



**North Liberty City Council
Regular Session
June 27, 2023**



City Administrator Memo



To **Mayor and City Council**
 From **Ryan Heiar, City Administrator**
 Date **June 23, 2023**
 Re **City Council Agenda June 27, 2023**

Consent Agenda

The following items are on the consent agenda and included in the packet:

- City Council Minutes (06/13/23)
- Claims
- Liquor License Applications
 - Iowa Craft Beer Tent (Blues and BBQ)
 - Field Day
 - Colony Acres
- Liquor License Renewals
 - Copper Boar
 - Smokin' Joe's
 - Sushiya
 - Kum & Go
 - Casey's General Store (Kansas Avenue)
- Change Order #15, Ranshaw Way Phase 5 Project, Peterson Contractors Inc., \$8,354.50
- Pay Application #26, Ranshaw Way Phase 5 Project, Peterson Contractors Inc., \$9,140.74
- Pay Application #9 (Final) and Project Acceptance, Jones Boulevard Improvements Project, Schrader Excavating and Grading, \$54,124.18

Meetings & Events

Tuesday, Jun 27 at 6:00p.m.
City Council

Tuesday, Jul 4
Independence Day – City Offices Closed

Thursday, Jul 6 at 7:00p.m.
Parks & Recreation Commission

Tuesday, Jul 11 at 6:30p.m.
City Council

Note: The Planning Commission will not meet in July.

Board & Commission Appointments

The Mayor is recommending the following appointments:

Planning and Zoning Commission: Barry A'Hearn (i), Sheila Geneser (i) & Amy Yotty

Board of Adjustment: Alan Wieskamp

Parks & Recreation Commission: Shannon Greene (i) & Richard Grugin (i)

Tree & Stormwater Commission: Adbouramane Bila (i) & Kevin McGrane (i)

Cemetery Board: Aaron Schultz

Board of Appeals: Andrew Ballard, Ryan Dehart, Nathan Griffith, Joshua Scanlon & David West

North Liberty Youth Council

The North Liberty Youth Council is wrapping up their first year of activity and will present a summary to the City Council on Tuesday. Included in the packet is a memo from

Outreach & Equity Coordinator, Micah Ariel James, the staff lead for this program, as well as a letter from the Youth Council. Youth Councilors Leela Strand (chair), Megan Quinn (secretary) and Olivia Roling plan to attend the meeting.

Social Service Applications

The City received 28 applications from various Social Service Organizations, totaling \$234,600 in funding requests. The chart below provides a summary of the requests,

FY 24 Social Service Funding Applications				
Agency	FY24 Request	Program Cost	%	FY23 Award
4Cs Community Coordinated Child Care	\$ 5,000	\$ 111,000	4.50%	\$ 5,000
Big Brothers Big Sisters of Johnson County	\$ 8,561	\$ 42,805	20.00%	\$ 8,000
Center for Families Services Global Network	\$ 16,000	\$ 16,000	100.00%	\$ -
Center for Worker Justice of Eastern Iowa	\$ 6,297	\$ 6,297	100.00%	\$ -
CommUnity Crisis Services and Food Bank	\$ 15,000	\$ 351,500	4.27%	\$ 11,800
Corridor Community Action Network	\$ 4,000	\$ 4,785	83.60%	\$ 2,000
Domestic Violence Intervention Program	\$ 7,500	\$ 49,955	15.01%	\$ 7,000
Families Helping Families of Iowa	\$ 1,055	\$ 1,055	100.00%	\$ -
Friends of the Center	\$ 8,929	\$ 11,161	80.00%	\$ 7,000
Girls on the Run of Eastern Iowa	\$ 3,200	\$ 22,149	14.45%	\$ 3,200
Horizons, A Family Service Alliance	\$ 15,000	\$ 50,996	29.41%	\$ 10,000
Houses into Homes	\$ 8,000	\$ 44,196	18.10%	\$ 8,000
Housing Trust Fund of Johnson County	\$ 25,000	\$ 514,458	4.86%	\$ 20,000
IC Bike Library	\$ 5,000	\$ 6,000	83.33%	\$ -
Foundation for the Iowa City Community School District	\$ 5,000	\$ 62,100	8.05%	\$ 5,000
Immigrant Welcome Network of Johnson County	\$ 9,750	\$ 25,100	38.84%	\$ -
Iowa City Free Medical and Dental Clinic	\$ 5,808	\$ 8,800	66.00%	\$ 5,000
Iowa Legal Aid	\$ 7,500	\$ 62,427	12.01%	\$ 5,000
Iowa LEAP	\$ 5,000	\$ 15,000	33.33%	\$ -
Iowa Matrix	\$ 3,000	\$ 7,750	38.71%	\$ 2,000
North Liberty Community Pantry	\$ 30,000	\$ 436,500	6.87%	\$ 20,000
Rape Victim Advocacy Program	\$ 4,000	\$ 5,000	80.00%	\$ 3,500
Safe Families for Children	\$ 5,000	\$ 30,000	16.67%	\$ 2,000
Shelter House	\$ 10,000	\$ 100,000	10.00%	\$ 10,000
Sober Living	\$ 1,500	\$ 183,500	0.82%	\$ -
Table to Table	\$ 7,500	\$ 45,400	16.52%	\$ 7,000
The Arc of Southeast Iowa	\$ 2,000	\$ 7,000	28.57%	\$ 2,000
United Action for Youth	\$ 10,000	\$ 160,000	6.25%	\$ 8,500
Total Requested	\$234,600			\$ 152,000
FY24 Available Funding	\$ 155,000			
Difference	\$ (79,600)			

including the amount (if any) awarded last fiscal year. The FY24 budget includes \$155,000 in appropriations for social service programs. In addition to the enclosed applications, each organization has been notified that they will have up to two minutes to present to the City Council on Tuesday.

Forevergreen Estates

Public improvements for Forevergreen Estates, Part One have been installed and subsequently inspected and approved by City staff. The Developer had previously requested to construct homes in the subdivision concurrently with the installation of public improvements, which the City allowed with the submission of a surety bond. The resolution on the agenda, which is recommended for approval by staff, relinquishes the surety bond and accepts the public improvements for Forevergreen Estates, Part One.

Assessment Resolution

Staff is asking the City Council to approve a resolution assessing the costs of lawn mowing services in the amounts of \$161.23 and 259.06 to the properties located at 747 W. Zeller Street and 350 W. Penn Street respectively.

FY24 Salary Resolution

A resolution authorizing salaries for fiscal year 2024, as discussed during the budget process and guided by the City's compensation program, is on the agenda and recommended for approval. This year's cost of living increase is 2.75%, while the step increase for employees who are eligible is 2.45%. Police officer and sergeant salaries are also included in the resolution and reflect what was approved in the collective bargaining agreements. The salaries in the resolution will go in effect on July 1, 2023.

IDOT Fiberoptics Agreement

The City's IT infrastructure, from its computer and phone network, to its well reporting and traffic monitoring system, is made possible by a fiberoptic intranet which is connected to a similar fiberoptic network owned and operated by the Iowa Department of Transportation. The connection of those networks facilitates data sharing to provide adaptive traffic signaling and other benefits. This agreement sets forth the respective ownership and maintenance responsibilities between the Iowa DOT and the City of North Liberty, specifying which party is responsible for the maintenance and upkeep of which portions of the combined network. The document reflects and finalizes the existing understanding that has been in place between the parties since the systems were connected several years ago. Staff recommends approval.

ARPA SEATS Agreement

The County is requesting an amendment to the ARPA SEATS Agreement to increase the City's contribution per ride from \$20 to \$25. Currently, the city has spent over \$33k on this service in seven months. A detailed report is included in the packet. With the proposed increase in fee, annual costs could approach \$65k. In addition to data regarding this program, the report also includes useful data on the other transits programs the City utilizes. Angela McConville, the City's Special Projects Coordinator and producer of the report will be at Tuesday's meeting to answer questions and/or provide additional information about the City's transit efforts.

Urban Renewal Plan & Economic Development Agreement

From time to time, the City's Urban Renewal Plan is required to be updated to include upcoming projects that are funded with TIF dollars and/or are included in an urban renewal area. This proposed update includes the potential for an incentive agreement with Pratt Real Estate Management for the Solomons Landing Entertainment district (not to exceed \$7.5 million) and the potential acquisition of parkland, east of the newly constructed Jones Boulevard extension (not to exceed \$3 million). To be clear, the plan amendment does not approve either of these projects/agreements; rather, this amendment simply allows the City to enter into agreements pertaining to these projects in the future. Staff recommends approval of the amended Urban Renewal Plan.

Also on the agenda is a resolution setting a public hearing for July 11 for the approval of an economic development agreement with Pratt Real Estate Management. The agreement provides an 8-year, 100% TIF rebate, not-to-exceed \$7.5 million, for the development Solomons Landing Entertainment District. The agreement stipulates that a 33,000 square foot indoor sports center and 33,000 square foot fun center must be constructed to receive the rebate. The agreement further contemplates that should another large (\$10 million+) entertainment amenity be constructed, the City Council will consider a subsequent incentive agreement.

City Initiated Zoning Map Amendments (2), First Reading

The two City-initiated rezonings are being proposed to achieve consistency with the new Comprehensive Plan - Connected to Tomorrow - which was adopted by City Council on February 28, 2023. The adoption of Connected to Tomorrow is a directive to align the Zoning Ordinance and Map with the comprehensive plan. To quote the Plan, "Policymakers, most notably the City Council and Planning and Zoning Commission, will help set the course to realize this plan. These are the bodies to create and administer the policies that shape development in North Liberty. The plan should be a reliable guide to help with decisions related to large-scale policies and individual projects." Staff has elected to initiate consistency rezonings based on geographic areas. Staff utilized Table 3.4: Land Use Compatibility on page 47 of Connected to Tomorrow and the existing use of the property, if any, in its determination of the appropriate zoning district. Notice (certified and regular mail) of the Planning Commission and City Council public hearings were sent to the property owner(s) listed in public records. The property owner representing Hatch Family, LLC at 355, 357 and 359 North Main has filed a written objection due to a concern over the redevelopment potential of the property at a higher density. Staff spoke with the property owner and learned that there are no plans for redevelopment of the property. The Planning Commission unanimously recommended

approval of both requests at its June 6 meeting. Staff also recommends approval of the rezonings. In light of the objection by the Hatch Family a $\frac{3}{4}$ majority vote is required for approval of the rezoning.



Agenda

CITY COUNCIL

June 27, 2023

6:00 p.m.

Regular Session
Council Chambers
1 Quail Creek Circle

1. Call to order
2. Roll call
3. Approval of the Agenda
4. Consent Agenda
 - A. City Council Minutes, Regular Session, June 13, 2023
 - B. Claims
 - C. Liquor License Application, Iowa Craft Beer Tent, Blues & BBQ
 - D. Liquor License Application, Field Day
 - E. Liquor License Application, Colony Acres
 - F. Liquor License Renewal, Copper Boar
 - G. Liquor License Renewal, Smokin' Joe's
 - H. Liquor License Renewal, Sushiya
 - I. Liquor License Renewal, Kum & Go
 - J. Liquor License Renewal, Casey's General Store #2788 (Kansas Avenue)
 - K. Jones Boulevard Improvements Project, Pay Application Number 8 and Retainage, Schrader Excavating & Grading, \$54,124.18
 - L. Jones Boulevard Improvements Project, Project Acceptance and Completion
 - M. Ranshaw Way Phase 5 Project, Change Order Number 15, Peterson Contractors, Inc., \$8,354.50
 - N. Ranshaw Way Phase 5 Project, Pay Application Number 26, Peterson Contractors, Inc., \$9,140.74
5. Public Comment
6. Engineer Report
7. City Administrator Report
8. Mayor Report
 - A. Pride Month Proclamation
9. Council Reports

10. Board & Commission Appointments
 - A. Council confirmation of Mayor's appointments

11. Youth Council
 - A. Presentation by Youth Council

12. FY 24 Social Service Grant Funding Applications
 - A. Presentations of applicant agencies
 - B. Discussion and possible action on allocation of Social Service grant funds for FY 24

13. Forevergreen Estates
 - A. Resolution Number 2023-71, A Resolution Accepting Public Improvements and Releasing Surety for Forevergreen Estates Part One, North Liberty, Iowa

14. Assessment Resolution
 - A. Resolution Number 2023-72, A Resolution assessing amounts owed to the City of North Liberty, Iowa to individual property taxes

15. FY 2024 Salaries and Wages
 - A. Resolution Number 2023-73, A Resolution authorizing salaries and hourly wages for City employees for the Fiscal Year of July 1, 2023 through June 30, 2024

16. Iowa DOT Agreement
 - A. Resolution Number 2023-74, A Resolution approving the Cooperative Agreement No. 2023-16-021 for a Primary Road Project between the Iowa Department of Transportation and the City of North Liberty

17. ARPA Transit Contract
 - A. Resolution Number 2023-75, A Resolution approving the Contract for Same-day On-demand Transit Services between Johnson County SEATS and the City of North Liberty

18. Urban Renewal
 - A. Public Hearing on Proposed Amendment to the North Liberty Urban Renewal Area
 - B. Resolution Number 2023-76, A Resolution to Approve Urban Renewal Plan Amendment for the North Liberty Urban Renewal Area

- C. Resolution Number 2023-77, A Resolution Setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement Lion Development Group, LLC, Including Annual Appropriation Tax Increment Payments
-
- 19. 425 N. Dubuque Street – City initiated rezoning
 - A. Public Hearing regarding proposed zoning amendment
 - B. Staff and Commission recommendation
 - C. First consideration of Ordinance Number 2023-18, An Ordinance amending the Zoning Map District designation for certain property located in North Liberty, Iowa from RM-21 Multi-Residence District to RM-12 Multi-Residence District
-
- 20. Hatch Property – City initiated rezoning
 - A. Public Hearing regarding proposed zoning amendment
 - B. Staff and Commission recommendation
 - C. First consideration of Ordinance Number 2023-19, An Ordinance amending the Zoning Map District designation for certain property located in North Liberty, Iowa from RM-21 Multi-Residence District to RM-12 Multi-Residence District
-
- 21. Old Business
-
- 22. New Business
-
- 23. Adjournment



Consent Agenda

City Council
June 13, 2023
Regular Session

Call to order

Mayor Pro Tem Brian Wayson called the June 13, 2023, Regular Session of the North Liberty City Council to order at 6:30 p.m. in the Council Chambers, 1 Quail Creek Circle. Councilors present: RaQuishia Harrington, Erek Sittig, Brent Smith, and Brian Wayson; absent: Mayor Chris Hoffman; Ashley Bermel.

Others present: Tracey Mulcahey, Grant Lientz, Ryan Rusnak, Josiah Bilskemper, Quanda Hood, Lacey Stutzman and other interested parties.

Approval of the Agenda

Harrington moved; Sittig seconded to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Harrington moved, Smith seconded to approve the Consent Agenda including the City Council Minutes, Regular Session, May 23, 2023, Dubuque Street Project, Change Order Number 6, All American Concrete, Inc., \$20,687.04; Dubuque Street Project, Pay Application Number 10, All American Concrete, \$46,575.97; City Hall Project, Pay Application Number 5, City Construction, \$700,088.47; Library Circulation Desk & Acoustic Panels Project, APEX Construction, Pay Application Number 1, \$70,300.00; Library Circulation Desk & Acoustic Panels Project, Project Acceptance and Close-out; Liquor License Renewal, Casey's General Store #3955; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's General Store #2788, 595 N. Kansas Avenue; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Casey's General Store #3955, 245 S. Hwy 965; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Fareway Stores, Inc. #993; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Walgreens #11710; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for The Depot Express; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Kum & Go #507; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Smokin' Joe's Tobacco & Liquor Outlet #12; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for J & A Tap; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for LD Express; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Johncy's Liquor Store; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Urban Fuel; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Liberty View Wine & Spirits; FY 2024 Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for The Station; and the attached list of claims. The vote was all ayes. Consent Agenda approved.

Public Comment

No public comments were offered.

City Engineer Report

City Engineer Bilskemper reported that the Penn Meadows Park North Parking Lot contract is on tonight's agenda for consideration. The City Hall contractor is working on the main parking lot and working inside on electrical and mechanical. The Community Center Roof Project has one item remaining. The Dubuque Street Phase 1 final pay application is on tonight's agenda. The Library desk and acoustical panels project is complete and final. The Ranshaw Paved Shoulders Project is complete except for pavement marking. Other projects are in the queue. Council discussed the report with Bilskemper.

City Administrator Report

Mulcahey reported that City Administrator Heiar is in Washington D.C. and that the house move went well today.

Mayor Report

Mayor Pro Tem Wayson proclaimed Monday, June 19th as Juneteenth National Freedom Day. He encouraged residents to research this proclamation.

Council Reports

Councilor Sittig attended the going away reception for Kaila Rome. He attended the documentary screening of the Last to Know about an 89-year-old that advocated for Juneteenth to become a national holiday. Councilor Wayson attended the MPOJC meeting. The group is working on finalizing projects. The group added another TAC representative from North Liberty. He worked on the evaluation for Emergency Management staff.

Aldi Preliminary Site Plan

Rusnak presented the Aldi Preliminary Site Plan. Staff and the Planning Commission recommend approval.

No applicant was present.

Sittig moved, Harrington seconded to approve Resolution Number 2023-63, A Resolution approving the Preliminary Site Plan for Aldi, Inc., North Liberty, Iowa. The vote was: ayes – Smith, Harrington, Wayson, Sittig; nays – none; absent – Bermel. Motion carried.

Water Tower Place Preliminary Site Plan

Rusnak presented the Water Tower Place Preliminary Site Plan. Staff and the Planning Commission recommend approval.

Lacey Stutzman, MMS Consultants, was present on behalf of the applicant and offered to answer questions.

Smith moved, Harrington seconded to approve Resolution Number 2023-64, A Resolution approving the Preliminary Site Plan for Water Tower Place, Lot 2, North Liberty, Iowa. The vote was: ayes – Wayson, Sittig, Harrington, Smith; nays – none; absent – Bermel. Motion carried.

Warehouse Building Preliminary Site Plan

Rusnak presented the Warehouse Building Preliminary Site Plan. Staff and the Planning Commission recommend approval.

Lacey Stutzman, MMS Consultants, was present on behalf of the applicant and offered to answer questions. Council discussed the applicant with Stutzman.

Harrington moved, Sittig seconded to approve Resolution Number 2023-65, A Resolution approving the Preliminary Site Plan for I-380 Industrial Park, Lot 11, North Liberty, Iowa. The vote was: ayes- Harrington, Smith, Wayson, Sittig; nays – none; absent – Bermel. Motion carried.

Penn Meadows Park North Parking Lot Project

Harrington moved, Sittig seconded to approve Resolution Number 2023-66, A Resolution accepting the bid and authorizing execution of the contract for the Penn Meadows Park North Parking Lot Project, North Liberty, Iowa. After discussion, the vote was: ayes – Smith, Sittig, Harrington, Wayson; nays – none; absent – Bermel. Motion carried.

Easement Vacation

Mayor Pro Tem Wayson opened the Public Hearing regarding proposed easement vacation at 6:46 p.m. No oral or written comments were received. The public hearing was closed at 6:46 p.m.

Harrington moved, Sittig seconded to approve Resolution Number 2023-67, A Resolution vacating a Drainage Easement held by the City of North Liberty in Saints Corridor Commercial Park Subdivision – Part One. The vote was: ayes – Smith, Harrington, Wayson, Sittig; nays – none; absent – Bermel. Motion carried.

Goose Lake Pond

Harrington moved, Smith seconded to approve Resolution Number 2023-68, A Resolution approving the Deed from Saints Corridor Investments, L.C. for Outlot A of Saints Corridor Commercial Park – Part One. After discussion, the vote was: ayes- Harrington, Wayson, Smith, Sittig; nays – none; absent – Bermel. Motion carried.

Assessment Resolution

Sittig moved, Smith seconded to approve Resolution Number 2023-69, A Resolution assessing amounts owed to the City of North Liberty, Iowa to individual property taxes. The vote was: ayes- Harrington, Smith, Wayson, Sittig; nays – none; absent – Bermel. Motion carried.

Middle Iowa WMA

Sittig moved, Harrington seconded to approve Resolution Number 2023-70, A Resolution approving the Articles of Agreement creating the Middle Iowa Watershed Management Authority. The vote was: ayes- Wayson, Smith, Sittig, Harrington; nays – none; absent – Bermel. Motion carried.

Communications Advisory Commission Ordinance Repeal

Harrington moved, Sittig seconded to approve the third consideration and adoption of Ordinance Number 2023-12, An Ordinance repealing Chapter 25 of the North Liberty Code of Ordinances,

Communications Advisory Commission. The vote was: ayes- Harrington, Wayson, Smith, Sittig; nays – none; absent – Bermel. Motion carried.

City Initiated Zoning Map Amendment on property owned by 160-965, LLC

Smith moved, Harrington seconded to approve the third consideration and adoption of Ordinance Number 2023-14, An Ordinance amending the Zoning Map Designation for Certain Property Located in North Liberty, Iowa from I-1 Light Industrial District to C-3 Higher-Intensity Commercial District. The vote was: ayes – Wayson, Harrington, Sittig, Smith; nays – none; abstain – Sittig; absent – Bermel. Motion carried.

City Initiated Zoning Map Amendment on property owned by Mackin Estates, LLC

Sittig moved, Smith seconded to approve the third consideration and adoption of Ordinance Number 2023-15, An Ordinance amending the Zoning Map Designation for Certain Property Located in North Liberty, Iowa from RM-21 Multi-Unit Residence District to RM-12 Multi-Unit Residence District. The vote was: ayes – Smith, Sittig, Wayson, Harrington; nays – none; absent – Bermel. Motion carried.

City Initiated Zoning Map Amendment on property owned by Random Commercial Properties, LLC

Smith moved, Harrington seconded to approve the third consideration and adoption of Ordinance Number 2023-16, An Ordinance amending the Zoning Map Designation for Certain Property Located in North Liberty, Iowa from I-1 Light Industrial District to C-3 Higher-Intensity Commercial District. The vote was: ayes –Smith, Wayson, Harrington, Sittig; nays – none; absent – Bermel. Motion carried.

City Initiated Zoning Map Amendment on property owned by Stephen M. & Debra B. Carneol

Harrington moved, Smith seconded to approve the third consideration and adoption of Ordinance Number 2023-17, An Ordinance amending the Zoning Map Designation for Certain Property Located in North Liberty, Iowa from I-1 Light Industrial District to C-1-B Higher-Intensity Commercial District. The vote was: ayes – Wayson, Harrington, Smith, Sittig; nays – none; absent – Bermel. Motion carried.

Old Business

Councilor Wayson reported that fundraising is underway for the Centennial Park Next Stage Project, and it is easy to access on the City’s website.

New Business

Councilor Harrington highlighted Juneteenth events and activities. Mulcahey reported a 6 p.m. start for the June 27 City Council meeting.

Adjournment

Harrington moved; Sittig seconded to adjourn at 6:55 p.m. The vote was all ayes. Meeting adjourned.

CITY OF NORTH LIBERTY

By: _____
Brian Wayson, Mayor Pro Tem

Attest: _____
Tracey Mulcahey, City Clerk



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
TAP THIS CONCESSIONS, L.L.C.	Iowa Craft Beer Tent	(515) 875-4838		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1565 Saint Andrews Drive Wickham		North Liberty	Johnson	52317
MAILING ADDRESS	CITY	STATE	ZIP	
309 Court Avenue	Des Moines	Iowa	50309	

Contact Person

NAME	PHONE	EMAIL
Scott Carlson	(515) 577-3094	contact@iowacraftbeertent.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Special Class C Retail Alcohol License	5 Day	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
July 4, 2023	July 8, 2023	

SUB-PERMITS

Special Class C Retail Alcohol License



State of Iowa

Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Scott Carlson	Des Moines	Iowa	50312	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Fortegra Specialty Insurance Company

POLICY EFFECTIVE DATE

June 9, 2023

POLICY EXPIRATION DATE

June 9, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



North Liberty Police Department

340 N Main St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

June 16, 2023

Liquor License Check

Business: Iowa Craft Beer Tent – Blues & BBQ
1565 Saint Andrews Dr
North Liberty, IA 52317

Owners: Scott Carlson (DOB: 1970)

The North Liberty Police Department does not have any documented contacts with the owner(s) or premise in conflict with their liquor license.

I recommend the license be granted.

This record check was conducted by Sergeant Mitch Seymour.





State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
FIELD DAY BREWING COMPANY, LLC	Field Day Brewing Company	(319) 626-0025		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
925 Liberty Way		North Liberty	Johnson	52317
MAILING ADDRESS	CITY	STATE	ZIP	
925 Liberty WayWickham	North Liberty	Iowa	52317	

Contact Person

NAME	PHONE	EMAIL
Joe Selix	(515) 707-5189	info@fielddaybrewing.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
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SUB-PERMITS

Class C Retail Alcohol License, Special Class A Beer Permit

PRIVILEGES

Outdoor Service



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Lane Shewmaker	North Liberty	Iowa	52317	Partner	15.00	Yes
Brian J. Flynn	Iowa City	Iowa	52240	Partner	15.00	Yes
Mike Hodge	Iowa City	Iowa	52240	Partner	5.00	Yes
Kevin Digmann	Iowa City	Iowa	52240	Partner	5.00	Yes
Brandon Pratt	North Liberty	Iowa	52317	Partner	10.00	Yes
Dan Blum	Iowa City	Iowa	52245	Partner	10.00	Yes
Joseph Selix	North Liberty	Iowa	52317	Partner	15.00	Yes
Alec Travis	Cedar Rapids	Iowa	52403	Partner/Brewmaster	15.00	Yes



State of Iowa

Alcoholic Beverages Division

Randy Ward	Coralville	Iowa	52241	Partner	5.00	Yes
Swen Larson	Iowa City	Iowa	52240	Partner	5.00	Yes

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

July 24, 2023

POLICY EXPIRATION DATE

July 23, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

May 15, 2023

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



North Liberty Police Department

340 N Main St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

June 1, 2023

Liquor License Check

Business: Field Day Brewing Company
925 Liberty Way
North Liberty, IA 52317

Owners: Lane Shewmaker (DOB: 1983)
Brian Flynn (DOB: 1975)
Brandon Pratt (DOB: 1981)
Joseph Selix (DOB: 1985)
Kevin Digmann (DOB : 1968)
Dan Blum (DOB : 1987)
Alec Travis (DOB : 1990)
Randy Ward (DOB : 1954)
Swen Larson (DOB : 1973)
Michael Hodge (DOB : 1953)

The North Liberty Police Department does not have any documented contacts with the owners or premise in conflict with their liquor license.

I recommend the license be granted.

This record check was conducted by Sergeant Mitch Seymour.





State of Iowa ABD approval statement from the following county department

Legal Name of Applicant: _____

Name of Business (DBA): _____

Address of Business: _____

Business Phone: _____

Email: _____


State of Iowa ABD License #: _____

Johnson County Health Department:

The above referenced business possesses a valid Johnson County Public Health food license.

Name: _____

Title: _____ **Date:** _____

Signature:  _____



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
COLONY ACRES LLC	COLONY ACRES LLC			
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
1050 and 1150 S Front St		North Liberty	Johnson	52317
MAILING ADDRESS	CITY	STATE	ZIP	
1055 S FRONT ST	NORTH LIBERTY	Iowa	523174846	

Contact Person

NAME	PHONE	EMAIL
MARY COLONY	3194305672	kcolony@hotmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
----------------	-----------------	----------------------

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES

Catering, Outdoor Service



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Dean Colony	NORTH LIBERTY	Iowa	523174846	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

Western Agricultural Insurance Company

POLICY EFFECTIVE DATE

Sep 19, 2022

POLICY EXPIRATION DATE

Sep 19, 2023

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa ABD approval statement from the following county department

Legal Name of Applicant: Dean E Colony

Name of Business (DBA): Colony Acres LLC

Address of Business: 1150 S Front St North Liberty IA 52317

Business Phone: 319-626-6091

Email: kcolony@hotmail.com

State of Iowa ABD License #: app-175588

Johnson County Health Department:

The above referenced business possesses a valid Johnson County Public Health food license.

Name: Rob Thul

Title: EH Manager Date: 3/3/23

Signature: 



North Liberty Police Department

340 N Main St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

March 10, 2023

Liquor License Check

Business: Colony Acres
1150 S Front St
North Liberty, IA 52317

Owners: Dean Colony (DOB: 1972)

The North Liberty Police Department does not have any documented contacts with the owner(s) or premise in conflict with their liquor license.

I recommend the license be granted.

This record check was conducted by Sergeant Mitch Seymour.





Paintball/Corn Cannon Area

Former Concession trailer
> Beverage Trailer

Activites area

Former Exit cashier trailer
> Entrance Ticketbooth to Activites area

Former Ticketbooth
> Pizza Shed

Kitchen

Sweets Shop
*fall

Indoor Restrooms

Retail Area

Retail only
Entrance/Exit

Retail only Entrance/Exit

= Contained area

Mum Building
*fall

Parking

White ticket booth



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
COPPER BOAR, LLC	COPPER BOAR	(319) 665-0008		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
575 CAMERON WAY	# B	NORTH LIBERTY	JOHNSON	52317
MAILING ADDRESS	CITY	STATE	ZIP	
575 CAMERON WAY	NORTH LIBERTY	Iowa	52317	

Contact Person

NAME	PHONE	EMAIL
TY MEDEMA	(319) 321-2883	ty@copperboar.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LC0048452	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
June 29, 2023	June 28, 2024	

SUB-PERMITS

Class C Retail Alcohol License



State of Iowa
Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
TY MEDEMA	IOWA CITY	Iowa	522408065	Managing Owner	33.33	Yes
ZEPHANIAH LEATON	WELLMAN	Iowa	523569661	Owner	33.33	Yes
SHANE DURIAN	NORTH LIBERTY	Iowa	523174730	Managing Owner	33.33	Yes

Insurance Company Information

INSURANCE COMPANY

Founders Insurance Company

POLICY EFFECTIVE DATE

June 29, 2023

POLICY EXPIRATION DATE

June 29, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



State of Iowa ABD approval statement from the following county department

Legal Name of Applicant: Copper Boar LLC

Name of Business (DBA): Copper Boar

Address of Business: 575 Cameron Way #B

Business Phone: 319-321-2883

Email: ty.medema@gmail.com

State of Iowa ABD License #: LC0048452

Johnson County Health Department:

The above referenced business possesses a valid Johnson County Public Health food license.

Name: Rob Thul

Title: EHM Date: 5/16/23

Signature: 



North Liberty Police Department

340 N Main St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

June 1, 2023

Liquor License Check

Business: Copper Boar
Address Unk

Owners: Ty Medema (DOB: 1982)
Zephaniah Leaton (DOB: 1983)
Shane Durian (DOB: 1986)

The North Liberty Police Department does not have any documented contacts with the owners or premise in conflict with their liquor license.

I recommend the license be granted.

This record check was conducted by Sergeant Mitch Seymour.





Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
The Outlet Inc	Smokin' Joe's Tobacco and Liquor Outlet # 12	(563) 322-8340		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
465 Hwy. 965 Unit G		North Liberty	Johnson	52317
MAILING ADDRESS	CITY	STATE	ZIP	
1916 N. Sturdevant St.	Davenport	Iowa	52804	

Contact Person

NAME	PHONE	EMAIL
Deb Schnyder	(319) 560-3457	licensing@smokinjoesoutlets.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0001348	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
July 1, 2023	June 30, 2024	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Anthony Gripp	Davenport	Iowa	52807	President	0.00	Yes
Deb Schnyder						

• Companies

COMPANY NAME	FEDERAL ID	CITY	STATE	ZIP	% OF OWNERSHIP
Joseph S. DePaepe Trust	87-6968982	Davenport	Iowa	52804	100.00

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



North Liberty Police Department

340 N Main St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

June 1, 2023

Liquor License Check

Business: Smokin' Joe's Tobacco & Liquor
465 S Hwy 965
North Liberty, IA 52317

Owners: Anthony Gripp(DOB: 1988)

The North Liberty Police Department does not have any documented contacts with the owner(s) or premise in conflict with their liquor license.

I recommend the license be granted.

This record check was conducted by Sergeant Mitch Seymour.





State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Sushiya LLC	Sushiya	(319) 626-6666		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
745 Community dr. ste A		North Liberty	Johnson	52317
MAILING ADDRESS	CITY	STATE	ZIP	
1371 Burry Dr.	Iowa City	Iowa	52246	

Contact Person

NAME	PHONE	EMAIL
Li	(319) 594-0065	sushiyaia@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BW0094502	Special Class C Retail Alcohol License	12 Month	Pending Dramshop Review

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
June 18, 2023	June 17, 2024	

SUB-PERMITS

Special Class C Retail Alcohol License



State of Iowa
Alcoholic Beverages Division

PRIVILEGES

Outdoor Service

Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
mingta chia	Iowa City	Iowa	52246	member	100.00	No

Insurance Company Information

INSURANCE COMPANY

Specialty Risk of America

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



North Liberty Police Department

340 N Main St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

June 1, 2023

Liquor License Check

Business: Sushiya
745 Community Dr. Unit A
North Liberty, IA 52317

Owners: Mingta Chia (DOB: 1970)

The North Liberty Police Department does not have any documented contacts with the owner(s) or premise in conflict with their liquor license.

I recommend the license be granted.

This record check was conducted by Sergeant Mitch Seymour.





State of Iowa ABD approval statement from the following county department

Legal Name of Applicant: Sushiya LLC

Name of Business (DBA): Sushiya

Address of Business: 745 Community Dr Ste A

Business Phone: 319-626-6666

Email: sushiyaia@gmail.com

State of Iowa ABD License #: BW0094502

Johnson County Health Department:

The above referenced business possesses a valid Johnson County Public Health food license.

Name: Rob Thul

Title: EHM Date: 5/16/23

Signature: 



State of Iowa

Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
Kum & Go LC	Kum & Go #507	(319) 626-2412		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
610 N Heartland Way		North Liberty	Johnson	52317
MAILING ADDRESS	CITY	STATE	ZIP	
1459 Grand Avenue	West Des Moines	Iowa	50266	

Contact Person

NAME	PHONE	EMAIL
Jody Deiter	(515) 457-6249	licenses@kumandgo.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0001872	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
July 1, 2023	June 30, 2024	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Reed Rainey	Des Moines	Iowa	50309	COO	0.00	Yes
Brian Beckett	Des Moines	Iowa	50309	CFO	0.00	Yes
Tanner Krause	Des Moines	Iowa	50309	CEO	0.00	Yes
Charles Campbell	Des Moines	Iowa	50309	Secretary	0.00	Yes
Jody Deiter						

• Companies

COMPANY NAME	FEDERAL ID	CITY	STATE	ZIP	% OF OWNERSHIP
Krause Group, LTD	42-1465780	Des Moines	Iowa	50309	100.00

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



State of Iowa ABD approval statement from the following county department

Legal Name of Applicant: Kum & Go LC

Name of Business (DBA): Kum & Go #507

Address of Business: 610 N Heartland Way

Business Phone: 319-626-2412

Email: licenses@kumandgo.com

State of Iowa ABD License #: LE0001872

Johnson County Health Department:

The above referenced business possesses a valid Johnson County Public Health food license.

Name: Rob Thul

Title: EHM Date: 5/16/23

Signature: 



North Liberty Police Department

340 N Main St•PO Box 77•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

June 1, 2023

Liquor License Check

Business: Kum & Go #507
610 N Heartland Way
North Liberty, IA 52317

Owners: Tanner Krause (DOB: 1987)
Reed Rainey (DOB: 1962)
Charles Campbell (DOB: 1977)
Brian Beckett (DOB: 1981)

The North Liberty Police Department does not have any documented contacts with the owner(s) or premise in conflict with their liquor license.

I recommend the license be granted.

This record check was conducted by Sergeant Mitch Seymour.





State of Iowa
Alcoholic Beverages Division

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
CASEY'S MARKETING COMPANY	CASEY'S GENERAL STORE #2788	(319) 387-2083		
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
595 N KANSAS AVE		North Liberty	Johnson	52317
MAILING ADDRESS	CITY	STATE	ZIP	
1 SE CONVENIENCE BLVD	Ankeny	Iowa	50021-8045	

Contact Person

NAME	PHONE	EMAIL
Madison Paulson	(515) 381-5974	madi.paulson@caseys.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
LE0001945	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

EFFECTIVE DATE	EXPIRATION DATE	LAST DAY OF BUSINESS
July 15, 2023	July 14, 2024	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
DOUGLAS BEECH	Ankeny	Iowa	50021	ASSISTANT SECRETARY	0.00	Yes
SCOTT FABER	Johnston	Iowa	50131	SECRETARY	0.00	Yes
ERIC LARSEN	Ankeny	Iowa	50023	TREASURER	0.00	Yes
BRIAN JOHNSON	Johnston	Iowa	50131	VICE PRESIDENT	0.00	Yes
42-0935283 Casey's General Stores, Inc.	ANKENY	Iowa	50021--804	OWNER	100.00	Yes
JESSICA GENERAL STORES	Urbandale	Iowa	50322			

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



State of Iowa ABD approval statement from the following county department

Legal Name of Applicant: Casey's Marketing Company

Name of Business (DBA): Casey's General Store #2788

Address of Business: 595 N Kansas Ave North Liberty, IA 52317

Business Phone: 319-387-2083

Email: madi.paulson@caseys.com


State of Iowa ABD License #: LE0001945

Johnson County Health Department:

The above referenced business possesses a valid Johnson County Public Health food license.

Name: Rob Thul

Title: EHM Date: 6/5/2023

Signature: 



North Liberty Police Department

340 N Main St•North Liberty, Iowa•52317•(319) 626-5724/Fax: 5743

June 7, 2023

Liquor License Check

Business: Casey's General Store #2788
595 N. Kansas Ave
North Liberty, IA 52317

Owners: Douglas Beech (DOB: 1962)
Brian Johnson (DOB: 1975)
Samuel James (DOB: 1983)
Scott Faber (DOB: 1979)
Eric Larsen (DOB: 1967)

The North Liberty Police Department does not have any documented contacts with the owners or premise in conflict with their liquor license.

I recommend the license be granted.

This record check was conducted by Sergeant Mitch Seymour.



To Owner: City of North Liberty
3 Quail Creek Circle
North Liberty, IA 52317

PROJECT: Jones Boulevard Improvements

APPLICATION NO: 8 - Final & Retainage

DISTRIBUTION TO:

- OWNER
- ARCHITECT
- CONTRACTOR

APPLICATION DATE: 6/15/23

PERIOD TO: 06-01-23 - 06-30-23

FROM (CONTRACTOR):

Schrader Excavating & Grading
300 Hwy 151 E
Walford, IA 52351

ARCHITECT'S

PROJECT NO: 1219850

CONTRACT DATE: 5/3/22

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this application for Payment has been complete in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	2,238,571.48
2. Net change by Change Orders	\$	64,176.85
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	2,302,748.33
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	2,286,404.49
5. RETAINAGE:		
a. 5% % of Completed Work (Column D + E on G703)	\$	0.00
b. 5% % of Storcd Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or	\$	0.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	2,286,404.49
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		2,232,280.31
8. CURRENT PAYMENT DUE	\$	54,124.18
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	0.00

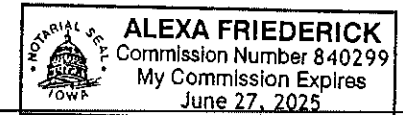
CONTRACTOR: Schrader Excavating & Grading
300 Hwy 151 E P.O. Box 270
Walford, IA 52351

By: [Signature] Date: 6/19/23
Justin Caslavka Project Manager

State of: IA
County of: Linn

Subscribed and sworn to before me this 19th day of June 2023

Notary Public: Alexa Frederick



My Commission expires: June 27, 2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, base on on-site observations and the data comprising the above application, the Architect certifies to owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 54,124.18
(Attached explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT: [Signature] Date: 6/21/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Current Month Change Orders	\$0.00	
Previous Month Change Orders	\$64,176.85	
TOTALS	\$64,176.85	
NET CHANGES by Change Order	\$64,176.85	

MEMORANDUM

TO: Ryan Heiar, City Administrator
FROM: Mike Janecek, Shive-Hattery
DATE: June 21, 2023
RE: Jones Boulevard Improvements
Final Completion

Attached please find:

Payment Application No.9 (Final)

We recommend payment to the contractor as indicated, acceptance of the improvements, and close out of the project.

Please contact our office with any questions.

Sincerely,

SHIVE-HATTERY, INC.



Michael J. Janecek, PE

MJJ/bad

Enc.

Copy: Tracey Mulcahey, Assistant City Administrator
Michael Pentecost, Streets Superintendent
Greg Metternich, Water Superintendent
Kyle Nordman, Schrader Group, Inc.
Josiah Bilskemper, S-H



CHANGE ORDER
For Local Public Agency Projects

No.: 15

Non-Substantial:

Substantial:

Administering Office
Concurrence Date

Accounting ID No. (5-digit number):37719

Project Number: STP-U-5557(622)--70-52

Contract Work Type: PCC Pavement - Grade & Replace

Local Public Agency: City of North Liberty

Contractor: Peterson Contractors Inc.

Date Prepared: May 1, 2023

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

8042 - ADD an item for "OVERSEEDING AND FERTILIZING" (2601-2634500)

Work consists of overseeding and fertilizing all areas on the project site previously planted with permanent urban seeding as identified in ITC-27. Perform work per Standard Specification 2601. Method of Measurement: By Area (measured to the nearest 0.1 acre) per Standard Specification 2601.04. Basis of Payment: Per Standard Specification 2601.05.

B - Reason for change:

8042 - The seeding growth on the project site has been reviewed and all areas that received permanent urban seeding during fall 2022 season (4.34 acre) are in need of overseeding and fertilizing to promote added growth to be able to achieve stabilization.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

8042 - Agreed Unit Price

D - Justification for cost(s) (See I.M. 6.000, Attachment D, Chapter 2.36, for acceptable justification):

8042 - An agreed upon unit price for the work was established. The submitted subcontractor cost matches the average (\$1,750.00/AC) bid price shown in the May 2022 thru April 2023 IDOT Summary of Awarded Contract Prices. The unit price is considered reasonable based on material and labor necessary to overseed and fertilize in accordance with ITC-27. The cost includes 10% prime contractor markup per Standard Specification 1109.03,B,3.

E - Contract time adjustment: No Working Days added Working Days added: _____ Unknown at this time

Justification for selection:

F - Items included in contract:

Participating				For deductions enter as "-x.xx"		
Federal-aid	State-aid	Line Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
				Add Row	Delete Row	TOTAL

G - Items not included in contract:

Participating				For deductions enter as "-x.xx"			
Federal-aid	State-aid	Change Number	Item Number	Item Description	Unit Price .xx	Quantity .xxx	Amount .xx
		8042	2601-2634500	OVERSEEDING AND FERTILIZING	\$1,925.00	4.340	\$8,354.50
				Add Row	Delete Row	TOTAL	\$8,354.50

H. Signatures

Signatures will be applied through DocExpress.

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:	City of North Liberty 3 Quail Creek Circle P.O. Box 77 North Liberty, Iowa 52317	PROJECT:	Ranshaw Way Phase 5 Improvements STP-U-5557(622)-70-52	APPLICATION NO:	26	Distribution to: <input type="checkbox"/> OWNER <input type="checkbox"/> ARCHITECT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> ENGINEER
FROM				PERIOD TO:	6/17/23	
CONTRACTOR:	Peterson Contractors, Inc. 104 Blackhawk Street, P.O. Box A Reinbeck, Iowa 50669	VIA ENGINEER:	Shive-Hattery, Inc. 2839 Northgate Drive Iowa City, Iowa 52245	PROJECT NO.:	STP-U-5557(622)-70-52	
				CONTRACT ID:	52-5557-622	
				LETTING DATE:	4/20/21	

CONTRACT FOR: Ranshaw Way Phase 5 Improvements

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

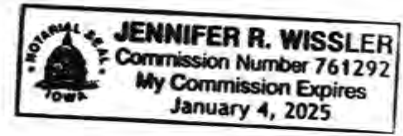
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$	<u>7,882,878.58</u>
2. Net Change by Change Orders	\$	<u>225,568.00</u>
3. CONTRACT SUM TO DATE	\$	<u>8,108,446.58</u>
4. TOTAL COMPLETED & STORED TO DATE	\$	<u>8,132,964.98</u>
5. RETAINAGE 3 % of Completed Work & Stored Material	\$	<u>30,000.00</u>
6. TOTAL EARNED LESS RETAINAGE	\$	<u>8,102,964.98</u>
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$	<u>8,093,824.24</u>
8. CURRENT PAYMENT DUE	\$	<u>9,140.74</u>

CONTRACTOR: Peterson Contractors, Inc.
By: [Signature] Date: 6/19/23

State of: _____
County of: _____
Subscribed and sworn to before me this 19th day of June, 2023

Notary Public: Jennifer R Wissler
My Commission Expires: 1/4/25



9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 5,481.60
(This amount will decrease, as Change Orders do not yet reflect items deleted or decreased in quantity - see summary sheet for est. final totals)

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observation and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ \$9,140.74

(Attach explanation if amount certified differs from the the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: [Signature]
By: _____ Date: 06 / 21 / 2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 558,008.12	\$ 340,794.62
Total approved this Month	\$ 8,354.50	\$ -
TOTALS	\$ 566,362.62	\$ 340,794.62
NET CHANGES by Change Order	\$ 225,568.00	\$ -



Mayor Report



PROCLAMATION

Pride Month

WHEREAS, the City of North Liberty seeks to honor the history of the LGBTQIA+ liberation movement, celebrate the rights of every individual to live their authentic truth, and to support the rights of all citizens to experience equality and freedom from discrimination, prejudice, and violence; and

WHEREAS, the City of North Liberty is committed to supporting visibility, dignity, and equality for LGBTQIA+ youth and adults in our community; and

WHEREAS, while society at large increasingly supports LGBTQIA+ equality, it is essential to acknowledge that the need for compassion, empathy, education, and awareness remains vital to end discrimination, violence, inequality, and hate; and

WHEREAS, celebrating Pride Month influences awareness and provides support and advocacy for North Liberty's LGBTQIA+ community, and is an opportunity to act and engage in dialogue and intentional actions to strengthen alliances, build acceptance and advance equal rights; and

WHEREAS, the Mayor and City Council call upon the people of North Liberty to embrace this principle and work to eliminate prejudice everywhere it exists;

NOW, THEREFORE, BE IT RESOLVED: the City of North Liberty hereby proclaims the month of June 2023 as Pride Month

PRIDE MONTH

in the City of North Liberty and encourage community members to participate in local Pride Month celebration activities.

Mayor Chris Hoffman

Signed in North Liberty, Iowa
this 27th day of June, 2023.



Board and Commission Appointments

**Board and Commission Candidates
For terms beginning 7/1/2023**

- May 1 --Notice on NLTV website
- May 25 --Applications due at City Administration Office
- May 26 --Applications sent to City Council for review
- May 29- June 9 -- Mayor interviews for recommendation of appointments
- June 27 --Board and Commission appointments made at Council meeting

Applicants (i) – Incumbent members

Planning and Zoning Commission (3 positions)

Gender Balance of appointments: F- 3; M- 4 (7- member board)

1. Barry A'Hearn (i)
2. Sheila Geneser (i)
3. Amy Yotty

Board of Adjustment (1 position)

Gender Balance of appointments: F- 2; M- 3 (5- member board)

1. Alan Wieskamp

Parks & Recreation Commission (2 positions)

Gender Balance of appointments: F- 4; M-3 (7- member board)

1. Shannon Greene (i)
2. Richard Grugin (i)

Tree/Stormwater (2 positions)

Gender Balance of appointments: F- 2; M- 3 (5 -member board)

1. Adbouramane Bila (i)
2. Kevin McGrane (i)

Library Board (1 position – City; 1 position - County)

Gender Balance of appointments: F- 5; M- 1 (6 -member board)

1. Vacant

Cemetery Board (1 position)

Gender Balance of appointments: F- 1; M-1 (3- member board)

1. Aaron Schultz

Board of Appeals (5 positions)

Gender Balance of appointments: F- 0; M- 0 (5- member board)

1. Andrew Ballard
2. Ryan Dehart



Planning and Zoning Commission

Board & Commission application : Entry # 12387

Name

Barry A'Hearn

I would like to serve on the

- Planning & Zoning Commission

Address

520 Lockmoor Ave
North Liberty, Iowa 52317
United States
[Map It](#)

Phone

(319) 533-0207

Email

barryahearn@icloud.com

Place of employment

Paul Davis Restoration

Position

Emergency Recovery Coordinator and Director of Business Development

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Male

Length of North Liberty residency

16.5 years

Please give a brief statement of why you would like serve on this Board or Commission

I would like to continue my service on the Commission and believe I can continue to contribute valuable experience, relationships, and insight.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of identifying any actual or potential conflicts of interest

I am a licensed real estate broker in the state of Iowa, and practice on a limited basis mostly via referral. It is possible I may be involved in a transaction involving a property or project that may come in front the commission during its course. In this circumstance I would recuse myself or abstain from a vote as necessary in consultation with city staff.

Board & Commission application : Entry # 12387

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

I believe my career experience and time living in North Liberty can continue to be valuable to the commission, and look forward to continuing to serve should the City Council choose to reappoint me. I appreciate the consideration.

Board & Commission application : Entry # 12484

Name

Sheila Geneser

I would like to serve on the

- Planning & Zoning Commission

Address

70 HAWTHORNE PL
NORTH LIBERTY, Iowa 52317
United States
[Map It](#)

Phone

(563) 940-6720

Email

sheila.geneser@gmail.com

Place of employment

University of Iowa Health Care - Iowa River Landing

Position

Administrative Services Coordinator

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Female

Length of North Liberty residency

6 years

Please give a brief statement of why you would like serve on this Board or Commission

I love calling North Liberty my home, and I have a strong desire to serve this community. I plan for North Liberty to be my family's long-term home, and I am eager to see how this city changes and grows in the years to come. As a mother of a young family, I hope I could provide valuable insights and feedback on planning and zoning matters from this perspective. In the past year of serving on the commission, there has been a lot to learn, but as I have grown more comfortable with the processes, I am eager to continue providing my input if I am selected for another term. Thank you for considering me.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of

Board & Commission application : Entry # 12484

identifying any actual or potential conflicts of interest

No real estate, business or commercial interests

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

Nothing additional.

Tracey Mulcahey

From: Amy Yotty <communications@northlibertyiowa.org>
Sent: Wednesday, May 25, 2022 8:49 PM
To: Tracey Mulcahey
Subject: Board & Commission Application: Amy Yotty

WARNING: This email originated from outside of this organization. Do not click links or open attachments unless you know the contents are safe. Never provide your user ID or password to anyone.

Name

Amy Yotty

I would like to serve on the

- Library Board of Trustees
- Parks & Recreation Commission

Address

740 Jessie street
North Liberty, Iowa 52317
United States
[Map It](#)

Phone

(949) 290-3815

Email

acyotty@gmail.com

Place of employment

University of Iowa Healthcare

Position

Senior Physical Therapist

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Female

Length of North Liberty residency

8 years

Please give a brief statement of why you would like serve on this Board or Commission

As a parent I have a vested interest in the parks and rec department as well as the library as these are major amenities and services for my family. From my background as a physical therapist I understand first hand how access to safe outdoor facilities and recreation programming is essential in maintaining the health of our community. Both the library and parks and rec department were essential components of my childhood and while I grew up in different location I would love to serve this community for the betterment of my family and all of North Liberty.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of identifying any actual or potential conflicts of interest

None

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

See above.



Board of Adjustment

Board & Commission application : Entry # 11896

Name

Alan Wieskamp

I would like to serve on the

- Board of Adjustment
- Board of Appeals
- Cemetery Board
- Planning & Zoning Commission

Address

580 Strathmoor Dr
 North Liberty, Iowa 52317
 United States
[Map It](#)

Phone

(605) 254-4720

Email

woodarch6652@gmail.com

Place of employment

Studio Intrigue Architects & S.I. Construction Management

Position

Owner/Manager

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Male

Length of North Liberty residency

13 years

Please give a brief statement of why you would like serve on this Board or Commission

I have served on Planning & Zoning or other boards and commissions in the last 3 municipalities I have lived in. I am at a place in life (kids now grown) that I feel I can again, devote time to serve.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of

Board & Commission application : Entry # 11896

identifying any actual or potential conflicts of interest

I currently have no conflicts of interest.

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

I have served as the past Planning and Zoning administrator for City of Hills, IA when I lived there 18 years ago and was on two special planning commissions when the City of Sioux Falls, SD revamped their zoning codes from written zoning districts and categories into coded graphics and planned development guidelines.



Parks & Recreation Commission

Application for
BOARD or COMMISSION
Appointment -

Name: Shannon Greene

Address: 865 Fairview Ln, North Liberty, IA 52317

Phone: 319-471-0223 Email: shannon72072@yahoo.com Gender: Male Female

I would like to volunteer to serve on the:

Board of Adjustment Parks & Recreation Commission
 Board of Appeals Planning & Zoning Commission
 Cemetery Board Tree and Storm Water Board
 Library Board of Trustees

Place of employment and position: CEO, Ronald McDonald House Charities of Eastern Iowa & Western Illinois

Are you a citizen 18 years of age or older? YES NO

Are you a resident of North Liberty? YES NO

Length of residence in North Liberty: 25 years _____

Please give a brief statement of why you would like serve on this Board or Commission:

Community health and wellness is important to me, both personally and professionally. I have enjoyed my first term on the Parks and Rec Commission and being a part of conversations and planning that lead to our exceptional parks and recreation resources. I feel like our town really understands the value of community-wide recreation, and the built-environment needed to make everything engaging and accessible for all. I love the opportunity to provide input, and help gather input, for our future plans. Professionally, I've served as the Project Manager for the Blue Zones Project in Iowa City, and I hold a master's degree in Sport, Health and Leisure Services. Serving on this commission has felt like a great fit for me and I would love to continue to volunteer my time in this way.

Please note any real estate, business or commercial interests within the City, other than your primary residence, for the purpose of identifying any actual or potential conflicts of interest: none

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision: I worked for the City of North Liberty for 10 years, as a part-time Recreation Center staff when it first opened.

Signature of Applicant: Shannon Greene Date: 5/19/23

Application for
BOARD or COMMISSION
Appointment

Name: Richard Grugin

Address: 1570 Deerfield Drive West

Phone: 319-331-4986 Email: richardgrugin@gmail.com Gender: • Male

I would like to volunteer to serve on the:

- | | |
|--|---|
| <input type="checkbox"/> Board of Adjustment | <input checked="" type="checkbox"/> Parks & Recreation Commission |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Cemetery Board | <input type="checkbox"/> Tree and Storm Water Board |
| <input type="checkbox"/> Library Board of Trustees | |

Place of employment and position:

Are you a citizen 18 years of age or older? • YES

Are you a resident of North Liberty? • YES

Length of residence in North Liberty: 16 years

Please give a brief statement of why you would like to serve on this Board or Commission:

I would like to continue to be a member of the Parks and Recreation Commission because I really enjoy being engaged in the planning and development of recreation activities in North Liberty. This affords me a way to be a voice for the various ages and status of community members as the city continues to move forward with enhancing the quality of life for everyone.

Having grandkids growing up in North Liberty and seeing the population becoming more diverse in age, ethnicity, and economic status, I look forward to continuing to advocate for parks and recreation activities that meet the needs and comfort of all.

Please note any real estate, business or commercial interests within the City, other than your primary residence, for the purpose of identifying any actual or potential conflicts of interest:

None. Only other affiliation is a Board member for Inside Out Reentry of Johnson County.

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

I retired to North Liberty after serving as a middle school principal in Clinton, Iowa, for 30 years. I then was a skills to employment consultant at Kirkwood for 7 years before fully retiring. While in Clinton I served on many nonprofit's boards and volunteered for a variety of community activities. All of these experiences allowed me to work with various ages and populations which I enjoyed.

Signature of Applicant: Richard Auguin Date: 5/8/23



Tree & Stormwater Board

From: [Abdouramane Bila](#)
To: [Tracey Mulcahey](#)
Subject: Board & Commission Application: Abdouramane Bila
Date: Friday, May 26, 2023 7:29:38 AM

Name

Abdouramane Bila

I would like to serve on the

- Parks & Recreation Commission
- Tree and Storm Water Advisory Board

Address

155 North Sunset Drive
NorthLiberty, Iowa 52317
United States
[Map It](#)

Phone

(131) 936-1149

Email

abdouramane.bila@gmail.com

Place of employment

Skyworks Solutions Inc

Position

Test Engineer

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Male

Length of North Liberty residency

12 years

Please give a brief statement of why you would like serve on this Board or Commission

Helping our community grow into a community I would like my children to grow in as well as a community I would like to retire in.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of identifying any actual or potential conflicts of interest

None

Please give any other background or personal information that you feel would be helpful to the City

Council in making their decision:

Member of the North Liberty Tree and Storm Water Board

Member of the North Liberty Community Pantry Board

Member of the North Liberty and Coralville Baseball and Softball Board

Member of Clear Creek Amana Community School District committees (Educational Equity Committee, Super Intendent Round Table Committee)

Application for
BOARD or COMMISSION
Appointment

Name: Kevin McGrane

Address: 1640 Grierly Trl

Phone: 319-404-8520 Email: Kmcgrane85@gmail.com Gender: Male Female

I would like to volunteer to serve on the:

Board of Adjustment

Parks & Recreation Commission

Board of Appeals

Planning & Zoning Commission

Cemetery Board

Tree and Storm Water Board

Library Board of Trustees

Place of employment and position:

Nurse practitioner at UMMC

Are you a citizen 18 years of age or older? YES NO

Are you a resident of North Liberty? YES NO

Length of residence in North Liberty: 15 yrs.

Please give a brief statement of why you would like serve on this Board or Commission:

I love trees and enjoy being part of the process of planning, planting, & maintaining the city trees which provide beauty & habitat for the city. Storm water improvement is of the utmost importance as the city continues to grow.

Please note any real estate, business or commercial interests within the City, other than your primary residence, for the purpose of identifying any actual or potential conflicts of interest: None

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision: I have enjoyed serving on this board and look forward to continuing to serve

Signature of Applicant: [Signature] Date: 5/24/23



Cemetery Board

Board & Commission application : Entry # 12252**Name**

Aaron Schultz

I would like to serve on the

- Cemetery Board

Address

1242 Sadler Dr.
North Liberty, Iowa 52317
United States
[Map It](#)

Phone

(319) 471-0615

Email

schultz.aaron03@gmail.com

Place of employment

Memorials by Michel

Position

Designer

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Male

Length of North Liberty residency

Since 2005

Please give a brief statement of why you would like serve on this Board or Commission

I believe I would be a great asset to the cemetery board in North Liberty because I work at a monument company, in my free time I clean markers up at Ridgewood Cemetery, I am good friends with Erika Wade a member of the cemetery board, and I was featured on KCRG News and Iowa's News Now last summer for my efforts to restore, clean and preserve markers and cemeteries in Johnson County. I was also featured in the Reader's Digest, as well as the Iowa City Press Citizen, and the Solon Newspaper.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of identifying any actual or potential conflicts of interest

Board & Commission application : Entry # 12252

Nothing.

