





North Liberty Planning Commission Tuesday, February 6, 2024, 6:30 PM North Liberty City Council Chambers 1 Quail Creek Circle, North Liberty, Iowa 52317

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Call to Order

- 1. Roll Call
- 2. Approval of the Agenda
- **3. Preliminary Site Plan:** Senne Property Investments IA, LLC to approve a Preliminary Site Plan for a 11,600 square foot multi-tenant commercial building with a drive through facility on 1.48 acres. The property is located at the southeast corner of Liberty Way and North Jones Boulevard.
 - a. Staff Presentation
 - b. Applicant Presentation
 - c. Public Comments
 - d. Questions and Comments
 - e. Recommendation to the City Council
- 4. Approval of Previous Minutes
- 5. Old Business
- 6. New Business
- 7. Adjournment







To City of North Liberty Planning Commission

From Ryan Rusnak, AICP

Date February 2, 2024

Re Request of Senne Property Investments IA, LLC to approve a Preliminary Site Plan for a 11,600 square foot multi-tenant commercial building with a drive through facility on 1.48 acres. The property is located at the southeast corner of Liberty Way and North Jones Boulevard.

North Liberty City staff has reviewed the subject submission, and offer comments presented in this memo. The staff review team includes the following personnel: Ryan Heiar, City Administrator Tracey Mulcahey, Assistant City Administrator Grant Lientz, City Attorney Tom Palmer, City Building Official Josiah Biskemper, City Engineer Ryan Rusnak, Planning Director

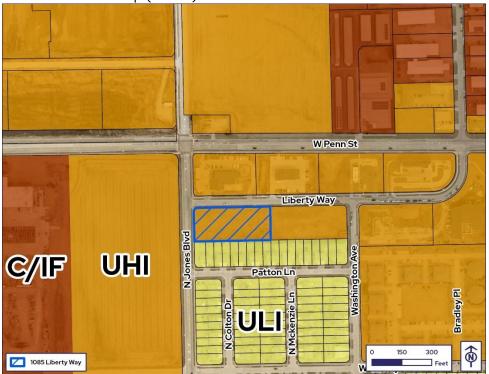
1. **Request Summary:** The site plan proposes a single-story multi-tenant commercial building with drive through facility and related infrastructure on approximately 1.48 acres.





2. Current Zoning: C-1-B General Commercial District.

3. Comprehensive Plan Future Land Use Map Designation: Urban High Intensity.



Future Land Use Map (FLUM)

4. Approval Standards:

Section 165.05(2)(E) of the North Liberty Code of Ordinances sets forth the approval standards (ordinance language in *italics* and staff analysis in **bold**).

- E. Approval Standards. The Planning Commission's recommendation to the City Council and the City Council's decision to approve or disapprove a preliminary site plan shall be informed by the preliminary site plan's adherence to the following standards:
 - (1) The consistency of the preliminary site plan with all adopted ordinances and regulations.

See analysis below.

(2) The consistency of the proposed land use with the Comprehensive Plan and any adopted land use policies. The submission of a preliminary site plan which proposes one or more uses inconsistent with the City's Future Land Use Map creates a rebuttable presumption that said use or uses are inharmonious with surrounding properties and incompatible with orderly development and redevelopment.

The C-1-B District is consistent with the UHI Land Use Map designation.

Analysis of adopted ordinances and regulations.

Section 168.07 of the North Liberty Code of Ordinances for some potential uses of the property.

Personal Services Establishment

- A. Defined. Personal service establishment means an establishment that provides frequent or recurrent needed services of a personal nature. Typical uses include, but are not limited to, beauty shops, barbershops, tanning salons, electronics repair shops, bicycle repair shops, nail salons, laundromats, health clubs, dry cleaners, and tailors. Personal service establishment does not include a private recreational facility.
- B. Use Standards. None.

Restaurant.

- A. Defined. Restaurant means an establishment where food and drinks, including alcoholic beverages, are provided to the public for on-premises consumption by seated patrons and/or for carry-out service.
- B. Use Standards.

Retail Goods Establishment.

- Defined. Means an establishment that provides physical goods, products, or merchandise directly to the consumer, where such goods are available for immediate purchase and removal from the premises by the purchaser. Retail goods establishment does not include micro fulfillment center.
- B. Use Standards. None.

