our program.

We have continued to have restaurant support from North Liberty for our annual Souper Bowl event and attend outreach tabling events like the Back to School bash and a fair at Grace Community Church.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Over the last several years, DVIP has been relying more on local municipalities, community foundations, businesses, and individual donors to fill gaps so we can continue to provide comprehensive services for victims/survivors in North Liberty. This funding is vital in providing needed services for victim-survivors.

We are now in the second fiscal year of Federal cuts to domestic and sexual assault programming, in Fiscal Year 23 we will see a 15-22% cut in four federal funding. A fix has been enacted for FY24. Maintaining or increasing our current funding will be vital in the coming year for supporting victims/survivors in North Liberty.

9. List all amounts and years of funds previously received from the City of North Liberty.

DVIP received \$7,000 in FY21, \$6,600 in FY20, and \$6,000 in FY18 and FY19 from the City of North Liberty to provide social services.

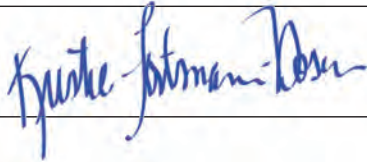
DVIP is in the middle of a capital campaign to build a new shelter to double our capacity to serve those most vulnerable. The City of North Liberty has already given \$25,000 toward the project. We appreciate the support!

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

5.31.22

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: Friends of The Center

Agency Contact: Jessi Simon

Position: Development Specialist

Address: 28 S. Linn St, Iowa City, IA 52240

Phone: 319-356-5220

Email: jessi-simon@iowa-city.org

Website: icseniorcenterfriends.org

Agency Mission Statement:

Through fundraising and community-based initiatives, Friends of The Center supports the Iowa City/Johnson County Senior Center in its mission is to enhance quality of life by creating opportunities to support wellness, social connections, community engagement and lifelong learning for a diverse and growing older adult population. The Center's vision is to continue social involvement and end social isolation for all adults age 50+.

Tax Status: 501c3 Nonprofit: EIN 20-1219019

Program/Project Information

Program/Project Title: Senior-Focused Programs & Services for NL Residents

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
See Appendix A	See Appendix A
Total:	\$9,813.00

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
City of Iowa City - Senior Center Operational Budget	\$1,472 / 15%
Johnson County - Quality of Life Block Grant	\$1,472 / 15%
City of North Liberty	\$6,869.00 / 70%
Total:	\$9,813.00

Anticipated/Actual start date:

Start of FY23

Anticipated Program/Project completion date:

End of FY23

Application Information

1. Describe the program/project.

The Senior Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement, and lifelong learning for a diverse and growing older adult population. The Senior Center is based in downtown Iowa City and provides a wide variety of programs and services aimed to serve aging adults throughout Johnson County and beyond. During the COVID-19 pandemic programming was modified and updated to allow older adults expanded opportunities to enjoy these core services and robust programs virtually (online or by phone). In-person programs and services also expanded to satellite locations throughout Johnson County, including North Liberty, to better serve aging adults in safe spaces and locations near their homes. The proposed FY23 project will focus on these areas:

1. Sustain the Senior Health Insurance Information Program (SHIIP) satellite office in North Liberty.
2. Provide discounted Senior Center Membership for all North Liberty residents age 50+ to fully access available programming both in-person and virtually.
3. Allow for continued development of new programs and activities designed to fill gaps in Senior-focused programs that take place in North Liberty. Including but not limited to these evidence-based programs: Walk with Ease, Laughter Yoga, Welcome to Medicare.

Please see Appendix B for additional information and project details.

In collaboration with North Liberty Public Library, Parks and Recreation and Diversity & Inclusion staff we are prepared to assist in surveying local seniors to gain clarity on what other types of Senior programs they desire to see in North Liberty and assist in either connecting them to current programs available at Senior Center or establishing new senior-focused programs that take place in North Liberty.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

This project addresses the issue of social isolation of older adults and provides improved access to a diverse line-up of programs and services that will improve the quality of life for older adults in North Liberty.

According to the last US Census, age 65+ is the fastest growing demographic in Johnson County. As the Baby Boomer generation reaches retirement age, the number of Americans over the age of 65 is expected to double over the next decade. This indicates that these types of services will be increasingly vital as North Liberty's population matures. During the COVID-19 pandemic senior citizens experienced an increase risk for complications from the virus and are still faced with social isolation and added stress related to this fear. This indicates that NOW is the time to increase funding to better serve the aging population and expand services to ensure they are fully accessing the available resources in the area.

3. How many North Liberty residents will you be serving with this program/project?

Expanded services will be marketed with mailings to North Liberty households with at least one resident over the age of 65. This includes 1618 households, which indicates significant opportunity for impact if discounted memberships are leveraged and utilized for future engagement in years to come.

4. Provide a succinct, specific description of your primary target population(s).

Adults age 50+ who live in Johnson County, with a focus on those living in North Liberty.

5. What percentage of the program/project benefits North Liberty residents?

80% - It is reasonable to assume that the majority of those who select a North Liberty location for programming or SHIIP counseling services will be North Liberty residents, but it is open to anyone age 50+ and will also serve rural residents.

6. How will this program/project benefit the community of North Liberty?

This project will directly help to fill gaps in programming and services in North Liberty that are designed specifically for older adults. Responding to the maturing of our population offers local governments, community stakeholders, businesses, non-profits, philanthropists, and the local media the opportunity to make our community a more livable place for all ages and ensure that North Liberty remains a good place to grow up and to grow older. Supporting the expansion and improved access to programs and services of the Senior Center will leverage the power of collaboration to best serve our aging population and reduce social isolation for adults age 50+.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Improving accessibility is the core goal of this project. Maintaining a consistent satellite location for SHIIP services in North Liberty and launching more senior programming in North Liberty locations will eliminate the barrier of travel and parking limitations if residents had to come to Iowa City for these offerings. We will collaborate with the North Liberty Community Center/Library to utilize space in their readily accessible public building and Parks & Recreation to utilize outdoor space in the community. We will also include information about North Liberty's Transportation Assistance Program in our outreach and promotion of these programs for residents who don't have access to a vehicle or are disabled. SHIIP services will remain free of charge to all participants to ensure equal and equitable access to trusted information for all patrons.

Senior Center programs will be promoted with various community outreach efforts. It will be featured in each of The Center's monthly program guides which are printed and mailed to all current members; it will be regularly featured in e-mail newsletters (which currently includes over 200 North Liberty seniors), boosted on Facebook, and shared with the public via press release to promote the SHIIP services leading into Medicare's annual open enrollment period. If discounted membership is available, it will be promoted with a direct mail campaign and strategic advertising to households in North Liberty with residents over age 65.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If funding is not available, we will not be able to implement as many dates/hours for SHIIP counseling in North Liberty. Full funding will provide an estimated 60 days of counseling services in North Liberty; without this funding it is likely that only 5-10 days of SHIIP counseling will take place in North Liberty.

Discounted membership for North Liberty residents and targeted outreach to engage North Liberty seniors will only be possible if full funding is secured.

Expanded programming that takes place in-person in North Liberty is tied directly to funding due to required staff time and travel to execute these activities outside our facility.

9. List all amounts and years of funds previously received from the City of North Liberty.

In FY22 Friends of The Center received \$8,000 to establish a SHIIP satellite office in North Liberty, provide consistent SHIIP counseling services, offer and market discounted membership rates and invest in program licenses and required staff certifications to expand senior programs in North Liberty.

In FY21 Friends of The Center received \$5,000 for focused marketing to engage North Liberty seniors in virtual programming and extend a limited time discounted membership offer.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

5/31/2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.

APPENDIX A

NL Social Services Funding Application – FY23 Friends of The Center

North Liberty Social Services Funding Request - FY2023

<u>Expenses</u>	<u>Estimated</u>	
Personnel - SHIIP Management	\$ 4,460.00	This represents approximately 120 hours of staff time from the Outreach & Volunteer Coordinator
Personnel - Walk with Ease	\$ 456.00	Certified program leader, 2 hours/week for 6 week program
Personnel - Laughter Yoga	\$ 456.00	Certified program leader, 12 programs.
Staff Travel	\$ 263.00	Staff travel from Senior Center to NL locations to execute programming. This modest estimate includes 25 trips to NL at the current rate of 58.5 cents/mile.
SHIIP Office Equipment/Supplies	\$ 500.00	Ink for printer, paper, etc.
Rental Fees for local space	in-kind	Collaboration w/ NL Library/Rec Center/etc.
Marketing/Promotion of services	\$ 500.00	Brochures, fliers, paid advertising.
Discounted Senior Center Membership for NL Residents	\$ 1,000.00	Goal to double membership in NL in FY23.
Dedicated Mailing to NL Seniors	\$ 1,178.00	4-page mailer (program guide and membership offer) sent to NL residents age 60+ in March.
Supplies & Implementation for NEW Programs in NL	\$ 1,000.00	TBD based on feedback from focus groups of NL Seniors.
TOTAL	\$ 9,813.00	

<u>Sources of Program/Project Funds</u>	<u>Amount</u>	<u>Percentage of Total Cost</u>
CIC - Senior Center's operational budget	\$ 1,472.00	15%
JoCo - Quality of Life Grant	\$ 1,472.00	15%
<i>Asking from City of North Liberty</i>	<i>\$ 6,869.00</i>	<i>70%</i>
TOTAL	\$ 9,813.00	

APPENDIX B

NL Social Services Funding Application – FY23 Friends of The Center

Detailed description of the program/project.

The Senior Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement, and lifelong learning for a diverse and growing older adult population. The Senior Center is based in downtown Iowa City and provides a wide variety of programs and services aimed to serve aging adults throughout Johnson County and beyond. During the COVID-19 pandemic programming was modified and updated to allow older adults expanded opportunities to enjoy these core services and robust programs virtually (online or by phone). In-person programs and services also expanded to satellite locations throughout Johnson County, including North Liberty, to better serve aging adults in safe spaces and locations near their homes. The proposed FY23 project will:

1. **Sustain the Senior Health Insurance Information Program (SHIIP) satellite office in North Liberty.** SHIIP is a free, confidential service of the State of Iowa that helps Iowans make informed decisions about Medicare and other health coverage. The Senior Center provides SHIIP office space in downtown Iowa City, staff to manage the program and volunteer coordination to offer this free professional service to Medicare and Medicaid-eligible community members of all ages throughout Johnson County. SHIIP counselors are trained by the state and do not sell or promote any insurance companies, policies, or agents. SHIIP counselors can help find answers to questions about Medicare, Medicare supplemental insurance, long term care insurance, Part D for Medicare Drug Benefits, Part C for Advantage plans, and other health insurance issues. This service has proven to be incredibly beneficial to community members and is in high demand. Friends of The Center provides funding to help support the Iowa City/Johnson County Senior Center as a local sponsor for SHIIP in Johnson County. Social Services funding in FY22 allowed the Senior Center to establish a SHIIP office at the North Liberty Public Library with dedicated equipment and regular office hours. We provided 110 Medicare counseling sessions at the North Liberty SHIIP office this fiscal year. FY23 funding will ensure that resources continue to be dedicated to sustaining, staffing and promoting this vital service to seniors in North Liberty.
2. **Provide discounted Senior Center Membership for all North Liberty residents age 50+ to fully access available programming both in-person and virtually.** To become a Senior Center member there is a \$75 fee (\$45 per additional household member). Low-income membership rates are also available and funded by Friends of The Center. Currently the membership fee is reduced to \$40 (\$25 per additional household member) for Iowa City residents thanks to funding from the City of Iowa City. In FY22 we offered the same reduced rate to North Liberty residents using a portion of Social Services Funding and welcomed 14 new members. Using a portion of grant funding in this way for FY23 will allow us to produce targeted mailings and advertising campaigns to North Liberty seniors to provide them with information about Senior Center programs both online and in person, connect them with valuable resources to enhance healthy aging, and offer a reduced membership fee (or free scholarship based on need). This will be done in collaboration with the North Liberty Recreation Center / Library to include information about other local senior programming that they offer as well. Enrolling more North Liberty residents as members of the Senior Center will improve their ability to stay active, curious, and connected as they age in place and, ultimately, reduce social isolation and improve quality of life for your aging residents.

3. **Allow for continued development of new programs and activities designed to fill gaps in Senior-focused programs that take place in North Liberty.** With appropriate funding the Senior Center is prepared to launch new programs that take place in North Liberty including at least two evidence-based wellness programs, *Walk With Ease* and *Laughter Yoga*, and a quarterly *Welcome to Medicare* educational seminar. *Walk With Ease* is a fun, safe 6-week program that is done as a group with a trained leader, the Senior Center would provide dedicated hours from a staff member that is a certified leader and the program workbooks for each participant are provided by Heritage Area Agency on Aging. While walking is the central activity, *Walk With Ease* is a multi-component program that includes health education, stretching exercises, and motivational strategies to stay physically active and the program is known to improve physical and mental health, teach proper stretching and pain management techniques, and build stamina, strength, confidence, and walking pace. *Laughter Yoga* is an exercise program that combines laughter with yoga breathing techniques to bring more oxygen to the body and brain, making participants feel more energetic and healthier. This program is proven to reduce levels of stress hormones, improve immunity, lower blood pressure and foster social connections. *Welcome to Medicare* is currently held monthly at our Iowa City location and would be expanded to include sessions in North Liberty. This 2-hour educational seminar provides an overview of traditional Medicare benefits as well as the growing array of Medicare Advantage plans. All of these programs are free and open to the public, Senior Center membership is not required.

In collaboration with North Liberty Public Library, Parks and Recreation and Diversity & Inclusion staff we are prepared to assist in surveying local seniors to gain clarity on what other types of Senior programs they desire to see in North Liberty and assist in either connecting them to current programs available at Senior Center or establishing new senior-focused programs that take place in North Liberty.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Tax Status:

Program/Project Information

Program/Project Title:

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
Total:	

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
City of North Liberty	
Total:	

Anticipated/Actual start date:

Anticipated Program/Project completion date:

Application Information

1. Describe the program/project.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

3. How many North Liberty residents will you be serving with this program/project?

4. Provide a succinct, specific description of your primary target population(s).

5. What percentage of the program/project benefits North Liberty residents?

6. How will this program/project benefit the community of North Liberty?

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

9. List all amounts and years of funds previously received from the City of North Liberty.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Date

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.

**NL Social Services Funding Request
Girls on the Run of Eastern Iowa**

Expense Category	Total Organizational Costs - 706 Girls	Cost Per Girl (Divide Previous Column by Total Girls Served in	Cost Per 65 Girls Served through Grant	Notes
Program Expenses	\$14,338	\$20.31	\$1,320.07	includes curriculum materials and supplies, program journals, coach training, coach guides, new running shoes and sports bras if needed, afterschool snacks, team shirts, refillable water bottles, First Aid items
5K Expenses	\$11,166	\$15.82	\$1,028.03	Culminating program experience for girl and her running buddy
Personnel	\$104,145	\$147.51	\$9,588.42	Includes program staff support only
Professional Services	\$13,650	\$19.33	\$1,256.73	Includes coach background checks
Insurance	\$4,945	\$7.00	\$455.28	Includes liability and accident insurance
M&E	\$5,290	\$7.49	\$487.04	Includes mileage for initial and ongoing site visit costs
Office Expenses	\$4,230	\$5.99	\$389.45	Includes printing team posters and mailings to school or community site
Occupancy/Rent	\$5,712	\$8.09	\$525.89	Includes office space to stage program staff support
Operational Expenses	\$13,500	\$19.12	\$1,242.92	GOTR International licensing fee and service fee
Special Events	\$7,000	\$9.92	\$644.48	Events to raise funds for scholarship program
Miscellaneous	\$0.00	\$0.00	\$0.00	
TOTAL EXPENSES	\$183,976	\$260.59	\$16,938.30	

Project Income	
Gross Revenue from Fees	\$11,050.00
Scholarships Granted	(\$3,315.00)
Net Earned Income	\$7,735.00
City of North Liberty	\$3,200.00
Other grantors/sponsors	\$6,003.00
TOTAL REVENUE	\$16,938.00



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: **Houses into Homes**

Agency Contact: **Lucy Barker**

Position: **Director of Operations**

Address: **401 6th Ave., Suite 1, Coralville, Iowa 52241**

Phone: **319-435-1075**

Email: **lucy@housesintohomes.org**

Website: **housesintohomes.org**

Agency Mission Statement:

Houses into Homes provides gently-used beds, furniture, and household items for families and individuals in Johnson County who are exiting homelessness, domestic violence, and other crisis situations.

Our mission is to help people feel the comfort of home and to do so in a way that honors their experience and engages them with unconditional positive regard. Houses into Homes is the only organization of its kind in Johnson County. We also proudly offer volunteers, recipients, donors, and staff a unique opportunity to meet and impact those with whom they share our community.

Tax Status: 501(c)3 - 82-4622847

Program/Project Information

Program/Project Title: Volunteer Coordinator

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
40 h/wk x \$17.50/h x 50 weeks. Includes employer taxes and insurance	\$35,000.00
Supplies	\$1,000.00
Total:	\$36,000.00

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
P & G	\$10,000.00
JCSS	\$16,840.00
Private donors	\$410.00
City of North Liberty	\$8750.00
Total:	\$36,000.00

Anticipated/Actual start date:

July 1, 2022

Anticipated Program/Project completion date:

June 30, 2023

Application Information

1. Describe the program/project.

INTRODUCTION

Houses into Homes provides beds, furniture, and other items to households in need in Johnson County. Last year's grant from North Liberty helped support hiring of two part-time volunteer coordinators. These efforts have been successful, and this proposal seeks continued support, specifically \$8,750 to support 25% of the salary for one full-time equivalent Volunteer Coordinator position.

BACKGROUND AND ACCOMPLISHMENTS

Evidence indicates that improved sleep quality produces decreases in stress, reductions in depression, improved mental health and decision-making, and better performance at school and at work. With this in mind, Houses into Homes is dedicated to one task—providing a comfortable home. We collect all practical items needed to turn a house into a home, and we are able to deliver them all at once.

We delivered to 253 households in 2021, an increase of 49 households (24%) over 2020. Those households comprised 738 individuals, 396 of whom were children. We delivered just over 400 beds—plus the associated boxsprings and frames—in 2021.

In July 2021, we were able to hire 2 part-time Volunteer Coordinators, and we have been able to expand and improve our volunteer program immensely. Accomplishments include:

- Setting up an online constituent relation management service (Bloomerang), enabling online volunteer applications
- Tracking volunteer hours
- Creation of a volunteer orientation
- Creation of a manual and instructions for doing inventory, preparing for deliveries, and other tasks
- Increased number of weekly volunteer hours from ~8 to 50
- Hosting of an average of 5 volunteer groups/month since January 2022

40 hours/week of our Volunteer Coordinators' time makes it possible to harness hundreds to thousands of volunteer hours.

EXPANDING THE VOLUNTEER PROGRAM

Volunteers make it possible for Houses into Homes to achieve its mission. One particularly important cohort of volunteers that worked with us for about 4 years comprised about a dozen North Liberty students. These students are graduating, and we are working with North Liberty parents to recruit another group of students.

Applications filled out through our website (since February 2022) show that 10% of our volunteers have been from North Liberty, and we plan to increase that number to 15-20%. Our Volunteer Coordinators will continue to reach out to Liberty High volunteer club sponsors and parents to nurture another group of NL student volunteers. We have been working with the North Liberty library to recruit more teen volunteers, and generally to spread word of our organization.

PROPOSAL

The City of North Liberty supported the initiation of our volunteer coordinator position, which has had an enormous impact on the number of volunteers recruited, the quality of their experience, and the efficiency in which we can serve our families in need.

For FY23, Houses into Homes is requesting \$8,750 to continue the support of our volunteer coordinator position. One FTE is calculated as 40 hours/week, \$17.50/hour including employer expenses, 50 weeks/year (accounting for time off), thus $40 \times 17.50 \times 50 = \$35,000$. The City of North Liberty will be supporting 25% of one full-time equivalent (FTE), or \$8,750, with the remaining 75% being funded by Johnson County and Procter & Gamble. Private donors will cover the remaining supplies expenses toward the program total of \$36,000.

Goals for our volunteer program for the upcoming year include:

- converting one-time volunteers into regular volunteers
- increasing the number of recurring volunteer groups
- creating a volunteer recognition program

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Houses into Homes is now just over 4 years old. Over the last year, we have continued to grow and mature as we work to meet two needs in the community:

- requests for beds, furniture, and other items to create comfortable living spaces
- accessible volunteer opportunities with concrete impact

REFERRALS

We have seen a growing need for the service we provide—delivery of the basic comforts of home. We now take referrals from 35 agencies, and have several others who are waiting to be signed on when our capacity allows. Referrals are for families and individuals exiting homelessness, escaping domestic violence, or returning from incarceration or hospitalization. The number and types of agencies we take referrals from shows that there are many reasons people are unable to procure furniture, and with every new referral agency, we receive more referrals for households in need.

A roof overhead provides shelter but does not on its own create a home. Beds, furniture, and items like lamps, dishes, and pots and pans are an integral part of housing. In "From Housing Instability to a Home: The Effects of Furniture and Household Goods on Well-being," the authors found that "furniture served primarily as a stabilizer: it provided comfort and peace of mind, allowing one to organize and move on to the next steps of life" (Hartwig, et al.).

VOLUNTEER OPPORTUNITIES

Many people in our community are looking for a way to donate their time and efforts. Many parents are interested in finding ways to volunteer with their children, and workplaces are looking for team-building and meaningful opportunities to give back. We are able to provide a variety of volunteer opportunities, both on delivery days and in the warehouse.

Volunteers are essential to the work we do. Volunteers:

- unload our truck when it returns from pick ups
- clean, repair, and/or repurpose items that come in. This includes doing laundry; vacuuming and shampooing mattresses, couches, and accent chairs; reupholstering dining chair cushions; putting new tops or backs on tables; and more
- organize all areas of the warehouse (dishes, pots and pans, towels, sheets, chairs), make sets as needed, and add items to inventory
- choose and pack items for delivery by household, according to checklists of needs
- load and unload the truck with furniture and other items for recipient households

The effort and care that our volunteers put into preparing items for our referred households means that we are able to provide clean, beautiful pieces that create a comfortable and joyful home. The volunteer opportunities are possible because of our two part-time Volunteer Coordinators.

3. How many North Liberty residents will you be serving with this program/project?

With a greater presence in North Liberty, we have seen an increase in referrals. In 2021, we furnished homes for 10 North Liberty households. As of May 23, 2022, we have already provided basic comforts of home to 10 households (33 individuals, including 21 children). Conservatively, we expect to provide furniture for at least twice the number of North Liberty households in 2022 as we did in 2021. About half of the homes we have furnished so far have been families, and half have been single senior citizens who live in low-income senior housing.

As noted above, approximately 10% of our volunteers live in North Liberty, and we hope to increase that number. Approximately 17-20% of the furniture donation pick ups we do are in North Liberty.

4. Provide a succinct, specific description of your primary target population(s).

Our target population is families and individuals who have experienced some form of hardship and are currently without beds, furniture, or other items. Many have been in shelter, unsheltered, or doubled up with another household. Many have experienced domestic violence and some have been hospitalized for mental health issues or substance abuse disorder, or are under medical care for other reasons. Other recipients are low-income seniors and individuals with disabilities. Our recipients are all low-income. We estimate that the racial makeup of our recipients is 80% African American, 12% Hispanic, and 8% White.

Houses into Homes serves Johnson County households referred to us by 35 partner organizations. The list of referral agencies includes the Iowa City Community School District, Domestic Violence Intervention Program, Johnson County Social Services, multiple clinics at the University of Iowa Hospitals and Clinics and VA Hospital, and Goodwill.

5. What percentage of the program/project benefits North Liberty residents?

The 10 households (33 individuals, including 21 children) we have served in North Liberty in 2022 account for 8% of all households served this year. About 17-20% of our bed and furniture donations are from North Liberty households, and 10% of our volunteers reside in North Liberty.

6. How will this program/project benefit the community of North Liberty?

The University of California-Santa Barbara research team, under the guidance of Dr. Walid Affi, has continued to help us assess how we're impacting our recipients. They have just released a second round of results from the phone interviews with recipients. This report includes responses from 46 recipients served between January, 2021 and February, 2022 and follows up on responses from 70 recipients whom we served in 2020.

Results quantify the impact on recipients and confirm that honoring their experiences and engaging them with unconditional positive regard are paying dividends. Highlights of the results include:

STRESS:

- 86% of adult recipients reported that they experienced less stress since the delivery
- 87% reported that overall stress in the house dropped
- 96% reported less parenting stress
- 64% reported improved relationships with their children

SLEEP: 70% reported sleeping longer, and 84% reported sleeping better

HOME COMFORT: 85% reported an increase in home comfort

IMPROVED PERFORMANCE:

- 65% reported their children's liking of school improved after delivery
- 78% reported improved work performance

WELCOME IN THE COMMUNITY: 76% of surveyed recipients felt greater community care

Results from the most recent interviews show significant increases over the previous results from 2020 recipients, and these improved results can be attributed to our expanded and improved volunteer program.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

One way we have made efforts to connect with North Liberty residents is through the library. One of our board members, Erin Sehorn, is the Youth & Teen Services Librarian, and she helps us stay connected to the community. The library highlighted Houses into Homes recently in their ongoing social services spotlight, and will donate funds to our organization on behalf of anyone who finishes the summer reading program. Our volunteer coordinators will be talking with the tweens group at the library this summer, as part of their "hidden heroes" themed week. The volunteer coordinators will also provide the kids with a service opportunity during the program. We will also be attending a Friday night Ranshaw House concert series as a way to connect with the community.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If funding is not available, we would need to increase our fundraising efforts for this position. We would delay some of the planned improvements and increases in our volunteer opportunities.

9. List all amounts and years of funds previously received from the City of North Liberty.

2020 - \$3500 to support 2 months rent of our warehouse in Coralville
2021 - \$8000 to partially support a part-time Volunteer Coordinator

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Lucy Barker

Date

5/31/22

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The Housing Trust Fund promotes and supports (funds) affordable housing in Johnson County.

Tax Status:

501 (c) (3)

Program/Project Information

Program/Project Title:

HTFJC Revolving Loan Fund/Homeowner Rehabilitation

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
**See Attached Spreadsheet	
Total:	\$704,585 (net income \$1,231,515 to loan for housing)

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
**See Attached Spreadsheet	
Including \$25,000 from City of North Liberty	
City of North Liberty	\$25,000 / 1%
Total:	\$1,726,100

Housing Trust Fund of Johnson County

FY 23 Budget (Projected)

Income

City of Coralville	\$ 26,523	
City of North Liberty	\$ 25,000	1%
Miscellaneous Grants	\$ 20,000	
Federal Home Loan Bank	\$ 144,000	
City of Iowa City	\$ 510,000	
Johnson County Social Services	\$ 700,400	
Interest Income (on loans/accounts -admin., program expenses)	\$ 50,000	
Miscellaneous Income	\$ 250	
Other contributions	\$ 500	
State Housing Trust Fund	\$ 300,000	
Local Homeless Coordinating Board Membership (pass through)	\$ 950	

Projected Total Income \$ 1,726,100

Expenses

Education/Advocacy		
Memberships	\$ 1,200	
Conferences and Travel	\$ 1,000	
Professional Development	\$ 600	
Administrative		
Mileage	\$ 400	
Office Supplies /computer	\$ 1,200	
Public Relations	\$ 700	
Miscellaneous Expenses	\$ 400	
Website Service and Maintenance	\$ 750	
Professional Fees		
Accounting	\$ 6,000	
Audit	\$ 8,000	
Lobbyist	\$ 600	
Insurance	\$ 3,200	
Postage/ P.O. Box	\$ 500	
Printing	\$ 400	
Telephone expense	\$ 975	
Office rent	\$ 7,908	
Payroll		
Salaries	\$ 105,464	(adding .5 FTE)
Worker's Comp.	\$ 800	
Payroll Taxes	\$ 8,068	
Retirement	\$ 3,170	
Health Insurance	\$ 13,000	

Continued

Program Operation

Loan Forgiveness	\$	1,250	
Program Misc.	\$	5,000	
FHLB - Home Rehabilitation	\$	182,500	
Grants (Shelter House, DVIP, etc.)	\$	350,000	(committed)
Local Homess Coord. Board Expenses	\$	1,500	

Projected Total Program Expense \$ **704,585**

Projected Net Income for Revolving Loan Fund \$ **1,021,515**

Projected Principal Loan Repayments for Revolving Loan Fund \$ **210,000**

Projected Revolving Loan Fund to Award in FY23 **Total** \$ **1,231,515**

Anticipated/Actual start date:

July 1, 2022

Anticipated Program/Project completion date:

June 30, 2023

Application Information

1. Describe the program/project.

Please see attached pages.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Please see attached pages.

Applicant Information

1. Describe the program/project.

Through the **revolving loan fund**, the Housing Trust Fund of Johnson County (HTFJC) provides funding to agencies, developers, and builders. HTFJC offers funding to these entities up to four times a year and combines local government funding, state housing trust fund grant dollars, and loan repayments from prior projects that were funded to make safe, affordable, and adequate housing possible. Eligible activities include the acquisition and creation of new housing, the rehabilitation of existing housing (such as the Penn Oaks project in North Liberty), and other housing activities. All projects must benefit households with incomes below 80% of the Area Median Income (AMI) and must be located in Johnson County. Most of the investment made by HTFJC benefits people with incomes below 60% AMI. Project awards are in the form of grants or loans depending on whether the project can support repayment.

HTFJC also offers a owner-occupied rehabilitation program for homeowners which is funded, in part, by a Federal Home Loan Bank (FHLB) grant. The most recent completed round included \$279,000 from FHLB and \$77,000 from HTFJC as match assisting 19 households – including five households from the City of North Liberty (more than any other community served). HTFJC secured \$144,000 from FHLB for 2022 and has committed \$38,500 as match to assist ten homeowners with low incomes to remain in their homes that are otherwise affordable except for necessary rehabilitation. We are in the process of applying for \$185,820 to help 12 homeowners in 2023 and HTFJC has committed \$47,940 as match that we need from the local level in the months to come.

When FHLB funding is not available, HTFJC funds this program without the FHLB grant in a variety of ways including grant funding to The Greater Iowa City Area Homebuilders and Iowa Valley Habitat for Humanity.

Eligible activities in the rehabilitation program include roofs, windows, doors, siding, water heaters, furnace replacement, or electrical and plumbing improvements. Homeowners must live outside of Iowa City to be eligible and have incomes at or below 80% of the Area Median Income (low income) for forgivable loans and less than 30% AMI (extremely low income) for grant funding.

HTFJC may also continue to use some of its revolving loan fund monies to offer support for other housing related initiatives within Johnson County. HTFJC dedicates some of its resources to provide administrative support for the Local Homeless Coordinating Board of Johnson County.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Affordable housing in Johnson County is extremely limited for both renters and owners. The presence of the University of Iowa, three hospitals, and other large employers in the area creates a high demand for housing in Johnson County. The demand, in turn, leads to low vacancy rates and higher housing costs. Housing demand is even higher in North Liberty, as evidenced by the growth over the past few years. While North Liberty provides a variety of housing options, the need for more affordable housing remains evident.

Rental Households

Renters who spend more than 30 percent of their income on housing related expenses are determined to be **cost-burdened**. Moreover, rental households spending more than 50 percent of their income on housing related expenses are **severely cost-burdened**.

According to the U.S. Census Bureau and American Community Survey estimates, the percentage of rental households in North Liberty who are cost-burdened and severely cost-burdened has increased from 690 households (36% of rental households in North Liberty) in 2010 to 890 households (40% of rental households in North Liberty) in 2018. This represents a **28% increase** in the sheer number of rental households who are cost-burdened and severely cost-burdened in North Liberty in less than ten years. And, it is important to point out that the 2018 figure, the most recent available, does not reflect the financial impact of the Covid-19 pandemic.

