



City Council
March 12, 2024
Regular Session

Call to order

Mayor Pro Tem Wayson called the March 12, 2024, Regular Session of the North Liberty City Council to order at 6:30 p.m. in Council Chambers at 1 Quail Creek Circle. Councilors present: Paul Park, Erek Sittig, Brent Smith and Brian Wayson; absent – Mayor Chris Hoffman and Councilor Brian Leibold.

Others present: Ryan Heiar, Tracey Mulcahey, Grant Lientz, Ryan Rusnak, Josiah Bilskemper, Tom Gruis from ECICOG, and other interested parties.

Approval of the Agenda

Smith moved; Sittig seconded to approve the agenda. The vote was all ayes. Agenda approved.

Consent Agenda

Sittig moved, Park seconded to approve the Consent Agenda including the City Council Minutes, Regular Session February 27, 2024, and the attached list of Claims. The vote was all ayes. Consent Agenda approved.

Public Comment

No public comment was offered.

City Engineer Report

City Engineer Bilskemper reported on projects in progress including the Streets Maintenance Facility Remodel, the Penn Meadows North Park Lot, Penn Street Railroad crossing and West Penn Street. Council discussed the report with Bilskemper.

City Administrator Report

City Administrator Heiar reported that Council Goal Setting is scheduled for April 11. He attended Legislative Day last week. The City's utility billing switchover happened on Friday. Council discussed the report with Heiar.

Mayor Report

Mayor Pro Tem Wayson proclaimed National Kidney Month. He offered congratulations to Clear Creek Amana Girls Basketball on an undefeated season.

Council Reports

Councilor Wayson attended the Optimist Breakfast. Councilor Smith attended the Greater IC Board Meeting. Herky on Parade is coming back. Councilor Sittig attended Night of a Thousand

Dinners. Councilor Park reported on Heiar's presentation regarding North Liberty to his coworkers and that he attended the Optimists breakfast.

Library Board Appointment

Sittig moved, Smith seconded to affirm the appointment of Angela Fogt to fill a vacancy on the Library Board. The vote was all ayes. Appointment affirmed.

North Liberty Community Pantry CDBG Application

Mayor Pro Tem Wayson opened the Public Hearing regarding proposed CDBG – CV application at 6:43 p.m. Tom Gruis, ECICOG, offered additional information on the grant application. The City's proposed application for fresh food purchases through the Federal Community Development Block Grant-CV (CDBG-CV) Program on behalf of the North Liberty Community Pantry, requires that the following topics be identified for consideration:

As concerned with how the need for proposed activities was identified, it is noted that the number of households utilizing the Pantry has increased 74% from 2021–2023 and that food, and especially fresh food, could be distributed more equitably. The Pantry has increased the quantity of food delivered by 103% in the past two years, and the distribution is not as equitable as it could be. The grant would support approximately 450,000 pounds of food, which would allow the Pantry to increase its distribution by approximately 76%.

As concerned with how proposed activities will be funded and the source of funds, it is noted that with proposed project cost presently estimated to total \$100,000, with grant assistance being requested from the CDBG-CV Program for the total cost.

As concerned with the date the application will be submitted, it is noted that the CDBG Program funding application will be submitted to the Iowa Department of Economic Development for receipt by April 1, 2024.

As concerned with the requested amount of federal funds, it is noted that \$100,000 is being requested from the CDBG Program in the amount of \$100,000.

As concerned with benefit from federal funding, it is noted that the population to benefit from CDBG funding is the clients of the Pantry. Currently, that is 2,942 people, with 2,885, 98%, being LMI, which meets the national objective of serving 51% LMI persons. Based on past growth, it is estimated the project will benefit 3,486 LMI persons.

As concerned with where proposed activities will be conducted, it is noted that the fresh food purchased will be distributed through the North Liberty Community Pantry at 89 Jones Blvd.

G&H. As concerned with plans to minimize the displacement of persons or businesses as a result of funded activities, and plans to assist persons actually displaced, it is noted that, because no property acquisition is proposed, there will be no displacement of persons or businesses as a result of funded activities.

As concerned with the nature of the proposed activities, it is noted that North Liberty's grant project will comprise of fresh food purchases on behalf of the North Liberty Community Pantry.

Gruis presented the Community Development and Housing Needs Assessment. The public hearing was closed at 6:53 p.m.

Park moved, Smith seconded to approve Resolution Number 2024-29, A Resolution approving a Grant Application for Community Development Block Grant Coronavirus (CDBG-CV) Funds to purchase fresh food and adopting the State of Iowa CDBG-CV Duplication of Benefits (DOB) Policies and Procedures for the City of North Liberty. The vote was: ayes – Park, Smith, Wayson; nays – none; abstain: Sittig; absent – Leibold. Motion carried.

North Liberty Road Trail Project

Sittig moved, Park seconded to approve Resolution Number 2024-30, A Resolution approving Services Agreement between the City of North Liberty and Shive-Hattery, Inc. for the North Liberty Road Trail Project. After discussion, the vote was: ayes – Sittig, Wayson, Smith, Park; nays – none; absent – Leibold. Motion carried.

Water Tower Place

Smith moved, Sittig seconded to approve Resolution Number 2024-31, A Resolution releasing surety for Water Tower Place Subdivision in North Liberty, Iowa. The vote was: ayes – Smith, Sittig, Park, Wayson; nays – none; absent – Leibold. Motion carried.

West Penn Street Project

Sittig moved, Park seconded to approve Resolution Number 2024-32, A Resolution approving Permanent Right of Way Easement Agreement between Marcella Raim and the City of North Liberty. After discussion, the vote was: ayes – Wayson, Sittig, Park, Smith; nays – none; absent – Leibold. Motion carried.

Speed Zones

Sittig moved, Park seconded to approve the third consideration and adoption of Ordinance Number 2024-01, An Ordinance amending Chapter 62 of the North Liberty Code of Ordinances to update speed violation citation criteria and the locations of special speed zones. After discussion, the vote was: ayes – Sittig, Wayson, Park, Smith; nays – none; absent – Leibold. Motion carried.

Old Business

No old business was presented.

New Business

No new business was presented.

Adjournment

Sittig moved; Smith seconded to adjourn at 6:59 p.m. The vote was all ayes. Meeting adjourned.

CITY OF NORTH LIBERTY

By: _____
Brian Wayson, Mayor Pro Tem

Attest: _____
Tracey Mulcahey, City Clerk