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

I am a life long resident of North Liberty, moving here in 2005. I enjoy working in cemeteries not only for my job, but also for my hobbies and interests, and I believe I would be the most qualified and the person with the most drive to preserve and work on the cemeteries in North Liberty.



Board of Appeals

Board & Commission application : Entry # 11752

Name

Andrew Ballard

I would like to serve on the

- Board of Appeals
- Planning & Zoning Commission

Address

310 Cambridge
310 Cambridge Way
North Liberty, IA 52317, Iowa 52317-8822
United States
[Map It](#)

Phone

(510) 499-4633

Email

aballard@studiocombine.com

Place of employment

Studio Combine

Position

Owner, Architect

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Male

Length of North Liberty residency

6

Please give a brief statement of why you would like serve on this Board or Commission

I am a licensed architect in Iowa, based in North Liberty, and I would like to contribute to our community.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of identifying any actual or potential conflicts of interest

My firm, Studio Combine, is based in North Liberty. A portion of my projects are located in North Liberty.

Board & Commission application : Entry # 11752

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

I studied architecture as an undergrad at Princeton University and received my masters at UC Berkeley. I've been practicing architecture for almost 20 years, the last 6 of which have been in Iowa. I have referential knowledge of planning/zoning and building dept dynamics in multiple communities, including North Liberty.

Board & Commission application : Entry # 11808

Name

Ryan Dehart

I would like to serve on the

- Board of Appeals

Address

810 Kiowa Drive
North Liberty, Iowa 52317
United States
[Map It](#)

Phone

(309) 826-4591

Email

ryan-dehart@gmail.com

Place of employment

University of Iowa, Facilities Management, Design & Construction

Position

Senior Design Project Manager

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Male

Length of North Liberty residency

7 years

Please give a brief statement of why you would like serve on this Board or Commission

I have been a licensed architect since 2010 and currently work for the University of Iowa in Design & Construction. I am very experienced with building codes and other regulations and feel that I could be a good fit for this position.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of identifying any actual or potential conflicts of interest

I would probably need to be excused if there were any issues concerning the University of Iowa but there are no other conflicts of interest.

Board & Commission application : Entry # 11808

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

North Liberty is my home, where I live with my wife and three kids, I would like to be involved with the City to help give back to the community.

Board & Commission application : Entry # 11930

Name

Nathan Griffith

I would like to serve on the

- Board of Appeals

Address

210 North Front Street
North Liberty, Iowa 52317
United States
[Map It](#)

Phone

(319) 213-2673

Email

ngriffith@neumannmonson.com

Place of employment

Neumann Monson Architects

Position

Associate Principal

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Male

Length of North Liberty residency

13 years

Please give a brief statement of why you would like serve on this Board or Commission

I would like to serve my community with the experience and knowledge I have gained over the last 15 years in the building industry.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of identifying any actual or potential conflicts of interest

Some of my clients build in North Liberty including Hodge Construction.

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

Board & Commission application : Entry # 11930

I am currently the chair of the Iowa Architectural Foundation Board of Trustees and the President of the Eastern Iowa Arts Academy.

Board & Commission application : Entry # 11866

Name

Joshua Scanlon

I would like to serve on the

- Board of Appeals

Address

1395 Franklin Street
North Liberty, Iowa 52317
United States
[Map It](#)

Phone

(131) 927-0290

Email

joshascanlon@gmail.com

Place of employment

HR Green, Inc.

Position

Project Manager

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Male

Length of North Liberty residency

3 years

Please give a brief statement of why you would like serve on this Board or Commission

I have experience with building codes and construction management through my employment as a licensed Civil Engineer. I was contacted by the City's Building Official and invited to apply. I wish to serve my community and this Board would allow me to utilize my professional experience.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of identifying any actual or potential conflicts of interest

None.

Board & Commission application : Entry # 11866

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

I am a licensed Professional Engineer practicing in the area of Civil Engineering with a private consultanting company. My area of expertise is Water/Wastewater utility work and I am very familiar with Building Codes and related construction standards for building-type work through my work experience.

Board & Commission application : Entry # 11748

Name

David West

I would like to serve on the

- Board of Appeals

Address

35
Coyote Ct
North Liberty, Iowa 52317
United States
[Map It](#)

Phone

(319) 541-5824

Email

dwest1121@gmail.com

Place of employment

MMS Consultants, Inc.

Position

Professional Land Surveyor

Are you a North Liberty resident?

Yes

Are you 18 years of age or older?

Yes

Gender

Male

Length of North Liberty residency

28 years

Please give a brief statement of why you would like serve on this Board or Commission

As a professional licensed in the state of Iowa, I have a duty to protect the interests of the public. I take this role seriously and objectively in my daily duties. I am honored to be asked by a member of the staff to serve in this role.

Please note any real estate, business or commercial interests within the City, other than your primary residence, or the purpose of identifying any actual or potential conflicts of interest

North Liberty, I am currently employed with a civil engineering firm that performs many surveying and private developments in North Liberty.

Board & Commission application : Entry # 11748

Please give any other background or personal information that you feel would be helpful to the City Council in making their decision:

North Liberty

I have been employed in this area for over 30 years and have a firm understanding of building and construction. I am able to make a decision based fact and stand behind my decision.



Youth Council



To **Mayor and City Council**
From **Outreach & Equity Coordinator Micah Ariel James**
Date **June 21, 2023**
Re **North Liberty Youth Council Letter to City Council**

Developed at the urging of the North Liberty City Council, the North Liberty Youth Council program launched in the fall of 2022. The program invites local high-school students to engage more deeply with the city, develop leadership skills, support the community through service projects and advocate for other young people in North Liberty. Members of the 2022-2023 North Liberty Youth Council include Abby Stapleton (LHS), Asher Bonner (LHS), Avery Van Abbema (LHS), Chase Lovetinsky (CCA), Hadley Andersen (LHS), Konstantin Titarenko (LHS), Leela Strand (LHS), Lucy Lohman (LHS), Madison Jurgens (Regina), Matthew Staber (LHS), Megan Quinn (LHS), Noah Egge (LHS), Olivia Roling (CCA), Piper Kearney (LHS) and Ruby Frank (LHS).

The group has met monthly since September, and members of this inaugural cohort have played a vital role in getting the North Liberty Youth Council program off to a strong start. The students developed a program mission, established rules of order, identified several areas of shared interest and selected the first projects to tackle as a team. Their work has already led to the development of two upcoming youth-centered programs. Summer Summit, a new mental health and wellness gathering for youth that the city will host on July 29, was developed in direct response to the Youth Council identifying a need for more mental health support for teens and their families. In addition, the Youth Council will host an outdoor film screening as part of this year's Summer Send-Off on Aug. 19 in an effort to increase and diversify the engagement offerings that are available to teens in our city.

North Liberty Youth Council meetings have also provided opportunities for council members to discuss the things they love about living in North Liberty – things like safety, good community resources, lots of green spaces and trees and nice infrastructure – as well as several issues that are of greatest importance to them and their peers. As their term comes to an end, the youth councilors wanted to share some of those issues, as well as a few ideas about how some of those issues might be addressed, with the Mayor and City Council directly. To that end, the letter below was written by the members of the North Liberty Youth Council.

The first cohort of the North Liberty Youth Council will conclude their term this summer. Several of our current members are slated to return for a second term this fall, and we are currently seeking applications from North Liberty high school students to fill remaining vacancies. More information and the application can be found at

northlibertyiowa.org/youthcouncil. We look forward to the opportunity to build on the great work of the inaugural cohort of the North Liberty Youth Council in the coming years.

Dear North Liberty City Council,

We hope this letter finds you well. The NL 2022-2023 Youth Council's mission is to make sure all NL youth have the chance to excel by expanding equality and resources throughout the community and providing the building blocks for future youth councils to succeed. When the North Liberty Youth Council first met, we identified three areas of improvement we wanted to focus on for North Liberty youth; sustainability, social and economic justice, and youth activities. In this letter, the Youth Council will detail our stance on these issues and others as well as possible solutions.

Sustainability is a key issue that the North Liberty Youth Council feels North Liberty needs to expand upon. One concern in Iowa as a whole is pollution in our water and air. One initiative the Youth Council believes will both combat this issue and bring the community together, is a competition among North Liberty neighborhoods where the neighborhood to collect and recycle the most trash gets a reward. Additionally, everyone should also have a place to connect with nature and enjoy the outdoors. Instilling the care of nature at a young age will only lead to our city becoming a better place. The Youth Council encourages equitable programs as, historically, upper-class neighborhoods have been more likely to receive sustainability resources and initiatives, such as community gardens and parks. Equitable programs would help instill this love of nature in everyone.

Social and economic justice is next on our list of priorities. Increasing acceptance and advocating for the LGBTQIA+ community and other marginalized groups will always be important. As Jesse Jackson once said, "Inclusion is not a matter of political correctness. It is the key to growth". The Youth Council believes that more resources need to be put into more hygiene/food drives, supply donation events, and mental health resources. All youth should have access to these things. The Youth Council of North Liberty wants to see North Liberty grow into a city that any citizen can be proud of and feel welcome in. The Youth Council is enthusiastic about the Summer Summit and hopes that if it goes well North Liberty will continue to do similar activities throughout the years.

A lack of youth activities is another concern. One of the biggest issues facing youth is isolation and feeling disconnected from their community. This issue is at the top of the Youth Council's list of areas of improvement for North Liberty, especially for teenagers. The North Liberty Recreation Center is great for those who enjoy swimming, reading, and basketball. However, youth who don't live near the center and do not have access to transportation as well as older children and teenagers who are not interested in those activities, are left with few entertainment options. Improvement in public transportation in North Liberty could allow youth to more easily connect through things such as the Rec Center. Lack of transportation options, such as public buses, creates loneliness between youth who are unable to otherwise travel, as they are unable to operate or afford a vehicle. We want to focus on encouraging youth to get out and enjoy our great city by creating more teen centered venues. However, youth are not able to reach such venues without transportation available to them.

We also have some extra ideas that might give youth in our city activities and connections to each other. We propose community gardens. These gardens will be public, so anyone can help with planting, harvesting, watering, plowing, etc. Additionally, we believe allowing free or reduced

prices for the food produced would be fantastic to encourage people, especially youth, to enjoy the outside by helping the community at large and increasing the sustainability of our city.

Though we have identified specific areas for further improvement, the city is already working towards many of the goals we have identified. For example, more transportation opportunities such as the new underground tunnel allow for much safer street crossing. Reducing the lanes of Ranshaw Way North of 240th street and Scales Bend Road make the road safer and allow for bicycle connectivity to the North. We are proud of the prosperity of our area. However, we recognize areas for improvement. Thank you for the work you are doing and for seeking youths' needs.

Sincerely,
The North Liberty Youth Council



FY 2024 Social Service Applications

FY 24 Social Service Funding Applications				
Agency	Requested	Program Cost	%	FY 2023 Award
4Cs Community Coordinated Child Care	\$ 5,000.00	111,000.00	4.50%	\$ 5,000.00
Big Brothers Big Sisters of Johnson County	\$ 8,561.00	42,805.00	20.00%	\$ 8,000.00
Center for Families Services Global Network	\$ 16,000.00	16,000.00	100.00%	\$ -
Center for Worker Justice of Eastern Iowa	\$ 6,297.18	6,297.18	100.00%	\$ -
CommUnity Crisis Services and Food Bank	\$ 15,000.00	351,500.00	4.27%	\$ 11,800.00
Corridor Community Action Network	\$ 4,000.00	4,784.50	83.60%	\$ 2,000.00
Domestic Violence Intervention Program	\$ 7,500.00	49,955.00	15.01%	\$ 7,000.00
Families Helping Families of Iowa	\$ 1,055.00	1,055.00	100.00%	\$ -
Friends of the Center	\$ 8,929.00	11,161.00	80.00%	\$ 7,000.00
Girls on the Run of Eastern Iowa	\$ 3,200.00	22,149.30	14.45%	\$ 3,200.00
Horizons, A Family Service Alliance	\$ 15,000.00	50,996.00	29.41%	\$ 10,000.00
Houses into Homes	\$ 8,000.00	44,196.00	18.10%	\$ 8,000.00
Housing Trust Fund of Johnson County	\$ 25,000.00	514,458.00	4.86%	\$ 20,000.00
IC Bike Library	\$ 5,000.00	6,000.00	83.33%	\$ -
Foundation for the Iowa City Community School District	\$ 5,000.00	62,100.00	8.05%	\$ 5,000.00
Immigrant Welcome Network of Johnson County	\$ 9,750.00	25,100.00	38.84%	\$ -
Iowa City Free Medical and Dental Clinic	\$ 5,808.00	8,800.00	66.00%	\$ 5,000.00
Iowa Legal Aid	\$ 7,500.00	62,427.00	12.01%	\$ 5,000.00
Iowa LEAP	\$ 5,000.00	15,000.00	33.33%	\$ -
Iowa Matrix	\$ 3,000.00	7,750.00	38.71%	\$ 2,000.00
North Liberty Community Pantry	\$ 30,000.00	436,500.00	6.87%	\$ 20,000.00
Rape Victim Advocacy Program	\$ 4,000.00	5,000.00	80.00%	\$ 3,500.00
Safe Families for Children	\$ 5,000.00	30,000.00	16.67%	\$ 2,000.00
Shelter House	\$ 10,000.00	100,000.00	10.00%	\$ 10,000.00
Sober Living	\$ 1,500.00	183,500.00	0.82%	\$ -
Table to Table	\$ 7,500.00	45,400.00	16.52%	\$ 7,000.00
The Arc of Southeast Iowa	\$ 2,000.00	7,000.00	28.57%	\$ 2,000.00
United Action for Youth	\$ 10,000.00	160,000.00	6.25%	\$ 8,500.00
Total requested	\$ 234,600.18			\$ 152,000.00



4Cs Community Coordinated Childcare



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Our Mission is to level the playing field so that all children, regardless of socioeconomic status, receive a quality early educational experience that provides a pathway to kindergarten readiness.

Tax Status:

501 (c) 3

Program/Project Information

Program/Project Title:

4Cs Childcare Workforce Development Program

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
1 FTE	40000
1 FTE support	38000
.5 FTE mgmt	23000
.25 FTE mgmt	10000
Total:	111000

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
City of Iowa City	63000 (57%)
Coralville (requested)	17000 (15%)
Johnson County (not yet secured)	25000 (23%)
City of North Liberty	5000 (5%)
Total:	111000

Anticipated/Actual start date:

July 1, 2023

Anticipated Program/Project completion date:

June 30, 2024

Application Information

1. Describe the program/project.

The Purpose of the 4Cs Child Care Workforce Development Program is to identify and develop individuals to work in childcare. We not only want to educate the workforce, but we want to retain and develop. We want to educate the workforce—this means developing their skills so that they become quality early childhood educators. Our general workshops are designed to not only encourage further education on childcare topics, but to create networking opportunities, as we know this work can be isolating. Attending workshops provides additional awareness of the professional organizations and opportunities that exist. We want to develop the workforce so that they feel empowered—either as a small, women owned business and an integral part of our community, or to see the value in furthering their education. Many in the childcare field are low wage earners. Working with them to access TEACH scholarships, for instance, can help them move up the early childhood education “ladder”. We work closely with the refugee and immigrant population to identify those interested in childcare, to ensure that they have access to translation and technology to achieve registration for their child development homes. Ongoing trainings will help maintain registration. We will hold a conference where providers can easily complete 6 hours of annual training required by DHS. We want our trainings to be timely, relevant, and something tangible they can implement in their classrooms immediately. We will work with center leadership to identify staff interested in achieving their CDA as well as continually provide information to child development homes about how a CDA can impact their program, in order to develop an educated, quality workforce, and to professionalize the work they do. We will assist individuals with the move to technology for registration, trainings, additional funding, IQ4K, and any other technological issues, as we see a greater shift to a necessary online presence. We will also provide resource information when necessary and encourage and support assessments, such as the ASQ assessment tool. For English Language Learners, we will assist with maintaining registration and bridge the language gap where there are program issues (ie confusion about Child Care Assistance). This program is comprised of 5 components: Education and Training: this component focuses on all training for the childcare workforce. Business Center: This is to ensure access to technology for anyone in the childcare workforce, as registered providers are required to have an iPower account to register for trainings and more trainings are moving online. This component gives childcare workforce a brick and mortar computer lab with oversight by staff trained in how to use DHS specific websites and training. This computer lab will be overseen by trained staff who can assist with technology and language barriers and the hours will be staffed so that it is accessible when providers are free (ie nights and weekends). Starting Strong: focusing on supporting low income individuals who are caring for low income children, with a requirement for at least 50% of their children to be on child care assistance. The support includes, running a business, the importance of an appropriate early learning environment; training how to implement early literacy, math, and STEM related information in an age appropriate way; helping to navigate additional training needed to maintain registration and create networking opportunities for support and retention. Registered Homes Start Up Services: this component addresses the need to assist the refugee and immigrant population who experience language and technology barriers to access preregistration trainings. This component uses translators to train Essentials, Mandatory Reporting, and CPR/First Aid, as well as to navigate registration paperwork. CDA Assistance: this component assists individuals interested in acquiring their CDA. Trained staff can help individuals navigate the CDA system, access the TEACH scholarships to receive funding for their certification, find and attend trainings and help prepare what is needed to submit their documentation upon completion of the requirements. This component aids with career building, workforce development and the elevation of the profession.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

There is a need in Johnson County for quality childcare to optimize children’s growth and development. We need quality childcare so that children can reach their potential in life and their parents are able to work (CCR&R July, 2022 data shows 73% of parents in Johnson County with children under 6 are working). We know that all children require quality care to optimize their growth and development so that they are able to enter school, eager to learn and excited to embark on the next chapter of their lives. Quality of care is particularly important from birth to age five, when 90% of brain development occurs. An essential factor in attaining quality is development of the childcare workforce. 4Cs provides services to both centers and home based childcare programs, with a large focus on programs that support children receiving child care assistance (CCR/ 5 Year Child Care Data shows a 32% drop in number of programs reporting they accept DHS child care assistance in Johnson County). 4Cs also focuses on home based programs, as they are more likely to be the choice of lower income families—they are commonly less expensive than centers, provide more flexible hours, and are embedded in their neighborhoods. Additionally, home programs provide three of the most important factors for quality care—simply by the nature of their program, they are able to provide an intimate care setting, with primary care and continuity of care (all key components of PITC). A well-run child development home has the potential to provide an excellent start to a child’s life. Looking at student academic achievement for the ICCSD 21/22 school year, minority students perform significantly less than their white peers—40%; ELL students at an alarming 25% (Language Arts, 3rd grade proficiency: 25% ELL; 39% Black/African-American; 37% Hispanic/Latino; 79.2 White. Math, 3rd grade proficiency: 17.6 ELL; 34.4 Black/African American; 36.4 Hispanic/Latino; 58% White. ICCSD 2021/2022 Annual Progress Report). This data clearly suggests there is a strong correlation between the first 2000 days of life and future school success. This data further indicates a strong need for greater quality childcare for our minority children. 4Cs can make the greatest impact on “quality” by focusing on education, support and resources for the childcare workforce. There are many parts to developing a strong workforce. 4Cs is dedicated to ensuring that we provide as many opportunities for training and coaching so that all child care programs have appropriate early learning environments. We offer trainings for anyone in the childcare workforce, recognizing that many providers (in home and center) may not have an early childhood background. We are committed to ensuring that every child enters kindergarten ready and this is one way to do so. 4Cs has been able to provide pre-service trainings with translation to Arabic and Swahili, as well as 6 workshops to Arabic providers who need additional training. Although difficult to quantify, we do believe that a critical factor in deciding whether or not to participate in trainings and external activities is determined by one’s relationships and comfort levels. Participants at our classes know that they are welcome, that their limited English will be understood and they will not be embarrassed. The Quality Rating System was introduced by DHS in 2006. A revised version of this rolled out last spring. This program is more involved and it will be more difficult to achieve a higher ranking. Current participation in Johnson County is 9/100 registered homes, with 1% ranking at a 3 or above. Licensed centers participate at a greater rate (32/88) and 17% score at 3 or above (Iowa DHS website/parent portal, Feb, 2022). 4Cs support in achieving registration and participating in the CACFP are critical initial steps to participation in any Quality System. 4Cs will work with providers who have barriers to accessing information about this change, as well as how to work toward high quality ratings. We are equipped to address barriers to technology, knowledge of how to use technology, and have access to translators for any language barriers, so that all providers can participate in this new roll out.

3. How many North Liberty residents will you be serving with this program/project?

We currently work with 15 child care centers in North Liberty and 18 Child Development Homes, which is 18% of the Johnson County Child Care workforce. 76% of parents with children under the age of 6 work. Approximately 13% of the county population resides in North Liberty. Therefore, we can assume that 10% of parents in the county that work live in North Liberty. These numbers and percentages do not reflect the number of children who will be impacted by strong early childhood environments, but this is data that we will track should we receive the funding for future reference. We also hope to recruit more individuals in North Liberty to join the childcare workforce so this base number will likely increase with this funding.

4. Provide a succinct, specific description of your primary target population(s).

Any Johnson County Resident interested in early childhood education. This program will also be marketed to the current child care workforce.

5. What percentage of the program/project benefits North Liberty residents?

We currently work with 15 child care centers in North Liberty and 18 Child Development Homes, which is 18% of the Johnson County Child Care workforce.

6. How will this program/project benefit the community of North Liberty?

We are facing child care crisis in our county (and throughout the country). 4Cs works specifically with the child care workforce in Johnson County. By continuing to educate, develop and retain the workforce in North Liberty, this will develop strong child care centers and development homes within North Liberty's borders. By providing access to quality, affordable child care within North Liberty, children will have a strong start when brain development is at its height. This will in turn help working families in North Liberty to access high quality programs right in their own neighborhoods. This funding will support our "Starting Strong" program which supports providers caring for children from low income families. Allowing low income families to access childcare in their neighborhoods means that more parents can enter the workforce. Providing the right education and training to these individuals allows them to help prepare the children they care for in a nurturing environment, getting them ready to enter kindergarten prepared and ready to learn.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

We already have established relationships with providers and centers in North Liberty, but we know there is more outreach to do. We check the DHS registry regularly to see if there are any new providers we can assist. . As the Johnson County sponsor of the Federal Food Program, 4Cs also has relationships with Child Development Homes in North Liberty that are on the Food Program. These programs can also be recruited to join one of 4Cs programs so that we can offer additional supports beyond the Food Program. We are interested in pursuing some collaborative efforts within the City of North Liberty, at the library and/or the North Liberty Food Pantry and are excited to brainstorm ways we can improve access to the clients we serve as the Ranshaw House becomes another resource in North Liberty to expand our access

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

We would not be able to continue to support the childcare workforce in North Liberty, or to expand support to the child care workforce that we could develop future relationships with. Further, we would not be able to recruit individuals in this area who may have an interest in working in the field of early childhood education.

9. List all amounts and years of funds previously received from the City of North Liberty.

2017 \$2225.00
2023 \$5000.00

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Date

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Big Brothers Big Sisters Johnson County



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: **Big Brothers Big Sisters Johnson County**

Agency Contact: **Daleta Thurness**

Position: **Executive Director**

Address: **3109 Old Hwy 218 S., Iowa City, Iowa 52246**

Phone: **(319) 337-2145**

Email: **daleta@bbbsjc.org**

Website: **www.bbbsjc.org**

Agency Mission Statement:

Big Brothers Big Sisters of Johnson County creates and supports 1:1 mentoring relationships that ignite the power and promise of youth.

Tax Status:

Exempt - Governmental

Program/Project Information

Program/Project Title:

A Bold Path to a Big Future

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel <small>Staff time for recruitment, enrollment of youth/families and volunteers, plus annual match support for up to 52 NL Big/Little matches</small>	
Staff @ 14 a total of 182 hours	\$3793
Match Support costs @ 52	\$39,012
Total:	\$42,805

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
United Way	\$8,989 - 21%
Johnson County	\$9,631 - 22.5%
Unrestricted from: Events/Contributions	\$15,624 - 36.5%
City of North Liberty	\$8,561 - 20%
Total:	\$42,805

Anticipated/Actual start date:

Ongoing

Anticipated Program/Project completion date:

Ongoing

Application Information

1. Describe the program/project.

Create and support mentoring relationships in North Liberty. We want to continue what we've been doing for nearly 50 years, providing professionally supported 1:1 mentoring relationships that have proven positive outcomes for young people and their families. It works.

Big Brothers Big Sisters of Johnson County is an affiliate of Big Brothers Big Sisters America (BBBSA) and must adhere to standards set forth by BBBSA where child safety is priority. The protocols we follow are time tested and align with The Elements of Effective Practice for Mentoring recognized by the Office of Juvenile Justice and Delinquency Prevention (OJJDP). <https://ojjdp.ojp.gov/programs/mentoring>. We are seeking support for the costs to execute these evidence-based best practices and standards in support of youth and their families residing in North Liberty.

The consistent, enduring presence of a mentor in a young persons life, especially at-risk youth, can be the difference between staying in school or dropping out, making healthy decisions, or engaging in risky behaviors, and realizing ones potential or failing to achieve ones dreams. Mentors can make a profound difference in the lives of their mentees and in turn, strengthen our communities, economy, and country.

Not all youth have access to a positive caring adult mentor, in fact currently 1 in 3 youth report not having access (<https://files.eric.ed.gov/fulltext/ED558065.pdf>). We aim to provide a mentor to every young person residing in North Liberty who needs and desires one.

Currently, 16 youth in North Liberty are waiting to be matched with a mentor who shares common interests, and other identified areas of preference. Each year approximately 14 new matches are made for youth in NL (this does not include the youth from Knights of Lightning, afterschool club at North Central Jr. High), and an additional 30-40 existing NL matches are supported. The average match length is 2 years which equates to 144 hours of mentoring, valued at \$3,802 per child.

see attachment steps in making and supporting a match

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Before the pandemic, youth mental health was getting worse according to the CDC <https://www.cdc.gov/nchs/stp/newsroom/docs/factsheets/dash-mental-health.pdf>. It is now well documented, that youth have suffered even further educationally, socially, and emotionally due to effects of the pandemic, particularly for those most marginalized (<https://www.cdc.gov/media/releases/2022/p0331-youth-mental-health-covid-19.html>).

Juvenile crime in Johnson County has been on a continual rise since 1990 when there were 96,595 petitions filed vs. 2020 with 153,740. In Iowa, concern exists about the disproportionate representation of minority youth in the juvenile justice system. In the Iowa Minority Contact Action Plan, mentoring is highlighted as an effective intervention effort to reduce disproportionate representation (https://ojjdp.ojp.gov/sites/g/files/xyckuh176/files/media/document/ia-ly18-dmc-plan_508.pdf).

According to the Brookings Institute study released in January, the cumulative impact of the COVID-19 pandemic on students' academic achievement has been large (<https://www.brookings.edu/blog/brown-center-chalkboard/2022/03/03/the-pandemic-has-had-devastating-impacts-on-learning-what-will-it-take-to-help-students-catch-up/>).

Big Brothers Big Sisters is a relevant solution to the issues facing kids in our society.

BBBS mentoring is a prevention strategy. Prevention of risky behaviors like substance abuse, violence, and suicide. In addition to prevention, youth who are in professionally supported mentoring relationships show higher academic achievement, goal attainment and report overall better social/emotional health.

Families in our community are experiencing complex problems. Having the support of a Big, a mentoring specialist who is professionally trained and well informed as well as an entire organization to help navigate challenges is a benefit not often told. One recent example is a family impacted by the tornado a few weeks back. The first person the family reached out to when displaced and in crisis, was their Big. The Big in turn reached out to the mentoring specialist and on a Friday night, pulled in a team of community partners to take care of the family, a great example of how mentoring has ripple effects.

We empower each young person we serve on a path to graduate, with a plan for their future and a mentor whose impact lasts a lifetime.

3. How many North Liberty residents will you be serving with this program/project?

16 ready to be matched youth, 22 youth currently matched, 14 new NL youth inquiries in FY24 = 52
52 Families
52 volunteers
Total minimum of 156 individuals (family members will be additional)

4. Provide a succinct, specific description of your primary target population(s).

Children age 6 - 17, residing in North Liberty who present with at least one risk factor: youth of color, low income, immigrant/refugee, one/non-parent household, incarcerated/deported parent or identified social/emotional or behavior challenge.

5. What percentage of the program/project benefits North Liberty residents?

100%

6. How will this program/project benefit the community of North Liberty?

There are no fees for families to participate.

We facilitate community connections, and mentor diverse youth. The community is impacted by having engaged families, youth who are not involved in risky behaviors, youth who are active in the community, volunteers giving back and patronage of NL business and services.

We communicate North Liberty activities and events to matches through weekly emails, and know that many attend these opportunities, i.e. Playground Crawl, Beat the Bitter, Kite Festival...

The overall impact of these experiences is a healthier, safer and more economically stable community.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

We are very active in the North Liberty Community. We have strong partnerships with the North Liberty Library and North Liberty Parks and Rec. We partner with the schools and currently have matches at North Bend, Penn and Van Allen elementaries, North Central Jr. High and Liberty High. Almost half of all referrals come from school personnel. We enjoy many partnerships with North Liberty business/residents: Diamond Dreams Academy, Colony Pumpkin Patch, Kunkel Farms, Suga Peach, Dunn Bros., the CBJ, and many others, as well as those who support us financially.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

It may limit our ability to serve all youth in North Liberty who want and desire a mentor. The impact to that child, those families will be lost.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY16 \$1000
FY17 \$2500
FY18 \$2500
FY19 \$2500
FY20 \$3000
FY21 \$4000
FY22 \$4375
FY23 \$8000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Daleta Thurness

Digitally signed by Daleta
Thurness
Date: 2023.05.30 14:49:44 -05'00'

Date

May 30, 2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.

We invest deeply in a **HOLISTIC** process that benefits Bigs, Littles, and Families.



The Mentoring Specialist provides required, ongoing, professional support to the Big, Little, and the Little's guardians.



Bigs, Littles, and Families are invited to BBBS events where they can meet other Matches and have fun!



The Match relationship begins!

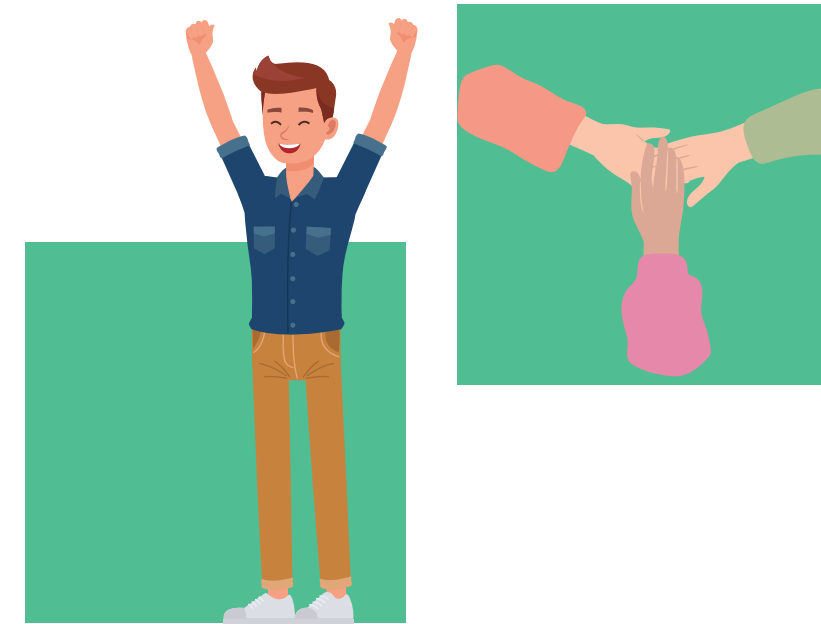


The Big, Little, and family meet with a Mentoring Specialist, go over ground rules, and get to know each other.

An adult expresses interest in being a Big and completes a thorough application.

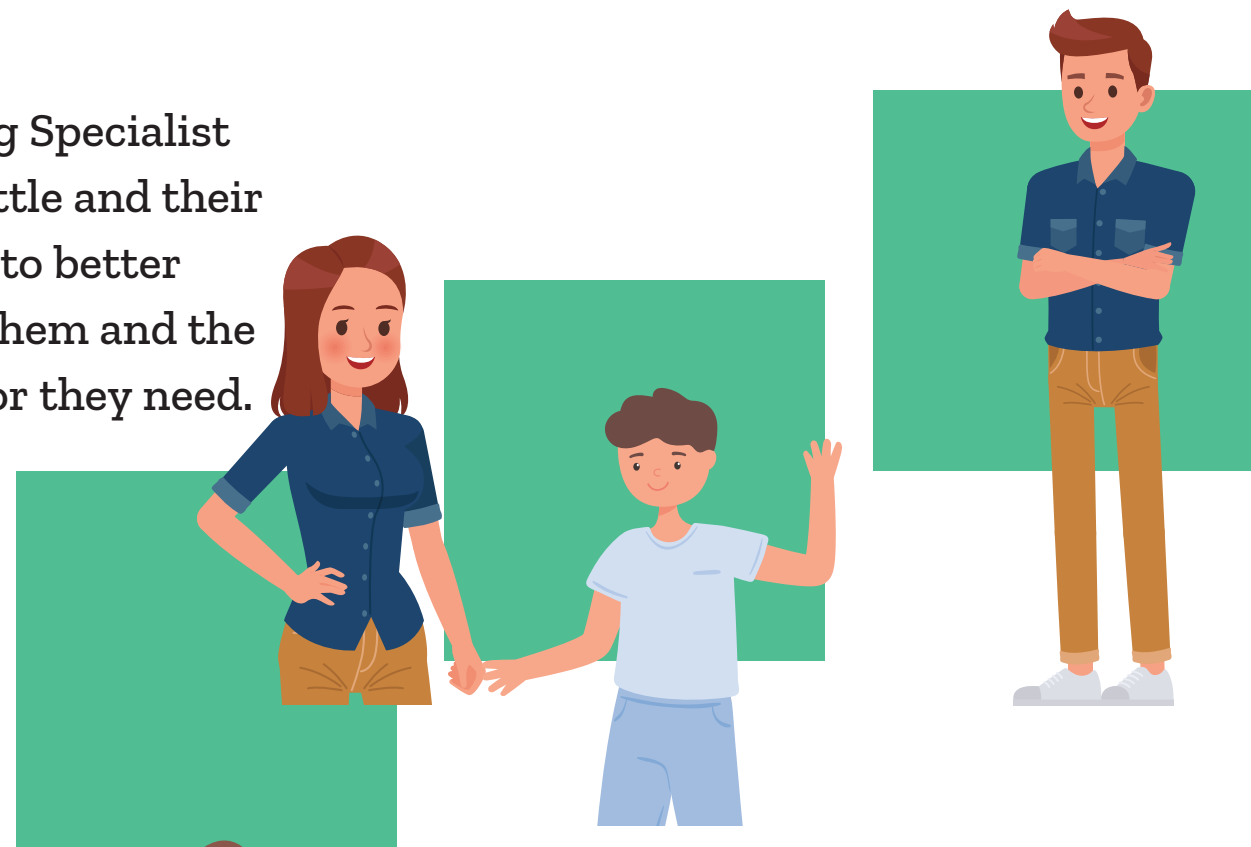


The Big receives training and orientation -- both in person and online.



We identify a Big and Little that we believe will work well together. The Big and parent/guardian must all consent to the Match.

A Mentoring Specialist interviews Little and their guardian to better understand them and the kind of mentor they need.



The Mentoring Specialist interviews the Big. They check multiple references and run a complete background check. Child Safety is our *highest* priority.

Our mission is simple but our work is **DEEP**.

A MATCH STORY



START!

A family expresses interest in getting a Big for their child!





**Center for Families
Services Global Network**



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Center 4 family services: Vision and Mission Statement
Center for family services Global Network's vision is to be a leader in promoting public awareness and creating a community where refugees and immigrants are treated with dignity, welcome and belonging.
To foster a welcoming community, Center 4 family services may, among other things, do the following:
1. Support refugees and immigrants in their integration efforts in a way that centers their voice and experience.
2. Connect refugees and immigrants with resources, supports and relevant information to improve the quality of their lives.
3. Help assure diversity and inclusion by increasing awareness of cultural diversity to build a supportive and engaging community.
4. Foster equality through development of language interpretation and translation programs to reduce disparities, improve care and equity.

Tax Status:

501c3 nonprofit

Program/Project Information

Program/Project Title:

Build Better Paying Jobs - Search skills development Program

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	3000.00
space rent/equipements	3500.00
participants handouts/materials	5500.00
participants incentives	3000.00
miscellaneous	2000.00
Total:	16000.00

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
City of North Liberty	16000.00
Total:	16000.00

Anticipated/Actual start date:

07-05-2023

Anticipated Program/Project completion date:

08-18-2023

Application Information

1. Describe the program/project.

The Center for family services will offer 10 career readiness training modules for 5 weeks to recruited members of refugee community living in North Liberty to improve attainment of better paying jobs and retention but also help individuals and families become self-reliant and productive members of the community they reside.

Each of the 10 training modules outlined below are sequential. Participants who successfully complete one training module will then move into the next.

1. Value of work
2. Communication & self-advocacy
3. Career exploration
4. My goals and skills
5. Making a good impression
6. Creating a resume
7. Job applications
8. Searching for a job
9. Understanding interview process
10. Staying motivated

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Specific need Center for Family Center is addressing through this program:

The ill-preparedness of members of refugee community in North Liberty to navigate the job market.

Extent of the problem and contributing factors are:

Services that can help members of refugee community find jobs with livable hourly wage and provide ongoing support to orient them about community resources and career preparedness are not well developed.

BACKGROUND

As its common for many refugee families Center for Families Services interactions with many refugees living in North Liberty Many are stuck in low-wage jobs, because they are ill-prepared to navigate the job market.

Research shows refugee service providers who initially prepare members of this community after their arrival in the country though meaning well do not provide ongoing support for occupational advancement. Most of these service providers focus only on finding rapid employment for their clients or offer training or services that often focus on rapid employment, which emphasizes finding, accepting, and retaining the first available and attainable job. In reality, this is how many refugees around North Liberty end up stuck in low-wage jobs.

3. How many North Liberty residents will you be serving with this program/project?

25-50

4. Provide a succinct, specific description of your primary target population(s).

individuals from members of refugee community experiencing the following: low income, lack of adequate resources (or lack of) resources and opportunities, experiencing language barriers with little or no work history, or barriers that are unique to members of refugee community.

5. What percentage of the program/project benefits North Liberty residents?

100%

6. How will this program/project benefit the community of North Liberty?

Center for Family Services program will provide members of the target population capacity to:

1. Find lines of work that allow for career advancements
2. Have confidence in themselves and in their skills
3. Find better paying jobs
4. Improve their quality of life
5. Become contributing members of the society and this will assist with,
6. The long-term economic integration of of members of refugees community

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

As we have positively impacted this group as newcomers in North liberty through other services and program like orienting them about available resources in North llberty and in larger Johnson county area. We will reach out to their religious leaders and the community elders through a word of mouth to outreach.

Also, Center 4 family will work with other related entities that we have established relationship with over they years to identify individuals and families who would benefit from this program.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

We are able to offer some form of this program with any amount of funding but not the whole program.

If we have no funding to offer this program to members of refugee community livng in North Liberty that means, we will not be able to make the needed impact.

This means, many refugees families will find it hard to make the transition to self-sufficiency.

9. List all amounts and years of funds previously received from the City of North Liberty.

none

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

N/A

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Joseph Mungai Digitally signed by Joseph Mungai
Date: 2023.06.01 20:09:16 -05'00'

Date

06-01-2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Commission for Case Manager Certification

The Commission for Case Manager Certification

hereby certifies that

Joseph Mungai

*has met the qualifications and has passed the examination
prepared and administered under the authority of the
Commission for Case Manager Certification and is therefore qualified as a*

Certified Case Manager (CCM®)

Magdelle R. Baker
CHAIR

Shirley A. Nelson
SECRETARY

4249679

CERTIFICATION NUMBER

9/1/2020 - 5/31/2025

VALID THROUGH

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR
Iowa Results Website (www.resultsiowa.org)

DEPARTMENT OF CORRECTIONS
JOHN R. BALDWIN, DIRECTOR
Website (www.doc.state.ia.us)
DANIEL R. CRAIG, WARDEN
Website (www.oakdaleprison.com)

To Whom It May Concern:

I have been asked by Joseph Mungai, as his former supervisor, to share with you some information regarding his employment history and experience, which I am happy to do.

Joseph worked at the Forensic Psychiatric Hospital as our hospital social worker from August 2012 through March 2014. He was part of a multi-disciplinary team consisting of treatment staff, administration and direct-care workers

The Forensic Psychiatric Hospital (FPH) is licensed by the Iowa Department of Inspections and Appeals and provides forensic services including competency evaluations, restoration for competency, evaluations for Not Guilty By Reason of Insanity (NGRI) and inpatient hospitalization for acutely mentally ill individuals with diagnoses such as schizophrenia and other psychotic disorders, bipolar and other mood disorders, depression, anxiety, and intellectual disabilities. The Hospital is licensed by the Iowa Department of Inspections and Appeals.

Joseph's role as our social worker was to work on the restoration and testing materials with the patients in need of competency evaluations or restoration. He managed the weekly patient meetings and communicated well with the doctor, nurse and other unit staff as to the wellness and/or comprehension of the patient. He was very organized and self-motivated. He was knowledgeable about mental illnesses and adjusted his style to the needs of the patient. He was also very willing to assist staff who were working with individuals who did not speak English; he acted as a translator. He provided ideas and suggestions while working with a very difficult mental health population, and was always willing to listen to others' ideas and concerns and helped however he could.

Joseph's work on FPH required clear and organized documentation, not only for our internal work, but for the outside evaluators' work. It was imperative that he provide what was necessary and required for the evaluators to conduct their assessments. In order to do this, he had to be detailed and organized and always prepared to obtain the necessary documentation for the evaluator. He was methodic and systematic. The evaluators were pleased with his work and his attention to detail.

Additionally, Joseph has did an outstanding job during his tenure with FPH by acquiring placements for extremely difficult individuals. He was very patient with the process and kept contact with providers always ensuring they had the information that they needed to make the best decision for the patient. He has the valuable skill of connecting people

The mission of the Iowa Department of Corrections is:

To Advance Successful Offender Reentry to Protect the Public, Staff, and Offenders from Victimization

Iowa Medical and Classification Center / 2700 Coral Ridge Ave. / Coralville, Iowa 52241 / (319) 626-2391 and building relationships with agencies. This has proven helpful time and time again while working on patient placements as well as patient admissions and evaluations.

It was truly my pleasure to work with Joseph, and we were all disappointed to see him leave.

I hope this letter is of some help to you, and if you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Marcy Stroud". The signature is written in a cursive style with a large, prominent "M" and "S".

Marcy Stroud

Forensic Psychiatric Hospital Director

Iowa Medical & Classification Center

2700 Coral Ridge Avenue

Coralville, IA 52241

Office: 319.626.4386

Email: marcella.stroud@iowa.gov

Fax: 319.626.4237

Kelli Collins
2700 Coral Ridge Avenue
Coralville, Iowa 52241
December 24, 2013

RE: Joseph Mungai Reference

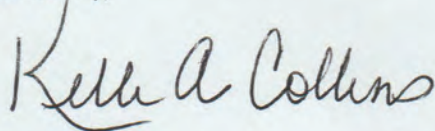
Dear Sir/Madam:

It is with great enthusiasm that I wish to act as a professional reference for Joseph Mungai. In my role of Associate Warden of Treatment with the Iowa Medical & Classification Center, I have had the opportunity to know Joseph since he was originally hired in May 2010, through contracting with Spectrum Health System, to act as a Substance Abuse Assessment Counselor. Joseph's communication skills and multi-lingual talents helped to provide services to individuals that would have been otherwise impossible.

I was very impressed with Joseph and encouraged him to seek application for a Social Worker position with the Iowa Medical and Classification Center in November, 2010. In his position as a social worker, Joseph has worked primarily with the seriously mentally ill patients and offenders providing referral and placement services. Joseph takes great effort to treat all with the dignity and respect that facilitates a positive working relationship. As a valued member of a professional team, Joseph serves as a strong advocate for his client, and uses his abilities to assist in overcoming any obstacles due to a language barrier.

I have known Mr. Mungai to be a person of good moral character; an honest and reliable person based on my experience with him. I highly recommend Mr. Mungai for accreditation as he continues to actively provide a very needed service to individuals in the community.

Sincerely,

A handwritten signature in cursive script that reads "Kelli A. Collins". The signature is written in black ink and is positioned above the printed name.

Kelli Collins



Opening Doors

To Whom It May Concern,

I am writing in support of Joseph Mungai. Joseph was a co-worker of mine at Shelter House for 4 years. He has been employed as a Social Worker at the VA for 5 years and also worked at Shelter House during that time.

I am familiar with Joseph's work with clients, especially his work with veterans. I met with Joseph on a regular basis to review the needs of homeless veterans and to work together to find housing solutions for them. In Joseph's daily work with clients, he assists them with applying for state and federal funding and accessing area resources such as employment, health & mental health services and financial benefits. Joseph assist veterans experiencing homelessness to transition from the streets or out of the shelter into permanent housing.

Joseph is a cooperative team member and works hard to assist those experiencing homeless to gain resources and housing. I have known him to be a kind and caring individual and he would work well in any social service setting.

Debbie Peck

Housing Stabilization Manager

Shelter House

429 Southgate Ave., Iowa City, Iowa 52240

(319)338-5416 ext. 201

Fax (319) 358-7132

debbie@shelterhouseiowa.org

P.O. Box 3146
Iowa City, IA 52244-3146
319.338.5416

Shelter House is a tax exempt 501(c)(3) organization. As a partner agency of the United Way of Johnson County, we have successfully met all local membership accountability standards in finance, ethics, governance, and diversity.



State Of Iowa

Board of Social Work

Hereby Authorizes and Licenses

Joseph Kariki Mungai, L.I.S.W.

License

License No: 007361

Issue Date: January 10, 2022

The Board of Social Work hereby authorizes this person to practice as a licensed independent social worker pursuant to the provisions of Iowa Code Chapter 154C and the rules promulgated thereunder.

Steven J. Garrison

Steven J. Garrison, Bureau Chief
Professional Licensure
Board of Social Work

Kelly Garcia

Kelly Garcia
Director
Iowa Department of Public Health



Center for Worker Justice



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: **Center for Worker Justice of Eastern Iowa**

Agency Contact: **Ayman Sharif**

Position: **Executive Director**

Address: **1556 S. 1st Avenue #C, Iowa City, IA 52240**

Phone: **(319) 594-7593**

Email: **ayman@cwjiowa.org**

Website: **cwjiowa.org**

Agency Mission Statement:

The Center for Worker Justice unites low-wage workers in Eastern Iowa across race and immigration status to achieve social and economic justice through education, organizing, direct services and community alliances. The Center for Worker Justice seeks to improve Eastern Iowa communities by coordinating projects to address injustices in areas such as: workplace conditions, civil rights, access to education, and the need for affordable housing.

Tax Status:

501(c)(3)

Program/Project Information

Program/Project Title:

Immigrant Empowerment Workshop Series for Low- and Moderate-Income North Liberty Residents

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
See Separate Attachment	For Categorized Budget
Total:	\$6,297.18

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
City of North Liberty	100%
Total:	100%

Anticipated/Actual start date:

July 15, 2023

Anticipated Program/Project completion date:

September 15, 2023

Application Information

1. Describe the program/project.

Starting in July, the Center for Worker Justice (CWJ) will host free immigrant empowerment workshops in North Liberty to help create more equitable opportunities for low- and moderate-income North Liberty residents. As part of this workshop series, CWJ will teach English as a Second Language (ESL) with an emphasis on building functional English skills. In addition to ESL classes, CWJ will teach participants important cultural aspects such as what their rights are as tenants and workers. CWJ has hosted and will continue to host similar workshops at the CWJ office in Iowa City; however, North Liberty residents face transportation barriers that make it difficult for them to travel to our classes in Iowa City.

CWJ will have 40 hours of instruction total spread across 10 weeks, including both ESL and cultural instruction. Classes will be held twice a week with beginner and intermediate/advanced options available simultaneously. CWJ will also host weekly free conversation hours, allowing community members both in and outside of this series to improve their English skills. Conversation hours are optional and will not include an instructor or snacks, but will include childcare. CWJ is planning to partner with local entities and organizations such as the University of Iowa or Iowa Legal Aid to support this program. All classes will have translators as needed and childcare available to ensure that community members from a wide range of backgrounds can participate.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

This project addresses the educational gap for low-income and immigrant community members. New immigrants often lack functional English skills, hindering job prospects and life adjustments. Our ESL classes will teach functional English and our conversation hours will help attendees improve their English proficiency. As a result, participants will be better prepared to adapt to life in North Liberty. Additionally, this workshop series will allow residents to learn more about how to get involved in the North Liberty community and be better prepared to navigate cultural differences that stem from immigrating to a new country.

There is little public transportation infrastructure connecting North Liberty to Coralville and Iowa City, where many educational opportunities for immigrants are located. This makes it exceedingly important to provide educational opportunities within the city of North Liberty. Currently, only one organization provides free ESL classes in North Liberty. These classes are only offered on Monday evenings and are located on the outskirts of town. Further, this class is offered through a church, which can be intimidating for some community members who are not religious or are part of another religion and/or congregation. These aspects make the courses less accessible than the program we are proposing. CWJ plans to host our workshops at the Samuel and Emma A. Ranshaw House in North Liberty to help bypass transportation barriers that keep North Liberty residents from CWJ's workshops hosted in Iowa City. Additionally, CWJ's workshop will include free child care services, reducing child care barriers. The large event space, outdoor area, and location near a recreation center will help provide space for learning while still allowing children to play.

3. How many North Liberty residents will you be serving with this program/project?

This project will directly serve 30 North Liberty residents. Indirectly, this program is anticipated to help a larger population including participants' families and friends who may be facing the same issues because participants will be able to share their newly gained knowledge.

4. Provide a succinct, specific description of your primary target population(s).

Our target population consists of low- to moderate-income immigrant residents of North Liberty who are in need of ESL classes and wish to learn more about their rights as community residents, tenants, and workers. We are especially targeting individuals who, due to income, transportation, childcare, or other barriers, have been unable to attend previous workshops at the CWJ office in Iowa City. Immigrants from all countries and backgrounds will be encouraged to attend. The majority of CWJ's current members are immigrants and/or identify as Black or Hispanic/Latino.

5. What percentage of the program/project benefits North Liberty residents?

100%

6. How will this program/project benefit the community of North Liberty?

This project will make North Liberty more accessible and inclusive in several ways. First, it will help eliminate the barriers that currently prevent residents from participating in ESL courses by bringing the workshops to a central, accessible location with childcare and translators available. This project will also empower low- and moderate-income immigrants in North Liberty to become more involved in their community, and to become knowledgeable tenants and employees. Additionally, helping immigrants improve their language and leadership skills allows the community to become closer and helps to increase trust between residents. Increased cultural understanding can help reduce gaps between different communities and promote mutual respect and appreciation for diverse backgrounds. Further, participants in these workshops will gain valuable skills that will empower them to work in the community, whether as an employee or by starting their own business. Consequently, North Liberty will benefit from the resulting economic development. Ultimately, these workshops will lead immigrants in North Liberty to a greater sense of self-sufficiency.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

CWJ's workshops will be located in the Ranshaw House, a central location in North Liberty near the public library, community center, and bus stop. To promote this workshop series, CWJ will utilize other nonprofit organizations like the Coralville Food Pantry, faith-based organizations, the North Liberty Neighborhood Ambassador Network, and other allied organizations. CWJ will run a marketing campaign to spread awareness. Events will include translators and/or bilingual instructors, childcare, and food which will make CWJ's workshops accessible to more North Liberty residents.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If funding is not available, CWJ's workshop series will be significantly hindered. CWJ would not be able to hire child care, limiting the participation of parents who may not be able to afford child-care during these classes. CWJ would also not provide snacks at the workshop which may discourage potential participants, especially those who would need to bring their children, from attending. Further, CWJ would need to rely on volunteer instructors which would reduce the number of instruction hours. CWJ staff and volunteers speak many languages, and would still be able to translate materials for this workshop; however, it would take away from our day-to-day work on fighting against violations of workers' and tenants' rights, including managing cases that have taken place in North Liberty. Supplies for the classroom setting would also be limited which would reduce the quality of the workshops.

9. List all amounts and years of funds previously received from the City of North Liberty.

2021: \$5,000 (Social Services Grant FY22)
2022: \$35,000 (American Rescue Plan Act Contractual Services; restricted until 2024)

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Ayman Sharif

Date

06/01/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.

Expense	Description	Calculation	Amount
Hourly Wages for Workshop Instructors	The instructors of both beginner and advanced workshop series would be paid \$75/hour. There will be four hours of ESL instruction per week. There will be 10 weeks of instruction total.	\$75/hour * 4 hours of instruction/week * 10 weeks	\$3,000
Child Care Wages	Three babysitters during each of the one-hour workshops and conversation hours. Babysitters earn \$18/hour.	3 babysitters * 3 hours per week of workshops * 10 weeks * \$18/hour	\$1,620
Translation of Promotional Materials/Class Work	Interpreters will be paid \$40/hour for their time spent translating promotional materials, entry and exit evaluation surveys, class materials, etc.	5 hours total * \$40	\$200
Printing	Printing paper and ink to print class materials and flyers \$0.25/page of paper.	\$0.25/page * 30 pages of paper per workshop * 20 class periods	\$150
Office Supplies (etc.)	Pencils, notebooks, dry erase boards and markers, etc. for workshops.	12 pack of dry erase boards = \$24.95 12 pack of dry erase markers = \$11.67 24 pack of notebooks = \$42.97 24 pack of pencils = \$6.22	\$85.81
Pizza and Water	A case of water costs \$5. The pizzas for children would be about \$16 per class.	Water Cost = \$5/case * 20 classes = \$100 Snacks = \$8/pizza * 2 pizzas * 2 classes/week	\$420

		* 10 weeks = \$320 Total = Water Cost + Pizza Cost = \$420	
Subtotal			\$5,475.81
Indirect Costs	15% of the subtotal will cover rent, utilities, administration, insurance, etc.	0.15 * \$4,935.81	\$821.37
Total			\$6,297.18



CommUnity Crisis Services



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

CommUnity Crisis Services is a volunteer-driven organization that provides immediate and non-judgmental support for individuals facing emotional, food, or financial crisis.

Tax Status:

501(c)3

Program/Project Information

Program/Project Title:

Improving Housing Security in North Liberty

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	140,000
Financial Assistance	190,000
Occupancy	11,500
Supplies	0
Others	10,000
Total:	351,500

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Contributions	250,000
Grants	70,000
Funding Allocations	6,500
City of North Liberty	15,000
Total:	341,500

Anticipated/Actual start date:

July 1, 2023

Anticipated Program/Project completion date:

June 30, 2024

Application Information

1. Describe the program/project.

CommUnity Crisis Services' Financial Support program helps Johnson County families maintain housing by making emergency payments to landlords and utility companies, as well as offers direct financial support for identification (birth certificates & Iowa IDs), prescription medication, and career support items (laptops, uniforms, and other job tools) when all other avenues have been exhausted. So far in FY23, 101 North Liberty households (consisting of 309 North Liberty individuals) have benefited from the program. On average, North Liberty families received \$340 per instance of assistance, an increase of 80% from last year.

The increased payments are in response to deepening financial difficulties caused by the pandemic, inflation, and high utility costs. CommUnity is further motivated to meet growing needs because of our unique position within Johnson County's assistance ecosystem. As the "last line of defense," CommUnity strives to make our service accessible and unrestrictive. Financial Support staff walk prospective clients through the entire application process, helping them locate and organize necessary documentation as needed. CommUnity has assisted 100% of the 101 North Liberty households who applied for support in this fiscal year with up to \$600 for late rent or a security deposit, or up to \$300 for late utility bill assistance.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Johnson County has the highest cost of living in Iowa, an unwelcome distinction earned in part due to incredibly expensive housing. According to the Johnson County Affordable Housing Coalition, 61% of renters in Johnson County are housing cost burdened, meaning they spend more than one-third of their income on rent or mortgage payments. And according to the U.S. Bureau of Labor Statistics, the average electric costs for Midwest families have risen by 10%, while their gas prices have risen by 39%. The combination of overwhelming rent, rising utility bills, and inflation is driving greater need for housing assistance.

Unfortunately, current avenues for assistance are not sufficient to meet it, though CommUnity has worked to expand funds distributed to North Liberty residents to meet the need. So far this year, \$34,350 has been directed to North Liberty residents for rent, utility, and other forms of financial assistance, up from \$16,782 last year. With support from the City of North Liberty, CommUnity's housing and utility program can continue to help fill the gap.

3. How many North Liberty residents will you be serving with this program/project?

CommUnity anticipates serving 115 North Liberty households, or about 330 residents, in Fiscal Year 2024 through the Financial Support program.

4. Provide a succinct, specific description of your primary target population(s).

CommUnity's program primarily serves households with very low incomes who are struggling to pay for rent or utilities. These households must have also exhausted relevant funding from other assistance programs or be otherwise ineligible for them. 88% of North Liberty households who received assistance last year have incomes below the Federal Poverty Level, and 77% earn less than \$12,000 per year. Of the primary clients in each household who reported demographic information this year, 77% were women.

5. What percentage of the program/project benefits North Liberty residents?

Approximately 6% of all Financial Support assists, 97% of which were specifically for rent and utility assistance, were conducted for North Liberty residents. Of all Financial Support funds distributed last year, 7% were allotted to North Liberty residents. However, in the last year, CommUnity has more than doubled the amount of funds directed to North Liberty (by 105%).