Homeowners

For homeowners, the percentage of North Liberty households who are cost burdened and severely cost burdened in 2018 was 11%. In other words, more than ten percent of homeowners in North Liberty are struggling to meet basic financial obligations.

HTFJC addresses the critical shortage of affordable housing by assisting homeowners who are struggling through the home rehabilitation program and by providing funding to housing developers and organizations for new or rehabilitated housing through zero and low-interest loans and grants.

3. How many North Liberty residents will you be serving with this program/project?

It is not possible to predict how many North Liberty residents will be served by HTFJC in FY23. All organizations, providers, and developers are eligible to apply for the revolving loan fund as long as projects are located within Johnson County. The Penn Oaks project in North Liberty is an example of the kind of assistance provided through the revolving loan fund and is assisting 36 households in North Liberty who have low incomes. HTFJC funding of \$325,000 leveraged an additional \$5,303,734 for the Penn Oaks property. This property will remain affordable for a total of 30 years and HTFJC is receiving monthly loan payments **that are being reinvested** in additional housing that is affordable.

It is also not possible to know how many North Liberty households will be able to remain in their homes through the HTFJC owner-occupied rehabilitation program in any given year. Based on prior assistance provided to 20 households in North Liberty through this vital program, it is almost certain that homeowners will be assisted within North Liberty during FY23. It is often the case where no other community has more homeowners assisted than those in North Liberty. In the most recent round completed, five households from North Liberty received \$87,800 in rehabilitation assistance. At least two additional North Liberty households have been approved for assistance in the current round and are slated to receive \$35,518 in needed rehabilitation.

We are applying for funding for an additional twelve homeowners to receive rehabilitation assistance through the FHLB program in the coming year. Again, it is likely that North Liberty residents will benefit from the next round should HTFJC receive FHLB funding.

Other households in North Liberty receive assistance from entities funded by HTFJC. For example, a single mother with disabilities received a new hot water heater two years ago and essential electrical work needed for fire safety totaling \$7,306.73 as part of a HTFJC grant to the Greater Iowa City Area Home Builders. HTFJC awarded \$50,000 in grant funding to the Iowa Valley Habitat for Humanity Helping Hands program as part of their current award. Both grant programs assist homeowners who have extremely low incomes (below 30% of the Area Median Income) and have benefited residents of North Liberty.

4. Provide a succinct, specific description of your primary target population(s).

We serve households in Johnson County who have incomes that are low-to-moderate (at or below 80% of the Area Median Income - AMI). Thirty percent of the state funding received must be support households with extremely low incomes - those with incomes below 30% of AMI. The households assisted are homeowners, renters, and those living in homeless shelters.

The table below shows the **maximum income levels** allowable for the target population served by HTFJC:

HUD Maximum Income Levels by Area Median Income – AMI (Target Population)	1-person Household	2-person Household	3-person Household	4-person Household	Number of Households in North Liberty qualifying at the 30% and 80% AMI Levels (CHAS/HUD 2014-2018 data)
30% Max AMI Income	\$20,950	\$23,950	\$26,950	\$29,900	435 households
80% Max AMI Income	\$55,850	\$63,800	\$71,800	\$79,750	1,810 households
					2,245 total households with low incomes below 80% AMI

According to CHAS/HUD data for 2014-2018 there were at least **2,245 households** in North Liberty who are at the 80% or less AMI level as referenced in the column on far right column on the table above. A staggering 435 households within that group were deemed to have **extremely low incomes** at the 30% AMI level or below.

5. What percentage of the program/project benefits North Liberty residents?

Since 2005, HTFJC has assisted a total of 56 households in North Liberty with **more than \$500,000** allocated through our programs. Revolving loan funding in North Liberty at \$325,000 for Penn Oaks accounts and thirty-six households are accessing housing that is affordable with the purchase and renovation of Penn Oaks as part of the revolving loan program. In addition, 20 households have been able to remain in their homes with assistance through the minor rehabilitation program with more than \$150,000 paid for vital work done. In total, homeowners in **North Liberty have received more HTFJC funding than any other specific community** for rehabilitation projects in Johnson County.

6. How will this program/project benefit the community of North Liberty?

Homeowners and renters who reside in units that HTFJC has helped create or rehabilitate benefit directly from the assistance we provide. Some of the impact can be in the form of lower rents and/or by their dwelling becoming safe and habitable.

When residents pay less for housing and utilities, the households assisted can purchase other necessities thereby feeding money back into the North Liberty economy. In addition, contractors and building suppliers located in North Liberty along with their employees also benefit from the housing activity that HTFJC funds and leverages.

The entire community benefits when investments are made in housing that is affordable with a stable workforce for jobs that pay at the lower end of the wage scale, increased property tax income, improved dwellings in neighborhoods, and an improved quality of life for residents of North Liberty. HTFJC support leverages additional funding such as through the Low-Income Housing Tax Credit (LIHTC) program for the Penn Oaks acquisition and rehabilitation project. We hope to be involved with larger tax credit partnerships in North Liberty again in the future. And, we are actively encouraging a developer in North Liberty, referred to by City Administrator Ryan Heiar, to include affordable housing with support from HTFJC within a new neighborhood.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Past performance has shown that residents of North Liberty are able to benefit from both the revolving loan fund and the owner-occupied home rehabilitation program. Funding notices are distributed through multiple media channels to inform the public of funding available from HTFJC. Specific sources utilized include newspapers, radio stations, local governments for posting notices, Facebook and Twitter. Area social service providers make referrals to HTFJC on a regular basis. Securing an application is convenient as they are available on the HTFJC website, can be picked up from the HTFJC office, sent via email or mailed upon request.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Without support from local government entities, the HTFJC would have minimal funding to make available for the preservation and development of affordable housing. In addition, if this funding is not available, the HTFJC would likely need to decrease or eliminate assistance available to households who need essential home rehabilitation to remain in their homes.

We are requesting \$25,000 from the City of North Liberty for FY23. The support will enable us to continue to provide assistance through the revolving loan fund and the home rehabilitation program for homeowners.

The HTFJC is eligible to apply for state funding through the Iowa Finance Authority (IFA) each year and the application requires that a minimum of 25 percent of the amount requested must come from local sources. IFA also looks more favorably on applications for funding if local housing trust funds receive a broad base of support from local governments. Without local government support, including funding from the City of North Liberty, the HTFJC would be required to secure a local match from other sources which may prove difficult and/or impossible.

9. List all amounts and years of funds previously received from the City of North Liberty.

\$8,000 for each year from 2007-2018. \$10,000 was allocated in 2019, \$15,000 in 2020, and \$20,000 in 2021.

The Housing Trust Fund of Johnson County is grateful for this past funding and looks forward to continuing this important partnership to preserve and create housing that is affordable in the City of North Liberty.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes, HTFJC has submitted the required reports.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

May 11, 2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: Iowa City Free Medical and Dental Clinic

Agency Contact: Barbara Vinograde

Position: Executive Director

Address: 2440 Towncrest Drive; Iowa City, IA 52240

Phone: 319 337 4459

Email: bvinograde@freemedicalclinic.org

Website: <https://www.freemedicalclinic.org>

Agency Mission Statement:

The mission of the Iowa City Free Medical and Dental Clinic is to provide quality, comprehensive healthcare services for the uninsured and underinsured in Johnson County and surrounding areas.

Tax Status:

501(c)(3)

Program/Project Information

Program/Project Title:

Free Clinic Services for Uninsured Residents of North Liberty

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
PLEASE SEE ATTACHED	
Total:	

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
PLEASE SEE ATTACHED	
City of North Liberty	
Total:	

Anticipated/Actual start date:

07/01/2023

Anticipated Program/Project completion date:

06/30/2024

Application Information

1. Describe the program/project.

PLEASE SEE ATTACHED

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

PLEASE SEE ATTACHED

3. How many North Liberty residents will you be serving with this program/project?

PLEASE SEE ATTACHED

4. Provide a succinct, specific description of your primary target population(s).

PLEASE SEE ATTACHED

5. What percentage of the program/project benefits North Liberty residents?

PLEASE SEE ATTACHED

6. How will this program/project benefit the community of North Liberty?

PLEASE SEE ATTACHED

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

PLEASE SEE ATTACHED

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

PLEASE SEE ATTACHED

9. List all amounts and years of funds previously received from the City of North Liberty.

PLEASE SEE ATTACHED

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

PLEASE SEE ATTACHED

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Brian Viaogale

Date

5/23/2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.

Program/Project Information

Program/Project Title: Free Clinic Services for Uninsured Residents of North Liberty

Program/Project Expenditures

Expense	Amount
<p>Operational support for the provision of comprehensive out-patient healthcare services in FY23, for an estimated 75 uninsured residents of North Liberty; operational expenses include purchase of medical and dental supplies, clinic insurance, clinic maintenance, and staff salaries.</p> <p>In FY21, during 6,273 clinic visits, 1,222 patients received services at the Clinic; 68 of these patients were residents of North Liberty. Based on the Clinic's budget, the Clinic's cost per patient visit is \$102. A patient visit includes an exam, medications and/or immunizations from the on-site dispensary, on-site laboratory testing, medical supplies (e.g., glucometer and testing strips) and off-site radiology procedures. All services are provided at no cost to our patients.</p> <p>In FY23, we estimate that the cost of care for 75 North Liberty residents will total \$7,650 (\$102 per visit for 75 patients). Funding requested through North Liberty Social Services will significantly offset these costs. Grant funding through the United Way of Johnson and Washington County and Johnson County will also contribute to the cost of patient care.</p>	\$7,650.00

Source of Program/Project Funds

Source of Funds	Amount/Percentage of total cost
United Way of Johnson and Washington Counties	\$1,325 (17%)
Johnson County	\$1,325 (17%)
City of North Liberty	\$5,000 (65%)
TOTAL:	\$7,650

Application Information

1. Describe the program/project.

This program will provide operational funding for the provision of comprehensive healthcare services at the Iowa City Free Clinic (FMC) for an estimated 75 uninsured residents of North Liberty in FY23. Operating expenses include clinic insurance, purchase of medical, dental and office supplies, purchase of medications for the on-site dispensary, building maintenance, and staff salaries.

During six weekly medical clinics, FMC patients receive treatment for acute and chronic health conditions. On-site services include a medication dispensary, laboratory and specialty care clinics such as gynecology, dermatology, physical therapy, ophthalmology, rheumatology and pre-natal/post-partum care. Off-site radiology procedures are also provided including orthopedic x-rays, mammography and ultrasounds.

The Free Clinic serves as a medical home for most of our patients, over 60% of whom are diagnosed with at least one chronic health condition such as diabetes and heart disease. Patients with these conditions are enrolled in the Case Management Program where they receive continuity of care throughout the year, including quarterly visits, medications, labs, immunizations, and specialty care. Health outcome measures such as blood pressure management and glucose control are monitored and documented. In FY21, 387 patients were enrolled in this Program.

Dental clinics are held 5 to 10 times monthly, during which patients receive exams, x-rays, treatment plans, fillings, extractions and hygiene. Additional patient services include COVID-19 Vaccination Clinics; vouchers for eye exams and glasses, hearing aids, and to assist with medication costs; and HIV counseling and testing. The Clinic also serves as a gateway to health insurance coverage, as staff provide patients with information about Medicaid, Medicare, and the ACA Marketplace.

Funding for this project will support the provision of healthcare to an uninsured, diverse, low-income population who would otherwise postpone or go without needed care

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

This project addresses the need for affordable access to healthcare for uninsured individuals living in North Liberty, Iowa.

The FMC serves as Johnson County's community health clinic. The Clinic serves a population who would otherwise often postpone or go without needed care, leading to preventable and chronic health conditions becoming more serious. In the age of COVID-19, our clients are among the populations most impacted by lack of resources. Due to financial insecurity, they must often choose between healthcare and other basic needs such as housing, food and utilities. The Clinic also serves an alternative to the high cost of area emergency rooms.

People of color and those in low-income households are disproportionately represented among the uninsured, despite progress under the Affordable Care Act. (Kaiser Family Foundation, 2020). This is reflected in the populations served at the FMC. In FY21, 55 % of clinic users identified their ethnicity as Hispanic. 21% identified their Race as Black, 4% as Asian and 4% as Multiracial. Immigrants and refugees are the fastest growing group of clinic users. Many immigrants use the FMC as their medical home, as they must reside in the United States for 5 years before becoming eligible for government assistance programs. And although refugees may receive 8 months of Medicaid when arriving in the United States, they are then ineligible for further assistance until they have also met the 5-year residency requirement. In FY21, 72% of patients reported household incomes below the Federal Poverty Level (FPL) and 23% reported incomes between 100 and 200% of the FPL.

In 2019, 5.9% of Johnson County residents were uninsured (U.S. Census Bureau, Small Area Health Insurance Estimates). Today, this percentage is likely significantly higher due to rising unemployment and loss of insurance throughout the pandemic. The pandemic's economic impact has increased the need for FMC services, and we anticipate this will continue in the foreseeable future.

In FY21, during 6,273 clinic visits, 1,222 patients received FMC services; of these, 68 were North Liberty residents.

3. How many North Liberty residents will you be serving with this program/project?

In FY23, an estimated 75 North Liberty residents will receive Free Clinic services.

4. Provide a succinct, specific description of your primary target population.

The Free Clinic's target population are uninsured and underinsured individuals living in Johnson County and surrounding areas who, for economic reasons, are unable to access needed healthcare.

The FMC serves a diverse and low-income population. In FY21, 1,222 patients received services during 6,273 visits. Of these:

- 78% of patients were Johnson County residents; 8% Muscatine County and 4% Washington County. The remaining 10% resided in other surrounding Iowa Counties.
- 58% were employed, working one or more jobs that did not offer health benefits.
- 72% reported household incomes below the Federal Poverty Level; 23% reported household incomes between 100 and 200%.
- 58% were female and 42% male.
- 55% identified their Ethnicity as Hispanic/Latino.
- 61% identified their Race as Caucasian; 22% Black/African American; 8% Multi-Racial; 4% Asian.
- 4% were under 18; 11% were ages 18-24; 20% ages 25-34; 23% ages 35-44; 35% ages 45-64 and 7% 65 and older.

FMC patients face multiple challenges. These may include food insecurity, affordable housing, affordable childcare, and transportation. Language and literacy challenges as well as racial and cultural diversity may impact their social support systems and safety. The FMC serves increasing numbers of patients who have experienced trauma and overcome dangerous situations. Many have not had the ability to receive needed healthcare for many years. FMC staff often provide patients with information about other community non-profits to help meet some of their other needs.

Despite challenges, FMC patients demonstrate many strengths. They work very hard to provide for and take care of themselves and their families living both here and abroad.

5. What percentage of the program/project benefits North Liberty residents?

100% of program funding will be utilized to provide healthcare services to uninsured North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

Free Clinic Services for Uninsured Residents of North Liberty benefits the community of North Liberty as a whole. Access to healthcare prevents the spread of infectious diseases, increases quality of life and contributes to the well-being of the entire population.

Access to healthcare impacts every aspect of a person's life, and the consequences of being uninsured can be very serious. People who are uninsured have less access to recommended care, often receive poorer quality of care, and experience worse health outcomes than the insured. People of color, disproportionately represented among the uninsured, have higher rates of diabetes, heart disease, stroke, obesity and cancer. Due to cost, uninsured individuals must often choose between needed healthcare and other basic needs, such as housing and food. Many will delay needed care for as long as possible, then go to an Emergency Room.

The FMC offers the uninsured in North Liberty with an alternative to these realities. FMC patients receive free, evidence-based care, including preventive services, treatment for acute and chronic conditions, and specialty services such as dermatology, physical therapy, ophthalmology, and pre-natal/postpartum care. Dental clinic patients receive exams, x-rays, fillings, extractions and hygiene. Medications and laboratory services are available on site. In addition, off-site radiology procedures are available. All patient visits are documented and are reviewed by the Case Manager and Medical Director to assure patients' needs were met and protocols were followed.

In FY21, the FMC served as the medical home for most of our patients. Staff and volunteers provided continuity of care and a comprehensive range of free services for hundreds of individuals who would otherwise often go without needed care.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

The FMC exists to provide comprehensive healthcare for uninsured and underinsured people in Johnson County and surrounding areas. Clinic staff initiate outreach and participate in community events to increase awareness of the clinic's mission and to reach populations in need of our services, including residents in North Liberty. We speak to area churches, service clubs, and businesses and regularly distribute clinic brochures and information to many organizations in the community.

The FMC serves a diverse population. Staff and volunteers must demonstrate a commitment to the Clinic's principles of practice which emphasize the provision of care with absolute respect for cultural, racial and social equity.

FMC patients speak many languages and dialects. Over half of Clinic staff are bilingual (English and Spanish) and the clinic works with community volunteers who speak Spanish, French and whenever possible, other languages. Much of the Clinic's signage is in English and Spanish and educational materials are available in multiple languages. The FMC also utilizes an interpretation application to allow for effective communication with our patients.

Immigrants and refugees are the fastest growing group of clinic users. Many have not seen a healthcare provider for many years and present with multiple, complex conditions. Staff and volunteers strive to provide culturally competent care, develop trusting relationships with patients and to appreciate different models of explaining disease and treatment.

The FMC serves people with disabilities, including those who have experienced stroke and who do not qualify for

Medicaid. In addition, care is provided to individuals diagnosed with mental illness including those who have been victims of trauma.

The Free Clinic holds morning, afternoon and evening clinics to accommodate patients' work schedules and family obligations. Care is provided in an environment that is safe and welcoming for everyone.

- 8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.**

If funding is not available, the Free Clinic will continue to provide as many services as possible for uninsured individuals living in North Liberty. Local funding support is integral to the Free Clinic's successful operation. We work hard to maintain and strengthen established partnerships and to acquire new avenues of funding.

- 9. List all amounts and years of funds previously received from the City of North Liberty.**

The Iowa City Free Clinic received \$1,500 from the City of North Liberty in FY20.
The Iowa City Free Clinic received \$2,500 from the City of North Liberty in FY21.
The Iowa City Free Clinic received \$3,050 from the City of North Liberty in FY22.

- 10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?**

The required reports for FY20 and FY21 were completed and submitted. The required report for FY22 will be submitted by the July 2022 due date.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The mission of ICSL is to provide a safe and sober haven for women in early substance abuse recovery where healing of mind and body continues.

Tax Status: non profit; 501c3 tax exempt

Program/Project Information

Program/Project Title: Start up expenses for ICSL

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
Down payment on residence; closing costs	\$200,000.00
Furnishings, house supplies, potential remodel	\$65,000.00
Marketing/fundraising; sponsorship training	\$3,000.00
Computer hardware/software; printer; phone system	\$5,000.00
Total:	\$273,000 (see attached details)

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Housing Fund of Johnson County (for mortgage use only)	\$75,000 (37.5% of down payment)/27% total
Individual and community charitable donations	\$4,600.00/1.7%
Pitch awards/Founders donation	\$12,800.00/4.7%
City of North Liberty	\$5000.00/1.8%
Total:	\$97,400.00/36% (see attached details)

Anticipated/Actual start date:

Fall - Winter 2022

Anticipated Program/Project completion date:

On going

Application Information

1. Describe the program/project.

ICSL is an 8 bed residence for women in recovery from substance abuse disorder. Residents will apply for admission after substance detox and inpatient treatment. A minimum of 14-30 days of sobriety is preferred. A 24/7 Resident Manager will oversee the house programming which will include accountability for abstinence, recovery program adherence, peer support and building community within the home. The average length of stay is a minimum of 3 months and an average of 6 months.

The start up expenditures noted on prior pages are the essential/must haves prior to opening the doors and will depend on corporate sponsorship, media partnerships, philanthropic and charitable giving and on going fundraising events.

We expect to stagger admissions initially and therefore revenue flow will not be at 100% for the first 3-6 months. This will be offset with a designated reserve fund with a minimum of 6 months of monthly expenditures. Monthly rent from the residents will then cover 60% of the total monthly expenditures.

Our ask for this Social Service Funding is capital to purchase at least 2 computers for the house. One will be utilized to log in resident information and track outcomes. The second (and possibly third) computer will be for resident use. It is expected that once settled in the house residents will to seek out employment, education and/or community volunteer engagement and will need to search for opportunities. The other computer use is for residents to attend 12 step meetings via Zoom which dramatically increased during the pandemic. This has become an option for those that do not have consistent transportation to live meetings. A printer will also be necessary.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Alcohol remains the most reported primary substance of choice for treatment admission in Iowa at 323/100,000 population per year. Unfortunately, 80% of individuals leaving substance abuse treatment will relapse within 90 days. 42/100,000 deaths in Iowa are related to alcohol. (IDPH, 2017)

30 days (typical length of stay covered by insurance) is just not enough time to reverse the physical, mental, emotional and spiritual breakdown of individuals with substance abuse disorder. A sober living environment provides the time to heal and rebuild a life of health, wellness, and sobriety in a safe, structured but comforting environment.

Currently, there is not a sober living home for women in urban Eastern Iowa.

3. How many North Liberty residents will you be serving with this program/project?

Any woman that applies to live at ICSL will be screened and given a chance for admission. We expect in addition to rehab facilities in Iowa City, Quad Cities, Mason City and Cedar Rapids, referrals will also come from the local recovery fellowship. North Liberty has 2 well attended, weekly 12 step meetings at the North Liberty Recreation Center in addition to nearly 75 meetings every week in the surrounding area. Based on statistics in question #2, North Liberty would expect nearly 65 admissions to substance abuse treatment every year, with 35-40% being female.

4. Provide a succinct, specific description of your primary target population(s).

Women age 18 and older in Eastern Iowa that have a willingness to continue their recovery journey and rebuild a life of happiness, health and long term sobriety.

5. What percentage of the program/project benefits North Liberty residents?

Any women admitted to the home will benefit from 100% of the programming offered which will include yoga classes, meditation sessions, in home recovery meetings, and peer support. The monthly rent will be consistent with rent in the area and includes all programming, housing, internet/cable and utilities. Groceries and personal items are the responsibility of the resident, We will be seeking donations, gifts cards, and vouchers from local food sources in the community to off set some of the expense.

6. How will this program/project benefit the community of North Liberty?

Individuals attempting to abstain from alcohol and drugs often do not have access to appropriate housing that supports sustained recovery. A longitudinal study of 300 individuals living in 2 sober living homes noted 68% abstinence rates at 6 and 12 months, 80% reduction in arrests, improved psychiatric symptoms and sustained employment. (Polcin et al, 2011).
Women are particularly vulnerable and returning home too early is a major trigger for relapse. It is estimated that for every person with an addiction, 7 others are directly affected by that addiction. The longer we can help individuals stay sober, the more likely they will attain long term sobriety and that is a benefit for everyone. ICSL will give them that time.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Website: www.iowacitysoberliving.com
E-mail: iowacitysoberliving@gmail.com
Facebook
LinkedIn
Monthly Iowa City Business Partnership Coffee Meetings held in North Liberty
Referrals from area recovery centers: Mercy Sedlacek Cedar Rapids; St. Luke's Chemical Dependency Cedar Rapids; Abbey Treatment Center Bettendorf; Prairie Ridge Treatment Center Mason City; Prelude Iowa City; UIHC Iowa City.
Word of mouth via Recovery Fellowship and 12 step meetings: Iowa City, Coralville, North Liberty, Tiffin, Muscatine, Cedar Rapids, Marion

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Iowa City Sober Living Board of Directors and volunteers fully understand the demand for funding sources for non profit organizations. Although we will be disappointed, we will not allow denial to break our spirit. We will continue our fundraising campaign, seeking other charitable contributions, grants, and sponsorships until we are able to open our doors and serve the community.

9. List all amounts and years of funds previously received from the City of North Liberty.

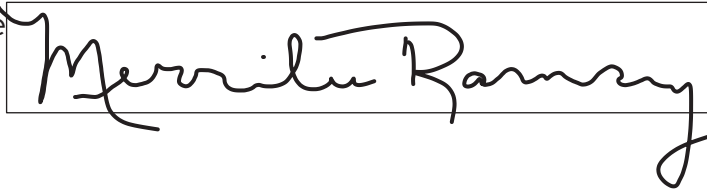
None. We are a new start up non-profit organization founded July,1, 2021.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

NA

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

May 24, 2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.

From: [Merrilee Ramsey](#)
To: [Tracey Mulcahey](#)
Cc: [Gardner, Sue E](#)
Subject: [EXTERNAL] North Liberty Social Service Funding Application and Attachment
Date: Monday, May 30, 2022 4:37:35 PM
Attachments: [68C6DF0DA2744148884681FD2FF02F97.png](#)
[D7B8F5612B5647398CCCFCDABA79C743.png](#)
[669F519C5829440BBB618D6161143D59.png](#)
[North Liberty SS Grant with copy.pdf](#)
[Financial Details 4 sheets.xlsx](#)

WARNING: This email originated from outside of this organization. Do not click links or open attachments unless you know the contents are safe. Never provide your user ID or password to anyone.



May 31, 2022

Tracey Mulcahey, CMC
Assistant City Administrator/City Clerk
North Liberty, IA. 52317

Dear Tracey:

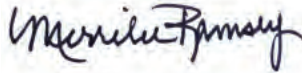
Iowa City Sober Living (ICSL) Board of Directors is pleased to present this grant proposal for your review. We look forward to partnering with you to provide a safe and sober residence for women in Johnson County to continue their road to recovery. Inpatient treatment centers are unable to provide enough time to break the bonds of addiction long term. Unfortunately, 80% will return to their drug of choice within 90 days and so the revolving door begins. The emotional and financial costs to the individual, family and friends, employers, and community is staggering. We know this to be true because we are nurses and are also in recovery. Our goal is to change that statistic and give these desperate women more time to heal.

Sober living homes for women, also known as Recovery Residences, are non-existent in Eastern Iowa. The need is obvious and the benefits far reaching. We have discussed our program with in-patient and intensive out-patient treatment programs in the area, and they have overwhelmingly verified the need. They “work” on the other side of the revolving door.

Our request for \$5,000 will support the ICSL technological needs by providing capital to buy computers, printer, and telephone system for the house. With your generous donation, we will be able to provide these women state of the art technology to support their goals of regaining employment, returning to school, and/or reaching out to recovery fellowship.

We appreciate the North Liberty Council for taking the time to review our proposal and consider supporting this much needed program. Like you, ICSL Board of Directors wants to improve the quality of life for these women, returning them to family, friends and community happy, healthy, and substance free. Please contact us if you require any further information or have any questions concerning this proposal.

Sincerely,

A handwritten signature in black ink that reads "Merrilee Ramsey". The signature is written in a cursive style.

Merrilee Ramsey
Co-founder, Board President
Iowa City Sober Living

A handwritten signature in black ink that reads "Sue E. Gardner". The signature is written in a cursive style.

Sue E. Gardner
Co-founder, Board VP
Iowa City Sober Living

FINANCIALS-page 1-Start Up

START-UP EXPENSES (current May 31, 2022)

Attorney--Articles, Bylaws, EIN	\$	815.00
CPA--501c3 Tax Exempt Preparation	\$	3,449.50
501c3 filing fee	\$	600.00
NARR Conference Registration/Venture School Reimbursement	\$	524.00
Marketing /Fundraising/Sponsorship Collective Fee	\$	7,000.00
Web and Logo Design	\$	1,800.00
PAID (as of May 31, 2022)	\$	14,188.50

Down payment on residence (25%) / closing costs	\$	200,000.00
Modifications to house (if needed)	\$	30,000.00
Deposits for Utility/Internet Hook up	\$	500.00
Furniture and essential house supplies	\$	30,000.00
In house telephone system, answering machine, cell phones	\$	2,000.00
Computer/printer X 2 (resident use; business use)	\$	3,000.00
Medical Supplies	\$	500.00
Exercise equipment (treadmill, weights, bicycles)	\$	4,000.00
Fundraising/Marketing for Sponsorship/Promotion	\$	3,000.00
REMAINING START-UP EXPENSES	\$	273,000.00

FINANCIALS- page 2-On-going Yearly/Monthly Expenses

OPERATING EXPENSES	Yearly	Monthly
<i>(based on 5000 sq ft residence with 8 full time residents)</i>		
Gas & electric	\$ 4,000.00	\$ 333.33
Sewer/Water	\$ 2,000.00	\$ 166.67
Garbage&Recycle	\$ 216.00	\$ 18.00
Lawn Care/Snow removal	\$ 4,000.00	\$ 333.33
Cable-Internet-Phone	\$ 2,400.00	\$ 200.00
Resident Social Events (6/year)	\$ 1,500.00	\$ 125.00
Pest Control (\$500 Twice per year)	\$ 1,000.00	\$ 83.33
Property taxes (will apply for exemption)	\$ 14,000.00	\$ 1,166.67
House supplies	\$ 600.00	\$ 50.00
Insurance-House and Liability	\$ 3,000.00	\$ 250.00
Director's and Officers Insurance	\$ 4,000.00	\$ 333.33
Legal/accounting	\$ 1,500.00	\$ 125.00
Wages/benefits (House manager)	\$ 12,000.00	\$ 1,000.00
Building maintenance	\$ 4,000.00	\$ 333.33
Cash Reserve Fund	\$ 4,000.00	\$ 333.33
Annual Fundraising expenses	\$ 5,000.00	\$ 416.67
Marketing & Website (1500 + 600, respectively)	\$ 2,100.00	\$ 175.00
Income verification for 2 low income beds (\$40/each)	\$ 240.00	\$ 20.00
OPERATING EXPENSE	\$ 65,556.00	\$ 5,463.00
DEBT SERVICE EXPENSE	\$ 31,260.36	\$ 2,605.03
Hills Bank Debt Service (30 year; 3.75%) 750K house, 25% down, \$562K Principal		
TOTAL EXPENSES	\$ 96,816.36	\$ 8,068.03

FINANCIALS-page 3-Rent Revenue					
RENT REVENUE	# Beds	Monthly rent/bed	Revenue /month	Revenue/year	Revenue/year
				100% occupancy	85% occupancy
Double bedrooms (3)					
Full fee beds	3	\$ 1,000.00	\$ 3,000.00	\$ 36,000.00	
30% AMI HTFJC beds	2	\$ 280.00	\$ 560.00	\$ 6,720.00	
ICSL Financial Aid bed (no cost)	1	\$ -	\$ -	\$ -	
Single bedrooms (2)					
Full fee bed	1	\$ 1,250.00	\$ 1,250.00	\$ 15,000.00	
House manager bed	1	\$ 1,000.00	\$ 1,000.00	\$ 12,000.00	
TOTAL	8	\$ -	\$ 5,810.00	\$ 69,720.00	\$ 59,262.00

FINANCIALS-page 4-Fundraising Sources

	Year 01		Year 02	
	July 2021-June 2022		July 2022-June 2023	
Secured Donations				
Pitch Competition Awards	\$	2,800.00		
Founders Donations	\$	10,000.00	\$	10,000.00
HTFJC Grant/Forgiveable Loan	\$	75,000.00		
Masonic Foundation	\$	2,500.00		
Sanctuary Community Church	\$	2,000.00		
Individual Donor (s)	\$	100.00		
TOTAL	\$	92,400.00		
Solicited Donations				
Iowa Women's Foundation	\$	25,000.00		
North Liberty Social Service Grant	\$	5,000.00		
Amazon Smile Accounts	\$	1,000.00	\$	1,000.00
Stuff Etc. Charity Account	\$	1,000.00	\$	1,000.00
Planned Donation Drives				
Crowdfunding	\$	5,000.00	\$	5,000.00
Naming Rights for select rooms in house	\$	12,500.00		
Naming Rights (House) Sponsorship	\$	50,000.00		
Recovery Fellowship \$25.00 each	\$	10,000.00	\$	7,500.00
Family/Friends of Addiction @ \$1500 (in memory of)	\$	7,500.00		
Financial Aid Funds (Bi annual event)	\$	15,000.00		
Website Donation Page	\$	5,000.00	\$	5,000.00
Birthday Donations from Board of Directors	\$	2,500.00	\$	2,500.00
Local Grants: dates available and max amounts noted				
Wellmark Foundation (09/2022)			\$	50,000.00
ACT	\$	5,000.00		
Washington County Riverboat Foundation (07/2022)			\$	100,000.00
Community Foundation of Johnson County (07/2022)			\$	10,000.00
Walmart Community Grant (12/2022)	\$	5,000.00		
100+ Women and Men That Care-Johnson County Chapter (June 2022)	\$	10,000.00		
Property Tax Exemption--Iowa City Assessor	\$	14,000.00		

SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. Council has emphasized the focus of new services benefitting North Liberty residents. If additional pages are needed, please feel free to attach extra pages.