Drive-Through Facility.

- A. Defined. Drive-Through Facility means that portion of a business where business is transacted directly with customers via a service window that allows customers to remain in their vehicle. A drive through facility must be approved separately as a principal use when in conjunction with another principal uses such as restaurants and financial institutions. A standalone ATM is considered a drive-through facility for the purposes of this definition.
- B. Use Standards.
 - (1) All drive-through facilities must provide a minimum of four stacking spaces per lane or bay, unless additional stacking spaces are specifically required by this Ordinance. Stacking spaces provided for drive-through uses must:
 - (i) Be a minimum of nine feet in width, as measured from the outermost point of any service window or bay entrance, to the edge of the driveway, and 18 feet in length. In the case of a recessed service window, the measurement is taken from the building wall.
 - (ii) Begin behind the vehicle parked at a final point of service exiting the drive through aisle, such as a service window or car wash bay (this does not include a menu board). Spaces must be placed in a single line behind each lane or bay.
 - (2) All drive-through lanes must be located and designed to ensure that they do not adversely affect traffic circulation on adjoining streets.

Section 165.05(2)(D) of the North Liberty Code of Ordinances entitled, "Preliminary Site Review" sets forth the submission requirements (ordinance language in *italics* and staff analysis in **bold**).

- Date, north arrow and graphic scale. **Provided.**
- The property owner's name and description of proposed development. **Provided.**
- A vicinity sketch showing the location of the property and other properties within 1,000 feet of it. **Provided.**
- Property boundary lines, dimensions, and total area. **Provided.**
- Contour lines at intervals of not more than five feet, City datum. If substantial topographic change is proposed, the existing topography shall be illustrated on a separate map and the proposed finished topography shown on the site plan.
 Provided.
- The location of existing streets, sidewalks, easements, utilities, drainage courses. **Provided.**
- The total square feet of building floor area, both individually and collectively. **Provided.**
- All structures and major features shall be fully dimensioned including distance between structures, distance between driveways, parking areas, property lines and building height. **Provided.**
- Off-street parking areas, ingress and egress to the property, number of parking spaces proposed, number of parking spaces required by this code and type of surfacing. **Provided.**
- Pedestrian walkways with special consideration given to pedestrian safety. **Provided.**
- Trash and refuse enclosures. **Provided.**

- The general drainage pattern and location of storm water detention features. **Provided.**
- The general location, type and size of landscaping and ground cover illustrated in color perspective. **Provided.**
- A rendering, elevation or photo of the proposed development. **Provided.**

North Liberty Code of Ordinances Section 169.10 entitled, "Design Standards" sets forth certain design standards.

Requirements for All Districts (ordinance language in *italics* and staff analysis in **bold**).

- Building design shall be visually harmonious and compatible with the neighborhood character.
- Buildings located on property with double frontages shall have similar wall design facing both streets.
- Except for RS RD, R-MH and ID districts, color schemes shall be primarily based on earth tones. Earth tone colors include colors from the palette of browns, tans, greys, greens, and red. Earth tone colors shall be flat or muted. Building trim and accent areas may feature non-earth tone and brighter colors. In any district, the use of high intensity colors, neon or fluorescent color and neon tubing is prohibited.
- Except in the R-MH district, a minimum roof pitch of 5:12 shall apply to gable, hip, or shed roofs and there shall be a minimum roof overhang at the eves of 12 inches. This does not apply to portions of a roof that are separate from the structure's primary roof. Metal roofs shall not be corrugated or similar appearance. The color of the roof shall be visually harmonious and compatible with the building color scheme.

It is staff's opinion that the site plan achieves consistency with the aforementioned design standards.

Requirements for Development in Commercial Districts (ordinance language in *italics*).

- Design. To achieve appealing aesthetic design through high quality architecture and construction, with attention to placement, relationship, and orientation of structures and amenities to provide both internal cohesiveness and compatibility with surrounding uses.
- Walkability. To achieve overall development patterns that encourage walking and reduce dependence on the automobile to travel from one business to another, and so reduces the dominance of the automobile within the development.
- Human-scale Activity. To achieve a sense of place by emphasizing pedestrian interaction with commercial uses rather than sprawling automobile-dominated designs, both in building architecture and public or private outdoor areas.
- Compatible Uses. To achieve the right blend of uses, compact and well-designed, that complement each other and provide cohesive overall developments.
- Materials. Minimum required masonry on all building elevations is 60%. Exterior walls not composed of masonry products shall not be covered with ribbed.