6. How will this program/project benefit the community of North Liberty?

The Financial Support program is tremendously effective at providing emergency financial relief to families on the verge of eviction or utility shutoff. Over 95% of the clients served in North Liberty have maintained both housing and utilities for at least three months afterward. Compared to last fiscal year, the percentage of assists of more than \$200 has nearly tripled (13% to 48%), and the percentage of assists of more than \$300 has increased by from 42% to 61%. Although it is still too early to measure concrete impacts, we expect the increased payments to (1) help households stay in their homes for longer periods, and (2) prevent them from requiring additional funding next year. We anticipate serving a similar number of households through the Financial Support program in FY23.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

CommUnity staff are actively meeting with organizers of Ranshaw House in North Liberty to arrange to host Financial Support appointments onsite to improve accessibility for North Liberty residents and to build stronger relationships with North Liberty service providers. Additionally, CommUnity is working with 4C's, North Liberty Community Pantry, and the Center for Worker Justice to offer transportation assistance to improve access to services, as transportation is a significant barrier for families facing financial instability. Financial Support clients who both work and receive child care frequently cite help with bus tickets and gas cards as a key need. So far this year CommUnity assisted four North Liberty households with transportation assistance and will make this form of assistance a greater focus in the coming year.

The program also reaches North Liberty residents through website updates, social media, and Google Ads.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

CommUnity Crisis Services will continue to assist North Liberty residents as much as possible with contributions from other CommUnity funds and other free services, such as the distributions of food and baby items, box fans, clothing vouchers, and mail service to 429 North Liberty residents in this fiscal year. However, CommUnity will not be able to maximize payments to households without additional support.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY17 \$3,400; FY18 \$5,000; FY19 \$5,000; FY20 \$5,000; FY21 \$7,500; FY22 \$10,500; FY23 \$11,800

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

 Digitally signed by Kelsey Steines
Date: 2023.06.01 15:54:28 -05'00'

Date

6/1/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Corridor Community Action Network



North Liberty

IOWA

SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. Council has emphasized the focus of new services benefitting North Liberty residents. If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: **Corridor Community Action Network**

Agency Contact: **Amanda (Mandi) Remington**

Position: **Director**

Address: **C/O Iowa City Fab Lab, 870 S. Capitol St, Iowa City, IA 52245**

Phone: **319-677-1153**

Email: **director@corridorcan.com**

Website: **corridorcan.com**

Agency Mission Statement:

Corridor Community Action Network serves to facilitate resident participation and empowerment, raising awareness about opportunities to improve the quality of life for all individuals in the Iowa Corridor. We take action to promote individual and community equity and quality of life through policy and advocacy work, service projects, volunteer efforts, and the formation of alliances, partnerships, and coalitions with other organizations.

Tax Status:

401C3

Program/Project Information

Program/Project Title:

CCAN Clothes Cruise, Free Mobile Clothing Closet

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$525
Parking	\$900
Insurance	\$159.50
Windshield Repair	\$800
Gas	\$2400
Total:	\$4784.50

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Fundraisers	Varying
City of North Liberty	\$4,000
Total:	\$4,784.50

Anticipated/Actual start date:

Already started

Anticipated Program/Project completion date:

Ongoing Program

Application Information

1. Describe the program/project.

Corridor Community Action Network (CCAN) is requesting funding to maintain the free mobile clothing closet that has served hundreds of people throughout the Corridor. We collect clothing from donors and provide it to people in need, who are able to select their own items. The mobile closet allows CCAN to hold distribution events in low-income areas in coordination with other Corridor services such as food and diaper distributions and the UI Mobile Health Clinic.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

With this program, CCAN is addressing a need for quality clothing among residents in our community. While the Corridor area is fortunate to have multiple resources available to address other needs, we were lacking in regards to a community-wide free clothing program. CommUnity Crisis Services and Food Bank runs out of clothing vouchers quickly (within the first two days of every month per CommUnity program staff) and they come with barriers to use, such as a need for photo identification and the ability to get to the store within a narrow range of dates. The experiences of other local agencies illustrated the need for a clothing resource in the Corridor as well. Prior to the launch of the mobile closet Open Heartland, Domestic Violence Intervention Program, United Action For Youth, Inside Out Reentry Committee, and Center For Worker Justice, all regularly came into contact with people who needed clothing and had nowhere to refer them. This need had to be addressed, as access to adequate well-fitting clothing is important to overall well-being, especially in an area prone to inclement weather. The free mobile clothing closet addresses these needs as well as the clothing needs of our unhoused population and of children in our community whose academic performance and overall wellness may be affected by a lack of appropriate clothing, particularly in inclement weather.

3. How many North Liberty residents will you be serving with this program/project?

767

4. Provide a succinct, specific description of your primary target population(s).

Our primary target population in North Liberty is the 4.35% of North Liberty residents whose income is classified as "poverty rate" according to the 2020 census (<https://datausa.io/profile/geo/north-liberty-ia>).

5. What percentage of the program/project benefits North Liberty residents?

7%

6. How will this program/project benefit the community of North Liberty?

This program will benefit the community of North Liberty by ensuring residents have access to quality clothing, thus improving equity.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Our efforts to do outreach to residents of North Liberty in providing accessibility to our programs and services include our social media postings and emails as well as future events in North Liberty.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If this funding is not available, CCAN will have to fund the free clothing service via fundraisers on a month-by-month basis. The grant would support operational expenses so that we could continue to provide and expand service while continuing to grow a base on which to build in future years.

9. List all amounts and years of funds previously received from the City of North Liberty.

\$2,000- FY2022
\$2,000- FY2023

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Amanda Remington

Date

5-30-23

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Domestic Violence Intervention Program



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: **Domestic Violence Intervention Program(DVIP)**

Agency Contact **Melissa Russell**

Position: **Development Coordinator**

Address: **1105 S Gilbert Court Ste 300, Iowa City IA 52240**

Phone: **319.333.4099**

Email: **melissa@dvi Iowa.org**

Website: **dvi Iowa.org**

Agency Mission Statement:

The Mission of the Domestic Violence Intervention Program is to provide comprehensive support and advocacy services to victim/survivors, focusing on immediate and long-term safety, empowerment, dignity, and hope. In collaboration with the community, we strive to end domestic abuse through education, accountability, and social justice.

Tax Status:

501(c)3

Program/Project Information

Program/Project Title:

Direct Aid for Safety for Victim-Survivors in North Liberty

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$39,758.00
Benefits/Tax	\$8,961.00
Transportation	\$618
Phone	\$618
Computer	\$0
Total:	\$49,955

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
State of Iowa (Iowa Attorney General)	\$18,055
Johnson County, Board of Supervisors	\$24,200
Businesses/Individual Donors	\$200
City of North Liberty	\$7500
Total:	\$49,955

Anticipated/Actual start date:

July 1, 2023

Anticipated Program/Project completion date:

June 30, 2024

Application Information

1. Describe the program/project.

The Domestic Violence Intervention Program(DVIP) offers crisis intervention and recovery services with a trauma-informed approach to individuals who have experienced intimate partner violence, dating violence, human trafficking, and stalking across 8 counties in Southeastern Iowa. Our emergency shelter operates round the clock and is located in Johnson County, providing accommodation to 350-400 individuals annually, half of whom are children.

The aim of this initiative is to secure funding that will ensure North Liberty victim-survivors access to DVIPs services within their home community. DVIP provides emergency safe shelter, a 24-hour hotline, trauma care counseling, advocacy, and direct aid to all victim-survivors within an 8 county service region. DVIP has provided assistance to individuals in North Liberty for the past four decades. A crucial aspect of this program is the mobile advocacy model, which guarantees that our advocates are accessible to victims in a location where they feel secure and have easy access to.

Through collaborative efforts with community partners, our clients gain access to a wide range of resources and connections within the North Liberty community, enabling them to transition to safety and achieve autonomy from their abusive intimate partners. Through community based support and state resources, DVIP can sustain its provision of emergency shelter, peer counseling and advocacy services for clients but seeks to expand our services within the North Liberty community by providing easier access to advocates and weekly open hours. In these open hours we will be able to offer guidance and support to victims, set up future appointments which may include accompanying them to court, hospitals, and other essential community agencies, ensuring their legal rights and emotional and physical well-being are upheld. Additionally, DVIP will extend assistance in housing and provide comprehensive case management to aid victims in establishing independence from their abusive partners.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

DVIP, in partnership with the community, strives to eradicate intimate partner abuse by promoting direct victim support, education, accountability, and social justice. As per the National Coalition Against Domestic Violence (NCADV), an alarming 72% of murder-suicides involve an intimate partner, with women accounting for 94% of the victims in these cases. Additionally, households affected by domestic violence face an increased risk of child abuse.

Addressing intimate partner violence necessitates a comprehensive effort from the entire community. Our organization's services are accessed by victim-survivors through referrals from sources such as friends, coworkers, law enforcement, social service agencies, businesses, and local municipalities like the City of North Liberty. These services are essential for supporting 1 in 3 women and 1 in 4 men who encounter intimate partner violence during their lifetime. DVIP remains steadfast in its commitment to breaking the cycle of abuse. To achieve this, it is crucial to reach as many individuals as possible in all communities we serve.

3. How many North Liberty residents will you be serving with this program/project?

In Fiscal Year 2022, we served 193 victim-survivors in North Liberty. This was a 4.83% increase in the number of victim-survivors served in FY21. We are on track to serve as many people in FY23.

4. Provide a succinct, specific description of your primary target population(s).

DVIP provides support to both adult and youth victims who have experienced intimate partner violence, dating violence, stalking, harassment, and human trafficking. It is our steadfast commitment that DVIP does not engage in any form of discrimination, whether based on race, religion, gender, sexual orientation, socioeconomic status, or any other factors. We strive to ensure equal access to our services and support for all individuals seeking assistance and healing from the effects of abuse.

5. What percentage of the program/project benefits North Liberty residents?

This project supports Johnson County residents. Currently 13% of our services in Johnson County are provided to North Liberty. North Liberty makes up 11% of the county's population.

6. How will this program/project benefit the community of North Liberty?

DVIP is dedicated to empowering and restoring the dignity of individuals who have experienced intimate partner abuse. Studies have demonstrated that domestic violence not only takes a toll on the victim but also has a significant impact on community businesses, causing lost productivity, benefit costs, and employees forced to quit or terminate due to the behavior of their abusive partner.

Research shows that 78% of perpetrators surveyed utilized workplace resources to monitor, threaten, or pressure their victims, and 75% of victims reported being harassed at work, even with a no-contact order in place.

Moreover, we recognize that domestic violence can have a profound impact on children, particularly in terms of age-appropriate development and health and well-being as they progress into adulthood. Studies by Iowa ACES 360 indicate that witnessing domestic violence is a form of trauma, and children experiencing more than four incidents of trauma are six times more likely to experience depression than children who have not undergone trauma. Domestic violence can negatively affect children's school performance, problem-solving skills, substance use, and lead to higher rates of suicide.

Based on feedback from the North Liberty Food Pantry administration, there has been an increased need for DVIP services. DVIP is expanding our current partnership with the North Liberty Food Pantry to better serve the community by providing the following services.

DVIP Advocate Availability: By having a DVIP advocate available for 2 hours a week during open hours at the North Liberty Community Pantry (NLCP), victim-survivors will have access to immediate support and guidance. Through these open hours victim-survivors are able to access our services without the knowledge of their abuser. According to the National Network to End Domestic Violence 2019 study 71% of abusers monitor victim-survivors devices. DVIP in partnership with the NLCP is able to remove this risk to victims by meeting in a safe and neutral space where they frequent for other basic needs. DVIPs advocates will be able to provide information, resources, and referrals to individuals who may be experiencing domestic violence or intimate partner violence.

Hang Tags in Bathrooms: Placing hang tags with DVIP information in the bathrooms at the NLCP and neighboring church is an effective way to reach a wide range of individuals. When people visit the restroom, they can easily access information about DVIP services, including contact details, helpline numbers, and available support options. This discreet method ensures that those in need can access information privately.

Monthly Tabling: DVIPs trained volunteers and interns will provide monthly tabling during open hours at the NLCP is a valuable way to raise awareness about the services available. The volunteers can engage with visitors, answer questions, and distribute informational materials about DVIP. This proactive approach helps educate the community about the support available for victim-survivors of domestic violence.

By expanding our partnership with the North Liberty Community Pantry and implementing these services, we are taking significant steps to address the increased need for DVIP support and meet victim-survivors where they are. These initiatives aim to create a more accessible and supportive environment for individuals affected by domestic violence.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

DVIP advocates collaborate closely with various stakeholders in the North Liberty community, including law enforcement, churches, the library, medical centers, and the community pantry, to ensure that our resources reach victim-survivors effectively.

DVIP actively fosters partnerships and builds connections in the North Liberty community, in addition to expanding its collaboration with the North Liberty Community Pantry. Here are some notable examples of the positive relationships DVIP has established:

In May 2023, DVIP donated over 2000 lbs of food and diapers to the North Liberty Community Pantry to help meet crisis needs in the community.

Rock Valley Physical Therapy not only conducted an in-kind donation drive but also offered a location to display DVIP informational brochures.

Breathe Physical Therapy now provides informational handouts about DVIP's services to their clients.

Forever Green made valuable contributions by collecting monetary donations during Ladies Night Out and generously providing perennials and mulch for the emergency shelter.

DVIP actively engages with neighborhood associations in North Liberty through Neighborhood Ambassador meetings to raise awareness about services and foster stewardship.

DVIP actively participates in various events, including the annual Kites for Kids event, strengthening their presence in the community.

DVIP ensures personalized support for their clients by conducting client meetings at the Ranshaw house.

These examples demonstrate DVIP's commitment to building positive relationships, expanding their network, and creating a safer and more supportive community for survivors of domestic violence in North Liberty.

We also greatly appreciate the ongoing support of North Liberty's restaurants, who contribute to our annual Souper Bowl event and host donation drop-off locations during the holidays. We actively participate in community outreach tabling events such as the Back to School bash and fairs hosted by Grace Community Church, where we engage with the public and raise awareness about our services and mission.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

In recent years, DVIP has increasingly relied on support from local municipalities, community foundations, businesses, and individual donors to bridge funding gaps and ensure that we can continue to provide comprehensive services for victim-survivors in North Liberty. This funding is crucial to enable us to deliver necessary services for victim-survivors.

Unfortunately, we experienced a reduction in federal funding for domestic and sexual assault programming during the last two fiscal years, with an average 20% cut in our funding for FY23. It is critical that we maintain or increase our current funding in the upcoming year to ensure that we can continue to provide and expand critical support for victim-survivors in North Liberty.

9. List all amounts and years of funds previously received from the City of North Liberty.

DVIP received \$7,000 in FY22, \$7,000 in FY21, \$6,600 in FY20, and \$6,000 in FY18 and FY19 from the City of North Liberty to provide social services.

DVIP is in the middle of a capital campaign to build a new shelter to double our capacity to serve those most vulnerable. The City of North Liberty has already given \$25,000 toward the project. We appreciate the support!

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes, we have successfully completed the reports for previous years, and we are committed to completing the FY23 report within the designated deadline.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Melissa Russell

Digitally signed by Melissa Russell
Date: 2023.05.30 20:33:30 -05'00'

Date

5/30/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.

DVIP Board of Directors, FY23/24

Name	Title & Committee	Affiliations	Term
Coblentz, Rebecca Ely	<ul style="list-style-type: none"> • Finance Committee 	<ul style="list-style-type: none"> • Branch Manager, Great Western Bank • Wellington Heights Neighborhood Association Treasurer 	Mar 21 - Feb 24
Farkus, Linda Iowa City	<ul style="list-style-type: none"> • Finance Committee • Co-Chair– Executive Committee, FY24 	<ul style="list-style-type: none"> • Retired Commercial Banker • Iowa City Public Library • Iowa City Noon Rotary • Coralville Public Library 	Nov 21-Oct 24
Full, Jerry Iowa City	<ul style="list-style-type: none"> • Building Committee • Capital Campaign Executive Committee 	<ul style="list-style-type: none"> • Real Estate Development • Former Chair, Englert Civic Theatre • Founding Board Member, Sciengistics, Inc • Founding Board Member, ISeek Corp 	Feb 21-Jan 24
Goche, Jeanne West Branch	<ul style="list-style-type: none"> • New 	<ul style="list-style-type: none"> • President, Solutions in Health Care Management • Treasurer, International Women’s Insolvency & Restructuring Confederation • Member, National Rural Health Association • Attorney, Iowa State Bar Association 	April 23-March 26
Houghton, Jim Iowa City	<ul style="list-style-type: none"> • Finance Committee • Building Committee • Capital Campaign Executive Committee 	<ul style="list-style-type: none"> • Attorney, Anderson & Houghton LLP • Previous Board Member: <ul style="list-style-type: none"> ○ Prelude Behavioral Services ○ Iowa Valley Habitat for Humanity ○ First United Methodist Church 	June 18 – May 24
Lyons, Elisa Riverside	<ul style="list-style-type: none"> • Finance Committee • Recorder– Executive Committee, FY24 	<ul style="list-style-type: none"> • Iowa Family Counseling – Rehabilitation and Mental Health Counselor • Mid-Prairie Foundation Board Member 	Dec 21 – Nov 24
McDonough, Scott Iowa City	<ul style="list-style-type: none"> • Co-Chair – Executive Committee, FY24 • Building Committee • Finance Committee • Capital Campaign Executive Committee 	<ul style="list-style-type: none"> • Owner, McDonough Structures • City of Iowa City Board of Appeals • Iowa Valley Habitat for Humanity • Englert Theater Board of Directors 	Dec 19-Nov 25
Nolan, Michael Iowa City	<ul style="list-style-type: none"> • Building Committee • Capital Campaign Executive Committee 	<ul style="list-style-type: none"> • Architect, Horizon Architecture, Principal Owner • Willow Wind School Building and Facilities • Lucas Elementary Outdoor Committee 	April 20 – March 26
O’Saurus, Elizabeth Iowa City	<ul style="list-style-type: none"> • New 	<ul style="list-style-type: none"> • Community Health Worker, United Health Care • Member, Graduate Genetics Committee University of Iowa 	April 23-March 26
Ruffcorn, Alisha North Liberty	<ul style="list-style-type: none"> • New 	<ul style="list-style-type: none"> • Administrator, North Liberty Police Department • Volunteer, Rape Victim Advocacy Program 	April 23-March 26
Schaumberger, Joshua Coralville	<ul style="list-style-type: none"> • Capital Campaign Executive Committee 	<ul style="list-style-type: none"> • President & CEO Think Iowa City • Former United Way Campaign Chair • Founder, City of Iowa City Summer of the Arts • Co-Founder Iowa City Downtown District • Co-Founder UNESCO City of Literature • Founder Iowa Cultural Corridor Alliance • Board, Englert Theatre 	Nov 21-Oct 24

		<ul style="list-style-type: none"> Commission Chairman, Eastern Iowa Airport Commission 	
Stumpf, Heather Kalona	<ul style="list-style-type: none"> Treasurer – Executive Committee, FY24 Finance Committee Capital Campaign Executive Committee 	<ul style="list-style-type: none"> Assistant Vice President/Controller, Greenstate Credit Union Board Member, Holy Trinity Catholic Church Board Member, Hospice of Washington County 	Feb 21-Jan 24
Swift, Cayla Iowa City	<ul style="list-style-type: none"> Capital Campaign Executive Committee 	<ul style="list-style-type: none"> Realtor Co-Owner, Big Grove Founding Member, 100+ Women Who Care 	Mar 22-Feb 25

Internal Revenue Service
District Director

Department of the Treasury

P.O. Box 2508
Cincinnati, OH 45201

Date: JUL 31 1997

Domestic Violence Intervention Prog
P.O. Box 3170
Iowa City, IA 52244

Person to Contact:
D. Downing
Telephone Number:
513-241-5199
Fax Number
513-684-5936
Federal Identification Number:
42-1124902

Dear Sir or Madam:

This letter is in response to your correspondence dated June 18, 1997.

Our records indicate that a determination letter issued in September 1979 granted your organization exemption from federal income tax under section 501(c)(3) of the Internal Revenue Code. That letter is still in effect.

Based on information subsequently submitted, we classified your organization as one that is not a private foundation within the meaning of section 509(a) of the Code because it is an organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

This classification was based on the assumption that your organization's operations would continue as stated in the application. If your organization's sources of support, or its character, method of operations, or purposes have changed, please let us know so we can consider the effect of the change on the exempt status and foundation status of your organization.

Your organization is required to file Form 990, Return of Organization Exempt from Income Tax, only if its gross receipts each year are normally more than \$25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of the organization's annual accounting period. The law imposes a penalty of \$20 a day, up to a maximum of \$10,000, when a return is filed late, unless there is reasonable cause for the delay.

All exempt organizations (unless specifically excluded) are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more paid to each employee during a calendar year. Your organization is not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the excise taxes under Chapter 42 of the Code. However, these organizations are not automatically exempt from other federal excise taxes.

Domestic Violence Intervention Prog
42-1124902

Donors may deduct contributions to your organization as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to your organization or for its use are deductible for federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Your organization is not required to file federal income tax returns unless it is subject to the tax on unrelated business income under section 511 of the Code. If your organization is subject to this tax, it must file an income tax return on the Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your organization's present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

Because this letter could help resolve any questions about your organization's exempt status and foundation status, you should keep it with the organization's permanent records.

Please direct any questions to the person identified in the letterhead above.

This letter affirms your organization's exempt status.

Sincerely,



C. Ashley Bullard
District Director



24-Hour Hotline 1-800-373-1043

TTY & Interpretation Services Available

Home Office:

1105 S. Gilbert Ct. #300

Iowa City, Iowa 52240

Shelter Line: 319-351-1043

Office Phone: 319-356-9863

Cedar & Iowa County:

1-800-373-1043

Lee, Henry, Des Moines, and

Van Buren County:

1-800-373-1043

Washington County:

1-800-373-1043

HOW CAN I HELP?

Learn, share and donate

Contact our Community Engagement Department:

communityengagement@dviopiowa.org

In-kind donations; 319-359-9353

Monetary donations: 319-333-4099

Follow us on social media

Facebook.com/iowadvip

Instagram: @dviopiowa

Twitter: @dviopiowa

The Domestic Violence Intervention Program provides immediate and long-term support to individuals affected by intimate partner abuse.

**We are available 24
hours a day, 7 days a
week, 365 days a
year.**

1-800-373-1043

www.dviopiowa.org



Domestic Violence Intervention Program



Serving Iowa, Johnson, Cedar,
Washington, Henry, Des Moines,
Van Buren and Lee Counties

Need Help?

Call

1-800-373-1043

Domestic Violence Affects Everyone



Our services are free and confidential.

All services provided are free and confidential to anyone experiencing relationship violence.

DVIP Is inclusive and mobile.

We do not discriminate based on sexual orientation, gender identity, race, color, age, religion, political beliefs, mental and physical disability, economic standing, or any other beliefs or affiliations. We also understand that safety and sobriety do not always go hand in hand. Our advocates will travel to meet clients where they are in either urban or rural areas.

**We are available
24/7/365
1-800-373-1043**

Intimate partner violence can affect anyone regardless of gender, race, class, age or sexual orientation.



Red Flags of Abusive Behavior:

- Violence such as punches, slaps, kicks, choking, & pushing
- Forced sex against your will
- Put downs, name calling, and humiliation
- Destroys property, injures pets, and displays weapons in a threatening way
- Isolation by controlling who time is spent with, who you talk to, or where you go
- Threatens children or takes children without your knowledge
- Blames their actions on others or minimizes the severity
- Being forced to make decisions out of fear of what might be done
- Forces substance abuse to control and manipulate
- Controls finances; manipulates what and where money is spent or how it is earned

RESOURCES

DVIP provides the following free and confidential crisis intervention services:

**24-Hour Hotline:
1-800-373-1043**

- Safety planning
- 24/7 advocacy in working with law enforcement, medical and social services
- 24-Hour Safe Shelter
- Trauma informed 1:1 Counseling
- Youth Services
- Emergency Pet Sheltering

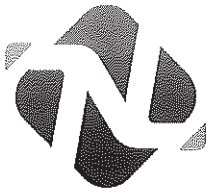


DVIP also provides the following ongoing support services:

- Counseling & support groups
- Mobile advocacy
- Resources and referrals
- Housing Assistance
- Prevention Education
- Community Presentations
- Volunteer opportunities



Families Helping Families



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

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General Information

Agency Name: Families Helping Families of Iowa

Agency Contact: Amie Buckley

Position: Executive Director

Address: 6000 7th St. SW Cedar Rapids, IA 52404

Phone: 319-294-9706

Email: amieb@fhfia.org

Website: <https://familieshelpingfamilie>

Agency Mission Statement:

Families Helping Families of Iowa (FHF) is a non-profit organization designed to support children in foster care throughout our state. Our vision is to create positive opportunities and better overall well-being for youth in our state who have been removed from their

Tax Status:

501c3

Program/Project Information

Program/Project Title:

Support for Youth in Foster Care in North Liber

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
Senior Celebration	500.00
Spread Your Wings	500.00
Administration of Programs	55.00
Total:	1055.00

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Grants	55%
Fundraisers	15%
Sponsors/Donors	20%
City of North Liberty	10%
Total:	100%

Anticipated/Actual start date:

July 1, 2023

Anticipated Program/Project completion date:

June 30, 2024

Application Information

1. Describe the program/project.

Senior Celebration: Recognizes graduating high school seniors by sending them a congratulations card filled with gift cards to help them with their next stage in life, whether it be college, getting their first place or starting a new job.

Spread Your Wings: SYW helps children in foster care gain confidence and social skills by supporting their participation in extracurricular activities such as sports, art/music lessons, dance/gymnastics classes, martial arts, and summer camps.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

While there are other organizations in the state that serve children, we serve a specific population of children who have been abused and neglected and removed from their homes, and the families that step up to care for them. These children need to be placed in a safe environment. We want to support these children and their caregivers in every way that we can, while staying true to our mission.

3. How many North Liberty residents will you be serving with this program/project?

5-10

4. Provide a succinct, specific description of your primary target population(s).

Youth in foster care age 4-18

5. What percentage of the program/project benefits North Liberty residents?

90%

6. How will this program/project benefit the community of North Liberty?

Foster youth are placed in communities that may not be their own. Having access to activities allow youth to engage in positive activities that help to empower and improve self worth. This will translate to engaged and excited community members which directly benefits the community of North Liberty.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Our director of programs and events has contacts in all local communities and relationships with caregivers in the North Liberty area. Additionally we have a strong social media presence that would allow us to thank the foundation and promote the funds we have to use specifically in North Liberty. It is our goal to strengthen our outreach strategy and this project will aid in reaching that goal.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

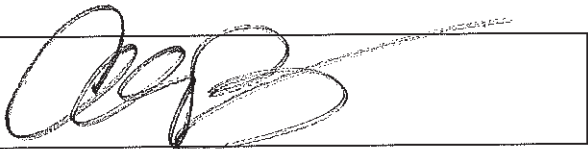
Families Helping Families continues to fundraise, apply for grants, and searches out donors for our programming. If we do not secure funding for this project we will continue to search for funding sources and will work until the program is funded and available.

9. List all amounts and years of funds previously received from the City of North Liberty.

n/a

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature  Date 5/5/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.

OUR MISSION AND VISION

Families Helping Families of Iowa (FHF) is a non-profit designed to help and support children in foster care.

Our vision is to create positive opportunities, relationships, and better overall health for youth in our state who have been removed from their home.



WAYS TO HELP

- Monetary donations
- Clothing donations
- Sponsor an event/program
- Volunteer
- Host a donation drive (i.e., new socks & underwear)
- Support events
- Serve on a committee
- Join our board
- Share your story

CONTACT US



319.294.9706



6000 7th St SW
Cedar Rapids, IA 52404



www.fhfi.org
office@fhfi.org



FAMILIES HELPING FAMILIES
— OF IOWA, INC. —

*Caring for Iowa's
children in foster care.*

www.fhfi.org



ACTIVITY SCHOLARSHIPS

Through our Spread Your Wings Activity Scholarship Program, children can participate in extracurricular activities such as:

- Sports
- Dance
- Camps
- Art/Music Lessons
- And more!

SHOE VOUCHER PROGRAM

Each child placed in foster care, relative placement or other approved placement is eligible for one annual shoe voucher, valued at \$50.



CLOTHING CLOSET

We offer new and gently used basic need items for children newborn to 18 years old. The closet is available six days a week and after-hours for emergency placements.

The Clothing Closet includes:

- Clothing
- Shoes
- Socks & Underwear
- Infant Supplies
- Diapers & Wipes
- Hygiene items
- Quilts & Blankets



SCHOOL SUPPLIES

We provide a backpack full of school supplies for over 600 children each year at our Back to School Rally in August.

OTHER PROGRAMS/EVENTS

- Haircuts for Kids
- Happy Birthday Bundles
- Senior Celebration
- Senior Photos
- Tutoring Scholarships
- Winter Wonderland Holiday Celebration



Friends of the Iowa City Senior Center



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General Information

Agency Name: Friends of Iowa City Senior Center

Agency Contact: Jessi Simon / LaTasha DeLoach

Position: Development Specialist / Coordinator

Address: 28 S Linn Street, Iowa City, IA 52240

Phone: 319-356-5220

Email: jsimon@iowa-city.org
ldeloach@iowa-city.org

Website: icseniorcenterfriends.org
icgov.org/senior

Agency Mission Statement:

Through fundraising and community-based initiatives, Friends of ICSC supports the Iowa City Senior Center in its mission is to enhance quality of life by creating opportunities to support wellness, social connections, community engagement and lifelong learning for a diverse and growing older adult population. The Center's vision is to continue social involvement and end social isolation for all adults age 50+.

Tax Status: 501c3 Nonprofit: EIN 20-1219019

Program/Project Information

Program/Project Title: Senior-Focused Programs & Services for NL Residents

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
See attached itemization	See attached itemization
Total:	\$11,161.00

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Iowa City Senior Center	20% = \$2,232.00
City of North Liberty	80% = \$8,929.00
Total:	\$11,161.00

Anticipated/Actual start date:

July 1, 2024

Anticipated Program/Project completion date:

June 30, 2024

Application Information

1. Describe the program/project.

The Iowa City Senior Center enhances quality of life by creating opportunities to support wellness, social connections, community engagement, and lifelong learning for a diverse and growing older adult population. The Senior Center is based in downtown Iowa City and provides a wide variety of programs and services aimed to serve aging adults throughout Johnson County and beyond. Over the past three years we have utilized Social Services funding to provide senior-focused programs in North Liberty and expand outreach and engagement efforts to serve more North Liberty residents through a discounted ICSC membership offer. In FY24 we propose that funding is granted for the following priorities:

1.1. Sustain the Senior Health Insurance Information Program (SHIIP) satellite office in North Liberty. SHIIP is a free, confidential service of the State of Iowa that helps Iowans make informed decisions about Medicare and other health coverage. The Senior Center provides SHIIP office space in downtown Iowa City, staff to manage the program and volunteer coordination to offer this free professional service to Medicare and Medicaid-eligible community members of all ages throughout Johnson County. SHIIP counselors are trained by the state and do not sell or promote any insurance companies, policies, or agents. SHIIP counselors can help find answers to questions about Medicare, Medicare supplemental insurance, long term care insurance, Part D for Medicare Drug Benefits, Part C for Advantage plans, and other health insurance issues. This service has proven to be incredibly beneficial to community members and is in high demand. Friends of The Center provides funding to help support the Iowa City/Johnson County Senior Center as a local sponsor for SHIIP in Johnson County. Previous funding allowed the Senior Center to establish a SHIIP office at the North Liberty Public Library with dedicated equipment and regular office hours. We served 154 clients with free Medicare counseling sessions at the North Liberty SHIIP office in FY23 (up from 110 in FY22). Continued funding in FY24 will ensure that resources continue to be dedicated to sustaining, staffing and promoting this vital service to seniors in North Liberty.

1.2. Provide discounted Senior Center Membership for all North Liberty residents age 50+ to fully access available programming both in-person and virtually. To become a Senior Center member there is a \$75 fee (\$45 per additional household member). Low-income membership rates are also available and funded by Friends of ICSC. Currently the membership fee is reduced to \$40 (\$25 per additional household member) for Iowa City residents thanks to funding from the City of Iowa City. In FY22 and FY23 we offered the same reduced rate to North Liberty residents using a portion of Social Services Funding. This effort is shown by growing numbers of North Liberty residents enjoying membership at ICSC, membership more than doubled in FY23. Using a portion of grant funding in this way for FY24 will allow us to produce targeted mailings and advertising campaigns to North Liberty seniors to provide them with information about Senior Center programs both online and in person, connect them with valuable resources to enhance healthy aging, and offer a reduced membership fee (or free scholarship based on need). This will be done in collaboration with the North Liberty Recreation Center / Library to include information about other local senior programming that they offer as well. Enrolling more North Liberty residents as members of the Senior Center will improve their ability to stay active, curious, and connected as they age in place and, ultimately, reduce social isolation and improve quality of life for your aging residents.

1.3. Allow for continued development of new programs and activities designed to fill gaps in Senior-focused programs that take place in North Liberty. With appropriate funding ICSC is prepared to host senior-focused programs that take place in North Liberty including a new Coffee Club at the Ranshaw House in addition to Walk With Ease and Laughter Yoga, and a quarterly Welcome to Medicare educational seminar. Walk With Ease is a fun, safe 6-week program that is done as a group with a trained leader, the Senior Center would provide dedicated hours from a staff member that is a certified leader. While walking is the central activity, Walk With Ease is a multi-component program that includes health education, stretching exercises, and motivational strategies to stay physically active and the program is known to improve physical and mental health, teach proper stretching and pain management techniques, and build stamina, strength, confidence, and walking pace. Laughter Yoga is an exercise program that combines laughter with yoga breathing techniques to bring more oxygen to the body and brain, making participants feel more energetic and healthier. This program is proven to reduce levels of stress hormones, improve immunity, lower blood pressure and foster social connections. Welcome to Medicare is currently held monthly at our Iowa City location and would be expanded to include sessions in North Liberty. This 2-hour educational seminar provides an overview of traditional Medicare benefits as well as the growing array of Medicare Advantage plans. All of these programs are free and open to the public, Senior Center membership is not required.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

This project addresses the issue of social isolation of older adults and provides improved access to a diverse line-up of programs and services that will improve the quality of life for older adults in North Liberty.

According to the last US Census, age 65+ is the fastest growing demographic in Johnson County. Statistics indicate that senior focused services will be increasingly vital as North Liberty's population matures. Now is the time to increase funding to better serve the aging population and expand services to ensure they are fully accessing the available resources in the area.

3. How many North Liberty residents will you be serving with this program/project?

Expanded services will be marketed with mailings to North Liberty households with at least one resident over the age of 65. This includes 1618 households, which indicates significant opportunity for impact if discounted memberships are leveraged and utilized for future engagement in years to come.

4. Provide a succinct, specific description of your primary target population(s).

Adults age 50+ who live in Johnson County, with a focus on those living in North Liberty.

5. What percentage of the program/project benefits North Liberty residents?

80% - It is reasonable to assume that the majority of those who select a North Liberty location for programming or SHIP counseling services will be North Liberty residents, but it is open to a wider area of 50+ and will also serve rural residents.

6. How will this program/project benefit the community of North Liberty?

Responding to the maturing of our population offers local governments, community stakeholders, businesses, non-profits, philanthropists, and the local media the opportunity to make our community a more livable place for all ages and ensure that North Liberty remains a good place to grow up and to grow older. Supporting the expansion and improved access to programs and services of the Senior Center will leverage the power of collaboration to best serve our aging population and reduce social isolation for adults age 50+.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Improving accessibility is the core goal of this project. Maintaining a consistent satellite location for SHIIP services in North Liberty and launching more senior programming in North Liberty locations will eliminate the barrier of travel and parking limitations if residents had to come to Iowa City for these offerings. We will collaborate with the North Liberty Community Center/Library to utilize space in their readily accessible public building and Parks & Recreation to utilize outdoor space in the community. We will also include information about North Liberty's Transportation Assistance Program in our outreach and promotion of these programs for residents who don't have access to a vehicle or are disabled. SHIIP services will remain free of charge to all participants to ensure equal and equitable access to trusted information for all patrons.

Senior Center programs will be promoted with various community outreach efforts. It will be featured in each of ICSC's monthly program guides which are printed and mailed to all current members; it will be regularly featured in e-mail newsletters (which currently includes over 200 North Liberty seniors), boosted on Facebook, and shared with the public via press release to promote the SHIIP services leading into Medicare's annual open enrollment period. If discounted membership is available, it will be promoted with a direct mail campaign and strategic advertising to households in North Liberty with residents over age 65.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If funding is not available, we will not be able to implement as many dates/hours for SHIIP counseling in North Liberty. Full funding will provide an estimated 60 days of counseling services in North Liberty; without this funding it is likely that only 5-10 days of SHIIP counseling will take place in North Liberty. Discounted membership for North Liberty residents will only be made available if full funding is secured. Expanded programming that takes place in-person in North Liberty is tied directly to funding due to required staff time and travel to execute these activities outside our facility.

9. List all amounts and years of funds previously received from the City of North Liberty.

In FY23 = \$7,000 to maintain the SHIIP satellite office in North Liberty, provide consistent SHIIP counseling services, offer and market discounted membership rates and provide select senior programs in North Liberty.

In FY22 = \$8,000 to establish a SHIIP satellite office in North Liberty, provide consistent SHIIP counseling services, offer and market discounted membership rates and invest in program licenses and required staff certifications to expand senior programs in North Liberty.

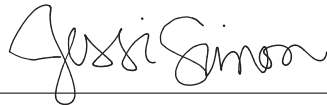
In FY21 = \$5,000 for focused marketing to engage North Liberty seniors in virtual programming and extend a limited time discounted membership offer.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

5/30/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.

North Liberty Social Services Funding Request - FY2024

Expenses	Estimated	
Personnel - SHIP Management	\$4,460.00	This represents approximately 120 hours of staff
Personnel - Walk with Ease	\$456.00	Certified program leader, 3 sessions/week for 6
Personnel - Laughter Yoga	\$456.00	Certified program leader, 12 programs.
Staff Travel	\$609.00	Staff travel from Senior Center to NL locations to
SHIP Office Equipment/Supplies	\$300.00	Ink for printer, paper, etc.
Rental Fees for local space	in-kind	Collaboration w/ NL Library/Rec Center/etc.
Marketing/Promotion of services	\$500.00	Brochures, fliers, paid advertising.
Discounted Senior Center Membership for NL Residents	\$1,000.00	Goal to double membership in NL <i>again</i> in FY24.
Dedicated Mailing to NL Seniors	\$2,780.00	2-3 postcard mailers to promote discounted
Supplies & Implementation for NEW Programs in NL	\$600.00	Coffee Club, Medicare Workshop & ACP Workshops,
TOTAL	\$11,161.00	

Sources of Program/Project Funds	Amount	Percentage of Total Cost
CIC - Senior Center's operational budget	\$2,232.00	20%
<i>Asking from City of North Liberty</i>	<i>\$8,929.00</i>	<i>80%</i>
TOTAL	\$11,161.00	



Girls on the Run of Eastern Iowa



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

We inspire girls to be joyful, healthy and confident using fun, experience-based curriculum which creatively integrates running.

Tax Status:

501c(3)

Program/Project Information

Program/Project Title:

Girls on the Run North Liberty Program Support

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	See Attached
Total:	\$22,149.30

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
	see attached for more detail
Net Earned Income	\$11,271
Other Grantors/Sponsors	\$6,000
City of North Liberty	\$3,200
Total:	\$20,471.00

Anticipated/Actual start date:

September 6, 2023

Anticipated Program/Project completion date:

May 25, 2024

Application Information

1. Describe the program/project.

The Girls on the Run of Eastern Iowa North Liberty Program Support Initiative will help to ensure the quality youth programming provided through Girls on the Run remains financially accessible by 1) helping to keep supplementary program fees down and 2) providing scholarships/financial assistance for families who need it.

Girls on the Run (GOTR) inspires girls to be joyful, healthy, and confident using fun, experience-based curricula that creatively integrates running. Girls on the Run and eart & Sole are physical activity-based positive youth development (PYD) programs designed to enhance 3rd-5th and 6th-8th grade girls' social, psychological, and physical skills and behaviors to successfully navigate life experiences. The program's intentional curriculum places an emphasis on social-emotional learnings, such as developing competence, confidence, connection, character, caring, and contribution in young girls, through lessons that incorporate running and other physical activities. The life skills curriculum is delivered by caring and competent coaches who are trained to teach lessons as intended. The program culminates with girls positively impacting their communities through a service project and completing a celebratory, non-competitive 5K event.

In addition to our core GOTR program, we are excited to be piloting the re-launch of our Heart & Sole middle-school aged program in Spring 2024 as a bridge program for 6th graders heading to North Central Junior High. This will be an opportunity for participants from all North Liberty elementary schools to come together in a community location to build relationships, and have a comon experience with our life-skills program that is centered in the unique experiences of children in middle school.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Proper physical activity and the development of social and emotional skills are critical for girls' overall health and well-being, particularly during ages 8-11. By age 9, girls' self-confidence begins to decline. At the same time, girls' physical activity rates begin to decrease and continue to decline throughout adolescence. Many studies suggest that physical activity based positive youth development programs like Girls on the Run make significant contributions to improved social and emotional outcomes such as enhanced life and social skills, moral development, goal-related skills, and personal values. In addition to supporting healthy development, these types of programs also help to address risk factors for youth and prevent problem behaviors. Results from the Iowa Youth Survey conducted in 2021 showed that 27% of 6th graders and 29% of 8th graders reported they had felt so sad or hopeless almost every day for two weeks or more, with 21% of 8th graders and 17% of 6th graders indicating they had thought about killing themselves. A greater proportino of female students (41%) than male students (20%) reported that they had felt so sad or hopeless everyday for two weeks or more, with female students also reporting higher rates of sicuidal ideation than males; more than one in four (27%) indicated they had thought about killing themselves in the past 12 months compared to 14% of males. While the topic of mental health is complx, reasearch shows that connection and physical activity both have protective effects in combating anxiety, depression, and even preventing substance abuse.

3. How many North Liberty residents will you be serving with this program/project?

Anticipating the Heart & Sole pilot and addition of at least one site, we estimate this project serving approximately 85 participants across North Liberty schools/sites. All girls will benefit from the off-set of program costs, with an estimated 20-30 receiving direct scholarship support

4. Provide a succinct, specific description of your primary target population(s).

Children who identify as girls, or who identify as trans, non-binary or gender-fluid and are interested in GOTR/Heart & Sole, are in 3rd-7th grade and who live in or attend schools in North Liberty.

5. What percentage of the program/project benefits North Liberty residents?

100%

6. How will this program/project benefit the community of North Liberty?

Girls on the Run provides quality programming at low cost to North Liberty residents with 3rd-5th and 6-7th grade girls, encouraging the development of a new generation of joyful, healthy confident girls who are invested in their community. Throughout the season, girls learn critical life skills such as how to manage emotions, help others, make intentional decisions, and resolve conflict that they use at home, at school, and with friends. The program inspires girls to build lives of purpose and to make a meaningful contribution to community and society. This comes to life through a key element of the Girls on the Run and Heart & Sole curricula when each team creates and executes a community service project. Pre/post surveys continue to show statistically significant increases in measures of confidence, connection, character, contribution, caring, weekday physical activity, and decreased screen-time.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Program accessibility is a key consideration for Girls on the Run of Eastern Iowa. No participant is ever turned away due to financial need, with Girls on the Run of Eastern Iowa offering program scholarships covering the cost of program registration fees for girls requiring financial assistance. Program scholarships are provided to either partially or fully cover the cost of registration fees based on household annual income, though the family ultimately decides the level of assistance needed. Given that build-back of pre-pandemic offerings has been slower, we are intending to use the summer and fall for two purposes: 1) connect with sites, including Title I schools to learn how we can better partner to reach participants who may not typically access the program and 2) connect with partner agencies serving the area to discuss opportunities for cross-promotion.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Funds received from the City of North Liberty would go toward keeping program registration fees accessible, with priority to cover scholarships participants at North Liberty sites/North Liberty residents, helping us to provide inclusive offerings where girls can engage in our dynamic curriculum without concern about how their family will pay. Since the pandemic, we've already seen that higher-need sites have been slower to return, reinforcing systemic disparities between families who can afford the program and those who cannot. Dedicated funding for North Liberty sites ensures we can proactively communicate financial assistance available. Without the dedicated funding, we must rely on other funding sources, which dilutes the impact we are able to have.

9. List all amounts and years of funds previously received from the City of North Liberty.

2023: \$3200 for the GOTR North Liberty Program support to keep supplementary program fees down and provide scholarships/financial assistance at North Liberty sites for the fall 2022 and spring 2023 seasons.

2022: \$3200 to cover financial assistance/scholarships at North Liberty Sites for the fall 2021 and Spring 2022 seasons.

2021: \$1,000 grant to cover scholarships for the 2021 Camp GOTR pilot program

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

2021 - Yes 2022 - Yes 2023 - In progress to be submitted by due date
--

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

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Date

5/31/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.

NL Social Services Funding Request Girls on the Run of Eastern Iowa

Expense Category	Total Organizational Costs - 706 Girls Expected to Serve	Cost Per Girl (Divide Previous Column by Total Girls Served in FY23)	Cost Per 85 Girls Served through Grant	Notes
Program Expenses	\$15,232.50	\$20.31	\$1,726.35	Includes curriculum materials and supplies, program journals, coach training, coach guides, new running shoes and sports bras if needed, afterschool snacks, team shirts, refillable water bottles, First Aid items
5K Expenses	\$11,865.00	\$15.82	\$1,344.70	Culminating program experience for girl and her running buddy
Personnel	\$110,632.50	\$147.51	\$12,538.35	Includes program staff support only
Professional Services	\$14,497.50	\$19.33	\$1,643.05	Includes coach background checks
Insurance	\$5,250.00	\$7.00	\$595.00	Includes liability and accident insurance
M&E	\$5,617.50	\$7.49	\$636.65	Includes mileage for initial and ongoing site visit costs
Office Expenses	\$4,492.50	\$5.99	\$509.15	Includes printing team posters and mailings to school or community site
Occupancy/Rent	\$6,067.50	\$8.09	\$687.65	Includes office space to stage program staff support
Operational Expenses	\$14,340.00	\$19.12	\$1,625.20	GOTR International licensing fee constitutes 75% of this line item
Special Events	\$7,440.00	\$9.92	\$843.20	Events to raise funds for scholarship program
Miscellaneous	\$0.00	\$0.00	\$0.00	
TOTAL EXPENSES	\$195,435.00	\$260.58	\$22,149.30	

Project Income	
Gross Revenue from Fees	\$14,450.00
Scholarships Granted	(\$3,179.00)
Net Earned Income	\$11,271.00
City of North Liberty	\$3,200.00
Other grantors/sponsors	\$6,000.00
TOTAL REVENUE	\$20,471.00

(estimated 22% scholarship rate)



Horizons, A Family Service Alliance



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Horizons' mission is to "instill hope, strengthen communities, and brighten futures by providing life-changing services to underserved populations."

Tax Status: 501(c)3 nonprofit

Program/Project Information

Program/Project Title: Meals on Wheels of Johnson County

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$20,656
Direct food+supply cost	\$15,340
Operational overhead	\$10,000
Contracted services	\$5,000
Total:	\$50,996

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Older Americans Act	\$19,000
Fundraising	\$13,196
Johnson County	\$3,800
City of North Liberty	\$15,000
Total:	\$50,996

Anticipated/Actual start date:

07/01/2023

Anticipated Program/Project completion date:

06/30/2024

Application Information

1. Describe the program/project.

Meals on Wheels of Johnson County, a service of Horizons, provides nutritious home-delivered meals to homebound older adults. Prepared out of Horizons' central kitchen in Cedar Rapids, each meal meets one-third of the daily requirements for older adults and has been analyzed for nutritional adequacy and approved by a registered dietitian, the Heritage Area Agency on Aging, and the Iowa Department on Aging. Clients have the opportunity to choose between two menu items on a given day.

Horizons relies heavily on dedicated and caring volunteers to bring the meal to a senior's home. The friendly visit with a volunteer is an important component of the Meals on Wheels program as it is often the only interaction the older adult will have throughout the day.

Traditional Meals on Wheels service provides several positive outcomes for the older adults served, including reduced risk of falls, decreased isolation and loneliness, and an increased sense of security while aging in their own homes.

Recently, Horizons has implemented technology innovation that allows daily interactions during Meals on Wheels delivery to serve as an opportunity to quickly assess and track change in condition. By identifying issues a client may be having in the moment, we are able to provide early interventions that will better support a client's ability to safely age in their own home.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Meals on Wheels programs nationwide address the nutritional and social needs of food insecure, homebound, and often isolated older adults. Major factors contributing to food insecurity and isolation among older adults include increased cost of living on fixed incomes, barriers to transportation and access to food, and the onset of chronic health issues.

While food insecurity is our primary concern, the byproducts of regular in-home visits include decreased isolation and loneliness as well as increased ability for seniors to live independently. This is accomplished through the provision of hot, fresh meals to homebound seniors in our community.

3. How many North Liberty residents will you be serving with this program/project?

In May 2023, Meals on Wheels served 21 unduplicated clients in North Liberty. We anticipate that number to increase as the demand for service grows across our region.

4. Provide a succinct, specific description of your primary target population(s).

Senior residents of North Liberty who are at least 60 years of age and homebound.

5. What percentage of the program/project benefits North Liberty residents?

North Liberty makes up approximately 10% of meals distributed within Johnson County, the third-highest behind Iowa City and Coralville.

6. How will this program/project benefit the community of North Liberty?

Meals on Wheels strengthens neighborhoods and families by allowing seniors to age in place, thereby living fuller and more active lives engaged with the community they have chosen as their own. The program improves public health, focusing on increasing access to key social determinants of health including food supply and economic and social relationships.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Horizons staff are actively engaged in interacting with homebound adults who are residents of North Liberty in a way that ensures we are addressing not only their nutritional needs, but additional challenges associated with aging safely in their own homes. This includes providing comprehensive referral services to other programs within Horizons as well as other agencies that can help to improve the quality of life for seniors aging in place and their caregivers.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Horizons works diligently to maintain various sources of funding, including federal and local funds, foundations, grants, fundraising events, and direct appeals. If funding is not available, we may be forced to review our capacity to cover the costs of providing service, and make difficult decisions with regard to how many clients we are able to handle with the funds available.

9. List all amounts and years of funds previously received from the City of North Liberty.

2015-2016: \$2,500
2016-2017: \$6,500
2017-2018: \$10,000
2018-2019: \$10,000
2019-2020: \$7,500
2020-2021: \$10,000
2021-2022: \$10,000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Melissa Wahl

Digitally signed by Melissa Wahl
Date: 2023.05.24 09:50:52
-05'00'

Date

05/24/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Houses into Homes



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: **Houses into Homes**

Agency Contact: **Lucy Barker**

Position: **Director of Development**

Address: **401 6th Ave., Suite 1, Coralville, Iowa 52241**

Phone: **319-382-0960**

Email: **lucy@housesintohomes.org**

Website: **housesintohomes.org**

Agency Mission Statement:

Houses into Homes provides gently-used beds, furniture, and household items for families and individuals in Johnson County who are exiting homelessness, domestic violence, and other crisis situations.

Our mission is to help people feel the comfort of home and to do so in a way that honors their experience and engages them with unconditional positive regard. Houses into Homes is the only organization of its kind in Johnson County. We also proudly offer volunteers, recipients, donors, and staff a unique opportunity to meet and impact those with whom they share our community.

Tax Status:

82-4622847

Program/Project Information

Program/Project Title:

Operations Manager

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
40,000 salary + employer costs including WC insurance	\$44,196
Total:	\$44,196

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Private donations	\$36,196
City of North Liberty	\$8,000
Total:	\$44,196

Anticipated/Actual start date:

July 1, 2023

Anticipated Program/Project completion date:

June 30, 2024

Application Information

1. Describe the program/project.

INTRODUCTION

Houses into Homes provides beds, furniture, and other items to households in need in Johnson County. Over the last five years, our organization has grown dramatically, with a focus on delivering the basic comforts of home as efficiently and effectively as possible. These efforts have required extraordinary, and ultimately unsustainable, volunteer efforts. With a goal of long-term stability, we plan to increase our staff capacity by adding the full-time position of Operations Manager. This proposal seeks \$8000 in operating support for a new Operations Manager position.

BACKGROUND AND ACCOMPLISHMENTS

Evidence indicates that improved sleep quality produces decreases in stress, reductions in depression, improved mental health and decision-making, and better performance at school and at work. With this in mind, Houses into Homes is dedicated to one task—providing a comfortable home. We collect all practical items needed to turn a house into a home, and we are able to deliver them all at once.

In 2022, we delivered beds, furniture, and other items to 373 households, nearly a 50% increase over 2021 (253 households). Those households comprised just over 1000 individuals, including 517 children, and received 565 beds.

In July 2022, we hired a full-time Director of Operations, with the goal of moving the two co-founders into development roles. We have found, however, that a second person is needed to fully manage operations, and therefore created the Operations Manager position.

INCREASED OPERATIONAL CAPACITY

Our goal with the additional operations position is to improve and increase our capacity for receiving donated items and for delivering those items to homes in need, and to be able to redirect the focus of both our Executive Director and the Director of Development to the long-term health of the organization. The Operations Manager will have a hands-on role in managing our day-to-day operations, including warehouse management and coordinating deliveries to ensure all processes run efficiently.

PROPOSAL

We are at a pivotal point where we need to do two things simultaneously: 1) dedicate more staff to ensuring robust operations, and 2) focus leadership roles on development and sustainability. This application requests \$8000 in support for the Operations Manager position, which would allow us to do both. North Liberty social service funding would support 17% of this full-time position.

We expect that the addition of an Operations Manager will allow us to meet the need for our services while decreasing the time it takes to complete deliveries (currently a median of ~4 weeks). Further, freeing up our Executive Director and Development Director to focus on strengthening relationships in the community and fundraising will enhance our long-term sustainability.

FEASIBILITY

Our success with the prior program that North Liberty supported in FY22, creation of Volunteer Coordinator (VC) positions, demonstrates our ability to grow while maintaining the focus on our mission. VCs increased our capacity, making the growth in services provided possible. Further, we engaged a larger portion of our community in giving.

We have seen a growth in our volunteer program, as measured in a number of ways.

Volunteer groups: January 1-May 30: 2022 - 22 volunteer groups, 2023 - 49 volunteer groups

New volunteers (measured by volunteer applications): January 1-May 30: 2022 - 341 new volunteer apps, 2023 - 404 new volunteer apps

Number of volunteer interactions (volunteer shifts worked): January 1-May 30: 2022 - 2052 volunteer interactions, 2023 - 2514 volunteer interactions

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

FURNITURE POVERTY

According to "No Place Like Home: Poverty and Furnished Tenancy Provision in Social Housing," by Adam Nichols and Claire Donovan, furniture poverty is "the inability to access, or afford to buy or maintain, any household furniture or appliance item that is essential to achieve a socially acceptable standard of living." Unfortunately, furniture poverty is a widespread problem in this community. As stated previously, we provided beds, furniture, and other items to 373 households last year. 25 of those households were in North Liberty.

Households referred to Houses into Homes are living without furniture for a variety of reasons, including having recently experienced homelessness, escaped domestic violence, or returned to the community from incarceration or hospitalization. Others have simply been living without those basic comforts of home for a long time.

EXTENT OF THE PROBLEM

Houses into Homes is now five years old, and we have seen an increase in the need for the basic comforts of home every year since our inception. In 2022, we grew well beyond what we expected in terms of the number of households served and the amount of items delivered to those households.

CONTRIBUTING FACTORS IN THE COMMUNITY

Johnson County and enclosed cities have extended welcomes to people moving from within the state, country, and world. Although these new arrivals can occasionally reach out to community members for support, many or even most lack the means to obtain and furnish a home. Providing the services that Houses into Homes provides requires space, dedicated staff, and systems. Agencies focused on other vital services have traditionally not been able to develop or sustain the ability to provide beds and furniture to their clients. Houses into Homes is focused on this service and thus complements the array of social service agencies in Johnson County.

3. How many North Liberty residents will you be serving with this program/project?

In 2022, we provided beds and furniture to 25 North Liberty households, 2.5 times as many homes as in 2021. In 2023 thus far, we have furnished 10 North Liberty homes, referred by the Iowa City Community School District and four other referral agencies. At this time last year, we had also furnished 10 homes in North Liberty.

We are still not reaching as many North Liberty households as we would like. We recently added the North Liberty Community Pantry as a referral agency. As part of this collaboration, we will extend our Settle in Together partnership with the Coralville Community Food Pantry to include the North Liberty Community Pantry. The Pantry will be able to refer households in need of beds and furniture to Houses into Homes, and when we connect with a North Liberty household referred by another agency, we will share information about the services the Pantry offers.

In the last year, 14% of our new volunteers have been North Liberty residents.

4. Provide a succinct, specific description of your primary target population(s).

Our target population remains families and individuals who have experienced some form of hardship and are currently without beds, furniture, or other items. Many have been in shelter, unsheltered, or doubled up with another household. Many have experienced domestic violence and some have been hospitalized for mental health issues or substance abuse disorder, or are under medical care for other reasons. Other recipients are low-income seniors and individuals with disabilities. Our recipients are all low-income. We estimate that the racial makeup of our recipients is 80% Black, 12% Hispanic, and 8% White.

Houses into Homes serves Johnson County households referred to us by 35 partner organizations. The list of referral agencies includes the Iowa City Community School District, Domestic Violence Intervention Program, Johnson County Social Services, multiple clinics at the University of Iowa Hospitals and Clinics and VA Hospital, and Goodwill.

5. What percentage of the program/project benefits North Liberty residents?

The 10 North Liberty households we have provided items to in 2023 account for 8% of all households served this year. About 15-20% of our bed and furniture donations are from North Liberty households, and about 10-15% of our volunteers reside in North Liberty.

6. How will this program/project benefit the community of North Liberty?

The University of California-Santa Barbara research team, under the guidance of Dr. Walid Affi, has continued to help us assess how we're impacting our recipients. They have just released a second round of results from the phone interviews with recipients. This report includes responses from 46 recipients served between January, 2021 and February, 2022 and follows up on responses from 70 recipients whom we served in 2020.

Results quantify the impact on recipients and confirm that honoring their experiences and engaging them with unconditional positive regard are paying dividends. Highlights of the results include:

STRESS:

- 86% of adult recipients reported that they experienced less stress since the delivery
- 87% reported that overall stress in the house dropped
- 96% reported less parenting stress
- 64% reported improved relationships with their children

SLEEP: 70% reported sleeping longer, and 84% reported sleeping better

HOME COMFORT: 85% reported an increase in home comfort

IMPROVED PERFORMANCE:

- 65% reported their children's liking of school improved after delivery
- 78% reported improved work performance

WELCOME IN THE COMMUNITY: 76% of surveyed recipients felt greater community care

One recipient recently sent us a message after her family received beds and furniture from Houses into Homes. She said, "I would like to express my sincere thanks and gratitude to you for what you have provided for me and my family, and for bringing joy to my heart.... You are like a pulse that revives our lives."