Agency Name:

Iowa Matrix

Agency Contact

Stacia Rath

Position:

Founder/Director

Address:

1340 Copper Mountain Dr.

North Liberty, Iowa, 52317

****Mailing Address :**

PO Box 1520

Iowa City, IA 52244

Phone:

319-325-4771

Email: stacia@iowamatrix.org

Website:

iowamatrix.org (Under construction/being updated by Big Imprint Design)

Agency Mission Statement:

"To cultivate multidimensional resilience & post-traumatic wisdom in individuals and communities."

Tax Status:

501c3

Program/Project Information:

Iowa Matrix strives to become a resilience network. The space where the intersection of trauma and truth that leads to transformation in individuals and community, and the intersection of dimensions where individual, organizational, community connect.

We desire to be the place the links systems and individuals so that individuals can navigate the domains needed for resilience, while professionals, organizations, and community gain knowledge of trauma and develop a culture of sensitivity that supports resilience, and the context of our environment is shift toward a framework and functional in supporting resilience of life in the community.

We seek to become the space where resilience is nurtured, generational healing occurs, and systems are shifted so that our communities become a context of healing and empathy as individuals face life situations and navigate the transition of life post-trauma.

Our long-term vision includes multigenerational programs, to various populations. AND we dream of a resilience retreat and training center, as well as a youth resilience center that teaches our youth the core elements of resilience and activates these concepts through a specific multidimensional program we are developing.

We seek approaches that are innovative, creative, scientifically researched, and whole person focused.

WHAT WE DO:

Iowa Matrix uses a cross-sectional, multidimensional, developmentally aware, and trauma-informed approaches. Supporting systems, organizations, and faith communities, we currently have a specialization of working with women who have experienced gender-based and interpersonal abuse and trauma.

Iowa Matrix also provides support and training in general for women in various parts of their journey in growing from their experiences, building a concept of self that is aligned in truth and provides a greater sense of living in the "I AM". Our programming is customized according to which domains identified maximize resilience building. Offering coaching, emotional, psychological, and spiritual support, groups, training, consultation for individuals, organizations, and communities.

Our values: Authenticity, Awareness, Acceptance, Advocacy, and Activation.

Further information:

Iowa Matrix has programming directly for individuals which we call our “I AM” Program which implements the “I AM” factor to identify core values and maximize individual wholeness and resilience. This includes groups, individuals work, etc.

We also have our community programming which builds resilience and awareness into community and organizations. We call this our “I AM Aware” training series. This is primarily where we seek funding for the next fiscal year as we build strategically these training into the various domains that we believe are necessary to build a cross sectional approach to bringing resilience into community

Program/Project Title:

- 1) **I AM AWARE 2022/2023 Training Series** (this has various project within it as noted below in the following section)
- 2) **CAPACITY Building for RESILIENCY Center**

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)

***** PLEASE SEE Tables included at the end of this document. These tables provide descriptions of estimated and projected expenses for each of these sub-projects, as well as some of the description of purpose and strategic explanation.***

The following four projects are being implemented for 2022 and we are seeking support for any/all of them as the City feels fits with their interests in building social services domains into the community However, the first three are more specific to implementation goals for the upcoming year specifically. The costs for each of the three are shown in green.

- 1) **I AM AWARE: Psychological Flexibility in Education Supporting Liberty Staff/Students/Families Training Using ACT** **\$17500**
- 2) **I AM AWARE Training 2022/2023 : The Technology and Social Emotional Well Being Series Foundations of Resilience through Teaching & Building TECH Hygiene In Community** **\$38,800**
- 3) **I AM AWARE: Caregivers of Older Adults Resilience Series** **\$8500**
- 4) **I AM RESILIENCE CENTER DEVELOPMENT COSTS** **\$3,354,000** (**\$300,000 is needed for 10% grant match through Iowa Economic Development Association- We are seeking any support toward this**)

Total:\$3,418,800

***** THIS is number reflecting our “BIG VISION” goals. The amounts for individual subprojects laid out in this application are more indicative of project being implemented in 2022-23**

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)

Amount/Percentage of total cost

The following places are being applied to for funding. Additional Opportunities through other funding sources will be explored and applied for as well. The total amount/percentage being given by each is unknown at this point. We could keep you updated as we know more details.

- Iowa Economic Development Association
- City of North Liberty
- Iowa Riverboat Foundation
- Iowa Matrix
- Upscale Resale
- Individual Donors
- Carver Foundation
- Green State
- Hills Bank
- Scheels
- Gieco

Total: \$118,000 (To be applied for operating costs)

\$300,000 (For grant matching in Resilience Center Development/Establishment)

\$3,000,000 (To be applied for through Iowa Economic Development Association for Resilience Center)

Anticipated/Actual start date:

August 15, 2022

Anticipated Program/Project completion date:

July 31, 2023 (for this fiscal budget year, but projects ongoing beyond)

Application Information

Describe the program/project.

Iowa Matrix was named with intention. There are many layers for meaning in both the name itself, as well as the design of the logo and our stamp. (Which I would be happy to share further at some point). Matrix is Latin, and means “an environment in which something develops, a surrounding that supports and nurtures life”. We strive to exist authentically and act in alignment with what we are called. Therefore, we believe that our mission to cultivate resilience in individuals and communities is essential and necessary to exist as a space that support such development at all levels.

Resilience is defined as the ability to bounce back in the face of adversity. The main factor for resilience is relationships, connection to others in authentic and healthy ways. For resilience to truly happen when the physical, mental, spiritual, social, and emotional components are addressed for individuals. Interestingly, individual and community resilience are reciprocal. So the resilience of individuals is dependent on the supports and resources of community, but the resilience of the community as a system is dependent on the health of its citizens in all domains so that it can thrive in the face of crisis.

Resilience is also multifaceted and requires a multi domain approach, a whole system, whole person awareness and activation of those various dimensions so that all are in coordination with the pursuit of the development of the “I AM” for individuals in community, and in connection with other individuals while maintaining the definition of self and getting the support needs through that connection to live well. This impacts the collective health of the families, and groups, and organization, and systems.

That is why Iowa Matrix programming and strategy is multifaceted and as we develop our visions we have moved in several domains. Our participation in various focus areas is intentional and has much strategy and purpose behind it. We have a two-fold approach help individuals, and support systems.

We have pursued a space where we support individuals and community in the intersections. For individuals it is in the whole person healing and identification of what makes up individual life domains and helping them navigate where that intersects with other individuals, as well as where they as individuals intersect with community and systems. For the community organization and systems helping support them as they identify the domains of their context, and how those domain influence community and /or systems, as they intersect with the individuals they serve in their community. has a two-layer approach to programming.

We pursue the action and concept of resilience as a response to trauma. Therefore we also help and train about trauma, and trauma response, and the implications of trauma. As well as provide coaching and counseling, and consultation about trauma. We help provide supports to individuals and community who are dealing with or have been impacted by traumas and help to deconstruct that experience in healing and purposeful ways that is developmentally informed and trauma aware, but with the sensitivity to the stage the individual (s) are at in their own process.

As noted in a previous section of this application, Iowa Matrix has programming directly for individuals which we call our “I AM” Program which implements the “I AM” factor to identify core values and maximize individual wholeness and resilience. This includes groups, individuals work, etc.

We also have our community programming which builds resilience and awareness into community and organizations. We call this our “I AM Aware” training series. This is primarily where we seek funding for the next fiscal year as we build strategically these training into the various domains that we believe are necessary to build a cross sectional approach to bringing resilience into community

Iowa Matrix larger mission and visions and programming have already integrated and does a variety of activities and has have incredible outcomes for those we have served. We seek to maintain a focus on the idea of building resilience under the umbrella of an approach and philosophy that is applicable to various populations and domains, and as the individual need and those with expertise in those areas leads the development of programs that can respond to that population effectively and integrate into this framework, we continue to add our specializations.

We see areas in North Liberty that have need and have decided to continue developing programming for these areas.

For the purposes of this grant application the programs we are seeking support from North Liberty include the following:

- 1) I AM AWARE: Psychological Flexibility in Education Supporting Liberty Staff/Students/Families Training Using ACT**
- 2) I AM AWARE Training 2022/2023 : The Technology and Social Emotional Well Being Series Foundations of Resilience through Teaching & Building TECH Hygiene In Community**
- 3) I AM AWARE: Caregivers of Older Adults Resilience Series**
- 4) I AM RESILIENCE CENTER DEVELOPMENT COSTS**

Each of these programs is described below. The details for each can be elaborated on as needed. We can provide research support, and more information about our plans for any or all the programs described below. The description for each of these sub-projects are noted in italic.

Sub-Project #1

I AM AWARE: Psychological Flexibility in Education Supporting Liberty Staff/Students/Families Training Using ACT

What: The purpose for funds are being requested would be to accomplish the goals of implementing a two-dimensional approach to increasing the capacity of Liberty Staff's ability to respond to the social-emotional needs of students, and the goal of shifting the educational environment towards a more resilient, developmentally aware, trauma-informed educational culture. We hope to equip educational staff with training, resources, and skills that increase their efficacy and better support students at their

developmental level and according to their individual emotional and social needs while in the context of community.

This portion of our project would include a series of video trainings and workshops facilitated by Dr. Emily Thomas, Clinical Assistant Professor at the University of Iowa, as an introduction to Acceptance and Commitment Therapy (ACT).

We will provide Liberty staff with a series of 10 trainings over the course of the academic school year based on an approach that has been found to be practical and useful and beneficial across populations. (Flyer included with this application as a separate attachment). The approach promotes the idea of psychological flexibility and includes mindfulness, and values clarification, and choice within the idea that acceptance of ones situation and making best decision to maximize outcomes that keep one moving in the direction of their values is possible.

ACT will both provide teachers with strategies to increase connection with values, mindfulness, and acceptance in the classroom, but also in their personal and professional lives. The workshop will be largely targeted toward the teacher's well-being, while providing methods of applying the intervention with students. In addition to the virtual workshop, we will explore the possibility of providing ongoing support/consultation via Dr. Thomas , her team, and/or Iowa Matrix as a means to support the school staff throughout the academic year for those who have questions that arise in the classroom during this time .

The workshops will include application of ACT tools for teachers to use in the classroom setting and for their personal well-being. ACT is an empirically supported psychotherapy approach that focuses on building skills in psychological flexibility (Hayes et al., 2012).

Psychological flexibility is defined as behavioral pursuit of one's personal values while in the present moment, even when difficult emotions or thoughts arise (Hayes et al., 2012). ACT often employs behavioral change strategies, mindfulness practices, and acceptance exercises. With over 900 randomized trials to evaluate its effectiveness, ACT is a transdiagnostic intervention that is intended to address human suffering broadly rather than attending to a specific diagnosis or condition (Gloster et al., 2020). Beyond treatment of clinical samples, ACT has been used to reduce burnout (Towey-Swift et al., 2022) and improve performance (Gardner & Moore, 2017). Lastly, mindfulness training has been evaluated within schools, finding that practice of mindfulness improved psychological well-being of students (Huppert & Johnson, 2010).

References:

Gardner, F. L., & Moore, Z. E. (2017). Mindfulness-based and acceptance-based interventions in sport and performance contexts. *Current opinion in psychology*, 16, 180-184.

Gloster, A. T., Walder, N., Levin, M. E., Twohig, M. P., & Karekla, M. (2020). The empirical status of acceptance and commitment therapy: A review of meta-analyses. *Journal of Contextual Behavioral Science*, 18, 181-192.

Hayes, S. C., Strosahl, K. D., & Wilson, K. G. (2011). *Acceptance and commitment therapy: The process and practice of mindful change*. Guilford press.

Huppert, F. A., & Johnson, D. M. (2010). A controlled trial of mindfulness training in schools: The importance of practice for an impact on well-being. *The Journal of Positive Psychology*, 5(4), 264-274.

Towey-Swift, K. D., Lauvrud, C., & Whittington, R. (2022). Acceptance and commitment therapy (ACT) for professional staff burnout: a systematic review and narrative synthesis of controlled trials. *Journal of Mental Health*, 1-13.

The trainings will be spaced out, over the school year. There will be a mix of direct training and experiential learning. Follow-up, debriefing, assessment, and potential development of in house groups will be included.

Additionally, to bring more knowledge about the concept of ACT and its application in community we plan to host an event in North Liberty with an expert speaker who can bring these concepts to the forefront of the conversation locally.

Why: Research is showing that there is need for support for education professionals. Post-pandemic surveys nationwide are revealing that the burnout of educators and schools administrators has risen significantly since the pandemic. They encounter mental health issues of their own, and abuse in the school environment, all while navigating the emotional and mental health issues of their students, and the requirements place on them by government, schools, and parents. The unpredictability of the social setting and the confusion what expectation are add complexity to an already stressful environment. The violence and stress against educational professionals is a health problem as stated by the American Psychological Association (2022).

The mental health needs for students is also on the rise and the statistics on anxiety and depression among students is also increasing. The percentage of teens having experience some form of abuse, racism, bullying, suffering from mental illness, or other form of mental health issue is growing (CDC; 2022). As we have seen locally, with some recent events, the awareness of these issues and the need to respond with effect and practical tools that are helpful for the well-being of all rather than a therapy for a few is needed.

Who:

Primary Focus: Staff at Liberty High School.

The application and knowledge of the information will serve the staff in the school environment and in their own daily life, and mental health wellness. The implementation of the information and approaches will benefit staff families and personal connections. And the implementation of the information in the school setting will impact the classroom emotional and social climate, will empower staff, reduce professional burnout, as well as provide direct support to students.

The guest speaker and community event will be provided directly for students and families, as well as a presentation that will be offered to the community.

Sub-Project 2:

I AM AWARE Training 2022/2023 : The Technology and Social Emotional Well Being Series

Foundations of Resilience through Teaching & Building TECH Hygiene In Community

What: *This sub-project is being planned as a multi-training/workshop series focused on the impact of technology of community and individual wellness and will be designed to bring awareness about the issues and benefits of technology.*

We intend to have a series of 6 events. This will include 3 in the fall and 3 in the spring.

The series will include covering topics related the shift we have made as a culture into the use of technology as a way of life and the importance of being mindful and intentional in our awareness of what that means. We will include topics such as Childhood Brain development and screen use, the impact of behaviors, screen addictions, safety (bullying, stalking, scams, etc), how technology is used in domestic violence, parenting and screens, the generational divide that results from this shift, and development of a standard of practice with technology that allows for resilient community and overall thriving (aka tech hygiene).

We would like to invite guest speakers and researchers relevant to these topics who can provide new angles and information that can be used innovatively as we consider how to move toward healthy community and shift into a virtual way of life.

Following these individual events, we will form interest groups for any specific population who would like to start a regular support group (i.e. parents, or video game addictions, or have regular workshops with technology literate individuals who would like to volunteer to provide support to older individuals who need more coaching on smart phone/device use etc.)

Why: *The social needs identified because of the use of technology in all generations are becoming more apparent. And the spectrum of impact, both positive and negative is being demonstrated in the research. Issues related to brain health, development and generational connectedness are all (Small, G; Lee, J. Bookheimer, S; 2020). The need for digital resilience among individuals is increasing. For example, in the school setting students need such skills to be able to enter the use of technology in the classroom, while managing their emotional awareness and ability to engage social without being impacted by the transition in an out of screen use. The same goes for other populations. The technology gap in generations has been identified as a social issue, the mental health concerns and physical brain development of kids, and the overall physical health are all among topics coming up in community. Along with issues of social media, bullying, and other things.*

On the opposite side of the spectrum the benefits of technology has helped communities survive the pandemic, stay in communication, and learn. The need to better understand and navigate the scope of what this all means and how to build technology hygiene into our culture is essential to maintaining a thriving approach to technology.

Digital resilience helps individuals recognize and manage the risks and threats they come across when they socialize, explore, or work online. This plays an important role in the challenges we are seeing related to technology use (Sun, H., Yuan, C., Qian, Q., He, S., & Luo, Q.; 2022)

Who: *This series will be intended for all individuals in the community and will be designed to address the issues related to how technology is impacting the spectrum of community well-being. Specific presentations may be geared to a focused segment of the population, but over the topics covers will*

comprehensively apply to overall individual and community well-being, technological resilience in community, issues for parents, and generational divide, and how to move toward a cultural responsibility for wise technology hygiene.

Sub-Project #3

I AM AWARE: Caregivers of Older Adults Resilience Series

What: This series /group is planned to be a local series of informational based workshops/presentations that will provide a way for local residents who are in the role of caregiving, or those who need support for those who are caregivers of older adults.

The plan is to start holding regular meetings that will allow those in the community in this role to connect and support each other, get resources, training, and information.

As part of this series we intend to invite providers, researchers and other local groups serving older adults to come and present what they do, and who they serve, and provide an opportunity for questions and networking to begin locally in the area of older adult resources and support. We would like to include a variety of groups in this colloquium style group.

We will then add groups/support groups as needed to meet the specific needs of certain populations (i.e. Alzheimer's caregivers, Parkinson's, etc)

Why: (see description/explanation in what specific need will be addressed in next section of the application)

Who:

All aging individuals living in community who will eventually get older, or who will have parents who will get older, or others who they care for who will get older. Essentially, based on the statistics 1 in 4 persons in North Liberty at any given period of time.

Sub-Project #4

I AM RESILIENCE CENTER DEVELOPMENT

What:

Iowa Matrix vision is to develop a local resiliency center. This center will serve to provide activities ,training, and more in collaboration with other groups locally. The goal is provide a space that offers healing, health, and support to the community at large.

Also known in larger cities as resilience "hubs", they are community serving facilities that are developed to support residents, coordinate communication, distribute resources, and enhance the quality of life. They can meet a variety of physical and social goals. And can be a nexes for

A resilience center is a innovative approach (explained in question 2 of this application). In general, it provides a safe and supportive healing environment for individuals, couples, and families. This space

will foster emotional and physical health through a variety of locally applicable events and resources that that are cross sectional and interdisciplinary, yet unique to the areas needed for improved resilience in the population of North Liberty.

This space will include a community of professionals from a a variety of disciplines who will partner with to help them tap into their own resiliency, transform them from painful life experiences, and move toward full living. It will include, services, programs, and gatherings. The idea is to provide integrative wellness, education, and bring people into meaningful dialogue and connections.

This project is the first phases of the development of a local resilience center. As resilience center is a large vision by can serve a significant need in meeting the underlying social needs that underpin overall well being and health of community.

This could offer a place with trauma aware, developmentally informed expertise for specific populations. And include:

- Mental Health Coaching/Counseling
- Life Coaching
- Groups
- Exercise/Yoga Classes
- Family Resources on Trauam and other adversity
- Workshops
- Body and Mind Healing
- PT/OT/ST
- Nutrition
- Professional development
- Self-assessment opportunities
- Victim Resources
- Parent Groups
- Senior Center/Activities/groups
- Art/Music Therapy
- Pet Therapy

Why: (See Answer to #2 in application)

Who: All Residents

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

At the stages of development the city of North Liberty is at allows for unique opportunity to build resilience into its core. Iowa Matrix has identified so areas of need that are doable and seeks the city support as we move forward working in these areas. At the community level, this means that whole community builds into many domains strategically working forward to put cohesiveness and alignment into the whole.

One thing we have stuck with an organization is that fact that effective resilience approaches integrate the idea that effective models are multi dimensional. We embrace the fact that healthy individuals and communities have multiple domains that make the whole, whether that be as whole people or whole community. This also requires that we maintain an approach that allows for us to consider the uniqueness of each individual or community and identify the areas of the whole and then where there is need. Doing this allows for the development of support and training that build into the gaps resources and tools that add strength and whole balance.

We see the specific needs being met in the focus projects for this year include the domains of education, older adult/dependent caregivers, and technology hygiene. Each of these areas has been identified as a need, with a necessity for resources and community resilience strategies.

Each of the specific projects we are seeking funding for in North Liberty are listed below. The need being addressed and contributing factors are noted in italics.

**1) I AM AWARE: Psychological Flexibility in Education Supporting Liberty Staff/Students/Families
Training Using ACT**

This project will provide support the teachers and staff at Liberty High and equip them with tools that will help them better navigate the pressure and stress of the school environment. This training will address the current pressure the staff is experiencing through the building of psychological flexibility. It is a tool that can be used in application to self, as well as implemented with students.

Research on post-pandemic experiences of educators nationwide have demonstrated that educator abuse and burnout is at an all time high. Our local education professionals experience is not different from this, and recent events and mental health crisis, along with the more general social setting increases the awareness of this need locally. This training will integrate approaches that build the capacity of educators locally to navigate these stressors well, while taking care of self and responding to students in an emotionally balanced approach.

**2) I AM AWARE Training 2022/2023 : The Technology and Social Emotional Well Being Series
Foundations of Resilience through Teaching & Building TECH Hygiene In Community**

The need being addressed through this series is the need for awareness on how the use of technology has impact on our brain health, and our community connectedness generationally.

The harmful effects of screen on the brain show increased attention deficit symptoms, impaired emotional and social intelligence technology addiction social isolation, impaired brain development and disrupted sleep. On the other hand, some technology use and apps maybe beneficial and increase neural brain activity, memory, multitasking skills, and other cognitive abilities (Small, G.; Lee J; Bookheimer S; 2020)

There is also locally many parents who continue to express the frustration of their kids screen tantrums, and attitude with screen removal, or their inability to emotionally regulate when too much time is on the screen. This generation was forced to learn to operate virtually very quickly during the pandemic and will be growing up in a virtual work. It is necessary for them to be able to have a sense of technology hygiene to live well in a world driven by their dependence on technology.

The need to build a “norm” in our culture for what is acceptable and healthy about technology needs to be discussed and developed. The trainings, groups, and panels that emerge from this training will initiate this conversation and start to explore how we develop a community “norm” for technology etiquette and social recognition for how we implement standards for community health in the area of technology.

This series will address the spectrum of technology on brain development, internet safety for older adults and youth, educating parents on how to protect their child/teen and what to watch for as flags, social media safety for those who are experiencing intimate partner abuse, the efficacy of apps, and more.

3) I AM AWARE: Caregivers of Older Adults Resilience Series

The need being addressed with this sub-project is the need that results from the general social statistic that by the year 2030 over half of the population will be 65 or older. The result of this is reflected in trends of increased numbers of individuals caring for older adults. For example, from the year 2015 to the year 2020 the number of individuals caring for an older adult increased from 43 million to 53.5 million. In other words, 1 in 5 are providing care (unpaid) to an older adult.

The need recognized become more apparent when you know that similar increases in numbers are reflected in data that show more Americans are caring for more than one person, have difficulty coordinating care, are caring for someone with Alzheimer’s or dementia, and report their own health as poor to fair as a result of the stress of this role. Most of these are working women.

Local surveys taken by Iowa Matrix explored the interest and expressed need for having some form of groups or support for caregivers locally. The result of this exploration for interest demonstrated that there is local need. Some of the expressed need revealed a need for providing a space where the existing resources and groups doing work with certain populations, certain, conditions, etc could share about their work and what caregivers need to know. Others requested a form of support group where certain caregiving topics would be discussed and a local online group where people could ask question and get local support might also be helpful.

Iowa Matrix believes that this reflects a local need that aligns with those national trends suggesting that communities like North Liberty would benefit from integrating an awareness and resources for those caring for older adults in their community will establish and respond to the growing need as their populations age.

4) I AM RESILIENCE CENTER DEVELOPMENT

The development of a resilience center locally would not only put North Liberty steps ahead in building protective capacity into its structure, but would also provide a system in which its individuals could thrive.

As we know, the spectrum of crisis and mental health needs is expanding, and the need for implementation of pillar structures into the system will allow for multi faceted and complex needs that are layered into these environmental and human adversities in a way that is effective, and efficient once established.

Taking the step to invest in the starting phases of this process of development is necessary to implement well and with intentionality. The longer term investment of this meets various needs in the wellness of the system, as well as the social, emotional, physical, and mental well being and growth all generations.

Recent research is starting to demonstrate how such needs are being met and the early benefits. The concept of a resilience center is new, but for example Pew research has recently released research the demonstrated how “resilience hubs” can help communities. (Rogerson, B; Narayan, M.; 2022). As well, the leadership counsel for justice and accountability discusses these centers as a crucial and critical investment (Figueroa, L.; 2022) Examples of larger cities such as Baltimore and Minneapolis are among cities that serve as examples of how cities are trying these new approaches to better coordinate critical services.

The rate of expansion for North Liberty in the last 20 years necessitates having support for the city, government, its officials, educators, and first responders. The types of issues encountered increase as there are people. The major and minor crisis, and needs increase, and are complicated by larger national and global crisis. The ripple effect of this is year to be fully seen, but we know that the mental health system is at capacity and the margins for educators are stretched. The pressure on systems overall, and therefore its community members has implications and imporing support for a center will address the needs.

A resilience center will provide healing, healthy activities and relationship to the community at large. The programming can then be responsive to the needs of North Liberty more specifically and interwoven into its culture, rather than an external assist at the surface, it will provide a place and platform for collaboration and communication in the various social service domains. And will tap into the need to teach individuals how to access their innate resiliency.

The types of activities and collaborations that can be developed are endless, and the needs met for individuals, and families directly through the collaboration and activity that comes from those collaborations collectively will also alleviate needs for healthy outlets for youth (partnerships with sport organizations?), will link opportunities for older adults (senior center built in?), offering groups for support in various populations (?) and more.

3. How many North Liberty residents will you be serving with this program/project?

Our hope is that our BEING in the community, along with our training, groups, and individuals support that we will serve all 21,000 of North Liberty at some level. The multidimensional aspect of our philosophy and programming will touch all residents at some level, whether that be directly or via a connection to another organization. Ultimately it is about integrating the skills of resilience into the culture of the community so that the psychological flexibility and bounce back of individuals is built into the community, and that context of the community itself supports that, as it is built into the framework of the organizations and systems. This is about the core, the heart of abundant living and nurturing abundance of living well.

4. Provide a succinct, specific description of your primary target population(s).

We focus on individuals, organizations, and systems comprehensively and their intersections in order to strategically maximize resilience in community.

Currently, we have a specialized team that has worked specifically with women who have experienced gender-based violence and interpersonal trauma. And have begun working in areas of systems and organizations such as schools and churches, and with other populations using our philosophy.

5. What percentage of the program/project benefits North Liberty residents?

100% - The entire project will benefit North Liberty residents. There are multiple domains being addressed and the various sub projects being proposed have some relevance or links back to being relevant at some level for all residents.

6. How will this program/project benefit the community of North Liberty?

The city of North Liberty would benefit in several ways by our programs. Resilient Cities are better structured to build quality of life, and promote healthy community living with an authenticity and certainty about their position and readiness to encounter and move beyond the challenges they might face as they grow and support the life of the people in the community. Having the mindset and goals defined by structuring the city in such a framework and pursuit for connectedness allows both the officials of the city and the residents peace of mind as they do life.

Research demonstrates that these cities handle adverse situations, crisis, and natural disasters, protect human life absorb the impact of economic, environmental and social hazards, and promote well-being and inclusive and sustainable growth.

The development of a resiliency center in North Liberty is significant to its capacity to respond to the various social crisis and unpredictability that seems to have become the norm in more recent years. Resilient communities foster physical, behavioral, and social health to strengthen their community for daily life, and unplanned challenges. Resilience gives individuals the strength and emotional intelligence to process and overcome hardship and live mindfully. Resilient communities also are less vulnerable, suffer less damage from disaster, recover faster, require less outsider assistance.

The individual programs we plan to pursue, and are seeking funding for, are building blocks toward the development of improving the capacity for resilient community locally in North Liberty.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Since the start we have integrated North Liberty into our programs and made programming accessible to the residents.

- During the pandemic Iowa Matrix coordinated our “Gratitude Campaign” which was intended to generate a spirit of Gratitude in community during the uncertainty of the social climate. It was our goal to activate an awareness of the strength and dedication of our community during this time. We were able to get residents to join in and volunteer to “adopt” and officer (s) however many they felt led to “adopt”. We then acted as the intersection, we took list of officers and assigned the those who volunteered. Those persons would write a card or thank you note and drop it in the mail on their own timeline, and we trusted that the officer would then get the card in the right time, randomly during the few weeks that we did this. We were able to cover the entire North Liberty PD, as well as all of Cedar Rapids, Johnson County Sheriff’s, Coralville, and Iowa City.
- As part of the Gratitude campaign, we also delivered individual goody bags of cookies, bagged with thank you cards to all of the officers listed above, fire departments of NL, Coralville, and Iowa City; Mercy (IC); and the Quick Care Clinics
- We have used the library for our group meetings, and coaching training, board meetings, and more.
- We have used the Rec center for some of our youth programming and childcare programs for women we have served.
- We have used the Rec center for Workshops and Community Trainings (for example holding a Trauma and Spirituality Training with Guest speakers from the University of Iowa School of Social work with expertise in that area to present to the community and churches.
- We have used the library and rec center to advertise our groups, trainings, and community forums (for example having Johnson Co Sherriff Brad Kunkel some a share about the department’s role and response to domestic violence situations and why they respond and how to certain situations, what their role is and why)

- We advertised our Domestic Violence Awareness event last fall on the Electronic Sign at Hill's bank to be sure North Liberty Residents were aware of the event
- We intentionally include the food pantry and churches in the communication of events to ensure that persons in those communities are included
- We integrate the use of North Liberty Businesses to share post cards about events, we use local business for our own needs (Alpha Graphics, Rage Graphics, Fareway, etc)
- We also hold our group virtually to ensure that individuals, busy moms, and others can participate and access our training, groups, etc
- We do individual meetings with women we serve, as well a group meeting at North Liberty Locations such as coffee shops, parks, churches, etc.
- We use the North Liberty Mom's page to share information about our groups
- We have done trainings for staff at North Liberty Churches so that they can be more trauma aware, and therefor benefit their individuals with more specific trauma needs
- We have been coordinating with Liberty High School to provide a series of training and support for their staff in the next academic year

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If the funding is not available from the city of North Liberty, the impact on Iowa Matrix would be that the level of programming we could implement or the pace at which we do would be delayed. Regardless of funding, we intend to strategically pursue our programming , seek funding and support, and move forward, and maintain the mission of improving community and individual resilience in ways that we are able. The pace might be slowed, depending on our resources, but we will continue to work.

As well the quality and depth of our events, speakers invited to come to our trainings, and the level of influence could be impacted if funding is not available. Additionally, quality and level of the direct individual/group programming we offer might be impacted.

However, we will keep moving ahead and doing what we can to the best of our ability.

9. List all amounts and years of funds previously received from the City of North Liberty.

N/A

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

N/A

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature Date

Stacia Rath *06/01/22*

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.