It is staff's opinion that the site plan achieves consistency with the aforementioned design standards.

5. Additional information:

There is an existing vegetation buffer along the south property boundary. It appears that this landscaping was installed in conjunction with the residential development to the south. Although, some of the landscaping is installed on the subject property. This landscaping would be preserved.



The development would include an 8' wide trail along the south side of Liberty Way. The subject and adjacent property to the east would integrate into the City's trail network system.



6. Staff Recommendation:

<u>Finding:</u>

1. The preliminary site plan would achieve consistency with the approval standards enumerated in Section 165.05(2)(E) of the Zoning Code.

Recommendation:

Staff recommends the Planning Commission accept the listed finding and forward the request to approve a preliminary site plan for a 11,600 square foot multi-tenant commercial building with a drive through facility on 1.48 acres to the City Council with a recommendation for approval.

Suggested motion:

I move that the Planning Commission accept the listed finding and forward the preliminary site plan to the City Council with a recommendation for approval.

INDEX OF DR		Sheet No.'s C-0	BID PLANS FOR: SALONS & S 1085 LIBERTY WAY NORTH LIBERTY, IA		SITE LOCATION MAP
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		C-2	A DESCRIPTION 1 MARKED		
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UTILITY PLAN C-4		C-4		RTY WAY	
UTILITY PROFILES C-5		C-5	AKD AKD		
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SITE PLAN DETAILS C-7		C-7			
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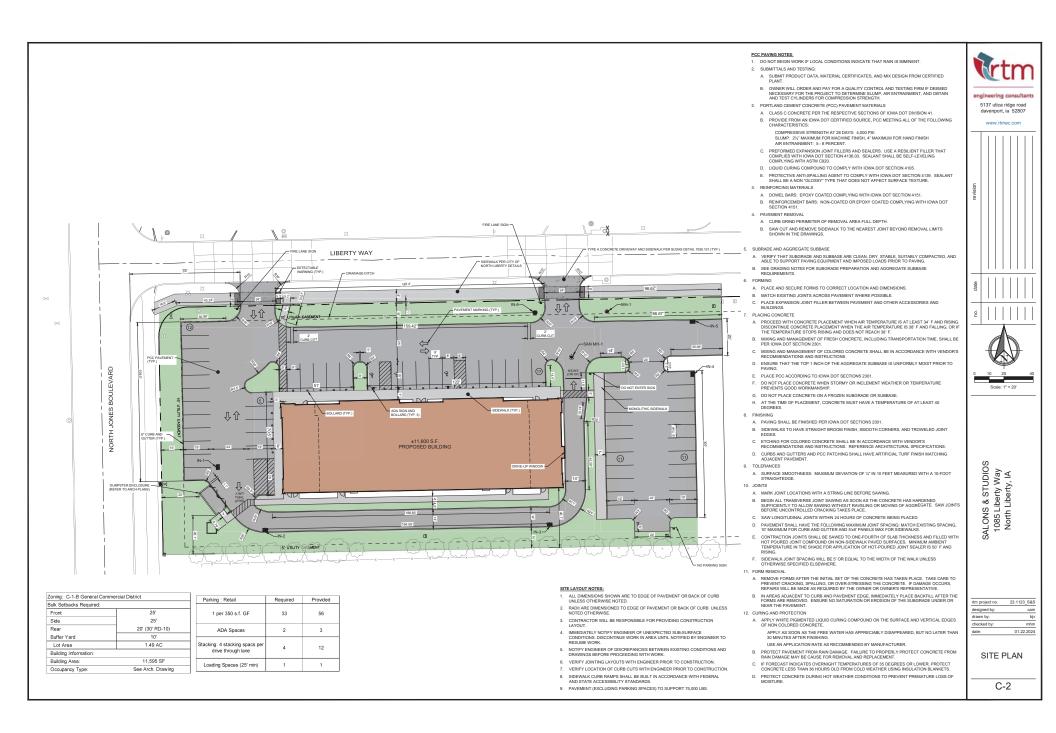
engineering consultants 5137 utica ridge road davenport, ia 52807 www.rtmec.com