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

We recently added the North Liberty Community Pantry as a referral agency. As part of this collaboration, we will extend our Settle in Together partnership with the Coralville Community Food Pantry to include the North Liberty Community Pantry. The Pantry will be able to refer households in need of beds and furniture to Houses into Homes, and when we connect with a North Liberty household referred by another agency, we will share information about the services the Pantry offers.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If this funding is not available, we will possibly delay hiring an Operations Manager.

9. List all amounts and years of funds previously received from the City of North Liberty.

2020 - \$3500 to support 2 months rent of our warehouse in Coralville
2021 - \$8000 to partially support a part-time Volunteer Coordinator
2022 - \$8000 to partially support a part-time Volunteer Coordinator

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Lucy Barker

Date

5/31/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Housing Trust Fund of Johnson County



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The mission of the Housing Trust Fund of Johnson County is to impact community development through the promotion and support of affordable housing in Johnson County.

Tax Status:

501 (c) (3)

Program/Project Information

Program/Project Title:

HTFJC Revolving Loan Fund/Homeowner Rehabilitation

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
**See Attached Spreadsheet	
Total:	

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
**See Attached Spreadsheet	
Including \$25,000 from City of North Liberty	
City of North Liberty	\$25,000 / 1%
Total:	

Housing Trust Fund of Johnson County

FY 24 Budget (Projected)

Income

City of Coralville	\$	32,000	
City of North Liberty	\$	25,000	1%
Miscellaneous Grants	\$	20,000	
City of Iowa City	\$	700,000	
Johnson County Social Services	\$	700,400	
Interest Income (on loans/accounts -admin., program expenses)	\$	65,000	
Miscellaneous Income	\$	250	
Other contributions	\$	500	
State Housing Trust Fund	\$	441,000	
Local Homeless Coordinating Board Membership (pass through)	\$	950	

Projected Total Income **\$ 1,985,100**

Expenses

Education/Advocacy		
Memberships	\$	1,200
Conferences and Travel	\$	1,000
Professional Development	\$	600
Administrative		
Mileage	\$	400
Office Supplies /Computer	\$	1,000
Public Relations	\$	700
Miscellaneous Expenses	\$	400
Website Service and Maintenance	\$	750
Professional Fees		
Accounting	\$	6,000
Audit	\$	10,000
Lobbyist	\$	700
Insurance	\$	3,200
Postage/ P.O. Box	\$	600
Printing	\$	400
Telephone expense	\$	1,000
Office rent	\$	8,718
Payroll		
Salaries	\$	98,000
Worker's Comp.	\$	700
Payroll Taxes	\$	7,500
Retirement	\$	2,640
Health Insurance/Life Insurance	\$	13,000

Continued

Program Operation

Program Misc.	\$	5,000	
Grants (Shelter House, IVHH, DVIP, etc.)	\$	350,000	(committed)
Local Homess Coord. Board Expenses	\$	950	pass through

Projected Total Program Expense \$ **514,458**

Projected Net Income for Revolving Loan Fund \$ **1,470,642**

Projected Principal Loan Repayments for Revolving Loan Fund \$ **325,000**

Projected Revolving Loan Fund to Award in FY24 **Total** \$ **1,795,642**

Anticipated/Actual start date:

July 1, 2023

Anticipated Program/Project completion date:

June 30, 2024

Application Information

1. Describe the program/project.

Through the Revolving Loan Fund, the Housing Trust Fund of Johnson County (HTFJC) provides funding to agencies, developers, and builders. HTFJC offers funding to these entities up to four times a year combining local government funding, state housing trust fund grant dollars, and loan repayments from prior projects that were funded to make safe, affordable, and adequate housing possible. Eligible activities include the acquisition and creation of new housing, the rehabilitation of existing housing (such as the Penn Oaks project in North Liberty), and other housing activities. All projects must benefit households with incomes below 80% of the Area Median Income (AMI) and must be located in Johnson County. Most of the investment made by HTFJC benefits people with incomes below 60% AMI. Project awards are in the form of grants or loans depending on whether the project can support repayment.

HTFJC also offers an owner-occupied rehabilitation program for homeowners which is funded, in part, by a Federal Home Loan Bank (FHLB) grant. The most recent completed round included \$279,000 from FHLB and \$77,000 from HTFJC as match assisting 19 households – including five households from the City of North Liberty (more than any other community served). HTFJC secured \$144,000 from FHLB and committed \$38,500 as match to assist ten homeowners with low incomes to remain in their homes that are otherwise affordable except for necessary rehabilitation. Two of the households served to date are from North Liberty and they received a total of \$29,543 in needed rehabilitation. Another North Liberty household was assisted through a HTFJC grant to the Iowa Valley Habitat for Humanity with \$2,925 in home repair. We are in the process of applying for funding to help 12 homeowners in 2024 and HTFJC has committed \$47,940 as match required from the local level in the months to come.

When FHLB funding is not available, HTFJC funds this program without the FHLB grant in a variety of ways including grant funding to Iowa Valley Habitat for Humanity.

Eligible activities in the rehabilitation program include roofs, windows, doors, siding, water heaters, furnace replacement, or electrical and plumbing improvements. Homeowners must live outside of Iowa City to be eligible and have incomes at or below 80% of the Area Median Income (low income) for forgivable loans and less than 30% AMI (extremely low income) for grant funding.

HTFJC may also continue to use some of its Revolving Loan Fund monies to offer support for other housing related initiatives within Johnson County. HTFJC dedicates some of its resources, for example, to provide administrative support for the Local Homeless Coordinating Board of Johnson County.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Affordable housing in Johnson County is extremely limited for both renters and owners. The presence of the University of Iowa, three hospitals, and other large employers in the area creates a high demand for housing in Johnson County. The demand, in turn, leads to low vacancy rates and higher housing costs. Housing demand is even higher in North Liberty, as evidenced by the growth over the past few years. While North Liberty provides a variety of housing options, the need for more affordable housing remains evident.

Renters who spend more than 30 percent of their income on housing related expenses are determined to be cost-burdened. Moreover, rental households spending more than 50 percent of their income on housing related expenses are severely cost-burdened.

According to the U.S. Census Bureau and American Community Survey estimates, the percentage of rental households in North Liberty who are cost-burdened and severely cost-burdened has increased from 690 households in 2010 to 780 households (35% of rental households in North Liberty) in 2019. This represents a 29% increase in the sheer number of rental households who are cost-burdened and severely cost-burdened in North Liberty in less than ten years. And, it is important to point out that the 2019 figure, the most recent available, does not reflect the financial impact of the Covid-19 pandemic.

For homeowners, the percentage of North Liberty households who are cost burdened and severely cost burdened in 2019 was 10%. In other words, ten percent of homeowners in North Liberty are struggling to meet basic financial obligations.

HTFJC addresses the critical shortage of affordable housing by assisting homeowners who are struggling through the home rehabilitation program and by providing funding to housing developers and organizations for new or rehabilitated housing through zero and low-interest loans and grants.

3. How many North Liberty residents will you be serving with this program/project?

It is not possible to predict how many North Liberty residents will be served by HTFJC in FY24. All organizations, providers, and developers are eligible to apply for the Revolving Loan Fund for projects located within Johnson County. The Penn Oaks project in North Liberty is an example of the kind of assistance provided through the Revolving Loan Fund and is assisting 36 households in North Liberty who have low incomes. HTFJC funding of \$325,000 leveraged an additional \$5,303,734 for the Penn Oaks property. This property will remain affordable for a total of 30 years and HTFJC is receiving monthly loan payments **that are being reinvested** in additional housing that is affordable.

It is also not possible to know how many North Liberty households will be able to remain in their homes through the HTFJC owner-occupied rehabilitation program in any given year. Based on prior assistance provided to 23 households in North Liberty through this vital program, it is almost certain that homeowners will be assisted within North Liberty during FY24. It is often the case where no other community has more homeowners assisted than those in North Liberty. In the most recent round completed, five households from North Liberty received \$87,800 in rehabilitation assistance. At least two additional North Liberty households have been assisted in the current round and received \$29,543 in needed rehabilitation.

We are applying for funding for an additional twelve homeowners to receive rehabilitation assistance through the FHLB program in the coming year. Again, it is likely that North Liberty residents will benefit from the next round should HTFJC receive FHLB funding.

Other households in North Liberty receive assistance from entities funded by HTFJC. For example, a single mother with disabilities received a new hot water heater two years ago and essential electrical work needed for fire safety totaling \$7,306.73 as part of a HTFJC grant to the Greater Iowa City Area Home Builders. HTFJC awarded \$50,000 in grant funding to the Iowa Valley Habitat for Humanity Helping Hands program as part of their current award. Both grant programs assist homeowners who have extremely low incomes (below 30% of the Area Median Income) and have benefited residents of North Liberty.

4. Provide a succinct, specific description of your primary target population(s).

We serve households in Johnson County who have incomes that are low-to-moderate (at or below 80% of the Area Median Income - AMI). Thirty percent of the state funding received must support households with extremely low incomes - those with incomes below 30% of AMI. The households assisted are homeowners, renters, and those living in homeless shelters.

The table below shows the **maximum income levels** allowable for the target population served by HTFJC:

HUD Maximum Income Levels by Area Median Income – AMI (Target Population)	1-person Household	2-person Household	3-person Household	4-person Household	Number of Households in North Liberty qualifying at the 30% and 80% AMI Levels (CHAS/HUD 2014-2019 data)
30% Max AMI Income	\$22,900	\$26,200	\$29,450	\$32,700	505 households
80% Max AMI Income	\$61,050	\$69,800	\$78,500	\$87,200	2,109 households
					2,614 total households with low incomes below 80% AMI

According to CHAS/HUD data for 2014-2019 there were at least **2,614 households** in North Liberty who are at the 80% or less AMI level as referenced in the column on far-right column on the table above. A staggering 505

households within that group were deemed to have **extremely low incomes** at the 30% AMI level or below. This is an increase of 70 additional households at the lowest income level over the data available for the prior year.

5. What percentage of the program/project benefits North Liberty residents?

Since 2005, HTFJC has assisted a total of 58 households in North Liberty with **more than \$530,000** allocated through our programs. Revolving loan funding in North Liberty at \$325,000 for Penn Oaks accounts and thirty-six households are accessing housing that is affordable with the purchase and renovation of Penn Oaks as part of the revolving loan program. In addition, 23 households have been able to remain in their homes with assistance through the minor rehabilitation program with more than \$180,000 paid for vital work done. In total, homeowners in **North Liberty have received more HTFJC funding than any other specific community** for rehabilitation projects in Johnson County.

3. How many North Liberty residents will you be serving with this program/project?

Please see attached response

4. Provide a succinct, specific description of your primary target population(s).

Please see attached response

5. What percentage of the program/project benefits North Liberty residents?

Please see attached response

6. How will this program/project benefit the community of North Liberty?

Homeowners and renters who reside in units that HTFJC has helped create or rehabilitate benefit directly from the assistance we provide. Some of the impact can be in the form of lower rents and/or by their dwelling becoming safe and habitable.

When residents pay less for housing and utilities, the households assisted can purchase other necessities thereby feeding money back into the North Liberty economy. In addition, contractors and building suppliers located in North Liberty along with their employees also benefit from the housing activity that HTFJC funds and leverages.

The entire community benefits when investments are made in housing that is affordable with a stable workforce for jobs that pay at the lower end of the wage scale, increased property tax income, improved dwellings in neighborhoods, and an improved quality of life for residents of North Liberty.

HTFJC support leverages additional funding such as through the Low-Income Housing Tax Credit (LIHTC) program for the Penn Oaks acquisition and rehabilitation project. We hope to be involved with larger tax credit partnerships in North Liberty again in the near future. And, we are actively promoting affordable housing development in North Liberty with the American Rescue Plan Act (ARPA) funding earmarked for this purpose.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Past performance has shown that residents of North Liberty are able to benefit from both the Revolving Loan Fund and the owner-occupied home rehabilitation program. Funding notices are distributed through multiple media channels to inform the public of funding available from HTFJC. Specific sources utilized include newspapers, radio stations, local governments for posting notices, Facebook and Twitter.

Area social service providers make referrals to HTFJC on a regular basis. Securing an application is convenient as they are available on the HTFJC website, can be picked up from the HTFJC office, sent via email or mailed upon request.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Without support from local government entities, the HTFJC would have minimal funding to make available for the preservation and development of affordable housing. In addition, if this funding is not available, the HTFJC would likely need to decrease or eliminate assistance available to households who need essential home rehabilitation to remain in their homes.

We are requesting \$25,000 from the City of North Liberty for FY24. The support will enable us to continue to provide assistance through the Revolving Loan Fund and the home rehabilitation program for homeowners.

The HTFJC is eligible to apply for state funding through the Iowa Finance Authority (IFA) each year and the application requires that a minimum of 25 percent of the amount requested must come from local sources. IFA also looks more favorably on applications for funding if local housing trust funds receive a broad base of support from local governments. Without local government support, including funding from the City of North Liberty, the HTFJC would be required to secure a local match from other sources which may prove difficult and/or impossible.

9. List all amounts and years of funds previously received from the City of North Liberty.

\$8,000 for each year from 2007-2018. \$10,000 was allocated in 2019, \$15,000 in 2020, and \$20,000 in both 2021 and 2022.

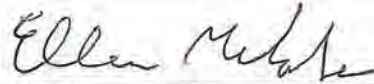
The Housing Trust Fund of Johnson County is grateful for this past funding and looks forward to continuing this important partnership to preserve and create housing that is affordable in the City of North Liberty.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes, HTFJC has submitted the required reports.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date

May 30, 2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



IC Bike Library



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:


Address:

Phone:

Email:

Website:

Agency Mission Statement:

The Bike Library started in 2004 as a volunteer-run community bike project with a mission of getting more people on bikes by offering refurbished bikes suitable for commuting using a borrow-or-buy system. Since then, we have “checked out” approximately 3,200 bicycles. The Bike Library has partnered with community organizations to provide working bicycles and instruction for safe, fun riding to children and educational opportunities to adults. Ensuring that all volunteers and patrons feel welcome, safe, and respected is especially 

Tax Status:

501 C3

Program/Project Information

Program/Project Title:

"Spokes for Folks" & ongoing repair/winterizing events

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$1,000
Bicycles (~ 15 working adults)	\$3,000
Safe commuter supplies (helmets, lights, +)	\$1,000
Bicycles (~ 10 kids)	\$500
winterizing event supplies	\$500
Total:	\$6,000

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
IC Bike Library	\$1,000
City of North Liberty	\$5,000
Total:	\$6,000

Anticipated/Actual start date:

7/1/2023

Anticipated Program/Project completion date:

6/30/2024 (or until grant funds run out)

Application Information

1. Describe the program/project.

Looking for funds to launch pilot project "Spokes for Folks" for transportation insecure individuals in North Liberty. This program would be two-fold:

- 1) Creating a drop-in program for persons referred to the IC Bike Library by City of North Liberty staff. Due to the distance, referred participants would use the NLTAP program to transport them to the shop and we would coordinate with City staff to help haul their new bicycles back to their home in NL. Every participant would be empowered with instruction on how to maintain and repair their new bicycle.
 - a) Working adults would be fitted for a fully-refurbished bicycle sufficient for heavier commuting use. This grant would cover the costs of the bicycle as well as supplies to outfit the equipment for commuting, like a side basket, helmet, and lights.
 - b) Children and adults looking for recreational use bicycles would be fitted for refurbished department store bicycles that fit their needs (such as the inclusion of training wheels or modifications for persons of all abilities). This grant would cover the cost of the bicycles, as well as supplies for recreation, like helmet and lights.
- 2) Creating a new year-round ongoing repair instruction program, by identifying North Liberty volunteers and a location where a drop-in clinic could be held. Once prior to winter, we would hold a class on how to winterize a bicycle, and provide supplies for first-time winter riders.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

A multi-modal transportation network is essential for a variety of reasons. First, not everyone can drive a vehicle, is comfortable driving a vehicle, can afford a vehicle, and not everyone has a drivers license. Communities that rely too heavy on personal vehicles for resident mobility, without creating space for alternatives, prevent a swath of residents from living their most productive life and reaching their potential. Transportation IS economic development.

3. How many North Liberty residents will you be serving with this program/project?

Approximately 18 - 25, depending on how far the funds go and which type of bicycle is selected (more robust commuter bicycles cost more than recreational refurbished dept store bicycles).

4. Provide a succinct, specific description of your primary target population(s).

North Liberty Transportation Assistance Program cardholders or SEATS ARPA eligible persons and their families. We are aware that this group has already been vetted by staff for residency requirements and transportation need.

5. What percentage of the program/project benefits North Liberty residents?

100%

6. How will this program/project benefit the community of North Liberty?

Bicycles are a low barrier, entry level way of getting around... and can allow for a variety of modifications for persons of all mobilities... so anyone can ride a bike. We would not only like to extend bicycle access to persons as a mode of transportation to get to work or university, but also allow children and non-working persons to gain access to a bicycle/tricycle for exercise or recreation.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

IC Bike Library has not collaborated with the City of North Liberty on a direct-service project yet that benefits only NL residents. Best case scenario is that this pilot project is a success and something that we would continue each year.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Without City staff collaboration and funds from the social services grant, we will likely not be able to pursue this new idea. We are aware that the Transit budget does not have flexibility in FY24.

9. List all amounts and years of funds previously received from the City of North Liberty.

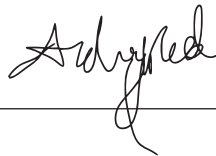
N/A

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

N/A

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

A handwritten signature in black ink, appearing to read "Audrey", is written inside a rectangular box.

Date

5/31/23

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



**Foundation for the Iowa
City Community School
District**



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The Foundation for the Iowa City Community School District connects the community with our schools to ensure EVERY student has extraordinary learning experiences. Together we empower teachers and district staff and inspire students to learn.

Tax Status:

Program/Project Information

Program/Project Title:

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
Attached	
Total:	

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Attached	
City of North Liberty	
Total:	

Anticipated/Actual start date:

August 23, 2023

Anticipated Program/Project completion date:

June 5, 2024

Application Information

1. Describe the program/project.

Any Given Child (AGC), a program of the John F. Kennedy Center for the Performing Arts in Washington, D.C., is designed to assist communities in working strategically to align the existing resources of the school district, the local arts community, and the Kennedy Center to provide an equitable, diverse, and interactive arts education for all students in grades K-8. The goal of the Any Given Child initiative is to create full access and equity in arts education programs and resources for K-8 students.

The ICCSD was selected as the eighth Any Given Child site in 2012 with the goal being to create full access to, and equity in, arts education programs and resources for K-8 students. Since that time, the local community action team worked with the Kennedy Center staff and developed a long-range plan for our school district to create a more balanced and equitable arts education for every K-8 student in the district.

In 2023-24, Social Services funding would assist in covering the cost for every single student Kindergarten through 8th grade to benefit from at least one fine arts experience this coming school year.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Our local public schools as well as individual families have different access to resources and fine arts exposures for children. Some individual buildings and families may provide a wealth of fine arts exposures for their students, while other buildings and families don't have the same resources. The ICCSD Any Given Child programming is meant to level that playing field and provide every single student Kindergarten through the 8th grade with at least one fine arts experience each year.

Any Given Child provides a comprehensive plan for expanded arts education in the schools, ensuring access and equity for all students in grades K-8.

3. How many North Liberty residents will you be serving with this program/project?

Based on demographics, we estimate the '23-'24 Any Given Child program will serve 2,933 North Liberty students at each of the five North Liberty public schools that serve K-8 students (Garner, Grant, Van Allen, Penn, and North Central). At this time last year we estimated we would serve 2,400 North Liberty students through this program, marking a growth of more than 500 North Liberty students served annually by Any Given Child.

4. Provide a succinct, specific description of your primary target population(s).

Any Given Child serves every ICCSD student in Kindergarten through 8th grade. Every one of the 2,933 North Liberty K-8 students enrolled in the ICCSD will benefit from at least one fine arts experience through the Any Given Child program.

5. What percentage of the program/project benefits North Liberty residents?

While the program is district wide and extends beyond North Liberty, 100% of the programs benefit North Liberty residents. North Liberty students attend every performance and experience that is made possible through Any Given Child.

6. How will this program/project benefit the community of North Liberty?

This program has a direct impact on every student in the ICCSD North Liberty schools.

Arts programming fosters creativity, promotes cultural understanding, encourages self-expression, and provides opportunities for social engagement. It can improve mental health and well-being.

Students leave these experiences more engaged in our community. For many students, their experiences with Any Given Child will be their first time in an art museum, a local theater, or seeing professional musicians and artists. In '23-'24 North Liberty students will experience live theater, animation camp, attend a storytelling program at the Iowa Children's Museum, a ballet performance at The James, hear the symphony at the Voxman, see art at the Stanley Museum, and so much more. Their eyes are opened to what's been around them and what might be possible. The community benefits from the student and their family's engagement.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

The Foundation looks to the surrounding community as we schedule the Any Given Child events for the year. Once the '23-'24 fine arts experiences are confirmed, the Any Given Child facilitator reaches out to all families and schools in North Liberty to notify them of the arts opportunity available to their child. North Liberty parents must grant permission for their child to participate. Often, parents and guardians are invited to experience these programs alongside their student. After their arts experience, the families and teachers are surveyed to provide feedback on their experience.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

The Foundation for ICCSD is committed to providing arts opportunities to every student, every year. These experiences are provided solely by fundraised dollars. If the Foundation receives less funding for this program, the amount or scope of the arts offerings would be limited.

Often the largest cost associated with these arts programs is busing to allow students to experience the arts in-person rather than over a video, for example. Kids hear the theater hush, they see the stage curtains go up, they watch ballerinas leap, they paint a prairie landscape. The substitute for experiencing the arts without seeing it live and in-person is often insufficient. If the Foundation does not have the funds to provide transportation, it is hard to find a sufficient alternative.

9. List all amounts and years of funds previously received from the City of North Liberty.

2015: \$2000
2017: \$2000
2018: \$1000
2019: \$2716
2020: \$3500
2021: \$5000
2022: \$5000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

LAURA EBINGER

Date

5/25/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.

Expenses	Amount
KinderTales storytelling at Iowa Children's Museum	\$11,000.00
Eulenspiegel Puppet Theatre	\$10,400.00
Riverside Theatre Visiting Artist Acting Workshop	\$5,500.00
AGC Ballet at the James Theater	\$5,000.00
AGC University of Iowa Stanley Museum of Art	\$6,000.00
AGC Symphony Goes to School at Voxman	\$7,000.00
MC Ginsberg Artist in Residence Animation Camp	\$5,000.00
Fine Arts Experience within School of the Wild	\$1,200.00
AGC Coralville Center Performing Arts - Artist Workshop	\$5,000.00
AGC LiveArts at Hancher	\$6,000.00
Total	\$62,100.00

Sources of Program Funds	Amount	% of total cost
MidWestOne	\$23,000.00	37%
City of Iowa City	\$5,000.00	8%
City of Coralville	\$5,000.00	8%
MC Ginsberg	\$5,000.00	8%
West Music, Doug and Linda Paul and Anonymous Family Foundation	\$11,000.00	18%
City of North Liberty	\$5,000.00	8%
Total	\$54,000.00	87%

*Sources of program funds listed are secured for AGC's '23-'24 programming.
Additional 13% funding sought through other grants and community partnerships.*



Immigrant Welcome Network



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. Council has emphasized the focus of new services benefitting North Liberty residents. If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: *The James Gang DBA Immigrant Welcome Network of Johnson County*

Agency Contact: *Mazahir Salih*

Position: *President of the Board*

Address: *450 HWY 1 W #126 Iowa City, IA 52246*

Phone: *571-282-5188*

Email: *iwajc2023@gmail.com*

Website: *www.iwajc.org*

Agency Mission Statement:

Our mission is to empower and support new immigrant and refugee families in Johnson County, Iowa by providing temporary housing and comprehensive assistance in navigating the complexities of resettlement. We aim to promote self-sufficiency and integration through connecting families with resources such as job opportunities, education, healthcare, and permanent housing.

Program/Project Information

Program/Project Title:

Immigrant Welcome Network of Johnson County: Temporary Housing and Support for Newcomers in Johnson County, Iowa

Program/Project Expenditures

Expense (List all expenses by category) Projected	Amount
Personnel	\$4000
Full Rent for the 1st and the 2nd Month (4 bedroom house full @ \$2500/Month*2=\$5000 (50% NL))	\$5000
Deposit (full one month rent =\$2500) (50% NL)	\$2500
Volunteer Staff 20 hours for (2 months) in-kind	\$1600
Utilities for 2 month	\$1000
Two office Computers (iMac) (NL)	\$3000
Office Supplies (NL)	\$500
Bedding, Kitchen appliances, bathroom accessories, and Cleaning Supplies	\$2450
Furnishings (New) (NL)	\$2500
Furnishings** (used) in-kind	\$1300
Renters and Liability Insurance	\$500
Printer	\$750
Total:	\$25,100

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount	Percentage of Total Cost
Monetary donations (In the bank now)	\$2550	10.15%
CFJC- Just applied	\$5000	19.9%
Monetary donations, Fundraising, and other grants	\$4900	19.5%
In-kind donations (Personal + furniture)	\$2900	11.55%
City of North Liberty	\$9750	38.8%
Total:	\$25,100	100%

Anticipated/Actual start date: **Mid-End August 2023**

Anticipated Program/Project completion date: **October-September**

Application Information

1. Describe the program/project.

The Immigrant Welcome Network of Johnson County is proud to present a comprehensive program dedicated to offering temporary housing and essential supplies for newcomers in Johnson County, Iowa. Our mission is to establish a supportive and welcoming environment for immigrant and refugee families as they begin their journey to rebuild their lives in our community.

Upon their arrival, we provide secure and stable temporary housing for a maximum of 45 days, ensuring families have a safe place to stay during their initial settlement period. As part of our efforts, we are currently in the process of securing a suitable house to rent for this purpose. With the support of this grant, we will be able to proceed with renting the house and furnishing it, creating a comfortable and nurturing environment for the individuals and families we serve.

In addition to temporary housing, our program offers various essential services and resources to facilitate the successful integration of newcomers. We prioritize enrolling their children in local schools, ensuring they have access to quality education and a seamless transition into the academic system. We

also leverage our extensive network of employers to assist newcomers in finding suitable employment opportunities, promoting economic self-sufficiency and empowering individuals to support themselves and their families in their new community.

Securing suitable and affordable long-term housing is crucial for the long-term stability of these families. Through our established network of landlords, we assist newcomers in finding appropriate rental units once they have completed their temporary housing period. This collaboration ensures that families have access to safe and affordable housing options, further enhancing their integration and sense of belonging.

Throughout their stay in our temporary housing, we provide ongoing support and guidance to help families navigate various aspects of their new lives. This includes assistance with language acquisition, accessing healthcare services, connecting with community support programs, and providing cultural orientation to ease their adjustment process.

We recognize the importance of technology and administrative support in effectively managing the program. With the help of this grant, we aim to acquire a dedicated computer for administrative tasks, record keeping, resource coordination, and communication with program participants. Additionally, essential office supplies such as stationery, printing materials, and organizational tools are vital for the smooth operations of our organization.

By supporting the Immigrant Welcome Network's program through this grant, you have the opportunity to make a lasting impact on the lives of immigrant and refugee families in Johnson County, Iowa. Your generous contribution will enable us to rent a house, furnish it, and provide the necessary resources to ensure a welcoming and inclusive community where newcomers can thrive and contribute to the vibrant fabric of our society.

2. What specific need in the community is the Agency addressing with this program/project?
(Describe the extent of the problem, and the major factors in the community contributing to the problem.)

The Agency is actively addressing the pressing need for temporary housing and comprehensive support for new immigrant and refugee families in Johnson County, with a specific focus on North Liberty. Many individuals and families who arrive in the area face significant challenges in finding immediate and affordable housing, which can lead to instability and hinder their integration process. The limited availability of affordable housing options, combined with language barriers and limited resources, contribute to this issue.

Most immigrants and refugees often arrive in the country with limited financial means, and even those who have some savings may find that it quickly diminishes due to the high cost of living, especially when considering the exchange value of their currency. This situation becomes even more challenging for families, as accommodation

expenses increase accordingly. As a result, many newcomers face the risk of becoming homeless within the first week of their arrival after exhausting the funds they brought with them.

Fortunately, there are numerous community resources available to assist with crucial needs, such as housing deposits, rental assistance, and food support. However, the challenge lies in the fact that many newcomers are unaware of these resources and struggle to navigate the system effectively. This is where our organization plays a vital role in providing guidance and support.

Our primary objective is to bridge the information gap and connect immigrant and refugee families with the available community resources. Through our comprehensive program, we not only offer temporary housing but also work tirelessly to educate newcomers about the assistance programs and resources that can help meet their essential needs. By providing information and guidance, we empower these families to access the support they require to secure stable housing, obtain financial assistance for rent, and access food resources, among other essential services. Our aim is to ensure that immigrant and refugee families can establish a strong foundation and successfully integrate into the community.

3. How many North Liberty residents will you be serving with this program/project?

We expect to serve up to 100 immigrants and refugees each year in our transitional housing residence. These residents will transition to homes in various areas of Johnson County.

Because we are serving new immigrants and refugees, it is difficult to know how many North Liberty residents we will serve. However, 599 (8.4%) of North Liberty residents were foreign born in 2017-2021 (US Census figures). Many of these residents would have benefitted from our services.

4. Provide a succinct, specific description of your primary target population(s).

The primary target population for our organization's services and support are new immigrant and refugee families residing in Johnson County, with a particular focus on North Liberty. These families are often facing challenges in finding immediate and affordable housing upon their arrival, which can lead to instability and hinder their integration process. They may have limited financial resources and face language barriers, making it difficult to navigate the system and access available community resources. Our organization aims to bridge this information gap and provide comprehensive assistance to empower these families to secure stable housing, obtain financial support, and access essential resources, with the ultimate goal of helping them become self-sufficient and successfully integrate into the community.

5. What percentage of the program/project benefits North Liberty residents?

Approximately one-third of the program/project is specifically dedicated to meeting the needs of North Liberty residents, particularly immigrant and refugee families. This allocation of resources acknowledges the significant number of newcomers who are anticipated to choose North Liberty as their place of residence due to its reputation for affordable rent. While the program/project aims to assist newcomers across Johnson County, with a particular focus on Iowa City, Coralville, and North Liberty, this specific allocation ensures that a substantial portion of the benefits is directed towards supporting the unique challenges and needs of North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

This program/project will benefit the community of North Liberty by providing a crucial support system for newcomers. By offering temporary housing and essential supplies, the program/project enables newly arrived families to stabilize their living situations and focus on integrating into the community. This, in turn, promotes community cohesion, cultural diversity, and economic development. By adhering to our mission of empowering and supporting new immigrant and refugee families in Johnson County, Iowa, the program/project will have a profound and transformative impact on the community of North Liberty. As newcomers are provided with the necessary resources and support, they can actively participate in the social, cultural, and economic life of North Liberty. This promotes a welcoming environment that embraces cultural diversity and facilitates positive interactions among residents. Moreover, by connecting families with job opportunities, education, healthcare, and permanent housing, we empower them to become self-reliant contributors to the local economy, stimulating economic growth and vitality. These benefits strengthen community bonds, promote cultural diversity, and contribute to the economic well-being of North Liberty as a whole.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

The Immigrant Welcome Network of Johnson County (IWNJC) is actively engaged in outreach efforts to residents of North Liberty, ensuring accessibility and inclusivity of our programs and services. As a newly established organization, we are committed to connecting with the North Liberty community and providing valuable support to individuals and families in need.

Our outreach strategy includes collaborations with local community centers, faith-based organizations, schools, social service agencies, and the North Liberty Food Pantry. Through these partnerships, we aim to raise awareness about our programs and services, offering resources, guidance, and support to newcomers. We also recognize the significance of participating in community events, such as the Ranshaw House event. By actively engaging in these events and having an information table, we can directly connect with residents, share information about our organization, and address any questions or concerns they may have.

To ensure accessibility, we will distribute multilingual materials in community centers, schools, and other relevant locations. These materials provide essential information about our programs and services, helping individuals navigate the complexities of resettlement and connect with the support they need.

Through our collaborations, participation in community events, and distribution of multilingual materials, we are dedicated to establishing strong connections with the North Liberty community and ensuring that our programs and services are easily accessible to residents.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If the funding dedicated to the Agency and the program/project is not available, it would have a significant impact on their operations and the support they can provide. The specific impacts would include:

1. Limited Resources: The Agency would have fewer resources at its disposal to provide temporary

housing, essential supplies, and comprehensive support to new immigrant and refugee families. This would hinder their ability to address the immediate needs of these families and may result in increased instability and difficulties in their integration process.

2. **Reduced Services:** The scope of services offered by the Agency would be limited. Without the funding, they may not be able to provide crucial assistance such as housing deposits, rental assistance, language support, job readiness training, and other essential programs. This would directly impact the quality and effectiveness of the support they can offer to immigrant and refugee families.

3. **Hindered Integration:** The lack of funding would hinder the Agency's mission to promote self-sufficiency and successful integration. The resources and programs that would have been supported by the funding are vital for helping newcomers secure stable housing, gain necessary skills, access education and employment opportunities, and navigate the challenges of starting a new life in the community.

4. **Reduced Reach:** The Agency's ability to reach and support North Liberty residents, specifically immigrant and refugee families, would be compromised. Without the funding, they may not have the means to dedicate resources and efforts specifically towards addressing the unique challenges faced by this population. This could result in a missed opportunity to provide targeted support to a significant portion of the community.

Overall, the unavailability of the funding would have a profound impact on the Agency's ability to provide comprehensive support, hinder the program/project's scope, and impede the successful integration and self-sufficiency of immigrant and refugee families in North Liberty and the surrounding areas.

9. List all amounts and years of funds previously received from the City of North Liberty? **None**

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports? **None**

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date: 06/01/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023, with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Iowa City Free Medical Clinic



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: Iowa City Free Medical Clinic

Agency Contact: Jennie Schmidt

Position: Executive Director

Address: 2440 Towncrest Drive; Iowa City, 52240

Phone: 319-337-97

Email: jschmidt@freemedicalclinic.org

Website: freemedicalclinic.org

Agency Mission Statement:

The Iowa City Free Medical and Dental Clinic (FMC) is a non-profit organization, established in 1971. We believe that access to affordable health care is a basic human necessity. We strive to provide the widest range of medical and dental services possible to people in the Iowa City and surrounding community who would not otherwise have access to care.

Tax Status:

501c3

Program/Project Information

Program/Project Title:

Iowa City Free Medical & Dental Clinic

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$1760.00
Supplies & Overhead for Clinic Operation	\$7040.00
See attached for explanation of expenses	
Total:	\$8800.00

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
United Way of Johnson and Washington Counties	\$1540.00(17%)
Johnson County	\$1540.00(17%)
City of North Liberty	\$5,808.00 (65%)
Total:	\$8800.00

Anticipated/Actual start date:

July 1, 2023

Anticipated Program/Project completion date:

June 30, 2024

Application Information

1. Describe the program/project.

This program will provide operational funding for the provision of comprehensive healthcare services at the Iowa City Free Clinic (FMC) for an estimated 80 uninsured residents of North Liberty in FY24. Operating expenses include clinic insurance, purchase of medical, dental and office supplies, purchase of medications for the on-site dispensary, building maintenance, and staff salaries.

During six weekly medical clinics, FMC patients receive treatment for acute and chronic health conditions. On-site services include a medication dispensary, laboratory and specialty care clinics such as dermatology, physical therapy, ophthalmology, rheumatology and pre-natal/post-partum care. Off-site radiology procedures are also provided including orthopedic x-rays, mammography and ultrasounds.

Dental clinics are held 5 to 8 times monthly, during which patients receive exams, x-rays, treatment plans, fillings, extractions and hygiene. Additional patient services include COVID-19 Vaccination Clinics; vouchers for eye exams and glasses, hearing aids, and to assist with medication costs; and HIV counseling and testing. The Clinic also serves as a gateway to health insurance coverage, as staff provide patients with information about Medicaid, Medicare, and the ACA Marketplace.

The Free Clinic serves as a medical home for most of our patients, over 60% of whom are diagnosed with at least one chronic health condition such as diabetes and heart disease. Patients with these conditions are enrolled in the Case Management Program where they receive continuity of care throughout the year, including quarterly visits, medications, labs, immunizations, and specialty care. Health outcome measures such as blood pressure management and glucose control are monitored and documented. In FY22, 373 patients were enrolled in this program and over 70% of those enrolled met our target goals for hemoglobin A1C levels and/or blood pressure levels.

Funding for this project will support the provision of healthcare to an uninsured, diverse, low-income individuals from North Liberty who utilize our clinic and would otherwise most likely postpone or go without needed care.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

This project addresses the need for affordable access to healthcare for uninsured individuals living in North Liberty, Iowa. The FMC serves as Johnson County's community health clinic. The Clinic serves a population who would otherwise often postpone or go without needed care, leading to preventable and chronic health conditions becoming more serious. The recent Johnson County Community Status Assessment Report found that the highest rates of uninsured individuals in Johnson County reported as Hispanic/Latinx followed by African-American and Black, which is reflected in our patients. FY22, 65% of patients reported household incomes below the Federal Poverty Level (FPL) and 18% reported incomes between 100 and 200% of the FPL. In FY22, 61% of clinic users identified their ethnicity as Hispanic. 16% identified their Race as Black, 4% as Asian and 5% as Multiracial. Immigrants and refugees are the fastest growing group of clinic users. Many immigrants use the FMC as their medical home, as they must reside in the United States for 5 years before becoming eligible for government assistance programs. And although refugees may receive 8 months of Medicaid when arriving in the United States, they are then ineligible for further assistance until they have also met the 5-year residency requirement. The economic impact of the COVID 19 Pandemic combined with the state of the current economy has left our patients with fewer resources with which to meet their basic needs. If the Free Clinic were not able to serve these patients, many would be forced to choose between healthcare and other basic needs such as housing, food and utilities. The Clinic is also a vital alternative to costly visits to emergency departments.

In 2020, 5.9% of Johnson County residents were uninsured (U.S. Census Bureau, Small Area Health Insurance Estimates). Today, this percentage is likely significantly higher due to rising unemployment and loss of insurance throughout the pandemic and the recent end of Medicaid expansion.

3. How many North Liberty residents will you be serving with this program/project?

In FY24, an estimated 80 North Liberty residents will receive Free Clinic services.

4. Provide a succinct, specific description of your primary target population(s).

The Free Clinic's target population are uninsured and underinsured individuals living in Johnson County and surrounding areas who, for economic reasons, are unable to access needed healthcare.

The FMC serves a diverse and low-income population. In FY22, 1448 patients received services during 5560 visits. Of these, 79% of patients were Johnson County residents; 73 of whom reside in North Liberty. 58% were employed, or working one or more jobs that did not offer health benefits. 65% of our patients report household incomes below the Federal Poverty Level with 18% reporting household incomes between 100 and 200%. 59% identified their Ethnicity as Hispanic/Latino, 71% identified their Race as Caucasian; 16% Black/African American 5% Multi-Racial; 6% Asian. 7% of patients were under 18; 11% were ages 18-24; 20% ages 25-34; 20% ages 35-44; 17.8% ages 45-64 and 8% 65 and older.

5. What percentage of the program/project benefits North Liberty residents?

100% of program funding will be utilized to provide healthcare services to uninsured North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

Free Clinic Services for Uninsured Residents of North Liberty benefits the community of North Liberty as a whole. Access to healthcare prevents the spread of infectious diseases, increases quality of life and contributes to the well-being of the entire population. In FY22 the Clinic was able to serve 73 patients from North Liberty for a variety of acute, chronic and dental needs. In FY22, the FMC served as the medical home for most of our patients. Staff and volunteers provided continuity of care and a comprehensive range of free services for hundreds of individuals who would otherwise often go without needed care.

Access to healthcare impacts every aspect of a person's life, and the consequences of being uninsured can be very serious. People who are uninsured have less access to recommended care, often receive poorer quality of care, and experience worse health outcomes than the insured. People of color, disproportionately represented among the uninsured, have higher rates of diabetes, heart disease, stroke, obesity and cancer. Due to cost, uninsured individuals must often choose between needed healthcare and other basic needs, such as housing and food. Many will delay needed care for as long as possible, then go to an Emergency Room.

The FMC offers the uninsured in North Liberty with an alternative to these realities. FMC patients receive free, evidence-based care, including preventive services, treatment for acute and chronic conditions, and specialty services such as dermatology, physical therapy, ophthalmology, and pre-natal/postpartum care. Dental clinic patients receive exams, x-rays, fillings, extractions and hygiene. Medications and laboratory services are available on site. In addition, off-site radiology procedures are available. All patient visits are documented and are reviewed by the Case Manager and Medical Director to assure patients' needs were met and protocols were followed.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

The FMC exists to provide comprehensive healthcare for uninsured and underinsured people in Johnson County and surrounding areas. Clinic staff initiate outreach and participate in community events to increase awareness of the clinic's mission and to reach populations in need of our services, including residents in North Liberty. We speak to area churches, service clubs, and businesses and regularly distribute clinic brochures and information to many organizations in the community. After learning about the Transportation Assistance Program in North Liberty, we've been able to refer our patients to this service. This has been very helpful in opening up access to the Clinic for patients living in North Liberty.

The FMC serves a diverse population. Staff and volunteers must demonstrate a commitment to the Clinic's principles of practice which emphasize the provision of care with absolute respect for cultural, racial and social equity. FMC patients speak many languages and dialects. Over half of Clinic staff are bilingual (English and Spanish) and the clinic works with community volunteers who speak Spanish, French and whenever possible, other languages. Much of the Clinic's signage is in English and Spanish and educational materials are available in multiple languages. The FMC also utilizes an interpretation application to allow for effective communication with our patients.

Immigrants and refugees are the fastest growing group of clinic users. Many have not seen a healthcare provider for many years and present with multiple, complex conditions. Staff and volunteers strive to provide culturally competent care, develop trusting relationships with patients and to appreciate different models of explaining disease and treatment.

The FMC serves people with disabilities, including those who have experienced stroke and who do not qualify for Medicaid. In addition, care is provided to individuals diagnosed with mental illness including those who have been victims of trauma.

The Free Clinic holds morning, afternoon and evening clinics to accommodate patients' work schedules and family obligations. Care is provided in an environment that is safe and welcoming for everyone.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If funding is not available, the Free Clinic will continue to provide as many services as possible for uninsured individuals living in North Liberty despite the strain it would put on our budget and resources. Local funding support is integral to the Free Clinic's successful operation. We work hard to maintain and strengthen established partnerships and to acquire new avenues of funding and thank all for the support they are able to give.

9. List all amounts and years of funds previously received from the City of North Liberty.

The Iowa City Free Clinic received \$1,500 from the City of North Liberty in FY20.
The Iowa City Free Clinic received \$2,500 from the City of North Liberty in FY21.
The Iowa City Free Clinic received \$3,050 from the City of North Liberty in FY22.
The Iowa City Free Clinic received \$5,000 from the City of North Liberty in FY23.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

The report for FY23 will be submitted before the July 2023 date. The required reports for all prior years of participation were submitted before the required date.

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Signature

Date

5 - 26-2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.

Explanation of Expense; Social Services Funding Application FY2024

Iowa City Free Medical & Dental Clinic

Operational support for the provision of comprehensive out-patient healthcare services in FY24, for an estimated 80 uninsured residents of North Liberty. Operational expenses include purchase of medical and dental supplies, clinic insurance, clinic maintenance, and staff salaries.

In FY22, during 5560 visits, 1448 patients received services at the Clinic; 73 of these patients were residents of North Liberty. Based on the Clinic's FY24 budget, due to the increasing costs for supplies and personnel, the Clinic's cost per patient visit will be \$110. A patient visit includes an exam, medications and/or immunizations from the on-site dispensary, on-site laboratory testing, medical supplies (e.g., glucometer and testing strips) and off-site radiology procedures. All services are provided at no cost to our patients.

Based on prior year increases in number of patients and cost per visit, we estimate that the cost of treating 80 patients at \$110.00 per patient will cost \$8800. Funding requested through North Liberty Social Services will significantly offset these costs. Grant funding through the United Way of Johnson and Washington County and Johnson County will also contribute to the cost of patient care.



Iowa Legal Aid



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Iowa Legal Aid makes hope, dignity, and justice available to low-income Iowans. We provide legal assistance and education that protects fundamental rights, basic necessities, and access to the judicial system. We challenge policies and practices that harm low-income persons. We stabilize families and communities and help them achieve economic development. We empower clients to advocate effectively for themselves and their communities.

Tax Status:

501(c)(3)

Program/Project Information

Program/Project Title:

Family Stabilization in North Liberty

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$54,002
Office Expenses/Occupancy/Utilities	\$5,877
Travel/Litigation	\$693
Insurance/Training	\$1,387
Indirect Costs	\$468
Total:	\$62,427

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
United Way	\$3,361
Govt grants, Area Agency on Aging	\$52,610
Foundations/Donors	\$1,456
City of North Liberty	\$7,500
Total:	\$62,427

Anticipated/Actual start date:

07/01/2023

Anticipated Program/Project completion date:

06/30/2024

Application Information

1. Describe the program/project.

Iowa Legal Aid's program in North Liberty will help stabilize the income, housing, healthcare, and safety of low-income North Liberty residents. Iowa Legal Aid will provide free civil legal services to help them obtain:

- Access to government benefits and disaster services, housing, and health care.
- Safety and education.
- Economic security, including employment, taxes, and consumer protection.

To support these underserved residents, Iowa Legal Aid's Family Stabilization program will provide:

- Direct legal assistance, such as legal advice, brief service, negotiation with third parties, research, and representation before administrative agencies and courts.
- Referrals to private attorneys who are participating in Iowa Legal Aid's Volunteer Lawyers Project.
- Referrals to local human services and health organizations to address non-legal issues.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Nearly 1,000 people in North Liberty (4.5%) live in poverty (U.S. Census Bureau 2021). These individuals are disproportionately affected by the interconnected crises of domestic violence, housing and financial vulnerability, and lack of stable employment and healthcare due to a range of systemic and structural factors.

The population of North Liberty continues to grow at a rapid pace. According to the Census Bureau, the population increased 56% between 2013 and 2021 (from 13,374 to 20,875). As the population grows, so does the number of low-income residents who desperately need assistance with civil legal issues. Last year, Iowa Legal Aid assisted 70 low income North Liberty residents on 81 cases. Housing problems were by far the most prevalent issue, comprising half of the cases. Iowa Legal Aid attorneys also helped North Liberty residents with familial issues including domestic abuse, divorce/separation, and custody issues. Other clients received help with bankruptcy, debt collection, and criminal record expungement.

Last year, Iowa Legal Aid provided crucial targeted support services that addressed the unique needs of 70 residents and their families. Of the 81 cases closed last year, 96% of the clients served received support that helped them resolve their issues in a positive manner.

3. How many North Liberty residents will you be serving with this program/project?

We anticipate serving between 210 and 220 North Liberty residents, including 70-80 clients and members of their household.

4. Provide a succinct, specific description of your primary target population(s).

Our target population is low-income North Liberty residents, and we primarily serve families that live at or below 125% of the federal poverty guideline. Of the 70 North Liberty clients that Iowa Legal Aid served last year, 59% were white, 24% were Black, and 13% were Hispanic. Thirty-four percent were people with disabilities, 6% veterans, and 34% were over the age of 50.

5. What percentage of the program/project benefits North Liberty residents?

One hundred percent of the funds provided for this program will benefit North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

The mission of Iowa Legal Aid is to make hope, dignity and justice available to low-income Iowans through legal assistance and education. Last year, 70 low-income North Liberty residents contacted Iowa Legal Aid for assistance, some with devastating problems. These clients represented nearly 150 family/household members, and they were some of North Liberty's most vulnerable residents. More than half of persons helped (indirectly) were children.

Every day, courts and state agencies make decisions that can ultimately determine whether low-income families will be housed or homeless, safe or in danger of abuse. Whether those decisions are favorable or unfavorable often depends on whether an attorney provided representation. Unlike criminal cases, there is no right to legal counsel or representation in civil cases if someone cannot afford to hire an attorney to help navigate the judicial process.

We help people avoid immediate homelessness due to eviction or foreclosure. We stabilize family housing and finances. We help survivors gain safety and autonomy from their abusers, enabling them to start a new life where they have custody of their children, spousal and/or child support, possession of the family home, and access to family assets. We help tenants exercise their rights to safe housing and healthy living conditions.

If funded, Iowa Legal Aid will continue to fulfill its mission in North Liberty by providing crucial legal services to low-income residents, protecting their fundamental rights, basic necessities, and access to the judicial system.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Iowa Legal Aid services are accessible by walk-in at our Iowa City office, website (iowalegalaid.org), toll-free number (800-532-1275), and the Legal Hotline for Older (60+) Iowans (800-992-8161). Our organization maintains close relationships with other human services providers who frequently refer their clients for legal assistance. Conversely, we refer many clients to these organizations for support and non-legal services.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Iowa Legal Aid depends on donations from partners like the City of North Liberty. Your contributions allow us to increase our capacity in communities where our expertise is needed to support more low-income Iowans. With less funding, we will serve fewer people in need.

9. List all amounts and years of funds previously received from the City of North Liberty.

2022 = \$5,000
2021 = \$5,000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

The 2021 report was submitted in a timely manner in July 2022.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Date

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Iowa LEAP



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: Iowa LEAP (Leadership, Education, Advocacy Project)

Agency Contact: Julie Robinson

Position: Executive Director

Address: 70 Circle Drive; Suite D; North Liberty, IA 52317

Phone: 319-331-9788

Email: jrobinson@iowaleap.org

Website: www.iowaleap.org

Agency Mission Statement:

Iowa LEAP (Leadership, Education, Advocacy Project) will empower and support students to overcome obstacles that stand between them and their future dreams for college and a career.

Tax Status: **501(c)(3) tax exempt**

Program/Project Information

Program/Project Title: **Iowa LEAP - North Liberty**

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	0
College Readiness Expenses:	\$15,000
(including scholarships; application fees;	
ACT/SAT prep; chromebooks;	
textbooks; registration fees; etc)	
Total:	\$15,000

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Corridor Children's Foundation	\$2000 (14%)
Additional Grants	\$5000 (33%)
Donations	\$3000 (20%)
City of North Liberty	\$5000 (33%)
Total:	\$15,000

Anticipated/Actual start date:

July 1, 2023

Anticipated Program/Project completion date:

June 30, 2024

Application Information

1. Describe the program/project.

See attached sheet

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

See attached sheet

3. How many North Liberty residents will you be serving with this program/project?

See attached sheet

4. Provide a succinct, specific description of your primary target population(s).

See attached sheet

5. What percentage of the program/project benefits North Liberty residents?

See attached sheet

6. How will this program/project benefit the community of North Liberty?

See attached sheet

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

See attached sheet

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

See attached sheet

9. List all amounts and years of funds previously received from the City of North Liberty.

0

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

We have not previously applied.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Julie Robinson

Digitally signed by Julie Robinson
Date: 2023.05.31 18:47:52 -05'00'

Date

05/31/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.

1. Describe the program/project.**Program Objectives:**

The primary objective of this grant proposal is to expand educational opportunities for youth in North Liberty.. The following are the specific objectives that we plan to achieve through this proposal:

- Increase the number of students who graduate from high school.
- Increase the number of students who enroll in college or vocational training programs
- Secure financial aid for post-secondary education and training.
- Develop partnerships with local schools, colleges, vocational training programs, and other youth focused organizations to provide resources and support to students.

Program Components:

- After-school programs: Iowa LEAP's after-school program provides academic support, tutoring, and mentoring to students in grades 7-12
- Financial Aid: Iowa LEAP provides assistance to students in applying for financial aid. In addition, we provide scholarships to eligible students to enable them to enroll in college or vocational training programs. We also provide funds for textbooks and computers.
- Partnerships: Iowa LEAP partners with local schools and colleges to provide resources and support to students. We also actively seek partnership opportunities with other youth focused organizations.
- Career counseling: Iowa LEAP provides career counseling to students to help them choose their career paths and provide information about job opportunities in various fields.
- Parental involvement: Iowa LEAP encourages parental involvement in their children's education by providing workshops and seminars to parents on how to support their children's educational goals. Our vision is that this original cohort of parents will then serve as mentors for other parents.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Educational Equity means each and every student in our community has a pathway to achieve their full academic and social goals and aspirations; today, tomorrow and in the future.

A lack of educational equity has significant implications for education and society. Students who face barriers to education are more likely to drop out of school, have limited career opportunities, and experience economic hardship. Additionally, the opportunity and achievement gaps perpetuate social and economic inequality, as students from underrepresented groups are less likely to have access to the resources and opportunities needed to succeed in life. Addressing these gaps is critical to ensuring that all students have equal opportunities to succeed and contribute to society.

The opportunity and achievement gaps are complex issues that require a multi-faceted approach to address. Strategies to close these gaps include increasing access to quality education, providing resources and support to students from underrepresented backgrounds, and addressing systemic biases in the education system. By addressing the opportunity and achievement gaps, we can help ensure that all students have equal opportunities to succeed and contribute to society.

Examples of current gaps include the following (Source: Iowa School Performance Profiles)

Data for 2021-2022	All ICCSD Students	English Language Learners	Students eligible for free/reduced lunch
% of students enrolling in post-secondary school	69%	52%	49%
% of students graduating from high school in 4 years	92%	80%	82%
% of students taking the ACT or SAT	49%	17%	19%

3. How many North Liberty residents will you be serving with this program/project?

School Year	North Liberty Residents Served
2022-2023 (LEAP's first year)	10
2023-2024	25
2024-2025	40
Five Year Projection	100

4. Provide a succinct, specific description of your primary target population(s).

Iowa LEAP focuses on providing support to students in 7th-12th grade who will become the first in their families to attend college. In addition, we provide support to first generation college students from their college admission through graduation. The majority of our students are eligible for free/reduced lunch and many of them are English Language Learners.

5. What percentage of the program/project benefits North Liberty residents?

Iowa LEAP works with students throughout Johnson County. However, we are committed to designating 100% of any funds provided by the City of North Liberty be used for North Liberty residents. Our ties to North Liberty are strong! Iowa LEAP's headquarters is located in North Liberty. Our founder and Executive Director, Julie Robinson, has been a resident of North Liberty since 1988. She served as a teacher and principal at Penn Elementary from 1986-2015.

6. How will this program/project benefit the community of North Liberty?

Education is the most powerful tool that can transform an individual's life *and the future of a community*. We propose to expand educational opportunities for youth in our community through this grant proposal. Expanding educational opportunities for youth in our community is crucial for their future *and* the future of our community. With this grant proposal, we will help facilitate equitable access to quality education and training to all children in our community, regardless of their social and economic backgrounds. We believe that by investing in our youth's education, we can create an even brighter future for our community.

During our first year, Iowa LEAP has been able to provide support that includes:

- Funding four scholarships for students to attend Kirkwood Community College
- Purchasing college textbooks
- Procuring laptop computers and/or chromebooks for two college freshmen
- Free printing and internet for students at our LEAP center
- Tutoring and mentoring for ten high school and jr high students as well as six college students
- Creating a safe, inclusive, welcoming environment where students can experience success
- Fostering a sense of community and connection between students and mentors
- Connecting three high school students with job shadowing experiences
- Obtaining eye exams and glasses for three students
- Signing up two students for drivers' education that will be at no cost to families

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Winter 2022:

- Met with school counselors, student family advocates, and administrators at Penn, Grant, Van Allen, and Garner Elementary Schools;
- Met with Success Center Teacher at NCJH
- Met with counselors, student family advocates, and administrators at Liberty High School
- Met with Kirkwood Community College Equity Department to discuss partnership opportunities

Spring 2023

- Launched www.iowaLEAP.org website
- Established social media presence of Twitter, Facebook, and Instagram
- Began attending North Liberty Unity Coalition monthly meetings

Summer 2023

- Information booth at June 3rd Let Love Fly event
- Met with Big Brothers/Big Sisters of Johnson County to initiate several joint programs for Fall of 2023
- Meeting scheduled with Open Heartland to initiate partnership opportunities

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

All funding received goes directly for student support and services. Iowa LEAP is an entirely volunteer run organization with no paid staff. Funding our proposal will allow us to increase the number of North Liberty residents who have the means and opportunity to attend college.

If funding from this grant is not available, it will limit the number of students that Iowa LEAP is able to serve. This in turn will mean that students will need to defer or forfeit their chance to attend college.



Iowa Matrix



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

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General Information

Agency Name: Iowa Matrix

Agency Contact: Stacia Rath

Position: Founder/Director

Address: 3140 Copper Mountain Dr., North Liberty

Phone: 3193254771

Email: stacia@iowamatrix.org, swissink.rath@gmail.com

Website: iowamatrix.org (contracted and site in progress with designer Big Imprint Website Design, delayed due to designer /employee changes)

Agency Mission Statement: "Cultivating multidimensional resilience in individuals and communities."

Tax Status: 501c3

Program/Project Information #1

Program/Project Title: North Liberty Gratitude Activation Holiday with Community Meal Distribution: Meal Delivery With Community Packet, Affirmation Card and Gratitude Notes

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$550 (Time Spent for Accounting/Tracking Donations/Admin)
Food	400 meals @\$15 per plate= \$6000
Travel Expenses for Food Delivery	\$300 (Gas and Expenses)
Paper Supplies	\$ 400
Marketing Material	\$500
Total:	\$7750

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Iowa Matrix	\$1500
Urban Acres (Lou & Ainsley)	\$750
Churches	\$1000
Small Businesses	\$1000

City of North Liberty	\$3000
In Kind Supplies/Services	\$500
Total:	\$7750

Anticipated/Actual start date:

Start Dates for seeking donations/marketing /organizing would begin Oct 1. Event would take place on November 23.

Anticipated Program/Project completion date:

Event would be completed by November 23, 2023. The bookwork, thank you announcements, and reports to be completed by Dec. 5.

Program/Project Information #2

Program/Project Title:

FIERCE (**F**emales **I**n **E**very **R**eal **C**ontext **E**xcelling)- Part of "I AM" Programs of Iowa Matrix

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$15,000
Travel Expenses for Programs/Training	\$1200
Insurance	\$353 (2x yearly)= \$706
Marketing Material	\$2000
Program Supplies/Curriculum	\$3500 (This is including the cost of

	Simulation Materials, Workbooks, Books for Participants)
Cell Phone for Staff	\$58 month x12 = \$696
Total:	\$23,102

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Iowa Matrix	\$7602
Program Dues from Participants	\$5000
Iowa Psychological Foundation	\$3000
City of North Liberty	\$7500
Total:	\$23102

Anticipated/Actual start date:

July 20,2023 Intro Meeting with Moms of pre-teens, teens, following survey of discussion interests Full girls program starting July/August. Organization simulations offered October 2023, and ACT workshop (psychological flexibility development), boundaries, growth mindset, and healthy relationship events starting 2024.