I AM AWARE: Psychological Flexibility in Education Supporting Liberty Staff/Students/Families Training Using ACT

EXPENSE	COST	DETAILS
Personnel	<p>\$6000</p> <p>(2 @ 50 hours @ 50 /hour 2@ 40 hours@25/hour)</p> <p>**There may be additional hours needed depending on level of support needed after we get into the school's need</p>	<p>Implementation team /Post Implementation/Assessment for the experiential components of the training with approximately 100 Staff would include Dr. Thomas (Kroska), Stacia, and 2 additional graduate students from Dr. Thomas (Kroska's) lab. Provides prep, trainings time, and debriefing with staff as needed, as well as post implementation assessment.</p>
Printing/Training Material	<p>\$2000 (for materials for 100 staff)</p> <p>\$1500</p>	<p>Training Materials for 10 2 hour sessions (Either Folders with packets for each individual training or Bound Workbook with all material included), this would include the printing and binding of the material we develop for Liberty High Staff), We use Alpha Graphics for our printing needs.</p> <p>Expense for marketing material for promotion of the speaker for Community, Students and NL Families to attend on this topic</p>
Media/Tech	<p>\$3000</p>	<p>The expense (approximate) of hiring a person to record and edit the trainings/expert presentation</p> <p>** video recording/editing of 10 training sessions, recording/editing of</p>

		presentations of guest expert for community event)
Guest Expert Speaker	\$5000	Honorarium /Travel to Expert Speaker of ACT and Psychological Flexibility- will coordinate to have Steve Hayes or some other expert specific to the school setting. We would like to have a community training on the topic of Psychological Flexibility for students, families, and community in conjunction with the staff trainings.
TOTAL	\$17, 500	***This would be the approximate total for the full implementation of this training with Liberty High, all dimensions of direct staff training for 10 sessions, support through the school year, and expert speaker to build the intersection and bring concepts to the community/families/students as Staff is getting equipped and implementing the tool learned.

I AM AWARE Training 2022/2023
The Technology and Social Emotional Well Being Series
Foundations of Resilience through Teaching & Building TECH
Hygiene In Community

EXPENSE	COST	DETAILS
Personnel	\$4000	<p>Much of the time to implement this series will be accomplished via volunteers.</p> <p>The cost of personnel noted is based on the time range from August -May to run follow up to each event with group specific needs. For example: holding a parent support group to process and get peer support in youth screen addictions, video game addiction, etc., or a group for youth who need to process the emotional /physical reaction to screen withdrawal, or a group for older adults to get training or individual help with their devices, etc.</p>
Printing/Training Material	<p>\$4800 (Materials for 6 separate training proposed budget of average 500 per trainingf)</p> <p>\$3000</p> <p>\$3000</p>	<p>Training Materials for 6 separate trainings. Proposed budget would include any print/informational materials from the speaker, other relevant information on the topic, as well as supplies for the events. 6 trainings @</p> <p>Expense for marketing material for promotion of the 6 trainings, to get post cards out with the schedules and topics, and for promoting the bigger speaker event for Community (average of \$500 per training)</p> <p>Approximate Cost of mailing postcards to each household in</p>

		North Liberty for each event. Estimated cost based on 6 events, mailing to 5500 households, @8 cents per household
Media/Tech	\$6000	The expense (approximate) of hiring a person to record and edit the trainings Approximately \$1000 per event (would include all time of the professional hired to record/edit trainings and produce a reusable product for future use in our curriculum/resources locally. ** video recording/editing of 6 trainings
Guest Expert Speaker	\$18,000	Honorarium /Travel to Expert Speakers total. Average cost per event projected at \$3000 per event/speaker. This is the average of 6 events, with some being significantly less, but others with more recognized expertise being more . This number is including total of travel, and speaking fees for each events.
TOTAL	\$38, 800	***This would be the approximate total for the full implementation of this training . Projected expenses for 6 individual trainings in the community on topics related to tech hygiene, social resilience, the impact of technology of human development, the brain, human capital, and generational divide. As well as topics of parenting and technology, and more. This total assumes volunteer assistance , free/reduced cost venues, and social media

		<p>marketing as platform for significant promotion.</p> <p>It also assumes donations for supplies such as refreshments for events, reduced cost for non-profit printing and other discounts.</p>
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I AM AWARE: Caregivers of Older Adults Resilience Series

EXPENSE	COST	DETAILS
Personnel	\$5000	This cost is listed based on an average of 4 to 5 hours per week for the full year. Funding someone to run a caregiver of older adults group in NL. The individual would organize a weekly meeting where the group would focus on variety of specialty topics, and bring in other local organizations who serve in the area older adult care to come share about their programs and provide resources, as well this group would provide both an in person and online network of support for those caring for older adults in their life while also managing their own like and /or kids..
Printing/Training Material	\$2000	The projected cost of printing and having material, resources, group materials, readily available each week. The need will vary depending on topic focus for the week, who is presenting, etc. This would include any promotional/informational material printed for posting around the community as well.
Media/Tech	\$1500	The expense (approximate) of hiring a person to record and edit a handful of the guest presentations, as well as simply recording of the presentations by other organizations locally who are invited to speak to the group to share about their services and resources. We see this as a useful tool to have for local uses for others looking for

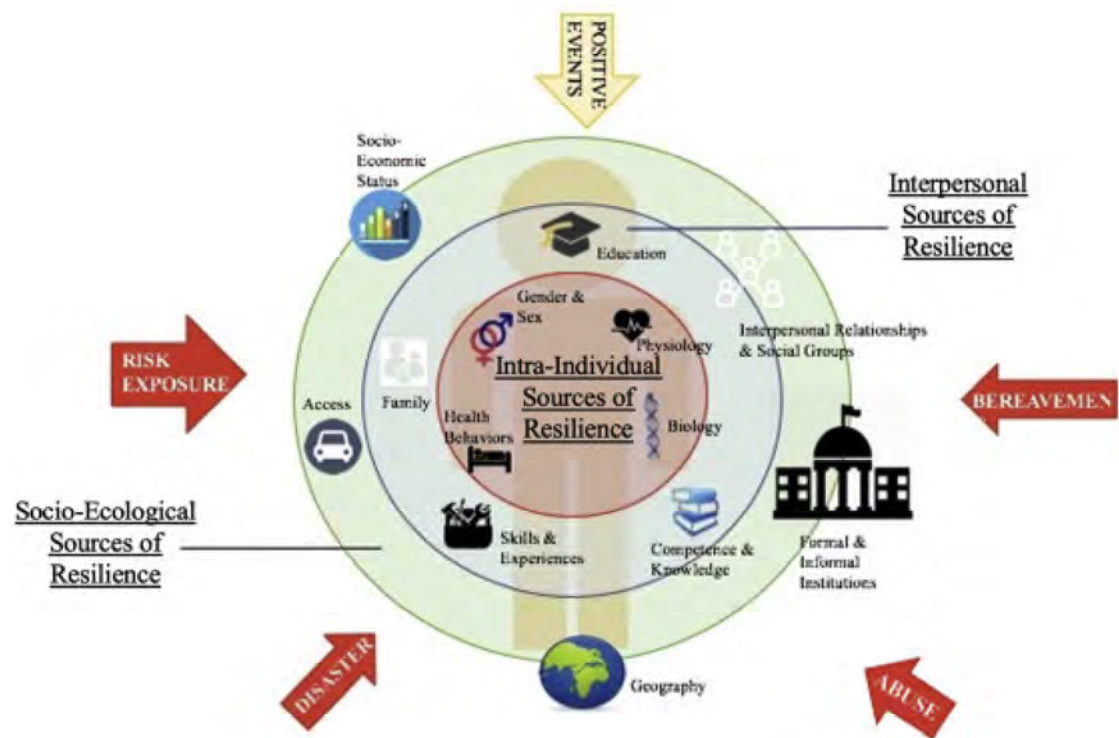
		<p>support at a later time than when the group meets.</p> <p>** video recording/editing of 10 training sessions, recording/editing of presentations of guest expert for community event)</p>
TOTAL	\$8,500	<p>***This would be the approximate total for the development and implementation of an older adults/caregiver's resilience start up group/training/resources. The potential for growth and additional cost could arise if the group takes off and expands. (which is highly likely given the general social need/trend)..</p>

I AM RESILIENCE CENTER DEVELOPMENT COSTS

EXPENSE	COST (annually)	DETAILS
Personnel	\$30,000	This is a simple ballpark number to have someone on staff an available in the resilience center part-time (approx.. 25 hours a week on-site). This would be the fist phase of development and our strategy is first to have someone present and in a space to help develop and plan and work with others in building the capacity and location toward the larger vision. As well, this individual would be available for consultation, local trainings, etc.
Printing/Training Material	\$5000	Proposed Budget for early stages of marketing and development of our identity, provide pamphlets and resources, etc.
Media/Tech	\$2400	This is the expense for continually updating and maintaining our web-site at the level needed for maximum effectiveness, including updates on groups, local resources, events, our Matrix Moments blog spot.
Grant Match Request	\$300,000	There is an Iowa Economic Development Grant that we will be submitting a proposal for the cost of development of a Multigenerational, Multi-purpose Resilience Center. This grant requires a 10% match from the applicant. The number here reflects that 10% match. At Minimum the multi purpose facility would have the ability for multi dimension use, including a partnership with FireDragoons to work in some natural outlets for sports teams

		and physical activity in whole person resilience building, but would also allow for us to do groups, and trainings, and develop our nuerosequential therapies (OT, PT, ST , MUSIC, ART, SENSORY) for trauma response and life skills development as part of resilience planting.
Facility	\$3,000,000	This is a projected cost of the development of our Resilience Training and Retreat Center. This is a ballpark number. More specific numbers will come as we build our plan, find space, work with designers, etc to have a more exact idea of cost, and blue prints. This number is given so that the vision for where we are going and cost of that can be considered.
	\$18,000	Cost of facility rental for temporary location, establishment of presence and having a physical space to begin to exist in person in North Liberty. Currently we operate from the house and hold groups here and do all other meetings virtually. The proposed about includes consideration for utilities, and wi-fi.
TOTAL	\$3,354,000	***This would be the approximate total for the full implementation of this training with Liberty High, all dimensions of direct staff training for 10 sessions, support through the school year, and expert speaker to build the intersection and bring concepts to the community/families/students as

		Staff is getting equipped and implementing the tool learned.
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PROMOTING FLEXIBILITY & RESILIENCE IN THE HIGH SCHOOL SETTING : AN ACT TRAINING TO FACILITATE VITALITY IN THE LIBERTY HIGH COMMUNITY

PSYCHOLOGICAL FLEXIBILITY

THE ABILITY TO MAKE INTENTIONAL CHOICES BASED ON WHAT MATTERS, EVEN IN DIFFICULT SITUATIONS OR IN THE PRESENCE OF PAINFUL THOUGHTS OR EMOTIONS.

OPENNESS:

- willingness to experience difficult emotions, thoughts, and physical sensations
- feeling our emotions in service of choosing what matters
- noticing when we are avoiding our emotions and whether avoidance is working

AWARENESS:

- noticing our thoughts, emotions, and situations
- taking perspective
- engaging in compassion for ourselves and others

ENGAGEMENT:

- clarifying who and what matters most – values
- making purposeful choices in service of these values
- developing consistent patterns of values-based behaviors

WHAT:

Acceptance and Commitment Therapy (ACT) is a psychotherapy approach that has been researched extensively around the world. ACT emphasizes psychological flexibility – the ability to choose to pursue what matters even in the presence of difficult thoughts, emotions, or situations. ACT focuses on intentional choice – making decisions purposefully with consequences in mind.

In the context of a post-pandemic, socially unpredictable context, we are experiencing high distress and trauma as a community. Whether fear of losing loved ones, significant changes at work, changes in the home, or social isolation, the community is having to make decisions in uncharted territory and amidst great uncertainty. Psychological flexibility is a set of versatile skills that can help navigate these difficult decisions. Psychological flexibility includes three key skills, including openness, awareness, and engagement. Each of these skills are described to the left.

WHO:

Iowa Matrix is offering to provide training to teachers and staff at Liberty High in ACT as the district plans for the fall 2022 semester. In the presence of inevitable and unpredictable stressors this fall, these skills would be helpful to teachers and staff personally in navigating these stressors flexibly, but also in modeling these skills to students, who are also undoubtedly experiencing stress.

The training would be led by **Emily Thomas, Ph.D.**, a Clinical Assistant Professor at the University of Iowa. Dr. Thomas directs the THRIVE Lab, which examines the effectiveness of ACT in at-risk samples and in brief intervals. Part of her role at the UI is to provide teaching, training, and supervision to doctoral students in delivering ACT, and as such, she is very invested in training others in ACT.

WHY:

The goal of both Dr. Thomas and Iowa Matrix is to support teachers and staff navigate high stress and socially complex times with flexibility and creativity, and to provide support to Liberty in pursuing meaningful work, vital living, and socioemotional learning in the community.



HOW: The date, time, nature, and components of the training are TBD. This handout is intended to be informational and to assess interest in this training. The scope and training design will be coordinated based on the approval of this training proposal and the needs and culture of Liberty.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: Iowa Legal Aid

Agency Contact: Jim Kringlen

Position: Iowa City Regional Office Managing Attorney

Address: 1700 S. 1st Ave., Suite 10, Iowa City, IA 52240

Phone: 319-338-1506

Email: grants@iowalaw.org

Website: www.iowalegalaid.org

Agency Mission Statement:

Iowa Legal Aid makes hope, dignity, and justice available to low-income Iowans through free legal assistance and education that protects fundamental rights, basic necessities, and access to the judicial system. We challenge policies and practices that harm low-income persons and empower our clients to advocate effectively for themselves and their communities. We lead strategic initiatives to help disaster victims, children, seniors, veterans, domestic violence survivors, and people with disabilities.

Tax Status: 501(c)(3)

Program/Project Information

Program/Project Title: Family Stabilization in North Liberty

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$26,983
Office expenses/Occupancy/Utilities	\$2,917
Travel/Litigation	\$344
Insurance/Training	\$145
Indirect Costs	\$3,838
Total	\$34,227

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
North Liberty Social Services	\$5,000
Community Foundation of Johnson County	\$450
United Way of Johnson & Washington Counties	\$3,200

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Johnson County Social Services	\$2,556
Heritage Area Agency on Aging	\$952
Government grants	\$22,069
Total	\$34,227

Anticipated/Actual start date: 07/01/2022

Anticipated Program/Project completion date: 06/30/2023

Application Information

1. Describe the program/project.

Our programs help low-income residents obtain:

- Access to government benefits and disaster services, housing, and health care.
- Safety, family stability, and education.
- Economic security, including employment, taxes, and consumer protection.

This will be accomplished by providing:

- Direct legal assistance, such as advice, brief service, negotiation with third parties, research, and representation before administrative agencies and courts.
- Referrals to private attorneys participating in Iowa Legal Aid's Volunteer Lawyers Project.
- Referrals to local human services and health organizations to address non-legal issues.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

The most recent U.S. Census Bureau data indicates four percent of North Liberty residents – 819 people – live in poverty. We see legal needs such as evictions,

unemployment benefits, and domestic abuse protection. These legal needs among low-income North Liberty residents are directly tied to basic needs and will continue until the economy improves: public benefits, eviction, healthcare, domestic violence, bankruptcy, debt collection, foreclosure, employment safety, and court access.

Many low-income North Liberty residents rent apartments, houses, or mobile home lots. Sometimes these residences have problems which tenants are unable to fix, such as faulty wiring or, more recently, a broken water main like at Holiday Lodge Mobile Home Court. There was also a fire at a North Liberty apartment complex earlier in May, which displaced everyone living in the 12 separate units. In both situations, the low-income residents might have trouble paying for drinkable water or paying for shelter in a hotel room. Contacting Iowa Legal Aid can help provide options and relief for those residents.

From May 2021 to May 2022, 37 percent of our cases in North Liberty dealt with housing issues. Attorneys preserved safe and affordable housing by delaying or preventing evictions or by securing or protecting homeownership through sufficient advice or legal representation. The types of housing cases addressed include landlord/tenant disputes, foreclosure, public housing, federal housing subsidies, and mobile home issues.

Attorneys provided extensive representation on five cases resulting in the client's housing rights being protected through delaying or preventing an eviction, obtaining or maintaining housing subsidies or public housing. In many cases, clients received professional legal advice and step-by-step instructions to address the issue on their own.

Eighteen percent of our cases in 2021 involved domestic violence. The Domestic Violence Intervention Program, which oversees North Liberty, experienced a 28 percent increase in calls in May 2020. The number of calls every month has continued and the severity of the cases has increased. Iowa Legal Aid helps domestic violence victims by obtaining protective orders, securing divorces, child custody, housing, transportation, and financial stability.

With North Liberty having only two percent of childcare positions open, that leaves low-income families and single parents in different situations. They have to choose between going to work and staying home to take care of their children. Many times, available childcare positions are priced beyond the means of low-income parents. By obtaining child support through the help of Iowa Legal Aid attorneys, our clients have better means of affording childcare, and successfully gaining and maintaining employment.

A 2022 Legal Services Corporation study entitled "The Justice Gap: Measuring the Unmet Civil Legal Needs of Low-Income Americans" found nearly three quarters – 74 percent – of low-income households experienced at least one civil legal problem in the previous year. Based on these statistics, it is possible 618 low-income North Liberty residents will experience at least one legal problem in the coming year. The

study also revealed 92 percent of the civil legal problems of low-income Americans did not receive any or enough legal help. As North Liberty continues to experience significant population growth, the number of low-income residents will also increase, as well as the civil legal problems Iowa Legal Aid can assist with. Problems with housing, domestic violence, child support and more, will increase in number.

3. How many North Liberty residents will you be serving with this program/project?

We expect to close 55 legal cases and help 150 low-income North Liberty residents between July 1, 2022 and June 30, 2023.

4. Provide a succinct, specific description of your primary target population(s).

Our target population is low-income North Liberty families. We primarily serve families with income at or below 125 percent of the federal poverty. Last year, our North Liberty clients were 62 percent white, 30 percent Black, 3 percent mixed race, and 12 percent Hispanic. Women comprised 73 percent of our clients. Our clients were 39 percent 18-34 years old, 30 percent 35-50 years old, 16 percent 51-64 years old, and 15 percent 65 or older. Almost 32 percent of our clients identified as disabled, 2 percent were veterans and 18 percent were survivors of domestic violence.

5. What percentage of the program/project benefits North Liberty residents?

One hundred percent of the funds provided for this program will benefit North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

Our free civil legal services will help stabilize the income, housing, health care, and safety of low-income residents. Housing issues constituted the largest rate of North Liberty Iowa Legal Aid cases in 2021. Evictions have enormous consequences with between 15 percent and 30 percent of all requests for emergency shelter coming from an eviction. Other costs include court and law enforcement costs associated with forcible eviction. There are also social service costs associated with caring for and rehabilitating a family after they have become homeless. And then there are the costs of a low-income resident trying to re-establish a household by acquiring items such as furniture, dishes, and clothing that may have been lost through an eviction. Similar cascading costs occur with other legal challenges such as loss of employment income and domestic violence

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Our services are accessible via our office, website, 1-800 number, Legal Hotline for Older Iowans, and COVID-19 Legal Advice Hotline.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Receiving less than full funding would result in fewer clients receiving the legal assistance they need.

9. List all amounts and years of funds previously received from the City of North Liberty.

We received \$5,000 in 2021 from North Liberty Social Services.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Our report is due August 22, 2022. We have not submitted it yet.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date: May 31, 2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



North Liberty

IOWA

SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Horizons' mission is to instill hope, strengthen communities, and brighten futures by providing life changing services to under served populations.

Agency Mission Statement: Aging Services' mission is to enhance the lives of older adults by providing services and resources so they can remain independent.

Tax Status: 501c3

Program/Project Information

Program/Project Title: North Liberty Meals on Wheels, snow removal

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	18156
Direct food/supply cost	15340
Operational Overhead	10000
Contracted services	5000
Administrative Personnel	2500
Total:	50996

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
OAA Funding	19000
Voluntary Contributions/fundraising	13196
Johnson County	3800
City of North Liberty	15000
Total:	50996

Anticipated/Actual start date:

07/01/2022

Anticipated Program/Project completion date:

06/30/2023

Application Information

1. Describe the program/project.

Johnson County Meals on Wheels provides home delivered, nutritious meals to homebound older adults. All of our meals are prepared in the central kitchen at 819 5th Street, SE in Cedar Rapids. Each meal provided meets one-third of the daily requirements for older adults and has been analyzed for nutritional adequacy and approved by a Registered Dietitian, Heritage Area Agency on Aging, and the Department on Aging.

Meals are delivered by dedicated and caring volunteers. The friendly visit with a volunteer is an important component of the Meals on Wheels program - often, it is the only interaction our client will have all day.

Traditional Meals on Wheels service provides several positive outcomes for the older adults we serve, including reduced falls risk, increased sense of security while aging in their own homes, and decreased isolation and loneliness.

We have implemented a technology innovation that allows our daily interactions during Meals on Wheels delivery to serve as an opportunity to quickly assess and track change in condition. By identifying issues a client may be having in the moment, we are able to provide early interventions that will better support a client's ability to safely age in place in their own home.

This application includes an additional \$5,000 request for contracted services. These funds would be allocated to provide snow removal services to Meals on Wheels clients through our partner agency, Aging Services. Because Aging Services and Horizons have a shared client base, we have opted to submit a joint application for funds rather than submit separately.

Aging Services has provided snow removal services since its inception in 1969. Snow removal services are provided to individuals who are unable to afford the services or lack family support. Additionally, individuals served through the snow removal program are at risk for attempting to remove snow themselves leading to falls and other health risks.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

The Meals on Wheels program addresses nutritional and social needs of food insecure, homebound, and often isolated older adults. Primarily, we address food insecurity – however, the byproducts of regular in-home visits include decreased isolation and loneliness as well as increased ability for seniors to live independently and age in place. This is accomplished through the provision of hot, fresh meals to homebound seniors in our community.

Major factors contributing to food insecurity and isolation among older adults include increased cost of living on fixed incomes, barriers to transportation, barriers to food access, and the onset of chronic health issues.

We know that the majority of older adults we serve are living with physical disabilities and are at risk of frailty. This funding request includes dollars for snow removal services through our partner agency, Aging Services. With a 5,000 allocation, Aging Services will be able to provide snow removal services for 6 snow events for 23 Meals on Wheels clients in North Liberty. Because funding for this service is limited, a specific allocation will mean a guarantee of service for homebound older adults who reside in North Liberty.

Receiving snow removal services through a local nonprofit organization ensures that participants are not being taken advantage of through scams and are receiving services through reputable, insured providers with genuine care and concern for the well-being of the older adults being served.

3. How many North Liberty residents will you be serving with this program/project?

We anticipate 32 Meals on Wheels clients for Fiscal Year 2023
With a funding allocation of \$5,000 for snow removal, Aging Services will be able to provide snow removal services for 23 Meals on Wheels clients.

4. Provide a succinct, specific description of your primary target population(s).

Senior residents of North Liberty age 60 and over, and homebound.

5. What percentage of the program/project benefits North Liberty residents?

This program is entirely dedicated to North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

This program will strengthen neighborhoods and families by allowing seniors to age in place thereby living fuller and more active lives engaged with the community they have chosen as their own. Meals on Wheels improves public health, focusing on increasing access to key social determinants of health including food supply and economic and social relationships.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Meals on Wheels of Johnson County and Aging Services staff are actively engaged in interacting with homebound adults who are North Liberty residents in a way that ensures we are addressing not only their nutrition needs, but additional challenges associated with aging safely in their own homes,

This includes providing comprehensive referral services to our own programs as well as to other agencies that can help to improve quality of life for seniors aging in place and those who are caregivers for that population.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Meals on Wheels of Johnson County and Aging Services work diligently to maintain varied funding sources, including Federal and local funds, foundations, grants, fundraising events, and direct appeals.

If funding is not available, we may be forced to review our capacity to cover the costs of providing service, and make difficult decisions with regard to how many clients we are able to handle with the funds available.

9. List all amounts and years of funds previously received from the City of North Liberty.

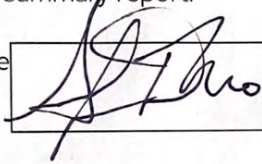
FY 16 \$2,500
FY 17 \$5,000
FY 18 \$10,000
FY 19 \$10,000
FY 20 \$8,500
FY 21 \$10,000
FY 22 \$10,000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

5/31/2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The North Liberty Community Pantry exists to engage our community in feeding, clothing and connecting our neighbors to resources and services.

Tax Status:

501(c)3

Program/Project Information

Program/Project Title:

Annual Pantry Operations

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$220,700
Food	\$52,500
Clothing	\$14,000
TP, Detergent, Toiletries	\$22,100
Other, See attached	\$71,800
Total:	\$381,100

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Doantions	\$175,300 / 46%
Appeals	\$64,000 / 16.8%
Other, See attached	\$121,800 / 32%
City of North Liberty	\$20,000 / 5.2%
Total:	\$381,100 / 100%

Anticipated/Actual start date:

On-going

Anticipated Program/Project completion date:

On-going

Application Information

1. Describe the program/project.

The North Liberty Community Pantry (NLCP) has been serving the community with food, clothing, toiletries and other essential services to those in need for over 35 years. Last year, NLCP distributed over 293,00 pounds of food and toiletries, provided more than 6,000 articles of clothing and gave out 950 detergent bottles to help reduce the gap between income and the cost of basic needs. We have made over 1,000 life-saving home grocery deliveries since the pandemic began. The pantry provided vital services for 700 client families from North Liberty and the surrounding rural towns during the last year.

The Pantry responds to neighbors in need in a welcoming and non-judgmental way to all who seek assistance. Our primary focus is distributing food from rescued food sources, fresh produce made possible through local farm partnerships, and wholesale and local retail purchases of pantry staple products. Secondary services include distributing laundry detergent (every 60 days), 3 toilet paper rolls (weekly), full-sized toiletries (weekly), new socks and underwear (4x year), winter coats and other winter clothing (1x year + referrals from FSA), and clothing vouchers (every 6 months). In the last year, we expanded our programming to include a full service Community Clothing Closet, providing clothing for infants through adults including shoes and work apparel. During times of great uncertainty, the Pantry has been a stable service in this community serving the needs of our neighbors in unique and adaptable ways.

In addition, educational services are provided by NLCP including: healthy eating recipes; samples during pantry hours; a weekly free Farmer's Market; fresh vegetable and fruit growing, care, preparation and preservation; and garden activities including container gardens. NLCP began the Growing Together Garden in 2015 and continues to expand educational and community building opportunities available through weekly garden volunteer times and family friendly programming. NLCP provides access to employment services, financial assistance programs, NLTAP sign-up, library services, free donated books, SNAP sign-up, voter registration, COVID Vaccine Clinics, early childhood education through Grantwood AEA, UIHC Mobile Clinics, Toys for Tots registration, Medicare information, mental health resources, and information and referrals for other community services.

It takes a dedicated team of volunteers and a small, but efficient staff of 5 to create the programs helping to keep our most vulnerable residents afloat during these tough times. It takes food and toiletry purchases, working internet and phone access, and reliable utilities to power our refrigerators and keep food fresh. We are seeking funding to continue to provide these essential services to a growing community in need. North Liberty residents need our services now more than ever to help make ends meet, to recover from unforeseen circumstances, and to fill the gaps being widened by economic turbulence and inflation. As we see an increase in need and decrease in state-wide assistance programs, we strive to be able to meet this need in the coming year through the help of the City of North Liberty.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

As the safety net programs in place during the pandemic have been rolled back, the need for Pantry services has climbed higher and higher. The percentage of families relying on the food pantry to make 1 or more meals each day has risen from 55% to 83%. Those accessing the pantry for their primary food needs (3 meals per day) increased from 15% to 20%. Housing costs in Johnson County were already significantly higher than the state median, and many residents are still feeling the effects of a loss in income during the pandemic. With the emergency health declaration ended this spring, many families saw a \$200-\$300 monthly decrease in SNAP (Supplemental Nutrition Assistance Program) benefits, leaving some households with only \$20/month to spend on food at the grocery store. NLCP has seen a 53% increase in client families so far in 2022 as compared to 2021 due to this cut in SNAP benefits.

As school-aged children enter summer break, free school lunches will no longer be made available, causing more children to rely on the Pantry to help fill those meal gaps. NLCP has noted an increase in the food distribution from an average of 35 pounds per visit 5 years ago to 45 pounds per visit this year. Often a crisis situation like a broken water heater, car repairs, illness, or fleeing domestic violence puts a family in unexpected need and they turn to the Pantry for help.

3. How many North Liberty residents will you be serving with this program/project?

In 2021, the Pantry served 1,455 North Liberty residents, making up 449 households. Based on the increases we have already seen this year, we predict this number to continue to rise. As more in-person community-wide events are starting up again, we are present sharing our service information throughout the community.

4. Provide a succinct, specific description of your primary target population(s).

NLCP serves individuals and families with limited resources. Over 90% percent of client families have income falling below 185% of the federal poverty level. NLCP serves all ages, currently ranging from newborn to 102 years of age. Children make up over 37% of those served at NLCP. All client families are residents of Johnson County. Clients have health challenges including diabetes and high blood pressure, and they need healthy food options. Nearly one third of families served (30%) report someone in the household with a disability. Elderly individuals (7%) served report living on a fixed income that is insufficient. Home-bound and immunocompromised individuals have relied on our new home delivery services for two years now. We find it takes a great deal of courage to ask for help and our clients only access service when they truly need the support. More than 70% of families served at the Pantry are employed full-time, part-time or working multiple jobs.

5. What percentage of the program/project benefits North Liberty residents?

81.6% of all individuals who visit the Pantry for services are North Liberty residents. In addition, our secondary programs serve majority North Liberty residents, such as the Coat and Winter Wear distribution, participants in our Veggie RX Program and our community gardening activities. 71% of our volunteers are North Liberty residents as well.

6. How will this program/project benefit the community of North Liberty?

NLCP provides essential services to individuals and families with limited resources. When everyone's most basic needs for food, clothing, and personal hygiene are met, our community can thrive and adults are able to go to work and children are confident attending school. The Pantry helps build community through providing the opportunity for positive interactions to take place. Families in need can interact with each other, volunteers interact with the community and our team creates a shared space where positive exchanges of resources and education can happen for all. The Pantry provides services in a welcoming and non-judgmental manner decreasing the overall stress and stigma for folks asking for help. The volunteers and staff of the Pantry also collaborate with other area organizations and businesses to improve the overall quality of life for North Liberty community members.

NLCP is part of a collaborative vegetable prescription program, called Veggie RX, designed for folks with diet-modifiable diseases and illnesses. In partnership with local farmers, other area pantries and UI Mobile Clinics, 20 North Liberty families have access to a whole weekly CSA share free of charge. Seeing the positive impact of fresh produce for families in need, lead us to carry over the program again this year. Our goal is to purchase even more fresh produce for all families to access. We focus on educating families in making healthy choices, impacting parents as well as their children who attend area schools and play in community parks. NLCP hosts inclusive community engagement and fundraising events for all ages, abilities, and economic status for North Libertarians to participate in. As our motto states, "Neighbors Helping Neighbors", NLCP provides volunteer opportunities for the community as well as vital services to our neighbors in need.