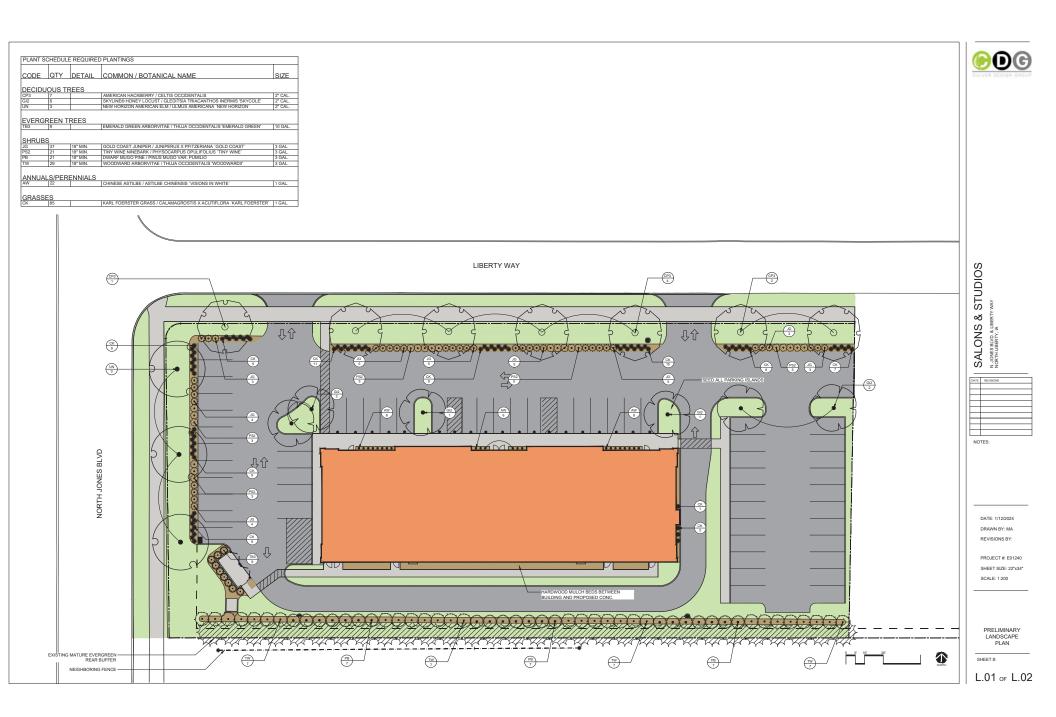
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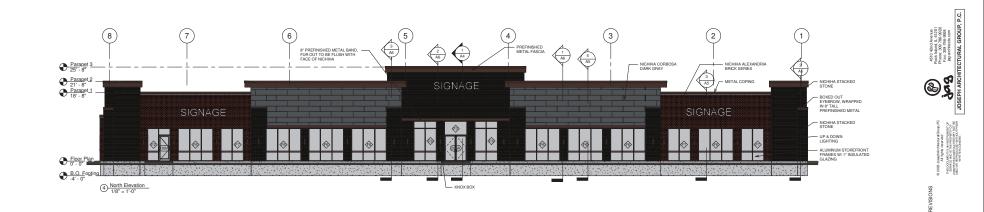
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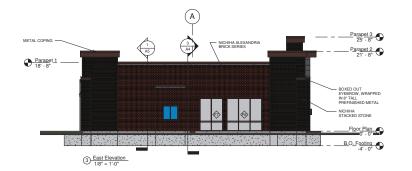
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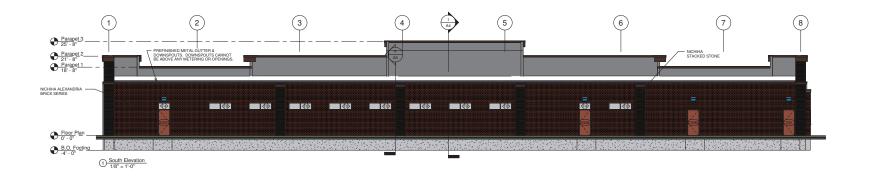












Preliminary Drawings for: North Liberty Retail #1 1085 Liberty Way, North Liberty, Iowa

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Elevations