Anticipated Program/Project completion date: Full program participation cycle would end July 1, 2024. The actual program will be ongoing and accessible for individuals ongoing.

Program/Project Information #3

Program/Project Title: Digital Resilience and Technology Wellness for Older Adults Series and Support Sessions

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$8000
Printing Expenses and Technology Needed for Programs/Training	\$3000
Marketing Material	\$2000
Program Supplies/Curriculum	\$1500
Cell Phone for Staff	\$58 month x12 = \$696
Total:	\$15,196

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Iowa Matrix	\$5196
AARP Grant/Cellular Grants	\$6000
City of North Liberty	\$4000

Total:	\$15,196
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Anticipated/Actual start date:

Pre-program work and development starting September 2023, first session goal November 2023. With ongoing monthly meetings, or some kinds of pairing of a digital mentor with clusters of individuals who can use that person as a go to for questions and needs.

Anticipated Program/Project completion date: Full program participation cycle would end July 1, 2024. The actual program will be ongoing and accessible for individuals ongoing.

Application Information

1. Describe the program/project.

The program/projects that we want to focus on developing this coming year were listed above. These include the recreating of the 1)Community Gratitude Holiday Meal Distribution, 2) FIERCE (Females In Every Real Context Excelling)- Part of "I AM" Programs of Iowa Matrix, 3) Older Adult Digital and Cyber Awareness Program. All of these projects are described more thoroughly below. Followed by this is a basic overview of Iowa Matrix as an organization.

**We are submitting all of these programs to you as means of showing you the need and bring awareness of our hope for support. We recognize that a multiple program application is a big ask, and therefore want to communicate with the reviewer that we hold no expectation of all of these being accepted, and we trust that your team will determine best fit for the City's direction and development. That said, it is also important to us that you see our vision and hope to systematically support the wellbeing and life of North Liberty in a broad spectrum of ways.

- 1) Community Gratitude Holiday Meal . This project is an elevated remix of the previous Thanksgiving Community Meal which Iowa Matrix took over in 2022. While we did this in partnership with the food pantry, Iowa Matrix , with the help of ABC counseling services did most of the work for this meal, with no volunteers or financial support from the pantry. Our experience and the outcome of that provided our understanding of the struggle and lack of depth to this event. We have decided that based on the requests and populations served last year, along with perceived gap segments of the population that were missed we are going to redo the approach from previous years.

The hope is that we begin presenting the celebration of a holiday that is culturally respectful, and focused on influencing positive mindset and thankfulness, we want to include a packet with meal delivery of community resources, activities, fun facts, and places they may not have known about. As well, we would like to include a gratitude

card written by a student (a goal of coordinating with the local schools), and an affirmation card to encourage a sense of self appreciation. We will likely serve some in person meals for sit down, but many requested delivery, and/or take out. In the past, we were able to serve single moms and older adults in their homes last year, who would have struggled to otherwise get to the meal. We also shared food with emergency personnel that day, and distributed to the shelter, DVIP House, and other locations. We believe that with more volunteer drivers, and formal way of taking requests we could generate a fresh approach to this meal, while adding depth and purpose for a great development of positive community, and self-appreciation in the process.

- 2) FIERCE (**F**emales **I**n **E**very **R**eal **C**ontext **E**xcelling)- Part of "I AM" Programs of Iowa Matrix - One of the primary focus programs we have in the coming year includes this program that engages the develop of whole self and self efficacy and confidence in young females. As well as supports their well-being and understanding of core health (including social, emotional, relational, psychological, physical, and recreational). In 2022 we were given opportunity to begin to work with University of Iowa Volleyball players who helped us establish a volleyball club with USA volleyball. We did/do not consider ourselves a volleyball club, saw this natural and healthy activity that girls are interested in as a means to activate and integrate our resilience program. Therefore, we consider ourselves as having started our resilience program for girls, using the vehicle of sport and have been training the girls on ACT theory (laid out in previous applications, resources can be provided on request), growth mindset, and team mindset. The girls had incredible role models and we began to integrate the material we had previously developed in collaboration with Dr. Emily Thompson from the ACT lab in the department of psychology. We had used this model in Botswana with Basketball, and now have the national basketball association of Botswana (like our NBA) and Kentucky Fried Chicken supporting it and implementing in the schools. We would like to build on this and transplant it in culturally significant ways here, for females in their most vulnerable but most formative years in the area of SELF realization and values clarification.

This coming year we have again the opportunity to have Iowa Volleyball players. So we would like to build on what was started and move beyond the sport to add programming for girls and their moms or parent in the preteen/teen years. We plan to hold groups and support parents on healthy teen development, and brain development. We hope to do a group for moms and daughters together., and we hope to also have groups for girls alone focused on the growth mindset, do ACT (psychological flexibility) training sessions, and also provide specialty sessions/community training on things like personal hygiene, teen dating violence and simulations, and teen brain and technology awareness. We hope to bring some of these sessions to local youth groups, and possibly middle schools. Additionally, as part of this program we will continue the volleyball club component and increase the elements of team mindset, and mental strengthening groups for girls to process and practice and discuss the hard stuff of development in their context.

The foundation of our philosophy for this program is based on Acceptance and Commitment Theory Psychological flexibility is defined as behavioral pursuit of one's personal values while in the present moment, even when difficult emotions or thoughts arise (Hayes et al., 2012). ACT often employs behavioral change strategies, mindfulness practices, and acceptance exercises. With over 900 randomized trials to

evaluate its effectiveness, ACT is a transdiagnostic intervention that is intended to address human suffering broadly rather than attending to a specific diagnosis or condition (Gloster et al., 2020). Beyond treatment of clinical samples, ACT has been used to reduce burnout (Towey-Swift et al., 2022) and improve performance (Gardner & Moore, 2017). Lastly, mindfulness training has been evaluated within schools, finding that practice of mindfulness improved psychological well-being of students (Huppert & Johnson, 2010).

- 3) Digital Awareness and Tech Resilience in Older Adults: One of the segments of the population that we still believe that is essential to incorporate into our scope is older adults. Iowa Matrix is a Dementia Champion and our core team is also trained and certified as Dementia Friends through Dementia Friendly Iowa. We have also found other ways for serving older individual locally, and speaking into older adult resilience and needs. We are seeing more and more older adults who are confused by the constantly changing forms of smart phones, apps, registering for simple things, or even getting coupons for groceries. Not to mention that additional lack of understanding how to send a text, or generally knowing the difference between app, and discerning what is real and what is not. The vulnerability of this population is increasing. Additionally, the communication gap between generations is becoming more apparent as things shift away from paper and into online. Some seniors will avoid signing up for things, or setting up a necessary appointment because it requires them to set up an online account and sign in to register, and not only that then requires them to actively be on the app for additional information, or communication. Navigating this can be difficult and confusing. Iowa Matrix is exploring the possibility of addressing this need by developing an ongoing support or monthly group with volunteers who are willing to work with seniors one on one to make sure their phones up are to date, secure, and that they have access to the apps and information important to them. We would also like to start looking at development and printing some material like postcard or magnets with basic information and terminology that might provide a mental map for individual to help them view the structure of the online world and how to interact with it better.

Overview of Iowa Matrix:

Iowa Matrix strives to be a resilience network. We view resilience as a multi-layer, multi domain process, where the interaction between individuals and their community context is essential to bouncing back from adverse life situations, and resilience culture is essential for healthy whole development of future generations. We view individuals who as whole persons have multiple domains that contribute to their overall well-being, their ability to live fully, and their ability to be resilient in the face of trauma. We address all of these area in the work we do. Ultimately, we are strategically going beyond the surface of issues such as abuse, adversity, and other life altering experiences and addressing core identity as a means to overcoming trauma. AND we are working to systemically bring awareness to community constructs.

It is our hope to fill in gaps and become a space where the intersection of trauma and truth leads to transformation in individuals and community, and the intersection of dimensions where individual, organizational, community connect. We desire to be the place the links systems and individuals so that individuals can navigate the domains needed for resilience, while professionals, organizations, and community gain knowledge of trauma and develop a culture of sensitivity that supports resilience, and the context of our environment is shift

toward a framework and functional in supporting resilience of life in the community.

Our goal is to become the space where resilience is nurtured, generational healing occurs, and systems are shifted so that our communities become a context of healing and empathy as individuals face life situations and navigate the transition of life post-trauma. Our long-term vision includes multigenerational programs, to various populations. AND we dream of a resilience retreat and training center, as well as a youth resilience center that teaches our youth the core elements of resilience and activates these concepts through a specific multidimensional program we are developing. We seek approaches that are innovative, creative, scientifically researched, and whole person focused.

WHAT WE DO

Iowa Matrix uses a cross-sectional, multidimensional, developmentally aware, and trauma-informed approaches. Supporting systems, organizations, and faith communities, we currently have a specialization of working with women who have experienced gender-based and interpersonal abuse and trauma. Iowa Matrix also provides support and training in general for women in various parts of their journey in growing from their experiences, building a concept of self that is aligned in truth and provides a greater sense of living in the "I AM". Our programming is customized according to which domains identified maximize resilience building. Offering coaching, emotional, psychological, and spiritual support, groups, training, consultation for individuals, organizations, and communities.

We also have a youth resilience program that start in November 2022. This program uses regular activities that youth would participate in and elevates it by adding ACT training, Growth Mindset Concepts, and Values Clarification work into the activity.

Our values: *Authenticity, Awareness, Acceptance, Advocacy, and Activation.*

Our Framework:

Focus on Individual Well-being:

I AM programs- The programming focused directly for individuals self development we call our "I AM" Programs implements the "I AM" factor to identify core values and maximize individual wholeness and resilience. Iowa Matrix focus on the wellness of the core self, and self identity, including ,social, emotional, spiritual, relational, psychological, and physical. We provide support and ongoing programs, training, groups, counsel, and coaching to individuals in their process of self realization, healing, and actualization.

I AM AWARE programs -The programming we do with the intention of bringing awareness on topics, issues, and provide community service and support as a means to plant seeds of resilience in community and systems is referred to as our I AM AWARE programming. This builds resilience and awareness into community and organizations. This includes training for organizations, community events, other activities that generate movement and activity toward the increased resilience in community and its culture.

- 2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)**

In general, statistics show that social systems and individuals are both facing increased stress, anxiety, and crisis in various ways (emotional, relational, financial, and more). Addressing the issues themselves can be useful but there will always be issues. Our goal is to address the WAY in which people and community is prepared to respond and maximally rise up out of situations. This comes through structures, and values, and through the activation of core health systems and self. All of our programs are designed with this intent and the development of overall resilience capacity in individuals and their communities.

The needs being addressed by the North Liberty Gratitude Meal include the increasing food poverty in the community, and the increasing mental health needs locally, as well as the increasing and changing needs for more culturally responsive holiday celebrations with intentional and purposeful meaning. As we know, food cost and need for assistance has increased in the last few years. The lack of transportation and services on holidays increases this need for those with limited resources. For the community generally, the overall mental health and deficit of well-being can be addressed through the generation and regeneration of gratitude, and connection. Both of these are noted in the literature as essential components in the development of resilience, as well as affirmation. All of these are incorporated into our proposed approach to this community meal.

The mental health needs for teens is also on the rise and the statistics on anxiety and depression among this population is also increasing. The percentage of teens having experience some form of abuse, racism, bullying, suffering from mental illness, or other form of mental health issue is growing (CDC; 2022). As we have seen locally, with some recent events, the awareness of these issues and the need to respond with effect and practical tools that are helpful for the well-being of all rather than a therapy for a few is needed. The February 2023 statistics reported by the CDC show that 3 of 5 U.S teen girls felt persistently sad or hopeless in 2021. These numbers were double that of boys, and a 60% increase and highest in the last decade. The Iowa Matrix FIERCE program addresses these topics and is intentionally designed to respond to the core elements that influence the development and understanding of self and the well-being and capacity to elevate and navigate these issues, but also works on core self development in a way that help teens as they interact with others, as well as their parents be equipped to rise up out of such situation and equip them with better ways to respond and navigate them.

Our digital resilience for older adult project will focus on a growing population and the one with greatest need and lack of preparedness by communities. There were approximately 54 million adults age 65 and older in the United States as of 2021, and the number is expected to reach over 80 million by 2050. By 2030, one of every five people in the U.S. will be 65 or older. This data, combined with higher disease burden and functional decline in older adults, contributes to concern about infrastructure and resources available to meet the needs of our aging populations. The wellness and resilience for older persons and the constantly shifting accessibility needs they have in a dynamic and changing online world impact quality of life for these individuals. In 2006, the World Health Organization (WHO) developed an action plan focused on improving the lives of older adults across the globe by identifying how communities could become "age-friendly" and encourage active aging. Based on anticipated demands of an aging population, AARP developed its Network of Age-Friendly States and

Communities, which promotes use of 8 Domains of Livability: 1) outdoor spaces and livability, 2) transportation, 3) housing, 4) social participation, 5) respect and social inclusion, 6) work and civic engagement, 7) communication and information, 8) community and health services. These domains are directly derived from the WHO domains for age-friendly communities and are being applied domestically to organize and prioritize community-based work to become more livable for older adults and persons of all ages. Those in blue are items that are hugely connected to the online and navigation of social media and technology.

3. How many North Liberty residents will you be serving with this program/project?

Project #1: Thanksgiving Meal – We provided approximately 350 meals in 2022. We anticipate this number or slightly higher if we increase the marketing and offer delivery to homebound individuals, including those with disability, lack of transportation, single parent families, and older adults. This amount could be higher with more financial support.

Project #2: FIERCE - Our goal is to serve at least 50 pre-teen girls/families directly through this program, along with their families. As well as providing larger training opportunities for the community on highlighted topics, and bringing the activation of our training by direct community links and opportunities of youth to serve in the community. Additionally, there will be training brought to the local youth groups and offered for school to host our dating violence/DV simulation. This program could impact several 100 local teens.

Project #3: Digitally Resilience in Seniors - This program could potentially impact 100s of seniors, as well as help local businesses who rely on their online systems to engage customers and rely on online scheduling and communications with clients.

Our hope is that our BEING in the community, along with our training, groups, and individuals support that we will serve all 21,000 of North Liberty at some level. The multidimensional aspect of our philosophy and programming will touch all residents at some level, whether that be directly or via a connection to another organization. Ultimately it is about integrating the skills of resilience into the culture of the community so that the psychological flexibility and bounce back of individuals is built into the community, and that context of the community itself supports that, as it is built into the framework of the organizations and systems. This is about the core, the heart of abundant living and nurturing abundance of living well.

4. Provide a succinct, specific description of your primary target population(s).

We focus on individuals, organizations, and systems comprehensively and their intersections in order to strategically maximize resilience in community. We pursue building layers of programs that cross the dimensions of individual well being and the support of that in variety of systemic domains.

The programs proposed for funding in this application are targeted at those who are 1) Thanksgiving- in need of community and connection, and /or food on a holiday. This could be a variety of populations including those with limited resources, mental health issues, older adults, those with a disabling condition, families, and anyone else just wanting connection, single parents, and community services, support workers needing a meal. 2) Pre-teen/Teen (primarily females) and their parents, with a focus on well-being, personal health in all domains (mental, physical, digital, spiritual, relational, emotional). 3) Older Adults who are in transition to needing support and increase assistance in shifting social settings, who are limited in technological awareness and vulnerable to digital gaps in their knowledge.

Currently, we also have a specialized team that has worked specifically with women who have experienced gender-based violence and interpersonal trauma. And have begun working in areas of systems and organizations such as schools and churches, and with other populations using our philosophy.

5. What percentage of the program/project benefits North Liberty residents?

100% - The entire project will benefit North Liberty residents. There are multiple domains being addressed and the various sub projects being proposed have some relevance or links back to being relevant at some level for all residents.

6. How will this program/project benefit the community - North Liberty?

The city of North Liberty would benefit in several ways by our programs. Resilient Cities are better structured to build quality of life, and promote healthy community living with an authenticity and certainty about their position and readiness to encounter and move beyond the challenges they might face as they grow and support the life of the people in the community. Having the mindset and goals defined by structuring the city in such a framework and pursuit for connectedness allows both the officials of the city and the residents peace of mind as they do life. Research demonstrates that these cities handle adverse situations, crisis, and natural disasters, protect human life absorb the impact of economic, environmental and social hazards, and promote well-being and inclusive and sustainable growth. The development of a resiliency center in North Liberty is significant to its capacity to respond to the various social crisis and unpredictability that seems to have become the norm in more recent years. Resilient communities foster physical, behavioral, and social health to strengthen their community for daily life, and unplanned challenges. Resilience

gives individuals the strength and emotional intelligence to process and overcome hardship and live mindfully. Resilient communities also are less vulnerable, suffer less damage from disaster, recover faster, require less outsider assistance.

The individual programs we plan to pursue, and are seeking funding for, are building blocks toward the development of improving the capacity for resilient community locally in North Liberty.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

In our previous application we listed a list of things we felt fit this question regarding outreach to residents in North Liberty, and providing accessibility our programs and services. That list is pasted below in italic.

In general, our services and outreach to North Liberty are accessible because they are held online or are held at locations such as the rec center, schools, library, and churches, and at South Slope. Our efforts to reach North Liberty specifically included things like delivering Thanksgiving meals to residents who were unable to get out on Thanksgiving, providing meals at South Slope, promotion of our training on North Liberty Bank signs. We provided training and support to the North Liberty High School Staff, and attended and hosted a table with facepainting and information at this year's Kites for Kids' event to prevent child abuse. Many of our programs and support are also directly provided to residents and are shared on places like the local mom's Facebook pages.

Here is a list from years previous to the 2022-23 fiscal year that was included in previous application and pasted below. (Some of it is duplicative of what was stated above as it was an effort/approach used again this year, and in the past.)

- *During the pandemic Iowa Matrix coordinated our "Gratitude Campaign" which was intended to generate a spirit of Gratitude in community during the uncertainty of the social climate. It was our goal to activate an awareness of the strength and dedication of our community during this time. We were able to get residents to join in and volunteer to "adopt" and officer (s) however many they felt led to "adopt". We then acted as the intersection, we took list of officers and assigned the those who volunteered. Those persons would write a card or thank you note and drop it in the mail on their own timeline, and we trusted that the officer would then get the card in the right time, randomly during the few weeks that we did this. We were able to cover the entire North Liberty PD, as well as all of Cedar Rapids, Johnson County Sheriff's, Coralville, and Iowa City.*
- *As part of the Gratitude campaign, we also delivered individual goody bags of*

cookies, bagged with thank you cards to all of the officers listed above, fire departments of NL, Coralville, and Iowa City; Mercy (IC); and the Quick Care Clinics

- *We have used the library for our group meetings, and coaching training, board meetings, and more.*
- *We have used the Rec center for some of our youth programming and childcare programs for women we have served.*
- *We have used the Rec center for Workshops and Community Trainings (for example holding a Trauma and Spirituality Training with Guest speakers from the University of Iowa School of Social work with expertise in that area to present to the community and churches.*
- *We have used the library and rec center to advertise our groups, trainings, and community forums (for example having Johnson Co Sherriff Brad Kunkel come a share about the department's role and response to domestic violence situations and why they respond and how to certain situations, what their role is and why)*
- *We advertised our Domestic Violence Awareness event last fall on the Electronic Sign at Hill's bank to be sure North Liberty Residents were aware of the event*
- *We intentionally include the food party and churches in the communication of events to ensure that persons in those communities are included*
- *We integrate the use of North Liberty Businesses to share post cards about events, we use local business for our own needs (Alpha Graphics, Rage Graphics, Fareway, etc)*
- *We also hold our group virtually to ensure that individuals, busy moms, and others can participate and access our training, groups, etc*
- *We do individual meetings with women we serve, as well a group meeting a North Liberty locations such as coffee shops, parks, churches, etc.*
- *We use the North Liberty Mom's page to share information about our groups*
- *We have done trainings for staff at North Liberty Churches so that they can be more trauma aware, and therefor benefit their individuals with more specific trauma needs*
- *We have been coordinating with Liberty High School to provide a series of training and support for their staff in the next academic year*

8. **If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.**

If the funding is not available from the city of North Liberty, the impact on Iowa Matrix would be that the level of programming we could implement or the pace at which we do would be delayed. Regardless of funding, we intend to strategically pursue our programming, seek funding and support, and move forward, and maintain the mission of improving community and individual resilience in ways that we are able. The pace might be slowed, depending on our resources, but we will continue to work. As well the quality and depth of our events, speakers invited to come to our trainings, and the level of influence could be impacted if funding is not available. Additionally, quality and level of the direct individual/group programming we offer might be impacted. However,

we will keep moving ahead and doing what we can to the best of our ability.

9. List all amounts and years of funds previously received from the City of North Liberty.

Year: 2022-2023, Amount \$2000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

We are up to date on reports that are due currently.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

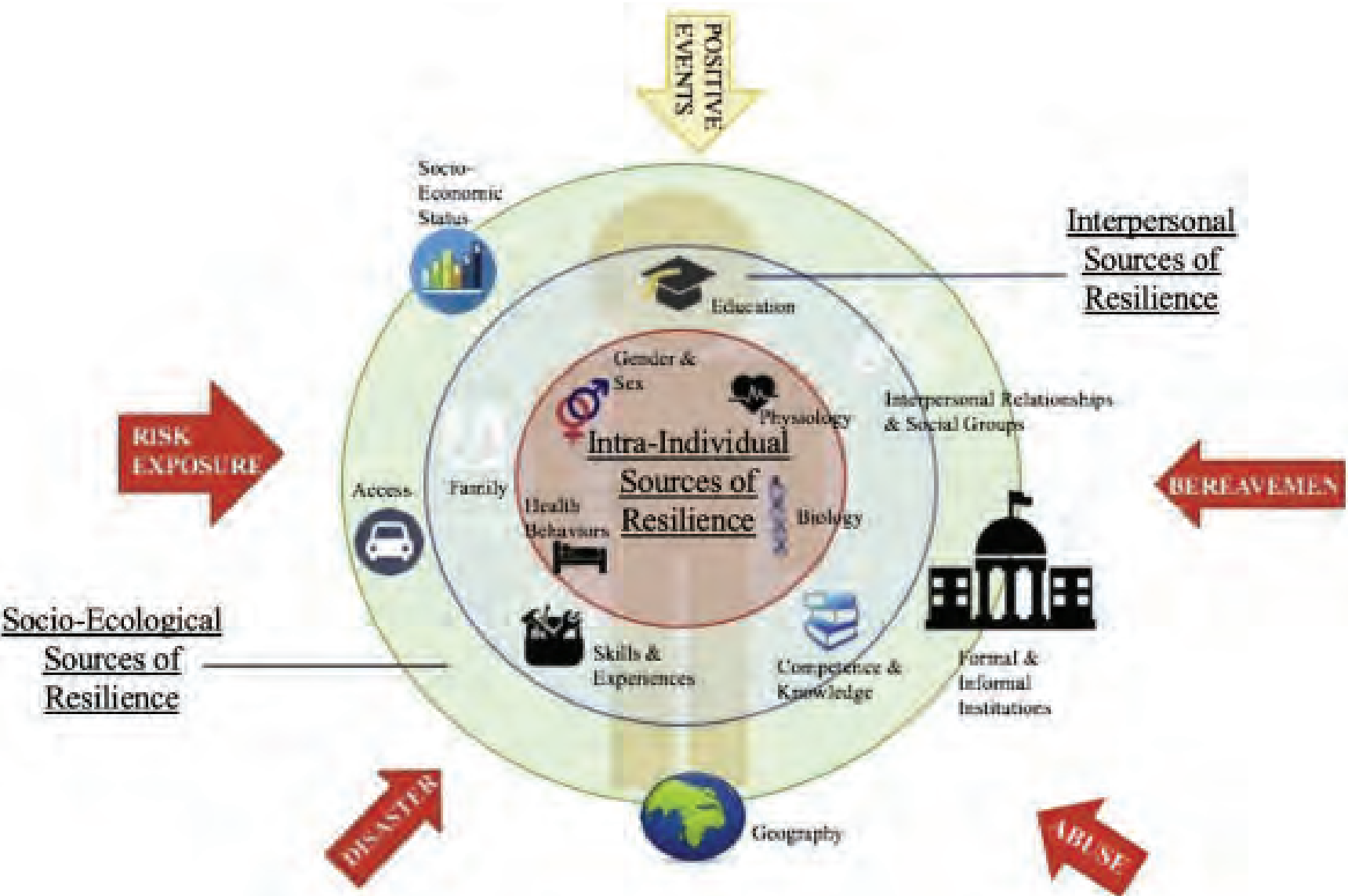
Signature/ Date *Stacia Rath, 5/30/2023*

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.







North Liberty Community Pantry



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The North Liberty Community Pantry exists to engage our community in feeding, clothing and connecting our neighbors to resources and services.

Tax Status:

501(c)3

Program/Project Information

Program/Project Title:

Annual Pantry Operations

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	248,900
Food	71,500
Clothing	21,000
Toiletries, TP, Detergent	29,400
Other, See attached	65,700
Total:	436,500

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Donations	\$180,700 / 41.4%
Appeals	\$78,000 / 17.9%
Other, See attached	\$147,800 / 33.9%
City of North Liberty	\$30,000 / 6.9%
Total:	\$436,500 / 100%

Anticipated/Actual start date:

On-going

Anticipated Program/Project completion date:

On-going

Application Information

1. Describe the program/project.

The North Liberty Community Pantry (NLCP) has been serving the community with food, clothing, toiletries and other essential services to those in need for over 38 years. Last year, NLCP distributed over 454,890 pounds of food and toiletries, provided more than 27,532 articles of clothing and gave out 1,521 detergent bottles to help reduce the gap between income and the cost of basic needs. We have made over 2,000 life-saving home grocery deliveries since the onset of the pandemic. The pantry provided vital services for 2,445 clients from North Liberty and the surrounding rural towns during the last year.

The Pantry responds to neighbors in need in a welcoming and non-judgmental way to all who seek assistance. Our primary focus is distributing food from rescued food sources, fresh produce made possible through local farm partnerships, and wholesale and local retail purchases of pantry staples. Secondary services include distributing laundry detergent (every 60 days), 2 toilet paper rolls (weekly), 5 full-sized toiletries (weekly), new socks and underwear (12x a year), winter coats and other winter clothing (1x year + through referrals from FSA), and Goodwill clothing vouchers (every 6 months). In 2021 we expanded our programming to include a full service Community Clothing Closet, providing clothing for infants through adults including shoes and work apparel. During times of great uncertainty, the Pantry has been a stable service in this community serving the needs of our neighbors in unique and adaptable ways.

In addition, educational services are provided by NLCP including: healthy eating recipes; samples during pantry hours; a weekly free Farmer's Market; fresh vegetable and fruit growing, care, and preparation; and garden activities including container gardens. NLCP began the Growing Together Garden in 2015 and continues to expand educational and community building opportunities available through weekly garden volunteer times and family friendly programming. NLCP provides access to employment services, financial assistance programs such as LIHEAP, NLTAP sign-up, library services, free donated books, SNAP sign-up, voter registration, early childhood education through Grantwood AEA, UIHC Mobile Clinics, Toys for Tots registration, Medicare information, mental health resources, and information and referrals for other community services. Through our partnership with the First United Methodist church, we connect families to the Bike program providing free bikes for children and adults as a means of transportation. NLCP recognized the need for food services for older adults and last year began supporting free meals for pantry patrons at the City's Seniors 55+ Connections Lunch.

It takes a dedicated team of volunteers and a small, but efficient staff of 5 to create the programs that help keep our most vulnerable residents afloat during these most trying times. It takes food and toiletry purchases, working Internet, phone access, and reliable utilities to power our refrigerators to keep food fresh. We are seeking funding to continue to provide these essential services to a growing community in need. North Liberty residents need our services now more than ever to help make ends meet, recover from unforeseen circumstances, and fill the gaps being widened by economic turbulence and inflation. As we see an increase in need and decrease in state-wide assistance programs, we strive to be able to meet this need in the coming year through the help of the City of North Liberty.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

This year social safety net programs have been drastically cut in the State of Iowa and the the need for Pantry services has climbed higher and higher up 79% year over year. The average Pantry household size is three, with a monthly average cost to provide food being \$719.57 (Source: Common Good Iowa). Some Pantry clients report only receiving \$20 in SNAP benefits and are relying on the pantry to make up the almost \$700 difference per month. For the first time ever the Pantry is seeing up to 100 visits per day for services and can be giving out more than 4,000 pounds of food in a day.

The Pantry offers not only food and clothing for our families but also offer diapers, feminine hygiene, laundry detergent and toiletry items. These vital resources are not offered by any other program in our community or eligible to be covered by any other government assistance programs. Through surveys completed by families, they have reported a high need for these cost prohibitive items. Pantry staff has been working diligently to provide consistent access to these items every time they visit.

As school-aged children enter summer break, free school lunches will no longer be made available, causing more children to rely on the Pantry to help fill those meal gaps. Through our partnership with Summer Lunch and Fun we are offering to sponsor one meal every week to make sure that children in our community have access to a nutritious meal. Often a crisis situation like a broken water heater, car repairs, illness, or fleeing domestic violence puts a family in unexpected need and they turn to the Pantry for help.

The Pantry's grocery delivery program has continued to expand it's services as the need continues to grow. Grocery delivery recipients have reported to staff and volunteers that without the delivery program they would not have any other human contact and several report the program as being their only source of food for their families. The delivery program has increased by 65% year over year and continues to see steady growth weekly.

3. How many North Liberty residents will you be serving with this program/project?

In FY23 so far, the Pantry served 2,082 North Liberty residents. Based on the increases we have already seen this year, we predict this number to continue to rise drastically to 2,300 individuals or more.

4. Provide a succinct, specific description of your primary target population(s).

NLCP serves individuals and families with limited resources. Over 90% of client families have income falling below 185% of the federal poverty level. NLCP serves all ages, currently ranging from newborn to 92 years of age. Children make up over 38% of those served at NLCP. All client families are residents of Johnson County. Clients have health challenges including diabetes and high blood pressure, and they need healthy food options. Nearly half the of families served (48%) report someone in the household with a disability. Elderly individuals (13%) served report living on a fixed income that is insufficient. Home-bound and transportation challenged individuals have relied on our home delivery services for three years now. We find it takes a great deal of courage to ask for help and our clients only access service when they truly need the support. More than 63% of families served at the Pantry are employed full-time, part-time, working multiple jobs, or are caregivers.

5. What percentage of the program/project benefits North Liberty residents?

77.9% of households served are North Liberty residents. In addition, our secondary programs serve majority North Liberty residents, such as the Coat and Winter Wear distribution, all 10 participants in our Veggie Connect Program and our community gardening activities. 71% of our volunteers are North Liberty residents as well, ranging from high school students to retirement age volunteers.

6. How will this program/project benefit the community of North Liberty?

NLCP provides essential services to individuals and families with limited resources. When everyone's most basic needs for food, clothing, and personal hygiene are met, our community can thrive and adults are able to go to work and children are confident attending school. The Pantry helps build community through providing the opportunity for positive interactions to take place. Families in need can interact with each other, volunteers interact with the community and our team creates a shared space where positive exchanges of resources and education can happen for all. The Pantry provides services in a welcoming and non-judgmental manner decreasing the overall stress and stigma for folks asking for help. The volunteers and staff of the Pantry also collaborate with other area organizations and businesses to improve the overall quality of life for North Liberty community members.

NLCP is part of a collaborative vegetable prescription program, called Veggie Connect (formerly Veggie RX), designed for folks with diet-modifiable diseases and illnesses. In partnership with local farmers, other area pantries and UI Mobile Clinics, 20 North Liberty families have access to a whole weekly CSA share free of charge. Seeing the positive impact of fresh produce for families in need, lead us to carry over the program again this year. Our goal is to purchase even more fresh produce for all families to access. We focus on educating families in making healthy choices, impacting parents as well as their children who attend area schools and play in community parks. NLCP hosts inclusive community engagement and fundraising events for all ages, abilities, and economic status for North Libertarians to participate in. As our motto states, "Neighbors Helping Neighbors", NLCP provides volunteer opportunities for the community as well as vital services to our neighbors in need.

Due to the pandemic, and changing economic landscape, we now have a greater diversity in the volunteer team at the Pantry and more engagement from our younger NL residents.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

NLCP is based locally so individuals and families are able to drive, walk, ride a bike, get a ride from a friend or use NLTAP to access services at the Pantry. Since its inception, NLCP has made over 2,000 home grocery deliveries to individuals with accessibility challenges. With the increase of community events the Pantry participates in Kites for Kids, the city's playground crawl, Let Love Fly, Blues and BBQ, Summer Lunch and Fun program and other wonderful City sponsored events.

The Pantry works with partners at Salvation Army to register families for Toys for Tots and connected families to the NLPD's Shop with a Cop, and shares information about city community events at the pantry. We have a strong social media presence and are connected with a number of locally active online community groups that help us share our services. The lobby serves as a site to enroll families in SNAP benefits, financial assistance programs and easy access to library serves. Our annual Stone Soup Supper event was held in January and free for everyone to receive a hot meal. We continue to ensure our service brochures and information are translated into French and Spanish to better serve our non-English-speaking clients and increase accessibility. The Pantry has also started using translation applications to make direct conversation possible with families of all languages.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Funding from the City of North Liberty will be utilized in its entirety to keep our operations running smoothly in order to meet the needs of our most vulnerable neighbors. This includes the purchase of items to directly assist families in need, such as non-perishable food, clothing items, new socks and underwear, toiletries, toilet paper, baby diapers and formula, fresh produce, frozen meat, laundry detergent and grocery bags. A portion may be allocated towards utility expenses to keep the lights on and refrigeration running, as well as to transport the products for distribution. A decrease or loss in funding would directly decrease the services we would be able to provide. We are striving to meet the needs of each family who visits us for support. A loss of funding would not allow us to provide that same high quality service, or would limit the amounts of various items that we could provide. Our goal is to provide for everyone who seeks help with an adequate amount of items to meet their weekly needs. Our ability to provide healthy options would decrease, leading to cheaper, less healthy food options on the shelves if funding were to decrease. To turn away families in need goes against the mission and values of our organization.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY06: \$1,000	FY13: \$12,000	FY18: \$16,000
FY07: \$3,000	2013: Refrigeration \$15,000	FY19: \$16,000
FY08: \$5,000	FY14: \$14,000	FY20: \$17,000
FY09: \$8,000	FY15: \$14,000	FY21: \$20,000
FY10: \$11,000	2015 Gardening for Health: \$3,800	FY22: \$20,000
FY11: \$11,000	FY16: \$14,000	2022 ARPA: \$100,000
FY12: \$12,000	FY17: \$15,000	FY23: \$20,000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Leslie Alvarez

Digitally signed by Leslie Alvarez
Date: 2023.05.31 15:44:10
-05'00'

Date

5/31/23

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.

Other Income	Amount	Percentage
Grants	\$ 45,000.00	10.3%
United Way	\$ 31,000.00	7.1%
Special Events (Net of expenses)	\$ 67,300.00	15.4%
Interest	\$ 4,500.00	1.0%
Total	\$ 147,800.00	33.9%

Other Expenses	Amount
Professional Development	\$ 3,500.00
Consulting and Services	\$ 22,400.00
Supplies	\$ 7,200.00
Utilities	\$ 12,100.00
Equipment and Facilities	\$ 4,900.00
Transportation and Travel	\$ 2,600.00
Insurance	\$ 1,000.00
Volunteer Support	\$ 9,000.00
Marketing, Advertising, Fundraising	\$ 3,000.00
Total	\$ 65,700.00



Rape Victims Advocacy Program



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

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General Information

Agency Name: **Rape Victim Advocacy Program (RVAP)**

Agency Contact: **Adam Robinson**

Position: **Executive Director**

Address: **108 River Street, Iowa City, IA 52246**

Phone: **319-335-6050**

Email: **adam-robinson@uiowa.edu**

Website: **www.rvap.org**

Agency Mission Statement:

The mission of the Rape Victim Advocacy Program (RVAP) is to provide free, confidential, trauma-informed advocacy to people affected by sexual violence and promote social change through prevention education.

The vision of our organization is to create a community free of sexual violence. Utilizing anti-oppression frameworks, RVAP provides trauma-informed support and advocacy to people affected by sexual violence and promotes social change through prevention education and outreach. RVAP is committed to supporting victims/survivors of sexual violence, dating violence, human trafficking, stalking, and bullying and changing the conditions for youth to interrupt and prevent these harmful behaviors.

As an agency, we hold the following core values: empowerment, inclusion, Integrity, prevention, and resiliency.

Tax Status:

42-6004813

Program/Project Information

Program/Project Title:

Sexual Assault Prevention & Response

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	\$5,000
Total:	\$5,000

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
JP Morgan Anonymous Foundation	\$1,000/20%
City of North Liberty	\$4,000
Total:	\$5,000

Anticipated/Actual start date:

July 1, 2023

Anticipated Program/Project completion date:

June 15, 2024

Application Information

1. Describe the program/project.

The Rape Victim Advocacy Program (RVAP) provides free, confidential, and trauma-informed advocacy and support to anyone impacted by sexual violence. This includes primary and secondary survivors (e.g., family members, friends, neighbors, etc. of victims/survivors), and support options range from 24/7 hotline support, crisis counseling, in-person advocacy at local emergency rooms, law enforcement agencies, academic institutions, and criminal justice hearings. RVAP's capacity for ensuring this free 24/7 support for all residents of North Liberty is sustained by alternate funding sources.

For this social service funding application, RVAP seeks \$4,000 from the City of North Liberty to support our prevention education and community outreach efforts. RVAP offers evidence-based comprehensive prevention curriculum in schools in North Liberty. This project specifically seeks to support 7th grade students at North Central Junior High School during health and personal development classes.

Day One of our training is grounded in trauma-informed approaches to service provisions. RVAP staff facilitate open discussions with students about emotions and introduce grounding techniques. Information about RVAP and the services we and other community service providers offer are explained to all students. Foundational topics include personal and group safety, accountability, confidentiality, compassion, and the impact of trauma on how people respond during difficult conversations. The group, including the classroom teacher, establish agreements for the discussion that each member is responsible for holding themselves to, with support from other group/class members as needed. RVAP advocates establish a baseline agreement that all participants will offer each other Unconditional Positive Regard and invite additional suggestions from class members so that each class co-creates the learning environment they need for these challenging discussions. RVAP advocates support students to identify themselves as potential support resources in their community, acknowledging that peer support is vital to healing. RVAP shares concepts and language related to 'Basic Emotional First Aid', and integrates a variety of experiential activities from the Advocates for Youth Three R's Curriculum.

At the conclusion of Day One students submit questions to RVAP advocates, and Day Two begins by discussing those class-specific questions. RVAP advocates then facilitate a discussion about sex, sexual abuse, dating, dating abuse, consent, and healthy relationships.

Beyond this curriculum, RVAP also has staff trained to facilitate Stewards of Children, which is a workshop established to engage childcare providers and caregivers. This model shifts the responsibility of child abuse/childhood sexual abuse prevention from children to adults, organizations, and community members. The primary audience for our workshops is childcare providers, though initial workshops hosted at North Liberty Recreation Center have been made open to all of the public, regardless of role with children/childcare. RVAP will continue to offer this curriculum in FY24.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

According to the American Academy of Pediatrics, youth start dating on average between 12-13 years of age. Nationally, research indicates that approximately 1 in 2 trans-identified youth, 1 in 4 cis-female youth, and 1 in 6 cis-male youth will experience sexual violence before the age of 18. The need for inclusive and accessible support in our community is high.

The Iowa Youth Survey (IYS) reports that 7.1% of 6th grade students in Johnson County disagree with the statement, "Violence is the worst way to solve problems." This percentage increases to 19.5% by the 8th grade. Additionally, according to the IYS, students report more bullying in later grades, less care from adults as they age, and specifically reflect student beliefs that teachers and adults are less likely to interrupt bullying behavior.

RVAP seeks to interrupt these troubling trends by increasing autonomy, empathy, and protective factors for students, improving the number of students reporting that they have caring adults in their lives, and supporting students and adults to change social norms that increase safety and connection.

3. How many North Liberty residents will you be serving with this program/project?

400-500

4. Provide a succinct, specific description of your primary target population(s).

RVAP's prevention education programming targets youth between the ages of 12-22, and also adults who are caregivers and/or work as childcare providers.

5. What percentage of the program/project benefits North Liberty residents?

100% of the funds received for this program will benefit North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

RVAP's violence prevention programming is heavily influenced by the Iowa Youth Survey, which was conducted by the Iowa Department of Public Health's Division of Behavioral Health in the fall of 2021. This survey sought feedback from 6th, 8th, and 11th grade students across Iowa regarding their experiences regarding alcohol and other drug use and violence, as well as their perceptions of their peer, family, school, and community environments. Based upon this information, RVAP evolved our prevention curricula to focus on relationship-building in addition to teaching a foundation of knowledge about healthy relationships, body autonomy, and consent.

Using in-school skill-building activities, sharing information, and engaging groups during pre- and emerging dating years and periods of increased independence as students enter junior and senior high school, RVAP seeks to enhance the protective factors and youth assets by increasing access to healthy relationships with caring adults. RVAP prevention educators also support school staff and administrators as they work to increase social emotional competence.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

RVAP's prevention education programming is provided within the Personal Development classes at North Central Junior High School. This enables RVAP to engage with all enrolled eighth graders at the school and additionally any NCJH students who request to meet with one of our advocates as we're present. Additionally, our Healthy Relationships class at Liberty High School was co-created with staff from the Iowa City Community School District and is updated annually to ensure alignment with evolving needs and circumstances our local students are experiencing.

Additionally, RVAP uses social media and print media (e.g., flyers and brochures) to market services including our programming and 24/7 support line at a variety of businesses throughout North Liberty including the North Liberty Community Center, restaurants, and coffee shops.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

While RVAP is steadfastly committed to sustaining free 24/7 advocacy support to all residents of the City of North Liberty, our capacity to expand outreach and prevention education programming will be limited if funding is not received from the City.

On behalf of all of us at RVAP, most notably our clients, thank you for your continued commitment to our mission-driven and life-saving work!

9. List all amounts and years of funds previously received from the City of North Liberty.

FY23: \$3,500
FY22: \$3,000
FY21: \$3,000
FY20: \$2,500
FY19: \$2,500
FY18: \$2,000
FY17: \$1,000
FY16: \$500

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Adam Robinson

Digitally signed by Adam Robinson
Date: 2023.06.01 14:01:45 -05'00'

Date

6/1/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Safe Families for Children



North Liberty

IOWA

SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. Council has emphasized the focus of new services benefitting North Liberty residents. If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name: **Safe Families for Children**

Agency Contact: **Carla Tripp**

Position: **Chapter Director**

Address: **2606 Woodland Ave. West Des Moines, IA 50266**

Phone: **5158155124**

Email: **ctripp@safefamilies.net**

Website: **<https://safe-families.org/>**

Agency Mission Statement:

Safe Families for Children hosts vulnerable children and creates extended family– like supports for families through a community of devoted volunteers who are motivated by compassion to keep children safe and families intact.

Anticipated/Actual start date:

July 1, 2023

Anticipated Program/Project completion date:

June 30, 2024

Application Information

1. Describe the program/project.

Safe Families for Children (SFFC) exists to provide family support, stabilization and, most importantly, child abuse prevention. SFFC is a community-based movement predicated on the belief that the safety and health of children in our communities is the responsibility of all of us, and that parents are the key to providing that well-being for their children. Accordingly, SFFC focuses on strengthening and supporting parents so they can care for their children.

SFFC reframes how families are supported during a crisis by directly addressing a root cause of neglect – social isolation. Accordingly, Safe Families focuses on strengthening and supporting parents in crisis by providing breathing room, allowing families to stabilize while children are in a safe and caring environment. The model of Safe Families is similar to the type of support extended family might provide a more resourced parent. Many families living in poverty simply have no safe person to turn to when they need help with a sick child, or are struggling to make it themselves. At Safe Families, we believe that *even when a family is under-resourced financially, they do not have to be under-resourced socially and emotionally. Our trained volunteer advocates step into the gaps in this area to provide a safety net of support.*

For the past 20 years, Safe Families for Children has focused on "Circles of Support." This is an idea centered around the idea of radical hospitality and outreach to families. Safe Families aims to surround families with 3-5 volunteers who serve the family in unique ways. Some volunteers may be hosting the children in their homes, while another volunteer (family friend) serves as a mentor to the parent, walking alongside them through their crisis to address needs and meet goals. Yet another volunteer provides respite babysitting now and then, building a relationship with the children and often the parent as well. Other volunteers may bring a meal to the placing parent and help get her to a job interview on time. The idea is a group of trained volunteers surrounding and uplifting the family, eradicating social isolation, and helping to empower the family to thrive.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

By statute, most state child welfare agencies are only allowed to provide an alternative home placement for children when the child has been adjudicated as a victim of abuse or neglect. This leaves thousands of children and their families in difficult situations who are experiencing financial crisis, unemployment, and homelessness. Others are dealing with family violence, parental drug and/or alcohol use, illness or incarceration. *During such crises, many parents struggle to provide a safe and caring environment for their children. Historically, the extended family often stepped in to support parents by taking care of children for short periods of time, and neighbors came alongside families in crisis. However, many families are socially isolated, and their extended family is non-existent or not available. This places children at risk for neglect or abuse as their parents struggle to cope with crushing circumstances and emotions. Without assistance, many of these situations will lead to the recurrence of abuse/neglect episodes with long-lasting consequences for the child. The goal of SFFC is to provide voluntary services to families experiencing a time of crisis.*

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

We make an effort to attend professional based meetings, community events and volunteer fairs, participating as a community partner for recruitment and awareness efforts. We will ensure we reach out to local organizations in and supporting the community of North Liberty for collaboration in our efforts to support the families in need.

In addition to providing safe homes for children, trained parent mentors in the community also provide additional support to families. We work in collaboration with other social service agencies and stand in the gap for families in crisis, working to stabilize families and provide the love and support needed while the children's parents work through difficulties. We equip and empower volunteers to be host families, resource friends, and family friends to ensure a safe and supportive environment for children out of a desire to help children and marginalized families before children are harmed. Instead of waiting for children to be abused or neglected, Safe Families recognizes the need to come alongside under-resourced families by mobilizing the local community members, churches, and others to train volunteers who will serve as a Circle of Support – a small group of four or five volunteers supporting families in need, caring for children, mentoring the parent, and providing a safety net for low-income families facing a crisis.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Our impact on the community is based on number of families served and number of volunteers approved. The more volunteers we are able to approve in the community, the more families in need we can support. Without funding it won't preclude our overall support services of supporting a child or family, however the available pool of volunteers in the area may be smaller or unavailable at the time needed. Our goal is to recruit new volunteers, spread awareness of Safe Families support and connect deeper with organizations supporting the community and work in collaboration to provide even more support to at risk families and children.

9. List all amounts and years of funds previously received from the City of North Liberty.

\$0. First time application.

Tax Status:

Non profit, 501c(3)

Program/Project Information

Program/Project Title:

Community Engagement and Support

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
Staff, Community Engagement & Family Support	\$15,000
Travel and Administration Training	\$5,000
Volunteer & Program Supplies	\$5,000
Administrative & Shared Services	\$5,000
Total:	\$30,000

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Josiah White's Quakerdale Foundation	\$10,000
Johnson County Community Foundation	\$4,000
Other donations and fundraising	\$11,000
City of North Liberty	\$5,000
Total:	\$30,000

3. How many North Liberty residents will you be serving with this program/project?

New volunteer families fully vetted to serve in various roles: 10
Families Served: 10, 20 children

4. Provide a succinct, specific description of your primary target population(s).

The population served is generally low-income, socially, and emotionally under-resourced families, primarily single-mother families facing crisis such as unemployment, homelessness, incarceration, domestic violence, medical crisis or mental health issues.

5. What percentage of the program/project benefits North Liberty residents?

100%

6. How will this program/project benefit the community of North Liberty?

By addressing social isolation, we have the opportunity to empower parents to alter the path of their lives so they remain healthy and together. We are innovating the child welfare system by partnering with various organizations and social service entities for referrals and by providing long-term, preventative solutions that the child welfare system is unable to provide: more than half of our families remain connected to our safety net community after two years. We create a strategic community by surrounding each family with 3-5 vetted and trained volunteers who provide child hosting, family coaching for parents to set and achieve goals in income, recovery, housing or employment, and basic needs resources such as meals, clothing, and groceries.

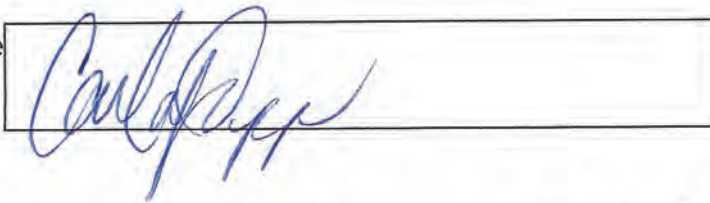
Safe Families for Children provides preventative care and support for families prior to abuse or neglect occurring, our goal is to deflect and disrupt the child welfare system. The cost of one hosting arrangement is approximately \$1,500 for one child. For a child to enter the foster care system for one year costs society upwards of \$46,000 per child, according to a study by the Annie E. Casey Foundation. Safe Families is cost effective, innovative, and impactful, able to scale and expand to any community when we have the capacity and funding to train and support the volunteer base to meet the needs of children, mentor parents, and provide the circles of social support that provide the preventative supports to families.

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

n/a

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature



Date 5/30/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Shelter House



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Shelter House provides safe shelter and helps people improve the quality of their lives as they move beyond homelessness.

Tax Status:

501(c)(3)

Program/Project Information

Program/Project Title:

Emergency Shelter

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
Program Supplies/Equipment	\$45,000
Utilities	\$35,000
Food	\$20,000
Total:	\$100,000

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
City of Iowa City	\$50,000/50%
Johnson County	\$29,629/30%
City of Coralville	\$10,371/10%
City of North Liberty	\$10,000/10%
Total:	\$100,000

Anticipated/Actual start date:

7/1/2023

Anticipated Program/Project completion date:

6/30/2024

Application Information

1. Describe the program/project.

Shelter House's emergency shelter program is Johnson County's only general use homeless shelter that serves anyone who is experiencing a housing crisis. The year round facility can accommodate up to 70 people each night and serves men, women, and families. In the most recent program year, 781 people were served with 101 of them being children. These same people accounted for 28,126 nights of shelter. Guests in shelter have access to two meals per day and space to store their personal belongings.

In addition to providing a safe place to stay during their housing crisis, people also have access to numerous services to help them move beyond homelessness and move into a more stable and permanent living situation. Shelter House staff work side by side with the client to address issues or concerns that contributed to their homelessness, such as employment, income, mental health, substance use, medical, domestic violence, childcare, etc.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Emergency shelter addresses homelessness in all of Johnson County. Homelessness is a very complex issue with many factors that contribute to a household having a crisis that causes them to lose their housing. There are thousands of households in the community that are living in poverty who are 1 event (i.e. job loss, illness, injury, family breakup, domestic violence, mental health crisis, etc.) from losing their housing.

There are many contributing factors to homelessness in the community, with poverty, unemployment, mental health, substance use, lack of affordable housing, and domestic violence accounting for a large number of them. Emergency shelter gives people a safe place to start to become stable and engage in services with our agency that helps them turn their lives around and get back into stable housing.

3. How many North Liberty residents will you be serving with this program/project?

It is estimated that 50-80 people in this project will be North Liberty residents.

4. Provide a succinct, specific description of your primary target population(s).

The population for this project are households who lose their housing and have nowhere else to turn, other than the streets.

5. What percentage of the program/project benefits North Liberty residents?

It is anticipated that 7-10% of the program will benefit North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

The emergency shelter program at Shelter House benefits anyone in Johnson County who is experiencing homelessness--including North Liberty residents. By supporting the only general use homeless shelter in the county, the City of North Liberty will help ensure that this service is available to their residents when they are most in need. By providing a safe environment for residents during these crises that arise, Shelter House is then able to connect households, with supports, to increase income, housing and re-stabilize their lives.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Many referrals to Shelter House are from Student and Family Advocates from the Iowa City School District.

Since March 2020, Shelter House has engaged with many more households in poverty by a new eviction prevention program designed to pay rental and utility arrears for low income residents. 13% of the people served to date have been North Liberty residents. This program has helped meet households in poverty before they become homeless and introduce more of the North Liberty community to other programs, like emergency shelter, that is available in the event they would need it. The North Liberty Library had become a partner and reference for residents and referred many households in need of assistance to Shelter House .

The North Liberty Community Pantry also has referral information available for people who need information and may be housing insecure and in need of shelter. Shelter House also gives information and presentations to North Liberty faith communities as they make referrals also.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Emergency shelter will still exist through Shelter House if funding is not secured from the City of North Liberty. The other large municipalities (Johnson County, Iowa City, Coralville) continue to provide support for emergency shelter. The United Way and private fundraising cover balance of the other expenses and personnel costs of emergency shelter. Shelter House would attempt to pursue other grant opportunities and try to increase fundraising efforts to fully fund the rest of the shelter program. Currently, Shelter House only has public funding for shelter services for approximately half of the days in the year. If not funded, and fundraising numbers are down, cuts couple potentially be made including reducing the numbers of hours in service (currently 24/7) and/or reducing the number of beds available.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY'16--\$1,000
FY' 18--\$4,000
FY'19--\$5,000
FY'20--\$6,000
FY'21--\$5,000
FY'22--\$6,000
FY'23--\$10,000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Mark Sertterh

Digitally signed by Mark Sertterh
Date: 2023.05.25 14:37:52
-05'00'

Date

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Sober Living



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Our mission is to provide a safe and sober haven for 8 women in early recovery where healing of mind and body continues; to awaken and create physical, mental, and spiritual well-being, foster recovery and prevent relapse. An evidence-based program to support recovery will be established that includes the core components of

- housing
- recovery plan
- fellowship and peer support
- employment, education or community service transitioning,
- accountability, and
- wellness and life skills

Addiction presents serious challenges to economic sufficiency and often leads to financial ruin. ICSSL will vastly improve the economic self-sufficiency of the women it serves. We plan to purchase and FULLY furnish a residential home in Johnson County to house 8 women in recovery so they can rebuild their lives.

Tax Status:

501c3 tax exempt

Program/Project Information

Program/Project Title:

StartUp Iowa City Sober Living

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	
Down payment/closing costs on \$400,000 house (25% 5 year balloon pre-approved at Hills Bank)	\$110,000
Furnishings-includes furniture/repair of house prior to move in	\$35,000
Business expenses-insurance, computer; phone; 3 month prudent reserve	\$35,000
Misc-initial grocery stock, drug testing supplies,	\$3500
Total:	\$183,500

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
HTFJC	\$75,000 / 41%
Iowa Women's Foundation	\$25,000 / 14%
Donations/Fundraising/smaller grants (ACT)	\$58,400 / 32%
City of North Liberty	\$1500 / .01%
Total:	\$159,000 / 87%

Anticipated/Actual start date:

September 1, 2023

Anticipated Program/Project completion date:

on going

Application Information

1. Describe the program/project.

ICSL is an 8 bed residence for women in recovery from substance abuse disorder scheduled to open September 2023. Residents will apply for admission after substance detox, inpatient treatment or during outpatient treatment or directly from home/shelter. A minimum of 14-30 days of sobriety is preferred. A 24/7 Resident Leader, also in recovery, will oversee the house programming which will include accountability for abstinence, recovery program adherence, peer support and building community within the home. The average length of stay is a minimum of 3 months and an average of 6 months. Insurance DOES NOT cover the cost of sober homes.

Women entering our program are often in financial ruin, therefore 2 beds have been designated for low income (30% AMI max) as a result of the HTFJC award. Preliminary rent for the remaining beds is \$850/month. The Resident Leader receives free rent in return for her leader responsibilities.

Since our NLSS application in 2022, in addition to the HTFJC \$75,000 award, ICSL has obtained 2 additional grants: IWF \$25,000 and ACT \$2000. We have raised from fundraising events and community donors an additional \$58,400. This capital will be utilized for down payment and getting the home ready for occupancy by September 01, 2023. We have 2 additional grants that are uncommitted for \$80,000 with award notification scheduled for July 1.

Our primary need at this point is furnishing the home. We have been graciously given several items of gently used furniture and appliances that will help get us going. Our ask from the North Liberty Social Service grant is for \$1500 to purchase 4 new twin mattress sets which will allow us to start our admission process with 4 admits immediately. The remaining furniture/beds will be obtained from continued fundraising, grants, and revenue from resident rent.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

While many people struggle with substance abuse, the vast majority of those who need treatment aren't receiving it as only 1 in 10 seek treatment. During the pandemic, the demand and need for treatment increased with a 248% escalation in alcohol delivery to homes. 44/100,000 deaths in Iowa are related to substance abuse (alcohol, opiates, amphetamines). (IDPH, 2021)

Alcohol remains the most reported primary substance of choice for treatment admission in Iowa at 323/100,000 population per year which equals 504 in Johnson County and 68 in North Liberty per year. Unfortunately, 80% of individuals leaving substance abuse treatment relapse within 90 days. ICSL will admit women with all substance use disorders, starting with alcohol initially and gradually accepting all substance abuse disorders.

30 days (typical inpatient treatment length of stay covered by insurance) is just not enough time to reverse the physical, mental, emotional and spiritual breakdown of individuals with substance abuse disorder. A sober living environment provides the time to heal and rebuild a life of health, wellness, and sobriety in a safe, structured but comforting environment. Peer to peer support is critical in this early recovery period.

Currently, there is not a sober living home for women (or men) in Johnson County.

3. How many North Liberty residents will you be serving with this program/project?

Any woman that applies to live at ICSL will be screened and given a chance for admission. We expect in addition to rehab facilities in Iowa City, Quad Cities, Mason City and Cedar Rapids, referrals will also come from the local recovery fellowship. North Liberty has 2 well attended, weekly 12 step meetings at the North Liberty Recreation Center in addition to nearly 75 meetings every week in the surrounding area. It has been reported that these 2 meetings attract newcomers (1-2 each week) who could benefit from a sober living environment. Based on statistics in question #2, North Liberty would expect nearly 68 admissions to substance abuse treatment every year, with 35-40% being female. All of these women would be potential candidates for sober living.

4. Provide a succinct, specific description of your primary target population(s).

Women age 18 and older that have a willingness to continue their recovery journey and rebuild a life of happiness, health and long term sobriety. Priority will be given to those in Johnson County. Women must be physically and mentally stable to participate in the program and live in a group setting with 7 other women in recovery for 3 to 6 months. A minimum of 14 days sobriety will be enforced, with 30 days preferred. Drug testing will be performed during the admission process.