Due to the pandemic, and changing economic landscape, we now have a greater diversity in volunteer team at the Pantry and more engagement from our younger NL residents.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

NLCP is based locally so individuals and families are able to drive, walk, ride a bike, get a ride from a friend or use NLTP to access services at the Pantry. In 2020, we added a home delivery service in collaboration with other area food pantries. Since then, we have made over 1,000 deliveries to individuals with accessibility challenges. With the increase of community events again, we have participated in the city's playground crawl, will be present at the mega kites event, and share our service information at Summer Lunch and Fun program. We work with partners at Salvation Army to register families for Toys for Tots and connected families to the NLPD's Shop with a Cop, and share information about city community events at the pantry. We have a strong social media presence and are connected with a number of locally active online community groups helping us share our services. Our lobby served as a site to enroll families in COVID Vaccine appointments and provide information. Our annual Stone Soup Supper event was held in October and free for everyone to receive a hot meal. We continue to ensure our service brochures and information are translated into French and Spanish to better serve our non-English-speaking clients and increase accessibility.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Funding from the City of North Liberty will be utilized in its entirety to keep our operations running smoothly in order to meet the needs of our most vulnerable neighbors. This includes the purchase of items to directly assist families in need, such as non-perishable food, clothing items, toiletries, toilet paper, baby diapers and formula, fresh produce, frozen meat, laundry detergent and grocery bags. A portion may be allocated towards utility expenses to keep the lights on and refrigeration running, as well as to transport the products for distribution. A decrease or loss in funding would directly decrease the services we would be able to provide. We are striving to meet the needs of each family who visits us for support. A loss of funding would not allow us to provide that same high quality service, or would limit the amounts of various items that we could provide. Our goal is to provide for everyone who seeks help with an adequate amount of items to meet their weekly needs. Our ability to provide healthy options would decrease, leading to cheaper, less healthy food options on the shelves if funding were to decrease. To turn away families in need goes against the mission and values of our organization.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY06: \$1,000	FY13: \$12,000	FY18: \$16,000
FY07: \$3,000	2013: Refrigeration \$15,000	FY19: \$16,000
FY08: \$5,000	FY14: \$14,000	FY20: \$17,000
FY09: \$8,000	FY15: \$14,000	FY21: \$20,000
FY10: \$11,000	2015 Gardening for Health: \$3,800	FY22: \$20,000
FY11: \$11,000	FY16: \$14,000	2022 ARPA: \$100,000
FY12: \$12,000	FY17: \$15,000	

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Kaila Rome

Digitally signed by Kaila Rome
DN: cn=Kaila Rome, o=North Liberty Community Pantry,
ou, email=director@northlibertycommunitypantry.org,
c=US
Date: 2022.06.01 11:55:56 -05'00'

Date

5/31/22

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.

Other Income	Amount	Percentage
Grants	\$ 45,000.00	11.8%
United Way	\$ 31,000.00	8.1%
Special Events (Net of expenses)	\$ 45,300.00	11.9%
Interest	\$ 500.00	0.1%
Total	\$ 121,800.00	32.0%

Other Expenses	Amount
Professional Development	\$ 4,500.00
Consulting and Services	\$ 22,300.00
Supplies	\$ 7,600.00
Utilities	\$ 12,300.00
Equipment and Facilities	\$ 11,100.00
Transportation and Travel	\$ 2,300.00
Insurance	\$ 900.00
Volunteer Support	\$ 7,500.00
Marketing, Advertising, Fundraising	\$ 3,300.00
Total	\$ 71,800.00



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

RVAP's mission is to provide free, confidential, trauma-informed advocacy to individuals affected by sexual violence and promote social change through prevention education.

The vision of RVAP is to create a community free from sexual violence. Utilizing anti-oppression frameworks, RVAP provides trauma-informed support and advocacy to people affected by sexual violence and promotes social change through prevention education and outreach. RVAP is committed to supporting victims of dating violence, sexual violence, and bullying and changing the conditions for youth that support these harmful behaviors.

Tax Status:

42-6004813

Program/Project Information

Program/Project Title:

Sexual Assault Prevention Education

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$5,000
Total:	

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
JP Morgan Anonymous Foundation	\$1,000/20%
City of North Liberty	\$4,000
Total:	\$5,000

Anticipated/Actual start date:

July 1, 2022

Anticipated Program/Project completion date:

June 15, 2023

Application Information

1. Describe the program/project.

City of North Liberty provides the Rape Victim Advocacy Program (RVAP) with resources to provide comprehensive primary prevention education to residents in North Liberty. RVAP offers evidence-based comprehensive prevention curriculum in schools in North Liberty. Additionally, we provide free, confidential, and trauma-informed support to anyone impacted by sexual violence. Our advocacy and support services are available 24/7, year around to all residents of North Liberty.

This project seeks to specifically support 7th grade students in North Central Junior High, and 9th grade students at Liberty High. RVAP will facilitate two 45-60 minute (depending on class availability) discussions with all 7th and 9th grade students at these North Liberty schools during health or personal development classes.

Day One is grounded in a Trauma- Informed Approach to service provision. RVAP will complete introductions that include discussion about feelings and grounding techniques. RVAP will share information about RVAP services and other community resources. During the first day, the RVAP Advocates will address personal and group safety, accountability, confidentiality, compassion, and the impact of trauma on how people can respond during difficult conversations. The group, including the classroom teacher, will establish agreements for the discussion that each member is responsible for holding themselves to, with support from group/class members if necessary. RVAP Advocates will establish the baseline agreement that all participants will offer each other Unconditional Positive Regard and invite additional suggestions.

Finally, RVAP Advocates will identify students and youth as potential resources in their community, acknowledging that peers peer support is vital to healing. RVAP Advocates will share concepts and language related to " Basic Emotional First Aid ". The Basic Emotional First Aid " script includes the statements " It ' s Not Your Fault. ", " I believe you. ", and " I ' m sorry. " Students are encouraged to " Lead With Empathy " and offer assistance that would feel supportive. All students will be given an opportunity to practice the script with support and feedback from the facilitators.

On Day Two, RVAP Advocates will facilitate discussions that define Sex, Sexual Abuse, Dating, Dating Abuse, Consent, and Healthy Relationships. RVAP Advocates will invite questions at the end of Day One that will be answered at the beginning of Day Two. Activities from Safe Dates supporting the discussion will be determined in collaboration with the classroom teacher and/or the students.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

According to the American Academy of Pediatrics, youth start dating on average between twelve and thirteen years old. Nationally, studies indicate that approximately one in two trans-identified youth, one in four girls, and one in six boys will experience some form of sexual violence before the age of 18. The need for direct services in our communities is high. The pandemic has left those in our community who are the most vulnerable to be increasingly at risk, isolated with those causing them harm and less able to seek help and support.

According to the 2018 Iowa Youth Survey (IYS), 7.1% of 6th grade students in Johnson County do not agree with the statement " Violence is the worst way to solve problems. " By 8th grade students, 19.5% of students did not agree. Additionally, according to the IYS, students report more bullying in later grades, less care from adults as they get older and comparing 2016 to 2018, across 6th, 8th, and 11th grades, teachers and adults are less likely to stop bullying.

RVAP seeks to turnaround these troubling trends by increasing protective factors for students, improving the numbers of students reporting they have adults in their lives that care about them, changing social norms that increase potential for harm, and increasing protective factors that support youth safety.

RVAP remains committed to working every day to support all who seek our services while we remain focused on our goal of ultimately ending sexual violence.

3. How many North Liberty residents will you be serving with this program/project?

400-500

4. Provide a succinct, specific description of your primary target population(s).

RVAP's prevention and education programming is targeted to all populations, but focuses on youth ages 12-22. Prevention populations for this funding source will be all eighth grade students at North Central Junior High, as well as students at Liberty High School.

5. What percentage of the program/project benefits North Liberty residents?

Of the funds received for this program, 100% will benefit North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

As RVAP evaluated current prevention programming, reviewed the Iowa Youth Survey, and read reports on youth mental health during this pandemic period, it felt essential to shift the emphasis of programming to a more relationship building foundation, while continuing to provide basic information and support.

Through in-school skill building activities, information sharing, and group engagement during pre and emerging dating years and periods of increased independence as students enter Junior High and High School RVAP seeks to enhance protective factors and youth assets by increasing sustained relationships with caring adults and improving social emotional competence.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Our prevention programming works in conjunction with Personal Development classes at North Central Junior High School. This collaboration gives RVAP access to all enrolled eighth graders at the school and additionally any NCJH students who would like to meet with us. Additionally, our Healthy Relationships class at Liberty High School was created in partnership with staff from the Iowa City Community School District.

RVAP also has a list of community centers and businesses in which we post notices of our services, including upcoming support groups, outreach events, and professional training events. Included in that list are multiple North Liberty locations including the North Liberty Community Center, restaurants, coffee shops, and also on social media.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Amid continued funding cuts at the state and federal level, and with prevention requests increasing year over year, it has been difficult to maintain our current level of prevention programming without local support. While RVAP will continue to foster our relationship with North Liberty schools, we cannot guarantee full request coverage without the funds necessary to support this critical work. As always, we are committed to doing all that we can to support all students.

Historically, RVAP has applied for slight increases year-over-year to what the City of North Liberty has generously awarded our application/project. We are immensely grateful for the continued support of the City of North Liberty. And it is also true that the vast majority of work RVAP does to support North Liberty residents is funded by sources other than the City of North Liberty. If ever there is an opportunity to re-assess the need for RVAP's services and better align funding allocations we would be very interested in doing this. Particularly as our state and federal funding sources continue to get cut each year. We also completely understand that funds for social services are limited far beyond the need for them throughout our community. With that said, we are grateful for the broad support of social services that have included but are certainly not limited to RVAP. Thank you again for your consideration for support this year.

9. List all amounts and years of funds previously received from the City of North Liberty.

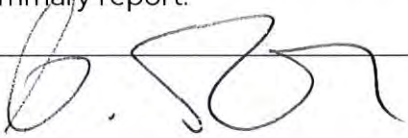
FY2021: \$3,000
FY2020: \$2,500
FY2019: \$2,500
FY2018: \$2,000
FY2017: \$1,000
FY2016: \$500

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

5/25/2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Shelter House provides safe shelter and helps people improve the quality of their lives as they move beyond homelessness.

Tax Status:

Non-Profit 501(c)(3)

Program/Project Information

Program/Project Title:

Emergency Shelter

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	None
Utilities	\$30,000
Program Supplies/Equipment	\$50,000
Food Costs	\$20,000
Total:	\$100,000

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Johnson County	\$40,000/40%
City of Iowa City	\$40,000/40%
City of Coralville	\$10,000/10%
City of North Liberty	\$10,000/10%
Total:	\$100,000/10%

Anticipated/Actual start date:

7/1/2022

Anticipated Program/Project completion date:

6/30/2022

Application Information

1. Describe the program/project.

Shelter House's emergency shelter program is Johnson County's only general use homeless shelter that serves people experiencing a housing crisis. The year round facility can accommodate up to 70 people each night and serves men, women, and families. In the most recent program year, 702 people were served with 127 of them being children. Guests staying in shelter are served 2 meals per day and are given locker space to store personal belongings. Guests also have access to bathroom facilities that include showers and have access to all personal care items and toiletries.

In addition to providing a safe place to be during the crisis of homelessness and have their most basic needs met, people also have access to numerous services to help them move beyond homelessness and move into a more stable and permanent living situation. Shelter House staff work side by side with the client to address barriers such as employment, income, mental health, substance use, childcare, medical, domestic violence, or any other issues that caused or contributed to their homelessness.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Emergency shelter addresses homelessness in all of Johnson County. Homelessness is a very complex issue with many factors that contribute to a household having a crisis that causes them to have a housing crisis. There are thousands of households in the community that are living in poverty who are 1 event (i.e. job loss, illness, injury, family breakup, domestic violence, mental health crisis, etc.) from being losing their housing.

There are many contributing factors to homelessness in the community, with poverty, unemployment, mental health, substance use, lack of affordable housing, and domestic violence accounting for a large number of them. Emergency shelter gives people a place to start to become stable and engage in services with our agency that helps them turn their lives around and get back into stable housing.

Since March 2020, Shelter House has also prevented evictions for over 1,000 people in Johnson County by paying rental and utility arrears for people affected by the pandemic.

3. How many North Liberty residents will you be serving with this program/project?

It is estimated that between 50-80 people served in this project will be North Liberty residents.

4. Provide a succinct, specific description of your primary target population(s).

The population for this project are people who lose their housing and have nowhere else to turn, other than the streets.

5. What percentage of the program/project benefits North Liberty residents?

It is anticipated that 7-10% of the program will benefit North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

The emergency shelter program at Shelter House benefits anyone in Johnson County who are experiencing homelessness--including North Liberty residents. By supporting the only general use homeless shelter in the county, the City of North Liberty will help ensure that this service is available to their residents when they are most in need. By providing a safe environment for residents during these crises that arise, Shelter House is then able to connect households, with supports, to increase income, housing and re-stabilize their lives.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Many referrals to Shelter House are from Student and Family Advocates from the Iowa City School District.

Since March 2020, Shelter House has engaged with many more households in poverty by a new eviction prevention program designed to pay rental and utility arrears for low income residents. 12% of the people served to date have been North Liberty residents. This program has helped meet households in poverty before they become homeless and introduce more of the North Liberty community to other programs, like emergency shelter, that is available in the event they would need it. The North Liberty Library referred many households to Shelter House in the past 2 years also.

The North Liberty Community Pantry also has referral information available for people who need information and may be housing insecure and in need of shelter. Shelter House also gives information and presentations to North Liberty faith communities as they make referrals also.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Emergency shelter will still exist through Shelter House if funding is not secured from the City of North Liberty. The other large municipalities (Johnson County, Iowa City, Coralville) continue to provide support for emergency shelter. The United Way, US Housing and Urban Development, and private fundraising cover balance of the other personnel costs of emergency shelter. Shelter House would attempt to pursue other grant opportunities and try to increase fundraising efforts to fully fund the rest of the shelter program.

Hours of operation could be reduced if Shelter House is unable to cover a deficit in the emergency shelter budget.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY'16--\$1,000
FY' 18--\$4,000
FY'19--\$5,000
FY'20--\$6,000
FY'21--\$5,000
FY'22--\$6,000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Mark Sertterh

Digitally signed by Mark Sertterh
Date: 2022.06.01 15:57:56
-05'00'

Date

6/1/2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The mission of Table to Table is to keep wholesome, edible food from going to waste by collecting it from donors and distributing to those in need through agencies that serve the hungry, homeless and at-risk populations.

Tax Status:

501(c)3

Program/Project Information

Program/Project Title:

Table to Table Food Distribution to reduce food insecurity

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$17,784
Distribution Supplies	\$500
Space & Utilities	\$3334
Transportation & Logistics	\$11,200
Outreach & Communication	\$176
Total:	\$32,994

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Private Foundations	6994
County/Federal/State	13,500
Private Donations NL Residents	5,500
City of North Liberty	7,000
Total:	32994

Anticipated/Actual start date:

7/1/2022

Anticipated Program/Project completion date:

6/30/2023

Application Information

1. Describe the program/project.

Table to Table (T2T) builds vital connections between abundance and hunger in Johnson County by recovering still nutritious food from grocery stores, restaurants, cafeterias, food processors and warehouses, and farms. Last year, T2T delivered 2.3 million pounds of food, including 1.2 million pounds of produce, dairy, and meat, from more than 100 local food donors. Along with our regular fresh food collection from grocery stores, we have focused our efforts on recovering more fresh produce, protein, and dairy from farms, gardeners, producers, and processors. T2T delivers the equivalent of 175,000 meals a year to North Liberty residents via 11 food rescue routes each week. We recruit and train more than 75 volunteers each year for North Liberty routes. It also requires route planning and logistics to coordinate more than 1,800 pick-ups/1,300 deliveries and maintain relationships with food donors.

Since 2015, T2T has nearly tripled the amount of food distributed to North Liberty, however, demand for high-value fresh food has never been higher. For operations like the North Liberty Pantry and satellite meal sites and pantries at the library and churches in the community, nutritious options can be cost prohibitive. Without Table to Table's daily deliveries, they would lose access to more than half of the total fresh food they are able to distribute. Last year, 57% of our deliveries to North Liberty were produce, protein and dairy. Without T2T, our partners would have 30% fewer of these high value foods to distribute to their beneficiaries.

At the request of our partners, T2T has focused on increasing fresh food options. Our goal is for more than half of all the food we deliver to be these high nutritional value foods. To achieve and meet this goal, T2T is expanded two new programs we reported about last year to harvest from local farms and backyard gardens. We have new prospective donor partnerships with a dairy out of Hudson Iowa, a produce collective in Kalona, and a few other producers, processors, and wholesalers. To continue this growth, we will need to fund the expenses of establishing these new programs and partnerships, as well as the costs of food collection outside our current area.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Our mission is to prevent wholesome, edible food from going to waste, especially when we have neighbors who struggle with food insecurity, which unfortunately is getting worse—in April of 2022, SNAP benefits were reduced by 42.8% across the board. The average household saw their monthly benefits reduced by \$205.58. And as summer approaches in Johnson County, inflation and grocery prices are on the rise, and food pantries are busier than ever, struggling to meet the growing need due to volunteer shortages and supply chain issues.

Table to Table provides about 50% of all the food distributed by North Liberty hunger relief partners. By collecting unused food from donors and distributing it for free to those in need through agencies that serve the hungry, homeless, and at-risk populations, Table to Table gets millions of dollars worth of valuable food to those who need it most.

Food insecurity has been shown to negatively impact health outcomes. For children in particular, hunger adversely affects their health, cognitive and social development, and has been linked to worse health and economic outcomes in adulthood. One in 10 children in Johnson County faces food insecurity, and during the school year, half of these kids access nutritious meals through the National School Breakfast and Lunch Program.

Children participating in free lunch during the school year can go without as many as 10 meals per week during the summer. Forty-three percent of low-income families report that it's harder to make ends meet in the summer months. This includes higher grocery bills and more frequently running out of food before the end of the month or the next payday. Table to Table can help fill this gap.

Beneficiaries of food rescue programs have reported increased levels of fruit and vegetable consumption, healthier overall diets, and decreased stress levels. For many, pantries are the main source of nutritious staples like produce, protein, and dairy. T2T plays an integral role providing these goods.

3. How many North Liberty residents will you be serving with this program/project?

2500

4. Provide a succinct, specific description of your primary target population(s).

We are a proud partner of the North Liberty Pantry. They serve 2,300+ residents (more than 1/3 are children) each year. This year, 57% of the food we provided to the pantry was fresh produce, meat, and dairy. Table to Table is a primary source of fresh foods to the North Liberty pantry and pantry members. T2T prioritizes individuals and families struggling with food insecurity, homelessness, and constituents of social services for whom access to fresh and healthy food options will be particularly beneficial.

5. What percentage of the program/project benefits North Liberty residents?

This funding request is 100% allocated to service to North Liberty residents. North Liberty receives deliveries on 20% of our weekly food rescue routes.

6. How will this program/project benefit the community of North Liberty?

North Liberty social service programs received 170,632 pounds of food from Table to Table last year. With our new programs, it will cost Table to Table \$32,000 annually to provide food delivery services to North Liberty residents. Ninety percent of the food available is collected from outside North Liberty. High nutrient foods like produce, meat, and dairy are often cost-prohibitive to our hunger relief agencies. By funding the community collaborations that prevent over half a million dollars worth of food from going to waste, you will help Table to Table provide 50%+ of the food distributed to 2,500 North Liberty residents through meal sites, the community food pantry, and satellite food pantries.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Over the last 6 years, T2T has sought new North Liberty partnerships to reach additional residents, increasing our reach to individuals by 20%. By bringing food directly to social service programs in the community, we help alleviate transportation barriers for both the agencies and the individuals they serve. We will also be hosting produce pop up stands in the Golf View mobile home park this summer. Not only do we deliver directly to social service programs, but we've also increased the number of deliveries per week to meet the needs of each program and their constituents. We expect to continue this growth as we add donors and fresh food collection methods.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Incredibly, the food we provide has a value 18 times what it costs us. It would cost North Liberty social service agencies \$563,000 dollars to purchase the amount of food we are able to provide for free.

We really rely on the support from communities that we serve. We are asking the city to support about 20% of the services in the North Liberty community. Table to Table fundraises to cover costs of programs throughout Johnson County. Table to Table sources most of our operational budget from individual donors, community grants, and local government.

As the need and our reach to North Liberty increases, the costs have also increased. North Liberty social service agencies are critical partners to Table to Table and as such, we would not cease our partnership with them. Should we experience a decrease in funding that can't be met with other sources, we would seek to reduce costs by limiting the number of routes, deliveries, and staff dedicated to logistics and outreach.

9. List all amounts and years of funds previously received from the City of North Liberty.

2021 - Social Services Funding \$6,000
2020 - Vehicle Purchase Funding \$2,000
2017 - Social Service Funding \$2,000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

We've submitted all active reports, my records show the next is due August 22.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Nickol Ross

Digitally signed by Nickol Ross
Date: 2022.06.10 13:57:00
-05'00'

Date

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The Arc of Southeast Iowa fosters communities of respect and inclusion for people of all abilities through advocacy, support, and service.

Tax Status:

501c3 non-profit

Program/Project Information

Program/Project Title:

Camp/Group Respite Programming

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
Total:	

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
City of North Liberty	\$2000.00/100%
Total:	\$2000.00

Anticipated/Actual start date:

July 11, 2022

Anticipated Program/Project completion date:

June 30, 2023

Application Information

1. Describe the program/project.

The Arc of Southeast Iowa offers a summer day camp program during the summer break and group respite services throughout the school year to school-aged students with disabilities. We strive to offer a typical day camp experience with the individualized supports and accommodations needed to give these kids an enriching experience. Students benefit from engaging in structured social and leisure programming, and caregivers receive needed breaks and childcare to remain in the workforce. Fees for these services help to cover only basic operational and personnel expenses. The Arc is in need of funding for activities and travel to ensure that our campers and group participants are included members of this community receiving the support and services that they, and their families, need.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

The children and teens that we serve struggle for options among traditional programs that can meet their unique needs for supervision, care, and support. The Arc offers programming with high staff ratios, specializing in working with students with intellectual and developmental disabilities (IDD). These students deserve engaging out-of-school experiences like their peers but would not have this opportunity without our program.

3. How many North Liberty residents will you be serving with this program/project?

There are 8 children residing in North Liberty who are enrolled in this summer's camp and 10 residents who are currently on our roster to attend programming during the school-year. These numbers may fluctuate and/or increase over the course of the year. The Arc also provides other in-home and community-based services to North Liberty residents in addition to our camp and group programming.

4. Provide a succinct, specific description of your primary target population(s).

The Arc serves individuals with intellectual, developmental, and other related disabilities and their families. We work with individuals throughout the lifespan, but this programming will target serving school-aged students and their families.

5. What percentage of the program/project benefits North Liberty residents?

21% of enrolled camp participants are North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

This program will directly benefit the North Liberty residents who participate in our programs. Our camp will also be held in North Liberty where we will frequent local businesses and public facilities. Our campers, their families, and staff will be exposed to the North Liberty community and as well as the community to our programming and services.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

We encourage participants from all communities, including residents of North Liberty especially given the convenience of programming being held within their home community. Most referrals to our programs come from case management services, school staff, and word of mouth through families. We remain in contact with the referral sources who work within the North Liberty community. We would like to consider holding more program activities in North Liberty and other towns within our service territory provided availability of meeting location(s) since we understand that transportation can be a barrier for some families.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If we do not receive this funding, our resources will be limited, which will limit or eliminate travel and activities. Particularly given the increased cost of gas and across most sectors, we will have to try and seek other funding or ask participants to pay additional fees. We strive very hard to make our programs affordable for participants. We do not turn children away for inability to pay, we utilize United Way funds to make this possible. With the amount of attention our participants require, it is not feasible for families to pay the actual cost of care. We take great care in making this a fun and memorable experience; we are hoping to be able to do so with this funding for travel and activities.

9. List all amounts and years of funds previously received from the City of North Liberty.

The Arc received \$1000.00 in FY22 for the cost of supplies to host camp programming. We did not receive funding from the City of North Liberty prior to this that we are aware of.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Chelsey Markle

Date

6/1/2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



SOCIAL SERVICES FUNDING APPLICATION – FY 2023

North Liberty City Council has allocated funds in the FY 2023 (July 1, 2022 – June 30, 2023) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Tax Status:

501(c)3

Program/Project Information

Program/Project Title:

Positive Youth Development & Mental Health Services

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	2,000
Supplies	1,500
General Operating Expenses	5,000
Total:	8,500

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Private Foundation	125,000
United Way	15,000
Contributions	5,000
City of North Liberty	8,500
Total:	156,500

Anticipated/Actual start date:

6/8/2022

Anticipated Program/Project completion date:

6/30/23

Application Information

1. Describe the program/project.

UAY has several initiatives currently running in North Liberty. These include a experiential learning program called SPARK, a summer long weekly hang-out at Ranshaw House (for which we just submitted a grant to extend it year-round), our Youth Engagement Director has been working with a group of Black youth to help make Ranshaw House feel more welcoming to youth of color, and we hold several groups at Liberty High School.

UAY continues to work with agency partners including the North Liberty Rec Center, Library, Iowa City Community School District (ICCS), United Way of Johnson and Washington Counties, and North Liberty businesses to provide youth programming, youth development trainings, crisis services, and community engagement opportunities. We would like to continue working on these initiatives in the upcoming fiscal year. Additional funding from North Liberty would allow us to continue these initiatives and increase our ability to look for sources of funding to provide additional services.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

UAY served 330 North Liberty residents in FY21, from our health education program at North Central, junior high art workshops and through our work at Liberty. This number is still down a bit from pre-covid numbers. There are a number of issues for low-income youth in North Liberty, including transportation and after school program access. There is an after school program run by the Rec Center, but it is only for youth up to 6th grade. UAY wants to bring services to young people in neighborhoods with the greatest disparities. We want to intervene at a time when they are vulnerable to risky behaviors. It is important to understand the interrelationships among the environmental and individual factors that affect adolescent behavior. Research suggests that the baseline level of dopamine is lower in adolescents, but its release in response to experience is higher, which can explain why teens may report a feeling of being "bored" unless they are engaging in some stimulating and novel activities. This enhanced natural dopamine release can give adolescents a powerful sense of being alive when they are engaged in life. It can also lead them to focus solely on the positive rewards they are sure are in store for them, while failing to notice or give value to the potential risks and downsides.

In general, a few areas of risk-taking pose the most serious threats to adolescents: sexual risk-taking, substance use, illegal behavior, and thrill seeking. Familiar clusters of risk factors including living in poverty, dysfunctional family patterns, and substance use in the home, appear to be associated with each of the risk behaviors. Impulsiveness, difficulty with self-control, and sensation-seeking, characteristic of all adolescents to some degree, but of some more than others, also seem to be associated with most risk behaviors. Risk behaviors themselves also tend to cluster together, with young people who experiment with substance use being more likely to engage in risky sex, for example.

According to After School Alliance, a US Department of Education collaboration with the Charles Stewart Mott Foundation, in their brief "Older Youth Need Afterschool Programs", 51% of youth who take care of themselves after school are in high school. "The conventional wisdom is that by the time youth reach high school, they are old enough to take care of themselves and don't need adult supervision. However, if left to their own devices, teens might not make the best use of the free time they have after school. For example, the rate of juvenile crime triples between 3 and 6pm, and youth are more likely to become victims of crime. Youth who must fend for themselves and boredom can increase the likelihood that a young person will experiment with drugs and alcohol as much as 50 percent and ages 12-15 are the years in which youth develop their patterns of alcohol, tobacco, and other drug use or nonuse.

In addition to general patterns of behavior due to brain development, trauma can add an additional layer of complexity to working with teens. All UAY staff are trained in the principles of Trauma Informed Care, and how to utilize those principles while working with youth who may have suffered trauma. Trauma-informed care is an evidenced based approach and a paradigm shift from one that asks, "What's wrong with you?" to one that asks, "What has happened to you?". More than half of all youth in the United States reported exposure to trauma in the past year, an experience that is linked to traumatic stress and other problematic and costly health outcomes that last for a lifetime. Trauma-affected youth may experience a wide range of cognitive, emotional, and behavioral challenges that negatively affect their daily functioning. These challenges include difficulty trusting authority figures, difficulty forming healthy adult and peer relationships, anxiety, sadness, and anger. However, Positive Youth Development practices are a promising and non-stigmatizing method to protect youth from the effects of trauma by connecting them with caring adult mentors, promoting resilience, and cultivating problem-solving skills that youth can apply in challenging situations.

UAY is also aware of the intersectionality of race and class with trauma. Youth experience additional marginalization as a result of their intersecting identities and other identity-related factors. These identities fall under the categories of "minority", "at-risk", "Latinx", "African-American", and "low socio-economic", which are often accompanied by exposure to factors like trauma, racism, and classism. The combination of these identities and factors compounds and intensifies youths' struggles to create opportunities that allow them to move beyond their status and prosper.

3. How many North Liberty residents will you be serving with this program/project?

500

4. Provide a succinct, specific description of your primary target population(s).

UAY works primarily with youth in junior high and high school, and their families

5. What percentage of the program/project benefits North Liberty residents?

15% of our total served are North Liberty residents, these funds would be used 100% for North Liberty residents

6. How will this program/project benefit the community of North Liberty?

There will be several benefits to the community of North Liberty. Primarily for the youth who do not currently have supervised activities during afterschool hours. This will give them a safe place to go with safe adults who will provide them with enriching activities, and who are trained in positive youth development. It is important to note that our staff are not just "youth workers". They are all highly trained in Positive Youth Development (PYD) techniques.

All youth development programs at UAY utilize the Youth Program Quality Assessment (YPQA), an evidence-based assessment tool designed to measure the quality of youth programs and identify staff training needs in programs that serve youth during out-of-school time. YPQA evaluates the quality of youth experiences as youth participate in programming. The focus of YPQA is on process quality, not just inputs like staff and supplies or outputs like test scores, but on giving youth a powerful experience. YPQA provides a framework for intentionally moving youth toward the most important quality of youth programs, interaction and engagement. Evidence is gathered through observation and interview by a qualified, trained observer. Notes, observations and interview data are used as evidence to score items. This assessment is run each April.

In addition to the benefits to the youth involved, this will benefit the Library and Rec Center by giving the youth an alternative outlet for their energies. Finally, the entire community of North Liberty benefits when youth have safe, effective programming. According to Youth.gov, the federal government website, "Effective afterschool programs bring a wide range of benefits to youth, families and communities. Afterschool programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents."

Other demonstrated benefits include:

o Improved academic performance, (Naftzger et. al., 2007)

o Improved classroom behavior, attendance, aspirations, and decreased drop outs, (Wisconsin Department of Public Instruction, 2010), (Huang, Leon, La Torre, Mostafavi, 2008)

o Reduced drug use, and criminal behavior, Investing in Our Young People, (University of Chicago, 2006), (UCLA National Center for Research on Evaluation, Standards and Student Testing, 2007)

o Positive health outcomes, (Mahoney, J., Lord, H., & Carryl, 2005)

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Using Ranshaw House as the base for our groups is one way of providing accessibility. It is a community hub, within easy walking distance of most of the primary target population, and a place most of them are familiar with and already utilizing to some extent.

Our new SPARK program has an extensive outreach component in North Liberty. This includes attending community events, going into neighborhoods for street outreach to meet youth and families, and knocking on doors. Crisis work is done at schools, in homes, or wherever is most convenient for each individual.

UAY stresses the importance of eliminating barriers to access our programming. UAY has developed programming that target these issues while also speaking to youth in a language they understand, by investing in trainings that specialize in working with the unique needs of young adults such as Positive Youth Development, Youth Mental Health First Aid, Trauma Informed Care, Cultural Competency, and Adverse Childhood Experiences. We work with their strengths and utilize them as partners in determining what activities they are interested in and what issues they want to see addressed. We do this while creating a safe environment with trusted adults who can guide them to use their talents for their benefit and the benefit of the community as a whole.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Funding we have received in the last few years from North Liberty has given us the ability to continue to seek out funding for programming that speaks specifically to the needs of North Liberty residents. It has helped us secure several new avenues of funding that will continue to have impacts for many years. Without funding from North Liberty, UAY would be less able to continue to pursue funding.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY21 - \$4,000
FY22 - \$5,000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Genevieve Anglin

Digitally signed by Genevieve Anglin
Date: 2022.05.31 13:25:05 -05'00'

Date

05/31/2022

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2022 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2023. Reminder notices will be emailed in July.