5. What percentage of the program/project benefits North Liberty residents?

Any woman admitted to the home will benefit from 100% of the programming offered which will include yoga classes, meditation sessions, in home recovery meetings, and peer support. The monthly rent will be consistent with rent in the area and includes all programming, housing, internet/cable and utilities. Groceries and personal items are the responsibility of the resident. We will be seeking donations, gifts cards, and vouchers from local food sources in the community to off set some of the expenses. Every room will have either 2 twin or 1 full bed with NEW mattresses and linens.

6. How will this program/project benefit the community of North Liberty?

Individuals attempting to abstain from alcohol and drugs often do not have access to appropriate housing that supports sustained recovery. A longitudinal study of 330 individuals living in 49 sober living homes noted increased abstinence rates (68%) at 6 and 12 months, 80% reduction in arrests, improved psychiatric symptoms and sustained employment. (Mericle et al, 2019).

Women are particularly vulnerable and returning home too early is a major trigger for relapse. It is estimated that for every person with an addiction, 7 additional persons are directly affected by that addiction (partner, children, parents, friends, employers, neighbors). The longer we can help individuals stay sober and instill the tools needed to handle relapse triggers, the more likely they will attain long term sobriety and that is a benefit for everyone in the community. ICSL programming will give them those tools and time.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Future
Dine and donate events at North Liberty restaurants
Fundraising/networking events in and around North Liberty
Develop an ongoing presence in all Corridor communities via parades and social events
Provide ICSSL printed material to local medical offices
Attend local 12 step recovery meetings

Ongoing
Website: www.iowacitysoberliving.com
E-mail: iowacitysoberliving@gmail.com
Facebook
LinkedIn
Iowa City Business Partnership Coffee Meetings held in North Liberty
Referrals from area recovery centers: Mercy Sedlacek Cedar Rapids; St. Luke's Chemical Dependency Cedar Rapids; Abbey Treatment Center Bettendorf; Prairie Ridge Treatment Center Mason City;
Community Family Resources Iowa City; UIHC Iowa City
Word of mouth via Recovery Fellowship and 12 step meetings in North Liberty and surrounding communities
ICSSL quarterly Newsletter distribution within corridor
Foster support from current North Liberty recovery ambassadors

Past
KCRG Show You Care spot light
WMT Podcast with Jeff Johnston and Doug Wagner
Daily iowan article
Mental Health / Addiction Expo Conference Sponsor

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Iowa City Sober Living Board of Directors and volunteers fully understand the demand for funding sources for non profit organizations. We will continue our fundraising campaign, seeking out additional charitable contributions, grants, and sponsorships. We recently adjusted our budget as a result of visiting a large sober living community in Virginia and learned ways to reduce waste and create a more affordable program for our women and the organization.

We thank you in advance for your consideration.

9. List all amounts and years of funds previously received from the City of North Liberty.

NA

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

NA

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Merrilee Ramsey

Digitally signed by Merrilee Ramsey
Date: 2023.06.01 15:05:11 -05'00'

Date

06-01-2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Table to Table Food Distribution Network



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Table to Table bridges the gap between abundance and hunger by redistributing surplus food that would otherwise go uneaten, reaching our neighbors through partnerships that create a more just and less wasteful food system.

Tax Status:

501 (c) 3

Program/Project Information

Program/Project Title:

Food Distribution to Feed Neighbors Facing Food Insecurity

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Program Personnel	28,890
Program Supplies	1105
Space & Utilities	6215
Transportation	9185
Total:	45,396

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Private Grant Funds	10400 (23%)
County/Federal State Grants	7300 (16%)
Private Donations- NL Residents	7500 (16.5%)
Other Private Donations	12700 (28%)
City of North Liberty	7500 (16.5%)
Total:	45,400

Anticipated/Actual start date:

7/1/2023

Anticipated Program/Project completion date:

6/30/2024

Application Information

1. Describe the program/project.

Last year, T2T delivered 2.2 million pounds of food, including 1.2 million pounds of produce, dairy, and meat, from more than 100 local food donors. Along with our regular fresh food collection from grocery stores, we continue to focus our efforts on recovering more fresh produce, protein, and dairy from farms, gardeners, producers, and processors. In fact, due to the increasing demand for food, we've expanded food recovery partnerships regionally and have accessed twice as much meat (31,000 pounds!) for North Liberty partners as we did in FY22. T2T delivers the equivalent of 244,700 meals a year to North Liberty residents via 12 food rescue routes each week. We recruit and train more than 75 volunteers each year for North Liberty routes. It also requires route planning and logistics to coordinate more than 1,800 pick-ups/1,350 deliveries and maintain relationships with food donors.

Since 2015, T2T has nearly tripled the amount of food distributed to North Liberty, however, demand for high-value fresh food has never been higher. This year, we increased total distribution by 50%. As the North Liberty Pantry continues to grow capacity, we work to meet the increasing need in the North Liberty Community.

For operations like the North Liberty Pantry and satellite meal sites and pantries at the library and churches in the community, nutritious options can be cost prohibitive. At the request of our partners, T2T has focused on increasing fresh food options. Our goal is for more than half of all the food we deliver to be these high nutritional value foods. To achieve and meet this goal, T2T continues new programs we reported about last year to harvest from local farms and backyard gardens. Through partnership with a new dairy processing plant in Hudson, the North Liberty pantry received 2,500 gallons of fresh-from-the farm milk. To continue this success, we will need to fund more food collection outside our current area.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

Our mission is to prevent wholesome, edible food from going to waste, especially when we have neighbors who struggle with food insecurity, which unfortunately continues to grow since April of 2022, when SNAP benefits were reduced by 42.8% across the board, our pantry partners in North Liberty have seen more than 50% increase in number of people seeking food assistance. Recently, SNAP legislation was passed that will lead to loss of benefits for many. In other states with similar legislation, 15% of the people relying on this assistance were unenrolled and we can expect the same in the coming months.

Food insecurity has been shown to negatively impact health outcomes. For children in particular, hunger adversely affects their health, cognitive and social development, and has been linked to worse health and economic outcomes in adulthood. Recent data shows that one in 7 children in Johnson County faces food insecurity, and during the school year, half of these kids access nutritious meals through the National School Breakfast and Lunch Program.

Children participating in free lunch during the school year can go without as many as 10 meals per week during the summer. Forty-three percent of low-income families report that it's harder to make ends meet in the summer months. This includes higher grocery bills and more frequently running out of food before the end of the month or the next payday. Table to Table can help fill this gap.

Beneficiaries of food rescue programs have reported increased levels of fruit and vegetable consumption, healthier overall diets, and decreased stress levels. For many, pantries are the main source of nutritious staples like produce, protein, and dairy. T2T plays an integral role providing these goods.

3. How many North Liberty residents will you be serving with this program/project?

We are a proud partner of the North Liberty Pantry. They serve ~1600 residents (more than 1/3 are children) each month, at least 2400 unduplicated individuals per year. We also serve the North Liberty Baptist Church Pantry and the Summer Lunch & Fun. Table to Table is a primary source of fresh foods to the North Liberty pantry and pantry members.

4. Provide a succinct, specific description of your primary target population(s).

T2T prioritizes individuals and families struggling with food insecurity, homelessness, and constituents of social services for whom access to fresh and healthy food options will be particularly beneficial.

5. What percentage of the program/project benefits North Liberty residents?

All of the program and costs we've described benefit North Liberty residents. This funding request is 100% allocated to service to North Liberty residents. North Liberty is allocated food proportionate to the total number of people served in the county (14%). In order to best serve North Liberty residents, we deliver to North Liberty on 28% of our weekly food rescue routes. This ensures that partners with less food storage space are still able to access the appropriate amount of food for their service level.

6. How will this program/project benefit the community of North Liberty?

North Liberty social service programs received 293,000 pounds of food from Table to Table last year. This year, we expect it will cost Table to Table \$45,000 to provide food delivery services to North Liberty residents. Ninety percent of the food available is collected from outside North Liberty. High nutrient foods like produce, meat, and dairy are often cost-prohibitive to our hunger relief agencies. By funding the community collaborations in North Liberty that prevent three-quarters of a million dollars worth of food from going to waste, you will help Table to Table provide 50%+ of the food distributed to 2,500 North Liberty residents through meal sites, the community food pantry, and satellite food pantries.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

After a few years of unpredictable food rescue opportunities due to pandemic related supply chain issues, T2T has been able to bring our donations up and exceed the amount of food we provided to North Liberty pre-pandemic. We've increased total food distribution to the North Liberty Community by 49% since 2021. By bringing food directly to social service programs in the community, we help alleviate transportation barriers for both the agencies and the individuals they serve. We will also be hosting produce pop up stands in the Golf View mobile home park again this summer. Not only do we deliver directly to social service programs, but we've also increased the number of deliveries per week (again this year) to meet the needs of each program and their constituents. We expect to continue this growth as we add donors and fresh food collection methods.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Due to the skyrocketing costs of food this year, it would cost North Liberty social service agencies \$769,000 dollars to purchase from retail stores the amount of food we are able to provide for free. We know these partners could never invest even a fraction of that in food purchases and so the end result would be less food available for fewer people.

Table to Table fundraises to cover costs of programs throughout Johnson County. Unfortunately, due to changes in the state SNAP-ED program, we lost a grant that made up 36% of our state/local/federal funding line. As the need and our reach to North Liberty increases, the costs have also increased. North Liberty social service agencies are critical partners to Table to Table and as such, we would not cease our partnership with them. Should we experience a decrease in funding, we would seek to reduce costs by limiting the number of routes, deliveries, and staff dedicated to logistics and outreach.

9. List all amounts and years of funds previously received from the City of North Liberty.

2022 - Social Services Funding \$ 6,000
2021 - Social Services Funding \$6,375
2020 - Vehicle Purchase Funding \$2,000
2017 - Social Service Funding \$2,000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Nickol Ross

Digitally signed by Nickol Ross
Date: 2023.05.30 16:25:47
-05'00'

Date

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



The Arc of Southeast Iowa



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

The Arc of Southeast Iowa fosters communities of respect and inclusion for people of all abilities through advocacy, support, and service.

Tax Status:

Program/Project Information

Program/Project Title:

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Facility/Usage Fee	\$600
Fuel	\$1600
Activities	\$3200
Supplies	\$1200
Camp Shirts	\$400
Total:	\$7000

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Activities Fees	\$5000
City of North Liberty	\$2000
Total:	\$7000

Anticipated/Actual start date:

6/12/2023

Anticipated Program/Project completion date:

8/11/2023

Application Information

1. Describe the program/project.

The Arc of Southeast Iowa offers a summer day camp program for school-aged students with intellectual, developmental, and related disabilities. The program offers a typical day camp experience tailored to the needs of our camper by offering added staff supports and supervision as well as adapting programming activities for accessibility. Our camp uniquely serves children and teens whose needs exceed that of other programs available. Students get to experience the fun of a summer camp full of outings, games, swimming, crafting, and much more while parents receive a break and/or needed childcare. We partner with Grace Community Church in North Liberty to host our camp.

The Arc is requesting support from the City of North Liberty to fund supplies and activity expenses for our camp program. The Arc receives the majority of our funding through Medicaid Waiver and private pay fee for service. However, due to our high staff ratios to meet the needs of our participants, we have higher staffing expenses. The Arc utilizes grant funding to keep costs affordable for families who pay for care out of pocket so as not to pass these higher costs to families. We need additional funding to help cover program activity costs.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the problem.)

The Arc's summer camp provides enriching out-of-school programming for students with intellectual, developmental, and related disabilities. Our program provides added staffing supports and works to understand and meet the needs of each camper. Our camp uniquely serves children and teens whose needs exceed that of other programs available. Students benefit from the care and structure they receive in a safe and stimulating social and recreational environment, while parents receive much needed respite and childcare.

3. How many North Liberty residents will you be serving with this program/project?

The Arc's program this summer is enrolling up to 30 children and teens per week of an 8-week camp. We currently have 31

4. Provide a succinct, specific description of your primary target population(s).

The Arc of Southeast Iowa primarily serves individuals with intellectual and developmental disabilities and their families. Our summer camp program specifically targets working with

5. What percentage of the program/project benefits North Liberty residents?

Twenty-five percent of currently registered participants are North Liberty residents.

6. How will this program/project benefit the community of North Liberty?

The Arc's summer camp offers a needed service within the North Liberty and surrounding communities. In supporting our program, North Liberty demonstrates an investment in youth, community, and inclusion. In addition to directly serving residents of North Liberty, the program brings families and staff from surrounding communities including Iowa City, Coralville, Tiffin, West Branch, Kalona, etc. to the City of North Liberty where they and our camp enjoy local commerce.

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Most of the referrals to our programs come from the department of human services and from the schools. We encourage participants from all communities and have certainly have contacts with the schools that reside in North Liberty. We are in the market for added transportation so that our families with barriers are also able to participate in our year round programs, including summer camp.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

If we do not receive this funding our resources will be more limited and our activity budget much diminished. We will have to try and seek other funding, reduce trip and travel, or ask participants to pay additional fees. We strive very hard to make this camp affordable for families. With the amount of care that our campers require, it is not feasible for families to pay the full cost of care, so we utilize other grant funding to supplement the costs of care. We need additional funds to cover activity expenses. We take great care in making this a fun and memorable experience, and we are hoping to be able to do so with funding for a full range

9. List all amounts and years of funds previously received from the City of North Liberty.

FY22 \$1000
FY23 \$2000

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes.

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Chelsey Markle

Digitally signed by Chelsey Markle
Date: 2023.05.05 10:41:42 -05'00'

Date

5/5/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



United Action for Youth



SOCIAL SERVICES FUNDING APPLICATION – FY 2024

North Liberty City Council has allocated funds in the FY 2024 (July 1, 2023 – June 30, 2024) budget for social service programs and projects. These funds are for both annual funding and smaller projects and contributions to innovative programs. New applicants are encouraged to contact Tracey Mulcahey at 319/626-5712 or tmulcahey@northlibertyiowa.org before completing the application. *Council has emphasized the focus of new services benefitting North Liberty residents.* If additional pages are needed, please feel free to attach extra pages.

General Information

Agency Name:

Agency Contact:

Position:

Address:

Phone:

Email:

Website:

Agency Mission Statement:

Tax Status:

501(c)3

Program/Project Information

Program/Project Title:

Positive Youth Development & Mental Health Services

Program/Project Expenditures

Expense (List all expenses by category, using another sheet if necessary)	Amount
Personnel	2500
Supplies	2000
General Operating Expenses	5500
Total:	10,000

Sources of Program/Project Funds

Source of Funds (List all sources, using another sheet if necessary)	Amount/Percentage of total cost
Private Foundation	125,000
United Way	10,000
Johnson County Social Services	15,000
City of North Liberty	10,000
Total:	160,000

Anticipated/Actual start date:

7/1/2023

Anticipated Program/Project completion date:

6/30/2024

Application Information

1. Describe the program/project.

UAY has several initiatives currently running in North Liberty. These include an experiential learning program called SPARK, a weekly hang-out at Ranshaw House, Pride programs at Clear Creek Amana, and we hold several groups at North Central Junior High and Liberty High School. UAY staff and youth are also working with the North Liberty Library on a traveling mural. UAY continues to work with agency partners including the North Liberty Rec Center, Library, Iowa City Community School District (ICCS), United Way of Johnson and Washington Counties, and North Liberty businesses to provide youth programming, youth development trainings, crisis services, and community engagement opportunities. We would like to continue working on these initiatives in the upcoming fiscal year. Additional funding from North Liberty would allow us to continue these initiatives and increase our ability to look for sources of funding to provide additional services.

2. What specific need in the community is the Agency addressing with this program/project? (Describe the extent of the problem, and the major factors in the community contributing to the **problem.**)

UAY served 436 North Liberty residents in FY22 in our health education program at North Central, junior high art workshops, Ranshaw House Hangout, and through our work at Liberty. There are a number of issues for low-income youth in North Liberty, including transportation and after school program access. There is an after school program run by the Rec Center, but it is only for youth up to 6th grade. UAY brings services to young people in neighborhoods with the greatest disparities. We intervene at a time when they are most vulnerable to risky behaviors. It is important to understand the interrelationships among the environmental and individual factors that affect adolescent behavior. Research suggests that the baseline level of dopamine is lower in adolescents, but its release in response to experience is higher, which can explain why teens may report a feeling of being "bored" unless they are engaging in some stimulating and novel activities. This enhanced natural dopamine release can give adolescents a powerful sense of being alive when they are engaged in life. It can also lead them to focus solely on the positive rewards they are sure are in store for them, while failing to notice or give value to the potential risks and downsides. In general, a few areas of risk-taking pose the most serious threats to adolescents: sexual risk-taking, substance use, illegal behavior, and thrill seeking. Familiar clusters of risk factors including living in poverty, dysfunctional family patterns, and substance use in the home, appear to be associated with each of the risk behaviors. Impulsiveness, difficulty with self-control, and sensation-seeking, characteristic of all adolescents to some degree, but of some more than others, also seem to be associated with most risk behaviors. Risk behaviors themselves also tend to cluster together, with young people who experiment with substance use being more likely to engage in risky sex, for example. According to After School Alliance, a US Department of Education collaboration with the Charles Stewart Mott Foundation, in their brief "Older Youth Need Afterschool Programs", 51% of youth who take care of themselves after school are in high school. "The conventional wisdom is that by the time youth reach high school, they are old enough to take care of themselves and don't need adult supervision. However, if left to their own devices, teens might not make the best use of the free time they have after school. For example, the rate of juvenile crime triples between 3 and 6pm, and youth are more likely to become victims of crime. Youth who must fend for themselves and boredom can increase the likelihood that a young person will experiment with drugs and alcohol as much as 50 percent and ages 12-15 are the years in which youth develop their patterns of alcohol, tobacco, and other drug use or nonuse. In addition to general patterns of behavior due to brain development, trauma can add an additional layer of complexity to working with teens. All UAY staff are trained in the principles of Trauma Informed Care, and how to utilize those principles while working with youth who may have suffered trauma. Trauma-informed care is an evidenced based approach and a paradigm shift from one that asks, "What's wrong with you?" to one that asks, "What has happened to you?". More than half of all youth in the United States reported exposure to trauma in the past year, an experience that is linked to traumatic stress and other problematic and costly health outcomes that last for a lifetime. Trauma-affected youth may experience a wide range of cognitive, emotional, and behavioral challenges that negatively affect their daily functioning. These challenges include difficulty trusting authority figures, difficulty forming healthy adult and peer relationships, anxiety, sadness, and anger. However, Positive Youth Development practices are a promising and non-stigmatizing method to protect youth from the effects of trauma by connecting them with caring adult mentors, promoting resilience, and cultivating problem-solving skills that youth can apply in challenging situations. UAY is also aware of the intersectionality of race and class with trauma. Youth experience additional marginalization as a result of their intersecting identities and other identity-related factors. These identities fall under the categories of "minority", "at-risk", "Latinx", "African-American", and "low socio-economic", which are often accompanied by exposure to factors like trauma, racism, and classism. The combination of these identities and factors compounds and intensifies youths' struggles to create opportunities that allow them to move beyond their status and prosper.

3. How many North Liberty residents will you be serving with this program/project?

500

4. Provide a succinct, specific description of your primary target population(s).

UAY works primarily with youth in junior high and high school, and their families

5. What percentage of the program/project benefits North Liberty residents?

15% of our total served are North Liberty residents, these funds would be used 100% for North Liberty residents

6. How will this program/project benefit the community of North Liberty?

There will be several benefits to the community of North Liberty. Primarily for the youth who do not currently have supervised activities during afterschool hours. This will give them a safe place to go with safe adults who will provide them with enriching activities, and who are trained in positive youth development. It is important to note that our staff are not just "youth workers". They are all highly trained in Positive Youth Development (PYD) techniques.

All youth development programs at UAY utilize the Youth Program Quality Assessment (YPQA), an evidence-based assessment tool designed to measure the quality of youth programs and identify staff training needs in programs that serve youth during out-of-school time. YPQA evaluates the quality of youth experiences as youth participate in programming. The focus of YPQA is on process quality, not just inputs like staff and supplies or outputs like test scores, but on giving youth a powerful experience. YPQA provides a framework for intentionally moving youth toward the most important quality of youth programs, interaction and engagement. Evidence is gathered through observation and interview by a qualified, trained observer. Notes, observations and interview data are used as evidence to score items. This assessment is run each April.

In addition to the benefits to the youth involved, this will benefit the Library and Rec Center by giving the youth an alternative outlet for their energies. Finally, the entire community of North Liberty benefits when youth have safe, effective programming. According to Youth.gov, the federal government website, "Effective afterschool programs bring a wide range of benefits to youth, families and communities. Afterschool programs can boost academic performance, reduce risky behaviors, promote physical health, and provide a safe, structured environment for the children of working parents."

Other demonstrated benefits include:

o Improved academic performance, (Naftzger et. al., 2007)

o Improved classroom behavior, attendance, aspirations, and decreased drop outs, (Wisconsin Department of Public Instruction, 2010), (Huang, Leon, La Torre, Mostafavi, 2008)

o Reduced drug use, and criminal behavior, Investing in Our Young People, (University of Chicago, 2006), (UCLA National Center for Research on Evaluation, Standards and Student Testing, 2007)

o Positive health outcomes, (Mahoney, J., Lord, H., & Carryl, 2005)

7. Describe your efforts to outreach to residents of North Liberty in providing accessibility to your programs and services.

Using Ranshaw House as the base for our groups is one way of providing accessibility. It is a community hub, within easy walking distance of most of the primary target population, and a place most of them are familiar with and already utilizing to some extent.

Our SPARK program has an extensive outreach component in North Liberty. This includes attending community events and meeting youth in neighborhoods and at school. Crisis work is done at schools, in homes, or wherever is most convenient for each individual.

UAY stresses the importance of eliminating barriers to access our programming. UAY has developed programming that target these issues while also speaking to youth in a language they understand, by investing in trainings that specialize in working with the unique needs of young adults such as Positive Youth Development, Youth Mental Health First Aid, Trauma Informed Care, Cultural Competency, and Adverse Childhood Experiences. We work with their strengths and utilize them as partners in determining what activities they are interested in and what issues they want to see addressed. We do this while creating a safe environment with trusted adults who can guide them to use their talents for their benefit and the benefit of the community as a whole.

8. If this funding is not available, describe the impact of that decision on the Agency and the program/project these funds would have supported.

Funding we have received in the last few years from North Liberty has given us the ability to continue to seek out funding for programming that speaks specifically to the needs of North Liberty residents. It has helped us secure several new avenues of funding that will continue to have impacts for many years. Without funding from North Liberty, UAY would be less able to continue to pursue funding.

9. List all amounts and years of funds previously received from the City of North Liberty.

FY21 - \$4,000
FY22 - \$5,000
FY23 - \$8,500

10. If you have previously participated in the City of North Liberty's social services funding opportunity, have you completed required reports?

Yes

I give permission to the City of North Liberty to reproduce and use any photographs taken at my program/project and/or that are submitted as part of our program summary report.

Signature

Genevieve Anglin

Digitally signed by Genevieve Anglin
Date: 2023.05.26 15:19:20 -05'00'

Date

5/26/2023

Send one grant application via email to Tracey Mulcahey at tmulcahey@northlibertyiowa.org. Do not send any hard copies of applications.

Submission deadline: Applications will be accepted until June 1, 2023 with awards made at a Council meeting in June.

Annual reports on awarded projects/programs are due by August 31, 2024. Reminder notices will be emailed in July.



Forevergreen Estates

Resolution No. 2023-71

RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS AND RELEASING SURETY FOR FOREVERGREEN ESTATES PART ONE NORTH LIBERTY, IOWA

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, on February 14, 2023, the City Council of North Liberty approved the final plat for the Forevergreen Estates – Part One Subdivision pursuant to the owner and developer of the property, Bowman Property, LLC, having provided for the installation of public improvements thereon in accordance with the provisions of City Code Section 180.11(8)(A)(2); and

WHEREAS, Bowman Property, LLC entered into a Surety Agreement with the City of North Liberty to guarantee the installation of certain public improvements required by the approved construction plans for the subdivision and set forth in said Surety Agreement; and

WHEREAS, the installation of public improvements has been completed in accordance with the requirements of Chapter 180.11 of the City Code, and as contemplated by said Surety Agreement.

NOW, THEREFORE, BE IT RESOLVED that the public improvements contemplated by the Surety Agreement for Forevergreen Estates Subdivision Part One and the Owner’s Certificate and Dedication for said subdivision are hereby approved and accepted, and the City hereby relinquishes any further claim to the letter of credit issued for the benefit of the City pursuant to said Surety Agreement.

APPROVED AND ADOPTED this 27th day of June, 2023.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



Assessment Resolution

Resolution No. 2023-72

**RESOLUTION ASSESSING AMOUNTS OWED TO THE CITY OF
NORTH LIBERTY, IOWA TO INDIVIDUAL PROPERTY TAXES**

WHEREAS, the following individuals have not paid the amounts listed below which are due and payable to the City of North Liberty, Iowa as follows:

<u>Name</u>	<u>Property</u>	<u>Parcel</u>	<u>Amount</u>	<u>Description</u>
Michael J. Kabela	747 W. Zeller St.	0613203004	\$161.23	Mowing
Donald G. Beattie	350 W. Penn St.	0612154003	\$259.06	Mowing

WHEREAS, diligent effort has been made to collect said amount; and

WHEREAS, under the terms of the Municipal Code of North Liberty, Iowa, this amount is delinquent and should be certified pursuant to said Municipal Code.

NOW, THEREFORE, BE IT RESOLVED THAT that the City Clerk is hereby authorized and directed to certify to the Johnson County Treasurer the above and foregoing delinquent amount to the appropriate real property in North Liberty, Johnson County, Iowa, as herein described.

APPROVED AND ADOPTED this 27th day of June, 2023.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



FY 2024 Salaries and Wages

Resolution No. 2023-73

A RESOLUTION AUTHORIZING SALARIES AND HOURLY WAGES FOR CITY EMPLOYEES FOR THE FISCAL YEAR OF JULY 1, 2023 THROUGH JUNE 30, 2024

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the following full-time and permanent part-time employees and/or positions of the City of North Liberty shall be paid the gross wages and salaries indicated in Attachment A for the fiscal year beginning July 1, 2023 and ending June 30, 2024;

WHEREAS, overtime pay for hourly employees is at one and one-half times the regular hourly rate of pay for hours worked in excess of forty hours per week; and

WHEREAS, the City Clerk of the City of North Liberty is hereby authorized to issue checks, less legally required or authorized deductions from the amount set out above, on the days of the payroll, and to make contributions to IPERS, Social Security and Medicare, or other purposes required by law or authorized by the City Council all subject to audit and review of the City Council.

NOW, THEREFORE, BE IT RESOLVED that the attached list of salaries and hourly wages for the Fiscal Year of July 1, 2023 through June 30, 2024 is approved.

APPROVED AND ADOPTED this 27th day of June, 2023.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

Salaries

Employee	Position	Rate of Pay	
Police			
Venenga, Diane	Police Chief	\$12,285.87	Monthly Salary
Landsgard, Tyson	Police Lieutenant	\$10,316.80	Monthly Salary
Ross, Ruben	Police Lieutenant	\$9,867.87	Monthly Salary
Regenwether, Creighton	Police Sergeant	\$8,380.67	Monthly Salary
Shine, Chris	Police Sergeant	\$8,380.67	Monthly Salary
Seymour, Mitch	Police Sergeant	\$8,174.40	Monthly Salary
Wood, Casey	Police Sergeant	\$7,624.93	Monthly Salary
Ruffcorn, Alisha	Administrative Assistant II	\$29.05	Hourly
Rich, Lauryn	Administrative Assistant	\$25.10	Hourly
Tygart, Chuck	Police Officer	\$39.63	Hourly
Rockafellow, Ryan	Police Officer-Investigator	\$39.63	Hourly
Miller, Joel	Police Officer	\$39.63	Hourly
Gallagher, Jordan	Police Officer-Investigator	\$39.63	Hourly
Jennings, Andy	Police Officer	\$39.63	Hourly
Clubb, Travis	Police Officer	\$38.48	Hourly
Hayes, Rhonda	Police Officer	\$38.48	Hourly
Davis, Bryan	Police Officer	\$38.48	Hourly
Sammons, Scott	Police Officer	\$38.48	Hourly
Campbell, Ben	Police Officer-K9	\$38.48	Hourly
Sexton, Bruce	Police Officer-JFACT Investigator	\$37.17	Hourly
Madole, Spence	Police Officer	\$37.17	Hourly
Kapfer, Eric	Police Officer	\$37.17	Hourly
Vazquez, Ricardo	Police Officer Drug Task Force	\$34.53	Hourly
Jacobi, Justin	Police Officer	\$31.90	Hourly
Monroe, Elizabeth	Police Officer	\$31.90	Hourly
McVey, Jeffrey	Police Officer	\$31.90	Hourly
Jirak, Zachary	Non-Certified Police Officer	\$27.96	Hourly
Fire			
Platz, Brian	Fire Chief	\$5,670.40	Bi-Weekly Salary
Humston, Tina	Training Officer-Captain	\$2,836.80	Bi-Weekly Salary
Hardin, Bryan	Assistant Fire Chief-Fire Marshall-Part-Time	\$2,405.84	Bi-Weekly Salary
Schmooke, William	Assistant Fire Chief-Training & Administration-Part-Time	\$2,295.06	Bi-Weekly Salary
Reasner, Richard	Fire Shift Lieutenant	\$24.19	Hourly
Holley, Joshua	Fire Shift Lieutenant	\$24.19	Hourly
Dolan, Nicholas	Fire Shift Lieutenant	\$24.19	Hourly
Jaeger, Jeffrey	Part-Time Fire Fighter	\$16.00	Hourly
Voparil, Christine	Part-Time Fire Fighter	\$16.00	Hourly
Schoening, Austin	Part-Time Fire Fighter	\$16.00	Hourly
Skubal, Alec	Part-Time Fire Fighter	\$16.00	Hourly
Kraxner, Brock	Part-Time Fire Fighter	\$16.00	Hourly
Rundle, Lucas	Part-Time Fire Fighter	\$16.00	Hourly
McAvoy, Kyle	Part-Time Fire Fighter	\$16.00	Hourly
Flesner, Jack	Part-Time Fire Fighter	\$16.00	Hourly
Campbell, Benjamin	Part-Time Fire Fighter	\$16.00	Hourly
VanZante, Jacob	Part-Time Fire Fighter	\$16.00	Hourly
Kesteloot, Joseph	Part-Time Fire Fighter	\$16.00	Hourly
Lang, Nathaniel	Part-Time Fire Fighter	\$16.00	Hourly
McDonald, James	Part-Time Fire Fighter	\$16.00	Hourly

Salaries

Building

Palmer, Thomas	Building Official	\$10,074.13	Monthly Salary
Yoder, Benjamin	Building Inspector II	\$34.89	Hourly
Green, Anthony	Building Inspector II	\$30.29	Hourly
Wolfe, Michael	Stormwater Coordinator	\$37.45	Hourly
Warnstaff, Kari	Permit Tech / Administrative Assistant	\$27.59	Hourly

Public Safety

Lewis, Amy	School Crossing Guard	\$21.89	Hourly
Etherington, Alfred	School Crossing Guard	\$20.04	Hourly
Lewis, Michael	School Crossing Guard	\$17.47	Hourly
Aguasviva, Judythe	School Crossing Guard	\$17.47	Hourly
Jetter, James	School Crossing Guard (Sub)	\$20.63	Hourly
Johnston, Stephanie	School Crossing Guard (Sub)	\$17.47	Hourly

Library

Garner, Jennifer	Library Director	\$9,867.87	Monthly Salary
Jordebrek, Jennifer	Assistant Library Director	\$7,904.00	Monthly Salary
Harrison, Melanie	Marketing & Events Coordinator	\$34.29	Hourly
Frisbie, Andrew	Collection Development Librarian	\$31.79	Hourly
O'Sheridan-Tabor, Emily	Family Services Librarian	\$30.45	Hourly
Vacant	Youth & Teen Services Librarian		Hourly
Shimmin, Nicholas	Adult Services Librarian	\$28.38	Hourly
Forkenbrock, Kellee	Public Services Librarian	\$26.94	Hourly
Hodgson, Kayla	Assistant Youth & Teen Services Librarian	\$20.80	Hourly
Grandinetti, Danielle	Library Services & Marketing Assistant	\$20.80	Hourly
Brase, Corrie	Library Assistant II	\$16.73	Hourly
Joslyn, Justine	Library Assistant II	\$15.50	Hourly
Riker, Leonard	Library Assistant I	\$14.73	Hourly
Grinstead, Claire	Library Assistant I	\$14.73	Hourly
Vacant	Library Assistant I		Hourly
Vacant	Library Assistant I		Hourly
Vacant	Library Assistant I		Hourly
Vacant	Library Assistant I		Hourly
Schneider, Erik	Library Page	\$13.77	Hourly

Parks

Goldsmith, Guy	Director Parks, Buildings, Grounds	\$10,074.13	Monthly Salary
Hamer, Timothy	Assistant Director Parks, Buildings, Grounds	\$42.83	Hourly
Hamer, Brian	Senior Parks Maintenance-Forestry	\$37.17	Hourly
Clendenen, Zachery	Parks Maintenance Worker III	\$27.72	Hourly
Flaucher, Brandon	Parks Maintenance Worker III	\$27.72	Hourly
Eilers, Theodore	Parks Maintenance Worker III	\$26.44	Hourly
West, Adam	Seasonal Groundskeeper	\$16.39	Hourly
Lorenz, Steven	Seasonal Groundskeeper	\$15.91	Hourly
McAtee, Joseph	Seasonal Groundskeeper	\$15.91	Hourly
Vance, Spencer	Seasonal Groundskeeper	\$15.91	Hourly
Ross, Samuel	Seasonal Groundskeeper	\$15.91	Hourly
Cusick, Benjamin	Seasonal Groundskeeper	\$15.91	Hourly
Ryan, Jackson	Seasonal Groundskeeper	\$15.91	Hourly
Coppess, Kimberly	Seasonal Groundskeeper	\$15.45	Hourly

			<i>Salaries</i>
Carpenter, Laura	Seasonal Groundskeeper	\$15.45	Hourly
Dykstra, Jason	Seasonal Groundskeeper	\$15.45	Hourly
Fisher, Scott	Seasonal Groundskeeper	\$15.45	Hourly
Howerzyl, Graham	Seasonal Groundskeeper	\$15.45	Hourly
Platz, Weston	Seasonal Groundskeeper	\$15.45	Hourly
Sundblad, Nicholas	Seasonal Groundskeeper	\$15.45	Hourly

Recreation

Simpson, Michelle	Recreation Director	\$4,649.60	Bi-Weekly Salary
Motley, Brian	Assistant Recreation Director	\$4,100.80	Bi-Weekly Salary
Fielder, Matthew	Youth Program Supervisor	\$7,878.00	Monthly Salary
Meseck, Matthew	PM Recreation Supervisor	\$6,442.80	Monthly Salary
Moore, Jonathan	Recreation Program Supervisor	\$2,540.80	Bi-Weekly Salary
Egly, Jason	AM-Administrative Assistant	\$28.29	Hourly
Pilcher, Zachary	PM-Administrative Assistant	\$24.51	Hourly
Wingert, Mark	Custodial Supervisor	\$30.20	Hourly
Benner, Jeff	PM Custodian	\$24.95	Hourly
Kolkovich, Robert	Custodian	\$22.71	Hourly
Schramm, Kendra	Head Counselor Part-Time	\$21.16	Hourly
Taylor, William	Building Monitor Part-Time	\$15.17	Hourly
Andrews, Sarah	Building Monitor Part-Time	\$15.17	Hourly
Hildreth, Tyler	Building Monitor-Part-Time	\$15.17	Hourly
Bohr, Eric	Building Monitor Part-Time	\$15.17	Hourly
Buschelman, Sarah	Recreation Counselor Part-Time	\$15.17	Hourly
Hollingsworth, Aundrea	Building Monitor Part-Time	\$15.17	Hourly
Marx, Cynthia	Building Monitor Part-Time	\$15.17	Hourly
Yamashita, Aidan	Recreation Counselor Part-Time	\$15.17	Hourly
Fetter, Joshua	Recreation Counselor Part-Time	\$15.17	Hourly
Squires, Marlee Jo	Building Monitor Part-Time	\$15.17	Hourly
Reath, Manaath	Building Monitor Part-Time	\$15.17	Hourly
Albashair, Gamareldawla	Building Monitor Part-Time	\$15.17	Hourly
Inestroza, Christy	Building Monitor Part-Time	\$15.17	Hourly
Albashair, Nour	Recreation Counselor Part-Time	\$15.17	Hourly
Bagan, Hunter	Recreation Counselor Part-Time	\$15.17	Hourly
Alberts, Delaney	Recreation Counselor Part-Time	\$15.17	Hourly
Eyestone, Ryne	Recreation Counselor Part-Time	\$15.17	Hourly
Young, Isaac	Building Monitor Part-Time	\$15.17	Hourly
Zimmerman, Patti	Building Monitor Part-Time	\$15.17	Hourly
Hildreth, Brooke	Building Monitor-Part-Time	\$15.17	Hourly
Hinschberger, Jamie	Building Monitor-Part-Time	\$15.17	Hourly
Hunter, Lydia	Recreation Counselor Part-Time	\$15.17	Hourly
Keel, Tiegan	Building Monitor-Part-Time	\$15.17	Hourly
Krueger, Benjamin	Recreation Counselor Part-Time	\$15.17	Hourly
Leick, Jack	Building Monitor-Part-Time	\$15.17	Hourly
Napoli, Haley	Building Monitor-Part-Time	\$15.17	Hourly
Putnam, Jacob	Building Monitor-Part-Time	\$15.17	Hourly
Riehl, Avery	Building Monitor-Part-Time	\$15.17	Hourly
Romans, Logan	Building Monitor-Part-Time	\$15.17	Hourly
Weber, Una	Building Monitor-Part-Time	\$15.17	Hourly
Van Abbema, Avery	Junior Recreation Counselor Part-Time	\$14.67	Hourly
Berns, Ella	Junior Recreation Counselor Part-Time	\$14.67	Hourly
Avgenackis, Emma	Junior Recreation Counselor Part-Time	\$14.67	Hourly
Masterson, Benjamin	Junior Recreation Counselor Part-Time	\$14.67	Hourly
Davis, Cole	Recreation Counselor Part-Time	\$14.73	Hourly
Davis, Jaxon	Junior Recreation Counselor Part-Time	\$14.23	Hourly
Davis, Megan	Recreation Counselor Part-Time	\$14.73	Hourly

			Salaries
Eisenbach, Chase	Junior Recreation Counselor Part-Time	\$14.23	Hourly
Helmers, Caleb	Seasonal Intern	\$15.45	Hourly
Lohman, Lucy	Junior Recreation Counselor Part-Time	\$14.23	Hourly
Lowe, Mark	Building Monitor-Part-Time	\$14.73	Hourly
Roberts, Charles	Junior Recreation Counselor Part-Time	\$14.23	Hourly

Pool

Bjork, Ashley	Aquatic Supervisor	\$3,045.60	Bi-Weekly Salary
Bliven, Benjamin	Aquatic Coordinator	\$21.67	Hourly
	Lifeguard-Hired after 01/01/2023	\$14.73	Hourly
	Lifeguard-Hired prior to 01/01/2023	\$15.17	Hourly
	Concessions-Hired after 01/01/2023	\$14.00	Hourly
	Concessions-Hired prior to 01/01/2023	\$14.42	Hourly
	Swim Instructor-Hired after 01/01/2023	\$15.25	Hourly
	Swim Instructor-Hired prior to 01/01/2023	\$15.71	Hourly
	Private Swim Instructor	\$30.00	Hourly
	Assistant Concessions Manager-Hired after 01/01/23	\$15.78	Hourly
	Assistant Concessions Manager-Hired prior to 01/01/23	\$16.25	Hourly
	Concession Manager-Hired after 01/01/2023	\$16.83	Hourly
	Concession Manager-Hired prior to 01/01/2023	\$17.33	Hourly
	Pool Manager-Hired after 01/01/2023	\$16.83	Hourly
	Pool Manager-Hired prior to 01/01/2023	\$17.33	Hourly
	Head Lesson Coordinator-Hired after 01/01/2023	\$16.83	Hourly
	Head Lesson Coordinator-Hired prior to 01/01/2023	\$17.33	Hourly
	Lifeguard Instructor-Hired after 01/01/2023	\$17.88	Hourly
	Lifeguard Instructor-Hired prior to 01/01/2023	\$18.42	Hourly
	Water Aerobics Instructor	\$16.00	Hourly

Planning

Rusnak, Ryan	Planning Director	\$9,453.60	Monthly Salary
Conklin, Clint	Planning Technician / Code Compliance Professional	\$30.45	Hourly

Administration

Heiar, Ryan	City Administrator	\$16,702.40	Monthly Salary
Lientz, Grant	City Attorney	\$13,424.67	Monthly Salary
Mulcahey, Tracey	City Clerk / Assistant City Administrator	\$11,275.33	Monthly Salary
Hilton, Debra	Human Resource Director	\$10,074.13	Monthly Salary
Byers, Mary	Deputy City Clerk / Utility Billing Clerk	\$37.78	Hourly
Dykstra, Jacqueline	Administrative Assistant / Payables	\$37.21	Hourly
Harris, Jackie	HR / Legal Assistant	\$34.29	Hourly
House, Stacey	Administrative Assistant / Deputy City Clerk	\$28.38	Hourly
Farr, Melanie	Administrative Assistant	\$24.51	Hourly
McConville, Angela	Special Projects Coordinator	\$6,146.40	Monthly Salary
Nelson, Christopher	Information Technology Coordinator	\$6,742.67	Monthly Salary

Communications

Bergus, Nicholas	Director of Community Relations	\$9,245.60	Monthly Salary
Miller, Jillian	Assistant Director of Community Relations	\$6,858.80	Monthly Salary
Blackman, Derek	Communications Specialist	\$28.82	Hourly
McCabe, Timothy	Communications Assistant Part-Time	\$15.83	Hourly
James, Micah	Outreach & Equity Coordinator	\$6,002.53	Monthly Salary

Salaries

Streets

Pentecost, Michael	Street Superintendent	\$10,316.80	Monthly Salary
Lange, Daniel	Assistant Street Superintendent	\$42.83	Hourly
Murray, Justin	Locate Laborer III	\$30.45	Hourly
Kinney, Steven	Laborer III	\$29.05	Hourly
Werle, Michael	Laborer III	\$29.75	Hourly
Taylor, Ryan	Laborer III	\$26.44	Hourly
Bigelow, Matthew	Laborer I	\$22.18	Hourly
Tolander, Cameron	Laborer I	\$22.18	Hourly
Salm, Andrew	Construction Inspector	\$35.72	Hourly

Water

Metternich, Gregory	Water Superintendent	\$10,316.80	Monthly Salary
Kopecky, Shannon	Assistant Water Superintendent	\$44.36	Hourly
Keating, Michael	Water Operator II	\$37.21	Hourly
Pretasky, James	Water Maintenance Specialist	\$34.77	Hourly
Bowman, Nicholas	Water Maintenance Specialist	\$33.21	Hourly
Morales Ortega, Cesar	Water Laboratory Technician	\$29.75	Hourly

Waste Water

Lammers, Drew	Wastewater Superintendent	\$4,458.40	Bi-Weekly Salary
Furler, David	Assistant Wastewater Superintendent	\$40.87	Hourly
Farrier, Mark	Wastewater Operations Supervisor	\$34.08	Hourly
Arey, Thomas	Wastewater Maintenance Specialist	\$35.20	Hourly
Scroggie Neill	Wastewater Maintenance Specialist	\$28.82	Hourly
Tusing, Delen	Wastewater Operator II	\$29.75	Hourly
Hertzfeldt, Matthew	Wastewater Operator I	\$26.32	Hourly

**Based on a 2080 hour work year, excludes overtime, on-call pay and shift differential.*



Iowa DOT Agreement

**IOWA DEPARTMENT OF TRANSPORTATION
Cooperative Agreement
For Primary Road Project**

County	<u>Johnson</u>
City	<u>North Liberty</u>
Project No.	<u>ITS-ITSC(690)--255-00</u>
Iowa DOT	
Agreement No.	<u>2023-16-021</u>
Staff Action No.	<u>N/A</u>

This Agreement, is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT", and North Liberty, Iowa, hereafter designated the "CITY" in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4 as applicable;

The DOT proposes to install an Intelligent Transportation System (ITS) network consisting of necessary cameras, sensors, dynamic message boards, and other related technology in the Iowa City metropolitan area of the State of Iowa to assist in traffic operations and information dissemination in and around the Iowa City area; and

The DOT, as part of the ITS project, will install cameras, sensors, and other related technology within the Iowa City area on I-80, I-380, and U.S. 218 in and around Johnson County; and

The CITY and DOT are willing to jointly participate in said project, in the manner hereinafter provided; and

This Agreement reflects the current concept of this project which is subject to modification by the DOT; and

Therefore, it is agreed as follows:

1. The DOT will:

- a. Provide 24 strands on I-380 from the relocated SP43 regen hut to the Penn Street west ramp "Splice ID 1". See Exhibit "A" Path 3.
- b. Provide 24 strands on I-80 from relocated SP43 regen hut to Coral Ridge Ave (formerly IA 965 and Ranshaw Way within the North Liberty city limits) "Splice ID 4". See Exhibit "A" Path 4.
- c. Provide 12 strands to CITY owned traffic cameras, 2" conduit, handholes, fiber terminations, and arrange for splicing of DOT provided strands at the following locations. See Exhibit "A". Following completion of the project, the CITY will accept ownership, locate, and maintenance responsibilities.
 - i. Ranshaw Way & West Cherry Street
 - ii. Ranshaw Way & West Zeller Street
 - iii. Ranshaw Way & Westwood Drive
 - iv. Ranshaw Way & Golf View Drive
 - v. Ranshaw Way & Ashley Court
- d. Install additional breakers in CITY owned traffic signal cabinets and arrange for up to 12 splices at the following locations. See Exhibit "A".
 - i. I-380 and Penn Street West ramp
 - ii. I-380 & Penn Street East Ramp
 - iii. Penn Street & Kansas Avenue

February 2017

- iv. Penn Street & Alexander Way
 - v. Penn Street & N. Jones Boulevard
 - vi. Ranshaw Way & Scales Bend Road
 - vii. Ranshaw Way & Pacha Parkway
 - viii. Ranshaw Way & West Cherry Street
 - ix. Ranshaw Way & West Zeller Street
 - x. Ranshaw Way & Westwood Drive
 - xi. Ranshaw Way & Golf View Drive
 - xii. Ranshaw Way & Ashley Court
 - xiii. Ranshaw Way & Forevergreen Road
- e. Arrange for splicing of DOT provided fiber cable at the following locations. See Exhibit "A".
- i. I-380 & Penn Street West Ramp "Splice ID 1"
 - ii. I-80 and Coral Ridge Avenue "Splice ID 4"
 - iii. Relocated regen hut SP43
2. The CITY will:
- a. Provide 4 strands to the DOT on Ranshaw Way from Penn Street "Splice ID 2" to Forevergreen Road "Splice ID 3". See Exhibit "A" Path 1.
 - b. Provide 4 strands to the DOT on Penn Street from I-380 West Ramp "Splice ID 1" to Ranshaw Way "Splice ID 2". See Exhibit "A" Path 2.
 - c. Provide splicing of DOT designated fibers at Ranshaw Way & Forevergreen Road. See Exhibit A "Splice ID 3".
 - d. Provide the DOT space to occupy the existing North Liberty conduit from I-380 & Penn Street West Ramp handhole to the I-380 & Penn Street East Ramp handhole.
 - d. Allow DOT use of 4 strands of terminated fiber to traffic signal cabinets, recurring access with advanced notice to North Liberty for installation and maintenance of DOT equipment, electrical service, and space within traffic signal cabinets (as available) for DOT equipment (switch and camera power supply) in traffic signal cabinets at the following locations:
 - i. I-380 & Penn Street West Ramp
 - ii. I-380 & Penn Street East Ramp
 - iii. Penn Street & Kansas Avenue
 - iv. Penn Street & Alexander Way
 - v. Ranshaw Way & N. Jones Boulevard
 - vi. Ranshaw Way & Scales Bend Road
 - vii. Ranshaw Way & Pacha Parkway
 - viii. Ranshaw Way & Forevergreen Road
 - ix. Ranshaw Way & Penn Street
 - x. Ranshaw Way & West Cherry Street
 - xi. Ranshaw Way & West Zeller Street
 - xii. Ranshaw Way & Westwood Drive
 - xiii. Ranshaw Way & Golf View Drive
 - xiv. Ranshaw Way & Ashley Court
 - e. For restoration purposes, provide an alternative route for DOT and ICN.

3. The CITY agrees to not sell or lease any fiber optic strands designated by the DOT to the CITY to a third party, public or private.
4. The DOT agrees to not sell or lease any fiber optic strands designated by the CITY to the DOT to a third party, public or private.
5. The DOT will bear all costs except those allocated to the CITY under other terms of this Agreement.

Maintenance

1. For DOT owned and maintained fiber:
 - a. DOT, or an authorized contractor, shall perform all maintenance on the fiber, including any fiber locating, fiber restoration, fiber relocation, and fiber repairs that may become necessary during the term of this agreement. DOT will bear all maintenance related costs.
 - b. In the event of a fiber cut or other need for an emergency repair, upon notification by the DOT to the CITY, the DOT shall commence to respond to correct the interruption in service.
 - c. If the CITY, or a contractor operating under the direction of the CITY performs any activity, such as but not limited to: splicing, accessing splice cases, or any other procedure that could disrupt the passage of light in the fibers or otherwise impact the DOT's fibers, the activity must be pre-planned five (5) working days in advanced and be performed during established DOT's approved Maintenance Windows (typically midnight to 6 AM). The five (5) working day notice does not apply to emergency repairs.
 - d. The CITY shall contact the ICN Service Desk at 515-725-4400 or 1-800-572-3940 in the event of a service interruption or to establish all Maintenance Windows to perform any activity that may impact the fiber.
2. For CITY owned and maintained fiber:
 - a. CITY, or an authorized contractor, shall perform all maintenance on the fiber, including any fiber locating, fiber restoration, fiber relocation, and fiber repairs that may become necessary during the term of this agreement. CITY will bear all maintenance related costs.
 - b. In the event of a fiber cut or other need for an emergency repair, upon notification by the CITY to the DOT, the CITY shall commence to respond to correct the interruption in service.
 - c. If the DOT, or a contractor operating under the direction of the DOT performs any activity, such as but not limited to: splicing, accessing splice cases, or any other procedure that could disrupt the passage of light in the fibers or otherwise impact the CITY's fibers, the activity must be pre-planned five (5) working days in advanced and be performed during established CITY's approved Maintenance Windows (typically midnight to 6 AM). The five (5) working day notice does not apply to emergency repairs.
 - d. The DOT shall contact the CITY Service Desk (City Hall) at 319-626-5700 in the event of a service interruption or to establish all Maintenance Windows to perform any activity that may impact the fiber.

General Provisions

1. In accordance with Title VI of the Civil Rights Acts of 1964 and Iowa Code Chapter 216 and associated subsequent nondiscrimination laws, regulations and executive orders, the CITY shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability.
2. The CITY agrees to indemnify, defend and hold the DOT harmless from any action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend and hold harmless applies to all aspects of the DOT's application review and approval process, plan and construction reviews, and funding participation.
3. If any part of this agreement is found to be void and unenforceable then the remaining provisions of this agreement shall remain in effect.
4. This agreement is not assignable without the prior written consent of the DOT.
5. It is the intent of both (all) parties that no third-party beneficiaries be created by this Agreement.
6. This Agreement may be executed in (two) counterparts, each of which so executed will be deemed to be an original.
7. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the CITY and DOT regarding this project. All previously executed agreements will remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement will be in the form of a duly executed amendment to this document.

February 2017

IN WITNESS WHEREOF, each of the parties hereto has executed Agreement No. 2023-16-021 as of the date shown opposite its signature below.

CITY OF NORTH LIBERTY:

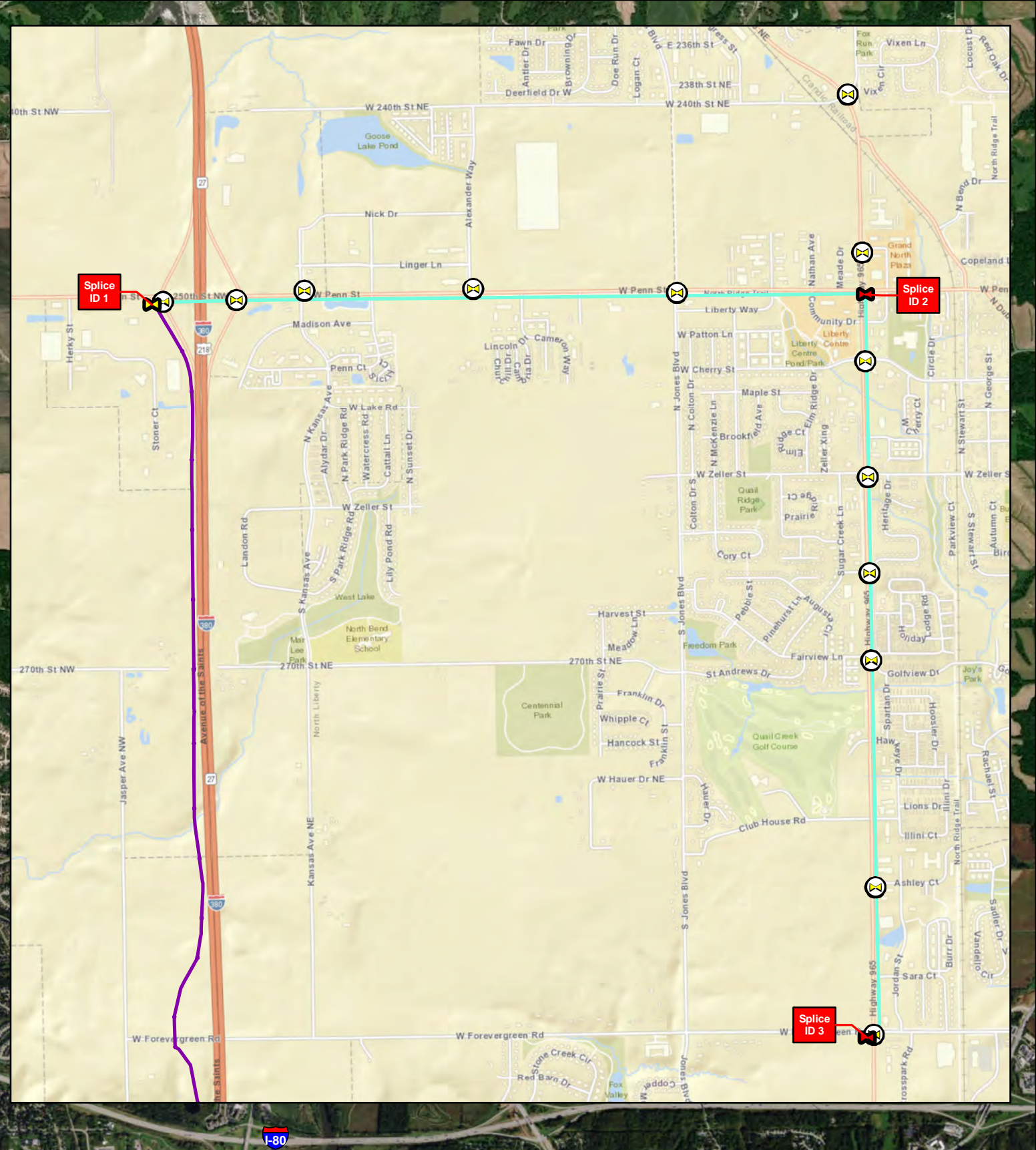
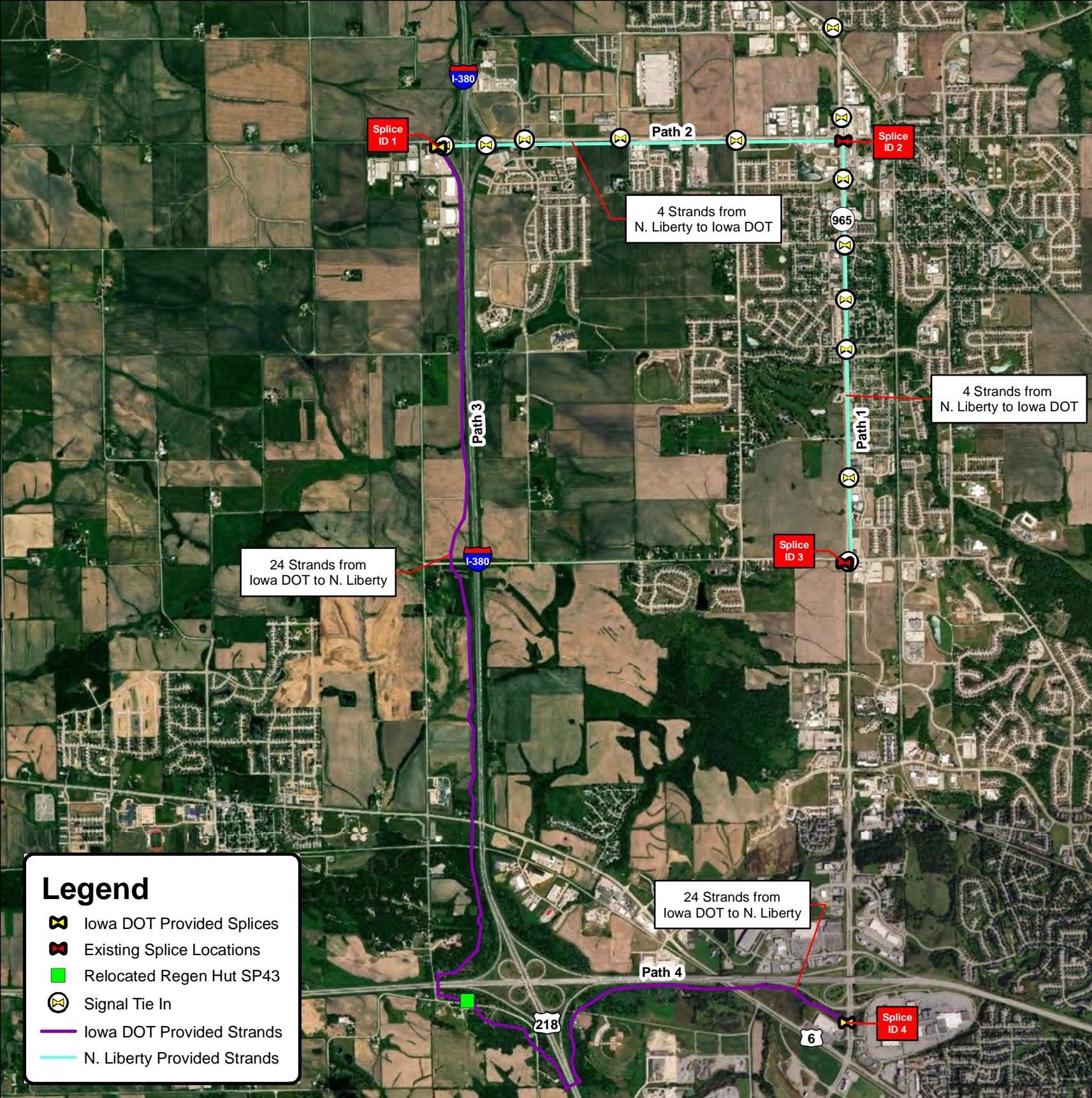
By: _____ Date _____, 20____.
Mayor

I, _____, certify that I am the Clerk of the City, and that _____, who signed said Agreement for and on behalf of the City was duly authorized to execute the same on the day of _____, 20____.