Center for Worker Justice Agreement

SOCIAL SERVICES FUNDING AGREEMENT

This Social Services Funding Agreement (“Agreement”) is entered into by and between The Center for Worker Justice of Eastern Iowa, (hereinafter referred to as “CWJ” which expression shall include its agents, successors or assigns) and the City of North Liberty, Iowa (hereinafter “the City”). CWJ and the City are collectively referred to as “the Parties.”

I. RECITALS

A. The City of North Liberty, Iowa is committed to protecting and preserving the health, safety and welfare of its residents.

B. The City finds that providing funding for certain charitable and not-for-profit enterprises which directly serve and benefit the residents of North Liberty is an effective and efficient means to those ends, particularly in regard to underserved portions of the population.

C. CWJ works to combat employer wage theft by educating workers about their rights, and assisting workers in the recovery of unpaid wages, including workers who are residents of North Liberty. CWJ depends on charitable donations to provide said services.

D. The City finds that CWJ’s operations serve a public purpose and a vital need for residents of North Liberty, by promoting and protecting the rights of workers who may have limited bargaining power, and reducing poverty by ensuring workers are paid a fair wage.

E. The City wishes to contribute to CWJ, to ensure its ongoing operations in service of the public purpose described above.

II. TERMS

1. **Recitals.** By this reference, the Recitals set forth above are incorporated into and made part of this Agreement.

2. **Consideration.** Upon execution of this Agreement by all Parties and upon approval of the Agreement by the City’s council, the City shall pay CWJ the sum of Thirty-Five Thousand Dollars (\$35,000.00) (the “Funds”).

In return, CWJ agrees to continue to provide services to residents of North Liberty as part of its ongoing operations combating employer wage theft.

3. **Accounting.** CWJ agrees to allocate the Funds to provide for its ordinary operating expenses incurred in providing the services described in the Recitals hereto, and to provide an annual accounting showing that the funds were so applied. CWJ agrees that the Funds must be fully expended for such purposes no later than December 31, 2026. CWJ agrees to reimburse the City for any Funds not expended by that time, no later than January 31, 2027.

4. **Interpretation.** The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the Parties. This Agreement is made and entered into, and shall be subject to, governed by, and interpreted in accordance with, the laws of the State of Iowa.

5. **Severability.** Should any provision of this Agreement be declared or be determined by any court to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby and said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement.

6. **Entire Agreement.** This Agreement sets forth the entire agreement between the Parties hereto and fully supersedes any and all prior agreements or understanding between the Parties hereto pertaining to the subject matter hereof.

7. **Counterparts.** This Agreement shall be executed in one or more counterparts and by facsimile or other electronic means, each counterpart shall, for all purposes, be deemed an original, and all counterparts shall constitute the same instrument.

8. **Authority to Sign.** The undersigned individuals represent and warrant that they have authority to execute the Agreement on behalf of their respective parties. The undersigned individuals represent and warrant that all necessary corporate actions or resolutions have been taken to authorize the execution of this Agreement.

9. **Drafting.** This Agreement was negotiated at arm's-length and entered into freely by the Parties, who have had opportunity to seek the advice of counsel. In the event an ambiguity exists in any provision of this Agreement, such ambiguity is not to be construed by reference to any doctrine or statute calling for ambiguities to be construed against the drafter of the document.

10. **Captions.** The captions or headings of the sections in this Agreement are for the convenience of reference only and in no way define, limit, or affect the scope or substance of any section of this Agreement.

11. **Scope of Promises, Representations, and Inducements.** Parties acknowledge, warrant and represent that no promises, representation or inducements, except as herein set forth, have been offered or made by a party hereto or to any other party hereto to secure the execution of any provision of this Agreement.

12. **Successors and Assigns.** This Agreement shall be binding upon and inure to the benefit of each Party's successors and assigns.

13. **Modifications.** No part or provision of this Agreement may be changed, modified, waived, discharged or terminated except by an instrument in writing signed by the Party against whom enforcement of such change, modification, waiver, discharge or termination is sought. The failure of a party to seek redress for violation of, or to insist upon strict performance of, any provision of this Agreement shall not be a waiver of that provision by the party to estop that party from asserting fully any and all of its rights under this Agreement.

14. **Further Assurances.** Each party shall execute such other and further documents, and take such other and further actions as may be reasonably requested by a Party hereto for the purpose effectuating the agreements herein.

IN WITNESS WHEREOF, the Parties hereto have executed this Social Services Funding Agreement effective on the last date set forth below.

THE CENTER FOR WORKER JUSTICE OF EASTERN IOWA

By: _____
Mazahir Salih, Director

Date of Signature: _____

THE CITY OF NORTH LIBERTY, IOWA

By: _____
Chris Hoffman, Mayor

Date of Signature: _____

Resolution No. 2022-65

A RESOLUTION APPROVING THE SOCIAL SERVICES FUNDING AGREEMENT BETWEEN THE CITY OF NORTH LIBERTY AND THE CENTER FOR WORKER JUSTICE OF EASTERN IOWA (CWJ)

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, CWJ works to combat employer wage theft through education and assistance with recovery of unpaid wages;

WHEREAS, the City of North Liberty finds that this participation directly benefits the citizens of North Liberty;

WHEREAS, the City of North Liberty has offered to provide \$35,000.00 toward the organization's budget; and

WHEREAS, it is the parties' desire to agree and establish, in writing, their understanding regarding said contribution as in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED that that Social Services Funding Agreement between the City of North Liberty and The Center for Worker Justice of Eastern Iowa is approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said agreement.

APPROVED AND ADOPTED this 28th day of June, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



Watts Annexation

Resolution No. 2022-58

**A RESOLUTION APPROVING ANNEXATION OF CERTAIN
PROPERTY TO THE CITY OF NORTH LIBERTY, IOWA**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH
LIBERTY, IOWA:**

WHEREAS, the owner of property, Kevin Paul Watts, generally located on the west side of Jones Boulevard and south of West Hauer Drive NE in the southwest part of the City has applied for annexation to the City of North Liberty;

WHEREAS, the total property to be annexed is legally described in Exhibit A, which includes all county roadways adjacent to the annexation area; and

WHEREAS, it is in the best interest of the City of North Liberty that said property be annexed to the City at this time.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North Liberty, Iowa, that the property referred to herein and shown and mapped in Exhibit A shall hereinafter be and become a part of the City of North Liberty, Iowa.

BE IT FURTHER RESOLVED that the Planning Director is hereby directed to file the appropriate documentation with the City Development Board in order to proceed with the finalization of this annexation.

APPROVED AND ADOPTED this 28th day of June, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

Exhibit A – Legal Description of Property

AUDITOR'S PARCEL 2022036, IN ACCORDANCE TO THE PLAT THEREOF RECORDED IN PLAT BOOK 65 AT PAGE 333 OF THE RECORDS OF THE JOHNSON COUNTY RECORDER'S OFFICE. LOCATED IN THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 14, TOWNSHIP 80 NORTH, RANGE 7 WEST, OF THE FIFTH PRINCIPAL MERIDIAN, JOHNSON COUNTY, IOWA. SAID AUDITOR'S PARCEL 2022036 CONTAINS 2.53 ACRES, AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

All county roadways adjacent to the annexation area are included in this legal description.

Map of Proposed Annexation:





2022A Bond Sale

MINUTES FOR HEARING AND ADDITIONAL
ACTION ON ENTERING INTO LOAN
AGREEMENT

421033-87

North Liberty, Iowa

June 28, 2022

The City Council of the City of North Liberty, Iowa, met on June 28, 2022, at _____
o'clock __.m., at the _____, North Liberty, Iowa.

The meeting was called to order by the Mayor, and the roll being called, the following
named Council Members were present and absent:

Present: _____

Absent: _____.

This also being the time and place specified for taking action on the proposal to enter into
an General Obligation Loan Agreement, as defined in the attached resolution, and to borrow
money thereunder in a principal amount not to exceed \$9,400,000, the City Clerk announced
that no written objections had been placed on file. Whereupon, the Mayor called for any written or
oral objections, and there being none, the Mayor declared the public hearing closed.

After due consideration and discussion, Council Member _____
introduced the resolution next hereinafter set out and moved its adoption, seconded by Council
Member _____. The Mayor put the question upon the adoption of
said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

Resolution No. 2022-59

**RESOLUTION AUTHORIZING AND TAKING ADDITIONAL ACTION ON
PROPOSAL TO ENTER INTO GENERAL OBLIGATION LOAN AGREEMENT**

WHEREAS, the City of North Liberty (the "City"), in Johnson County, State of Iowa, proposes to enter into a loan agreement (the "Loan Agreement"), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$9,400,000 for the purpose of paying the costs, to that extent, of (1) constructing street, water system, sanitary sewer system, storm water drainage and side walk improvements; and (2) acquiring and installing street lighting, signage and signalization improvements, and pursuant to law and duly published notice of the proposed action has held a hearing thereon on June 28, 2022;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North Liberty, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Loan Agreement in the future and to issue General Obligation Corporate Purpose Bonds or Notes at such time, in evidence thereof. The City Council further declares that this resolution constitutes the "additional action" required by Section 384.24A of the Code of Iowa.

Section 2. Further action with respect to the Loan Agreement is hereby adjourned to the City Council meeting scheduled for July 12, 2022.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

APPROVED AND ADOPTED this 28th day of June, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

••••

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE

STATE OF IOWA
COUNTY OF JOHNSON
CITY OF NORTH LIBERTY

SS:

I, the undersigned, City Clerk of the City of North Liberty, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to the public hearing and additional action on the City Council's intention of entering into a certain loan agreement in the future.

WITNESS MY HAND this _____ day of _____, 2022.

City Clerk

June 22, 2022

Via Email

Tracey Mulcahey
City Clerk/City Hall
North Liberty, Iowa

Re: General Obligation Loan Agreement
Our File No. 421033-87

Dear Tracey:

We have prepared and attach proceedings related to the action to be taken on the City's proposed General Obligation Loan Agreement (the "Loan Agreement") at the June 28th City Council meeting.

The proceedings attached include the following items:

1. Minutes of the meeting covering the public hearing, followed by the resolution taking additional action in connection with the Loan Agreement. This resolution sets forth the City Council's determination to enter into the Loan Agreement in the future, and its adoption constitutes the "additional action" required by the Iowa Code.
2. Attestation Certificate with respect to the validity of the transcript.

On June 28th the City Council should meet as scheduled, hold the hearing on its intention to enter into the Loan Agreement and adopt the attached resolution. The minutes as drafted assume that no objections will be filed or made.

As soon as possible after the City Council meeting, please return one fully executed copy of all of the completed pages in these proceedings. If you have any questions, please contact Erin Regan, Cheryl Ritter or me.

Best regards,

John Danos

Attachments

cc: Ryan Heiar
Tionna Pooler
Lori Meeker, UMB



FY 23 Salary Resolution

Resolution No. 2022-60

A RESOLUTION AUTHORIZING SALARIES AND HOURLY WAGES FOR CITY EMPLOYEES FOR THE FISCAL YEAR OF JULY 1, 2022 THROUGH JUNE 30, 2023

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the following full-time and permanent part-time employees and/or positions of the City of North Liberty shall be paid the gross wages and salaries indicated in Attachment A for the fiscal year beginning July 1, 2022 and ending June 30, 2023;

WHEREAS, overtime pay for hourly employees is at one and one-half times the regular hourly rate of pay for hours worked in excess of forty hours per week; and

WHEREAS, the City Clerk of the City of North Liberty is hereby authorized to issue checks, less legally required or authorized deductions from the amount set out above, on the days of the payroll, and to make contributions to IPERS, Social Security and Medicare, or other purposes required by law or authorized by the City Council all subject to audit and review of the City Council.

NOW, THEREFORE, BE IT RESOLVED that the attached list of salaries and hourly wages for the Fiscal Year of July 1, 2022 through June 30, 2023 is approved.

APPROVED AND ADOPTED this 28th day of June, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

Salaries

Employee	Position	Rate of Pay	
Police			
Venenga, Diane	Police Chief	\$11,679.20	Monthly Salary
Landsgard, Tyson	Police Lieutenant	\$9,474.40	Monthly Salary
Regenwether, Creighton	Police Sergeant	\$8,157.07	Monthly Salary
Shine, Chris	Police Sergeant	\$8,157.07	Monthly Salary
Ross, Ruben	Police Sergeant	\$7,956.00	Monthly Salary
Seymour, Mitch	Police Sergeant	\$7,822.53	Monthly Salary
Ruffcorn, Alisha	Administrative Assistant II	\$27.62	Hourly
Rich, Lauryn	Administrative Assistant	\$23.86	Hourly
Tygart, Chuck	Police Officer	\$38.57	Hourly
Rockafellow, Ryan	Police Officer	\$38.57	Hourly
Santiago, Juan	Police Officer	\$34.90	Hourly
Miller, Joel	Police Officer	\$37.45	Hourly
Jennings, Andy	Police Officer	\$37.45	Hourly
Clubb, Travis	Police Officer-Investigator	\$37.45	Hourly
Davis, Bryan	Police Officer-Investigator	\$37.45	Hourly
Wood, Casey	Police Officer-DTF	\$37.45	Hourly
Sammons, Scott	Police Officer	\$37.45	Hourly
Campbell, Ben	Police Officer-K9	\$36.18	Hourly
Sexton, Bruce	Police Officer	\$34.90	Hourly
Madole, Spence	Police Officer	\$34.90	Hourly
Kapfer, Eric	Police Officer	\$34.90	Hourly
Jacobi	Police Officer	\$29.77	Hourly
Monroe	Police Officer	\$29.77	Hourly
Vazquez	Police Officer	\$32.33	Hourly
Hayes	Police Officer	\$37.45	Hourly
Gallagher	Police Officer	\$37.45	Hourly
Fire			
Platz, Brian	Fire Chief	\$5,190.76	Bi-Weekly Salary
Humston, Tina	Training Officer-Captain	\$2,596.15	Bi-Weekly Salary
Hardin, Bryan	Assistant Fire Chief-Fire Marshall	\$2,202.24	Bi-Weekly Salary
Schmooke, William	Assistant Fire Chief-Training & Administration	\$2,101.15	Bi-Weekly Salary
Jaeger, Jeffrey	Part-Time Fire Fighter	\$15.19	Hourly
Reasner, Richard	Part-Time Fire Fighter	\$15.19	Hourly
Voparil, Christine	Part-Time Fire Fighter	\$15.19	Hourly
Schoening, Austin	Part-Time Fire Fighter	\$15.19	Hourly
Skubal, Alec	Part-Time Fire Fighter	\$14.75	Hourly
Phu, Phuoc	Part-Time Fire Fighter	\$14.35	Hourly
White, Austin	Part-Time Fire Fighter	\$14.35	Hourly
Nost, Matthew	Part-Time Fire Fighter	\$14.35	Hourly
Kraxner, Brock	Part-Time Fire Fighter	\$14.35	Hourly
DeValk, Andrew	Part-Time Fire Fighter	\$14.35	Hourly
Rundle, Lucas	Part-Time Fire Fighter	\$14.35	Hourly
Fosse, Samuel	Part-Time Fire Fighter	\$14.35	Hourly
Cooper, Nathan	Part-Time Fire Fighter	\$14.35	Hourly

Salaries

Building

Palmer, Thomas	Building Official	\$9,576.67	Monthly Salary
Yoder, Benjamin	Building Inspector II	\$33.17	Hourly
Green, Anthony	Building Inspector I	\$26.97	Hourly
Wolfe, Michael	Stormwater Coordinator	\$35.60	Hourly
Warnstaff, Kari	Permit Tech / Administrative Assistant	\$26.22	Hourly

Public Safety

Lewis, Amy	School Crossing Guard	\$21.30	Hourly
Etherington, Alfred	School Crossing Guard	\$19.50	Hourly
Vacant	School Crossing Guard	\$17.00	Hourly
Vacant	School Crossing Guard	\$17.00	Hourly
Jetter, James	School Crossing Guard (Sub)	\$20.08	Hourly

Library

Garner, Jennifer	Library Director	\$9,379.07	Monthly Salary
Jordebrek, Jennifer	Assistant Library Director	\$7,512.27	Monthly Salary
Harrison, Melanie	Marketing & Events Coordinator	\$32.59	Hourly
Frisbie, Andrew	Collection Development Librarian	\$30.22	Hourly
O'Sheridan-Tabor, Emily	Family Services Librarian	\$28.95	Hourly
Silva, Erin	Youth & Teen Services Librarian	\$28.95	Hourly
Golly, Amy	Adult Services Librarian	\$27.62	Hourly
Forkenbrock, Kellee	Public Services Librarian	\$25.61	Hourly
Hodgson, Kayla	Assistant Youth & Teen Services Librarian	\$19.78	Hourly
Grandinetti, Danielle	Library Services & Marketing Assistant	\$19.78	Hourly
Brase, Corrie	Library Assistant II	\$15.90	Hourly
Craycraft, Andrea	Library Assistant II	\$15.17	Hourly
Riker, Leonard	Library Assistant I	\$14.00	Hourly
Martin, Emma	Library Assistant I	\$14.00	Hourly
Choi, Amanda Yunsun	Library Assistant I	\$14.00	Hourly
Connon, Bethany	Library Assistant I	\$14.00	Hourly
Grinstead, Claire	Library Assistant I	\$14.00	Hourly
Schneider, Erik	Library Page	\$13.40	Hourly

Parks

Goldsmith, Guy	Director Parks, Buildings, Grounds	\$9,576.67	Monthly Salary
Hamer, Timothy	Assistant Director Parks, Buildings, Grounds	\$40.71	Hourly
Hamer, Brian	Parks Maintenance Worker III	\$35.33	Hourly
Clendenen, Zachery	Parks Maintenance Worker III	\$26.35	Hourly
Amos, Dustin	Parks Maintenance Worker III	\$26.35	Hourly
Flaucher, Brandon	Parks Maintenance Worker III	\$25.73	Hourly
Eilers, Theodore	Parks Maintenance Worker III	\$25.13	Hourly
Conklin, Jerry	Seasonal Groundskeeper	\$15.45	Hourly
West, Adam	Seasonal Groundskeeper	\$15.45	Hourly
Lorenz, Steven	Seasonal Groundskeeper	\$15.45	Hourly
McAtee, Joseph	Seasonal Groundskeeper	\$15.45	Hourly
Vance, Spencer	Seasonal Groundskeeper	\$15.45	Hourly
Ross, Samuel	Seasonal Groundskeeper	\$15.45	Hourly
Cusick, Benjamin	Seasonal Groundskeeper	\$15.00	Hourly

			Salaries
O'Donnell, Ethan	Seasonal Groundskeeper	\$15.00	Hourly
Ryan, Jackson	Seasonal Groundskeeper	\$15.00	Hourly
Schillinger, John	Seasonal Groundskeeper	\$15.00	Hourly

Recreation

Simpson, Michelle	Recreation Director	\$4,256.30	Bi-Weekly Salary
Motley, Brian	Assistant Recreation Director	\$3,753.24	Bi-Weekly Salary
Fielder, Matthew	Youth Program Supervisor	\$7,560.80	Monthly Salary
Meseck, Matthew	PM Recreation Supervisor	\$6,123.87	Monthly Salary
Huisman, Kyle	Site Supervisor/Concession Manager	\$5,018.00	Monthly Salary
Egly, Jason	AM-Administrative Assistant	\$26.89	Hourly
Pilcher, Zachary	PM-Administrative Assistant	\$23.30	Hourly
Leonard, Dale	Custodial Supervisor	\$38.16	Hourly
Benner, Jeff	PM Custodian	\$23.72	Hourly
Wingert, Mark	Custodian	\$23.72	Hourly
Davis, Cole	Head Counselor Part-Time	\$20.60	Hourly
Taylor, William	Building Monitor Part-Time	\$14.00	Hourly
Andrews, Sarah	Building Monitor Part-Time	\$14.00	Hourly
Kral, Miranda	Building Monitor Part-Time	\$14.00	Hourly
Hildreth, Tyler	Building Monitor-Part-Time	\$14.00	Hourly
Murrey, Casey	Recreation Counselor Part-Time	\$14.00	Hourly
Bohr, Eric	Building Monitor Part-Time	\$14.00	Hourly
Buschelman, Sarah	Recreation Counselor Part-Time	\$14.00	Hourly
Davis, Megan	Recreation Counselor Part-Time	\$14.00	Hourly
King, Skylar	Recreation Counselor Part-Time	\$14.00	Hourly
Hollingsworth, Aundrea	Building Monitor Part-Time	\$14.00	Hourly
Marx, Cynthia	Building Monitor Part-Time	\$14.00	Hourly
Lindner, Kearce	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Yamashita, Aidan	Recreation Counselor Part-Time	\$14.00	Hourly
Baldwin, Kayli	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Fetter, Joshua	Recreation Counselor Part-Time	\$14.00	Hourly
Masterson, Benjamin	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Berns, Kaylee	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Squires, Mackenzie	Building Monitor Part-Time	\$14.00	Hourly
Reath, Manaath	Building Monitor Part-Time	\$14.00	Hourly
Albashair, Gamareldawla	Building Monitor Part-Time	\$14.00	Hourly
Cooper, Hailey	Building Monitor Part-Time	\$14.00	Hourly
Taylor, Gavielle	Building Monitor Part-Time	\$14.00	Hourly
Schramm, Kendra	Building Monitor Part-Time	\$14.00	Hourly
Inestroza, Christy	Building Monitor Part-Time	\$14.00	Hourly
Albashair, Nour	Recreation Counselor Part-Time	\$14.00	Hourly
Avgenackis, Emma	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Bagan, Hunter	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Berns, Ella	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Daugherty, Kennedy	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Eyestone, Ryne	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Fantz, Helena	Recreation Counselor Part-Time	\$14.00	Hourly
Kirk, Noah	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Korth, Emily	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Malven, Mitchell	Building Monitor Part-Time	\$14.00	Hourly
Philipp, Jackson	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Sanko, Brittany	Building Monitor Part-Time	\$14.00	Hourly
Squires, Marlee Jo	Seasonal Intern	\$15.00	Hourly

City of North Liberty - Fiscal Year 2022

Salaries

Van Abbema, Avery	Junior Recreation Counselor Part-Time	\$13.50	Hourly
Young, Isaac	Building Monitor Part-Time	\$14.00	Hourly
Zimmerman, Patti	Building Monitor Part-Time	\$14.00	Hourly
Zweifel, Kelly	Building Monitor Part-Time	\$14.00	Hourly

Pool

Bjork, Ashley	Aquatic Supervisor	\$2,787.97	Bi-Weekly Salary
Bliven, Benjamin	Aquatic Coordinator	\$20.60	Hourly
	Lifeguard		Hourly
	Concessions		Hourly
	Swim Instructor		Hourly
	Private Swim Instructor		Hourly
	Assistant Concessions Manager		Hourly
	Pool Manager		Hourly
	Head Lesson Coordinator		Hourly
	Lifeguard Instructor		Hourly
	Water Aerobics Instructor		Hourly

Planning

Rusnak, Ryan	Planning Director	\$8,985.60	Monthly Salary
Doermann, Sara	Planning Tech / Code Compliance	\$25.73	Hourly

Administration

Heiar, Ryan	City Administrator	\$15,877.33	Monthly Salary
Lientz, Grant	City Attorney	\$12,760.80	Monthly Salary
Mulcahey, Tracey	City Clerk / Assistant City Administrator	\$10,717.20	Monthly Salary
Hilton, Debra	Human Resource Director	\$9,576.67	Monthly Salary
Byers, Mary	Deputy City Clerk / Utility Billing Clerk	\$36.76	Hourly
Dykstra, Jacqueline	Administrative Assistant / Payables	\$35.73	Hourly
Harris, Jackie	HR / Legal Assistant	\$32.59	Hourly
House, Stacey	Administrative Assistant / Deputy City Clerk	\$26.97	Hourly
Farr, Melanie	Administrative Assistant	\$23.30	Hourly
McConville, Angela	Special Projects Coordinator	\$5,841.33	Monthly Salary
Nelson, Christopher	Information Technology Coordinator	\$6,409.87	Monthly Salary

Communications

Bergus, Nicholas	Communications Director	\$8,788.00	Monthly Salary
Miller, Jillian	Community Engagement Coordinator	\$6,271.20	Monthly Salary
Blackman, Derek	Communications Specialist	\$27.39	Hourly
Rodier, Caroline	Communications Assistant Part-Time	\$15.80	Hourly
James, Micah	Outreach & Equity Coordinator	\$5,706.13	Monthly Salary

Streets

Pentecost, Michael	Street Superintendent	\$9,805.47	Monthly Salary
Lange, Daniel	Assistant Street Superintendent	\$40.71	Hourly
Murray, Justin	Locate Laborer III	\$28.95	Hourly

City of North Liberty - Fiscal Year 2022

Kinney, Steven	Laborer III	\$27.62	Salaries Hourly
Conklin, Clint	Laborer III	\$28.28	Hourly
Werle, Michael	Laborer III	\$28.28	Hourly
Taylor, Ryan	Laborer III	\$25.13	Hourly
Siddell, Jordon	Laborer III	\$25.13	Hourly
Salm, Andrew	Construction Inspector	\$33.96	Hourly

Water

Metternich, Gregory	Water Superintendent	\$9,805.47	Monthly Salary
Kopecky, Shannon	Assistant Water Superintendent	\$42.58	Hourly
Keating, Michael	Water Operator II	\$36.17	Hourly
Pretasky, James	Water Maintenance Specialist	\$33.05	Hourly
Bowman, Nicholas	Water Maintenance Specialist	\$31.57	Hourly
Morales Ortega, Cesar	Water Laboratory Technician	\$28.28	Hourly

Waste Water

Lammers, Drew	Wastewater Superintendent	\$4,081.42	Bi-Weekly Salary
Furler, David	Assistant Wastewater Superintendent	\$38.85	Hourly
Farrier, Mark	Wastewater Operations Supervisor	\$31.64	Hourly
Arey, Thomas	Wastewater Maintenance Specialist	\$34.19	Hourly
Scroggie Neill	Wastewater Maintenance Specialist	\$27.39	Hourly
Tusing, Delen	Wastewater Operator I	\$27.49	Hourly
Hertzfeldt, Matthew	Wastewater Operator I	\$24.43	Hourly

**Based on a 2080 hour work year, excludes overtime, on-call pay and shift differential.*



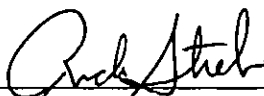
Tobacco Citations

**WAIVER OF RIGHT TO HEARING
ON CIVIL PENALTY**

COMES NOW Rick Streh, on behalf of Liberty Doors, Inc., which is a retailer operating at 900 W. Penn St., North Liberty. By signing this Waiver of Right to Hearing I voluntarily acknowledge on behalf of Liberty Doors, Inc.:

1. That on February 17, 2022, an employee or agent of Liberty Doors, Inc. violated Section 453A.2(1) of the Code of Iowa, prohibiting anyone from selling or providing tobacco, tobacco products or cigarettes to a person under the legal age.
2. That pursuant to Sections 453A.22(2) and 453A.47A(11) of the Code of Iowa, the first time its employee violates Section 453A.2(1) within a two-year period, a retailer is subject to a civil penalty of \$300.00.
3. That pursuant to Section 453A.22(2), a retailer is entitled to a hearing to determine whether the civil penalty should be assessed.
4. That Liberty Doors, Inc. does not wish to have a hearing on whether a civil penalty should be assessed against it due to its employee's violation and, instead, wishes to acknowledge its responsibility for the civil penalty provided for in Section 453A.22(2) without need for the hearing.
5. That, if an employee of Liberty Doors, Inc. again violates Section 453A.2(1), Liberty Doors, Inc. may be subject to further civil penalties under Section 453A.22(2), after proper notice and opportunity for hearing, including additional monetary civil penalties and/or a suspension of its retail cigarette permit.
6. That included with this Waiver of Hearing is the sum of \$300.00, payable to the City of North Liberty, in complete satisfaction of the civil penalty owed by Liberty Doors, Inc. under Section 453A.22(2).
7. That this Waiver of Hearing was executed and the civil penalty paid voluntarily and after sufficient opportunity to consult with legal counsel.

Executed this 9th day of June, 2022.



Authorized Agent
Liberty Doors, Inc.

Resolution Number 2022-61

**RESOLUTION ACCEPTING PAYMENT OF \$300.00 CIVIL
PENALTY FROM LIBERTY DOORS, INC.**

WHEREAS, on February 17, 2022, an employee of Liberty Doors, Inc., at 900 W. Penn Street, North Liberty, Iowa, violated Iowa Code §453A.2(1) by selling or providing tobacco, tobacco products or cigarettes to a minor and this was the first such violation by one of its employees in a two-year period; and

WHEREAS, at the time of the violation Liberty Doors, Inc., was operating under a retail cigarette permit issued by the City of North Liberty; and

WHEREAS, pursuant to Iowa Code §453A.22(2), an establishment which holds a retail cigarette permit is subject to a civil penalty of \$300.00 as a result of its employee violating Iowa Code §453A.2(1) for a first violation within a two-year period; and

WHEREAS, Liberty Doors, Inc., has waived its right to a hearing required by Iowa Code §453A.22(2) and accepted responsibility for its employee's first violation of Iowa Code §453A.2(1), by paying a \$300.00 civil penalty; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North Liberty, Iowa, that the City Council should accept the waiver of right to hearing and the payment of a \$300.00 civil penalty on behalf of Liberty Doors, Inc..

BE IT FURTHER RESOLVED, that the City Clerk will forward this Resolution to the City Attorney's Office, which will then provide a copy of the same to the retail cigarette permit holder via regular mail sent to the permit holder's place of business as it appears on the application for a retail cigarette permit.

APPROVED AND ADOPTED this 28th day of June, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

WAIVER OF RIGHT TO HEARING
ON CIVIL PENALTY

COMES NOW **JASON ZECK**, on behalf of The Station LLC, which is a retailer operating at 620 Meade Dr, North Liberty. By signing this Waiver of Right to Hearing I voluntarily acknowledge on behalf of The Station LLC:

1. That on February 17, 2022, an employee or agent of The Station, LLC violated Section 453A.2(1) of the Code of Iowa, prohibiting anyone from selling or providing tobacco, tobacco products or cigarettes to a person under the legal age.

2. That pursuant to Sections 453A.22(2) and 453A.47A(11) of the Code of Iowa, the first time its employee violates Section 453A.2(1) within a two-year period, a retailer is subject to a civil penalty of \$300.00.

3. That pursuant to Section 453A.22(2), a retailer is entitled to a hearing to determine whether the civil penalty should be assessed.


4. That The Station, LLC does not wish to have a hearing on whether a civil penalty should be assessed against it due to its employee's violation and, instead, wishes to acknowledge its responsibility for the civil penalty provided for in Section 453A.22(2) without need for the hearing.

5. That, if an employee of The Station, LLC again violates Section 453A.2(1), The Station, LLC may be subject to further civil penalties under Section 453A.22(2), after proper notice and opportunity for hearing, including additional monetary civil penalties and/or a suspension of its retail cigarette permit.

6. That included with this Waiver of Hearing is the sum of \$300.00, payable to the City of North Liberty, in complete satisfaction of the civil penalty owed by The Station, LLC under Section 453A.22(2).

7. That this Waiver of Hearing was executed and the civil penalty paid voluntarily and after sufficient opportunity to consult with legal counsel.

Executed this 11 day of May, 2022.


Authorized Agent
The Station, LLC

Resolution Number 2022-62

RESOLUTION ACCEPTING PAYMENT OF \$300.00 CIVIL PENALTY FROM THE STATION, LLC

WHEREAS, on February 17, 2022, an employee of The Station, LLC, 620 Meade Dr., North Liberty, Iowa, violated Iowa Code §453A.2(1) by selling or providing tobacco, tobacco products or cigarettes to a minor and this was the first such violation by one of its employees in a two-year period; and

WHEREAS, at the time of the violation The Station, LLC, was operating under a retail cigarette permit issued by the City of North Liberty; and

WHEREAS, pursuant to Iowa Code §453A.22(2), an establishment which holds a retail cigarette permit is subject to a civil penalty of \$300.00 as a result of its employee violating Iowa Code §453A.2(1) for a first violation within a two-year period; and

WHEREAS, The Station, LLC, has waived its right to a hearing required by Iowa Code §453A.22(2) and accepted responsibility for its employee's first violation of Iowa Code §453A.2(1), by paying a \$300.00 civil penalty; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North Liberty, Iowa, that the City Council should accept the waiver of right to hearing and the payment of a \$300.00 civil penalty on behalf of The Station, LLC.

BE IT FURTHER RESOLVED, that the City Clerk will forward this Resolution to the City Attorney's Office, which will then provide a copy of the same to the retail cigarette permit holder via regular mail sent to the permit holder's place of business as it appears on the application for a retail cigarette permit.

APPROVED AND ADOPTED this 28th day of June, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

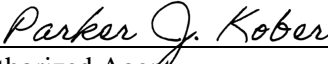
TRACEY MULCAHEY, CITY CLERK

**ACKNOWLEDGMENT OF USE OF SECTION 453A.22(3)
AFFIRMATIVE DEFENSE TO TOBACCO CIVIL PENALTY**

COMES NOW Parker J. Kober, Legal Counsel, authorized agent of Kum & Go, L.C. which holds a retail cigarette permit and is located at 610 Heartland Way, North Liberty. By signing this Acknowledgment of Use of Section 453A.22(3) Affirmative Defense to Tobacco Civil Penalty I voluntarily acknowledge on behalf of Kum & Go, L.C.:

1. That on February 17, 2022, an employee of Kum & Go, L.C. violated Section 453A.2(1) of the Code of Iowa, prohibiting anyone from selling or providing tobacco, tobacco products or cigarettes to a minor.
2. That pursuant to Section 453A.22(2) of the Code of Iowa, an establishment which holds a retail cigarette permit is subject to a civil penalty when its employee violates Section 453A.2(1).
3. That pursuant to Section 453A.22(3), if an employee of a retailer violates Section 453A.2(1), the retailer shall not be assessed a penalty under Section 453A.22(2), and the violation shall be deemed not to be a violation of Section 453A.2(1) for the purpose of determining the number of violations for which a penalty may be assessed pursuant to Section 453A.22(2), if the employee in question holds a valid certificate of completion of the tobacco compliance employee training program pursuant to section 453A.5 at the time of the violation.
4. That the Kum & Go, L.C. employee who violated Section 453A.2(1) held a valid certificate of completion of the tobacco compliance employee training program pursuant to section 453A.5 at the time of the violation.
5. That Kum & Go, L.C. wishes to assert the affirmative defense set out in Section 453A.22(3) in order to avoid a civil penalty for its employee's violation of Section 453A.2(1).
6. That a retailer may assert the affirmative defenses set out in Section 453A.22(3) only once in a four-year period for a violation of Section 453A.2 that takes place at the same place of business location.
7. That, if an employee of Kum & Go, L.C. again violates Section 453A.2(1) within a four-year period, Kum & Go, L.C. will be subject to a civil penalty as provided by Section 453A.22(2), after proper notice and opportunity for hearing.
8. That this Acknowledgment of Use of Section 453A.22(3) Affirmative Defense to Tobacco Civil Penalty was executed voluntarily and after sufficient opportunity to consult with legal counsel.

Executed this 18 day of May, 2022.



Authorized Agent
Kum & Go, L.C.

Resolution Number 2022-63

**RESOLUTION ACCEPTING USE OF SECTION 453A.22(3)
AFFIRMATIVE DEFENSE TO TOBACCO CIVIL PENALTY
BY KUM & GO, L.C.**

WHEREAS, on February 17, 2022, an employee of Kum & Go, L.C., 610 Heartland Way, North Liberty, Iowa, violated Iowa Code § 453A.2(1) by selling or providing tobacco, tobacco products or cigarettes to a minor; and

WHEREAS, at the time of the violation Kum & Go, L.C., was operating under a retail cigarette permit issued by the City of North Liberty; and

WHEREAS, pursuant to Iowa Code § 453A.22(2), an establishment which holds a retail cigarette permit is subject to a civil penalty of \$300.00 as a result of its employee violating Iowa Code § 453A.2(1); and

WHEREAS, pursuant to Iowa Code § 453A.22(3), if an employee of a retailer violates § 453A.2(1), the retailer shall not be assessed a penalty under § 453A.22(2), and the violation shall be deemed not to be a violation of § 453A.2(1) for the purpose of determining the number of violations for which a penalty may be assessed pursuant to § 453A.22(2), if the employee in question holds a valid certificate of completion of the tobacco compliance employee training program pursuant to § 453A.5 at the time of the violation; and

WHEREAS, the Kum & Go, L.C., employee who violated § 453A.2(1) held a valid certificate of completion of the tobacco compliance training program pursuant to § 453A.5 at the time of the violation; and

WHEREAS, Kum & Go, L.C. wishes to assert the affirmative defense set out in § 453A.22(3) in order to avoid the assessment of a civil penalty for its employee's violation of § 453A.2(1), and has signed an Acknowledgement of Use of §453A.22(3) Affirmative Defense to Tobacco Civil Penalty; and

WHEREAS, a retailer may assert the affirmative defense set out in § 453A.22(3) only once in a four-year period for a violation of § 453A.2 which occurs at the same place of business, and if an employee of Kum & Go, L.C. again violates § 453A.2(1) within a four-year period, Kum & Go, L.C. will be subject to a civil penalty as provided by § 453A.22(2), after proper notice and opportunity for hearing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of North Liberty, Iowa, that the City Council should accept Kum & Go, L.C.'s use of a § 453A.22(3) affirmative defense, and should accept Kum & Go, L.C.'s signed Acknowledgement of same.

BE IT FURTHER RESOLVED, that the City Clerk will forward this Resolution to the City Attorney's Office, which will then provide a copy of the same to the retail cigarette permit holder via regular mail sent to the permit holder's place of business as it appears on the application for a retail cigarette permit.

APPROVED AND ADOPTED this 28th day of June, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



Heritage Drive Stormwater Project

PROPOSAL FOR SERVICES

TO: City of North Liberty

ATTN: Mr. Ryan Heiar, City Administrator
P.O. Box 77
North Liberty, Iowa 52317

PROJECT NAME: Heritage Drainage Improvements

DATE: June 22, 2022

PROJECT DESCRIPTION: Design, bidding and construction phase services for Heritage Drainage improvements. Exhibits of the project location/concept improvements are included with this proposal as attachments. The Concept Phase construction cost opinion for this project is \$50,000.

The undersigned Client and Shive-Hattery, Inc. (S-H) agree as follows:

SCOPE OF SERVICES: S-H will provide the following professional services:

1. **Design Phase:** Design phase shall include the following services.
 - a. Topographic Survey: We will provide a topographic survey for the project including surface features, topographic information, utilities as located by One-Call, easements, and right-of-way. The survey will be used as the base map for the design plans.
 - b. Design Services: We will provide design services for the drainage improvement project. The design process/approach will include regular meetings with City staff.
 - c. Permitting: We will prepare and submit Iowa DNR Joint Permit Application for work along existing streambank.
 - d. Construction Documents: Construction documents will consist of preparing complete plans for competitive quotations and construction. The package will be reviewed and approved by City staff prior to solicitation for quotations.
 - e. Cost Opinion: We will prepare opinions of probable construction costs for the project. Updated cost opinions will be prepared and reviewed with City staff as a deliverable with each preliminary and final design phase submittal package.
2. **Bidding (Quotations) Phase:** Services include preparation of bid documents, provide clarification of documents and answer contractor questions, issue addenda as needed, and consult with the Owner regarding award of quotation.
3. **Construction Phase:** Services include the following based upon an estimated two-month construction period.
 - a. Schedule and facilitate a preconstruction meeting to communicate schedule and the administrative details of the project.



- b. Provide construction observation at appropriate intervals to determine if the work is proceeding in general conformance with the contract documents.
- c. Participate with construction progress meetings.
- d. Review contractor submittals. Issue clarifications and authorize changes to the contract documents. Negotiate and prepare change orders as needed.
- e. Review payment applications and provide recommendation to Owner for payment.
- j. Provide final review of work to determine if work has been completed satisfactorily. Prepare list of deficient items to the contractor as needed. Review final payment application and provide recommendation to Owner for final acceptance.
- k. Prepare Construction Record Drawings as provided by the Contractor and submit to the Owner.

CLIENT RESPONSIBILITIES: It will be your responsibility to provide the following:

1. Participation at design review meetings and review of design phase submittals. Provide authorization to proceed with final design.
2. Schedule and conduct informational meeting(s) with property owners and the public as deemed necessary.
3. Negotiate and acquire the necessary right-of-way and/or easements as required for construction of the project. Schedule and meet with affected property owners to discuss easements required for the project.
4. Provide daily construction observation services to monitor progress of the project and provide on-site communications with the Contractor, engineer and adjacent property owners.

SCHEDULE: We will begin our services immediately after execution of this Agreement. The services will be completed in a timely manner. A preliminary project schedule is included with this proposal as an attachment.

COMPENSATION: We will provide the Scope of Services for the following fee:

Design & Bidding Phase	\$ 9,500	Hourly (estimated)
Construction Phase	\$ 3,500	Hourly (estimated)
Reimbursable Expenses	\$ <u>200</u>	As incurred (estimated)
Total	\$ 13,200	

ADDITIONAL SERVICES: Additional services requested that are not included in the Scope of Services will be provided at standard hourly rates.

AGREEMENT: This proposal shall become the Agreement for Services when signed and dated by both parties. The attached **STANDARD TERMS AND CONDITIONS** are made a part of this proposal and Agreement for Services. Please return a signed copy to us.

ACKNOWLEDGEMENT OF OFFER AND ACCEPTANCE:

Proposal accepted and work is authorized to proceed:

THE CITY OF NORTH LIBERY, IOWA

SHIVE-HATTERY, INC.

BY: _____



TITLE: _____

Kevin P. Trom, P.E.
Project Manager

DATE ACCEPTED: _____

KPT/bad

Enc.: Standard Terms and Conditions
Heritage Concept Improvements Exhibit

STANDARD TERMS AND CONDITIONS

PARTIES

"S-H" or "Shive-Hattery" shall mean Shive-Hattery, Inc. or Shive-Hattery A/E Services, P.C. or Studio951 a Division of Shive-Hattery or EPOCH a Division of Shive-Hattery or Shive-Hattery New Jersey, Inc. or WSM, a Division of Shive-Hattery, Inc. and "CLIENT" shall mean the person or entity executing this Agreement with "S-H."

LIMITATION OF LIABILITY AND WAIVER OF CERTAIN DAMAGES

The CLIENT agrees, to the fullest extent of the law, to limit the liability of S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, to the CLIENT and any person or entity claiming by or through the CLIENT, for any and all claims, damages, liabilities, losses, costs, and expenses including reasonable attorneys' fees, experts' fees, or any other legal costs, in any way related to the Project or Agreement from any cause(s) to an amount that shall not exceed Five Million Dollars (\$5,000,000). The parties intend that this limitation of liability apply to any and all liability or cause of action, claim, theory of recovery, or remedy however alleged or arising, including but not limited to negligence, errors or omissions, strict liability, breach of contract or warranty, express, implied or equitable indemnity and all other claims, which except for the limitation of liability above, the CLIENT waives.

CLIENT hereby releases S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, and none shall be liable to the CLIENT for consequential, special, exemplary, punitive, indirect or incidental losses or damages, including but not limited to loss of use, loss of product, cost of capital, loss of goodwill, lost revenues or loss of profit, interruption of business, down time costs, loss of data, cost of cover, or governmental penalties or fines.

INDEMNIFICATION

Subject to the limitation of liability in this Agreement, S-H agrees to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors, shareholders, employees, contractors, subcontractors and consultants against all claims, damages, liabilities, losses or costs, including reasonable attorneys' fees, experts' fees, or other legal costs to the extent caused by S-H's negligent performance of service under this Agreement and that of its officers, directors, shareholders, and employees.

The CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants, and affiliated companies against all damages, liabilities, losses, costs, and expenses including, reasonable attorneys' fees, expert's fees, and any other legal costs to the extent caused by the acts or omissions of the CLIENT, its employees, agents, contractors, subcontractors, consultants or anyone for whom the CLIENT is legally liable.

HAZARDOUS MATERIALS - INDEMNIFICATION

To the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold S-H, its officers, directors, shareholders, employees, agents, consultants and affiliated companies, and any of them harmless from and against any and all claims, liabilities, losses, costs, or expenses including reasonable attorney's fees, experts' fees and any other legal costs (including without limitation damages to property, injuries or death to persons, fines, or penalties), arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalies, toxic chemicals, liquids, gases, polychlorinated biphenyl, petroleum contaminants, spores, biological toxins, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

STANDARD OF CARE

Services provided by S-H under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances on projects of similar size, complexity, and geographic location as that of the Project. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.

BETTERMENT

The CLIENT recognizes and expects that certain change orders may be required to be issued as the result in whole or part of imprecision, incompleteness, omissions, ambiguities, or inconsistencies in S-H's drawings, specifications, and other design, bidding or construction documentation furnished by S-H or in other professional services performed or furnished by S-H under this Agreement (herein after in this Betterment section referred to as S-H Documentation). If a required item or component of the Project is omitted from S-H's Documentation, the CLIENT is responsible for paying all costs required to add such item or component to the extent that such item or component would have been required and included in the original S-H Documentation. In no event will S-H be responsible for costs or expense that provides betterment or upgrades or enhances the value of the



Project.

RIGHT OF ENTRY

The CLIENT shall provide for entry for the employees, agents and subcontractors of S-H and for all necessary equipment. While S-H shall take reasonable precautions to minimize any damage to property, it is understood by the CLIENT that in the normal course of the project some damages may occur, the cost of correction of which is not a part of this Agreement.

PAYMENT

Unless otherwise provided herein, invoices will be prepared in accordance with S-H's standard invoicing practices then in effect and will be submitted to CLIENT each month and at the completion of the work on the project. Invoices are due and payable upon receipt by the CLIENT. If the CLIENT does not make payment within thirty (30) days after the date the invoice was mailed to the CLIENT, then the amount(s) due S-H shall bear interest due from the date of mailing at the lesser interest rate of 1.5% per month compounded or the maximum interest rate allowed by law. In the event that S-H files or takes any action, or incurs any costs, for the collection of amounts due it from the client, S-H shall be entitled to recover its entire cost for attorney fees and other collection expenses related to the collection of amounts due it under this Agreement. Any failure to comply with this term shall be grounds for a default termination.

TERMINATION

Either party may terminate this Agreement for convenience or for default by providing written notice to the other party. If the termination is for default, the non-terminating party may cure the default before the effective date of the termination and the termination for default will not be effective. The termination for convenience and for default, if the default is not cured, shall be effective seven (7) days after receipt of written notice by the non-terminating party. In the event that this Agreement is terminated for the convenience of either party or terminated by S-H for the default of the CLIENT, then S-H shall be paid for services performed to the termination effective date, including reimbursable expenses due, and termination expenses attributable to the termination. In the event the CLIENT terminates the Agreement for the default of S-H and S-H does not cure the default, then S-H shall be paid for services performed to the termination notice date, including reimbursable expenses due, but shall not be paid for services performed after the termination notice date and shall not be paid termination expenses. Termination expenses shall include expenses reasonably incurred by S-H in connection with the termination of the Agreement or services, including, but not limited to, closing out Project records, termination of subconsultants and other persons or entities whose services were retained for the Project, and all other expenses directly resulting from the termination.

INFORMATION PROVIDED BY OTHERS

S-H shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to S-H such information, including electronic media, as is available to the CLIENT and the CLIENT's consultants and contractors, and S-H shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is difficult for S-H to assure the accuracy, completeness and sufficiency of such client-furnished information, either because it is provided by others or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them, from and against any and all claims, liabilities, losses, costs, expenses (including reasonable attorneys' fees, experts' fees, and any other legal costs) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT.

UNDERGROUND UTILITIES

Information for location of underground utilities may come from the CLIENT, third parties, and/or research performed by S-H or its subcontractors. S-H will use the standard of care defined in this Agreement in providing this service. The information that S-H must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees agents, subconsultants, affiliated companies, and any of them for all claims, losses, costs and damages arising out of the location of underground utilities provided or any information related to underground utilities by S-H under this Agreement.

CONTRACTOR MATTERS

CLIENT agrees that S-H shall not be responsible for the acts or omissions of the CLIENT's contractor, or subcontractors, their employees, agents, consultants, suppliers or arising from contractor's or subcontractors' work, their employees, agents, consultants, suppliers or other entities that are responsible for performing work that is not in conformance with the construction Contract Documents, if any, prepared by S-H under this Agreement. S-H shall not have responsibility for means, methods, techniques, sequences, and progress of construction of the contractor, subcontractors, agents, employees, agents, consultants, or other entities. In addition, CLIENT agrees that S-H is not responsible for safety at the project site and that safety during construction is for the CLIENT to address in the contract between the CLIENT and contractor.

SHOP DRAWING REVIEW

If, as part of this Agreement S-H reviews and approves Contractor submittals, such as shop drawings, product data, samples and other data, as required by S-H, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. S-H's review shall be conducted with reasonable promptness while allowing sufficient time in S-H's judgment to permit adequate review. Review of a specific item shall not indicate that S-H has reviewed the entire assembly of which the item is a component. S-H shall not be responsible for any deviations from the contract documents not brought to the attention of S-H in writing by the Contractor. S-H shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

OPINIONS OF PROBABLE COST

If, as part of this Agreement S-H is providing opinions of probable construction cost, the CLIENT understands that S-H has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that S-H's opinions of probable construction costs are to be made on the basis of S-H's qualifications and experience. S-H makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

CONSTRUCTION OBSERVATION

If, as part of this Agreement S-H is providing construction observation services, S-H shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in the Agreement, the CLIENT has not retained S-H to make detailed inspections or to provide exhaustive or continuous project review and observation services. S-H does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, its subcontractors, employees, agents, consultants, suppliers or any other entities furnishing materials or performing any work on the project.

S-H shall advise the CLIENT if S-H observes that the contractor is not performing in general conformance of Contract Documents. CLIENT shall determine if work of contractor should be stopped to resolve any problems.

OTHER SERVICES

The CLIENT may direct S-H to provide other services including, but not limited to, any additional services identified in S-H's proposal. If S-H agrees to provide these services, then the schedule shall be reasonably adjusted to allow S-H to provide these services. Compensation for such services shall be at S-H's Standard Hourly Fee Schedule in effect at the time the work is performed unless there is a written Amendment to Agreement that contains an alternative compensation provision.

OWNERSHIP & REUSE OF INSTRUMENTS OF SERVICE

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by S-H as instruments of service shall remain the property of S-H. The CLIENT shall not reuse or make any modifications to the plans and specifications without the prior written authorization of S-H. The CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless S-H its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them from any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to any unauthorized reuse or modifications of the construction documents by the CLIENT or any person or entity that acquires or obtains the plans and specifications from or through the CLIENT without the written authorization of S-H.

DISPUTE RESOLUTION

If a dispute arises between S-H and CLIENT, the executives of the parties having authority to resolve the dispute shall meet within thirty (30) days of the notification of the dispute to resolve the dispute. If the dispute is not resolved within such thirty (30) day time period, CLIENT and S-H agree to submit to non-binding mediation prior to commencement of any litigation and that non-binding mediation is a precondition to any litigation. Any costs incurred directly for a mediator, shall be shared equally between the parties involved in the mediation.

EXCUSABLE EVENTS

S-H shall not be responsible or liable to CLIENT or CLIENT's contractors, consultants, or other agents for any of the following events or circumstances, or the resulting delay in S-H's services, additional costs and expenses in S-H's performance of its services, or other effects in S-H's services, stemming in whole or part from such events and circumstances (collectively, "Excusable Events" or, singularly, an "Excusable Event"): a change in law, building code or applicable standards; actions or inactions by a governmental authority; the presence or encounter of hazardous or toxic materials on the Project; war (declared or undeclared) or other armed conflict; terrorism; sabotage; vandalism; riot or other civil disturbance; blockade or embargos; explosion; abnormal weather; unanticipated or unknown site conditions; epidemic or pandemic (including but not limited to COVID-19), delays or other effects arising from government-mandated or government-recommended quarantines, closure of business, access, or travel; strike or labor dispute, lockout, work slowdown or stoppage; accident; act of God; failure of any

governmental or other regulatory authority to act in a timely manner; acts or omissions by CLIENT or by any CLIENT's contractors, consultants or agents of any level on the project (including, without limitation, failure of the CLIENT to furnish timely information or approve or disapprove of S-H's services or work product promptly, delays in the work caused by CLIENT, CLIENT's suspension, breach or default of this Agreement, or delays caused by faulty performance by the CLIENT or by CLIENT's contractors, consultants, or agents of any level); or any delays or events outside the reasonable control of S-H. When an Excusable Event occurs, the CLIENT agrees S-H is not responsible for any actual or claimed damages incurred by CLIENT or CLIENT's contractors, consultants, or agents, S-H shall not be deemed to be in default of this Agreement, and S-H shall be entitled to a change order to equitably increase and extend S-H's time for performance of its services, as well as equitably increase the contract sum to compensate S-H for its increased labor, expenses, and other costs to perform its services, due to the Excusable Event.

ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

SEVERABILITY, SURVIVAL AND WAIVER

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the CLIENT and S-H shall survive the completion of the services hereunder and the termination of this Agreement. The failure of a party to insist upon strict compliance of any term hereof shall not constitute a waiver by that party of its rights to insist upon strict compliance at a subsequent date.

GOVERNING LAW

This Agreement shall be governed pursuant to the laws in the state of the locale of the S-H office address written in this Agreement.

EQUAL EMPLOYMENT OPPORTUNITY

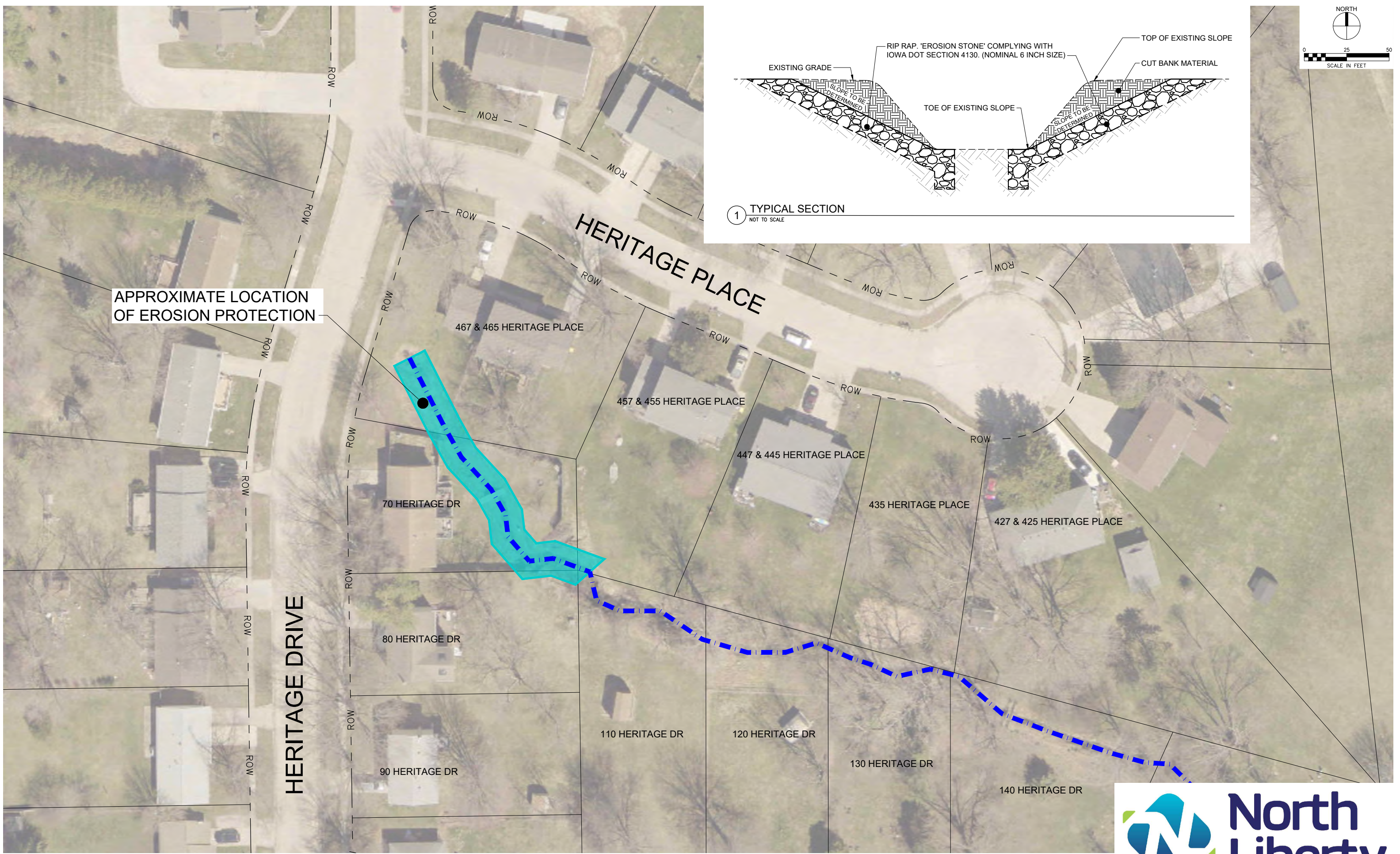
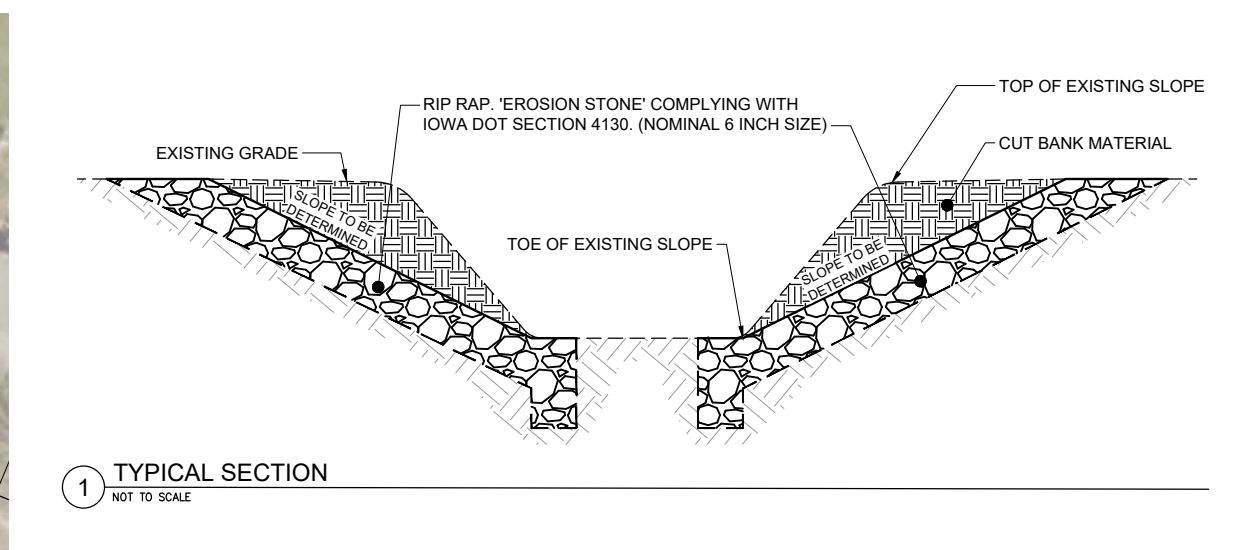
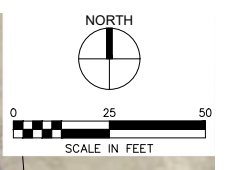
It is the policy of S-H to provide equal employment opportunities for all. S-H enforces the following acts and amendments as presented by Federal government or State governments: Title VII of the Civil Rights Act of 1965, Age Discrimination in Employment ACT (ADEA), Americans With Disabilities Act (ADA), Iowa Civil Rights Act of 1965, and Illinois Human Rights Act [775ILCS 5]. S-H will not discriminate against any employee or applicant because of race, creed, color, religion, sex, national origin, gender identity, sexual orientation, marital status, ancestry, veteran status, or physical or mental handicap, unless related to performance of the job with or without accommodation.

COMPLETE AGREEMENT

This Agreement constitutes the entire and integrated agreement between the CLIENT and S-H and supersedes all prior negotiations, representations and agreements, whether oral or written. In the event the CLIENT issues a Purchase Order of which this Agreement becomes a part, or the CLIENT and S-H otherwise execute or enter into a contract into which this Agreement is incorporated, the parties expressly agree that, to the extent the terms of this Agreement conflict with or are otherwise inconsistent with such Purchase Order, or any other contract, this Agreement shall supersede and override the terms of the aforementioned documents, and this Agreement shall solely govern in those regards.

ACCEPTANCE

Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The CLIENT representative accepting this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the CLIENT.



APPROXIMATE LOCATION OF EROSION PROTECTION



Resolution No. 2022-64

**RESOLUTION APPROVING SERVICES AGREEMENT
BETWEEN THE CITY OF NORTH LIBERTY AND SHIVE-
HATTERY, INC. FOR THE HERITAGE DRAINAGE
IMPROVEMENTS PROJECT**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the tributary of Muddy Creek that runs through the Heritage neighborhood is causing serious bank erosion;

WHEREAS, construction of the repairs to reduce future issues requires design services;

WHEREAS, Shive-Hattery, Inc. has presented a proposal for services relating to this project; and

NOW, THEREFORE, BE IT RESOLVED that the agreement presented by Shive-Hattery is approved for services relating to the Heritage Drainage Improvements Project at a fee up to \$13,200 is hereby approved as set forth therein.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and ordered to execute the agreement with said engineering firm for the scope of work.

APPROVED AND ADOPTED this 28th day of June, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



Park Speed Limits

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE TRAFFIC SPEED REGULATIONS
FOR PARKS, CEMETERIES AND PARKING LOTS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT OF ORDINANCE. Chapter 62.06 of the North Liberty Code of Ordinances is amended to read as follows:

62.06 PARKS, CEMETERIES, AND PARKING LOTS.

1. A speed in excess of ~~fifteen-ten~~ (1510) miles per hour in any public park, cemetery, or parking lot, unless specifically designated otherwise in this chapter, is unlawful.

SECTION 2. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 4. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on _____, 2022.

Second reading on _____, 2022.

Third and final reading on _____, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. _____ in the North Liberty *Leader* on the ____ day of _____, 2022.

TRACEY MULCAHEY, CITY CLERK

ORDINANCE NO. 2022-13

AN ORDINANCE AMENDING THE TRAFFIC SPEED REGULATIONS FOR PARKS, CEMETERIES AND PARKING LOTS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT OF ORDINANCE. Chapter 62.06 of the North Liberty Code of Ordinances is amended to read as follows:

62.06 PARKS, CEMETERIES, AND PARKING LOTS.

1. A speed in excess of ten (10) miles per hour in any public park, cemetery, or parking lot, unless specifically designated otherwise in this chapter, is unlawful.

SECTION 2. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 4. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on _____, 2022.

Second reading on _____, 2022.

Third and final reading on _____, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. _____ in *The Gazette* on the _____ day of _____, 2022.