Signed: _____
City Clerk of North Liberty, Iowa.

IOWA DEPARTMENT OF TRANSPORTATION:

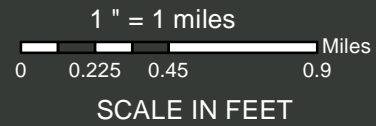
By: _____ Date _____, 20____.
James R. Schnoebelen
District Engineer
District 6



Legend

- Iowa DOT Provided Splices
- Existing Splice Locations
- Relocated Regen Hut SP43
- Signal Tie In
- Iowa DOT Provided Strands
- N. Liberty Provided Strands

Iowa DOT and North Liberty



601 P Street / Suite 200 / Lincoln, NE 68508
O 402-476-6311 / olsson.com

Resolution No. 2023-74

A RESOLUTION APPROVING THE COOPERATIVE AGREEMENT NO. 2023-16-021 FOR A PRIMARY ROAD PROJECT BETWEEN THE IOWA DEPARTMENT OF TRANSPORTATION AND THE CITY OF NORTH LIBERTY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, the City of North Liberty is partnering with the Iowa DOT for the ITS Project installing cameras, sensors and other related technology;

WHEREAS, the Iowa DOT agrees to provide the fiber, equipment, and installation of the project with conditions set forth in the agreement;

WHEREAS, it is the parties' desire to agree and establish, in writing, their understanding concerning the agreement for this project.

NOW, THEREFORE, BE IT RESOLVED that that the agreement between the City of North Liberty and IDOT is approved for the Primary Road Project ITS-ITSC(690)-255-00 for Agreement number 2023-16-021.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said agreement.

APPROVED AND ADOPTED this 27th day of June, 2023.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

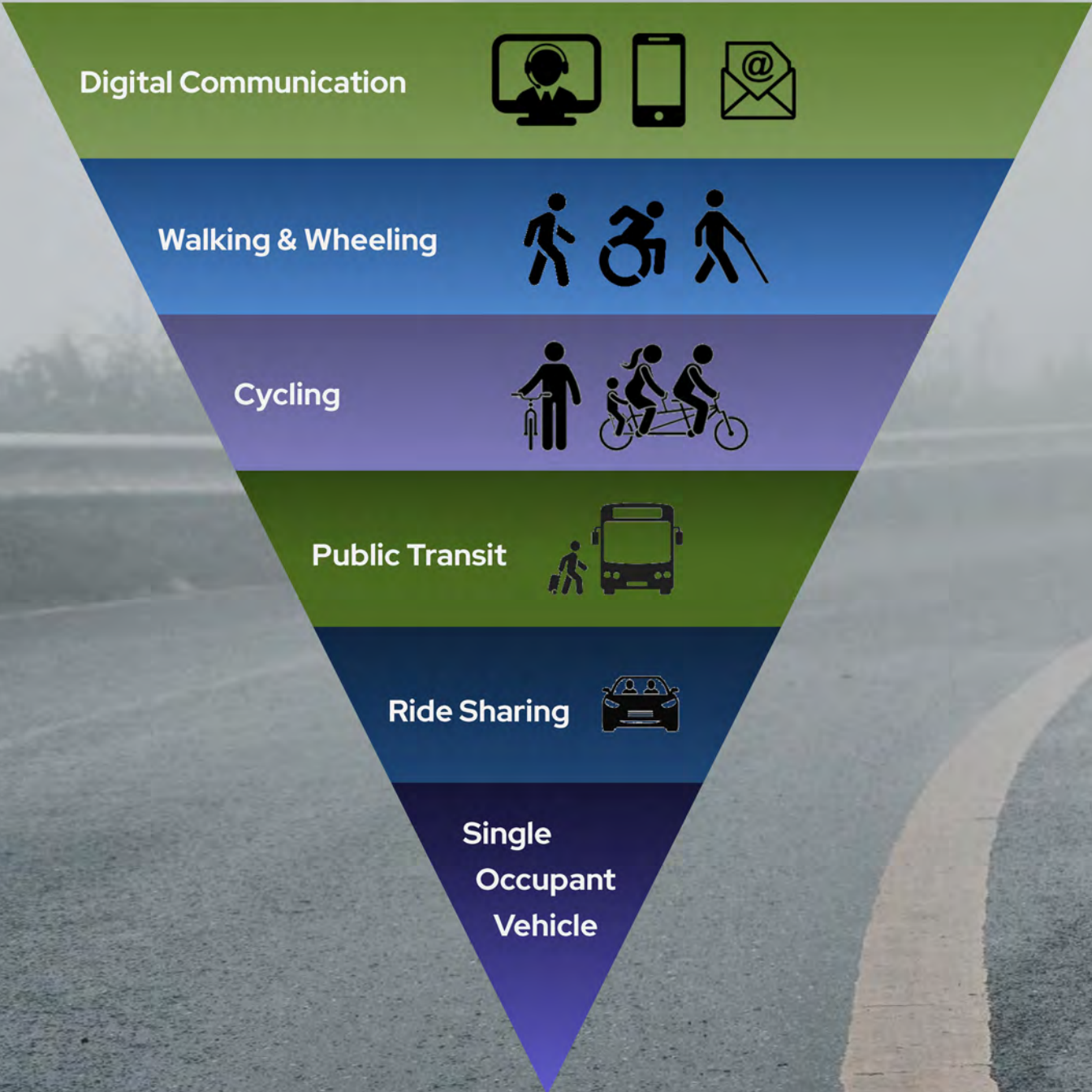
TRACEY MULCAHEY, CITY CLERK



ARPA Transit Contract Renewal

NORTH LIBERTY ANNUAL TRANSIT REPORT

june
2023



**NORTH LIBERTY
TRANSPORTATION ASSISTANCE PROGRAM (NLTAP)
NOVEMBER 2018 - CURRENT**

More in Appendix A

NORTH LIBERTY TRANSPORTATION ASSISTANCE PROGRAM												
	RUN DAYS	# OF RIDES	AVG # RIDES/ DAY	AVG # RIDES/ ACTIVE USER	TOTAL USERS	INACTIVE USERS	ACTIVE USERS	FARE (RETAINED BY YELLOW CAB)	CITY TOTAL	CITY COST/ RIDE	CITY COST/ ACTIVE USER	
FY2023 July	26	141	5.4	4.7	106	76	30	\$ 141	\$ 2,583	\$ 18	\$ 86	
August	27	153	5.7	4.4	111	76	35	\$ 153	\$ 2,759	\$ 18	\$ 79	
September	26	213	8.2	5.5	120	81	39	\$ 213	\$ 4,098	\$ 19	\$ 105	
October	26	193	7.4	4.9	129	90	39	\$ 193	\$ 3,418	\$ 18	\$ 88	
November	26	201	7.7	5.6	128	92	36	\$ 201	\$ 3,674	\$ 18	\$ 102	
December	27	211	7.8	5.1	126	85	41	\$ 211	\$ 3,447	\$ 16	\$ 84	
January	26	283	10.9	8.1	122	87	35	\$ 283	\$ 4,119	\$ 15	\$ 118	
February	24	241	10.0	5.9	125	84	41	\$ 241	\$ 3,529	\$ 15	\$ 86	
March	27	315	11.7	7.0	126	81	45	\$ 315	\$ 5,686	\$ 18	\$ 126	
April	25	351	14.0	7.0	124	74	50	\$ 351	\$ 6,834	\$ 19	\$ 137	
May	26	335	12.9	8.6	130	91	39	\$ 335	\$ 5,326	\$ 16	\$ 137	
June												
TOTAL	286	2,637						\$ 2,637	\$ 45,471			
AVERAGE MONTH		240	9.3	6.1	122	83	39		\$ 4,134	\$ 17	\$ 104	
<i>12mo estimate totals</i>	<i>312</i>	<i>2,877</i>						<i>\$ 2,877</i>	<i>\$ 49,605</i>			

For \$1 per ride, qualified North Liberty residents can call a Yellow Cab of Iowa City taxi to pick up groceries, get to the bank, visit a doctor, connect to a bus or certain other essential quality-of-life trips scheduled Monday through Friday from 7 a.m. to 5 p.m. or Saturday 7 a.m. to 3 p.m.

Residents can be eligible for this program because they don't have access to vehicle, face financial difficulty, or are permanently or temporarily disabled.

- demand - response
- curb to curb
- requires qualification, application, enrollment & annual renewal
- \$1.00 fare
- limited to specific destinations (grocery, medical, government)
- rides cannot be denied to enrolled persons
- Monday - Friday 7:00 AM - 5:00 PM; Saturday 7:00 am - 3:00 pm

northlibertyiowa.org/nltap
 Angela McConville,
 North Liberty Special Projects Coordinator
 24/7 Transit Hotline (319) 626-5918
 transit@northlibertyiowa.org

CORALVILLE TRANSIT
NORTH LIBERTY ROUTE
SEPTEMBER 2006 - CURRENT

CORALVILLE TRANSIT BUS - AM & PM ROUTE										
	RUN DAYS	RUN HOURS	# OF RIDES	AVG # RIDES/DAY	APPROX USERS/DAY	TOTAL FARE COLLECT	COST/RUN HOUR	SERVICE COST	CITY TOTAL = SRVC COST - FARE CREDIT	CITY COST/RIDE
FY2023 July	20	80	406	20	10	\$ 345	\$ 92	\$ 7,377	\$ 7,032	\$ 17
August	23	92	498	22	11	\$ 423	\$ 103	\$ 9,475	\$ 9,052	\$ 18
September	21	84	501	24	12	\$ 426	\$ 127	\$ 10,649	\$ 10,223	\$ 20
October	21	84	463	22	11	\$ 394	\$ 90	\$ 7,568	\$ 7,175	\$ 15
November	20	80	392	20	10	\$ 333	\$ 110	\$ 8,795	\$ 8,462	\$ 22
December	21	84	321	15	8	\$ 273	\$ 129	\$ 10,802	\$ 10,530	\$ 33
January	20	80	437	22	11	\$ 371	\$ 100	\$ 7,977	\$ 7,605	\$ 17
February	20	80	457	23	11	\$ 388	\$ 105	\$ 8,406	\$ 8,017	\$ 18
March	23	92	455	20	10	\$ 387	\$ 160	\$ 14,691	\$ 14,304	\$ 31
April	20	80	427	21	11	\$ 363	\$ 91	\$ 7,277	\$ 6,914	\$ 16
May										
June										
TOTAL	209	836	4,357			\$ 3,703		\$ 93,016	\$ 89,313	
AVERAGE MONTH	21	84	436	21	10	\$ 370	\$ 111	\$ 9,302	\$ 8,931	\$ 21
<i>12mo estimate totals</i>	<i>251</i>	<i>1,003</i>	<i>5,228</i>			<i>\$ 4,444</i>	<i>\$ 1,327</i>	<i>\$ 111,620</i>	<i>\$ 107,175</i>	

Coralville Transit is owned and operated by the City of Coralville. Since North Liberty is not a designated Iowa transit authority, we must contract through an existing authority for bus service.

The Transit app is available for Coralville Transit riders to track their bus in real time. Transit shows riders nearby options and departure times, bus services with expected bus arrival times, trip planning, step-by-step navigation, and has push notifications.

- fixed route
- stop to stop
- open to public
- \$1.00 fare 18+ and \$0.50 5-17 (under 5 & 65+ free)
- runs two times a day
- North Liberty to Iowa City: 6:30 AM - 7:30 AM;
Iowa City to North Liberty: 5:00 PM - 6:00 PM

coralville.org/80/Transit-Parking
 Vicky Robrock,
 Coralville Director of Parking and Transportation
 (319) 248-1790
 vrobrock@coralville.org

JOHNSON COUNTY
PARATRANSIT
SEPTEMBER 2006 - CURRENT

JOHNSON COUNTY SEATS PARATRANSIT								
	RUN HOURS	# OF RIDES	FLAT FARE CREDIT	FARE CREDIT/ RIDE	COST/ RUN HOURS	SERVICE COST	CITY TOTAL = CITY COST/ RIDE	
							- FARE CREDIT	
FY2023 July	63	96	\$ 287	\$ 3	\$ 105	\$ 6,661	\$ 6,374	\$ 66
August	42	77	\$ 287	\$ 4	\$ 66	\$ 2,811	\$ 2,524	\$ 33
September	22	46	\$ 287	\$ 6	\$ 76	\$ 1,662	\$ 1,376	\$ 30
October	32	65	\$ 287	\$ 4	\$ 65	\$ 2,105	\$ 1,818	\$ 28
November	22	58	\$ 287	\$ 5	\$ 72	\$ 1,618	\$ 1,332	\$ 23
December	25	53	\$ 287	\$ 5	\$ 95	\$ 2,321	\$ 2,035	\$ 38
January	17	40	\$ 287	\$ 7	\$ 69	\$ 1,161	\$ 874	\$ 22
February	24	48	\$ 287	\$ 6	\$ 70	\$ 1,707	\$ 1,420	\$ 30
March	20	43	\$ 287	\$ 7	\$ 60	\$ 1,207	\$ 921	\$ 21
April	27	60	\$ 287	\$ 5	\$ 98	\$ 2,625	\$ 2,339	\$ 39
May								
June								
TOTAL	295	586	\$ 2,865			\$ 23,879	\$ 21,014	
AVERAGE MONTH	30	59	\$ 287	\$ 5	\$ 78	\$ 2,388	\$ 2,101	\$ 33
<i>12mo estimate totals</i>	<i>354</i>	<i>703</i>	<i>\$ 3,438</i>			<i>\$ 28,655</i>	<i>\$ 25,216</i>	

**Training costs added.*

The Americans with Disabilities Act of 1990 (ADA) requires Coralville Transit to provide equivalent public transportation to individuals with disabilities that cannot board, ride or get to an accessible fixed-route bus due to their disability. This service must be comparable to the service that is provided to individuals without disabilities. The law is very specific as to whom and under what circumstances eligibility may be granted to use Paratransit transportation. Paratransit eligibility is not automatically assumed because of a disability.

- paratransit
- door to door
- requires qualification, application & enrollment
- \$2.00 fare
- anywhere in Johnson County
- rides cannot be denied to enrolled persons
- North Liberty Pickups: Monday - Friday 7:00 AM, 11:00 AM & 4:30 PM

johnsoncountyiowa.org/seats
 Tom Brase,
 Johnson County Transportation/Fleet Director
 (319) 339-6128
 tbrase@johnsoncountyiowa.gov

**JOHNSON COUNTY
SEATS ARPA
NOVEMBER 2022 - CURRENT**

More in Appendix B

JOHNSON COUNTY SEATS ARPA														
	RUN DAYS	# OF RIDES	AVG # RIDES/DAY	AVG # RIDES/ACTIVE USER	TOTAL USERS	INACTIVE USERS	ACTIVE USERS	FARE (RETAINED BY SEATS)	CITY TOTAL	CITY COST/RIDE	CITY COST/ACTIVE USER	ACTUAL TOTAL COST	ACTUAL COST/RIDE	ACTUAL COST/ACTIVE USER
FY2023														
July														
August														
September														
October														
November	22	35	1.6		x	x	x	\$ 175	\$ 700	\$ 20	x	\$ 1,400	\$ 40	x
December	22	114	5.2		x	x	x	\$ 570	\$ 2,280	\$ 20	x	\$ 4,560	\$ 40	x
January	22	95	4.3	10.6	x	x		9 \$ 475	\$ 1,900	\$ 20	\$ 211	\$ 3,800	\$ 40	\$ 422
February	20	124	6.2	11.3	41	30	11	\$ 620	\$ 2,480	\$ 20	\$ 225	\$ 4,960	\$ 40	\$ 451
March	23	184	8.0	15.3	48	36	12	\$ 920	\$ 3,720	\$ 20	\$ 310	\$ 7,360	\$ 40	\$ 613
April	20	144	7.2	13.1	49	38	11	\$ 720	\$ 2,920	\$ 20	\$ 265	\$ 5,760	\$ 40	\$ 524
May	23	139	6.0	12.6	53	42	11	\$ 695	\$ 2,820	\$ 20	\$ 256	\$ 5,560	\$ 40	\$ 505
June														
TOTAL	152	835						\$ 4,175	\$ 16,820			\$ 33,400		
AVERAGE MONTH		119	5.5	12.6			11	\$ 667	\$ 2,687	\$ 20	\$ 254	\$ 5,333	\$ 40	\$ 503
<i>12mo estimate totals</i>	<i>261</i>	<i>1,431</i>						<i>\$ 32,240</i>				<i>\$ 64,000</i>		
														*Will increase to \$25 for FY24

Johnson County SEATS same-day on-demand service for Johnson County residents is now available. This service offers same-day rides to Johnson County residents who do not have access to alternative forms of transportation. The expansion is a result of Johnson County's investment of funds received from the federal government through the American Rescue Plan Act (ARPA).

- on demand/microtransit
- curb to curb
- requires qualification, application, enrollment & annual renewal
- \$5.00 fare
- anywhere in Johnson County
- one bus/driver and can deny rides if full
- Monday - Friday 7:30 AM - 4:30 PM

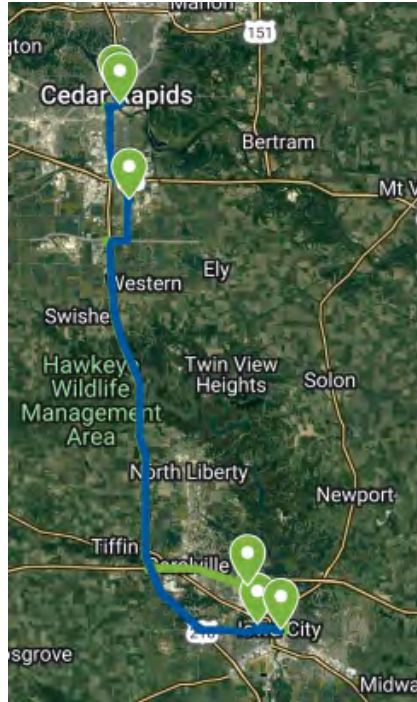
Riders must get a one-time referral through North Liberty Transit Coordinator or Johnson County Mobility Coordinator before accessing the service. Rides cost \$5 each way. At the time of pickup, riders must provide either cash or an agency-issued ticket. The vehicle used for this service is accessible.

johnsoncountyiowa.gov/same day
seatsarpa@johnsoncountyiowa.gov

EAST CENTRAL IOWA COUNCIL OF GOVERNMENTS
380 EXPRESS CORRIDOR RIDES
SEPTEMBER 2021 - CURRENT

380 Express Stops

- 📍 Cedar Rapids Ground Transportation Center
- 📍 Cedar Rapids Lot 44 Park and Ride
- 📍 Kirkwood Community College
- 📍 UIHC West Campus Transportation Center
- 📍 Court Street Transportation Center
- 📍 Coralville Transit Intermodal Facility



380 Express is managed by the East Central Iowa Council of Governments (ECICOG). ECICOG has contracted with Windstar Lines, Inc. to operate the bus service for all 380 Express Routes.

Closest stop for 380 Express is the Coralville Transit Intermodal Facility.


380express.com
(319) 362-0375
info@380express.com

- fixed route
- stop to stop
- open to public
- \$3.50 fare 7+ (under 6 free); \$1.75 fare 60+ & disabled
- runs circuitous service
- Monday - Friday 5:00 AM - 9:00 PM

APPENDIX A
NLTAP

NLTAP CARD DESIGN

FRONT - REGULAR VEHICLE USER

 uses regular vehicle

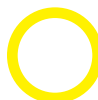


Unique Identifier: used by both Yellow Cab and City

Expiration Date: one year from date application process was completed or – for temporary cards – date doctor says patient can resume driving

Home Address: cab driver uses this to confirm the residential pick up or drop off is their verified home address

FRONT - ACCESSIBLE VEHICLE USER

 uses wheelchair vehicle



Both Yellow Cab and North Liberty logos

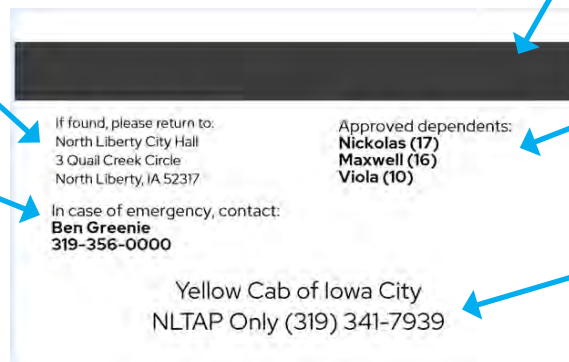
Date of Birth and Full Name: to help confirm identity

Magnetic stripe has no information stored in it at this time

BACK

“If found please return to”: helps the finder return the card to the correct location

“In case of emergency”: for the cab driver to have a contact person, considering many trips are for medical purposes



“Approved dependents”: only these children under 18 can ride with cardholder; ages included to help confirm identity

Dedicated NLTAP phone number as a reminder (font was enlarged in 2022 to be more visible for low vision individuals)

APPLICANT NUMBERS

Step 1: application

Interested people can:

1. apply on the online form (have received 225),
2. request a printed form be mailed to them,
3. attend a registration drive (have held 13 at the Pantry, Library, North Liberty Living Center, Jefferson Point, and Keystone),
4. ask for a form while visiting City Hall, or
5. fill out the online form at their onboarding appointment.

Step 2: onboarding appointment

Upon receipt of an application, Transit Coordinator sets up a home visit to complete the application process. At that visit, staff reviews the User Guide with the applicant on how to use the program, answers questions, checks proof of residence and other required proof of eligibility, issues the person's identification card, and presents the Code of Conduct policy. In many instances, staff will help navigate the resident through other local resources, continuing the conversation. This staff person serves as a contact point between the City and the resident. We use Hands Up Communications to translate when there is a language barrier.

In a handful of instances, applicants do not complete the entire process. These typically begin as online applications and fall into one of these categories:

- Applicant does not qualify for the program because they do not live within City Limits;
- Applicant neglected to set up the home visit to complete the application process, even after multiple attempts to contact;
- Applicant is a home visit no-show and does not respond to follow up calls;
- Applicant responded that, after receiving further information from the Transit Coordinator, the program does not fulfill needs (e.g., looking for work transportation).

In the last year, we did have one person express hesitancy due to concerns about using taxis as the transport mechanism, but they have since used the program and changed their mind.

Completed Enrollments (2019 - current)

YEAR	MONTH	# NEW	# RENEW	# CURRENT
2019	November	50		50
	December	21		71
2020	January	23		94
	February	3		97
	March	3		100
	April	3		102
	May	2		102
	June	2		103
	July	3		106
	August	6		112
	September	5		117
	October	1		118
	November	4	27	121
	December	6	8	105
2021	January	2	6	94
	February	2	5	81
	March	3	1	83
	April	2	1	83
	May	3	2	84
	June	8	2	93
	July	2	2	95
	August	4	2	98
	September	6	0	98
	October	5	1	100
	November	2	1	102
	December	4	20	95
2022	January	6	6	92
	February	8	8	100
	March	3	1	100
	April	2	2	100
	May	5	2	103
	June	6	2	106
	July	4	5	106
	August	5	4	111
	September	13	0	120
	October	10	5	129
	November	2	12	128
	December	6	14	126
2023	January	3	4	122
	February	7	10	125
	March	7	3	126
	April	3	2	124
	May	7	3	130
	June	2	4	129
TOTALS		274	165	

Step 3: annual renewal

About four weeks before a person's NLTAP card expires, the Transit Coordinator sends a renewal application in the mail with a self-addressed stamped envelope. If any conditions have changed since the person first applied, then proof needs to be provided. Otherwise, a new card is sent with an updated expiration date and the cardholder is asked to cut up and throw away their expired card.

CARDHOLDER DEMOGRAPHICS

	#CURRENT	%TOTAL	AUG 2021	AUG 2020	ALL
Category A: No Vehicle	72	56%	53	61	154
Category B: Low Income	29	22%	30	42	70
Category C: Permanent Disability	15	12%	13	7	26
Category D: *Temporary Disability	0	0%	2	5	10
Category O: City Employee	0	0%	1 not available		1
Category YT: Yellow Transport	13	10%	1 not available		14

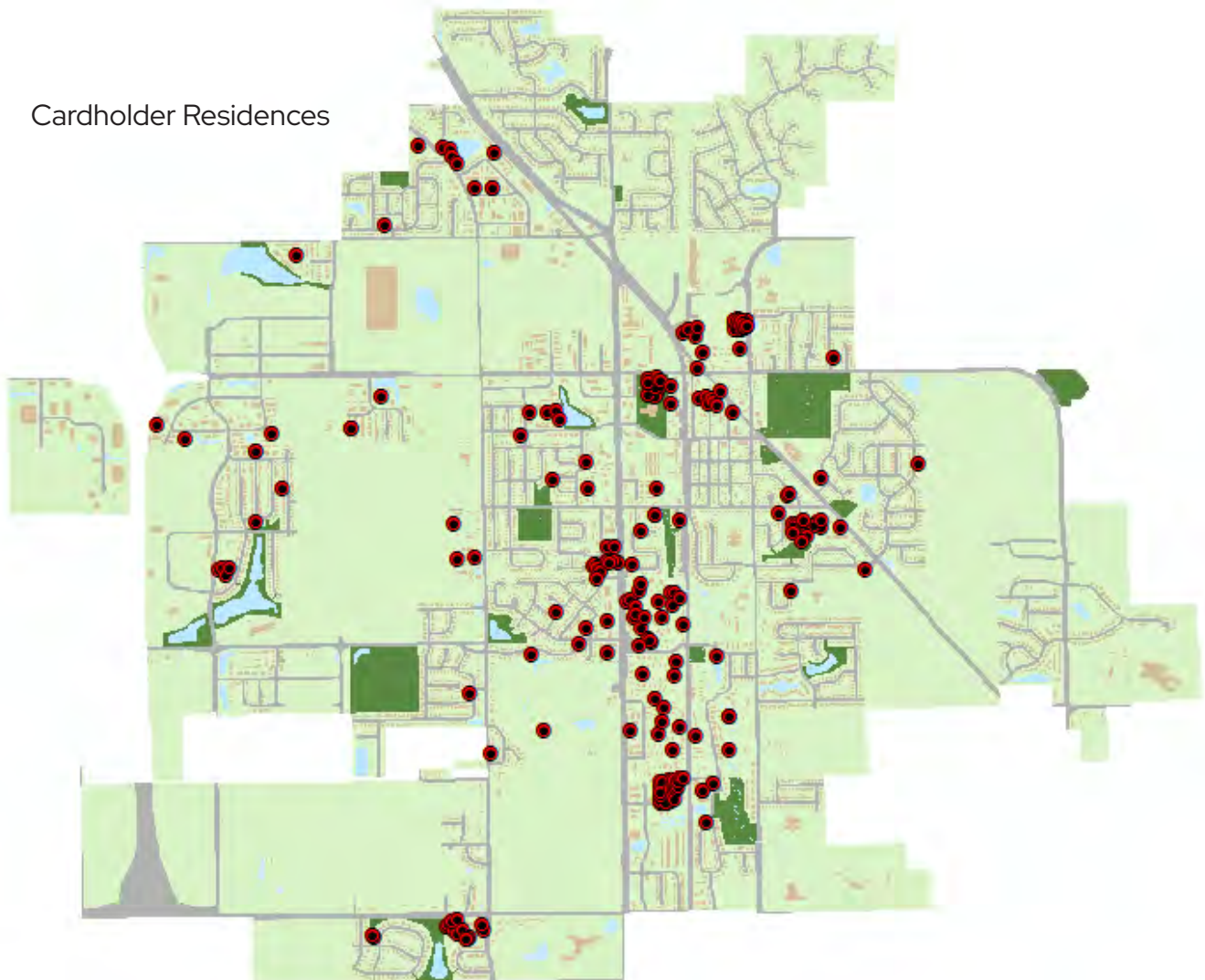
*temporary = surgery or injury that temporarily impacts ability to drive (usually ~ 3 - 5 months) .

	< 30	30s	40s	50s	60s	70s	80s	90s	AVERAGE	MEDIAN
AUG 2020	10	12	5	10	32	26	13	7	63	66
AUG 2021	10	10	7	10	26	17	17	3	62	66
JUN 2023	13	16	14	12	31	22	16	5	59	64

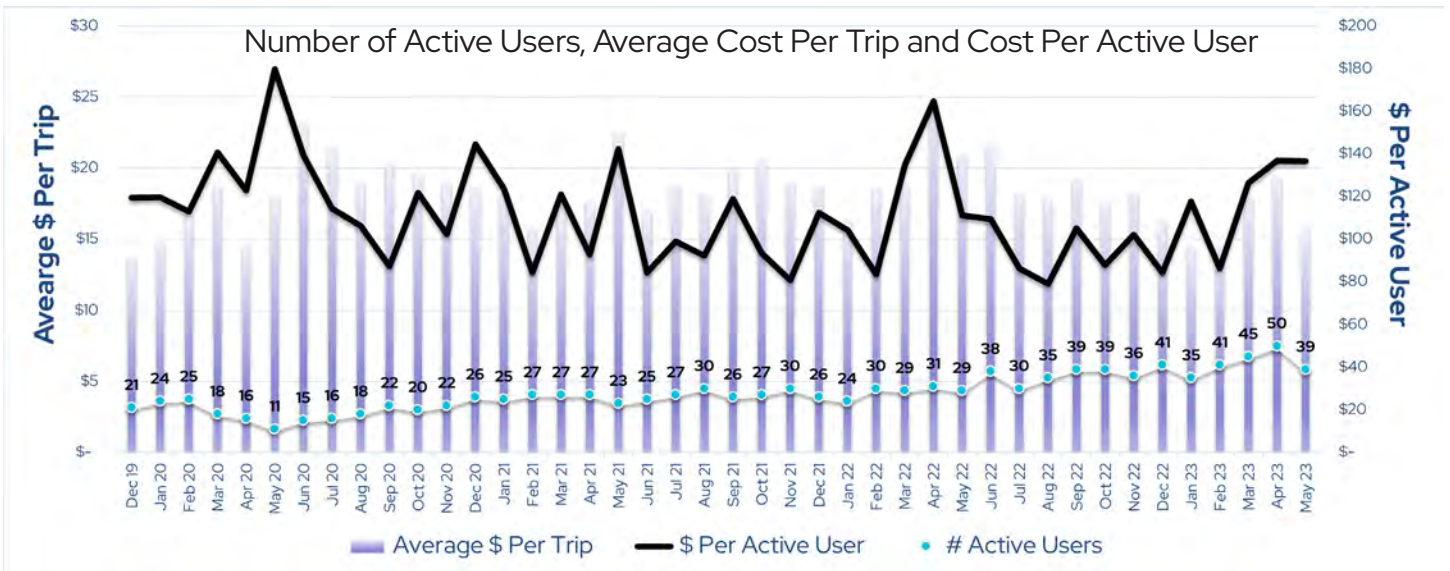
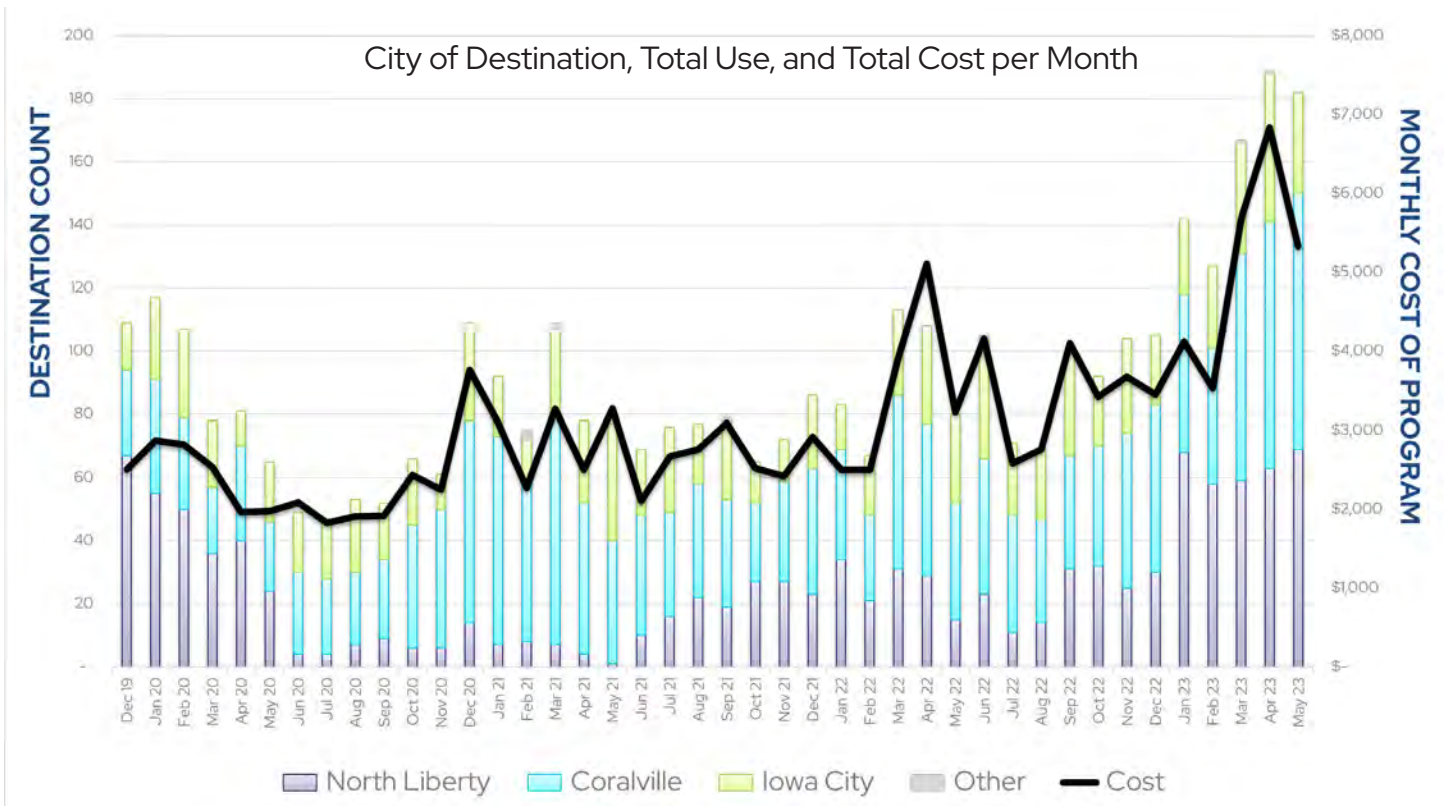
English as a Second Language:

French	1
Spanish	12

Cardholder Residences



CARDHOLDER TRAVEL TRENDS



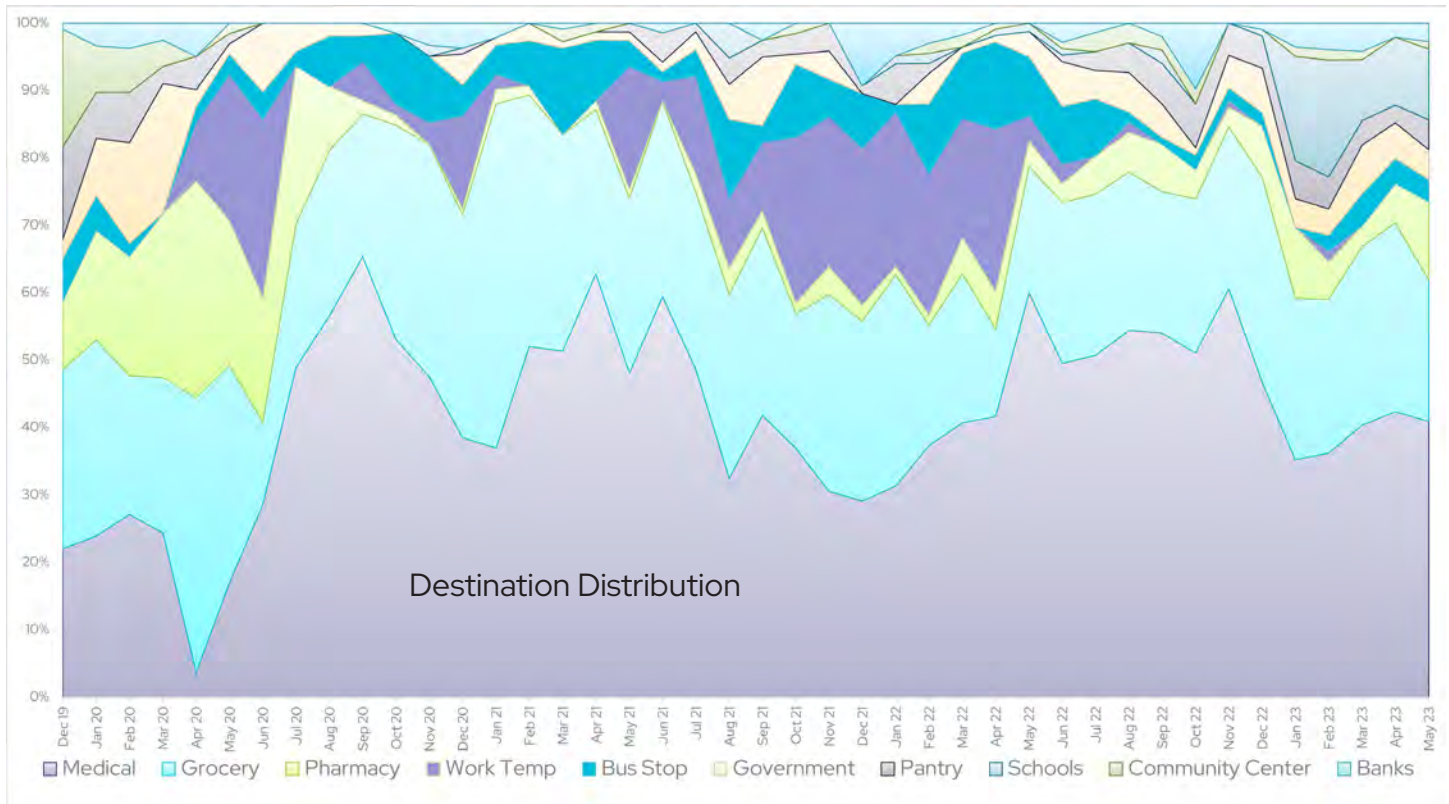
All North Liberty to North Liberty trips cost about \$10 each way. Actual costs vary on traffic and time of day. Uncontrollable variables can impact cost of trip by as much as \$10 each way. These samples were pulled from the Spring 2023 user reports.

ORIGIN	DESTINATION	COST
Home in Holiday Lodge	Coralville Walmart	\$12.75
Home on Savannah Drive	Crosspark Road Hy-Vee	\$17.25
Home on North Dubuque Street	Coral Ridge Mall Bus Stop	\$17.50
Home in NL Living Center	Iowa River Landing in Coralville	\$20.00
Home on East Penn Street	University of Iowa Main Hospital	\$32.00
Home on Zeller Crossing	Iowa City Driver's License Station	\$35.75
Accessible Wheelchair Anywhere	Accessible Wheelchair Anywhere	\$49.00

CARDHOLDER TRAVEL TRENDS

For all rides taken from December 2019 through May 2023 (not going to cardholder residence):

- 41% were to medical appointments
- 26% were to grocery stores
- 7% were to pharmacies
- 6% were to temporary approval to workplaces
- 5% were to connecting bus stops
- 4% were to government buildings
- 3% were to the North Liberty Community Pantry
- 3% were to K-12 public schools
- 2% were to the North Liberty Community Center
- 2% were to banks and credit unions



	Medical	Grocery	Pharmacy	Work Temp	Bus Stop	Gov't	Pantry	Schools	Comm Ctr	Banks	
2020	Jan - Mar	76	74	57	0	8	41	18	0	18	10
	Apr - Jun	28	60	49	34	6	8	5	0	1	4
	Jul - Sep	87	34	17	3	7	4	0	0	0	0
	Oct - Dec	106	78	2	18	18	5	1	1	0	7
2021	Jan - Mar	129	110	3	2	23	4	0	0	2	3
	Apr - Jun	127	59	2	16	11	3	4	0	1	1
	Jul - Sep	95	63	7	27	14	14	6	4	0	2
2022	Oct - Dec	71	57	6	52	18	4	6	0	1	8
	Jan - Mar	97	63	8	53	19	4	6	2	3	8
	Apr - Jun	145	54	12	32	30	11	1	3	2	3
	Jul - Sep	127	54	15	1	8	12	11	2	6	3
2023	Oct - Dec	159	78	15	1	6	13	16	1	2	10
	Jan - Mar	163	107	27	2	11	23	20	59	6	17
Totals	1410	891	220	241	179	146	94	72	42	76	

CARDHOLDER ANNUAL SURVEY

On average, I leave my house, facility, or apartment to go somewhere off-property...	2022	2021	2020
at least once every day	8%	10%	19%
4-6 days each week	17%	10%	12%
1-3 days each week	29%	45%	27%
less than once per week	46%	35%	42%

I use the following methods of transportation... (respondents picked all that apply)	2022	2021	2020
Cabs + using my NLTAP card	53%	68%	48%
A platonic friend drives me	28%	35%	22%
I drive my own vehicle	23%	43%	48%
I walk to a destination (not walking for fitness only)	15%	10%	33%
A family member drives me	8%	30%	33%
My significant other/partner/spouse drives me	8%	13%	0%
My bicycle	8%	3%	11%
Other (respondents said "scooter," "rideshare," "Uber")	5%	6%	7%
SEATS paratransit bus	5%	5%	0%
Cabs + using my Medicare/Medicaid waiver	5%	0%	7%
Public bus transportation (such as a city bus)	3%	10%	15%
Cabs + paying the entire cost of the trip myself	3%	3%	7%
Carpool/vanpool	3%	3%	0%
Private facility bus transportation (such as Keystone)	0%	8%	4%
I borrow a vehicle from a friend, family member, or partner	0%	0%	7%
I use a volunteer driver program (such as TRAIL or RSVP)	0%	0%	0%

Regarding NLTAP program administration, helpfulness & other communication with North Liberty Staff...	2022	2021	2020
I am happy with City staff.	85%	76%	63%
I am happy with most City staff.	4%	5%	11%
No opinion or not happy/not unhappy.	15%	20%	19%
I am unhappy with City staff.	0%	0%	4%
Regarding NLTAP program knowledge, helpfulness & other communication with Yellow Cab Dispatchers...	2022	2021	2020
I am happy with all of the dispatchers.	62%	49%	44%
I am happy with most of the dispatchers.	27%	20%	11%
No opinion or not happy/not unhappy.	15%	29%	26%
I am unhappy with most or all of the dispatchers.	0%	2%	4%
Regarding NLTAP ride helpfulness, friendliness & other communication with Yellow Cab Drivers...	2022	2021	2020
I am happy with all of my cab drivers.	65%	51%	56%
I am happy with most of my cab drivers.	23%	15%	4%
No opinion or not happy/not unhappy.	15%	29%	26%
I am unhappy with most or all of my cab drivers.	0%	2%	0%

On average, using my NLTAP card, I take...	2022	2021	2020
5 or more individual \$1 trips per week	0%	0%	4%
1-4 individual \$1 trips per week	8%	17%	15%
Less than once per week (one to three times per month)	77%	51%	37%
Zero trips (I have not used my NLTAP card at all)	15%	29%	44%
Not applicable (I am not a cardholder bc card expired)	0	2%	n/a
The North Liberty Transportation Assistance Program...	2022	2021	2020
Serves all of my transportation needs	23%	24%	19%
Serves some of my needs	58%	46%	44%
Does not serve any of my needs	8%	5%	11%
No opinion	12%	22%	19%
Not applicable (I am not a cardholder bc card expired)	0	2%	n/a

List destinations you think we should allow with the NLTAP card and explain why.

2020 Answers

- Smokin' Joes. And the cab should wait. It doesn't take long to buy cigs.
- Trader Joe's and Farmer's Markets both handle product staples not available at the other places.
- Kirkwood Community College. It would help with getting to school.
- Walmart and the mall. **ADDED**
- Brown Deer Place, so we could visit our daughter who lives there.
- Walmart (best prices on groceries) **ADDED**; work (this would help tremendously with living expenses).
- Walmart, because it has more than just groceries. **ADDED**
- CID Airport. A lot of seniors travel.
- My helpers don't work on weekends, so when I need to go to work and back, I have to get a cab and pay full price.
- North Liberty schools for teacher and parent meetings and picking up sick kids. **ADDED**

2021 Answers

- Banks and credit unions in Coralville and Iowa City
- I work part time. I would like to be able to use cab to do that. They charge minimum \$10 one way, so that would be \$20 for one night's work.
- Can't think of anything or any other places. NLTAP

taxi takes me most places or close enough to walk rest of way.

- Airport. I like to travel.
- Fast food. Smoking Joes.
- I'd like to see the NLTAP pick up passengers from UI Emergency Care 24/7, because you get released anytime and need a ride home.
- Should have some Sunday services.

2022 Answers

- Iowa City Senior Center. They are next to the library. They have more services than we do, more to offer in Iowa City.
- All the pantry or free produce stands are open after cab hours (start at 5pm or after). Same with Farmer's Markets (late afternoon/evening hours).
- Goodwill stores, city offers coupons as well as pantries. Aldis. Senior Center.
- Would be wonderful for St. Lukes, PCI and Prairie Creek (by Kirkwood Hotel) medical facilities.
- Trader Joes and Costco
- Mercy in Cedar Rapids
- Church service
- Airport
- Veterinarian to take my pet for appointment. Hair salon for haircut.
- It would be nice to be able to go out to a restaurant or film or new art museum. We cannot go out unless medical appointment. Also expanding hours in evening would be nice.

APPENDIX B SEATS ARPA

Usage, North Liberty and Rest of Johnson County

		Service Miles			Service Hours			Wheelchair		Passengers			One Way Trips		
		NL	JoCo	%NL	NL	JoCo	%NL	NL	JoCo	NL	JoCo	%NL	NL	JoCo	%NL
2022	Dec	2039	427	83%	149.32	41.83	78%	1	2	117	43	73%	114	36	76%
	Jan	1451	610	70%	115.72	59.63	66%	0	0	104	49	68%	95	49	66%
	Feb	1654	360	82%	121.05	33.45	78%	0	4	127	39	77%	124	37	77%
2023	Mar	2437	401	86%	173.96	32.91	84%	2	7	188	44	81%	184	41	82%
	Apr	2023	564	78%	143.71	42.1	77%	4	0	146	43	77%	144	43	77%
	May	1736	1337	56%	112.42	96.73	54%	3	27	143	109	57%	139	106	57%

Sample Ride Uses, May 2023

	User	Work	Social	Health	School
May 2023	A		3		
	B	3			
	C	2			
	D	42			
	E			11	
	F	11			
	G	9			
	H				2
	I	42			
	J			1	
	K	13			
	Totals	122	3	12	2

**Contract for Same-Day On-Demand Transit Services
between Johnson County SEATS and City of North Liberty**

Whereas, the City of North Liberty (North Liberty), has an interest in providing transit services to its residents; and

Whereas, SEATS, a department of Johnson County and a member of Corridor Ride, which is overseen by the East Central Council of Governments (ECICOG), is officially designated as the regional transit provider for Johnson County pursuant to Section 324A.1 of the Code of Iowa and has vehicles and employees available for transportation service; and

Whereas, North Liberty believes it is in the City's best interest to have SEATS provide certain transit services to its residents experiencing barriers to accessing transportation pursuant to the terms of this agreement for a contract period beginning on July 1, 2023 and continuing through June 30, 2024. Any extension or renewal of this contract shall be in writing and mutually agreed upon by both parties; and

Whereas, the U.S. Department of the Treasury ("Treasury") has allocated to the County \$29,357,173 of federal funding from the Coronavirus State and Local Fiscal Recovery Fund under CFDA No. 21.027 ("ARPA Funds") and Section 603(b) of the Social Security Act, as amended by Section 9901 of the American Rescue Plan Act ("ARPA") for the limited purposes identified in the Coronavirus State Fiscal Recovery Fund Award Terms and Conditions between the Treasury and the County ("Interagency Agreement"), attached hereto as Attachment A, and the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule¹ and Final Rule² (altogether, the "Final Rule"); and

Whereas, the ARPA authorizes expenditure of ARPA Funds awarded to local governments like the County for eligible purposes identified in the Final Rule, such as:

- (1) To respond to the COVID-19 public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- (2) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers;
- (3) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- (4) To make necessary investments in water, sewer, or broadband infrastructure (collectively "Eligible Uses"); and

Whereas, the County desires to allocate portions of the ARPA funds awarded to Johnson County to respond to the COVID-19 public health emergency or its negative economic impacts; and

Whereas, expanding SEATS transit services to provide same-day on-demand service to residents of North Liberty who do not have access to fixed route transit system or other transportation

¹ Coronavirus State and Local Fiscal Recovery Funds (Interim Final Rule), 86 Fed. Reg. 26,786 (May 17, 2021).

² Coronavirus State and Local Fiscal Recovery Funds (Final Rule), 87 Fed. Reg. 4,338 (Jan. 27, 2022).

options in response to documented public transit barriers in Johnson County that impact the health and economic outcomes of Johnson County residents.

Now, therefore, the parties do hereby mutually agree as follows:

A. Purpose and Timeframe

1. The purpose of this contract is to arrange for same day on-demand transportation services for North Liberty residents experiencing barriers to accessing transportation under the auspices of the designation of SEATS as the regional transit provider in Johnson County.

2. The contract period shall begin on upon execution by all parties and continue through June 30, 2024 or until the ARPA funds allocated for this purpose are exhausted, whichever occurs first. Any extension or renewal of this contract shall be in writing and mutually agreed upon by both parties.

3. The service covered under this contract shall fully conform with the rules and regulations promulgated by the Iowa Department of Transportation (Iowa DOT) and the Federal Transit Administration (FTA).

B. Description of Service

1. All transit service shall be provided with SEATS vehicles that are open to the public without discrimination. Service under this contract will be provided to approved clients referred by the City of North Liberty.

2. Rides will be provided from 7:30 AM to 4:30 PM Monday through Friday except on the following days:

New Year's Day*	Labor Day
Memorial Day	Thanksgiving Day and following Friday
Independence Day	Christmas Day* and *Christmas Eve.
Martin Luther Jr. Day	President's Day
Juneteenth	Veteran's Day

*In the event Johnson County has (a) designated holiday(s) immediately before or after New Year's Day, Christmas Day and Christmas Eve day, North Liberty understands no service will be provided on those days. For 2023, there will be no service on December 22 or December 25, 2023. Approved clients wishing to schedule rides may call SEATS at 319-381-2658 to make arrangements for rides between 7:00 a.m. and 5:00 p.m. on days when rides are provided. Rides will be provided on a first come, first serve basis as capacity permits.

3. SEATS will provide a vehicle and a driver to operate a shared on-demand response service for same day trips request throughout Johnson County including those referred by North Liberty during the dates and times listed herein. Persons utilizing this service must be referred by the City of North Liberty following a determination that the person requesting the service is experiencing a barrier to accessing transportation. The final responsibility for determining approval for individuals wishing to utilize the service shall be the responsibility of Johnson County with the understanding they meet the ARPA funding guidelines for this service. Any appeals to eligibility will go through Johnson County SEATS.

4. The referral and approval of clients shall be coordinated between North Liberty and SEATS prior to any request for on-demand service by an approved client.

5. General public access to this service will be available to any person desiring to board the bus and going to and from the same location of the approved scheduled rider. The service is ADA accessible to meet rider needs, but if an oversized wheelchair or special accommodations are expected a phone call ahead is recommended at least two hours in advance. General public fares for these services shall be five dollars. SEATS will be responsible for the fare box and fares. Initial fares shall be: \$5

6. All services funded under this contract and all uses made of vehicles provided by SEATS shall be insured with the following coverages carried by SEATS:

- a. General Liability - \$1,000,000
- b. Uninsured and Underinsured Motorist Bodily Injury - \$1,000,000
- c. Auto Liability - \$1,000,000
- d. Umbrella or excess liability insurance - \$2,000,000

7. Compensation for service will be in accordance with rates detailed in section E.1 below.

C. Responsibilities of SEATS

1. SEATS shall serve as an independent contractor.

2. SEATS shall assure that the transit equipment, both owned by SEATS or leased by the East Central Iowa Council of Governments (ECICOG), is maintained in a safe and clean mechanical condition and in compliance with federal, state, and local vehicle safety laws and ordinances. The cost of all vehicle maintenance, repairs, and operations shall be the responsibility of SEATS. All repairs will be made promptly.

3. Drivers for all transit services provided under this contract shall be employed by SEATS. SEATS shall employ sufficient personnel to implement service and to obtain the services of back-up personnel to assure continuous service. All drivers shall be required to have a valid chauffeurs or commercial driver's license applicable to the type of vehicles they are responsible for operating and as required by state and federal laws. All drivers will also comply with the FTA drug and alcohol program testing requirements and no driver can operate a vehicle unless they have passed a pre-employment drug test and are part of a random test pool.

4. SEATS shall provide the necessary scheduling and dispatching support for these services.

5. SEATS shall notify North Liberty as soon as practical in the event of any unavoidable interruption or delay in service.

6. SEATS shall notify North Liberty of any incidents relating to passengers served under this contract.

7. SEATS shall maintain accounting and records for all services rendered.

8. SEATS shall provide to North Liberty a monthly billing for services rendered in the previous month by the fifteenth day of the month, including the number of North Liberty referred

trips provided by SEATS, provided the origin and destination of all such trips begin or end in North Liberty.

9. SEATS shall permit inspection of its vehicles, services, books, and records by North Liberty upon the request of North Liberty.

10. SEATS shall communicate information about the availability of the above-described services, as well as other services of SEATS to both the target population of this contract and to the public.

11. SEATS shall comply with all applicable state and federal laws, including but not limited to, equal employment opportunity laws, nondiscrimination laws, affirmative action, traffic laws, motor vehicle equipment laws, drug and alcohol testing of safety-sensitive employees, confidentiality laws, Title VI, and freedom of information laws.

12. In the event of weather forced cancellation of service; SEATS shall notify North Liberty as soon as practical and announce cancelation of service to all media platforms available to SEATS.

13. Vehicles funded through Iowa DOT may be alternated to accumulate minimum mileage and may be used for other transit system purposes. However, these vehicles will not be used for uses prohibited by federal law, including but not limited to charter or school bus uses.

D. Responsibilities of North Liberty

1. North Liberty shall promptly pay all justified billings under this contract.

2. North Liberty shall comply with all state and federal laws regarding nondiscrimination in relation to the services covered by this contract.

3. North Liberty shall assist SEATS as requested in the design and scheduling of transit services to meet the needs of the target population.

4. North Liberty shall assist SEATS as requested in the dissemination of information to the target population regarding the availability of services under this contract as well as other transportation services of SEATS.

5. North Liberty shall review and evaluate client requests and agency referrals for North Liberty residents experiencing barriers to transportation and forward client requests to SEATS that meet the agreed upon eligibility criteria. Client requests or agency referrals to the program received by North Liberty for persons who do not meet the North Liberty residency requirements will be referred to SEATS for consideration of approval under the county same day on demand service funded by ARPA.

6. North Liberty shall provide all the marketing for this program as it applies to North Liberty residents.

E. Compensation

1. North Liberty shall pay SEATS for the provision of the services provided by SEATS pursuant to this contract. The estimated fully allocated cost currently is over \$45 per trip. North Liberty will be billed \$25.00 per trip. The \$5.00 fare collected from riders will be paid to Johnson County for the cost of the service.
2. The County shall invoice North Liberty monthly by the 15th of the month for the actual number of trips that were referred by the City of North Liberty and transported by the ARPA same day on-demand service.
3. Payments shall be made to SEATS no later than the 28th of the month following the monthly service period for billing purposes.

F. Reporting

1. Items to report on an on-going basis shall include incidents involving passengers transported under this contract, any uses of subcontracted providers to avoid interruptions in service, and any interruption of service.

G. Hold Harmless Provisions

1. SEATS shall accept all risk and indemnify and hold North Liberty harmless from all losses, damage, claims, demands, liabilities, suits, or proceedings, including court costs, attorney's and witness' fees relating to loss or damage to property or to injury or death of any person arising out of the acts or omissions of SEATS or its employees or agents.
2. North Liberty shall indemnify and hold SEATS harmless from all losses, damage, claims, demands, liabilities, suits or proceedings, including court costs, attorney's and witness fees relating to loss or damage to property or to injury or death of any person arising out of the acts or omissions of North Liberty or any of its employees or agents.
3. SEATS and North Liberty agree to assume all risk of loss and to indemnify and hold harmless the Iowa DOT, its officers, employees, ECICOG, the State of Iowa, and the federal government from any losses related to the provision of contract services or losses due to performance of equipment purchased with funds provided by the division and that arise out of the acts or omissions of SEATS or North Liberty or their employees or agents.

H. Entire Agreement

This contract contains the entire agreement between North Liberty and SEATS. There are no other agreements or understandings, written or verbal, which shall take precedence over the items contained herein unless made a part of this contract by amendment procedure.

I. Amendments

Any changes to this contract must be in writing and be mutually agreed upon by both North Liberty and SEATS. The provisions of any amendment shall be in effect as of the date specified in the amendment.

J. Termination

Cancellation of this contract may be affected by either party for cause or convenience through written notice to the other party at least 30 days prior to the date of cancellation.

K. Renewal of contract

If agreeable to all parties, this contract may be renewed by an addendum to this contract.

L. Saving Clause

Should any provision of this contract be deemed unenforceable by a court of law, all other provisions shall remain in effect.