TRACEY MULCAHEY, CITY CLERK



Mobile Food Units Ordinance

AN ORDINANCE AMENDING CHAPTER 124 OF THE NORTH LIBERTY CODE OF ORDINANCES BY REPLACING LICENSING AND REGULATION OF TEMPORARY OUTDOOR EATING ESTABLISHMENTS WITH LICENSING AND REGULATION OF MOBILE FOOD UNITS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT OF ORDINANCE. Chapter 124 of the North Liberty Code of Ordinances is amended to read as follows:

CHAPTER 124 ~~TEMPORARY OUTDOOR EATING ESTABLISHMENTS~~ MOBILE FOOD UNITS

<u>124.01</u> Purpose	<u>124.05</u> Locational Standards
<u>124.02</u> Definitions	124.04 <u>124.06</u> License
<u>124.03</u> Exemptions	Required Requirements
	<u>124.05</u> Application Contents
<u>124.04</u> Operational Standards	124.06 Number of Licenses
	Issued
	124.07 Designated Officer
	124.08 License Fee
	124.09 Bond 124.10 Issuance of
	License
	124.11 License Period
	124.12 License Nontransferable
	124.13 Denial or Revocation of
	License; Appeal
	124.14 License Renewal
	124.15 License Exhibited
	124.16 <u>124.07</u> Revocation of
	License
	124.17 Misrepresentation or
	Prohibited Sale
	124.18 <u>124.08</u> Violation; Penalty

124.01 PURPOSE.

The purpose of this chapter is to regulate the activities of ~~temporary outdoor eating establishments~~ mobile food units within the corporate limits of the City by requiring registration and licensing to engage in any such activities, and providing for the enforcement of and penalties for violation of ~~such use~~ this chapter.

124.02 DEFINITIONS.

For use in this chapter, the following terms are defined:

1. "License" means formal written permission issued by the City Clerk, pursuant to this chapter, to any person to sell or offer food and/or beverage for sale in ~~an outdoor setting~~ a mobile food unit or vending cart.
- ~~2. "Person" includes both singular and plural, and means any natural person, firm, partnership, association, corporation, or organization of any kind.~~
- ~~2. "Mobile food vendor" means a person engaged in the business of selling food and/or beverages from a mobile food unit or vending cart, and not exempted by the provisions of Chapter 124.03. A stationary mobile food vendor engages in sales in one location while a non-stationary mobile food vendor is mobile and only stops, stands or parks when engaging in sales.~~
- ~~3. "Temporary outdoor eating establishment" means any collection of seats, tables, cooking appliances, coolers, or other food-related items assembled for the sale of food or beverage to the public, on either public or private property, and not accessory to an existing food establishment on the same lot.~~
- ~~3. "Mobile food unit" means motorized, a self-propelled food establishment or a trailer or vehicle towed by a motorized vehicle, that is readily movable, and which typically operates at one or more remote locations and returns to a base of operation or commissary at the end of its daily business, or upon completion of a route.~~
- ~~4. "Vending cart" means a non-motorized food establishment limited to serving prepared foods. Vending carts may be towed by a vehicle, but are generally capable of being moved by human power.~~

124.03 EXEMPTIONS.

1. Generally. This chapter shall not apply to any of the following:
 - ~~A.1. Transient merchants, because they are defined and regulated in Chapter 122 of this Code of Ordinances; Ordinances.~~
 - ~~B. Accessory outdoor eating establishments associated with permanent restaurants, because they are defined and regulated in the Zoning Ordinance.~~
 - ~~C.2. Miscellaneous stands operated by minors for lemonade or similar sales, typically for only a day or weekend.~~
 - ~~D. Special events sponsored or endorsed by the City, which may or may not include more than one vendor, and are generally in operation for a short time, such as farmers' markets and community events and celebrations.~~
- ~~3. In conjunction with a permitted special event. The location of any mobile food unit or vending cart shall be described and/or depicted in the application and approved with the special event permit.~~
- ~~4. In conjunction with a permitted agricultural experience use.~~

2. ~~Religious and Not-for-Profit Organizations. If after reviewing the application the City Clerk finds that the organization is a bona fide religious or not-for-profit organization, he or she shall issue a license free of charge to the applicant.~~

124.04 OPERATIONAL STANDARDS

1. ~~Applicable to all mobile food vendors.~~
 - A. ~~Mobile food units and vendor carts must be entirely self-contained. No outside source of utilities (either public or private) is permitted.~~
 - B. ~~The exterior and interior of the mobile food unit or vending cart must be maintained in a clean and sanitary manner.~~
 - C. ~~Mobile food units, vendor carts and associated appurtenances must maintain ADA accessible routes for pedestrians and not impede the free flow vehicular traffic.~~
 - D. ~~Mobile food units and vending carts containing cooking facilities and/or are equipped with appliances that produce smoke or grease-laden vapors shall be separated from the entrances and other exits of buildings or structures, combustible materials, vehicles, and other cooking operations by a clear space distance of 10 feet.~~
 - E. ~~The permitted hours of operation are from 7:00 AM to 9:00PM daily.~~
 - F. ~~The sale of alcoholic beverages is prohibited.~~
 - G. ~~Signs attached to the mobile foot unit and vending cart are permitted.~~
 - H. ~~No mobile food vendor shall operate in a manner that violates Chapter 53 of the City code concerning noise.~~
2. ~~Stationary mobile food vendors.~~
 - A. ~~No mobile food unit or pushcart shall be left at its operating location at the end of its business day and shall be removed to its base business operation location. A mobile food unit or vendor cart shall conduct operations at one location a maximum of three consecutive days per week.~~
 - B. ~~Mobile food vendors must provide adequate trash and recycling receptacles for customer use and must remove said receptacles when leaving the site. At the close of its daily business the mobile food vendor must remove all garbage from the area and properly dispose of it away from the site of its operation; the garbage shall not simply be placed in nearby public garbage receptacles provided for use to the general public at large.~~

- C. In addition to signs attached mobile food unit and/or vending cart, one temporary A-frame sign a maximum of six square feet in area per side and four feet in height is permitted.
- D. A mobile food vendor shall not call out to, cry out, shout out or otherwise communicate or make any noise or use any device to call attention to the unit's or cart's location and operation.
- 3. Non-stationary mobile food units and vending carts. A mobile food vendor shall not call out to, cry out, shout out to call attention to his or her unit's or cart's location and operation. Mobile food vendors are limited to playing music or jingles when the unit or cart is in motion.

124.05 LOCATIONAL STANDARDS

Private property. Licensed mobile food vendors may operate on non-residential developed property, subject to the conditions of this chapter and with the consent of the property owner. Each mobile food unit or vending cart operating on private property, and any associated appurtenances shall be located on a paved surface, which may include non-accessible off-street parking spaces. The area devoted to the use shall not reduce the off-street parking space available to the public below the minimum number required in accordance with Table 169.01-C.

124.04~~124.06~~ LICENSE REQUIREDREQUIREMENTS.

- 1. Any person operating a temporary outdoor eating establishmentAny mobile food vendor unit or pushcart, as defined in and not specifically exempted from this chapter, shall first obtain a license as provided in this chapter, prior to engaging in such business, or shall be considered to be in violation of this chapter.
- 2. A license issued pursuant to this chapter shall be, in all cases, issued for a period not to exceed one year. The license time period is from January 1 to December 31 of each year. Licenses may be obtained at any time during the year but will be valid only through December 31.
- 3. Each license shall authorize only the activity of the particular licensee to whom the license was issued for the period of the license as set out in this chapter. The license shall not be transferred.
- 4. The license shall be displayed at all times when operating the mobile food unit.
- 5. License application.
 - A. Each application shall be submitted a minimum of 30 days prior to the desired operation of mobile food vendor vehicle.
 - B. Information shall be provided in accordance with the instructions on the application form provided by the City. A license shall not be issued if the application is incomplete.

- C. The application shall be accompanied by a \$50.00 fee to cover the administrative costs of the City.
- D. Prior to issuance of the license, a license surety bond shall be provided in the amount of \$1,000.00, conditioned that the applicant shall comply fully with all ordinances of the City and laws of Iowa regulating mobile food units. Action on such bond may be brought by the City.
- E. If the City determines the application conforms with this section, the license shall be issued. If the application is denied, the applicant may appeal that decision to the City Administrator. Such appeal shall be taken by filing with the City Administrator a written statement setting forth fully the grounds for the appeal. The Administrator shall set a time and place for a hearing on such appeal and notice of such hearing shall be given to the petitioner therefor. The decisions and order of the Administrator on such appeal shall be final and conclusive.

124.05 APPLICATION CONTENTS:

Each written application for a license pursuant to this chapter made to the City Clerk shall contain the following:

1. ~~The true name of the applicant;~~
2. ~~The permanent home and local address of the applicant;~~
3. ~~A brief description of the food and/or beverages to be sold, offered for sale, or for which sale will be solicited;~~
4. ~~Copies to be placed on file with the City Clerk of all materials used in selling, including but not limited to contracts, brochures, advertisements, and any Health Department certifications required by State law;~~
5. ~~If employer is a corporation, the state of its incorporation, whether it is authorized to do business in Iowa, and evidence that the corporation has a designated resident agent in the City upon whom legal service may be made and that the corporation will be responsible for the acts of its employees in the City;~~
6. ~~The length of time for which the right to do business is desired, not to exceed the limit established in Section 124.11;~~
7. ~~The last municipalities, not exceeding three, where the applicant carried on business immediately preceding the date of application and the addresses from which such business was conducted in those cities;~~
8. ~~A statement as to whether the applicant has been convicted of any crime, misdemeanor, or violation, the nature of the offense, and the penalty or punishment assessed therefor.~~

124.06 NUMBER OF LICENSES ISSUED:

No more than 10 licenses may be issued to be in effect at any given time. Licenses are issued on a first-come, first-served basis; however, licenses for religious or not-for-profit organizations and for special events sponsored or endorsed by the City shall not be counted toward the maximum number allowed. Applications may not be submitted more than 90 days in advance of the 120-day time period for which the license is sought.

124.07 DESIGNATED OFFICER:

All license applications as provided in this chapter shall be made in writing to the City Clerk on a form provided by the City Clerk.

124.08 LICENSE FEE:

Each license application made as provided in this chapter shall be accompanied by a \$20.00 fee to cover the administrative costs of the City. Each person intending to operate a temporary outdoor eating establishment is required to apply for and obtain a license.

124.09 BOND:

An applicant for a license under this section shall file with the City Clerk a surety bond in the amount of \$1,000.00, conditioned that the applicant shall comply fully with all ordinances of the City and laws of Iowa regulating temporary outdoor eating establishments. Action on such bond may be brought by the City.

124.10 ISSUANCE OF LICENSE:

If the City Clerk finds the application is made out in conformance with this section, and the facts stated therein are correct, and that no more than nine other permits will be in effect at any time during the requested license period, he or she shall issue a license and charge a fee of \$20.00. A license shall not be issued if the application for a license is incomplete. The City Clerk shall maintain a complete register of temporary outdoor eating establishments so licensed, with a home address, description, and date of issue for each, and of any renewal or surrender of each permit so issued.

124.11 LICENSE PERIOD:

A license issued pursuant to this chapter shall be, in all cases, issued for a period not to exceed 120 days. All licenses granted under this chapter shall expire at 6:00 p.m. of the last day for which the license was issued.

124.12 LICENSE NONTRANSFERABLE:

Each license shall authorize only the activity of the particular licensee to whom the license was issued for the period of the license as set out in this chapter. The license shall not be transferred.

~~124.13 DENIAL OR REVOCATION OF LICENSE; APPEAL.~~

~~Any person aggrieved by the action of the City Clerk in the denial or revocation of a license as provided in this chapter shall have the right of appeal to the City Administrator. Such appeal shall be taken by filing with the City Administrator a written statement setting forth fully the grounds for the appeal. The Administrator shall set a time and place for a hearing on such appeal, and notice of such hearing shall be given to the petitioner therefor. The decisions and order of the Administrator on such appeal shall be final and conclusive.~~

~~124.14 LICENSE RENEWAL.~~

~~Within the last ten days of the period of any previous license, an application for renewal of the license may be made to the City Clerk upon payment of a \$10.00 renewal fee. Only one such renewal may be granted in any 12-month period, and no such period of renewal shall exceed 120 additional days.~~

~~124.15 LICENSE EXHIBITED.~~

~~The City Clerk shall issue to each licensee a license to be displayed at all times when he or she is operating the outdoor eating establishment.~~

~~124.16~~124.07 REVOCATION OF LICENSE.

The City ~~Council~~Administrator may revoke any license issued under this chapter, where the licensee, in the application for the license or ~~in the course of while~~ conducting ~~his or her~~the business, has made fraudulent or incorrect statements, or has violated this chapter or has otherwise conducted his or her business in an unlawful manner. Falsification of information on the application shall be grounds for revocation. Notice of the revocation of license shall be given in writing, setting forth specifically the grounds of complaint and the time and place of hearing. Such notice shall be mailed by registered mail to the licensee at his or her last known address at least ~~five~~10 days prior to the date set for hearing.

~~124.17 MISREPRESENTATION OR PROHIBITED SALE.~~

~~No temporary outdoor eating establishment shall falsely or fraudulently misrepresent the quality, character, or quantity of any article, item, or commodity offered for sale or sell any unwholesome or tainted food or food stuffs. No licensee, as provided for in this chapter, shall harass, intimidate, coerce, or threaten any individual to induce a sale or attempt to engage in any of the foregoing prohibited forms of conduct.~~

~~124.18~~124.08 VIOLATION; PENALTY.

Any person violating the provisions of this chapter shall, upon conviction, be subject to the provisions of Section 1.14 of this Code of Ordinances. Nothing as provided for in this chapter shall be construed to abrogate or limit any cause of action which any private citizen may have against any licensee for conduct punishable as provided for in this chapter or otherwise.

SECTION 2. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 4. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on _____, 2022.

Second reading on _____, 2022.

Third and final reading on _____, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. _____ in the Cedar Rapids Gazette on the ____ day of _____, 2022.

Ordinance No. 2022-12

AN ORDINANCE AMENDING CHAPTER 124 OF THE NORTH LIBERTY CODE OF ORDINANCES BY REPLACING LICENSING AND REGULATION OF TEMPORARY OUTDOOR EATING ESTABLISHMENTS WITH LICENSING AND REGULATION OF MOBILE FOOD UNITS

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT OF ORDINANCE. Chapter 124 of the North Liberty Code of Ordinances is amended to read as follows:

CHAPTER 124 MOBILE FOOD UNITS

<u>124.01</u> Purpose	<u>124.05</u> Locational Standards
<u>124.02</u> Definitions	<u>124.06</u> License Requirements
<u>124.03</u> Exemptions	<u>124.07</u> Revocation of License
<u>124.04</u> Operational Standards	<u>124.08</u> Violation; Penalty

124.01 PURPOSE.

The purpose of this chapter is to regulate the activities of mobile food units within the corporate limits of the City by requiring registration and licensing to engage in any such activities, and providing for the enforcement of and penalties for violation of this chapter.

124.02 DEFINITIONS.

For use in this chapter, the following terms are defined:

1. "License" means formal written permission issued by the City Clerk, pursuant to this chapter, to any person to sell or offer food and/or beverages for sale in a mobile food unit or vending cart.
2. "Mobile food vendor" means a person engaged in the business of selling food and/or beverages from a mobile food unit or vending cart, and not exempted by the provisions of Chapter 124.03. A stationary mobile food vendor engages in sales in one location while a non-stationary mobile food vendor is mobile and only stops, stands or parks when engaging in sales.
3. "Mobile food unit" means motorized, a self-propelled food establishment or a trailer or vehicle towed by a motorized vehicle, that is readily movable, and which typically operates at one or more remote locations and returns to a base of operation or commissary at the end of its daily business, or upon completion of a route.
4. "Vending cart" means a non-motorized food establishment limited to serving prepared foods. Vending carts may be towed by a vehicle, but are generally capable of being moved by human power.

124.03 EXEMPTIONS.

Generally. This chapter shall not apply to any of the following:

1. Transient merchants defined and regulated in Chapter 122 of this Code of Ordinances.
2. Miscellaneous stands operated by minors for lemonade or similar sales, typically for only a day or weekend.
3. In conjunction with a permitted special event. The location of any mobile food unit or vending cart shall be described and/or depicted in the application and approved with the special event permit.
4. In conjunction with a permitted agricultural experience use.

124.04 OPERATIONAL STANDARDS

1. Applicable to all mobile food vendors.
 - A. Mobile food units and vendor carts must be entirely self-contained. No outside source of utilities (either public or private) is permitted.
 - B. The exterior and interior of the mobile food unit or vending cart must be maintained in a clean and sanitary manner.
 - C. Mobile food units, vendor carts and associated appurtenances must maintain ADA accessible routes for pedestrians and not impede the free flow vehicular traffic.
 - D. Mobile food units and vending carts containing cooking facilities and/or are equipped with appliances that produce smoke or grease-laden vapors shall be separated from the entrances and other exits of buildings or structures, combustible materials, vehicles, and other cooking operations by a clear space distance of 10 feet.
 - E. The permitted hours of operation are from 7:00 AM to 9:00PM daily.
 - F. The sale of alcoholic beverages is prohibited.
 - G. Signs attached to the mobile food unit and vending cart are permitted.
 - H. No mobile food vendor shall operate in a manner that violates Chapter 53 of the City code concerning noise.
2. Stationary mobile food vendors.
 - A. No mobile food unit or pushcart shall be left at its operating location at the end of its business day and shall be removed to its base business operation location. A mobile food unit or vendor cart shall conduct operations at one location a maximum of three consecutive days per week.
 - B. Mobile food vendors must provide adequate trash and recycling receptacles for customer use and must remove said receptacles

when leaving the site. At the close of its daily business the mobile food vendor must remove all garbage from the area and properly dispose of it away from the site of its operation; the garbage shall not simply be placed in nearby public garbage receptacles provided for use to the general public at large.

- C. In addition to signs attached mobile foot unit and/or vending cart, one temporary A-frame sign a maximum of six square feet in area per side and four feet in height is permitted.
 - D. A mobile food vendor shall not call out to, cry out, shout out or otherwise communicate or make any noise or use any device to call attention to the unit's or cart's location and operation.
3. Non-stationary mobile food units and vending carts. A mobile food vendor shall not call out to, cry out, shout out to call attention to his or her unit's or cart's location and operation. Mobile food vendors are limited to playing music or jingles when the unit or cart is in motion.

124.05 LOCATIONAL STANDARDS

Private property. Licensed mobile food vendors may operate on non-residential developed property, subject to the conditions of this chapter and with the consent of the property owner. Each mobile food unit or vending cart operating on private property, and any associated appurtenances shall be located on a paved surface, which may include non-accessible off-street parking spaces. The area devoted to the use shall not reduce the off-street parking space available to the public below the minimum number required in accordance with Table 169.01-C.

124.06 LICENSE REQUIREMENTS.

- 1. Any mobile food vendor unit or pushcart, as defined in and not specifically exempted from this chapter, shall first obtain a license as provided in this chapter, prior to engaging in such business, or shall be considered to be in violation of this chapter.
- 2. A license issued pursuant to this chapter shall be, in all cases, issued for a period not to exceed one year. The license time period is from January 1 to December 31 of each year. Licenses may be obtained at any time during the year but will be valid only through December 31.
- 3. Each license shall authorize only the activity of the particular licensee to whom the license was issued for the period of the license as set out in this chapter. The license shall not be transferred.
- 4. The license shall be displayed at all times when operating the mobile food unit.
- 5. License application.
 - A. Each application shall be submitted a minimum of 30 days prior to the desired operation of mobile food vendor vehicle.

- B. Information shall be provided in accordance with the instructions on the application form provided by the City. A license shall not be issued if the application is incomplete.
- C. The application shall be accompanied by a \$50.00 fee to cover the administrative costs of the City.
- D. Prior to issuance of the license, a license surety bond shall be provided in the amount of \$1,000.00, conditioned that the applicant shall comply fully with all ordinances of the City and laws of Iowa regulating mobile food units. Action on such bond may be brought by the City.
- E. If the City determines the application conforms with this section, the license shall be issued. If the application is denied, the applicant may appeal that decision to the City Administrator. Such appeal shall be taken by filing with the City Administrator a written statement setting forth fully the grounds for the appeal. The Administrator shall set a time and place for a hearing on such appeal and notice of such hearing shall be given to the petitioner therefor. The decisions and order of the Administrator on such appeal shall be final and conclusive.

124.07 REVOCATION OF LICENSE.

The City Administrator may revoke any license issued under this chapter, where the licensee, in the application for the license or while conducting the business, has made fraudulent or incorrect statements, or has violated this chapter or has otherwise conducted his or her business in an unlawful manner. Falsification of information on the application shall be grounds for revocation. Notice of the revocation of license shall be given in writing, setting forth specifically the grounds of complaint and the time and place of hearing. Such notice shall be mailed by registered mail to the licensee at his or her last known address at least 10 days prior to the date set for hearing.

1124.08 VIOLATION; PENALTY.

Any person violating the provisions of this chapter shall, upon conviction, be subject to the provisions of Section [1.14](#) of this Code of Ordinances. Nothing as provided for in this chapter shall be construed to abrogate or limit any cause of action which any private citizen may have against any licensee for conduct punishable as provided for in this chapter or otherwise.

SECTION 2. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 4. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on June 14, 2022.

Second reading on _____, 2022.

Third and final reading on _____, 2022.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. _____ in *The Gazette* on the _____ day of _____, 2022.

TRACEY MULCAHEY, CITY CLERK

TRACEY MULCAHEY, CITY CLERK



The Preserve Rezoning



May 3, 2022

Chris Hoffman, Mayor
City of North Liberty
3 Quail Creek Circle
North Liberty IA 52317

Re: Request of Watts Development for a zoning map amendment (rezoning) from RS-6 Single-Unit Residence District to RS-9 Single-Unit Residence District on approximately 3.90 acres on property located on the south side of Denison Avenue approximately 450 feet east of Brook Ridge Avenue.

Mayor Hoffman:

The North Liberty Planning Commission considered the above-referenced request at its May 3, 2022 meeting. The Planning Commission took the following action:

Findings:

1. The zoning map amendment would be consistent with the North Liberty Comprehensive Plan Future Land Use Map;
2. The RS-9 Single-Unit Dwelling District zoning would be compatible with the area.

Recommendation:

I move that the Planning Commission accept the two listed findings and forward the zoning map amendment to the City Council with a recommendation for approval.

The vote for approval was 5-0.

Josey Bathke, Vice Chairperson
City of North Liberty Planning Commission



To **City of North Liberty Planning Commission**
 From **Ryan Rusnak, AICP**
 Date **April 29, 2022**
 Re **Request of Watts Development for a zoning map amendment (rezoning) from RS-6 Single-Unit Residence District to RS-9 Single-Unit Residence District on approximately 3.90 acres on property located on the south side of Denison Avenue approximately 450 feet east of Brook Ridge Avenue.**

North Liberty City staff has reviewed the subject submission, and offer comments presented in this memo. The staff review team includes the following personnel:

- Ryan Heiar, City Administrator
- Tracey Mulcahey, Assistant City Administrator
- Grant Lientz, City Attorney
- Tom Palmer, City Building Official
- Kevin Trom, City Engineer
- Ryan Rusnak, Planning Director

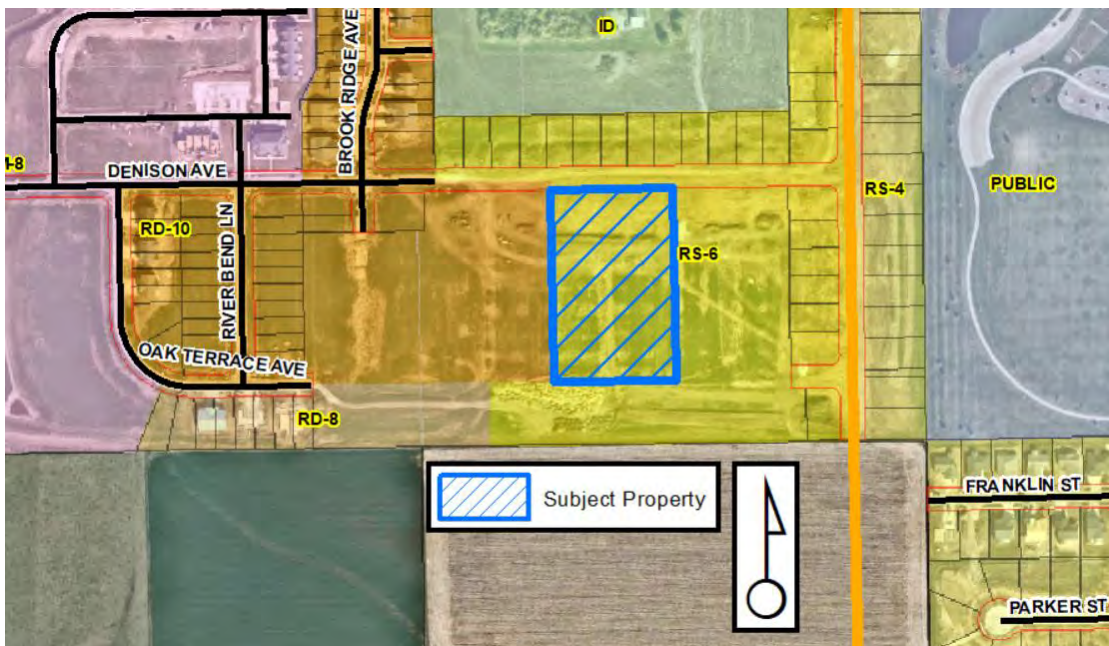
1. Request Summary:

This rezoning request is to facilitate development of the property with smaller single-family homes.

2. Proposed Zoning:

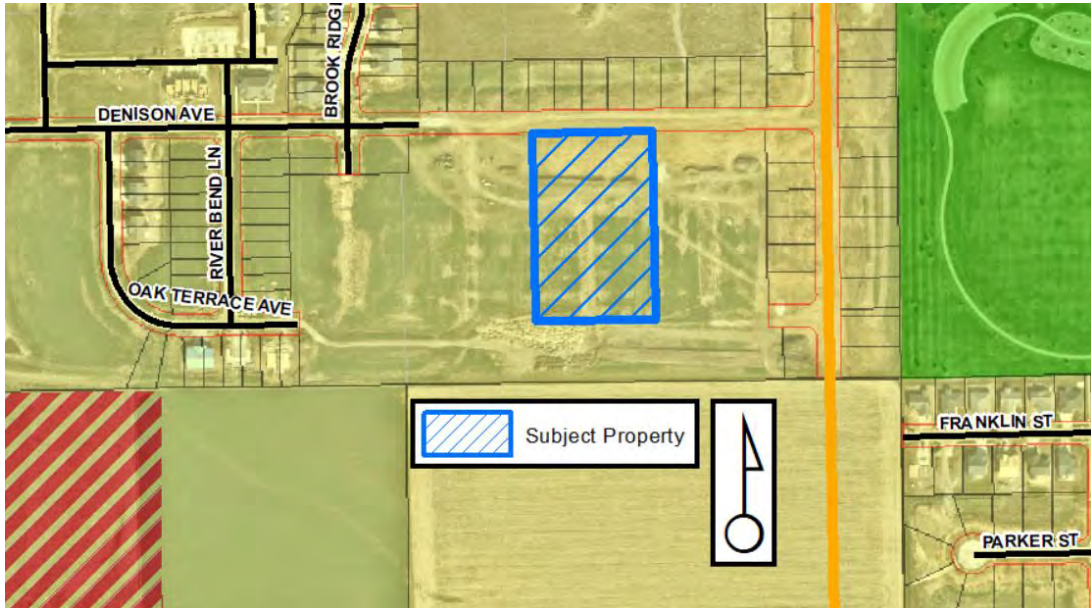
RS-9 Single-Unit Dwelling District.

The RS-9 District is intended to provide for and maintain high-density single-unit residential neighborhoods. Limited non-residential uses that are compatible with the surrounding residential neighborhoods may be permitted in the RS-9 District.



3. Consistency with Comprehensive Plan:

Land Use Plan designation: Residential.



4. Public Input:

A good neighbor meeting was held on April 14, 2022. One person outside of City staff and the applicant attended and just had general questions about the housing type and market trends. To date, staff has not received any formal objection to the request.

5. Additional Considerations:

As construction costs increase, staff expects for denser development requests. Staff is generally in favor of increasing density in areas where there utilities are availability as long as the development is compatible with the surrounding area.

This rezoning would allow The Preserve to add to the range of housing types offered in the development.

Staff Recommendation:

Findings:

1. The zoning map amendment would be consistent with the North Liberty Comprehensive Plan Future Land Use Map;
2. The RS-9 Single-Unit Dwelling District zoning would be compatible with the area.

Recommendation:

Staff recommends the Planning Commission accept the two listed findings and forward the request for zoning map amendment from RS-6 – Single-Unit Dwelling District to RS-9 Single-Unit Dwelling District to the City Council with a recommendation for approval.

Suggested motion:

I move that the Planning Commission accept the two listed findings and forward the zoning map amendment to the City Council with a recommendation for approval.

Ordinance No. 2022-11

AN ORDINANCE AMENDING CHAPTER 167 OF THE NORTH LIBERTY CODE OF ORDINANCES BY AMENDING THE USE REGULATIONS ON PROPERTY LOCATED IN NORTH LIBERTY, IOWA TO THOSE SET FORTH IN THE MUNICIPAL CODE FOR THE RS-9 SINGLE-UNIT RESIDENCE DISTRICT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT. Chapter 167 of the North Liberty Code of Ordinances (2013) is hereby amended by amending the zoning for 3.90 acres, more or less, of property located on the south side of Denison Avenue approximately 450 feet east of Brook Ridge Avenue. The property is more particularly described as follows:

Part of the Northeast Quarter of the Southwest Quarter of Section 14, Township 80 North, Range 7 West, of the Fifth Principal Meridian, North Liberty, Iowa, described as follows:

Commencing at the Southeast Corner of The Preserve, Part One, to North Liberty, Iowa, in accordance with the Plat thereof Recorded in Plat Book 63 at Page 170 of the Records of the Johnson County Recorder's Office; Thence N89°15'31"E, along the North Line of Auditor's Parcel 2019013, in accordance with the Plat thereof Recorded in Plat Book 63 at Page 61 of the Records of the Johnson County Recorder's Office, 103.71 feet; Thence N88°44'24"E, along said North Line, 207.43 feet; Thence N89°08'16"E, along said North Line, 178.71 feet; Thence N89°08'16"E, along said North Line, 161.33 feet; Thence N00°51'44"W, 167.06 feet, to the POINT OF BEGINNING; Thence S89°08'16"W, 31.33 feet; Thence N00°51'44"W, 530.65 feet; Thence N89°08'16"E, 320.00 feet; Thence S00°51'44"E, 530.65 feet; Thence S89°08'16"W, 288.67 feet, to the point of beginning. Said property contains 3.90 Acres, and is subject to easements and restrictions of record.

SECTION 2. CONDITIONS IMPOSED. At the May 3, 2022, meeting the Planning Commission accepted the listed findings, 1. The zoning map amendment would be consistent with the North Liberty Comprehensive Plan Future Land Use Map; and 2. The RS-9 Single-unit Dwelling District zoning would be compatible with the area. and forwards the request for a zoning map amendment to the City Council with a recommendation for approval with no conditions.

SECTION 3. ZONING MAP. It is hereby authorized and directed that the Zoning Map of the City of North Liberty, Iowa, be changed to conform to this amendment upon final passage, approval and publication of this ordinance as provided by law.

SECTION 4. RECORDATION. The City Clerk is hereby authorized and directed to record this ordinance at the Johnson County Recorder's office upon final passage and approval.

SECTION 5. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 6. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 7. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 8. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on May 24, 2022.

Second reading on June 14, 2022.

Third and final reading on _____.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. 2022-11 in *The Gazette* on the ____ of _____, 2022.

TRACEY MULCAHEY, CITY CLERK



Additional Information