M. Assignability and Subcontracting

1. This contract is not assignable to any other party without the written approval of North Liberty and SEATS.
2. No part of the transportation services described in this contract may be subcontracted by SEATS without the written approval of North Liberty.
3. Notwithstanding the provisions in "M.2." above, it is hereby agreed that SEATS may, under emergency circumstances, temporarily subcontract any portion of the service if it is deemed necessary by SEATS to avoid a service interruption. North Liberty shall be notified, in advance if possible, each time this provision is invoked.

N. Acknowledgement

SEATS and North Liberty acknowledge the contract between ECICOG and SEATS in effect at the time of the execution of this agreement and understand that this contract does not change or modify the rights and responsibilities set out therein.

O. Designation of Officials

1. The Chairperson of the Johnson County Board of Supervisors is the designated signatory for the Johnson County Board of Supervisors. Changes in the terms, conditions, or amounts specified in the contract must be approved by the Board of Supervisors. The Manager of SEATS is designated to negotiate changes to this contract.
2. The Mayor of North Liberty is the designated signatory for the City of North Liberty. Changes to the terms, conditions, or amounts specified in the contract must be approved by the North Liberty City Council. The City Administrator is designated to negotiate any changes to this contract.

This contract agreement is adopted by SEATS and North Liberty as signed and dated below.

FOR JOHNSON COUNTY SEATS:

By: _____ Date: _____
 Lisa Green-Douglass,
 Chair, Johnson County Board of Supervisors

ATTEST:

Travis Weipert, County Auditor

FOR NORTH LIBERTY:

By: _____
Chris Hoffman, Mayor

Attest: _____
Tracey Mulcahey, City Clerk

STATE OF IOWA, JOHNSON COUNTY: ss

On this ____ day of _____, 2023, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Chris Hoffman and Tracey Mulcahey, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk, respectively, of the City of North Liberty, Iowa, a municipal corporation; that the seal affixed to the foregoing instrument is the corporate seal of the municipal corporation; and that the instrument was signed and sealed on behalf of the municipal corporation by the authority of its City Council, as contained in Resolution No. _____ of the City Council on the ____ day of _____, 2023; and that Chris Hoffman and Tracey Mulcahey acknowledged the execution of the instrument to be their voluntary act and deed and the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

Resolution No. 2023-75

A RESOLUTION APPROVING THE CONTRACT FOR SAME-DAY ON-DEMAND TRANSIT SERVICES BETWEEN JOHNSON COUNTY SEATS AND THE CITY OF NORTH LIBERTY

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

WHEREAS, North Liberty wants to provide transit services to residents;

WHEREAS, SEATS, a department of Johnson County and a member of Corridor Ride, is designated as the regional transit provider for Johnson County; and

WHEREAS, Johnson County wishes to allocate portions of the County's ARPA funds to provide services to those affected by COVID-19 through the provision of same-day on-demand transit services; and

WHEREAS, the parties have set forth the terms and conditions for the provision of the same-day on-demand transit services in an agreement.

NOW, THEREFORE, BE IT RESOLVED that that the Contract for Same-Day On-Demand Transit Services between Johnson County SEATS and the City of North Liberty is approved.

BE IT FURTHER RESOLVED that the Mayor and City Clerk are hereby authorized to execute said agreement.

APPROVED AND ADOPTED this 27th day of June, 2023.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK



Urban Renewal

HEARING ON AND APPROVAL OF
AMENDMENT TO THE NORTH LIBERTY
URBAN RENEWAL AREA

421033-90

North Liberty, Iowa

June 27, 2023

The City Council of the City of North Liberty, Iowa, met on June 27, 2023, at 6:30 p.m., at the Council Chambers, in the City, for the purpose of conducting a public hearing on a proposed urban renewal plan amendment.

The Mayor presided and the roll being called the following members of the Council were present and absent:

Present: _____

Absent: _____.

The City Council investigated and found that notice of the intention of the Council to conduct a public hearing on the urban renewal plan amendment had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the City Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed.

Council Member _____ moved the adoption of a resolution entitled "Resolution to Approve Urban Renewal Plan Amendment for the North Liberty Urban Renewal Area," seconded by Council Member _____. After due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

Resolution No. 2023-76

RESOLUTION TO APPROVE URBAN RENEWAL PLAN AMENDMENT FOR THE NORTH LIBERTY URBAN RENEWAL AREA

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa cities by Chapter 403 of the Code of Iowa (the "Urban Renewal Law"), a municipality must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the municipality and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the municipality; and

WHEREAS, this City Council of the City of North Liberty, Iowa (the "City"), by prior resolution established the North Liberty Urban Renewal Area (the "Urban Renewal Area") and adopted an urban renewal plan (the "Plan") for the governance of projects and initiatives therein; and

WHEREAS, an amendment (the "Amendment") to the Plan has been prepared which authorizes the undertaking of new urban renewal projects (the "Projects") in the Urban Renewal Area consisting of (1) using tax increment financing to pay the costs of acquiring land for the development of a new City park thereon; and (2) providing tax increment financing support to Pratt Real Estate Management, Inc. in connection with the development of an entertainment district; and

WHEREAS, notice of a public hearing by the City Council on the proposed Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Council has conducted said hearing on June 27, 2023; and

WHEREAS, copies of the Amendment, notice of public hearing and notice of a consultation meeting with respect to the Amendment were mailed to Johnson County, the Clear Creek Amana Community School District and the Iowa City Community School District; the consultation meeting was held on the 6th day of June, 2023; and responses to any comments or recommendations received following the consultation meeting were made as required by law;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of North Liberty, Iowa, as follows:

Section 1. The Amendment, attached hereto and made a part hereof, is hereby in all respects approved.

Section 2. It is hereby determined by this City Council as follows:

A. The Projects proposed under the Amendment conform to the general plan for the development of the City;

B. The Projects proposed under the Amendment are necessary and appropriate to facilitate the proper growth and development of the City in accordance with sound planning standards and local community objectives.

C. It is not intended that families will be displaced as a result of the City's undertaking under the Amendment. Should such issues arise with future projects, then the City will ensure that a feasible method exists to carry out any relocations without undue hardship to the displaced and into safe, decent, affordable and sanitary housing.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

APPROVED AND ADOPTED this 27th day of June, 2023.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

(Attach copy of the urban renewal plan amendment to this resolution.)

....

Upon motion and vote, the meeting adjourned.

CHRIS HOFFMAN, MAYOR

Attest:

TRACEY MULCAHEY, CITY CLERK

CITY OF NORTH LIBERTY, IOWA

URBAN RENEWAL PLAN AMENDMENT
NORTH LIBERTY URBAN RENEWAL AREA

June, 2023

The Urban Renewal Plan (the “Plan”) for the North Liberty Urban Renewal Area (the “Urban Renewal Area”) of the City of North Liberty, Iowa (the “City”) is being amended for the purpose of identifying new urban renewal projects to be undertaken therein.

1) Identification of Projects. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project descriptions:

A.

Name of Project: Westside Community Park Land Acquisition Project

Date of Council Approval of the Project: June 27, 2023

Description of Project and Project Site: The Westside Community Park Land Acquisition Project (the “Park Land Acquisition Project”) will consist of the acquisition of certain real property by the City (the “Park Property”) situated in the Urban Renewal Area and more particularly described as follows:

That part of the Northwest Quarter of Section 12, Township 80 North, Range 7 West of the 5th P.M., North Liberty, Johnson County, Iowa, described as follows: Beginning at the southwest corner of Lot 108, Inter-City Industrial Park, Part Two (Final Plat recorded in Plat Book 32, Page 64 at the Johnson County Recorder’s Office); thence North 89°51’43” East 1712.06 feet along the south line of said Inter-City Industrial Park, Part Two (assumed bearing for this description only) to a point of curvature; thence 182.34 feet along the arc of a 410.28 foot radius curve concave northwesterly (chord bearing North 77°07’46” East 180.84 feet), said arc being along Lot 103 of said Inter-City Industrial Park, Part Two; thence South 0°06’26” East 619.57 feet; thence South 89°51’43” West 2122.33 feet to a point of intersection with the west line of said Northwest Quarter; thence North 0°02’28” West 843.30 feet along said west line; Area: 40.64 acres.

A new park will be developed on the Park Property in the future to serve the North Liberty community.

It is anticipated that the completed Park Land Acquisition Project will have a positive impact on commerce, tourism and economic development in the Urban Renewal Area through the provision of enhanced recreational amenities.

Description of Use of TIF for the Project: It is anticipated that the City will pay for the Park Land Acquisition Project with either borrowed funds and/or the proceeds of an internal advance of City funds on-hand. In any case, the City’s obligations (the “Obligations”) will be repaid with incremental property tax revenues derived from the Urban Renewal Area. It is anticipated that the City’s use of incremental property tax revenues for the Park Land Acquisition Project will not exceed \$3,000,000, plus any interest expense incurred by the City on the Obligations.

B.

Name of Project: Solomon’s Landing Entertainment District Development Project

Date of Council Approval of Project: June 27, 2023

Description of Program: Pratt Real Estate Management, Inc. (the “Developer”) has proposed to undertake the development of an entertainment district (the “Entertainment District Project”) on certain real property (the “Entertainment District Property”) in the Urban Renewal Area more particularly described as:

RESUBDIVISION OF LOTS 19, 20, 21 AND OUTLOT "E" OF SOLOMON'S LANDING - PART ONE TO NORTH LIBERTY, IOWA IN ACCORDANCE WITH THE PLAT THEREOF RECORDED IN PLAT BOOK 66 AT PAGE 88 OF THE RECORDS OF THE JOHNSON COUNTY RECORDER'S OFFICE, SAID RESULTANT TRACT CONTAINS 8.82 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

The Entertainment District Project will consist of the construction a 33,000 square-foot indoor recreation and sports center; and the construction of a 33,000 square-foot fun center that will include a bowling alley, an arcade, ax throwing space, billiards, shuffle board and a restaurant. It is anticipated that the Entertainment District Project will also include the future development of additional sports, recreation and entertainment amenities, restaurants and coffee shops.

It has been requested that the City provide tax increment financing assistance to the Developer in support of the efforts to complete, operate, and maintain the Entertainment District Project.

The costs incurred by the City in providing tax increment financing assistance to the Developer will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$20,000.

Description of Use of TIF for the Project: The City intends to enter into a Development Agreement with the Developer with respect to the construction and use of the completed Entertainment District Project and to provide annual appropriation economic development payments (the “Payments”) to the Developer thereunder. The Payments will be funded with incremental property tax revenues to be derived from the Entertainment District Property. It is anticipated that the City’s total commitment of

incremental property tax revenues with respect to the Entertainment Complex Project will not exceed \$7,500,000, plus the Admin Fees.

2) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	<u>\$102,709,296</u>
Outstanding general obligation debt of the City:	<u>\$ _____</u>
Proposed debt to be incurred in area to be added in connection with this June, 2023 Amendment*:	<u>\$ 10,500,000</u>

*It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.

SET DATE FOR HEARING ON
DEVELOPMENT AGREEMENT AND TAX
INCREMENT PAYMENTS

(Pratt Real Estate Management, Inc.)

421033-90

North Liberty, Iowa

June 27, 2023

A meeting of the City Council of the City of North Liberty, Iowa, was held at 6:30 p.m., on June 27, 2023, at the Council Chambers, North Liberty, Iowa, pursuant to the rules of the Council.

The Mayor presided and the roll was called, showing members present and absent as follows:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of said resolution, and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared said resolution duly adopted, as follows:

Resolution No. 2023-77

RESOLUTION SETTING A DATE OF MEETING AT WHICH IT IS PROPOSED TO APPROVE A DEVELOPMENT AGREEMENT WITH PRATT REAL ESTATE MANAGEMENT, INC., INCLUDING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS

WHEREAS, the City of North Liberty, Iowa (the "City"), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the North Liberty Urban Renewal Area (the "Urban Renewal Area"); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City proposes to enter into a certain development agreement (the "Development Agreement") with Pratt Real Estate Management, Inc. (the "Developer") in connection with the development of an entertainment district in the Urban Renewal Area; and

WHEREAS, the Development Agreement would provide financial incentives to the Developer in the form of annual appropriation incremental property tax payments in an amount not to exceed \$7,500,000 under the authority of Section 403.9(1) of the Code of Iowa; and

WHEREAS, it is necessary to set a date for a public hearing on the Development Agreement, pursuant to Section 403.9 of the Code of Iowa;

NOW THEREFORE, IT IS RESOLVED by the City Council of the City of North Liberty, Iowa, as follows:

Section 1. This City Council shall meet on July 11, 2023, at 6:30 p.m., at the Council Chambers in the City, at which time and place proceedings will be instituted and action taken to approve the Development Agreement and to authorize the annual appropriation incremental property tax payments.

Section 2. The City Clerk is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least once not less than four (4) and not more than twenty (20) days before the date of said meeting in a legal newspaper of general circulation in the City. Said notice shall be in substantially the following form:

NOTICE OF MEETING FOR APPROVAL OF DEVELOPMENT AGREEMENT
WITH PRATT REAL ESTATE MANAGEMENT, INC. AND AUTHORIZATION OF
ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS

The City Council of the City of North Liberty, Iowa, will meet at the Council Chambers, on July 11, 2023, at 6:30 p.m., at which time and place proceedings will be instituted and action taken to approve a Development Agreement between the City and Pratt Real Estate Management, Inc. (the "Developer") in connection with the development of an entertainment district in the North Liberty Urban Renewal Area, which Development Agreement provides for certain financial incentives in the form of incremental property tax payments to the Developer in a total amount not exceeding \$7,500,000 as authorized by Section 403.9 of the Code of Iowa.

The commitment of the City to make incremental property tax payments to the Developer will not be a general obligation of the City, but such payments will be payable solely and only from incremental property tax revenues generated within the North Liberty Urban Renewal Area. Some or all of the payments under the Development Agreement may be made subject to annual appropriation by the City Council.

At the meeting, the City Council will receive oral or written objections from any resident or property owner of the City. Thereafter, the City Council may, at the meeting or at an adjournment thereof, take additional action to approve the Development Agreement or may abandon the proposal.

This notice is given by order of the City Council of North Liberty, Iowa, in accordance with Section 403.9 of the Code of Iowa.

Tracey Mulcahey
City Clerk

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

APPROVED AND ADOPTED this 27th day of June, 2023.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

••••

On motion and vote the meeting adjourned.

CHRIS HOFFMAN, MAYOR

Attest:

TRACEY MULCAHEY, CITY CLERK

DEVELOPMENT AGREEMENT

This Agreement is entered into between the City of North Liberty, Iowa (the “City”) and Pratt Real Estate Management, Inc. (the “Developer”) as of the ___ day of _____, 2023 (the “Commencement Date”).

WHEREAS, the City has established the North Liberty Urban Renewal Area (the “Urban Renewal Area”), and has adopted a tax increment ordinance for the Urban Renewal Area; and

WHEREAS, the Developer owns certain real property which is situated in the Urban Renewal Area and is more specifically described on Exhibit A hereto (the “Property”); and

WHEREAS, the Developer has undertaken the development of an entertainment district (the “Project”) on the Property including the construction a 33,000 square-foot indoor recreation and sports center (the “Rec Center”) that will contain basketball, volleyball and pickle ball courts; and wrestling facilities; and the construction of a 33,000 square-foot fun center (the “Fun Center”) that will contain a bowling alley, an arcade, ax throwing space, billiards, shuffle board and a restaurant; and

WHEREAS, the Developer has requested that the City provide financial assistance in the form of incremental property tax payments to be used by the Developer in paying the costs of undertaking the Project; and

WHEREAS, for purposes of calculating Incremental Property Tax Revenues (as herein defined) under this Agreement and Section 403.19 of the Code of Iowa, the base valuation (the “Base Valuation”) of the Property shall be the assessed taxable valuation of the Property as of January 1, 2023; and

WHEREAS, Chapter 403 of the Code of Iowa authorizes cities to establish urban renewal areas and to undertake economic development projects; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

A. Developer’s Covenants

1. Project Construction. The Developer agrees to construct or cause to be constructed the Project on the Property. The Developer has submitted a detailed site plan (the “Initial Site Plan”) for the development of the Project on the portion of the Property described as Lots 1 and 2 of Solomon’s Entertainment District to the City which was approved by the City Council on April 25, 2023. The Initial Site Plan is attached hereto as Exhibit B. The Developer agrees to submit a detailed site plan (the “Additional Site Plan”) to the City for the development of the Project on the portion of the Property described as Lot 3 of Solomon’s Entertainment District by December 31, 2023. Upon approval by the City Council, the Additional Site Plan shall be attached hereto as Exhibit B-1. The Developer agrees to construct the Project in substantial conformance with the Initial Site Plan, the Additional Site Plan and the City’s zoning,

land use, building and safety codes and regulations. The Developer agrees that the construction of the Project will minimally include the Rec Center and the Fun Center. The Developer further agrees to substantially complete such construction by no later than December 31, 2025.

Notwithstanding the foregoing, if the Developer shall be delayed, hindered in or prevented from completing acquisition or construction of the Project by reason of a Force Majeure Event, then the period to complete acquisition or construction of the Project shall be extended for a period equivalent to the period of such delay. As used in this Agreement, a “Force Majeure Event” means an act of God, strike, lockout, epidemic, pandemic, outbreak, unavailability of materials or services, failure of power, prohibitive governmental orders, laws or regulations, riot, insurrection, the act or failure to act of the City, adverse weather conditions preventing the performance of work, war or other reason beyond the Developer’s reasonable control.

The Developer agrees to ensure that the Rec Center and the Fun Center remain operational as a Rec Center and a Fun Center (the “Operational Requirement”) throughout the Term (as hereinafter defined) of this Agreement.

The Developer agrees to maintain, preserve, and keep the Property, including but not limited to the Rec Center and Fun Center, useful and in good repair and working order, ordinary wear and tear excepted, and from time to time will make all necessary repairs, replacements, renewals, and additions. Further, the Developer agrees to maintain compliance with local zoning, land use, building and safety codes and regulations.

2. Entertainment District Permitted Uses. The Developer acknowledges that it is intended that the Property be developed specifically for use as an entertainment district in the Urban Renewal Area and will include establishments (“Entertainment Establishments”) that are similar in nature to the following:

- i. Outdoor amusement and recreational enterprise, such as an amusement, recreational or theme park, an amphitheater, golf driving range, miniature golf course, picnic area, mechanical ride, or attraction;
- ii. Indoor amusement and recreational enterprise, such as arcade, arena, bowling alley, skating rink, movie theater;
- iii. Special retail business, such as antique shop, art gallery, delicatessen, handicraft shop, souvenir and curio shops;
- iv. Clothing boutiques;
- v. Restaurants, bars, lounges and breweries; and
- vi. Hotels;

The Developer acknowledges that if convenience stores, pharmacy/drug stores and other establishments not considered to be Entertainment Establishments, as determined by the City, are constructed on the Property, then the assessed taxable valuation of such establishments shall not

be included in the calculation of Incremental Property Tax Revenues (as hereinafter defined) for purposes of determining the Developer's Estimate (as hereinafter defined).

3. Developer's Operational Certifications. The Developer agrees to certify (the "Operational Certification") to the City by no later than October 15 of each year during the Term commencing October 15, 2025, the Developer is in compliance with the Operational Requirement and the Permitted Uses Requirement. Each Operational Certification shall be accompanied by documentation demonstrating, to the satisfaction of the City, that the Developer is in compliance with the Operational Requirement and the Permitted Uses Requirement.

4. Property Taxes. The Developer agrees to make or take all reasonable steps to cause timely payment of all property taxes as they come due with respect to the Property with the completed Project thereon throughout the Term (as hereinafter defined) and to submit a receipt or cancelled check in evidence of each such payment.

5. Property Tax Payment Certification. The Developer agrees to certify to the City by no later than October 15 of each year, commencing October 15, 2025, an amount (the "Developer's Estimate") equal to the estimated Incremental Property Tax Revenues anticipated to be paid in the fiscal year immediately following such certification with respect to the taxable valuation of the Property. In submitting each such Developer's Estimate, the Developer will complete and submit the worksheet (the "Worksheet") attached hereto as Exhibit C. The City reserves the right to review and request revisions to each such Developer's Estimate to ensure the accuracy of the figures submitted.

For purposes of this Agreement, Incremental Property Tax Revenues are calculated by: (1) determining the consolidated property tax levy (city, county, school, etc.) then in effect with respect to taxation of the Property; (2) subtracting (a) the debt service levies of all taxing jurisdictions, (b) the school district instructional support and physical plant and equipment levies and (c) any other levies which may be exempted from such calculation by action of the Iowa General Assembly; (3) multiplying the resulting modified consolidated levy rate times any incremental growth in the taxable valuation of the Property, as shown on the property tax rolls of Johnson County, above and beyond the Base Valuation; and (4) deducting any property tax credits which shall be available with respect to the incremental valuation of the Property.

Upon request, the City staff shall provide reasonable assistance to the Developer in completing the Worksheet required under this Section A.5.

6. Default Provisions.

a. Events of Default. The following shall be "Events of Default" under this Agreement, and the term "Event of Default" shall mean, whenever it is used in this Agreement (unless otherwise provided), any one or more of the following events:

- i. Failure by the Developer to submit the Additional Site Plan, pursuant to the terms and conditions of this Agreement.

- ii. Failure by the Developer to complete or cause to be completed the construction of the Project pursuant to the terms and conditions of this Agreement.
- iii. Failure by the Developer to maintain compliance with the Operational Requirement pursuant to the terms and conditions of this Agreement.
- iv. Failure by the Developer to fully and timely remit payment of property taxes when due and owing.
- v. Failure by the Developer to comply with Sections A.3 and A.5 of this Agreement.
- vi. Failure by the Developer to observe or perform any other material covenant on its part, to be observed or performed hereunder.

b. Notice and Remedies. Whenever any Event of Default described in this Agreement occurs, the City shall provide written notice to the Developer describing the cause of the default and the steps that must be taken by the Developer in order to cure the default. The Developer shall have thirty (30) days after receipt of the notice to cure the default or to provide assurances satisfactory to City that the default will be cured as soon as reasonably possible. If the Developer fails to cure the default or provide assurances, the City shall then have the right to:

- i. Pursue any action available to it, at law or in equity, in order to enforce the terms of this Agreement.
- ii. Withhold the Payments provided for under Section B.1 below.

7. Legal and Administrative Costs. The Developer hereby acknowledges that the City will cover the initial payment of legal fees and administrative costs (the “Actual Admin Costs”) incurred by the City in connection with the drafting, negotiation and authorization of this Agreement, including the necessary amendment to the Urban Renewal Area. Furthermore, the Developer agrees that the City shall withhold an amount (the “Admin Withholding Amount”) equal to the lesser of (1) \$10,000 or (2) the Actual Admin Costs from the initial Payments, as hereinafter set forth in order to recover some or all of the Actual Admin Costs.

B. City’s Obligations

1. Payments. In recognition of the Developer’s obligations set out above, the City agrees to make eight (8) annual economic development tax increment payments (the “Payments” and, individually each, a “Payment”) to the Developer during the Term pursuant to Chapters 15A and 403 of the Code of Iowa, provided however that the aggregate, total amount of the Payments to be made under this Agreement during the Term shall not exceed \$7,500,000 (the “Maximum Payment Total”). All Payments under this Agreement shall be subject to annual appropriation by the City Council, as provided hereunder.

The Payments shall not constitute general obligations of the City, but shall be made solely and only from Incremental Property Tax Revenues received by the City from the Johnson County Treasurer attributable to the taxable valuation of the Property.

Prior to funding any Payments hereunder, the City shall retain an amount equal to the Admin Withholding Amount from the Incremental Property Tax Revenues received with respect to the Property. Once such amount has been withheld, the Payments shall be funded as described herein.

Each Payment shall not exceed an amount which represents the amount of Incremental Property Tax Revenues available to the City with respect to the Property during the twelve (12) months immediately preceding each Payment date.

It is assumed that the new valuation from the Project will go on the property tax rolls as of January 1, 2025. Accordingly, the Payments will be made on June 1 of each fiscal year, beginning on June 1, 2027 and continuing to, and including, June 1, 2034, or until such earlier date upon which total Payments equal to the Maximum Payment Total have been made.

2. Annual Appropriation. Each Payment shall be subject to annual appropriation by the City Council. Prior to December 1 of each year during the Term of this Agreement, beginning in calendar year 2025, the City Council of the City shall consider the question of obligating for appropriation to the funding of the Payment due in the following fiscal year, an amount (the “Appropriated Amount”) of Incremental Property Tax Revenues to be collected in the following fiscal year equal to or less than the most recently submitted Developer’s Estimate.

In any given fiscal year, if the City Council determines to not obligate the then-considered Appropriated Amount, then the City will be under no obligation to fund the Payment scheduled to become due in the following fiscal year, and the Developer will have no rights whatsoever to compel the City to make such Payment, to seek damages relative thereto or to compel the funding of such Payments in future fiscal years. A determination by the City Council to not obligate funds for any particular fiscal year’s Payment shall not render this Agreement null and void, and the Developer shall make the next succeeding submission of the Developer’s Estimate as called for in Section A.5 above, provided however that no Payment shall be made after June 1, 2034.

3. Payment Amounts. Each Payment shall be in an amount equal to the corresponding Appropriated Amount (for example, for the Payment due on June 1, 2027, the amount of such Payment would be determined by the Appropriated Amount determined for certification by December 1, 2025) provided, however, that no Payment shall exceed an amount which represents the Incremental Property Tax Revenues available to the City with respect to the Property during the twelve (12) months immediately preceding each Payment date.

4. Certification of Payment Obligation. In any given fiscal year, if the City Council determines to obligate the then-considered Appropriated Amount, as set forth in Section B.2 above, then the City Clerk will certify by December 1 of each such year to the Johnson County Auditor an amount equal to the most recently obligated Appropriated Amount.

C. Administrative Provisions

1. Amendment and Assignment. Neither party may cause this Agreement to be amended, assigned, assumed, sold or otherwise transferred without the prior written consent

of the other party. However, the City hereby gives its permission that the Developer's rights to receive the Payments hereunder may be assigned by the Developer to a private lender, as security on a credit facility taken with respect to the Project, without further action on the part of the City.

2. Successors. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. Term. The term (the "Term") of this Agreement shall commence on the Commencement Date and end on June 1, 2034 or on such earlier date upon which the aggregate sum of Payments made to the Developer equals the Maximum Payment Total.

4. Choice of Law. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

The City and the Developer have caused this Agreement to be signed, in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

5. Additional Incentives. To the extent that the Developer plans to construct additional Entertainment Establishments not contemplated by this Agreement on the Property and such additional Entertainment Establishments will increase the assessed taxable valuation of the Property by an amount equal to at least \$10,000,000, the City shall consider, in good faith, the negotiation of a subsequent development agreement with respect to the construction of such additional improvements and the corresponding provision of incentives to the Developer including additional economic development tax increment payments funded with Incremental Property Tax Revenues to be derived from such additional improvements.

CITY OF NORTH LIBERTY, IOWA

By: _____
Mayor

Attest:

City Clerk

PRATT REAL ESTATE MANAGEMENT,
INC.

By: _____
[Name, Title]

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

RESUBDIVISION OF LOTS 1-3 OF SOLOMON'S LANDING ENTERTAINMENT DISTRICT TO NORTH LIBERTY, IOWA IN ACCORDANCE WITH THE PLAT THEREOF RECORDED IN PLAT BOOK 66 AT PAGE 232 OF THE RECORDS OF THE JOHNSON COUNTY RECORDER'S OFFICE, SAID RESULTANT TRACT CONTAINS 8.82 ACRES AND IS SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.

EXHIBIT B

INITIAL SITE PLAN

EXHIBIT B-1

ADDITIONAL SITE PLAN

EXHIBIT C

DEVELOPER’S ESTIMATE WORKSHEET

- (1) Date of Preparation: October _____, 20____.

- (2) Assessed Taxable Valuation of Property as of January 1, 20____:
\$_____.

- (3) Base Taxable Valuation of Property (January 1, 2023):
\$_____.

- (4) Incremental Taxable Valuation of Property (2 minus 3):
\$_____ (the “TIF Value”).

- (5) Current City fiscal year consolidated property tax levy rate for purposes of calculating Incremental Property Tax Revenues (the “Adjusted Levy Rate”):
\$_____ per thousand of value.

- (6) The TIF Value (4) factored by the Adjusted Levy Rate (5).
\$_____ x \$_____/1000 = \$_____ (the “Developer’s Estimate”)



City Initiated Rezoning – 425 N. Dubuque



June 6, 2023

Chris Hoffman, Mayor
City of North Liberty
3 Quail Creek Circle
North Liberty IA 52317

Re: Request of the City of North Liberty for a zoning map amendment (rezoning) on approximately 3.53 acres, from RM-21 Multi-Residence District to RM-12 Multi-Residence District on property located on the west side of North Dubuque Street approximately 175' north of North Main Street (425 N Dubuque Street).

Mayor Hoffman:

The North Liberty Planning Commission considered the above-referenced request at its June 6, 2023 meeting. The Planning Commission took the following action:

Finding:

1. The rezoning request from RM-21 Multi-Unit Residence District to RM-12 Multi-Unit Residence District would achieve consistency with the approval standards enumerated in Section 165.09 of the Zoning Code.

Recommendation:

The Planning Commission accepted the listed finding and forward the request for zoning map amendment (rezoning) from RM-21 Multi-Unit Residence District to RM-12 Multi-Unit Residence District on 3.53 acres to the City Council with a recommendation for approval.

The vote for approval was 5-0.

Josey Bathke, Chairperson
City of North Liberty Planning Commission



To **City of North Liberty Planning Commission**
From **Ryan Rusnak, AICP**
Date **June 2, 2023**
Re **Request of the City of North Liberty for a zoning map amendment (rezoning) on approximately 3.53 acres, from RM-21 Multi-Residence District to RM-12 Multi-Residence District on property located on the west side of North Dubuque Street approximately 175' north of North Main Street (425 N Dubuque Street).**

North Liberty City staff has reviewed the subject submission, and offer comments presented in this memo. The staff review team includes the following personnel:

Ryan Heiar, City Administrator
Tracey Mulcahey, Assistant City Administrator
Grant Lientz, City Attorney
Tom Palmer, City Building Official
Kevin Trom, City Engineer
Ryan Rusnak, Planning Director

1. Request Summary:

This is a City-initiated rezoning to achieve consistency with the new Comprehensive Plan Connected to Tomorrow, which was adopted by City Council on February 28, 2023.

Section 165.09(2) of the North Liberty Code of Ordinances reads, "Initiation. The City or a property owner in the City, or person expressly authorized in writing by the property owner, may propose a zoning text or map amendment."

2. Current and Proposed Zoning:

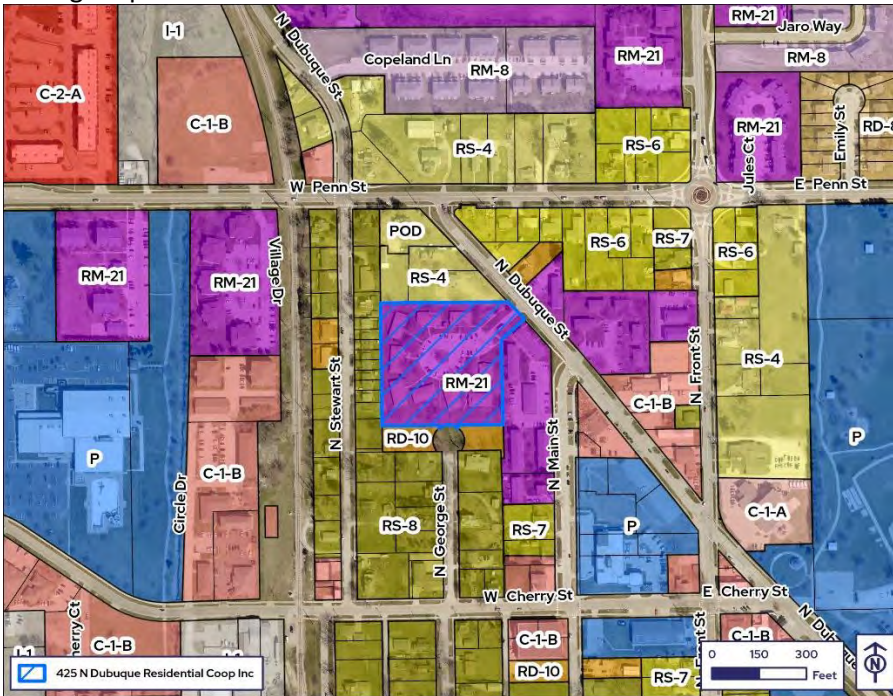
Current Zoning

RM-21 Multi-Unit Residence District. The RM-21 District is intended to provide and maintain high-density, multiple-unit housing residential neighborhoods. Limited non-residential uses that are compatible with the surrounding residential neighborhoods may be permitted in the RM-21 District.

Proposed Zoning

RM-12 Multi-Unit Residence District. The RM-12 District is intended to provide and maintain medium-density, multiple-unit housing residential neighborhoods. Limited non-residential uses that are compatible with the surrounding residential neighborhoods may be permitted in the RM-12 District.

Zoning Map



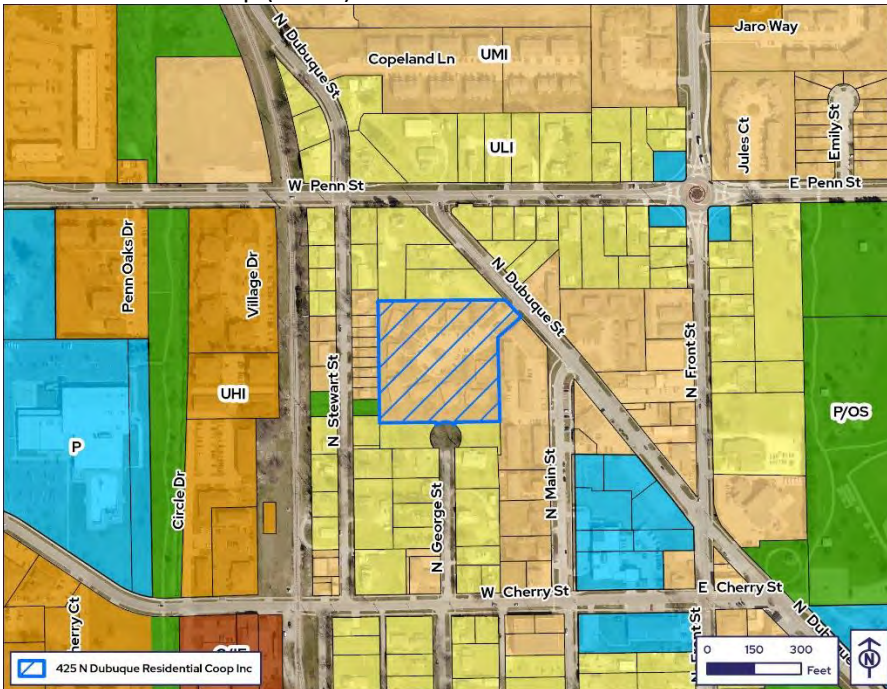
Current Zoning RM-21 Multi-Unit Residence District

3. Comprehensive Plan

Future Land Use Map designation

UMI Urban Medium Intensity. The RM-12 zoning would be consistent with UMI.

Future Land Use Map (FLUM)



Current FLUM Designation UMI Urban Medium Intensity

Urban Medium Intensity Description

More variety in housing arrangements and more allowance for activity areas that draw people from outside the immediate area for services or recreation. Increased intensity (compared to ULI) improves opportunities for economic activity and social interaction. Medium intensity areas include mostly a horizontal mix of residential and non-residential uses at compatible moderate densities and scale, although there may be opportunities for vertical mixed-use.

Residential

Uses include a variety of housing types that may be on smaller lots. Housing mix can include single-family detached homes, duplexes, townhomes, and multifamily buildings to create integrated neighborhoods.

Form and Features

- » General aggregate development density of 7 to 14 dwelling units per acre. Innovative designs should allow more public spaces than ULI.
- » Attached housing developments maintain the identity of the individual housing units.
- » High connectivity with multiple access points into neighborhoods. As compared to ULI, UMI encourages closer proximity between transportation, housing, and commercial services.

4. Public Input:

Good neighbor meetings are not required with City-initiated rezonings. Mailed notice (certified and regular) of the proposed rezoning was sent to the property owner listed in public records.

5. Analysis of the Request

Figure 3.4 within Connected to Tomorrow was utilized to determine which zoning district would be compatible with the Future Land Use Map.

Figure 3.4: Land Use Compatibility

TRADITIONAL LAND USES	AGRICULTURE (AG)	URBAN RESERVE (UR)	URBAN LOW INTENSITY (ULI)	URBAN MEDIUM INTENSITY (UMI)	URBAN HIGH INTENSITY (UHI)	COMMERCIAL/ INDUSTRIAL FLEX (FLX)	PUBLIC AND SEMI PUBLIC (PUB)	PARK AND OPEN SPACE (P, OS)
Agriculture	●	●						○
Rural residential		●						
Low-density residential			●	○				
Medium-density residential			●	●	○			
High-density residential				●	●	○		
Rural commercial		●						
Neighborhood commercial			○	●	●	●		
Community commercial				○	●	●		
Regional commercial					○	●		
Low/medium intensity office			○	●	●	●		
High-intensity office				○	●	●		
Limited industrial		○				●		
Heavy industrial						○		
Parks and civic uses	●	●	●	●	●	○	●	●
Major public/civic facilities							●	○
Residential density range (du/A*)	≤40	≤40	3-8	7-14	14+	14+	NA	NA

● Permitted ○ Permitted with special review
*Dwelling Units per Acre

The RM-12 zoning was also selected due to current number of (36) residential units on the property (12 units per acre x 3.53 acres = a maximum of 42 units).

Section 165.09 of the Zoning Ordinance sets for the approval standards for zoning maps amendments.

- D. Approval Standards. The Planning Commission recommendation and the City Council decision on any zoning text or map amendment is a matter of legislative discretion that is not controlled by any particular standard. However, in making their recommendation and decision, the Plan Commission and the City Council must consider the following standards. The approval of amendments is based on a balancing of these standards (staff commentary in italics).

- (1) Map Amendments.
- (a) The consistency of the proposed amendment with the Comprehensive Plan and any adopted land use policies.
It is staff's opinion that the zoning map amendment would achieve consistency with the Comprehensive Plan and adopted land use policies.
- (b) The compatibility with the zoning of nearby property.
It is staff's opinion that the proposed zoning would be compatible with the area.
- (c) The compatibility with established neighborhood character.
It is staff's opinion that the proposed zoning would be compatible with established neighborhood character.
- (d) The extent to which the proposed amendment promotes the public health, safety, and welfare of the City.
It is staff's opinion that the proposed zoning would promote the public health, safety, and welfare of the City.
- (e) The suitability of the property for the purposes for which it is presently zoned, i.e. the feasibility of developing the property in question for one or more of the uses permitted under the existing zoning classification.
The RM-21 District permits residential development at 21 units per acre. This is too dense based on the size of the property and the character of the area.
- (f) The extent to which the proposed amendment creates nonconformities.
It is staff's opinion that the proposed zoning would not create any nonconformities.

6. Additional Considerations:

The development and adoption of Connected to Tomorrow was a yearlong effort, which was the result of substantial input. The Plan identifies a shared vision and set of goals for the community based on a series of public discussions and community needs. Much like the 2013 plan, the 2022 comprehensive plan serves three primary roles:

- A Shared Vision for the Future. Comprehensive planning provides an opportunity for residents to create a shared vision for their community. Residents and City Staff identified issues and opportunities for North Liberty's land use, infrastructure, public facilities, natural resources, and more. These findings create a vision and set public priorities.
- Guidance for Decision-Makers. The plan serves as a guide for City Staff, the Planning Commission, City Council, and other City boards and commissions as they set policy, make public investments, and deliberate land use decisions.
- Legal Basis for Land Use Regulations. The Code of Iowa allows cities to adopt land use regulations, such as zoning and subdivision ordinances, to promote the "health, safety, morals or general welfare of the community." These regulations govern how to develop land within the city and its extraterritorial jurisdiction. Land use regulations recognize that people live cooperatively and have certain responsibilities to coordinate and harmonize private property uses. Connected to Tomorrow provides a legal basis for these regulations.

The adoption of Connected to Tomorrow is a directive to align the Zoning Ordinance and Map with the comprehensive plan. To quote the Plan, "Policymakers, most notably the City Council and Planning and Zoning Commission, will help set the course to realize this plan. These are the bodies to create and administer the policies that shape development in North Liberty. The plan should be a reliable guide to help with decisions related to large-scale policies and individual projects."

7. Staff Recommendation:

Finding:

1. The rezoning request from RM-21 Multi-Unit Residence District to RM-12 Multi-Unit Residence District would achieve consistency with the approval standards enumerated in Section 165.09 of the Zoning Code.

Recommendation:

Staff recommends the Planning Commission accept the listed finding and forward the request for zoning map amendment (rezoning) from RM-21 Multi-Unit Residence District to RM-12 Multi-Unit Residence District on 3.53 acres to the City Council with a recommendation for approval.

Suggested motion:

I move that the Planning Commission accept the listed finding and forward the zoning map amendment to the City Council with a recommendation for approval.

Ordinance No. 2023-18

AN ORDINANCE AMENDING THE ZONING MAP DISTRICT DESIGNATION FOR CERTAIN PROPERTY LOCATED IN NORTH LIBERTY, IOWA FROM RM-21 MULTI-RESIDENCE DISTRICT TO RM-12 MULTI-RESIDENCE DISTRICT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT. The Official Zoning Map incorporated in Chapter 168.01(2) of the North Liberty Code of Ordinances is hereby amended by designating the zoning district for 3.53 acres, more or less, as RM-12 Multi-Residence District for property particularly described as follows:

Tract A in Four Square Housing Planned Area Development, North Liberty, Iowa, according to the plat thereof recorded in Plat Book 16, Page 192 and 193, of the Johnson County, Iowa, Recorder's Office;

SECTION 2. CONDITIONS IMPOSED. At the June 6, 2023, meeting the Planning Commission accepted the listed finding and forwarded the request for a zoning map amendment to the City Council with a recommendation for approval with no conditions.

SECTION 3. ZONING MAP. It is hereby authorized and directed that the Zoning Map of the City of North Liberty, Iowa, be changed to conform to this amendment upon final passage, approval and publication of this ordinance as provided by law.

SECTION 4. RECORDATION. The City Clerk is hereby authorized and directed to record this ordinance at the Johnson County Recorder's office upon final passage and approval.

SECTION 5. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 6. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 7. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 8. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on ____.
Second reading on ____.
Third and final reading on _____.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. 2023-18 in *The Gazette* on the ____ of _____, 2023.

TRACEY MULCAHEY, CITY CLERK



City Initiated Rezoning – Hatch



June 6, 2023

Chris Hoffman, Mayor
City of North Liberty
3 Quail Creek Circle
North Liberty IA 52317

Re: Request of the City of North Liberty for a zoning map amendment (rezoning) on approximately .33 acres, from RM-21 Multi-Residence District to RM-12 Multi-Residence District on property located on the west side of North Main Street approximately 300' north of West Cherry Street (355, 357, 359 N Main Street).

Mayor Hoffman:

The North Liberty Planning Commission considered the above-referenced request at its June 6, 2023 meeting. The Planning Commission took the following action:

Finding:

1. The rezoning request from RM-21 Multi-Unit Residence District to RM-12 Multi-Unit Residence District would achieve consistency with the approval standards enumerated in Section 165.09 of the Zoning Code.

Recommendation:

The Planning Commission accepted the listed finding and forward the request for zoning map amendment (rezoning) from RM-21 Multi-Unit Residence District to RM-12 Multi-Unit Residence District on .33 acres to the City Council with a recommendation for approval.

The vote for approval was 5-0.

Josey Bathke, Chairperson
City of North Liberty Planning Commission



To **City of North Liberty Planning Commission**
From **Ryan Rusnak, AICP**
Date **June 2, 2023**
Re **Request of the City of North Liberty for a zoning map amendment (rezoning) on approximately .33 acres, from RM-21 Multi-Residence District to RM-12 Multi-Residence District on property located on the west side of North Main Street approximately 300' north of West Cherry Street (355, 357, 359 N Main Street).**

North Liberty City staff has reviewed the subject submission, and offer comments presented in this memo. The staff review team includes the following personnel:

Ryan Heiar, City Administrator
Tracey Mulcahey, Assistant City Administrator
Grant Lientz, City Attorney
Tom Palmer, City Building Official
Kevin Trom, City Engineer
Ryan Rusnak, Planning Director

1. Request Summary:

This is a City-initiated rezoning to achieve consistency with the new Comprehensive Plan Connected to Tomorrow, which was adopted by City Council on February 28, 2023.

Section 165.09(2) of the North Liberty Code of Ordinances reads, "Initiation. The City or a property owner in the City, or person expressly authorized in writing by the property owner, may propose a zoning text or map amendment."

2. Current and Proposed Zoning:

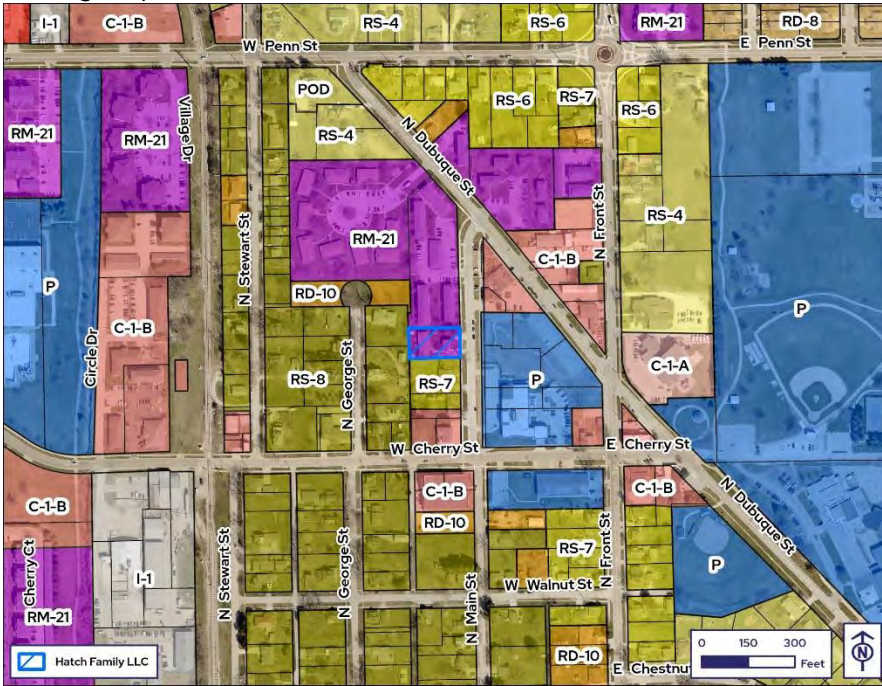
Current Zoning

RM-21 Multi-Unit Residence District. The RM-21 District is intended to provide and maintain high-density, multiple-unit housing residential neighborhoods. Limited non-residential uses that are compatible with the surrounding residential neighborhoods may be permitted in the RM-21 District.

Proposed Zoning

RM-12 Multi-Unit Residence District. The RM-12 District is intended to provide and maintain medium-density, multiple-unit housing residential neighborhoods. Limited non-residential uses that are compatible with the surrounding residential neighborhoods may be permitted in the RM-12 District.

Zoning Map



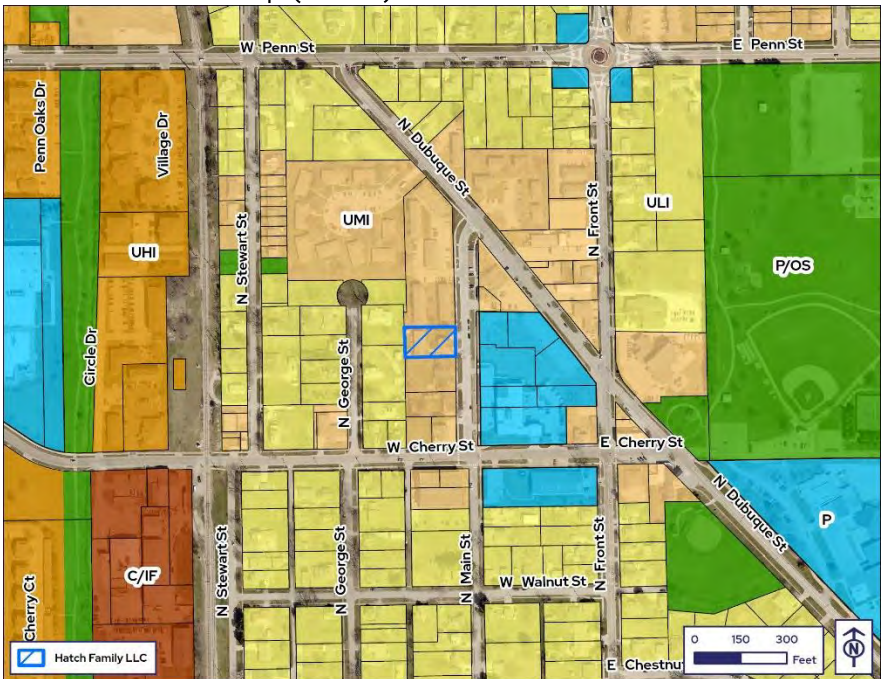
Current Zoning RM-21 Multi-Unit Residence District

3. Comprehensive Plan

Future Land Use Map designation

UMI Urban Medium Intensity. The RM-12 zoning would be consistent with UMI.

Future Land Use Map (FLUM)



Current FLUM Designation UMI Urban Medium Intensity

Urban Medium Intensity Description

More variety in housing arrangements and more allowance for activity areas that draw people from outside the immediate area for services or recreation. Increased intensity (compared to ULI) improves opportunities for economic activity and social interaction. Medium intensity areas include mostly a horizontal mix of residential and non-residential uses at compatible moderate densities and scale, although there may be opportunities for vertical mixed-use.

Residential

Uses include a variety of housing types that may be on smaller lots. Housing mix can include single-family detached homes, duplexes, townhomes, and multifamily buildings to create integrated neighborhoods.

Form and Features

- » General aggregate development density of 7 to 14 dwelling units per acre. Innovative designs should allow more public spaces than ULI.
- » Attached housing developments maintain the identity of the individual housing units.
- » High connectivity with multiple access points into neighborhoods. As compared to ULI, UMI encourages closer proximity between transportation, housing, and commercial services.

4. Public Input:

Good neighbor meetings are not required with City-initiated rezonings. Mailed notice (certified and regular) of the proposed rezoning was sent to the property owner listed in public records.

5. Analysis of the Request

Figure 3.4 within Connected to Tomorrow was utilized to determine which zoning district would be compatible with the Future Land Use Map.

Figure 3.4: Land Use Compatibility

TRADITIONAL LAND USES	AGRICULTURE (AG)	URBAN RESERVE (UR)	URBAN LOW INTENSITY (ULI)	URBAN MEDIUM INTENSITY (UMI)	URBAN HIGH INTENSITY (UHI)	COMMERCIAL/ INDUSTRIAL FLEX (FLX)	PUBLIC AND SEMI PUBLIC (PUB)	PARK AND OPEN SPACE (P, OS)
Agriculture	●	●						○
Rural residential		●						
Low-density residential			●	○				
Medium-density residential			●	●	○			
High-density residential				●	●	○		
Rural commercial		●						
Neighborhood commercial			○	●	●	●		
Community commercial				○	●	●		
Regional commercial					○	●		
Low/medium intensity office			○	●	●	●		
High-intensity office				○	●	●		
Limited industrial		○				●		
Heavy industrial						○		
Parks and civic uses	●	●	●	●	●	○	●	●
Major public/civic facilities							●	○
Residential density range (du/A*)	≤40	≤40	3-8	7-14	14+	14+	NA	NA

● Permitted ○ Permitted with special review
*Dwelling Units per Acre

The RM-12 zoning was also selected due to current number of (3) residential units on the property (12 units per acre x .33 acres = a maximum of 3 units).

Section 165.09 of the Zoning Ordinance sets for the approval standards for zoning maps amendments.

D. Approval Standards. The Planning Commission recommendation and the City Council decision on any zoning text or map amendment is a matter of legislative discretion that is not controlled by any particular standard. However, in making their recommendation and decision, the Plan Commission and the City Council must consider the following standards. The approval of amendments is based on a balancing of these standards (staff commentary in italics).

(1) Map Amendments.

(a) The consistency of the proposed amendment with the Comprehensive Plan and any adopted land use policies.

It is staff's opinion that the zoning map amendment would achieve consistency with the Comprehensive Plan and adopted land use policies.

(b) The compatibility with the zoning of nearby property.

It is staff's opinion that the proposed zoning would be compatible with the area.

(c) The compatibility with established neighborhood character.

It is staff's opinion that the proposed zoning would be compatible with established neighborhood character.

(d) The extent to which the proposed amendment promotes the public health, safety, and welfare of the City.

It is staff's opinion that the proposed zoning would promote the public health, safety, and welfare of the City.

(e) The suitability of the property for the purposes for which it is presently zoned, i.e. the feasibility of developing the property in question for one or more of the uses permitted under the existing zoning classification.

The RM-21 District permits residential development at 21 units per acre. This is too dense based on the size of the property and the character of the area.

(f) The extent to which the proposed amendment creates nonconformities.

It is staff's opinion that the proposed zoning would not create any nonconformities.

6. Additional Considerations:

The development and adoption of Connected to Tomorrow was a yearlong effort, which was the result of substantial input. The Plan identifies a shared vision and set of goals for the community based on a series of public discussions and community needs. Much like the 2013 plan, the 2022 comprehensive plan serves three primary roles:

- A Shared Vision for the Future. Comprehensive planning provides an opportunity for residents to create a shared vision for their community. Residents and City Staff identified issues and opportunities for North Liberty's land use, infrastructure, public facilities, natural resources, and more. These findings create a vision and set public priorities.
- Guidance for Decision-Makers. The plan serves as a guide for City Staff, the Planning Commission, City Council, and other City boards and commissions as they set policy, make public investments, and deliberate land use decisions.
- Legal Basis for Land Use Regulations. The Code of Iowa allows cities to adopt land use regulations, such as zoning and subdivision ordinances, to promote the "health, safety, morals or general welfare of the community." These regulations govern how to develop land within the city and its extraterritorial jurisdiction. Land use regulations recognize that people live cooperatively and have certain responsibilities to coordinate and harmonize private property uses. Connected to Tomorrow provides a legal basis for these regulations.

The adoption of Connected to Tomorrow is a directive to align the Zoning Ordinance and Map with the comprehensive plan. To quote the Plan, "Policymakers, most notably the City Council and Planning and Zoning Commission, will help set the course to realize this plan. These are the bodies to create and administer the policies that shape development in North Liberty. The plan should be a reliable guide to help with decisions related to large-scale policies and individual projects."

7. Staff Recommendation:

Finding:

1. The rezoning request from RM-21 Multi-Unit Residence District to RM-12 Multi-Unit Residence District would achieve consistency with the approval standards enumerated in Section 165.09 of the Zoning Code.

Recommendation:

Staff recommends the Planning Commission accept the listed finding and forward the request for zoning map amendment (rezoning) from RM-21 Multi-Unit Residence District to RM-12 Multi-Unit Residence District on .33 acres to the City Council with a recommendation for approval.

Suggested motion:

I move that the Planning Commission accept the listed finding and forward the zoning map amendment to the City Council with a recommendation for approval.

Ryan Rusnak

From: Rich Hatch <richhatchhomes@gmail.com>
Sent: Tuesday, June 06, 2023 10:32 AM
To: Ryan Rusnak
Subject: [External] rezoning 355, 357, 359 N Main St

You don't often get email from richhatchhomes@gmail.com. [Learn why this is important](#)

WARNING: This email originated from outside of this organization. Do not click links or open attachments unless you know the contents are safe. Never provide your user ID or password to anyone.

Ryan,

I received a letter in the mail and I'm concerned about rezoning the property. I'm wondering why the City of NL would want to rezone the area, and also how it benefits the property owner (me).

It seems that higher density would give me more options down the road. When I originally purchased the property, this was one of the selling points of the property.

At this time I'm opposed to changing the zoning for my property.

Thanks,

Rich Hatch
REALTOR®



Call/Text 319-631-8530

RichHatchHomes@gmail.com

RichHatchHomes.com

LEPIC-KROEGER, REALTORS®

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Licensed to sell Real Estate
in the State of Iowa

Ordinance No. 2023-19

AN ORDINANCE AMENDING THE ZONING MAP DISTRICT DESIGNATION FOR CERTAIN PROPERTY LOCATED IN NORTH LIBERTY, IOWA FROM RM-21 MULTI-RESIDENCE DISTRICT TO RM-12 MULTI-RESIDENCE DISTRICT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LIBERTY, IOWA:

SECTION 1. AMENDMENT. The Official Zoning Map incorporated in Chapter 168.01(2) of the North Liberty Code of Ordinances is hereby amended by designating the zoning district for 0.33 acres, more or less, as RM-12 Multi-Residence District for property particularly described as follows:

Lot 6 and the north ½ of Lot 5, Block 5 and the east ½ of the vacated alley abutting Lot 6 and the north half of Lot 5, Block 5 of Original Town of North Liberty, Iowa, according to the plat thereof recorded in Plat Book 16, page 192;

SECTION 2. CONDITIONS IMPOSED. At the June 6, 2023, meeting the Planning Commission accepted the listed finding and forwarded the request for a zoning map amendment to the City Council with a recommendation for approval with no conditions.

SECTION 3. ZONING MAP. It is hereby authorized and directed that the Zoning Map of the City of North Liberty, Iowa, be changed to conform to this amendment upon final passage, approval and publication of this ordinance as provided by law.

SECTION 4. RECORDATION. The City Clerk is hereby authorized and directed to record this ordinance at the Johnson County Recorder's office upon final passage and approval.

SECTION 5. REPEALER. All Ordinances and parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 6. SCRIVENER'S ERROR. The correction of typographical errors which do not affect the intent of the ordinance may be authorized by the City Clerk or the Clerk's designee without further public hearing.

SECTION 7. SEVERABILITY. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 8. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

First reading on ____.
Second reading on ____.
Third and final reading on _____.

CITY OF NORTH LIBERTY:

CHRIS HOFFMAN, MAYOR

ATTEST:

I, Tracey Mulcahey, City Clerk of the City of North Liberty, hereby certify that at a meeting of the City Council of said City, held on the above date, among other proceedings, the above was adopted.

TRACEY MULCAHEY, CITY CLERK

I certify that the forgoing was published as Ordinance No. 2023-19 in *The Gazette* on the ____ of _____, 2023.

TRACEY MULCAHEY, CITY CLERK